



A Fortunate Place



Shire of Wickepin

Cemetery Guide

2016

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Introduction

This guide has been designed to assist in the process of arranging a suitable grave or niche memorial at the Wickepin, Yealering, Harrismith and Toolibin Cemeteries in the Shire of Wickepin.

This guide should be read in conjunction with the:

- Shire of Wickepin Policy Manual
- *Cemeteries Act 1986*
- Shire of Wickepin Local Laws relating to Harrismith, Toolibin, Wickepin and Yealering Public Cemeteries
- Australian Standard 4204 – 1994 Headstones and Cemetery Monuments.

The following options are available at cemeteries in the Shire of Wickepin:

- Gravesite burials in either a new or existing family grave.
- Placement of ashes in a memorial niche wall within the cemetery.
- Placement of ashes in a new or existing family grave.
- Scattering of ashes within the cemetery.

It is possible to have more than one option. You may prefer to take the ashes home with you, or arrange for a scattering in a location of your choice and also have a memorial in a cemetery.

The Shire of Wickepin permits full monuments and memorial plaques within its cemeteries.

1.0 Gravesite Burial Information

The cemeteries in the Shire of Wickepin have areas allocated for gravesite burials. Burial sites may be marked with a headstone or monument.

Numbered pegs are used to define the burial plots.

1.1 Tenure of Reserved Gravesites

It is possible to reserve a grave site for a period of up to 25 years by completing a Cemetery Reservation Form and paying the required fee. The applicant will receive a Grant of Right of Burial. An application for an extension of the reservation for an additional 25 years may be made following the expiry of the original reservation. If the tenure of a reserved gravesite expires and is not renewed then it will revert to the Shire of Wickepin.

1.2 Erecting a Monument

Anyone supplying or erecting a monument or memorial must first apply for and be granted a permit. An Application for Monumental Work Part 1 is to be submitted and signed by the Grantee of the Right of Burial or an Authorised Representative of the Grantee of the Right of Burial together with the appropriate fee.

An Application for Monumental Work Part 2 is to be submitted with Part 1 and signed by the monumental mason. Part 2 will contain all details, including detailed drawings, placement of ornaments and inscription, of the monument that are required to assess an Application for Monumental Work. All dimensions are to be supplied in metric measurements.

1.3 Monument Specifications

All monumental work placed on graves in the Shire of Wickepin cemeteries shall comply with the following specifications:

- Monument will not exceed the dimensions of 2500mm long and 1500mm wide;
- Maximum height 2500mm; and
- Foot maximum height 400mm

Foundations are to be constructed to the Australian Standards, Headstone and Cemetery Monuments or to such other minimum requirements as provided by the Shire of Wickepin from time to time. The standard was written with the objective of enabling cemetery authorities and monumental masons to specify minimum structural design criteria, performance, and installation and renovation requirements for headstone and cemetery monuments, so that these may have a service life of 50 years.

A monument weighing less than 500kg is required to have two concrete slabs placed under the monument. With one slab to be placed at the head of the grave and the second placed at the foot of the grave. A monument weighing more than 500kg or more than 1800mm in height is required to have substantial foundations. All work is to be contained within the grave allocation.

1.4 Monument Materials

Monuments are to be constructed of natural stone or cast concrete. Construction materials such as metal, plastic, timber or fiberglass are not permitted.

Materials used to trim a monument may be of brass, copper, aluminium, stainless steel, wrought iron and other durable metals or acrylics.

1.5 Ornaments and Flowers

Visitors and family members may place fresh or artificial flowers on gravesites in non breakable vases. The use of glass vases and containers is not recommended and where possible plastic or other non breakable containers should be used for displaying floral and other tributes. Complimentary vases and stands are available on site for at the Wickepin Cemetery for use with the Niche Garden Wall only.

Aged flowers and wreaths may be removed by Shire of Wickepin staff without notice in order to keep a neat and tidy appearance of the cemeteries. Glass jars and containers that detract from the general appearance of the cemetery may be removed by Shire of Wickepin staff without notice.

1.6 Maintenance of Monuments

The ownership of monuments is deemed to be with the person or persons (or their heirs and successors) that caused the monument or structure to be constructed.

The owner is responsible for the upkeep, maintenance and repair of the monument. Generally monuments will only require cleaning with soapy water occasionally.

The Shire of Wickepin staff may remove any structure that has become dilapidated or unsightly.

1.7 Process for Burials

The process for burial in cemeteries in the Shire of Wickepin is as follows:

1. Funeral Director to complete Form of Instructions for Graves and Application for Burial.
2. Provide copies of Death Certificate.
3. Complete a Purchase of Grant of Right of Burial form.
4. A Certificate of Grant of Right of Burial will be issued by the Shire of Wickepin.
5. At a future date (Approximately one year following the funeral) an application may be made for the installation of a monument.
6. The holder of the Grant of Right of Burial makes an application for Monumental Works (Part 1).
7. Monumental Mason completes Part 2 of the Application for Monumental Works outlining the details of the monument including: design, dimensions, materials used and inscription.
8. Monument is approved by the Shire of Wickepin and is manufactured and installed according to Australian and Shire of Wickepin standards.

Forms can be completed at the Shire of Wickepin or in consultation with the Funeral Director.

2.0 Niche Wall Information

Wickepin, Yealering and Harrismith cemeteries have niche walls for the placement of ashes or as a memorial.

Wickepin Niche Wall

The old niche wall at the Wickepin cemetery was constructed in 1983 and contained 54 single and 14 double memorials. In 2016 the current niche garden wall at the Wickepin cemetery was constructed. The existing plaques and ashes from the old wall were relocated to the new garden wall. The new garden wall has the capacity of 60 single compartments with room to expand as required.



Yealering Cemetery Niche Wall

A new niche wall was constructed at the Yealering Cemetery in 2012 and has a capacity of 54 single and 18 double memorials.



Harrismith Niche Wall

A new niche wall was constructed at the Harrismith Cemetery in 1996 and has a capacity of 28 single and 21 double memorials.



2.1 Tenure of Memorials in Niche Walls

It is possible to reserve a space in the niche wall for a period of up to 25 years by completing a Niche Wall Reservation Form, Purchase of Grant of Right of Burial Form and paying the required fee. The applicant will receive a Grant of Right of Burial. An application for an extension of the reservation for an additional 25 years may be made following the expiry of the original reservation. Ownership of the niche wall space reverts to the Shire of Wickepin if a reservation expires and is not renewed.

2.2 Urn Ash Container Size

Ashes are to be contained in an ash container and not a plastic bag before placing in any of the niche walls at cemeteries in the Shire of Wickepin.

Maximum ash container sizes as follows:

Wickepin	Single	149mm wide x 118mm high x 255mm deep	<i>Containers must have rounded edges such as those supplied by Randflex</i>
Yealering	Single	170mm wide x 130mm high	
	Double	300mm wide x 135mm high	
Harrismith	Single	130mm wide x 90mm high	
	Double	240mm wide x 90mm high	

2.3 Niche Wall Plaque Specifications



Plaques may be ordered through the Shire of Wickepin or Dawson's Funeral Home in Narrogin to the following specifications:

Manufacturer

Arrow Bronze or Everlon Bronze.

Wickepin Niche Cemetery Wall plaques manufactured by Everlon Bronze only.

Plaque Sizes**Wickepin Cemetery plaque sizes**

Single 190mm wide x 190mm high
Up to 10 lines text

Yealering Cemetery plaque sizes

Single 225mm wide x 180mm high
Up to 8 lines text

Double 360mm wide x 180mm high
Up to 3 lines on back plate
Detachable plates 140mm x 80mm
Up to 6 lines text

Harrismith Cemetery plaque sizes

Single 180mm wide x 150mm high
Up to 8 lines text

Double 300mm wide x 150mm high
Up to 3 lines on back plate
Detachable plates 130mm x 80mmmm
Up to 6 lines text

Plaque Materials

All plaques must be made of cast bronze which has long lasting properties and generally ages well when exposed to full sun.

Plaque Colour

For aesthetic purposes the accepted colour for Niche Wall plaques is dark brown cast bronze.

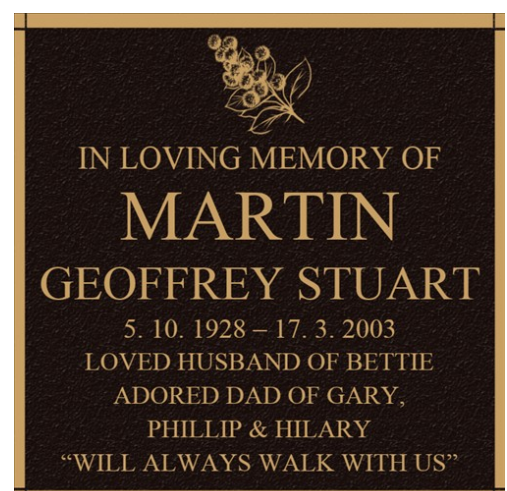
Lettering Colour and Style

Cast Bronze (gold lettering) is generally the preferred colour for niche wall plaques with lettering in Times New Roman in Capitals. Requests for other colours may be considered by writing to the CEO, Shire of Wickepin.

Wickepin Cemetery Niche Garden Wall Wording Layout

Wording for the Wickepin Niche Garden Wall will be laid out as per below:

Line 1: Sentiment eg In Loving Memory of
Line 2: Surname
Line 3: Given Names
Line 4: Date of Birth to Death in the format d. m. yyyy
Line 5 – 10: Additional information, sentiments, quotes etc

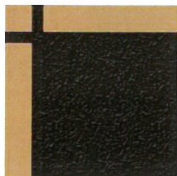


Borders

The following borders are permitted on plaques at the Yealering and Harrismith Cemetery Niche Walls:



The following border will be used on the Wickepin Cemetery Garden Niche Wall:

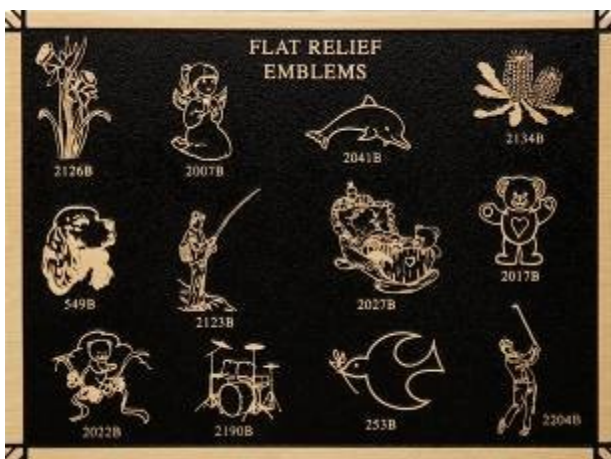


SBD02 - Squared

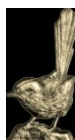
Emblems

Emblems that depict the character, interests and lifestyle of a person are permitted on niche wall plaques to create a unique and special memorial for a loved one. Emblems can be in either Flat Relief (2D) or Bas Relief (3D).

Flat relief emblems are computer designed and can be sized to fit any plaque. The following are examples of flat relief emblems:



Bas relief emblems are produced by sculptors using modelling clay. If a bas relief emblem is not available in a suitable size, then it must be made by a sculptor and may incur additional cost.



Perpetual Flowers

Perpetual flowers are permitted on niche wall plaques to create a unique and special memorial for a loved one. Contact Arrow Bronze, Everlon Bronze or the Shire of Wickepin to discuss the range of perpetual flowers available to suit individual needs. A perpetual flower will add approximately \$70 to the cost of the plaque.



Vases

Bronze vases are permitted to be attached to plaques to allow family members to place flowers on the plaques of their loved one. Vases may be purchased through the Shire of Wickepin for approximately \$80. These vases are not available for the Wickepin Cemetery Niche Garden Wall. Larger vases and stands are available. Please enquire at the Shire of Wickepin Administration Office.



2.4 Cost

The cost of the plaque will be determined at the time of ordering and will depend on individual requirements. As a general guide a single plaque will cost approximately \$200- \$400 and a double plaque with detachable plates will cost approximately \$350 - \$550.

2.5 Approval of Proofs

Family members will receive a copy of the proof of the plaque prior to confirming the order and will sign to ensure that the correct spelling, dates and layout.

2.6 Maintenance of Plaques

The ownership of plaques is deemed to be with the person (or their heirs and successors) who arranged for the plaque to be installed.

The owner is responsible for the maintenance of the plaque. Generally plaques will only require cleaning with soapy water occasionally.

2.7 Process for Interment of Ashes and Placement of Plaque in the Niche Wall

The process for interment of ashes in cemeteries in the Shire of Wickepin and installation of plaques is as follows:

1. Complete Purchase of Grant of Right of Burial form.
2. A Certificate of Grant of Right of Burial will be issued by the Shire of Wickepin.
3. Plaques for the niche wall may be arranged by the Shire of Wickepin or Dawson's Funeral Home.
4. Complete plaque order including wording, layout, emblem and/or vase details. The order will be forwarded to the manufacturer on behalf of the next of kin. A proposed layout of the memorial plaque will be returned to the Shire of Wickepin or Dawson's Funeral Home and the next of kin will be contacted to view the proof and authorise the manufacturer to commence work on plaque.
5. The next of kin will be notified of the cost of the plaque including freight. Full payment of the cost of the plaque, including freight, must be received prior to ordering the memorial plaque.
6. On completion and return of plaque from the manufacturer, the next of kin will be contacted to arrange collection of the cremated remains ready for interment into the niche wall.
7. The interment of ashes in the niche wall can only take place once the plaque has been received from the manufacturer as the plaque is required to be sealed to the niche wall over the ash container. The Shire of Wickepin staff or Dawson's Funeral Home will be responsible for the interment of ashes and fixing of the plaque to the niche wall.

2.8 Process for Removal of Ashes/Plaque in the Niche Wall

The process for removal of ashes in cemeteries in the Shire of Wickepin and removal of plaques is as follows:

1. Complete Instruction for Removal of Ashes form.
2. Provide a copy of your Certificate of Grant of Right of Burial as issued by the Shire of Wickepin.
3. Shire of Wickepin staff or Dawson's Funeral Home will be responsible for removal of the plaque and ashes.
4. Where the Shire of Wickepin staff have removed the plaque and ashes, the holder of the Grant of Right of Burial will be contacted to arrange collection.



Appendix



Shire of Wickepin
PO Box 19 WICKEPIN WA 6370 Ph: 9888 1005 Fax: 9888 1074

PURCHASE OF GRANT OF RIGHT OF BURIAL

Cemetery: _____

Full Name of Applicant: _____

Address: _____

Postcode: _____

Telephone: _____

Grave Location: _____

Mark on diagram and attach

Is the grave either: Shire owned (Govt) or Previously granted

Previous Grant Number (where applicable): _____

Amount: _____ Receipt No: _____

I understand that I can transfer this Grant of Right of Burial only with Shire approval and upon payment of the set fee.

Taxes & Levies

I acknowledge that any statutory increase or impositions of fees levied, except for those levied under the *Cemeteries Act 1986* and amendments thereto, which are outside the direct control of the Shire of Wickepin after the date of this agreement and relating to the cremation, burial or conduct of funerals charged to and payable to my estate.

I will be responsible for the payment of all present and future taxes, duties, assessments and outgoings whatsoever including a goods and services, value added or similar broad based consumption tax, whether statutory or local or of any other description which may be assessed, charged or imposed on or in connection with the provision of the Service, and after the date of my death, my estate will be liable for the payment of any such taxes, duty, charge, assessment and outgoing.

If I make a payment for future tax including a goods and services, value added or similar broad based consumption tax, in connection with the provision of the Service, and that tax is not eventually imposed, the Shire of Wickepin will refund the value of any such payment to me or my estate.

 Signature of Applicant Date

 Approved by authorised officer Date



Form of Instructions for Graves and Application for Burial

Answers to the following questions to be supplied at the time of giving orders or making application.

- Wickepin Cemetery**
 Yealering Cemetery

- Harrismith Cemetery**
 Toolibin Cemetery

Date _____

1. Name of deceased _____
2. Age of deceased _____ Date of Death _____
3. Late place of residence of deceased _____
4. Place where death occurred _____
5. Rank or occupation of deceased _____
6. Birthplace of deceased _____
7. What denominational ground _____
8. What compartment _____ No of grave on plan _____
9. Is it a private grave _____ Is it a public grave _____
10. Is a grant required _____
11. Length & width of coffin _____ Depth of grave _____
12. Is it the first internment in grave _____ Previous internment date _____
13. Date of burial _____ At what hour _____
14. Name of Minister or other person to officiate _____
15. Name of Undertaker _____
16. Name of person giving order _____
17. Occupation _____
18. Address _____
19. Grantee Name _____ Relationship to Deceased _____
20. Grantee Contact Details _____

I hereby certify that all the details on the application are correct and authorize the Shire to dig.

Arrangers Signature: _____ Date: _____

CEO/Administrator: _____ Date: _____



Shire of Wickepin

PO Box 19 WICKEPIN WA 6370 ph: 9888 1005 fax: 9888 1074

APPLICATION FOR MONUMENTAL WORKS

PART 1

Name of the Deceased: _____

Cemetery: _____

Area: _____ Grave _____

Name of Applicant: _____

Address of Applicant: _____

Telephone Number: _____

I hereby certify that I am authorised as:

- The person in whose name the Grant of Right of Burial was issued
 The personal representative of the holder of the grant
 The person acting expressly on behalf of the holder's personal representative

For the abovementioned grave, to approve erection of the Memorial detailed herein and I accept that the approval issued will be subject to conditions stipulated in the Cemeteries Act, the Grant of Right of Burial and the Local Laws and Regulations now or hereafter in force.

Signature of Applicant: _____ Date: _____

Note: The Shire is indemnified against any liability attributed to any incorrect statements or information contained in this form

PART 2

DETAILS OF MASON: This secondpart to be completed by the Monumental Mason
 Plans and specifications to comply with AS4204-1994 and Shire of Wickepin guidelines

Name of Firm: _____

Address: _____

Application Cost: _____ Date: _____

Signature of Mason: _____

Are you seeking approval to:

- Install a new Memorial
 Renovate or add further monumental work
 Add further inscription

DETAILS OF MONUMENTAL WORKS

Applications to include: plans, specifications, dimensions, types of materials used and inscription.



The Shire of Wickepin reserves the right to direct that the memorial be modified or dismantled and removed from a cemetery where:

- The stated dimensions on the application of the memorial constructed are contrary to the Act, Local Laws, policy and standards set by the Shire, and any conditions or directions given in respect of;
- The memorial is constructed outside the location of the grave.



Shire of Wickepin
 PO Box 19 WICKEPIN WA 6370
 Ph: 9888 1005 Fax: 9888 1074

CEMETERIES ACT 1986 INSTRUCTION FOR PLACEMENT OF ASHES

Deceased Details

Name of Deceased: _____

Date of Death: _____

Age: _____

Applicant Details:

Name of Applicant: _____

Address: _____

Daytime Telephone No _____

Relationship to Deceased: _____

Being the:

- Registered Right of Burial Grantee (Copy of Grant of Right of Burial to be presented with application)
- Applicant for Grant of Right of Burial (new Interment)
- Bearer of required authorisation (copy attached eg. Transferred Grant of Right of Burial)

Cemetery Details:

Tick cemetery location

Wickepin Yealering Harrismith Toolibin

INTERMENT IN NICHE WALL

- Single
- Double please list names of previous interment: _____

Location within Niche Wall: _____

Mark space on diagram and attach

PLACEMENT OF ASHES IN FAMILY GRAVE

New Grave: Please complete a Grant of Right of Burial.

Grave Location _____

Mark on diagram and attach

Existing Grave: a current Grant of Right of Burial is required to place ashes in an existing grave. Written authority of the Grant holder is required for the interment of ashes and a statutory declaration is required if the Grant holder is deceased. If a Grant has expired, a renewal fee may apply. Please contact the Shire of Wickepin for further information regarding the Grant of Right of Burial.

Location of Existing Grave: _____

Grant Holder: _____ Number: _____

Previous Interment (& Application Numbers if any): _____

Mark on diagram and attach

SCATTERING OF ASHES

Please complete this section if you wish the ashes to be scattered with the grounds of the cemetery so that the location of scattering is recorded for future generations.

Cemetery chosen for scattering: _____

Location within cemetery: _____

Mark on diagram and attach

I hereby make application to the Shire of Wickepin for the burial of the ashes of the above deceased person in the space designated:

Signature: _____ Date: _____



Shire of Wickepin
 PO Box 19 WICKEPIN WA 6370
 Ph: 9888 1005 Fax: 9888 1074

INSTRUCTION FOR REMOVAL OF ASHES

Deceased Details

Name of Deceased: _____

Date of Death: _____

Age: _____

Applicant Details:

Name of Applicant: _____

Address: _____

Daytime Telephone No _____

Relationship to Deceased: _____

Being the:

- Registered Right of Burial Grantee (Copy of Grant of Right of Burial to be presented with application)
 Bearer of required authorisation (copy attached eg. Transferred Grant of Right of Burial)

Reason for removal of ashes: _____

New location of ashes: _____

Cemetery Details:

Tick cemetery location

Wickepin Yealering Harrismith Toolibin

REMOVAL FROM NICHE WALL

Ashes only (plaque to remain displayed in niche wall)

Ashes and Plaque

Location within Niche Wall: _____

Grant Holder: _____ Number: _____

Mark space on diagram and attach

REMOVAL OF ASHES FROM FAMILY GRAVE

Grave Location _____

Grant Holder: _____ Number: _____

Mark on diagram and attach

I hereby make application to the Shire of Wickepin for the removal of the ashes of the above deceased person in the space designated:

Signature: _____ Date: _____

Shire of Wickepin
PO Box 19
Wickepin WA 6370
Ph- 9888 1005
Fax- 9888 1074



Wickepin Cemetery Reservation

NAME	
Address	
Phone Numbers	
Description of Reserved Plot	
Date	
Next of Kin Contact Details	

I understand that this agreement is subject to a 25 year tenure.

 Signature of Applicant

 Date

<i>OFFICE USE ONLY</i>	
Date Received	
Amount	
Receipt Date & Number	
Name & Signature	
<p><i>Before filing this application, please complete the Excel Spreadsheet for relevant site- W:\Reception\Cemetery\Shire Cemetery Details</i></p>	

Shire of Wickepin
PO Box 19
Wickepin WA 6370
Ph- 9888 1005
Fax- 9888 1074



Yealering Cemetery Reservation

NAME	
Address	
Phone Numbers	
Description of Reserved Plot	
Date	
Next of Kin Contact Details	

I understand that this agreement is subject to a 25 year tenure.

 Signature of Applicant

 Date

<i>OFFICE USE ONLY</i>	
Date Received	
Amount	
Receipt Date & Number	
Name & Signature	
<p><i>Before filing this application, please complete the Excel Spreadsheet for relevant site- W:\Reception\Cemetery\Shire Cemetery Details</i></p>	

Shire of Wickepin
PO Box 19
WICKEPIN WA 6370
Ph: 9888 1005
Fax: 9888 1074



Harrismith Cemetery Reservation

NAME	
Address	
Phone Numbers	
Description of Reserved Plot	
Date	
Next of Kin Contact Details	

I understand that this agreement is subject to a 25 year tenure.

 Signature of Applicant

 Date

<i>OFFICE USE ONLY</i>	
Date Received	
Amount	
Receipt Date & Number	
Name & Signature	
<p><i>Before filing this application, please complete the Excel Spreadsheet for relevant site- W:\Reception\Cemetery\Shire Cemetery Details</i></p>	

Shire of Wickepin
PO Box 19
Wickepin WA 6370
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Fax- 9888 1074



Wickepin Garden Niche Wall Reservation

NAME	
Address	
Phone Numbers	
Description of Reserved Plot Mark on attached diagram	
Date	
Next of Kin Contact Details	

I understand that this agreement is subject to a 25 year tenure.

 Signature of Applicant Date

<i>OFFICE USE ONLY</i>	
Date Received	
Amount	
Receipt Date & Number	
Name & Signature	
<i>Before filing this application, please complete the Excel Spreadsheet for relevant site- W:\Reception\Cemetery\Shire Cemetery Details</i>	

Shire of Wickepin
PO Box 19
Wickepin WA 6370
Ph- 9888 1005
Fax- 9888 1074



Yealering Niche Wall Reservation

NAME	
Address	
Phone Numbers	
Description of Reserved Memorial Mark on attached diagram	<input type="checkbox"/> Single <input type="checkbox"/> Double
Date	
Next of Kin Contact Details	

I understand that this agreement is subject to a 25 year tenure.

 Signature of Applicant

 Date

<i>OFFICE USE ONLY</i>	
Date Received	
Amount	
Receipt Date & Number	
Name & Signature	
<i>Before filing this application, please complete the Excel Spreadsheet for relevant site- W:\Reception\Cemetery\Shire Cemetery Details</i>	

Shire of Wickepin
PO Box 19
Wickepin WA 6370
Ph- 9888 1005
Fax- 9888 1074



Harrismith Niche Wall Reservation

NAME	
Address	
Phone Numbers	
Description of Reserved Plot Mark on attached diagram	<input type="checkbox"/> Single <input type="checkbox"/> Double
Date	
Next of Kin Contact Details	

I understand that this agreement is subject to a 25 year tenure.

 Signature of Applicant

 Date

<i>OFFICE USE ONLY</i>	
Date Received	
Amount	
Receipt Date & Number	
Name & Signature	
<p><i>Before filing this application, please complete the Excel Spreadsheet for relevant site- W:\Reception\Cemetery\Shire Cemetery Details</i></p>	



Grant of Right of Burial

What is a Grant of Right of Burial?



The Grant of Right of Burial is the agreement over a burial plot or niche wall cavity. This agreement allows the Grantee, holder of the Grant of Right of Burial, the right to inter ashes, conduct a burial and erect a monument within the plot.

The Grantee is the person the Shire liaises with on all matters relating to the plot or cavity it refers to and as such is considered a legal document. We recommend you keep this with your will and/or other personal documents.

Can I transfer the Grant of Right of Burial?

Yes, the Grant of Right of Burial can be transferred. The transfer will require a small fee and completion of a transfer form.



How long does the Grant of Right of Burial Last?

Typically the expiry is set at 25 years with the right to renew for a further 25 years. By mutual agreement with the Shire you can continue to renew your Grant of Right of Burial in 25 year lots.

At this time there is no charge for renewing your Grant however Shire fees and charges are renewed annually. Please check our current fees and charges.

Does it matter if it Expires?

The Grant of Right of Burial must be current to:

- Conduct a burial
- For additional interments
- Place or modify a monumental work

When the Grant of Right of Burial expires the plot or cavity ownership reverts back to the Shire of Wickepin.



If ownership reverts back to the Shire what will happen to my loved one?

At this point the Shire has no plans of relocating or removing the remains of your loved ones. Where this may happen such as revamping the niche walls, every effort will be made to contact known family.



Arranging a Monument in Cemeteries in the Shire of Wickepin

What is a Monument?

A monument is any form of grave stone or covering.

What do I need to consider?

Some of the basic things to consider are:

Do I want a full covering?

Will it need to be reopened such as a double grave?

What maintenance will be required?

Why do I need to consider this?

If you have a double burial site where only one burial has taken place it will need to be reopened for the second burial. In this case a solid slab may not be appropriate until all burials have taken place.

A solid slab may be damaged when removed and will need to be moved by a monumental mason rather than the shire works team. This could be much more expensive. It will also need to wait up to 12 months for the soil to subside before placing back on the burial.



Does the Shire have any restrictions?

Yes, there are restrictions in relation to dimensions and materials. There are also requirements relating back to the weight, footings and construction. No part of your monument may exceed your grave allocation. See the Shire of Wickepin Cemetery Guide for full details.

Ensure you have your application form completed and approved before you place your final order with the masons.

Who Maintains the Monument?

Ownership of the monument is the holder of the Grant of Right of Burial or their heirs and successors. As such these people are responsible for maintaining the monument.



The Shire of Wickepin staff may remove any structure that has become dilapidated or unsightly.

The Shire of Wickepin staff may also remove aged flowers, wreaths and other items that detract from the general appearance of the cemetery without notice.