

GIS. PRG. 1541

IFM20202450



Shire of Wickepin Community Grants 2020/21

General Grant Application Form

Closing Date 4pm Friday 22 May 2020

COPY

CLUB

FUND OBJECTIVE - Funds from Council may be made available for the following:

- Establishment or improvement of playing areas or buildings
- Support for major sporting and community events
- Support for general sporting clinics, including coaching clinics
- To assist community groups in establishing a service or activity seen as a need for the betterment of and improvement to the enjoyment of life within the community.
- Increasing visitors to the region

PLEASE COMPLETE ALL QUESTIONS

Applications to be addressed to:

Chief Executive Officer
Shire of Wickepin
PO Box 19
Wickepin WA 6370

Applications can be delivered to:

Shire of Wickepin
77 Wogolin Road
Wickepin WA 6370

Email

admin@wickepin.wa.gov.au

Please contact the Shire of Wickepin Community Development Officer prior to applying for funding to discuss the project application and funding requirements.

Funds requested must demonstrate to be of benefit to the broader Shire of Wickepin community and an acquittal is to be provided to the Shire within six months of receiving funding. An extension can be applied for in writing to the Chief Executive Officer.

As Council intends to process all applications as equitably as possible, all selection criteria must be addressed in your application.

Council actively encourages applicants to pursue alternate funding if events/activities/programs are eligible under the CSRFF, Lotterywest or other grants.

Available community grant funding in any given year will be subject to allocation by Council for that financial year.

It is strongly recommended that applications are not left to the last week of final closing date before submission. Late applications will not be considered under any circumstances.

GUIDELINES

All applications must be completed on the Shire of Wickepin Community Grants form attached.

Applications should be supported by 2 written quotes for materials or other goods included in the funding submission if possible.

Applications will be acknowledged as received by Council.

Council reserves the right to request further information on demand.

Council reserves the right to consider and allocate funds without the right of appeal. Money will not be allocated for completed projects. Council reserves the right to set aside large projects as longer term budget items to be funded over more than one year.

No project requiring funding shall commence without the written consent of Council.

Money granted must be spent on the project allocated.

All monies allocated must be spent and claimed and acquitted by 30 June in the financial year for which it was allocated and any unspent allocation will not be carried over to the next budget year.

Council reserves the right to inspect reserves and buildings without prior notification to the respective committee.

All funded projects are to acknowledge the Shire of Wickepin through project media, community engagement and event promotions. The Shire's Community Development Officer can provide support regarding signage and approved use of the Shire's logo.

Ineligible Items:

- Private or commercial ventures or activities
- Retrospective funding
- Purchase of land
- Support for an individual pursuit
- Events/activities/programs that already receive financial assistance from other source of funding
- Adult-related industries, political or racist activities
- Religious activities furthering religious doctrine

All successful applicants must provide Council with an acquittal of all grants on the attached acquittal form.

SECTION 1 - Applicant Information

Name of Organisation Wickepin District Sports Club (Central Committee)
Postal Address PO Box 6, Wickepin WA 6370
Contact Person Skye Moxham
Position Secretary
Telephone 0407 942 498
Email skyemox@yahoo.com.au

Is your organisation a Not for Profit body? Yes ~~XXX~~

Is your organisation an Incorporated body? Yes ~~XXX~~

If yes Incorporation Number? A0640010L

Is your organisation registered for GST? Yes ~~XX~~

Australian Business Number (ABN) 12 608 039 544

Does your organisation have a constitution? Yes ~~XX~~

Financial information

Please attach a copy of the audited financial statement for the last financial year.

Previous assistance from the Shire of Wickepin

Has council previously assisted your organisation? Yes ~~XX~~
Date of last grant (if known)? 2019
Amount of last grant: \$ \$3,643

Application Summary

Project title Replacement of electrical switchboards

Total project funds requested \$ 3935

SECTION 2 - General Information about your organisation and services provided

This section is designed to help you provide information that will give some general background about your organisation, the service it provides and the reasons for your request to council.

What are the main purposes of your organisation?

The overarching body for the Wickepin Tennis Club, the Wickepin Bowling Club and the Wickepin Golf Club.

Our aim is to foster sporting activities and promote good fellowship amongst association members

What are the main services it provides?

Golf club, tennis club, bowling club and clubrooms, including events, facilities and associated activities

Describe how your organisation operates ie: by volunteers, paid staff, combination of both. Please indicate how many staff and volunteers you have.

Our organisation operates by a combination of volunteers and paid staff.

We have 2 paid staff

We have approximately 90 volunteers, as all of our members volunteer in various ways

If not clearly specified in your financial statements, describe your main funding sources eg: government grants (please state source), fundraising, members fees, fees for services, etc.

Our funding sources are bar takings, fundraising, member fees and government grants

Approximately how many people are members of your organisation or how many community members benefit from the services provided by your organisation? Please describe any eligibility requirements for membership or access to services.

We have 90 members, plus non-members use the facilities for casual attendance in the clubrooms and bar.

Membership is possible as a golf, bowls, golf or social membership.

From where does your organisation or service operate?

Wickepin District Sports Club

If you are requesting a grant for capital works for a building, please indicate who owns the premises? A letter of support is required from the owner of the building. Will the project require a building permit? Yes No

The Shire of Wickepin

Who owns the land on which your facility is or will be located?

The Shire of Wickepin

Annual rent paid for use of premises?

\$0

What geographical areas does your organisation cover?

- Shire of Wickepin area only?
- Shire of Wickepin area and adjoining areas?

Would it be possible to share with another group? (ie is your proposal duplicating an existing service?)

Yes ~~XXX~~

If yes – please comment.

We are already a group of combined sporting groups - the Wickepin Tennis Club, Wickepin Golf and Wickepin Bowls Club

Demonstrate how you have the full support of your members and the general community for your funding application. Attach minutes of meeting where project funding was discussed and approved. Provide letters of support.

Section 4 - Project Cost

Council's general philosophy is to fund only the following

- 100% up to \$2000
- 75% between \$2,000 and \$5,000
- 50% \$5,000 and above

Voluntary labour and equipment may be included in the applicant's contribution at a value of \$25 per hour. Council employees or equipment may be used in lieu of a cash contribution from Council. Council will favour applications that would not otherwise be funded through other government grants eg: Department of Sport and recreation CSRFF Grants.

Please complete the table below, showing income and expenses from all sources including in-kind, donated materials or voluntary labour (\$25/hr).

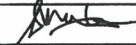
Income			Expenditure		
Source	Cost/Description	Amount (ex GST)	Supplier	Description/Quantity	Amount (ex GST)
<i>E.g. Lotterywest Shire of Wickepin</i>	<i>E.g. In Kind Labor Grant</i>	\$2000	<i>E.g. Ewen's Rural</i>	<i>Cement and Posts</i>	\$2100
Shire of Wickepin	Grant	3,935.37	HZ Electrics	switchboards	\$7,870.73
WDSC funds	Self-funded	3,935.37			
TOTAL INCOME Exc GST: \$7,870.73			TOTAL EXPENDITURE Exc GST:\$ 7,870.73		
NB: If your organisation is not registered for GST, please ensure you request the whole amount inclusive of GST.					
TOTAL INCOME INC GST: \$8,657.80			TOTAL EXPENDITURE INC GST: \$ 8,657.80		

Please provide any other information relevant to your application.

SECTION 5 – Authorisation/Declaration

The authorised person signing this application should be an executive member of your organisation, ie President, Vice-President, Secretary or Treasurer.

I certify that I am authorised to submit this application on behalf of the organisation. I also declare that I have read the Shire of Wickepin Financial Assistance Guidelines and will comply with the provisions of the Shire of Wickepin Policy regarding the Community Assistance Grant Scheme.

Name: Skye Moxham
 Signature: 
 Position in Organisation: Secretary
 Date: 18/05/2020

Bank Account Name: Wickepin District Sports Club

Bank Number:	Account	0	6	6	-	5	2	2	0	1	0	0	4	0	2	0	7			
		BSB Number							Account Number											

Please return your application to:
Shire of Wickepin
PO Box 19 WICKEPIN WA 6370

Please ensure you have included these items with your application:

- Financial accounts
- Detailed budget with supporting quotes
- Working drawings where applicable
- Letters of support
- Planning application
- Building application



QUOTE

Shire of Wickepin
PO Box 19
WICKEPIN WA 6370
AUSTRALIA

Date
15 Apr 2020

Expiry
29 Apr 2020

Quote Number
QU-309

Reference
Main switchboard below
upgrade

ABN
60 116 260 398

BKS Electrical Pty Ltd
EC 9226
PO Box 1068
NARROGIN WA 6312
Phone 0439377833
Email
bkselectrical@westnet.com.au

Description	Quantity	Unit Price	GST	Amount AUD
upgrade below site main switch board install 60 pole Panel switch board upgrade all circuits to RCD ex sub mains				
Materials	1.00	2,100.00	10%	2,100.00
labour	1.00	1,120.00	10%	1,120.00
Travel	60.00	1.32	10%	79.20
			Subtotal	3,299.20
			TOTAL GST 10%	329.92
			TOTAL AUD	3,629.12

Terms

Please note this quote does not include the unforeseen problems that may occur when RCDs are installed on old installations
crossed Neutrals partly damaged cables etc may be a factor



QUOTE

Shire of Wickepin
PO Box 19
WICKEPIN WA 6370
AUSTRALIA

Date
15 Apr 2020

Expiry
29 Apr 2020

Quote Number
QU-310

Reference
bowling club sub board
upgrade

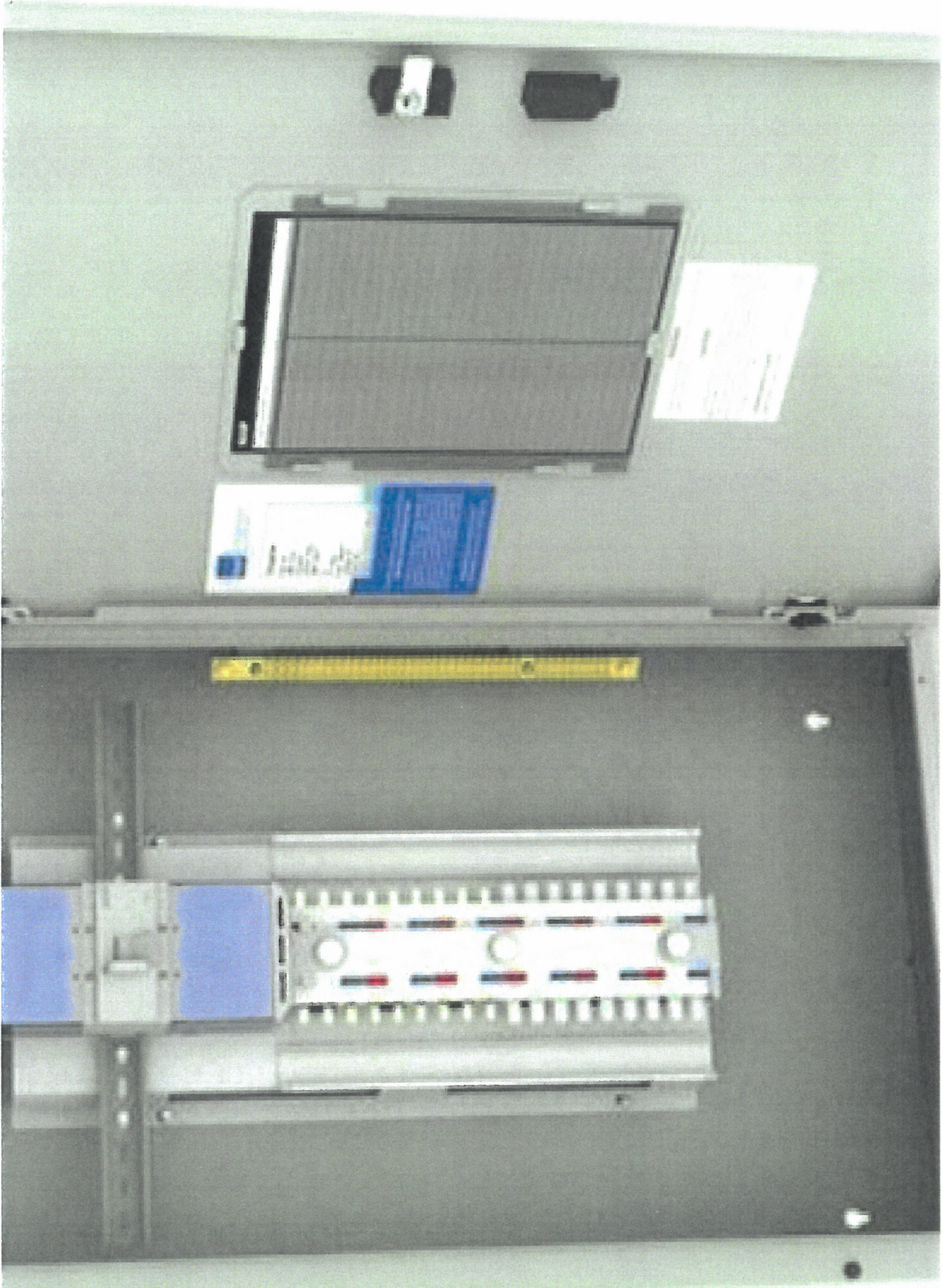
ABN
60 116 260 398

BKS Electrical Pty Ltd
EC 9226
PO Box 1068
NARROGIN WA 6312
Phone 0439377833
Email
bkselectrical@westnet.com.au

Description	Quantity	Unit Price	GST	Amount AUD
Install 60 Pole Panel board to sub board bowling club upgrade all circuits to RCD excluding sub mains				
Materials	1.00	3,468.40	10%	3,468.40
Labour	1.00	1,400.00	10%	1,400.00
			Subtotal	4,868.40
			TOTAL GST 10%	486.84
			TOTAL AUD	5,355.24

Terms

Please note this quote does not include the unforeseen problems that may occur when RCDs are installed on old installations
crossed Neutrals partly damaged cables etc may be a factor



HARRIS HZ UGLIAN ELECTRICS

EC004116

ABN 85 034 929 787 ACN 141 014 306
Hachzed Pty Ltd trustee for HZE Unit Trust trading as Harris Zuglian Electrics

383 Walton Street, CORRIGIN WA 6375

Telephone: (08) 9063 2911 Fax: (08) 9063 2922

Email: hzelectrics@bigpond.com

Gary Harris
0417 632 289

Quote

11/03/2020

Shire of Wickepin
PO Box 19
WICKEPIN WA 6370

Quote # Q2020/27

Your Order #

Qty	Code	Description	Our Price	Unit	Disc	Amount
	lc	Location: Wickepin District Sportsman Club. Upgrade Bar sub board to RCD circuit breakers.				
1	29-58-4C48M160	Enclosure Industrial 48 module c/w 160a main switch, surface mount	\$984.50	1		\$984.50
1	27-32-4PSW380	Main Switch 3 phase 80amp	\$85.69	1		\$85.69
9	26-102- CLI4RCBE220/30S	R.C.D/M.C.B (Safety Switch) 1phase 1 pole 20amp	\$76.45	1		\$688.05
3	26-23-RCD240/30	R.C.D (Safety Switch) 1phase 40 amp	\$60.61	1		\$181.83
8	24-14-MCB4/110	Circuit Breaker 1phase 10amp	\$11.33	1		\$90.64
4	24-16-MCB4/120	Circuit Breaker 1phase 20amp	\$11.55	1		\$46.20
1	26-10- CLI4RCBE210/30S	R.C.D/M.C.B (Safety Switch) 1phase 2 pole 10amp	\$74.03	1		\$74.03
2	26-27-C LI4RC425/30	RCD 4MOD 4P 25A 30MA 10KA	\$286.00	1		\$572.00
2	24-14-MCB4/110	Circuit Breaker 1phase 10amp	\$11.33	1		\$22.66
1	30-44	Switch Panel Board 900x700x6	\$143.00	1		\$143.00
30	01-44-6mm BWEW	Building Wire 6mm earth	\$2.64	1mt		\$79.20
20	22-11-9020MD	Conduit Light Duty 20mm	\$3.41	1mt		\$68.20
1	28-10- OMEGOER1440	Earth Rod 13mm x 1440mm	\$19.80	1		\$19.80
	46-	Fixings/Consumables	\$300.00	1		\$300.00
40	00-10-HZ Labour Tradesman	HZ Labour Tradesman	\$121.00	1 hr		\$4,840.00
300	00-15-HZ Travel	HZ Travel per Km	\$1.54	1km		\$462.00

We appreciate the opportunity to submit a quote for your approval

SALE AMOUNT \$7,870.73
FREIGHT \$0.00
10% GST \$787.07

Quote prepared by: Gary Harris

Quote Total \$8,657.80

Quote is valid for 30 days from above date

