



Shire of Wickepin Community Grants 2020/21

GS PRG. 1541
1FY 20202463

General Grant Application Form

22 MAY 2020

Closing Date 4pm Friday 22 May 2020

FUND OBJECTIVE - Funds from Council may be made available for the following:

- Establishment or improvement of playing areas or buildings
- Support for major sporting and community events
- Support for general sporting clinics, including coaching clinics
- To assist community groups in establishing a service or activity seen as a need for the betterment of and improvement to the enjoyment of life within the community.
- Increasing visitors to the region

PLEASE COMPLETE ALL QUESTIONS

Applications to be addressed to:

Chief Executive Officer
Shire of Wickepin
PO Box 19
Wickepin WA 6370

Applications can be delivered to:

Shire of Wickepin
77 Wogolin Road
Wickepin WA 6370

Email

admin@wickepin.wa.gov.au

Please contact the Shire of Wickepin Community Development Officer prior to applying for funding to discuss the project application and funding requirements.

Funds requested must demonstrate to be of benefit to the broader Shire of Wickepin community and an acquittal is to be provided to the Shire within six months of receiving funding. An extension can be applied for in writing to the Chief Executive Officer.

As Council intends to process all applications as equitably as possible, all selection criteria must be addressed in your application.

Council actively encourages applicants to pursue alternate funding if events/activities/programs are eligible under the CSRFF, Lotterywest or other grants.

Available community grant funding in any given year will be subject to allocation by Council for that financial year.

It is strongly recommended that applications are not left to the last week of final closing date before submission. Late applications will not be considered under any circumstances.

SECTION 1 - Applicant Information

Name of Organisation WICKEPIN FOOTBALL CLUB
Postal Address PO BOX 125, WICKEPIN WA 6370
Contact Person MELISSA MARTIN
Position TREASURER
Telephone 0400 684 282
Email bill.melmartin@bigpond.com

Is your organisation a Not for Profit body? Yes No

Is your organisation an Incorporated body? Yes No

If yes Incorporation Number? _____

Is your organisation registered for GST? Yes No

Australian Business Number (ABN) 52 873 660 891

Does your organisation have a constitution? Yes No

Financial information

Please attach a copy of the audited financial statement for the last financial year.

Previous assistance from the Shire of Wickepin

Has council previously assisted your organisation? Yes No

Date of last grant (if known)? 2014/2015

Amount of last grant: \$ 1,160.00

Application Summary

Project title EQUIPMENT UPGRADE (FIXED AND PORTABLE STRAPPING TABLES)

Total project funds requested \$ 1,600.00

SECTION 2 - General Information about your organisation and services provided

This section is designed to help you provide information that will give some general background about your organisation, the service it provides and the reasons for your request to council.

What are the main purposes of your organisation?

HARNESS THE COLLECTIVE ENERGY OF PLAYERS, COACHES, ADMINISTRATORS, VOLUNTEERS AND SUPPORTERS TO NOT ONLY DELIVER SPORT AND SOCIAL ACTIVITIES FOR MEMBERS BUT FOR THE COMMUNITY.

SECTION 3 – Project Details

What is the funding to be used for?

- Purchasing goods and services such as sporting equipment or materials or engaging professionals for the purpose of instruction.
- Infrastructure such as significant construction or improvement of facilities. (Please include building and planning approvals if required.)
- Funding for specific events or programs.
- In kind assistance (venue/bus hire etc). Separate letter of request addressed to CEO will be required.

Which of the Shire of Wickelipin's Strategic Goal themes does your project align with?

- To develop and maintain quality services and infrastructure.
- To ensure the protection and improvement of the environment.
- To promote the development of a viable and diversified local economy.
- To provide and encourage the use of a variety of recreational, educational and cultural facilities.
- To provide efficient, effective and accountable governance.
- To promote the Shire as the focal point in the development of the greater region.

How?

UPGRADING THE EQUIPMENT ENSURES THE SAFETY AND WELL BEING OF THE PLAYERS.
THE STRAPPING TABLES ARE USED BY A LARGE NUMBER OF PLAYERS AND PROVIDING THIS EQUIPMENT
ENABLES THE TRAINERS TO GIVE THE BEST CARE TO THE PLAYER.

Project Description

Attach photos, plans or diagrams to illustrate your request if relevant.

IMAGES ATTACHED

Start Date: 2020 FOOTBALL SEASON (APRIL-SEP)

Finish Date: 2020 FOOTBALL SEASON (APRIL-SEP)

Section 4 - Project Cost

Council's general philosophy is to fund only the following

- 100% up to \$2000
- 75% between \$2,000 and \$5,000
- 50% \$5,000 and above

Voluntary labour and equipment may be included in the applicant's contribution at a value of \$25 per hour. Council employees or equipment may be used in lieu of a cash contribution from Council. Council will favour applications that would not otherwise be funded through other government grants eg: Department of Sport and recreation CSRFF Grants.

Please complete the table below, showing income and expenses from all sources including in-kind, donated materials or voluntary labour (\$25/hr).

Income			Expenditure		
Source	Cost/Description	Amount (ex GST)	Supplier	Description/ Quantity	Amount (ex GST)
<i>E.g. Lotterywest Shire of Wickepin</i>	<i>E.g. In Kind Labor Grant</i>	\$2000	<i>E.g. Ewen's Rural</i>	<i>Cement and Posts</i>	\$2100
SHIRE OF WICKEPIN	COMMUNITY GRANT	\$1,600.00	SPORTS POWER NARROGIN	EQUIPMENT	\$1,600.00
TOTAL INCOME Exc GST: \$1,600.00			TOTAL EXPENDITURE Exc GST:\$1,600.00		
NB: If your organisation is not registered for GST, please ensure you request the whole amount inclusive of GST.					
TOTAL INCOME INC GST: \$1,600.00			TOTAL EXPENDITURE INC GST: \$1,600.00		

Please provide any other information relevant to your application.

Felicity Taylor
15 Fathom Street
NARROGIN WA 6312

25 OCTOBER 2019

Wickepin Football Club
PO Box 125
WICKEPIN WA 6370

Audit of Financial Statements - 2019

Dear Sir/Madam

I have examined the financial statements of the Wickepin Football Club for the financial period starting 1 October 2018 and ending 30 September 2019.

A review of a financial statements consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in an audit. Accordingly, I do not express an audit opinion.

A random sample of entries in both Cash Receipts and the Cash Payments Journals has been cross checked against the original documents (receipt books, bank statements and invoices).
The evidence indicates that the entries are a true and fair representation of the transactions recorded.

It is my opinion that the financial statements of the Wickepin Football Club fairly represent the financial transactions of the Council and nothing has come to my attention that indicates otherwise.

Kind regards



FELICITY TAYLOR
Accountant – Undergraduate



ALEXANDRA WRAY
Chartered Accountant

Wickepin Football Club - General Account

Financial Performance

1 October 2018 - 30 September 2019

This Year

OPENING BALANCE	\$36,788.45
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Income

Subs/Memberships	\$5,593.00
Gate Receipts	\$5,681.10
Fundraising/Grants	\$19,021.51
Sponsorship	\$11,370.77
Bar	\$7,422.18
Harvest Income	\$22,809.25
Kitchen	\$6,040.26

Total Income	\$77,938.07
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Expenditure


Fuel/Taxes/Bus	-\$2,773.92
Player Payments	-\$50,603.00
Scoreboard	\$0.00
Sport Equip & Supp	-\$3,467.75
UGSFL Fees	-\$14,066.40
Office/Game Day Expenses	-\$2,065.17
Trophies/Wind-Up/Functions	-\$2,498.98
Ground Charges	-\$3,414.55
Merchandise	-\$2,809.82

Total Expenses	-\$81,699.59
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Net Cash Flow	-\$3,761.52
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CLOSING BALANCE	\$33,026.93
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Term Deposit Closing Balance	\$62,329.01
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Wickepin Football Club - Term Deposit
Financial Performance
01 October 2018 - 30 September 2019

01 October 2018 - 30 September 2019

This Year

OPENING BALANCE	\$61,547.97	✓
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Income

Interest	\$	781.04
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Total Income	\$	781.04
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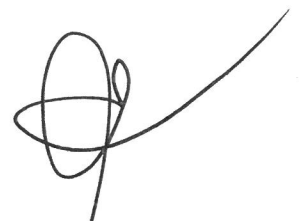
Expenditure

Withdrawal		\$0.00
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Total Expenses	\$	-
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Net Cash Flow	\$	781.04
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CLOSING BALANCE	\$ 62,329.01	✓
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Wickepin Football Club Committee

MINUTES

Thursday 13 February 2020

Wickepin Community Centre

1. Opening

The Chairperson declared the meeting open at 7.09pm.

2. Attendance

Rowan Astbury - President
Brady Cowcher - Secretary
Melissa Martin – Treasurer

Troy Smith Tyron Miller
Jamie Miller Quinlan Dungey
Todd Mullan (arrived 7.30pm)

Apologies

Fraser Wittwer Ricky Dougall
Kim Melvin Nick Schorer
Andrew Grieve Bill Martin

3. Confirmation of Minutes – 11 November 2019

Moved Brady Cowcher / Seconded Troy Smith

That the minutes of the Committee meeting held on 11 November 2019 be confirmed as a true and correct record.

Carried 7/0

4. Business arising from previous minutes/Status Report

Subject/Action	Person	Comment	Status
Bus has been inspected, Ashley to organise repairs to valves on bus.	Ashley	Ashley to replace valves on bus. Will do just before next inspection due, ongoing. Troy to follow up, inspection due 22 March 2020.	○

Names on honour board at Wickepin Hotel.	Brady	For follow up during 2020 season. Next committee meeting to be held at Wickepin Hotel, Brady to bring names already printed to next meeting.	<input type="radio"/>
Life member nominations.	Brady	Not in accordance with constitution timelines, will be held over until next year. Carry over to April 2020 to allow sufficient time for committee to discuss. Discuss at next meeting.	<input type="radio"/>
Raffle sponsor list to Mel for thankyou letters.	Tyron, Kendall and Mel	Todd to ask Ty/Kendall to send list to Mel.	<input checked="" type="checkbox"/>
Coffee machine for canteen.	Mel	Mel to organise from Narrogin Hockey Club for 2020 season. Committee happy to go ahead with it. Mel will collect each week and return.	<input checked="" type="checkbox"/>
With regards to the removal of boundary umpires, that B grade have 4 boundary umpires, and that juniors have 2 or more, but not none.	Kim	Kim to vote at next league meeting.	<input checked="" type="checkbox"/>
Alcohol quote from Yealering Hotel.	Quinlan	Quinlan to obtain.	<input checked="" type="checkbox"/>
Todd and Quinlan to obtain Approved Bar Manager's license.	Todd and Quinlan	License for 2020 season to be obtained. Quinlan only has obtained his and will apply for bar license.	<input type="radio"/>
Kitchen Manager vacancy.	Brady	Brady to place ad in Watershed, running until March. Also on Facebook. Resolved, see General Business.	<input checked="" type="checkbox"/>
Sponsorship, levels to remain the same.	Todd and Mel	Mel to do a sponsorship flyer. In next Watershed.	<input type="radio"/>
Ball sponsorship.	Brady	Follow up required. Enough balls for two more seasons.	<input checked="" type="checkbox"/>
Nets to be pulled down.	Tyron	Tyron to organise. Will be put up before next season.	<input checked="" type="checkbox"/>

Post pads.	Rowan	Organise purchase and possible sponsorship. Ordered through Sportspower Narrogin and requires pickup, no sponsorship.	<input type="radio"/>
Email database.	Brady	To commence once subs are paid. Shared document to be set up and constitution emailed to all members. Google document setup by next meeting.	<input type="radio"/>
Coaches ad.	Brady	To be run once in the Watershed.	<input checked="" type="checkbox"/>

Inward and Outward Correspondence

Correspondence in:

MAIL NO.	DATE	FROM	DESCRIPTION	ACTION

Correspondence out:

MAIL NO.	DATE	FROM	DESCRIPTION	ACTION
	28.11.2019	Brady Cowcher	Fixture Request to UGSFL	
	04.02.2020	Melissa Martin	D Grade Exemption Letter	

6. Reports

- **President** – coaches have been decided on, Graeme Manton (A), Royce Melvin (B) and Tim Cowcher (D). Similar league side to last year.
- **Treasurer** – nothing to report. Income from crop discussion ensued, club to contact Tim Cowcher.

Moved Mel Martin / Seconded Quinlan Dungey

That the reports are a true and correct record.

Carried 8/0

- **League Delegate** – nothing to report.
- **Bar Manager** – Yealering Hotel alcohol quote cheaper than Wickepin Hotel. Committee decided that there will be no tabs or IOU's. Todd to do whiteboard of beer stock.
- **Kitchen Manager** – nothing to report.

7. General Business

- Kitchen Manager discussion and vote – two applications were received and discussion ensued. Mel to give successful applicant a letter of offer indicating a police clearance and Working with Children check would be required.

Moved Mel Martin / Seconded Todd Mullan

That Jo Priest be appointed as Kitchen Manager for the 2020 season.

Carried 8/0

- Saturday game discussion and vote – Rowan to discuss fixtures with other clubs and then take to league as delegate. Committee discussed whether or not a Saturday home game for Round 1 would be successful or not.

Possible Saturday games:

Round 1 - Wagin at home.

Round 3 - Narrogin at home.

Round 8 - Boddington at home.

Round 9 - Wagin away.

Round 11 - Narrogin away.

Round 12 – Brookton/Pingelly home.

Moved Rowan Astbury / Seconded Brady Cowcher

That Round 1 be a Saturday game vs Wagin

Carried 6/2

Moved Jamie Miller / Seconded Quinlan Dungey

That Wickepin Football Club plays Narrogin Hawks on Round 11, Saturday 4 July, but not at night.

Carried 7/1

8. Other matters raised by Members (General Business):

- Melissa Martin – community grants on offer, grants close 22 May 2020. Possible ideas: new rubdown tables, goal nets, D Grade requirements. Mel also requested new laptops for Treasurer and Secretary, quote from Narrogin Technology Solutions, \$2000 for two new laptops.

Moved Melissa Martin / Seconded Brady Cowcher

That the club supplies the Treasurer and Secretary with new laptops.

Carried 8/0

- Troy Smith – possible fundraising using Perth players expertise. Todd to speak to Ryan Melvin and Kyle Medcalf.
- Tyron Miller – Auskick update, Ashley Steere will be co-ordinator, Rowan to help out with the first couple of rounds. Tyron to also organise dinner roster.
- Todd Mullan – player asked him about subs, Brady to do Facebook post about registrations. Todd also provided a sponsorship update, will send letters next week.
- Jamie Miller – discussed square reader subscription, Quinlan to keep a list of who deposits money.
- Brady Cowcher – email from Wickepin Primary School P&C requesting that they wash the jumpers as a fundraiser for the 2020 season, committee agreed.

- Rowan Astbury – will organise fixture keyring, Upper Great Southern Cricket Association requires an invoice for \$200 for hire of bus, Mel to issue invoice. Rowan also discussed a Wickepin Football Club 1963 membership medallion that was found in an op shop, person who found the medallion would like to donate it with no reimbursement. Brady to write letter of thanks.

9. Next Meeting

The next Wickepin Football Club Committee Meetings will be held 17 March and 7 April.

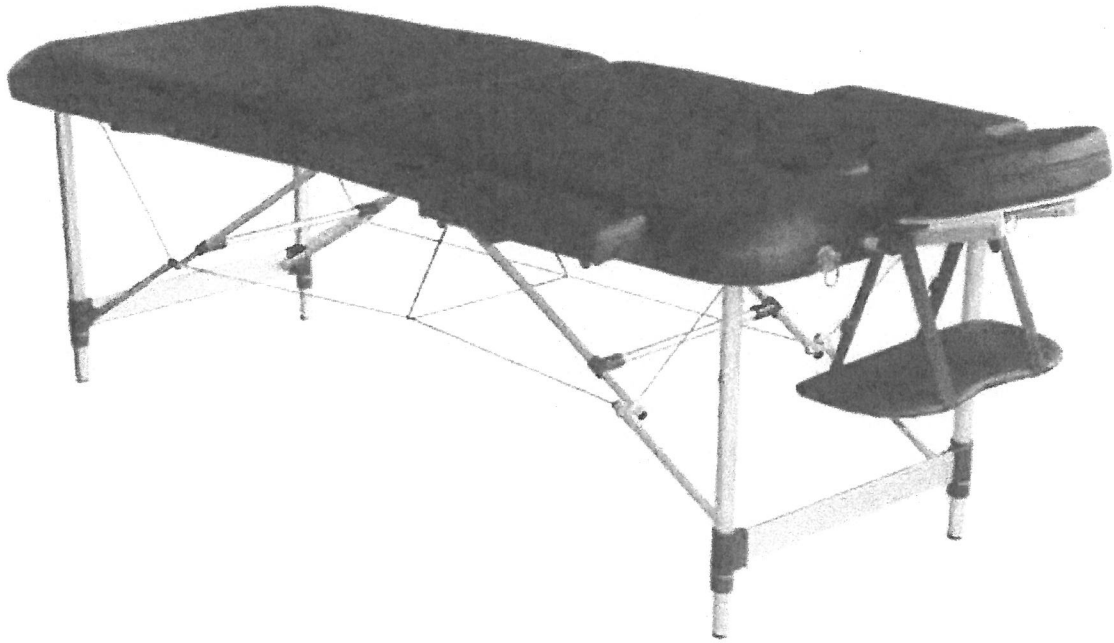
10. Closure

There being no further business the Chairperson declared the meeting closed at 9.11pm.

Actions requested from meeting

Subject/Action	Person
Bus has been inspected, Ashley to organise repairs to valves on bus. Ashley to replace valves on bus. Will do just before next inspection due, ongoing. Troy to follow up, inspection due 22 March 2020.	Ashley and Troy
Names on honour board at Wickepin Hotel. For follow up during 2020 season. Next committee meeting to be held at Wickepin Hotel, Brady to bring names already printed to next meeting.	Brady
Life member nominations. Not in accordance with constitution timelines, will be held over until next year. Carry over to April 2020 to allow sufficient time for committee to discuss. Discuss at next meeting.	Brady
Todd and Quinlan to obtain Approved Bar Manager's license. License for 2020 season to be obtained. Quinlan only has obtained his and will apply for bar license.	Quinlan
Sponsorship, levels to remain the same. Mel to do a sponsorship flyer. In next Watershed.	Todd and Mel
Post pads. Organise purchase and possible sponsorship. Ordered through Sportspower Narrogin and requires pickup, no sponsorship.	Rowan
Email database. To commence once subs are paid. Shared document to be set up and constitution emailed to all members. Google document setup by next meeting.	Brady
Possible fundraising using Perth players expertise. Todd to speak to Ryan Melvin and Kyle Medcalf.	Todd
Dinner roster. Tyron to organise.	Tyron
2020 registrations. Brady to do Facebook post.	Brady
Fixture keyring. Rowan to organise.	Rowan
Hire of bus by UGSCA, Invoice to be issued.	Mel
Medallion found in op-shop. Brady to have it framed and write letter of thanks.	Brady

LA & KC GEORGE
T/A KALINDER PTY LTD
SPORTS POWER NARROGIN
ACN: 603 026 919
ABN: 354355 42852
PO Box 152
Narrogin WA 6312



RESISTA MASSAGE TABLE

LA & KC GEORGE
T/A KALINDER PTY LTD
SPORTS POWER NARROGIN
ACN: 603 026 919
ABN: 354355 42852
PO Box 152
Narrogin WA 6312



TITAN MASSGAE TABLE

BANK DETAILS: BSB: 086852 A/C: 242496002 NAB