

Minutes

ORDINARY MEETING OF COUNCIL
17 DECEMBER 2014
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 17 December 2014**

The President declared the meeting open at 1.34pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr FA Allan
	Cr AG Lansdell
	Cr MG Lang
	Cr WA Astbury
	Cr RE Easton

Chief Executive Officer	Mr MJ Hook
Executive Support Officer	Miss LG Pearson (Minute Taker)

Leave of Absence (Previously Approved)

Cr GCL Hinkley

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.2.07	Rental of Yarling Brook Estate Land – Community Purposes	Cr JA Russell	Proximity	Owens adjoining land.
10.2.07	Rental of Yarling Brook Estate Land – Community Purposes	ESO Leah Pearson	Impartiality	Secretary of the Wickepin Football Club

6. Confirmation of Minutes – Ordinary Meeting of Council – 19 November 2014

Resolution No 171214-01

Moved Cr Allan / Seconded Cr Easton

That the minutes of the Ordinary Council meeting held on Wednesday 19 November 2014 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

UNCONFIRMED

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
451-190214-17	Tincurrin Hall upgrade	CEO	That the Shire of Wickepin's Community Development Officer commence full community discussions on the future of all the community halls within the Shire of Wickepin, with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation. That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.	○	Work still being done by Natalie Manton.
460-190314-04	Technical Services Committee Meeting Recommendations	CEO	That Council pass the following recommendation; 1. That Council authorise the Chief Executive Officer to investigate the realignment of the Avery Corner and the Bulmans Hill sections of the Pingelly Wickepin Road, and prepare a report with costs and funding options for the Technical Services committee on any proposed realignment.	✓	Onsite inspection held. Main Roads undertaking Desk Top design with costs.
499-240914-06	Wickepin Community Centre Car Park Upgrade	CEO	That the existing external toilet block be demolished.	✓	Toilet block demolished.
516-191114-03	Wogolin Road - cull-de-sac	CEO	That the following Resolution No 150513-12 from the Ordinary meeting of Council held on the 15 th May 2013 be rescinded. <i>That Council cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as per the Land Administration Act 1997.</i>	✓	Resolution No 150513-12 has been rescinded.
517-191114-04	Notice of Intent to Drain for Rockhill Farm (R G Miller)	CEO	That Council advise the Department of Agriculture and Food WA that Council supports the notice to drain as per the received notice to drain for Rockhill Farm (R G Miller) Pty Ltd Williams Location 7535, 7537, 7536 and Lot 152 on Shire of Wickepin Rate Assessment A3150.	✓	Letter sent 26/11/2014.
518-191114-05	Wickepin Community Centre Car Park Upgrade	CEO	(1) That Council adopt the proposed parking layout of Wickepin recreation Centre designed by Judith McDougall Designs drawing 1940 SH2REV dated 24th August 2014. (2) That Council authorise the Manager of Works to commence the works required to the Wickepin Community Centre car park utilising the redesigned parking layout designed by Judith McDougall Designs drawing 1940 SH2REV dated 24th August 2014.	✓	Minor work has commenced on Wickepin Community Centre car park. Will be undertaken between December 2014 and February 2015.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
519-191114-10	Dual Fire Control Officers 2014/2015 – Shire of Cuballing	CEO	That council appoints Mike Burges as Dual Fire Control Officer from the Shire of Cuballing for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Reply letter sent 26/11/2014.
520-191114-11	Dual Fire Control Officers 2014/2015 – Shire of Wagin	CEO	That council appoints Steve Angwin as Dual Fire Control Officer from the Shire of Wagin for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Reply letter sent 26/11/2014.
521-191114-12	Christmas Trading Hours 2014/15	CEO	That the trading hours for the Shire of Wickepin administration office for the 2013/14 Christmas period be as follows: Friday 19 December - Closed from 2.00pm for Staff Christmas Party Monday 22 December - Open Tuesday 23 December - Open Wednesday 24 December Open Thursday 25 December - Closed - Public Holiday, Christmas Day Friday 26 December - Closed - Public Holiday, Boxing Day Monday 29 December - Closed Tuesday 30 December - Closed Wednesday 31 January - Closed Thursday 1 January - Closed - Public Holiday, New Year's Day Friday 2 January - Closed Monday 5 January - Open	✓	Advertised in the Watershed, Facebook, website and noticeboard 25/11/2014.
522-191114-13	Review of Delegations from Council to Chief Executive Officer	CEO	That council adopts Shire of Wickepin Delegations Register for 2014/2015 as attached (to November 2014 minutes).	✓	Delegations Register 2014/2015 added to file 26/11/2014.
523-191114-14	ROTARY Canning Bridge – Street Collection Licence	CEO	That the Shire of Wickepin grants permission to Rotarians and their supporters to collect monies door to door with in the Shire of Wickepin on Friday 15 November 2015 under the licence granted by the Department of Commerce to the Rotary Club of Canning Bridge for the Annual Rotary Appeal.	✓	Reply letter sent 26/11/2014.
524-191114-15	Weekend to End Women's Cancer – Waiving Fees Wickepin Community Bus	CEO	That Council waives the hire fees for Joanne Leeson for the hire of the Wickepin Community Bus for a Local Wine Tour throughout the Great Southern on Saturday 10th January 2015 as a fundraiser for the Weekend to End Women's Cancer.	✓	Reply letter sent 26/11/2014.
525-191114-16	WA Kaolin – Planning Application	CEO	That Council advise the Development Assessment Panel of its support for the WA Kaolin Mine Proposal with a request for it to approve the application for:	✓	Application sent to DAP.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
			<p>(a) A kaolin mine and degrading plant on Lot 14431 on Deposited Plan 155015;</p> <p>(b) A processing plant, storage facility but excluding evaporation ponds on Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042; subject to:</p> <ol style="list-style-type: none"> The transport route from the mine site/degrading plant and the WRS through the Shire to be determined and the plans for its upgrading be agreed to the Council's satisfaction; A method agreed by which contributions to road upgrading/maintenance are established; A landscaping/revegetation plan to be prepared to the satisfaction of the local authority; A legal agreement between the applicant and the Shire to be entered into in accordance with the commitments made by the applicant in Attachment No. 9 to the Shire's planning report in respect to: <ul style="list-style-type: none"> Environmental management; Rehabilitation; Noise management; and Including commitments to ensure farm access and access to stock watering points for adjoining farm areas. 		
526-191114-17	Townscape & Cultural Planning Committee Meeting Recommendations	CEO	<p>That Council pass the following recommendations;</p> <ul style="list-style-type: none"> That Wandoo wood be used for the posts at the Wickepin War Memorial, to be sourced from Redmond Saw Mills. That the posts be placed directly into the ground. That the asphalt footpath completion in Harrismith town site (on the corner of the church to the recycling yard) be placed in the 2015/2016 budget estimates. 	✓	Added to Townscape and Cultural Planning committee Agenda February 2015.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ = superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

1.34pm – MWS Peter Vlahov entered the Chambers.

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	11 December 2014

Enclosure / Attachment: Ongoing Maintenance List

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Gravel sheeting has commenced on the southern section of the Toolibin South Road. This project is part of the 2014 – 2015 Roads to Recovery program.
- Other Roads to Recovery 2014 – 2015 projects are listed below;
 - Yarling Brook Road – completed
 - Hemley Road – Completed
 - Roses Road –Completed
 - 84 Gate Road – Completed
- The Wickepin Pingelly Road – Wickepin North Road intersection Black Spot funded project has also been completed, however some minor flood damage repairs are required.
- Work has commenced on the reconstruction of the Community Centre car park.
- Gravel sheeting and earth ramp construction has been completed at all of the Regional Waste Transfer Stations.

Plant Replacement

- Front End Loader replacement - The MWS has commenced the proceedings of requesting quotes under the WALGA preferred suppliers program for the replacement of Councils front end loader (WK 822 Komatsu WA 250). Replacement recommendations will be submitted by the CEO.
- Road Broom Replacement – new road broom purchased.
- Parks and Gardens Truck Replacement recommendations - presented in this agenda.
- Bitumen Tender prices - presented as a separate item.

Maintenance Works

- General ongoing maintenance.
- Tree slashing Pauley Road.
- Bitumen Patching.
- Street tree pruning.
- Mosquito fogging.
- Traffic counter.
- Repair road failures on Toolibin North Road, Brown Road and Elsinore Road.
- Maintenance grading
- Various sign repairs and installations.
- Swimming Pool items.
- Remove 5 large trees Campbell Street.
- Demolish old toilet block at Community Centre.
- Repair failures Brown Road.
- Repair failures Elsinore Road.
- Service and repairs to sewer pump station
- Install flow meters at sewer ponds.

Please see ongoing list attached

Occupational Health and Safety

- There have been no incidents to report.
- Training requirements are proceeding. These will include Basic Traffic Management and three staff members will upgrade their Truck Driver Licenses.

Workshop

- General servicing
- Assist with other building and maintenance issues.
- Replace radiator in Cat 12H Grader. \$4,000.00 – Recored Radiator
- Various issues with Isuzu Side Tipper WK342

Parks and Gardens

- Mowing and slashing various, including some road verges.
- Verti Mow oval
- General ongoing maintenance.
- Mow and tidy Pioneer Cemetery.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 11 December 2014.

Voting Requirements: Simple majority

Resolution No 171214-02**Moved Cr Astbury / Seconded Cr Lang**

That council notes the report from the Manager of Works and Services dated 11 December 2014.

Carried 7/0

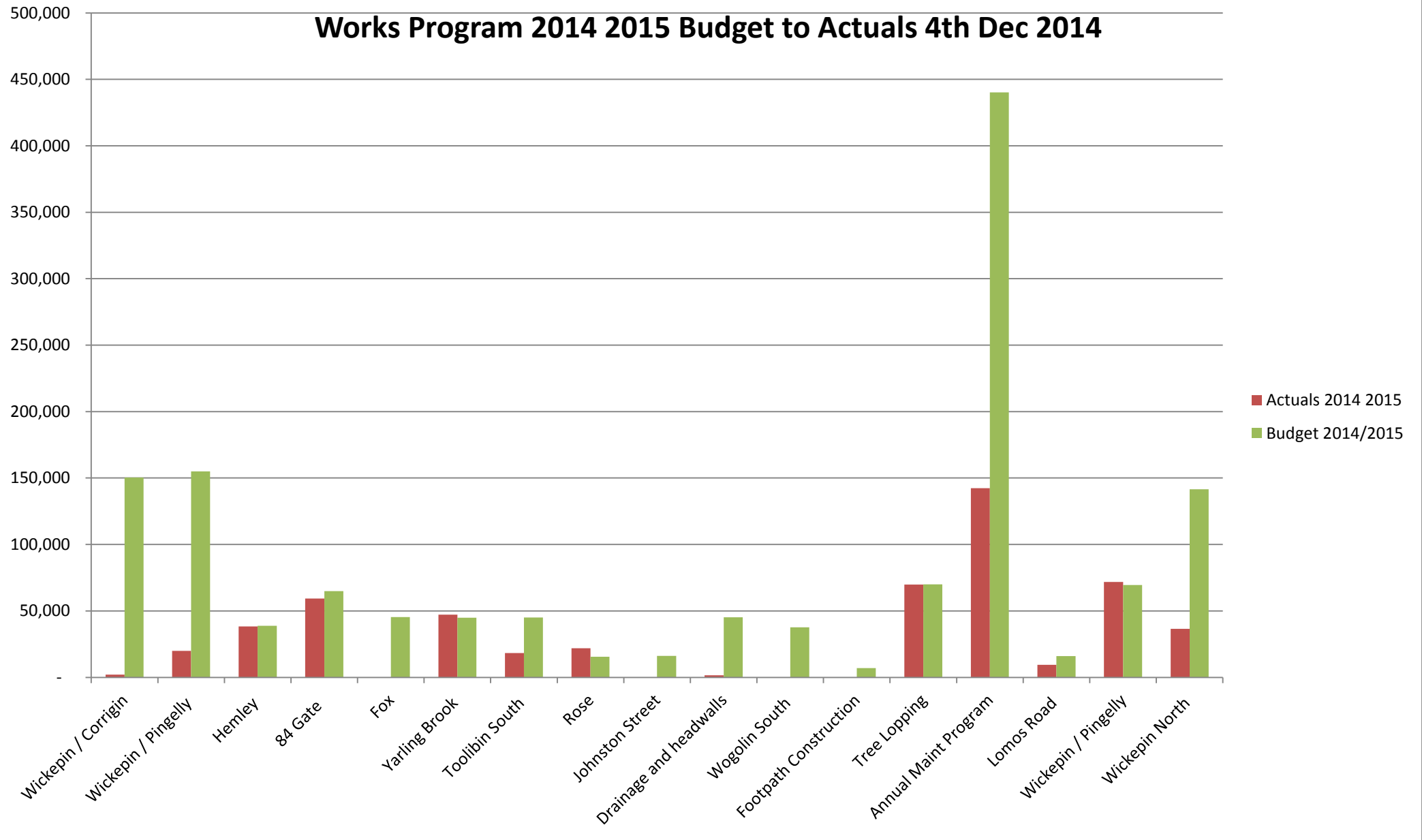
1.39pm – CEO Mark Hook departed the Chambers.

1.40pm – CEO Mark Hook entered the Chambers.

	Date	Area	Action	Requested by	Complete Y/N	Date Complete	Notes	
	27/05/2014	All	Order bush fire signs for shire boundary entries.	Council	○		In the process of being ordered.	
	27/05/2014	Wickepin	Quotes for swing and fencing for playground main street.	Mark Hook	✓			
	27/05/2014	Harrismith	Quote for seat in Harrismith main street.	Mark Hook	✓			
	29/05/2014	Wickepin	Washers need replacing in women's toilet in the Shire office.	Natalie Manton	✓	August	Complete.	
June	03/06/2014	Wickepin	Plastic doggy bags needed at Community Centre.	K. Lansdell	✓	04/06/2014		
	06/06/2014	Wickepin	Oil heater not working – Unit 4 Cottage Homes.	Amy Read	✓	09/06/2014	Oil heaters are old and not used any more.	
	10/06/2014	Wickepin	5 Smith Street – TV Aerial needs fixing.	Gillian Spargo	✓			
	11/06/2014	Wickepin	Roses on main street need repositioning.		✓		Have been pruned.	
	12/06/2014	Wickepin	Clean courts for netball game.	Leah Pearson	✓	13/06/2014		
	13/06/2014	Tincurrin	Mowing of Tincurrin school.	Tincurrin P.S	✓	June		
	20/06/2014	Wickepin	Unit 4 Cottage Homes – Heater is only blowing cold air.	Vicki Kelly	✓	June		
	23/06/2014	Wickepin	Frames to be hung in Council Chambers.	Leah Pearson	✓	June		
	23/06/2014	Wickepin	Duplex floors to be cleaned and sealed.	Leah Pearson	✓	June		
	26/06/2014	Tincurrin	Pot hole in line Road.	Keith Parnell	✓	June		
	27/06/2014	Wickepin	No through sign needed on Levi Road.	Malcolm Talbat	✓	August		
	July	17/07/2014	Wickepin	Malyalling Rd – Pot hole and small hole developing West Malyalling rd.	Gary Lang	✓	July 2014	
		25/07/2014	Wickepin	Unit 3 Yarling Court – Sliding door hard to lock, replace kitchen light.	Glen Sands	○		
28/07/2014		Yealering	Yealering Hall – Oven door doesn't seal properly.	Lois Shipley	✓	August 2014		
28/07/2014		Wickepin	6 Wogolin Road – Tree on fence line has come down needs removing.	Gwen Kirby	✓			
29/07/2014		Wickepin	Community Centre Store room has locking issues, 2 blown globes.	Tony Smith	✓			
August	01/08/2014	Wickepin	Unit 2 Cottage Homes – Shower not draining properly.	Doug Gardener	✓	September		
	13/08/2014	Wickepin	Wickepin Cemetery – large trees with limbs coming down on graves.	Townscape	✓	September		
	15/08/2014	Wickepin	Community Centre – No paper in toilets.		✓	September		
	26/8/2014	Wickepin	Collins street: fly wire door broken, gas leaks, broken clothes line.	Annika Mullan	✓	September		
September	12/09/2014	Wickepin	Community Centre – Extra green bins for pre-lim final football.	WFC	✓	September		
	15/09/2014	Wickepin	Unit 1 Yarling Court – TV not working.	Storm Roberts	✓			
	16/09/2014	Wickepin	Men's urinal cistern at the admin office is continually running.	Natalie Manton	✓	September		
	16/09/2014	Yealering	Tree needs trimming near school.	Linda Coxon	✓	September		
	18/09/2014	Wickepin	Cricket mats off oval before season starts.	Ty Miller	✓	24/09/2014		
	19/09/2014	Wickepin	Town Hall – Smashed window health centre side.	Janet Thorley	○			
	22/09/2014	Wickepin	Town Hall – Tidy and clear out front room.	Natalie Manton	✓	September		
	24/09/2014	Wickepin	Day Care- slabs on track are lifting up – dangerous.	Day-care	✓	October		
	25/09/2014	Harrismith	Tree down Baker Road.	Bruce Ward	✓	October		
	30/09/2014	Wickepin	Wogolin Reserve History Board Signs – Parking and Heritage signs.	Council	○			
October	03/10/2014	Wickepin	Get rid of weeds on Shire office path.	Hazel Green	✓	October		
	08/10/2014	Harrismith	Tidy up around Harrismith before photo comp on 1 November.	Townscape	✓	October		
	09/10/2014	Wickepin	Tidy up saleyards.	Ty Miller	✓	09/10/2014		
	09/10/2014	Wickepin	Unit 4 – Old furniture in spare room to be taken away.	Mark Hook	○			
	09/10/2014	Wickepin	Cottage Homes – back garden – dead bush needs removing.	Doug Gardener	✓	15/10/2014		
10/10/2014	Harrismith	Oval needs fogging and mowing.	Michelle Miller	✓				

	10/10/2014	Yealering	Remove new garden at Lake Yealering	CEO	✓		
	15/10/2014	Wickepin	Private Works: 54 Campbell Street.	Tony Smith	○		
	15/10/2014	Wickepin	Cottage Homes – weeds and fix lattice.	Amy Read	○		
	17/10/2014	Wickepin	Unit 2 Yarling Court – Fly wire doors broken	Violet Holmes	✓		
	17/10/2014	Tincurrin	Sand hole forming – 1km after Tincurrin North Road.	Brigitte Bailey	✓		
	21/10/2014	Wickepin	Mozzie fog house on the Golf Course.	Rate Payer	✓	11/11/2014	
	21/10/2014	Wickepin	Playgroup and Walkway path – remove dead limb of tree.	Luci Sartori	✓	11/11/2014	
November	04/11/2014	Wickepin	Remove prickles on oval banks.	Ty Miller	○		
	05/11/2014	Wickepin	Admin office: Mend wheel on whiteboard.	Leah Pearson	✓	06/11/2014	
	06/11/2014	Harrismith	Baker Road needs attention – dangerous sweeping bend.	Leah Pearson	✓	11/11/2014	
	10/11/2014	Yealering	Mosquito spraying on Coxon Street.	Resident	✓	10/11/2014	Jimmy Hamilton has been advised.
	11/11/2014	Wickepin	Tree branch down – Pingelly Road.	Kerryn Ewen	✓	11/11/2014	
	11/11/2014	Yealering	Sprinklers at the Hall are set incorrectly and need adjusting.	Townscape	✓	18/11/2014	
	11/11/2014	Harrismith	Place bin behind toilets at Hall and remove incinerator.	Townscape	✓	18/11/2014	
	11/11/2014	Various	Removal of advertising signs nailed to trees.		○		
	17/11/2014	Wickepin	Prune top of bottle brushes – Campbell Street/Wogolin Road intersection.	Mark Hook	✓	17/11/2014	
	17/11/2014	Various	Standpipes still on manual – change to cards.	Mark Hook	○		
	17/11/2014	Harrismith	Return intersection sign at Harrismith – before Baker Road.	Cheryl Groom	✓	02/12/2014	
	18/11/2014	Toolibin	South end of South Toolibin Road needs grading.	Steve Angwin	✓	20/11/2014	
	19/11/2014	Harrismith	Various roads need attention – Ward Road and Baker Road.	Bruce Ward	✓		
	21/11/2014	Wickepin	Clear pile of stuff at the back of the CRC.	Libby Heffernan	✓		
December	02/12/2014	Wickepin	New bin for caravan Park.	Kirsten Rigby	✓	03/12/2014	
	02/12/2014	Wickepin	Rubbish on Russell Road needs removing.	Linley Rose	✓	01/12/2014	
	02/12/2014	Wickepin	2 Moss Parade – Slash/mow.	Debbie Dunn	✓		
	05/12/2014	Wickepin	Bollard lights at Yarling Court need fixing.	CEO	○		
	05/12/2014	Wickepin	Unit 1 Yarling Court – Shed keys not opening, check other keys or replace.	CEO	○		
	05/12/2014	Yealering	Caravan Park – washers in taps need replacing.	Peter Stibling	○		
	05/12/2014	Wickepin	Bins out front of Newsagents – remove or change lids.	Jean Chalmers	✓		Replaced bins.
	08/12/2014	Wickepin	Caravan Park – replace door latch on Donga 3 and kitchen.	Kirsten Rigby	○		
	08/12/2014	Wickepin	Community Centre – fix bar roller doors and remove birds' nests.	Ty Miller	○		
09/12/2014	Wickepin	Attention needed on 86 Gate Road.	Frank Bird	○			

Works Program 2014 2015 Budget to Actuals 4th Dec 2014



Infrastructure and Engineering Services

10.1.02 – Acceptance EQuote Preferred Supplier - Supply and Application of Bituminous Products (Including Aggregate)

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Mark J Hook Chief Executive Officer
File Reference: 2627
Author: Mark J Hook Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 11 December 2014

Enclosure / Attachment: Nil

Background:

Quotations were sought through the WALGA Preferred Supplier system for the supply and lay of bituminous products including aggregate under the following specifications:

Technical Specification

This contract is for the application of bitumen spray seals and includes:

- Seal design;
- Supply and application of hot sprayed cutback bitumen;
- Supply, precoat and spread of aggregate;
- Pre and post seal application sweeping;
- Rolling; and
- Traffic control during spray seal works.

All materials supplied are to conform to Main Roads WA Standard 71-06-135 for bituminous surface treatments.

Rate of Delivery

For tender purposes sprayed cutback bitumen seal works are to be estimated at the following application rates:

Class 170 Bitumen

Surface Type	Binder Application Rate (BAR) @ 15°C (L/m ²)	Aggregate Spread Rate (m ² /m ³)
Primer Seal – 10mm	1.8	100
Primer Seal– 14mm	2.2	90
Two Coat Seal		
First Coat – 10mm	1.5	100
Second Coat – 7mm	1.1	130
Reseal 10mm	1.8	100
Reseal 14mm		
60/40 Tack Coat	0.6	N/A
Two Coat Seal		
First Coat 14mm	2.0	90
Second Coat 7mm	1.5	130

The grade of bitumen, binder mix, size of aggregate and rate of binder and aggregate application shall be confirmed with the Principal prior to work commencing and a copy of all design calculations supplied.

The reseals and primer seals are generally carried out together. The order of works and timing will be made available when the year's Works Programme schedule has been finalised.

The Contractor shall ensure that all sprayed bitumen work is undertaken in accordance with current Main Roads WA guidelines and safety standards for Safe Handling of Bituminous Products.

Faulty work is to be attended to immediately as any delay will compromise the standard of the finished product.

The contractor is to avoid unsightly blemishes on new work and existing surfaces, protect structures (kerbs etc.) and existing seal works from overspray. At the end of the day ensure that adequate time is given for rolling and traffic control.

Reseals

The Principal, prior to reseal works being carried out, shall correct all surface defects within these areas. The contractor is to thoroughly sweep the reseal pavement surfaces. The swept area is to extend at least 300mm outside the sprayed area. Wind direction and strength are to be taken into consideration to avoid swept off material falling onto the work area or new work.

Primer seals

The contractor is to lightly sweep any loose material from the prepared gravel surface. The swept area is to extend at least 300mm outside the sprayed area. Wind direction and strength are to be taken into consideration to avoid swept off material falling onto the work area or new work. If required a light water spray will be carried out by the Principal. All reseals shall be marked out by the Principal (start and finish) and widths confirmed with the contractor. For primer seals the Principal shall mark out the start and finish as well as an edge line. The design of all reseals and primer seals shall be carried out by the contractor in terms of the latest Australian Asphalt Paving Association (AAPA) design guidelines. Traffic counts and other relevant information shall be supplied by the Principal. The grade of bitumen, binder mix, size of aggregate and rate of binder and aggregate application shall be confirmed with the Principal prior to work commencing and a copy of all design calculations supplied.

Spraying may only commence when the binder has reached the appropriate temperature, ground temperature conditions are conducive, all traffic management is in place and sufficient aggregate is on site (loaded onto spreader trucks). Binder is to be covered with aggregate within 10 minutes (in air temperatures not exceeding 250 Celsius) or within 15 minutes (in air temperatures exceeding 250 Celsius). This time limit includes all 'wet ends' left for joining purposes.

Hand spraying is to be left to a minimum and care is to be taken by operators not to overspray on fishtails, tight radii and local widening's. Spray rates are to be recorded and submitted to the Principal with tax invoices for payment purposes on completion of works.

The aggregate used for seal works shall be crushed basalt or granite and consist of clean, tough, durable fragments free from an excess of thin or elongated pieces, free from soft or disintegrated pieces, stone coated with dirt or other deleterious matter. The properties of the crushed aggregate, including its rock source, shall meet the requirements of Main Roads WA Standard 71-06-135.

The Tenderer is to provide details of the source of the aggregate and supplier. Prior to the on-site delivery of crushed aggregate the Tenderer is to provide certification to the Principal that the aggregate conforms to the specified requirements. Should it be found on testing that the material does not conform to the specifications it is to be removed from site and be replaced at the Contractor's cost.

Precoat

All aggregate used on seals is to be pre-coated with distillate pre-coating fluid conforming to and applied in accordance with Main Roads WA Standard 71-06-135. The aggregate shall be pre-coated at least 24 hours but not more than seven days before its intended use. For tender purposes pre-coat shall be estimated at an application rate of pre-coating agent between 4 - 6 litres/m³.

Aggregate Application

Aggregate is to be spread by way of truck mounted box spreaders controlled either from the cab or at the tailgate. Only experienced operators and truck drivers are to be used. Sufficient aggregate is to be on site, loaded in the trucks, prior to the commencement of spraying any binder. Aggregate is to be covered as set out in Section 2.1.7 (spraying) above. Aggregate quantities are to be recorded and the rate of application checked against the design. Variations in the aggregate application rate are not to exceed 10m² per m³.

Rolling

Rolling is to be carried out by pneumatic rubber tyred self-propelled multi-wheel roller. Rolling is to take place closely behind the aggregate spreaders while the binder is still fluid enough to adhere to the aggregate, and should cover the full width of the sprayed area. As a general rule 10 passes with a rubber tyred roller is required.

Comment:

Quotations were sought through the WALGA Preferred Supplier system for the supply and lay of bituminous products including aggregate. At the closing date of Thursday 10 December, Council had received the following four EQuote's.

Vendors notified for this request are as follows:

	VENDOR DETAILS	NOTIFIED	DATE FIRST READ	VENDOR RESPONDED
1 :	 Asphaltech Pty Ltd	Yes	Not read	None
2 :	 Bitumen Surfacing	Yes	Not read	None
3 :	 Bitutek Pty Ltd	Yes	02/Dec/14 12:07 PM	You have responses
4 :	 Boral Resources WA Limited	Yes	03/Dec/14 10:08 AM	You have responses
5 :	 Claremont Asphalt	Yes	02/Dec/14 12:32 PM	Declined to respond
6 :	 Colas West Australia Pty Ltd	Yes	02/Dec/14 12:09 PM	You have responses
7 :	 Curnow Group Pty Ltd	Yes	Not read	None
8 :	 Downer Infrastructure	Yes	02/Dec/14 11:58 AM	You have responses
9 :	 Fulton Hogan Industries Pty Ltd	Yes	02/Dec/14 11:58 AM	None
10 :	 HOSMAR Pty Ltd T/A TOTAL ASPHALT	Yes	04/Dec/14 9:56 AM	Declined to respond
11 :	 MMM (WA) PTY LTD	Yes	Not read	Declined to respond
12 :	 Roads2000 Pty Ltd	Yes	02/Dec/14 12:00 PM	Declined to respond
13 :	 Supercivil Pty Ltd	Yes	02/Dec/14 1:37 PM	Declined to respond

Following are the Schedule of works requested:

Location	Area (m ²)	Material Cover	Seal Type	Cover Size (mm) 1 st Coat	Cover Size (mm) 2 nd Coat
Wickepin/Pingelly road	15,400	Aggregate	Seal		10
Wickepin/Corrigin road	16,100	Aggregate	Seal		10
Wickepin/Corrigin road	8,400	Aggregate	Primer	14	
Johnston Street	1750	Aggregate	Reseal	7	

	Colas	Downer	Bora	Bitutek
Description	Price per SQM	Price per SQM	Price per SQM	Price per SQM
Mobilisation / Traffic Management	\$6,700	10,93.41	Included in Rate	Included in Rate
Hot Bitumen Reseal 10mm c170 bitumen Wickepin Corrigin Road	3.59	3.20	4.82	3.35
Hot Bitumen primer seal 14mm 95/5 bitumen Wickepin Corrigin Road	4.09	3.86	4.83	3.50
Hot Bitumen Reseal 10mm c170 bitumen Wickepin Pingelly Road	4.02	3.20		3.35
Hot Bitumen Reseal 14mm c170 bitumen Wickepin Pingelly Road	4.11	3.86		3.35
Hot Bitumen Reseal 7/10 mm c170 bitumen			6.13	3.35
Variation to Binder Application	1.11 litre			1.08 98/2
Rise and Fall	Yes			1.11 95/5
Compliant	Yes	No	Yes	Yes
TOTAL COST	\$153,854	\$198,113.41	\$193,872	\$135,000

Statutory Environment: Local Government Act 1995

Policy Implications: Nil

Financial Implications: Costs are included in Councils 2014/2015 Adopted Budget

Strategic Implications: Nil

Summary:

Council is being requested to accept the following EQuote supplied by Bitutek Pty Ltd;

DESCRIPTION	QUANTITY	RATE	COMMENT
10mm Seals			
Wickepin-Corrigin Road Seal using 98/2 Cutback Bitumen @ 1.6 L/m ² and 10mm Aggregate	15,400 m ²	\$3.35 / m ²	<i>Rates based on entire pavement area being ready to seal prior to crews arrival</i>
Wickepin-Pingelly Road Seal using 98/2 Cutback Bitumen @ 1.6 L/m ² and 10mm Aggregate	16,100 m ²		
14mm Primerseals			
Wickepin-Corrigin Road Primerseal using 95/5 Cutback Bitumen @ 1.6 L/m ² and 14mm Aggregate	8,400 m ²	\$3.50 / m ²	<i>Rates based on entire pavement area being ready to seal prior to crews arrival</i>
OTHER ITEMS			
Additional Product Used Above Quoted Binder Application Rates		\$1.08 / litre \$1.11 / litre	98/2 Cutback Bitumen 95/5 Cutback Bitumen

Recommendation:

That council accepts the following EQuote supplied by Bitutek Pty Ltd.

DESCRIPTION	QUANTITY	RATE	COMMENT
10mm Seals			
Wickepin-Corrigin Road Seal using 98/2 Cutback Bitumen @ 1.6 L/m2 and 10mm Aggregate	15,400 m2	\$3.35 / m2	<i>Rates based on entire pavement area being ready to seal prior to crews arrival</i>
Wickepin-Pingelly Road Seal using 98/2 Cutback Bitumen @ 1.6 L/m2 and 10mm Aggregate	16,100 m2		
14mm Primerseals			
Wickepin-Corrigin Road Primerseal using 95/5 Cutback Bitumen @ 1.6 L/m2 and 14mm Aggregate	8,400 m2	\$3.50 / m2	<i>Rates based on entire pavement area being ready to seal prior to crews arrival</i>
OTHER ITEMS			
Additional Product Used Above		\$1.08 / litre	98/2 Cutback Bitumen
Quoted Binder Application Rates		\$1.11 / litre	95/5 Cutback Bitumen

Voting Requirements:

Simple majority

Resolution No 171214-03**Moved Cr Easton / Seconded Cr Lansdell**

That council accepts the following EQuote supplied by Bitutek Pty Ltd.

DESCRIPTION	QUANTITY	RATE	COMMENT
10mm Seals			
Wickepin-Corrigin Road Seal using 98/2 Cutback Bitumen @ 1.6 L/m2 and 10mm Aggregate	15,400 m2	\$3.35 / m2	<i>Rates based on entire pavement area being ready to seal prior to crews arrival</i>
Wickepin-Pingelly Road Seal using 98/2 Cutback Bitumen @ 1.6 L/m2 and 10mm Aggregate	16,100 m2		
14mm Primerseals			
Wickepin-Corrigin Road Primerseal using 95/5 Cutback Bitumen @ 1.6 L/m2 and 14mm Aggregate	8,400 m2	\$3.50 / m2	<i>Rates based on entire pavement area being ready to seal prior to crews arrival</i>
OTHER ITEMS			
Additional Product Used Above		\$1.08 / litre	98/2 Cutback Bitumen
Quoted Binder Application Rates		\$1.11 / litre	95/5 Cutback Bitumen

Carried 7/0

Infrastructure and Engineering Services

10.1.03 – Quotes - Councils Gardeners truck

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2210
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	5 December 2014

Enclosure / Attachment:

Quotes from the following:

1. Daimler Trucks Perth
2. WA Hino

Background:

In the 2014/2015 Budget Estimates, Council included within the ten year plant replacement program the replacement of Councils Gardeners Hino Dutro tipping truck WK698.


The Hino Dutro tipping truck WK698 as of the 3/12/2014 had done 229,292 Kilometres.



With the changeover being within the 2014/2015 Budget Estimates, Council Staff requested quotes from the following vendors:

1. WA Hino
2. Daimler Trucks
3. WA Nissan Kewdale

Council also placed the following advertisement in the watershed:



Shire of Wickepin

FOR SALE

VEHICLE

**2002 Hino Tip Truck
2 - 3 tonne tipper**

Any offers to be addressed to the
CEO, Mark Hook at:

Shire of Wickepin
P.O Box 19
Wickepin WA 6370

Alternatively email:
admin@wickepin.wa.gov.au.

For any enquiries please contact
Peter Vlahov on 9888 1005 or
email
works@wickepin.wa.gov.au.

Mark J Hook
Chief Executive Officer

Council only received one offer from Tony and Kirstin Rigby of \$4,000 for the outright purchase of the gardeners Hino Dutro tipping truck WK698.

Comment:

The following vendors supplied the following change over prices:

Quote Number	Dealer Particulars	Machine Make	Machine Model	Operating Capacity (kg)	Engine Capacity (kw)	Trans Type	Tipper Body	Warranty	Delivery Time	Tendered Purchase Price (GST EXC)	Trade / Outright purchase price (GST EXC)	Nett Changeover (GST EXC)
Q9872*2	WA HINO	HINO 300	717	3080	121	Manual	3.0m3	3 year 100,000km	Not stated	\$52,000	\$5,000	\$47,000
Q10960	WA HINO	HINO 300	917	5040	121	Manual	3.0m3	3 year 100,000km	Not stated	\$60,000	\$5,000	\$55,000
	Daimler Trucks	Fuso Canter	715	3000	110	Man	2.00m3	5 Year 200,000 km	Ex Daimler Stock	\$53,927	No Trade	\$53,927
	Tony Rigby										\$4,000	

Council's budget figures for the changeover of the Gardeners truck Hino Dutro tipping truck WK698 are as follows:

	Plant	Nett Change over		
		-		
P698	Gardeners Truck	47,000	WK698	52,000
	Trade Values			
	Plant			
WK698	P698 – 2002 Hino Gardeners Truck		Municipal	5,000

All quote's received were found to be compliant with Council's Policies and specification forwarded to vendors.

All vehicles come complete with factory fitted tipping trays as part of the complete change over.

The Hino 300 series 717 is a three tonne truck and the Hino 300 series 917 is a five tonne truck and has larger wheels and is a bit higher and has a stronger tipping tray due to the heavier weight it can carry.

The current Gardeners truck is a Hino Dutro Tipping Truck and has a three tonne load limit and only requires a C class driver's licence to be able to drive the vehicle.

The 917 Hino is \$8,000 more than the 717, and has a pay load of 5 tonne and will require a light rigid class driver's licence. The 717 is only a three tonne truck and only requires a C class licence the same as a car.

The Manager of Works feels that the 717 will be a suitable vehicle to replace the current gardener's Hino Dutro tipping truck WK698.

The changeover of the Hino Dutro tipping truck WK698 to a Hino 300 series 717 tipping truck from WA Hino is on the budget figure changeover of \$47,000. The Hino 300 series 917 tipping truck from WA Hino is \$8,000 over budget and the Fuso Canter from Daimler Trucks is \$2,927 over budget using the outright purchase value of \$4,000 from Tony and Kirstin Rigby.

As the Hino 300 series 717 is a three tonne truck and requires the same licence as the old Hino Dutro tipping truck WK698, it is recommended to Council that Council accept the quote from WA Hino for the Hino 300 series 717 tipping truck with factory fitted tipping tray and trading the Hino Dutro tipping truck WK698 at a changeover price of \$47,000 GST Exclusive.

Statutory Environment:

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications:**POLICY NO T2.5 – POLICY- REPLACEMENT OF PLANT UTILITIES****PURPOSE**

To establish guidelines for the replacement of plant and equipment utilities within the Shire

POLICY

That the replacement of Plant and Equipment utilities be 80,000 km or 4 years, whichever comes first?

POLICY NO F3.6 – POLICY - TENDERS - BUDGETED ITEMS**PURPOSE**

To establish procedures for the calling and consideration of Tenders

POLICY

The following procedures are to be adhered to when calling tenders for items included in the current years adopted budget;

1. Plant - Technical Services Committee and Administration to discuss and call Tenders as and when determined, Technical Services Committee to consider and make recommendations to the Council.
2. Buildings - Community Services Committee to consider tenders and make recommendations to the Council.
3. The Council, when considering tenders shall give due consideration to local businesses within the Shire, irrespective of prices.

Upon receipt of tenders they are to be submitted to the Council for approval, where necessary Administration are to prepare comparative schedules setting out major aspects of tenders.

In addition to the tender conditions set out in part 4 of the Local Government (Functions and General) Regulations 1996, the following shall also apply:

- a) Tenders submitted by facsimile or email will not be accepted.
- b) Tenders are to arrive at the Shire Office marked "Tender"
- c) Tenders to close not less than 14 days prior to an ordinary meeting of the Council

Financial Implications:

Changeover of \$47,000 is spot on the 2014/2015 budget estimates.

Strategic Implications:**Theme 1 – To Develop and Maintain Quality Services and Infrastructure**

Outcome: A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

Goal	Action	Measure
1.1 Develop effective assets replacement and maintenance programs	<ul style="list-style-type: none"> Develop and fund a five year program for the provision of footpaths. Develop and fund a ten year plan that will ensure the timely maintenance of Council assets. Provide for the replacement of existing and provision for new community assets as the need arises. 	<ul style="list-style-type: none"> Review, at least annually, the five-year road program for the district. Maintain and review annually an adequately funded reserve fund for the replacement of plant as necessary

Summary:

Council is being requested that Council accept the quote from WA Hino for the Hino 300 series 717 tipping truck with factory fitted tipping tray and trading the Hino Dutro tipping truck WK698 at a changeover price of \$47,000 GST Exclusive.

Recommendation:

That Council accept the quote from WA Hino for the Hino 300 series 717 tipping truck with factory fitted tipping tray and trading the Hino Dutro tipping truck WK698 at a changeover price of \$47,000 GST Exclusive

Voting Requirements:

Simple majority

Resolution No 171214-04**Moved Cr Lansdell / Seconded Cr Astbury**

That Council accept the quote from WA Hino for the Hino 300 series 717 tipping truck with factory fitted tipping tray and trading the Hino Dutro tipping truck WK698 at a changeover price of \$47,000 GST Exclusive

Carried 7/0

Infrastructure and Engineering Services

10.1.04 – Equote replacement Komatsu WA250-5H Loader WK 822

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2210
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	5 December 2014

Enclosure / Attachment:

Equote's from the following:

1. WESTRAC
2. JCB
3. KOMATSU
4. CJD EQUIPMENT
5. WESTSIDE EQUIPMENT
6. HITACHI








Background:

Council in the 2014/2015 Budget Estimates included in the ten year plant replacement program the replacement of Councils Komatsu WA250-5H Loader WK 822.



The Komatsu WA250-5H Loader WK 822 as of 8 November 2014 had done 7445.2 Hours of operation.

With the changeover being within the 2014/2015 budget Estimates Council Staff requested quotes from the following vendors through the WALGA preferred suppliers Equote system for the replacement of Councils Komatsu WA250-5H Loader WK 822:

	VENDOR DETAILS	NOTIFIED	DATE FIRST READ	VENDOR RESPONDED
1 :	 CJD Equipment Pty Ltd	Yes	27/Oct/14 8:37 AM	You have responses
2 :	 Hitachi Construction Machinery (Australia) Pty Ltd	Yes	27/Oct/14 12:29 PM	You have responses
3 :	 JCB Construction Equipment Australia	Yes	24/Oct/14 5:07 PM	You have responses
4 :	 Komatsu Australia Pty Ltd	Yes	28/Oct/14 7:56 AM	You have responses
5 :	 Liebherr-Australia Pty Ltd	Yes	07/Nov/14 12:58 PM	You have responses
6 :	 Schaffer Loaders	Yes	27/Oct/14 2:36 PM	Declined to respond
7 :	 WesTrac Pty Ltd	Yes	27/Oct/14 10:16 AM	You have responses
8 :	 Westside Equipment	Yes	24/Oct/14 3:59 PM	You have responses

The request for the changeover of the Komatsu WA250-5H Loader WK 822 included the following specifications.

HORSEPOWER 94 kW 126 HP @ 2000 rpm: 103 kW 138 HP @ 2000 rpm, BUCKET CAPACITY 2.0 m³ 2.6 yd³ 2.2 m³ 2.9 yd³, Change Switch F, R, Coupler Hydraulic Multi Euro Style, Forks M/C Euro Style, Hydraulics For Multi-Coupler, Radio CD Player, Triple Lever Hydraulic Control, Canvas Seat Cover HD, Fire Extinguisher 1kg, Fire Extinguisher 9kg, Grease System Ground Re-Fill, Idle Timer (Turbo Timer), Isolation Switch Lock Out, Lights Rotating Flashing x2, Over width Signs, Radio CB & UHF 40 Channel, Alpine CDE125BTI AM/FM radio, CD player, USB, and jack input unit with Bluetooth, Sign Writing, Tool Kit and Window Tinting.

Comment:

The following vendors supplied the following change over prices:

Quote Number	Dealer Particulars	Machine Make	Machine Model	Engine Capacity (KW)	Bucket Size	Warranty	Delivery Time	Tendered Purchase Price (GST EXC)	Trade / Outright purchase price (GSTEXC)	Nett Changeover (GSTEXC)	Options
40650	WESTRAC	CATERPILLAR	924K TOOL CARRIER	109	1.9 - 5.0 m3	36 Months		\$241,135	\$41,000	\$200,135	
RV141029151933	JCB	JCB	427 HT T41	118	2.1m3	12 Months 2000 hrs	4 weeks	\$213,500	\$55,800	\$157,700.	
5008082901	KOMATSU	KOMATSU	WA 250PZ-6	103	2.2m3	36 months 6000 hrs	2-3 weeks	\$255,000	\$85,000	\$170,000	Kerfab Rake Grapple \$17,500
16320.14	CJD EQUIPMENT	VOLVO	L70F	125	2.3m3	36 months 6000 hrs	2-3 weeks	\$252,500	\$60,000	\$192,000	Grapple Bucket \$25,000
		VOLVO	L60F	114	2.1m3	36 months 6000 hrs	2-4 weeks	\$237,000	\$60,000	\$177,000	Grapple Bucket \$25,000
											3rd function hyd \$ 5,000
		SDLG	LG938L SERIES II	97	1.8m3	24 Month 2000 hrs	4-6 weeks	\$140,500	\$60,000	\$80,500	Grapple Bucket \$25,000
DSC023/11	WESTSIDE EQUIPMENT	DOOSAN	DL200	118	2.2m3	12 Months 2000 hrs	TBA	\$166,250	\$58,750	\$107,500	
37887-C1Z1R1	HITACHI	HITACHI	ZW150	107	2.3m3	36 Months 6000 hrs		\$195,000			
37969-Y3S8H5	HITACHI	JOHN DEERE	544K POWERLLEL	108	2.3m3	36 Months 6000 hrs		\$230,000			

Council's budget figures for the changeover of the Komatsu WA250-5H Loader WK 822 are as follows:

	Plant	Nett Change over		
P822	Loader	186,000	WK822	271,000
	Trade Values			
	Plant			
WK822	P822 - 2004 Komatsu Loader		Municipal	85,000

All the Equote's received were found to be compliant with Council's Policies and specification forwarded to vendors.

The preferred loader by the Works Manager Mr Peter Vlahov is the KOMATSU WA 250PZ-6 loader with a Kerfab Rake Grapple at a changeover price of \$187,500. If Council purchases the KOMATSU WA 250PZ-6 loader with a Kerfab Rake Grapple it will be \$1,500 over budget.

Council may be able to purchase the Kerfab Rake Grapple at a lesser price than the \$17,500 mentioned as an option in the Equote from Komatsu.



The workforce has been very happy with the old Komatsu WA250-5H Loader WK 822 and there have been no major issues with this loader over the last 10 years.

As the current staff are very competent in the use of the Komatsu WA250-5H Loader, it is recommended that the Shire of Wickepin stay with Komatsu and purchase a KOMATSU WA 250PZ-6 loader from Komatsu Australia at a change Over price off \$170,000 and that the Chief Executive Officer negotiate on the purchase of the Kerfab Rake Grapple at a price up to \$17,500.

The new KOMATSU WA 250PZ-6 does not include a Compuload 4000:



The Manager of Works feels that the Compuload 4000 is not required on the new machine as the existing Compuload has been nothing but trouble and has been very expensive to maintain on the old Komatsu WA 250-5H Loader. The cost of a Compuload 4000 with printer non-certified is \$10,650.

If Council wishes to include a Compuload 4000 in the new loader then it will need to find an additional \$10,650 from the 2014/2015 budget or from the Plant Reserve Fund.

Statutory Environment: *Local Government Act 1995*
 Local Government (Financial Management) Regulations 1996

Policy Implications:

POLICY NO T2.5 – POLICY - REPLACEMENT OF PLANT UTILITIES

PURPOSE

To establish guidelines for the replacement of plant and equipment utilities within the Shire

POLICY

That the replacement of Plant and Equipment utilities be 80,000 km or 4 years, whichever comes first?

POLICY NO F3.6 – POLICY - TENDERS - BUDGETED ITEMS

PURPOSE

To establish procedures for the calling and consideration of Tenders

POLICY

The following procedures are to be adhered to when calling tenders for items included in the current years adopted budget;

1. Plant - Technical Services Committee and Administration to discuss and call Tenders as and when determined, Technical Services Committee to consider and make recommendations to the Council.

2. Buildings - Community Services Committee to consider tenders and make recommendations to the Council.
3. The Council, when considering tenders shall give due consideration to local businesses within the Shire, irrespective of prices.

Upon receipt of tenders they are to be submitted to the Council for approval, where necessary Administration are to prepare comparative schedules setting out major aspects of tenders.

In addition to the tender conditions set out in part 4 of the Local Government (Functions and General) Regulations 1996, the following shall also apply:

- a) Tenders submitted by facsimile or email will not be accepted.
- b) Tenders are to arrive at the Shire Office marked "Tender"
- c) Tenders to close not less than 14 days prior to an ordinary meeting of the Council

Financial Implications:

If Council purchases the KOMATSU WA 250PZ-6 loader for \$170,000 change over and purchases a Kerfab Rake Grapple as an option for \$17,500 the total change over figure of \$187,500 will be \$1,500 over budget.

Strategic Implications: Fits within theme 1.

Theme 1 – To Develop and Maintain Quality Services and Infrastructure

Outcome: A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

Goal	Action	Measure
1.1 Develop effective assets replacement and maintenance programs	<ul style="list-style-type: none"> • Develop and fund a five year program for the provision of footpaths. • Develop and fund a ten year plan that will ensure the timely maintenance of Council assets. • Provide for the replacement of existing and provision for new community assets as the need arises. 	<ul style="list-style-type: none"> • Review, at least annually, the five-year road program for the district. • Maintain and review annually an adequately funded reserve fund for the replacement of plant as necessary

Summary:

Council is being requested to accept the Equote for the purchase of a KOMATSU WA 250PZ-6 loader from Komatsu Australia with a Kerfab Rake Grapple at a change over price of \$187,500.

Recommendation:

That Council accept the Equote for the purchase of a KOMATSU WA 250PZ-6 loader from Komatsu Australia with a Kerfab Rake Grapple at a change over price of \$187,500.

Voting Requirements: Simple majority

Resolution No 171214-05**Moved Cr Lang / Seconded Cr Lansdell**

That Council accept the Equote for the purchase of a KOMATSU WA 250PZ-6 loader from Komatsu Australia with a Kerfab Rake Grapple at a change over price of \$187,500.

Carried 7/0

UNCONFIRMED

Infrastructure and Engineering Services

10.1.05 – Wickepin Depot Fuel Bowser and Tanks

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	544
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	25 November 2014

Enclosure / Attachment: Nil

Background:

The Shire of Wickepin no longer utilises the fuel bowsers and tank at the Wickepin Depot due to the installation of the new 24 hour fuel depot in Wogolin Street Wickepin. All Council plant machinery use a Great Southern Fuel BP Card to access fuel from the 24 hour fuel facility in Wickepin. This is working well as Council now track the fuel usage through the individual fuel cards. Council is currently paying \$1.3345 GST inclusive for its Diesel and \$1.3346 GST Inclusive for its Unleaded Petrol.

Council was issued a remediation notice for the Wickepin Depot Fuel Facilities back in 2011 and most of the items at the time were dealt with except for the poor Bunding and the fuel contamination around the site. As Council no longer uses the fuel storage at the Wickepin Shire Depot, the remediation order was held in abeyance until the new 24 hour fuel depot was operational and the fuel depot at the Wickepin Works Depot was decommissioned.

Council staff requested a quote for the decommissioning of the Wickepin Depot fuel facilities from Great Southern Fuel Supplies Narrogin.

Great Southern Fuels have made Council the following offer:

We hereby offer to remove and level the old fuel facility site at your Wickepin shire depot as asked by Peter Vlahov.

In exchange for these works we request the ownership of the 2 fuel bowsers and on ground tank. The 2 x underground tanks will be removed and disposed of by us.

We will also dig out the top soil and replace with clean gravel. Assistance with gravel and a disposal site for the old soil would be appreciated.

Can you please let me know if this is suitable and we will commence work ASAP?

*Regards
Ray*

*Ray Narducci
Great Southern Fuel Supplies
4 Federal Street
NARROGIN WA 6312*



Following are current photos of the existing fuel facilities at the Wickepin Depot:



Comment:

Following is a picture of a 50,000 Litre above Ground Fuel Tank, in excellent condition with bowser and smart fill Fuel Management System included for sale on the internet at a price of \$15,250. The tank is currently in Tamworth NSW:



Council placed an amount of \$10,000 in the 2014/2015 draft budget for the decommissioning of the fuel tanks and bowzers at the Wickepin Works Depot. This amount was removed during the budget process and is not in the final adopted 2014/2015 budget estimates.

The offer to remove and level the old fuel facility site includes the removal of all the above and underground fuel tanks and bowser and the digging out of the top soil and replacing it with clean gravel.

The cost to the Shire of Wickepin is only what Council believes the current tanks and bowzers would be worth if we could sell them.

The expertise that Great Southern Fuels have in this area is excellent and Council staff would need direction on how to remove underground tanks successfully, if Council was to remove the tanks.

If they are found to be leaking then there could be an issue for Council under the contaminated site legislation. It is the view of the Chief Executive Officer that Great Southern Fuels have the expertise in this area and Council should accept their offer to fully decommission the site at the cost of the current infrastructure.

Council would still need to give Great Southern Fuels assistance with gravel and a disposal site for the old soil but this would not be a major cost to Council.

Statutory Environment: *Environmental Protection Act 1986*
Local Government Act 1995

Policy Implications: Nil

Financial Implications:

The cost to the Shire of Wickepin is only what Council believes the current tanks and bowzers would be worth if they could sell them.

Strategic Implications: Not Applicable

Summary:

Council is being requested to agree to accept the quotation from Great Southern Fuels Narrogin to remove all the above and underground fuel tanks, pumps and associated equipment and reinstate the area to the satisfaction of the Department of Mines and Minerals at no cost to Council other than great Southern Fuels taking ownership of any useable equipment removed.

Recommendation:

1. That the Shire of Wickepin accepts the written quotation from Great Southern Fuels as follows

We hereby offer to remove and level the old fuel facility site at your Wickepin shire depot as asked by Peter Vlahov.

In exchange for these works we request the ownership of the 2 fuel bowsers and on ground tank. The 2 x underground tanks will be removed and disposed of by us.

We will also dig out the top soil and replace with clean gravel. Assistance with gravel and a disposal site for the old soil would be appreciated.

2. That In exchange for these works Great Southern Fuels be given the ownership of the 2 fuel bowsers and on ground tank with the 2 x underground tanks being removed and disposed of by Great Southern Fuels Narrogin.
3. That Great Southern Fuels dig out the top soil and replace it with clean gravel supplied by the Shire of Wickepin.

Voting Requirements: Simple majority

Resolution No 171214-06**Moved Cr Lansdell / Seconded Cr Astbury**

1. That the Shire of Wickepin accepts the written quotation from Great Southern Fuels as follows

We hereby offer to remove and level the old fuel facility site at your Wickepin shire depot as asked by Peter Vlahov.

In exchange for these works we request the ownership of the 2 fuel bowsers and on ground tank. The 2 x underground tanks will be removed and disposed of by us.

We will also dig out the top soil and replace with clean gravel. Assistance with gravel and a disposal site for the old soil would be appreciated.

2. That In exchange for these works Great Southern Fuels be given the ownership of the 2 fuel bowsers and on ground tank with the 2 x underground tanks being removed and disposed of by Great Southern Fuels Narrogin.
3. That Great Southern Fuels dig out the top soil and replace it with clean gravel supplied by the Shire of Wickepin.

Carried 7/0

Infrastructure and Engineering Services

10.1.06 – Boundary Fire Signs

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2810
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	5 December 2014

Enclosure / Attachment: Nil

Background:

At the 20th May 2014 Ordinary Meeting of Council the following Resolution was passed by Council:

Resolution No 210514-04**Moved Cr Lansdell / Seconded Cr Easton**

That Council pass the following recommendations;

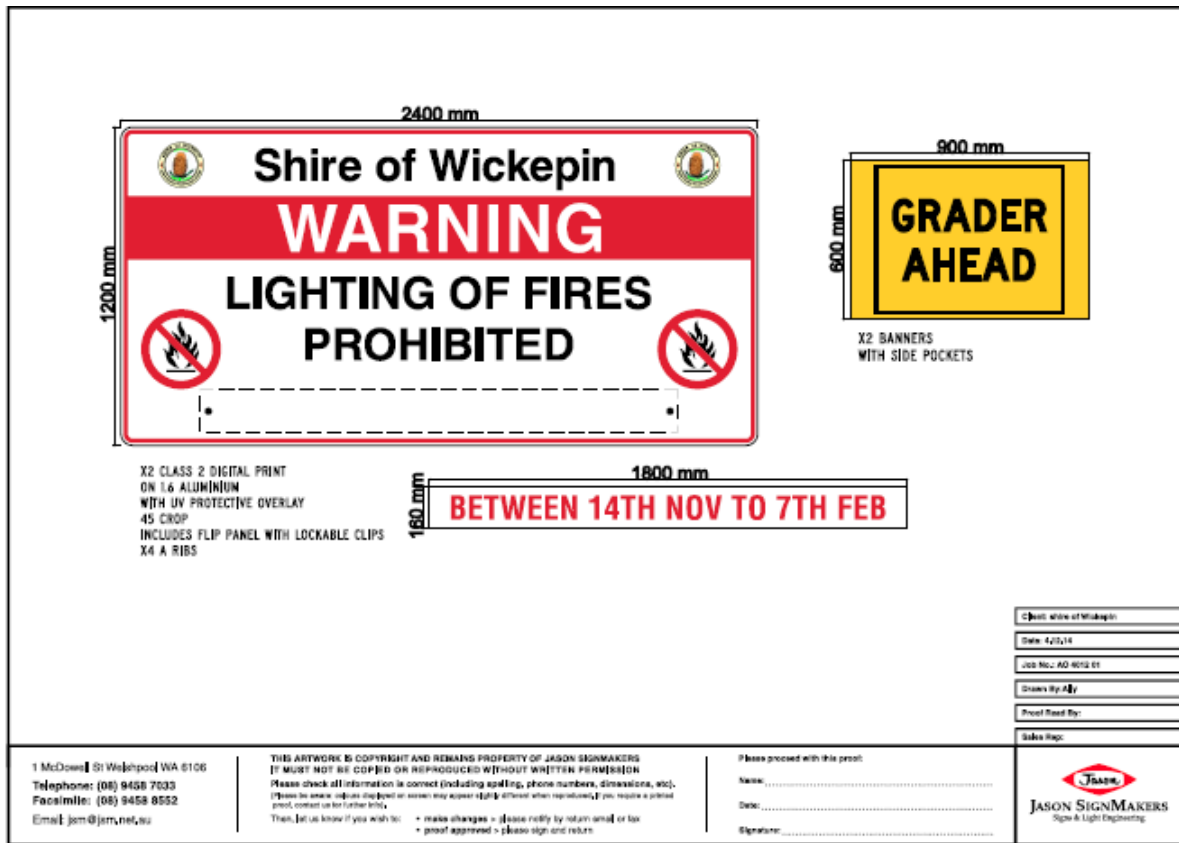
- 1. That Council to adopt the 10 Year Plant Replacement Program 2014/15 to 2023/24 as attached, with the following changes hatched in Yellow;*
- 2. The CEO undertakes a Blackspot submission for the Wickepin-Harrismith Road for the 2015/2016 Financial Year.*
- 3. The CEO review the Five Year RRG Road Program based on the Wickepin-Corrigin Road, Wickepin-Pingelly Road and the Wickepin-Harrismith Road.*
- 4. That Council to place on all of the Shire boundary entries a Prohibited Bush Fire sign.*

Carried 8/0

Council in the 2014/2015 Budget Estimates budgeted the following for Prohibited Bush Fire Signs:

1102	Other Minor Expenses	Budget 14/15	
LFE1	Other Minor Expenses		
	Wages	500	
	Materials	3,000	
	Utilities	1,600	
	Portable Radios not ESL eligible	3,000	
	Prohibited Burning Signs	3,000	
	Plant		
	Overheads	265	11,365

Council staff have received the following design and cost for the proposed prohibited bush fire signs:



The signs will have the Prohibited dates imbedded in the sign and not a removal date as shown in the above diagram.

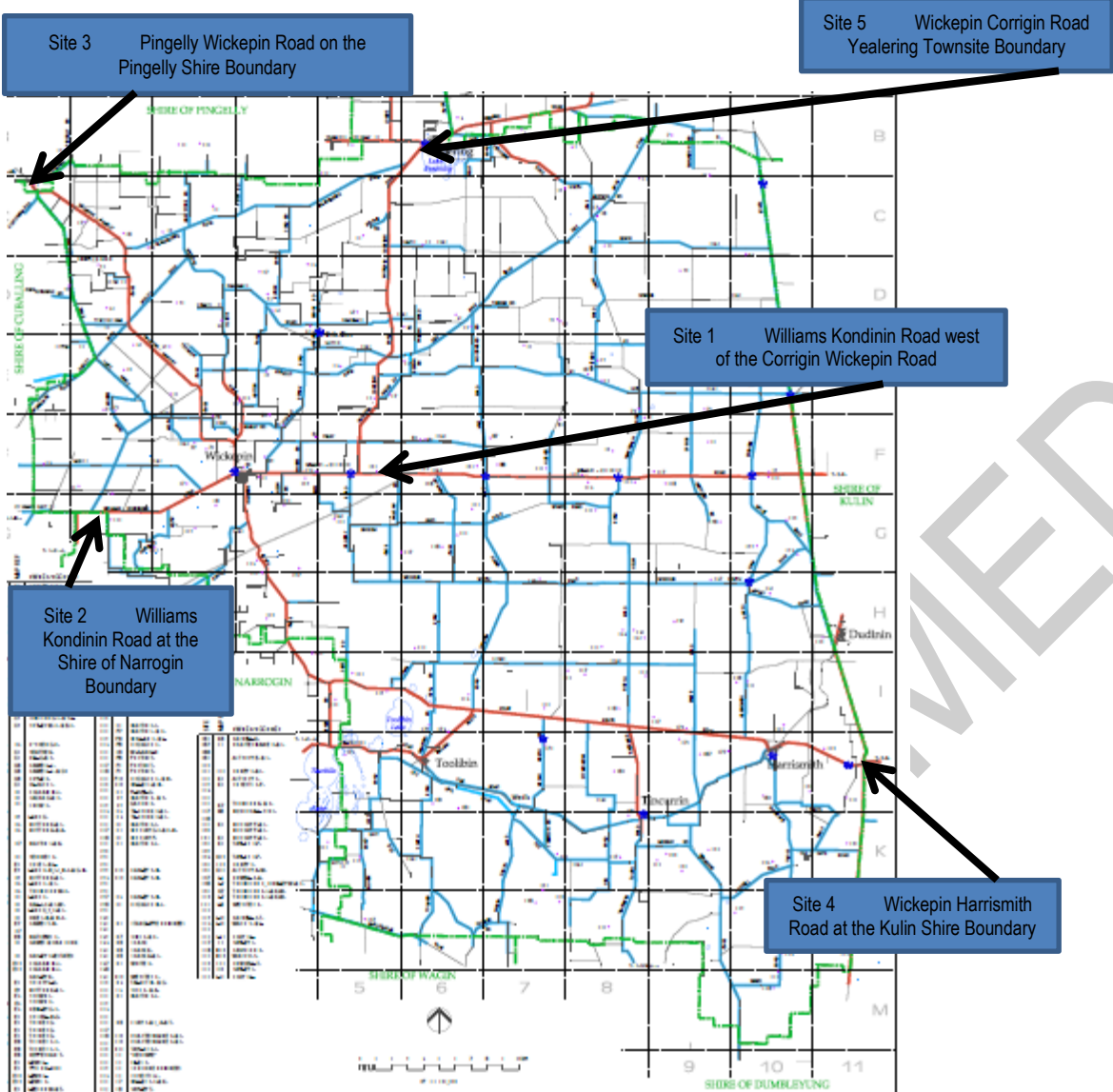
The cost of the signs are 2400 x 1200, as per the above drawing with the date imbedded in sign are \$548 each GST exclusive or for five (5) signs \$2,740 plus cost of posts and erection on site.

Comment:

Council requested the designs to be adopted by Council prior to the signs being ordered or placed on the entries into Wickepin or the Shire of Wickepin Boundaries with neighbouring Councils.

A option may be to place the signs on the following Locations as shown on the following fire map.

1. Williams Kondinin Road west of the Corrigin Wickepin Road
2. Williams Kondinin Road at the Shire of Narrogin Boundary
3. Pingelly Wickepin Road on the Pingelly Shire Boundary
4. Wickepin Harrismith Road at the Kulin Shire Boundary
5. Wickepin Corrigin Road Yealering Townsite Boundary



Following are examples of other Local Governments Fire Prohibited signs:





SHIRE OF CUBALLING - CAMP FIRES
**LIGHTING OF CAMP FIRES
 IS RESTRICTED**
19 SEPTEMBER TO 29 MARCH
 FOR FURTHER INFORMATION CONTACT
 SHIRE OFFICE 9883 6031

SHIRE OF NARROGIN
LIGHTING OF FIRES IS RESTRICTED
15 OCTOBER TO 19 APRIL
 FOR FURTHER INFORMATION CONTACT
 SHIRE OFFICE 98811866

Statutory Environment: *Bush Fires Act 195, Local Government Act 1995*

Policy Implications: Nil no Policy

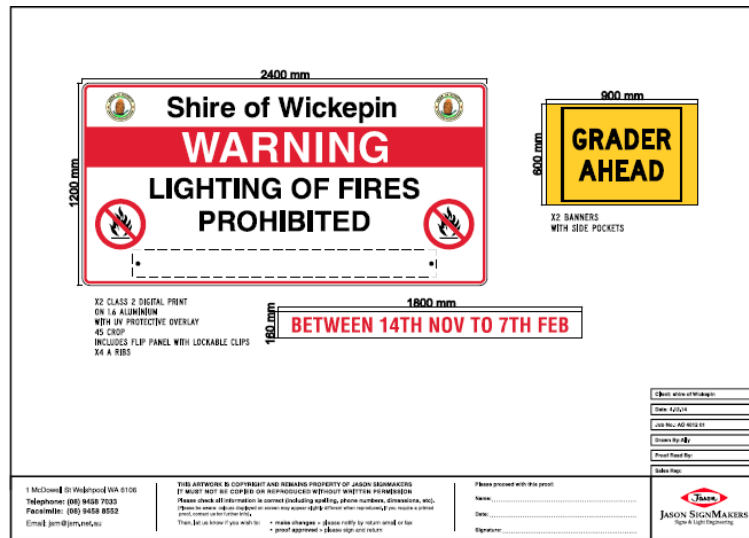
Financial Implications: Cost of 5 signs for \$2,740 is within the budget parameters of \$3,000

1102	Other Minor Expenses	Budget 14/15	
LFE1	Other Minor Expenses		
	Prohibited Burning Signs	3,000	

Strategic Implications: Nil

Summary:

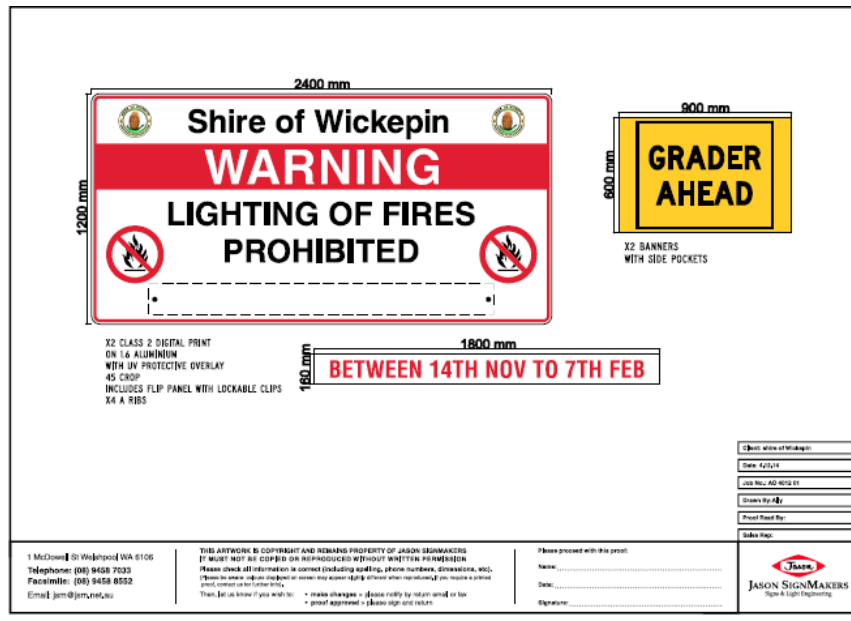
Council is being requested to authorise the purchase and design of the following signs along with the placement of the four signs at the following sites:



1. Williams Kondinin Road west of the Corrigin Wickepin Road
2. Williams Kondinin Road at the Shire of Narrogin Boundary
3. Pingelly Wickepin Road on the Pingelly Shire Boundary
4. Wickepin Harrismith Road at the Kulin Shire Boundary
5. Wickepin Corrigin Road Yealering Townsite Boundary

Recommendation:

1. That Council authorises the purchase and design of five Lighting of Fires Prohibited signs as per the following design at a cost of \$2,740:



2. That Council place the Lighting of Fires Prohibited signs at the following sites:

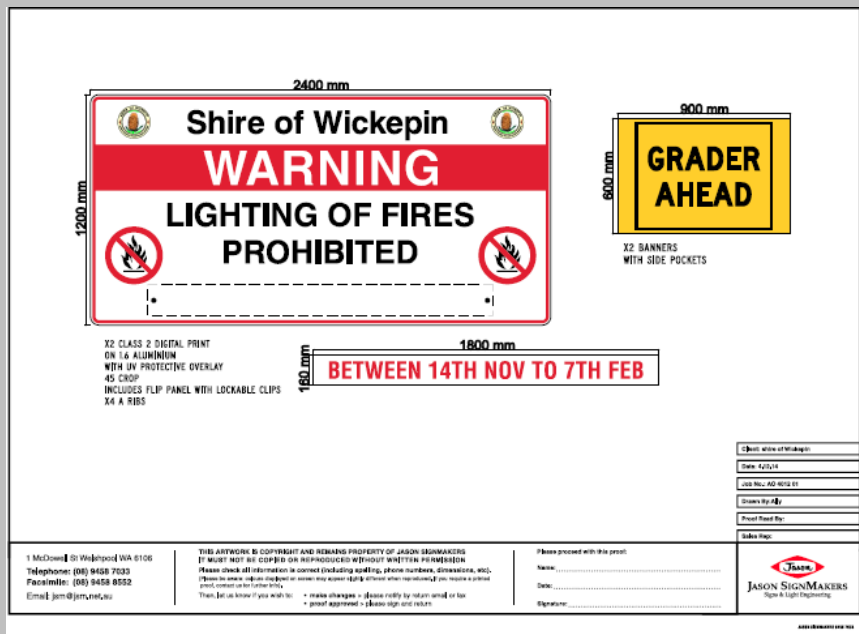
1. Williams Kondinin Road west of the Corrigin Wickepin Road
2. Williams Kondinin Road at the Shire of Narrogin Boundary
3. Pingelly Wickepin Road on the Pingelly Shire Boundary
4. Wickepin Harrismith Road at the Kulin Shire Boundary
5. Wickepin Corrigin Road Yealering Townsite Boundary

Voting Requirements: Simple majority

Resolution No 171214-07

Moved Cr Astbury / Seconded Cr Lansdell

1. That Council authorises the purchase and design of five Lighting of Fires Prohibited signs as per the following design at a cost of \$2,740:



2. That Council place the Lighting of Fires Prohibited signs at the following sites:

1. Williams Kondinin Road at the Fence Road Boundary
2. Williams Kondinin Road at the Shire of Narrogin Boundary
3. Pingelly Wickepin Road on the Pingelly Shire Boundary
4. Wickepin Harrismith Road at the Kulin Shire Boundary
5. Wickepin Corrigin Road Yealering Townsite Boundary

Carried 7/0

Infrastructure and Engineering Services

10.1.07 – Wickepin Triathlon 2015

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	602
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 December 2014

Enclosure / Attachment: Letter from Wickepin Triathlon Committee

Triathlon Signage and Support

Dear Mark

The Wickepin Triathlon Committee is planning for this event in February 2015 and it has come to our attention that we will need the Shire's assistance in a few areas.

The Shire very kindly waived the pool fee for the participants and spectators at the Triathlon in February this year. We again ask if we could have the same arrangement for the 2015 Triathlon please.

This year we were able to borrow signage from other Triathlon committees but felt as we hope to make this an ongoing event that it would be more convenient to have access to some signage locally. We anticipate needing 4 Event Ahead signs which will be placed on the busiest roads to warn motorists of Triathlon participants using the road. The road which is of most concern is the Williams – Kondinin Road and we are required according to the Traffic Management Plan to have Event Ahead signs on display to avoid any difficulties.

Safety is of course a high priority for the committee and we intend to strictly adhere to the requirements of the TMP. We would like to ask also for the use of some of the Shire's signs, bollards, witches hats and cement markers if possible please. All these items will assist the committee to run a safe and efficient event.

The committee feels to have the stand alone traffic warning signal, SAM set up on the Williams – Kondinin Road to advise people a week prior to the event would also be an effective method of advising motorists of the possible delays and hopefully encouraging more people to be involved.

The Triathlon will be concluding at the Town Oval in 2015 as we feel this will include the community more effectively. We anticipate at the end of the event many of the competitors will be keen to have a shower and as such we would like to book the showers at the Community Centre please. We are happy to pay for this facility. I understand the Cricket Club will be at the Community Centre at the same time as they have a scheduled match.

As mentioned the Triathlon will encompass the oval this year and we would like to ask that the football boundary be marked please. The course distance has been measured down to the last 100 meters and the football boundary fits in with the running leg of the Triathlon. The bike and run leg of the course will include exiting the oval via the bottom gate into Collins Street. We would also like to request that the gravel in that area be smoothed or compacted to avoid any safety issues please. The committee felt to have the run leg finish with a lap of the oval would be better for spectators and the participants to finish with a crowd. We are planning to have children's activities at the oval and large water fans set up to cool down tired runners followed by the usual hamburger.

We are very aware we are asking a lot of the Shire for this event and we are very happy to discuss any of these issues raised further on 9888 6041. We are happy to list the Shire as one of our sponsors of the event on our advertising and literature. Our hope is to make this a good spectator event and also a happy family evening on the oval and encourage more local participants.

I trust the Traffic Management Plan is in order. Please let me know if there are any problems and if I am required to send it on to its next authorization point.

Thank you in anticipation.

Yours sincerely



Libby Heffernan

Wickepin Triathlon Committee Member

Background:

Council has received a letter from the Wickepin Triathlon Committee requesting assistance in a number of areas:

1. Purchase of 4 Event Ahead Signs
2. Use of Signs bollards witches hats and cement markers
3. Use of SAM during Event
4. Use of Wickepin Oval
5. Marking of Football Boundary at Wickepin Oval
6. Compact and smooth Gravel at Wickepin Recreation Grounds
7. Use of Showers at Wickepin Community Centre
8. Waiving entry fees for Wickepin Swimming Pool

Comment:

Council staff will arrange for the following items to be undertaken in time for the Wickepin Triathlon in February 2015:

1. Use of Signs bollards witches hats and cement markers
2. Use of SAM during Event
3. Use of Wickepin Oval
4. Marking of Football Boundary at Wickepin Oval
5. Compact and smooth Gravel at Wickepin Recreation Grounds

The fees for use of the Showers at the Wickepin Community Centre are not listed within the 2014/2015 fees and charges adopted in the 2014/2015 Budget Estimates.

Following are the listed fees and charges within the 2014/2015 Budget Estimates for the Wickepin Community Centre:

Wickepin Community Centre	Receipt to 149130
Full Day or Night Function	
Function Room 1	\$80.00
Function Room - Mezzanine	\$80.00
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$15.00
Play Group Casual Daily Rate	\$15.00
Kitchen	\$80.00
Bar	\$80.00
Half Day	
Function Room 1	\$45.00
Function Room - Mezzanine	\$45.00
Kitchen	\$45.00
Bar	\$45.00
Crèche	\$45.00
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$15.00
Play Group Casual Daily Rate	\$15.00
Additional fee for Cleaning	\$50.00
Non-profit community groups - per hour	\$5.00
Bain Marie	\$70.00
Pie Warmer	\$40.00
Urn	\$5.00
Portable PA System	\$50.00
Crockery & Cutlery - per 20 sets	\$15.00
Free use for all shire school activities	

Council need to make a decision on the following requests:

1. Purchase of 4 Event Ahead Signs
2. Waiving Entry Fees for Wickepin Swimming Pool
3. Use of Showers at Wickepin Community Centre

Council Policy C2.2 .2B states:

"All other requests for reductions, concessions or waiving of hire charges will only be considered at the absolute discretion of the council upon the receipt of an application in writing."

As the Triathlon Committee have advised that they are willing to pay for the use of the Showers at the Wickepin Community Centre the fees for the use of the showers at the Wickepin Community Center should be set at around the \$45.00 mark the same as the use of Function Room 1, Function Room – Mezzanine, Kitchen, Bar, and the Crèche areas.

This is the second year of the triathlon and as it is still trying to get momentum to make this as an Annual Event. The committee has limited funds and resources; it is recommended by the Chief Executive Officer that the fees

for the competitors be waived as Wickepin in general will receive benefits from the competitors and their supporters.

The cost for the proposed Event Ahead Signs 1200 X 600 as per the following picture will be \$52.00 each so the cost for four will be \$208.00.



The signs will be able to be utilised for other events in Wickepin such as the Market Days or even the Annual Arts day. The cost of the signs can come from Councils annual sign allocation budget:

LTS1	Traffic Signs				
	Labour			1,500	
	Overheads			795	
	Plant				
	Plant Depn				
	Contracts / Consultants				
	Materials			5,000	7,295

Statutory Environment:

Policy Implications:

Hire of Halls/Community Centre - C2.2

Purpose

To establish guidelines for the hire of halls and the Wickepin Community Centre and situations where hire charges may be waived.

Policy

1. Hall Hire
 - (a) The condition of hired buildings will be monitored and any damage sustained or excessive cleaning required is to be brought to the attention of the hirer/user who will be levied with a further charge to cover the costs of such damage and/or cleaning in addition to the hire fee.
 - (b) The onus shall be on the user/hirer of buildings to obtain the necessary copyright approvals if intending to broadcast copyright material (music) to the public.
2. Waiver of Hire Charges
 - a) The following community groups/organisations shall be entitled to use the halls and/or community centre for a nominal fee as set in council's budget for non-profit functions:
 - b) Wickepin, Yealering and Tincurrin Primary Schools
 - (ii) Community Christmas tree
 - (iii) Yealering Progress Association for meetings
 - (iv) Annual Senior Citizens Luncheon organised by the Guild

All other requests for reductions, concessions or waiving of hire charges will only be considered at the absolute discretion of the council upon the receipt of an application in writing.

Financial Implications:

There will be a loss of income to the Wickepin Swimming Pool. Current entry fees are:

Swimming Pool 2014/2015	Receipt to 146630
Adult	\$2.00
Child/Pensioner/Spectator	\$1.00
Season Pass – Family	\$120.00
Season Pass – Adult	\$70.00
Season Pass – Child	\$50.00
School Swimming Lessons/Carnivals – For Children	\$0.50

If the Triathlon Committee has 50 nominated entrants to the Triathlon the cost to Council is only \$100.00 entry fees to the Wickepin Swimming Pool.

Strategic Implications: Nil

Summary:

Council is being requested to purchase 4 event ahead signs at a cost of \$208.00 and waive the entry fees to the Wickepin swimming pool for competitors and spectators for the Wickepin Triathlon in February 2015.

Council is also being requested to set a fee of \$45.00 for use of the change rooms and showers at the Wickepin Community Centre for the Wickepin Triathlon being held in February 2015.

Recommendation:

1. That Council set the fees for the use of the showers at the Wickepin Community Centre at \$45.00 for the Wickepin Triathlon Committee.
2. That Council waives the entry fees to the Wickepin Swimming Pool for the competitors of the Wickepin Triathlon being held in February 2015
3. That Council purchase four (4) Event Ahead Signs at a cost of \$208.00 from the annual sign budget.

Voting Requirements: Simple majority

Resolution No 171214-08

Moved Cr Lansdell / Seconded Cr Russell

1. That Council set the fees for the use of the showers at the Wickepin Community Centre at \$45.00 for the Wickepin Triathlon Committee.
2. That Council waives the entry fees to the Wickepin Swimming Pool for the competitors of the Wickepin Triathlon being held in February 2015
3. That Council purchase four (4) Event Ahead Signs at a cost of \$208.00 from the annual sign budget.

Carried 7/0

Governance, Audit and Community Services

10.1.08 – Shire of Cuballing Planning Application Landfill facility

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Mark J Hook, Chief Executive Officer
File Reference: 2902
Author: Mark J Hook, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 5 December 2014

Enclosure / Attachment:

Council has received the following letter for the proposed landfill facility for the Wagin Waste Group in Cuballing Shire on portion Lot 23 (3118) Wandering Narrogin Road, Cuballing:



File Ref: TP2

Shire of Wickepin
 Chief Executive Officer
 PO Box 19
 WICKEPIN WA 6370

SHIRE OF WICKEPIN	
DATE RECEIVED:	5 DEC 2014
FILL NO:	2900 ?
TO:	A. GED

Dear Mark,

Planning Application - Proposed Landfill Facility – Portion of Lot 23 (3118) Wandering Narrogin Road, Cuballing

I write to advise that you have the opportunity to provide your written comments to the Shire regarding the above proposed development, by 22nd January 2015.

By way of background, the Shire has recently received a Planning Application to establish a landfill facility capable of accepting 5,000 tonnes/year of putrescibles waste for burial. The applicant advises the facility is expected to have an operating life of approximately 60 years. Prior to the application being assessed by the Shire and determined by the Council, you have the opportunity to provide your views.

I have attached an extract of the documentation provided by the applicant. The complete documentation submitted by the applicant is set out at www.cuballing.wa.gov.au or is available for inspection at the Shire Administration office.

Please contact myself should you wish to clarify or discuss.

The Shire looks forward to receiving your written comments by 22nd January 2015.

Yours faithfully



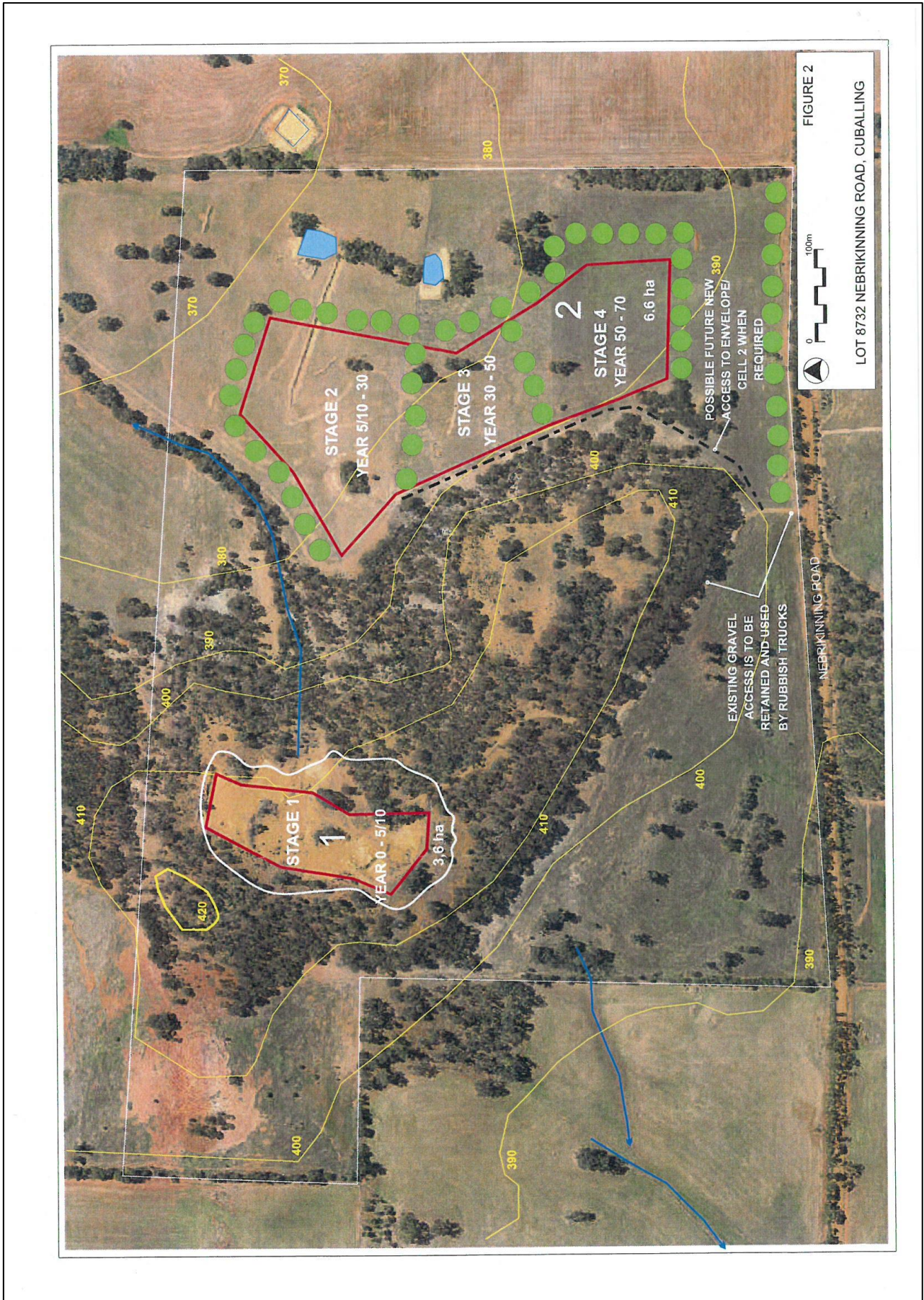
Gary Sherry
CHIEF EXECUTIVE OFFICER

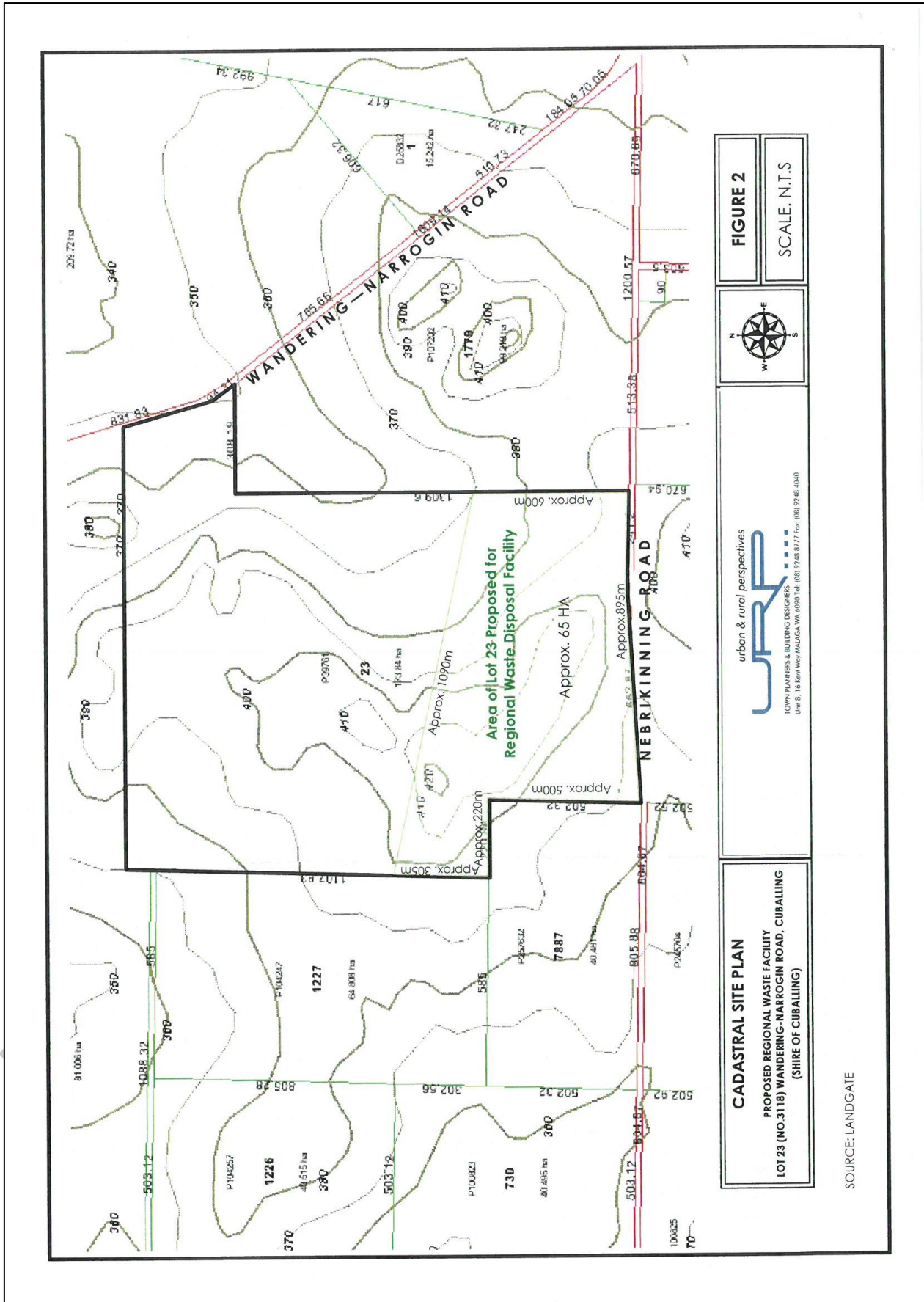
2nd December 2014

enc

All communications to be addressed to: Chief Executive Officer, PO Box 13, CUBALLING WA 6311
 OFFICE HOURS: Monday to Friday 8.30am to 4.30pm
 Ph: 08 9883 6031, Fax: 08 9883 6174, Email: enquiries@cuballing.wa.gov.au







Background:

The Shire of Wickepin has received correspondence from the Shire of Cuballing requesting Councils Comments on the proposed joint waste facility on the Portion of Lot 23 (3118) Wandering Narrogin Road in the Shire of Cuballing.

The Shire of Cuballing has received a Planning Application to establish a landfill facility capable of accepting 5,000 tonnes per year of putrescible waste for burial. The life of the landfill site is expected to be 60 Years.

The complete application and documentation for the landfill site can be found at www.cuballing.wa.gov.au.

Comment:

The Shire of Wickepin is one of the applicants being the Wagin Voluntary Group of Councils for this proposed landfill site, as this is the Regional Land Fill site that is being undertaken by the following Local Governments; Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wagin, Shire of West Arthur, Shire of Wickepin and Shire of Williams.

The Shire of Wickepin is also part of the following MOU for the purchase of the land required for the proposed land fill site:

MEMORANDUM OF UNDERSTANDING**Parties to MOU**

The Wagin Voluntary Group of Councils (WVGC), which comprises the Shire of Cuballing, Shire of Dumbleyung, Shire of Lake Grace, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wagin, Shire of Wandering, Shire of West Arthur, Shire of Wickepin and the Shire of Williams located at: 2 Arthur Road, Wagin WA 6315

AND:

Peter John Dowdell and Heather Mary Dowdell (the Land Owners) located at: 3118 Wandering Narrogin Road, Cuballing WA 6311

Purpose

The purpose of this Memorandum of Understanding (MOU) is to formalise the agreement of the parties that they have already negotiated in relation to the offer to purchase approximately 75 hectares of land, for a landfill site (the landfill site), identified as part of 23P39761 being part of Lot 23 Nebrikinning Road, Cuballing WA on Plan 39761 and as marked on the Landgate and subdivision images attached.

Statutory Environment:

1. *Local Government Act 1995*
2. *Planning and Development Act 2005*
3. *Environmental Protection Act 1986*
4. *Health Act 1911*

As the Shire of Wickepin is part of the group of Councils that has submitted the planning application for the proposed waste facility site to the Shire of Cuballing, the author of this report feels that Council should not be making any comment to the Shire of Cuballing on this matter.

Financial Implications: Nil

Policy Implications: New Policy

Strategic Implications:

Theme 2 – To ensure the Protection and Improvement of the Environment		
A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come		
Goal	Action	Measure
<p>2.2 Investigate and foster actions to deal with waste disposal and recycling issues.</p>	<ul style="list-style-type: none"> • Take action to ensure the successful implementation of waste disposal. • Investigate the options for Waste Rubbish Disposal and establish and support recycling and implement proposals. • Maintain and improve the Wickepin Effluent Disposal system. • Recycle wastewater for use on recreational areas. 	<ul style="list-style-type: none"> • We have a clear, published waste disposal plan monitored annually to ensure compliance.

Summary:

Council is being requested to provide comment on the proposed joint waste facility by the Wagin Waste Group in the Shire of Cuballing on the Portion of Lot 23 (3118) Wandering Narrogin Road.

Recommendation:

That as the Shire of Wickepin is a member of the Wagin Waste Group that submitted the Planning Application to the Shire of Cuballing for the proposed Landfill Facility on Portion Lot 23 (3118) Wandering Narrogin, Council does not wish to make any comments on the Planning application for the Proposed Landfill facility on Portion Lot 23 (3118) Wandering Narrogin Road in the Shire of Cuballing.

Voting Requirements: Simple majority

Resolution No 171214-09

Moved Cr Lang / Seconded Cr Allan

That as the Shire of Wickepin is a member of the Wagin Waste Group that submitted the Planning Application to the Shire of Cuballing for the proposed Landfill Facility on Portion Lot 23 (3118) Wandering Narrogin, Council does not wish to make any comments on the Planning application for the Proposed Landfill facility on Portion Lot 23 (3118) Wandering Narrogin Road in the Shire of Cuballing.

Carried 7/0

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	1212
Author:	Natalie Manton – Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	5 December 2014

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 30 November 2014 as presented be received.

Voting Requirements: Simple majority

Resolution No 171214-10

Moved Cr Allan / Seconded Cr Astbury

That the financial statements tabled for the period ending 30 November 2014 as presented be received.

Carried 7/0

Bank Balances

As at 30/11/2014

	Bank Statement
Municipal Fund	1,232,024.76
Municipal OCDF	582,829.18
Petty Cash	500.00
Reserves	894,514.33
Total	2,709,868.27
Trust Fund	56,302.26
Transport Account	0.00

Debtors

Rates as at 30/11/2014

Account 7461	Rates	112669.52
Account 6051	Sewerage	8985.77
Account 7451	Excess Receipts	--3447.01
Account 1092	ESL	3087.50
Account 7481	Domestic Rubbish	3827.75
Account 7491	Commercial Rubbish	160.40
Account 7201	Refuse Site Levy	1308.14
Account 1052	ESL Penalty	158.53
Total		126750.60

Sundry Debtors as at 30/11/2014

Current	286.39
1 Month	450.00
2 Months	
3 Months	165.00
Total	901.39

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Natalie Manton - Finance Manager
File Reference: 1209
Author: Natalie Manton - Finance Manager
Disclosure of any Interest: Nil
Date of Report: 5 December 2014

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 1 November 2014 – 30 November 2014

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	15068 - 15078	15,897.25
EFTPOS	4970-4985, 4987,4992-5046	251,318.11
Other Transfers	Payroll Nov 2014	66,209.00
Superannuation	Nov 2014	9281.13
Trust Account		
Cheques	1237-1250	8,930.00
EFT	4986,4988-4991	5,280.00
TOTAL		<u>\$356,915.49</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling **\$356,915.49** has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 171214-11

Moved Cr Lang / Seconded Cr Lansdell

That Council acknowledges that payments totaling **\$356,915.49** has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

UNCONFIRMED

Shire of Wickepin					
Accounts Listing 01/11/2014 - 30/11/2014					
Chq/EFT	Date	Name	Description	Muni	Trust
1237	12/11/2014	LARA MARTIN	BEST SCULPTURE PRIZE AND ART SALE WK ART COMP		\$ 596.00
1238	12/11/2014	C QUARTERMAINE	ACQUISITIVE ART PRIZE		\$ 2,500.00
1239	12/11/2014	MARIJKE TROMP	BEST TEXTILE PRIZE WK ART COMP		\$ 500.00
1240	12/11/2014	STEPHANIE BOYLE	SALE OF ARTWORK WK ART COMPETITION		\$ 440.00
1241	12/11/2014	BARRY CORKE	SALE OF ARTWORK WK ART COMPETITION		\$ 396.00
1242	12/11/2014	JOHN DILLMORE	SALE OF ARTWORK WK ART COMPETITION		\$ 120.00
1243	12/11/2014	PAT HOLMES	SALE OF ARTWORK WK ART COMPETITION		\$ 160.00
1244	12/11/2014	JUDITH LAMBERT	SALE OR ART WK ART COMPETITION		\$ 280.00
1245	12/11/2014	NARROGIN PRIMARY SCHOOL	BEST HIGH SCHOOL AND BEST PRIMARY ART WK ART COMP		
1246	12/11/2014	SANDY ROBERTSON	SALE OF ARTWORK WK ART COMPETITION		\$ 150.00
1247	12/11/2014	CAITLIN STEWART	SALE OF ART WORK WK ART COMPETITION		\$ 400.00
1248	12/11/2014	PLAMENKA WHITBURN	SALE OF ARTWORK WK ART COMPETITION		\$ 96.00
1249	18/11/2014	DOCEP - BOND ADMINISTRATOR	TSF BOND ADMINISTRATOR B&S HALSTEAD		\$ 200.00
1250	20/11/2014	JADE BUSHBY	REFUND OF BOND		\$ 2,592.00
EFT4970	03/11/2014	APRA	LICENCE FEES 01/12/2014-30/11/2015	\$ 86.08	\$ 500.00
EFT4971	03/11/2014	YVONNE BOWEY CONSULTING	CONSULTANCY	\$ 4,866.50	
EFT4972	03/11/2014	BEST OFFICE SYSTEMS	COPIER CHARGES - C554E	\$ 767.90	
EFT4973	03/11/2014	CUTTING EDGES PTY LTD	LOCKING WEDGES AND BLADE SET	\$ 747.02	
EFT4974	03/11/2014	COURIER AUSTRALIA	LIBRARY, SIGN AND POOL SAMPLE FREIGHT	\$ 68.89	
EFT4975	03/11/2014	FESA - ESL	2014/2015 ESL	\$ 1,920.00	
EFT4976	03/11/2014	HANCOCKS HOME HARDWARE	WHEELBARROW AND KEY CUT	\$ 173.50	
EFT4977	03/11/2014	LOCAL GOVERNMENT ASSOCIATION OF WA	IDENTIFYING SOLDIERS WW1 ADVERT		
EFT4978	03/11/2014	MT BARKER COMMUNICATIONS	HAND HELD RADIO AND CHARGER	\$ 145.70	
EFT4979	03/11/2014	NARROGIN RETRAVISION	KETTLE ADMIN OFFICE	\$ 699.00	
EFT4980	03/11/2014	NARROGIN TOYOTA	WOOD BOSS CHAINSAW	\$ 89.95	
EFT4981	03/11/2014	ROCLA	CLASS 4 PIPES	\$ 1,066.90	
EFT4982	03/11/2014	STEELO'S GUNS & OUTDOORS	BALL SET AND BAT	\$ 1,813.74	
EFT4983	03/11/2014	DYNAMIC PRINT	A4 LETTER HEADS	\$ 47.50	
EFT4984	03/11/2014	TWINKARRI P/L	TREE PRUNING AND MULCHING VARIOUS ROADS	\$ 263.00	
EFT4985	03/11/2014	WICKEPIN DISTRICT SPORTS CLUB	SPONSORSHIP	\$ 76,824.00	
EFT4986	12/11/2014	ASHA BROWN	BEST PORTRAIT PRIZE AND ART SALE	\$ 550.00	\$ 740.00

Attachment- Item 10.2.02

EFT	Date	Supplier	Payroll deductions	\$	\$
EFT4987	12/11/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY			
EFT4988	12/11/2014	JO DUFFY	BEST LANDSCAPE AND SALE OF ARTWORK WK ART COMP	110.28	
EFT4989	12/11/2014	JEROME DAVENPORT	PEOPLE'S CHOICE AWARD WK ART COMP		\$ 2,580.00
EFT4990	12/11/2014	LESLEY BARRETT	PACKER'S PRIZE AND ART SALES WICKEPIN ART COMP		\$ 500.00
EFT4991	12/11/2014	NATALIE MANTON	BEST LOCAL WORK WK ART COMP		\$ 960.00
EFT4992	17/11/2014	AUSTRALIA POST	OCTOBER ACCOUNT		\$ 500.00
EFT4993	17/11/2014	AUSTRALIA'S GOLDEN OUTBACK	SHIRE EDITORIAL IN 2015 HOLIDAY PLANNER	316.85	
EFT4994	17/11/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	1,675.00	
EFT4995	17/11/2014	CUTTING EDGES PTY LTD	CUTTING EDGES	110.28	
EFT4996	17/11/2014	COUNTRY PAINT SUPPLIES	INV 2941 AND 3119 CONCRETE AND PAINTING SUPPLIES	896.44	
EFT4997	17/11/2014	YEALERING AGPARTS & REPAIRS	GAS, PARTS, RADIOS	143.60	
EFT4998	17/11/2014	COURIER AUSTRALIA	PRODUCTS FROM DYNAMIC PRINT	2,128.04	
EFT4999	17/11/2014	KELLY COCHRANE	CLEANING	13.71	
EFT5000	17/11/2014	LANDGATE	RURAL UV VALUATION	362.50	
EFT5001	17/11/2014	DIAMOND LOCK & KEY	KEY CABINET	500.50	
EFT5002	17/11/2014	EWEN RURAL SUPPLIES	OCTOBER ACCOUNT	695.00	
EFT5003	17/11/2014	ENERGY AND WATER OMBUDSMAN (WESTERN AUSTRALIA) LIMITED	ANNUAL LEVY 2014/2015	6,209.80	
EFT5004	17/11/2014	EASIFLEET	MITSUBISHI TRITON FACEY GROUP VEHICLE	18.34	
EFT5005	17/11/2014	FRANK WESTON & CO	PAINTED RHS	937.52	
EFT5006	17/11/2014	GREAT SOUTHERN FUEL SUPPLIES	OCTOBER FUEL ACCOUNT 2014	81.38	
EFT5007	17/11/2014	GRAB PHOTOGRAPHY & DESIGN	WICKEPIN CEMETREY CONCEPT PLAN	19,065.81	
EFT5008	17/11/2014	ELIZABETH HEFFERNAN	2 HOURS CLEANING	2,117.50	
EFT5009	17/11/2014	MAREE HEENAN	REFUND - DOG STERILISED	40.00	
EFT5010	17/11/2014	KNIGHTLINE COMPUTERS	7 INCH PORTABLE DVD PLAYER	150.00	
EFT5011	17/11/2014	JUDITH MCDUGALL	DRAFTING FOR PARKING PROPOSAL	154.00	
EFT5012	17/11/2014	JC & MA MATTHEWS	3000M3 GRAVEL	440.00	
EFT5013	17/11/2014	NARROGIN HIRE SERVICE	RETIC EFFLUENT DRAINAGE	3,300.00	
EFT5014	17/11/2014	GREAT SOUTHERN WASTE DISPOSAL	SEPT TO OCT ACCOUNT	3,914.26	
EFT5015	17/11/2014	NARROGIN HARDWARE MAKIT	TOOLBOX	4,358.62	
EFT5016	17/11/2014	NARROGIN AUTO ELECTRICS	REPLACE REGULATOR	129.00	
EFT5017	17/11/2014	NARROGIN PACKAGING	REVIVE FOR POOL	96.50	
EFT5018	17/11/2014	NARROGIN TOYOTA	HEDGE TRIMMER	59.50	
EFT5019	17/11/2014	MAUREEN PREEDY	CLEANING	832.19	
EFT5020	17/11/2014	ROADTECH CONSTRUCTIONS	ASPHALT WORKS	612.50	
					\$ 72,560.40

Attachment- Item 10.2.02

EFT5021	17/11/2014	STEEER DINGO SERVICES	MAINTENANCE WORK	\$	1,023.00
EFT5022	17/11/2014	WESTRAC EQUIPMENT	PARTS WK697	\$	237.53
EFT5023	17/11/2014	WESTERN AUSTRALIAN TREASURY CORP	Loan No. 99 Interest payment -	\$	14,016.10
EFT5024	17/11/2014	WICKEPIN NEWSAGENCY	MILK, PAPERS AND CATERING	\$	190.70
EFT5025	17/11/2014	WEST AUSTRALIAN NEWSPAPERS	BUSHFIRE DIRECTORY ADVERT	\$	120.00
EFT5026	24/11/2014	AIR RESPONSE	CARAVAN PARK MANAGERS HOUSE - REPAIRS	\$	2,426.00
EFT5027	24/11/2014	YVONNE BOWEY CONSULTING	SEPTEMBER FINANCIALS	\$	507.50
EFT5028	24/11/2014	NARROGIN SPORTSPOWER	POOL SUPPLIES	\$	12.49
EFT5029	24/11/2014	BURGESS RAWSON (WA) PTY LTD	LEASE LICENCE PREPERATION FEES	\$	363.00
EFT5030	24/11/2014	BEST OFFICE SYSTEMS	TONER CARTRIDGE	\$	320.00
EFT5031	24/11/2014	COURIER AUSTRALIA	SWIMMING POOL SAMPLES AND COMPUTER MAINTENANCE	\$	18.54
EFT5032	24/11/2014	COVS PARTS PTY LTD	MIRROR FOR WK 2489	\$	6.23
EFT5033	24/11/2014	KEL'S TYRES	TYRE REPAIRS	\$	622.60
EFT5034	24/11/2014	LOCAL GOVERNMENT ASSOCIATION OF WA	RENTAL OF ENGLISH LAND	\$	129.86
EFT5035	24/11/2014	LANDVISION	KAOLIN ASSESSMENT	\$	1,078.00
EFT5036	24/11/2014	MELCHIORRE PLUMBING AND GAS	MAINTENANCE	\$	2,420.22
EFT5037	24/11/2014	NARROGIN HIRE SERVICE	PVC	\$	88.00
EFT5038	24/11/2014	STAR TRACK EXPRESS	PARTS FOR WK 697 AND TRAMPOLINE MAN	\$	242.12
EFT5039	24/11/2014	PCS	COMPUTER SUPPORT	\$	382.50
EFT5040	24/11/2014	WAGIN PLUMBING	TESTING AND REPAIR OF BACKFLOW VALVES	\$	1,108.25
EFT5041	24/11/2014	LIONEL ANTHONY RIGBY	CARAVAN PARK MANAGEMENT FEES OCT 2014	\$	345.97
EFT5042	24/11/2014	PETER STRIBLING	CARAVAN PARK MANAGEMENT FEES OCTOBER 2014	\$	220.46
EFT5043	24/11/2014	LR SIMS & CO	CULVERT AND PIPE WORK	\$	10,348.76
EFT5044	24/11/2014	SHIRE OF KULIN	AREA PROMOTION ADVERT	\$	75.00
EFT5045	24/11/2014	THE SUNDAY TIMES	ADVERT	\$	2,618.55
EFT5046	24/11/2014	WESTRAC EQUIPMENT	HOSE FOR WK 697	\$	237.53
15068	03/11/2014	JASON SIGNMAKERS	RED DELINEATORS	\$	957.00
15069	03/11/2014	TELSTRA	ADMIN OFFICE AND MOBILE ACCOUNTS	\$	1,621.78
15070	03/11/2014	WICKEPIN TREE NURSERY & GARDEN CENTRE	STREET TREES AND VARIOUS PLANTS	\$	152.00
15071	03/11/2014	WICKEPIN ST JOHN AMBULANCE	GRANT	\$	5,129.19
15072	17/11/2014	PARRYS	WORK SHIRTS	\$	144.38
15073	17/11/2014	SHIRE OF WICKEPIN	PETTY CASH	\$	480.15
15074	17/11/2014	TELSTRA	PETER VLAHOV MOBILE	\$	192.29
15075	17/11/2014	WICKEPIN PRIMARY SCHOOL	BOOK AWARD	\$	50.00
15076	17/11/2014	SYNERGY	GROUPED ACCOUNT	\$	3,384.59

Attachment- Item 10.2.02

15077	17/11/2014	WATER CORPORATION	WATER CHARGES	\$	2,117.90
15078	24/11/2014	STEWART & HEATON	FIRE CLOTHING	\$	1,667.97
DD8622.1	12/11/2014	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	\$	3,516.99
DD8622.2	12/11/2014	RAMSAY SUPERANNUATION FUND	Superannuation contributions	\$	89.97
DD8622.3	12/11/2014	PRIME SUPER	Superannuation contributions	\$	168.76
DD8622.4	12/11/2014	AUSTRALIAN SUPER	Superannuation contributions	\$	170.15
DD8622.5	12/11/2014	ING CUSTODIANS PTY LTD	Superannuation contributions	\$	179.95
DD8622.6	12/11/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	\$	168.76
DD8622.7	12/11/2014	MTAA SUPER FUND	Superannuation contributions	\$	169.54
DD8622.8	12/11/2014	TREMAYNE SUPERANNUATION FUND	Superannuation contributions	\$	75.32
DD8622.9	12/11/2014	COLONIAL FIRST STATE	Superannuation contributions	\$	51.32
DD8636.1	26/11/2014	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	\$	3,570.09
DD8636.2	26/11/2014	PRIME SUPER	Superannuation contributions	\$	168.76
DD8636.3	26/11/2014	AUSTRALIAN SUPER	Superannuation contributions	\$	167.45
DD8636.4	26/11/2014	ING CUSTODIANS PTY LTD	Superannuation contributions	\$	179.95
DD8636.5	26/11/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	\$	168.76
DD8636.6	26/11/2014	MTAA SUPER FUND	Superannuation contributions	\$	167.39
DD8636.7	26/11/2014	TREMAYNE SUPERANNUATION FUND	Superannuation contributions	\$	65.41
DD8636.8	26/11/2014	COLONIAL FIRST STATE	Superannuation contributions	\$	202.56
				\$	276,496.49
				\$	14,210.00

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Allan Ramsay, EHO/Building Surveyor
File Reference: 2203
Author: Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest: Nil
Date of Report: 2 December 2014

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There was one (1) building application(s) approved and license issued for the month of November 2014.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
5/14-15	Leanne Martin-Holmes	Owner Builder (OB)	Shed/Garage	9 Johnston Street, Wickepin WA 6370

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Enabling Legislation: Shire of Wickepin Local Town Planning Scheme No. 4.

Council Policy: Nil

Recommendation:

That council notes the report from the EHO/Building Surveyor dated 2 December 2014.

Resolution No 171214-12**Moved Cr Russell / Seconded Cr Astbury**

That council notes the report from the EHO/Building Surveyor dated 2 December 2014.

Carried 7/0

2.20pm – CDO Lee Parker entered the Chambers.

Governance, Audit and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	206
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2014

Enclosure / Attachment: Nil

<p>Arts and Cultural</p>	<p>Embrace our Roots Sculpture Project</p> <ul style="list-style-type: none"> • Correspondence with CAN WA with regards the acquittal • Preparatory work on the acquittal <p>Movie Night</p> <ul style="list-style-type: none"> • Meeting with CRC with regards the evening to be held in Yealering on the 7th February • Background work for the evening <p>Dryandra Country Art Food and Wine Event</p> <ul style="list-style-type: none"> • Liaised with organising committee in Narrogin and CRC <p>ANZAC Day</p> <ul style="list-style-type: none"> • Correspondence with local schools with regards involvement in the celebrations • Discussion with Townscape members re suggested speakers and activities • Ideas and planning for celebrations <p>Other</p> <ul style="list-style-type: none"> • Maintenance of Facebook • Provided information to artists/community
<p>Community Development</p>	<p>Townscape</p> <ul style="list-style-type: none"> • Correspondence with Jerome Davenport, urban artist for swimming pool • Correspondence with regards event signs • Sourced seating for Harrismith Playground • Arranged for pick-up and positioning of Harrismith seating <p>War Memorial Upgrade</p> <ul style="list-style-type: none"> • Collated names for Jason Signs for the wooden pillars • Correspondence with Redmond Saw Mills re wooden pillars <p>Wickepin Cemetery</p> <ul style="list-style-type: none"> • Researched the next of kin for the cemetery niche wall upgrade • Compiled an updated list for the shire records • Photographed and collated information on the current niche wall • Mailed concept plans and information to those families with any connection to the current niche wall • Maintained correspondence with the families <p>Other</p> <ul style="list-style-type: none"> • Provided notes for Watershed, Facebook page and mail out • Follow up grant opportunities for Shire of Wickepin projects. • Forwarded information to community members on grant opportunities and

	<ul style="list-style-type: none"> events. Responded to queries from CDO Network
Community Safety and Crime	
Economic Development	<ul style="list-style-type: none"> Wickepin Market Day – liaised with CRC with regard the next day planned for March
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> Correspondence with Market Creations re website and brochure Conversation with Market Creations as to the formatting and layout of the tourism brochures. Provided information and photographs to Australia's Golden Outback for advertising Proof reading and correspondence with Australia's Golden Outback
Sport and Recreation	<p>Kidsport</p> <ul style="list-style-type: none"> Maintained and updated file for Kidsport Forwarded Kidsport information to sporting clubs. <p>Other</p> <ul style="list-style-type: none"> Triathlon discussions with planning committee
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none"> Attended 'Age Friendly Communities in Small Towns' workshop in Wagin Training on audit tool for Age Friendly Communities Researched grants available for Shire Provided information for groups to access grants.
Heritage	<ul style="list-style-type: none"> Correspondence regarding the maintenance work to be undertaken on the old Railway Station Building
Governance Other	<ul style="list-style-type: none"> Staff support as needed.

Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Walk trails plan	Lotterywest	\$19,071	Application has been submitted for signage for Heritage Walk trail.
ANZAC Centenary Grant	Dept Veteran's Affairs	\$24,374	Approval of \$18,000 for pillars Council contribution cash \$10,000 Council contribution in kind \$2,816
Restoration of Old Railway Station building	Lotterywest	\$56,350	Approved. \$30,000 from Lotterywest Council contribution \$20,000 to be allocated from 2014/15 budget.
Embrace Our Roots	Community Arts Network WA	\$9,350	Council contribution cash \$5,000. Included in 2013/14 budget Council contribution in-kind \$3,900 Needs to be acquitted

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:

(1) To Develop and Maintain Quality Services and Infrastructure:

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

(2) To Ensure the Protection and Improvement of the Environment:

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

(3) To Promote the Development of a Viable and Diversified Local Economy:

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(5) To Provide Efficient, Effective and Accountable Governance:

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That council notes the report from the Community Development Officer dated 10 December 2014.

Voting Requirements: Simple majority.

Resolution No 171214-13

Moved Cr Allan / Seconded Cr Russell

That council notes the report from the Community Development Officer dated 10 December 2014.

Carried 7/0

2.34pm – CDO Lee Parker departed the Chambers.

Governance, Audit and Community Services

10.2.05 – Australia Day Awards 2014

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2401
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 December 2014

Enclosure / Attachment: Nil

Background:

The Australia Day Committee met on the 17 December 2014 and has recommended the following be appointed for the Following awards for 2014.

Nominations Received:

***Citizen of the Year –
Young Citizen of the Year –
Senior Citizen of the Year -
Community Group of the Year -***

Names have been quarantined until the breakfast where the awards will be presented.

Comment:

Names have been quarantined until the breakfast where the awards will be presented.

Statutory Environment: *Local Government Act 1995.*

Policy Implications: Nil.

Financial Implications:

Strategic Implications: Nil

Summary:

Council is being requested Award the flowing Australia Day 2014 Awards to:

***Citizen of the Year –
Young Citizen of the Year –
Senior Citizen of the Year -
Community Group of the Year -***

Recommendation:

That Council award the Australia day 2014 awards to:

***Citizen of the Year –
Young Citizen of the Year –
Senior Citizen of the Year -
Community Group of the Year -***

Voting Requirements: Simple Majority

Resolution No 171214-14

Moved Cr Allan / Seconded Cr Easton

That Council award the Australia day 2014 awards to:

***Citizen of the Year –
Young Citizen of the Year –
Senior Citizen of the Year -
Community Group of the Year -***

Carried 7/0

Names have been quarantined until the breakfast where the awards will be presented.

Governance, Audit and Community Services

10.2.06 – 2013/2014 Annual Audit Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1200
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 December 2014

Enclosure / Attachment:

- Annual Audit Report for the year ended 30 June 2014
- Byfields Management Report for the year ended 30 June 2014

Background:

Council has received the Annual Audit Report for 2013/2014 from Byfields on 5 December 2014; a copy will be forwarded to the Department of Local Government as per the Local Government Financial Regulations.

Comment:

The Shire of Wickepin received the audit report for 2013/2014 by email on the 5 December 2014.

Statutory Environment: *Local Government (Financial Management) Regulations 1996*

Part 4

Financial reports — s. 6.4

(2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

Financial Implications: Nil

Policy Implications: Nil

Strategic Implications: To provide efficient, effective and accountable governance.

Summary:

Council is being requested to adopt the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2014.

Recommendation:

That Council adopts the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2014.

Voting Requirements: Absolute majority

Resolution No 171214-15

Moved Cr Lang / Seconded Cr Allan

That Council adopts the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2014.

Carried 7/0

2.39pm – Cr Russell departed the Chambers due to declaring a proximity interest – owns adjoining land.

2.39pm – ESO Leah Pearson departed the Chambers due to declaring an impartiality interest – Secretary of the Wickepin Football Club.

Governance and Community Services

10.2.07 – Rental of Yarling Brook Estate Land – Community Purposes

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	507
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	14 November 2014

Enclosure / Attachment: Nil

Background:

The Governance, Audit and Community Services Committee Meeting held on 2 July 2014 passed the following resolution:

Moved Cr Martin / Seconded Cr Lansdell

That it be recommended that Council extend the current lease with the WDSP and WFC to March 2015 and re-advertise the lease for another 3 years.

Carried 3/0

Council adopted this resolution at its Ordinary Meeting of Council on 23 July 2014 Resolution No 230714-16.

Council staff called for expressions of interest for the rental of the Yarling Brook land as per the resolution of Council by placing the following advertisements in the watershed:

SHIRE OF WICKEPIN

EXPRESSIONS OF INTEREST

RENTAL OF ENGLISH LAND

Expressions of interest are called for the lease of land adjacent to the Wickepin Townsite for cropping and/or grazing for a period of three years, commencing March 2015.

Community and sporting groups are encouraged to apply.

For details please contact Mr. Mark Hook on 9888 1005 or email ceo@wickepin.wa.gov.au .

Expressions of interest must be received at Council offices no later than Friday 28 November 2014 at 4.00pm.

The 2011 -2014 agreement for the Yarling Brook Estate Land is as follows:

RENTAL AGREEMENT – MEMORANDUM OF UNDERSTANDING

Period 1 April 2011 to 31 March 2014

Between

The Shire of Wickepin (WSC), of 77 Wogolin Road, Wickepin,

And

Wickepin District Sports Club (WDSC), P.O Box 6, Wickepin W.A 6370 and the Wickepin Football Club (WFC), P.O Box 125, Wickepin W.A 6370

Whereby it is agreed as follows:

That the Shire of Wickepin and the WDSC & WFC agree to the following terms and conditions as stated herein for the period commencing 1 April 2011 to 31 March 2014. An option of extending the agreement by agreement of three parties is available. Shire of Wickepin shall be notified by 30 September 2013 if the WDSC and WFC which to take up the option of extending agreement.

1. Land Rent

1.1 The Shire of Wickepin rent to the WDSC & WFC land situated in the Yarling Brook Estate (as per attached map). Rent of \$4,000 per annum shall be payable to the Shire of Wickepin payable by no later than 31 January 2012, 2013 and 2014.

2. Insurance

2.1 The WDSC and WFC shall furnish to Council certificates of currency for public liability insurance on the 1 July of each year.

3. General Conditions

3.1 The WDSC and WFC shall maintain boundary fences in a secure manner;

3.2 The WDSC and WFC shall have regard for prevailing wind direction when undertaking spraying of crops with respect to adjacent residential areas;

3.3 The WDSC and WFC shall maintain a fire break around land in accordance with the Fire Break Order of the Shire of Wickepin;

Comment:

At the time of printing the agenda, two (2) expressions of interests had been received one from the Wickepin District Sports Club on a joint basis with the Wickepin Football Club, and one from the Wickepin Football Club on a joint basis with the Wickepin District Sports Club.

The Wickepin District Sports Club wishes to renew rental on the Yarling Brook Estate land in conjunction with the Wickepin Football Club, with a proposed rental amount of \$4,000 per annum payable to the Shire of Wickepin no later than 31 January 2015, 2016 and 2017.

The Wickepin District Sports Club agrees to General Condition 3.1, 3.2 and 3.3 as per below.

3. General Conditions

- 3.1 The WDSC and WFC shall maintain boundary fences in a secure manner;*
- 3.2 The WDSC and WFC shall have regard for prevailing wind direction when undertaking spraying of crops with respect to adjacent residential areas;*
- 3.3 The WDSC and WFC shall maintain a fire break around land in accordance with the Fire Break Order of the Shire of Wickepin;*

The opportunity to crop the land provides a good opportunity for local sporting clubs and organisations to raise funds that will help supplement their normal income streams.

Statutory Environment: Local Government Act 1995

Policy Implications: Nil

Financial Implications:

The annual rental in the past has been set at \$4,000 (GST Included).

Council Budgeted in the 2014/2015 budget under g/l account 171230 charges - leases rentals municipal fund, programme 13 economic services - sub programme 49 other economic services the amount of \$4,000 GST Exclusive.

Strategic Implications:

Theme 4 – To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities		
A healthy, strong and connected community that is actively engaged and involved		
Goal	Action	Measure
4.1 Support the development and maintenance of recreational facilities and organisations in the district.	<ul style="list-style-type: none"> • Provide regular maintenance and development of recreation facilities. • Provide and maintain walk trails for recreation and tourism purposes. 	<ul style="list-style-type: none"> • We have adopted a recreation maintenance and development plan to be published to the community to address this need.
4.2 Give support to the retention and expansion of educational facilities in the community.	<ul style="list-style-type: none"> • We progressively upgrade and provide community amenities and facilities that cater to the needs of all age groups. This includes recognising particular community group needs that may include adequate medical facilities for local health issues. 	<ul style="list-style-type: none"> • We have a clear, published community educational and facilities plan that addresses the community's needs.
4.3 Community engagement	<ul style="list-style-type: none"> • Council proactively engages with all elements of its community in order to make decisions that reflect positively on the future of the Shire. 	<ul style="list-style-type: none"> • A clear, documented engagement process with set activities that are tracked and reported against on a quarterly basis.
4.4 Give support to Arts, Crafts and Cultural activities and Special Events	<ul style="list-style-type: none"> • Maintain the present level of support to Arts & Crafts and Cultural Groups. • Encourage the conduct of "Special Events" by community and other groups 	<ul style="list-style-type: none"> • We publish a monthly calendar of events and actively invest in the promotion of community activities. • The Shire will actively facilitate access to suitable tertiary education services to help meet our community's needs.

Summary:

The opportunity to crop the land provides a good opportunity for local sporting clubs and organisations to raise funds that will help supplement

Recommendation:

That council awards the rental of the Yarling Brook Estate vacant land for the purposes of cropping and grazing to the Wickepin District Sports Club on a joint venture basis with the Wickepin Football Club for a term of three years from 1 April 2015 expiring 31 March 2018 at a rental of \$4,400 (GST inclusive) per annum, further that the following conditions/limitations be noted;

1. Council reserves the right to utilise the land for rural/residential development should the need/demand arise;
2. The WDSC and WFC shall maintain boundary fences in a secure manner;
3. The WDSC and WFC shall have regard for prevailing wind direction when undertaking spraying of crops with respect to adjacent residential areas;
4. The WDSC and WFC shall maintain a fire break around land in accordance with the Fire Break Order of the Shire of Wickepin;

Voting Requirements: Simple majority

Resolution No 171214-16**Moved Cr Easton/ Seconded Cr Astbury**

That council awards the rental of the Yarling Brook Estate vacant land for the purposes of cropping and grazing to the Wickepin District Sports Club on a joint venture basis with the Wickepin Football Club for a term of three years from 1 April 2015 expiring 31 March 2018 at a rental of \$4,400 (GST inclusive) per annum, further that the following conditions/limitations be noted;

1. Council reserves the right to utilise the land for rural/residential development should the need/demand arise;
2. The WDSC and WFC shall maintain boundary fences in a secure manner;
3. The WDSC and WFC shall have regard for prevailing wind direction when undertaking spraying of crops with respect to adjacent residential areas;
4. The WDSC and WFC shall maintain a fire break around land in accordance with the Fire Break Order of the Shire of Wickepin;

Carried 6/0

2.42pm – Cr Russell re-joined the meeting.

2.42pm – ESO Leah Pearson re-joined the meeting.

11. President's Report

The President thanked Cr Russell for attending the Wickepin School Concert and presenting the awards.

The President advised of a meeting which has been arranged in Perth with the Minister for Education and Local Member, Terry Waldron and representatives from the Tincurrin community on Thursday 18 December 2014 regarding the Tincurrin Primary School closure.

The President advised Councillors that if they wish to place an item within the Council Agenda, they are encouraged to do so.

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	8 December 2014

Tincurrin Primary School

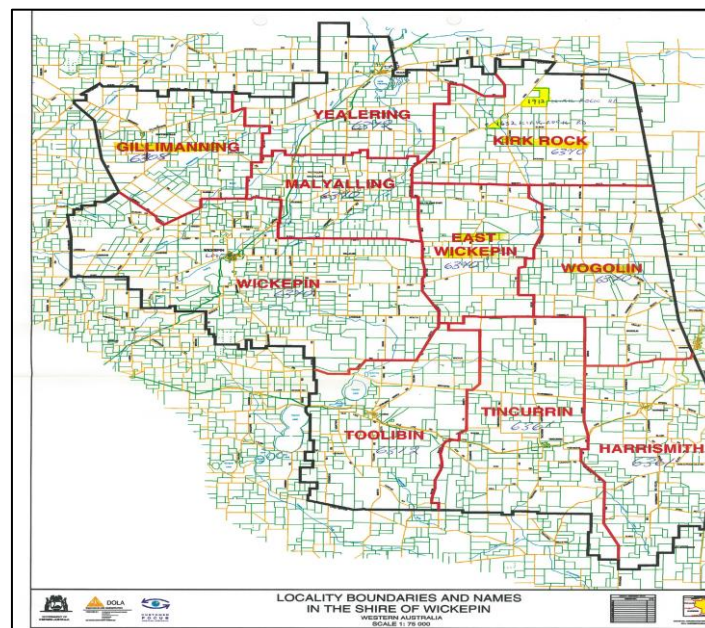
The meeting with the Minister for Education and representatives from the Tincurrin Community and the Shire of Wickepin will be held in Perth on 18 December 2014.

Xmas Party

The staff and Councillors Christmas Party has been organised for Friday 19 December 2014 commencing at 3.00pm, at the Wickepin District Sports Club. Games begin at 3.30pm, and we will be playing play a rock' n' bowl (lawn bowls) tournament. Complimentary bar & food will be served buffet style, which is being catered by the Wickepin Newsagency. Partners and children are also invited to attend so please RSVP to Leah by Wednesday 10 December of your attendance.

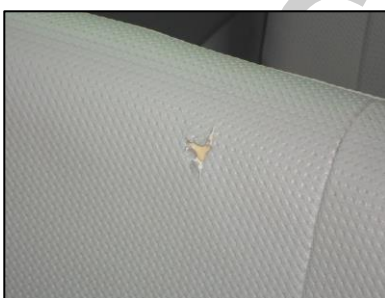
Australia Post

A number of residents in the Kirk Rock locality have requested Australia Post to change the service for residents from Wickepin PO to Yealering PO, which is closer in proximity to the Kirk Rock locality. Australia Post has implemented the post code change to improve mail sorting and circulation for residents in the Kirk Rock locality, from 28 November 2014. Australia Post has advised that they will be corresponding with all residents in the Kirk Rock locality to advise them of the change. The change will have no effect on people using PO Box or Bag addresses it will only affect mail that is street addressed which will now circulate directly to the nearest post facility in Yealering for Collection.



Community Bus 1 WK

The Community Bus received damage to the seats while being used by the Pingelly District High School last year. The Pingelly District High School has paid \$ 765.00 for the damage to the seats.



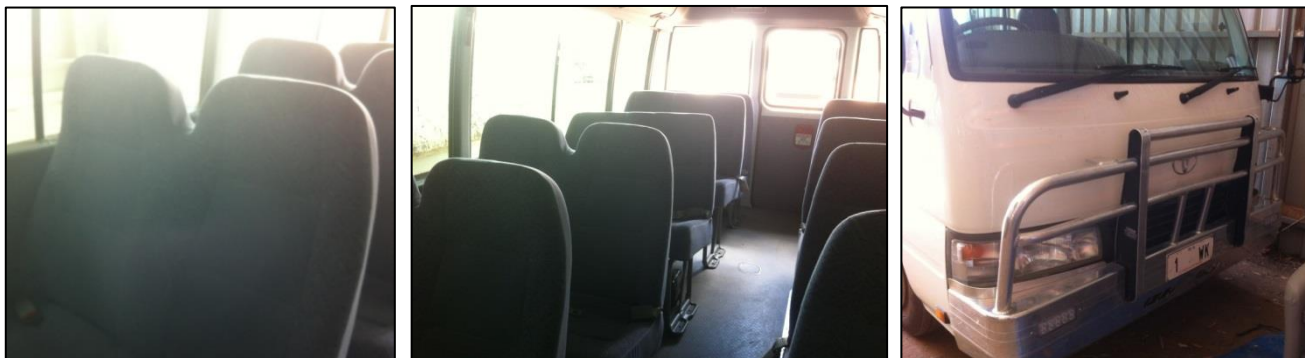
The Works Manger arranged for the seats to be repaired in Narrogin at a cost of \$800.00. Just as the bus was being sent to Narrogin for the seats to be repaired the Chief Executive Officer was offered a complete set of seats for the Community Bus at a cost of \$1,000 from a Pingelly school bus contractor.

The seats offered were from a 2014 bus with cloth covered seats, high backs and seat belts fitted within the seats. The seats were available as the school bus contractor had to change the seats that came in the new school bus as they did not comply with the Education Department specifications for School Bus seats.

The CEO contacted the Shire president and a decision was made to purchase the new seats form the Pingelly School Bus operator rather than have the old seats repaired. While the Chief Executive Officer was inspecting the

seats in Pingelly an Aluminium Roo Bar was also offered that would fit the Toyota Community Bus for \$200. The Chief Executive Officer purchased the Aluminium Roo Bar for \$200.00.

The new seats and Aluminium Roo bar have been fitted to the Community Bus as per the following photos:



Water Corporation

With Council Works Manager Mr Peter Vlahov, I met with a representative of the Water Corporation. The Water Corporation is currently reviewing options to improve water supply infrastructure at Yealering, the scope of works being a chlorinator, reserve water storage and booster pump station.

The site is yet to be decided but a possible site is the Baxter St Park Reserve. Water Corporation will provide further information once all the Specifications sites and costings have been worked out.



Reuse of stormwater in Wickepin Town site

Previously I have held discussion with Don Woodcock from Wheatbelt NRM in undertaking work to increase the reuse of stormwater in the Wickepin town. The main discussions with the Wheatbelt NRM were regarding current stormwater reuse. One of the identified barriers to sourcing funding for project implementation for water reuse schemes has been the lack of up to date water management plans. Having up to date and relevant water management plans will have multiple benefits. These benefits will range from knowing when and when water is being used, where savings (water and money) can be made and what effect the saving will make on water efficiency, where water can be accessed from and stored, and being 'shovel ready' when infrastructure funding becomes available. The Wheatbelt NRM is currently preparing grant applications for funding under the Royalties for Region – Wheatbelt Regional Grants Scheme. If there funding is successful it will Wheatbelt Local Governments to develop water management plans for our towns. The proposed funding application will provide resources to the Wheatbelt NRM to undertake preliminary engineering work for water planning. This project funding to the Wheatbelt NRM will allow them to coordinate the planning process and manage the projects. It will also deliver a water plan for the Wickepin Town Site. The main issue for the Chief Executive officer was that funding applications closed 11 December 2014 and the NRM needed to know if the Shire of Wickepin would like to be one of seven shires to be part of this project by then. The Chief Executive Officer only received the email on the 8th December so a decision had to be made if we were to be part of this funding round application by the Wheatbelt NRM. The Wheatbelt NRM's application also needed to identify some co-contribution and in-kind support from the Shire of Wickepin. This support is not needed to be confirmed until the application is successful and be a co-contribution of \$5000 cash and \$5000 in kind support. As this is for future funding Council will be able to budget for our contributions in next year's Budget, if the funding application is successful. I have advised the Wheatbelt NRM to include the Shire of Wickepin in their application and they have committed to undertake the work for the Shire of Wickepin.

The following letter of support for the funding application has also been forwarded:



77 Wogolin Road, PO Box 19
WICKEPIN WA 6370
Phone: 08 9888 1005
Fax: 08 9888 1074
www.wickepin.wa.gov.au

Contact: Mark J Hook
File: 1531

Quairading CRC
1 Parker Street
Quairading, WA 6383

8 December 2014

To whom it may concern,

LETTER OF SUPPORT FOR THE 'WATER PLANNING FOR WHEATBELT LOCAL GOVERNMENTS' PROJECT APPLICATION FOR THE ROYALTIES FOR REGIONS WHEATBELT REGIONAL GRANTS SCHEME

The Shire of Wickepin commits support to the application of the above project.

The Shire of Wickepin have identified that water management in the town of Wickepin needs addressing to identify when and when water is being used, where savings can be made and what effect the saving will make on water efficiency and where water can be accessed from and stored.

The shire has held discussions with community members to progress water management plans but lack the capacity and skills to develop a strategic water management plan that will address the future requirements of the town. A community lead committee has been formed to progress this project.

The Shire of Wickepin will commit appropriate funds and in-kind support to this project when funded.

If you require any further assistance please contact the undersigned.

Yours sincerely

Mark J Hook
Chief Executive Officer

Shire of Wickepin

A "Fortunate Place" enjoying a pleasant lifestyle with quality services and a strong and expanding community

2014 RDAP Application LandCorp

LandCorp have advised in writing that the Wickepin residential project was one (1) of seven (7) applications that were under consideration for funding. This funding is made available each year by the State Government, through LandCorp's Local RDAP, which supports smaller town development projects in regional Western Australia. LandCorp has also received more requests for project assistance than can be prioritized or approved for delivery. During the assessment of the Shire of Wickepin application, LandCorp advised that they took into consideration the proposed kaolin mine and the Shire's wish to make Wickepin first residential choice for mine workers. LandCorp has considered developing five (5) lots in a staged approach, as opposed to the 11 residential lots that Council originally requested. Based on the desktop "fatal flaw" assessment undertaken by LandCorp, Wickepin, has been resourced, to allow the project through to a "shovel ready" status. Funding been put in place by LandCorp, to complete a thorough investigation of the proposal including feature survey, geotechnical investigations, environmental review, to finalise a plan of subdivision and to then request WAPC for subdivision approval. LandCorp also proposes to complete preliminary engineering designs for the required civil works, to secure pre-tender construction estimates to service the lots and to prepare a financial model to deliver the project. These documents will be made available to Council. Some of the projects that have been approved to progress to a "shovel ready" status may not proceed into construction as part of the current funding round. The decision to advance the Wickepin project beyond the "shovel ready" status will not be taken until more robust site and financial data can be assembled and then compared to the original project assumptions. Robert Fenn from LandCorp will still continue to project manage the subdivision proposal.

Meetings Attended

November 2014	Issue/Subject
20/11	LGMA, in conjunction with DLGC, held an Age Friendly Communities Forum on 20-21 November at the Esplanade Hotel in Fremantle. The Forum will help officers explore what we can do to support the development of age friendly communities in local government. Thanks to a grant from the Department of Local Government and Communities it was free to attend. The Keynote Speaker was Dr Jane Barrett, Secretary General, and International Federation of Ageing.
24/11	With the Finance Manager Mrs Natalie Manton attended the UHY Haines Norton nuts and bolts workshop for Local Government Accounting
25/11	Met with a representative from Exteria Modus regarding their Products and to present their current catalogues.
26/11	Wheatbelt South Regional Road Group Technical Committee At Narrogin Main Roads
27/11	Attended the Dryandra Country Visitors Centre meeting with Cr Lansdell
28/11	With Cr Russell attended the Central Country Zone meeting in Darkan hosted by the Shire of West Arthur
December 2014	Issue/Subject
3/12	With Council Works Manager Mr Peter Vlahov met with representative of the Water Corporation to discuss Yealering Water Supply Upgrade.
4/12	With the Works Manager Mr Peter Vlahov attended the Main Roads Narrogin meet and greet for 2014, held at Quairading Shire Office
5/12	Attended the Seniors Luncheon at the Wickepin Community Centre. Lunch was as usual lovely and a great event for the Seniors. Congratulations to all the people involved.

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	November 2014	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Wickepin Community Xmas Tree	Saturday 13 December 2014	Jo Doncon
A13	Hire of Community Halls / Community Centre	CEO	Seniors Christmas Lunch	Friday 5 December 2014	Julie Russell
			Yealering Primary School – Presentation Night Rehearsals	Various dates in November and December 2014	Dani Sims
			Yealering Primary School – End of year Presentation Night	Tuesday 9 December 2014	Dani Sims
			Wickepin Primary School – Presentation Night Rehearsals	Various dates in November and December 2014	Robyn Crouch
			Wickepin Primary School – End of year Presentation Night	Monday 15 December 2014	Robyn Crouch

Recommendations:

That Council endorses the Chief Executive Officer's Report dated 8 December 2014.

Voting Requirements: Simple majority

Resolution No 171214-17

Moved Cr Russell / Seconded Cr Lang

That Council endorses the Chief Executive Officer's Report dated 8 December 2014.

Carried 7/0

13. Notice of Motions for the Following Meeting**14. Reports & Information**

Cr Russell advised of the following events attended:

- Seniors Christmas Lunch was a success. The President congratulated Cr Russell on the luncheon.
- Wickepin School Concert – Presented awards to the recipients.
- Central Country Zone meeting in Darkan attended with the CEO which was held on Friday 28 November 2014. Cr Russell advised that a lengthy discussion was held regarding Bush Fire maps, which will be discussed at the Forum session after Council meeting.

15. Urgent Business

Urgent Business

15.1.1 - Urgent Business – Wheatbelt Railway Retention Alliance Save Grain on Rail Actions

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2805
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 December 2014

Enclosure / Attachment: Nil

Background:

Council has received a letter from the Wheatbelt Railway Retention Alliance requesting four levels of actions by the Shire of Wickepin regarding the Tier 3 rail closures.

Comment:

Council staff attempt to have the Agendas prepared at least a week prior to the Council Meeting. In completing this there is items off business of an urgent nature that arise form time to time.

Statutory Environment: *Local Government Act 1995*

Shire of Wickepin Standing Orders

5.5 Urgent Business

5.5.1 *A Councillor may move a motion or ask a question involving urgent business that is not included in the notice paper for that meeting provided that the Presiding Member agrees to the business being raised and the Presiding Member considers that either;*

- (a) the urgency of the business is such that the business cannot wait inclusion in the notice paper for the next meeting of the Council or committee; or*
- (b) the delay in referring the business to the next meeting of the Council or committee could have adverse legal or financial implications for the council;*

5.5.2 *Any councillor may move without notice a procedural motion of dissent in respect of the Presiding Members ruling that the business is not worthy of inclusion as urgent business. If the motion of dissent is agreed to at the meeting by the majority of councillors present, the business must then be included as a matter of urgent business.*

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to receive a late item from the Wheatbelt Railway Retention Alliance, requesting four levels of actions by the Shire of Wickepin regarding the Tier 3 rail closures.

Recommendation:

That the presiding Member accepts the late Agenda Item from the Wheatbelt Railway Retention Alliance.

Voting Requirements: Absolute Majority

Resolution No 171214-18

Moved Cr Russell / Seconded Cr Easton

That the presiding Members accept the late Agenda Item from the Wheatbelt Railway Retention Alliance.

Carried 7/0

UNCONFIRMED

Urgent Business

15.1.2 – Wheatbelt Railway Retention Alliance Save Grain on Rail.

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2805
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 th December 2014

Enclosure / Attachment: Nil

Background:

Council has received the following letter from the Wheatbelt Railway Retention Alliance:

Communication for Local Government requesting feedback:

There has been a great deal of information out there regarding The Rail Freight Lease Agreement, the Report, its Findings, Recommendations and various revelations. The Government has 90 days to respond to the Economics and Industry Standing Committee Report, which was tabled 16th October, 2014. A response therefore is expected around 14th January. It is imperative that we continue the pressure to ensure that the Government knows this issue will not go away. WRRRA is 4 years old this month; we have shown we will last the distance. It would be appreciated if Local Government would consider the following points at their meetings. It is important to have a ground swell of support and unity on this issue if we are to get a common sense outcome. We need to have a plan in place now. It takes too long to prepare otherwise, plus Christmas New Year and holidays will bring things to a halt.

1) The Moora brick campaign. They handed over 6 bricks. We need a different person each time with a consistent message, with media coverage. A piece of rail line or rail sleeper about brick size would be needed with a letter. We would need to decide upon the message in the letter that would also resonate with the city e.g. "Return WA tax payer asset "our rail" to Western Australians". This could be commenced immediately; we need 3 or 4 volunteers from different areas.

2) Christmas Letter to the Premier: We have been told by a politician that we should get everyone to write hand written individual letters to the Premier. We need a big pile of letters before the Government Response. I'm told template letters do not work. We could quickly promote this on Facebook, through Radio, local newsletters etc. We could ask people to do one more Christmas letter to the Premier. They can be short – "Give Us Back Our Rail" type messages. Local Governments; WA Farmers; Alarming Farming, social media could assist in encouraging people to write letters. The lease affects the entire state's economy; this is not just a Tier 3 issue.

3) Rally in Perth People and Trucks: Could Shires indicate if they would support assisting to get say 3 or 4 trucks per Shire for a truck rally if Government response is not good? It is too hard to do this at short notice. We need to get indication of support now. Do you support a rally to show support in the city similar to the Live Export Rally? This could be done in conjunction with a convoy of trucks. We anticipate that we would need to warn via the media that if the response to

the Report is unacceptable we will take action. There are no adversaries to keeping grain on rail, in reality the problem is just the changes that have been made to the lease agreement giving Brookfield the ability to close the lines and not hand them back. The Lease is the problem. It is up to Government to rectify the problem.

4) Signs on Shire Boundaries: Another thought was for every shire to put a sign on their boundaries Save our Rail; Save our Roads; Save Lives: or some such slogan.

The Moora Brick person I spoke to said it is necessary to embarrass Government into action. I gather the Labor Government had to comply with the Moora Hospital request as the media embarrassment was too much.

Your feedback on these issues or any other ideas would be appreciated as soon as possible, time is short.

Kind Regards,

Greg Richards WRRRA Chairman

P 96 466208; M 0427 466208

Jane Fuchsbichler WRRRA Coordinator

P 90 469050; M 0427 469050

Comment:

The Shire of Wickepin is a member of the Wheatbelt Railway Retention Alliance.

The Wheatbelt Railway Retention Alliance are requesting Councils feedback on the following points of proposed action in their letter regarding the tier 3 rail closures:

- 1) The Moora brick campaign
- 2) Christmas Letter to the Premier
- 3) Rally in Perth People and Trucks
- 4) Signs on Shire Boundaries

The Wheatbelt Railway Retention Alliance believe It is important to have a united stand on this issue as the closure of any rail will impact Local Government for many years.

The Minister for Transport the Honourable Dean Nalder has to respond to the Committee's Report in 90 days from the day the report was tabled in Parliament on 16th October.

The Wheatbelt Railway Retention Alliance believes Local Governments needs to ensure that all State Politicians are aware of all of Local Governments feeling on the tier three rail closures.

The Chief Executive Officer would like to have Councils direction on how the Shire of Wickepin wishes to be part of the actions raised within the letter from the Wheatbelt Railway Retention Alliance.

The Wheatbelt Railway Retention Alliance is requesting Council to be part of four direct actions on the closure of the tier 3 rail network. They are:

1) The Moora brick campaign.

They handed over 6 bricks. We need a different person each time with a consistent message, with media coverage. A piece of rail line or rail sleeper about brick size would be needed with a letter. We would need to decide upon the message in the letter that would also resonate with the city e.g. "Return WA tax payer asset "our rail" to Western Australians". This could be commenced immediately; we need 3 or 4 volunteers from different areas.

2) Christmas Letter to the Premier:

We have been told by a politician that we should get everyone to write hand written individual letters to the Premier. We need a big pile of letters before the Government Response. I'm told template letters do not work. We could quickly promote this on Facebook, through Radio, local newsletters etc. We could ask people to do one more Christmas letter to the Premier. They can be short – "Give Us Back Our Rail" type messages. Local Governments; WA Farmers; Alarming Farming, social media could assist in encouraging people to write letters. The lease affects the entire state's economy; this is not just a Tier 3 issue.

3) Rally in Perth People and Trucks:

Could Shires indicate if they would support assisting to get say 3 or 4 trucks per Shire for a truck rally if Government response is not good? It is too hard to do this at short notice. We need to get indication of support now. Do you support a rally to show support in the city similar to the Live Export Rally? This could be done in conjunction with a convoy of trucks. We anticipate that we would need to warn via the media that if the response to the Report is unacceptable we will take action. There are no adversaries to keeping grain on rail, in reality the problem is just the changes that have been made to the lease agreement giving Brookfield the ability to close the lines and not hand them back. The Lease is the problem. It is up to Government to rectify the problem.

4) Signs on Shire Boundaries:

Another thought was for every shire to put a sign on their boundaries Save our Rail; Save our Roads; Save Lives: or some such slogan.

The Chief Executive Officer does not know how the Shire of Wickepin wishes to respond to the letter from the Wheatbelt Railway Retention Alliance regarding the four actions of civil disobedience outlined in the letter received.

The Chief Executive Officer has outlined two possible recommendations that will allow Council to decide on what option or options they would prefer to be part off in relation to the four actions outlined in the letter received from the Wheatbelt Railway Retention Alliance

The two recommendations outlined by the Chief Executive Officer are:

- 1) That the Shire of Wickepin be part of the following four actions regarding the tier three rail closures.
 - 1) The Moora brick campaign
 - 2) Christmas Letter to the Premier
 - 3) Rally in Perth People and Trucks
 - 4) Signs on Shire Boundaries

- 2) That the Shire of Wickepin does not want to participate in the four actions outlined in the Wheatbelt Railway Retention Alliance

Statutory Environment: *Local Government Act 1995.*

Policy Implications: Nil.

Financial Implications: Nil

Strategic Implications: Nil

Summary:

The Chief Executive officer is requesting direction from Council on how the Shire of Wickepin wishes to be part of or not part of the actions outlined in the letter received from the Wheatbelt Railway Retention Alliance.

Recommendation:

- 1) That the Shire of Wickepin be part of the following four actions regarding the tier three rail closures:

- 1) The Moora brick campaign
- 2) Christmas Letter to the Premier
- 3) Rally in Perth People and Trucks
- 4) Signs on Shire Boundaries

- 2) That the Shire of Wickepin does not wish to participate in the four actions outlined in the Wheatbelt Railway Retention Alliance.

Voting Requirements: Simple Majority

Resolution No 171214-19

Moved Cr Russell / Seconded Cr Astbury

That the Shire of Wickepin Advise the Wheatbelt Railway Retention Alliance that it fully supports the Wheatbelt Railway Retention Alliance endeavours in having grain back on the tier 3 rail network. Also the Shire of Wickepin hopes the strong advocacy of the WRRRA on this issue prompts a positive outcome from the State Government to the Economics and Industry Standing Committee Report tabled on the 16th October, 2014. The shire of Wickepin will encourage its communities to be involved in any action organised by the Wheatbelt Railway Retention Alliance and look forward to being informed of the Wheatbelt Railway Retention Alliance future plans regarding the grain freight task back on tier 3 rail lines.

Carried 7/0

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 3.11pm.