

Minutes

ORDINARY MEETING OF COUNCIL
19 FEBRUARY 2014
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 19 February 2014**

The President declared the meeting open at 3.30pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr FA Allan
	Cr GCL Hinkley
	Cr AG Lansdell
	Cr MG Lang
	Cr WA Astbury
	Cr RE Easton
Chief Executive Officer	Mr MJ Hook
Executive Support Officer	Miss LG Pearson (Minute Taker)

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

President Steve Martin welcomed Steve Ullrich (Wickepin Police Sergeant) and Danny Mulligan (Albany Police Inspector).

Danny Mulligan introduced himself, explained his future involvement in Wickepin Shire and gave an update regarding the policing situation within the Shire of Wickepin. He advised Council that Wickepin Shire will be patrolled regularly.

President Steve Martin thanked Danny Mulligan for providing Council with the information and advised that Council will be happy to assist in anyway.

President Steve Martin thanked Steve Ullrich for his contribution and service to the Wickepin Shire and wished him all the best.

3.42pm – Steve Ullrich and Danny Mulligan departed the Chambers.

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

3.49pm – ESO Leah Pearson departed the Chambers.

4.1 Election of Shire President

The CEO called for nominations for Shire President.

Cr Allan nominated Cr Martin, Cr Martin accepted the nomination verbally.

There being no further nominations Cr Martin was elected as Shire President of the Shire of Wickepin for the ensuing two years.

Shire President Cr Martin made the declaration of office before Julie Russell JP.

4.2 Election of Deputy Shire President

Cr Martin took the chair as the Presiding Officer and called for nominations for the position of Deputy Shire President.

Cr Martin nominated Cr Russell, Cr Russell accepted the nomination verbally.

There being no further nominations Cr Russell was elected as Deputy Shire President of the Shire of Wickepin for the ensuing two years.

Deputy Shire President Cr Russell made the declaration of office before Steven Martin JP.

3.54pm – ESO Leah Pearson returned to the chambers.

4.3 Appointment of Standing Committees of Council

4.4.1 Governance, Audit and Community Services Committee

Previous Committee Members:

- Cr Dave Astbury
- Cr Kevin Coxon
- Cr Julie Russell
- Cr Gerri Hinkley
- Cr Fran Allan

Cr Martin to call for nominations to the Governance, Audit and Community Services Committee.

Nominations received from Council:

- Cr Fran Allan
- Cr Allan Lansdell
- Cr Gerri Hinkley
- Cr Julie Russell
- Cr Steve Martin

Resolution No 190214-01

Moved Cr Hinkley / Seconded Cr Russell

That the recommendations listed under agenda items 4.4.1 and 4.4.3 be adopted en-bloc.

That the following appointments to the Governance, Audit and Community Services Committee be endorsed:

- Cr Fran Allan
- Cr Allan Lansdell
- Cr Gerri Hinkley
- Cr Julie Russell
- Cr Steve Martin

Carried 8/0 by absolute majority

4.4.2 Technical Services Committee

Previous Committee Members:

- Cr Ross Easton
- Cr Steve Martin
- Cr Kevin Coxon
- Cr Julie Russell
- Cr Gerri Hinkley
- Cr Allan Lansdell

Cr Martin to call for nominations to the Technical Services Committee.

Nominations received from Council:

- Cr Allan Lansdell
- Cr Julie Russell
- Cr Gerri Hinkley
- Cr Grayden Lang
- Cr Wes Astbury
- Cr Ross Easton

Resolution No 190214-01

Moved Cr Hinkley / Seconded Cr Russell

That the recommendations listed under agenda items 4.4.1 and 4.4.3 be adopted en-bloc.

That the following appointments to the Technical Services Committee be endorsed:

- Cr Allan Lansdell
- Cr Julie Russell
- Cr Gerri Hinkley
- Cr Grayden Lang
- Cr Wes Astbury
- Cr Ross Easton

Carried 8/0 by absolute majority

4.4.3 Australia Day Committee

Previous Committee Members:

- Cr Steve Martin
- Cr Ross Easton
- Cr Julie Russell
- Cr Fran Allan

Cr Martin to call for nominations to the Australia Day Committee.

Nominations received from Council:

- Cr Fran Allan
- Cr Ross Easton
- Cr Allan Lansdell
- Cr Steve Martin

Resolution No 190214-01

Moved Cr Hinkley / Seconded Cr Russell

That the recommendations listed under agenda items 4.4.1 and 4.4.3 be adopted en-bloc.

That the following appointments to the Australia Day Committee be endorsed:

- Cr Fran Allan
- Cr Ross Easton
- Cr Allan Lansdell
- Cr Steve Martin

Carried 8/0 by absolute majority

4.4.4 Townscape and Cultural Planning Committee

4.01pm – President Steve Martin declared an impartiality interest with regards to items 4.4.4 and 4.4.5 due to his father being nominated to the Townscape and Cultural Planning Committee and the Lifestyle Retirement Committee. Cr Martin remained in the chambers but vacated the Chair.

Previous Committee Members:

- Cr Dave Astbury
- Cr Allan Lansdell
- Cr Julie Russell
- Lee Parker
- Margaret Fleay
- Murray Lang
- Sue Astbury
- Karen Jespersen
- Helen Warrilow
- Judi Lock

Cr Russell to call for nominations to the Townscape and Cultural Planning Committee.

Nominations received from members of public and Council:

- Lee Parker
- Margaret Fleay
- Murray Lang
- Sue Astbury
- Helen Warrilow
- Syd Martin

Resolution No 190214-02

Moved Cr Russell / Seconded Cr Lang

That the following appointments to the Townscape and Cultural Planning Committee be endorsed:

- Lee Parker
- Margaret Fleay
- Murray Lang
- Sue Astbury
- Helen Warrilow
- Syd Martin
- Cr Allan Lansdell
- Cr Ross Easton

Carried 7/0 by absolute majority

4.4.5 Lifestyle Retirement Committee

Previous Committee Members:

- Cr Fran Allan
- Cr Allan Lansdell
- Cr Kevin Coxon
- Murray Lang
- Syd Martin
- Ashley Lewis
- Garry Thompson
- Karen Williamson
- Colin Hemley
- Audrey Bird
- Coleen Thompson

Cr Russell to call for nominations to the Lifestyle Retirement Committee.

Nominations received from members of public and Council :

- Syd Martin
- Cr Fran Allan
- Murray Lang
- Coleen Thompson
- Audrey Bird
- Colin Hemley
- Karen Williamson
- Cr Allan Lansdell

Resolution No 190214-03

Moved Cr Allan / Seconded Cr Russell

That the following appointments to the Lifestyle Retirement Committee be endorsed:

- Syd Martin
- Cr Fran Allan
- Murray Lang
- Coleen Thompson
- Audrey Bird
- Colin Hemley
- Karen Williamson
- Cr Allan Lansdell

Carried 7/0 by absolute majority

4.09pm – *President Steve Martin returned to the Chair.*

4.4.6 Central Country Zone WALGA

Previous Council delegates:

- Cr Steve Martin
- Cr Julie Russell

Cr Martin to call for nominations of delegates to Central Country Zone WALGA.

Nominations received from Council:

- Cr Steve Martin
- Cr Julie Russell

Resolution No 190214-04

Moved Cr Astbury / Seconded Cr Allan

That the recommendations listed under agenda items 4.4.6 to 4.4.10 be adopted en-bloc.

That the following delegates be appointed to Central Country Zone WALGA:

- Cr Steve Martin
- Cr Julie Russell

Carried 8/0 by absolute majority

4.4.7 Regional Road Group

Previous Council delegates:

- Cr Steve Martin
- Cr Julie Russell

Cr Martin to call for nominations of delegates to Regional Road Group.

Nominations received from Council:

- Cr Allan Lansdell
- Cr Julie Russell

Resolution No 190214-04

Moved Cr Astbury / Seconded Cr Allan

That the recommendations listed under agenda items 4.4.6 to 4.4.10 be adopted en-bloc.

That the following delegates be appointed to Regional Road Group:

- Cr Allan Lansdell
- Cr Julie Russell

Carried 8/0 by absolute majority

4.4.8 Dryandra Country Visitor Centre

Previous Council delegates:

- Cr Dave Astbury

Cr Martin to call for nominations of delegates to Dryandra Country Visitor Centre.

Nominations received from Council:

- Cr Allan Lansdell

Resolution No 190214-04

Moved Cr Astbury / Seconded Cr Allan

That the recommendations listed under agenda items 4.4.6 to 4.4.10 be adopted en-bloc.

That the following delegates be appointed to Dryandra Country Visitor Centre:

- Cr Allan Lansdell

Carried 8/0 by absolute majority

4.4.9 Wheatbelt Joint Development Assessment Panel

Previous Council delegates:

- Cr Allan Lansdell (Member)
- Cr Ross Easton (Member)
- Cr Julie Russell (Alternate Member)
- Cr Gerri Hinkley (Alternate Member)

Cr Martin to call for nominations of delegates to Wheatbelt Joint Development Assessment Panel.

Nominations received from Council:

- Cr Gerri Hinkley (Member)
- Cr Ross Easton (Member)
- Cr Julie Russell (Alternate Member)
- Cr Steve Martin (Alternate Member)

Resolution No 190214-04

Moved Cr Astbury / Seconded Cr Allan

That the recommendations listed under agenda items 4.4.6 to 4.4.10 be adopted en-bloc.

That the following delegates be appointed to Wheatbelt Joint Development Assessment Panel:

- Cr Gerri Hinkley (Member)
- Cr Ross Easton (Member)
- Cr Julie Russell (Alternate Member)
- Cr Steve Martin (Alternate Member)

Carried 8/0 by absolute majority

4.4.10 Wagin Regional Waste Group

Previous Council delegates:

- Cr Allan Lansdell
- Cr Ross Easton (Member)
- Cr Dave Astbury
- Cr Kevin Coxon

Cr Martin to call for nominations of delegates to Wagin Regional Waste Group.

Nominations received from Council:

- Cr Allan Lansdell
- Cr Ross Easton (Member)

Resolution No 190214-04

Moved Cr Astbury / Seconded Cr Allan

That the recommendations listed under agenda items 4.4.6 to 4.4.10 be adopted en-bloc.

That the following delegates be appointed to Wagin Regional Waste Group:

- Cr Allan Lansdell
- Cr Ross Easton (Member)

Carried 8/0 by absolute majority

4.4.11 Cuballing/Wickepin Joint Local Emergency Management Committee (LEMC)

Cr Martin to call for nominations of delegates to the Joint Local Emergency Management Committee (LEMC).

Cr Martin to call for nominations of delegates to Cuballing/Wickepin Joint Local Emergency Management Committee (LEMC).

Nominations received from Council:

- Cr Wes Astbury
- Cr Julie Russell

Resolution No 190214-05**Moved Cr Easton / Seconded Cr Lansdell**

That the recommendations listed under agenda items 4.4.11 to 4.4.15 be adopted en-bloc.

That the following delegates be appointed to the Joint Local Emergency Management Committee (LEMC):

- Cr Wes Astbury
- Cr Julie Russell

Carried 8/0 by absolute majority

4.4.12 Living Lakes Initiative

Previous delegates:

- Representatives/Co- Coordinators - Ian & Sara Hills
- Shire Representatives – CEO Mr Mark Hook, One Councillor (to be decided), and CDO Mrs Natalie Manton
- Facey Group Representative - Felicity Astbury
- Surrounding Farmers - Ken Beattie - Farmer on west side and south of Lake, Morris (Whippy) Dawes - Farmer on east and south side of Lake
- Yealering Progress Association President - Colin Coxon
- Town Representative - Matthew Pockran

Cr Martin to call for nominations of delegates to Living Lakes Initiative.

Nominations received from Council:

- Cr Grayden Lang

Resolution No 190214-05

Moved Cr Easton / Seconded Cr Lansdell

That the recommendations listed under agenda items 4.4.11 to 4.4.15 be adopted en-bloc.

That the following delegates be appointed to Living Lakes Initiative:

- Representatives/Co- Coordinators - Ian & Sara Hills
- Shire Representatives – CEO Mr Mark Hook, Cr Grayden Lang and CDO Mrs Natalie Manton
- Facey Group Representative - Felicity Astbury
- Surrounding Farmers - Ken Beattie - Farmer on west side and south of Lake, Morris (Whippy) Dawes - Farmer on east and south side of Lake
- Yealering Progress Association President - Colin Coxon
- Town Representative - Matthew Pockran

Carried 8/0 by absolute majority

4.4.13 Narrogin Healthy Lifestyles Project

Previous Council delegates:

- Philippa Gardener (has advised she does not wish to renominate herself as a committee member)

Cr Martin to call for nominations of delegates to Narrogin Healthy Lifestyles Project.

No nominations received from Council.

As Council received no nominations, there is no nominations to the Narrogin Healthy Lifestyles Project.

4.4.14 Grain Freight Network – Wheatbelt Railway Retention Alliance

Previous Council delegates:

- Cr Ross Easton
- Cr Julie Russell

Cr Martin to call for nominations of delegates to Grain Freight Network – Wheatbelt Railway Retention Alliance.

Nominations received from Council:

- Cr Ross Easton
- Cr Julie Russell
- Cr Allan Lansdell

Resolution No 190214-05

Moved Cr Easton / Seconded Cr Lansdell

That the recommendations listed under agenda items 4.4.11 to 4.4.15 be adopted en-bloc.

That the following delegates be appointed to the Grain Freight Network – Wheatbelt Railway Retention Alliance:

- Cr Ross Easton
- Cr Julie Russell
- Cr Allan Lansdell

Carried 8/0 by absolute majority

4.4.15 Central Agcare

Cr Martin to call for nominations of delegates to Central Agcare.

Nominations received from Council:

- Cr Fran Allan

Resolution No 190214-05

Moved Cr Easton / Seconded Cr Lansdell

That the recommendations listed under agenda items 4.4.11 to 4.4.15 be adopted en-bloc.

That the following delegate be appointed to Central Agcare:

- Cr Fran Allan

Carried 8/0 by absolute majority

4.4.16 Harrismith Community Centre Committee

Cr Martin to call for nominations of delegates to the Harrismith Community Centre Committee.

Nominations received from members of public:

- Sue Astbury

Resolution No 190214-06**Moved Cr Lansdell / Seconded Cr Russell**

That the recommendations listed under agenda items 4.4.16 and 4.4.17 be adopted en-bloc.

That the following delegate be appointed to Harrismith Community Centre Committee:

- Sue Astbury

Carried 8/0 by absolute majority

4.4.17 Albert Facey Homestead Committee

Nominations received from members of public:

- Colin Lang
- Dave Astbury
- Linley Rose
- Julie Auld
- Margaret Fleay
- Helen Warrilow
- Jacqui Martin
- Luci Sartori

Cr Martin to call for nominations of delegates to the Albert Facey Homestead Committee.

Nominations received from Council:

- Cr Grayden Lang

Resolution No 190214-06

Moved Cr Lansdell / Seconded Cr Russell

That the recommendations listed under agenda items 4.4.16 and 4.4.17 be adopted en-bloc.

That the following delegates be appointed to Albert Facey Homestead Committee:

- Colin Lang
- Dave Astbury
- Linley Rose
- Julie Auld
- Margaret Fleay
- Helen Warrilow
- Jacqui Martin
- Luci Sartori
- Cr Grayden Lang

Carried 8/0 by absolute majority

4.4.18 Facey Group Delegate

Cr Martin to call for nominations of delegates to the Facey Group.

Nominations received from Council:

- Cr Grayden Lang

Resolution No 190214-07

Moved Cr Lansdell / Seconded Cr Russell

That the following delegate be appointed to Facey Group:

- Cr Grayden Lang

Carried 8/0 by absolute majority

4.4.19 Waste Management Committee

There is no longer a Waste Management Committee.

4.4.20 Wickepin Community and Recreation Centre Committee

There is no longer a Community and Recreation Centre Committee.

4.4.21 Saleyard Committee

There is no longer a Saleyard Committee.

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.1.02	Wickepin Sheep Sale Yards	Cr JA Russell	Proximity	Owens adjoining lot.
10.2.05	Wogolin Pty Ltd – Land Sale	Cr SJ Martin	Impartiality	Brother is the Chairman of Wogolin Pty Ltd.
10.2.05	Wogolin Pty Ltd Land Sale	Cr JA Russell	Financial	Husband is a Shareholder of Wogolin Pty Ltd.
10.2.05	Wogolin Pty Ltd Land Sale	Cr MG Lang	Financial	Shareholder of Wogolin Pty Ltd.
10.2.08	Landcorp – Application Regional Development Assistance Program 2013/2014	Cr JA Russell	Proximity	Owens adjoining lot/land.
10.2.09	Replacement of roller doors – 19 Moss Parade	CEO Mark Hook	Impartiality	Tenant of 19 Moss Parade, Wickepin.

6. Confirmation of Minutes – Ordinary Meeting of Council – 18 December 2013

Resolution No 190214-08

Moved Cr Allan / Seconded Cr Lansdell

That the minutes of the Ordinary Council meeting held on Wednesday 18 December 2013 be confirmed as a true and correct record with the following changes made:

- Page 4 - Item 10.2.19 – Reason should read 'Husband is a Shareholder of Wogolin Pty Ltd'.
- Page 39 - In the Resolution, the numbering should be 'a), b), c)' and not 'd), e), f)'.
- Page 65 - Top line should read 'Financial Interest due to Husband being a shareholder of Wogolin Pty. Ltd'.
- Page 96 - Senior's lunch was held on the 6th December, not the 13th December.

Carried 8/0

7. Receival of Minutes

Receival of Minutes

7.1 Australia Day Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	19 December 2013

Enclosure / Attachment:

Minutes of the Australia Day Committee Meeting held on Wednesday 18 December 2013.

Background:

The Australia Day Committee Meeting was held on Wednesday 18 December 2013.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Australia Day Committee Meeting held on Wednesday 18 December be received.

Voting Requirements: Simple majority.

Resolution No 190214-09

Moved Cr Russell / Seconded Cr Lansdell

That the minutes of Australia Day Committee Meeting held on Wednesday 18 December be received.

Carried 8/0

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
353-200313-13	Railway Land Lease 2013	CEO	Council authorise the CEO to negotiate a variation to the existing lease (L2663) for peppercorn rental to include: <ol style="list-style-type: none"> 1. The fenced compound immediately east of the Wickepin Railway Station store old farm machinery as part of the heritage precinct. 2. Railway Station building. 3. Additional land as illustrated on the map attached. 4. A maximum of \$1000 be allocated for the fees associated with varying the existing lease agreement. 	○	Negotiations on-going.
435-181213-04	Vehicle Accident WK252	CEO	That Council authorise out of budget expenditure for the replacement of the written of vehicle Mitsubishi Triton WK 252 with a Nissan Navara single cab D40 diesel RX HD tray and tow bar from Ingrey Ford Narrogin at a cost of \$27,605 less write off amount paid \$22,427 leaving a net figure of \$5,178, from Plant Reserve.	✓	Vehicle has been replaced with Nissan Navara RX Tray Top 4X4 utility WK 2567
436-181213-10	Application for New Dwelling – Lot 77 House No. 20 Pingelly Road, Yealering	CEO	That Council: <ol style="list-style-type: none"> 1. Approved the dwelling on Lot 77 Pingelly Road, Yealering; 2. A Building Licence be issued for the transportable dwelling including the construction of verandas; 3. A demolition licence be issued for the existing dwelling at the same time as the building licence is issued for the new dwelling; 4. The existing dwelling to be removed within three months after the new dwelling being ready for occupation; and 5. In the event that the demolition period of three months is exceeded (as per item 4) then the mater be referred to Council recommending its demolition and associated costs of the demolition to be charged to the Lallys. 	✓	Building application approved. Building on site. Existing dwelling still in place as new building not liveable yet.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
437- 181213-11	Application for Chemical Storage Shed – Lot 4, 22 Wogolin Road, and Wickepin	CEO	That: 1. The application of the proposed chemical storage shed at Lot 4 Wogolin Road, Wickepin be advertised in accordance with clause 9.4 of the Shire of Wickepin Town Planning Scheme No. 4 in the following manner. a) The notice of the proposed chemical shed development be served on nearby owners and occupiers likely to be affected by the granting of planning approval, stating that submissions may be made to the Shire of Wickepin Local Government by the 5 th February 2014. b) The notice of the proposed chemical shed development published in the local Watershed Newspaper stating that submissions may be made to the Shire of Wickepin Local Government by the 11 th February 2014; and c) The notice referred to in (a) and (b) is to be in the form prescribed in Schedule 7 of the Shire of Wickepin Town Planning Scheme No. 4. 2. Another report be presented to Council at its February 2014 Council Meeting to consider and determine the application	✓	Advertised in the Narrogin Observer on 13/02/2013 with reply by 4.00pm Friday 7 March 2014. Letters to adjoining land owners for submission sent on 5 February 2013.
438- 181213-13	Dual Fire Control Officers 2013/2014 – Shire of Kulin	CEO	That Council appoints J. Spark and P. Mullan as Dual Fire Control Officers from the Shire of Kulin for the 2013/14 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Dual Fire Control Officers have been added to the 2013/2014 register.
439- 181213-13	Dual Fire Control Officers 2013/2014 – Shire of Dumbleyung	CEO	That Council appoints Gordon Davidson and Ken Wright as Dual Fire Control Officers from the Shire of Dumbleyung for the 2013/14 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Dual Fire Control Officers have been added to the 2013/2014 register.
440- 181213-13	Dual Fire Control Officers 2013/2014 – Shire of Corrigin	CEO	That Council appoints Craig Jespersen and Greg Doyle as Dual Fire Control Officers from the Shire of Corrigin for the 2013/14 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Dual Fire Control Officers have been added to the 2013/2014 register.
441- 181213-14	Asset Management Plan Strategy	CEO	That Council adopts the asset management strategy (attached to December 2013 agenda) as part of its overall asset management program.	✓	Sent to the Department on 19/12/2013.
442- 181213-15	Asset Management Plan Policy	CEO	That Council adopts the attached asset management Policy as part of its overall asset management program.	✓	Sent to the Department on 19/12/2013.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
443- 181213-16	Facey Group Vehicle Hire	CEO	That if the Facey Group is successful with their tendered project as advised, Council lease an appropriate level of vehicle to the Facey Group for the use of a Tech Field Officer for a period of two years with all costs being borne by the Facey Group.	✓	Facey Group advised of Council decision 23/12/2013.
444- 181213-17	Christmas Trading Hours 2013/14	CEO	That the trading hours for the Shire of Wickepin administration office for the 2013/14 Christmas period be as stated in December minutes 2013.	✓	Trading hours advertised throughout December 2013.
445- 181213-18	2012/2013 Annual Audit Report	CEO	That Council adopts the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2013.	✓	Sent to the Department on 19/12/2013.
446- 181213-19	Community Resource Centre – Waiving Fees Wickepin Town Hall	CEO	That Council waives the entry fees for the Wickepin Community Resource Centre for the hiring of the Wickepin Town Hall for the Show's on the Go tour being held in March 2014.	✓	CRC advised of Council decision 23/12/2013.
447- 181213-20	Wickepin Triathlon Committee - Waiving Fees and Charges	CEO	That Council waives the entry fees to the Wickepin Swimming Pool for the competitors of the Wickepin Triathlon being held on 22 February 2014.	✓	Wickepin Triathlon committee advised of Council decision 23/12/2013.
448- 181213-21	Workforce Plan 2013	CEO	That Council adopts the Shire of Wickepin Work Force Plan 2013 (attached to December 2013 Council agenda) with changes made to pages 3 and 5.	✓	Changes made and Sent to the Department on 19/12/2013.
449- 181213-24	Australia Day Awards 2013	CEO	That Council award the Australia day 2013 awards to <i>Citizen of the Year – Tom Sands</i> <i>Young Citizen of the Year – Hannah Auld</i> <i>Senior Citizen of the Year – Dave Astbury</i> <i>Community Group of the Year – Wickepin District Sports Club</i>	✓	Invites to the Community Awards sent to winners 23/12/2013.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

4.20pm – MWS Peter Vlahov entered the chambers.

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	12 February 2014

Enclosure / Attachment:

- Ongoing Maintenance List
- Traffic Counts

Background:

Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment:

Programmed Construction Works

- Wickepin-Corrigin Road – The culverts have been extended, road formation has been completed and gravel carting has also been completed. Water binding and compaction is now in progress.
- Wickepin-Pingelly Road – Culvert extension works have been completed. The last of the culverts has now been extended. Work will commence on repairs and sub soil drainage located on the last curve prior to Page's property.
- Wogolin South Road – Gravel sheeting is 90% completed.
- Pauley Road – Gravel sheeting has been completed. Culvert widening has been finished.
- Toolibin South Road – Gravel has been stockpiled.
- Wickepin- Harrismith Road – Clearing has commenced and gravel has been stockpiled.
- Regional Waste Transfer Stations – All sites have been cleared and leveled. Existing waste has been buried. Fencing has been installed and concrete retaining wall construction is underway. The metal skip bins have also been manufactured. Construction of the earth ramps will begin during March.
- Lomos Road Intersection Realignment – This project is approximately 50% completed. Fences have been moved, road formation is complete, gravel sub-base has been constructed and culverts will be installed within the next 2 weeks.
- Kerbing and backfill has been completed on Plover Street.
- 2013/14 Footpath construction program has been completed.
- Traffic counts have been included (under attachment).

Maintenance Works

- Remove the old bunkers. New bunkers are being manufactured by Westons of Narrogin.
- General maintenance.
- Various tree issues attended to.
- Sewerage system problems attended to. (Issues occurred after the town power supply was switched off on Sunday 9 February 2014.
- Please see ongoing list attached

Occupational Health and Safety

None.

Workshop

- Remove and repair cylinder head on rubbish truck (WK 2433).
- General ongoing repairs and servicing.
- Council received a new Nissan Navara utility.
- Council purchased a trailer for the outside workforce.



Photos of new trailer under construction

Parks and Gardens

- Verti-mow Wickepin sports oval
- Mowing and slashing various.
- Rake verges at Yealering.
- General ongoing maintenance.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 12 February 2014.

Voting Requirements: Simple majority

Resolution No 190214-10

Moved Cr Allan / Seconded Cr Astbury

That council notes the report from the Manager of Works and Services dated 12 February 2014.

Carried 8/0

4.46pm – MWS Peter Vlahov departed the chambers.

MWS Work Register 2014

	Date	Area	Action	Requested by	Complete Y/N	Date Complete	Notes
2013	10/04/2013	Wickepin	Check all smoke detectors in Yarling Court.	Allan Ramsay	○		Electrician to do.
	17/09/2013	Wickepin	Mrs Kirbys corner is pooling water.	Council	○		
	18/09/2013	Wickepin	Caravan Park – Drainage and blue metal around ablution block	Natalie Manton	○		
	18/09/2013	Yealering	Caravan Park – Replace plants along road.	Natalie Manton	○		
	18/09/2013	Yealering	Caravan Park – Install swing.	Natalie Manton	○		
	18/09/2013	Yealering	Caravan Park – Paving and tidy up around ablution block/clothes line.	Natalie Manton	○		
	4/11/2013	Yealering	CBH Corrigin – Receival point sign.	Natalie Manton	○		
	13/11/2013	Wickepin	Shrubs around picnic area are overgrown – need attention.	Townscape	○		
January	20/01/2014	Wickepin	Powerpoint fitting in Clinton Hemley's rental.	Clinton Hemley	○		Electrician to do.
	15/01/2014	Wickepin	Facey Group – Take cabinet to the dump.	Bronwyn Dew	✓	January 14	
	15/01/2014	Wickepin	Facey Group – Hanging photos.	Bronwyn Dew	○		
	15/01/2014	Wickepin	Facey Group – Toilets need seeing to.	Bronwyn Dew	○		
	29/01/2014	Yealering	Cemetery – Tree needs removing due to white ants.	Natalie Manton	✓	14/02/2014	
	29/01/2013	Yealering	Cemetery – Retic needs checking and plants need attention.	Natalie Manton	✓	January 14	
February	04/02/2014	Wickepin	Please cut down tree on 48 Dumbleyung Road.	Graem Bushby	○		
	04/02/2014	Wickepin	Spray Caltrop on vacant land in Wickepin.	Luci Satori	○		
	05/02/2014	Wickepin	63 Wogolin Road – Sewerage issue – high pressure hose needed.	Daphne Tetlow	✓	7/02/2014	Plumber has fixed problem.
	05/02/2014	Wickepin	Fire alarms needed in CRC building.	CRC	✓	12/02/2014	A. Ramsay advised fire alarms not required.
	05/02/2014	Wickepin	Weeds need removing and door needs fixing.	CRC	○		
	10/02/2014	Wickepin	Stop sign down at the Harrismith rail crossing.	Albany Police	✓		Main Roads have been notified.

Attachment- Item 10.1.01


4.46pm – Cr Russell departed the Chambers due to declaring a proximity interest - owns adjoining lot.

Infrastructure and Engineering Services

10.1.02 – Wickepin Sheep Sale Yards

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Mark J Hook, Chief Executive Officer
File Reference: 549
Author: Mark J Hook, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 15 November 2013

Enclosure / Attachment: Quote Aussie Stockyards



AUSSIE STOCKYARDS

Continuous Panelling
Galvanised Posts
WA Made & Owned

K.J & R.D Dowdell
3 Ranford St
Wagin WA 6315

Phone/Fax : (08)98612231.
Mobile : 0428612231.
Email: ausstock@wn.com.au
ABN 95 914 427 374.

Quotation

To:
Shire of Wickepin
Box 19
Wickepin WA 6370

Ref: Wickepin Sale Yards

Date of Quote		Terms	
25/10/2013		Due on Completion	

Quantity	Item	Price	Tax	Total incl GST
	To Supply and Erect 80m of Erected Fence & 1 Gate	\$ 8,870.00	\$ 887.00	\$9,757.00

This quote is valid until 31st December 2013
As of the 1st January 2014 this quote will increase by 5% due to an increase on steel supplies.

Regards
Ken Dowdell

	Due on Job Completion	\$ 9,757.00
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Background:

Council has received a request from the Wickepin Saleyards working group to have the Shire of Wickepin authorise the new pen construction this year with funds coming from the \$13,987.68 in Reserve account.

Copy of Working Group Meeting Notes of 24 October 2013 are as follows for Councils information:

WICKEPIN SALEYARDS WORKING GROUP MEETING NOTES 4.00PM 24th October 2013**Attendance**

Phillip Russell Member
Tom Williams Member
Mark Hook CEO
Peter Vlahov Manager of Works

Apologies

Ty Miller Wesfarmers

The meeting was called to discuss the 2013/14 Sheep Sales and the required maintenance and capital requirements for the Wickepin sale yards.

Items and actions required are:

1. Saleyards to be sprayed with Round Up for the control of caltrop and weeds up to the end of August and until the last Sheep Sale.
2. Shire to Mow or whipper snip centre isles of saleyards if necessary
3. Shire to be requested to construct new pens this year with Aussie Stockyards. CEO to organise quote and do agenda item for Council to authorise the new pen construction this year with funds coming from the \$13,987.68 balance in Reserve account.
4. Tom Williamson to organise gate for the Eastern End New Pens
5. MWS and Phil Russel to meet onsite 25/10/2013 to discuss lifting height of pens on Pingelly Wickepin Road as sheep are jumping out onto Pingelly Wickepin Road.
6. Phil Watson to arrange quote to lift the pen heights at the Sheep Saleyards for the Pingelly Wickepin Road Pens

Comment:

These items were taken to Council as part of the budget process and Council removed the Stockyards and the walkways from the Budget. The Working Group would still like to proceed with extending the Wickepin Sheep Saleyards Pens as part of this year's maintenance.

There are sufficient funds of \$11,537.68 in the Saleyards Reserve Account to undertake the project of works for \$8,757.00 as requested. There has been two Sheep Sales this year and that should add around \$7,000 into the Wickepin Sheep Saleyards Reserve account at the end of the 2013/14 financial year.

As this project is not in the 2013/2014 Budget Estimates as adopted by Council there will need to be a resolution passed by Absolute Majority of Council to utilise funds from the Saleyards Reserve Account to undertake this project.

Statutory Environment: Local Government Act 1995.

Policy Implications: Nil.

Financial Implications:

If Council authorises the project to proceed the amount of \$9,757.00 will be taken from the Wickepin Saleyards Reserve Account.

Strategic Implications: Nil

Summary:

Council is being requested to utilise funds from the Wickepin Saleyards Reserve account to undertake the quoted works from Aussie Stock Yards to add an additional two pens to Wickepin Saleyards.

Recommendation:

That the Shire of Wickepin accept the quote from Aussie Stock Yards of \$9,757.00 to Supply and Erect 80m of Erected Fence & 1 Gate and the amount be withdrawn from the Wickepin Saleyards Reserve.

Voting Requirements: Absolute Majority

Amendment:**Resolution No 190214-11****Moved Cr Hinkley / Seconded Cr Astbury**

That the Shire of Wickepin accept the quote from Aussie Stock Yards of \$10,250 to Supply and Erect 80m of Erected Fence & 1 Gate and the amount be withdrawn from the Wickepin Saleyards Reserve.

Carried 8/0

Resolution differs from the Officers Recommendation as Council felt that the original quote plus the 5% price increase should be stated in the resolution. This is due to Aussie Stock yards increasing their prices by 5% as of 1 January 2014 and the quote was obtained before that date.

4.47pm – Cr Russell returned to the chambers.

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Kerry Fisher - Finance Officer
File Reference:	
Author:	Kerry Fisher - Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	7 February 2014

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 31 January 2014 as presented be received.

Voting Requirements: Simple majority

Resolution No 190214-12

Moved Cr Lansdell / Seconded Cr Lang

That the financial statements tabled for the period ending 31 January 2014 as presented be received.

Carried 8/0

Bank Balances

As at 31/1/2014

	Bank Statement	Adjusted
Municipal Fund	1,922,438.97	1,921,374.62
Petty Cash	500.00	500.00
Reserves	807,338.54	807,338.54
Total	2,730,277.51	2,729,213.16
Trust Fund	56,781.96	56,893.71
Transport Account	670.40	0.00

Debtors

Rates as at 31/1/2014

Account 7461	Rates	96,544.85
Account 6051	Sewerage	6,674.21
Account 7451	Excess Receipts	-5,898.10
Account 7441	Pensioners Rebates	18,700.12
Account 7481	Domestic Rubbish	2,926.12
Account 7491	Commercial Rubbish	0
Account 7201	Refuse Site Levy	1,390.01

Sundry Debtors as at 31/1/2014

Current	284,887.69
1 Month	480.00
2 Months	0
3 Months	561.29
Total	285,928.98

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Kerry Fisher - Finance Officer
File Reference:	
Author:	Kerry Fisher - Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	7 February 2014

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 1 December 2013 – 31 January 2014

Municipal Account	<u>Vouchers</u>	<u>Amounts</u>
Cheques	14818-14865	285,556.56
EFTPOS	4174-4302	309,939.41
Other Transfers	Payroll December 2013	69,637.86
	Payroll January 2014	63,129.00
	TOTAL	<u>\$728,262.83</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling \$728,262.83 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 190214-13

Moved Cr Allan / Seconded Cr Easton

That Council acknowledges that payments totaling \$728,262.83 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 8/0

SHIRE OF WICKEPIN
CHEQUE LISTING
1/12/2013 TO 31/12/2013

Chq/EFT	Date	Name	Description	Muni	Trust
1217	06/12/2013	DEPARTMENT OF AGRICULTURE & FOOD WA	REFUND BOND FROM SOILS WORKSHOP		40.00
1218	06/12/2013	SHIRE OF WICKEPIN	FROM BOND REFUND FOR SOILS WORKSHOP		160.00
1219	11/12/2013	WES ASTBURY	RETURN 2013 NOMINATION		80.00
1220	11/12/2013	CR KL COXON	RETURN 2013 NOMINATION		80.00
1221	11/12/2013	MR G LANG	RETURN 2013 NOMINATION		80.00
EFT4174	05/12/2013	BEST OFFICE SYSTEMS	WATERSHED COPIER	80.50	
EFT4175	05/12/2013	COVS PARTS PTY LTD	LOCTITE NUT LOCK 243	14.60	
EFT4176	05/12/2013	STAPLES / CORPORATE EXPRESS	STATIONERY	63.34	
EFT4177	05/12/2013	KELLY COCHRANE	CLEANING YEALERING HALL & TOILETS	125.00	
EFT4178	05/12/2013	DEWS EXCAVATIONS	50M3 SAND	792.00	
EFT4179	05/12/2013	GANNAWAY BROS	POSTS FOR YEALERING BOWLING CLUB	309.00	
EFT4180	05/12/2013	MAUREEN PREEDY	CLEANING YEALERING HALL & TOILETS	375.00	
EFT4181	05/12/2013	LIONEL ANTHONY RIGBY	CATERING FOR MAIN ROADS FUNCTION 16.11.13	640.00	
EFT4182	05/12/2013	WICKEPIN COMMUNITY RESOURCE CENTRE	SPONSORSHIP FOR XMAS BASH	2,000.00	
EFT4183	11/12/2013	CR ROSS EASTON	RETURN 2013 NOMINATION		80.00
EFT4184	11/12/2013	CR STEVEN JOHN MARTIN	RETURN 2013 NOMINATION		80.00
EFT4185	16/12/2013	GLOBE AUSTRALIA PTY LTD	5L BAYTEX	418.00	
EFT4186	16/12/2013	WESTERN AUSTRALIAN TREASURY CORP	LOAN 87 - ENGLISH LAND SUBDIVISION	32,590.63	
EFT4187	19/12/2013	AUSTRALIA POST	POSTAGE NOV 2013	143.63	
EFT4188	19/12/2013	ALUMINIUM SEATING SPECIALISTS	12 ALUMINIUM SEATS	3,982.00	
EFT4189	19/12/2013	ARROW BRONZE	CEMETERY PLAQUE - WALTON	654.61	
EFT4190	19/12/2013	NARROGIN SPORTSPOWER	CROQUET SET VOLLEY BALLS ETC	109.97	
EFT4191	19/12/2013	BELVEDERE NURSERY	LEAF RAKE LAWN START	136.30	
EFT4192	19/12/2013	BEST OFFICE SYSTEMS	PHOTO COPIER	1,278.46	
EFT4193	19/12/2013	CORNER'S AUTO ELECTRICS	REPAIRS TO A/C WK697	711.70	
EFT4194	19/12/2013	YEALERING AGPARTS & REPAIRS	TWO WAY RADIO REPAIRS YEALERING FIRE TRUCK	572.00	
EFT4195	19/12/2013	COURIER AUSTRALIA	FREIGHT	108.63	
EFT4196	19/12/2013	LANDGATE	VALUATION	35.65	
EFT4197	19/12/2013	EWEN RURAL SUPPLIES	VARIOUS GOODS	2,316.07	
EFT4198	19/12/2013	AC & EJ FULFORD & CO	CLEARING FLEY ROAD TRANSFER STATIONS	3,960.00	
EFT4199	19/12/2013	GREAT SOUTHERN FUEL SUPPLIES	FUEL ACCOUNT NOVEMBER 2013	16,014.21	
EFT4200	19/12/2013	GREENLINE	ANTENNA ANTENNA ANTENNA	36.81	
EFT4201	19/12/2013	HANSON CONSTRUCTION MATERIALS	CEMENT	6,047.25	
EFT4202	19/12/2013	IT VISION	IT VISIONS SUPPORT	1,369.50	
EFT4203	19/12/2013	KOMATSU AUSTRALIA PTY LTD	FILTER AIR CON	201.07	

Chq/EFT	Date	Name	Description	Muni	Trust
			SHIRE OF WICKEPIN CHEQUE LISTING 1/12/2013 TO 31/12/2013		
EFT4204	19/12/2013	NARROGIN HIRE SERVICE	SPRINKLERS	909.75	
EFT4205	19/12/2013	NARROGIN HARDWARE	BATTERIES ETC	63.48	
EFT4206	19/12/2013	NARROGIN FURNISHINGS	REAR BLINDS COMMUNITY CENTRE	250.00	
EFT4207	19/12/2013	NARROGIN TOYOTA	NYLON LINE	17.67	
EFT4208	19/12/2013	NARROGIN BOILERMAKERS	SAFETY EQUIPMENT	217.00	
EFT4209	19/12/2013	WAGIN PLUMBING	REPAIRS TO STANDPIPE	699.60	
EFT4210	19/12/2013	ROADTECH	RED OXIDE ASPHALT	97,251.00	
EFT4211	19/12/2013	STEERE DINGO SERVICES	REPAIRS	365.23	
EFT4212	19/12/2013	TELFORD INDUSTRIES	POOL CHEMICALS	916.96	
EFT4213	19/12/2013	WESTRAC EQUIPMENT	PARTS	117.74	
EFT4214	19/12/2013	WICKEPIN NEWSAGENCY	COUNCIL MEETING FOOD	79.50	
EFT4215	19/12/2013	WURTH AUSTRALIA P/L	BATTERY POLE CLEANER & LAMP	117.09	
EFT4216	19/12/2013	AIR RESPONSE	REPAIR AIR CONDITIONER	1,332.46	
EFT4217	19/12/2013	BUNBURY MOWER SERVICE	BOLTS NYLOC NUT	20.00	
EFT4218	19/12/2013	BYFIELDS ACCOUNTANTS AND FINANCIAL ADVISERS	AUDIT SERVICES TO JUNE 2013, R2R, CLGF	10,037.50	
EFT4219	19/12/2013	BURGESS RAWSON (WA) PTY LTD	WATER USAGE LEASE	637.65	
EFT4220	19/12/2013	CJD EQUIPMENT PTY LTD	SWITCH PLUS FREIGHT	199.85	
EFT4221	19/12/2013	COVS PARTS PTY LTD	DOUBLE AMBER FLASHING LIGHT	427.99	
EFT4222	19/12/2013	STAPLES / CORPORATE EXPRESS	STAMPS	236.34	
EFT4223	19/12/2013	DEWS EXCAVATIONS	INSTALL CULVERTS	8,250.00	
EFT4224	19/12/2013	FULTON HOGAN	EZISTREET	1,980.00	
EFT4225	19/12/2013	ROSS EASTON	CEMENT WORKS - RUBBISH TIPS	15,400.00	
EFT4226	19/12/2013	HANSON CONSTRUCTION MATERIALS	CONCRETE	3,458.73	
EFT4227	19/12/2013	KLEENHEAT GAS	BOTTLE RENTAL	60.50	
EFT4228	19/12/2013	KEL'S TYRES	TYRES	82.50	
EFT4229	19/12/2013	LANE, BUCK & HIGGINS	LEGAL FEES	951.50	
EFT4230	19/12/2013	RG & JE MILLER FAMILY TRUST	CONTRACTORS	577.50	
EFT4231	19/12/2013	NARROGIN QUARRY OPERATIONS	METAL DUST	812.00	
EFT4232	19/12/2013	NARROGIN BETTA ELECTRICAL	CAREPHONE DIFFERENCE	20.00	
EFT4233	19/12/2013	SIGMA CHEMICALS	REPAIRS DOLPHIN POOL CLEANER	251.00	
EFT4234	19/12/2013	T-QUIP	SPARE HOC CAP	194.85	
EFT4235	19/12/2013	TINCURRIN RURAL SERVICES	CEMENT FREIGHT MESH PUURLIN REO BAR TUBE STEEL	7,685.40	
EFT4236	19/12/2013	WESTRAC EQUIPMENT	ANTENNA	22.90	
EFT4237	19/12/2013	WICKEPIN HOTEL	DRINKS SENIOR LUNCHEON	45.00	
EFT4238	19/12/2013	WA LOCAL GOVT ASSOCIATION	ADVERTISING CSO	199.30	

Chq/EFT	Date	Name	Description	Muni	Trust
SHIRE OF WICKEPIN CHEQUE LISTING 1/12/2013 TO 31/12/2013					
EFT4240	09/12/2013	ANZ BANK	CREDIT CARD PURCHASES	255.35	
EFT4241	23/12/2013	LIONEL ANTHONY RIGBY	3RD QTR CARETAKERS PAYMENT	1,875.00	
14818	05/12/2013	THE AMAROO TRUST	50M3 SAND	1,100.00	
14819	05/12/2013	KOMATSU AUSTRALIA PTY LTD	2013 GD555-5 GRADER ENG NO 26616555	225,500.00	
14820	05/12/2013	STAR TRACK EXPRESS	FREIGHT WESTRAC INVOICE	30.93	
14821	05/12/2013	PCS	COMPUTER SUPPORT	297.50	
14822	05/12/2013	TELSTRA	TELSTRA CHARGES USAGE TO 13 NOV 13	528.65	
14823	19/12/2013	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES JOHNSTON LAND	2,728.55	
14824	19/12/2013	GREAT SOUTHERN WASTE DISPOSAL	RUBBISH COLLECTION	4,796.94	
14825	19/12/2013	NARROGIN PACKAGING	TOWELS TOILET TISSUES	624.78	
14826	19/12/2013	STAR TRACK EXPRESS	FREIGHT	117.00	
14827	19/12/2013	PACIFIC BRANDS WORKWEAR	CLOTHING	134.20	
14828	19/12/2013	SHIRE OF WICKEPIN	PETTY CASH RECoup	403.65	
14829	19/12/2013	STEWART & HEATON	FIRE FIGHTING PROTECTIVE CLOTHING	555.74	
14830	19/12/2013	NARROGIN COUNTRY FRESH MEAT	MEAT FOR SENIOR CITZ LUNCH	160.71	
14831	19/12/2013	SYNERGY	POWER STREET LIGHTS	1,716.95	
14832	19/12/2013	WATER CORPORATION	WATER	533.92	
14833	19/12/2013	YEALERING POST OFFICE	LIGHT GLOBES	8.00	
14834	19/12/2013	BILL & BENS BAKERY	DINNER ROLLS SENIOR CITZ XMAS PARTY	36.00	
14835	19/12/2013	COUNTRY WIDE INSURANCE BROKERS	INSURANCE FOR TRIATHLON	750.00	
14836	19/12/2013	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	NATIVE SHRUBS	227.50	
14837	19/12/2013	DEPARTMENT OF MINES & PETROLEUM	DANGEROUS GOODS	638.00	
14838	19/12/2013	JASON SIGNMAKERS	ARROW SIGNS	132.00	
14840	19/12/2013	NORTH STAR TRANSPORT	FREIGHT	704.00	
14841	19/12/2013	STAR TRACK EXPRESS	FREIGHT	107.30	
14842	19/12/2013	ST JOHN AMBULANCE	FIRST AID KIT FIRST AID KIT	135.91	
14843	19/12/2013	SOUTHWEST ISUZU	BATTERY COVER	137.52	
14844	19/12/2013	TELSTRA CORPORATION LIMITED	SAT PHONE CHARGES	44.81	
14845	19/12/2013	SYNERGY	VARIOUS POWER ACCOUNTS	7,416.80	
14846	19/12/2013	WATER CORPORATION	WATER ACCOUNTS VARIOUS	8,935.05	
TOTALS				489,606.68	600.00

SHIRE OF WICKEPIN
CHEQUE LISTING
1/1/2014 TO 31/1/2014

Chq/EFT	Date	Name	Description	Muni	Trust
1222	14/01/2014	LK & EM BUSHBY	REFUND BOND FOR CAT TRAP		50.00
EFT4239	02/01/2014	STATE LIBRARY OF WA	12 BETTER BEGINNING GIFT BOOKS	66.00	
EFT4242	08/01/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	207.42	
EFT4243	08/01/2014	CONCEPT ONE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	366.85	
EFT4244	08/01/2014	ING CUSTODIANS PTY LTD	SUPERANNUATION CONTRIBUTIONS	371.33	
EFT4245	08/01/2014	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	184.90	
EFT4246	13/01/2014	AUSTRALIA POST	DECEMBER 13 POSTAGE CHARGES	161.16	
EFT4247	13/01/2014	AIR RESPONSE	REPAIRS AIRCON WICKEPIN CAVAN PARK	365.23	
EFT4248	13/01/2014	ALBANY TRAFFIC CONTROL	DESIGN TMP APPROVAL LOMOS RD	685.30	
EFT4249	13/01/2014	AUSTRALIAN PLANT WHOLESALERS	MELALEUCA & EUCALYPTUS	528.00	
EFT4250	13/01/2014	YVONNE BOWEY CONSULTING	OCTOBER FINANCIALS & GRANT COMMISSION RETURN	1,417.50	
EFT4251	13/01/2014	BEST OFFICE SYSTEMS	COPIER CHARGES FOR WATERSHED	261.68	
EFT4252	13/01/2014	CLAW ENVIRONMENTAL	DRUM COLLECTION	1,794.21	
EFT4253	13/01/2014	STAPLES / CORPORATE EXPRESS	FRAMES	121.83	
EFT4254	13/01/2014	CLEAN INDUSTRY ENVIRONMENTAL SOLUTIONS	STREET SWEEPING	400.00	
EFT4255	13/01/2014	KELLY COCHRANE	CLEANING YEALERING HALL & TOILETS	2,794.04	
EFT4256	13/01/2014	EDWARDS MOTORS PTY LTD	COVER ASM-FRT FOG LP	28.05	
EFT4257	13/01/2014	EWEN RURAL SUPPLIES	DECEMBER 2013	1,205.78	
EFT4258	13/01/2014	AC & EJ FULFORD & CO	GRADING AND GRAVEL WORKS	11,550.00	
EFT4259	13/01/2014	GREAT SOUTHERN FUEL SUPPLIES	DECEMBER 2013 FUEL	15,293.94	
EFT4260	13/01/2014	GEOFF PERKINS FARM MACHINERY CENTRE	PULL START	468.67	
EFT4261	13/01/2014	HANSON CONSTRUCTION MATERIALS	YEALERING REFUSE SITE DISCHARGE 20/20/080	2,861.98	
EFT4262	13/01/2014	MARKET CREATIONS	SHIRE OF WICKEPIN BROCHURE ARTWORK	1,430.00	
EFT4263	13/01/2014	MT BARKER COMMUNICATIONS	HAND HELD RADIO AND CHARGER	1,196.80	
EFT4264	13/01/2014	NARROGIN GASWORX	POOL BBQ HOSE & REGULATOR	25.00	
EFT4265	13/01/2014	MAUREEN PREEDY	CLEANING YEALERING HALL & TOILETS	250.00	
EFT4266	13/01/2014	RCPA	PIPES AND HEADWALLS	1,583.45	
EFT4267	13/01/2014	TELFORD INDUSTRIES	ACID FOR POOL	146.85	
EFT4268	13/01/2014	WESTRAC EQUIPMENT	FILTERS	321.27	
EFT4269	13/01/2014	WESTERN AUSTRALIAN TREASURY CORP	LOAN 100 REPAYMENT	2,132.25	
EFT4270	13/01/2014	WICKEPIN HOTEL	XMAS FUNCTIONS DRINKS	435.50	
EFT4271	14/01/2014	STAR TRACK EXPRESS	FREIGHT CHARGES WESTRAC AND STAPLES	67.15	
EFT4272	14/01/2014	TELSTRA	VARIOUS TELSTRA ACCOUNTS	3,102.06	
EFT4273	14/01/2014	SYNERGY	STREETLIGHTS ELECTRICITY	1,578.20	

SHIRE OF WICKEPIN
CHEQUE LISTING
1/1/2014 TO 31/1/2014

Chg/EFT	Date	Name	Description	Muni	Trust
EFT4274	14/01/2014	WATER CORPORATION	WATER AC FOR 40 WOGOLIN RD	33.25	
EFT4275	17/01/2014	YEALERING AGPARTS & REPAIRS	WORK ON KOMATSU LOADER	1,388.75	
EFT4276	17/01/2014	COVS PARTS PTY LTD	15809 SOCKET 3/4 X 1.5/16	44.76	
EFT4277	17/01/2014	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE	60.85	
EFT4278	17/01/2014	DEPT OF LOCAL GOVERNMENT AND COMMUNITIES	NOTICE OF GOVERNOR'S ORDERS IN GOVT GAZETTE	184.96	
EFT4279	17/01/2014	HARRIS ZUGLIAN ELECTRICS	TRAVEL, LABOUR & PARTS TO INSPECT LIGHTS	993.44	
EFT4280	17/01/2014	INGREYS	10 N/15208 FILTER ASSY-OIL AND 4 ELEMENT ASSY	482.57	
EFT4281	17/01/2014	KEL'S TYRES	2 X AH08 TYRES	907.50	
EFT4282	17/01/2014	LGIS WORKCARE	WORKCARE INSURANCE	2,018.65	
EFT4283	17/01/2014	NARROGIN HIRE SERVICE	ROTARY HAMMERDRILL	38.50	
EFT4284	17/01/2014	TINCURRIN RURAL SERVICES	CEMENT GP 20KG	132.00	
EFT4285	17/01/2014	WESTERN AUSTRALIAN TREASURY CORP	LOAN 100 REPAYMENT CAPITAL	2,132.25	
EFT4286	17/01/2014	WICKEPIN NEWSAGENCY	REFRESHMENTS FOR COUNCIL MEETING	134.40	
EFT4287	17/01/2014	WATERMAN IRRIGATION	2 X MONTHLY STANDPIPE REMOTE ACCESS CHARGE	501.60	
EFT4288	17/01/2014	STAR TRACK EXPRESS	FREIGHT ISUZU 108990	147.07	
EFT4289	17/01/2014	SYNERGY	ELECTRICITY SUPPLY 23 OCT 13 TO 19 DEC 13	1,280.45	
EFT4290	28/01/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	110.28	
EFT4291	28/01/2014	BURGESS RAWSON (WA) PTY LTD	RENT 1.2.14 TO 30.4.14	2,206.88	
EFT4292	28/01/2014	CJD EQUIPMENT PTY LTD	OIL, AIR & FUEL FILTERS	265.78	
EFT4293	28/01/2014	COURIER AUSTRALIA	FREIGHT CHARGES SIGMA CHEMICALS	104.82	
EFT4294	28/01/2014	CHEFMASTER	BIN LINERS	280.10	
EFT4295	28/01/2014	CONCEPT ONE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	209.03	
EFT4296	28/01/2014	ING CUSTODIANS PTY LTD	SUPERANNUATION CONTRIBUTIONS	325.08	
EFT4297	28/01/2014	NORTHSTAR ASSET PTY LTD / ARTISTRALIA	COPYRIGHT FOR DESPICABLE ME 2 SCREENING	363.00	
EFT4298	28/01/2014	NARROGIN NURSERY	3 X LONDON PLANE TREES	177.00	
EFT4299	28/01/2014	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	175.18	
EFT4300	28/01/2014	WATERMAN IRRIGATION	FINAL 50% STANDPIPE CONTROLLER AT 86 GATE RD	6,623.65	
EFT4301	30/01/2014	WESTERN AUSTRALIAN TREASURY CORP	LOAN NO 102 REPAYMENT	3,686.14	
EFT4302	06/01/2014	ANZ BANK	RADIO WEST - FIRE & FESTIVE SEASON WARNING	424.80	
14847	08/01/2014	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	367.09	
14848	08/01/2014	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	341.68	
14849	08/01/2014	WA LOCAL GOVERNMENT SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	8,194.64	
14850	13/01/2014	JASON SIGNMAKERS	VINYL NUMBERS	27.50	
14851	13/01/2014	DAWN JONES	CLEANING	250.00	

SHIRE OF WICKEPIN
CHEQUE LISTING
1/1/2014 TO 31/1/2014

Chq/EFT	Date	Name	Description	Muni	Trust
14852	13/01/2014	GREAT SOUTHERN WASTE DISPOSAL	DECEMBER 2013 WASTE DISPOSAL CHARGES	5,478.30	
14853	13/01/2014	NARROGIN PACKAGING	TOILET ROLLS	233.50	
14854	13/01/2014	PACIFIC BRANDS WORKWEAR	UNIFORMS FOR NAT MANTON	466.00	
14855	13/01/2014	STEWART & HEATON	TROUSERS R077	238.66	
14856	13/01/2014	SOUTHWEST ISUZU	FOG LAMP HEADLIGHT PROTECTORS & FILTER	1,410.57	
14857	17/01/2014	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	VARIOUS PLANTS AND SUNDRY ITEMS	480.90	
14858	17/01/2014	PCS	BLOCKED INTERNET ACESS & CHECK FAILED BACKUP	255.00	
14859	17/01/2014	SOUTHWEST ISUZU	BATTERY BOX	380.57	
14860	28/01/2014	IOOF LIFETRACK - AMANDA LOUISE BULLOCK	SUPERANNUATION CONTRIBUTIONS	198.10	
14861	28/01/2014	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	320.84	
14862	28/01/2014	PCS	LABOUR CHARGES 22.10.13 TO 23.12.13	680.00	
14863	28/01/2014	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	312.40	
14864	28/01/2014	WATER CORPORATION	SERVICE CHARGES 1/1/14 TO 28/2/14	33.25	
14865	28/01/2014	WA LOCAL GOVERNMENT SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	7,385.15	
TOTALS				<u>105,889.29</u>	<u>50.00</u>

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	12 February 2014

Enclosure / Attachment: Nil**Background:** Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.**Building Licenses:**

There was two (2) building application(s) approved and license issued for the month of January 2014.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
3/13-14	Trevor Tapping	Trevor Tapping	38m2 Extension	27 Wickepin Street, Wickepin WA 6370
4/13-14	Gary Lally	Gary Lally	188m2 Dwelling	20 Pingelly Road, Yealering WA 6372

Implications: Not applicable**Financial Implications:** Not applicable**Strategic Implications:** Not applicable**Enabling Legislation:** Shire of Wickepin Local Town Planning Scheme No. 4.**Council Policy:** Nil**Recommendation:**

That council notes the report from the EHO/Building Surveyor dated 12 February 2014.

Resolution No 190214-14**Moved Cr Lansdell / Seconded Cr Allan**

That council notes the report from the EHO/Building Surveyor dated 12 February 2014.

Carried 8/0

4.52 – CDO Natalie Manton entered the Chambers.

Governance and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Community Development Officer
File Reference:	
Author:	Natalie Manton, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	13 February 2014

Enclosure / Attachment: Community Development Plan - Annual Report

Arts and Cultural	<ul style="list-style-type: none"> Completed Expression of Interest and MOU for Shire of Wickepin participation in Dryandra Country Art, Food and Wine event. Submitted funding application for CANWA for comment prior to submission. Promoted outdoor movie night.
Community Development	<p>Townscape</p> <ul style="list-style-type: none"> <p>CRC Building</p> <ul style="list-style-type: none"> Commenced report on building options and funding. <p>Other</p> <ul style="list-style-type: none"> Provided notes for Watershed. Follow up grant opportunities for Shire of Wickepin projects. Forwarded information to community members on grant opportunities and events. Cemetery plaque orders. <p>CLGF 12/13 Projects</p> <ul style="list-style-type: none"> Requested additional quote for Golden Memorial Park upgrade. <p>Wickepin Cemetery</p> <ul style="list-style-type: none">
Community Safety and Crime Prevention	<ul style="list-style-type: none"> Forwarded information to Goldfields Country Health Service on community safety projects.
Economic Development	<p>Living Lakes Project</p> <ul style="list-style-type: none"> Telephone conversation with Worsley Parsons staff regarding progress of Stage 2 of Living Lakes.
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> Sent photos, documents and links to Market Creations for new brochure. Finalise new Shire of Wickepin website. Training on new website.
Sport and Recreation	<p>Kidsport</p> <ul style="list-style-type: none"> Processed Kidsport application. Forwarded Kidsport information to all sporting clubs. <p>Walk trails</p> <ul style="list-style-type: none"> Follow up emails and calls to Brookfield Rail and PTA regarding pedestrian maze and lease arrangements. Collated background information on walk trails for Walk Trails Master Plan consultants.

	<ul style="list-style-type: none"> Met with TPG Senior Heritage Planner and conducted tour of Wickepin, Yealering and Harrismith. <p>Other</p> <ul style="list-style-type: none"> Promoted Healthy Lifestyles Programs in Wickepin and group fitness instructor training course. Promoted triathlon Attended meetings of triathlon committee.
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none">
Heritage	<ul style="list-style-type: none"> Submitted funding application for Railway Station building.
Other	<ul style="list-style-type: none"> Responded to queries from CDO Network.

Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Yealering Swimming Hole	State NRM Office	\$15,000	Application declined
Refurbishment of Wickepin Hall an Facey Group Building	Regional Development Australia	\$85,700	Funding withdrawn
Walk trails plan	Lotterywest	\$11,960	approved
ANZAC Centenary Grant	Dept Veteran's Affairs	\$24,374	Pending Council contribution cash \$10,000 Council contribution in kind \$2,816

2013 Funding Application Summary

Total value of projects	\$193,000
Funding requested	\$147,000
Shire contribution cash	\$36,000
Shire contribution in kind	\$10,000
Outcome of applications	1 successful 1 pending 2 declined 1 grant funding withdrawn following election

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable

Recommendation:

That council notes the report from the Community Development Officer dated 13 February 2014.

Voting Requirements: Simple majority.

Resolution No 190214-15

Moved Cr Allan / Seconded Cr Astbury

That council notes the report from the Community Development Officer dated 13 February 2014.

Carried 8/0

Item 10.2.10 Tincurrin Hall upgrade was brought forward to allow the CDO Natalie Manton to be part of the discussion.

Governance, Audit and Community Services

10.2.10 – Tincurrin Hall upgrade

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Nil
File Reference:	569 / 1207 / 1208
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	30 January 2014

Enclosure / Attachment:

Report - Future usage of all the current halls, community centres and sports clubs within the Shire of Wickepin.

Background:

Following are extracts (printed in blue) from Council's 19 June 2013 agenda and 21 August 2013 Forum Session for background information:

Governance, Audit & Community Services

10.2.09 – Tincurrin Hall Upgrade

Background:

Council budgeted in the 2012/13 budget for the replacement of the Tincurrin Hall exterior weather boards as part of the 2012/13 CLGF Individual component but this altered as the FAAA agreed to by the Regional Department of Lands was as per Council resolution passed on 21 November 2012.

Resolution No 21112-15

Moved Cr Allan / Seconded Cr Russell

That the Shire President and Chief Executive Officer be authorized to sign the 2012-2013 Royalties For Regions - Country Local Government Fund – Individual-Financial Assistance Agreement for the following projects:

- 1. Redevelopment Wickepin Cemetery*
- 2. Town Site Redevelopment Yealering*
- 3. Yarling Estate land development*

Comment:

Following is a report from Councils Building Surveyor in relation to the Tincurrin Hall.

I inspected the Tincurrin Hall on the 15/5/2013 to ascertain the items that require replacement and the cost of these items.

I have tabled the items as follows:

Item	Current Material	Replacement Material	Legislation	Estimated Cost	Author's Comment
Roof Material	Custom orb Galvanized Iron	Custom orb Zinalume or Colorbond, Colorbond gutters and downpipes	Building Act, Building Code of Australia & Timber Framing Codes for tie downs and any required repairs to timber roof structure, Work Safe as scaffolding is required	\$40,000.00	Poor condition with many unsealed areas
Wall Cladding	Timber Weatherboards	Custom orb Zinalume or Colorbond	Timber Framing Code for repairs to wall framing to comply with new standards, Insulation and repairs to wall frame	\$30,000.00	Poor condition with many unsealed areas
Internal walls and ceilings	Asbestos wall & ceiling	Gyprock walls and ceiling in the Lesser hall. Main hall ceiling. Kitchen walls to above dado height and ceiling. Passage walls & ceiling between stage and kitchen wall. Ceiling in passage on the other side of the stage.	Health(Asbestos) Regulations Only a health issue if broken or worn	\$50,000.00	One asbestos sheet in the passage between the stage and kitchen is broken which requires urgent replacement. Replacement of all only if above items is carried out first. Future legislation may require all asbestos material in Public Buildings to be remove
Electrical	Switch Board and electrical wiring	Switch Board and electrical wiring	Electrical Regulations	\$8,000.00	This is an estimate only. To get a better indication an electrical contractor would need to look at the job
Plumbing	No sanitary pipes to the septic tank from the kitchen sink	New sanitary pipe from the kitchen sink to the septic tank	Health Act and Plumbing Code	\$2,000.00	Will need a thorough inspection of the septic tanks and leach drains to ensure they are satisfactory to last long term
Metter's wood copper and matters wood stove	Metter's wood copper and matters wood stove	New oven and electric hot water system	Health Act – need hot water to the sink.	\$5,000.00	To bring up to current standards and expectations.
Sand and seal all tongue & groove flooring	Tongue & groove flooring	N/A	None	\$10,000.00	Not to be done until all previous items completed
Painting	All internal surfaces, Exterior doors and frames and the toilet facilities	Repairs to walls, door frames, doors	None	\$30,000.00	Not to be done until all previous items completed
Total				\$175,000.00	

The upgrade to the Tincurrin Hall is also in the 2012 to 2017 Shire of Wickepin Capital Works Plan.

As the CEO is in the process of reviewing this plan ready for adoption at the July 2013 Council meeting, discussion needs to be held whether this item stays in the Forward Capital Works Plan and the 2013/2014 budget Estimates.

At the moment the 2013/14 DRAFT budget estimates show the following for the Tincurrin Hall as a brought forward figure from the 2012/2013 Budget Estimates .

*CLPH3 Tincurrin Hall – Re-plank FCWP 2012/13
\$50,000*

If Council wishes to upgrade this hall the costs in the budget should be:

<i>CLPH3</i>	<i>Tincurrin Hall</i>	
<i>2013/2014</i>	<i>Replace Roof and re-plank exterior with custom Orb or colorbond</i>	<i>\$70,000</i>
<i>2014/2015</i>	<i>Upgrade internal Walls with Byrock remove Asbestos repair Electrical and plumbing</i>	<i>\$60,000</i>
<i>2015/2016</i>	<i>Replace Metter’s wood stove sand and seal flooring Paint all internal surfaces</i>	<i>\$45,000</i>
<i>TOTAL</i>	<i>\$175,000</i>	

The Tincurrin people have advised the CEO after a meeting at the Tincurrin Hall back in April 2012 that they feel this building is an important part of their Community and would like Council to upgrade the hall back to a use full state.

Council is currently under taking the process of a full Asset Management Plan with training on Asset Management Plans as part of the June 2013 Forum Session. This will also discuss and raise the issues of looking at the whole of life costing and issue when it comes to Councils assets such as the Tincurrin Hall.

This also covers the annual maintenance costs that need to be included in Councils budgets for the overall maintenance of the newly upgraded building.

Councils Strategic Plan states that:

The Shire is building on a successful history of community engagement to ensure that the community can grow and thrive as a vibrant and attractive place to live, work and visit. Developing our aspirations and plans for the future will shape the delivery of services to the community and the direction of economic development. This integration of community aspiration and service delivery is called the Integrated Planning and Reporting Framework (IPR). This will ensure that the Shire policies and services are aligned to the community’s aspirations.

Council may wish to consider putting the upgrade of the Tincurrin Hall out for community consultation and comment with submissions closing on close of business at the Shire of Wickepin Offices on 12 June 2013.

This gives the community a comment time of 15 working days only, but would ensure that the Shire policies and services are aligned to the community’s aspirations.

The advertising time for community comment has been set to only 15 days to allow for the matter to be included in the 17 July 2013 Council Meeting Agenda and the review of Councils Strategic Plan and Budget Estimates deliberations for the 2013/14 Financial Year.

Statutory Environment:

Forward Capital Works Plan 2012/2017 adopted 25 November 2012 Page 14.

CLGFL – Asset Upgrade – Tincurrin Town Hall Upgrade	\$50,000
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Financial Implications: *Cost of upgrading the Tincurrin Hall over the three budgets is \$175,000.*

Summary:

Council is being requested to place the upgrade of the Tincurrin Hall into the 2013/2018 Forward capital Works Plan and the 2013/14 Budget Estimates

Recommendation:

That Council advertise the upgrade of the Tincurrin Hall for public comment with submissions closing on close of business Friday the 12 July 2013.

Voting Requirements: *Simple majority*

Resolution No 190613-16

Moved Cr Hinkley / Seconded Cr Russell

That the CEO obtains three (3) quotes on current scope of works for the Tincurrin Hall and include renovations to the toilets and upgrading of leach drains and septic tank.

Carried 8/0

The resolution differs from the Officers Recommendation as Council felt that the CEO should obtain quotes for the Tincurrin Hall including toilets and plumbing.

1.2.2 RFQ Tincurrin Hall

BACKGROUND

At the 19th June Ordinary Meeting of Council the following report was presented to Council by Mr Allan Ramsay Councils Building Surveyor.

I inspected the Tincurrin Hall on the 15/5/2013 to ascertain the items that require replacement and the cost of these items.

I have tabled the items as follows:

Item	Current Material	Replacement Material	Legislation	Estimated Cost	Author's Comment
<i>Roof Material</i>	Custom orb Galvanized Iron	Custom orb Zinalume or Colorbond, Colorbond gutters and downpipes	Building Act, Building Code of Australia & Timber Framing Codes for tie downs and any required repairs to timber roof structure, Work Safe as scaffolding is required	\$40,000.00	Poor condition with many unsealed areas
<i>Wall Cladding</i>	Timber Weatherboards	Custom orb Zinalume or Colorbond	Timber Framing Code for repairs to wall framing to comply with new standards, Insulation and repairs to wall frame	\$30,000.00	Poor condition with many unsealed areas
<i>Internal walls and ceilings</i>	Asbestos wall & ceiling	Gyrock walls and ceiling in the Lesser hall. Main hall ceiling. Kitchen walls to above dado height and ceiling. Passage walls & ceiling between stage and kitchen wall. Ceiling in passage on the other side of the stage.	Health(Asbestos) Regulations Only a health issue if broken or worn	\$50,000.00	One asbestos sheet in the passage between the stage and kitchen is broken which requires urgent replacement. Replacement of all only if above items is carried out first. Future legislation may require all asbestos material in Public Buildings to be remove
<i>Electrical</i>	Switch Board and electrical wiring	Switch Board and electrical wiring	Electrical Regulations	\$8,000.00	This is an estimate only. To get a better indication an electrical contractor would need to look at the job
<i>Plumbing</i>	No sanitary pipes to the septic tank from the kitchen sink	New sanitary pipe from the kitchen sink to the septic tank	Health Act and Plumbing Code	\$2,000.00	Will need a thorough inspection of the septic tanks and leach drains to ensure they are satisfactory to last long term
<i>Metter's wood copper and matters wood stove</i>	Metter's wood copper and matters wood stove	New oven and electric hot water system	Health Act – need hot water to the sink.	\$5,000.00	To bring up to current standards and expectations.
<i>Sand and seal all tongue & groove flooring</i>	Tongue & groove flooring	N/A	None	\$10,000.00	Not to be done until all previous items completed
<i>Painting</i>	All internal surfaces, Exterior doors and frames and the toilet facilities	Repairs to walls, door frames, doors	None	\$30,000.00	Not to be done until all previous items completed
Total				\$175,000.00	

Council passed the following resolution at the 19th June 2013 Ordinary Meeting of Council

Resolution No 190613-16

Moved Cr Hinkley / Seconded Cr Russell

That the CEO obtains three (3) quotes on current scope of works for the Tincurrin Hall and include renovations to the toilets and upgrading of leach drains and septic tank.

The Chief Executive Officer forwarded a RFQ for the Tincurrin Hall to the following Builders in the Narrogin Area.

<i>P & F Kulker 17 Stewart Place Narrogin WA 6312</i>	<i>M & V Ranieri 3 Burns Street Narrogin WA 6312</i>
<i>R Easton Post Office Tincurrin WA 6361</i>	<i>A & A Corasaniti 73 Forrest Street Narrogin WA 6312</i>
<i>L R Sims and Con P O Box 399 Narrogin WA 6312</i>	<i>Tyuen Construction tyuenconstruction@y7mail.com</i>
	Posted 5/07/2013

The RFQ Number: 1 – 2012 / 2013 covered the following scope of works.

Item	Current Material	Replacement Material
1. Roof Material	Custom orb Galvanized Iron	<p>Custom orb Zinalume or Colorbond, Colorbond gutters and downpipes</p> <p>Remove all roof sheeting repair or replace battens, hoop iron or timber tie to all roof rafters at the ridge and fixed securely to the wall plate with triple grips;</p> <p>Install R1.5 Anticon to the roof;</p> <p>Replace roof sheeting with either Zinalume or Colorbond Custom orb sheeting.</p> <p>Replace all Gutters and Down Pipes with Zinalume or Colorbond Custom orb</p>
2. Wall Cladding	Timber Weatherboards	<p>Remove all jarrah weatherboards;</p> <p>Repair stud work where required. Contact Building Surveyor at the Shire of Wickepin for assessment of any excess damage;</p> <p>Replace with new and reuse any of the original weatherboard if still in good condition;</p> <p>Metal flashing above all windows and door;</p> <p>Metal flashing to bottom of all windows and doors;</p> <p>Metal polythene /plastic flashing or metal flashing to sides of all windows and doors; Custom orb Zinalume or Colorbond</p>
3. Internal walls and ceilings	Asbestos wall & ceiling	<p>Gyprock walls and ceiling in the Lesser hall. Main hall ceiling. Kitchen walls to above dado height and ceiling.</p> <p>Passage walls & ceiling between stage and kitchen wall. Ceiling in passage on the other side of the stage.</p>
4. Electrical	Switch Board and electrical wiring	If Required upgrade Switch Board and electrical wiring to Current Public Building Standards.
5. Toilets		<p>Upgrade outside toilets</p> <p>Repair or replace brick pointing.</p> <p>Fix or install new all internal surfaces and finishes.</p> <p>Install new pedestals and urinals ensuring it complies with Disability Standards for Disabled toilets.</p>
6. Plumbing	No sanitary pipes to the septic tank from the kitchen sink	<p>Install new Kitchen Sink and kitchen cupboards</p> <p>Redo all plumbing to septic tank system.</p> <p>Check and if necessary repair upgrade or replace all septic tank systems.</p>
7. Metter's wood copper and Metter's wood stove	Metter's wood copper and Metter's wood stove	Install New oven in kitchen and electric hot water system
8. Sand and seal all tongue & groove flooring	Tongue & groove flooring	<p>Repair Replace flooring boards where required.</p> <p>Sand and seal all tongue & groove flooring.</p>
9. Painting	All internal surfaces, Exterior doors and frames and the toilet facilities	Paint all previous painted and new surfaces

The following respondents submitted a quotation for the Tincurrin Hall Works;

RFQ 1 - 2012/2013 Tincurrin Hall Deadline 02/08/2013															
Compliant	Name/Company	Contact Details	Fixed Total Amount \$		Notes	Roof Material and Labour	Wall Cladding	Internal Walls and Ceilings	Electrical	Toilets	Plumbing	Metter's wood copper wood stove	Sand & seal all tongue & groove flooring	Painting	
YES	P & F Kulker Building Contractors	Po Box 452 Narrogin Phone 98814414	1	\$171,386.00	GST INC	Jarrah Weather Boards painting includes oiling boards	\$16,199.00	\$65,745.00	\$39,845.00	\$10,703.00	\$4,138.00	\$5,566.00	\$8,107.00	\$8,873.00	\$12,210.00
		Mobile Frank 0429 119 618 Mobile Peter 0427 980 243	2	\$148,493.00	GST INC	Hardi Plank	\$16,199.00	\$46,677.00	\$39,845.00	\$10,703.00	\$4,138.00	\$5,566.00	\$8,107.00	\$8,873.00	\$8,385.00
			3	\$135,643.00	GST INC	Corrugated of Trim deck Zinalume	\$16,199.00	\$33,827.00	\$39,845.00	\$10,703.00	\$4,138.00	\$5,566.00	\$8,107.00	\$8,873.00	\$8,385.00
							Custom Orb	Jarrah WB	Gyprock	New Switch Board	Repairs				J & S Kulker
YES	M & V Ranieri Building Contractors	54 Doney Street Narrogin WA Phone 98811385		\$165,242.95	GST EXC	Jarrah WB	\$16,248.95	\$63,876.00	\$24,518.00	\$8,800.00	\$4,500.00	\$12,000.00	\$6,800.00	\$8,500.00	\$20,000.00
				\$182,067.24	GST Inc		\$17,873.84	\$70,263.60	\$26,969.80	\$9,680.00	\$4,950.00	\$13,200.00	\$7,480.00	\$9,650.00	\$22,000.00
							Stratco	Western Red Cedar							Rod Broun
YES	L R Sims & Co	Lot 3656 Williams Kondinin Road Narrogin WA Phone 98811882		\$91,800.48	GST EXC	Replace all Existing Boards with Western Red Cedar	\$10,916.51	\$20,661.38	\$23,388.36	\$2,716.36	\$1,534.54	\$1,488.00	\$7,171.70	\$7,389.09	\$16,534.54
				\$100,980.56	GST Inc	Includes 5.4 Lin Kitchen Cupboards sink and tap	\$12,008.16	\$22,727.52	\$25,727.20	\$2,988.00	\$1,688.00	\$1,636.80	\$7,888.88	\$8,128.00	\$18,188.00
						Existing Metter's Stove and Copper remaining insitu									
						Bosch HW System									
						Gas Upright Stove									

						Stratco	Weather Boards								Rod Broun
YES	L R Sims & Co		\$ 93,056.85	GST EXC	Replace all Walls Weatherboards with prime line Newport James Hardie look like weatherboard	\$10,916.51	\$21,917.75	\$23,388.36	\$ 2,716.36	\$1,534.54	\$1,488.00	\$7,171.70	\$7,389.09	\$16,534.54	
			\$102,362.56	GST Inc	Includes 5.4 Lin Kitchen Cupboards sink and tap	\$12,008.16	\$24,109.52	\$25,727.20	\$2,988.00	\$1,688.00	\$ 1,636.80	\$7,888.88	\$8,128.00	\$18,188.00	
					Existing Metter's Stove and Copper remaining insitu										
					Bosch HW System										
					Gas Upright Stove										
						Stratco	Scyon Weather Boards								Rod Broun
YES	L R Sims & Co		\$ 94,875.03	GST EXC	Replace with James Hardie Scyon Weatherboards	\$10,916.51	\$23,735.93	\$23,388.36	\$ 2,716.36	\$1,534.54	\$1,488.00	\$7,171.70	\$7,389.09	\$16,534.54	
			\$104,362.56	GST Inc	Existing Metter's Stove and Copper remaining insitu	\$12,008.16	\$26,109.52	\$25,727.20	\$2,988.00	\$1,688.00	\$1,636.80	\$7,888.88	\$8,128.00	\$18,188.00	
					Includes 5.4 Lin Kitchen Cupboards sink and tap										
					Bosch HW System										
					Gas Upright Stove										
					Last Two to be left in raw state and not painted.										
					If Tanks and Drains need fixing or replacing add \$3,800										

It was agreed at 21 August 2013 Forum Session that this matter would be left for discussion until a report was undertaken on all Council halls etc and the Asset Management Plan was near completion.

Comment:

This item has been on Councils agenda and forum sessions for some time now. The issue needs to be fully discussed as administration staff are starting the completion of the Shire of Wickepin Asset Management Plan and the Long-term Financial Plan. This item either needs to be removed or a figure put in place at some time between 2015 and 2025 in the Asset Management Plan and long-term Financial Plan for the upgrade of the Tincurrin Hall.

The Asset management Plan currently shows for the Tincurrin Hall the following:

Asset ID	Asset Location	Address	Projected Renewal Year	Renewal Cost \$
Tincurrin	Town hall	14 McDougall Street	2015	\$360,000

These figures have also been included in the Long Term Financial Plan final figures.

These figures will either need to be amended to the highest quoted figure received of \$172,000 for the upgrade of the Tincurrin Hall or just a figure for maintenance if that is the outcome of any community consultation on the Tincurrin Hall.

To allow for this to be fully discussed the best option for Council would be to undertake a full and comprehensive community consultation with all parties concerned outlining the costs to upgrade the Tincurrin Hall.

This will also allow Council to request feedback on the needs and requirements of the hall to the Tincurrin community and the Shire of Wickepin ratepayers.

A way to do this is to have the Community Development Officer undertake a community discussion paper on the usage of the Tincurrin Hall along with the communities' needs and wants for the Tincurrin Hall.

This could be undertaken with a survey or discussion paper on the overall upgrade of the Tincurrin Hall, with all ratepayer and residents in the Shire of Wickepin.

This would allow Council to have open discussion on what it wishes to do with the Tincurrin Hall alongside the wishes of the Tincurrin Community and the Residents and Ratepayers in the Shire of Wickepin.

Attached to this report is a report undertaken by the Chief Executive Officer outlining the number of halls and recreation centres the Shire of Wickepin currently owns and maintains.

Statutory Environment:Forward Capital Works Plan 2012/2017 adopted 25th November 2012 Page 14**CLGFL – Asset Upgrade – Tincurrin Town Hall Upgrade**

\$50,000

*Local Government Act 1995*5.56. *Planning for the future*

- (1) *A local government is to plan for the future of the district.*
- (2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*
[Section 5.56 inserted by No. 49 of 2004 s. 42(6).]

[5.57, 5.58. Deleted by No. 49 of 2004 s. 42(6).]

Policy Implications: Nil**Financial Implications:** Cost of upgrading the Tincurrin Hall is up to \$172,000.**Strategic Implications:**

The themes formed from the community engagement process include:

(1) To Develop and Maintain Quality Services and Infrastructure:

A sustainable and extensive transport system that allows for efficient travel within the local Government and to other rural and metropolitan areas

Theme 1 – To Develop and Maintain Quality Services and Infrastructure

Outcome: A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

Goal	Action	Measure
1.1 Develop effective assets replacement and maintenance programs	<ul style="list-style-type: none"> Develop and fund a five year program for the provision of footpaths. Develop and fund a ten year plan that will ensure the timely maintenance of Council assets. Provide for the replacement of existing and provision for new community assets as the need arises. 	<ul style="list-style-type: none"> Review, at least annually, the five-year road program for the district. Maintain and review annually an adequately funded reserve fund for the replacement of plant as necessary

Summary:

Council's being requested to fully discuss the renewal or upgrade of the Tincurrin Hall to make a decision on the future of the Hall for the Tincurrin Community.

Recommendation:

That the Shire of Wickepin's Community Development Officer commence full community discussions on the upgrade of the Tincurrin Hall with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation.

That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.

Voting Requirements: Simple majority

Moved Cr Easton / Seconded Cr Lansdell

That the Shire of Wickepin's Community Development Officer commence full community discussions on the upgrade of the Tincurrin Hall with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation.

That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.

Lost 1/7

Resolution No 190214-17**Moved Cr Hinkley / Seconded Cr Russell**

That the Shire of Wickepin's Community Development Officer commence full community discussions on the future of all the community halls within the Shire of Wickepin, with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation.

That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.

Carried 8/0

Resolution differs from the Officers Recommendation as Council felt that the report should be undertaken on all community halls within the Shire of Wickepin and not just the Tincurrin Hall.

5.23pm – CDO Natalie Manton departed the chambers.

5.23pm - Cr Russell departed the Chambers due to declaring a financial interest – husband is a shareholder of Wogolin Pty Ltd.

5.23pm – Cr Lang departed the Chambers due to declaring a financial interest – Shareholder of Wogolin Pty Ltd.

5.23pm – Cr Martin departed the Chambers due to declaring a impartiality interest – brother is the chairman of Wogolin Pty Ltd. President Steve Martin vacated the Chair.

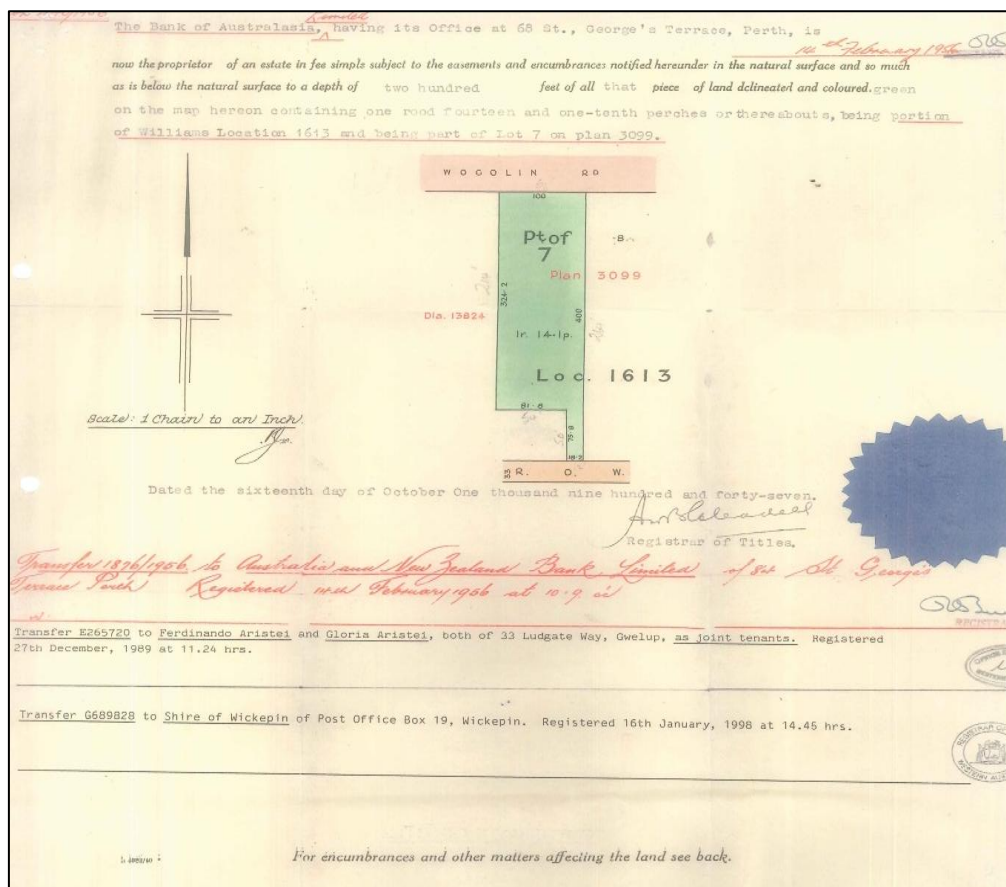
5.23pm – Cr Hinkley was nominated by Council to take the Chair.

Governance, Audit and Community Services

10.2.05 – Wogolin Pty Ltd - Land Sale

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1704
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2013

Enclosure / Attachment: Original certificate of title



Background:

The Chief Executive Officer has been requested by Wogolin Pty Ltd to follow up on the transfer and sale of land from the Facey Group Building Lot 7 Wogolin Street to Wogolin PTY LTD. This item was brought in front of the Audit and Management Committee on 10 September 2001 by the then CEO Mr Len Calneggia and the resolution

passed regarding the transfer of the land at this meeting was adopted by the full Council at an Ordinary Meeting of Council on the 19th September 2001.

Resolution Passed at the 19th September 2001 Council Meeting was:

Resolution No 190901-33

Moved Cr E L Astbury / Seconded Cr Bayley

That an area of land of approximately 8m long and 16m wide be sold to Wogolin Pty Ltd subject to the costs of survey and subdivision and removal of existing garage be recouped

Carried 5/0

After this resolution the following letters were forwarded by Wogolin Pty Ltd to the then CEO Mr Len Calneggia:

To: Shire Of Wickepin
Att: Len Calneggia

RE: WOGOLIN - ACQUISITION OF LAND

Date: 3rd October, 2001

The matter of land acquisition by Wogolin P/L was raised and considered at the Shire Council meeting of 21st September and it was agreed to sell land to the extent of 128 square meters - considerably less than the proposal of some 480 square meters. Further discussion with relevant parties has made it clear that this amount of land does not adequately meet the operational needs of the business and we would therefore appreciate the opportunity to present a "fresh" submission for your consideration.

The board of Wogolin P/L in consultation with the proprietor of Goode Agencies has been considering the longer-term land requirements for the business. Mr Goode has prepared a business plan to ensure the long-term viability of the business and additional land, in conjunction with staff recruitment, building improvements, more shelving and revamping the layout are all important ingredients of his plan.

Operating the business with the existing amount of land is quite difficult and this was strongly highlighted recently when the business won the Landcare fencing tender. Substantial quantities of fencing materials had to be stored outside the business premises on land owned by TC Williamson and Co. This fencing was completely unsecured leading to a situation where there was a very real possibility of theft. Furthermore, whilst the Williamsons have generously allowed their property to be used they have expressed a concern that storing fencing may also draw attention to other materials stored on their site, thereby increasing their own security problems.

Another concern is the increasing pressure being exerted by Agsafe to comply with the safe storage & handling of Ag chemicals. There are ranges of provisions under the Dangerous Goods Act - Dangerous Goods Storage Regulations 1992 as administered by the Dept of Minerals & Energy that relate to the segregation of chemicals. The existing facilities are barely capable of supporting these provisions and indeed, technical breaches sometimes occur during peak chemical usage.

It should be noted that it is not intended to utilize the extra land for the storage of chemicals or gasses and Mr. Goode is prepared to sign a Statutory Declaration to that effect. The requested land would be used to store racks of steel and PVC product, fencing, empty pallets, cultivator points, poly pipe and other materials. This subsequently facilitates greatly improved storage options for gasses and chemicals within the existing storage shed, ensuring that Agsafe guidelines are not breached.

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- Page 2 -

These considerations, in conjunction with the need to provide a more flexible layout to accommodate any future requirements, make it clear that significant additional land will be needed over time. Accordingly, we again request the Shire Council consider our situation with a view to selling land to Wogolin P/L.

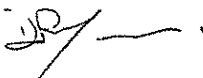
Option A excludes the strip going through the garage. Note: A long standing surveying discrepancy has created a situation whereby some Wogolin land has actually been fenced outside the surveyed boundary. Option A amounts to an area of about 425 square meters. In our view there is little need for Council to be unduly concerned about retaining land given the fact that the rear bank block has apparently not been utilized for many years.

As per the attached diagram, our preferred option (Option B) would be to make available the complete section of land behind the old bank building amounting to an area of approximately 575 sq metres. However, we are mindful of the accommodation on site and the issue of access, which might make acquisition of the entire section difficult. Recent investigations have shown that it is possible to arrange vehicular access from the front of the building on the side adjacent the Shearers Quarters.

Finally, the charter of Wogolin P/L is all about supporting a local business on our premises. This business is an integral component of a vibrant community and we feel that it is therefore vitally important that every effort is made to secure it's future. We would also like to draw Council's attention to the relevant Objective in the Community Strategic Plan highlighting the broad support for business development in general.

Once again, we appreciate Council's preparedness to reconsider this matter and look forward to your decision.

Regards

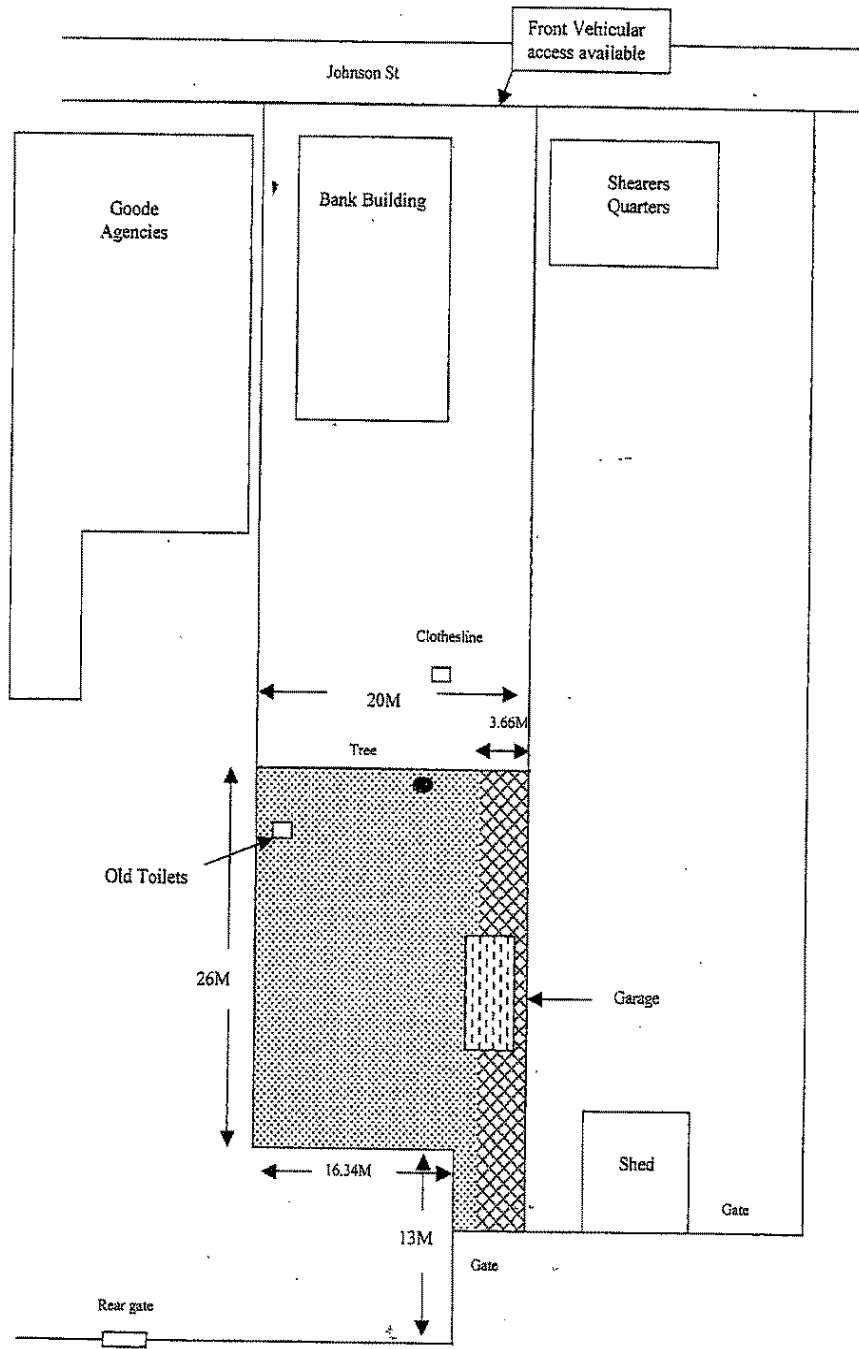


Ross McDougall
Secretary Wogolin P/L

ATTACHMENT ITEM 10.7.07

ATTACHMENT 1001

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- Option A - only
- Option B - both

Approx. Scale
2mm = 1meter
1:400

WOGOLIN PTY LTD
BOX 30
WICKEPIN W.A. 6370

Len Calneggia
C.E.O.
Shire of Wickepin
P.O. Box 19
WICKEPIN WA 6370

Dear Len

Members of Wogolin Pty Ltd wish to decline the offer by Council of the sale of land on Lot 7 Wogolin Road (at rear of former bank).

We wish to resubmit the following proposal

OPTION 1:

That Wogolin Pty Ltd purchase 16.34 metres x 26 metres of Land on lot 7 Wogolin Road leaving access to the rear of the building.

Re Councils letter 21 September 2001, which stated that Council would remove the existing garage which would allow a 3.66 metre access to the rear of the building, if Council does not want this access Wogolin Pty Ltd would be interested in purchasing this area.

OPTION 2:

That Wogolin Pty Ltd purchase the total area of 26 metres x 20metres

The land will be used to store merchandise e.g. fencing materials, piping etc belonging to Goodes Agency. Chemicals and Gas will remain in the existing shed.

Yours faithfully


Ross McDougall
Hon. Secretary

5th October 2001

The above letters were then presented to Council at the 17 October 2001 Council Meeting as per the following Agenda Item 10.3.03 - Sale of Land - Wogolin Pty Ltd.

Audit and Management

SUBMISSION TO:

Ordinary Council

AGENDA REFERENCE & SUBJECT:

10.3.03 – SALE OF LAND – WOGOLIN PTY LTD

LOCATION / ADDRESS:

Lot 7 Wogolin Road Wickepin

NAME OF APPLICANT:

Wogolin Pty Ltd

FILE REFERENCE:

10.23

AUTHOR:

LJ Calneggia, Chief Executive Officer

DISCLOSURE OF ANY INTEREST:

Nil

DATE OF REPORT:

9 October 2001

ENCLOSURE / ATTACHMENT: Letters from Wogolin Pty Ltd with attached plan

BACKGROUND:

Council agreed at its meeting held on the 15th September 2001 to sell to Wogolin Pty Ltd an area of land comprising of a portion of Lot 7 Wogolin Road (CAC Building) in area of approximately 8m long and 16m wide subject to the cost of survey and subdivision and the removal of the existing garage being recouped. The Audit and Management Committee minutes recommended an area of land 22m long and 10m wide and the original request from Wogolin Pty Ltd was for an area of land approximately 30m by 15m. It has been pointed out that the area of land offered by council is approximately 25% of the area originally requested.

COMMENT :

It would seem that councils offer of land is insufficient for the needs of the proprietor and would not warrant the expense of subdividing (at the owners cost) and it is with this in mind that Wogolin Pty Ltd have asked council to reconsider and have put forward a proposal showing two option for council to reconsider.

Option A is a restate of Councils offer increased in length by 18m whereas Option B proposes to take the whole width of the backyard for a length of 26m. The area of land requested is as Wogolin points out land that has not been utilised by council or by the occupants of any housing, not would it seem to be useful for any purpose. In fact Council has to maintain the area free of weeds each year as was the case prior to the existing tenant taking residence. Although there is room at the front on the eastern side of the building for vehicles to have access there would be no vehicular access to the residue area of land for the backyard. It would also be costly to relocate the existing power pole. In addition to the land the proprietor is currently making alterations to the rear of the existing building to accommodate further storage space at his expense.

STATUTORY ENVIRONMENT: Section 3.58 (3&4) Local Govt Act 1995
POLICY IMPLICATIONS: Not Applicable
FINANCIAL IMPLICATIONS: Not Applicable
STRATEGIC IMPLICATIONS: Objective 3 Strategy 5 applies

RECOMMENDATION: That Council agree to sell a proportion of land as per Option A of Wogolin Pty Ltd's request comprising of 26m long and 16.34m wide subject to the cost of survey and subdivision and the removal of the existing garage being recouped.

VOTING REQUIREMENTS: Simple majority.

Item	Item Title	Councillor/Officer	Interest	Reason
10.3.03	Sale of Land - Wogolin Pty Ltd	Lang	Financial	Family Member is a Shareholder
		Rose	Financial	Husband is a Shareholder
		Martin	Financial	Brother & Father are Shareholders

3.50pm - Crs Rose, Lang and Martin left the meeting.

Tony Goode addressed the meeting supporting the application

RESOLUTION NO 171001-21

Moved Cr E Astbury / Seconded Cr Coxon

That Council sell a proportion of land as per Option A of Wogolin Pty Ltd's request comprising of 26m long and 16.34m wide subject to the cost of survey and subdivision and the removal of the existing garage being recouped.

CARRIED 4/1

4.00pm - Crs Rose, Land and Martin returned to meeting and Tony Goode left meeting

The matter regarding the land sale to Wogolin Pty Ltd was represented to Council by the Chief Executive Officer Mr. Len Calneggia at the Ordinary Meeting of Council held on 21 November 2001:

Audit and Management	
SUBMISSION TO:	Ordinary Council
AGENDA REFERENCE & SUBJECT:	10.3.05 – SALE OF LAND – WOGOLIN PTY LTD
LOCATION / ADDRESS:	Lot 7 Wogolin Road Wickepin
NAME OF APPLICANT:	Wogolin Pty Ltd
FILE REFERENCE:	10.23
AUTHOR:	Len Calneggia, Chief Executive Officer
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 November 2001

BACKGROUND:
Council has passed two motions (190901-33 and 171001-21) regarding this application and as advised in my fax to all councillors of 18/10/01 there was a requirement under the Local government Act and Administration Regulations to rescind motion 190901-33 by Absolute Majority so that the later motion can be enacted upon. It is ironic that any decision to sell land under S3.58 (3and 4) of the Local Government Act only needs a simple majority, however if any subsequent motion comes forward, to amend or rescind the original it would need to be passed by an absolute majority.

COMMENT:
My interpretation of the current status of this item is that council would need to pass a motion by absolute majority to rescind motion 190901-33 "That an area of land of approximately 8m long and 16m wide be sold to Wogolin Pty Ltd subject to the costs of survey, subdivision and removal of the existing garage being recouped." This would effectively then validate motion 171001-24. Any motion to amend either of these motions needs to be agreed to by 1/3 of councillors and then passed by an absolute majority. To avoid any further impasse on this matter I would suggest that council invoke Section 5.68 (1) (a) or (b) of the Local Government Act that allows members disclosing interests to participate in meetings.

STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Not Applicable
FINANCIAL IMPLICATIONS: Not Applicable
STRATEGIC IMPLICATIONS: Objective 3 Strategy 5 applies

RECOMMENDATION:
That council rescind motion no. 190901-33 of council's ordinary meeting held on 19/9/01 stating "That an area of land of approximately 8m long and 16m wide be sold to Wogolin Pty Ltd subject to the costs of survey, subdivision and removal of existing garage being recouped."

VOTING REQUIREMENTS: Absolute Majority

Item	Item Title	Councillor/Officer	Interest	Reason
10.3.05	Sale of Land- Wogolin Pty	Rose	Financial	Husband is a Shareholder
		Lang	Financial	Son is a Shareholder
		Martin	Financial	Father & Brother are Shareholders

4.25pm Cr Rose and Lang left meeting

Martin requested council to allow him to stay under Section 5.68(1)(b) of the Local Gov't Act 1995.
 Martin was asked to do so and disclosed the extent of his interest in the matter.

RESOLUTION NO 211101-35

Moved Cr Coxon / Seconded Cr Stribling

That Cr Martin be allowed remain in meeting and vote as his interest was deemed insignificant in accordance with section 5.68(1)(b) of the Local Govern't act 1995.

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RESOLUTION NO 211101-36

Moved Cr Coxon / Seconded Cr El Astbury

That council rescind motion no 190901-33 of council's ordinary meeting held on 19/9/01 stating "That an area of land of approximately 8m long and 16m wide be sold to Wogolin Pty Ltd subject to the costs of survey, subdivision and removal of existing garage being recouped."

CARRIED 6/1 ABSOLUTE MAJORITY

5.35pm Aaron Capp left meeting

5.40pm Aaron Capp re-entered meeting

Cr DJ Astbury advised of his **INTENTION TO PUT MOTION AGAIN** Resolution 171001-21, which was :

RESOLUTION NO 171001-21

Moved Cr El Astbury / Seconded Cr Coxon

That Council sell a proportion of land as per Option A of Wogolin Pty Ltd's request comprising of 26m long and 16.34m wide subject to the cost of survey and subdivision and the removal of the existing garage being recouped.

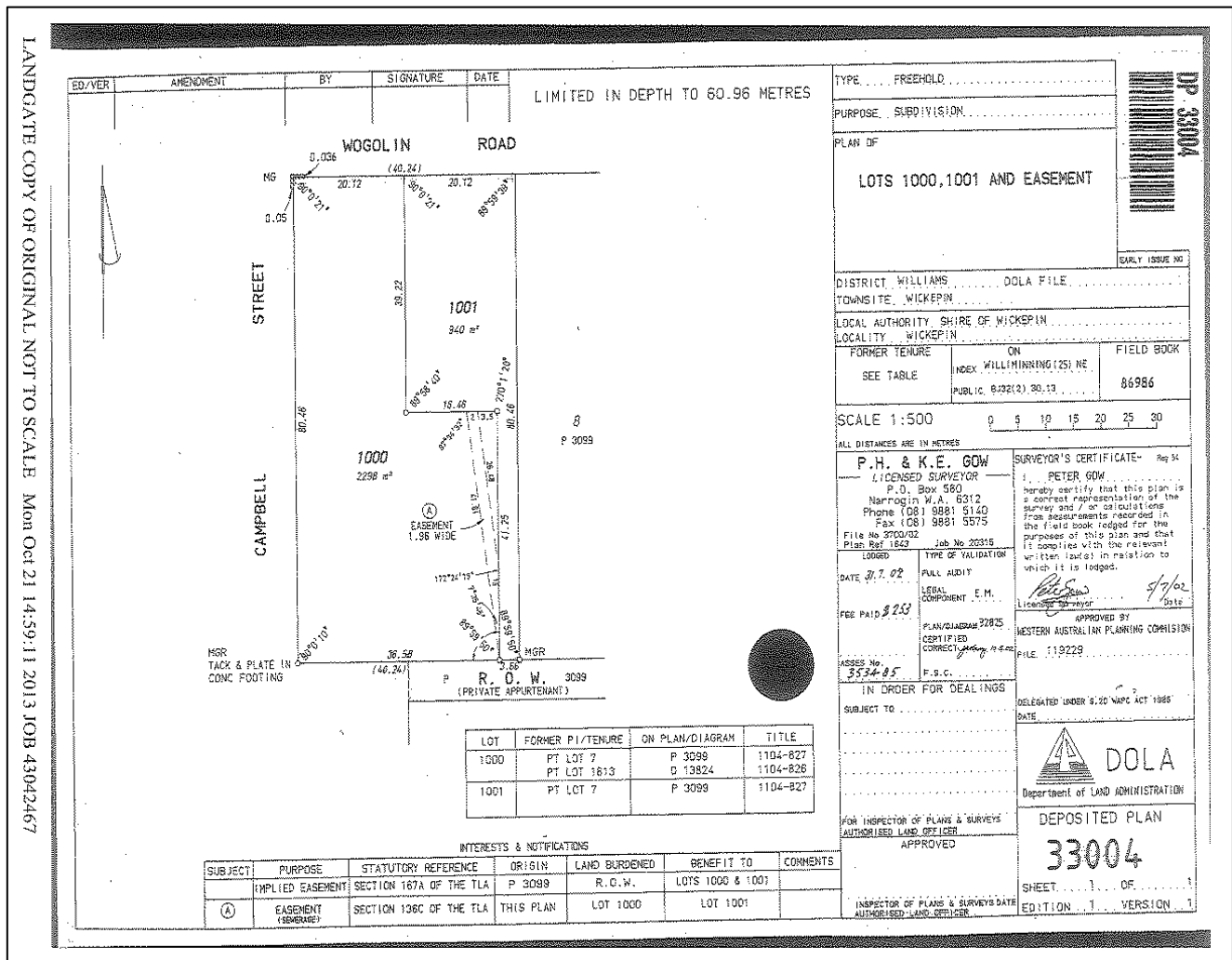
CARRIED 4/1

Consent of 3 members was requested in accordance with administration regulations.
 Consent of 3 members was not granted therefore motion 171001-21 remains.

It appears that the last mention in Councils Agenda was Status Report 17th July 2002:

	Item	Subject/Action	Officer	File	Progress	Status
10	17100-21	Sale of Land Wogolin Pty Ltd	CEO	10.23	Procedure to sell land under section 3.58 commenced diagrams of survey complete DOLA to issue new Titles. Indemnity Letter agreed upon Private works completed.	○ ✓

The diagram of survey was deposited with the Department of Lands and Administration on the 31st July 2002 as per the following deposited plan 33004.



It however appears that this diagram of survey was not taken any further and new titles were never issued for the newly created lots. This deposited plan has now lapsed due to the time period of ten years.

It also appears that the land sale has not proceeded as Council has not received any funds for the sale of portion of Lot 7 from Wogolin Pty Ltd and new titles have not been issued for the new lots created under Deposited Plan 33004.

Comment:

The way forward on this issue is that Council will need to resolve to sell the required portion of Lot 7 to Wogolin Pty Ltd (if they still require the land). I imagine they would as all the fences etc have been moved in line with Deposited Plan 33004 and they have been using the land for some ten years as if it had been transferred to Wogolin Pty Ltd.

This process will require the resurveying of the lots resubmitting the plans and undertaking a new offer and acceptance for the land from Wogolin Pty Ltd. Council then may sell the land under section 3.58 *Disposing of Property Local Government Act 1995*.

This will require Council to have the land valued by a licensed Valuer and then advertised for sale as per Section 3.58 *Local Government Act 1995*.

Below are photos taken from the back lane way showing the current fence alignments on the two properties concerned.



Statutory Environment:**3.58. Disposing of property**

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

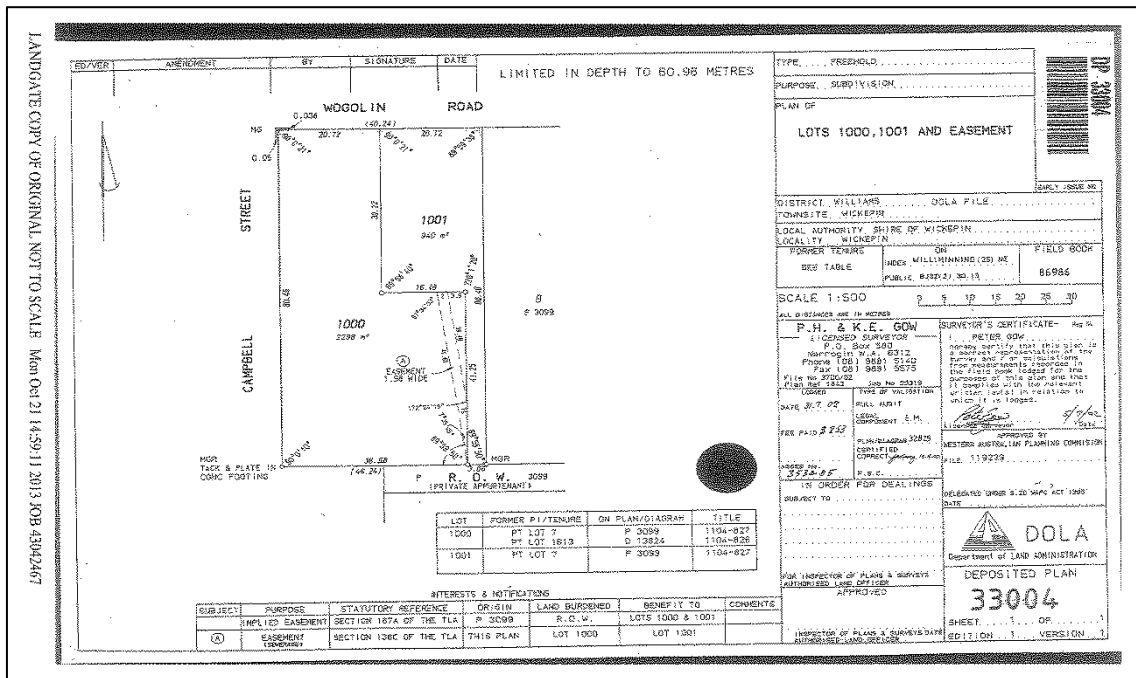
Financial Implications: Proceeds from sale of Portion Lot 7 Wogolin Road

Policy Implications: Nil

Strategic Implications: Nil

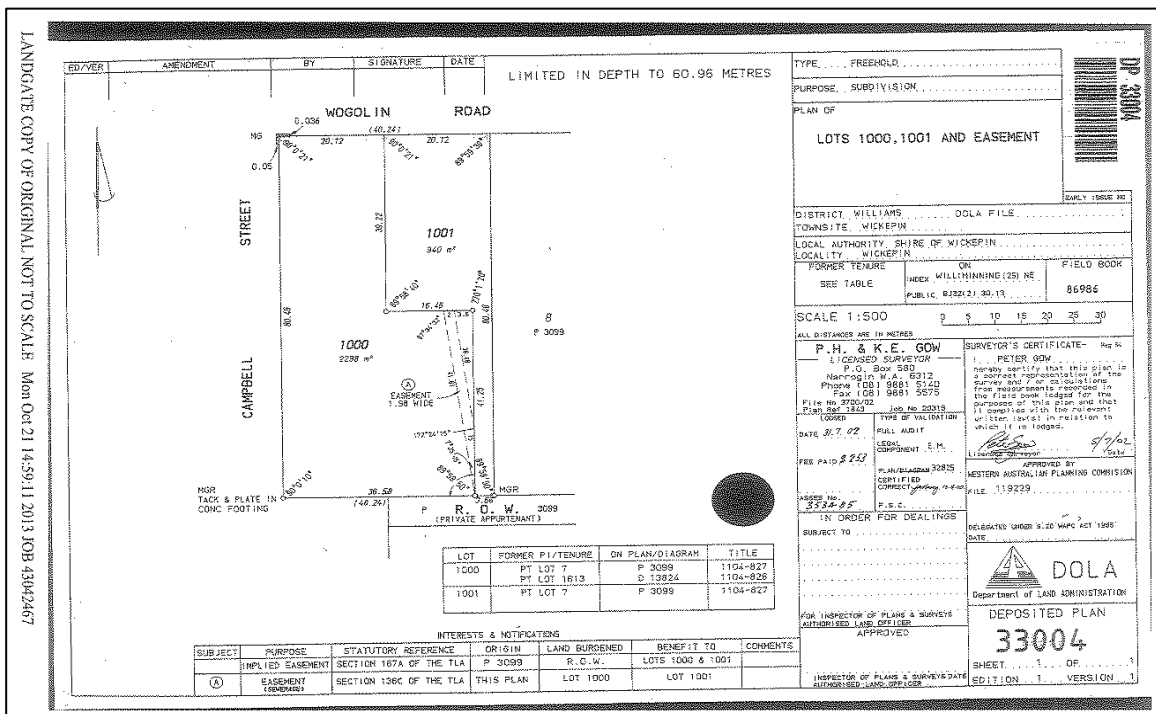
Summary:

Council is being requested to confirm that it wishes to sell a portion of lot 7 Wogolin Road to Wogolin Pty Ltd at an agreed value with all costs being borne by Wogolin Pty Ltd as per the following diagram of survey.



Recommendation:

That the Shire of Wickepin advises Wogolin Pty Ltd that it is still willing to sell a portion of Lot 7 to Wogolin as per Councils resolution 17100-21 and deposited plan 33004 as attached.



With all the costs of valuation's, survey and settlement fees etc being met by Wogolin Pty Ltd.

Voting Requirements: Simple majority

Resolution No 190214-18

Moved Cr Lansdell / Seconded Cr Astbury

That the Shire of Wickepin advises Wogolin Pty Ltd that it is still willing to sell a portion of Lot 7 to Wogolin as per Councils resolution 17100-21 and deposited plan 33004 as attached.

LANDGATE COPY OF ORIGINAL NOT TO SCALE Mon Oct 21 14:59:11 2013 JOB #3042467

LOT	FORMER P./TENURE	ON PLAN/DIAGRAM	TITLE
1000	PT LOT 7 P 3099	P 3099	1104-827
1001	PT LOT 7 P 3099	D 13824 P 3099	1104-828 1104-827

INTERESTS & NOTIFICATIONS						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
Ⓐ	EASEMENT (EASEMENTS)	SECTION 136C OF THE TLA	THIS PLAN	LOT 1000	LOT 1001	
	IMPLIED EASEMENT	SECTION 167A OF THE TLA	P 3099	R.C.W.	LOTS 1000 & 1001	

With all the costs of valuation's, survey and settlement fees etc being met by Wogolin Pty Ltd.

Carried 5/0

5.25pm – Cr Russell, Cr Lang and Cr Martin returned to the Chambers.

Governance, Audit and Community Services

10.2.06 - Appointment of Authorised officers

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark Hook, Chief Executive Officer
File Reference:	1823
Author:	Mark Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	29 January 2014

Enclosure / Attachment Nil.

Background

Under various acts and regulations, Council must appoint authorised officers to act on behalf of Council under these acts and regulations.

Comment

The last list of authorised officer for the Shire of Wickepin is:

Resolution No 161013-13
Moved Cr Astbury / Seconded Cr Easton

1. *That the Shire of Wickepin makes the following appointments:*

Leah Pearson, Kerry Fisher, Louise Leeson and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

*Authorised officer under the Cat Act 2011;
Dog Registration Officer's under the Dog Act 1976 (as amended);*

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

*Local Government Act 1995 (as amended)
Local Government Act (Miscellaneous Provisions Act 1960)
Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011*

Guy Maley (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

*Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011*

2. *That all previous appointments be cancelled.*

To ensure Council complies with the Legislation and Regulations, Council needs to adopt the following persons as authorised officers to allow for the officers to legally carry out their role;

1. *That the Shire of Wickepin makes the following appointments:*

Leah Pearson, Kerry Fisher, Amanda Bullock, Gillian Spargo and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;

Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)

Local Government Act (Miscellaneous Provisions Act 1960)

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

2. *That all previous appointments be cancelled.*

Statutory Environment

Authorised Person under the *Local Government Act 1995 as Amended*.

Authorised Person under the *Local Government (Miscellaneous Provisions) Act 1960*.

Authorised Person under the Litter Act 1979

26. *Authorised officers, appointment and jurisdiction of etc.*

- (1) *For the purposes of this Act an authorised officer is —*
- (a) *any member of the Police Force;*
 - (b) *any person appointed as such pursuant to subsection (2) within the area of jurisdiction entrusted to him by the appointment;*
 - (c) *within the district of a local government, any person who is —*
 - (i) *a member of the council of the local government; or*
 - (ii) *an employee of the local government; or*
 - (iii) *an honorary inspector appointed by the local government under section 27AA.*

Authorised Person under the Bush Fires Act 1954

14B. Powers of authorised persons during authorised periods

- (1) *In this section — authorised person means a bush fire liaison officer or another person who is given an authorisation and includes a person acting under an authorised person's orders and directions under section 13(6);*

Authorised person under the Cat Act 2011

Division 3 — Authorised persons

Subdivision 1 — Appointment of authorised persons

48. Authorised persons

- (1) *A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions under this Act.*
- (2) *A person who is not an employee of a local government cannot be appointed to be an authorised person for the purposes of section 62.*
- (3) *An authorisation under this section may be made on such conditions as the local government determines, in writing given to the authorised person.*
- (4) *The local government may, in writing given to the authorised person, at any time, cancel an authorisation under this section or add, vary or cancel a condition of an authorisation.*
- (5) *The local government is to issue to each authorised person appointed under subsection (1) a certificate stating that the person is an authorised person for the purposes of this Act.*
- (6) *An authorised person appointed under subsection (1) must —*
- (a) *carry the certificate at all times when exercising powers or performing functions as an authorised person; and*
 - (b) *produce for inspection the certificate at the reasonable request of any person; and*
 - (c) *if he or she ceases to be an authorised person, return the certificate to the local government as soon as is practicable.*

Penalty: a fine of \$5 000.

Dog Act 1976

3. Interpretation

- (1) *In this Act, unless the context otherwise requires —*

authorised person *means a person who is appointed by a local government, to exercise powers on behalf of the local government, under section 29(1);*

registration officer *means a person authorised by the local government to effect the registration of dogs pursuant to this Act;*

- (3) *A person who is authorised by a local government to exercise any power under this Act shall be furnished with a certificate in the prescribed form evidencing his appointment, and shall produce that certificate on being required so to do by a person in respect of whom he exercises, has exercised, or is about to exercise any such power.*

- Policy Implications:** Nil.
- Financial Implications:** Nil.
- Strategic Implications:** Not applicable.

Summary:

Council is being requested to appoint authorised officers under various acts and regulations to allow officers to exercise powers under these acts or regulations.

Recommendation:

1. *That the Shire of Wickepin makes the following appointments:*

Leah Pearson, Kerry Fisher, Amanda Bullock, Gillian Spargo and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;

Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)

Local Government Act (Miscellaneous Provisions Act 1960)

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

2. *That all previous appointments be cancelled.*

Voting Requirements: Simple Majority

Resolution No 190214-19**Moved Cr Hinkley / Seconded Cr Easton**

1. *That the Shire of Wickepin makes the following appointments:*

Leah Pearson, Kerry Fisher, Amanda Bullock, Gillian Spargo and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;

Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)

Local Government Act (Miscellaneous Provisions Act 1960)

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

2. *That all previous appointments be cancelled.*

Carried 8/0

Governance, Audit and Community Services

10.2.07 - 2012/2013 Annual Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark Hook, Chief Executive Officer
File Reference:	1211
Author:	Mark Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	21 January 2014

Enclosure / Attachment: Annual Report

Background:

The Annual Report for 2012/2013 is required to be adopted by Council prior to advertising a date for the annual meeting of electors.

Comment:

The 2012/2013 Annual Report includes the Annual Financial Statement, Shire President's Report, Chief Executive Officer's Report, Community Support Officer's Report, Audit Report and Auditors Management Report, as well as other general information about Council.

Council has received the Audit Report for 2012/2013 from Byfields on 10 December 2013; a copy has been forwarded to the Department of Local Government as per the Local Government Financial Regulations.

The Shire of Wickepin received the audit report for 2012/2013 on 10 December 2013 and Council passed the following resolution at its Ordinary Meeting of Council held on 18 December 2013.

Resolution No 181213-18

Moved Cr Lansdell / Seconded Cr Russell

That Council adopts the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2013.

Carried 5/0

The management report noted that the Loan Register with the WA treasury was different to the Loan Register in Synergy Financial Statements.

Loan Register

Our audit of loans outstanding as at 30 June 2013 with the Western Australian Treasury Corporation (WATC) identified a discrepancy between the actual balance of \$360,430.52 (as confirmed by the WATC) to that recorded in the Shire's financial statements of \$382,331.27, a variance of \$21,900.75.

We were advised by management that the Loan Register has not been kept up to date throughout the year however a manual register of payments has been maintained. Rather than maintain a manual register we recommend that the Synergy loan register be used enable the correct reporting of loan balances throughout the year.

Other than the above, we noted no other significant matters that should be raised or brought to the attention of Council.

Above - Extract from Management Report

The Chief Executive officer has taken steps to balance the Loan Registers as recommended under the management report from Byfields.

The Audit report has been forwarded to the Departmental CEO within 30 days of the receipt by the local government's CEO.

Council needs to set the date for the Annual Electors meeting and Farmers Forum. The Community Resource Centre are holding the Hypnotist evening in the Wickepin Town Hall on Wednesday 19 March 2014 at 6.30pm, which is also the Council meeting date. Council may wish to pick a different date for the Annual Electors meeting other than Wednesday 19 March 2014.

Statutory Environment:

Local Government Act 1995

5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president;
 - (b) a report from the CEO;
 - [(c), (d) *deleted*]
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
 - (f) the financial report for the financial year;
 - (g) such information as may be prescribed in relation to the payments made to employees;
 - (h) the auditor's report for the financial year;
 - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*;
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints;
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require; and
 - (i) such other information as may be prescribed.

[Section 5.53 amended by No. 44 of 1999 s. 28(3); No. 49 of 2004 s. 42(4) and (5); No. 1 of 2007 s. 6.]

Financial Implications: Nil

Policy Implications: Nil

Strategic Implications: To provide efficient, effective and accountable governance

Summary:

Council is being requested to accept the 2012/2013 Annual Report as attached under separate cover.

Recommendation:

That the 2012/2013 Annual Report for the Shire of Wickepin be received and adopted, further that the Annual Electors meeting and Farmers Forum be held on _____.

Voting Requirements: Absolute majority

Resolution No 190214-20**Moved Cr Easton / Seconded Cr Astbury**

That the 2012/2013 Annual Report for the Shire of Wickepin be received and adopted, further that the Annual Electors meeting and Farmers Forum be held on Wednesday 19 March 2014 at 5.30pm and that the ordinary meeting of Council being held on Wednesday 19 March 2014 commence at 2.30pm.

Carried 8/0

5.30pm - Cr Russell departed the Chambers due to declaring a proximity interest – owns adjoin lot/land.

Governance, Audit and Community Services

10.2.08 – LandCorp – Application Regional Development Assistance Program 2013/2014

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	507
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2013

Enclosure / Attachment: 2013/2014 Regional Development Assistance Program application

Background:

The Shire of Wickepin made an application to the Country Local Government Fund (CLGF) back in 2012/2013 for the provision of 44 lots on Lot 9001 commonly known as the English land or Yarling Brook Estate.

Council's application to the CLGF in 2012/2013 for the Yarling Brook Estate was:

CLGF 2012/13	Individual component	\$218,868
CLGF 2012/2013	Regional	\$220,000
TOTAL		\$438,868

Council has been advised that the project application under the CLGF 2012/13 Individual component was successful and has received the \$218,868 monies as part of the total \$348,868 2012/2013 allocation.

Council has also been advised by the Director General Department of Regional Development Mr Paul Rosair that the submission for funding in the 2013-2013 CLGF Group funding round for the Dryandra VROC Residential Subdivision (Wickepin) was unsuccessful.

The reasons given were:

- Project not well supported by the Wheat Belt Development Commission
- Attached quotes were out of date
- No comments in the application from Western Power or Telstra.

This was to allow Council to develop the whole of Lot 9001 as one project but with the rejection of council's application Council will need to reconsider the ability to construct the 11 Lots under the CLGF 2012/13 Individual component.

Comment:

Council could still undertake the subdivision of the land by utilising funds available under the State Government's Regional Development Assistance Program (RDAP) through LandCorp.

The State Government's Regional Development Assistance Program (RDAP) helps local authorities to build communities across Western Australia.

Through RDAP, the State Government provides LandCorp with limited funding to deliver regional projects that are essential to supporting the revitalisation and growth of regional towns and centres. Potential projects are assessed against established criteria.

Under the RDAP, local authorities can apply to LandCorp for assistance to progress potential land development projects in their local government areas.

The application period for projects for the 2014 round of RDAP is now open.

The local RDAP objective is to facilitate and part-fund important projects in regional WA. LandCorp over several years has built an inventory of land in regional WA. Greater priority will be given to those projects where funding is provided by the Local Authority (or a third party), or where in-kind contributions (access to construction materials, undertaking to construct roads, etc.) are identified in the application. LandCorp officers will assist Local Authorities to advance applications for projects that are 'development ready' and will assist in ensuring that the financial and other responsibilities of the parties for the project, under the local RDAP program, are understood.

If Council does not wish to utilize the funds through RDAP and LandCorp, Council will need to make a decision in relation to the utilization of the CLGF 2012/2013 individual allocation of funds allocated to the Land development of \$218,858.

The following items are currently unfunded in the 2013/14 budget due to funding being unavailable:

139850	Community Agricultural Centre	Painting Inside	RDA Grant	14,000
139850	Community Agricultural Centre	Paint Outside	RDA Grant	16,000
139850	Community Agricultural Centre	Carpets	RDA Grant	9,000
139850	Community Agricultural Centre	Replace front step	RDA Grant	700
139850	Community Agricultural Centre	Upgrade outside toilets	RDA Grant	1,500
139850	Community Agricultural Centre	Clean up	RDA Grant	3,000
CLPH1	Wickepin Town Hall	Paint Outside	RDA Grant	44,000
4933	Wickepin CC	Reconstruct car park	CLGF 2013/14	100,000
4474	Wickepin CC	Cover for Sports Flooring	CLGF 2013/14	15,000
7046	Wickepin Business Incubators	Build incubators	CLGF 2013/14	233,868

Council could request the Department of Regional Development for a reallocation of the 2012/2013 CLGF Individual amount of \$218,858 for the provision of 44 lots on Lot 9001 commonly known as the English land or Yarling Brook Estate to the following projects.

139850	Community Agricultural Centre	Painting Inside	RDA Grant	14,000
139850	Community Agricultural Centre	Paint Outside	RDA Grant	16,000
139850	Community Agricultural Centre	Carpets	RDA Grant	9,000
139850	Community Agricultural Centre	Replace front step	RDA Grant	700
139850	Community Agricultural Centre	Upgrade outside toilets	RDA Grant	1,500
139850	Community Agricultural Centre	Clean up	RDA Grant	3,000
CLPH1	Wickepin Town Hall	Paint Outside	RDA Grant	44,000
4933	Wickepin Community Centre	Reconstruct car park	CLGF 2013/14	115,658
4474	Wickepin Community Centre	Sports Flooring	CLGF 2013/14	15,000

Council could then apply for the funds under the State Government's Regional Development Assistance Program (RDAP) through LandCorp for the Yarling Brook Estate Land Development by utilising the monies held in the Land Development Reserve Account of \$99,500.37, as Council's contribution under the RDAP application along with in-kind works.

Statutory Environment:

Financial Assistance Agreement Royalties for Regions project Department of Regional Development Country Local Government Fund 2012-13, individual allocation redevelopment Wickepin Cemetery Town Site Redevelopment Yealering Yarling Brook Estate Land Development.

Financial Implications: Utilization of the Land Development Reserve of \$99,500.37.

Policy Implications: Nil

Strategic Implications: Fits within theme 3 of councils Strategic Plan:

Theme 3 – To promote the development of a viable and diversified local economy		
A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.		
Goal	Action	Measure
3.4 Through planning and development ensure availability of land for residential and industrial purposes.	<ul style="list-style-type: none"> Investigate the availability of land presently available, for various uses, including industrial and plan to meet the expected future requirements. 	<ul style="list-style-type: none"> The Council will develop a planning and development strategy which will ensure availability of land for the future.
3.5 Encourage the retention of existing and the introduction of new businesses.	<ul style="list-style-type: none"> Assist with the provision of resources for housing and other infrastructure for local businesses, in conjunction with other authorities. Investigate the initiatives adopted by other communities for the expansion of the local community. Investigate the establishment of a Business Enterprise Centre to serve the Shire of Wickepin in its own right or in conjunction with another local government/s. 	<ul style="list-style-type: none"> We have a clear, documented community amenity and facilities plan that addresses for housing/infrastructure measured in accordance with other local communities.

Summary:

Council is being requested to request the Department of Regional Development for a reallocation of the 2012/2013 CLGF Individual amount of \$218,858 for the provision of 44 lots on Lot 9001 commonly known as the English land or Yarling Brook Estate to the following projects.

139850	Community Agricultural Centre	Painting Inside	14,000
139850	Community Agricultural Centre	Paint Outside	16,000
139850	Community Agricultural Centre	Carpets	9,000
139850	Community Agricultural Centre	Replace front step	700
139850	Community Agricultural Centre	Upgrade outside toilets	1,500
139850	Community Agricultural Centre	Clean up	3,000
CLPH1	Wickepin Town Hall	Paint Outside	44,000
4933	Wickepin Community Centre	Reconstruct car park	130,658

Council is being requested to make application to the State Government's Regional Development Assistance Program (RDAP) through LandCorp for the Yarling Brook Estate Land Development, by utilising the monies held in the Land Development Reserve Account of \$99,500.37, as Council's contribution under the RDAP application along with in-kind works.

Recommendation:

1. That Council request the Department of Regional Development for a reallocation of the 2012/2013 CLGF Individual amount of \$218,858 for the provision of 44 lots on Lot 9001 commonly known as the English land or Yarling Brook Estate to the following projects.

139850	Community Agricultural Centre	Painting Inside	14,000
139850	Community Agricultural Centre	Paint Outside	16,000
139850	Community Agricultural Centre	Carpets	9,000
139850	Community Agricultural Centre	Replace front step	700
139850	Community Agricultural Centre	Upgrade outside toilets	1,500
139850	Community Agricultural Centre	Clean up	3,000
CLPH1	Wickepin Town Hall	Paint Outside	44,000
4933	Wickepin Community Centre	Reconstruct car park	130,658

2. That Council makes application to the State Government's Regional Development Assistance 2014 Program (RDAP) through LandCorp for the Yarling Brook Estate Land Development.
3. That Council utilizes the monies held in the Land Development Reserve Account of \$99,500.37, as Council's contribution under the 2014 RDAP application along with in-kind works.

Voting Requirements: Absolute majority

Amendment:**Resolution No 190214-21****Moved Cr Hinkley / Seconded Cr Allan**

1. That Council request the Department of Regional Development for a reallocation of the 2012/2013 CLGF Individual amount of \$218,858 for the provision of 44 lots on Lot 9001 commonly known as the English land or Yarling Brook Estate to the following projects.

139850	Community Agricultural Centre	Painting Inside	14,000
139850	Community Agricultural Centre	Paint Outside	16,000
139850	Community Agricultural Centre	Carpets	9,000
139850	Community Agricultural Centre	Replace front step	700
139850	Community Agricultural Centre	Upgrade outside toilets	1,500
139850	Community Agricultural Centre	Clean up	3,000
4933	Wickepin Community Centre	Reconstruct Community Centre environs	174,658

Carried 7/0

Resolution differs from the Officers Recommendation as Council decided to remove the allocation to the Wickepin Town Hall and reallocate the \$44,000 to the reconstruction of the community centre environs.

Council also decided to lay numbers 2) and 3) on the table until the March 2014 Council meeting pending further information to be provided to Council.

5.50pm – Cr Russell returned to the Chambers.

5.50pm – CEO Mark Hook departed the chambers due to declaring an impartiality interest – tenant of 19 Moss Parade, Wickpein.

Infrastructure and Engineering Services

10.2.09 – Replacement of Roller Doors 19 Moss Parade

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	564
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Author of Report (CEO) resides in the residence concerned
Date of Report:	30 January 2014

Enclosure / Attachment: Nil

Background:

The Chief Executive Officer has brought a second hand Coromal caravan and after purchasing the caravan the Chief Executive Officer has found that the caravan cannot be stored in the shed at the back of the Chief Executive Officers Residence as the roller doors and openings are too small to fit the caravan through. The Chief Executive Officer has tried to store the caravan in the front carport but unfortunately that area is also too small to fit the caravan.

Comment:

The Chief Executive Officer has had Frank Weston and Co. look at the shed doors and they are able to change to the doors to allow the caravan to fit in the shed by replacing the roller doors with either sliding doors or swing doors.

The quote from Frank Weston for both these options are:

1. Remove Roller Doors fit new Sliding Doors to CEO shed \$3,524 GST Excluded
2. Remove Roller Doors fit new Swing Doors to CEO shed \$2,594 GST Excluded

It is understood by the tenants that it is not Councils responsibility to change the shed doors but it would be appreciated by the tenants to allow for the caravan to be stored under cover when not in use.

There is a saving in the budget of \$3,555 under maintenance for 49 Collins (Street Peter Marsh's) as the replacement of the gutters are not required as they were repaired or where needed replaced in June 2013 by Ashley Steere and the expenditure was paid in the 2012/2013 financial year. So the \$3,500 amount could be transferred from LHS4C 49 Collins Street Replace Gutters to LHS10 19 Moss Parade replace roller doors – Shed.

This item would need to be treated as an unbudgeted item as the replacement of the roller doors at 19 Moss Parade was not in Councils adopted 2013/2014 Budget.

Below are photos showing shed roller doors and front carport:



Statutory Environment:

Local Government Act 1995.

6.8. **Expenditure from municipal fund not included in annual budget**

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

Policy Implications: Not applicable.

Financial Implications:

Nil to budget as transfer of \$3,500 from LHS4C 49 Collins Street replacement of gutters would go to LHS10 19 Moss Parade replace roller doors – Shed from annual building maintenance capital account.

Strategic Implications: Not applicable.

Summary:

Council is being requested by the tenants of 19 Moss Parade to replace the roller doors with swinging doors to the shed in the back yard to allow for the Coromal caravan to be stored under cover.

Recommendation:

That Council transfers the 3,500 from LHS4C 49 Collins Street Replace Gutters, to LHS10 19 Moss Parade replace roller doors – shed.

Voting Requirements: Absolute majority

Resolution No 190214-22**Moved Cr Russell / Seconded Cr Hinkley**

That Council approves an unbudgeted expenditure amount of \$2,594 plus GST to replace the roller doors to swinging doors in 19 Moss Parade, Wickepin.

Carried 8/0

Resolution differs from the Officers Recommendation as Council felt that it should be stated that the expenditure is unbudgeted and not a transfer of funds.

5.57pm – CEO Mark Hook returned to the chambers.

Governance, Audit and Community Services

10.2.11 – WA Kaolin Holdings Pty Ltd – Department Of Environment Regulation

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Wickepin Play Group
File Reference:	310 and 508
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	24 December 2013

Enclosure / Attachment: Decision Document WA Kaolin Holdings PTY LTD Works Approval W5443/2013/1

Background:

Council has received an email from the Department of Environment Regulation requesting comment on the Decision Document WA Kaolin Holdings PTY LTD Works Approval W5443/2013/1 for the Kaolin Mine and process plant M70/1143, General Purpose Licence 70/2051 and Miscellaneous Licence 70/156 WICKEPIN WA 6370.

Comment:

Based on the assessment detailed in the attached document, the Department of Environment Regulation (DER) has decided to issue a works approval. DEC considers that in reaching this decision, it has taken into account all relevant considerations.

The Chief Executive Officer has looked over the document and believes there are no issues of concern from the Shire of Wickepin's point of view.

The decision document explains how DER assessed and determined the application for a works approval or licence, and provides a record of DER's decision-making process and how relevant factors have been taken into account. Other approvals may be required for the proposal, but it is the proponent's responsibility to ensure they have all relevant approvals for their premises.

Statutory Environment: Mining Lease M70/1143
General Purpose Lease G70/251

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Fits within 3.3 of Councils Strategic Plan

Theme 3 – To promote the development of a viable and diversified local economy		
A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.		
Goal	Action	Measure
3.1 To actively support the development of tourism opportunities in the Shire.	<ul style="list-style-type: none"> • Investigate and implement methods for improving the promotion of tourism in the district. • Liaise with local and regional tourist promotion groups with the aim of promoting the development of tourism in the Shire. • Seek advice from the WA Tourism Commission with regard to promoting the district. • Publicise the availability of the information and encourage local and external entrepreneurs to become actively involved in the Shire of Wickepin. 	<ul style="list-style-type: none"> • Measure our Shire's progress in accordance with Wickepin's tourism Development Plan
3.2 Support activities that lead to diversification and sustainability of the rural industry.	<ul style="list-style-type: none"> • Support the efforts of the Facey Group towards diversification and sustainability of rural industry. • Investigate and support where possible the actions being taken towards the development of industry in the district. 	<ul style="list-style-type: none"> • We have a published strategic economic development plan for the Shire. This will include: <ul style="list-style-type: none"> • an economic diversification plan • an infrastructure strategy • extractive industries strategy
3.3 Actively support extractive industries - not to the detriment of the environment.	<ul style="list-style-type: none"> • Support the development of mining, particularly the proposed Kaolin mine, while ensuring that it is not developed to the detriment of the environment. 	
3.4 Through planning and development ensure availability of land for residential and industrial purposes.	<ul style="list-style-type: none"> • Investigate the availability of land presently available, for various uses, including industrial and plan to meet the expected future requirements. 	<ul style="list-style-type: none"> • The Council will develop a planning and development strategy which will ensure availability of land for the future.
3.5 Encourage the retention of existing and the introduction of new businesses.	<ul style="list-style-type: none"> • Assist with the provision of resources for housing and other infrastructure for local businesses, in conjunction with other authorities. • Investigate the initiatives adopted by other communities for the expansion of the local community. • Investigate the establishment of a Business Enterprise Centre to serve the Shire of Wickepin in its own right or in conjunction with another local government/s. 	<ul style="list-style-type: none"> • We have a clear, documented community amenity and facilities plan that addresses for housing/infrastructure measured in accordance with other local communities.

Summary:

Council is being requested to comment on the Decision Document Environmental Protection Act 1986, Part V Proponent: WA Kaolin Holdings Pty Ltd, Works Approval:W5443/2013/1 Premises address: Kaolin Mine and Process Plant, M 70/1143, General purpose licence 70/251 and Miscellaneous licence 70/156 WICKEPIN WA 6370.

Recommendation:

That Council advises the Department of Environment Regulation that it has no comment to make on the Decision Document Environmental Protection Act 1986, Part V Proponent: WA Kaolin Holdings Pty Ltd, Works Approval:W5443/2013/1 Premises address: Kaolin Mine and Process Plant, M 70/1143, General purpose licence 70/251 and Miscellaneous licence 70/156 WICKEPIN WA 6370.

Voting Requirements: Simple majority

Resolution No 190214-23**Moved Cr Russell / Seconded Cr Astbury**

That Council advises the Department of Environment Regulation that it has no comment to make on the Decision Document Environmental Protection Act 1986, Part V Proponent: WA Kaolin Holdings Pty Ltd, Works Approval:W5443/2013/1 Premises address: Kaolin Mine and Process Plant, M 70/1143, General purpose licence 70/251 and Miscellaneous licence 70/156 WICKEPIN WA 6370.

Carried 8/0

Governance and Community Services

10.2.12 – Shire of Wagin motion to Central Country Zone of WALGA

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Shire of Wagin
File Reference:	1418
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 February 2014

Enclosure / Attachment: Nil

Background:

Council has received the following email from the Shire of Wagin

The Shire of Wagin are submitting the attached motion to the next Central Country Zone meeting regarding local government amalgamations.

Council believes that local government needs to make a stance regarding this matter particularly following on from the proposal to amalgamated York, Tammin, Quairading & Cunderdin not being recommended by the LG Advisory Board recently.

This Council is seeking your Councils support in having this motion listed at your next Council meeting and submitted to your zone for consideration.

A letter will be sent to your Mayor / President in the near future regarding this matter.

Following is the Central Country Zone agenda item being submitted by the Shire of Wagin to the Next Central Country Zone Meeting being held Friday 28 February 2014 in Narrogin;

Shire of Wagin

Motion to Central Country Zone of WALGA

28th February 2014

COMMENT

As some of you would know, WALGA, as the representative body for Local Government in Western Australia, has held the position for some time that some structural reform is needed.

Several years ago it commissioned a report titled "The Journey" now commonly referred to as the SSS Report.

Clause 3.3 of The Scope for Change in the SSS Report introduction says:

“The SSS Panel Report was careful to emphasise that there was no demonstrated case that amalgamations of Local Governments will deliver improved outcomes. The forced amalgamation of Local Governments without existing capability and without specific regard to the ability to deliver more sustainable arrangements offers slim prospects of improvement. The extensive work of the five working parties which have generated the Plan has confirmed this conclusion.”

In 2009 the then Minister for Local Government John Castrilli MLA announced a policy to reform local government in W.A. There were few guidelines and largely a lack of direction other than to say that there are too many local governments and this should be changed.

Sustainability was used as the focus and little or no regard was given for the valuable contribution that Local Government provides for a community and the social dividend of that.

Councils and staff have invested thousands of hours and millions of dollars to comply with the Minister’s regulatory requests to submit business case plans and develop strategies within those plans.

Most, if not all Local Governments fulfilled these obligations in writing direct to the Minister through the Department of Local Government.

Since then the State Government has shifted its reform focus away from the country areas towards the metropolitan area. There are concerns however, that whatever happens in the metropolitan area will be repeated in the country.

The State Government has no mandate or ethical position to accuse Local Government of being poor managers of assets and finances.

Successive State Government’s, have neglected to maintain essential infrastructure such as Tier 3 railways, roads, hospitals, electricity supply grids, water supplies throughout WA. Local Governments and their communities are adversely impacted by that.

In fact there is considerable pressure on Local Governments to increase the range of services that they deliver and also to manage this within already tight budgets. Cost shifting by both State and Federal Governments has been a large part of that. Rural local governments are increasingly having to fund medical services as well as provide housing for police, teachers and doctors. There has been a steady withdrawal of state services and decline in the standards of infrastructure.

If the State and Federal governments were to resume funding tasks that are not the core function of Local Government, then the relief to the Local Government budgets would, in most cases rejuvenate their sustainability.

The following motion is submitted by the Shire of Wagin for consideration and support

1. *That WALGA reject any moves by the State Government to force the amalgamation of Local Governments.*
2. *That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments.*
3. *That each Local Government community be entitled to hold a poll if structural change is proposed.*
4. *That this resolution be submitted to the Central Country Zone of WALGA for consideration by the zone.*
5. *That the Shire President circulates this resolution to ALL WA Local Governments via email and letter seeking their support and requesting that they submit this motion to their next Zone meeting for consideration.*

Comment:

The Shire of Wagin is in the same zone as the Shire of Wickepin, so if Council wishes to support or not support this motion, Council only needs to direct the delegates attending the next Central Country Zone meetings on which way Council wants the delegates to support or not support this motion.

The next meeting of the Central Country Zone of WALGA is being held on Friday 28 February 2014 in Narrogin.

The reason the State Government keeps progressing with Amalgamations of Local government is that if implemented, it would create stronger local governments, with an increased capacity to provide the best possible services to residents and with the maximum efficiency. There would be a significant opportunity to reduce administrative duplication and generate significant long-term savings due to economies of scale, and rationalisation of management and administrative support staff and office accommodation. Through co-ordinated long term planning, there would be opportunities to rationalise assets and the provision of services, for the benefit of residents and businesses across the whole of the affected local government districts.

The Local Government Minister's proposals to the LGAB for the metropolitan amalgamations, will see the communities of 20 local government disenfranchised from the poll provisions contained within Schedule 2.1 of the Local Government as the Government are using the Local Government Advisory Boards role of dealing with these amalgamations as just boundary changes which does not invoke schedule 2.1 of the Local Government Act 1995 which requires a poll of the residents.

It is the view of the Shire of Wickepin Chief Executive Officer that the Minister will tackle the Rural Local Government Authorities once the metropolitan reform process has been completed somewhere around 2016. It is still unsure how the Minister will undertake this reform whether it will be by complete boundary adjustments like the Metropolitan Reform or a complete look at new boundaries that will then allow for Schedule 2.1 of the Local Government Act 1995 which will require a poll of the residents if requested by the Council or the residents of the amalgamating Councils.

Council at the Ordinary Meeting of Council held on the 21 March 2012 passed the following resolution in relation to the proposed amalgamation with the Town and Shire of Narrogin and the Shire of Cuballing.

Resolution No 210312-06
Moved Cr Coxon / Seconded Cr Allan

That the Shire of Wickepin resolves not to amalgamate with the following local governments Town of Narrogin, Shire of Narrogin, Shire of Cuballing.

Carried 6/1

The recommendation being put forward by the Shire of Wagin is really advising that the amalgamation of rural Local Governments should not be forced but in consultation with the Local Government and communities concerned.

It is the Chief Executive Officers view that Council could support the Shire of Wagin recommendations to the Central Country Zone WALGA as long as the amalgamation of Councils was voluntary and the poll provision would still allow each community to ascertain its own future.

As the State Government has not come forward or announced its full proposal for Rural Local Governments, it is hard to make comment on whether the amalgamation of the Rural Local Government sector would be good for our own rural community or not.

Statutory Environment: *Local Government Act 1995*

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications:

Councils Strategic Plan highlights the following mission statement and values for the Shire of Wickepin.

MISSION STATEMENT

Council will provide leadership and a range of services and develop opportunities to meet social, economic, physical and environmental aspirations, in partnership with the community.

VALUES

The following values describe the overriding philosophy of the Council in the manner in which it does business and makes its decisions.

- *The Community must be the first consideration.*
- *Councillors and staff work together as a committed team.*
- *The members of the Council and staff respect and value the contributions made by all.*
- *The Council and staff continually strive to improve its services.*
- *Members and staff act with integrity and honesty.*
- *The members of the Council and staff enjoy open and honest two-way communication*

Summary:

Council is being requested to support the following recommendation by the Shire of Wickepin to the next meeting of the Central Country Zone WALGA being held on 28 February 2014:

1. That WALGA reject any moves by the State Government to force the amalgamation of Local Governments.
2. That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments.
3. That each Local Government community be entitled to hold a poll if structural change is proposed.
4. That this resolution be submitted to the Central Country Zone of WALGA for consideration by the zone.
5. That the Shire President circulates this resolution to ALL WA Local Governments via email and letter seeking their support and requesting that they submit this motion to their next Zone meeting for consideration.

Recommendation:

That the Shire of Wickepin delegates at the next meeting of the Central Country Zone WALGA meeting being held on 28 February 2014 support the following Shire of Wagin Recommendations:

1. That WALGA reject any moves by the State Government to force the amalgamation of Local Governments.
2. That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments.
3. That each Local Government community be entitled to hold a poll if structural change is proposed.
4. That this resolution be submitted to the Central Country Zone of WALGA for consideration by the zone.
5. That the Shire President circulates this resolution to ALL WA Local Governments via email and letter seeking their support and requesting that they submit this motion to their next Zone meeting for consideration.

Voting Requirements: Simple Majority

Resolution No 190214-24**Moved Cr Lang / Seconded Cr Astbury**

That the Shire of Wickepin delegates at the next meeting of the Central Country Zone WALGA meeting being held on 28 February 2014 support the following intent Shire of Wagin Recommendations:

1. That WALGA reject any moves by the State Government to force the amalgamation of Local Governments.
2. That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments.
3. That each Local Government community be entitled to hold a poll if structural change is proposed.

Carried 8/0

Resolution differs from the Officers Recommendation as Council felt that numbers 4) and 5) should be removed from the resolution and the word intent should be added.

Governance, Audit and Community Services

10.2.13 – Expressions of Interest - Yarling Court Unit

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1704
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 th December 2013

Enclosure / Attachment:

- Letter from Violet Holmes,
- Letter of support from Child Protection,
- Letter of support from Sharon Mason Local Area Child Protection Co-coordinator,
- Current Tenancy Agreement.

Background:

Council have the following expression of interests listed for the vacant unit 2 at Yarling Court singles accommodation units;

5/11/2013	Violet Holmes	Waiting - Has a child living with her – Ready to move in.
31/01/2014	Facey Group Employee	Waiting - No person as yet
12/02/2014	Brock Dew	Waiting - Wanting in approx 2 months time

Comment:

Miss Violet Holmes has been a previous tenant at the Yarling Court singles accommodation units and during her previous tenancy there were no problems. Her rent was always paid on time and the unit was left in a suitable state when she vacated the unit last year and moved to Narrogin.

The Chief Executive Officer has been unable to find any set Council guidelines on the rental of the single units other than the current tenancy agreement attached to this report.

The CEO has been able to find an old scoring matrix that has been used in the past to choose tenants when there has been more than one applicant for the units.

CATEGORIES	Score out of 5
Meets financial criteria (Homes west limit \$390)	0
Aged between 18 and 25	
Single priority before couple	
Distance from work	
Family problems – overcrowding	
Condition of current housing – lack of security of tenure	
Community involvement	
Willingness to be involved in management	
Total	0

The rental currently only covers for two people and not three. Rental is currently:

Young Singles Rental	Receipt to 134330
One person in unit - per week	\$85.00
Two people in unit - per week	\$115.00

Statutory Environment: Not Applicable

Financial Implications: Nil

Policy Implications: Nil

Strategic Implications: Not Applicable

Summary:

Council is being requested to rent the Yarling Court Single accommodation units to a person that will be having a school age child and partner reside in the unit as well.

Recommendation:

That Council rent Unit 2, Yarling Court to Miss Violet Holmes and allows her partner Kenneth along with their nephew Ramali Charlie to reside in Unit 2, Yarling Court, at a rate of \$115 per week.

Voting Requirements: Simple

Resolution No 190214-25

Moved Cr Martin / Seconded Cr Lang

That Council rent Unit 2, Yarling Court to Miss Violet Holmes and Kenneth Stagg along with Violet's nephew Ramali Charlie to reside in Unit 2, Yarling Court, at a rate of \$115 per week.

Carried 6/2

Resolution differs from the Officers Recommendation as Council felt that the word 'allows' should be removed.

11. President's Report

The President Steve Martin advised Council of the following meeting attended;

- CBH Meeting held on 16 January 2014 – The President gave an update regarding the outloading requirements, tier 3 rail and Brook Field Rail.
- Meeting with Police District Superintendent from the Great Southern District Office, Catherine Bullen held on 21 January 2014 – Discussion was held on policing within Wickepin.

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	21 January 2014

Living Lakes – Lake Yealering

Worley Parsons has been engaged by the Department of Regional Development to prepare engineering designs and concept plans for the enhancement of Lake Yealering. I look forward to working with them on the scope of work.

Given the large volume of work that has already been completed for Lake Yealering, Worley Parsons are currently reviewing the proposed development options and previous studies to inform the planning for the detailed engineering design process. Once Worley Parsons have completed this review they would like to brief Council on the scope of work, and discuss potential issues and opportunities and seek advice regarding engineering designs.

Worley Parsons expect the review to conclude in the next two weeks and propose that Worley Parsons will meet with the Chief Executive Officer in late February with a view to receiving Shire of Wickepin input to the project in the second half of March.

Tyson Anderson

Council's Plant Operator, Tyson Anderson, has injured himself over the Christmas Break and will be off work without pay for some three Months. Currently we are covering this position with a casual employee being Mr Allan Hemley.

The Chief Executive Officer has advised Tyson that we will keep the position open for him this time and wish him a speedy recovery.

Governors Orders

The following Governors Order was printed in the Government Gazette on 10 January 2014 which rectifies the issue of the elected councillors not signing the declarations required under Section 2.29(1) of the Local Government Act 1995 within the two Month's Period. This is all that was needed to be done to allow for all elected Councillors to currently act as Councillors during their four year terms.

LG302*

Local Government Act 1995

Local Government (Wickepin - Rectification of Omission) Order 2013

Made under section 9.64 of the Act by the Governor in Executive Council.

1. Citation

This order is the *Local Government (Wickepin - Rectification of Omission) Order 2013*.

Note: Under section 9.65(1) of the Act, this order comes into operation on the day on which it is published in the *Gazette*.

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GOVERNMENT GAZETTE, WA

10 January 2014

2. Rectification and validation

(1) In this order —

declaration means a declaration required under section 2.29(1) of the Act to be made by a person elected as a councillor on the council of a local government;

the councillors means —

- (a) Mr Wesley Alan Astbury;
- (b) Mr Ross Edwin Easton;
- (c) Mr Murray Grayden Lang;
- (d) Mr Steven Martin.

(2) The declarations made on 20 November 2013 by the councillors, who were declared elected as councillors on the council of the Shire of Wickepin on 12 September 2013, are as valid and effective, and are to be taken always to have been as valid and effective, as they would have been had they been made within 2 months after the councillors were declared elected to those offices.

G. MOORE, Clerk of the Executive Council.

Wickepin – Police

The Police District Superintendent, Great Southern District Office, Catherine Bullen APM met with the Shire President Steven Martin and Chief Executive Officer Mark Hook on 21 January 2014 to discuss the policing requirements in the Shire of Wickepin.

District Superintendent Catherine Bullen advised that the previous Sergeant Steve Ulrich will be replaced but it will take around three months to fill the position and in the interim the OIC of the Narrogin Police Station, Dave McAlpine, will be the officer in charge of the Wickepin Station.

Police District Superintendent Catherine Bullen also stated that the OIC position at Wickepin may not be a sergeant position and it could be a senior constable position.

A commitment was given for the new OIC to live in Wickepin but it was stressed that they cannot force police officers to live in any town. District Superintendent Catherine Bullen also advised that she would look at the vacant police house being used by another officer from Narrogin and she would also look at the current perceived low level of policing in the Shire of Wickepin.

Superintendent Catherine Bullen also gave a commitment to look at the level of community policing being done at the schools, as since Tam has left this has dropped considerably. Concern was also expressed at the perceived low level of policing in Wickepin at the moment and that Council would like more presence in Wickepin.

Nissan Navarra Utility

Council has taken delivery of the new Nissan Navara RX Tray Top 4X4 utility on 31 January. This is the vehicle to replace the written off vehicle. The new vehicle licence number is WK 2567.

Wickepin Harrismith Road

Council has received a complaint regarding the recent clearing on the Wickepin Harrismith Road. The Chief Executive Officer has dealt with the complaint.

CBH Meeting

Attended Meeting with Shire President and CBH representatives to allow them to advise Council of their out-loading requirements. A general discussion was held regarding tier 3 rail and where they are at with Brooke Field Rail.

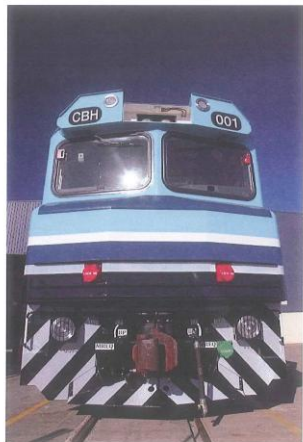
RAIL
Movement of grain on rail

657k
TONNES MOVED ON TIER 3
JAN 2013 – DEC 2014

70%
GRAIN MOVED FROM ALL
SITES BY RAIL TO PORT

With:

- Heat restrictions
- Speed restrictions
- Transition phase



KWINANA T3 SITE	10 YR AVG	2013/14
AINSWORTH	21,254	46,646
ARDATH	5,285	7,580
BULLARING	16,077	23,883
CORRIGIN	96,476	192,825
GREENHILLS	4,879	8,786
KUNUNOPPIN	1,547	-
MAWSON	14,367	24,886
NUKARNI	939	-
NUNGARIN	36,509	51,692
QUAIRADING	118,612	205,324
TRAYNING	89,201	116,619
YEALERING	20,629	32,019
YOTING	11,599	23,489
	437,375	733,748
BENDERING	7,476	23,929
BRUCE ROCK	77,463	157,090
DUDININ	20,263	37,165
JITARNING	5,813	8,508
KONDININ	59,293	71,865
KONDININ 2		48,232
KOONADGIN	3,966	6,866
KORBELKA	11,915	28,169
KULIN	94,689	169,235
MOUNT WALKER	57,981	99,317
MUNTADGIN	44,200	86,830
NAREMBEEN	83,387	151,661
NOMANS LAKE	31,056	51,582
SOUTH KUMMININ	20,512	34,052
TINCURRIN	20,356	38,763
WICKEPIN	60,891	123,572
WOGARL	19,263	38,260
	618,524	1,175,095

2013/14 HARVEST
Task to move
from the T3 lines

Sites with no
rail capacity

Sites with
rail capacity

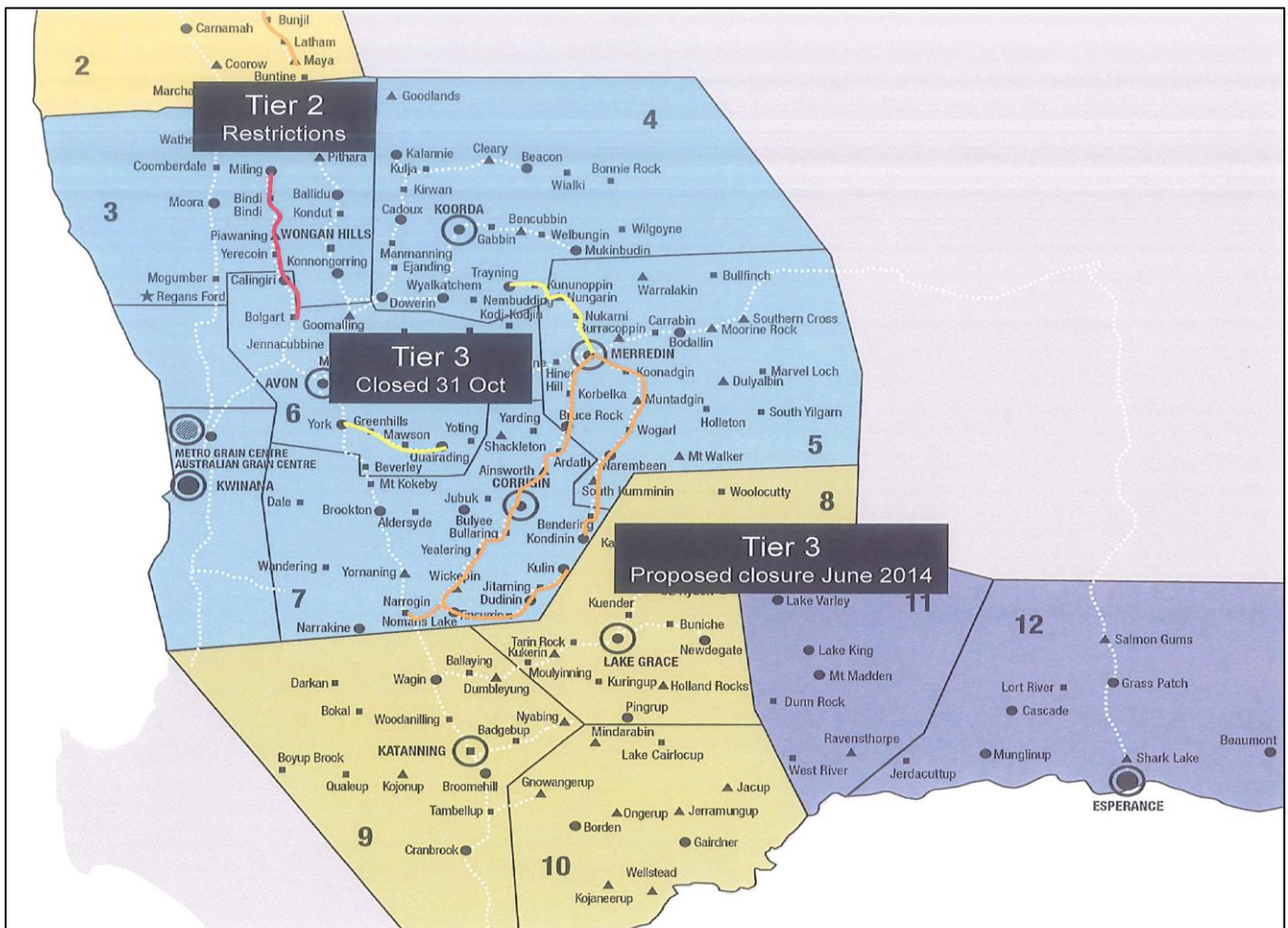
1.2mt
TONNES TO MOVE
FROM TIER 3 SITES

2014 OPERATING PLAN
Rail and road

- Plan is to move as much grain as possible on rail on Tier 3 lines from April to June 30.
- If no agreement is finalised then ALL rail may stop until access terms and conditions are agreed.
- CBH has committed to pay Brookfield Rail for maintenance works to keep Tier 3 lines open until October 2014.
- If access process drags on, then CBH may have to road all tonnes to port for a period of time.
- Its possible that all tonnes after June 30 could be moved by road from Tier 3 sites.

RAIL ACCESS CODE PROCESS
Where are we at with the ERA?

- Current contract on all lines expires 30 June 2014
- CBH negotiated extensively with Brookfield but unable to reach a commercial agreement
- Seeking access to the entire Rail Freight Network under the Rail Access Code
- CBH has presented access proposal to Brookfield
- ERA has called for submissions – due 3 Feb 2014



Manager of Works Contract

The Manger of Works existing contract with the Shire of Wickepin expires on the 1st September 2014. The matter has been listed for discussion at the next Governance Meeting in March.

Council has made the position of Manager of Works a Senior Position under Policy F2.4

Works Costing to 31st January 2014

Following is the current expenditure on the 2013/2014 Road works programs as per Council's 2013/2014 budget allocations for Council's information:

Job Number	Road Name	Works Description	Budget 2013/2014	Actual 31/01/2014
REGIONAL ROAD GROUP 2013/2014				
RG001	Wickepin Corrigin	Start 19.10 End 21.40	Pavement Repairs upgrade of signs guide posts and line markings	119,597 \$ 14,545.00
RG003	Wickepin Pingelly	Start 3.85 End 6.89	Widening's and Pavement Repairs upgrade of signs guide posts and line markings	176,897 \$108,417.00
Total RRG			296,494	\$122,962.00
ROADS TO RECOVERY 2013/2014				
R2R078	Pauley	Start 2.40 to 4.40	Gravel sheeting, widening, reduction of veg & signs	42,000 \$ 44,201.02
R2R017	Wogolin South	Start 26.00 End 30.00	Gravel sheeting, widening, reduction of veg & signs	42,000 \$ 39,005.00
R2R052	Rose	Start 0.0 End 2.00	Gravel sheeting, widening, reduction of veg & signs	43,450 \$ 44,061.28
R2R022	Toolibin South	Start 0.00 End 2.00	Gravel sheeting, widening, reduction of veg & signs	45,685 \$ 8,308.00
Total Roads To Recovery			173,135	\$135,575.30
CAPITAL COUNCIL 2013/2014				
CODAH	Drainage and headwalls	Various Roads	Cleaning and upgrading culverts& drainage structures	35,000 \$ 2,486.23
CO010	Toolibin North Road	Start 12.50 End 15.50	Various sections gravel sheeting	39,000 \$ 2,720.00
CO160	Watts road	Start 0.00 end 3.00	Gravel sheeting, widening, reduction of veg & signs	39,000 \$ -
LFP1	Footpath Construction		Yealering, Wickepin, Harrismith	41,110 \$ 40,906.00
Total Council			154,110	\$ 46,112.23
MAINTENANCE GPRF 2013/2014				
GPRVP	Tree Lopping	various Roads	contract lopping	71,460 \$ 43,820.00
5602	Annual Maintenance Program	Various Roads	Maintenance Grading Kerbing Plover St	334,365 \$208,813.00
Total GPRF			405,825	\$252,633.00
GRAIN FREIGHT PROJECTS 2012/2013				
GF 002	Lomos South Road	Start 0.00 End 6.28	Strip widen, construction, culvert widening and reseat	327,800 \$ 5,533.00
Total Grain Freight			327,800	\$ 5,533.00
STATE BLACKSPOT 2013/2014				
BS003	Wickepin/Pingelly Road	Start 3.00 End 6.87	Widen drainage structures, reduce batter slopes and vegetation and upgrade guide posts.	143,171 \$ 97,109.00
BS157	Wickepin Harrismith	Start 18.23 End 22.43	Widen the road formation and bitumen surface, reduce vegetation and upgrade drainage, signage and guideposts.	178,000 \$ 37,279.00
Total State Blackspot			321,171	\$134,388.00
FEDERAL BLACKSPOT 2013/2014				
Total Federal Blackspot			-	\$ -
GRAND TOTAL 2011/12			1,678,535	\$697,203.53

Toolibin North Road – Williams Culvert

The shire recently filled in an old dam and drains, along with improving the floodway on Wickepin-Harrismith Road east of Toolibin North Road. The intent was to improve conveyance of surface water across the road in order to reduce inundation and resultant waterlogging/salinisation of the area adjacent to the road. However, the adjacent landowner has complained that the works have made salinity worse.

To resolve this issue the Chief Executive Officer has appointed Lance Mudgway of Wheatbelt Hydrology at a cost of \$2,210 to provide Council with a report on this matter.

Scope of Works

There are groundwater observation bores within the catchment, monitored for the Toolibin Lake Natural Diversity Recovery Catchment. Data from the nearest bores will be obtained from Department of Parks and Wildlife to identify the groundwater behaviour and trends in the area.

Any other information and data collected by DPaW associated with the recovery catchment that may be useful should be obtained (or permission obtained to use data already in possession). Shallow auger holes should be excavated upstream (2) and downstream (2) of the road to determine the local water table depth and gradient. Samples are to be obtained from each hole at 2 depths – these will need to be analysed for soil EC (1:5), to identify if the area is in a discharge or recharge zone. A laser level should be used to survey the profile of the waterway through the floodway, and cross sections. From this, flow capacity of the floodway can be determined, and the return period (after identifying catchment area and details).

The Shire works supervisor and any other relevant shire staff are to be consulted on site to discuss the history of works. The adjacent landowners (2) are also to be met on-site (separately) to look at the issues and discuss the history of the site.

In addition, a general visual observation of the area is to be made to pick up any indications of the hydrology of the area. The deliverables are to be a report outlining methodology and assumptions, and outcomes of the assessment.

2014/2015 Budget

Work will be commencing soon on the 2014/2015 budget so if you have any comments or items for the budget please forward them to the Chief Executive Officer for presentation to Council as part of the budget requirements for 2014/2015.

Kaolin Mine

The Department of Environment Regulation is requesting comment on the Decision Document for WA Kaolin Holdings PTY LTD Works Approval W5443/2013/1 for the Kaolin Mine and process plant M70/1143, General Purpose Licence 70/2051 and Miscellaneous Licence 70/156 WICKEPIN WA 6370.

Wickepin Sports Oval

The Wickepin Sports Oval will be receiving a verticut and aeration this Month hopefully on Wednesday 12 February to allow for the removal of the thatch underneath and to help the watering and super being put on the oval. This should bring the oval up and be ready for the football season. Verti mowing and aerating should help the ground be softer for the football season.

Appointment of Customer Services Officer

A new staff member for Council's Administration Office, Amanda Bullock has commenced employment taking on the role of Customer Service Officer.

Amanda is originally from Cranbrook and has experience in town planning, office admin and sales. Amanda is very community minded, being the secretary and treasurer of St John's Ambulance and treasurer for the CRC Management committee. She also plays hockey for Wickepin and plays archery in Narrogin.

Meetings Attended

December 2013	Issue/Subject
19/12	Meeting with Main Roads to discuss RRG programs
19/12	Graham Steel (Leighton Opus Team) Grain Freight Projects: Met with Chief Executive Officer Mark Hook and Works Manager Peter Vlahov to look at and discuss the concerns raised by the Shire of Wickepin as result of the recent Grain Freight Road Upgrades. Regional Manager WBS Main Roads WA requested Graham Steele review and address all outstanding matters related to the Grain Freight works on the network including Wickepin East, Elsinore and Fence Road Sections on the Williams - Kondinin Road.
January 2014	Issue/Subject
16/01	Attended Meeting with Shire President with CBH representatives to allow them to advise Council of their out loading requirements and a general discussion on tier 3 rail and where they are at with Brooke Field Rail.
16/01	Meeting with Robert Fenn Senior Development Manager LandCorp regarding Yarling Brook Estate Subdivision and LandCorp Regional Development Assistance 2014/2015 program.
20/01	Chief Executive Officer and Finance Manager Kerry Fisher attended a Sundowner to welcome the new Shire of Pingelly Chief Executive Officer, Mr Gavin Pollock.
21/01	Police District Superintendent Great Southern District Office Catherine Bullen APM met with the Shire President Steven Martin and Chief Executive Officer Mark Hook to discuss Policing in Wickepin.
21/01	Attended Meeting with Graham Steel Contract Consultant (Leighton Opus Team) to discuss Lomos Road final funding and issues with the overall grain freight program regarding different levels of construction specifications between shires and roads.

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	December 2013 January 2014	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO	See Agenda Item 10.2.03		
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO	Amanda Bullock – Customer Services Officer	December 2013	Amanda Bullock and Shire of Wickepin
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO			
A13	Hire of Community Halls / Community Centre	CEO			

Recommendations:

That Council endorses the Chief Executive Officers Report dated 21 January 2014.

Voting Requirements: Simple majority

Resolution No 190214-26

Moved Cr Hinkley / Seconded Cr Allan

That Council endorses the Chief Executive Officers Report dated 21 January 2014.

Carried 8/0

13. Notice of Motions for the Following Meeting

14. Reports & Information

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 6.29pm.