

Minutes

ORDINARY MEETING OF COUNCIL
19 NOVEMBER 2014
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 19 November 2014**

The President declared the meeting open at 3.33pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr FA Allan
	Cr AG Lansdell
	Cr MG Lang
	Cr WA Astbury
	Cr RE Easton
Chief Executive Officer	Mr MJ Hook
Executive Support Officer	Miss LG Pearson (Minute Taker)

Leave of Absence (Previously Approved)

Cr GCL Hinkley

Apologies

Cr GCL Hinkley

2. Public Question Time

President Steve Martin welcomed Felicity Taylor, Executive Officer of the Facey Group, to the meeting.

Felicity Taylor gave an overview of the last 12 months at the Facey Group and touched upon the newly renovated building, various staff announcements and changes and new committee members and their roles.

Felicity thanked the CEO Mark Hook, the admin staff and the Council representatives for all their support, and discussed the future for the Facey Group.

President Steve Martin congratulated Felicity for her 8 years at the Facey Group and wished her well for the future.

3.47pm – Felicity Taylor departed the meeting.

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.1.04	Wickepin Community Centre Car Park	Cr AG Lansdell	Proximity	Owns a house on Campbell Street, opposite the Wickepin Community Centre car park.

6. Confirmation of Minutes – Ordinary Meeting of Council – 15 October 2014**Resolution No 191114-01****Moved Cr Allan / Seconded Cr Easton**

That the minutes of the Ordinary Council meeting held on Wednesday 15 October 2014 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

Receival of Minutes

7.1 Technical Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	6 November 2014

Enclosure / Attachment:

Minutes of the Technical Services Committee Meeting held on Wednesday 3 September 2014.

Background:

The Technical Services Committee Meeting was held on Wednesday 3 September 2014.

It was noted that the minutes for the 3rd September 2014 meeting be amended. Amendments are shown in red.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Technical Services Committee Meeting held on Wednesday 3 September 2014 be received, with amendments.

Voting Requirements: Simple majority

Resolution No 191114-02

Moved Cr Lang / Seconded Cr Astbury

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 7/0

Receival of Minutes

7.2 Technical Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	6 November 2014

Enclosure / Attachment:

Minutes of the Technical Services Committee Meeting held on Wednesday 5 November 2014.

Background:

The Technical Services Committee Meeting was held on Wednesday 5 November 2014.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Technical Services Committee Meeting held on Wednesday 5 November 2014 be received.

Voting Requirements: Simple majority

Resolution No 191114-02

Moved Cr Lang / Seconded Cr Astbury

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 7/0

Receival of Minutes

7.3 Townscape & Cultural Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	12 November 2014

Enclosure / Attachment:

Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 12 November 2014.

Background:

The Townscape & Cultural Planning Committee Meeting was held on Wednesday 12 November 2014.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 12 November 2014 be received.

Voting Requirements: Simple majority

Resolution No 191114-02

Moved Cr Lang / Seconded Cr Astbury

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 7/0

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
451-190214-17	Tincurrin Hall upgrade	CEO	That the Shire of Wickepin's Community Development Officer commence full community discussions on the future of all the community halls within the Shire of Wickepin, with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation. That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.	○	Work still being done by Natalie Manton.
460-190314-04	Technical Services Committee Meeting Recommendations	CEO	That Council pass the following recommendation; 1. That Council authorise the Chief Executive Officer to investigate the realignment of the Avery Corner and the Bulmans Hill sections of the Pingelly Wickepin Road, and prepare a report with costs and funding options for the Technical Services committee on any proposed realignment.	○	Contact made with Main Roads WA Narrogin who is looking at the project next week.
499-240914-06	Wickepin Community Centre Car Park Upgrade	CEO	That the existing external toilet block be demolished.	○	Demolition in progress.
500-240914-07	Wickepin Community Centre Car Park Upgrade	CEO	That Council remove the trees on Campbell Street.	✓	Trees have been removed.
501-240914-08	Wickepin Community Centre Car Park Upgrade	CEO	That Council authorise the CEO to request Judith McDougall to modify the design for the car park as per the discussion at Council meeting and that the revised design be brought back to the next ordinary meeting of Council.	✓	November agenda item.
512-151014-04	Fire Trucks UHF Radios	CEO	1. That Council purchase three hand held mobile two way radios from Yealering Ag Parts at a cost of \$1,122. 2. That the Chief Executive Officer be granted approval to purchase one mobile WAERN radio at a cost of approximately \$1,200 for the administration centre.	✓	All radios have been purchased.
513-151014-09	Dual Fire Control Officers 2014/2015 – Shire of Dumbleyung.	CEO	That council appoints Gordon Davidson and Ken Wright as Dual Fire Control Officers from the Shire of Dumbleyung for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Letters sent 16/10/2014.
514-161014-11	Lifestyle Retirement Committee Meeting Recommendation	CEO	That Council write to the Harvest Day Community Fund Group/committee highlighting background information on the Lifestyle Retirement committee and expressing interest in funding for the aged accommodation within	✓	Letter sent 16/10/2014.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
	ns		Wickepin.		
515-151014-10	Lifestyle Retirement Committee Meeting Recommendations	CEO	That the Lifestyle Retirement committee invite the Hon Terry Waldron MLA Minister for Sport and Recreation; Racing and Gaming to attend the February 2015 committee meeting, to show the enthusiasm and proactivity of the committee with regards to this project.	✓	Letter sent 17/10/2014. Minister has advised he will be attending at 3.00pm.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

3.51pm – MWS Peter Vlahov entered the Chambers.

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	6 November 2014

Enclosure / Attachment: Nil

Background:

As the Manager of Works and Services, Mr Peter Vlahov is on annual leave, the report will be tabled.

Comment: Not applicable.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation: Not applicable.

Voting Requirements: Simple majority

Note: No report tabled. Mr Vlahov gave a verbal report.

Infrastructure and Engineering Services

10.1.02 – Wogolin Road - cull-de-sac

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1702
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 November 2014

Enclosure / Attachment: Nil

Background:

Council was requested by the residents of the back lane at the rear of lots 22,23,24,19 Wogolin Road to cull-de-sac the back lane.

Following is an extract from Ordinary Council Meeting Minutes the 15th May 2013:

Governance, Audit & Community Services

10.2.07 – Road Closure – Lot 22 Wogolin Road, Wickepin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Dryandra Country Visitor Centre
File Reference:	
Author:	Mark J Hook Chief, Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	6 May 2013

Enclosure / Attachment: Nil

Background:

The following Agenda item was presented to Council at the 20th February 2013 Council Meeting:

Infrastructure and Engineering Services

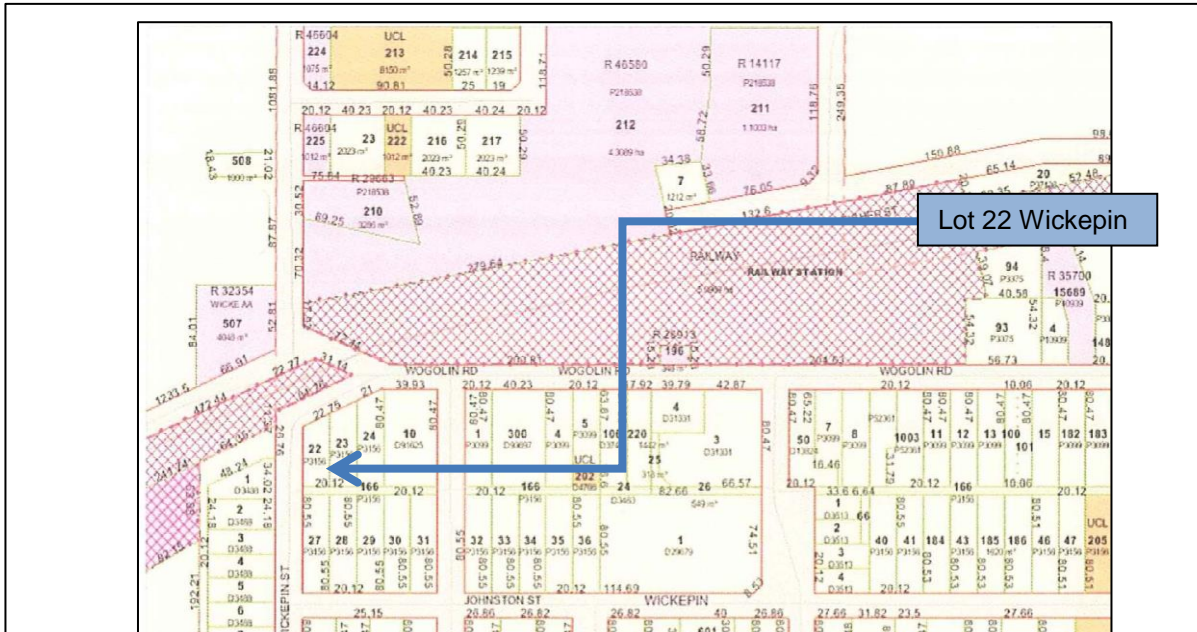
10.1.04 – Road Closure – Lot 22 Wogolin Road, Wickepin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 January 2013

Enclosure / Attachment: Nil

Background:

Council has received a complaint regarding the traffic using the back lane way at the rear of Lot 22 Wickepin Street and causing a dust and traffic problem with speeding vehicles;



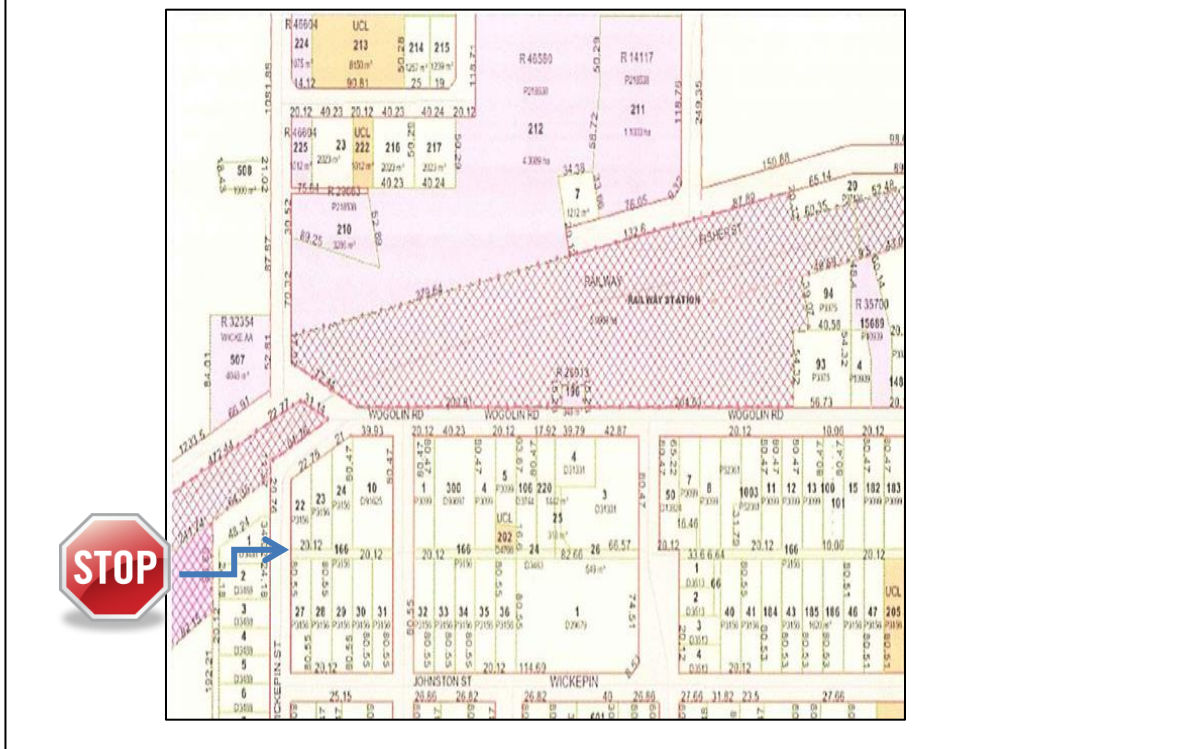
Comment:

It would appear that the vehicles are using this lane way so they do not have to stop at the stop sign on Henry Street to get onto Wogolin Road.

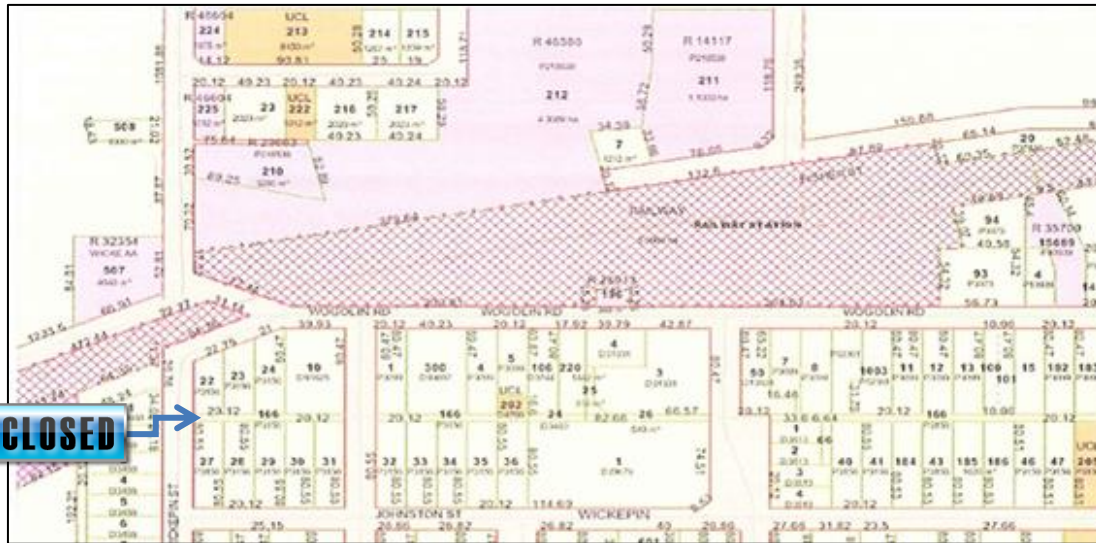
The Local Police have been advised of this situation and have spoken with the persons using the lane way to slow down the speed, but as it is a road way they cannot be stopped using the road.

This did receive some good results initially but it looks like they have reverted back to using the laneway so they don't have to stop at the stop sign on Henry Street. The only options I can see to resolve this issue are:

1. Request Main Roads to Place Stop Signs on the Laneway;



- 2. *Cull de sac the lane way at the Wickepin Street Intersection - This still allows back lane access to all the residences on the lane way;*



Statutory Environment:

Land Administration Act 2000

69. Right to use public access route

Subject to this Division, a person may travel by any means along the whole or part of a public access route which is not closed under section 67.

58. Closing roads

(1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.

(2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.

(3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.

(4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —

- (a) By order grant the request; or*

(b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or

(c) Refuse the request.

(5) If the Minister grants a request under subsection (4) —

(a) The road concerned is closed on and from the day on which the relevant order is registered; and

(b) Any rights suspended under section 55(3) (a) cease to be so suspended.

(6) When a road is closed under this section, the land comprising the former road —

(a) Becomes unallocated Crown land; or

(b) If a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

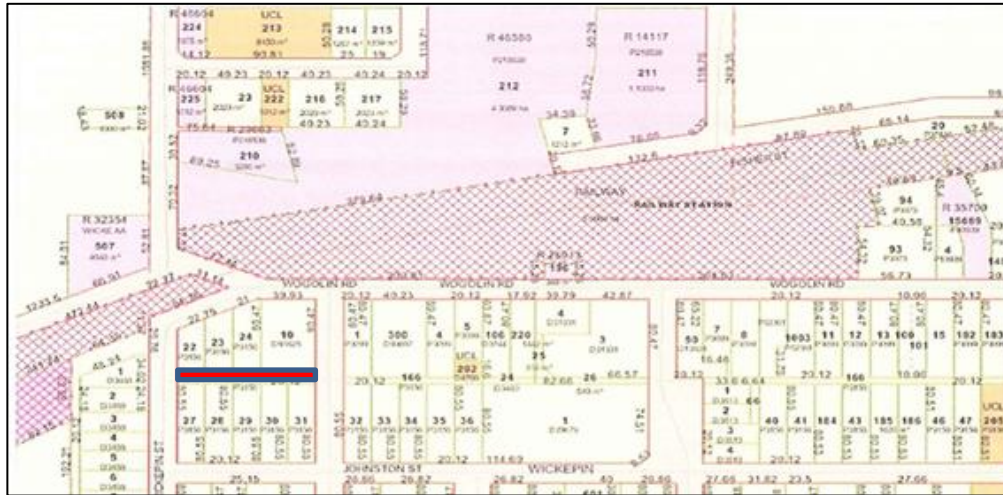
Summary:

Council is being requested to cull de sac the section of the back lane way of Lots 22,23,24,19 Wogolin Road as hatched red in the following map;



Recommendation:

That Council advertise in a newspaper circulating in its district a notice of motion that it wishes to cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as hatched red in the following map for a period of 35 days as per the Land Administration Act 1997;



Voting Requirements: Absolute majority

Resolution No 200213-07

Moved Cr Lansdell / Seconded Cr Astbury

That Council advertise in a newspaper circulating in its district a notice of motion that it wishes to cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as hatched red in the following map for a period of 35 days as per the Land Administration Act 1997;



Carried 6/0 Absolute Majority

Comment:

The following Advertisement was put in the Local Paper:

SHIRE OF WICKEPIN

Public Notice

Cull de sac section of back lane-way Proposal Lots 22, 23, 24, 19 Wogolin Road

It is hereby notified for public information that the following resolution was unanimously passed by Council at its monthly meeting held on the 20 February 2013;

That Council advertise in a newspaper circulating in its district a notice of motion that it wishes to cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as hatched red in the following map for a period of 35 days as per the Land Administration Act 1997;



Submissions on the proposal must be made in writing and lodged with the undersigned on or before Tuesday 9 April 2013.

If anyone has any queries please contact your local Councillor or contact the undersigned.

Mark J Hook
Chief Executive Officer
27 February 2013

Council received four submissions one against and three are happy with the proposal as advertised.

The one against was against closing the whole road but was happy for the 25m section at the Wickepin Road end to be closed as a Cull De Sac.

Statutory Environment: Section 58 Land Administration Act

Policy Implications: Nil

Financial Implications: Cost of the materials for the cull de sac which is estimated to be under a \$1,000

Strategic Implications: Nil

Summary:

Council is being requested to cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as per the Land Administration Act 1997.

Recommendation:

That Council cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as per the Land Administration Act 1997.

Voting Requirements: Simple majority

Resolution No 150513-12

Moved Cr Lansdell / Seconded Cr Astbury

That Council cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as per the Land Administration Act 1997.

Carried 8/0

Comment:

The Chief Executive has been approached to stop the Cull-de-Sac being undertaken at the back lane way at the rear of Lots 22,23,24,19 Wogolin Road.

Council staff was going to cul-de-sac the lane way with a normal triangular barrier as per the following design. This option was chosen as the owners of lot 22 needed to have access to the backyard for their caravan



Council staff has not acted upon the Council resolution, although the resolution is some twelve months old. A couple of gravel speed humps have been placed on the laneway as per the following photos. This was undertaken to slow down the traffic. The current gravel speed humps do appear to have slowed down the traffic significantly.



Council is now being requested by the land owners on the Laneway not to cul-de-sac the laneway with a barriers style of gate.

The only way the decision to cul-de-sac the lane way can be reversed is by revoking the original motion **Resolution No 150513-12**. (No action has been taken on this resolution so far, other than the speed humps).

Council's standing orders state:

16.19 Revoking or Changing Decisions Made at Council or Committee Meetings

16.19.1 *A substantive motion may be revoked at any time provided that no action in relation to the resolution being rescinded has already occurred.*

16.19.2 *If a decision has been made at a council meeting, then any motion to revoke or change the decision must be supported-*

- (a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
- (b) *in any other case, by at least one third of the number of offices (whether vacant or not) of Councillors of the council or mover, inclusive of the mover.*

16.19.3 *This clause does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

Statutory Environment: Shire of Wickepin Standing Orders Local Law 1998

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

The land owners on the laneway have requested Council not to cul-de-sac the laneway with a barrier style of gate, but to just have the gravel speed humps to slow down the traffic.

Recommendation:

That the following Resolution No 150513-12 from the Ordinary meeting of Council held on the 15th May 2013 be rescinded.

Resolution No 150513-12

Moved Cr Lansdell / Seconded Cr Astbury

That Council cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as per the Land Administration Act 1997.

Carried 8/0

Voting Requirements: Absolute Majority

Resolution No 191114-03**Moved Cr Russell / Seconded Cr Lansdell**

That the following Resolution No 150513-12 from the Ordinary meeting of Council held on the 15th May 2013 be rescinded.

Resolution No 150513-12**Moved Cr Lansdell / Seconded Cr Astbury**

That Council cull de sac the section of the back lane way at the rear of Lots 22,23,24,19 Wogolin Road as per the Land Administration Act 1997.

Carried 8/0**Carried 7/0**

Infrastructure and Engineering Services

10.1.03 – Notice of Intent to Drain for Rockhill Farm (R G Miller)

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	A3150 (Property File)
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	31 October 2014

Enclosure / Attachment:

Department of Agriculture and Food WA – Notice of Intent to Drain for Rockhill Farm (R G Miller) Pty Ltd Williams Location 7535, 7537, 7536 and Lot 152 on Shire of Wickepin Rate Assessment A3150.

Background:

Council is being requested to comment by the 21st November on the attached notice to drain for Williams Location 7535, 7537, 7536 and Lot 152 on Shire of Wickepin Rate Assessment A3150 Rockhill Farm (R G Miller) Pty Ltd.

Comment:

The attached notice of Intent to drain also includes two neighbours comment forms, both advise that they have no objection to the proposal outlined in the intent to drain application from Rockhill Farm Pty Ltd (R G Miller).

The Shire of Wickepin Works Manager Mr Peter Vlahov has looked at the proposal to drain and has advised the Chief Executive Officer that he does not see the intent to drain impacting on any Council Infrastructure such as culverts or roads.

As the intent to drain does not affect Councils road or infrastructure the Chief Executive can see no reason not to support the intent to drain, as per the attached Notice of Intent to Drain Williams Location 7535, 7537, 7536 and Lot 152 on Shire of Wickepin Rate Assessment A3150, Rockhill Farm (R G Miller) Pty Ltd received from the Department of Agriculture and Food WA.

The Chief Executive officer has passed on the Intent to Drain Notice to the Facey Group for comment.

At the writing of this report, no comment has been received from the Facey Group.

Statutory Environment: *Conservation and Land Management Act 1984*

Policy Implications:

POLICY NO T1.4 - INTERCEPTOR AND CONTOUR BANKS- ROAD CROSSING

PURPOSE

To establish Guidelines for the control of drainage works on Private land likely to impact on the Road network.

POLICY

That plans for the installation of banks and drains must be submitted and approved by the Chief Executive Officer and that the landholder be required to negotiate with the Chief Executive Officer regarding the need for road improvement at their expense.

In the case of a landholder diverting water onto or across a road where there is not a natural water course they be required to meet the total cost of the installation of pipes and the road reinstatement. All work on road reserves to be carried out by the Council.

Financial Implications: None anticipated as no works required to infrastructure.

Strategic Implications: Fits with in Theme Two of Council Strategic Plan.

Theme 2 – To ensure the Protection and Improvement of the Environment

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come

Goal	Action	Measure
<p>2.1 Continue to support and encourage actions taken in relation to environmental problems.</p>	<ul style="list-style-type: none"> • Support to the Facey Group relevant to retention of remnant vegetation, salinity control, etc. sustainability, downstream processing, revegetation other functions • Continue support for the control of pest plants and vermin. • Monitor, review and adhere to the principals of the Roadside Vegetation Conservation Plan 	<ul style="list-style-type: none"> • Ensure protection of vegetation on the reserves vested in Council in accordance with Council policy.

Summary:

Council is being requested to comment by the 21st November on the attached notice to drain for Williams Location 7535, 7537, 7536 and Lot 152 on Shire of Wickepin Rate Assessment A3150.

Recommendation:

That Council advise the Department of Agriculture and Food WA that Council supports the notice to drain as per the received notice to drain for Rockhill Farm (R G Miller) Pty Ltd Williams Location 7535, 7537, 7536 and Lot 152 on Shire of Wickepin Rate Assessment A3150.

Voting Requirements: Simple majority

Resolution No 191114-04

Moved Cr Lansdell / Seconded Cr Lang

That Council advise the Department of Agriculture and Food WA that Council supports the notice to drain as per the received notice to drain for Rockhill Farm (R G Miller) Pty Ltd Williams Location 7535, 7537, 7536 and Lot 152 on Shire of Wickepin Rate Assessment A3150.

Carried 7/0

4.09pm – Cr Lansdell departed the Chambers due to declaring a proximity interest; owns adjoining land.

Infrastructure and Engineering Services

10.1.04 – Wickepin Community Centre Car Park Upgrade

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1702
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	3 November 2014

Enclosure / Attachment: A3 copy proposed parking layout of Wickepin Recreation Centre

Background:

Following is an extract from the 24th September 2014 Ordinary Meeting of Council regarding the Wickepin Community Centre upgrade.

2.01pm – Cr Lansdell departed the Chambers due to declaring a proximity interest; owns a house opposite the Wickepin Community Centre car park.

Infrastructure and Engineering Services

10.1.04 – Wickepin Community Centre Car Park Upgrade

Submission To:	Ordinary Council
Location / Address:	Wickepin Townsite
Name of Applicant:	Natalie Manton, Acting Chief Executive Officer
File Reference:	514
Author:	Natalie Manton, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	17 September 2014

Enclosure / Attachment:

- Peter Hunt Architect Wickepin Sports Master Plan Options 2-4
- Judith McDougall Designs/ Dan Turner – Proposed parking layout
- Cr Lansdell – alternative design

Background:

A preliminary quote of \$16,350 was obtained from Opus in March 2012 to provide drawings and specifications for improvements to the Wickepin Community Centre car park. The scope included:

- Car park design incorporating efficient traffic flow and utilise available space.
- Storm water drainage.
- Road marking and signage.
- Pavement design.

The Shire of Wickepin Technical Services Committee recommended that the quote be accepted and that the project be listed in the 2012/13 budget and that the concept design include areas for future sporting and community groups to move to the Wickepin Community Centre site.

A resolution was passed at the April 2012 council meeting (180412-09) to obtain three quotes for a complete concept design and feasibility study to allow for future Wickepin sporting groups to move to the Wickepin Sports Ground. It was resolved at the June 2013 council meeting to adopt the Forward Capital Works Plan including the upgrade of the Wickepin Community Centre grounds and fencing of car park in 2013/14.

Peter Hunt Architects were engaged in early 2013 to develop a Wickepin Sports Master Plan. Various options were developed between Jan and May 2013 including:

- Option 1 Overall plan including tennis courts and car parking for ram field day.
- Option 2 C Changes to car park at northern end of the block.
- Option 3 F Further changes to car parking.
- Option 4 (a) Add car parking near main building and around oval, access to front door and seating at front of community centre and parking in SW corner.
- Option 4 (b) Added parking along inside of fence on Campbell Street.
- Option 4 (c) Added toilets at the bottom of Community Centre near playground.

The final plan (4c) was circulated to community members in June 2013 via the Shire of Wickepin newsletter and sent to all post boxes in Wickepin, Yealering and Tincurrin.

Feedback was received regarding the parking around the hockey oval to ensure adequate room for the safety of players and spectators.

The proposed relocation of the tennis courts to the Wickepin Community Centre area outlined in the plan did not receive strong support due to the limited space and the orientation of the existing building towards the oval which limits practical use by other sporting groups.

As a result of the community consultation the priority moved back to focus on the upgrade of the car park area.

A variation of the 2012/13 Royalties for Regions Country Local Government Fund Financial Assistance Agreement (FAA) was endorsed in April 2014 following the re-allocation of funding from the Yarling Estate to the refurbishment of the Facey Group building and Wickepin Community Centre environs.

The following project description was outlined in the FAA:

Wickepin Community Centre Reconstruct Environs

1. Reconfiguration and resurfacing of the existing car park (7,700m²).
2. Removal of old toilet block.
3. Construction of new car park for Ram Pavilion.
4. New access for parking from Campbell Street.
5. Kerbing of car park area (560m²).
6. Install one new light pole by entrance of car park.
7. Replace fencing along car park.
8. Removal of five large trees along Campbell Street.

The cost of the project was estimated to be:

Kerbing 560m ²	\$9,000
---------------------------	---------

<i>Cut, fill and prepare base course final trim car park</i>	\$87,408
<i>Bitumen seal 7700m²</i>	\$39,000
<i>Install light pole</i>	\$4,000
<i>Electrician</i>	\$950
<i>Remove old toilets includes plumber</i>	\$8,800
<i>Remove trees</i>	\$6,500
<i>Line mark car parks</i>	\$4,000
<i>Replace fencing</i>	\$15,000
Total	\$174,658

The funding agreement requires the project to be completed by 11th April 2016.

The Chief Executive Officer requested Dan Turner, consulting engineer from Narrogin and architect Judith McDougall to prepare a draft parking layout diagram for the Wickepin Community Centre car park. The proposed design was placed before the Technical Services Committee on the 4th September and the committee passed the following Resolution:

Moved Cr Russell / Seconded Cr Astbury

That this item be sent to the September 2014 Ordinary Meeting of Council for a decision.

Carried 3/0

An alternative design was proposed by Cr Lansdell and copies of the plan have been provided with the agenda. The alternative design would require further investigation by the engineer to determine if the proposed round-a-bout could be accommodated in the available space.

Comment:

Council needs to make a decision in relation to the retention or demolition of the existing external toilet block on the Campbell St side of the Wickepin Recreation Centre. The toilets are currently being maintained and cleaned by council however there is no power connected to the facilities.

Council also needs to make a decision relating to the removal of the trees on Campbell Street which are damaging the road.

A decision on the redesign of the Wickepin Community Centre car park is required and the Technical Services Committee believed that such a decision should be made by the full Council.

Council has placed the amount of \$174,658 in the adopted 2014-15 budget which will be funded from the 2012-13 Country Local Government Funds.

Council staff will be guided by Council on the final outcome of the design at this meeting.

Statutory Environment: *Not Applicable*

Policy Implications: *Nil*

Financial Implications: Funding of \$174,658 is within Council's adopted 2014-15 budget.

Strategic Implications:

(1) To Develop and Maintain Quality Services and Infrastructure:

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas

(2) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(3) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Outcome: A healthy, strong and connected community that is actively engaged and involved.

Goal	Action	Measure
4.1 Support the development and maintenance of recreational facilities and organizations in the district.	<ul style="list-style-type: none"> • Provide regular maintenance and development of recreation facilities. • Provide and maintain walk trails for recreation and tourism purposes. 	<ul style="list-style-type: none"> • We have adopted a recreation maintenance and development plan to be published to the community to address this need.

Summary:

Council is being requested to:

- 1 Decide that the existing external toilet block is to be demolished.
- 2 Decide if the Campbell Street trees should be removed.
- 3 Redesign the proposed parking layout of Wickepin Recreation Centre.

Recommendation:

- 1 That the existing external toilet block be demolished
- 2 That Council remove the trees on Campbell Street
- 3 That Council authorise the Manager of Works to commence the works required to the Wickepin Community Centre car park utilising the redesigned parking layout designed at this Council meeting.

Voting Requirements: Simple majority

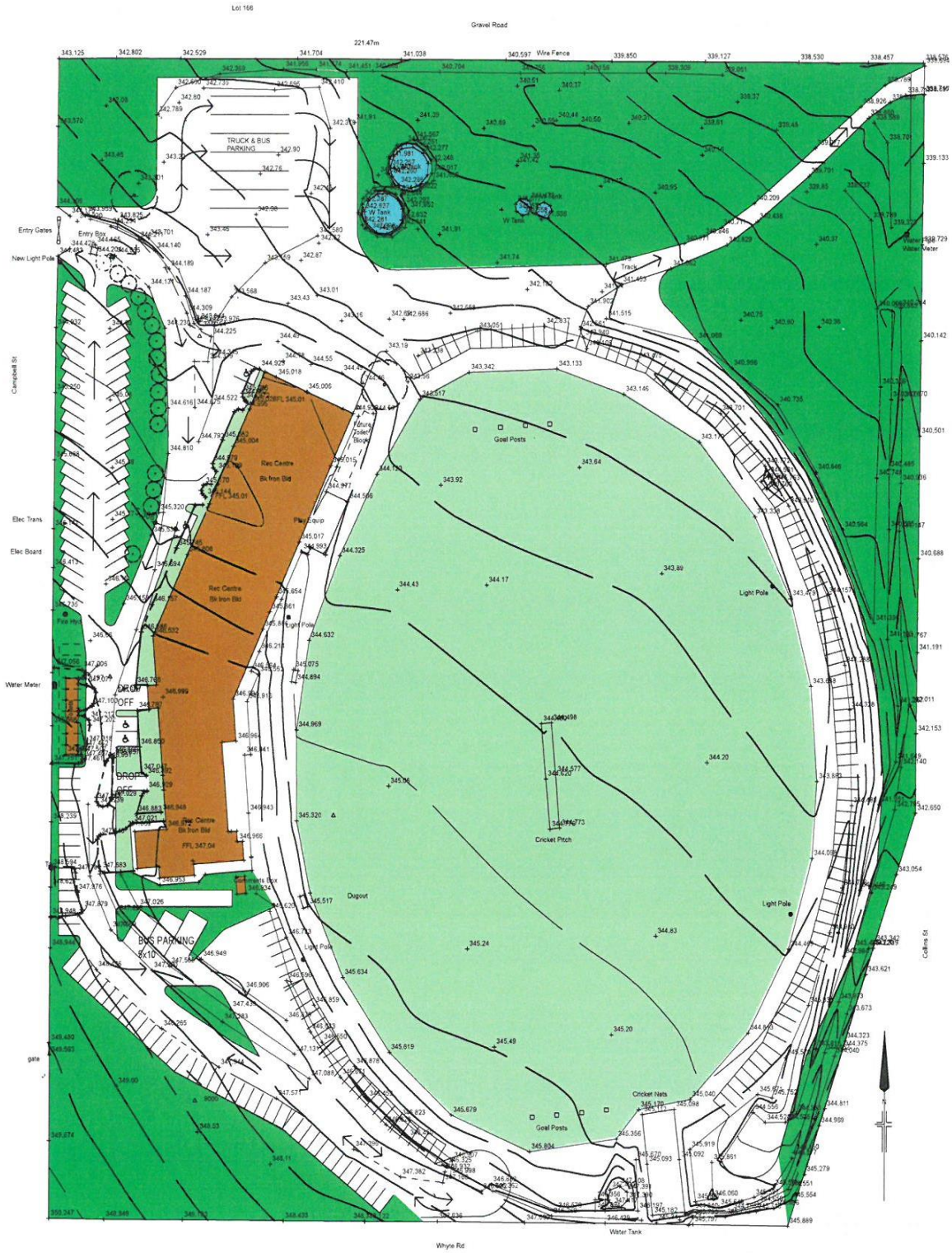
Resolution No 240914-06**Moved Cr Astbury / Seconded Cr Lang***That the existing external toilet block be demolished.***Carried 5/1****Resolution No 240914-07****Moved Cr Lang / Seconded Cr Astbury***That Council remove the trees on Campbell Street.***Carried 6/0****Resolution No 240914-08****Moved Cr Lang / Seconded Cr Easton***That Council authorise the CEO to request Judith McDougall to modify the design for the car park as per the discussion at Council meeting and that the revised design be brought back to the next ordinary meeting of Council.***Carried 6/0***Resolution differs from the Officers Recommendation as Council felt that the resolutions should be dealt with separately. Council also felt that the changes of the Wickepin Community Centre car park made at Council meeting should be re-submitted to the designer and be brought back to the next ordinary meeting of Council.**2.52pm – Cr Russell departed the Chambers.**2.53pm – Cr Lansdell returned to the Chambers.***Comment:**

The Acting Chief Executive Officer contacted Judith McDougall Designs after the 24th September 2014 Council Meeting requesting the amendments to the draft design for the parking layout at Wickepin Community Centre.

The works crew have removed the trees at Campbell Street and the power is disconnected at the old toilet block. A licensed plumber will be disconnecting all the sewerage pipes ready for the demolition of the old toilet block.

Due to asbestos in the roof materials of the old toilet block, A & A Corasaniti from Narrogin has removed the asbestos roof panels.

Judith McDougall Designs has forwarded the following draft plan with all the requested amendments for adoption by Council.



SITE PLAN
1:1000

PROPOSED PARKING LAYOUT OF WICKEPIN RECREATION CENTRE FOR SHIRE OF WICKEPIN

DATE AUGUST 2014

DRAWING 1940 SH2REV

JUDITH McDOUGALL DESIGNS

A

"BROOK VIEW" P. O. BOX 15 NARROGIN 6312
TEL 0429 811 204 FAX 08 9881 4204
Email: judithmcdougall@gmail.com ABN 79 425 984 191



THIS IS A CADD DRAWING
DO NOT AMEND MANUALLY

Statutory Environment: Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Funding of \$174,658 is within Council's adopted 2014-15 budget.

Strategic Implications:

Fits within Theme 4 of the Shire of Wickepin Strategic community Plan 2012 2022.

To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:
A healthy, strong and connected community that is actively engaged and involved.

Goal	Action	Measure
4.1 Support the development and maintenance of recreational facilities and organizations in the district.	<ul style="list-style-type: none"> Provide regular maintenance and development of recreation facilities. Provide and maintain walk trails for recreation and tourism purposes. 	<ul style="list-style-type: none"> We have adopted a recreation maintenance and development plan to be published to the community to address this need.

Summary:

Council is being requested to adopt the proposed parking layout of Wickepin recreation Centre designed by Judith McDougall Designs drawing 1940 SH2REV dated 24th August 2014.

Recommendation:

- (1) That Council adopt the proposed parking layout of Wickepin recreation Centre designed by Judith McDougall Designs drawing 1940 SH2REV dated 24th August 2014.
- (2) That Council authorise the Manager of Works to commence the works required to the Wickepin Community Centre car park utilising the redesigned parking layout designed by Judith McDougall Designs drawing 1940 SH2REV dated 24th August 2014.

Voting Requirements: Simple majority

Resolution No 191114-05

Moved Cr Easton / Seconded Cr Astbury

- (1) That Council adopt the proposed parking layout of Wickepin recreation Centre designed by Judith McDougall Designs drawing 1940 SH2REV dated 24th August 2014.
- (2) That Council authorise the Manager of Works to commence the works required to the Wickepin Community Centre car park utilising the redesigned parking layout designed by Judith McDougall Designs drawing 1940 SH2REV dated 24th August 2014.

Carried 6/0

4.28pm – MWS Peter Vlahov departed the Chambers.

4.29pm – Cr Lansdell returned to the Chambers.

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	
Author:	Natalie Manton – Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	6 November 2014

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 31 October 2014 as presented be received.

Voting Requirements: Simple majority

Resolution No 191114-06

Moved Cr Russell / Seconded Cr Allan

That the financial statements tabled for the period ending 31 October 2014 as presented be received.

Carried 7/0

Bank Balances

As at 31/10/2014

	Bank Statement
Municipal Fund	1,542,101.71
Municipal Term Deposit	581,618.94
Petty Cash	30.35
Reserves	894,514.33
Total	3,018,265.33
<hr/>	
Trust Fund	64,237.26
Transport Account	0.00

Debtors

Rates as at 27/10/2014

Account 7461	Rates	157920.14
Account 6051	Sewerage	10569.88
Account 7451	Excess Receipts	---3107.38
Account 1092	ESL	4032.50
Account 7481	Domestic Rubbish	4270.33
Account 7491	Commercial Rubbish	486.40
Account 7201	Refuse Site Levy	1974.29
Account 1052	ESL Penalty	165.78
Total		176,311.94

Sundry Debtors as at 27/10/2014

Current	1909.06
1 Month	
2 Months	
3 Months	172.84
Total	2081.90

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Natalie Manton - Finance Manager
File Reference:
Author: Natalie Manton - Finance Manager
Disclosure of any Interest: Nil
Date of Report: 6 November 2014

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 1 October 2014 – 31 October 2014

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	15054 – 15067	14,001.62
EFTPOS	4904 – 4969	205,802.30
Other Transfers	Payroll Oct 2014	94,924
Superannuation	Oct 2014	13,312.79
Trust Account	1236	200.00

TOTAL **\$328,240.71**

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totalling **\$328,240.71** has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 191114-07

Moved Cr Easton / Seconded Cr Allan

That Council acknowledges that payments totalling **\$328,240.71** has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

Shire of Wickepin					
Accounts Listing 01/10/2014 - 31/10/2014					
Chq/EFT	Date	Name	Description	Amount	Bank
1236	23/10/2014	SHIRE OF WICKEPIN	PAYMENT FOR ART JUDGE		\$200.00
EFT4904	10/10/2014	AUSTRALIA POST	POSTAGE COSTS- ADMIN SEPTEMBER 14	\$272.53	
EFT4905	10/10/2014	AUSTRALIAN GOVERNMENT CHILD	Payroll deductions	\$110.28	
EFT4906	10/10/2014	ALL SERVICES ROADS	INSPECT SITE- WICK-PINGELLY , WICK NTH RD INTERSECTION	\$1,760.00	
EFT4907	10/10/2014	BEST OFFICE SYSTEMS	BLACK COPIER CHARGES- SEPT 14	\$706.75	
EFT4908	10/10/2014	COMMONWEALTH BANK	Loan No. 90 Interest payment - STAFF HOUSING - LOT 43 MOSS PARADE	\$10,033.61	
EFT4909	10/10/2014	CUTTING EDGES PTY LTD	ADAPTER PLATE, BOLTS, WEDGES P513	\$2,568.99	
EFT4910	10/10/2014	COVS PARTS PTY LTD	WATERPROOF SWITCH - WK 632	\$31.21	
EFT4911	10/10/2014	KELLY COCHRANE	CLEANING HALL & PUBLIC TOILETS SEPT 14	\$225.00	
EFT4912	10/10/2014	LANDGATE	VALUATION ROLLS- MIN CHARGE	\$145.55	
EFT4913	10/10/2014	DIAMOND LOCK & KEY	REPLACE LOCKS AT COMMUNITY CENTRE	\$184.55	
EFT4914	10/10/2014	FRANK WESTON & CO	CEO RESIDENCE- REMOVE ROLLER DOORS AND FIT SWING DOORS	\$5,668.36	
EFT4915	10/10/2014	FLAMELESS FIRE & SAFETY	SERVICE FIRE EQUIPMENT - COMM CENTRE	\$1,410.20	
EFT4916	10/10/2014	GREAT SOUTHERN FUEL SUPPLIES	SEPTEMBER 2014 FUELS	\$18,674.31	
EFT4917	10/10/2014	JR & A HERSEY	200 X GUIDE POSTS- 84 GATE RD	\$2,143.46	
EFT4918	10/10/2014	LAKE YEALERING GOLF CLUB	YEALERING GOLF CLUB BAR UPGRADE	\$14,750.00	
EFT4919	10/10/2014	NARROGIN HIRE SERVICE	RETICULATION- YEALERING CEMETERY	\$1,118.83	
EFT4920	10/10/2014	NARROGIN HARDWARE MAKIT	MAINTENANCE YEALERING HALL, COMM CENTRE, DRILL BITS	\$84.30	
EFT4921	10/10/2014	NARROGIN RETRAVISION	20LTR URN YEALERING HALL	\$548.00	
EFT4922	10/10/2014	MAUREEN PREEDY	CLEANING YEALERING TOILETS AND HALL	\$250.00	
EFT4923	10/10/2014	LIONEL ANTHONY RIGBY	CRAVAN PARK MANAGEMENT FEE, COMMISSIONS	\$2,240.21	
EFT4924	10/10/2014	WICKEPIN NEWSAGENCY	PAPERS, MILK, REFRESHMENTS SEPTEMBER 14	\$194.60	
EFT4925	14/10/2014	AIR LIQUIDE WA PTY LTD	OXYGEN AND MIGSHIELD	\$454.29	
EFT4926	14/10/2014	BELVEDERE NURSERY	VARIOUS PLANTS WICKEPIN AND YEALERING	\$306.75	
EFT4927	14/10/2014	BALLARDS OF NARROGIN	MULCH OFFICE GARDENS	\$2,850.00	
EFT4928	14/10/2014	CJD EQUIPMENT PTY LTD	COUPLER, QUICK CONNECTING KIT	\$456.55	
EFT4929	14/10/2014	YEALERING AGPARTS & REPAIRS	GRADER AND FIRE TRUCK - MAINTENANCE	\$2,715.78	
EFT4930	14/10/2014	COURIER AUSTRALIA	FREIGHT	\$53.45	
EFT4931	14/10/2014	LANDGATE	RURAL UV'S CHARGEABLE	\$62.35	
EFT4932	14/10/2014	FULTON HOGAN	EZSTREET 1 PALLET	\$1,980.00	
EFT4933	14/10/2014	LGIS RISK MANAGEMENT	REGIONAL RISK CO ORDINATOR PROGRAM	\$2,445.30	

Attachment- Item 10.2.02

EFT4934	14/10/2014	EWEN RURAL SUPPLIES	SEPTEMBER ACCOUNT	\$1,689.12
EFT4935	14/10/2014	AC & EJ FULFORD & CO	PUSH GRAVEL	\$4,862.00
EFT4936	14/10/2014	HANCOCKS HOME HARDWARE	HANDLE GARAGE T FRONT FIX	\$61.50
EFT4937	14/10/2014	KLEENHEAT GAS	YEARLY FEES	\$112.00
EFT4938	14/10/2014	KEL'S TYRES	REPAIR TYRE AND NEW TYRE FOR TRAILER AND VOLVO	\$434.50
EFT4939	14/10/2014	STATE LIBRARY OF WA	BETTER BEGINNINGS GIFT BOOKS	\$88.00
EFT4940	14/10/2014	GREAT SOUTHERN WASTE DISPOSAL	SEPTEMBER BILL	\$5,900.30
EFT4941	14/10/2014	STAR TRACK EXPRESS	VOLVOE PARTS	\$52.36
EFT4942	14/10/2014	NARROGIN TOYOTA	SHARPEN CHAIN SAW	\$19.34
EFT4943	14/10/2014	TELFORD INDUSTRIES	SWIMMING POOL CHEMICALS	\$1,968.67
EFT4944	14/10/2014	TINCURRIN P & C ASSN	SPONSORSHIP QUIZ NIGHT	\$50.00
EFT4945	14/10/2014	WESTRAC EQUIPMENT	PARTS	\$260.96
EFT4946	14/10/2014	WICKEPIN MOTORS	FRONT SCREEN NISSAN NAVARA	\$715.25
EFT4947	20/10/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	\$110.28
EFT4948	20/10/2014	WESTERN AUSTRALIAN TREASURY CORP	Loan No. 100 Interest payment -	\$2,132.22
EFT4949	22/10/2014	G L M & M DAVIDSON	Rates refund for assessment A6299 WICKEPIN-HARRISMITH ROAD TINCURRIN 6361	\$1,710.94
EFT4950	27/10/2014	AIR RESPONSE	INSPECT AIR CON AT 5 SMITH STREET	\$808.12
EFT4951	27/10/2014	BURGESS RAWSON (WA) PTY LTD	RENT AND MANAGEMENT FEES	\$2,354.00
EFT4952	27/10/2014	THE BUTCHER SHOP	SPRAY PAINT FOR SKATE PARK	\$520.06
EFT4953	27/10/2014	COURIER AUSTRALIA	SIGNS AND SERVER	\$17.86
EFT4954	27/10/2014	CONNELLY IMAGES	GARDEN COMPETITION PLAQUES	\$167.20
EFT4955	27/10/2014	DEWS EXCAVATIONS	CONSTRUCT RAMP AT TINCURRIN TRANSFER STATION	\$3,960.00
EFT4956	27/10/2014	EDWARDS MOTORS PTY LTD	NEW HOLDEN COLORADO 4X4 CREW CAB UTE LTZ	\$22,515.00
EFT4957	27/10/2014	EASIFLEET	FACEY GROUP VEHICLE OPERATING EXPENSE AND DIESEL	\$777.80
EFT4958	27/10/2014	HARRISMITH COMMUNITY CENTRE	PRIZE MONEY FOR PHOTO COMPETITION	\$540.00
EFT4959	27/10/2014	IKES HOME IMPROVEMENT & GLASS	REPLACE SMASHED MIRROR	\$27.50
EFT4960	27/10/2014	KESTREL WEATHER AUSTRALIA	KETSREL WIND METRE	\$314.00
EFT4961	27/10/2014	LESLEY BARRETT	4 DAY WORKSHOP	\$2,866.94
EFT4962	27/10/2014	LGIS INSURANCE BROKING SERVICE	LGIS PROPERTY - SECOND INSTALLMENT	\$66,103.66
EFT4963	27/10/2014	METROCOUNT	BATTERY PACK FOR METRO COUNT	\$95.70
EFT4964	27/10/2014	RG & JE MILLER FAMILY TRUST	CONSULTANCY - PAYROLL	\$2,818.75
EFT4965	27/10/2014	MELCHIORRE PLUMBING AND GAS	INSTALL DISC FILTER RETIC SYSTEM	\$2,314.85
EFT4966	27/10/2014	STAR TRACK EXPRESS	FREIGHT FOR BATTERYS - METRO COUNT	\$40.01
EFT4967	27/10/2014	PRITCHARD BOOKBINDERS	COUNCIL MINUTES	\$68.20

Attachment- Item 10.2.02

EFT4968	27/10/2014	ILG ROSE			SPONSORSHIP TO WICKEPIN ART EVENING	\$2,900.00
EFT4969	27/10/2014	SITE ARCHITECTURE STUDIO			CONCEPT PLANS WICKEPIN RESOURCE CENTRE	\$1,980.00
15054	10/10/2014	JASON SIGNMAKERS			SIGNS- FUNERAL IN PROGRESS	\$412.50
15055	10/10/2014	SHIRE OF WICKEPIN			DONATION- ART COMP PRIZE	\$750.00
15056	10/10/2014	PETER STRIBLING			YEALERING CARAVAN PARK MANAGEMNT, COMMISSION	\$295.45
15057	10/10/2014	SYNERGY			STREE LIGHTS 25/8/14 TO 24/9/14	\$1,590.70
15058	10/10/2014	YEALERING POST OFFICE			CLEANING EQUIPMENT- YEALERING PARK DONGAS	\$12.50
15059	14/10/2014	A & A CORASANITI			REMOVE ASBESTOS	\$667.04
15060	14/10/2014	JASON SIGNMAKERS			GRADER AHEAD SIGN	\$380.60
15061	14/10/2014	TELSTRA			SAT PHONE	\$72.29
15062	27/10/2014	A & A CORASANITI			STUMP GRINDING	\$823.90
15063	27/10/2014	MCLEODS BARRISTERS & SOLICITORS			ANNUAL AUDIT LETTER	\$154.00
15064	27/10/2014	TELSTRA			PETER VLAHOV PHONE	\$243.86
15065	27/10/2014	SYNERGY			GROUPED ACCOUNT	\$5,509.95
15066	27/10/2014	WATER CORPORATION			WATER ACCOUNT	\$2,523.03
15067	27/10/2014	IRENE MAVIS WATKINS			CLEANING	\$565.80
DD8597.1	01/10/2014	WA LOCAL GOVERNMENT SUPER PLAN			Payroll deductions	\$3,405.59
DD8597.2	01/10/2014	RAMSAY SUPERANNUATION FUND			Superannuation contributions	\$156.10
DD8597.3	01/10/2014	PRIME SUPER			Superannuation contributions	\$168.76
DD8597.4	01/10/2014	AUSTRALIAN SUPER			Superannuation contributions	\$168.80
DD8597.5	01/10/2014	ING CUSTODIANS PTY LTD			Superannuation contributions	\$179.95
DD8597.6	01/10/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND			Superannuation contributions	\$168.76
DD8597.7	01/10/2014	MTAA SUPER FUND			Superannuation contributions	\$169.54
DD8597.8	01/10/2014	TREMAYNE SUPERANNUATION FUND			Superannuation contributions	\$93.16
DD8604.1	15/10/2014	WA LOCAL GOVERNMENT SUPER PLAN			Payroll deductions	\$3,409.71
DD8604.2	15/10/2014	PRIME SUPER			Superannuation contributions	\$168.76
DD8604.3	15/10/2014	AUSTRALIAN SUPER			Superannuation contributions	\$195.81
DD8604.4	15/10/2014	ING CUSTODIANS PTY LTD			Superannuation contributions	\$179.95
DD8604.5	15/10/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND			Superannuation contributions	\$168.76
DD8604.6	15/10/2014	MTAA SUPER FUND			Superannuation contributions	\$151.30
DD8604.7	15/10/2014	TREMAYNE SUPERANNUATION FUND			Superannuation contributions	\$116.95
DD8615.1	29/10/2014	WA LOCAL GOVERNMENT SUPER PLAN			Payroll deductions	\$3,274.85
DD8615.2	29/10/2014	RAMSAY SUPERANNUATION FUND			Superannuation contributions	\$151.82
DD8615.3	29/10/2014	PRIME SUPER			Superannuation contributions	\$168.76

Attachment- Item 10.2.02

DD8615.4	29/10/2014	AUSTRALIAN SUPER	Superannuation contributions	\$148.55	
DD8615.5	29/10/2014	ING CUSTODIANS PTY LTD	Superannuation contributions	\$179.95	
DD8615.6	29/10/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	\$168.76	
DD8615.7	29/10/2014	MTAA SUPER FUND	Superannuation contributions	\$169.54	
DD8615.8	29/10/2014	TREWAYNE SUPERANNUATION FUND	Superannuation contributions	\$148.66	
				\$233,116.71	\$200.00

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	10 November 2014

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There were two (2) building application(s) approved and license issued for the month of September 2014.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
3/14-15	Peter Stribling	Owner Builder (OB)	Petrol bowser and tanks	1 Congrieve Street Yealering WA 6372
4/14-15	Anglican Church	Owner Builder (OB)	Disable Ramp	42 Johnson Street Wickepin WA 6370

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Enabling Legislation: Shire of Wickepin Local Town Planning Scheme No. 4.

Council Policy: Nil

Recommendation:

That council notes the report from the EHO/Building Surveyor dated 10 November 2014.

Resolution No 191114-08**Moved Cr Lansdell / Seconded Cr Lang**

That council notes the report from the EHO/Building Surveyor dated 10 November 2014.

Carried 7/0

4.34pm – CDO Lee Parker entered the Chambers.

Governance, Audit and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	206
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	12 November 2014

Enclosure / Attachment: Nil

<p>Arts and Cultural</p>	<p>Sculpture Workshops</p> <ul style="list-style-type: none"> • Forwarded information promoting workshops to general public. • Co-ordinated sculpture weekends. • Spent weekends assisting artist, Lesley Barrett. • Prepared media release for Narrogin Observer • Wrapped up workshops and cleaned Men's Shed <p>Art Prize</p> <ul style="list-style-type: none"> • Liaised with schools in Shire and Narrogin re participation • Correspondence with regard Art Prize • Unpacked and inspected all art entries • Installed art and sculpture workshop entries • Maintenance of exhibition over weekend • Demount of exhibition • Liaised with Finance Manager with regard payment of Prizes • Organised lunch to be served on Sunday among the Art <p>Other</p> <ul style="list-style-type: none"> • CAN WA survey completed
<p>Community Development</p>	<p>Townscape</p> <ul style="list-style-type: none"> • Provided report and attended Townscape meeting • Organised plaques for Garden Competition at Art Prize opening • Notes on Mike Brown's observation of gardens for opening • Co-ordinated installation of skate park equipment, new ramp • Correspondence with Jerome Davenport, urban artist for skate park and swimming pool murals • Co-ordinated painting of skate park over Art Prize weekend • Research and correspondence with regards event signs <p>War Memorial</p> <ul style="list-style-type: none"> • Correspondence with saw mills re wood for pillars • Background research for initial stages of project <p>Wine and Cheese evening</p> <ul style="list-style-type: none"> • Information to ESO for catalogue • C-ordinated musician, Mark Davies, for evening

	<ul style="list-style-type: none"> • Meeting with caterer and menu planning • Catering and Bar incl RSA certificates • General correspondence <p>Wickepin Cemetery</p> <ul style="list-style-type: none"> • Liaised with Grab Photography re plan • Research into the niche wall and the families involved <p>Other</p> <ul style="list-style-type: none"> • Provided notes for Watershed, Facebook page and mail • Responded to queries from CDO Network • Correspondence with Narrogin ARTS
Community Safety and Crime	
Economic Development	<ul style="list-style-type: none"> • Wickepin Market Day over Art Prize weekend – provided support to CRC as needed • Promoted Shire at Art Lunch to visitors from Bunbury/Perth/Mandurah
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> • Sourced photos for tourism brochure • Correspondence with Market Creations re website and brochure • Provided additional information to Market Creations, the company involved in printing new tourist brochures. • Conversation with Market Creations as to the formatting and layout of the tourism brochures. • Provided information and photographs to Australia's Golden Outback for advertising • Registered with Tourism WA
Sport and Recreation	<p>Kidsport</p> <ul style="list-style-type: none"> • Maintained and updated file for Kidsport • Forwarded Kidsport information to sporting clubs
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none"> • Provided information for groups to access grants. • YAC survey completed and returned.
Heritage	<ul style="list-style-type: none"> • Met with Laura Gray with regards the maintenance work to be undertaken on the old Railway Station Building • Forwarded grant information to Laura Gray
Governance Other	<ul style="list-style-type: none"> • Staff support as needed.

Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Walk trails plan	Lotterywest	\$19,071	Application has been submitted for signage for Heritage Walk trail.
ANZAC Centenary Grant	Dept Veteran's Affairs	\$24,374	Verbal approval of \$18,000 for pillars Council contribution cash \$10,000 Council contribution in kind \$2,816 Waiting for Federal Approval Mark in discussion with Rick Wilson's office in moving the contribution along.
Restoration of Old Railway Station building	Lotterywest	\$56,350	Approved. \$30,000 from Lotterywest Council contribution \$20,000 to be allocated from 2014/15 budget. Public Transport Authority has granted a lease on the land. Works to begin in consultation with Laura Gray
Embrace Our Roots	Community Arts Network WA	\$9,350	Council contribution cash \$5,000. Included in 2013/14 budget Council contribution in-kind \$3,900 Needs to be acquitted

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:**(1) To Develop and Maintain Quality Services and Infrastructure:**

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

(2) To Ensure the Protection and Improvement of the Environment:

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

(3) To Promote the Development of a Viable and Diversified Local Economy:

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(5) To Provide Efficient, Effective and Accountable Governance:

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That council notes the report from the Community Development Officer dated 12 November 2014.

Voting Requirements: Simple majority.

Resolution No 191114-09**Moved Cr Allan / Seconded Cr Astbury**

That council notes the report from the Community Development Officer dated 12 November 2014.

Carried 7/0

4.49pm – Lee Parker departed the Chambers.

Governance, Audit & Community Services

10.2.05 - Dual Fire Control Officers 2014/2015 – Shire of Cuballing

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Shire of Cuballing
File Reference:	901
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	28 October 2014

Enclosure / Attachment: Nil

Background:

Council has received a letter from the Shire of Cuballing requesting Mike Burges be appointed as Dual Fire Control Officer with the Shire of Wickepin for the 2014/2015 Bushfire Season.

Comment:

Bush Fire Control Officers who adjoin neighbouring shires require the adjoining Shires approval to act as Dual Fire Control Officers.

Statutory Environment: Bush Fires Act 1954.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

Council is being requested by the Shire of Cuballing to appoint Mike Burges as Dual Fire Control Officer for the 2014/2015 fire season.

Recommendation:

That council appoints Mike Burges as Dual Fire Control Officer from the Shire of Cuballing for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Voting Requirements: Simple majority

Resolution No 191114-10

Moved Cr Easton / Seconded Cr Lansdell

That council appoints Mike Burges as Dual Fire Control Officer from the Shire of Cuballing for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Carried 7/0

Governance, Audit & Community Services

10.2.06 - Dual Fire Control Officers 2014/2015 – Shire of Wagin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Shire of Wagin
File Reference:	901
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	30 October 2014

Enclosure / Attachment: Nil

Background:

Council has received a letter from the Shire of Wagin requesting Steve Angwin be appointed as Dual Fire Control Officer with the Shire of Wickepin for the 2014/2015 Bushfire Season.

Comment:

Bush Fire Control Officers who adjoin neighbouring shires require the adjoining Shires approval to act as Dual Fire Control Officers.

Statutory Environment: Bush Fires Act 1954.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

Council is being requested by the Shire of Wagin to appoint Steve Angwin as Dual Fire Control Officer for the 2014/2015 fire season.

Recommendation:

That council appoints Steve Angwin as Dual Fire Control Officer from the Shire of Wagin for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Voting Requirements: Simple majority

Resolution No 191114-11

Moved Cr Easton / Seconded Cr Russell

That council appoints Steve Angwin as Dual Fire Control Officer from the Shire of Wagin for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Carried 7/0

Governance, Audit & Community Services

10.2.07 – Christmas Trading Hours 2014/15

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	30 October 2014

Enclosure/Attachment: Nil

Background:

In previous years, Council has approved the closure of the administration office for the period between Christmas and New Year.

Comment:

The administration staff would appreciate the same opportunity this year. In years when the office has remained open at this time of year with a 'skeleton staff' it has largely been unwarranted as the majority of our residents are away from home or busy with family commitments. In the previous years when the office is closed through the Christmas break we have advertised our hours both on the front counter and in the Watershed News to give people the opportunity of completing urgent business or licensing prior to the Christmas break. The normal four day closure in previous years has been found to be of very little inconvenience to the public.

The staff and Council Christmas party is to be held on Friday 19 December 2014 at the Wickepin District Sports Club at 3.00pm. Therefore, it is being requested that the Shire of Wickepin administration office be closed from 2.00pm on this date.

Statutory Environment:

Local Government Officers Award - in relation to transferability of Government Public Holidays.

Policy Implications: Not applicable.

Financial Implications:

As staff will be using public holidays as provided by the award, rostered days off, annual leave or unpaid leave to cover this time, there will be no additional cost to Council.

Strategic Implications: Not applicable.

Recommendation:

That the trading hours for the Shire of Wickepin administration office for the 2013/14 Christmas period be as follows:

Friday 19 December	Closed from 2.00pm for Staff Christmas Party
Monday 22 December	Open
Tuesday 23 December	Open
Wednesday 24 December	Open
Thursday 25 December	Closed - Public Holiday, Christmas Day
Friday 26 December	Closed - Public Holiday, Boxing Day
Monday 29 December	Closed
Tuesday 30 December	Closed
Wednesday 31 January	Closed
Thursday 1 January	Closed - Public Holiday, New Year's Day
Friday 2 January	Closed
Monday 5 January	Open

Voting Requirements: Simple majority

Resolution No 191114-12**Moved Cr Russell / Seconded Cr Allan**

That the trading hours for the Shire of Wickepin administration office for the 2013/14 Christmas period be as follows:

Friday 19 December	Closed from 2.00pm for Staff Christmas Party
Monday 22 December	Open
Tuesday 23 December	Open
Wednesday 24 December	Open
Thursday 25 December	Closed - Public Holiday, Christmas Day
Friday 26 December	Closed - Public Holiday, Boxing Day
Monday 29 December	Closed
Tuesday 30 December	Closed
Wednesday 31 January	Closed
Thursday 1 January	Closed - Public Holiday, New Year's Day
Friday 2 January	Closed
Monday 5 January	Open

Carried 7/0

Governance, Audit and Community Services

10.2.08 – Review of Delegations from Council to Chief Executive Officer

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1300
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	17 October 2014

Enclosure / Attachment: Current Register of Delegations (under separate cover).

Background:

Council in accordance with Section 5.46 of the Local Government Act is required to review all delegations to the Chief Executive Officer excluding those in section 5.43 of the Act.

Comment:

Local Government Act 1995

Part 5-Administration

Division 4-Local Government Employees

5.43. Limits on Delegations to Chief Executive Officer;

A local government cannot delegate to a Chief Executive Officer any of the following powers or duties;

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

[Section 5.43 amended by No. 49 of 2004 s. 16(3) and 47.]

The following is a list of powers and duties that are currently delegated to the Chief Executive Officer or other senior officer:

- A1 Cheque Signing and account authorisation
- A2 Septic tank application approvals
- A3 Building approvals

- A4 Roadside advertising
- A5 Application for planning consent
- A6 Appointment and termination of staff
- A7 Rates recovery – instalment payments
- A8 Issue of orders
- A9 Legal advice
- A10 Permits to use explosives
- A11 Street Stalls
- A12 Liquor consumption on shire owned property
- A13 Hire of Community Halls/Community Centre

The Chief Executive Officer is currently undertaking a review of the Policy Manual with the Shire of Wickepin Governance Committee. There are a number of Policies that complement the list of delegations and any new delegations from the reviewed Policy Manual will be taken to the Governance Committee meeting for discussion and eventually adoption.

There have been no changes to the existing delegation register as part of the review for 2014/2015. The delegation register will then will be fully reviewed once Council has adopted the new Policy Manual.

Statutory Environment:

Compliance with the provisions of the Local Government Act 1995 – Section 5.46

To comply with the Local Government Act 1995 Council needs to adopt the reviewed delegation register as attached under separate cover.

5.46. *Register of, and records relevant to, delegations to CEO and employees*

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*

Policy Implications:

There are a number of council policies that complement the list of delegations. Council can delegate whatever power or duty it wishes to the Chief Executive Officer, provided that power or duty is not specifically excluded under section 5.43 of the Local Government Act 1995 (as amended).

Financial Implications: Nil

Strategic Implications: To provide efficient, effective and accountable governance.

Summary:

Council is being requested to adopt the reviewed delegation register as at the 19 November 2014.

Recommendation:

That council adopts Shire of Wickepin Delegations Register for 2014/2015 as attached.

Voting Requirements: Absolute majority

Resolution No 191114-13

Moved Cr Allan / Seconded Cr Astbury

That council adopts Shire of Wickepin Delegations Register for 2014/2015 as attached.

Carried 7/0

Governance, Audit and Community Services

10.2.09 – ROTARY Canning Bridge – Street Collection Licence

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1807
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	27 October 2014

Enclosure / Attachment: Nil

Background:

Council has received the following email from Robyn Coleman Secretary of the Rotary Club of Canning Bridge:

The Rotary Club of Canning Bridge is the permit holder of a Street Collection License issued by Department of Commerce valid for Friday 20th February 2015. This permit will allow us to manage the street collections throughout Western Australia in the name of Rotary on this day, ensuring compliance and audit of funds raised in this manner.

It is hoped that all Rotary Clubs throughout Western Australia will be able to raise awareness and valuable funds for Rotary local and national projects and, to this end, we seek your permission to do so within your local government boundaries.

We are seeking permission from all Shires within Western Australia in order to maximise our efforts to engage our supports for our inaugural Street Appeal and we sincerely hope that you are able to assist us with our request.

Will you please grant Rotarians and their supporters, within the legal guidelines, permission to collect within your Shire on Friday 15th February and notify us of any restrictions of which we should be mindful on the day.

Please direct your response to me as the Coordinator of the Appeal, and feel free to contact me if you have any queries. Should you feel so inclined to assist us further in the lead up to, or on the day, we very much welcome your input.

Thank you in advance for your assistance,

R Coleman

Robyn Coleman
Past District Governor 9470
Secretary, Rotary Club of Canning Bridge
Phone : 0418 95 95 95
Email : robyn@sterob.com

Rotary 

Comment:

Following is an extract from the Shire of Wickepin Local Government Property Local Law that came into force on the 15 November 2000:

Citation

1.1 *This local law may be cited as the Shire of Wickepin Local Government Property Local Law.*

Definitions

1.2 *In this local law unless the context otherwise requires -*

"Local government property" *means anything except a thoroughfare –*

(a) *Which belongs to the local government;*

(b) *of which the local government is the management body under the Land administration Act 1997; or*

(c) *which is an 'otherwise unvested facility' within section 3.53 of the Act;*

"permit" *means a permit issued under this local law;*

"permit holder" *means a person who holds a valid permit;*

The definition of a thoroughfare under the Local Government Act 1995 is:

"thoroughfare" *means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end;*

As the collections will be door to door, there appears to be no requirement for a permit under the Shire of Wickepin Local Government Property Local Law 2000.

The Rotary Club of Canning Bridge is the successor to the former Rotary Club of York and has a combination of country and metropolitan-based members.

The Rotary appeal is the Rotary Club of Canning Bridge inaugural event and will support the Rotary Club of Canning Bridge by raising awareness of the Rotary Club of Canning Bridge. It will also provide some financial support for local and national Rotary Projects by the Rotary Club of Canning Bridge.

Statutory Environment: *Shire of Wickepin Local Government Property Local Law 2000
Local Government Act 1995*

Financial Implications: Nil

Policy Implications: No Policies applicable

Strategic Implications: Nil

Summary:

Council is being requested to give permission to grant Rotarians and their supporters to collect monies from door to door in the Shire of Wickepin on Friday 15 November 2015.

Recommendation:

That the Shire of Wickepin grants permission to Rotarians and their supporters to collect monies door to door with in the Shire of Wickepin on Friday 15 November 2015 under the licence granted by the Department of Commerce to the Rotary Club of Canning Bridge for the Annual Rotary Appeal.

Voting Requirements: Simple majority

Resolution No 191114-14**Moved Cr Easton / Seconded Cr Lang**

That the Shire of Wickepin grants permission to Rotarians and their supporters to collect monies door to door with in the Shire of Wickepin on Friday 15 November 2015 under the licence granted by the Department of Commerce to the Rotary Club of Canning Bridge for the Annual Rotary Appeal.

Carried 6/1

Governance, Audit & Community Services

10.2.10 – Weekend to End Women’s Cancer – Waiving Fees Wickepin Community Bus

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Joanne Leeson
File Reference:	217
Author:	Mark J Hook Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	6 November 2014

Enclosure / Attachment: Nil

Background:

Council has received a letter from Joanne Leeson requesting Council to waive the fees for the Wickepin Community Bus for a bus trip as a fundraiser for the Weekend to End Women’s Cancer day that Jo Leeson, Ammers Miley, Jenna Lansdell and Claire Ballard are participating in.

The bus trip will be for a Local Wine Tour throughout the Great Southern on Saturday 10 January 2015.

Comment:

Council Policy C2.2 .2B states:

All other requests for reductions, concessions or waiving of hire charges will only be considered at the absolute discretion of the council upon the receipt of an application in writing.

Council has received an application in writing from Ms. Joanne Leeson requesting Council waives the hire fees for the Wickepin Community Bus for a bus trip as a fundraiser for the Weekend to End Women’s Cancer. The bus trip will be for Local Wine Tour throughout the Great Southern on Saturday 10 January 2015.

Council has already agreed to waive fees for the Hire of the Wickepin Community Centre as per the following resolution No 240914-17 from the 26 September 2014 Ordinary Meeting of Council.

Resolution No 240914-17

Moved Cr Easton / Seconded Cr Lang

That Council waives the hire fees for the Wickepin Community Centre for a day or night prior to the Weekend to End Women’s Cancer on the weekend of 28th to 29th March 2015, being organized by Ms. Joanne Leeson.

Carried 6/0

The cost of hiring the community bus as per Councils 2014/2015 fees and charges are as follows:

Community Bus per kilometre	Receipt to 140330
All Distances Travelled - per km	\$0.90
Bond as per policy T2.3: A bond of \$100.00 must be deposited at the Shire prior to the bus departing.	\$100.00
Late FEE per day	\$100.00

The cost of waiving the fees under the Community Bus 2014/2015 fees and charges would be as follows:

250 Kilometres X 90cents per Kilometre = \$225

Joanne Leeson has advised that they would be willing to pay the \$100 bond for the Community Bus as required under Councils fees and charges for 2014/2015. Council refunds this charge to the hirer unless the Community Bus is damaged in any way or the Community Bus is not cleaned to a satisfactory level.

As this a very worthy cause and the monies are being used to help a non-profit organisation waiving of the fees is supported.

Statutory Environment: *Local Government Act 1995*

Policy Implications:

Hire of Halls/Community Centre - C2.2

Purpose

To establish guidelines for the hire of halls and the Wickepin Community Centre and situations where hire charges may be waived.

Policy

1. *Hall Hire*

- (a) *The condition of hired buildings will be monitored and any damage sustained or excessive cleaning required is to be brought to the attention of the hirer/user who will be levied with a further charge to cover the costs of such damage and/or cleaning in addition to the hire fee.*
- (b) *The onus shall be on the user/hirer of buildings to obtain the necessary copyright approvals if intending to broadcast copyright material (music) to the public.*

2. *Waiver of Hire Charges*

- (a) *The following community groups/organisations shall be entitled to use the halls and/or community centre for a nominal fee as set in council's budget for non-profit functions:*

- (i) *Wickepin, Yealering and Tincurrin Primary Schools*
- (ii) *Community Christmas Tree*
- (iii) *Yealering Progress Association for meetings*
- (iv) *Annual Senior Citizens Luncheon organized by the Guild*

- (b) *All other requests for reductions, concessions or waiving of hire charges will only be considered at the absolute discretion of the council upon the receipt of an application in writing.*

Financial Implications:

Loss of income for waiving the hire charges of the Wickepin Community Bus

Community Bus per kilometre	Receipt to 140330
All Distances Travelled - per km	\$0.90
Bond as per policy T2.3: A bond of \$100.00 must be deposited at the Shire prior to the bus departing.	\$100.00
Late FEE per day	\$100.00

Strategic Implications: Nil

Summary:

Council is being requested to waive the hire fees for Joanne Leeson for the hire of Wickepin Community Bus for a Local Wine Tour throughout the Great Southern on Saturday 10th January 2015 as a fundraiser for the Weekend to End Women's Cancer.

Recommendation:

That Council waives the hire fees for Joanne Leeson for the hire of the Wickepin Community Bus for a Local Wine Tour throughout the Great Southern on Saturday 10th January 2015 as a fundraiser for the Weekend to End Women's Cancer.

Voting Requirements: Simple Majority

Resolution No 191114-15

Moved Cr Lang / Seconded Cr Allan

That Council waives the hire fees for Joanne Leeson for the hire of the Wickepin Community Bus for a Local Wine Tour throughout the Great Southern on Saturday 10th January 2015 as a fundraiser for the Weekend to End Women's Cancer.

Carried 7/0

Governance, Audit and Community Services

10.2.11 – WA Kaolin – Planning Application

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	805
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	3 November 2014

Enclosure / Attachment: Nil

Background:

The following item was presented at the 20th August 2014 Ordinary Meeting of Council regarding a Town Planning application from WA Kaolin Pty Ltd for the following:

- A mine on Williams Location 13898;
- A degritting process plant on Lot 7495 on Plan 233525; and
- A final processing plant, storage facility and a saline water evaporation pond on Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042

Governance, Audit and Community Services

10.2.04 – WA Kaolin – Planning Application

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	WA Kaolin
File Reference:	805
Author:	Trevor Moran – Land Vision
Disclosure of any Interest:	Nil
Date of Report:	4 August 2014

Enclosure / Attachment:

1. *Application Forms*
2. *Certificates of Title*
3. *Project Summary*
4. *Accompanying Material to Application for Lot 14431 on Plan 155015*
5. *Accompanying Material for Lot 8798 and Lot 1 on Diagram 92042*
6. *Location of Pipelines*
7. *Use of Roads*
8. *Works Approval and Decision Document*
9. *Company Commitments*

Background:**THE APPLICATION**

In November 2012, two applications from WA Kaolin to extract, process and transport Kaolin were received by the Shire as follows:

1. November 2

An application seeking planning approval for:

- A mine on Williams Location 13898;*
- A degritting process plant on Lot 7495 on Plan 233525; and*
- A final processing plant, storage facility and a saline water evaporation pond on Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042 (although the covering letter refers to an accompanying DAP application and MRS Form 1, these were not forwarded to the Shire at the time).*

2. November 9 (November 6, DAP Application)

An application seeking planning approval for:

- An alternative location for the Kaolin mine and degritting plant on Lot 14431 on Deposited Plan 155015. This is an alternative to the previous proposal for a mine on Lot 13898 and degritting plant on Lot 7495.*

The application form refers to Lot 14431 as does the DAP Form 1.

The applicant has confirmed that the latter application is a substitute for the earlier application for the mine and degritting plant where they overlap (email from Alan Tingay to Landvision 7/7/2014). This report has been prepared on the basis that this is the case.

The applications are attached as Attachment No. 1.

THE DEVELOPMENT SITES

Figure 1 prepared by Landvision indicates the key locations.

The Certificate of Titles for the subject land is in the name of WAMCO Industries Group Pty Ltd and WAMCO Pacific Pty Ltd (See Attachment 2).

Wamco Industries Group Pty Ltd (as trustee for Wamco Industries Unit Trust) is the owner of the Wickepin properties and has a 75% shareholding of WA Kaolin Holdings Pty Ltd. The other 25% is held by SMA Vic Pty Ltd. Unit holders of Wamco Industries Unit trust are Alf Baker (CEO of WA Kaolin Holdings Pty Ltd) (48%, SMA Vic Pty Ltd 48% and Andrew Sorenson 4%).

The subject sites are within areas covered by mining tenements. Lot 14431 is within Mining Lease M70/1143 and Retention Lease R70/44 (See Figures 2 – 3).

Lots 1 and 8798 are within General Purpose Lease G70/251 (See Figures 4 – 5).

A Miscellaneous Licence L70/156 has been granted to the proponent for a proposed pipeline corridor between the two sites (See Figures 6 – 8).

WA Kaolin also holds five Retention Licences in the area that include additional kaolin reserves.

The leases are located about 20 km east of Wickepin. There is a small scale existing mine on the lease at Williams Location 13898 that is not currently active. The process plant will be on the adjacent Lot 7495 and will cover an area of about one hectare. These locations are leased and/or owned by WA Kaolin. The location of the mine and process plant are shown on Figures 2 and 3.

Comment:

PROJECT SUMMARY

The Proposed Development

W.A. Kaolin is seeking approval to operate a mine and process plant with the capacity to produce 360,000t of kaolin each year with initial processing at the mine site on Lot 14431 and final processing at both the mine site and a location adjacent to the Wedin railway siding, approximately 18km south of the mine-site (Lots 1 and 8798). The product will be transported by road and rail to Kwinana for direct loading onto ships.

The project will produce kaolin of different specifications. Some ore will be processed at the mine site to produce 100,000 TPA of beneficiated 90 % kaolin (K90) which will be trucked either directly to Kwinana or to the Wedin site for loading on to trains. The remaining ore will be partially processed at the mine site to produce 260,000 TPA of kaolin in slurry form which will be piped to the Wedin site for further processing, packaging and loading into trains.

The locations involved are currently used for grazing and cropping. The mine site will be progressively rehabilitated to these agricultural uses and the process plant will be dismantled and removed from site at the end of the project.

There is soil and laterite overburden to a depth of 1m then mottled iron stained clays to a depth of 3m. The kaolin deposit extends from 3m to 20m depth and in places to at least 40m. The clay deposits are underlain by saprolite.

Mining will involve digging by excavator as the deposits are close to the surface. Excavation of about 1.25Mtpa of material will be required to yield 360,000tpa of kaolin. The kaolin reserves are sufficient for a mine life in excess of 100 years at the proposed level of production.

THE PROCESS

The process largely consists of screening, pressing and drying the kaolin and there are few chemical additives and atmospheric emissions except from a stack attached to a drying plant.

The processing at the mine site involves de-gritting with screens and cyclones to separate kaolin of <45 microns from waste 'sand'.

The process line comprises a feed hopper, conveyor to a wet drum scrubber, screens, hydro-cyclones and de-gritting centrifuge.

The sand from the screens and cyclones will pass to a vacuum belt filter which will extract water which also will be recycled to the de-gritting plant. Waste products are washed quartz sand and a minor amount of coarse clay mixed with fine sand. The sand will be returned to the pit soon after it is discharged from the plant. The coarse clay will be pumped to small evaporation ponds and allowed to dry before being returned to the mine pit as backfill. Some of this clay may be dried further and mixed with topsoil to improve retention of water and nutrients for rehabilitation purposes.

At the Wedin site the slurry will pass through classification centrifuges that will separate the fine and coarse clay. These will be de-watered and then thickened slurries will be rinsed and further de-watered in a cake press. Some of the damp kaolin filter cake will be treated to further optimize particle size and viscosity and then granulated and dried.

Both filter cake and granules will be packaged and stored in bulk bags and ISO shipping containers prior to loading onto rail wagons for haulage to Kwinana. The storage area will hold up to approximately 10,000 tonnes of product.

Water Supply

Fresh process water will be delivered to the Wedin plant by a buried pipeline from an existing Water Corporation main, some upgrading will be required. A portion of the water from de-watering and processing operations will be piped to the de-gritting plant for use there. The remainder will be treated by reverse osmosis with freshwater product recycled to the Wedin process line. Saline water from the osmosis process will be discharged to lined ponds at the Wedin site for evaporation and crystallization.

The salt residues periodically will be excavated from the ponds and transported back to the mine and encapsulated in a high density polyethylene lined and covered section of the mine pit well above the water table. Approximately 1,200 tonnes of salt will be produced each year.

Recycling of water will also occur in the de-gritting process line at the mine site.

Power Supply

Power to the mine site and WRS will be via Western Power's existing network.

The location of the connection has not yet been determined.

Thermal energy for drying will be from LPG, trucked in and stored in on-ground storage tanks.

Drainage

Lot 8798 and Lot 1 both slope gently to the south, with a 6m fall from Line Road down to the lowest point (323m AHD down to 317m AHD). Plant areas will be levelled as required. The rail siding will stay at close to the highest point (322m AHD, - parallel to the existing rail reserve and alignment), and the process plant buildings will generally have ground levels at 2 to 4m below this.

Surface water is proposed to be managed by site drainage plans.

Groundwater will not be intercepted by mining.

Staging

The project is planned in stages because the production and export of K90 product can be achieved with less plant and therefore in a relatively short time. The refined kaolin involves further processing and storage and handling operations for rail transport. Both stages will operate simultaneously once the project is fully established.

A summary of the proposed development as provided by the applicant is contained in Attachment No. 3. Details of the operation, the pipeline location and road transport routes are contained in Attachments 4 - 5.

From a planning perspective the main points may be summarised as follows:

Mine Site/Degritting Plant on Lot 14431 (See Figure 3)

- *Mining of Kaolin at an initial rate of 100,000 tons/annum and a final production rate of 360,000 tons/annum is proposed.*
- *The proved ore reserve on ML 70/1143 (held by WA Kaolin) is 112 million tons. The mine could operate for more than 100 years.*
- *The mine site is located about 20 kms east of Wickepin.*
- *The clay will be gritted at a plant close to the mine.*
- *Typical depth of mining will be 20 – 30 metres below the surface with a maximum of 35m.*
- *Mining operations would affect approximately 3 ha each year.*
- *About 900,000 tpa of overburden will be removed making a total of 1,260,000 tpa to be removed when fully operational.*
- *A small area of existing vegetation will need to be removed for the construction of the access road to Helm Road.*
- *A part of the pine plantation will also need to be removed for the pipeline easement.*
- *Lot 14431 is currently used for agriculture. This will remain the case except in the areas required for mining and the processing plants and associated facilities.*
- *Overburden and top soil will be returned to allow reuse for agricultural purposes. Some will be pumped to small evaporation ponds before being returned as backfill.*
- *Mined out areas will be restored progressively for agricultural use and ultimately the whole site will be rehabilitated for use for agriculture at the end of the project.*
- *The proposed normal hours of operation for extraction of ore are 0700hrs to 1900hrs, Monday to Friday (but at times for 7 days).*
- *The processing plants will run continuously.*

- *No drilling, blasting or crushing is required.*
- *The mining fleet will comprise:*
 - *One excavator;*
 - *Two mining trucks;*
 - *A front end loader; and*
 - *A water truck.*
- *The site will be accessed from Helm Road which is on the eastern boundary of Lot 14431.*
- *Trucks hauling ore from the mine site will access the plant site on an internal road. The trucks will deposit the ore onto stockpiles adjacent to the ore-feed hopper.*
- *Stockpiles will comprise approximately 10, 000 tonnes of ore.*
- *Trucks carrying product and requirements such as diesel fuel will access the site on the internal road that connects Helm Road.*
- *Haul roads will be watered regularly for dust suppression.*
- *This product will be packaged in bulk bags and transported by road either directly to Kwinana for export or to a site at Wedin for loading on to trains.*
- *Tanks for storage of recycled water will be provided.*
- *A diesel storage tank and bowser will be provided.*
- *Parking spaces will be provided for 30 vehicles but the number of bays could be increased easily if necessary. The dimensions of each parking bay will be 5.5m by 2.7m.*
- *A store shed and site office will be constructed.*

Wedin Rail Siding (WRS) (See Figures 4 – 5)

- *Ultimately production of an additional 260,000 tonnes/annum of refined Kaolin product is envisaged.*
- *The refined kaolin will be pumped as low density slurry through a pipeline to a location 18 kms south of the mine site (Wedin Rail Siding). No vehicles will be involved.*
- *This will involve expanded mining operations and initial wet processing on Lot 14431 which will produce a slurry of kaolin in water that will be piped to a final processing plant located on Lot 1;*
- *The WRS comprises an area of 100 ha of which about 17.5 (350m x 500m) ha will be required for the project;*

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- *The finished products will be stored in a shed in one tonne bulk bags or loose in freight containers and transported by rail to Kwinana for direct loading onto ships;*
- *The storage area will hold up to 10,000 tonnes of product;*
- *Other facilities at the WRS include:*
 - *A container handling yard;*
 - *Bunded diesel and chemical stores;*
 - *Workshop and spare parts store;*
 - *Storm water run-off collection pond and pump system;*
 - *Administration and amenities buildings;*
 - *Communication tower*

The structures will be between 10 and 15m in height. Access is to be from Thomson Road. Car parking spaces will be provided for up to 15 vehicles. All processing equipment will be within buildings the tallest of which are the Tube Press and the HSM and Granulation building both of which will be approximately 15m in height.

Kaolin product will be exported from the site on rail wagons. A rail siding from the existing railway will be constructed for this purpose (See Figures 4-5). Kaolin clay product in containers will be loaded from storage facilities located adjacent to the railway siding on-site.

Occasional trucks carrying diesel fuel and other operational requirements will access the site on the internal road that connects with Thomson Road.

Existing Land Use

There are no existing structures on the lots and no vegetation will be removed for the process plant or evaporation ponds.

The lots are currently used for agriculture. The majority of Lot 8798 and part of Lot 1 will be used for the process plant and associated facilities apart from a substantial area of remnant vegetation in the western sector of the site. This vegetation will be retained.

Noise Generation

The Wedin railway siding plant will operate on a continuous basis 24 hours a day, 7 days per week.

The nearest house to the project sites (not owned by WA Kaolin) are more than 2.5km away. The applicants propose specific noise attenuation measures to be incorporated in the design of the operations and plant if required, to ensure compliance with the noise regulations.

Pipelines

The pipeline route between the sites is included in Attachment No. 6 and Figures 6 - 8.

The Kaolin slurry pipeline and water pipeline will link the mine site de-gritting plant and the WRS plant. These pipelines have not yet been designed in detail but it is likely that both will be constructed of high density polyethylene and will be partly buried and partly laid on the surface depending on the land use of the areas they pass through.

Flow monitoring equipment will be used to detect damage and potential leaks. Valves also will be installed to enable isolation of sections to limit the volume that may be discharged in the event of a leak.

The routes of the pipelines will mostly be within existing road reserves, most of which do not actually contain constructed roads. Where the reserves support remnant vegetation the pipelines will be placed in adjacent freehold properties. There will be little or no requirement for removal of remnant vegetation.

Use of Chemicals

Chemicals used in the process consist of a biodegradable dispersant, sodium hydroxide, and sulphuric or hydrochloric acid. The acid and alkali are used in minor quantities to control the pH of the kaolin slurry which needs to be adjusted through the process to enable the circuit to function properly. Minor quantities of a biocide are also used to prevent bacteria consuming the dispersant.

These chemicals will be delivered in bulk liquid form by road tanker and will be stored on-site in accordance with the Dangerous Goods Safety Act 2004.

Road Transport

WA Kaolin will use road transport in the early (pre-pipeline) stages of commercial operations. There may also be a commercial opportunity for long-term export of up to 100,000TPA of unprocessed or beneficiated ore.

In this case the product would be transported by trucks directly from the mine site to Kwinana, or to Cuballing Rail Siding or to the Wedin Site operated by WA Kaolin.

The proposed routes are described in Attachment No. 7 and Figure 9.

Using RAV 4 permitted contractor(s) and a load of 55tonnes (GVW 83t) there would be 1818 movements per annum of product out and 1818 empty returns (@ 28t). The weekly average is 35 movements product out and 35 inbound empty and the daily average is 5 movements each way. It is more probable however, that the transport will not be continuous but will be timed with ship loading requirements. In this case, the number of loads per day will be more than this average but there will also be periods when there will be no truck movements.

- **Route from Mine Site to WA Kaolin siding at Wedin (WRS)**

Approximately 27 km on existing roads, but it is possible that WA Kaolin could establish its own road across country subject to approval. In this option the volume may exceed 100,000 tpa.

- **Road Traffic during Construction** - A rough estimate of tonnage of plant and equipment and building materials delivered by road to the sites over a 15 month construction period is 2000t. This equates to 250 truck movements in and out with an 8t average payload. This is approximately 17 truck movements each way per month.

- **Road Maintenance/Construction** – WA Kaolin is prepared in principle to make a reasonable contribution for road maintenance as negotiated with council from time to time, taking into consideration rate payments, truck size and numbers etc.
- **Raw Materials – Chemicals and Consumables** - Total raw materials and chemicals delivered to the sites each year will be less than 2500 tpa.

Documentation

WA Kaolin Holdings Pty Ltd proposal for a 360,000tpa kaolin mine and associated processing plant and product storage facility at two sites in the Shire of Wickepin involves:

- Mining Approval from the Department of Mines and Petroleum,
- Works Approval from the Department of Environmental Regulation; and
- Development Approval from the Wheatbelt Development Assessment Panel.

In November 2012, WA Kaolin lodged:

- Applications for Planning Approval on the Form prescribed in Schedule 6 of the Scheme;
- Accompanying Material required with the Applications as specified in Section 9.2 of the Scheme; and
- Completed DAP Form 1.

Following assessment of the application Council, at that time advised the DAP that further information was being sought.

It was also put to the applicant that it may be preferable for the applicant to withdraw the application as the application for mining tenements for the proposed pipeline and processing plant had yet to be granted. Also the application for works approval had not been formally initiated. As both of these needed to be in place to enable Council to make an informed recommendation, the applicants were advised that they may wish to defer the application for planning approval until they were further advanced with the other approvals.

WA Kaolin subsequently advised the DAP to put the application on hold.

The additional information sought was as follows:

1. Location/site plans showing:
 - The location of the proposed mine site, processing plant and access, the pipeline and the Wedin Rail Siding operation and access in relation to cadastral boundaries.
2. Updated details on the application in relation to the legal description of the titles affected and attach a copy of those titles with ownership details.

4. *Ensure the application refers to a change of land use to "Industry – Extractive" to all of the relevant lots.*
5. *A copy of approvals currently obtained and a list of those still needed to be obtained.*

It was recommended that approval be deferred pending:

1. *A Works Approval being issued by the (then) EPA and the proponents having determined how each condition of the approval is to be addressed to the EPA's satisfaction;*

The transport route between the mine site/degritting plant and the WRS be determined and plans for its upgrading be agreed to the Councils' satisfaction;

2. *The route for the pipeline between the mine site/degritting plant and the WRS be determined and arrangements made for the laying of the pipeline to Councils' satisfaction including the establishment of rights to enter on freehold property being confirmed;*
3. *The work at night at the WRS be monitored for noise emissions and in the event that unacceptable levels be reached that night time activities be terminated until an acceptable management regime is in place.*

It was recommended to the Shire, by their planning consultant, Landvision that once all the above information was to hand the Shire advertise the proposal. Following the end of the advertising period and attending to any matters raised, the DAP process could then be re-initiated towards a determination.

Notwithstanding the above, in view of the time lines required to meet the DAP process the application was given a preliminary review by Landvision pending the supply of additional information and their report was circulated for Councillor's information.

Four conditions were recommended if the DAP were to process and approve the application. These were:

1. *The transport route between the mine site/degritting plant and the WRS be determined and plans for its upgrading be agreed to the Councils' satisfaction;*
2. *The work at night at the WRS be monitored for noise emissions and in the event that unacceptable levels be reached that night time activities be terminated until an acceptable management regime is in place.*

As an information note:

The applicant be advised that separate building applications will need to be made to the Shire for all buildings and structures prior to commencement of construction.

Subsequently:

- 1) *A works approval was granted by the Department of Environmental Regulation on February 20, 2014 (No. W5443/2013/1 see Attachment No. 8) for the processing and refining operation.*

- 2) *The excavation site and processing site (Lot 14431) is within Mining Lease M70/1143 and Retention Lease R70/44 approved on May 21, 2013. The mine-site processing plants will be located in the north-west sector of the lot which is within the south-west sector of the tenement. The mining operations initially also will be in this sector but in the future will extend into the eastern part of the Lot. This part is within Retention Lease R70/44.*
- 3) *The pipeline corridor is within Miscellaneous Licence L70/156 approved on October 17, 2013. There will be two pipelines between the mine-site and the Wedin site, one for the kaolin slurry and the other for water. Both of these pipelines are within Miscellaneous Licence L70/156. The consent of all owners was a pre-requisite of the granting of the Miscellaneous Licence.*
- 4) *The Wedin processing plant is within General Purpose Lease G70/251 approved on October 8, 2013.*

Accordingly all of the components of the operation are subject to the operational and environmental regulations of the Department of Mines and Petroleum and the works approval issued by the Department of Environmental Regulation (See Attachment No. 8). The Works Approval includes the following conditions:

- *The project will be constructed in accordance with the documents provided with the application for Works Approval*
- *Environmentally hazardous materials will be stored in accordance with the code of practice for the storage and handling of dangerous goods*
- *A Commissioning Plan will be submitted to the Director of DER for approval three months before commissioning commences. This will include:*
 - *The commissioning stages and expected time scales;*
 - *Expected emissions and discharges during commissioning and the environmental implications of the emissions;*
 - *How emissions and discharges will be managed during commissioning;*
 - *Monitoring that which will be undertaken during the commissioning period;*
 - *How accidents or malfunctions will be managed;*
 - *Start up and shut down procedures, and*
 - *Reporting proposals including accidents, malfunctions and reporting against the commissioning plan.*
- *Commissioning will be in accordance with the Commissioning Plan*
- *The kaolin mine and process will be commissioned for a period not exceeding 3 months*

- *A noise assessment will be undertaken during commissioning and a report on that assessment will be prepared in accordance with Part 3 of the Environmental protection (Noise) Regulations 1997 (Noise Regulations). The report will include:*
 - *Methods used for monitoring and modelling of noise;*
 - *An assessment of whether noise emissions from the premises comply with the assigned noise levels in the Noise Regulations, and*
 - *Where they are not met, proposed measures to reduce noise emissions to assigned levels together with time scales for implementing the proposed measures.*
- *An ambient water quality monitoring program will be established at the mine site and the Wedin site to determine pH, total dissolved solids, total suspended solids and depth to groundwater in accordance with the relevant part of Australian Standard AS 5667*
- *A drainage plan for the mine site and the Wedin plant site will be prepared before commissioning*
- *A sampling port will be installed in the exhaust chimney of the drying plant at Wedin in accordance with Australian Standard 4323.1 to verify air emissions including NO_x, Sox, CO₂, CO and PM₁₀ in accordance with the relevant parts of Australian Standard*

Requirements 1, 2, and 4 above have now been met.

Statutory Environment

All of the Locations are currently zoned "General Agriculture" in the Scheme in the Shire's Local Planning Scheme No. 4.

Mining and processing of clay is defined as "industry extractive" in Schedule 2 of the Scheme.

However, given that all of the operations have been incorporated into mining tenements issued by the Department of Mines and Petroleum it may now be considered "industry – mining".

In either event, both industry – extractive and industry – mining are "A" uses in the General Agricultural zone.

An "A" use means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with Clause 9.4

Clause 9.4 states as follows:

9.4 Advertising of Applications

9.4.1 *Where an application is made for planning approval to commence a use or commence or carry out development which involves a use which is –*

- (a) *an 'A' use as referred to in clause 4.3.2; or*
- (b) *a use not listed in the Zoning Table,*

the local government is not to grant approval to that application unless notice is given in accordance with clause 9.4.3.

9.4.2 *Despite clause 9.4.1, where application is made for a purpose other than a purpose referred to in that clause, the local government may require notice be given in clause 9.4.3.*

9.4.3 *The local government may give notice or require the applicant to give notice of an application for planning approval in one or more of the following ways –*

- a. *notice of the proposed use or development served on nearby owners and occupiers who, in the opinion of the local government, are likely to be affected by the granting of planning approval, stating that submissions may be made to the local government by a specified date being not less than 14 days from the day the notice is served;*
- b. *notice of the proposed use or development published in a newspaper circulating in the Scheme area stating that submissions may be made to the local government by a specified day being not less than 14 days from the day the notice is published;*
- c. *a sign or signs displaying notice of the proposed use or development to be erected in a conspicuous position on the land for a period of not less than 14 days from the day the notice is erected.*

Council therefore needs to exercise its discretion in processing the application.

Strategic Implications:

From a strategic and statutory planning perspective, the following comments are made:

The proposal is consistent with one of the aims of the Scheme as described in Section 1.6 namely:

- *To provide the opportunities to improve the economic base for the Scheme Area through the mixing of compatible uses as recognized in the zoning and development tables;*

Other relevant objectives of the Scheme with which the proposal needs to comply are:

- *To maintain and protect valuable areas of agricultural production.*
- *To protect and enhance the environmental values and natural resources of the local government area and to promote ecologically sustainable land use and development.*
- *To provide opportunities for planned contained and sustainable settlements in accordance with the regional settlement hierarchy.*
- *To encourage a better utilisation of existing infrastructure including the increased usage of sustainable energy sources.*

The project is expected to employ 60 to 80 people many of whom will hopefully reside in the Shire.

While it will remove an area from agriculture production, the potential economic benefits for the Shire and opportunities for local employment have been recognized by Council which has previously acknowledged the prospect of the proposal and its support in principle in both the Local Planning Strategy.

Accordingly the proposal is compatible with the other relevant objectives of the Scheme:

The Shire's Strategic Plan specifically seeks to:

"Promote the development of a viable and diversified economy" including a strategy to "actively support extractive industries – not to the detriment of the environment".

The proposal therefore conforms to one of the Strategic Objectives of the Local Planning Strategy (the facilitation of economic development) as required under Section 2.1 of the Scheme and as listed in Section 15 of that Strategy.

Policy Implications

Not applicable

Financial Implications

WA Kaolin is prepared in principle to make a reasonable contribution for road maintenance as negotiated with council from time to time, taking into consideration rate payments, truck size and numbers etc.

There are not any other financial implications for council in relation to this matter provided costs associated with advertising and signage are borne by the applicant. Once the proposal has been advertised the matter will be brought back to council for final deliberation.

Planning Comment

Consultation

This proposal has been progressed over a long period of time.

Previously in November 2006 Council received advice from WA Kaolin that they intended to commence mining and extraction of kaolin in the eastern sector of the shire in the last quarter of the 2006/07 financial year.

In order to facilitate and expedite planning approval requirements in relation to this notice of intention, WA Kaolin, at the time sought council's approval to commence advertising of the development in accordance with the requirements of the scheme.

At its meeting of November 15, 2006 Council resolved:

"That council upon receipt of a formal planning application from WA Kaolin gives authority to the Chief Executive Officer to commence advertising of the application in accordance with the provisions of council's Town Planning Scheme No 3 in co-operation and consultation with council's town planning consultants "Landvision".

In May 2008, WA Kaolin submitted a mining proposal for a small program of strip mining at their mining lease M70/1143, located some 20 kms east of Wickepin. WA Kaolin requested Council to consider the proposal and provide formal advice to the Department of Industry and Resources as to the outcome of Council's deliberations.

The proposal was to commence a small scale two year program of mining kaolin clay on William Location 13898. At the conclusion of the first program it was proposed that the mine would either expand into a much larger scale operation including on-site mineral processing or close and be rehabilitated. Any larger scale operations would be the subject of a future mining proposal.

WA Kaolin advised that approximately 60,000 tonnes per annum of ore would be trucked by road to WA Kaolin's Kwinana plant for small scale (20,000 tonne per annum) commercial production of paper coating grade kaolin clay. No mineral processing was proposed to be carried out on M70/1143 under this mining proposal. Part of Sparks Road was proposed to be used for transport of the ore.

At its May 2008 meeting Council resolved as follows:

"The initial mining proposal of WA Kaolin Holdings Pty Ltd for 20,000 tonnes per annum Sparks Mine Site (dated 28th March 2008) has been received and reviewed by the Shire of Wickepin and Council has resolved that no objection to the proposal should be raised".

In February 2010, Council received a Stage 2 submission from WA Kaolin indicating that they wished to ramp up their kaolin extraction operations at their East Wickepin Site Williams Location 7495.

Council resolved to:

"Formally receive the Planning Application from WA Kaolin Holdings Pty Ltd and advertise the application in accordance with the provisions of Local Planning Scheme Number 4".

Subsequently the proposal was advertised and circulated to adjacent land owners seeking comment / submissions.

Additionally at the Annual Electors Meeting – Annual Farmers Forum, Thursday 11 March 2010 at the Wickepin Community Centre, WA Kaolin gave a presentation to the meeting with respect to future development and expansion of their operations at East Wickepin. At the conclusion of the presentation the gallery were provided with an opportunity to ask questions.

At its meeting of April 21, 2012 Council resolved as follows:

"That Council formally approves a land use of "Industry Extractive" for Williams Location 7495 as per the Document 200-GR-003 issued by WA Kaolin Holdings Pty Ltd issued on the 8 January 2010 in accordance with the relevant provisions of the Shire of Wickepin Local Planning Scheme Number 4".

There were no submissions received at the office of Council.

Accordingly, "Industry – Extractive" has been approved as a land use for nearby Location 7495 and a small scale mine approved on Location 13898.

The current proposal is on nearby but different properties and for a larger operation. Notwithstanding it has gone through the advertising procedures of the Department of Mines and Petroleum, and Mining Tenements have been granted for the subject site.

The Works Approval process also involved public advertising and no appeals or submissions were received as a result.

It therefore seems reasonable that an advertising period be set which recognises these processes and that notices are placed on each of the subject lots.

Noise Management

The processing plants at the mine and the WRS will operate on a continuous basis.

The project area is sparsely populated with isolated farm houses. The nearest houses to the mine site are 3 kms north (which is proposed to be used as an office) and 2.8 kms to the south west (See Figure 10).

The nearest residence to the Wedin site is about 2.3km to the south-east (See Figure 11).

The applicants have assessed the noise levels from mining equipment at the mine site. Herring Storer Noise Consultants have modelled noise levels from mining equipment at the site and they submit that this has shown that noise levels at the closest residence to the mine will be well within acceptable limits. Noise from the processing plants has not yet been modelled but the applicants believe that this is not expected to be an issue given the separation distances involved. The plant does not include any equipment that generates high noise levels and is the same as that operated in the pilot plant at Kwinana. Parts of the operation will operate on a continuous basis.

The works approval requires a noise assessment to be undertaken and ongoing monitoring. The applicant has committed to noise modelling of the process plants in the detailed design phase of the project and if necessary bund walls and other attenuation measures will be incorporated to ensure acceptable noise levels are achieved at all times (see Attachment No. 9).

The modelling will be commissioned following approval and if necessary bund walls and other attenuation measures will be implemented to ensure acceptable noise levels are achieved at all times.

Environmental

The locations involved have been used for many years for cereal cropping and sheep grazing. There are a few isolated trees and a small area of degraded vegetation on the mine site and no vegetation on the areas required for the process plants.

A Remnant Vegetation Protection Scheme Site is located approximately one kilometre to the east.

The WRS site (Location 8798) includes about 40ha of remnant vegetation that is contiguous with a larger area on adjacent locations that include Reserve E11286 for Camping, and Water Reserve E19839. The proposed facilities on Location 8798 will not require clearance of any of the remnant vegetation of the property.

Surface flows are minimal in the area of the mine and de-gritting plant. A small intermittent stream crosses the WRS.

There is little remnant vegetation on the mine-site and only individual plants and small areas will need to be removed for mining to occur. There is a relatively large area of vegetation at the Wedin site but the process plant, salt water ponds and other structures will be sited to avoid this area.

The applicants have made the following commitments:

- Manage the remnant vegetation at the WRS in accordance with any recommendations of DPaW;*
- Analyse soils at the mine to establish baseline soil properties;*
- Backfill mined areas with sand and clay discharged from the process line and cover with stockpiled overburden;*
- Contour the filled areas to achieve a natural landscape effect;*
- Analyse soils in rehabilitated areas to ensure that the soil condition is at least equal to non-disturbed soils at the site;*
- Rehabilitate the mine site to agricultural use;*
- Install leak detection equipment and isolation valves in the slurry pipeline;*
- Commission noise modelling prior to commencement, and operational noise surveys at the mine site and WRS to ensure that noise levels at the closest residences are within acceptable limits;*
- Implement mitigation measures in the event of unforeseen noise, light or dust emissions, or visual impact;*
- Recycle process water as much as possible; and*
- Implement a site drainage plan designed to capture any surface run-off for recovery and use in the process plant.*

The mine site and the Wedin site are within the buffer zones of the Toolibin Reserves Threatened Ecologic Community (TEC). This TEC includes Toolibin Lake which is a wetland of international significance under the RAMSAR Convention, but the operations are distant from this. The location of the lake is shown in Figure 1. There is no natural surface run-off from the location of the mine-site and drainage management will ensure that there is no operational run-off. There is a small natural drainage channel at the Wedin site. This aim is to retain this, but if there is any requirement to re-position a section this would not alter the present location of discharge from the site or the volume of water discharged. Run-off from buildings and pavements will be collected for use in the process cycle. None of the proposed operations should affect groundwater.

Significant Sites

The applicants state that there are no places of objects of significance within the meaning of the Aboriginal Heritage Act 1972 or the Heritage Act of Western Australia 1990 on the locations involved in this proposal.

Emissions

The emissions from the mining and processing operations will be:

- *Exhaust fumes from diesel engines of machinery;*
- *Washed quartz sand, fine quartz sand and coarse clay wastes from the process plants that will be returned to the mine pit as backfill;*
- *Fresh process water in damp sand and clay tails;*
- *Water vapour discharges at the WRS (e.g. from drier exhausts); and*
- *Noise and light.*

There will be no liquid or solid industrial wastes and only small quantities of chemicals or hazardous materials will be used in the process.

The exhaust streams from the WRS will be passed through a bag-house or wet scrubbers to remove solids prior to discharge.

There will be no requirement to pump, use or discharge groundwater at the project sites. The evaporation ponds will be lined with compacted clay to prevent seepage and groundwater bores will be installed to monitor performance.

Salt wastes from the WRS process plant will be disposed of in the mine pit in HDPE encapsulated cells placed on compacted clay.

Perimeter drains will be used to contain all flows from the mine and plant areas and this water will be recovered for use in the process plants.

At this stage it has not been determined whether the re-alignment of the stream across the WRS would assist in the management of site drainage. This will require formal approval from Government agencies. The natural water flow across the site would not be affected in any such proposal.

The application should be referred to the Environmental Protection Authority during the advertising period to enable an assessment of these issues.

Transport

The project will involve truck transport of the 100,000tpa of beneficiated kaolin from the mine site and periodic delivery of minor process requirements. The beneficiated kaolin will be packaged in bulk bags and placed in shipping containers at the mine site. This product either will be transported by road to the Wedin rail siding for loading onto trains or will be transported by trucks directly to Kwinana. In the latter case, the estimated number of truck movements each day is 5 each way. It is likely however, that the transport will not be continuous but will be timed with ship loading requirements. In this case, the number of loads per day will be more than this average but there will also be periods when there will be no truck movements.

Transport of products from the Wedin site to Kwinana is expected to involve 2 train movements a day (1 arrival and 1 departure) over a period of about 7 days per month.

The route proposed for the transport of the product is through the town of Wickepin, and then westwards to either Cuballing or Pingelly.

The applicants have agreed to make reasonable contributions to the upgrading and maintenance of roads being used. An agreement is needed between the Shire and the applicant on the method, by which contributions will be determined for a specified amount.

Rehabilitation

The applicants have committed to rehabilitation of the site following mining (see Attachment No. 9).

The mine pit will be back-filled with reject soils and clay, finished with topsoil and returned to cropping on a continuous basis as mining progresses. This process will be completed prior to mine closure and all plant, buildings etc. will be removed and the site treated to allow farming to resume.

Although the requirement to rehabilitate the site is covered by the Works Approval, Council may seek a bond to cover this obligation if one is not held by either the DER or the Department of Mines and Petroleum.

Conclusion

Many planning matters have been addressed by the Works Approval and include:

- Waste Disposal;*
- Noise Management;*
- Rehabilitation Programme;*
- Ground Water Management;*
- Dust Suppression;*
- Drainage Management*

The company has also made a number of commitments (See above and Attachment No. 9).

The lists of commitments relevant to Council are:

- the contouring of the back filled areas to achieve a natural landscape effect at the end of the operation in the area;*
- the rehabilitation of the mine site to an agricultural use;*
- noise modelling to ensure noise levels at the closest residences are within acceptable limits;*
- the implementation of mitigation measures in the event of unforeseen noise, light or dust issues or visual impact; and*
- the implementation of a site drainage plan.*

Remaining possible impacts that need to be addressed are:

- *Transport*
- *Land Use Conflict*
- *Visual Impact;*

These should be able to be managed by appropriate conditions on an approval.

The remaining planning issue is the transport route from the operation through the Shire and an arrangement for recognition for route upgrading/maintenance. It would be prudent for Council to establish an agreement now in relation to road contribution/maintenance.

A map of nearby residences is still to be provided. Unless, more detail is provided on the location of nearby residences. A landscaping plan to screen the operation and address visual impact could be a condition of approval.

Summary:

It is being recommended to Council that during the advertising period Council enters into an agreement with the applicant with respect to:

1. *The transport route from the mine site/degritting plan and the WRS through the Shire and the plans for its upgrading be agreed to the Council's satisfaction;*
2. *A method agreed by which contributions to road upgrading/maintenance are established; and*
3. *A legal agreement to be entered into between the Shire and the applicant incorporating the commitments made by the applicant in Attachment No. 9 in respect to:*
 - *Environmental management;*
 - *Rehabilitation; and*
 - *Noise Management.*

Referrals should include the Environment Protection Authority, the Water Corporation, and Western Power, the Department of Mines and Petroleum and West rail.

If the applicant is agreeable, the re-activation of the DAP process should be deferred until the completion of advertising.

List of Attachments

10. *Application Forms*
11. *Certificates of Title*
12. *Project Summary*

13. *Accompanying Material to Application for Lot 14431 on Plan 155015*
14. *Accompanying Material for Lot 8798 and Lot 1 on Diagram 92042*
15. *Location of Pipelines*
16. *Use of Roads*
17. *Works Approval and Decision Document*
18. *Company Commitments*

Recommendation:

1. *That the applicant be advised that separate building applications will need to be made to the Shire for all buildings and structures prior to commencement of construction.*
2. *Council, during the advertising period enter into an agreement with the applicant with respect to:*
 - *The transport route from the mine site/degritting plan and the WRS through the Shire and the plans for its upgrading be agreed to the Council's satisfaction;*
 - *A method agreed by which contributions to road upgrading/maintenance are established; and*
 - *A legal agreement to be entered into between the Shire and the applicant incorporating the commitments made by the applicant in Attachment No. 9 in respect to:*
 - *Environmental management;*
 - *Rehabilitation; and*
 - *Noise Management.*
3. *That the re-activation of the DAP process be deferred until the completion of advertising.*

Voting Requirements: *Simple Majority*

Resolution No 20082014-12

Moved Cr Lang / Seconded Cr Allan

1. *That the applicant be advised that separate building applications will need to be made to the Shire for all buildings and structures prior to commencement of construction.*
2. *Council, during the advertising period enter into an agreement with the applicant with respect to:*
 - *The transport route from the mine site/degritting plan and the WRS through the Shire and the plans for its upgrading be agreed to the Council's satisfaction;*
 - *A method agreed by which contributions to road upgrading/maintenance are established; and*

- *A legal agreement to be entered into between the Shire and the applicant incorporating the commitments made by the applicant in Attachment No. 9 in respect to:*
 - *Environmental management;*
 - *Rehabilitation; and*
 - *Noise Management.*
3. *That the re-activation of the DAP process be deferred until the completion of advertising.*

Carried 5/0

Comment:

The Kaolin Mine was put out for Advertising as per Councils Resolution and the following Advertisement was placed in the Narrogin Observer.


Narrogin Observer - 28 August 14

**Planning and Development Act 2005
Town Planning Scheme No. 4
Proposed Kaolin Mine
Degritting Processing Plant
Final Processing Plant, Storage
Facility and a Saline Water
Evaporation Pond**

Notice is hereby given that the local government of the Shire of Wickepin has received an application for the construction of a Kaolin Mine Degritting Processing Plant Final Processing Plant, Storage Facility and a Saline Water Evaporation Pond on the following locations Williams Location 13898, Lot 7495 on Plan 233525; Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042. Plans and supporting information relevant to this proposal is available for viewing at the Shire Offices during normal office hours. Any enquires regarding this proposal should be directed to the Shire of Wickepin PO Box 19 Wickepin WA 6370, or Phone (08) 9888 1005.

Submissions on the proposal must be made in writing and lodged with the undersigned on or before 4pm 26th September 2014.

**Mark Hook
Chief Executive Officer
Shire of Wickepin
PO Box 19
Wickepin WA 6370**



Letters were also forwarded direct to Government bodies and neighbours advising of the advertising of the proposed Kaolin Mine and the date submissions will be received.

Unfortunately a couple of the neighbouring properties affected by the proposal did not receive the direct letter mail out due to a fault in the Synergy rates program.

The neighbouring properties that did not receive the direct mail out were advised by the Chief Executive Officer that they would be allowed them to submit late submissions after the public meeting that was held at the Wickepin

Community Centre on the 15th October 2014. The neighbouring land holders concerned were at the public meeting.

Council received 4 submissions on the Kaolin Mine application by the due date. At the date of writing this report no additional submissions had been received.

Council advertised a public meeting with representatives from WA Kaolin Pty Ltd on the 15th October 2014 at the Wickepin Community Centre commencing at 6.30pm regarding the proposed mining proposal from WA Kaolin Pty Ltd.

Extract from Wickepin Watershed News:

<i>Community Calendar</i>	
OCTOBER	
Tue 14 th	Mens Shed @ Joyner St – 9.30am – “What Goes On Here Day”
Tue 14 th	Visiting Author – Linda Bettenay – Wickepin CRC – 5.30 – 7pm. Bookings please.
Wed 15 th	Social Arts & Crafts @ Joyner St – 9.30am
Wed 15 th	Shire of Wickepin Council Meeting at 1.30pm
Wed 15 th	Australia Day committee meeting at 4pm
Wed 15 th	Community consultation Kaolin Mine @ 6.30pm
Thurs 16 th	Get in 2 Fun, Get In 2 Cricket @ Harrismith Cricket Oval for 8 weeks 4.30pm
Fri 17 th	Yealering Progress Association Quiz Night – Rachael 9888 7037/Lois 9888 7043

18 community members attended the public meeting on the 15th October with representatives of WA Kaolin Pty Ltd who provided updates on the mine proposal and answered any questions from the general public. WA Kaolin also provided written responses to the submissions received and answered any other concerns that were raised. WA Kaolin representatives also attended the 15th October 2014 Council meeting to provide information to Council on the submissions received.

The submissions received were forwarded to Landvision, Councils town planning consultants to provide a report to council on the submission received along with the WA Kaolin Pty Ltd comments.

Landvision have forwarded the following report with their comments on the submissions received and the answers supplied by WA Kaolin Pty Ltd on the written submissions received.

As a result of Landvision’s review of the submissions Landvision recommendation is as follows:

RECOMMENDATION

It is recommended that Council advise the Development Assessment Panel of its support for the proposal and request it to approve the application for:

- (a) *A kaolin mine and degritting plant on Lot 14431 on Deposited Plan 155015;*
- (b) *A processing plant, storage facility but excluding evaporation ponds on Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042;*

subject to:

1. *The transport route from the mine site/degritting plant and the WRS through the Shire to be determined and the plans for its upgrading be agreed to the Council's satisfaction;*
2. *A method agreed by which contributions to road upgrading/maintenance are established;*
3. *A landscaping/revegetation plan to be prepared to the satisfaction of the local authority;*
4. *A legal agreement between the applicant and the Shire be entered into in accordance with the commitments made by the applicant in Attachment No. 9 to the Shire's planning report in respect to:*
 - *Environmental management;*
 - *Rehabilitation;*
 - *Noise management; and*
 - *Including commitments to ensure farm access and access to stock watering points for adjoining farm areas.*

Following are the comments received from Landvision on the submission received along with the comments supplied from WA Kaolin Pty Ltd on the submissions.

SUBMISSION	SUMMARY OF SUBMISSION	WA KAOLIN RESPONSE	LANDVISION COMMENT/RECOMMENDATION
<p>Gordon McDougall</p> <p>Lot 6115 Tincurrin Road North</p>	<p>Concerns relating to use of unsealed Line Road for transportation and will the proposed assistance in road maintenance be adequate to cover additional traffic generated from mine?</p> <p>Reduction in water supply pressure to nearby properties as a result of sourcing of water.</p>	<p>Road Transport</p> <p>There is an error in the documentation submitted. The company has no intention to use road transport of products from the Wedin site to port. The reason that the company purchased land at Wedin was to provide for a rail-head facility which could accept slurry from the mine site, and minimise the need for any heavy haulage on local roads. The export routes for products will be;</p> <p><u>Stage 2:</u> Road haulage of up to 100,000 tonnes per year of K90 product from the mine processing plant via Helm Rd and onto the Williams – Kondinin Rd west and on to Kwinana or Fremantle.</p> <p><u>Stage 3:</u> Continued haulage of 100,000 t/y as per Stage 2, plus slurry pipeline of products from the mine to the Wedin site. Products from the Wedin site will be transported to port by rail.</p> <p>The only additional traffic anticipated on Line Road will be staff travelling to and from work, maintenance contractor vehicles, and occasional deliveries of consumables and spare parts. Consumables and spare parts deliveries are anticipated to be on average one per day at most.</p> <p>Water Usage</p> <p>There is an error in the Project Summary document with regards to the water supply. The main Water Corporation connection to the processing facilities will be made at the mine site, not at the Wedin (WRS) site. A dedicated pipeline will be installed connecting the mine site plant to the large Water Corporation main running along the Williams – Kondinin Rd. If any connection is made between the Wedin plant and the small Water Corporation pipeline to Tincurrin, this will only be for potable water purposes (e.g. drinking water supply) and if need be can be operated as an 'off-peak' supply, with a surge tank at the WRS site which is filled during times of low Water Corporation demand (e.g. 11pm to 5am or similar on advice from Water Corporation). There should be no impact to the Tincurrin area</p>	<p>The matter of road maintenance is to be negotiated between WA Kaolin and the Shire.</p> <p>It is recommended that a method be formulated between Council and WA Kaolin as to how contributions to road upgrading/maintenance be determined as a condition of approval.</p> <p>Some upgrading of the Water Corporation main was recognised as possibly being necessary in the WA Kaolin documentation.</p> <p>Ultimately water supply arrangements will need to be approved by the Water Corporation.</p>

		water supply pressure or volume available during a normal day and evening if such a system is used.	
<p>GC & MD Orchard</p> <p>RMB 137</p> <p>WICKEPIN</p>	<p>Potential to provide employment and reopen Tier 3 Rail Line.</p> <p>Concerned properties nearby will be restricted to access;</p> <p>Concerned relating to water for stock</p>	<p>Access to land being used for farming purposes will always be maintained, though access routes may be subject to minor diversion to avoid mining traffic at the time. This will be managed at a local level by the Mine Manager.</p> <p>Maintaining access to stock watering points is the responsibility of WAK. In the event of the mining activities impeding access between a grazing area and a water point (e.g. existing dam or trough), a typical solution provided by WAK would be to install a trough and water supply at the required location. The water supply may be a connection to the site main water supply (Water Corporation), or a pumping system and header tank from an existing dam (only if that dam was the one being cut-off by mining activities).</p>	<p>Noted.</p> <p>WA Kaolin responsibilities noted and to be included in a legal agreement with Council.</p> <p>WA Kaolin responsibilities noted and to be included in a legal agreement with Council.</p>
<p>Daniel Bird</p> <p>PO Box 19</p> <p>WICKEPIN</p>	<p>Impact on agricultural land for salt evaporation ponds adjacent to creek;</p>	<p>Salt Evaporation Ponds</p> <p>There is an inconsistency between drawings submitted for different approvals. In response to community and DMP concerns, WAK has decided on two options to completely remove the salt evaporation ponds from the Wedin site.</p> <p>a) Relocate the evaporation ponds to the mine site location, on Lot 14431. This site is not close to any local waterways, and is further (16 km, vs 10 km) from Toolibin Lake.</p> <p>b) Remove the need for evaporation ponds completely, by making changes to the proposed mineral process plant design.</p> <p>The capital and operating costs of the proposed alternative process are currently being investigated.</p> <p>Noise from Wedin operations</p>	<p>WA Kaolin response noted. It is recommended that Councils approval exclude reference to the evaporation ponds.</p>

	<p>Noise disruptions towards residential property located 2.5 kms from proposed mine site;</p> <p>Visual amenity will be disrupted due to mine operations;</p>	<p>Unlike many processing plants for other types of minerals, kaolin process equipment is always contained in-doors. There are no particularly noisy item of equipment (such as ball mills or crushing equipment), and particular attention can be paid to the sound insulation of particular buildings (e.g. centrifuge and mixing/pelletising/drying buildings).</p> <p>The only out-door process which may generate some noise is container handling (yard stacking and train loading / unloading). Diesel powered container reach-trucks (forklifts) will be used for container handling, though if noise modelling indicates that these will be too noisy then an electric overhead gantry crane will be used. Train-loading and un-loading will only occur approximately four times per week. Every effort will be made to schedule train loading and unloading activities to take place during daylight hours.</p> <p>Noise modelling will be carried out in the next phase of design engineering, and WAK will implement any recommended measures required to reduce noise arising from the noise modelling.</p> <p>Odours. There are no odour producing processes in the processing plant, and there is no natural odour associated with kaolin.</p> <p>Visual Amenity</p> <p>Once the development and building permits are issued, planting of screening vegetation will take place between the Bird residence and the WRS site. Buildings and equipment will be finished in Eucalypt green or similar colour so as to be less noticeable. Night-time external lighting will be kept to a minimum and shrouded whenever possible.</p> <p>Water Usage</p>	<p>WA Kaolin will need to comply with the Noise Regulations of the Environmental Protection Act.</p> <p>The Works Approval issued by the Department of Environmental Regulation requires the following in relation to noise management;</p> <p>A noise assessment to be undertaken during commissioning and a report on that assessment to be prepared in accordance with Part 3 of the Environmental Protection (Noise) Regulations 1997 (Noise Regulations).</p> <p>The report will include:</p> <ul style="list-style-type: none"> - Methods used for monitoring and modelling of noise; - An assessment of whether noise emissions from the premises comply with the assigned noise levels in the Noise Regulations, and - Where they are not met, proposed measures to reduce noise emissions to assigned levels together with time scales for implementing the proposed measures. <p>It is recommended that a landscaping/revegetation plan be prepared to the satisfaction of the local authority as a condition of approval.</p>
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	<p>Water usage impacting on groundwater supply for surrounding farming entities;</p> <p>Impact on local unsealed roads</p>	<p>There is an error in the Project Summary document with regards to the water supply. The main Water Corporation connection to the processing facilities will be made at the mine site, not at the Wedin (WRS) site. A dedicated pipeline will be installed connecting the mine site plant to the large Water Corporation main running along the Williams – Kondinin Rd. If any connection is made between the Wedin plant and the small Water Corporation pipeline to Tincurrin, this will only be for potable water purposes (e.g. drinking water supply) and if need be can be operated as an 'off-peak' supply, with a surge tank at the WRS site which is filled during times of low Water Corporation demand (e.g. 11pm to 5am or similar on advice from Water Corporation). There should be no impact to the Tincurrin area water supply pressure or volume available during a normal day and evening if such a system is used.</p> <p>Road Transport</p> <p>There is an error in the documentation submitted. The company has no intention to use road transport of products from the Wedin site to port. The reason that the company purchased land at Wedin was to provide for a rail-head facility which could accept slurry from the mine site, and minimise the need for any heavy haulage on local roads. The export routes for products will be;</p> <p><u>Stage 2:</u> Road haulage of up to 100,000 tonnes per year of K90 product from the mine processing plant via Helm Rd and onto the Williams – Kondinin Rd west and on to Kwinana or Fremantle.</p> <p><u>Stage 3:</u> Continued haulage of 100,000 t/y as per Stage 2, plus slurry pipeline of products from the mine to the Wedin site. Products from the Wedin site will be transported to port by rail.</p> <p>The only additional traffic anticipated on Line Road will be staff travelling to and from work, maintenance contractor vehicles, and occasional deliveries of consumables and spare parts. Consumables and spare parts deliveries are anticipated to be on average one per day at most. Some consumables will be able to be delivered by rail.</p>	<p>Some upgrading of the Water Corporation main was recognised as possibly being necessary in the WA Kaolin documentation.</p> <p>Ultimately water supply arrangements will need to be approved by the Water Corporation.</p> <p>The matter of road maintenance is to be negotiated between WA Kaolin and the Shire.</p> <p>It is recommended that a method be formulated between Council and WA Kaolin as to how contributions to road upgrading/maintenance be determined as a condition of approval.</p>
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		<p>Wedin Site Selection</p> <p>The reason for selecting and purchasing the Wedin site was to allow rail transport export of finished products. Doing all of the kaolin processing at the mine site is possible if road transport of products to port is socially and economically viable. The company has always aimed to keep transport of finished product to port on rail, for reasons of public safety, economics and the environment. Having the kaolin haulage on rail also gives support to the maintenance of grain haulage by rail from this area, further removing heavy vehicles from the road.</p> <p>Another alternative is to complete all of the processing at the mine site and to transport the finished products by road to a siding for transshipment onto rail. This has two downsides;</p> <ul style="list-style-type: none"> a) Multiple handling of product. From production into a small store; loading onto trucks for a short haul to a rail-head site; off-loading into a store or stockpile facility; loading onto a train once every few days. b) The truck haulage from the mine to the rail-head site will be high volume and on local roads. Slurry pipelines between the mine and a Wedin processing site were selected as the preferred option as they have no safety, noise, environmental or economic (road maintenance) impact. <p>Kaolin is relatively low value product, which will not carry the additional cost inefficiencies of multiple handling, and WAK will be relying on the efficiencies afforded by rail transport. WAK intention is to minimise heavy haulage on roads between Wickepin and Perth, and there is also a preference at Fremantle Port to encourage delivery of goods to the inner harbour by rail rather than road, in an effort to reduce heavy haulage traffic on Perth roads and through Fremantle.</p>	<p>The WA Kaolin proposal represents their best assessment of the commercial costs/benefits of the transport of a low value product. WA Kaolin have indicated other options may present in different economic circumstances.</p> <p>Any substantial modification to the current application will require a re-application by the proponent.</p>
<p>Jamie Wiese PO Box 322</p>	<p>Concerns relating to salt ponds and runoff into</p>	<p>Salt evaporation ponds</p> <p>There is an inconsistency between drawings submitted for different</p>	<p>WA Kaolin response noted. It is recommended that Councils approval exclude reference to the</p>

<p>NARROGIN</p>	<p>immediate area;</p> <p>Noise pollution being emitted from the site;</p>	<p>approvals. WAK has decided on two options to completely remove the salt evaporation ponds from the Wedin site.</p> <p>a) Relocate the evaporation ponds to the mine site location, on Lot 14431. This site is not close to any local waterways, and is further (16 km, vs 10 km) from Toolibin Lake.</p> <p>b) Remove the need for evaporation ponds completely, by making changes to the proposed mineral process plant design.</p> <p>The capital and operating costs of the proposed alternative process are being investigated.</p> <p>Noise from Wedin operations</p> <p>Unlike many processing plants for other types of minerals, kaolin process equipment is always contained in-doors. There are no particularly noisy item of equipment (such as ball mills or crushing equipment), and particular attention can be paid to the sound insulation of particular buildings (e.g. centrifuge and mixing/pelletising/drying buildings).</p> <p>The only out-door process which may generate some noise is container handling (yard stacking and train loading / unloading). Diesel powered container reach-trucks (forklifts) will be used for container handling, though if noise modelling indicates that these will be too noisy then an electric overhead gantry crane will be used. Train-loading and un-loading will only occur four times per week. Every effort will be made to schedule train loading and unloading activities to take place during daylight hours.</p> <p>Noise modelling will be carried out in the next phase of design engineering, and WAK will implement any recommended measures required to reduce noise arising from the noise modelling.</p>	<p>evaporation ponds.</p> <p>WA Kaolin will need to comply with the Noise Regulations of the Environmental Protection Act.</p> <p>The Works Approval issued by the Department of Environmental Regulation requires the following in relation to noise management;</p> <p>A noise assessment to be undertaken during commissioning and a report on that assessment to be prepared in accordance with Part 3 of the Environmental Protection (Noise) Regulations 1997 (Noise Regulations).</p> <p>The report will include:</p> <ul style="list-style-type: none"> - Methods used for monitoring and modelling of noise; - An assessment of whether noise emissions from the premises comply with the assigned noise levels in the Noise Regulations, and - Where they are not met, proposed
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	<p>Concerns relating to increase in traffic reducing safety for local residents</p> <p>Concerns relating to health hazard emitted from mine operations</p>	<p>Road Transport</p> <p>There is an error in the documentation submitted. The company has no intention to use road transport of products from the Wedin site to port. The reason that the company purchased land at Wedin was to provide for a rail-head facility which could accept slurry from the mine site, and minimise the need for any heavy haulage on local roads. The export routes for products will be;</p> <p><u>Stage 2:</u> Road haulage of up to 100,000 tonnes per year of K90 product from the mine processing plant via Helm Rd and onto the Williams – Kondinin Rd west and on to Kwinana or Fremantle. This is on average six trucks per day, or twelve movements (arriving and departing) per day.</p> <p><u>Stage 3:</u> Continued haulage of 100,000 t/y as per Stage 2, plus slurry pipeline of products from the mine to the Wedin site. Products from the Wedin site will be transported to port by rail.</p> <p>The only additional traffic anticipated on Line Road will be staff travelling to and from work, maintenance contractor vehicles, and occasional deliveries of consumables and spare parts. Consumables and spare parts deliveries are anticipated to be on average one per day at most. Some consumables will be able to be delivered by rail.</p> <p>Health Hazards</p> <p>There are no known health hazards associated with kaolin mining and processing. Kaolin operations have been going in the UK for hundreds of years and have been mechanised since the 1950's. In the USA, large scale kaolin mining has been carried out for nearly 70 years. Neither region has reported any public health issues arising</p>	<p>measures to reduce noise emissions to assigned levels together with time scales for implementing the proposed measures.</p> <p>The matter of road maintenance is to be negotiated between WA Kaolin and the Shire.</p> <p>It is recommended that a method be formulated as to how contributions to road upgrading/maintenance be determined as a condition of approval.</p>
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		<p>from kaolin mining.</p> <p>Kaolin itself is edible and is used in pharmaceuticals; as a binder in animal feeds; and in commercial orchards for protection of fruit from sun-burn and insect attack. The only chemicals used in the processing of kaolin are; a biodegradable dispersant; small amounts of sodium hydroxide and very small quantities of a biocide (to prevent the biodegradable dispersant from going off too quickly).</p>	
<p>Catherine Melia Department of Minerals and Energy</p>	<p>The Departments environmental division is assessing a mining proposal closure plan for ML 70/1143 and GLP 70/251</p> <p>No objection to planning application being lodged.</p>	<p>No response necessary</p>	<p>Noted.</p>

Statutory Environment:

Shire of Wickepin Town Planning Scheme 4

Planning and Development Act 2005

Planning and Development (Development Assessment Panels) Regulations 2011

Financial Implications: Nil**Policy Implications:** Nil**Strategic Implications:**

Fits with strategic theme 3.3

Theme 3 – To promote the development of a viable and diversified local economy		
A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.		
Goal	Action	Measure
3.1 To actively support the development of tourism opportunities in the Shire.	<ul style="list-style-type: none"> Investigate and implement methods for improving the promotion of tourism in the district. Liaise with local and regional tourist promotion groups with the aim of promoting the development of tourism in the Shire. Seek advice from the WA Tourism Commission with regard to promoting the district. Publicise the availability of the information and encourage local and external entrepreneurs to become actively involved in the Shire of Wickepin. 	<ul style="list-style-type: none"> Measure our Shire's progress in accordance with Wickepin's tourism Development Plan
3.2 Support activities that lead to diversification and sustainability of the rural industry.	<ul style="list-style-type: none"> Support the efforts of the Facey Group towards diversification and sustainability of rural industry. Investigate and support where possible the actions being taken towards the development of industry in the district. 	<ul style="list-style-type: none"> We have a published strategic economic development plan for the Shire. This will include: <ul style="list-style-type: none"> an economic diversification plan an infrastructure strategy extractive industries strategy
3.3 Actively support extractive industries - not to the detriment of the environment.	<ul style="list-style-type: none"> Support the development of mining, particularly the proposed Kaolin mine, while ensuring that it is not developed to the detriment of the environment. 	
3.4 Through planning and development ensure availability of land for residential and industrial purposes.	<ul style="list-style-type: none"> Investigate the availability of land presently available, for various uses, including industrial and plan to meet the expected future requirements. 	<ul style="list-style-type: none"> The Council will develop a planning and development strategy which will ensure availability of land for the future.

Theme 3 – To promote the development of a viable and diversified local economy		
A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.		
Goal	Action	Measure
3.5 Encourage the retention of existing and the introduction of new businesses.	<ul style="list-style-type: none"> Assist with the provision of resources for housing and other infrastructure for local businesses, in conjunction with other authorities. Investigate the initiatives adopted by other communities for the expansion of the local community. Investigate the establishment of a Business Enterprise Centre to serve the Shire of Wickepin in its own right or in conjunction with another local government/s. 	<ul style="list-style-type: none"> We have a clear, documented community amenity and facilities plan that addresses for housing/infrastructure measured in accordance with other local communities.

Summary:

Council is being requested to advise the Development Assessment Panel of its support for the WA Kaolin Mine Proposal with a request for it to approve the application for:

- (a) A kaolin mine and degritting plant on Lot 14431 on Deposited Plan 155015;
- (b) A processing plant, storage facility but excluding evaporation ponds on Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042;

subject to:

1. The transport route from the mine site/degritting plant and the WRS through the Shire to be determined and the plans for its upgrading be agreed to the Council's satisfaction;
2. A method agreed by which contributions to road upgrading/maintenance are established;
3. A landscaping/revegetation plan to be prepared to the satisfaction of the local authority;
4. A legal agreement between the applicant and the Shire to be entered into in accordance with the commitments made by the applicant in Attachment No. 9 to the Shire's planning report in respect to:
 - Environmental management;
 - Rehabilitation;
 - Noise management; and
 - Including commitments to ensure farm access and access to stock watering points for adjoining farm areas.

Recommendation:

That Council advise the Development Assessment Panel of its support for the WA Kaolin Mine Proposal with a request for it to approve the application for:

- (a) A kaolin mine and degritting plant on Lot 14431 on Deposited Plan 155015;
- (b) A processing plant, storage facility but excluding evaporation ponds on Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042;

subject to:

1. The transport route from the mine site/degritting plant and the WRS through the Shire to be determined and the plans for its upgrading be agreed to the Council's satisfaction;
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3. A landscaping/revegetation plan to be prepared to the satisfaction of the local authority;
4. A legal agreement between the applicant and the Shire to be entered into in accordance with the commitments made by the applicant in Attachment No. 9 to the Shire's planning report in respect to:
 - Environmental management;
 - Rehabilitation;
 - Noise management; and
 - Including commitments to ensure farm access and access to stock watering points for adjoining farm areas.

Voting Requirements: Simple majority

Resolution No 191114-16

Moved Cr Russell / Seconded Cr Lansdell

That Council advise the Development Assessment Panel of its support for the WA Kaolin Mine Proposal with a request for it to approve the application for:

- (a) A kaolin mine and degritting plant on Lot 14431 on Deposited Plan 155015;
- (b) A processing plant, storage facility but excluding evaporation ponds on Lot 8798 on Plan 132472 and Lot 1 on Diagram 92042;

subject to:

1. The transport route from the mine site/degritting plant and the WRS through the Shire to be determined and the plans for its upgrading be agreed to the Council's satisfaction;
2. A method agreed by which contributions to road upgrading/maintenance are established;
3. A landscaping/revegetation plan to be prepared to the satisfaction of the local authority;
4. A legal agreement between the applicant and the Shire to be entered into in accordance with the commitments made by the applicant in Attachment No. 9 to the Shire's planning report in respect to:
 - Environmental management;
 - Rehabilitation;
 - Noise management; and
 - Including commitments to ensure farm access and access to stock watering points for adjoining farm areas.

Carried 7/0

Governance, Audit and Community Services

10.3.01 – Townscape & Cultural Planning Committee Meeting

Recommendations

Submission To:	Townscape & Cultural Planning Committee
Location / Address:	Whole Shire
Name of Applicant:	Governance, Audit and Community Services Committee
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	12 November 2014

Enclosure / Attachment: Nil

Background:

Townscape & Cultural Planning Committee Meeting held Wednesday 12 November 2014.

Comment:

The Townscape & Cultural Planning Committee Meeting was held on Wednesday 12 November 2014 and passed the following recommendations:

Moved Cr Lansdell / Seconded Syd Martin

That it be recommended to Council that:

- Wandoo wood be used for the posts at the Wickepin War Memorial, to be sourced from Redmond Saw Mills.
- The posts be placed directly into the ground.

Carried 7/0

Moved Sue Astbury / Seconded Cr Lansdell

That it be recommended to Council that the asphalt footpath completion (on the corner of the church to the recycling yard) be placed in the 2015/2016 budget estimates.

Carried 7/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications:

(1) To Develop and Maintain Quality Services and Infrastructure:

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

Recommendation:

That Council pass the following recommendations;

- That Wandoo wood be used for the posts at the Wickepin War Memorial, to be sourced from Redmond Saw Mills.
- That the posts be placed directly into the ground.
- That the asphalt footpath completion (on the corner of the church to the recycling yard) be placed in the 2015/2016 budget estimates.

Voting Requirements: Simple majority.

Resolution No 191114-17**Moved Cr Allan / Seconded Cr Russell**

That Council pass the following recommendations;

- That Wandoo wood be used for the posts at the Wickepin War Memorial, to be sourced from Redmond Saw Mills.
- That the posts be placed directly into the ground.
- That the asphalt footpath completion in Harrismith townsite (on the corner of the church to the recycling yard) be placed in the 2015/2016 budget estimates.

Carried 7/0

11. President's Report

The President Steve Martin advised of a meeting he attended on Friday 14 November 2014 with Alf Baker from WA Kaolin and Laurie Huck, a consultant working with WA Kaolin. Brookfield Rail and Paul Rosair from Public Transport Authority also attended the meeting.

The President Steve Martin advised Council of a meeting that has been arranged in Perth with the Minister, Terry Waldron and representatives from the Tincurrin community on Thursday 18 December 2014 regarding the Tincurrin Primary School closure.

The President Steve Martin advised Council of a Zone meeting being held at Darkan on Friday 28 November 2014.

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	10 November 2014

Community Pools Revitalization Program

The Shire of Wickepin applied for a \$30,000 grant under the Community Pool Revitalization Program (CPRP). The grant provides funding to regional local governments to assist with their maintenance and upgrade of their centre. The CPRP is funded through the Royalties for Regions Program.

Council has been advised via the following press release from the Minister for Sport and Recreation that it was successful with its \$30,000 grant application:

Sport and Recreation Minister Terry Waldron said local governments from Newman and Mullewa to Karratha, Carnarvon, Goomalling, the Goldfields and Bruce Rock had received up to \$30,000 towards the maintenance and upgrades of their local pool. "In regional areas, pools are one of the ways in which locals of all ages can keep fit and active as well as staying connected to their community," Mr Waldron said. "Pools are wonderful community assets - I'm sure many locals have great memories about their first swimming lesson or swimming in the school carnival." The program allows up to \$30,000 a year for a regional public aquatic centre for centre maintenance, upgrades, purchase of pool equipment and staff training. Funding for the annual program has been made possible with \$13.2million over four years through the State Government's Royalties for Regions program. Regional Development Minister Terry Redman said swimming pools were important pieces of community infrastructure as they provide for recreation, learning, exercise and rehabilitation. "The Community Pools Revitalization Program enhances community pool facilities and services, supporting greater social and economic benefits in regional communities," Mr Redman said. "Royalties for Regions is helping to improve important community infrastructure and services so more people can live work and invest in regional WA." This program is administered by the Department of Sport and Recreation which consulted with Leisure Institute of Western Australia Aquatics and the WA Local Government Association to develop this important community initiative.

Community Pools Revitalization Program recipients

<i>Facility</i>	<i>Local Government</i>	<i>Payment</i>
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Wickepin Aquatic Centre Wickepin, Shire of \$30,000

The grant application was for the following items:

1. Equipment:
Replace Pump and Valve Replace trampoline mat inflatable toys etc. Table set BBQs - \$15000
2. Maintenance:
Paint Mural on walls paint floor repair roof etc. - \$15000

Jerome Devonport has been contracted to undertake the painting of the Murals on the external Walls. Jerome as part of the murals project for the Wickepin Swimming Pool will be undertaking workshops with the local school children to design and paint the murals. The quote accepted for Jerome to undertake this task is \$6,200.

Yealering Caravan Park Cleaner

Mrs. Irene Watkins has resigned as the cleaner of the Yealering Caravan Park. Irene has been the cleaner for the Yealering Caravan Park for 14 years. I met with Irene along with Councillor Allan and presented her with a bouquet of flowers from the Shire of Wickepin for her years of dedicated service.

I have appointed new cleaners for the Yealering Caravan Park under contract arrangements. The new contract cleaners for the Yealering caravan Park are Mrs. Kelly Cochrane and Mrs. Maureen Preedy of Yealering.

Tincurrin Primary School

The Shire of Wickepin has been advised by the Department of Education Director General that the Tincurrin Primary School will be closing as of the 31st December 2015. Since the announcement the Shire President and the Chief Executive Officer have been working to organise a meeting with the Honourable Peter Collier MLC Minister for Education; Aboriginal Affairs; Electoral Affairs, Leader of the Government in the Legislative Council.

The Chief Executive officer due to the work by the Shire President has received the following email on the 31st October 2014, from Marianne Smith, Admin/Correspondence, office of the Hon. Peter Collier MLC Minister for Education; Aboriginal Affairs; Electoral Affairs Leader of the Government in the Legislative Council:

I can confirm that the Minister wishes to meet with you, the parents and community members of Tincurrin School. Caris Uren will be in contact with you when she returns from leave to arrange a suitable meeting time with you.

Once a meeting date has been set I will advise all Councillors of the date.

Corporate Plan

Council's Corporate Business Plan is still being developed and the plan will align with Council's Strategic Community Plan 2012/2022. The Corporate Business Plan will contain Council's affordable priorities, actions and responsibilities over the next four years to progress the community's priorities.

As part of the Integrated Planning Reporting framework, Council has developed and adopted the following strategies:

- Long Term Financial Plan,
- Asset Management Plan
- Workforce Plan

Morrison Low has been appointed by the Chief Executive to finalise the Shire of Wickepin Corporate Plan at the price of \$16,500 plus GST with disbursements capped at \$600.

It has been suggested by Morrison Low that 3 workshops be held in conjunction with Council's budget meeting or as soon as practical afterwards. April/May next year would be ideal and enable Morrison Low enough time to prepare, liaise with Council and finalize the plan in time for adoption by Council at the start of the new financial year.

Morris and Low will undertake the following tasks in relation to the corporate plan

1. Collect and review draft IPR Plans, budget and capital work plan
2. Prepare for a facilitated workshop with Council
3. Workshop with Council to identify issues, council response and council priorities over the next four years
4. Draft CBP including:
 - a. President and CEO message
 - b. A section about the plan and what it does
 - c. The Council vision and values
 - d. Community priorities
 - e. Four year program (including business as usual) in response - by theme or strategy area
 - f. What couldn't be included and why
 - g. Four year summary budgets
5. Liaise with Council over changes to the draft
6. Finalise Corporate Plan

Council has budgeted the following under 0662 Consultancy fees for the Strategic Community Plan to comply with the Local Government (Administration) Regulations 1996:

0662	Consultancy Fees		2014/2015
	Strategic Community Plan	21	17,000

Living Lakes

Worley Parsons Consulting has released the DRAFT Concept Development options for Lake Yealering as part of the Living Lakes Project Stage2. The draft report does reflect the discussions with Lake Yealering community held in September 2014. Council has been asked to provide comment on the report by the 14th November 2014. The report has been forwarded to the Living Lakes Working Group via Ian Hills for comment.

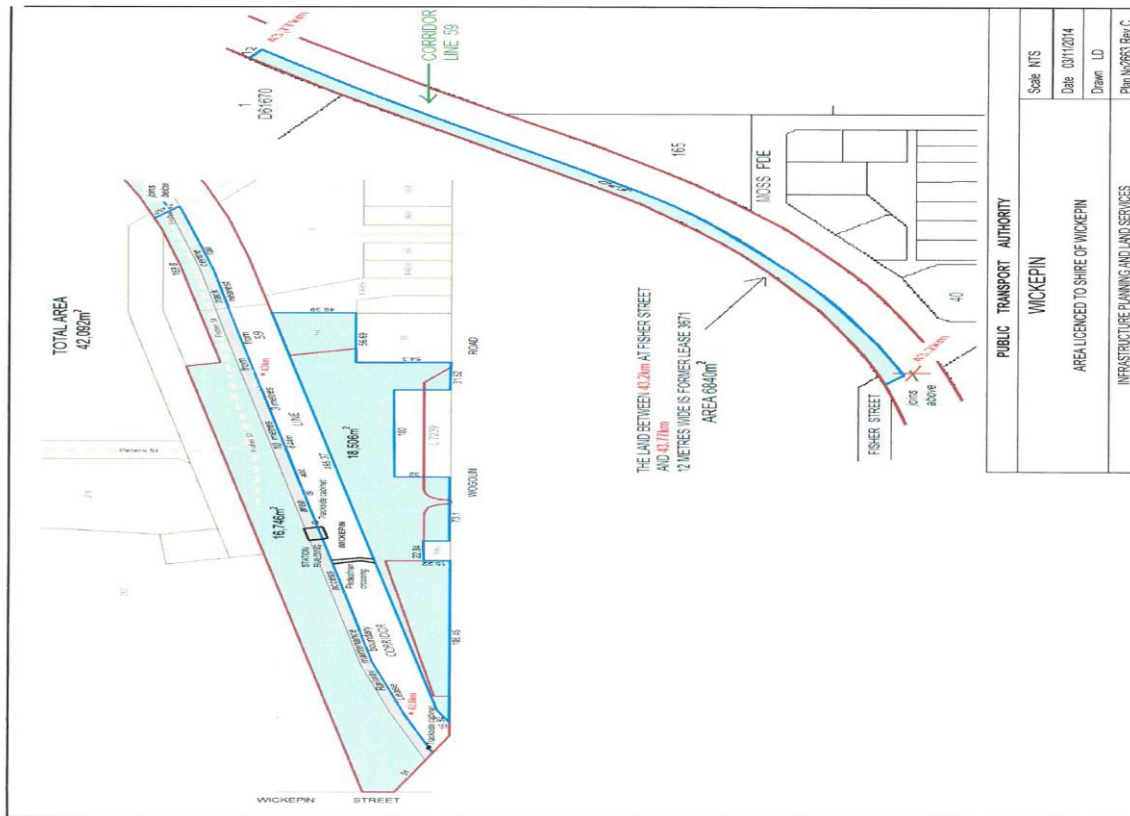
Christmas Party

The staff and Councillors Christmas Party has been organised for Friday 19 December 2014 commencing at 3.00pm at the Wickepin District Sports Club, with games starting at 3.30pm. We will be playing a rock' n' bowl (lawn bowls) tournament. Complimentary bar & food will be served buffet style, which is being catered by one of the local sporting clubs. Partners are also invited to attend so please RSVP to Leah by Wednesday 10 December.

Railway Lease

PTAWA have advised that they are willing to vary the lease of L2633 to a total area of 42,092 M2 as shown on the attached Map. The cost of the variation will be \$330.00 and will have the following conditions imposed.

- Shire of Wickepin is to construct a 1.2m high fence which is 2.2m from the track centreline for the full length of the station building (from edge of roof to edge of roof) which is approximately 15m in length.
- In order to neaten up the edge of the existing low level platform, a limestone block (or similar) would be sufficient, provided that it is no closer than 1.6m from the track centreline.
- Should the line become operational again, then the 1.2m high fence would have to be continued to tie in with the pedestrian maze at the western end of the station, and the fenced compound at the eastern end.
- The standard PTA 6 month break clause to remain within the licence.
- 10m clearance from the track centre so that there is a continued access for track works, should this be required.
- Given that this is a non-operational line at present there are no further requirements at this stage
- All other terms of the existing L2663 to remain in force.
- Once agreement is reached re enlargement of L2663, existing L3671 to the Shire of Wickepin will be terminated (ie the area of this lease having been incorporated into the enlarged L2663.
- Subject to Shire of Wickepin paying to PTA a lease/licence variation fee of \$330.00 plus GST (which includes the cost to PTA of the preparation of the attached plan)



LandCorp

LandCorp have advised that they will be writing officially to Council over the next couple of weeks regarding the Board decision on the Wickepin residential project.

LandCorp have advised that they are about to spend a considerable amount of money over the next 4 months taking the Wickepin project (5 lots) through to detailed design (ready to go to civil work's tender) and to establish a firm financial model to construct the project.

Over the last week or so, LandCorp have issued work orders to the following firms;

- Porter Consulting Engineers (Brad Harris) – civil works, electrical and water supply design
- Brown Geotechnical – geotechnical report on soil characteristics
- TME (Geoffrey Lush) – securing WAPC subdivision approval
- Brook and Marsh (Bill France) – feature survey and pre-cal lot layout plan
- GHD (Monica Craig) – Environmental report (looking at potential past contamination, etc)

They have also requested that the Shire of Wickepin assist the above consultants with information on the sites and be aware that they will be visiting Wickepin over the coming weeks and months. The previous civil work's designs prepared by the Shire of Wickepin have been forwarded to Porter Consulting Engineers and LandCorp do not anticipate there will be many changes to what was proposed by the Shire of Wickepin previous consultant.

LandCorp hope to be in a position to have this project “shovel ready” by May 2015.

Following are the anticipated LandCorp costs:

**WICKEPIN - 5 LOT RESIDENTIAL SUBDIVISION
INDICATIVE DEVELOPMENT COSTINGS**

Please find below the indicative development costs for a possible residential development in Wickepin. The proposed subdivision creates five residential lots in excess of 800m² as per the sketch below (Lots 48-52).



The indicative costs are based on constructing lots serviced with sewer, water, power and have access to telecommunications. Construction costs allow for Regional factors for pricing in the Wickepin area.

The indicative costs are summarised at the end of this report, with the total development costs being **\$552,215 excluding GST or just over \$110,000 excluding GST per lot.**

The indicative construction costs have been calculated based on a desktop study of existing services information and aerial imagery. No site visit, feature survey or geotechnical investigation

have been conducted. In addition to this, the costs are based on the following items and assumptions:

Preliminaries - This covers the Contractors costs for supervision, mobilisation, site facilities, insurances, locating existing services and preparation of management plans and dilapidation surveys where required. Given the limited construction works, a 9 week construction period is expected.

Siteworks – The site is currently vacant land with the majority covered in grass. The perimeter of the site is fenced with a 1m high rural fence and the verges surrounding the development site are planted with mature trees. Unless it is required to undertake site remediation as part of the geotechnical report, it is proposed that the site be left in-situ and the topsoil and verge trees be left in place. The existing grass cover will ensure the lots remain stabilised until sold.

Earthworks – The information available suggests that the site has a gentle grade falling from the south east to north west. Review of the aerial imagery does not suggest the presence of rock or clay close to the surface which could impact work ability of the site.

A small allowance has been included for dust management and construction water.

No allowance for any filling of lots has been included.

Roads – The proposed subdivision is fronting an unkerbed section of Whyte Road. Review of the aerial imagery of the town site suggests that the Shire is gradually upgrading the local road network with kerbing and filling of road side swales. Allowance has therefore been made to install kerbing along this section of Whyte Road fronting the development and fill this section of the drainage swale in expectation that it will be a requirement of the Shire.

The existing Whyte Road appears to be an old 2 coat seal. The Shire has been progressively upgrading the street network and may be looking to upgrade this road section. No allowance has been made to resurface the section of Whyte Road abutting the lots. No footpaths are proposed as there is no adjacent footpath network to connect to.

A provisional allowance has been included for the construction (extension) of Dumblyung Rd along the side boundary of proposed Lot 52. As the lot will have frontage to Whyte Road, it may be possible to reach agreement with the Shire not to construct this road section. The Shire has been requested to confirm that this will be permitted but have not yet confirmed. If the road section is to be constructed an additional \$40,000 would be required to construct the road section and a temporary cul-de-sac head. If this is not required, then the provisional sum may be required to upgrade Whyte Road with a new seal.

No allowance has been made to provide crossovers as the location of crossovers may restrict development potential of the lots.

Drainage – No allowance has been made for lot drainage as the lots are expected to be suitable for on site disposal of storm water. As mentioned above, allowance has been made to fill the existing road side swale for the full frontage of the proposed subdivision. There is a drainage crossing near Collins St that may need some additional stone pitching from drainage directed from the kerbed section and a small allowance has been included for this.

Water – There is an existing DN375 supply line passing in close proximity to the western boundary of the development. Water Corporation will prohibit a connection being made to a supply line if there is a reticulation main in the vicinity of the site. In this case there is an existing DN58 reticulation main 70m north of the development and a DN100 located 345m north of the development site. Allowance has been made to extend an existing DN100 located 345m north of the development site as the DN58 would not have sufficient capacity to service the 5 additional lots.

Sewer – The sewer in Wickepin is controlled by the Shire. The Shire as-constructed plans show that sewer is available in Dumbeyung Road at the rear of the lots immediately north of the site on Whyte Road in the Right of Way. The levels of the site will enable connection to this sewer via standard gravity connection.

It is proposed to extend the sewer down Dumbeyung Road to the rear of the proposed lots, so that it will also be able to service the future 6 lots without any further sewer extension. Junctions would be provided for the future lots.

Fencing – Allowance has been made to divert the existing facing to the side and rear boundaries of the proposed lots.

Power – Whilst the development is located in an existing residential area and fronted by HV and LV infrastructure, the capacity to service the additional 5 lots will not be known until a Design Information Package is requested from Western Power. Therefore, a conservative allowance has been made on a per lot basis. Allowance has also been made for the expected trenching and cabling.

It has been assumed that no new transformer and switchgear will be required to service the 5 lots and these would be able to be fed from the existing power network.

No allowance has been made to underground the existing aerial infrastructure fronting the development.

No allowance has been made for any future Western Power Gifted Asset Tax which is still subject to review.

Telstra – There is existing Telstra infrastructure in the surrounding street which may be connected to.

As of the 1 January 2011, the Developer is now required to pay for the cost of Telstra pits and pipe and the installation and to provide a trench for installation, which is usually done as part of the power installation works.

Gas – There is no gas in the area and therefore no allowance to service the development with reticulated gas has been made.

Landscaping - No landscaping costs are included in the cost estimate.

Local Government Fees – Local Government fees are based on 1.5% of the road and drainage construction costs.

Professional costs - Costs has been included to cover professional fees such as the engineering, geotechnical and survey costs based on known and estimated fees. Planning and Environmental costs have not been included.

Contingency - A 15% contingency of construction costs is included due to the preliminary nature of the proposal.

Headworks Costs - the headworks costs have been calculated based on the current service authority headwork costs.

We stress that these costs are indicative only and will require further review once more detailed design has been undertaken. The reader should be satisfied that they are appropriate for their use. Porter Consulting Engineers does not accept liability or responsibility for their interpretation or use.

If you have any queries regarding the indicative development costs, please give me a call to discuss. We look forward to the opportunity of working with you further on this project.

Yours faithfully



BRAD HARRIS
DIRECTOR PROJECTS

Meetings Attended

October 2014	Issue/Subject
21/10	LGIS - 2014 LGISWA Scheme Surplus Distribution package
21/10	Wickepin Saleyards – Working Group
24 /10	Art Wine and Cheese Night
29/10	WPS School Council Meeting
30/10	Presented flowers to Irene Watkins with Cr Fran Allan
November 2014	Issue/Subject
6/11	Wheatbelt Business Network WBN provides Wheatbelt small businesses with a VOICE, PROMOTION, INFORMATION and NETWORKING
11/11	Albert Facey Homestead Committee Meeting
12/11	Townscape and Cultural Planning
18/11	ASU Union Representative

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	October 2014	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO			
A13	Hire of Community Halls / Community Centre	CEO			

Recommendations:

That Council endorses the Chief Executive Officer's Report dated 10 November 2014.

Voting Requirements: Simple majority

Resolution No 191114-18**Moved Cr Astbury / Seconded Cr Easton**

That Council endorses the Chief Executive Officer's Report dated 10 November 2014.

Carried 7/0

13. Notice of Motions for the Following Meeting**14. Reports & Information**

Cr Russell advised Council of a Railway Alliance meeting being held on Tuesday 25 November 2014.

Cr Russell advised Council of the Seniors Christmas Lunch being held on Friday 5 December 2014 at the Wickepin Community Centre.

15. Urgent Business**16. Closure**

There being no further business the Presiding Officer declared the meeting closed at 5.33pm.