

# Minutes

ORDINARY MEETING OF COUNCIL  
21 MAY 2014  
COUNCIL CHAMBERS  
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin  
Wednesday 21 May 2014**

The President declared the meeting open at 3.32pm.

**1. Attendance, Apologies and Leave of Absence (Previously Approved)**

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr GCL Hinkley
	Cr AG Lansdell
	Cr MG Lang
	Cr WA Astbury
	Cr RE Easton
	Cr FA Allan
Chief Executive Officer	Mr MJ Hook
Executive Support Officer	Miss LG Pearson (Minute Taker)

**Leave of Absence (Previously Approved)**

**Apologies**

**2. Public Question Time**

**3. Applications for Leave of Absence/Apologies**

**4. Petitions, Memorials and Deputations**

**5. Declarations of Councillor's and Officer's Interest**

Item	Item Title	Councillor/Officer	Interest	Reason
10.2.08	Harrismith Community Centre Sponsorship	Cr RE Easton	Impartiality	Harrismith Community Centre Committee member.
10.2.08	Harrismith Community Centre Sponsorship	Cr WA Astbury	Impartiality	Harrismith Community Centre Committee member.
10.2.08	Harrismith Community Centre Sponsorship	ESO Leah Pearson	Impartiality	Harrismith Community Centre Committee member.
10.3.01	Townscape & Cultural Planning Committee Meeting Recommendations	Cr RE Easton	Financial	Building the Tincurrin entry statement.

**6. Confirmation of Minutes – Ordinary Meeting of Council – 16 April 2014**

**Resolution No 210514-01**

**Moved Cr Allan / Seconded Cr Russell**

That the minutes of the Ordinary Council meeting held on Wednesday 16 April 2014 be confirmed as a true and correct record.

**Carried 8/0**

**7. Receival of Minutes**

Receival of Minutes

## 7.1 Great Southern Regional Waste Group General Meeting

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Leah Pearson, Executive Support Officer
<b>File Reference:</b>	208
<b>Author:</b>	Leah Pearson, Executive Support Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	15 April 2014

### Enclosure / Attachment:

Minutes of the Great Southern Regional Waste Group General Meeting held on Tuesday 10 April 2014.

### Background:

The Great Southern Regional Waste Group General Meeting was held on Tuesday 10 April 2014.

### Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

### Statutory Environment:

Section 5.22 of the Local Government Act 1995

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

**Strategic Implications:** Not applicable.

### Recommendation:

That the minutes of the Great Southern Regional Waste Group General Meeting held on Tuesday 10 April 2014 be received.

**Voting Requirements:** Simple majority.

## Resolution No 210514-02

### Moved Cr Lansdell / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.5 be adopted en-bloc.

**Carried 8/0**

Receival of Minutes

## 7.2 Technical Services Committee

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Leah Pearson, Executive Support Officer
<b>File Reference:</b>	
<b>Author:</b>	Leah Pearson, Executive Support Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	7 May 2014

### Enclosure / Attachment:

Minutes of the Technical Services Committee Meeting held on Wednesday 7 May 2014.

### Background:

The Technical Services Committee Meeting was held on Wednesday 7 May 2014.

### Comment:

*Section 5.22 of the Local Government Act 1995* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

### Statutory Environment:

*Section 5.22 of the Local Government Act 1995*

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

**Strategic Implications:** Not applicable.

### Recommendation:

That the Minutes of the Technical Services Committee Meeting held on Wednesday 7 May 2014 be received.

**Voting Requirements:** Simple majority

## Resolution No 210514-02

### Moved Cr Lansdell / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.5 be adopted en-bloc.

Carried 8/0

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Receival of Minutes

### 7.3 Albert Facey Homestead Management Committee Meeting

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Leah Pearson, Executive Support Officer
<b>File Reference:</b>	208
<b>Author:</b>	Leah Pearson, Executive Support Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	13 May 2014

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**Enclosure / Attachment:**

Minutes of the Albert Facey Homestead Management Committee Meeting held on Tuesday 13 May 2014.

**Background:**

The Albert Facey Homestead Management Committee Meeting was held on Tuesday 13 May 2014.

**Comment:**

*Section 5.22 of the Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Statutory Environment:**

*Section 5.22 of the Local Government Act 1995*

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

**Strategic Implications:** Not applicable.

**Recommendation:**

That the minutes of the Albert Facey Homestead Management Committee Meeting held on Tuesday 13 May 2014 be received.

**Voting Requirements:** Simple majority.

#### **Resolution No 210514-02**

##### **Moved Cr Lansdell / Seconded Cr Lang**

That the recommendations listed under agenda items 7.1 to 7.5 be adopted en-bloc.

**Carried 8/0**

Receival of Minutes

## 7.4 Townscape & Cultural Planning Committee Meeting

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Leah Pearson, Executive Support Officer
<b>File Reference:</b>	206
<b>Author:</b>	Leah Pearson, Executive Support Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	14 May 2014

### Enclosure / Attachment:

Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 14 May 2014.

### Background:

The Townscape & Cultural Planning Committee Meeting was held on Wednesday 14 May 2014.

### Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

### Statutory Environment:

Section 5.22 of the Local Government Act 1995

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

**Strategic Implications:** Not applicable.

### Recommendation:

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 14 May 2014 be received.

**Voting Requirements:** Simple majority.

## Resolution No 210514-02

### Moved Cr Lansdell / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.5 be adopted en-bloc.

Carried 8/0



Receival of Minutes

## 7.5 Governance, Audit and Community Services Committee Meeting

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Leah Pearson, Executive Support Officer
<b>File Reference:</b>	
<b>Author:</b>	Leah Pearson, Executive Support Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	14 May 2014

### Enclosure / Attachment:

Minutes of the Governance, Audit and Community Services Committee Meeting held on Wednesday 14 May 2014.

### Background:

The Governance, Audit and Community Services Committee Meeting was held on Wednesday 14 May 2014.

### Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

### Statutory Environment:

Section 5.22 of the Local Government Act 1995

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

**Strategic Implications:** Not applicable.

### Recommendation:

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 14 May 2014 be received.

**Voting Requirements:** Simple majority.

## Resolution No 210514-02

### Moved Cr Lansdell / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.5 be adopted en-bloc.

**Carried 8/0**

## 8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
353-200313-13	Railway Land Lease 2013	CEO	Council authorise the CEO to negotiate a variation to the existing lease (L2663) for peppercorn rental to include: <ol style="list-style-type: none"> <li>1. The fenced compound immediately east of the Wickepin Railway Station store old farm machinery as part of the heritage precinct.</li> <li>2. Railway Station building.</li> <li>3. Additional land as illustrated on the map attached.</li> <li>4. A maximum of \$1000 be allocated for the fees associated with varying the existing lease agreement.</li> </ol>	✓	Awaiting new agreement.
451-190214-17	Tincurrin Hall upgrade	CEO	That the Shire of Wickepin's Community Development Officer commence full community discussions on the future of all the community halls within the Shire of Wickepin, with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation.  That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.	○	Work still being done by CDO.
460-190314-04	Technical Services Committee Meeting Recommendations	CEO	That Council pass the following recommendation; <ol style="list-style-type: none"> <li>1. That Council authorise the Chief Executive Officer to investigate the realignment of the Avery Corner and the Bulmans Hill sections of the Pingelly Wickepin Road, and prepare a report with costs and funding options for the Technical Services committee on any proposed realignment.</li> </ol>	○	Still to be undertaken.
462-190314-06	Great Southern Regional Waste Group	CEO	That the Shire of Wickepin consider an amount of \$80,000 in the 2014/2015 budget deliberations to put towards land purchase and the ongoing establishment costs of a regional refuse site at Nebrikinning Road in the Shire of Cuballing.	✓	No further action.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
463-190314-08	Community Resource Centre Report	CEO	That Council endorse the draft Community Resource Centre Building Report and that it is used as the basis for: 1. Further consultation with the CRC management committee and community on the future of the CRC building, and 2. Obtaining quotes from architects for the development of concept plans including indicative costings and sketches for the 5 options presented in the report. That Council allocate up to \$15,000 from budget item 106620 Consulting Fees for the purpose of funding the preparation of concept plans including indicative costings and sketches for the five options presented in the CRC Building Report.	✓	No further action.
474-160414-03	Community Resource Centre 2014/2015 Budget	CEO	That Council places the items as highlighted in April 2014 Council minutes in the 2014/2015 budget allocation in the form of financial support to the Wickepin Community Resource Centre for the 2014/ 2015 financial year.	✓	Placed in 2014/2015 budget deliberations. Sent letter to CRC 29/04/2014.
478-160414-09	Shire of Wickepin - Photocopier Replacement	CEO	That Council lease the following photo copier for a period of 48 Months from Best Office Systems Narrogin 1 x Konica Minolta Bizhub C554e Colour Digital Copier/Printer/Scanner/Fax. On a 48 monthly lease with Monthly payments of \$326.00 + GST <u>Plus:</u> Full Service Agreement Black <b>including toner</b> @ \$0.011 cents per copy + GST Full Service Agreement Colour <b>including toner</b> @ \$0.12 per colour copy + GST Service Agreement for the existing Ricoh Aficio MPC5000 - \$45 per month.	✓	Advised Best Office Systems 24/04/2014.  Lease signed – awaiting delivery.
479-160414-10	Watershed News - Annual Allocation	CEO	That the Watershed be placed on an annual allocation basis each year, commencing with the 2014/2015 financial year having a budget estimate of \$6,500.	✓	Advised Watershed News – ok with decision.
480-160414-11	Draft Wheatbelt Regional Planning and Infrastructure Framework	CEO	That Council forwards the comments stated in April 2014 Council minutes on the Draft Wheatbelt Regional Planning and Infrastructure Framework to the Department of Planning:		Comments sent.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
481-	Yealering Motorcycle Enduro	CEO	<p>That Council gives permission to the Yealering Motorcycle Riders Club to hold the annual Yealering Motorcycle Enduro Event on reserve 9610, as long as the Shire of Wickepin and the Yealering Motorcycle Riders Club Incorporated enter into an Indemnity Release and Hold Harmless agreement prior to the event being held.</p> <p>That the Shire of Wickepin allows the use of the Yealering Town Oval (part of Reserve 9610) for the starting point and for camping overnight at a cost of \$15.00 per night per tent site which includes permission to use the Yealering caravan park ablutions facilities.</p>	✓	<p>Letter sent.</p> <p>Meeting held with Ben Lally to advise of requirements for holding event.</p>

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress    ✓ = completed    ✕ =superseded

**9. Notice of Motions of Which Notice Has Been Given**

**10. Receipt of Reports & Consideration of Recommendations**

3.35pm – MWS Peter Vlahov entered the Chambers.

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Infrastructure and Engineering Services

### 10.1.01 – Manager Works and Services Report

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Peter Vlahov, Manager Works & Services
<b>File Reference:</b>	2610
<b>Author:</b>	Peter Vlahov, Manager Works & Services
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	14 May 2014

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**Enclosure / Attachment:** Ongoing Maintenance List

**Background:** Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

**Comment:** Not applicable.

#### Programmed Construction Works

- Wickepin-Corrigin Road – This project has been completed.
- Wickepin-Pingelly Road – This project has been completed
- Wogolin South Road – Gravel sheeting is 90% completed.
- Pauley Road – This project has been completed
- Toolibin South Road – Gravel has been stockpiled.
- Wickepin-Harrismith Road – Clearing and asphalt widening has been completed. Some gravel shoulder widening is underway.
- Lomos Road - This project has been completed
- Regional Waste Transfer Stations – No progress until July.
- Shire Office Gardens - No progress until June.
- Yealering Lake Swimming Pond – Earthworks have commenced.

#### Maintenance Works

- Erect new bunkers at Wickepin Oval
- Remove dead street trees from areas in Wickepin, Yealering and Yealering Cemetery.
- Remove silt from floodway on Russell Road.
- Install guide posts and signs along Lomos Road, Wickepin Pingelly Road and Wickepin Corrigin Road. (reconstructed sections)
- Attend to various fallen trees and limbs.
- Various bitumen patching.

- Various grading.

Please see ongoing list attached

### **Occupational Health and Safety**

No issues to report.

### **Workshop**

- Replace the oil pump on Cat Grader WK 813.
- Repair wiring issue on truck WK 342.
- General ongoing maintenance.

### **Parks and Gardens**

- Mowing and slashing various.
- Begin townsite weed spraying program.
- Street tree pruning.
- Various plantings.
- Ongoing oval maintenance.
- Ongoing general gardening.

**Statutory Environment:** Local Government Act 1995.

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

**Strategic Implications:** Not applicable.

**Summary:** Not applicable.

**Recommendation:**

That council notes the report from the Manager of Works and Services dated 14 May 2014.

**Voting Requirements:** Simple majority

### **Resolution No 210514-03**

#### **Moved Cr Lansdell / Seconded Cr Astbury**

That council notes the report from the Manager of Works and Services dated 14 May 2014.

**Carried 8/0**

MWS Work Register 2014							
	Date	Area	Action	Requested by	Complete Y/N	Date Complete	Notes
2013	10/04/2013	Wickepin	Check all smoke detectors in Yarling Court.	Allan Ramsay	✓	March	Checked during housing inspections.
	17/09/2013	Wickepin	Mrs Kirbys corner is pooling water.	Council	○		
	18/09/2013	Wickepin	Caravan Park – Drainage and blue metal around ablution block	Natalie Manton	○		
	18/09/2013	Yealering	Caravan Park – Replace plants along road.	Natalie Manton	✓	March	
	18/09/2013	Yealering	Caravan Park – Install swing.	Natalie Manton	✓	May	
	18/09/2013	Yealering	Caravan Park – Paving and tidy up around ablution block/clothes line.	Natalie Manton	✓	March	
	4/11/2013	Yealering	CBH Corrigin – Receival point sign.	Natalie Manton	✓	March	Signs are there.
	13/11/2013	Wickepin	Shrubs around picnic area are overgrown – need attention.	Townscape	✓	Feb 2014	
January	20/01/2014	Wickepin	Powerpoint fitting in Clinton Hemley's rental.	Clinton Hemley	○		Electrician to do.
	15/01/2014	Wickepin	Facey Group – Take cabinet to the dump.	Bronwyn Dew	✓	January 14	
	15/01/2014	Wickepin	Facey Group – Toilets need seeing to.	Bronwyn Dew	✓	Feb 2014	
	29/01/2014	Yealering	Cemetery – Tree needs removing due to white ants.	Natalie Manton	✓	14/02/2014	
	29/01/2013	Yealering	Cemetery – Retic needs checking and plants need attention.	Natalie Manton	✓	January 14	
February	04/02/2014	Wickepin	Please cut down tree on 48 Dumbleyung Road.	Graem Bushby	✓	Feb 2014	
	04/02/2014	Wickepin	Spray Cowthrop on vacant land in Wickepin.	Luci Satori	✓	Feb 2014	
	05/02/2014	Wickepin	63 Wogolin Road – Sewerage issue – high pressure hose needed.	Daphne Tetlow	✓	7/02/2014	Plumber has fixed problem.
	05/02/2014	Wickepin	Fire alarms needed in CRC building.	CRC	✓	12/02/2014	A. Ramsay advised fire alarms not needed.
	05/02/2014	Wickepin	Weeds need removing and door needs fixing.	CRC	✓	March	
	10/02/2014	Wickepin	Stop sign down at the Harrismith rail crossing.	Albany Police	✓	Feb 2014	Main Roads have been notified.
	11/02/2014	Wickepin	Replace football post.	WFC	✓	March 2014	
	14/02/2014	Yealering	Raking around Congreve Street needs re-raking.	Wayne Rushton	✓	Feb 2014	
	17/02/2014	Wickepin	Repair flyscreens at Unit 2 Cottage Homes.	Doug Gardener	✓	March	
	18/02/2014	Wickepin	Clean Netball Courts.	Steffie Green	✓	Feb 2014	
	19/02/2014	Yealering	Lake toilets – bowl needs tightening.	Council	✓	12/13/14	
	19/02/2014	Yealering	Caravan Park – Hand basin is leaking.	Council	✓	12/13/14	
	19/02/2014	Yealering	Caravan Park – Door lock is broken.	Council	✓	12/13/14	
	20/02/2014	Wickepin	Swimming Pool – General clean and tidy up.	Rate payer	✓	Feb 2014	
	25/02/2014	Wickepin	Community Centre – Mezzanine – White board needs fixing.	Lou Leeson	✓	27/02/2014	Tightened screws.
March	04/03/2014	Wickepin	Cleaning netball courts for netball season.	Anika Mullan	✓	March 2014	Netball courts are being cleaned weekly.
	05/03/2014	Wickepin	Pot holes forming in Richter Street.	Tech Services	○		
	05/03/2014	Wickepin	Patchwork on Dumbleyung Road Corner is needed.	Tech Services	○		
	06/03/2014	Wickepin	Russell Road sign needs replacing.	Tech Services	○		
	12/03/2014	Yealering	Sprinkler head has come off in Honeyman Park.	Peter Stribling	✓	13/03/14	Done – also done retic repairs at Town Hall.
	12/03/14	Wickepin	Grade 84 Gate Road.	Mark Graham	✓	April	
	14/03/14	Wickepin	Campbell St – Harry Reads house – trees and rubble outside house.	Ruth Bailey	✓	09/04/2014	Done.
	17/03/14	Wickepin	Yarling Court- Unit 2 - Handle on door in laundry is loose.	Inspections	✓		
17/03/14	Wickepin	Yarling Court- Unit 2 - Railing in bathroom needs screwing onto wall.	Inspections	✓			
17/03/14	Wickepin	Cottage Homes – Amy Read - Lower clothes line.	Inspections	○			

	17/03/14	Wickepin	Cottage Homes Car Port – Amy Read - Shade cloth on side of car port.	Inspections	✓		
	17/03/14	Wickepin	13B Collins St - Outside light in car port doesn't work.	Inspections	○		
	17/03/14	Wickepin	Cottage Homes - Unit 3 - Renew kitchen curtain.	Inspections	✓		Done.
	17/03/14	Wickepin	10 Smith St - Shire gardener to pull dead plants out.	Inspections	○		
	17/03/14	Wickepin	10 Smith St - Retic resets itself when there is a power cut, needs fixing.	Inspections	○		
	31/03/14	Wickepin	Unit 2 Cottage Homes – Pump sound every morning waking tenant.	P. Gardener	✓	01/04/2014	Retic has been reset.
April	09/04/2014	Harrismith	Cemetery – Meet with Ross Easton to discuss his ideas on this.	Leah Pearson	✓	April	
	09/04/2014	Harrismith	Drainage Problems – Meet with Ross Easton to discuss.	Leah Pearson	✓	April	
	09/04/2014	Tincurrin	Entry Sign Placement – Meet with Ross Easton.	Leah Pearson	✓	April	
	09/04/2014	Harrismith	Walk trail needs maintenance on it (tidy up etc).	Leah Pearson	○		
	09/04/2014	Harrismith	Green Harrismith Road sign is no longer reflective, order new one.	Leah Pearson	✓		Sign not reflective.
	09/04/2014	Yealering	Trees on main street have lost bark, needs a tidy up.	Kevin Coxon	○		
	09/04/2014	Yealering	Dead trees at cemetery need replacing.	Kevin Coxon	✓		Trees pulled out, new trees to be put in.
	10/04/2014	Wickepin	Extend trimming from Fox Road South to first 90 degree bend.	A. Borthwick	✓	May	
	11/04/2014	Wickepin	Rabbits undermining some graves at Cemetery.	R. Matthews	✓	May	Poison placed in warrens.
	17/04/2014	Harrismith	Grading of Golf Club Road.	Council	○		
	17/04/2014	Wickepin	Baiting at Cemetery.	Council	✓	May	Poison placed in warrens.
	22/04/2014	Wickepin	Sand to be placed on oval.	WFC	✓		
	22/04/2014	Wickepin	Broken window on scoreboard at oval.	WFC	○		
	22/04/2014	Wickepin	Hot water system is broken.	WFC	✓	April	
	24/04/2014	Wickepin	Cottage Homes – Retic is coming on at 3pm for 2 hours.	Colin Fleay	✓	May	Reset system.
	28/04/2014	Wickepin	Cottage Homes – Automatic light needs turning off.	Doug Gardener	✓	May	
	28/04/2014	Wickepin	Couldn't lock change rooms after footy – lock may need looking at.	Ty Miller	✓	May	No Issue.
29/04/2014	Wickepin	Unit 2 Yarling Court – Shower leak, back door latch broken.	Violet Holmes	✓	May		
May	06/05/2014	Wickepin	Fleay Road is becoming dangerous, needs investigating.	Keith Doncon	○		
	07/05/2014	Wickepin	Unit 2 Cottage Homes – Mesh on back fly wire door needs patching.	Doug Gardener	○		
	09/05/2014	Wickepin	48 Dumbleyung Road – Drainage issue – flooding from road.	Graham Bushby	○		Investigating.
	09/05/2014	Wickepin	Leaking pipe in lane behind vera Watsons chook yard.	Hazel Green	✓	May	WAWA has fixed it.
	12/05/2014	Wickepin	Culvert on corner of Bushby and Roses Road washed out.	Wayne Leeson	○		
	13/05/2014	Wickepin	Leak in toilets (womens) at Community Centre.	Steve Martin	✓	May	Checked, no issue.
	14/05/2014	Wickepin	Cottage Homes – One light is on for 24 hours.	Doug Gardener	✓	May	Checked, no issue.
	14/05/2014	Wickepin	Yarling Court – Bollard lighting needs repairing.	Mark Hook	○		
	15/05/2014	Wickepin	Stop sign at War Memorial has fallen over.	Natalie Manton	○		
	15/05/2014	Wickepin	Return the trestles from the hall back to the Community Centre.	Natalie Manton	○		
	15/05/2014	Wickepin	Check trestles at the hall and repair or throw out any that are damaged.	Natalie Manton	○		
	15/05/2014	Wickepin	Put trestles that are in the hall on black trestle trolley.	Natalie Manton	○		
	15/05/2014	Wickepin	Return the box of candle holders to Community Centre storeroom.	Natalie Manton	○		
	15/05/2014	Wickepin	Bring the urn from the hall back to the office.	Natalie Manton	○		
15/05/2014	Wickepin	Take down the Dryandra banner from up near the golf club.	Natalie Manton	○			



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## 10.1.02 – Technical Services Committee Meeting Recommendations

<b>Submission To:</b>	Technical Services Committee
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Technical Services Committee
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	15 May 2014

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**Enclosure / Attachment:** Nil.

### **Background:**

Technical Services Committee Meeting held Wednesday 7 May 2014.

### **Comment:**

The Technical Services Committee Meeting was held on Wednesday 7 May 2014 and passed the following recommendations:

#### **Moved Cr Lansdell / Seconded Astbury**

The Technical Services Committee request Council to adopt the 10 Year Plant Replacement Program 2014/15 to 2023/24 as attached, with the following changes hatched in Yellow;

**Carried 5/0**

2014/2024 Plant Replacement Program												
	REGISTRATION	Hours KM	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/22	2022/23	2023/2024
<b>Plant Detail-</b>												
<b>WORKS</b>												
P713 - 2013 Komatsu GD 5555 Grader											275,000	
P813 - 2007 Caterpillar Grader 12H						250,000						
P822 - 2004 Komatsu Loader			183,000							200,000		
P475 - 2012 Volvo Back Hoe								95,000				
P248 - 2010 Hino 700 6 wheel truck					150,000				150,000			
P342 - 2011 Isuzu Giga 6 wheel truck					150,000				150,000			
P1955 - 1999 Isuzu Crew Cab				80,000				90,000				95,000
P1915 1997 Isuzu Single Axle Truck												
P698 - 2002 Hino gardeners Truck			60,000				65,000				70,000	
P2433 - Hino rubbish truck										100,000		
P3517 - 2002 Howard Porter Low Loader												
P697 - 2002 Caterpillar Vibe' Roller				120,000								120,000
P541 - 2002 Biteli Rubber Multi Tyred Roller												
P5353 - 1970 Pacific Multi Tyred Roller				120,000								120,000
P667 - 1994 Bomag Multi Roller - Small												
P2489 2010 Bobcat Skid Steere							50,000					50,000
P687 - 2005 John Deere Tractor												
P1951 - 1982 John Deere Tractor												
P2283 - 1995 Toyota Forklift												
P664 - 2002 Toro Ride On Mower												
P454 - 2012 Toro Ride On Mower							35,000					35,000
Pig trailer 8Wheel side tipping Dog Trailer 20 cubic metres											100,000	
P3570 - 2007 Genie Cherry Picker								50,000				

P2473 - Hino 300 Maint Truck						90,000						
P468 - 2012 Colorado Utility					30,000				16,000			
P706 - 2005 Ford Courier Utility 4x4			15,500					16,000				
P252 - 2010 Mitsubishi Triton Utility 4x4				16,000					16,000			
P632 - 2007 Mitsubishi Triton Utility 4x4			20,000						16,500			
New Road Broom			35,000									
<b>BUSH FIRES</b>												
P182 - 1999 Isuzu Fire Tender - Harrismith												
P910 - 201 2 Isuzu Fire Tender - Wickepin												FESA
P2255 - 1997 Hino Fire Tender - Yealering			FESA									FESA
<b>FLEET VEHICLES</b>												
POX 2012 Holden Statesman			3,000	3,150	3,308	3,473	3,647	3,829	4,020	4,221	4,432	
P2N - 2012 Nissan Navara Crew Utility 4x4			18,500	19,055	19,627	20,215	20,822	21,447	22,090	22,753	23,435	
P2MF- 2011 - Facey Group Nissan Navara Crew Utility 4x4												
P237 - 2003 Toyota Coaster Bus			70,000									
<b>Total</b>			335,000	358,205	352,934	363,688	190,468	292,775	342,110	326,974	472,868	420,000
<b>Annual Plant Allocation</b>			350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
<b>Transfer to (From) Reserve</b>			15,000	(8,205)	(2,934)	(13,688)	159,532	57,225	7,890	23,026	(122,868)	(70,000)
<b>Balance Plant Reserve 31/03/2014</b>												
<b>\$78,232</b>			93,232	85,027	82,093	68,405	227,936	285,161	293,050	316,076	193,209	123,209

**Moved Cr Lansdell / Seconded Astbury**

That the Technical Services request Council that:

1. The CEO undertakes a Blackspot submission for the Wickepin-Harrismith Road for the 2015/2016 Financial Year.
2. The CEO look at the Five Year RRG Road Program based on the Wickepin-Corrigin Road, Wickepin-Pingelly Road and the Wickepin-Harrismith Road.

**Carried 5/0**

**Moved Cr Astbury / Seconded Easton**

That the Technical Services request Council to place on all of the Shire boundary entries a Prohibited Bush Fire sign.

**Carried 5/0**

**Statutory Environment:** Nil.

**Policy Implications:** Not applicable.

**Financial Implications:** Nil.

**Strategic Implications:** Not applicable.

**Recommendation:**

That Council pass the following recommendations;

1. That Council to adopt the 10 Year Plant Replacement Program 2014/15 to 2023/24 as attached, with the following changes hatched in Yellow;
2. The CEO undertakes a Blackspot submission for the Wickepin-Harrismith Road for the 2015/2016 Financial Year.
3. The CEO look at the Five Year RRG Road Program based on the Wickepin-Corrigin Road, Wickepin-Pingelly Road and the Wickepin-Harrismith Road.
4. That Council to place on all of the Shire boundary entries a Prohibited Bush Fire sign.

**Voting Requirements:** Simple majority.

**Resolution No 210514-04****Moved Cr Lansdell / Seconded Cr Easton**

That Council pass the following recommendations;

1. That Council to adopt the 10 Year Plant Replacement Program 2014/15 to 2023/24 as attached, with the following changes hatched in Yellow;
2. The CEO undertakes a Blackspot submission for the Wickepin-Harrismith Road for the 2015/2016 Financial Year.
3. The CEO review the Five Year RRG Road Program based on the Wickepin-Corrigin Road, Wickepin-Pingelly Road and the Wickepin-Harrismith Road.
4. That Council to place on all of the Shire boundary entries a Prohibited Bush Fire sign.

**Carried 8/0**

*Resolution differs from the Officers Recommendation as Council felt that in dot point 4 the words 'look at should be changed to the word 'review'.*

*4.20pm – MWS Peter Vlahov departed the Chambers.*

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Governance, Audit and Community Services

## 10.2.01 – Financial Report

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	15 May 2014

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**Enclosure / Attachment:** Listed below & attached (monthly report).

**Background:** In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

**Comment:** Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

**Statutory Environment:** Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
  - (b) Budget estimates to the end of the month to which the statement relates;
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
  - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
  - (a) According to nature and type classification;
  - (b) By program; or
  - (c) By business unit.
  
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
  - (a) Presented to the council -
    - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
  
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

**Policy Implications:** Not applicable

**Financial Implications:** Not applicable

**Strategic Implications:** Not applicable

**Recommendation:** That the financial statements tabled for the period ending 31 March 2014 as presented be received.

**Voting Requirements:** Simple majority

### **Resolution No 210514-05**

#### **Moved Cr Allan / Seconded Cr Lansdell**

That the financial statements tabled for the period ending 31 March 2014 as presented be received.

**Carried 8/0**

## Bank Balances

As at 31/3/2014

	<b>Bank Statement</b>	<b>Adjusted</b>
Municipal Fund	1,373,853.40	1,052,700.51
Petty Cash	500.00	500.00
Reserves	797,093.54	796,093.54
<b>Total</b>	<b>2,171,446.94</b>	<b>1,849,294.05</b>
Trust Fund	60,710.31	59,410.31
Transport Account	122.65	0.00

## Debtors

Rates as at 31/3/2014

Account 7461	Rates	35262.98
Account 6051	Sewerage	4244.95
Account 7451	Excess Receipts	-3782.59
Account 7441	Pensioners Rebates	3632.54
Account 7481	Domestic Rubbish	2107.84
Account 7491	Commercial Rubbish	0
Account 7201	Refuse Site Levy	772.51

**Sundry Debtors as at 31/3/2014**

Current	91,853.26
1 Month	2,944.64
2 Months	363.07
3 Months	636.58
<b>Total</b>	<b>95,688.86</b>



Governance, Audit and Community Services

## 10.2.02 – List of Accounts

**Submission To:** Ordinary Council  
**Location / Address:** Whole Shire  
**Name of Applicant:** Mark J Hook, Chief Executive Officer  
**File Reference:**  
**Author:** Mark J Hook, Chief Executive Officer  
**Disclosure of any Interest:** Nil  
**Date of Report:** 15 April 2014

**Enclosure / Attachment:** List of Accounts

**Background:** Please find following the List of Accounts remitted during the period from 1 April 2014 – 30 April 2014

	<u>Vouchers</u>	<u>Amounts</u>
<b>Municipal Account</b>		
Cheques	14917- 14929	16,405.69
EFTPOS	4448-4513	214,454.04
Other Transfers	Payroll April 2014	70,185.000
<b>Trust Account</b>		
	1	0
	<b>TOTAL</b>	<b><u>\$301.044.73</u></b>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

### **Certificate of Chief Executive Officer:**

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

**Comment:** If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

**Statutory Environment:** Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

**Policy Implications:** Policy F3.7 - Cheque Issue

**Financial Implications:** Not applicable

**Strategic Implications:** Not applicable

**Recommendation:** That Council acknowledges that payments totaling \$612,216.79 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

**Voting Requirements:** Simple majority

**Resolution No 210514-06**

**Moved Cr Lang / Seconded Cr Astbury**

That Council acknowledges that payments totaling \$612,216.79 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

**Carried 8/0**

SHIRE OF WICKEPIN  
CHEQUE LISTING  
1/4/2014 TO 30/4/2014

Chq/EFT	Date	Name	Description	Muni	Trust
EFT4448	07/04/2014	AIR RESPONSE	REPAIR AIRCONS	-273.10	
EFT4449	07/04/2014	ARROW BRONZE	NICHE PLAQUE	-665.61	
EFT4450	07/04/2014	BEST OFFICE SYSTEMS	COPY UNITS	-2423.60	
EFT4451	07/04/2014	BITUTEK	BITUMEN SEALING WORKS	-44416.90	
EFT4452	07/04/2014	NEIL W BUTTERWORTH	PART SPONSOR LOCAL GOVERNMENT AUTHORITY	-220.00	
EFT4453	07/04/2014	CJD EQUIPMENT PTY LTD	VOLVOE BACKHOE REPAIR	-50.08	
EFT4454	07/04/2014	COMMONWEALTH BANK	Loan No. 90 Interest payment - STAFF HOUSING - LOT 43 MOSS PARADE	-10033.61	
EFT4455	07/04/2014	COUNTRY PAINT SUPPLIES	PAINT	-207.30	
EFT4456	07/04/2014	COVS PARTS PTY LTD	HALOGEN GLOBE	-24.13	
EFT4457	07/04/2014	STAPLES / CORPORATE EXPRESS	STATIONARY	-120.25	
EFT4458	07/04/2014	COALCLIFF PLANT HIRE	WATER CART	-1485.00	
EFT4459	07/04/2014	CLARK EQUIPMENT	HYDRAULIC FITTING	-452.90	
EFT4460	07/04/2014	KELLY COCHRANE	CLEAN YEALERING HALL	-250.00	
EFT4461	07/04/2014	LANDGATE	RURAL UV INTERIM VALUATION	-150.20	
EFT4462	07/04/2014	DEWS EXCAVATIONS	EXCAVATION WORKS WICKEPIN PINGELLY ROAD	-3492.50	
EFT4463	07/04/2014	FRANK WESTON & CO	TAILGATE HINGE	-24.53	
EFT4464	07/04/2014	GREENWAY ENTERPRISES	TELESCOPE HEDGE SHEAR	-125.07	
EFT4465	07/04/2014	KAREEM PTY LTD	DAMAGE BOUNDARY FENCE LEEESON ROAD	-770.00	
EFT4466	07/04/2014	NARROGIN AGRICULTURAL REPAIRS	WORKSHOP EQUIPMENT	-10.00	
EFT4467	07/04/2014	STAR TRACK EXPRESS	PARTS POSTAGE	-179.94	
EFT4468	07/04/2014	PRITCHARD BOOKBINDERS	COUNCIL MINUTES	-68.20	
EFT4469	07/04/2014	MAUREEN PREEDY	CLEANING YEALERING	-287.50	
EFT4470	07/04/2014	TPG TOWN PLANNING, URBAN DESIGN AND HERITAGE	WALK TRAIL ADVICE	-6275.50	
EFT4471	07/04/2014	RSA WORKS	LOMOS ROAD PROJECT	-4400.00	
EFT4472	07/04/2014	TELSTRA	TELSTRA CHARGES	-1588.43	
EFT4473	07/04/2014	WESTERN AUSTRALIAN TREASURY CORP	Loan No. 100 Interest payment -	-2132.25	
EFT4474	07/04/2014	WICKEPIN HOTEL	ALCOHOL	-44.00	
EFT4475	07/04/2014	LAKE YEALERING PROGRESS ASSOCIATION	UPGRADE MEMORIAL PARK YEALERING	-4900.00	
EFT4478	14/04/2014	AUSTRALIA POST	POST	-259.65	

Attachment- Item 10.2.02

SHIRE OF WICKEPIN  
CHEQUE LISTING  
1/4/2014 TO 30/4/2014

EFT4479	14/04/2014	ALL SERVICES ROADS	TRAFFIC MANAGEMENT PLAN WICKEPIN - HARRISMITH	-660.00
EFT4480	14/04/2014	YVONNE BOWEY CONSULTING	FINACIALS	-1404.00
EFT4481	14/04/2014	BURGESS RAWSON (WA) PTY LTD	WATER USAGE	-732.75
EFT4482	14/04/2014	BELVEDERE NURSERY	NATIVE TREES FOR CITIZENSHIP CEREMONY	-99.05
EFT4483	14/04/2014	COUNTRY PAINT SUPPLIES	PAINT - WICKEPIN CARAVAN PARK HOUSE	-156.50
EFT4484	14/04/2014	COURIER AUSTRALIA	COURIER ON PATHWEST SAMPLES AND LIBRARY	-79.89
EFT4485	14/04/2014	LGIS RISK MANAGEMENT	REGIONAL RISK CO- ORDINATOR FEES	-2373.80
EFT4486	14/04/2014	EWEN RURAL SUPPLIES	EWENS BILL	-1792.62
EFT4487	14/04/2014	FRANK WESTON & CO	NEW BUGOUTS FOR WICKEPIN COMMUNITY CENTRE OVAL	-3845.60
EFT4488	14/04/2014	FACEY GROUP	GENERAL SPONSORSHIP 1ST INSTALLMENT	-11000.00
EFT4489	14/04/2014	GREAT SOUTHERN FUEL SUPPLIES	GREAT SOUTHERN FUEL	-19611.86
EFT4490	14/04/2014	GEOFF PERKINS FARM MACHINERY CENTRE	GENIE TZTO TRAILER PARTS	-20.83
EFT4491	14/04/2014	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA MENTORS & ASPIRING LEADERS CONFERENCE	-795.00
EFT4492	14/04/2014	MCDUGALL WELDMENTS	SAM TRAILER REPAIRS	-153.31
EFT4493	14/04/2014	MOMAR AUSTRALIA P/L	WORKSHOP SUPPLIES	-2240.43
EFT4494	14/04/2014	MEY EQUIPMENT	EDGER BLADES	-33.00
EFT4495	14/04/2014	MARKET CREATIONS	SHIRE PAGES	-737.00
EFT4496	14/04/2014	NARROGIN HIRE SERVICE	RETIC - YEALERING CARAVAN PARK	-461.92
EFT4497	14/04/2014	GREAT SOUTHERN WASTE DISPOSAL	WASTE DISPOSAL	-6416.00
EFT4498	14/04/2014	NARROGIN HARDWARE MAKIT	SUPPLIES YEALERING CVAN PARK	-88.08
EFT4499	14/04/2014	NARROGIN CARPETS & CURTAINS	BLINDS YARLING COURT UNIT 3	-2200.00
EFT4500	14/04/2014	NARROGIN TOYOTA	CHAINSAW TOOLS	-71.10
EFT4501	14/04/2014	LIONEL ANTHONY RIGBY	CARAVAN PARK CONTRACT 4TH INSTALL	-1875.00
EFT4503	14/04/2014	DYNAMIC PRINT	ENVELOPES	-342.00
EFT4504	14/04/2014	WA FIRE APPLIANCES	WELD FITTING 2 INCH PUMP	-44.00
EFT4505	14/04/2014	WICKEPIN NEWSAGENCY	PAPERS, STATIONARY, COUNCIL MEETING LUNCH	-215.80
EFT4506	28/04/2014	BALLARDS OF NARROGIN	GARDEN MIX	-1140.00
EFT4507	28/04/2014	BITUTEK	BITUMEN SEALING WORKS	-61137.45
EFT4508	28/04/2014	COVS PARTS PTY LTD	BEACON	-292.91
EFT4509	28/04/2014	FULTON HOGAN	EZI STREET LOMOS SOUTH ROAD	-1980.00
EFT4510	28/04/2014	AC & EJ FULFORD & CO	CLEAR TREES AND COVER RUBBISH TIPS	-3146.00

SHIRE OF WICKEPIN  
CHEQUE LISTING  
1/4/2014 TO 30/4/2014

EFT4511	28/04/2014	JR & A HERSEY	TOOL SET WORKSHOP	-106.92
EFT4512	28/04/2014	INGREYS	PARTS TRITON UTE AND NISSAN NAVARA	-64.97
EFT4513	28/04/2014	RYLAN PTY LTD	KERBING YEALERING CEMETRY	-3806.00
14917	07/04/2014	JASON SIGNMAKERS	SIGNS	-543.40
14918	07/04/2014	TOLL IPEC	EQUIPMENT PARKS AND GARDENS YEALERING	-8.37
14919	14/04/2014	TELSTRA	SAT PHONE	-72.29
14920	14/04/2014	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	VARIOUS PLANTS	-431.00
14921	14/04/2014	HANCOCKS HOME HARDWARE	SWIMMING POOL MAINTENANCE	-10.60
14922	14/04/2014	JASON SIGNMAKERS	BRIDGE MARKERS	-932.80
14923	14/04/2014	MAJOR MOTORS PTY LTD	REPAIRS ON ISUZU TIP TRUCK 2011 WHITE	-4872.53
14924	14/04/2014	PCS	NEW USER CREATED	-127.50
14925	14/04/2014	PACIFIC BRANDS WORKWEAR	UNIFORM ORDER: AMANDA BULLOCK	-483.46
14926	14/04/2014	SYNERGY	STREET LIGHTING	-1473.00
14927	14/04/2014	WATER CORPORATION	WICKEPIN CARAVAN PARK	-7238.74
14928	22/04/2014	SHIRE OF WICKEPIN	PETTY CASH	-200.00
14929	28/04/2014	HANCOCKS HOME HARDWARE	KEY CUT WORKSHOP	-12.00
			TOTALS	-230859.73

4.10pm – CDO Natalie Manton entered the Chambers.

Governance and Community Service

## 10.2.03 – Community Development Officer's Report

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Natalie Manton, Community Development Officer
<b>File Reference:</b>	
<b>Author:</b>	Natalie Manton, Community Development Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	15 May 2014

**Enclosure / Attachment:** Nil

<b>Arts and Cultural</b>	<p><b>Dryandra Country Art, Food and Wine Event</b></p> <ul style="list-style-type: none"> <li>• Promoted Dryandra Country Art, Food and Wine event and events in Wickepin – Market Day and Mother's Day lunch.</li> <li>• Liaised with stall holders and event participants.</li> <li>• Forwarded information and posters to local businesses.</li> <li>• Developed temporary permit for food stall forms, guidelines for food stalls and cake stalls.</li> <li>• Feedback and photos to Arts Narrogin.</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>• Follow up on installation of art track at Wickepin Community Centre and hanging of artwork.</li> <li>• Sent Facemap artwork to Corrigin for repair.</li> </ul>
<b>Community Development</b>	<p><b>Townscape</b></p> <ul style="list-style-type: none"> <li>• Provided report and attended Townscape meeting.</li> <li>• Requested townscape members to submit budget requests for 2014/15 budget.</li> <li>• Obtained quotes for roof structure in Old Railway Station goods yard.</li> </ul> <p><b>CRC Building Report</b></p> <ul style="list-style-type: none"> <li>• Engaged architects to commence concept plans.</li> </ul> <p><b>CLGF 12/13 Projects</b></p> <p><b>Wickepin Cemetery</b></p> <ul style="list-style-type: none"> <li>• Meeting with Sara Hills regarding cemetery concept plan.</li> <li>• Provided design brief to designer and responded to queries.</li> <li>• Discussion with architect.</li> <li>• Arranged site survey.</li> </ul> <p><b>Golden Memorial Park</b></p> <ul style="list-style-type: none"> <li>• Arranged payment of invoice to Yealering Progress Association for Golden Memorial Park upgrade park.</li> </ul> <p><b>Shire of Wickepin Halls Report</b></p> <ul style="list-style-type: none"> <li>• Background information and analysis for Wickepin Halls report and planned community consultation.</li> </ul> <p><b>Shire Office Gardens</b></p> <ul style="list-style-type: none"> <li>• Supplied further information on concept plan for shire office gardens.</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>• Provided notes for Watershed, shire newsletter, Facebook page, mail out and website.</li> <li>• Follow up grant opportunities for Shire of Wickepin projects.</li> </ul>

	<ul style="list-style-type: none"> <li>Forwarded information to community members on grant opportunities and events.</li> <li>Attended CDO Network meeting in Brookton.</li> <li>Followed up information additional information required for Shire of Wickepin Community Grants.</li> <li>Forwarded cemetery information to other shires.</li> </ul>
<b>Community Safety and Crime</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Economic Development</b>	<ul style="list-style-type: none"> <li>Wickepin Market Day</li> </ul>
<b>Tourism, Marketing and Promotion</b>	<ul style="list-style-type: none"> <li>Met with Gen Whisson regarding workshop to consider tourism opportunities for Wickepin. Tour of Wickepin and Yealering via Malyalling.</li> <li>Contacted Dryandra Visitors Centre regarding tourism statistics and regional approach to tourism. Discussion with Shire of Pingelly town maps.</li> <li>Sent out invitations to Tourism Think Tank workshop to community members, local businesses as well as community and sporting groups</li> </ul>
<b>Sport and Recreation</b>	<p><b>Kidsport</b></p> <ul style="list-style-type: none"> <li>Processed Kidsport vouchers.</li> <li>Forwarded Kidsport information to sporting clubs.</li> <li>Reminded clubs to complete registrations.</li> <li>Followed up payment of vouchers with Town of Narrogin.</li> </ul> <p><b>Walk trails</b></p> <ul style="list-style-type: none"> <li>Requested historical information about palm trees from community and forwarded to consultants.</li> <li>Researched information about heritage precinct.</li> <li>Presented draft Walk Trails Master Plan to Albert Facey Homestead and Townscape Committees.</li> </ul>
<b>Special Needs Groups inc; Youth, Disabled and Older People.</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Heritage</b>	<p><b>War Memorial Upgrade</b></p> <ul style="list-style-type: none"> <li>Provided additional information to Rick Wilson regarding ANZAC grant application.</li> </ul> <p><b>Old Railway Station</b></p> <ul style="list-style-type: none"> <li>Requested 2<sup>nd</sup> quote for revision of Municipal Heritage Inventory.</li> <li>Provided additional information to Lotterywest for Old Railway Station grant application.</li> </ul>
<b>Governance Other</b>	<ul style="list-style-type: none"> <li>Assisted with office administration including fees and charges, creditors, banking, cemeteries and provided background information.</li> </ul>

### **Dryandra Country Art, Food and Wine Trail**

The Shire of Wickepin hosted a successful Market Day on Saturday 10<sup>th</sup> May 2014 from 10am – 4pm in the main street near the Albert Facey Homestead with 16 stalls registered for the event. The Wickepin Nursery and Newsagency also supported the event. The majority of the stall holders were Wickepin residents I've have no previous contact at the Shire of Wickepin in relation to community events and projects. The market day provided the Shire of Wickepin with new contacts and connections that will benefit the community in the future. The Wickepin CRC have expressed an interest in organising the market day in future.

It is always difficult to estimate numbers but I am confident that there were over 100 visitors to Wickepin on Saturday. Some visitors were local Wickepin residents and others had travelled from far and wide such as Kulin, Lake Grace, Bunbury, Perth, Narrogin and many more. The feedback from the stall holders and visitors to Wickepin was very positive feedback and there was even some support for future market days, either monthly or seasonal.

The Mother's Day lunch on Sunday at the Wickepin Town Hall was also a great success with 43 people attending. Local people as well as visitors from Wagin, Harrismith, Yealering, Perth and Narrogin enjoyed a fantastic 3 course meal prepared by local caterer Christine Hill of Christine Hill Food in the supper room at the hall, with the help of the Wickepin Golf Club ladies. The table was beautifully decorated with fresh flowers by Judi Lock. The feedback from guests at the Mother's Day Lunch was very positive and there was general support to repeat it again next year.

Leah did a great job in designing the event flyers and helping me to promote the events held over the trail weekend. She has certainly presented the Shire of Wickepin in a creative, positive and appealing light. The events provided an excellent method of drawing people's attention to the Shire of Wickepin Facebook page and new shire website. It has improved our ability to reach a wider audience for future community consultations.

### **Tourism Think Tank**

I have been working with Gen Whisson who will conduct a tourism workshop on Monday 26<sup>th</sup> May 2014 at the Wickepin Community Centre from 5.30-8.30pm. Community and elected members are encouraged to attend the workshop to share ideas and suggestions to boost tourism and the local Wickepin economy.

### **Community Grants**

Six applications were received for the Shire of Wickepin Community Grants 2014/15. I have reviewed the applications and contacted the community groups for additional information in order to present the information to council next month.

### **Hall Report**

I have been conducting some background research on the halls and also electronic surveys prior to sending out the survey on the halls in the Shire of Wickepin. The results will be available for the July council meeting.



## Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Walk trails plan	Lotterywest	\$11,960	approved
ANZAC Centenary Grant	Dept Veteran's Affairs	\$24,374	Verbal approval of \$18,000 for pillars Council contribution cash \$10,000 Council contribution in kind \$2,816
Restoration of Old Railway Station building	Lotterywest	\$56,350	Pending - approval delayed until August 2014. Council contribution \$20,000 to be allocated from 2014/15 budget.
Embrace Our Roots	Community Arts Network WA	\$9,350	Council contribution cash \$5,000. Included in 2013/14 budget Council contribution in-kind \$3,900

**Statutory Environment:** Local Government Act 1995.

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

### Strategic Implications:

**(1) To Develop and Maintain Quality Services and Infrastructure:**

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

**(2) To Ensure the Protection and Improvement of the Environment:**

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

**(3) To Promote the Development of a Viable and Diversified Local Economy:**

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

**(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:**

A healthy, strong and connected community that is actively engaged and involved.

**(5) To Provide Efficient, Effective and Accountable Governance:**

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

**(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:**

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

**Recommendation:**

That council notes the report from the Community Development Officer dated 15 May 2014.

**Voting Requirements:** Simple majority.

**Resolution No 210514-07****Moved Cr Allan / Seconded Cr Easton**

That council notes the report from the Community Development Officer dated 15 May 2014.

**Carried 8/0**

*4.30pm – CDO Natalie Manton departed the Chambers.*

## 10.2.04 – Governance, Audit and Community Services Committee Meeting Recommendations

<b>Submission To:</b>	Governance, Audit and Community Services Committee
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Governance, Audit and Community Services Committee
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	15 May 2014

**Enclosure / Attachment:** Nil.

### Background:

Governance, Audit and Community Services Committee Meeting held Wednesday 14 May 2014.

### Comment:

The Governance, Audit and Community Services Committee Meeting was held on Wednesday 14 May 2014 and passed the following recommendation:

**Moved Cr Lansdell / Seconded Cr Allan**

That the 2014/2015 Fees and Charges with the amended changes be entered into the 2014/2015 Budget Deliberations.

**Carried 4/0**

**Statutory Environment:** Nil.

**Policy Implications:** Not applicable.

**Financial Implications:** Nil.

**Strategic Implications:** Not applicable.

### Recommendation:

That Council pass the following recommendation;

1. That the 2014/2015 Fees and Charges with the amended changes be entered into the 2014/2015 Budget Deliberations.

**Voting Requirements:** Simple majority.

## **Resolution No 210514-08**

**Moved Cr Hinkley / Seconded Cr Allan**

That Council pass the following recommendation;

1. That the 2014/2015 Fees and Charges with the amended changes be entered into the 2014/2015 Budget Deliberations.

**Carried 8/0**

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Governance, Audit and Community Services

## 10.2.05 – 2013/2014 Budget Review

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	1208
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	13 May 2014

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**Enclosure / Attachment:** Annual Budget Review for the year ended 30 June 2014

### Background:

Council under the *Local Government (Financial Management) Regulations 1996* must undertake a review of its Budget in each financial year between 1<sup>st</sup> January and 31<sup>st</sup> March.

### Comment:

The table below highlights the major changes to the adopted 2013/2014 Budget as shown in the attached Budget Review for Council adoption.

**Shire of Wickepin**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**For the Period Ended 31st March 2014**

**Note 4: BUDGET VARIANCES**  
**Amendments to original budget**  
**since budget adoption.**  
**Surplus/(Deficit)**

GL Account Code	Description	Classification	No Change -(Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Opening	\$	\$	\$	\$
	<b>Budget Adoption</b>	Surplus(Deficit)				<b>18,402</b>
0181	Grants Commission General Purpose	Operating Revenue			(12,000)	<b>6,402</b>
0143	Legal Fee Charges Reimbursed	Operating Revenue			(2,388)	<b>4,014</b>
0122	Legal Fees for Collections	Operating Expenses		3,500		<b>7,514</b>
0113	Interest on Reserves	Operating Revenue			(7,360)	<b>154</b>
0113	Transfers to Reserve for Interest Reduction	Capital Expenses		7,360		<b>7,514</b>
0133	Reimbursements	Operating Revenue		5,050		<b>12,564</b>
0262	Refreshments	Operating Expenses			(2,000)	<b>10,564</b>
0612	Printing & Stationery	Operating Expenses			(1,500)	<b>9,064</b>
0762	Computer Support Wickepin Oval	Operating Expenses			(3,500)	<b>5,564</b>
LW01	Maintenance	Operating Expenses			(8,000)	<b>(2,436)</b>
0822	Uniforms	Operating Expenses		1,000		<b>(1,436)</b>
1124	Rural Tanker Grant	Operating Revenue			(334,270)	<b>(335,706)</b>
1102	Minor Expenditure (LEMC Co-ordinator)	Operating Expenses		5,500		<b>(330,206)</b>
3301	Staff Housing Subsidy	Operating Expenses		1,230		<b>(328,976)</b>
	Proceeds on Sale of Plover Street	Capital Revenue			(42,000)	<b>(370,976)</b>
	Transfer to Land Development Reserve	Capital Expenses		42,000		<b>(328,976)</b>
3533	CLGF Regional Waste Facilities	Operating Revenue			(97,148)	<b>(426,124)</b>
4912	Wickepin Sport Club Insurance	Operating Expenses			(5,500)	<b>(431,624)</b>
4173	RDA Grant	Operating Revenue			(46,700)	<b>(478,324)</b>
4173	CLGF Community Ag Centre	Operating Revenue		44,210		<b>(434,114)</b>
4224	CLGF Yarling Estate	Operating Revenue			(220,000)	<b>(654,114)</b>
4224	CLGF Yarling Estate	Operating Revenue			(218,868)	<b>(872,982)</b>
5484	Artist in Residence Cultural Planning	Operating Revenue			(5,000)	<b>(877,982)</b>
5412	(Artist in Residence)	Operating Expenses		5,000		<b>(872,982)</b>
4453	Hall Hire Income	Operating Revenue			(3,500)	<b>(876,482)</b>
4474	RDA Grant Wickepin Hall	Operating Revenue			(58,000)	<b>(934,482)</b>
4475	Shade Sail Grant income	Operating Revenue			(5,000)	<b>(939,482)</b>
4653	Government Grant Swimming Pool	Operating Revenue			(3,000)	<b>(942,482)</b>
4922	Sporting Group Grants	Operating Revenue		8,000		<b>(934,482)</b>
4913	Charges Community Centre	Operating Revenue			(5,000)	<b>(939,482)</b>
4933	CLGF Wickepin Community Centre Car park	Operating Revenue		74,658		<b>(864,824)</b>

6864	Wickepin Caravan Park Fees	Operating Revenue		(10,000)	(874,824)
6865	Yealering Caravan Park Fees	Operating Revenue		(2,000)	(876,824)
7046	Business Incubators Grant Funding	Operating Revenue		(233,868)	(1,110,692)
5845	Direct Grant MRWA	Operating Revenue	8,298		(1,102,394)
5863	Flood Damage Claim Yealering Rural Fire Truck	Operating Revenue	52,072		(1,050,322)
1184	LHS4C Guttering	Capital Expenses	334,270		(716,052)
LHS4C	LHS10 Roller doors	Operating Expenses	3,500		(712,552)
LHS10	3572 Regional Waste Site	Operating Expenses		(3,500)	(716,052)
3572	YESC Yarling Brook Estate	Capital Expenses	97,148		(618,904)
YESC	YESC Yarling Brook Estate	Capital Expenses	218,868		(400,036)
YESC	CLPH1 Wickepin Town Hall	Capital Expenses	220,000		(180,036)
CLPH1	CLCC1 Sports Flooring	Capital Expenses	44,000		(136,036)
CLCC1	CLCC1 Wickepin Community Centre Carpark	Capital Expenses	15,000		(121,036)
CLCC1	CLCC1 Shade Sail	Capital Expenses		(74,658)	(195,694)
CLCC1	CWBC1 Business Incubators	Capital Expenses	5,000		(190,694)
CWBC1	CLYS1 Saleyard Capital	Capital Expenses	233,868		43,174
CLYS1	7033 Transfer from Saleyard Reserve	Capital Expenses		(11,541)	31,633
7033	Proceeds on Insurance Claim	Capital Revenue	11,541		43,174
6013	6034 Replacement Utility Plant Reserve Transfer	Operating Revenue	22,427		65,601
6034	6175 From Reserve Increase	Capital Expenses		(27,605)	37,996
6175	6034 Purchase of Grader	Capital Revenue	5,178		43,174
6034	5732 Plant Reserve Transfer to Reserve Reduction	Capital Expenses	45,000		88,174
5732	5732 Plant Reserve transfer to reserve increased	Capital Revenue		(29,500)	58,674
5732	7116 Fuel Facility Final Payment	Capital Expenses		(15,500)	43,174
7116	5814 Depot Racking, shelving and concrete flooring	Capital Expenses		(6,503)	36,671
5814		Capital Expenses		(4,497)	32,174
<b>Amended Budget Cash Position as per Council Resolution</b>			<b>0</b>	<b>1,513,678</b>	<b>(1,499,906)</b>
					<b>32,174</b>

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996.

**33A. Review of budget**

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
  - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
  - (b) consider the local government's financial position as at the date of the review; and
  - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*\*Absolute majority required.*

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

**Financial Implications:** Budget Surplus anticipated for the year ending 30<sup>th</sup> June 2014 \$32,174

**Policy Implications:** Nil

**Strategic Implications:** To provide efficient, effective and accountable governance.

**Summary:**

Council is being requested to adopt the Annual Budget Review for the year ending 30<sup>th</sup> June 2013

**Recommendation:**

1. That Council adopts the Annual Budget Review as presented by the Chief Executive Officer for the year ending 30<sup>th</sup> June 2014
2. That the Shire of Wickepin forward the adopted budget review to the Department of Local Government

**Voting Requirements:** Absolute majority

**Resolution No 210514-09****Moved Cr Russell / Seconded Cr Astbury**

1. That Council adopts the Annual Budget Review as presented by the Chief Executive Officer for the year ending 30<sup>th</sup> June 2014
2. That the Shire of Wickepin forward the adopted budget review to the Department of Local Government.

**Carried 8/0**

Governance, Audit and Community Services

## 10.2.06 – WALGA – Councils for Democracy

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	13 May 2014

### Enclosure / Attachment:

Email received 9 May 2014 from Councils for Democracy, on behalf of Mayors, Presidents and Chief Executive Officers from:

Town of Bassendean ,Town of Cottesloe, City of Claremont ,City of Cockburn ,Town of East Fremantle, Shire of Kalamunda, Town of Mosman Park, City of Nedlands, Shire of Peppermint Grove, Shire of Serpentine Jarrahdale, City of South Perth, City of Subiaco, Shire of Wagin, Shire of Carnamah, Shire of Dardanup.

*“On behalf of The Alliance of Mayors and Presidents, we write to express our utmost concern at WALGA’s evident inability to come to grips with State Government’s appalling and divisive local government reform agenda.”*

### **Background**

*The indisputable facts are these:-*

**30 July 2013:** *In front of metropolitan Mayors and CEOs assembled at the City of Cockburn, the Premier announces revised government plans to reduce the number of local governments in the metropolitan area. The meeting is advised that the Dadour poll provisions will not apply for the duration (which is contrary to previous State Government advice that they would be amended). Once the metropolitan area has been dealt with, regional areas will follow and then the shires.*

*After the meeting the Premier denies a deal has been done with the Nationals to protect country councils. However the poll provisions will only be abolished in the metro area.*

**7 August 2013:** *Delegates to the WALGA AGM vote overwhelmingly in support of the motion “That WALGA condemns the removal of the “poll provisions” for the metropolitan area from Schedule 2.1 of the Local Government Act 1995 and the forced amalgamations of Local Government Councils”.*

**20 August 2013:** *By correspondence the Minister invites Mayors to lodge proposals for boundary reform with the LGAB that are consistent with the State Government model. These proposals should be lodged with the LGAB by 4 October 2013.*

*If a local government area has not been included in a proposal, or the proposals that have been lodged do not conform to the Government model, I will then make my own proposals to the LGAB...*



*It is the Government's intention that the 14 new local governments will commence on 1 July 2015. Commissioners will be appointed to the new local governments at that time to assist in the transition period...*

**September 2013:** *By correspondence the Minister says to the Mayors:*

*... I made it clear that if local governments chose not to make proposals that are consistent with the Government's model, I would submit those proposals. This remains my intention.*

*There has been some discussion recently about the Government's plans to amend the Local Government Act 1995. In particular, there has been conjecture about proposed changes to the poll provisions and whether those will be achieved.*

*My strong advice is to leave the Parliamentary process to me. It is important to recognise that, irrespective of the outcomes of that conjecture, the current Act already provides the authority and legislative basis to recommended boundary changes...*

*The issue of representation is an important one to me and I am open to the idea of having transitional arrangements in place for a period of time to help achieve a smooth change. It is my intention to provide policy advice to the LGAB on this matter.*

**6 September 2013:** *WALGA advises all Councils that at the 4 September 2013 meeting of State Council it was resolved, amongst other things, that WALGA;*

- 1. Oppose the State Government's proposal to remove in perpetuity the poll provisions for the metropolitan area contained in Schedule 2.1 of the Local Government Act 1995;*
- 2. Adopt a position to support an amendment to the Metropolitan poll provisions, where any poll petitioned will be of the entire districts involved in the amalgamation proposal with the following conditions;*
  - a) For a poll to be held a petition will be required from 25% of electors of one local government*
  - b) For an amalgamation to be rejected by the Minister, 50% of electors of all local governments proposed to be merged are required to vote, for it to be a valid poll.*
  - c) A majority of votes at the poll against will defeat the amalgamation proposal.*

**15 September 2013:** *A special meeting of the WALGA State Council rescinds part 2 of its 6 September resolution (see above).*

*WALGA's current position is as follows:*

*WALGA supports a Governance Model for the Perth metropolitan region consisting of approximately 15-20 Local Governments, and will work towards achieving this objective, based on sustainability principles, with reference to Directions 2031, using existing Local Government boundaries as a starting point.*

**Late October 2013:** *Paul Murray from 6PR asked the following question of the Premier.*

*Paul Murray: Have you resolved the position of the Dadour provisions within your own party yet? It was due to go to the party room yesterday.*

*Colin Barnett: Ah, no, what we are going to do is...we still believe the Dadour provision is not proper. I know people argue that, I don't think it's a fair provision at all but what we are going to do is to proceed with parts of the legislation that relates to the ordinary machinery of government administrative matters, particularly related to the Local Government Advisory Board. We'll probably come back to the Dadour Provision sometime next year.*

**30 October 2013:** Local Government Amendment Bill 2013 introduced and read for the first time in the Legislative Assembly. Second Reading commenced with the Minister advising that there are no amendments proposed for the Dadour poll provisions.

**22 November 2013:** Minister advises that he has submitted 12 proposals to the LGAB which would reduce the number of local governments from 30 to 15. Maps supplied but not the detailed text of the proposals made to the LGAB.

**29 November 2013:** State Government advises of further changes to the amending legislation. The membership of the LGAB (currently 5) is to increase to 9 and not 7 as originally intended. The LGAB will no longer be required to have regard to government policy as originally intended. Rather the Minister will be able to advise the LGAB, in writing, of relevant government policy but the LGAB does not have to act in accordance with that government policy. The text of any Government policy "... must be included in the annual report submitted by the Advisory Board..."

**3 December 2013:** Second reading of the Local Government Amendment Bill 2013 resumed in the Legislative Assembly. Leave to proceed to a third reading denied. Consideration in detail commenced with further amendments being incorporated into the amending legislation.

The Nationals member for Moore, Shane Love, says;

... As we know, the bill is silent on the Dadour poll provisions. However, those reforms [sic] do not apply in the case of an aggressive boundary change or a one-on-one merger. They kick in only when two or more local governments are dissolved and formed into one local government. Therefore, the provisions that would trigger a Dadour poll do not necessarily exist in all forced amalgamation or reform proposals.

**5 December 2013:** Consideration in detail of the legislation resumed in the legislative Assembly with amending clauses being put and passed. Leave granted to proceed to a third reading. Bill read a third time and transmitted to the Legislative Council.

**10 December 2013:** Local Government Amendment Bill 2013 introduced and read for the first time in the Legislative Council. Second reading commenced. The expectation is that the legislation will pass both houses prior to Christmas.

**21 January 2014:** LGAB advises that a six week submission period for the Metropolitan Local Government District Inquiries commences on 29 January and closes on 13 March 2014.

**Late January 2014:** The Minister's proposals that would disenfranchise the communities of 20 local governments from access to the existing Dadour poll provisions are published for the first time.

Under the Minister's proposals 11 existing governments are to be absorbed into 9 other existing local governments through boundary adjustments. This absorption process does not allow any of the 20 affected local government communities to invoke the Dadour poll provisions. The communities of the Western Suburbs local governments (7) are to retain their access to the Dadour poll provisions

Assuming the LGAB endorses the Minister's absorption proposals through its own inquiry process, the 'winners' will be Perth, Stirling, Bayswater, Swan, Belmont, Victoria Park, Gosnells, Melville, Fremantle, Kwinana and Armadale.

*The 'losers' are Vincent, Bassendean, Mundaring, Kalamunda, South Perth, Canning, East Fremantle, Cockburn and Serpentine Jarrahdale. The communities of these local governments will be disenfranchised from any political elected representation and have weakened administrative support from 1 July 2015 until 18 October 2015 (when fresh elections are held) as their neighbouring local governments take over existing operations from 1 July 2015 until election day in October 2015.*

*The process for redressing any electoral imbalance on Election Day is not made clear.*

*Relationships between the 'winners' and the 'losers' are, and continue to be, sorely tested.*

**19 February 2014:** *Debate on second reading resumes in Legislative Council - and then languishes.*

### **Conclusion**

*By the above timeline of events it is self-evident that the Premier and Minister have not only broken electoral promises but also intimidated, abused, threatened and admonished the local government sector. Worse still, the State Government has failed to pass amending legislation on which the whole reform process is intended to be based. It is a shambles.*

*Notwithstanding WALGA's existing support for 15-20 local governments in the Perth metropolitan region, we believe that support for that governance model should not indulge a State Government agenda which has not only set an all-time low in relationships between the State Government and metropolitan local governments, but also the relationships between metropolitan local governments.*

*We inform you that our Mayors and CEOs have formed a group to object to what can only be described as the State Government's 'deceptive' Council amalgamation process. We must advise that feelings are very strong amongst our group and some are considering leaving WALGA unless we can get some level of assurance that WALGA will start to be more proactive and forthright with the State Government and its flawed and heavy handed processes.*

*The group agrees that, whilst they are not against local government reform, it is the inconsistent use of boundary adjustments in some cases and amalgamations in others, as well as the constantly changing rules of the process that has divided and caused insurmountable damage to communities in the affected local government areas. The group is also of the belief the State Government could easily stop growing community unrest by granting residents a democratic vote on amalgamations.*

*The role that WALGA has played over the past 12 months in particular is somewhat curious and has led the group to question whether WALGA has acted in accordance with the objects of its Constitution and we therefore raise a series of questions for WALGA to give due consideration and response*

*We believe that it is time for WALGA to speak up and that it has a constitutional obligation to do so.*

**The objects of the Association include:-**

**(a) to provide a united voice for Local Government in Western Australia;**

*It is vital that WALGA provide a united voice on the most serious and significant issue ever faced by Western Australian local government's insomuch that WALGA's agreed policy position states:*

*“WALGA and the overwhelming majority of the Local Government sector in WA support the need for reform but are adamant that participation needs to be voluntary to ensure community support and help enhance the prospect of any changes being sustainable in the long term.”*

- *WALGA should speak out against the Minister’s proposals to use boundary adjustments to force mergers between metropolitan local governments. Quite clearly it disenfranchises local communities from the right to self-determination.*
- *The WALGA Executive should produce a report for State Council that outlines the problems associated with using boundary adjustment to subsume an entire local government entity. There is no precedent for inaction by the Executive in such a tumultuous time where significant change is upon us.*
- *WALGA and State Council should consider and respond to the Minister's precedent in using boundary adjustments to determine the form of future of local governments and their communities - particularly the flow-on effects to country local governments.*
- *As the voice of local government WALGA should fight to retain local democracy and the rights of the ratepayers and electors by insisting that poll provisions are made available to all affected local governments. It is inequitable that those poll provisions should be confined to a few in the western suburbs of Perth.*
- *WALGA should respond to the ongoing adverse cultural impacts that will flow on to the new local governments as a result of significant boundary adjustments. There is little evidence to suggest that neighbouring communities (who are now at loggerheads because they are being forced into situations that are untenable, unfair and unjustifiable) will not carry significant emotional baggage into the new local governments.*
- *WALGA should show leadership by advocating the intent of the Local Government Act and its associated Dadour poll provisions and their application to all the local governments involved in local government reform.*
- *WALGA should be advising country local governments of the potential implications for country communities*
- *WALGA should demonstrate to its broader membership base that it is providing a united voice on metropolitan local government reform rather than meekly standing by while the carnage continues.*

**(b) to promote the credibility and profile of Local Government;**

- *WALGA must protect the credibility and profile of the local government sector in the face of State Government agenda that has submitted the sector to a divisive and duplicitous process.*

*WALGA should speak out against the allegations being made by the Minister "that Councils are self-serving and their residents are ill informed". The local government reform proposals being made by the Minister have little substance to them and serve one purpose only - to reduce the*

- number of local governments. Genuine structural reform must be more than that. It must evidence the benefits that will flow from the reform process.*
- WALGA must speak out about the flawed process that has divided local governments. Quite clearly WALGA's constitutional role is to unite all local governments rather than to stand idly by.*

***(c) to speak on behalf of Local Government in Western Australia; Western Australian Local Government Association Constitution***

- WALGA needs to speak up on the flawed and ever-changing process that has been foisted upon metropolitan local governments.*
- WALGA should speak up about the abuse of the provisions of the Act through boundary adjustments and the implications for the future. There is no precedent for a boundary adjustment being used to abolish or fragment an entire local government in WA's history.*

***(d) to represent the views of the Association to the State and Federal Governments on financial, legislative, administration and policy matters;***

- WALGA should act swiftly to protest against the Premier's October 2013 announcement to revisit the Dadour poll provisions from the Act. It is not sufficient to simply stand by.*
- The WALGA Executive should not be constrained from reporting to State Council on the current quarantining of the Dadour poll provisions by way of proposed boundary adjustments. WALGA should challenge the Minister on why he is using a 'back door' method to overcome his inability to suspend the poll provisions through legislative change.*
- WALGA must challenge the Minister's intimidation of local governments in advising them that if they did not submit conforming proposals by 4 October 2013, the Minister would submit his own proposals thus forcing mergers to occur. As a consequence, a number of local government proposals currently before the LGAB are sub optimal driven as they are, by the Minister's threats.*
- State Council should revisit the President of WALGA's approach in deciding that WALGA needs to take a position of "being inside the tent" with the Minister. WALGA is potentially compromised in its participation in MetRIC. Has the State Council formally agreed to WALGA's participation in MetRIC? If not, frank and open discussion at State Council level needs to occur (including the zones) on whether WALGA should continue "being inside the tent".*

*To sum up, the State Government has shifted the goal posts on so many occasions that what we are now confronted bears no resemblance to that which was promised.*

**Background:**

Attached is a draft letter which has been prepared on behalf of the Councils for Democracy, which is a group of metro area mayors who are being abolished under the State Governments reform process using boundary adjustments and forced mergers.

The draft letter has been prepared to advise WALGA of the dissatisfaction with the lack of response to date from WALGA since boundary adjustments and forced amalgamations were announced by the Minister in January 2014.

Whilst it may be too late to adjust the level of advocacy support from WALGA for the metro situation, it may serve to ensure that WALGA takes a stronger advocacy role, on behalf of the regional LG when it is our turn to be reformed.

The group of councils wants to voice concerns as to WALGA's representation of these Councils in relation to the current reform process.

Some regional councils have indicated a desire to be a signatory to the letter.

The Shire of Wickepin is also being requested to be a signatory to the letter and they wish council to indicate if Council Wishes wish to be a part of this as soon as possible.

It is proposed to send the letter within two weeks so Councils response is required as soon as possible.

**Comment:**

The above email was received on the 9<sup>th</sup> May 2014. This matter will have far reaching issues for Country Local Governments in my view and the Government needs to be aware of the whole of Local Governments views on this matter. The issue of Amalgamation has been going on for some time and it is the view of the author of this report that the continued threat of Amalgamation is starting to destabilize Local government as we are not sure where we are going and how we are going to get there.

Some sort of decision needs to be made on amalgamation and this may be the time to do it and support the intent of the letter by being a co signatory to the attached letter.

Council passed the following resolution at the 20<sup>th</sup> December 2012 Council meeting:

**Resolution No 201212-15****Moved Cr Lansdell / Seconded Cr Coxon**

That the Shire of Wickepin advises the Western Australian Local Government Association that it fully supports the Associations Recommendations as outlined in the following table:

WALGA Recommendation	Shire of Wickepin Supports the Recommendation Yes / No
<b>WALGA Recommendation 1</b> A protocol guiding communication and consultation between the State Government and the Local Government sector be developed and implemented as a matter of urgency	Yes
<b>ALGA Additional Recommendation I:</b> "That the State Government be requested to: 1. Release the Metropolitan Local Government Review Panel's final report for a two month sector consultation period, and 2. Declare its position in regard to Local Government reform prior to the 2013 State election"	Yes
<b>WALGA Additional Recommendation II</b>	Yes

WALGA Recommendation		Shire of Wickepin Supports the Recommendation Yes / No	
<p>That, in the event Local Government reform proceeds, a two-stage structural reform transition process is implemented whereby:</p> <ol style="list-style-type: none"> <li>1. the State Government establishes and states its objectives for Local Government in metropolitan Perth, and determines the parameters for Local Government structural reform, and;</li> <li>2. the Local Government sector is empowered to achieve the objectives within a 24 month timeframe;</li> <li>3. That transitional arrangements are managed by serving Elected Members rather than appointed commissioners, and;</li> <li>4. That any change to the structure and governance of Local Governments, whether forced or voluntary, is funded by the State Government.</li> </ol>			
<p><b>WALGA Recommendation 3:</b> A comprehensive review of the <i>Local Government Act 1995</i> be undertaken to restore the Act to the principle of 'general competence'</p>		Yes	
<p><b>WALGA Recommendation 4</b></p> <ol style="list-style-type: none"> <li>a) The Local Government Act 1995 be amended to remove the rate exemption for Independent Living Units</li> <li>b) <i>The Local Government Act 1995</i> be amended to provide clarification on rating of land used for charitable purposes</li> </ol>		Yes	
<p><b>WALGA Recommendation 5</b> That LandCorp and other Government Trading Entities' rate equivalency payments be made to the relevant Local Governments instead of the State Government</p>		Yes	
<p><b>WALGA Recommendation 6</b> That Section 6.21 of the <i>Local Government Act 1995</i> be amended to allow Local Governments to use freehold land, in addition to its general fund, as security when borrowing</p>		Yes	
<p><b>WALGA Recommendation 7</b> That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services</p>		Yes	
<p><b>WALGA Recommendation 8</b> A review, with the involvement of the Association and the Local Government sector, examining the regulatory and compliance burden of Regional Local Governments be undertaken</p>		Yes	
<p><b>WALGA Recommendation 9</b> That the <i>Local Government Act 1995</i> and Regulations be amended to enable Local Governments to establish regional subsidiaries as intended by the Local Government Amendment (Regional Subsidiaries) Bill 2010</p>		Yes	
<p><b>WALGA Recommendation 10</b> That the Local Government Act 1995 and Regulations be amended to enable Local Governments to establish Council Controlled Organisations</p>		Yes	
<b>2</b>	<p>A collaborative process between State and local government be commenced to establish a new Partnership Agreement which will progress strategic issues and key result areas for both State Government and local government.</p>	<p><b>Adopted: Support</b> – The Association supports a Partnership Agreement with associated consultation protocol being in place. Further, see WALGA Recommendation 1 – <i>A protocol guiding communication and consultation between the State Government and the Local Government sector be developed and implemented as a matter of urgency</i></p>	<p>Yes</p> <p>Yes</p>
<b>3</b>	<p>The State Government facilitate improved co-ordination between State Government agencies in the metropolitan area, including between State Government agencies and local government.</p>	<p><b>Adopted: Support</b> – (WALGA Submission to Issues Paper – p40-42 – <i>Critical Success Factor: Intergovernmental Relations: "For the governance of metropolitan Perth to be optimised, all governments must embrace cooperation and collaboration between governments, the private and not-for-profit sectors and the community."</i></p>	
<b>4</b>	<p>A full review of State and local government functions be undertaken by the proposed Local Government Commission as a second stage in the reform process.</p>	<p><b>Indicative: Support</b> – provides opportunities for efficiencies to be gained WALGA Submission to the Draft Findings, p17: <i>"There is an opportunity for a framework to be developed, as part of the State Local Government Agreement, that defines the roles</i></p>	Yes

WALGA Recommendation			Shire of Wickiepin Supports the Recommendation Yes / No
		<i>and responsibilities of Local Government in Western Australia.</i>	Yes
5	In conjunction with the proposed structural and governance reforms, that local government planning approval powers be reinstated in metropolitan Perth by the State Government.	<b>Indicative: Support</b> – Local Governments should have planning approval powers	Yes
6	The State Government consider the management of waste treatment and disposal at a metropolitan-wide scale either be undertaken by a State authority or through a partnership with local government.	<b>Adopted: Support</b> – “Local Government demands more State Government engagement and leadership on the issue of waste management.” Further detail required in relation to how this would work. E.g. current contracts etc	
7	A shared vision for the future of Perth be developed by the State Government, in conjunction with local government, stakeholder and community groups.	<b>Adopted: Support</b> – A shared vision for the future of Perth should be developed by the State Government, together with Local Government, stakeholder and community groups.	Yes
8	A Forum of Mayors be formed to facilitate regional collaboration and effective lobbying for the needs of the metropolitan area and to provide a voice for Perth.	<b>Adopted: Supported in principle</b> – WALGA has established this	Yes
9	The Forum of Mayors be chaired by the Lord Mayor of the modified City of Perth in the first instance.		Yes
10	The newly created local governments should make the development and support of best practice community engagement a priority, including consideration of place management approaches and participatory governance modes, recognition of new and emerging social media channels and the use of open-government platforms.	<b>Indicative: Support</b> – Local Governments already engage their communities well	Yes
11	The existing Regional Local Governments in the metropolitan area be dissolved, their provisions in the <i>Local Government Act 1995</i> be repealed for the metropolitan area and a transitional plan for dissolving the existing bodies in the metropolitan area be developed.	<b>Indicative: Conditionally Support</b> one Regional Council in the metropolitan area for waste management only, provided other Regional Councils are not disbanded.	Yes
12	The State Government give consideration to transferring oversight responsibility for developments at Perth’s airports, major hospitals and universities to the Metropolitan Redevelopment Authority.	<b>Indicative: Oppose</b> – unnecessary	Yes
13	Periodic local government boundary reviews are undertaken by an independent body every 15 years to ensure the city’s local government structure continues to be optimal as the metropolitan region develops.	<b>Indicative: Support</b> – periodic reviews are appropriate. Note the Draft Finding was <b>noted</b>	Yes  Yes
14	The Local Government Advisory Board be dissolved and its operating and process provisions in the <i>Local Government Act 1995</i> be rescinded, with the Local Government Commission taking over its roles, including consideration of representation reviews.	<b>Adopted:</b> The <b>intent</b> of establishing a Local Government Commission is <b>SUPPORTED subject to:</b> The poll provisions in Schedule 2.1 of Act are not repealed. The Local Government Commission has a greater capacity building focus than the current LGAB. The Association accepts there should be one body responsible for boundary reviews.	
15	A new structure of local government in metropolitan Perth be created through specific legislation which:	<b>Adopted: Not Supported</b> – WALGA supports a Governance Model for the Perth metropolitan region consisting of approximately 15-20 Local	Yes



WALGA Recommendation			Shire of Wickepin Supports the Recommendation Yes / No
	<ul style="list-style-type: none"> <li>a) incorporates all of the Swan and Canning Rivers within applicable local government areas</li> <li>b) transfers Rottnest Island to the proposed local government centred around the City of Fremantle</li> <li>c) reduces the number of local governments in metropolitan Perth to 12, with boundaries as detailed in Section 5 of this report.</li> </ul>	<p>Governments, and will work towards achieving this objective, based on sustainability principles, with reference to Directions 2031, using existing Local Government boundaries as a starting point.</p> <p>WALGA is concerned with 15(a) due to potential for cost-shifting to Local Governments.</p>	
16	Consideration be given to all local government elections being conducted by the Western Australian Electoral Commission.	<b>Adopted: Oppose</b> – the Association’s formal position is that other bodies, including Local Governments, should be empowered to conduct postal elections.	Yes
17	Compulsory voting for local government elections be enacted.	<b>Adopted: Oppose</b> – WALGA position	Yes
18	All Mayors and Presidents be directly elected by the community.	<b>Sector feedback</b> – this was noted in WALGA’s Submission to the Draft Findings	No
19	Party and group nominations for local government electoral vacancies be permitted.	<b>Indicative: Oppose</b> – the Association has advocated to keep party politics out of Local Government	Opposed directly, elected Mayors or Presidents
20	Elected members be limited to serving three consecutive terms as councillor and two consecutive terms as Mayor/President.	<b>Adopted: Oppose</b> – anti-democratic. The Panel based their recommendations on consistency with State / Federal Government and clearly this would not be consistent with other spheres of Government	Yes
21	Elected members be provided with appropriate training to encourage strategic leadership and board-like behaviour.	<b>Adopted: Support</b>	Yes
22	A full review of the current legislation be conducted to address the issue of the property franchise and the most appropriate voting system (noting the Panel considers that first-past-the-post is inappropriate for the larger districts that it has recommended).	<b>Indicative: Support</b> a review of the property franchise – generally support any review.	Yes
		<b>Adopted:</b> The Association <b>supports</b> first past the post as the most appropriate voting system	
23	Implementation of the proposed setting of fees and allowances for elected members as set by the Salaries and Allowances Tribunal.	<b>Adopted: Support</b> – Already legislated. Review hasn’t been finalised but is expected to be implemented in 2013. WALGA will make a submission to the review.	Yes
24	Payments made to elected members be reported to the community on a regular basis by each local government.	<b>Indicative: No position – current arrangements are adequate</b> (It is a requirement of the <i>Local Government (Financial Management) Regulations 1996</i> for payments to Elected Members to be reported in the Annual Report).	Yes
25	The Public Sector Commission provide advice and assistance to local governments in the appointment and performance management of local government Chief Executive Officers with consideration given to the Public Sector Commission being represented on relevant selection panels and committees.	<b>Indicative: Support</b> – WALGA’s Submission to the Draft Findings (p33) states, “ <i>The text supporting this Finding suggests that, while remaining a Council responsibility, there should be oversight of the CEO recruitment and performance management processes by an independent body. This concept should be included in the Finding.</i> ”	Yes
26	A State Government decision on reform should be made as soon as possible, and if the decision is to proceed with structural reforms, the process of implementation should begin without delay.	<b>Adopted: Support – WALGA Additional Recommendation I:</b> “That the State Government be requested to: 1. Release the Metropolitan Local Government Review Panel’s final report	Yes



Council passed the following resolution at the 21 March 2012 Council meeting:

**Resolution No 210312-06**

**Moved Cr Coxon / Seconded Cr Allan**

That the Shire of Wickepin resolves not to amalgamate with the following local governments  
Town of Narrogin, Shire of Narrogin, Shire of Cuballing.

**Carried 6/1**

Council passed the following resolution at the 17 September 2013 Council meeting for the Shire of Serpentine Jarrahdale;

**Resolution No 170913-16**

**Moved Cr Hinkley / Seconded Cr Allan**

That the Shire of Wickepin supports the Serpentine Jarrahdale Shire in its public campaign to stop the removal of the Dadour provisions from schedule 2.1 of the Local government Act 1995.

**Carried 8/0**

Council passed the following resolution at the October Council meeting for the Shire of Woodanilling;

**Resolution No 161013-14**

**Moved Cr Astbury / Seconded Cr Easton**

That the Shire of Wickepin supports the Shire of Woodanilling in its campaign to stop the removal of the Dadour provisions from schedule 2.1 of the Local government Act 1995 by forwarding the following letter to the local members of State Parliament.

*"The Shire of Wickepin seeks your support and the support of your colleagues in the Western Australian State Parliament to oppose the latest push for forced amalgamations of local governments, and proposed amendments to remove or otherwise circumvent the poll provisions of the Local Government Act 1995."*

**Carried 6/1**

**Statutory Environment:** Local Government Act 1995

**Policy Implications:** No Policy

**Financial Implications:** Not applicable.

**Strategic Implications:** Not within Council Strategic Plan

**Summary:**

Council is being requested to support the attached letter from the Councils for Democracy

**Recommendation:**

That Council advises the Councils for Democracy that it would like to be a signatory to the letter being forwarded to WALGA.

**Voting Requirements:** Simple majority

*Note: As there was no mover or someone for the recommendation, Council moved onto the next item.*

Governance, Audit and Community Services

## 10.2.07 – Lake Yealering Golf Club

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	1449
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	13 may 2014

**Enclosure / Attachment:** Nil

### Background:

Council has received the following email from the Club Captain of the Lake Yealering Golf Club:

I am writing to you on behalf of the Lake Yealering Golf Club in my capacity as club captain with authority from the club President Steve Baker.  
We wish to ask permission to close gates to the golf club and put a sign on them restricting access by authority of the shire and golf club.  
The reason for this request is that as of late and in the past non members of the golf club have been driving over and up and down the fairways destroying the hard work that members over the years have put in to maintain the course in good condition.  
The club will put in the required gates and sign at their expense.  
I hope this meets with your approval.

### Comment:

The areas of the Lake Yealering Golf Club are all part of Reserve 9610 Avon Location 29612 on DP 30829 reserved with the Shire of Wickepin for Recreation and water.

Council, under the current vesting, has the care control and management of the Reserve and Council would be within its rights to gate the area and restrict the movement on the golf course to members only.

If Council was to resolve to allow the Lake Yealering Golf Club the right to close gates and sign the area as members only and restricting access to members and the general public, this would not cause any issues.

The Lake Yealering Golf Club have generally looked after the golf course and all of its fairways etc. and gave limited access to the general public.

If the Lake Yealering Golf Club is to lock the gates then Council will need to be given copies of the padlock keys to allow access if required for an emergency.

**Statutory Environment:** *Local Government Act 1995*

**Policy Implications:** Nil

**Financial Implications:** Cost to be with the Lake Yealering Golf Club

**Strategic Implications:** Nil

**Summary:**

Council is being requested by the Lake Yealering Golf Club to close gates and sign the gates restricting access to the Lake Yealering Golf Course and to place signs on the gates accordingly advising of the limited access to members only.

This would give limited or restricted access to Lake Yealering Golf Club members and the general public. The author of this report does not see any issues if Council wishes to grant approval to the Lake Yealering Golf Club if it wishes to gate and restrict access to members of the general public.

**Recommendation:**

1. That the Lake Yealering Golf Club be advised that permission is granted to the Lake Yealering Golf Club to close gates and sign the gates restricting access to the Lake Yealering Golf Course on Reserve 9610 Avon Location 29612 on DP 30829 reserved with the Shire of Wickepin for Recreation and water.
2. Permission is granted to the Lake Yealering Golf Club to place signs on the gates accordingly advising of the limited access to members only.
3. Permission is granted subject to Council receiving a copy of any keys for padlocks that lock any gate on the vested golf club reserve 9610 Avon Location 29612 on DP 30829 reserved with the Shire of Wickepin for Recreation and water.

**Voting Requirements:** Simple majority

*Note: Council requested the CEO retrieve further information from the Lake Yealering Golf Club as Council wanted to know what gates were to be closed and how; i.e. with chain padlock.*

*Council advised they would require written confirmation including a copy of Lake Yealering Golf Club committee minutes requesting the gate closures.*

4.48pm – Cr Easton departed the Chambers due to declaring an impartiality interest - Harrismith Community Centre committee member.

4.48pm – Cr Astbury departed the Chambers due to declaring an impartiality interest - Harrismith Community Centre committee member.

4.48pm – ESO Leah Pearson departed the Chambers due to declaring an impartiality interest - Harrismith Community Centre committee member.

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Governance, Audit and Community Services

## **10.2.08 – Harrismith Community Centre - Sponsorship**

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	6 May 2014

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**Enclosure / Attachment:** Nil

### **Background:**

Council has received a letter from the Harrismith Community Centre Committee requesting sponsorship to help support the Harrismith Photo Competition being held at the Harrismith Town Hall on Saturday 1 November 2014.

### **Comment:**

The committee is requesting a financial contribution of \$540.00 towards the contribution of prize money for the Harrismith Photo Competition.

Council's contribution in previous financial years has been;

- 2012/2013 – Held on 10 August 2012 - \$500.

**Statutory Environment:** Local Government Act 1995

**Policy Implications:** Nil

**Financial Implications:** Donation of \$540

**Strategic Implications:** Nil

### **Summary:**

Council is being requested to provide \$540 sponsorship to the Harrismith Community Centre Committee Photo Competition being held on 1 November 2014.

### **Recommendation:**

That Council place an amount of \$540.00 in the 2014/2015 Budget Deliberations under 'Donations' for the Photo Competition organised by the Harrismith Community Centre Committee to be held on 1 November 2014.

**Voting Requirements:** Simple majority

**Resolution No 210514-10****Moved Cr Hinkley / Seconded Cr Lang**

That Council place an amount of \$540.00 in the 2014/2015 Budget Deliberations under 'Donations' for the Photo Competition organised by the Harrismith Community Centre Committee to be held on 1 November 2014.

**Carried 6/0**

*4.49pm – Cr Easton, Cr Astbury and ESO Leah Pearson returned to the Chambers.*



## Infrastructure and Engineering Services

**10.2.09 – Relocating World War 1 Honour Board**

Submission To: Ordinary Council  
 Location / Address: Whole Shire  
 Name of Applicant: Mark J Hook, Chief Executive Officer  
 File Reference:  
 Author: Mark J Hook, Chief Executive Officer  
 Disclosure of any Interest: Nil  
 Date of Report: 14 May 2014

Enclosure / Attachment: Nil

**Background:**

Council has received the following letter from Mr Peter Williamson regarding the World War 1 Honour Board in the Wickepin Town Hall:

Original

SHIRE OF WICKEPIN	
DATE RECEIVED:	6 MAY 2014
FILE NO:	221/601
TO:	CEO

37  
 A-5-2014 PO Box 163  
 Wickepin  
 WA, 6370

Dear Mark,

While the Anzac Day is still fresh in some of minds I bring up the subject of the Anzac Board again. On arrival at the Memorial Park I was asked by one of your Councillors concerning the flag, I asked where was it and he looked up the flag pole, and there it was full mast, another of your Councillors asked me when Anzac Day was this was 2 years ago, (blame on them.) Your lighting on the Honour Board 1915-1919 was a waste of money, I could not read the names on the top of the Board, and also Mr Stephanie Green couldn't read also because of the state the Board is in. I again say, take the Board down and place it on the wall inside the hall on the left side of the main entrance as you go out of the building. It is great to see Stephanie showing more interest in this Board, a new person from Germany, it says a lot for some countries. Three people and myself have said the Board was hung in the main entrance, the 3 people are Ian Knox, Frank Bird and Chris Moore, the Board was taken down and replaced by the 2<sup>nd</sup> World War Board in the nineties, the Board wants taken down and cleaned and put on the wall so it can be easily maintained before next year celebration of 100 years. These men are not only War Heroes but Pioneers who cleared land, worked on roads and railways which the younger ones now reap the benefit of and show no thanks. Less We Forget

Yours Truly Peter Williamson

**Comment:**

Below is a picture of the World War 1 honour board as discussed in Mr Williamson's letter to Council:



Following is an extract from Townscape & Cultural Planning Committee minutes of a meeting held at Council Chambers, Wickepin Wednesday 9 June 2010:

*Peter Williamson- Raised his concerns with a few items regarding the Wickepin War Memorial, being;*

*-RSL Honour Board inside Hall is in a state of disrepair and difficult to read- Committee decided to investigate options to clean up and possibly move the board before the 2011 ANZAC Day Service.*

*-Plaques on the Memorial are not in the correct order- The CEO advised he would get in contact with the supplier of the plaques and request a quote to get the issue resolved.*

Following is an extract from the Townscape & Cultural Planning Committee Minutes of Meeting held at Council Chambers, Wickepin Wednesday 8 February 2012:

**3.3 - World War 1 Honour Board**

*ACEO Natalie Manton put forward a request from Peter Williamson that Council move the World War 1 honour board from inside the Wickepin Town hall to the foyer where more people can view it. Natalie advised that there is no room to put the Honour Board in the foyer and it is too heavy and ornate to move. It was resolved to include a list of names from all the honour boards in the Anzac Day program. That Council will arrange for the honour board to be cleaned prior to Anzac Day 2012.*

Following is an extract from the Townscape & Cultural Planning Committee Minutes of Meeting held at Council Chambers, Wickepin on Wednesday 10 July 2013:

**Moved Lee Parker / Seconded Murray Lang**

That the Townscape and Cultural Planning Committee acknowledge Peter Williamson’s letter and appreciates his interest in the Shire of Wickepin honour boards. Further that Peter Williamson be advised that a sub-committee is currently undertaking research on the World War 1 and World War 2 Honour Boards and that his input to the subcommittee would be welcome.

**Carried 7/0**

The moving of the World War 1 honour board out of the main section of the Wickepin Town Hall is not a viable option as the area is open to the elements. The current Service Volunteers from the Wickepin District Honour Board hanging in the main entrance area of the Wickepin Town Hall is showing the effects of the elements and the swallows.



There is little to no room to hang the World War 1 Honour Board in the foyer entrance area and it will be open to vandalism and damage by the elements as the foyer entrance area is open to the elements as it has no doors to close the front off.

There would be an area that Council could move the World War 1 Honour Board to inside the Wickepin Town Hall main hall area. The only advantage in moving the World War 1 Honour Board would be that it could be placed lower enough for people to see the names on the honour Board.

Council has just had the interior of the Wickepin Town Hall repainted and any movement of the Honour Board will require the walls to be patched and repainted. The painter who painted the Wickepin Town Hall is currently painting the Community Agricultural Centre building so any patching required could be undertaken in a short period of time.

The author of this report cannot see any gain in moving the existing World War 1 Honour Board from its current site and Mr Williamson should be advised accordingly:

*The Shire of Wickepin has looked at his matter on a number of occasions and still feels that the World War Honour Board should remain in its current location.*

**Statutory Environment:** Local Government Act 1995.

**Policy Implications:** Not applicable.

**Financial Implications:** Not applicable.

**Strategic Implications:** Not applicable.

**Summary:**

Council is again being requested by Mr Peter Williamson to relocate the World War 1 Honour Board in the main hall of the Wickepin Town Hall to the outside foyer area of the Wickepin Town Hall.

**Recommendation:**

That Council advise Mr Peter Williamson that the Shire of Wickepin has looked at his matter on a number of occasions and still feels that the World War 1 Honour Board should remain in its current location inside the Wickepin Town Hall.

**Voting Requirements:** Simple majority

### **Resolution No 210514-11**

#### **Moved Cr Russell / Seconded Cr Hinkley**

That Council advise Mr Peter Williamson that the Shire of Wickepin has looked at his matter on a number of occasions and still feels that the World War 1 Honour Board should remain in its current location inside the Wickepin Town Hall.

That the CEO explores options for displaying the World War 1 Honour Board;

- a) Photo of World War 1 Honour Board to be hung in front foyer of the Wickepin Town Hall.
- b) Replica of World War 1 Honour Board similar to Service Volunteers 1393 – 1995 currently hanging in the foyer of the Wickepin Town Hall.

**Carried 8/0**

*Resolution differs from the Officers Recommendation as Council felt that the CEO should explore options of displaying a replica or similar display to the Honour Board to allow access by the general public at all times.*

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Governance, Audit and Community Services

## 10.2.10 – 2014 WA Local Government Convention and Trade Exhibition

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	6 May 2014

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**Enclosure / Attachment:** Nil

### Background:

Council has received the information and registration for the 2014 WA Local Government Convention being held on Wednesday 6 – Friday 8 August 2014 at the Perth Convention and Exhibition Centre, 21 Mounts Bay Road, Perth.

### Comment:

Under the theme *ILLUMINATE 2014 – Transparency, Trust and Transformation*, the 2014 WA Local Government Convention will bring together several hundred senior Local Government Council representatives from across the State.

Opening this year's program is the Honourable John Howard OM AC, the renowned former Prime Minister of Australia whose leadership, determination and vision are hallmarks of a career navigated during an era of unprecedented prosperity and change. Presenting thought-provoking sessions are military leader, Major-General John Cantwell AO, DSC (retired) and a truly inspiring Rabia Siddique, who in 2005 assisted with the rescue of two SAS soldiers from Iraqi insurgents in Basra.

On Friday, the special guest speaker for the 2014 Convention Breakfast is Glenn Mitchell, one of Australia's leading sports broadcasters who will share his sporting experiences of sitting in the best seat in the house. Also joining the program is one of Australia's most prominent and successful media and publishing identities, Peter FitzSimons, and former Queensland Premier, Anna Bligh.

In addition, the Convention program offers a series of concurrent presentations covering the matters of relationship management, social media, Local Government reform, governance and planning issues - all designed for further information gathering and to encourage replication of leading practice in the sector.

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:** Nil

**Strategic Implications:** Nil

### Summary:

The Convention and Trade Exhibition is presented specifically for all those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by General Managers, Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

**Recommendation:**

That Council nominate the following Elected Members to attend the 2014 WA Local Government Convention being held on Wednesday 6 – Friday 8 August 2014 at the Perth Convention and Exhibition Centre, 21 Mounts Bay Road, Perth;

Cr \_\_\_\_\_  
Cr \_\_\_\_\_  
Cr \_\_\_\_\_  
Cr \_\_\_\_\_  
Cr \_\_\_\_\_

**Voting Requirements:** Simple majority

**Resolution No 210514-12****Moved Cr Allan / Seconded Cr Hinkley**

That Council nominate the following Elected Members to attend the 2014 WA Local Government Convention being held on Wednesday 6 – Friday 8 August 2014 at the Perth Convention and Exhibition Centre, 21 Mounts Bay Road, Perth;

- Cr Hinkley
- Cr Astbury
- Cr Lansdell
- Cr Martin
- Cr Russell (tentative)

That the two voting delegates be:

- Cr Hinkley
- Cr Martin

**Carried 8/0**

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Governance, Audit and Community Services

## 10.2.11 – Treasury Loans Lending Agreement

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	1449
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	13 may 2014

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**Enclosure / Attachment:** Master Lending Agreement

### Background:

The Western Australian Treasury Corporation (WATC) has drafted a Local Government Master Lending Agreement for all Loans and future loans held with the WATC.

### Comment:

This agreement covers all existing and facilitates any future borrowings under one agreement. This removes the need for individual loan agreements to be executed under a common seal each time the Shire wishes to raise a loan.

Any borrowings under this agreement will still be to subject to the WATC's credit approval policy at the time of application and the release of funds is still subject to firm quotes and acceptance by the authorized signatories of the Shire of Wickepin this currently Chief Executive Officer and Shire President.

For this to take affect the WATC requires that the Shire of Wickepin executes the Local Government Master Lending Agreement under its common seal authorisation.

Any borrowings will also need to be authorised by Council either through the normal budget process or by resolution of Council for the new loan.

**Statutory Environment:** *Local Government Act 1995*

### 9.49A. Execution of documents

- (1) *A document is duly executed by a local government if —*
  - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
  - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
- (2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
- (3) *The common seal of the local government is to be affixed to a document in the presence of —*
  - (a) *the mayor or president; and*
  - (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.*

The Shire of Wickepin Common Seal Authorisation under Council Standing orders are as follows.

### **21.2 Custody and Use of Common Seal**

The Chief Executive Officer shall have charge of the common seal of the Council and shall be responsible for the safe custody and proper use of it.

### **21.3 Seal not to be Improperly Used**

Except as required by law, or in the exercise of the express authority of the Council, the Chief Executive Officer shall not use the common seal of the Council.

#### **Policy Implications:**

#### **POLICY NO F4.2**

#### **POLICY**

#### **USE OF COMMON SEAL**

#### **PURPOSE**

To provide guidelines on the use of the Shire of Wickepin Common Seal

#### **POLICY**

Where the Common Seal is required to be applied to documents in order for them to be duly executed, the Chief Executive Officer is authorised to apply the seal.

The Chief Executive Officer is to include details of any use of the Common Seal in their report to the next Council Meeting.

**Financial Implications:** Not applicable.

#### **Strategic Implications:**

#### **Summary:**

Council is being requested to sign under common seal Local Government Master Lending Agreement which will cover the signing for all Loans and future loans held with the WATC

#### **Recommendation:**

1. That the Shire of Wickepin enters into a Master Lending Agreement with the Western Australian treasury Corporation as per the document attached.
2. To approve the affixation of the common seal of the Shire of Wickepin to the said Master Lending Agreement in the presence of the Shire President and the Chief Executive Officer.
3. That the Chief Executive officer is authorised to sign schedule documents under the Master Lending Agreement on Behalf of the Shire of Wickepin.

**Voting Requirements:** Simple majority



**Resolution No 210514-13****Moved Cr Allan / Seconded Cr Easton**

1. That the Shire of Wickepin enters into a Master Lending Agreement with the Western Australian treasury Corporation as per the document attached.
2. To approve the affixation of the common seal of the Shire of Wickepin to the said Master Lending Agreement in the presence of the Shire President and the Chief Executive Officer.
3. That the Chief Executive officer is authorised to sign schedule documents under the Master Lending Agreement on Behalf of the Shire of Wickepin.

**Carried 8/0**

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Governance, Audit and Community Services

## 10.2.12 – Great Southern Regional Waste Group

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	2902
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	14 May 2014

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**Enclosure / Attachment:** Nil

### Background:

In 2009 Frank Bowman produced a report, the "Bowman Report" into the state of the refuse sites contained within 12 local governments. The local governments included Lake Grace, Woodanilling, West Arthur, Wagin, Shire of Narrogin, Town of Narrogin, Pingelly, Wickepin, Wandering, Williams, Cuballing and Dumbleyung. Since the "Bowman Report", three of the Local Governments have pulled out of the group – these being Lake Grace, Woodanilling and West Arthur. The report was very extensive and made a number of critical points and recommendations. Chief among them was that the 12 local governments had an extraordinary amount of refuse sites between them and that all had problems with the management of the sites and varying levels of compliance with Department of Environment Regulations.

One of the recommendations was that a large number of the satellite tips should close down and that the group should look at establishing a "Regional Refuse Site" to take the waste from all of the participating LG's. This would involve retaining the main or nominated refuse site in each LG to be converted to a transfer station to remove putrescible waste to the regional site and the other materials that are collected (scrap metal, asbestos, green waste, waste oil etc) could be handled at the LG's site.

The remaining 9 Councils have been putting \$5,000 per year to keep the group going and to try and establish a regional refuse site.

An item was presented to each remaining local government (9) in March 2014 asking that an amount of \$80,000 be committed in next year's budget to be used for the development of the proposed new waste site.

Council resolved the following at that meeting:

### **Resolution No 190314-06**

#### **Moved Cr Russell / Seconded Cr Hinkley**

That the Shire of Wickepin consider an amount of \$80,000 in the 2014/2015 budget deliberations to put towards land purchase and the ongoing establishment costs of a regional refuse site at Nebrikinning Road in the Shire of Cuballing.

**Carried 7/0**

As a result of this request for funding to set up the new refuse site, the Shire of Wandering has withdrawn from the group, with 8 local governments remaining.

The group has since met to discuss options for the methodology of covering the costs that will be incurred in three areas:

1. Kerbside putrescible bin pickup
2. Bulk bin removal and
3. Maintenance of the new refuse site.

**Comment:**

If the three areas mentioned in the background above are examined –

**1 Kerbside putrescible bin pickup**

It was felt by some members of the group that for the process to proceed, the cost of the services provided (kerbside and bulk transfer of waste) should be the same for each local government, no matter where that Council was located. For instance, it was felt that the furthest Council, Dumbleyung, should pay no more than the closest Council, Narrogin Town or Cuballing. It was felt that this was an incentive for the members to remain united and therefore keep the costs down across all Councils.

A table has been produced showing the Councils involved, the number of bins within the group and the current individual cost per ratepayer for the bin.

Advice was sought from Great Southern Waste (contractor to six of the participating Councils) as to what freight costs could be expected to remove the kerbside waste from each town to the proposed new site at Nebrikinning Road in Cuballing, as opposed to depositing it in each local government's existing tip.

The figures given make up part of the table referred to are as below:

KERBSIDE PICKUP

CURRENT CHARGES						PROPOSED TRAVEL COSTS	COMBINED TOTAL	TOTAL DISTRIBUTED EVENLY AMONGST 7 SHIRES			TOTAL BASED ON SAME BIN COST FOR ALL		TOTAL DISTRIBUTED ACCORDING TO % OF CURRENT COSTS			
Local Government	# Bins	Pickup Cost /bin	Annual Cost/Bin	Total Annual Cost/bin Pickup B x C x 52	% of Total Current Costs	Travelling Cost/Week  Town to Nebrikinning Rd	Total Annual Travel Cost H x 52	Total Annual Bin Pickup and Travel Cost F + I	Annual Costs  Distributed per Average (Total/7)	Increase/ (Decrease) F - K	New Cost Per Bin Average Method	Fixed Bin Cost  \$84.42	Increase/ (Decrease) F - M	Annual Costs  Distributed per % of Total Current Costs	Increase/ (Decrease) F - M	New Cost Per Bin % Method
Wagin	1036	\$1.35	\$70.20	\$72,727.20	19%	\$462	\$24,024	\$96,751	\$71,476.15	-\$1,251	\$69	\$87,455	\$14,728	\$93,729.64	\$21,002	\$90
Williams	321	\$1.50	\$78.00	\$25,038.00	6%	\$154	\$8,008	\$33,046	\$71,476.15	\$46,438	\$223	\$27,098	\$2,060	\$32,268.57	\$7,231	\$101
Narrogin Town	3187	\$0.96	\$49.92	\$159,095.04	41%	\$770	\$40,040	\$199,135	\$71,476.15	-\$87,619	\$22	\$269,033	\$109,938	\$205,039.13	\$45,944	\$64
Wickepin	317	\$1.98	\$102.96	\$32,638.32	8%	\$154	\$8,008	\$40,646	\$71,476.15	\$38,838	\$225	\$26,760	-\$5,878	\$42,063.74	\$9,425	\$133
Narrogin Shire	231	\$1.98	\$102.96	\$23,783.76	6%	\$154	\$8,008	\$31,792	\$71,476.15	\$47,692	\$309	\$19,500	-\$4,284	\$30,652.13	\$6,868	\$133
Pingelly	581	\$1.37	\$71.24	\$41,390.44	11%	\$154	\$8,008	\$49,398	\$71,476.15	\$30,086	\$123	\$49,046	\$7,655	\$53,343.33	\$11,953	\$92
Cuballing				\$0.00	0%		\$0	\$0		\$0		\$0	\$0	\$0.00	\$0	
Dumblebung	254	\$2.54	\$132.08	\$33,548.32	9%	\$308	\$16,016	\$49,564	\$71,476.15	\$37,928	\$281	\$21,442	-\$12,107	\$43,236.53	\$9,688	\$170
	5927			\$388,221.08	100%	\$2,156	\$112,112	\$500,333	\$500,333	\$112,112		\$500,333	\$112,112	\$500,333	\$112,112	
								Annual Fixed Bin								\$84.42

CURRENT CHARGES						PROPOSED TRAVEL COSTS		COMBINED TOTAL	TOTAL DISTRIBUTED EVENLY AMONGST 8 SHIRES			TOTAL BASED ON SAME BIN COST FOR ALL		TOTAL DISTRIBUTED ACCORDING TO % OF CURRENT COSTS		
Local Government	# Bins	Pickup Cost /bin	Annual Cost/Bin Pickup No maintenance	Total Annual Cost/bin Pickup B x C x 52	% of Total Current Costs	Travelling Cost/Week Town to Nebrikinning Rd	Total Annual Travel Cost H x 52	Total Annual Bin Pickup and Travel Cost F + I	Annual Costs Distributed per Average (Total/8 )	Increase/ (Decrease) F - K	New Cost Per Bin Average Method	Annual Costs Fixed Bin Cost \$85.45	Increase/ (Decrease) F - M	Annual Costs Distributed per % of Total Current Costs	Increase/ (Decrease) F - M	New Cost Per Bin % Method
Wagin	1036	\$1.35	\$70.20	\$72,727.20	18%	\$462	\$24,024	\$96,751	\$64,907.64	-\$7,820	\$63	\$88,523	\$15,796	\$94,614.18	\$21,887	\$91
Williams	321	\$1.50	\$78.00	\$25,038.00	6%	\$154	\$8,008	\$33,046	\$64,907.64	\$39,870	\$202	\$27,428	\$2,390	\$32,573.09	\$7,535	\$101
Narrogin Town	3187	\$0.96	\$49.92	\$159,095.04	40%	\$770	\$40,040	\$199,135	\$64,907.64	-\$94,187	\$20	\$272,319	\$113,224	\$206,974.09	\$47,879	\$65
Wickepin	317	\$1.98	\$102.96	\$32,638.32	8%	\$154	\$8,008	\$40,646	\$64,907.64	\$32,269	\$205	\$27,087	-\$5,552	\$42,460.70	\$9,822	\$134
Narrogin Shire	231	\$1.98	\$102.96	\$23,783.76	6%	\$154	\$8,008	\$31,792	\$64,907.64	\$41,124	\$281	\$19,738	-\$4,046	\$30,941.39	\$7,158	\$134
Pingelly	581	\$1.37	\$71.24	\$41,390.44	10%	\$154	\$8,008	\$49,398	\$64,907.64	\$23,517	\$112	\$49,645	\$8,254	\$53,846.74	\$12,456	\$93
Cuballing	150	\$1.40	\$72.80	\$10,920.00	3%	\$154	\$8,008	\$18,928	\$64,907.64	\$53,988	\$433	\$12,817	\$1,897	\$14,206.33	\$3,286	\$95
Dumbleyung	254	\$2.54	\$132.08	\$33,548.32	8%	\$308	\$16,016	\$49,564	\$64,907.64	\$31,359	\$256	\$21,704	-\$11,845	\$43,644.56	\$10,096	\$172
6077				\$399,141.08	100%	\$2,310	\$120,120	\$519,261	\$519,261	\$120,120		\$519,261	\$120,120	\$519,261	\$120,120	

Annual Fixed Bin \$85.45

CURRENT CHARGES						PROPOSED TRAVEL COSTS		COMBINED TOTAL	TOTAL DISTRIBUTED EVENLY AMONGST 6 SHIRES			TOTAL BASED ON SAME BIN COST FOR ALL		TOTAL DISTRIBUTED ACCORDING TO % OF CURRENT COSTS		
Local Government	# Bins	Pickup Cost /bin	Annual Cost/Bin Pickup No maintenance	Total Annual Cost/bin Pickup B x C x 52	% of Total Current Costs	Travelling Cost/Week Town to Nebrikinning Rd	Total Annual Travel Cost H x 52	Total Annual Bin Pickup and Travel Cost F + I	Annual Costs Distributed per Average (Total/6 )	Increase/ (Decrease) F - K	New Cost Per Bin Average Method	Annual Costs Fixed Bin Cost \$79.46	Increase/ (Decrease) F - M	Annual Costs Distributed per % of Total Current Costs	Increase/ (Decrease) F - M	New Cost Per Bin % Method
Wagin	1036	\$1.35	\$70.20	\$72,727.20	21%	\$462	\$24,024	\$96,751	\$75,128.13	\$2,401	\$73	\$82,319	\$9,592	\$92,432.10	\$19,705	\$89
Williams	321	\$1.50	\$78.00	\$25,038.00	7%	\$154	\$8,008	\$33,046	\$75,128.13	\$50,090	\$234	\$25,506	\$468	\$31,821.86	\$6,784	\$99
Narrogin Town	3187	\$0.96	\$49.92	\$159,095.04	45%	\$770	\$40,040	\$199,135	\$75,128.13	-\$83,967	\$24	\$253,235	\$94,140	\$202,200.68	\$43,106	\$63
Wickepin	317	\$1.98	\$102.96	\$32,638.32	9%	\$154	\$8,008	\$40,646	\$75,128.13	\$42,490	\$237	\$25,188	-\$7,450	\$41,481.43	\$8,843	\$131
Narrogin Shire	231	\$1.98	\$102.96	\$23,783.76	7%	\$154	\$8,008	\$31,792	\$75,128.13	\$51,344	\$325	\$18,355	-\$5,429	\$30,227.80	\$6,444	\$131
Pingelly	581	\$1.37	\$71.24	\$41,390.44	12%	\$154	\$8,008	\$49,398	\$75,128.13	\$33,738	\$129	\$46,165	\$4,775	\$52,604.88	\$11,214	\$91
Cuballing				\$0.00	0%		\$0	\$0		\$0		\$0	\$0	\$0.00	\$0	
Dumblebung				\$0.00	0%		\$0	\$0		\$0		\$0	\$0	\$0.00	\$0	
	5673			\$354,672.76	100%	\$1,848	\$96,096	\$450,769	\$450,769	\$96,096		\$450,769	\$96,096	\$450,769	\$96,096	

Annual Fixed Bin \$79.46

**BULK BINS**

CURRENT CHARGES								COMBINED TOTAL	TOTAL DISTRIBUTED EVENLY AMONGST 8 SHIRES			TOTAL BASED ON SAME BIN COST FOR ALL		TOTAL DISTRIBUTED ACCORDING TO % OF ACTUAL COSTS		
Local Government	No of Skip Bins	No of Hours Per Week	Weekly Cost of Pickup	Annual Pickup Cost E x 52	% of Pickup Costs			Total Annual Skip Bin Pickup	Annual Costs	Increase/ (Decrease) F - K	New Cost Per Bin Average Method	Annual Costs	Increase/ (Decrease) F - M	Annual Costs	Increase / (Decrease) F - M	New Cost Per Bin % Method
			Rate per hour						Distributed per Average (Total/8)			Fixed Bin Cost		Distributed per % of Total Current Costs		
			\$ 154.00									\$3,038.75				
Wagin	8	3.00	\$462.00	\$24,024.00	14.12%		\$0	\$24,024	\$21,271.25	-\$2,753	\$2,659	\$24,310	\$286	\$24,024.00	\$0	\$3,003
Williams	6	2.25	\$346.50	\$18,018.00	10.59%		\$0	\$18,018	\$21,271.25	\$3,253	\$3,545	\$18,233	\$215	\$18,018.00	\$0	\$3,003
Narrogin Town	10	4.00	\$616.00	\$32,032.00	18.82%		\$0	\$32,032	\$21,271.25	-\$10,761	\$2,127	\$30,388	-\$1,645	\$32,032.00	\$0	\$3,203
Wickepin	8	3.00	\$462.00	\$24,024.00	14.12%		\$0	\$24,024	\$21,271.25	-\$2,753	\$2,659	\$24,310	\$286	\$24,024.00	\$0	\$3,003
Narrogin Shire	6	2.00	\$308.00	\$16,016.00	9.41%		\$0	\$16,016	\$21,271.25	\$5,255	\$3,545	\$18,233	\$2,217	\$16,016.00	\$0	\$2,669
Pingelly	8	1.75	\$269.50	\$14,014.00	8.24%		\$0	\$14,014	\$21,271.25	\$7,257	\$2,659	\$24,310	\$10,296	\$14,014.00	\$0	\$1,752
Cuballing	4	1.25	\$192.50	\$10,010.00	5.88%		\$0	\$10,010	\$21,271.25	\$11,261	\$5,318	\$12,155	\$2,145	\$10,010.00	\$0	\$2,503
Dumbleyung	6	4.00	\$616.00	\$32,032.00	18.82%		\$0	\$32,032	\$21,271.25	-\$10,761	\$3,545	\$18,233	-\$13,800	\$32,032.00	\$0	\$5,339
	56			\$170,170.00	100%	\$0	\$0	\$170,170	\$170,170	\$0		\$170,170	\$0	\$170,170	\$0	

Total Contract Price \$170,170.00

CURRENT CHARGES								COMBINED TOTAL	TOTAL DISTRIBUTED EVENLY AMONGST 7 SHIRES			TOTAL BASED ON SAME BIN COST FOR ALL		TOTAL DISTRIBUTED ACCORDING TO % OF ACTUAL COSTS			
Local Government	No of Skip Bins	No of Hours Per Week	Weekly Cost of Pickup	Annual Pickup Cost E x 52	% of Pickup Costs			Total Annual Skip Bin Pickup	Annual Costs	Increase/ (Decrease) F - K	New Cost Per Bin Average Method	Annual Costs	Increase/ (Decrease) F - M	Annual Costs	Distributed per % of Total Current Costs	Increase/ (Decrease) F - M	New Cost Per Bin % Method
			Rate per hour									Fixed Bin Cost					
			\$ 154.00									\$2,762.76					
Wagin	8	3.00	\$462.00	\$24,024.00	17.39%		\$0	\$24,024	\$19,734.00	-\$4,290	\$2,467	\$22,102	-\$1,922	\$24,024.00	\$0	\$3,003	
Williams	6	2.25	\$346.50	\$18,018.00	13.04%		\$0	\$18,018	\$19,734.00	\$1,716	\$3,289	\$16,577	-\$1,441	\$18,018.00	\$0	\$3,003	
Narrogin Town	10	4.00	\$616.00	\$32,032.00	23.19%		\$0	\$32,032	\$19,734.00	-\$12,298	\$1,973	\$27,628	-\$4,404	\$32,032.00	\$0	\$3,203	
Wickepin	8	3.00	\$462.00	\$24,024.00	17.39%		\$0	\$24,024	\$19,734.00	-\$4,290	\$2,467	\$22,102	-\$1,922	\$24,024.00	\$0	\$3,003	
Narrogin Shire	6	2.00	\$308.00	\$16,016.00	11.59%		\$0	\$16,016	\$19,734.00	\$3,718	\$3,289	\$16,577	\$561	\$16,016.00	\$0	\$2,669	
Pingelly	8	1.75	\$269.50	\$14,014.00	10.14%		\$0	\$14,014	\$19,734.00	\$5,720	\$2,467	\$22,102	\$8,088	\$14,014.00	\$0	\$1,752	
Cuballing	4	1.25	\$192.50	\$10,010.00	7.25%		\$0	\$10,010	\$19,734.00	\$9,724	\$4,934	\$11,051	\$1,041	\$10,010.00	\$0	\$2,503	
Dumbleyung			\$0.00	\$0.00	0.00%		\$0	\$0		\$0		\$0	\$0	\$0.00	\$0		
	50			\$138,138.00	100%	\$0	\$0	\$138,138	\$138,138	\$0		\$138,138	\$0	\$138,138	\$0		

Total Contract Price \$138,138.00



There is an argument that the figures are inflated or should not apply in the first place due to the freight costs for each Council. Both arguments have merit, however when it comes time to go to tender for the service, if they are inflated figures or not relevant, the corresponding costs to the group will reflect that decrease.

As can be seen by the table, the pickup cost for the 7 local governments have been totalled (\$388,221.08).

The freight to get the waste to Nebrikinning Road from each town has been totalled (\$112,112).

The total price (pickup and freight) = \$500,333.

There were then two methods to get an average figure for each local government to pay so that the bin cost was equal – divide the total figure by the participating local governments (7 excluding Cuballing as they do not have a kerbside pickup) or divide the total figure by the number of bins within the group.

As can be seen by the table, either method varied wildly from what each local government is currently paying.

A third method used applies the same percentage each local government currently contributes to pick up costs and applies this percentage to the new costs.

If you use Wagin for this exercise Wagin has 1036 bins and pays \$1.35 to the contractor to pick up the bin. This amounted to \$70.20 per assessment per year or \$72,727.20 per year for all the bins in Wagin.

When all the local governments are added up, the total comes to \$388,221.08 for the bin pickup only.

When the freight component is worked out, advice is that it will cost Wagin \$24,024 per year to remove the waste from the bins to the new site in Cuballing.

The combined freight for the group is expected to be \$112,112.

The combined total of the pickup and the freight comes to \$500,333 across the seven local governments who have a bin pickup.

If this amount is simply divided by the seven local governments (\$500,333 divided by 7) the result is \$71,476.15, a saving of \$1,251/year.

However if the \$500,333 is divided by the number of bins across the group (5927), the cost to Wagin is \$87,455, an increase of \$14,728, although the cost per bin (\$84.42) is the same for all local governments.

The third scenario presented in the table above shows the percentages that each local government is expected to contribute to the overall cost (including freight).

Again in Wagin's case the Shire is contributing to 19% of the current cost. If this was to extend to the expected new costs at the current percentage, it is probably as fair a method as any of calculating what it will cost this local government to continue in the scheme.

For instance, it is expected it will cost Wagin \$96,751 (pickup and freight) per year. If the percentage of contribution currently applied is carried forward, it will cost Wagin \$93,729.64.

These figures may come down because the freight component has been estimated.

Any freight that comes off any particular local government, will lessen the amount all local governments have to pay, not just a particular one.

The second table is the same, except that it includes a bin pickup for Cuballing. An estimated 150 bins has been applied for this equation. Although Cuballing has indicated it is not interested in a pickup service, the table shows it would cost the Shire \$14,206.33 annually. It also shows what effect it will have on the other 7 local governments.

The third table shows what would happen if Dumbleyung withdrew from the scheme. In the case of Wagin, if Dumbleyung pulled out, there would be a slight saving to Wagin (and in fact everyone). The case for having Dumbleyung in or out is not convincing either way.

There will be a small saving on the bin pickup but the maintenance costs might increase and certainly the initial setup costs will increase.

## **2 Bulk bin pickup**

This area is less known as there is no historical evidence of current costs or the hours to travel to wherever there might be a bulk bin placed in a Shire.

The table above shows an estimate of the number of bulk bins within any local authority.

For instance, it has been estimated that Wagin might have 8 in a central location and Wickepin has 8 bins, but that might be 5 in Wickepin and one each in Harrismith, Tincurrin and Yealering.

The freight component has been worked out for each Shire based on the expected hours to go from the base (Narrogin) to the local government and includes the time to load each bulk bin and compact it in the truck, then return to Nebrikinning Road.

Most of the cost therefore is the freight (hours x \$154). The number of bins has a lesser impact, however the truck will be at any particular site longer if it has to load 8 bins as opposed to 3 bins. The same formulas have been used to arrive at a cost to the group.

If the total cost (\$170,170) is divided by the number of participating local governments (8), the cost can be compared to what would happen if the total cost (\$170,170) is divided by the number of bins (56). There is not as much variation in the bulk bins as compared to the kerbside bins using one of these formulas, however if the percentage scenario is used, there is still not a huge variation but probably a fairer result.

This is because, say a Shire like Wickepin might only incur a travelling cost of 1 hour there and back from Narrogin (\$154) however should a bin be placed out at Tincurrin, the travelling will be more like 2 hours (2 x \$154). Wickepin's percentage is therefore 14.12%.

The fifth table shows what would happen if Dumbleyung was to not be included in the scheme.

### 3 Refuse site maintenance

This component seems easier to work out.

If the cost of the kerbside pickup (\$500,333) is added to the bulk bin cost (\$170,170) the total cost comes to (\$670,503).

If this amount is divided by the percentages of each participating local government, they will pay a direct proportion of the maintenance according to what they incur in the kerbside and bulk bin pickups.

For example Wagin's cost of the kerbside pickup is \$93729.64 (19%) and \$24,024 (14 %) of the bulk bin = 18 % of the maintenance.

An estimation of what it will cost to maintain the new refuse site, supplied by Great Southern Waste, would be \$1,500/week (\$78,000).

The percentages of this cost, as per the formulas applied (percentages) would have the following effect:

• Wagin	– 18%	=	\$14,040
• Williams	– 7%	=	\$5,460
• Narrogin Town	– 35%	=	\$27,300
• Wickepin	– 10%	=	\$7,800
• Narrogin Shire	– 7%	=	\$5,460
• Pingelly	– 10%	=	\$7,800
• Cuballing	– 1%	=	\$780
• Dumbleyung	– 11%	=	\$8,580

The figures would change as per the last table should Dumbleyung pull out of the group.

The commencement date for the new site has been discussed and determined that this should happen on July 1st, 2017.

This should give all participating local governments to time to organise themselves in relation to setting up their transfer stations. It should also provide time to organise tenders for the services mentioned above. It should be noted that the commencement date should be uniform to ensure the refuse site maintenance costs are borne as per the recommendation at the conclusion of this item. It cannot happen that some start to use it and some not as the maintenance costs can't be met by just a few individual local governments.

**Statutory Environment:** *Local Government Act 1995*

**Policy Implications:**

**Financial Implications:**

It can be seen by the tables what implications there are for all the participating local governments. There are "some winners and losers" in which ever method is used to determine who pays for what. It should be a requirement that whatever method is used, there needs to be a thorough review at the end of the first 12 months. Each local government can determine what the charges per annum will be on the advice provided in this item and the attached tables.

**Strategic Implications:**

Each participating local government has already been asked to budget \$80,000 towards the cost of setting up the proposed new refuse site at Nebrikinning Road in Cuballing.

The amount of funds being asked for is significant and will show whether this local government is committed to the establishment of a regional waste site. If the expected costs as outlined in this item are added to the mix, it can be seen that the costs escalate even more. It must be remembered that a lot of the extra cost is freight, however this cannot be avoided. It is natural that there will be a cost to transfer the waste from each town to a central location. It can be seen that it is not a cheap exercise and there can be no doubt that it is more expensive than running the Shire waste sites as they are. What cannot be disputed is that none of the Councils would be complying fully with Government legislation regarding refuse sites and each breach could incur a penalty of \$50,000, if the DER was to prosecute.

The group has worked together to establish a site that has the potential to take all of the putrescible waste for 50+ years and if managed properly, will comply with DER requirements. This is possibly the key to the equation – no local government is fully complying with government legislation, however by working together this should be an achievable aim. If a local government does not commit to continuing (does not commit the funding or cannot agree to the methodology for contributing to the scheme), it may well find itself having to go through the exercise itself later on as an individual or perhaps being able to use the regional site, but at a premium cost.

**Summary:**

An item relating to the method of contribution by the participating Local Governments towards the expected costs of roadside bin pickup, bulk bin pickup and refuse site maintenance of the proposed new refuse site in Cuballing Shire.

**Recommendation:**

That the Shire of Wickepin agrees that for the regional refuse site at Nebrikinning Road in the Shire of Cuballing to proceed, the formulas for paying for the kerbside pickup, bulk bin pickup and refuse site maintenance be apportioned according to a percentage of usage as currently applies; that is Wickepin will pay 8% of the cost of the kerbside pickup, 14% of the bulk bin pickup and 10% of the refuse site maintenance or a similar percentage should the Shire of Dumbleyung cease to be a part of the group.

**Voting Requirements:** Simple majority

**Resolution No 210514-14**

**Moved Cr Hinkley / Seconded Cr Lansdell**

That the Shire of Wickepin agrees in principle to proceeding with plans for the regional refuse site at Nebrikinning Road in the Shire of Cuballing based upon a percentage of current usage methodology for kerbside pickup (Wickepin approximately 8%), bulk bin pickup (approximately 14%) and refuse site maintenance (approximately 10%).

**Carried 8/0**

5.42pm – Cr Easton departed the Chamber due to declaring a financial interest - Building the Tincurrin entry statement.

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## 10.3.01 – Townscape & Cultural Planning Committee Meeting

### Recommendations

<b>Submission To:</b>	Townscape and Cultural Planning Committee
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Townscape and Cultural Planning Committee
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of any Interest:</b>	Nil
<b>Date of Report:</b>	15 May 2014

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**Enclosure / Attachment:** Nil.

### Background:

Townscape and Cultural Planning Committee Meeting held Wednesday 15 May 2014.

### Comment:

The Townscape and Cultural Planning Committee Meeting was held on Wednesday 15 May 2014 and passed the following recommendation:

#### **Moved Lee Parker / Seconded Helen Warrilow**

That it be recommended to Council that Council go ahead with Option 2 which includes the following;

Install Swing and extend fence area with swimming pool fencing plus gate:

Swing \$1400.00

#### **Fencing**

15 Panels 2450 x 1200 \$1800

Posts 20 \$500

Gates \$300

**TOTAL \$2,600** plus installation by Shire of Wickepin.

**Carried 9/0**

#### **Moved Cr Allan Lansdell / Seconded Cr Fran Allan**

That it be recommended to Council that the Tincurrin Entry Statement be approved.

**Carried 9/0**

### Moved Kevin Coxon / Seconded Lee Parker

That it be recommended to Council that the Townscape budget 2013/2014 be amended to the following;

Tincurrin Entry Statement	\$3,000
Seat for Harrismith	\$1,700
Playground Fence and Swing	\$3,000
Gate at the former goods yard at old railway station	\$2,500

**Carried 9/0**

### Moved Lee Parker / Seconded Cr Allan Lansdell

That it be recommended to Council that the Townscape budget 2014/2015 be set to the following;

Heritage Walk Trails	\$5,000
Fence for the Wickepin Railway Station	\$7,500
Wickepin ANZAC War Memorial	\$15,000
Wickepin Skate Park – Equipment Upgrade	\$2,500
<b>TOTAL</b>	<b>\$30,000</b>

**Carried 9/0**

**Statutory Environment:** Nil.

**Policy Implications:** Not applicable.

**Financial Implications:** Nil.

**Strategic Implications:** Not applicable.

#### **Recommendation:**

That Council pass the following recommendations;

1. That Council go ahead with Option 2 which includes the following;

Install Swing and extend fence area with swimming pool fencing plus gate:

Swing \$1400.00

#### **Fencing**

15 Panels 2450 x 1200 \$1800

Posts 20 \$500

Gates \$300

**TOTAL \$2,600** plus installation by Shire of Wickepin.

2. That the Tincurrin Entry Statement be approved.

3. That the Townscape budget 2013/2014 be amended to the following;

Tincurrin Entry Statement	\$3,000
Seat for Harrismith	\$1,700
Playground Fence and Swing	\$3,000
Gate at the former goods yard at old railway station	\$2,500

4. That it be recommended to Council that the Townscape budget 2014/2015 be set to the following;

Heritage Walk Trails	\$5,000
Fence for the Wickepin Railway Station	\$7,500
Wickepin ANZAC War Memorial	\$15,000
Wickepin Skate Park – Equipment Upgrade	\$2,500
<b>TOTAL</b>	<b>\$30,000</b>

**Voting Requirements:** Simple majority.

### Resolution No 210514-15

**Moved Cr Allan / Seconded Cr Hinkley**

That Council pass the following recommendations;

1. That Council go ahead with Option 2 which includes the following;

Install Swing and extend fence area with swimming pool fencing plus gate:

Swing	\$1400.00
Fencing	
15 Panels 2450 x 1200	\$1800
Posts 20	\$500
Gates	\$300
<b>TOTAL</b>	<b>\$2,600 plus installation by Shire of Wickepin.</b>

2. That the Tincurrin Entry Statement be approved.
3. That the Townscape budget 2013/2014 be amended to the following;

Tincurrin Entry Statement	\$3,000
Seat for Harrismith	\$1,700
Playground Fence and Swing	\$3,000
Gate at the former goods yard at old railway station	\$2,500

4. That it be recommended to Council that the Townscape budget 2014/2015 be set to the following;

Heritage Walk Trails	\$5,000
Fence for the Wickepin Railway Station	\$7,500
Wickepin ANZAC War Memorial	\$15,000
Wickepin Skate Park – Equipment Upgrade	\$2,500
<b>TOTAL</b>	<b>\$30,000</b>

**Carried 7/0**

5.46pm – Cr Easton returned to the Chambers.

## 11. President's Report

President Martin thanked Cr Russell for attending the Central Country Zone meeting along with the CEO Mark Hook on 2 May 2014 at Lake Grace.

President Martin advised Council of a meeting with Rick Wilson on 28 May 2014 along with CEO Mark Hook, Cr Lansdell and Cr Lang. President Martin advised that Rick Wilson will be back in Wickepin on Friday 23 May 2014 at 10.00am at the Shire Administration Centre.

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Council

## 12. – Chief Executive Officer's Report

<b>Submission To:</b>	Ordinary Council
<b>Location / Address:</b>	Whole Shire
<b>Name of Applicant:</b>	Mark J Hook, Chief Executive Officer
<b>File Reference:</b>	
<b>Author:</b>	Mark J Hook, Chief Executive Officer
<b>Disclosure of Any Interest:</b>	Nil
<b>Date of Report:</b>	13 May 2014

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### Grain Freight – Lomos Road

Mr Treasure has agreed to settle for \$3,850 (plus standard interest of 6% applies to the claim). Formal documentation is being drafted by Main Roads solicitors and will be sent to Mr Treasure for execution. We will endeavour to have it completed by end of financial year, however it will largely be up to Mr Treasure to fill in the relevant documentation and execute before the matter can be finalised so the invoice can be provided to the Shire of Wickepin by main Roads to close the last outstanding amount.

### Living Lakes – Lake Yealering

I have received a request from Ian Hill today asking if Mia Potter (Worley Parsons) could meet with the Lake Yealering Steering Committee to present their engineering concept plan for water flows into the lake. They wanted to meet on Friday May 30th to show the plan and get our thoughts before meeting with the State Government on 3rd June. I explained that many people would be putting their cropping program in and I have a meeting in Williams for the Concept Paper review of the Emergency Services Act. I will advise Council if this meeting proceeds.

### Nation Broad Band Network

Property Logistics are currently awaiting direction from NBN regarding the progressing of a site in the Wickepin area. Once they have received confirmation they will advise the Shire of Wickepin of the outcome on a site for the NBN Tower in Wickepin.

### Brookfield Rail Interface Agreement

The Chief Executive Officer is still awaiting the amended Rail Interface Agreement with Brookfield Rail.



## **Wagin Waste Group**

The Chief Executive Officer and Councillor Lansdell attended the meeting of the Wagin Waste Group. At this meeting a general discussion was held where the group was up to with regards the Regional Waste Site.

We were advised at this meeting that the Shire of Wandering had withdrawn from the group and was going to go to the new Perth Waste site at North Bannister. We were also advised that it was possible that Dumbleyung would pull out of the group due to the freight costs of moving their waste to Cuballing.

This provoked general discussion regarding the understanding of the group about the cost of the green bin removals and whether it was the original intent that the cost of the putrescible waste from each Shire would be the same, i.e. the pickup cost and the transport cost would be the same for all the members, only that the tonnages would dictate the different costs. This means that the pickup and transport costs would be averaged so everyone was equal.

The Chief Executive Officer advised the meeting that the Shire of Wickepin would have trouble staying in the group if this was not the case.

There was also discussion on who would hold the license for the waste site and it was understood that that would be the Shire of Cuballing.

There was discussion on whether Cuballing should have the contract with a waste disposal company to pick up, transport and manage the site and have separate contracts with each individual Shire thereafter, or whether each Shire had their own contract with the waste company or whether Cuballing just invoiced each local government for the amount of waste dumped which would include their share of the pickup and transportation.

The Shire of Wagin volunteered to seek firm figures from Great Southern Waste as to the cost of each Local Government pickup, numbers of bins and the cost to transport the bin waste to the Cuballing site with a view to working out the average cost so it could be applied to each Shire. That would enable each local government to be able to commit to going forward.

**Meetings Attended**

<b>April 2014</b>	<b>Issue/Subject</b>
14/04	WALGA Rates Webinar.
28/04	Meeting with Rick Wilson un attendance were Councillor Martin and Councillor Lansdell and Cr Lange. General discussion was held on the NBN Roll out for Wickepin the funding availability for Aged Housing Units.
29/04	Meeting with Dan Turner to discuss concept drawings for the Wickepin Community Centre Car Park Upgrade.
<b>May 2014</b>	<b>Issue/Subject</b>
2/05	Attended CCZ Meeting in Lake Grace with Cr Julie Russell.
6/05	Long term Financial Planning training session Town of Narrogin.
6/05	Meeting with Narrogin Ranger regarding Dog issues in Wickepin.
7/05	Technical Services Committee meeting.
8/05	Onsite Meeting on the Wickepin Harrismith Road with Ryan Tilbrook and Peter Vlahov to discuss water pooling in paddock.
8/05	Wickepin School Council Meeting.
9/05	Informal meeting at the Freebairn Recreational Centre in Kulin with the new Wheatbelt Regional Manager Craig Manton and Delivery Manager Chandra Tennakoon.
13/05	Teleconference regarding Emergency Services Act Concept Paper with Bruce Wittber CCZ support officer.
13/05	Albert Facey Homestead Committee Meeting.
14/05	Townscape Committee Meeting.
14/05	Governance Committee Meeting.
15/05	Meeting with Ben Lally to go over expectations and responsibility for the 2014 Yealering Mudfest.

**Delegations**

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	April 2014	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO	See Agenda Item 10.2.03		
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans	7 May 2014	Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO	Wickepin Community Market Day – Various stalls	10 May 2014	Stall holders and attendees.
A12	Liquor Consumption on Shire Owned Property	CEO	Long Table Lunch	11 May 2014	Attendees to the Long Table Lunch
			Wickepin Football Club	Various throughout the year	Football Players and Members
			Private Birthday Party	10 May 2014	Jenna Lansdell
A13	Hire of Community Halls / Community Centre	CEO	Long Table Lunch	11 May 2014	Attendees to the Long Table Lunch

**Recommendations:**

That Council endorses the Chief Executive Officers Report dated 8 April 2014.

**Voting Requirements:**

Simple majority

**Resolution No 210514-16**

**Moved Cr Lang / Seconded Cr Russell**

That Council endorses the Chief Executive Officers Report dated 8 April 2014.

**Carried 8/0**

**13. Notice of Motions for the Following Meeting****14. Reports & Information**

Cr Russell gave Council an update from the Central Country Zone meeting attended with the CEO Mark Hook on 2 May 2014 at Lake Grace.

**15. Urgent Business****16. Closure**

There being no further business the Presiding Officer declared the meeting closed at 5.50pm.