

Minutes

**ORDINARY MEETING OF COUNCIL
23 JULY 2014
COUNCIL CHAMBERS
WICKEPIN**



Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	3
2.	PUBLIC QUESTION TIME	3
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES	3
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	3
5.	DECLARATIONS OF COUNCILLOR'S AND OFFICER'S INTEREST	4
6.	CONFIRMATION OF MINUTES – ORDINARY MEETING OF COUNCIL – 18 JUNE 2014	4
7.	RECEIVAL OF MINUTES	4
7.1	GOVERNANCE, AUDIT AND COMMUNITY SERVICES COMMITTEE MEETING	5
7.2	TECHNICAL SERVICES COMMITTEE MEETING	6
7.3	TOWNSCAPE & CULTURAL PLANNING COMMITTEE MEETING	7
8.	STATUS REPORT	8
9.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	10
10.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	10
TECHNICAL SERVICES		
10.1.01	– MANAGER WORKS AND SERVICES REPORT	11
10.1.02	– TECHNICAL SERVICES COMMITTEE MEETING RECOMMENDATIONS	16
10.1.03	– BUTLER ROAD REALIGNMENT	19
10.1.04	– RAV 4 NETWORK PERMIT APPLICATION – CROPLINE	22
GOVERNANCE, AUDIT AND COMMUNITY SERVICES		
10.2.01	– FINANCIAL REPORT	26
10.2.02	– LIST OF ACCOUNTS	29
10.2.03	- EHO/BUILDING SURVEYOR'S REPORT	36
10.2.04	- WICKEPIN SEWERAGE SCHEME – SEWERAGE RATE	37
10.2.05	– GOVERNANCE, AUDIT AND COMMUNITY SERVICES COMMITTEE MEETING RECOMMENDATIONS	40
10.2.06	– CR HINKLEY – LEAVE OF ABSENCE	42
10.2.07	- DUAL FIRE CONTROL OFFICERS 2014/2015 – SHIRE OF NARROGIN	44
10.2.08	– HARRISMITH HALL	45
10.2.09	– BROOKFIELD RAIL INTERFACE AGREEMENT – PUBLIC ROAD AND RAIL CROSSING AT GRADE INTERSECTIONS	50
10.2.10	– GREAT SOUTHERN REGIONAL WASTE GROUP	52
10.2.11	– CHIEF EXECUTIVE OFFICERS – CONTRACT RENEWAL	56
TOWNSCAPE AND CULTURAL PLANNING		
10.3.01	- RELOCATING WORLD WAR 1 HONOUR BOARD	58
10.3.02	– TOWNSCAPE & CULTURAL PLANNING COMMITTEE MEETING RECOMMENDATIONS	60
11.	PRESIDENT'S REPORT	62
12.	– CHIEF EXECUTIVE OFFICER'S REPORT	62
13.	NOTICE OF MOTIONS FOR THE FOLLOWING MEETING	66
14.	REPORTS & INFORMATION	66
15.	URGENT BUSINESS	66
16.	CLOSURE	67

**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 23 July 2014**

The President declared the meeting open at 3:35pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr MG Lang
	Cr AG Lansdell
	Cr WA Astbury
	Cr RE Easton
	Cr FA Allan
Chief Executive Officer	Mr MJ Hook
Finance Manager	Mrs NA Manton
Executive Support Officer	Miss GK Spargo (Minute Taker)

Leave of Absence (Previously Approved)

Resolution No 23072014-01

Moved Cr Allan / Seconded Cr Astbury

That Council grant a leave of absence for the Ordinary Council meeting on 20 August 2014 for the following Councillor;

Deputy Shire President	Cr JA Russell
Councillor	Cr AG Lansdell

Carried 7/0

Apologies

Cr GCL Hinkley

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.2.12	Chief Executive Officers – Contract Renewal	CEO Mark Hook	Financial	

6. Confirmation of Minutes – Ordinary Meeting of Council – 18 June 2014**Resolution No 230714-02****Moved Cr Russell / Seconded Cr Lang**

That the minutes of the Ordinary Council meeting held on Wednesday 18 June 2014 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

Receival of Minutes

7.1 Governance, Audit and Community Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	7 July 2014

Enclosure / Attachment:

Minutes of the Governance, Audit and Community Services Committee Meeting held on Wednesday 2 July 2014.

Background:

The Governance, Audit and Community Services Committee Meeting was held on Wednesday 2 July 2014.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Governance, Audit and Community Services Committee Meeting held on Wednesday 2 July 2014 be received.

Voting Requirements: Simple majority.

Resolution No 230714-03

Moved Cr Easton / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 7/0

Receival of Minutes

7.2 Technical Services Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	7 July 2014

Enclosure / Attachment:

Minutes of the Technical Services Committee Meeting held on Wednesday 2 July 2014.

Background:

The Technical Services Committee Meeting was held on Wednesday 2 July 2014.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Technical Services Committee Meeting held on Wednesday 2 July 2014 be received.

Voting Requirements: Simple majority

Resolution No 230714-04

Moved Cr Easton / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 7/0

Receival of Minutes

7.3 Townscape & Cultural Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 July 2014

Enclosure / Attachment:

Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 9 July 2014.

Background:

The Townscape & Cultural Planning Committee Meeting was held on Wednesday 9 July 2014.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 9 July 2014 be received.

Voting Requirements: Simple majority.

Resolution No 230714-05

Moved Cr Easton / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 7/0

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
451-190214-17	Tincurrin Hall upgrade	CEO	<p>That the Shire of Wickepin's Community Development Officer commence full community discussions on the future of all the community halls within the Shire of Wickepin, with all ratepayer and residents in the Shire of Wickepin, and prepare a report on the results of the Community Consultation.</p> <p>That the Community Consultation Report be tabled for discussion at the 21 May 2014 Ordinary Council Meeting.</p>	○	Work still being done by CDO.
460-190314-04	Technical Services Committee Meeting Recommendations	CEO	<p>That Council pass the following recommendation;</p> <p>1. That Council authorise the Chief Executive Officer to investigate the realignment of the Avery Corner and the Bulmans Hill sections of the Pingelly Wickepin Road, and prepare a report with costs and funding options for the Technical Services committee on any proposed realignment.</p>	○	Still to be undertaken.
210514-11	Relocating World War 1 Honour Board	CEO	<p>That Council advise Mr Peter Williamson that the Shire of Wickepin has looked at his matter on a number of occasions and still feels that the World War 1 Honour Board should remain in its current location inside the Wickepin Town Hall. That the CEO explores options for displaying the World War 1 Honour Board;</p> <p>a) Photo of World War 1 Honour Board to be hung in front foyer of the Wickepin Town Hall.</p> <p>b) Replica of World War 1 Honour Board similar to Service Volunteers 1393 – 1995 currently hanging in the foyer of the Wickepin Town Hall.</p>	✓	Refer to 23 July 2014 Council Agenda.
180614-07	Change July 2014 Council Meeting Date	CEO	That Council change the 16th July 2014 Ordinary Council Meeting date to the 23rd July 2014.	✓	Advertised in Narrogin Observer and Watershed News.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
180614-08	Shire of Wickepin Community Grant Applications	CEO	<p>That the Wickepin Ladies Hockey Club be advised that their expression of interest for funding is not able to be considered as an application was not received by the advertised closing date. Further that the Wickepin Ladies Hockey Club be advised that alternative funding for new hockey goals is available from the Department of Sport and Recreation – Community Sporting Club Equipment Subsidy Scheme with the next round opening in September 2014.</p> <p>That the expression of interest from the Tincurrin School is not able to be considered for funding as a formal application was not received and the request does not meet the funding criteria which prevent the funding being used for equipment.</p> <p>That Council place in the budget estimates the application for funding from the Lake Yealering Golf Club for \$13,250 towards an upgrade of the bar area and new carpet.</p> <p>That Council place in the budget estimates the application for funding from the Harrismith Golf Club for \$890 toward the purchase of a new hot water system.</p> <p>That Council place in the budget estimates the application for funding from the Lake Yealering Bowling Club for \$771.30 towards the purchase of a new BBQ and for the bowling mats.</p> <p>That Council place in the budget estimates the application for funding from the Wickepin Football Club for \$1160.10 to purchase a BBQ for the Wickepin Community Centre.</p> <p>That Council considers the application from the Wickepin Volunteer and Community Support Centre for \$1,000 towards Men's Pit Stop health checks.</p> <p>That Council considers the application from the Wickepin St John Ambulance Sub Centre for \$4662.90 towards Trauma Medical and airways bags.</p>	✓	<p>Letters sent to applicants 24/06/2014.</p> <p>Application amounts to be placed in the 2014/2015 budget estimates.</p>
180614-09	Dual Fire Control Officers 2014/2015 – Shire of Pingelly	CEO	That council appoints Rodney Shaddick, Neville Giles, Victor Lee and Andrew Marshall as Dual Fire Control Officers from the Shire of Pingelly for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Letter sent to Shire of Pingelly 24/06/2014.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
180614-10	Asset Management Plans	CEO	That the Shire of Wickepin adopts: 1. Building and Structures Asset Management Plan 2. Roads and Bridges Asset Management Plan as prepared by Councils consultants DL Consulting.	✓	Letter sent 23/06/2014.
180614-11	ALGA – Financial Assistance Grants	CEO	That the Shire President writes to our Federal Members highlighting the implications of the decision for Local Services.	✓	Letters sent 24/06/2014.
180614-12	Long Term Financial Plan 2012/2022	CEO	That the Shire of Wickepin adopts the long term financial plan as presented and prepared by Councils consultants RSM Bird Cameron for the period 2012 to 2022.	✓	Sent by post 23/06/2014.
180614-13	Dep't Communications Mobile Coverage Programme	CEO	That the Shire of Wickepin advise the Australian Government Department of Communication that it would be interested in the \$100 Million Mobile Coverage Programme by providing financial assistance and/or in-kind civil works.	✓	Letter and email sent 23/06/2014. Refer to 23 July 2014 CEO Report.
180614-14	Chief Executive Officers – Annual Performance Appraisal 2014	CEO	That Council adopts the 2014 Performance Appraisal Report of Chief Executive Officer Mr Mark J Hook.	✓	Complete.
180614-15	Townscape & Cultural Planning Committee Meeting Recommendations	CEO	That permission is granted for the placement of the sculpture on the old Toolibin football ground.	✓	Letter sent to DPAW 23/06/2014. Permission granted – refer to July 2014 Townscape minutes.
180614-16	Lifestyle Retirement Committee Meeting Recommendations	CEO	The raising of a loan be placed in the 2014/2015 budget estimates to build 4 aged housing units on Johnson Park, as stage one of the aged housing complex.	✓	Placed in 2014/2015 budget estimates.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

3.39pm-MWS Peter Vlahov entered the chambers

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	7 July 2014

Enclosure / Attachment: Ongoing Maintenance List

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment:

Programmed Construction Works

- Rain has caused delays in any construction activities.
- Toolibin North Road – Gravel sheeting has commenced but is hampered by wet weather.
- Toolibin South Road – Gravel sheeting has been completed. Signs and guide posts are being installed.
- Regional Waste Transfer Stations – The remaining 12 transfer bins have been delivered to Wickepin.
- Shire Office Gardens - Paths have been constructed and garden plantings have been finalised. Reticulation installation is underway. Seats have been installed.

Maintenance Works

- General ongoing maintenance
- Commenced roadside spraying.

Please see ongoing list attached

Occupational Health and Safety

Safety Officer Course has been completed by two staff members.

Workshop

- We are trialing a new type of grader cutting edge. It is proving to be very successful.
- General servicing and maintenance.

Parks and Gardens

- Mowing and slashing various.
- Begin townsite weed spraying program.
- Street tree pruning.
- Various plantings.
- Ongoing oval maintenance.
- Ongoing general gardening.
- New office gardens.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 7 July 2014.

Voting Requirements: Simple majority

Resolution No 230714-06**Moved Cr Allan / Seconded Cr Astbury**

That council notes the report from the Manager of Works and Services dated 7 July 2014.

Carried 7/0

	Date	Area	Action	Requested by	Complete Y/N	Date Complete	Notes
2013	10/04/2013	Wickepin	Check all smoke detectors in Yarling Court.	Allan Ramsay	✓	March	Checked during housing inspections.
	17/09/2013	Wickepin	Mrs Kirbys corner is pooling water.	Council	○		
	18/09/2013	Wickepin	Caravan Park – Drainage and blue metal around ablution block	Natalie Manton	○		
	18/09/2013	Yealering	Caravan Park – Replace plants along road.	Natalie Manton	✓	March	
	18/09/2013	Yealering	Caravan Park – Install swing.	Natalie Manton	✓	May	
	18/09/2013	Yealering	Caravan Park – Paving and tidy up around ablution block/clothes line.	Natalie Manton	✓	March	
	4/11/2013	Yealering	CBH Corrigin – Receival point sign.	Natalie Manton	✓	March	Signs are there.
	13/11/2013	Wickepin	Shrubs around picnic area are overgrown – need attention.	Townscape	✓	Feb 2014	
January	20/01/2014	Wickepin	Powerpoint fitting in Clinton Hemley's rental.	Clinton Hemley	✓	May 2014	Complete.
	15/01/2014	Wickepin	Facey Group – Take cabinet to the dump.	Bronwyn Dew	✓	January 14	
	15/01/2014	Wickepin	Facey Group – Toilets need seeing to.	Bronwyn Dew	✓	Feb 2014	
	29/01/2014	Yealering	Cemetery – Tree needs removing due to white ants.	Natalie Manton	✓	14/02/2014	
	29/01/2013	Yealering	Cemetery – Retic needs checking and plants need attention.	Natalie Manton	✓	January 14	
February	04/02/2014	Wickepin	Please cut down tree on 48 Dumbleyung Road.	Graem Bushby	✓	Feb 2014	
	04/02/2014	Wickepin	Spray Cowthrop on vacant land in Wickepin.	Luci Satori	✓	Feb 2014	
	05/02/2014	Wickepin	63 Wogolin Road – Sewerage issue – high pressure hose needed.	Daphne Tetlow	✓	7/02/2014	Plumber has fixed problem.
	05/02/2014	Wickepin	Fire alarms needed in CRC building.	CRC	✓	12/02/2014	A. Ramsay advised fire alarms not needed.
	05/02/2014	Wickepin	Weeds need removing and door needs fixing.	CRC	✓	March	
	10/02/2014	Wickepin	Stop sign down at the Harris Smith rail crossing.	Albany Police	✓	Feb 2014	Main Roads have been notified.
	11/02/2014	Wickepin	Replace football post.	WFC	✓	March 2014	
	14/02/2014	Yealering	Raking around Congreve Street needs re-raking.	Wayne Rushton	✓	Feb 2014	
	17/02/2014	Wickepin	Repair flyscreens at Unit 2 Cottage Homes.	Doug Gardener	✓	March	
	18/02/2014	Wickepin	Clean Netball Courts.	Steffie Green	✓	Feb 2014	
	19/02/2014	Yealering	Lake toilets – bowl needs tightening.	Council	✓	12/13/14	
	19/02/2014	Yealering	Caravan Park – Hand basin is leaking.	Council	✓	12/13/14	
	19/02/2014	Yealering	Caravan Park – Door lock is broken.	Council	✓	12/13/14	
	20/02/2014	Wickepin	Swimming Pool – General clean and tidy up.	Rate payer	✓	Feb 2014	
25/02/2014	Wickepin	Community Centre – Mezzanine – White board needs fixing.	Lou Leeson	✓	27/02/2014	Tightened screws.	
March	04/03/2014	Wickepin	Cleaning netball courts for netball season.	Anika Mullan	✓	March 2014	Netball courts are being cleaned weekly.
	05/03/2014	Wickepin	Pot holes forming in Richter Street.	Tech Services	○		
	05/03/2014	Wickepin	Patchwork on Dumbleyung Road Corner is needed.	Tech Services	○		
	06/03/2014	Wickepin	Russell Road sign needs replacing.	Tech Services	○		Sign has been ordered.
	12/03/2014	Yealering	Sprinkler head has come off in Honeyman Park.	Peter Stribling	✓	13/03/14	Done – also done retic repairs at Town Hall.
	12/03/14	Wickepin	Grade 84 Gate Road.	Mark Graham	✓	April	
	14/03/14	Wickepin	Campbell St – Harry Reads house – trees and rubble outside house.	Ruth Bailey	✓	09/04/2014	Done.
	17/03/14	Wickepin	Yarling Court- Unit 2 - Handle on door in laundry is loose.	Inspections	✓		
	17/03/14	Wickepin	Yarling Court- Unit 2 - Railing in bathroom needs screwing onto wall.	Inspections	✓		
	17/03/14	Wickepin	Cottage Homes – Amy Read - Lower clothes line.	Inspections	○		
17/03/14	Wickepin	Cottage Homes Car Port – Amy Read - Shade cloth on side of car port.	Inspections	✓			

	17/03/14	Wickepin	13B Collins St - Outside light in car port doesn't work.	Inspections	○		
	17/03/14	Wickepin	Cottage Homes - Unit 3 - Renew kitchen curtain.	Inspections	✓		Done.
	17/03/14	Wickepin	10 Smith St - Shire gardener to pull dead plants out.	Inspections	○		
	17/03/14	Wickepin	10 Smith St - Retic resets itself when there is a power cut, needs fixing.	Inspections	○		
	31/03/14	Wickepin	Unit 2 Cottage Homes – Pump sound every morning waking tenant.	P. Gardener	✓	01/04/2014	Retic has been reset.
April	09/04/2014	Harrismith	Cemetery – Meet with Ross Easton to discuss his ideas on this.	Leah Pearson	✓	April	
	09/04/2014	Harrismith	Drainage Problems – Meet with Ross Easton to discuss.	Leah Pearson	✓	April	
	09/04/2014	Tincurrin	Entry Sign Placement – Meet with Ross Easton.	Leah Pearson	✓	April	
	09/04/2014	Harrismith	Walk trail needs maintenance on it (tidy up etc).	Leah Pearson	✓	May 2014	
	09/04/2014	Harrismith	Green Harrismith Road sign is no longer reflective, order new one.	Leah Pearson	✓	May 2014	Sign not reflective.
	09/04/2014	Yealering	Trees on main street have lost bark, needs a tidy up.	Kevin Coxon	✓	May	
	09/04/2014	Yealering	Dead trees at cemetery need replacing.	Kevin Coxon	✓	May	Trees pulled out, new trees to be put in.
	10/04/2014	Wickepin	Extend trimming from Fox Road South to first 90 degree bend.	A. Borthwick	✓	May	
	11/04/2014	Wickepin	Rabbits undermining some graves at Cemetery.	R. Matthews	✓	May	Poison placed in warrens.
	17/04/2014	Harrismith	Grading of Golf Club Road.	Council	✓	June	
	17/04/2014	Wickepin	Baiting at Cemetery.	Council	✓	May	Poison placed in warrens.
	22/04/2014	Wickepin	Sand to be placed on oval.	WFC	✓		
	22/04/2014	Wickepin	Broken window on scoreboard at oval.	WFC	✓	June	
	22/04/2014	Wickepin	Hot water system is broken.	WFC	✓	April	
	24/04/2014	Wickepin	Cottage Homes – Retic is coming on at 3pm for 2 hours.	Colin Fleay	✓	May	Reset system.
	28/04/2014	Wickepin	Cottage Homes – Automatic light needs turning off.	Doug Gardener	✓	May	
	28/04/2014	Wickepin	Couldn't lock change rooms after footy – lock may need looking at.	Ty Miller	✓	May	No Issue.
	29/04/2014	Wickepin	Unit 2 Yarling Court – Shower leak, back door latch broken.	Violet Holmes	✓	May	
May	06/05/2014	Wickepin	Fleay Road is becoming dangerous, needs investigating.	Keith Doncon	✓	May	
	07/05/2014	Wickepin	Unit 2 Cottage Homes – Mesh on back fly wire door needs patching.	Doug Gardener	○		
	09/05/2014	Wickepin	48 Dumbleyung Road – Drainage issue – flooding from road.	Graham Bushby	✓	May	Investigating.
	09/05/2014	Wickepin	Leaking pipe in lane behind Vera Watson's chook yard.	Hazel Green	✓	May	WAWA has fixed it.
	12/05/2014	Wickepin	Culvert on corner of Bushby and Roses Road washed out.	Wayne Leeson	✓	May	
	13/05/2014	Wickepin	Leak in toilets (women's) at Community Centre.	Steve Martin	✓	May	Checked, no issue.
	14/05/2014	Wickepin	Cottage Homes – One light is on for 24 hours.	Doug Gardener	✓	May	Checked, no issue.
	14/05/2014	Wickepin	Yarling Court – Bollard lighting needs repairing.	Mark Hook	✓	June	
	15/05/2014	Wickepin	Stop sign at War Memorial has fallen over.	Natalie Manton	✓		
	15/05/2014	Wickepin	Return the trestles from the hall back to the Community Centre.	Natalie Manton	✓	June	
	15/05/2014	Wickepin	Check trestles at the hall and repair or throw out any that are damaged.	Natalie Manton	✓	June	
	15/05/2014	Wickepin	Put trestles that are in the hall on black trestle trolley.	Natalie Manton	✓	June	
	15/05/2014	Wickepin	Return the box of candle holders to Community Centre storeroom.	Natalie Manton	✓	June	
	15/05/2014	Wickepin	Bring the urn from the hall back to the office.	Natalie Manton	✓	May	
	15/05/2014	Wickepin	Take down the Dryandra banner from up near the golf club.	Natalie Manton	✓	June	
15/05/2014	Malyalling	Place tin back on the roof at the Malyalling Golf Club.	Natalie Manton	✓	June		
15/05/2014	Wickepin	Check Power Points at the Community Centre Courts.	Michelle Miller	✓	May		

	15/05/2014	Yealering	Cemetery – tidy up needed near tree stump.	Natalie Manton	✓	May	
	15/05/2014	Yealering	Cemetery – Dead tree at the back needs to come out.	Natalie Manton	✓	May	
	19/05/2014	Wickepin	Shire Admin Office - Light globes and sliding door needs attention.	Leah Pearson	○		Sliding door fixed.
	21/05/2014	Wickepin	Tree behind Wickepin sign needs removing.	Leah Pearson	✓	May	
	21/05/2014	Harrismith	Harrismith South Road needs grading.	Council	✓	May	
	21/05/2014	Harrismith	Fox Road needs grading.	Council	✓	May	
	21/05/2014	Wickepin	Netball courts need cleaning for Sunday 23 May for game.	Council	✓	May	
	21/05/2014	Wickepin	Pingelly Road – take gravel away.	Council	✓	May	
	21/05/2014	Wickepin	Avery Corner needs attention.	Council	✓	May	
	21/05/2014	Wickepin	Hemley Road – Water may have damaged road (Eastern side).	Council	✓	03/06/2014	
	23/05/2014	Wickepin	No soap dispenser in the Public Toilets on the main street.	Ruth Parker	✓	27/05/2014	
	23/05/2014	Harrismith	Grey Road needs grading.	Leah Pearson	✓	May	
	27/05/2014	Wickepin	Community Centre Home change room – light and ceiling panel broken.	Leah Pearson	○		
	27/05/2014	Wickepin	Mulch needed at the Health Centre.	Hazel Green	✓		
	27/05/2014	Wickepin	Leak in ceiling of courts (middle).	Michelle Miller	✓		
	27/05/2014	Wickepin	Community Centre – Projector cord not working – wall panel connection.	Natalie Manton	✓		
	27/05/2014	Yealering	Install Plaque in the Yealering Niche Wall.	Amanda Bullock	✓		
	27/05/2014	Wickepin	86 Gate Road – Standpipe – call IT support.	Amanda Bullock	○		
	27/05/2014	Wickepin	Community Centre – Powerpoints not working in kitchen & function room.	Hazel Green	✓		
	27/05/2014	Wickepin	Community Centre – New flick mixer needed in kitchen.	Natalie Manton	✓		
	27/05/2014	Wickepin	Community Centre – Broken glass in last door of courts – bottom panel.	Sandie O'Brien	○		Glass has been ordered.
	27/05/2014	Wickepin	Community Centre – Heater in function room has an error message.	Hazel Green	✓		
	27/05/2014	All	Order bush fire signs for shire boundary entries.	Council	○		
	27/05/2014	Wickepin	Quotes for swing and fencing for playground main street.	Mark Hook	✓		
	27/05/2014	Harrismith	Quote for seat in Harrismith main street.	Mark Hook	○		
	29/05/2014	Wickepin	Washers need replacing in women's toilet in the Shire office.	Natalie Manton	○		
June	03/06/2014	Wickepin	Plastic doggy bags needed at Community Centre.	K. Lansdell	✓	04/06/2014	
	06/06/2014	Wickepin	Oil heater not working – Unit 4 Cottage Homes.	Amy Read	✓	09/06/2014	Oil heaters are old and not used any more.
	10/06/2014	Wickepin	5 Smith Street – TV Aerial needs fixing.	Gillian Spargo	○		
	11/06/2014	Wickepin	Roses on main street need repositioning.		✓		Have been pruned.
	12/06/2014	Wickepin	Clean courts for netball game.	Leah Pearson	✓	13/06/2014	
	13/06/2014	Tincurrin	Mowing of Tincurrin school.	Tincurrin P.S	✓	June	
	20/06/2014	Wickepin	Unit 4 Cottage Homes – Heater is only blowing cold air.	Vicki Kelly	✓	June	
	23/06/2014	Wickepin	Frames to be hung in Council Chambers.	Leah Pearson	✓	June	
	23/06/2014	Wickepin	Duplex floors to be cleaned and sealed.	Leah Pearson	✓	June	
	26/06/2014	Tincurrin	Pot hole in line Road.	Keith Parnell	✓	June	
	27/06/2014	Wickepin	No through sign needed on Levi Road.	Malcolm Talbat	○		

Infrastructure and Engineering Services

10.1.02 – Technical Services Committee Meeting Recommendations

Submission To:	Technical Services Committee
Location / Address:	Whole Shire
Name of Applicant:	Technical Services Committee
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 July 2014

Enclosure / Attachment: Nil.

Background:

Technical Services Committee Meeting held Wednesday 2 July 2014.

Comment:

The Technical Services Committee Meeting was held on Wednesday 2 July 2014 and passed the following recommendations:

Moved Cr Easton / Seconded Cr Astbury

1. That it be recommended to Council that Council receives the Wickepin-Harrismith Road Culvert Hydrological Assessment Report undertaken by Wheatbelt Hydrology – Lance Mudgway.
2. That Council advise Mr Greg Williams that Council feels that this Assessment Report undertaken by Wheatbelt Hydrology – Lance Mudgway clearly shows that the Wickepin-Harrismith Road Culvert is not responsible for the salt issue on his land and that Council believes this report fully resolves the issue and will be taking no further action in relation to this matter.

Carried 5/0

Moved Cr Lansdell / Seconded Cr Easton

That it be recommended to Council that Council place an amount of \$186,000 in the 2014/2015 budget estimates for a replacement of the Komatsu W250 Wheel Loader which includes the cost of a quick hitch bucket, rake and tree grab instead of the forks.

Carried 5/0

Moved Cr Lansdell / Seconded Cr Astbury

That it be recommended to Council that Council contact Main Roads and request the Tincurrin North Road be changed from a RAV3 road to a RAV4 road.

Carried 5/0

Moved Cr Lansdell / Seconded Cr Astbury

That it be recommended to Council that the Shire of Wickepin put forward an agenda item to the CCZ of WALGA requesting that WALGA condemn the closure of the T3 Rail Closure and request that WALGA continue to lobby for the continuation of the tier 3 rail lines.

Carried 5/0

- Statutory Environment:** Nil.
- Policy Implications:** Not applicable.
- Financial Implications:** Nil.
- Strategic Implications:** Not applicable.

Recommendation:

That Council pass the following recommendations;

1. That Council receives the Wickepin-Harrismith Road Culvert Hydrological Assessment Report undertaken by Wheatbelt Hydrology – Lance Mudgway.
2. That Council advise Mr Greg Williams that Council feels that this Assessment Report undertaken by Wheatbelt Hydrology – Lance Mudgway clearly shows that the Wickepin-Harrismith Road Culvert is not responsible for the salt issue on his land and that Councils believes this report fully resolves the issue and will be taking no further action in relation to this matter.
3. That Council place an amount of \$186,000 in the 2014/2015 budget estimates for a replacement of the Komatsu W250 Wheel Loader which includes the cost of a quick hitch bucket, rake and tree grab instead of the forks.
4. That the Shire of Wickepin put forward an agenda item to the CCZ of WALGA requesting that WALGA condemn the closure of the T3 Rail Closure and request that WALGA continue to lobby for the continuation of the tier 3 rail lines.

Voting Requirements: Simple majority.

Resolution No 230714-07**Moved Cr Easton/ Seconded Cr Astbury**

1. That Council receives the Wickepin-Harrismith Road Culvert Hydrological Assessment Report undertaken by Wheatbelt Hydrology – Lance Mudgway.
2. That Council advise Mr Greg Williams that the Assessment Report undertaken by Wheatbelt Hydrology – Lance Mudgway clearly shows that the Wickepin-Harrismith Road Culvert is not responsible for the salt issue on his land and that Councils believes this report fully resolves the issue and will be taking no further action in relation to this matter.

Carried 7/0

Resolution No 230714-08**Moved Cr Russell/ Seconded Cr Easton**

That Council place an amount of \$186,000 in the 2014/2015 budget estimates for a replacement of the Komatsu W250 Wheel Loader which includes the cost of a quick hitch bucket, rake and tree grab instead of the forks.

Carried 7/0

Resolution No 230714-09**Moved Cr Lansdell/ Seconded Cr Russell**

That the Shire of Wickepin put forward an agenda item to the CCZ of WALGA requesting that WALGA condemn the closure of the T3 Rail Closure and request that WALGA continue to lobby for the continuation of the tier 3 rail lines.

Carried 7/0

Infrastructure and Engineering Services

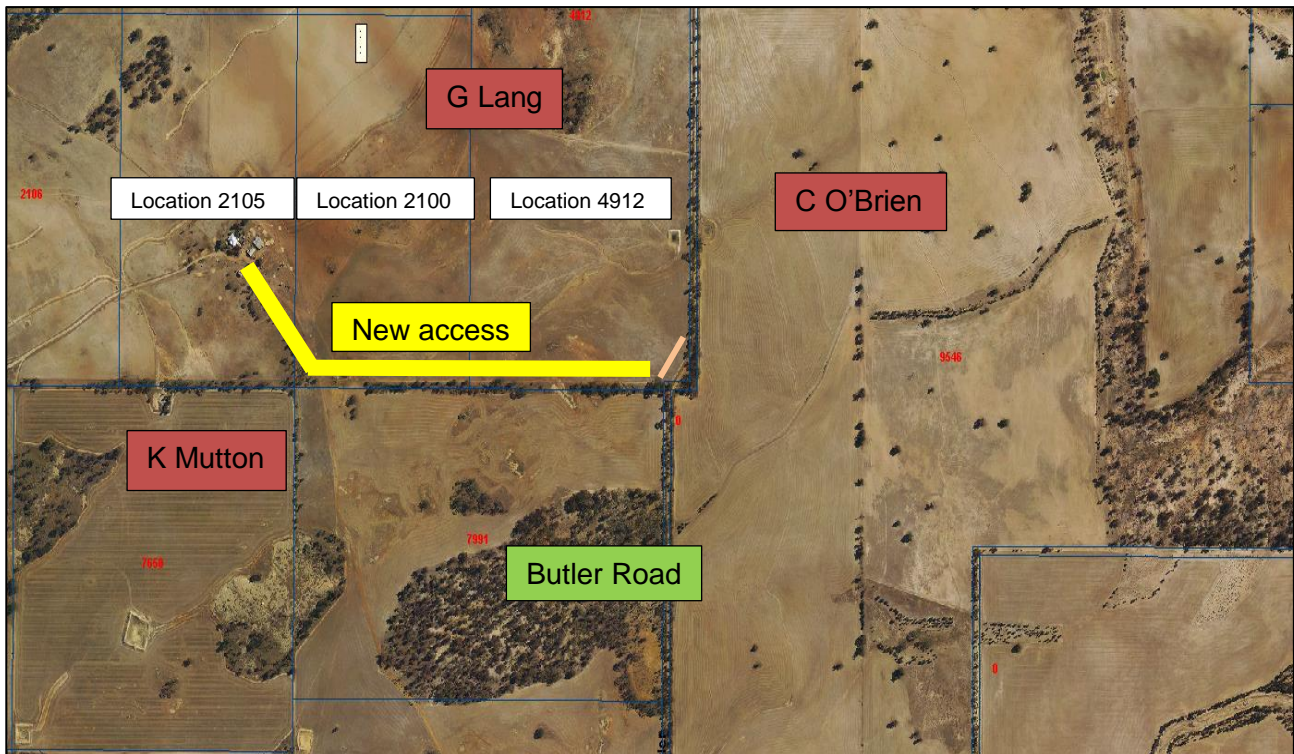
10.1.03 – Butler Road Realignment

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2600
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 July 2014

Enclosure / Attachment: Nil

Background:

The Chief Executive Officer has received a phone call from Mr Garry Lang advising Council that Butler Road has been constructed across the corner of Location 4912 and not within the surveyed road reserve.



Comment:

Mr Gary Lang has only just purchased the property from Mr A Mutton and was only aware of the situation when he went to subdivide this property to allow for the sale of the house and sheds on Location 2105.

The only explanation for this issue that seems logical is that when Council's works crew have gone to construct the road they would have noticed the terrible zig-zag road alignment and what a terrible S bend corner that would have been constructed due to the tight road survey. With the previous owners consent, the road crew has constructed Butler Road across the corner of Location 4912.

In discussion with Mr G Lang, the most reasonable way of resolving this issue would be for Council to allow for the amalgamation and re-subdivision of Locations 2100, 2105 and 4912 with re-surveying to allow for the subdividing off of the constructed part of Butler Road across Location 4912 as shown in orange accent on the above map. The area of land within the new road survey would then be gifted to Council by Mr G Lang for inclusion into the Butler Road Reserve.

All the surveying and subdivision fees have been agreed to be the responsibility of the current landowner.

Cr G Lang was in favour of this solution as long as Council was able to assist him with the construction of a new access road for the house and sheds on Location 2105.

If Council is in favour of this solution the cost of the works for the access road should be costed at normal private works rates and should not be more than the agreed cost of the gifted land.

Statutory Environment: Nil

Policy Implications:**POLICY NO. T1.6 – POLICY - ROAD CLOSURES****PURPOSE**

To state Councils views on the closure of Road Reserves.

POLICY

It shall be Councils Policy not to permanently close roads within the Shire.

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to realign Butler Road and agree to the amalgamation and subdivision of Locations 2100, 2105 and 4912, with the land owner being responsible for the surveying and subdivision costs and Council being responsible for the construction of an access road to the house and shed within the newly created lots to the value of the gifted land for the Butler Road realignment.

Recommendation:

That Council agree to the amalgamation and subdivision of Locations 2100, 2105 and 4912, with the land owner being responsible for the surveying and subdivision costs and Council being responsible for the construction of an access road to the house and shed within the newly created lots to the value of the gifted land for the Butler Road realignment.

Voting Requirements: Simple majority

Resolution No 230714-10**Moved Cr Russell/ Seconded Cr Easton**

That Council agree to the re surveying of Butler Road to take in the existing constructed road across the corner of Location 4912. The survey is to incorporate the constructed road into the Butler Road reserve, and that the costs be borne by the land holder.

Carried 5/2

The Resolution differs from the Recommendation as Council wanted to deal with the Surveying and Subdivision as separate items.

Infrastructure and Engineering Services

10.1.04 – RAV 4 Network permit application – Cropline

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2801
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4th July 2014

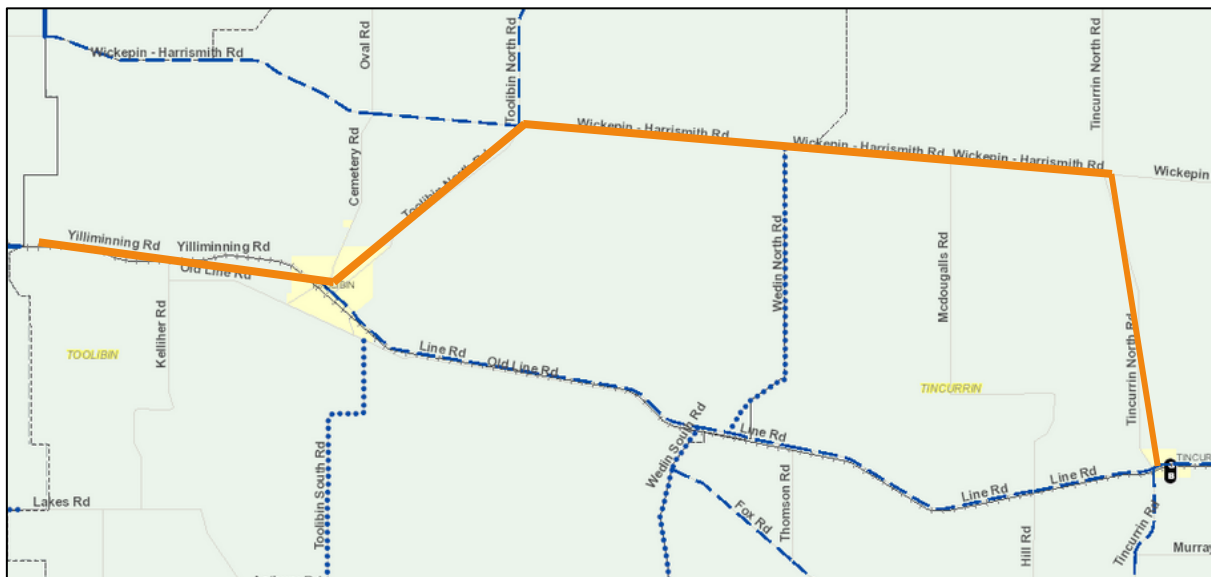
Enclosure / Attachment: Letter from Cropline
Map of Route

Background:

Council has received a request from Cropline Pty Ltd 110 Kurnall Road Welshpool WA, for RAV Network 4 access from the current CBH grain facility at Tincurrin to various CBH sites including Brookton, Perth etc.

The Route they are seeking approval for (marked red) encompasses the following roads:

- Tincurrin North Road from Line Road to Wickepin Harrismith Road;
- Wickepin Harrismith Road from Tincurrin North Road to Toolibin North Road; and
- Toolibin North Road from Wickepin Harrismith Road to Yilliminning Road.



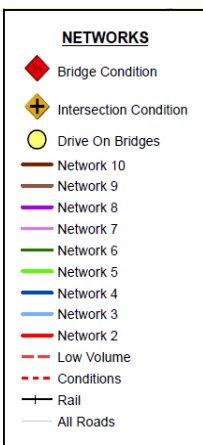
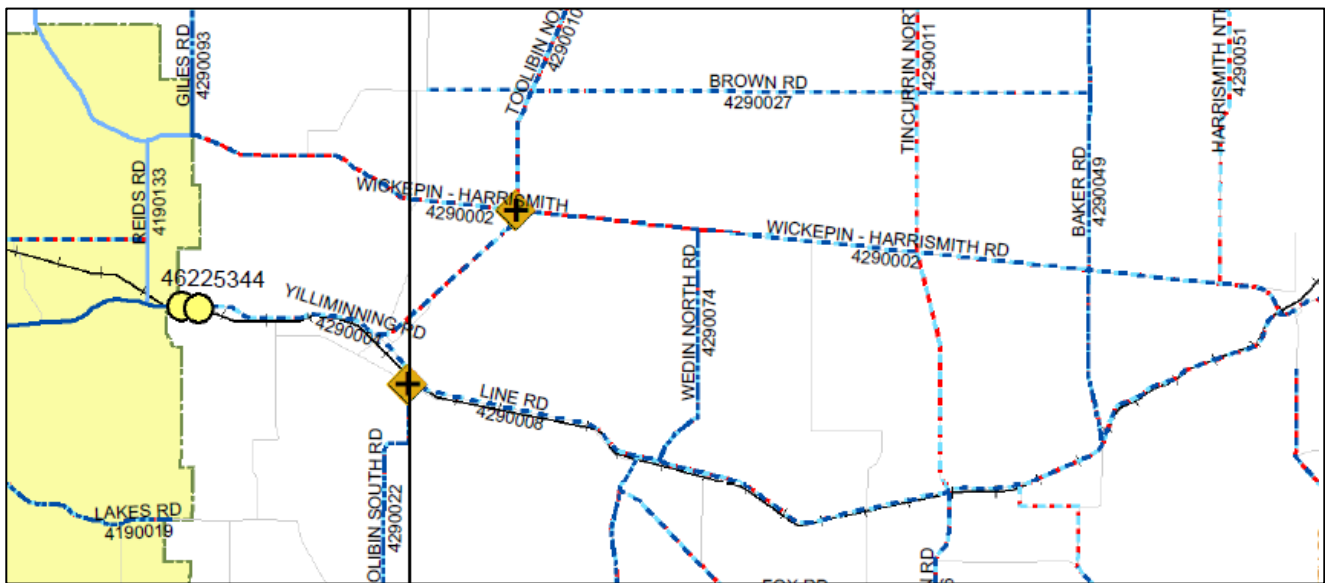
Comment:

Cropline Haulage believe it is a much safer route (for both drivers and the general public) via Tincurrin North Rd, Wickepin Harrismith Rd, Toolibin North Rd and will also result in less maintenance for the Shire using the Bitumen as opposed to the gravel.

The Chief Executive Officer agrees that this is a better route but the cost of repairing a gravel road is a lot less than repairing major damage caused by a large number of RAV4 truck movements on a 2 coat bitumen surfaced road.

Council has received complaints from the Tincurrin Primary School regarding the number of heavy trucks going past and parking near the Tincurrin Primary School.

The presently approved RAV Network 4 Roads are shown on the following map:



Current RAV 4 Roads

Road Name	Intersection From	Intersection To	Conditions
Baker Rd	Line Rd	North End Of Road	<p>Network Conditions</p> <ul style="list-style-type: none"> No operation on unsealed road segment when visibly wet Headlights to be switched on at all times School bus curfew, as specified in the LG approval letter, must be observed Direct Radio contact must be maintained with other RAV's to establish their position on or near the road (Suggested UHF Ch 40) Single lane road. Road not to be entered until driver has established by radio contact that there is no other RAV on the road travelling in the oncoming direction A current written approval from Local Government, permitting use of the road, must be carried and produced on demand <p>Speed Conditions</p> <ul style="list-style-type: none"> Maximum speed 60km/h <p>Curfew Conditions</p> <ul style="list-style-type: none"> During daylight hours <p>Note</p> <ul style="list-style-type: none"> Low Volume (LV) Roads are generally narrower unsealed rural roads with less than 75 vehicle movements per day
Line Rd	S86 Toolibin T/Site	S86 Harrismith T/Site	<p>Network Conditions</p> <ul style="list-style-type: none"> No operation on unsealed road segment when visibly wet
Toolibin North Rd	Williams Kondinin Rd -	Narrogin - Harrismith Rd	<p>Network Conditions</p> <ul style="list-style-type: none"> No operation on unsealed road segment when visibly wet A current written approval from Local Government, permitting use of the road, must be carried and produced on demand <p>Intersection Wickepin - Harrismith Rd & To :</p> <ul style="list-style-type: none"> No Left Turn Into Wickepin-Harrismith Road Permitted
Line Rd	S86 Toolibin T/Site	S86 Harrismith T/Site	<p>Network Conditions</p> <ul style="list-style-type: none"> No operation on unsealed road segment when visibly wet
Wickepin - Harrismith Rd	Giles Rd No.93 Dumblebung Rd	Narrogin - Harrismith Rd	<p>Network Conditions</p> <ul style="list-style-type: none"> Not to be used as a through route. For local delivery and pickup only. Driver must carry documentation as proof of local delivery or pickup <p>Intersection Wickepin - Harrismith Rd & To :</p> <ul style="list-style-type: none"> No Left Turn Into Toolibin North Road Permitted

So the only roads requiring change will be the following roads:

1. Tincurrin North Road from Line Road to Wickepin Harrismith Road; and
2. Wickepin Harrismith Road from Tincurrin North Road to Toolibin North Road.

Statutory Environment: Main Roads RAV Permit System

Policy Implications:**POLICY NO. T1.8 – POLICY - ROAD TRAIN AND OVER MASS PERMITS****PURPOSE**

To formalise the process of approvals for the use of Road Trains and Over Mass Vehicles on local roads.

POLICY

1. The movement of Road Trains and Over Mass Vehicles on all roads within the Shire under the care and control of Council shall be approved by the Chief Executive Officer upon receipt of a written application by the vehicle owner.
2. Applicants shall be issued with a letter of authority by the Chief Executive Officer.
3. Approvals shall be subject to the following conditions:-
 - a) Road Train and Over Mass Vehicle use on Roads with bridges is conditional upon verification by Main Roads WA of the suitability of bridges.
 - b) Authority may be withdrawn should inclement weather result in road conditions being assessed by the Manager of Works and Services as unsuitable for use by Road Trains and Over Mass Vehicles.

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to list the following roads on the RAV4 road network:

1. Tincurrin North Road from Line Road to Wickepin Harrismith Road; and
2. Wickepin Harrismith Road from Tincurrin North Road to Toolibin North Road.

Recommendation:

That Main Roads be requested to make the following roads Network 4 category vehicle Roads for the RAV permit road network:

1. Tincurrin North Road from Line Road to Wickepin Harrismith Road; and
2. Wickepin Harrismith Road from Tincurrin North Road to Toolibin North Road.

Voting Requirements: Simple majority

Resolution No 230714-11**Moved Cr Russell/ Seconded Cr Lansdell**

That Main Roads be requested to make the following roads Network 4 category vehicle Roads for the RAV permit road network:

1. Tincurrin North Road from Line Road to Wickepin Harrismith Road; and
2. Wickepin Harrismith Road from Tincurrin North Road to Toolibin North Road.

Carried 7/0

4:25 MWS Peter Vlahov departed the chambers.

4:26pm Finance Manager entered the Chambers.

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	
Author:	Natalie Manton - Manager
Disclosure of any Interest:	Nil
Date of Report:	16 July 2014

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub

regulation (1) (d); and
(c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
(a) According to nature and type classification;
(b) By program; or
(c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
(a) Presented to the council -
(i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
(b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 30 June 2014 as presented be received.

Voting Requirements: Simple majority

Resolution No 230714-12

Moved Cr Allan/ Seconded Cr Russell

That the financial statements tabled for the period ending 30 June 2014 as presented be received.

Carried 7/0

Bank Balances

As at 30/06/2014

Bank Statement	
Municipal Fund	303,288.71
Municipal Term Dep	577,210.63
Petty Cash	500.00
Reserves	897,414.33
Total	1,778,413.67
<hr/>	
Trust Fund	62,640.31
Transport Account	1302.45

Debtors

Rates as at 30/06/2014

Account 7461	Rates	28,066.94
Account 6051	Sewerage	3,788.91
Account 7451	Excess Receipts	-5,843.82
Account 1092	ESL	1592.33
Account 7481	Domestic Rubbish	1855.39
Account 7491	Commercial Rubbish	0
Account 7201	Refuse Site Levy	592.02
		30,051.77

Sundry Debtors as at 30/06/2014

Current	7042.13
1 Month	357.79
2 Months	40.00
3 Months	524.35
Total	7964.27

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Natalie Manton - Finance Manager
File Reference:
Author: Natalie Manton - Finance Manager
Disclosure of any Interest: Nil
Date of Report: 16 July 2014

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 1 June 2014 – 30 June 2014

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	14963 - 14998	43,755.53
EFTPOS	4581, 4587-4674, 4682-4700	244,543.51
Other Transfers	Payroll June 2014	59,333.00
Trust Account		
Cheques	1229-1232	1590.00
EFTPOS	4582-4586, 4675-4681	15453.30
TOTAL		\$364,675.34

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totalling **\$364,675.34** has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 230714-13

Moved Cr Lang/ Seconded Cr Lansdell

That Council acknowledges that payments totalling \$364,675.34 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

4:30 Finance Manager Natalie Manton departed the Chambers.

Shire of Wickkepin
 Cheque Listing 01/06/2014 - 30/06/2014

Chq/EFT	Date	Name	Description	Muni	Trust
1229	06/06/2014	CR DAVID J ASTBURY	KEY BOND REFUND		50.00
1230	06/06/2014	CR ALLAN LANSDSELL	BOND WCCC		340.00
1231	06/06/2014	SHIRE OF WICKEPIN	BOND WCC TO HIRE FEES WCC		210.00
1232	30/06/2014	SHIRE OF WICKEPIN	WICKEPIN COMMUNITY FUND GRANT - WICKEPIN TRIATHLON		990.00
EFT4581	03/06/2014	PREMIUM PAINTING & DECORATING	FINAL ACCOUNT PAINTING CAC BUILDING INTERIOR AND EXTERIOR	18095.00	
EFT4582	06/06/2014	CHRISTINE HILL FOOD	LONG TABLE LUNCH		510.00
EFT4583	06/06/2014	YEALERING PRIMARY SCHOOL	KEY BOND REFUND		50.00
EFT4584	06/06/2014	LG ROSE	KEY BOND		200.00
EFT4585	06/06/2014	WICKEPIN FOOTBALL CLUB	KEY BOND		1000.00
EFT4586	06/06/2014	WICKEPIN NETBALL CLUB	KEY BOND		200.00
EFT4587	06/06/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT	Payroll deductions	110.28	
EFT4588	06/06/2014	BELVEDERE NURSERY	VARIOUS PLANTS	68.50	
EFT4589	06/06/2014	BEST OFFICE SYSTEMS	COPIER CHARGES	1571.72	
EFT4590	06/06/2014	COURIER AUSTRALIA	OFFICE EQUIPMENT FREIGHT	62.93	
EFT4591	06/06/2014	KELLY COCHRANE	CLEAN YEALERING HALL AND TOILETS	250.00	
EFT4592	06/06/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	320.60	
EFT4593	06/06/2014	IMAGETEC	WATERSHED RISO INK AND GRAPH PAPER	784.30	
EFT4594	06/06/2014	DEWS EXCAVATIONS	REPAIRS TO TILBROOKS DRAINAGE ISSUES	4180.00	
EFT4595	06/06/2014	EWEN RURAL SUPPLIES	SUPPLIES	2768.66	
EFT4596	06/06/2014	ENERGY AND WATER OMBUDSMAN (WESTERN AUSTRALIA) LIMITED	ANNUAL LEVY	82.50	
EFT4597	06/06/2014	FRANK WESTON & CO	WICKEPIN COMMUNITY CENTRE PIPE	205.21	
EFT4598	06/06/2014	FESA - ESL	2013/2014 ESL QUARTER 4	3138.00	
EFT4599	06/06/2014	FLAMELESS FIRE & SAFETY	SERVICE ALL FIRE EQUIPMENT	1888.00	
EFT4600	06/06/2014	GREAT SOUTHERN FUEL SUPPLIES	APRIL 2014 FUEL	12371.49	
EFT4601	06/06/2014	GEOFF PERKINS FARM MACHINERY CENTRE	CLUTCH CABLE	154.17	
EFT4602	06/06/2014	GRAB PHOTOGRAPHY & DESIGN	50% PAYMENT ON COMMENCEMENT	2117.50	
EFT4603	06/06/2014	HANCOCKS HOME HARDWARE	EXPENDABLE TOOLS	100.85	
EFT4604	06/06/2014	HARRIS ZUGLIAN ELECTRICS	INSPECT HALL	211.75	
EFT4605	06/06/2014	XYLEM WATER SOLUTIONS AUSTRALIA	COLD WATER METRIC	2653.20	
EFT4606	06/06/2014	ING CUSTODIANS PTY LTD	Superannuation contributions	325.08	
EFT4607	06/06/2014	KEL'S TYRES	VOLVOE BACKHOE PUNCTURE REPAIR	209.00	

Attachment- Item 10.2.02

EFT4608	06/06/2014	LOCAL GOVERNMENT ASSOCIATION OF WA	FINANCE MANAGER ADVERT	1495.95
EFT4609	06/06/2014	RG & JE MILLER FAMILY TRUST	CONTRACTOR RELIEF PAYROLL	2926.00
EFT4610	06/06/2014	GREAT SOUTHERN WASTE DISPOSAL	APRIL TO MAY REFUSE COLLECTIONS	4802.14
EFT4611	06/06/2014	NARROGIN HARDWARE MAKIT	SUPPLIES FOR COMMUNITY CENTRE AND TOILETS	193.73
EFT4612	06/06/2014	PCS	SET UP NEW COMPUTERS	1175.50
EFT4613	06/06/2014	WAGIN PLUMBING	REPLACE SEWER DRAIN	3960.00
EFT4614	06/06/2014	MAUREEN PREEDY	CLEANING YEALERING	250.00
EFT4615	06/06/2014	ROADTECH CONSTRUCTIONS	SUPPLY AND LAY ASHFALT	4796.00
EFT4616	06/06/2014	RAMSAY SUPERANNUATION FUND	Superannuation contributions	197.09
EFT4617	06/06/2014	WICKEPIN FOOTBALL CLUB	WICKEPIN SHIRE SPONSORSHIP	200.00
EFT4618	09/06/2014	AIR RESPONSE	RESET HEATER AT COMMUNITY CENTRE	185.36
EFT4619	09/06/2014	OFFICE MAX	STATIONERY	127.54
EFT4620	09/06/2014	STAPLES / CORPORATE EXPRESS	STATIONERY	244.88
EFT4621	09/06/2014	LANDGATE	LAND ENQUIRY	48.00
EFT4622	09/06/2014	GEOFF PERKINS FARM MACHINERY CENTRE	CABLE CLUTCH	38.34
EFT4623	09/06/2014	NARROGIN FURNISHINGS	FLOOR MATS WCC	200.00
EFT4624	09/06/2014	NARROGIN QUARRY OPERATIONS	RIP RAP WICKEPIN HARRISMITH ROAD	1419.70
EFT4625	09/06/2014	NARROGIN CARPETS & CURTAINS	FLOOR COVERINGS	6930.00
EFT4626	09/06/2014	PCS	CREATE USERS AND INSTALL OFFICE 2010	297.50
EFT4627	09/06/2014	SHERIDANS FOR BADGES	NAME BADGE NATALIE MANTON	45.76
EFT4628	09/06/2014	WESTERN AUSTRALIAN TREASURY CORP	CAPITAL AND INTEREST ON LOAN 97 AND 98	14591.70
EFT4629	09/06/2014	WICKEPIN MOTORS	ROOF PANEL VOLVO BACKHOE	1245.75
EFT4630	09/06/2014	WICKEPIN NEWSAGENCY	PAPERS AND REFRESHMENTS	134.50
EFT4631	16/06/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT	Payroll deductions	110.28
EFT4632	16/06/2014	EWEN RURAL SUPPLIES	MAY INVOICE	2220.97
EFT4633	16/06/2014	GREAT SOUTHERN FUEL SUPPLIES	MAY FUEL	18299.92
EFT4634	16/06/2014	HARRIS ZUGLIAN ELECTRICS	CARAVAN PARK OVEN	212.30
EFT4635	16/06/2014	LIMITLESS PROMOTIONS	DOG TAGS	220.00
EFT4636	16/06/2014	LO-GO APPOINTMENTS	S O'MEAGHER RATES OFFICE CONTRACTOR	6059.61
EFT4637	16/06/2014	MELCHIORRE PLUMBING AND GAS	FIX LEAK IN ROOF COMMUNITY CENTRE	280.45
EFT4638	16/06/2014	NARROGIN NURSERY	GARDEN STAKES	87.50
EFT4639	16/06/2014	PCS	24 PORT NETGEAR SWITCH	395.00
EFT4640	16/06/2014	WICKEPIN COMMUNITY RESOURCE CENTRE	DEATHS AND BURIELS	12.00
EFT4641	23/06/2014	AUSTRALIAN TAXATION OFFICE	MAY BAS 2014	9524.93
EFT4642	23/06/2014	AUSTRALIA POST	POSTAGE	195.39

Attachment- Item 10.2.02

EFT4643	23/06/2014	AUSGOLD LTD	Rates refund for assessment A6547 HARRISMITH NORTH ROAD WICKEPIN 6370	1648.68
EFT4644	23/06/2014	BYFIELDS ACCOUNTANTS AND FINANCIAL	INTERIM AUDIT	4851.00
EFT4645	23/06/2014	YVONNE BOWEY CONSULTING	UPLOAD BUDGET REVIEW AND APRIL FINANCIALS	877.50
EFT4646	23/06/2014	BEST OFFICE SYSTEMS	LASER MAGENTA TONER CART	320.00
EFT4647	23/06/2014	COURIER AUSTRALIA	LIBRARY CONTRIBUTION	37.18
EFT4648	23/06/2014	COVS PARTS PTY LTD	POSTAGE ON PARTS	9.90
EFT4649	23/06/2014	STAPLES / CORPORATE EXPRESS	STATIONERY	67.36
EFT4650	23/06/2014	LAWRENCE P & KATHLEEN F DESMOND	Rates refund for assessment A6370 LOT 26 CURLEW WAY WICKEPIN 6370	78.81
EFT4651	23/06/2014	CR ROSS EASTON	ALLOWANCES	1403.60
EFT4652	23/06/2014	ROSS EASTON	ERECT ENTRY STATEMENT AT TINCURRIN	2700.00
EFT4653	23/06/2014	EASIFLEET	FACEY GROUP VEHICLE	717.28
EFT4654	23/06/2014	AC & EJ FULFORD & CO	FILL IN YEALERING SWIMMING HOLE	27960.00
EFT4655	23/06/2014	FRANK WESTON & CO	SALE YARD MAINTENANCE	223.80
EFT4656	23/06/2014	PH & KE GOW LICENSED SURVEYORS	SURVEY WICKEPIN CEMETERY SITE	1672.00
EFT4657	23/06/2014	JR & A HERSEY	PAINT GUIDE POSTS	935.00
EFT4658	23/06/2014	ELIZABETH HEFFERNAN	CLEAN FACEY HOMESTEAD	40.00
EFT4659	23/06/2014	HARRIS ZUGLIAN ELECTRICS	49 COLLINS STREET	1553.43
EFT4660	23/06/2014	KEL'S TYRES	TYRES	1372.80
EFT4661	23/06/2014	STATE LIBRARY OF WA	FREIGHT WICKEPIN LIBRARY	284.10
EFT4662	23/06/2014	LANDMARK ENGR & DESIGN	BENCH SEAT AND STOOLS SHIRE OFFICE GARDEN	1555.40
EFT4663	23/06/2014	CR STEVEN JOHN MARTIN	ALLOWANCES	1059.88
EFT4664	23/06/2014	NARROGIN FURNISHINGS	REPAIR BLINDS FOR COMMUNITY CENTRE	250.00
EFT4665	23/06/2014	NARROGIN BEARING SERVICE	NISSAN NAVARA PARTS	390.80
EFT4666	23/06/2014	NARROGIN AUTO ELECTRICS	NEW BATTERIES FIRE TRUCK	448.00
EFT4667	23/06/2014	NICHOLLS BUS SERVICE	INSPECTION ON TOYOTA COASTER 1WK	140.10
EFT4668	23/06/2014	PCS	COMPUTER SUPPORT	297.50
EFT4669	23/06/2014	WAGIN PLUMBING	EFFLUENT DRAINAGE	572.00
EFT4670	23/06/2014	PACIFIC BRANDS WORKWEAR	AMANDA BULLOCK UNIFORMS	106.70
EFT4671	23/06/2014	TWINKARRI P/L	TREE PRUNING	30360.00
EFT4672	23/06/2014	WA LOCAL GOVT ASSOCIATION	CEO APPRASIAL	2317.92
EFT4673	23/06/2014	YEALERING SPRAYING SERVICE	FOGGING YEALERING	561.00
EFT4674	23/06/2014	YELLOW WINDOW	TOURISM THINK TANK WORKSHOP	1768.00
EFT4675	30/06/2014	FACEY GROUP	WICKEPIN COMMUNITY FUND GRANT	1789.00
EFT4676	30/06/2014	ROB AND LEE -ANN MULLAN	REFUND BOND MINUS HIRE CHARGES	260.00

Attachment- Item 10.2.02

EFT4677	30/06/2014	SNOW AND CO	WICKEPIN COMMUNITY FUND GRANT	1760.00
EFT4678	30/06/2014	WICKEPIN DISTRICT SPORTS CLUB	WICKEPIN COMMUNITY FUND GRANT GOLF	6150.60
EFT4679	30/06/2014	WICKEPIN HOTEL	WICKEPIN COMMUNITY FUND GRANT	533.70
EFT4680	30/06/2014	WICKEPIN COMMUNITY RESOURCE CENTRE	WICKEPIN COMMUNITY FUND GRANT	500.00
EFT4681	30/06/2014	WICKEPIN FOOTBALL CLUB	WICKEPIN COMMUNITY FUND GRANT	2500.00
EFT4682	30/06/2014	AUSTRALIAN GOVERNMENT CHILD SUPPORT	Payroll deductions	263.28
EFT4683	30/06/2014	AUSTRALIAN PLANT WHOLESALERS	VARIOUS PLANTS	490.90
EFT4684	30/06/2014	BEST OFFICE SYSTEMS	BLACK AND COLOUR COPIER CHARGES	1088.93
EFT4685	30/06/2014	CJD EQUIPMENT PTY LTD	PARTS	25.03
EFT4686	30/06/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	320.60
EFT4687	30/06/2014	AC & EJ FULFORD & CO	SOIL REMOVAL AT SHIRE GARDENS	7381.00
EFT4688	30/06/2014	HAINES NORTON	FINANCIAL REPORTING MANUAL	990.00
EFT4689	30/06/2014	HARRIS ZUGLIAN ELECTRICS	INSPECT POWER OUTLETS	616.25
EFT4690	30/06/2014	ING CUSTODIANS PTY LTD	Superannuation contributions	325.08
EFT4691	30/06/2014	LO-GO APPOINTMENTS	CONSULTANCY FEES	3975.81
EFT4692	30/06/2014	MURRAY HOUSE RESOURCE CENTRE	WORKSAFE COURSE	1780.00
EFT4693	30/06/2014	NARROGIN RETRAVISION	TELSTRA DAVE PHONE	399.00
EFT4694	30/06/2014	NARROGIN PUMPS, SOLAR AND SPRAYING	WATER TRUCK PARTS	365.31
EFT4695	30/06/2014	MAUREEN PREEDY	CLEANING HALL AND TOILETS	250.00
EFT4696	30/06/2014	RAMSAY SUPERANNUATION FUND	Superannuation contributions	131.39
EFT4697	30/06/2014	LIONEL ANTHONY RIGBY	COMMISSION	567.72
EFT4698	30/06/2014	SHENTON ENTERPRISES PTY LTD	REPAIR FOOT VALVES	3917.94
EFT4699	30/06/2014	WICKEPIN HOTEL	ALCOHOL	227.50
EFT4700	30/06/2014	WAGIN TRUCK CENTRE	PARTS ISUZU TIP TRUCK	55.50
14963	06/06/2014	AUSTRALIAN SUPER	Superannuation contributions	285.08
14964	06/06/2014	IOOF LIFETRACK - AMANDA LOUISE BULLOCK	Superannuation contributions	132.07
14965	06/06/2014	MTAA SUPER FUND	Superannuation contributions	320.84
14966	06/06/2014	STAR TRACK EXPRESS	FREIGHT ON STATIONARY AND PARTS	199.43
14967	06/06/2014	PRIME SUPER	Superannuation contributions	320.60
14968	06/06/2014	TELSTRA	ADMIN CHARGES	1762.01
14969	06/06/2014	WATER CORPORATION	STORAGE TANK RABBIT PROOF FENCE ROAD	34.38
14970	06/06/2014	WA LOCAL GOVERNMENT SUPER PLAN	Superannuation contributions	6634.17
14971	06/06/2014	IRENE MAVIS WATKINS	YEALERING CARAVAN PARK CLEANING	557.60
14972	09/06/2014	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	PLANTS FOR OFFICE GARDENS	1983.00
14973	09/06/2014	SHIRE OF WICKEPIN	PETTY CASH	53.10

Attachment- Item 10.2.02

14974	16/06/2014	TOWN OF NARROGIN	RANGER MILEAGE	158.57
14975	16/06/2014	WATER CORPORATION	WATER BILLS	5584.27
14976	23/06/2014	CR F ALLAN	ALLOWANCE	1655.08
14977	23/06/2014	WES ASTBURY	ALLOWANCES	1511.84
14978	23/06/2014	CANVASS FINE ART	COUNCILLOR PHOTO FRAME	121.00
14979	23/06/2014	CR GERRI HINKLEY	ALLOWANCES	1320.10
14980	23/06/2014	DAWN JONES	CLEAN HARRISMITH PUBLIC TOILETS	210.00
14981	23/06/2014	MR G LANG	ALLOWANCES	918.20
14982	23/06/2014	CR ALLAN LANSDELL	ALLOWANCES	570.80
14983	23/06/2014	STAR TRACK EXPRESS	PARTS FREIGHT	30.93
14984	23/06/2014	CR JULIE RUSSELL	ALLOWANCES	1054.80
14985	23/06/2014	SHIRE OF WICKEPIN	LICENCE 14/15	272.30
14986	23/06/2014	TELSTRA	SAT PHONE	72.29
14987	23/06/2014	SYNERGY	STREET LIGHTING	1994.40
14988	23/06/2014	WATER CORPORATION	STANDPIPE WEDIN NORTH ROAD	176.74
14989	23/06/2014	YEALERING POST OFFICE	COFFEE AND SUGAR	23.50
14990	30/06/2014	AUSTRALIAN SUPER	Superannuation contributions	314.06
14991	30/06/2014	BEC DANILOVIC @ WICKEPIN GARDEN CENTRE	ASSORTED NATIVES	500.00
14992	30/06/2014	MTAA SUPER FUND	Superannuation contributions	320.84
14993	30/06/2014	STAR TRACK EXPRESS	FREIGHT	30.93
14994	30/06/2014	PRIME SUPER	Superannuation contributions	320.60
14995	30/06/2014	SHIRE OF WICKEPIN	LICENCE	5359.55
14996	30/06/2014	PETER STRIBLING	CARAVAN PARK MANAGEMENT	925.91
14997	30/06/2014	WATER CORPORATION	STANDPIPE	1466.36
14998	30/06/2014	WA LOCAL GOVERNMENT SUPER PLAN	Superannuation contributions	6559.98
				288298.84
				17043.30

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Allan Ramsay, EHO/Building Surveyor
File Reference: 2203
Author: Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest: Nil
Date of Report: 1 July 2014

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There was one (1) building application(s) approved and license issued for the month of June 2014.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
7/13-14	Dianne and Brian Barry	Dianne and Brian Barry	62m2 patio and side carport	6 Smith Street, Wickepin WA 6370

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Enabling Legislation: Shire of Wickepin Local Town Planning Scheme No. 4.

Council Policy: Nil

Recommendation:

That council notes the report from the EHO/Building Surveyor dated 1 July 2014.

Resolution No 230714-14

Moved Cr Allan/ Seconded Cr Astbury

That council notes the report from the EHO/Building Surveyor dated 1 July 2014.

Carried 7/0

Governance, Audit and Community Services

10.2.04 - Wickepin Sewerage Scheme – Sewerage Rate

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	7 July 2014

Enclosure / Attachment: Water Corporation – Schedule of Fees 2014/2015

Summary:

The Asset Management Plan (AMP) has been updated for the 2014-2015 financial year.

The sewerage rate was increased by 3% last financial year and it's intended to increase the rate by 7% for the 2014/15 financial year. This increase in revenue is not enough to manage the system and provide replacement infrastructure in the long term. As a consequence, the funds in the Sewerage Reserve Fund will eventually be depleted to cover any future replacement such as access hatches, PVC gravity sewerage lines. The ever increasing compliance requirements from the Economic Regulation Authority (ERA) and the Department of Health have also created an increase demand on staff resources to run the system. Currently, neither the Environmental Health Officer nor the works staff has a portion of their wages allocated to the running of the scheme.

The revenue raised from sewerage rates is expected to be \$43,110.00 and the cost to run the system is \$78,437.00 for the 2014/15 financial year. The cost to run the system can be viewed in the 2014/15 Asset Management Plan (AMP) which is located in the Shire Administration Office. The running cost includes the yearly operational cost, future capital replacement and annuities.

Comment:

Currently the only way the reserve funds are increased is by a saving in the operational costs during the financial year. This makes it very difficult to carry out compliance as well as taking a pro-active approach in maintaining the infrastructure.

Every three years one of the compliance requirements is for the Shire to contract an independent auditor to carry out an audit of the system in regards to the ERA licensing requirements. Historically the Shire organised its own auditor in conjunction with other Shires in the locality to gain the best quote. The current budget shows an amount of \$6,000.00 to carry out this audit. This amount may be exceeded this year as the Shire will not have any control of who undertakes the audit.

Another expense for the 2015/16 financial year will be the requirement by the Department of Health to provide a Management Plan for the re-use water system. Staff resources to implement this plan will be required in the 2014/15 financial year to plan for the implementation of the Management Plan. Currently the shire budget for the sewerage system does not cover the cost of the EHO'S and works staff for all the work they do throughout the year to ensure the system runs properly, and the compliance issues with the various government authority.

It will take several years of extra revenue increases for the sewerage rate above the Shire land rate increases to enable cost recovery of the sewerage scheme.

For comparison purpose the following tables demonstrate the wide gap in revenue between the Shire of Wickepin and the Water Corporation who provide the same service in other country towns.

2013/14 Financial Year

Water Corporation	Minimum Fee Residential Property \$331.00. vacant land \$218.00	Maximum Fee Residential \$772.10;
Shire of Wickepin	Minimum Fee Residential Property \$251.96 & vacant land \$160.50	Maximum Fee Residential \$492.47

Water Corporation Fees for the 2014/15 Financial Year

Water Corporation	Minimum Fee Residential Property \$351.91. vacant land \$231.57	Maximum Fee Residential \$876.86
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Please note that the Government approved 6.0% increase in residential and non-residential charges levied on Water Corporation operated Sewerage Schemes to recover operating costs. The percentage applied by the Corporation to individual schemes will vary to align charges with costs. The maximum increase for 2014/15 is 12.6%.

Implications: Not applicable

Financial Implications:

- Inadequate funds available for future infrastructure replacement
- Inadequate revenue available to manage the day to day running of the sewerage scheme

Strategic Implications: Not applicable

Enabling Legislation:

- Health Act

• Wickepin Sewerage Scheme – Licensed by the ERA

Council Policy: Nil

Recommendation:

That Council considers the following during 2014/15 financial year budget deliberation:

1. Increase to the Sewerage rate by at least 10%;
2. The Asset Management Plan be amended yearly and made available to Council for budget purposes; and
3. A report is presented to Council next July 2015 prior to the 2015/16 budget.

Resolution No 230714-15**Moved Cr Lansdell/ Seconded Cr Astbury**

That Council considers the following during 2014/15 financial year budget deliberation:

1. Increase to the Sewerage rate by at least 7%;
2. The Asset Management Plan be amended yearly and made available to Council for budget purposes;
and
3. A report is presented to Council next July 2015 prior to the 2015/16 budget.

Carried 7/0

Governance, Audit and Community Services

10.2.05 – Governance, Audit and Community Services Committee Meeting

Recommendations

Submission To:	Governance, Audit and Community Services Committee
Location / Address:	Whole Shire
Name of Applicant:	Governance, Audit and Community Services Committee
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 July 2014

Enclosure / Attachment: Nil.

Background:

Governance, Audit and Community Services Committee Meeting held Wednesday 2 July 2014.

Comment:

The Governance, Audit and Community Services Committee Meeting was held on Wednesday 2 July 2014 and passed the following recommendations:

Moved Cr Martin / Seconded Cr Lansdell

That it be recommended that Council write to all existing caretaker Managers asking if they would like their contracts renewed for a further 2 year period.

Carried 4/0

Moved Cr Martin / Seconded Cr Lansdell

That it be recommended that Council extend the current lease with the WDSP and WFC to March 2015 and re-advertise the lease for another 3 years.

Carried 3/0

Statutory Environment:	Nil.
Policy Implications:	Not applicable.
Financial Implications:	Nil.
Strategic Implications:	Not applicable.

Recommendation:

That Council pass the following recommendations;

1. That Council write to all existing caretaker managers of Shire of Wickepin Caravan Parks asking if they would like their contracts renewed for a further 2 year period.
2. That it be recommended that Council extend the current lease with the WDSP and WFC to March 2015 and re-advertise the lease for another 3 years.

Voting Requirements: Simple majority.

Resolution No 230714-16**Moved Cr Russell/ Seconded Cr Lansdell**

That Council pass the following recommendations;

1. That Council write to all existing caretaker managers of Shire of Wickepin Caravan Parks asking if they would like their contracts renewed for a further 2 year period.
2. That it be recommended that Council extend the current lease with the WDSP and WFC to March 2015 and re-advertise the lease for another 3 years.

Carried 7/0

Governance, Audit and Community Services

10.2.06 – Cr Hinkley – Leave of Absence

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1449
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 July 2014

Enclosure / Attachment: Nil

Background:

Due to the tragic accident and the subsequent loss of Councillor Hinkley's husband Wade Hinkley, Councillor Hinkley has advised that she will be withdrawing from Local Government Week and has requested a six (6) months leave of absence from Council until she feels she can make a decision on remaining on Council.

We have offered any assistance we can to Cr Hinkley during her period of grief.

Comment:

Council has the right under section 2.25 to grant leave for a period up to six months, any longer requires Ministerial approval.

2.25. *Disqualification for failure to attend meetings*

- (1) *A council may, by resolution, grant leave of absence, to a member.*
- (2) *Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.*

Statutory Environment:

Local Government Act 1995

2.25. *Disqualification for failure to attend meetings*

- (1) *A council may, by resolution, grant leave of absence, to a member.*
- (2) *Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.*
- (3) *The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.*

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

Council is being requested to give Cr Gerri Hinkley a leave of absence for a period of six months ending January 2015 due to the recent passing of her husband.

Recommendation:

That Council Grant a leave of absence for a period of six Months commencing August 2014 ending January 2015 to Cr Gerri Hinkley due to the recent passing of her husband.

Voting Requirements: Simple Majority

Resolution No 230714-17**Moved Cr Lansdell/ Seconded Cr Allan**

That Council Grant a leave of absence for a period of six Months commencing August 2014 ending January 2015 to Cr Gerri Hinkley due to the recent passing of her husband.

Carried 7/0

The Shire President Cr Steve Martin thanked the Chief Executive Officer and Councillors for their Support towards Councillor Hinkley on the passing of her husband.

Governance, Audit & Community Services

10.2.07 - Dual Fire Control Officers 2014/2015 – Shire of Narrogin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Shire of Narrogin
File Reference:	901
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 July 2014

Enclosure / Attachment: Nil

Background:

Council has received a letter from the Shire of Narrogin requesting Alastair McDougall and Tim Shepherd be appointed as Dual Fire Control Officers with the Shire of Wickepin for the 2014/2015 Bushfire Season.

Comment:

Bush Fire Control Officers who adjoin neighbouring shires require the adjoining Shires approval to act as Dual Fire Control Officers.

Statutory Environment: Bush Fires Act 1954.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

Council is being requested by the Shire of Narrogin to appoint Alastair McDougall and Tim Shepherd as Dual Fire Control Officers for the 2014/2015 fire season.

Recommendation:

That council appoints Alastair McDougall and Tim Shepherd as Dual Fire Control Officers from the Shire of Narrogin for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Voting Requirements: Simple majority

Resolution No 230714-18

Moved Cr Lang/ Seconded Cr Astbury

That council appoints Alastair McDougall and Tim Shepherd as Dual Fire Control Officers from the Shire of Narrogin for the 2014/2015 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Carried 7/0

Governance, Audit and Community Services

10.2.08 – Harrismith Hall

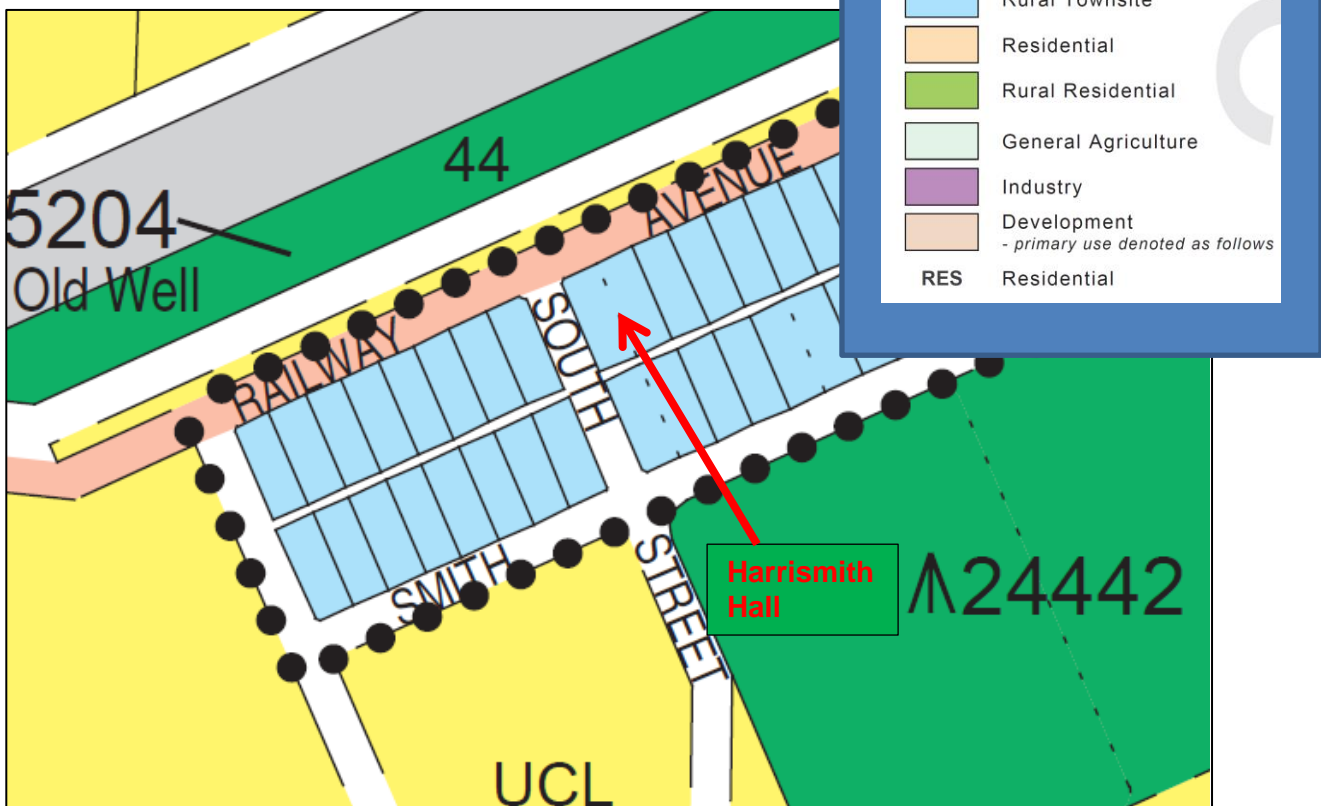
Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	536 / 1705
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 July 2014

Enclosure / Attachment: Nil

Background:

Council has received a request from Mrs Dawn Jones of Harrismith to lease a portion of the existing Harrismith Hall for a small shop selling items such as:

- Jewellery
- Key holders
- Knick-knacks
- Pot Plants
- Cottage Craft
- Items for Tourists

Comment:

The Harrismith hall as shown on the above map is currently Zoned Rural Townsite.

The Rural Townsite Zone under Council Town Planning Scheme Number 4 states.

Rural Townsite Zone

- To provide for a consolidated, accessible, safe and vibrant Townsite with a mix of compatible uses that may be found in a small country town.
- To protect, maintain and enhance where possible the visual elements of the town particularly it's rural setting and character.
- To protect the residential amenity of the town from commercial or industrial uses.
- To provide for the protection of the natural environment.

The Zoning Table within Council Town Planning Scheme number 4 Zoning Table indicates, subject to the provisions of the Scheme the uses permitted in the Scheme area in there various zones. The permissibility of any uses is determined by cross-reference between the list of use classes on the left hand side of the Zoning Table and the list of zones at the top of the Zoning Table. The symbols used in the cross reference in the Zoning Table have the following meanings –

- 'P' means that the use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme;
- 'D' means that the use is not permitted unless the local government has exercised its discretion by granting planning approval;
- 'A' means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4;
- 'X' means a use that is not permitted by the Scheme.

ZONING TABLE

LANDUSE	Town Centre	Rural Townsite	Residential	Rural Residential	General Agriculture	Industry	Special Use	Development
abattoir	X	X	X	X	A	X	As determined by Council	See Clause 5.22
agriculture – extensive	X	X	X	X	P	X		
agriculture – intensive	X	X	X	X	A	X		
agroforestry	X	X	X	A	P	X		
amusement parlour	A	A	X	X	X	X		
animal establishment	X	X	X	A	D	A		
animal husbandry – intensive	X	X	X	X	A	X		
bed & breakfast	A	P	A	D	P	X		
betting agency	D	A	X	X	X	X		
caravan park	A	A	X	X	D	X		
caretaker's dwelling	D	D	X	X	D	D		
car park	D	A	X	X	X	D		
childcare premises	D	D	D	D	X	X		
cinema/theatre	D	A	X	X	D	X		
civic use	P	P	A	A	A	X		
club premises	P	D	X	X	D	X		
community purpose	P	D	A	D	D	X		
consulting rooms	P	D	A	X	X	X		
convenience store	P	P	A	X	X	X		
corrective institution	X	X	X	X	A	X		
dwelling - grouped	D	D	P	X	X	X		
dwelling - single	D	P	P	P	P	X		

LANDUSE	Town Centre	Rural Townsite	Residential	Rural Residential	General Agriculture	Industry	Special Use	Development
educational establishment	D	A	A	X	A	A		
exhibition centre	D	D	X	D	D	X		
family day care	D	D	D	D	D	X		
fast food outlet	A	A	X	X	X	X		
fuel depot	A	D	X	X	D	D		
funeral parlour	D	A	X	X	X	X		
home business	D	D	A	A	A	X		
home occupation	D	D	A	A	P	X		
home office	P	P	P	P	P	X		
home store	D	D	A	X	X	X		
hospital	D	A	X	X	X	X		
hotel	A	A	X	X	X	X		
industry – cottage	P	P	A	D	D	X		
industry – extractive	X	X	X	X	A	A		
industry – general	X	X	X	X	D	P		
industry – light	D	D	X	X	X	D		
industry – mining	X	X	X	X	A	X		
industry – rural	D	X	X	X	D	A		
industry – service	P	D	X	X	X	D		
lunch bar	P	D	X	X	X	D		
market	D	D	X	X	D	X		
medical centre	P	D	A	X	X	X		
motel	D	D	X	X	X	X		
motor vehicle, boat or caravan sales	D	D	X	X	X	X		
motor vehicle repair	A	D	X	X	D	P		
motor vehicle wash	D	D	X	X	D	P		
nightclub	D	A	X	X	X	X		
office	P	D	X	P	P	X		
park home park	A	A	D	D	A	X		
place of worship	P	D	A	A	D	X		
plantation	X	X	X	X	A	X		
reception centre	A	D	X	A	A	X		
recreation – private	D	D	A	D	D	A		
residential building	D	P	P	P	P	X		
restaurant	D	D	A	X	A	X		
restricted premises	D	A	X	X	X	X		
rural home business	X	A	X	A	D	X		
rural pursuit	X	D	X	A	P	D		
service station	D	D	X	X	X	A		
shop	P	P	X	X	X	X		
showroom	D	D	X	X	X	A		
storage	A	A	X	X	D	P		
tavern	D	D	X	X	X	X		
telecommunications infrastructure	A	D	X	D	D	D		
trade display	D	D	X	X	X	A		
veterinary centre	D	D	X	A	A	A		
warehouse	A	A	X	X	X	P		
winery	X	D	X	A	A	X		

As determined by Council

See Clause 5.21.2

As can be seen the Harrismith Hall is in the Rural Townsite Zone. So the allowing of a shop is a P under the Zoning Table and the use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme;

The use of the Harrismith Hall as a shop fits well within the definition defined under the Rural Town Zone so Council can permit the Harrismith Hall being used as a Shop under the Shire of Wickepin Town Planning Scheme Number 4 Adopted 12th December 2007.

The Chief Executive Officer has written to the Harrismith Community Centre Committee requesting if they have any comments on the leasing out of half of the Harrismith Hall for such a venture. It was also requested Council could have their views by Monday 14 July 2014.

Council has received the views from the Harrismith Community Centre Committee and the committee agree to the use of the Harrismith Hall.

Council has no set fees for such a lease and after talking to real estate agents there appear to be no real market to judge a figure on so Council could possibly look at a rental of \$50 to \$100 per week.

The proposed lease agreement should also contain provisions that the Harrismith Hall can still be utilised for Community Events such as the Photography competition, Local Dances, Cabarets and Birthday Parties etc.

Statutory Environment: Town Planning Scheme Number 4
Lease Agreement with Mrs Dawn Jones

Policy Implications: Not applicable.

Financial Implications: Raised income for amount hall is leased.

Strategic Implications: Not applicable.

Summary:

Council is being requested to lease a portion of the Harrismith hall to a Mrs Dawn Jones for the use of a shop selling:

- Jewellery
- Key holders
- Knick-knacks
- Pot Plants
- Cottage Craft
- Items for Tourists

Recommendation:

1. That Council lease a portion of the Harrismith hall to Mrs Dawn Jones for a period of three years for the selling of:
 - Jewellery
 - Key holders
 - Knick-knacks
 - Pot Plants
 - Cottage Craft
 - Items for Tourists
2. That the lease allow for the tenant to be responsible for all minor maintenance
3. That the Lease Allow for the Harrismith Hall to be used for Community Events
4. That the rental be set at \$50 per week for the whole three year period.

Voting Requirements: Simple majority

Resolution No 230714-19**Moved Cr Astbury/ Seconded Cr Russell**

1. That Council lease a portion of the Harrismith hall to Mrs Dawn Jones for a period of three years for the selling of:
 - Jewellery
 - Key holders
 - Knick-knacks
 - Pot Plants
 - Cottage Craft
 - Items for Tourists
2. That the lease allow for the tenant to be responsible for all minor maintenance
3. That the Lease Allow for the Harrismith Hall to be used for Community Events
4. That the rental be set at \$10 per week for the whole three year period.

Carried 7/0

The Recommendation to Council differs to the Resolution as Council thought \$50.00 per week was too much.

Governance, Audit and Community Services

10.2.09 – Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade intersections

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	2805
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 July 2014

Enclosure / Attachment:

Brookfield Rail Interface Agreement – Public Road and Rail Crossing at Grade intersections

Background:

An agenda item was presented to the Governance, Audit and Community Services Committee Meeting on 5 March 2014 regarding the signing of an Interface Agreement – Public Road and Rail Crossing at Grade intersections.

At this meeting the following resolution was passed on the signing of the first proposed Interface Agreement – Public Road and Rail Crossing at Grade intersections.

Moved Cr Lansdell / Seconded Cr Martin

That the item be taken to the April Ordinary Meeting of Council, allowing the CEO to provide further information on the matter after the meeting with Brookfield Rail being held on Tuesday 11 March 2014.

Carried 4/0

At the meeting, mentioned within the Council resolution, a decision was made at this meeting to totally rewrite the proposed Interface Agreement – Public Road and Rail Crossing at Grade intersections.

The proposed Interface Agreement – Public Road and Rail Crossing at Grade intersections has been rewritten and is enclosed as an attachment.

Comment:

The new interface agreement clearly outlines Council's responsibilities in relation to any works required in and around rail way lines and road crossovers.

The bottom line is that Council is responsible for the cost of all the maintenance on its managed roads that intersect with rail crossings.

The area of 3 metres either side of the railway track is still the responsibility of Local Government but the work must be undertaken by Brookfield rail employees or persons with the appropriate track access licence.

The saving part for Council is that works cannot be carried out on the interface areas until an agreement on the cost of the works is approved by all parties concerned.

Statutory Environment: Not applicable.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

Council is being requested to sign the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at grade Interfaces dated 20/06/2014.

Recommendation:

That the Shire of Wickepin sign the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at grade Interfaces dated 20/06/2014.

Voting Requirements: Simple Majority

Resolution No 230714-20

Moved Cr Lang/ Seconded Cr Astbury

That the Shire of Wickepin sign the Brookfield Rail Interface Agreement – Public Road and Rail Crossing at grade Interfaces dated 20/06/2014.

Carried 7/0

Governance, Audit and Community Services

10.2.10 – Great Southern Regional Waste Group

Submission To:	Ordinary Council
Location / Address:	Peter and Heather Dowdell Lot 23 Nebrikinning Road Cuballing
Name of Applicant:	Great Southern Regional Waste group
File Reference:	2902
Author:	Steve Friend, Executive Officer Shire of Wagin
Disclosure of any Interest:	Nil
Date of Report:	10 July 2014

Enclosure / Attachment: Original MOU
Proposed MOU
Lawyer advice

Background:

The Great Southern Regional Waste Group has been working together for some six years to establish a regional waste site that would service the member Councils and enable the refuse sites in each individual Shire to act as a transfer station to forward their waste to a central refuse site.

An item concerning the funding arrangements for each local authority for the kerbside and bulk bin removal and maintenance of the new site went to Council in May 2014.

Another item about the capital contribution towards the purchase and establishment of the new site went to Council in March 2014.

The group has been meeting on a regular basis and at the last meeting (23rd June 2014) it was resolved that a new memorandum of Understanding (MOU) be negotiated with the land owners as the original one had expired.

Comment:

As mentioned above, the previous MOU with the land owners expired as none of the conditions of the MOU had been completed within the timeframes stipulated (Copy attached).

The original MOU was dated 11th June 2013 and was signed by the Shires of Wagin, Wickepin, Narrogin, Pingelly, Williams, Cuballing, Wandering, Dumbleyung and the Town of Narrogin.

The MOU required the Group to have a Works Approval with the Department of Environment Regulation (DER), an approval for Subdivision /Amalgamation and Development Approval for the operation of landfill site within 180 days of signing of the MOU (11th December 2013).

The MOU allowed for an extension of 90 days (11th February 2014) should some of the approvals mentioned above be continuing.

The MOU has not been met as none of the approvals mentioned have been received, or in fact at the expiration of the MOU, had been applied for.

In addition, the Shires of Wandering and Dumbleyung have since withdrawn from the group.

As the funding arrangements have been worked out and each local authority has resolved to budget funds for the purchase of the land and establishment of the site in the 2014/15 year, the group has consolidated and is moving on with obtaining the necessary approvals.

In order to have the land "reserved" for the group by the owners, for the purposes of a refuse site, a new MOU needs to be entered into.

The last meeting of the Group (23rd June 2014) expressed a desire for the start date of the new MOU to be 31 August 2014 to allow for individual local governments to finish their budget processes.

It was also thought that the wording could stay the same as the original MOU, with the start date changed and the 180 days approval period changed to 12 months and a further 180 days if required. This would bring the date for the approvals to be in place by 31 August 2015 with a further 180 days, 31st February 2016.

The reason for the substantially longer timeframe is because it was felt that the original MOU was unrealistically short and gave the land owners an unfair expectation that the approvals could be in place and the land sold to the group when it was really impossible to achieve this so soon.

The Group's executive officer has met with the land owners who have agreed that the MOU could start on the 31st August 2014 and could run for 12 months as requested.

However they would not agree to an extension of 180 days after the expiration of the 12 months as they believe that should be sufficient time to get the approvals in place.

If there is an outstanding approval at the expiration of the 12 month period, they will be willing to negotiate a further period of time.

An extension should be possible if demonstrable objectives have been met or can be shown to be substantially underway.

If the approvals have not been applied for, or there is a lack of effort to obtain the required approvals, at the expiration of the 12 month period, any further negotiation could involve a financial penalty to purchase the land.

It is felt that all approvals will have been applied for and hopefully approved within the 12 month period.

A submission to the Department of Health seeking the Governor's approval for the land to be gazetted as a refuse site has already been submitted.

The Works Approval application is waiting on the site to be surveyed for contour information – this should be completed by the end of this month (July 2014). This will enable the application to be made hopefully by September/October 2014 with a result known by early 2015.

Should a Works Approval be granted and the Governor grant approval for the land's use, a subdivision application will be submitted straight away.

A result of a subdivision application would be known within 90 days of the application.

Obviously there can be no guarantees, however two of the application will be made prior to the end of 2014, with the third (subdivision) hopefully made by early 2015.

The endeavour of the group will be shown so that if there is a holdup along the way, it is hoped that any further extension will be forthcoming.

A copy of the proposed second MOU is attached for consideration by Council. If all Councils agree to this MOU, it will be arranged for it to be signed by the land owners and each local government President/Mayor and CEO. It should also be pointed out that two local authorities have pulled out of the previous MOU without penalty. As the applications for approval are currently being lodged, it should be each local governments understanding that there can be no withdrawal from the second MOU without some financial penalty as the remainder of the Group will have to cover the financial implications of proceeding to purchase the land.

Statutory Environment: *Local Government Act 1995*

I am unsure of the legal ramifications of an MOU, however some advice from the lawyer who drew up the first MOU is attached. The advice is there is no option for "opting out"....

If the MOU is signed by the present members of the Group, and the approvals being sought are forthcoming, the land will be required to be purchased. If at a later stage one member wishes to withdraw, the purchase will have to continue at a disadvantage to the remaining members. Each local government must be aware of the implications of this proposed second MOU.

Policy Implications: Not applicable.

Financial Implications:

So far, in the last 6 years there has not been an extraordinary amount of funds spent on the process of establishing a new refuse site.

However, the Group is now engaging a Town Planner to make submissions (Department of Health), a Surveyor to plot the contours and formulate a guide plan ready for subdivision and a contractor to make a Works Approval application to the DER.

The Group is also expected to make a budget allowance in 2014/2015 of \$80,000 each towards the cost of the land purchase and establishment of the new site so the financial implications are becoming more apparent.

There should be no expectation that a withdrawal from the Group could be made without some penalty.

Strategic Implications:

It is no good "ploughing on" with approval applications if there is no "contract" with the landowners to be able to purchase the land for the use of a refuse site. It is imperative that a new MOU be entered into with a clear understanding of each member of the Group's, and the landowners, obligations.

An MOU should satisfy the Group and the landowners to enable the Group to keep proceeding

Summary:

An item setting out the proposed timeframes and conditions for a new Memorandum of Understanding between member Councils and the landowners of the proposed new refuse site at Nebrikinning Road, Cuballing is attached for Council Approval.

Recommendation:

That Council agrees to the terms and conditions of the proposed MOU between the Wagin Group of Councils and the owners of Lot 23 (3118) Wandering Narrogin Road Cuballing to formalise the agreement to purchase a portion of the property for the use of a regional refuse site, provided the approvals required to do so are in place by no later than 31st August 2015, or that every endeavour has been made to secure the necessary approvals.

Voting Requirements: Absolute majority

Resolution No 230714-21**Moved Cr Lansdell/ Seconded Cr Easton**

That Council agrees to the terms and conditions of the proposed MOU between the Wagin Group of Councils and the owners of Lot 23 (3118) Wandering Narrogin Road Cuballing to formalise the agreement to purchase a portion of the property for the use of a regional refuse site, provided the approvals required to do so are in place by no later than 31st August 2015, or that every endeavour has been made to secure the necessary approvals.

Carried 7/0

4:53 Chief Executive Officer Mark Hook and Executive Support Officer Gillian Spargo departed the Chambers.

Governance, Audit and Community Services

10.2.11 – Chief Executive Officers – Contract Renewal

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	Personnel File
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Mark J Hook, Chief Executive Officer is author of report
Date of Report:	10 July 2014

Enclosure / Attachment: CEO Contract Renewal

Background:

Council engaged Workplace Solutions from the W.A Local Government Association (John Philips) to undertake a performance appraisal of the Chief Executive Officer, Mr. Mark Hook. At the 18 June 2014 ordinary meeting of Council, during the performance review of the Chief Executive Officer, it was noted by Council that the Chief Executive Officers contract would also be ready for renewal on 3 April 2015.

Council adopted the 2014 Performance Appraisal Report of Chief Executive Officer Mr. Mark J Hook at this meeting and requested the President Cr Steven Martin, Deputy President Cr Julie Russell and Cr Gerri Hinkley to meet with the CEO in relation to the salary review for 2014 under the current contract and to hold discussions with the CEO in relation to extending his current contract.

Comment:

The Shire President Cr Steven Martin, Deputy Shire President Cr Julie Russell and Cr Gerri Hinkley met with the Chief Executive on 5 June 2014 to finalise the performance review and salary negotiations under the current CEO Contract.

Extract from Current Chief Executive Officer Contract:

- 6.9 *Annual review*
- 6.9.1 *The Total Reward Package shall be reviewed annually by the Council.*
- 6.9.2 *In a review under sub-clause 6.9.1 there is no obligation on the Local Government to increase the salary or amount of the Total Reward Package and the Local Government shall not reduce the salary or the Total Reward Package.*

The contract negotiation working group under authority from Council, has offered Mr. Mark John Hook the current Chief Executive Officer a new contract for a period of five years commencing on 3 April 2015 and concluding at the close of business on 3 April 2020 unless it is earlier terminated in accordance with this Contract. Mr, Mark John Hook has accepted the new contract and signed the new five year contract commencing on 3 April 2015.

Statutory Environment: *Local Government Act 1995.*

Policy Implications: Nil

Financial Implications: Annual negotiated salary

Strategic Implications:***Provide personal development opportunities for elected members and staff.****Identify the need and provide training opportunities for all staff.**Provide necessary resources annually and offer the opportunity for elected members to take part in development programs.**Ensure that efficient use of elected member's time by the regular review of the meeting process.***Summary:**

Council is being requested to endorse the new five year contract for the CEO Mr Mark Hook.

Recommendation:

That Council endorse the contract arrangements negotiated under delegated authority for the Chief Executive Officer and endorse the new five year contract commencing on 3 April 2015 and concluding at the close of business on 3 April 2020, unless it is earlier terminated in accordance with the Contract.

Voting Requirements: Simple Majority

Resolution No 230714-22**Moved Cr Allan/ Seconded Cr Lansdell**

That Council endorse the contract arrangements negotiated under delegated authority for the Chief Executive Officer and endorse the new five year contract commencing on 3 April 2015 and concluding at the close of business on 3 April 2020, unless it is earlier terminated in accordance with the Contract.

Carried 7/0

5:00pm Chief Executive Officer Mark Hook and Executive Support Officer Gillian Spargo re-entered the Chambers.

Townscape and Cultural Planning

10.3.01 - Relocating World War 1 Honour Board

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	3 July 2014

Enclosure / Attachment: Nil

Background:

Council passed the following resolution at its Ordinary meeting of Council held on the 21st May 2014.

Resolution No 210514-11**Moved Cr Russell / Seconded Cr Hinkley**

That Council advise Mr Peter Williamson that the Shire of Wickepin has looked at his matter on a number of occasions and still feels that the World War 1 Honour Board should remain in its current location inside the Wickepin Town Hall.

That the CEO explores options for displaying the World War 1 Honour Board;

- Photo of World War 1 Honour Board to be hung in front foyer of the Wickepin Town Hall.
- Replica of World War 1 Honour Board similar to Service Volunteers 1393 – 1995 currently hanging in the foyer of the Wickepin Town Hall.

Carried 8/0

Comment:

Below is a picture of the current World War 1 honour board hanging in the Wickepin town hall:



The Chief Executive officer has investigated the cost of replica honour boards and the quotes from Sheridan's in Perth are:

1. Traditional style board - \$5,500; or
2. Modern style board - \$2,000 (using printed clear panel for names and details).

Traditional style board means a close copy of the original. With no hand carving, but there will be the pillars and the coloured detail will be vinyl stickers with the brass plates being the same.

A quote was requested from Monk Art Photography of 62 High Street, Fremantle, a reputable photographer but have advised they are not able to do undertake the request. Graham Leggate of Perth Professional Photographers are being chased up for a quote which hopefully will be here for the Council meeting.

At the Central Country Zone Meeting held in Beverley, all the old honour boards were inside the Hall and halfway up the wall.

The issue for Council, even with a replica, will be that the Wickepin Town Hall Foyer is fully exposed to the elements and any replica will still weather very badly. A framed picture would be better protected than any wooden structure.

Statutory Environment: *Local Government Act 1995.*

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

Council is being requested to replicate the World War one Honour Board at the Wickepin Town Hall and place the amount in the 2014/2015 Budget Estimates.

Recommendation:

That Council place an amount of \$3,000 in the 2014/2015 Budget Estimates for a canvass framed photograph of the original World War 1 Honour Board currently hanging in the Wickepin Town Hall and that the framed canvass photograph of the World War 1 Honour Board is hung in the foyer of the Wickepin Town hall.

Voting Requirements: Simple majority

As there was no mover or seconder Council moved onto the next item.

Townscape and Cultural Planning

10.3.02 – Townscape & Cultural Planning Committee Meeting

Recommendations

Submission To:	Townscape and Cultural Planning Committee
Location / Address:	Whole Shire
Name of Applicant:	Townscape and Cultural Planning Committee
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 July 2014

Enclosure / Attachment: Nil.

Background:

Townscape and Cultural Planning Committee Meeting held Wednesday 9 July 2014.

Comment:

The Townscape and Cultural Planning Committee Meeting was held on Wednesday 9 July 2014 and passed the following recommendations:

Moved Syd Martin / Seconded Cr Easton

That it be recommended to Council that the Walk Trail Plans be endorsed and that funding be pursued for signage of the trails and trail head gateway.

Carried 7/0

Moved Lee Parker / Seconded Kevin Coxon

That it be recommended to Council that the Wickepin Arts committee be authorised to have a ticket price of \$20.00 for attendees of the Wine and Cheese Evening, to cover the remaining costs of the event.

Carried 6/0

Moved Kevin Coxon / Seconded Cr Allan

That it be recommended to Council that Council raise a loan for 4 Aged Units to be placed in Wickepin.

Carried 6/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Not applicable.

Recommendation:

That Council pass the following recommendations:

1. That the Walk Trail Plans be endorsed and that funding be pursued for signage of the trails and trail head gateway.
2. That the Wickepin Arts committee be authorised to have a ticket price of \$20.00 for attendees of the Wine and Cheese Evening, to cover the remaining costs of the event.
3. That Council raise a loan for 4 Aged Units to be placed in Wickepin.

Voting Requirements: Simple majority.

Resolution No 230714-23

Moved Cr Russell/ Seconded Cr Lansdell

That the Walk Trail Plans be endorsed and that funding be pursued for signage of the trails and trail head gateway.

Carried 7/0

Resolution No 230714-24

Moved Cr Lansdell/ Seconded Cr Allan

That the Wickepin Arts committee be authorised to have a ticket price of \$20.00 for attendees of the Wine and Cheese Evening, to cover the remaining costs of the event.

Carried 5/2

11. President's Report

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	10 July 2014

Community Development Officer

Interviews were held for the Community Development Officer with the Finance Manager, Natalie Manton and myself conducting the interviews. Council received 11 applications and interviewed three people out of these applicants.

The successful applicant is Mrs Lee Parker of Wickepin. Lee will be starting on the Thursday 24 July for two days a week.

Lee will be working from the Wickepin Administration Office. I would like to take this opportunity to thank Natalie Manton for the outstanding work she has done in this area as the Community Development Officer and also welcome Lee to the Wickepin administration team.

Mobile Coverage Programme

Council has registered for the mobile coverage in programme the Shire of Wickepin, which included information regarding potential cash and/or in-kind co-contributions that may be available under the Mobile Black Spot Programme.

The Department of Communications is adding this information to a database they are maintaining of areas reported to have poor or no mobile coverage. This database will be shared with potential applicants (mobile network operators and infrastructure providers) to assist them in preparing their programme funding proposals. It is expected that this information will also be included in the programme Guidelines to be released publicly once finalised.

The Department intends to shortly provide this information regarding potential council co-contributions to the State and Territory governments. They have sought approval to make publicly available the information Council provided regarding council's potential co-contribution under the Mobile Black Spot Programme, including providing this information to the respective State or Territory government. The Chief Executive Officer has given approval to their request by email.

Manager of Works Contract Renewal

Council passed the following resolution regarding the renewal of the Manger of works Contract:

Moved Cr Martin / Seconded Cr Allan

That the attached contract be the basis for the contract negotiations with the Manager of Works Mr Peter Vlahov and the final negotiations be delegated to the Chief Executive Officer and the Shire President.

Carried 4/0

The Shire President Cr Steven Martin, Deputy Shire President Cr Julie Russel and Cr Gerri Hinkley met with the Chief Executive and the Manager of Works to finalise the Manager of Works contracts on Wednesday 25 June 2014.

The contact negotiation working group under authority from council offered Mr Peter Vlahov the current Manager of Works a new contract for a period of five years commencing from 1 July 2014 to 30 June 2019. Mr, Peter Vlahov accepted the new contract and signed the new five year contract.

Sculpture - Toolibin Football Ground

The Townscape and Cultural Planning Committee requested Council to seek permission for the placement of the sculpture on the old Toolibin Football Ground. The CEO requested permission from Department of Parks and Wildlife and they have granted permission subject to the following environmental management requirements:

- No flora disturbance should occur;
- All vehicles shall be clean and free of soil and plant propagules before entry into the reserve;
- At all times during the installation keep the site clean and tidy condition; and
- Access to the site by the public shall be on foot.

Mr Sid Martin has been advised of permission from Department of Parks and Wildlife to place the sculpture at Dulbininig Nature Reserve with the above conditions.



Proposed Sculpture for Dulbininig nature Reserve

Mr Sid Martin has advised he will place a metal post at the proposed site. Mr Sid Martin advised that he will be organising a plaque to accompany the sculpture.

Wagin Waste Group

After the Wagin Waste Group Meeting on 23 June 2013 further discussions were required with the proposed refuse site land owners the Dowdell's. At these discussions undertaken by Steve Friend of Wagin, there was an initial rejection of the proposed 12 months and 180 day extension as proposed, the Dowdell's wanted significantly less (90 days and 90 days I think it was).

After a fair bit of negotiation, Steve came up with the following:

- Sign the MOU on 31st August (as per the meeting yesterday)
- The MOU will run for 12 months (31st August 2015)
- Any extension will have to be renegotiated (no automatic extension)

If significant steps have not been made within the 12 month period (14 months in reality as the MOU won't be signed for 2 months), the Dowdell's would look at applying a penalty to extend it further (something like an increase in cost to purchase the land, although not specified).

However if it can be shown that definite steps have been made to obtain the approvals, and it is substantially completed, they would be willing to extend as necessary.

The group has given the go ahead to Joe Douglas to submit his submission to the DOH and will contact Peter Gow to get the surveying underway.

I think we can very substantially gain the approvals within the suggested timeframes so I think the MOU will be ok as negotiated – there is still room to extend as long as we are doing something positive. The Dowdell' s realised that the initial 180 day MOU was unrealistic, and realise the 90 days wanted is even more unrealistic. They don't want it to go on forever however and as long as we keep them informed and progress with real intent, I think we should be ok.

County local Government Fund – Royalties for regions

The Royalties for Regions Annual Report for:

1. Royalties for Regions 2013-14 FY Annual CLGF Individual - 2012-13 Round 5 - Shire of Wickepin report project for the financial year 1 July 2013 to 30 June 2014.
2. Royalties for Regions 2013-14 Annual - CLGF Group Allocation - 2011-12 Round 2 - Waste Transfer Stations (2011-12) - Dryandra VROC.
3. Royalties for Regions 2013-14 Q4 Report - CLGF Individual Allocation - 2012-13 - Shire of Wickepin.
4. Royalties for Regions 2013-14 Q4 Report - CLGF Group Allocation - 2011-12 Round 2 - Waste Transfer Stations - Dryandra VROC.

Have all been completed and the Annual Reports have been sent to Councils Auditors Byfields who are to complete and certify the reports and then and submit the reports to the Department of Regional Development by 30 September 2014.

Economic Regulation Authority

The Water Services Code of Conduct (Customer Service Standards) 2013 (Code), which commenced on 18 November 2013, requires certain water licensees to have a financial hardship policy (Policy) approved by the Economic Regulation Authority (Authority).

The Shire of Wickepin had 6 months from the day the Code commenced to have their Policies in place. Accordingly, licensees were required to have a Policy, duly approved by the Authority, in place by 18 May 2014.

On 16 May 2014, the Authority released its Decision to approve the Policies of 17 water licensees. In that Decision, the Authority decided not to approve the Policy for the Shire of Wickepin, and noted that five water licensees had failed to submit a compliant Policy.

The Authority advised Council that we had until 18 June 2014 to submit compliant hardship policies and supporting information. They also advised that should we fail to submit a compliant policy by this date, the Authority would issue a rectification notice under Section 31 of the Water Act, requiring them to rectify the failure within a specified period.

Council has submitted a compliant policy. Council's policy was approved on 3 July 2014. As Council was not compliant by the due date of 18 May 2014 we must record a note in our Annual Reports to this effect.

Meetings Attended

June 2014	Issue/Subject
23/06	Wagin Waste Group Meeting.
24/06	RRG Lakes Sub Group Meeting
25/06	CEO and MWS Contract Reviews Meeting.
July 2014	Issue/Subject
02/07	Governance Committee meeting.
02/07	Technical Services Committee meeting.
07/07	Community Development Officer Interviews.
07/07	Phone hook up with Ian Duncan to discuss RAV Permit network.
09/07	Townscape and Cultural Planning Committee meeting.
23/07	Ordinary Meeting of Council.

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	June 2014	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO	See Agenda Item 10.2.03		
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Party Women in Ag Day	19 July 2014 30 July 2014	Lois Shipley Facey Group
A13	Hire of Community Halls / Community Centre	CEO	Regional Road Group Meeting	29 July 2014	Attendees

Recommendations:

That Council endorses the Chief Executive Officers Report dated 10 July 2014.

Voting Requirements: Simple majority

Resolution No 230714-25

Moved Cr Lang / Seconded Cr Easton

That Council endorses the Chief Executive Officers Report dated 10 July 2014.

Carried 7/0

13. Notice of Motions for the Following Meeting

5:19pm Cr Allan Lansdell left the meeting.

14. Reports & Information

Budget meeting to be held on 29th July 2014 at 5:30pm in the Council Chambers.

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 5:21pm.