



A Fortunate Place

Shire of Wickepin

Minutes

Ordinary Meeting of Council

Council Chambers, Wickepin

16 DECEMBER 2020



Notice of an Ordinary Meeting of Council

Please note that the next ordinary meeting of Council of the Shire of Wickepin will be held on 16 December 2020 at Council Chambers, Wickepin, commencing at 3.30pm.

Certification: I have perused this agenda and am aware of all recommendations made to Council and support each as presented.

Mark Hook
Chief Executive Officer

11 December 2020

Time Table

| | |
|---------|--|
| 11.30am | Governance, Audit & Community Services Meeting |
| 12.00pm | Lunch |
| 1.30pm | Australia Day Committee Meeting |
| 2.00pm | Forum |
| 3.00pm | Afternoon Tea |
| 3.30pm | Ordinary Council Meeting |

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**SHIRE OF WICKEPIN
QUESTIONS FROM THE PUBLIC**

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so; however, Council requires your name, address and written questions to be provided to the meeting secretary.

| |
|--|
| NAME: |
| Peter Bird |
| SIGNATURE: |
| |
| ADDRESS: |
| 1177 Wickepin – Harrismith Road |
| TELEPHONE: |
| 0429 827 056 |
| MEETING/DATE: |
| 16 December 2020 |
| NAME OF ORGANISATION REPRESENTING (if applicable): |
| Land Owner |
| QUESTION: |
| Change of Vesting Reserve 15782 Railway Dam |
| Peter Bird has concerns in relation to railway dam and would like to know what the plans are for the future. His main concerns were who is liable if the reserve was to be open for recreational purposes, how the area will be monitored and how do we keep a record of who accesses the reserve. CEO Mark Hook stated that opening the reserve for recreational use is just a proposal at this stage and the potential future of the reserve was to be discussed in the upcoming Council meeting. Peter Bird also questioned the tracks that he had noticed at the reserve. CEO Mark Hook advised that he has been conducting some Shire employee training exercises in the gravel pit and also at times Shire employees are at the reserve to access the water and maintain the pipe, resulting in tracks being formed. |

| |
|--|
| NAME: |
| Jill Tilbrook |
| SIGNATURE: |
| |
| ADDRESS: |
| Harrismith Road, Wickepin |
| TELEPHONE: |
| 0428 842 299 |
| MEETING/DATE: |
| 16 December 2020 |
| NAME OF ORGANISATION REPRESENTING (if applicable): |
| Land Owner |
| QUESTION: |
| Change of Vesting Reserve 15782 Railway Dam |
| Jill Tilbrook also has concerns in relation to the future of the railway dam and questioned why Shire employees were making tracks at the reserve. CEO Mark Hook explained the tracks made at the reserve by the Shire were also designed to act as fire breaks and fire access routes. Cr John Mearns also stated that logs have been placed on a number of the tracks to deter public access. |

| |
|--|
| NAME: |
| Clinton Hemley & John McDougall |
| SIGNATURE: |
| |
| ADDRESS: |
| 26 Curlew Way, Wickepin WA 6370 (Clinton) |
| TELEPHONE: |
| 0428 881 041 (Clinton) |
| MEETING/DATE: |
| 16 December 2020 |
| NAME OF ORGANISATION REPRESENTING (if applicable): |
| St John Ambulance |
| QUESTION: |
| Funding Position |
| <p>Clinton Hemley and John McDougall explained that the St John Ambulance are required to purchase 3 new defibrillators which are to be placed in the Wickepin, Harrismith and Yealering ambulances. Each defibrillator is \$54,000 but with the subsidy from St John Ambulance the cost price is \$33,000. One defibrillator has been kindly donated by the Narrogin St John Ambulance and the Wickepin St John Ambulance has so far raised \$48,000 in donations and pledges. Clinton and John approached the Shire asking if they would be willing to make a donation/contribution towards the remaining funds that need to be raised. Cr Julie Russell advised them to write a letter to the Shire with their request and it will be discussed at the February Council meeting. John McDougall also discussed the lack of shower facilities at the Wickepin Sub Centre and asked Council if they would be willing to contribute funds for the construction of a shower facility. CEO Mark Hook advised that he is in the process of applying for an ESL levy which could be a lengthy process – in the meantime a portable shower may suffice.</p> |

SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 16 December 2020 commencing @ 3.30pm**

The President declared the meeting open at 3.30pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

| | |
|--------------------------------|------------------------|
| President | Julie Russell |
| Deputy President | Wes Astbury |
| Councillor | Nathan Astbury |
| Councillor | Steven Martin (3.50pm) |
| Councillor | Fran Allan |
| Councillor | John Mearns |
| Councillor | Allan Lansdell |
| Chief Executive Officer | Mark Hook |
| Deputy Chief Executive Officer | Erika Clement |
| Executive Support Officer | Melissa Martin |

Leave of Absence (Previously Approved)

Apologies

| | |
|------------|------------|
| Councillor | Sarah Hyde |
|------------|------------|

2. Public Question Time

| | |
|-------------------|----------------|
| St John Ambulance | Clinton Hemley |
| St John Ambulance | John McDougall |
| Land Owner | Peter Bird |
| Land Owner | Jill Tilbrook |

3.50pm Cr Steve Martin entered the meeting.

4.10pm Clinton Hemley, John McDougall and Peter Bird left the meeting.

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

| Item | Item Title | Councillor/Officer | Interest | Reason |
|---------|--|--------------------|-----------|-------------------------------|
| 10.1.02 | Change of Vesting Reserve 15782 Railway Dam | CR Julie Russell | Proximity | Own land adjoining Reserve |
| 10.2.04 | CEO Annual Leave | CEO Mark Hook | Financial | Financial |

6. Confirmation of Minutes

Ordinary meeting of council – Wednesday 18 November 2020.

Resolution No 161220-01

Moved Cr N Astbury / Seconded Cr W Astbury

That the minutes of the Ordinary meeting of council held on Wednesday 18 November 2020 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.)

| Item | Subject | Officer | Council Resolution | Status | Action |
|--------------------|---|---------|--|------------|--------------------------------|
| 1104-190820-11 | Albert Facey Homestead Committee Recommendations | CEO | An inventory of all public artefacts and donations within the Shire is to be completed. A display cabinet be purchased to house the hand pieces. | ○ ○ | In progress In progress |
| 1113 – 160920 - 08 | Roads 2030 Review | CEO | That the CEO submit the Toolibin North Road to the Wheat Belt South Regional Road Group for inclusion in the Narrogin Harrismith Route in the Roads 2030 Regional Strategies for significant Local Government Roads. | ○ | In progress |
| 1116 - 160920 - 15 | Townscape & Cultural Planning Committee Recommendations | CEO | 1.Purchase the signage for 2 historically significant sites – to be nominated in consultation with the Wickepin History Group. 2.Mount the Electricity Supply and Water Supply plaques onto the Wickepin Town Hall. | ○ ○ | In progress In progress |
| 1121 – 211020 – 14 | Wickepin Football Club Honour Boards | CEO | That the CEO to draft a Policy for Honour Boards in community buildings based on community feedback. | ○ | In progress |
| 1123 – 181120 - 04 | Replacement of Vehicles – WK1955 and WK698 | CEO | That council accept the following quotes from Daimler Trucks Perth | ✓ | Letter sent 27/11/2020 |
| 1124 – 181120- 05 | Tender RFT 3 2020/2021 Construction of | CEO | 1.That the CEO raise a loan for \$408,000 from the Department of Treasury for a | ✓ | Loan granted |

| | | | | | |
|--------------------|---|-----|--|---|---|
| | One 4x2 Executive Home | | <p>period of fifteen (15) years for the executive style house for Lot 50 Smith Street.</p> <p>2. That Council, subject to the loan being approved by the Department of Treasury, accept the tender from Modular WA for RFT 3 2020/2021</p> <p>Construction of One 4x2 executive home Lot 50 Smith Street Wickepin at a price of \$408,165.00, including Optional Alternatives.</p> | ✓ | Letter sent 01/12/2020 |
| 1125 – 181120 - 06 | Independent Living Units Management Guidelines | CEO | <p>That Council adopt the following documents for the Shire of Wickepin Independent Living units.</p> <p>1. Management Practices May 2020</p> <p>2. Wickepin Housing Management Manual</p> <p>3. Hand Book for tenants 2020 – Aged units</p> <p>4. Independent Living Seniors Accommodation Appendix forms</p> | ✓ | Documents adopted at the November Council meeting. |
| 1126 – 181120 – 07 | Local Roads and Community Infrastructure Program (LRCI) | CEO | That Council submit applications to the LRCI Programs for Stage One and Stage Two (a) of the Wogolin Road Recreational Area for the amount of \$601,539. | ✓ | Stage 1 grant \$340,000 approved. Waiting on application forms for stage 2. |

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ = superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

TECHNICAL SERVICES

10.1.01 – Manager Works and Services’ Report

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location/Address: | Whole Shire |
| Name of Applicant: | Manager Works & Services, Gary Rasmussen |
| File Reference: | CM.REP.1 |
| Author: | Manager Works & Services, Gary Rasmussen |
| Disclosure of any Interest: | Nil |
| Date of Report: | 10 December 2020 |

Enclosure/Attachments: Nil

Summary:

Monthly report submitted from the Manager of Works & Services, Mr Gary Rasmussen.

Background: Nil

Comments:

Programmed Construction Works

- 7 Rintel St Fencing – Work to commence in 2021. To be completed by ‘Allan’s Bobcat and Truck Hire’.
- Bin Rd – On Hold - looking to recommence in February/March 2021.
- Wickepin Pingelly Rd – All gravel has been carted in, cement stabilisation to commence 12 January 2021.
- Wickepin North Rd – On hold.
- Water harvesting at caravan park drain – we have arranged Slade Ag Tech South Consult to draft up a conceptual design as well as hydrological and feasibility evaluations of the proposed project. We are still waiting on his proposal for the area.
- Yealering – have arranged Allan’s Bobcat and Truck Hire to lay the turf and dig out and replace salt affected soil. Graham and his crew are working on the reticulation on the lawn area.

Maintenance Works

- Maintenance grader – work is about finished in the eastern side of the shire and will be moving to the northern side of the shire.
- Tree pruning - bobcat is working on sealed roads – ongoing.
- Western Power line works – work in Yealering is completed. Trees in Wickepin are yet to be done.
- Pothole patching – arranged the Narrogin shire to work on the Wickepin Pingelly Rd with their jet patcher.
- Signage maintenance – on going.
- Yealering Hall – the new side entry steps are completed.
- Mosquito fogging – we have started fogging for the season and will be on-going.

Occupational Health and Safety

- Lost time injury – no lost time.
- Plant - nothing to report.

Parks and Gardens

- General mowing and whipper snipping - on going.
- Harrismith Walk Trail - slashed the walk trail with the bobcat four weeks ago.
- General maintenance at Yealering and Harrismith – on-going.

Plant and Equipment

- General servicing.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Nil

Recommendations:

That council notes the report from the Manager of Works and Services dated 10 December 2020.

Voting Requirements: Simple majority.

Resolution No 161220-02**Moved Cr Lansdell / Seconded Cr N Astbury**

That council notes the report from the Manager of Works and Services dated 10 December 2020.

Carried 7/0

4.20pm Cr Julie Russell declared an interest in the following item 10.1.02 and left the meeting.

TECHNICAL SERVICES

10.1.02 – Change of Vesting Reserve 15782 Railway Dam

| | |
|------------------------------------|--|
| Submission To: | Ordinary Council |
| Location/Address: | Railway Dam Wickepin Reserve 15782 Location 15727 |
| Name of Applicant: | Mark Hook, Chief Executive Officer |
| File Reference: | GF.CC.1 |
| Author: | Mark Hook, Chief Executive Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 1 December 2020 |

Enclosure/Attachments: Nil

Summary:

Council is being requested to consider the submissions received on a proposal to request the Minister for Lands to amend the vesting order for Reserve 15782 (Williams Location 15727 Railway Dam Wickepin) to allow for recreational pursuits including camping.

Background:

The CEO submitted an agenda item to the 16 September 2020 Ordinary Meeting of Council where the following decision was made in relation to requesting the Minister for Lands to change the vesting order for Reserve 15782 Water Supply to allow for recreational pursuits such as camping, Astro Tourism, etc on the reserve.

| | | | |
|------------------|--|-------------|--------------------------|
| Legal flag | <input type="checkbox"/> | Non-current | <input type="checkbox"/> |
| Assess No. | A6745 | Old No. | |
| Owner | SHIRE OF WICKEPIN | | |
| Property Address | LOT 15727 BROOKS ROAD WICKEPIN WA 6370 | | |
| House | | Lot | 15727 |
| Street | BROOKS | | |
| Type | ROAD | | |
| Suburb | WICKEPIN | | 6370 |
| Ward | 03 | WICKEPIN | |
| Area | | | |
| Locality | | | |
| Zoning | | | |
| Land use | R04 | RESERVE | |
| VEN Number | | | |
| Pens No | | | |

| Valuation Details | |
|--------------------|------------------|
| Gross Rental Value | Unimproved Value |
| | |

Legend

- Location Number
- GRV or UV
- Zoning
- Land Usage
- Dogs
- Roads
- wickepin_lga.ecw

Resolution No 160920-13**Moved Cr Lansdell / Seconded Cr Mearns**

That the CEO advertise council's intent to request the Minister for Lands to amend Reserve No 15782 from water supply to recreational purposes including camping and tourism activities.

Carried 8/0

Comments:

The CEO after the council meeting placed the following advert in the Narrogin Observer and the Watershed News.

**SHIRE OF WICKEPIN**

The Shire of Wickepin is seeking public comment on a proposal to request the Minister for Lands to amend the vesting order for Reserve 15782 (Williams Location 15727 Railway Dam Wickepin) to allow for recreational pursuits including camping

Written comments are to be submitted via email to admin@wickepin.wa.gov.au or mailed to PO Box 19, Wickepin WA 6370

Submissions on the proposal must be made in writing and lodged with the undersigned on or before 5pm Friday 27th November 2020.

If you have any questions about this application, please call Mark Hook at the shire of Wickepin 08 9888 1005

**MARK HOOK
CHIEF EXECUTIVE OFFICER**

At the close of the submission period the CEO had received 11 submissions, of these 11 submissions 3 support the proposal, 6 object to the proposal and 2 are indifferent.

The breakdown of the comments received are as follows:

Support the Proposal

I support the proposal

I am emailing about the proposal of railway dam Wickepin to allow recreational pursuits including camping. I strongly believe this is a great idea. Being able to go bush walking, camping, bird watching are great things to do in our community and there are not enough areas to do these activities. Would Also be good to allow the use of Off-road motorbikes in this area as well.

I refer to the proposed development of the Railway Dam reserve, for recreational pursuits as advertised in the Narrogin Observer. We support the proposal to develop this area for an alternative camping and picnic site as this type of facility has become very popular for local tourism especially at this time. Most Shires have this type of facility available for RV's and caravans and we feel it will add another dimension to the Shires tourism options. As the shire would be aware this area is a beautiful wildflower site in spring which is one of the main attractions of our shire. The Railway dam reserve is also quite an historic region, I have only recently come across some information relating to its history. We do however have concerns regarding the safety aspects of this development, particularly from a fire access point of view. It is imperative that fire and emergency vehicles have easy access in the event of a fire or accident. As far as we are aware there is only one road into the reserve, this would need to be addressed as a matter of priority so there is access in and out in the event of fire. It is essential that campers are able to evacuate safely if required and fire fighters can entry the area easily. There would also need to be ongoing maintenance in the form of back burns to protect local land holder's property. Tim is happy to speak further on this matter if required. The improvement of the camping facilities so the beauty of the reserve can be maintained is also essential. To have this area damaged or just left in a mess would be unacceptable which means regular monitoring will need to occur to ensure this doesn't happen. In recent years Wickepin has developed history and art attractions that enhance a visit to the Albert Facey Homestead for the self-drive tourist. Encouraging visitors to stop in our town longer with additional accommodation options adds to our town's economy. I am happy to speak further on the tourist element of this proposal. We wish the shire well with this endeavour.

Object to the Proposal

I would like to say No to the recreational pursuits including camping at the Railway dam Wickepin as us our children and grandkids always go out there winter time riding motor bikes and a BBQ

AS a ratepayer and adjoining landowner of Reserve 15782 I object to the proposed change of vesting to allow for recreation and camping. As I am deeply concerned about the real risk to public safety in the event of bushfires and accidents and also to the lack of consultation with local emergency services personnel and adjoining neighbours who will have to deal with these issues. Hope the matter can be discussed at yor next meeting with more suitable outcome.

In response to the proposal to request to the Member of Lands to amend the vesting order for Reserve 15782 to allow for recreational pursuits and camping, please consider the following concerns;

1. Fire risks.

We would like to draw attention to the multiple number of campfires which have been left burning or unattended in the past. Many of these have then started fires which the local land holders discover and have had to extinguish. This could pose a risk to the reserve, surrounding farm land and Wickepin town due to its proximity. At least four fires have got away through the reserve requiring further assistance. We believe fire breaks are not the solution to stop the fires escaping the reserve. In our view the increased number of visitors and camping, will only increase the risk of an already growing problem. In the past this has not been able to be managed.

2. During harvest bans/movement bans restricted burning periods and permit burning periods we have observed people not adhering to these restrictions in the reserve (eg hooning, 4 wheel driving, camp fires) Would this be policed and how would people be made aware?

3. The constant motor bikes and hooning contributes to the fire risk, road damage, noise and possible danger to campers. Approximately 11 abandoned vehicles have been discarded in the past after being destroyed whilst hooning in the area.

4. Accessibility for emergency services may pose a problem.
5. The only access into the proposed campground is via Brooks Rd. Being an essential RAV 4 route, there are road trains and oversize machinery using the road regularly. Therefore, this could pose a safety risk to those entering/exiting the camp grounds with caravans or towing rec vehicles. For safety, Brooks Rd (being a minor road) would require increased regular maintenance and upgrades due to the increased traffic.
6. The proposed camping/recreation area is closely surrounded by farming land. There is already damage to fences, vandalism, theft and trespass occurring regularly. This behaviour could increase due to the extra visitors in the area.
7. The regular shooting in the area which does not seem to be controlled, is of major concern and danger to campers.
8. Environmental impact on the bush. Biodiversity risk.
9. Increase of domestic animals and their impact on flora and fauna as well as surrounding livestock. (This is already an existing problem).
10. Currently there is no ablutions, drinking water or waste management and rubbish removal. Rubbish has been a problem in the past. If these issues are not dealt with, it may be unattractive to campers and surrounding farmland contaminated. On enquiring about these issues it was mentioned that campers would probably be self-contained. This is not always the case.
11. The western side of the reserve (where the rock is situated) is land locked and is only accessible by crossing ARC infrastructure corridor. Entry across and in this corridor is prohibited and liable to prosecution, therefore this side of the reserve is unable to be accessed. (Photo attached).
12. We understand from conversations regarding the purpose of the proposed campground it is to bring money and visitors to the town. Does this mean the camping will have a fee? The shire already has money invested in a RV stop over and toilet amenities in Wickepin. Also caravan parks in Wickepin, Harrismith and Yealering, the Lake at Yealering, and Toolibin Lake just to name a few. We are not opposed to bringing money into our lovely shire, but would it not make sense to better use these fantastic existing facilities. This would eliminate the expense of preparing the rec and camp area and ongoing costs to maintain the grounds and roads.
13. Agriculture is the main enterprise within the shire. As revenue generated from this proposal will be limited, consideration to the agricultural industry and the safety of the town should be a priority.

Therefore this proposal should not be approved.

I Object to the Proposal to request the Minister for Lands to amend the vesting order for this reserve to allow for recreational pursuits, including camping. There needs to be a full management plan undertaken prior to the reserve being amended into Recreation that covers all the fire implications with persons having camp fires etc, The management plan should include all the fire mitigations issues that would need to be carried out if there was Overnight Camping allowed on the reserve. This should include strategic fire breaks adjoining the land Owner's fire breaks to increase the width of them (ie increase width to 5 metres). If camping were to be allowed, the Reserve HAS to be able to be closed on Harvest Ban Days to keep campers out, and this includes over the Easter and Christmas periods where an automatic Harvest Ban and Fire Ban applies throughout the shire on Christmas Day, Boxing Day, New Year's Day, Good Friday and Easter Sunday of each year. The "Point of Interest" is approximately 1 km from the Railway Dam, so people are going to drive over, thus create more problems. There are NO fire breaks surrounding our adjoining boundary. This letter was written on 24th November, 2020, which had a Harvest and Movement of Vehicle in Paddock Ban put in place by the local Fire Control Officer's. The temperature is 40 degrees C and the wind is 35kph. Imagine having stray tourists going through this bush reserve on this day! As this site is a point of interest on the Shire's Face book page, I think all of the above need to be addressed, even if it doesn't get opened up.

We are Not in Favour of Reserve 15782 to be amended from its current status of "Water Storage" to "Recreation including Camping". This reserve is made up of 283 Ha (over 700 acres) of thick, virgin

bushland with No gazetted road accesses throughout, or surrounding, the bush apart from the Railway Corridor which cuts the area in half; No boundary firebreaks; and is a nominated Bush Fire Prone area on the DFES WA map. Should this area be opened up for "Recreational Pursuits including Camping", there is a huge risk from the public safety point of view with extremely limited access for emergency service vehicles to be able to attend any incident that may, and will, occur. Two recent incidents of bushfire, and one of a vehicle crash requiring the RAC helicopter, in this inaccessible area has already proven the cost and inconvenience to local emergency service personnel, shire plant, equipment and staff and adjoining landowners - not to mention long term damage to the environment. The long term cost to Council for the provision of public amenities to keep this area pristine, installation of adequate firebreaks, and the installation of a road access network (both In and Out, Not just "one way") - for the allowance of access for emergency service vehicles when needed, as well as for any "campers and relevant vehicles" to escape should the necessity arise - is a cost that Council does not need to make. Within the Wickepin Shire, there are such natural phenomenon's as Toolibin Lake Nature Reserve (Home to more species of Waterbird than any other Wetland in South Western Australia); Lake Yealering (Recently awarded regenerative funding from Living Lakes and State Government Infrastructure funding) and Malyalling Rock (Bushwalking, Bird watching and Wildflower opportunities)- which are ALREADY geared up and accessible as tourist, recreational and camping sites; which are within easy driving distance from the 3 caravan parks and RV stops in the Shire; and which should be promoted as such by Council. Within our travels through other shires, we have noticed that they have actually CLOSED to the public, any camping in their Bush Blocks (eg Perenjori Shire) -with NO CAMPING signs erected strategically in the entrances, and the tracks blocked off to vehicle traffic. Before any decision is made with regards to allowing "Recreational Pursuits including Camping" within Reserve 15782, we strongly suggest that Council undertake consultation with the local Emergency Service Volunteer Personnel (both Bush Fire Brigade and Ambulance), DFES and EPA with respect to a Management Plan for the Reserve, as They will be the ones that will have to attend and manage any incidents - should and when they occur. We are of the opinion that this proposed request should NOT proceed, and that the Vesting Order of Reserve 15782 should remain "As-Is".

I am responding to a small ad in the Narrogin observer regarding the Shire of Wickepin seeking public comment on a proposal to request the Minister for Lands to amend the vesting order for Reserve 15782 (The Railway Dam) to allow for recreational pursuits including camping. I am not sure how far advanced your plans are for the use of the Railway Dam or what your budget may be in regards to facilities for potential campers, but being campers ourselves my minds eye immediately pictures roadside stopping areas and camping areas where there are no facilities (toilets) or rubbish bins provided and the many little piles of toilet paper, human faeces, and much rubbish left around so that to camp, the area needs to be tidied up first. So I guess I have questions regarding the management of waste and the facilities to be provided in the area being considered for recreational use and camping .I also have questions regarding the value to the Wickepin Community from changing the status of the Railway Dam to Recreational use. If the area is to be "free camping" I consider that there would be minimal value returned to the community, as those that choose to free camp (ourselves included) are mostly self-sufficient, and do not need to spend money in the towns except to purchase fuel occasionally. No doubt you are aware that there is regularly folks using firearms in the area of the Railway Dam, it can be heard from the town, and is quite frightening to some town folks, and pets. I would be concerned that if there were campers in the area and people were shooting around them not knowing there were campers there (?) it would be very frightening for the campers, and could potentially cause an emergency .I have had conversations regarding the use of the Railway Dam area for camping with my adult children and considered what would be the value that would be returned to the Wickepin community from Recreational use of the Railway Dam. We consider that an attraction to the town to invite more people to stop in the town and spend more time in Wickepin would be more fruitful to the community, and provide value to the locals for recreation, social events and a meeting place for the local children/teens to meet and play. For example, Katanning has recently upgraded the Giants playground, it is always well utilised, lots of people stop there, it is near public toilets, and there is good food and coffee options in the townsite. It has also become an end destination, rather than a quick stop over. Williams have

recently upgraded their local playground on Albany Highway, also now a destination in its own right, where families meet up and enjoy the facilities, often coming from afar, and enjoying what the town has to offer. Kulin has the water slide, people come from near and far to enjoy what the town has to offer, which includes the Tin Horse Highway and the facilities in the townsite, staying several nights in the areas provided for free camping with facilities available. Could the Wickepin Shire consider an attraction in the town that could cater for all children, rather than just little children, that would attract people to come to Wickepin, stop, stay overnight in the current facilities available, being the caravan park, and the overnight stay area in the townsite? Perhaps a large nature playground or similar, to cater for older children, encompassing picnic areas and other features and themes that would benefit travellers, encourage stop overs, and provide much value to the locals who currently take their children to Kulin, Williams and Katanning for example for recreation other than sport. Not at all relevant to the Railway Dam, but I have been considering discussing with the Shire the town public facilities for some time. Could the Shire please consider having hand soap and paper hand towel in the existing public facilities opposite the Newsagency, being an extensive traveller, especially in the current climate of Covid 19, I would consider that it is appropriate to provide soap at least, and preferably hand towel also. Good public facilities in the town, also encourage folks to stop, take some time to stretch, and potentially spend some money in the town. People who travel regularly get to know where the best facilities are to stop, stretch, get lunch, refuel etc. Thanks for considering my opinion and request.

Indifferent

I am getting in touch to provide comment on behalf of Arc Infrastructure regarding the proposed amendment to the vesting order for Reserve 15782 to allow for recreational pursuits and camping on the reserve at Wickepin. As you may be aware, Arc Infrastructure manages the State's freight rail network in WA and has private Rail Corridor adjoining the reserve. Arc has recently been approached by neighbouring landowners with concerns about the potential increase of people in the area resulting in increased likelihood of trespass through the rail reserve and adjoining private properties. One landowner has noted that there are already a considerable number of people ignoring signage and accessing the rail reserve, four wheel driving, shooting signs and on occasion livestock. There are additional concerns that campers may be encouraged to trespass through Rail Corridor in order to reach the nearby rock formation on the western side without using designated rail crossings. Arc Infrastructure requests that the above comments and concerns are noted by the Shire when further considering the amendment.

We are writing to you concerning the proposed development of the Railway Dam Reserve. It is good to see the Shire giving consideration to actively preserve the water catchment drainage rock work as it is an important history of that era. We understand that the new proposal for the area will be encouraging camping and as a stopover point for visitors to the area. We, as land holders do have concerns with the aspect of fires starting from campers, and given that we are down wind in a south/south westerly direction from Railway Dam consider it could become more of a risk. Currently the area seems to be mainly used by 4 x 4 enthusiasts, impacting on the landscape and the vegetation in the area. As some of the area has been altered using the Shire machinery and perhaps with the Shire's permission to construct 4 wheel drive tracks, it is of concern if the Shire then has become liable for any injuries that may occur. The use of firearms in the area currently is of great concern and could result in significant undesirable consequences. People using firearms are breaching the condition of their firearms licence buy using in the Railway Dam Reserve. So currently the area is not managed at all well and perhaps it is only a matter of time before a serious accident happens. Our question is; will developing the Reserve result in a significant improvement in the management and protection of its historic features, including the flora and fauna? The Railway Dam Reserve needs to have an improved management plan, which we would be keen to be a part of as we believe it is a very valuable historic aspect of the Wickepin Shire.

Council needs to consider when it would be in a position to develop the Railway Dam to a recreational site or whether the change to the recreation reserve status is to allow people to just use the site for passive recreation without any camping.

As stated in one of the submissions received the local community are currently using the reserve contrary to the water reserve vesting.

In relation to the fire requirements council would have to put in place a recreation reserve plan which would cover all the fire mitigation issues including strategic firebreaks. This should be undertaken by council if the FCO's believe the current water reserve vesting is at risk with the current fire breaks.

The decision for council is the cost to develop the area as it is not currently within the strategic plan, as the strategic plan only covers the following in relation to tourism:

economy

GOAL 8: Tourism opportunities create value to our communities

| SHORT TERM STRATEGY | MEDIUM TERM STRATEGY | POINT OF MEASUREMENT | 10 YR OUTCOME |
|--|--|--|---|
| 8.1 Continue to actively participate in the Living Lakes project 8.2 Develop and improve the foreshore amenities at Lake Yealering 8.3 Investigate camping grounds at Lake Yealering (cost v benefit analysis) 8.4 Partner with our neighbouring Shires on tourism promotion and initiatives 8.5 Review our engagement with the Dryandra Visitor Centre 8.6 Further develop rest stops across the Shire | 8.7 Develop a branding strategy for Lake Yealering in collaboration with residents and businesses 8.8 Develop a self drive route across the Shire which includes Lake Yealering, Harrismith and Wickepin attractions 8.9 Increase our online profile | <ul style="list-style-type: none"> - Lake Yealering has enough water in it for water based activities for the majority of the year - Number of positive and negative reviews regarding the Lake Yealering experience - online and verbal - Yealering caravan park occupancy and length of stay increases - Number and length of overnight stays increases - Facilities used by locals and visitors are improved based on online and verbal feedback - Toolibin rest stop is improved | Tourism and recreational activities can occur all year at Lake Yealering The length of overnight visitor stays is increased and visitors are aware of our unique attractions |

Council should undertake a full assessment of the Railway Dam and prepare a comprehensive Recreation Plan including possible future development and costs for the development of Reserve 15782, Williams Location 15727 Railway Dam, Wickepin.

Statutory Environment:

The *Land Administration Act 1997* (LAA) is Western Australia's primary legislation dealing with the management of Crown land. The LAA is administered by the Minister for Lands (Minister), assisted by the Department of Planning, Lands and Heritage (DPLH). Part 4 of the LAA provides for the creation, administration and management of reserves over Crown land/waters.

Land Administration Act 1997

51. Cancelling, changing etc. reserves, Minister's powers as to

Subject to sections 42, 43 and 45, the Minister may by order cancel, change the purpose of or amend the boundaries of, or the locations or lots comprising, a reserve.

Policy Implications: Nil

Financial Implications: Nil at this stage.

Strategic Implications:

The Shire of Wickepin Community Strategic Plan 2018/2028 only covers the following in relation to Tourism.

economy

GOAL 8: Tourism opportunities create value to our communities

| SHORT TERM STRATEGY | MEDIUM TERM STRATEGY | POINT OF MEASUREMENT | 10 YR OUTCOME |
|---|--|---|---|
| 8.1 Continue to actively participate in the Living Lakes project | 8.7 Develop a branding strategy for Lake Yealering in collaboration with residents and businesses | - Lake Yealering has enough water in it for water based activities for the majority of the year | Tourism and recreational activities can occur all year at Lake Yealering |
| 8.2 Develop and improve the foreshore amenities at Lake Yealering | 8.8 Develop a self drive route across the Shire which includes Lake Yealering, Harrismith and Wickepin attractions | - Number of positive and negative reviews regarding the Lake Yealering experience - online and verbal | The length of overnight visitor stays is increased and visitors are aware of our unique attractions |
| 8.3 Investigate camping grounds at Lake Yealering (cost v benefit analysis) | 8.9 Increase our online profile | - Yealering caravan park occupancy and length of stay increases | |
| 8.4 Partner with our neighbouring Shires on tourism promotion and initiatives | | - Number and length of overnight stays increases | |
| 8.5 Review our engagement with the Dryandra Visitor Centre | | - Facilities used by locals and visitors are improved based on online and verbal feedback | |
| 8.6 Further develop rest stops across the Shire | | - Toolibin rest stop is improved | |

Recommendations:

That council request the CEO to undertake a full assessment of the Railway Dam and prepare a comprehensive Recreation Plan including possible future development and costs for the development of Reserve 15782, Williams Location 15727 Railway Dam, Wickepin.

Voting Requirements: Simple majority.

Resolution No 161220-03

Moved Cr Lansdell / Seconded Cr Mearns

That council request the CEO to undertake a full assessment of the Railway Dam and prepare a comprehensive Recreation Plan including possible future development and costs for the development of Reserve 15782, Williams Location 15727 Railway Dam, Wickepin.

Carried 6/0

4.40pm Cr Julie Russell re-entered the meeting.

3.50pm Jill Tilbrook left the meeting.

Technical Services

10.1.03 – Standpipe Card Readers

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location/Address: | Helm Road Harrismith Townsite and Yealering Townsite |
| Name of Applicant: | Mark Hook, Chief Executive Officer |
| File Reference: | WS.MAI.3005 |
| Author: | Mark Hook, Chief Executive Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 4 December 2020 |

Enclosure/Attachments: Nil

Summary:

Council is being requested to place a Waterman Irrigation standpipe card reader at the stand pipes on Helm Road and Harrismith townsite and make application to Water Corporation for a new standpipe in the Yealering townsite, and to close the existing standpipe and tanks in the Yealering townsite.

Background:

Council placed in the 2020/21 budget the installation of three standpipe card readers at a budgeted figure of \$45,000, this price also includes updates for the three existing standpipes that failed in December 2020 due to the age of the equipment. The three existing card readers still work but we have to read the data manually.

Comments:

The CEO has spoken with some FCO's asking the best spot for additional standpipes which will be set to where we can receive mobile services.

The sites chosen at this stage are the following standpipes:



Harrismith townsite



Helm Road (Tincurrin North)

The third site is a new standpipe in the Yealering townsite near the Caravan Park area or near the railway line. This site is chosen due to the Yealering townsite issue regarding the loss of power, affecting the use of the existing standpipes as outlined in the email below.

I have been in touch with our assets team and this is the advice they were able to provide:

The Yealering water supply reticulation booster system has been designed to provide a minimum flow to hydrants of 10L/sec at 20mH under normal operation, however this flow cannot be guaranteed in the event of a power outage. Water in the main could possibly be taken up by a fire truck and boosted via the truck, although this supply may be limited in the event of a power outage or if the fire has destroyed water assets.

Although we do our best to ensure our mains can be accessed for firefighting by installing and maintaining hydrants, the Corporation cannot always provide non-power-dependant water services. For this reason, DFES recommend independent water supplies and plumbing for firefighting.

If the shire have concerns around fire hydrant function in Yealering, installing a shire tank and pump transfer system is a possibility. Alternatively, Water Corporation could investigate the feasibility of installing a fire only standpipe supplied from the WE extension rather than the town retic system. The costs for this type of installation would need to be incurred by the shire.

I hope this helps to answer your query. Please let me know if you would like more information.

Council will need to make application to Water Corporation for the new standpipe as per the following email received from the Water Corporation.

To progress the request for a new firefighting standpipe in Yealering, please apply through Building Services on our website. In your application, please note that you have had preliminary discussions with the GSR office about its installation and we have recommended the WE extension rather than the town retic, and your preference for its location is near the caravan park and railway line. Please see:

<https://login.microsoftonline.com/buildernetprod.onmicrosoft.com/oauth2>

Once the formal application is lodged, the Building Services team at Water Corporation will respond to you directly.

There is an existing standpipe in Yealering and two tanks at CBH that can be used for fighting purposes as per the following photo.

| ACCOUNT | BILLING DATES | AMOUNT | GRAPH | Kilo Litres | PROPERTY LOCATION | STANDPIPE | | | | | | | | |
|--------------|--------------------------|--------------|---|--------------|-------------------|--------------|----------|--|--|--|---|--|-------------------------|-------|
| 9007769411 | 18/12/2012 TO 10/04/2013 | \$1.70 | <p>Water Use Account</p> <p>SEWELL ST YEALERING LOT PT(8810)</p> <p>Your water use summary</p> <p>Property water use for same reading period</p> <p>Make your verges waterwise - you will save time and money on watering, fertilising, mowing and weeding if you replace surplus lawn with waterwise plants. For other waterwise hints and tips visit watercorporation.com.au</p> <p>Meter reading details</p> <table border="1"> <thead> <tr> <th>Meter number</th> <th>This reading</th> <th>Last reading</th> <th>Use (kL)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> </tr> </tbody> </table> | Meter number | This reading | Last reading | Use (kL) | | | | 1 | <p>10/11 356</p> <p>11/12 176</p> <p>12/13 1</p> | Sewell Street Yealering | Tanks |
| Meter number | This reading | Last reading | Use (kL) | | | | | | | | | | | |
| | | | 1 | | | | | | | | | | | |



Statutory Environment:**36. Local government may expend moneys in connection with control and extinguishment of bush fires**

A local government may, notwithstanding anything to the contrary contained in any other Act —

- (a) purchase and maintain appliances, equipment, and apparatus for the prevention, control and extinguishment of bush fires;
- (b) clear a street, road or reserve vested in it or under its control, of bush, and other inflammable material, for the purpose of preventing the occurrence or spread of a fire;
- [(c) deleted]
- (d) establish and maintain bush fire brigades as a part of its organisation for the prevention, control, and extinguishment of bush fires;
- (e) use any vehicle in controlling or extinguishing a bush fire or in the attempting so to do but the local government must pay to the owner or hirer of the vehicle, in respect of any damage done to a tyre of that vehicle while it was being so utilized, an amount assessed by an employee of the local government authorised by it to assess the cost of that damage;
- (f) assist the occupier of farm lands within its district to acquire appliances, equipment and apparatus for the prevention, control, and extinguishment of bush fires upon or threatening his land, including the sale, loan or exchange to the occupier of appliances, equipment and apparatus belonging to the local government.

Policy Implications: Nil

Financial Implications:

The cost of the standpipe has been included in the 2020/2021 adopted budget.

| | | Economic Services | | |
|-------|------|-------------------------------------|--|----------------|
| CWBC1 | | One Industrial Shed Lot 9001 | | 340,000 |
| | 7104 | 3 Card Swipe Stand Pipe Controllers | | 45,000 |
| | | TOTAL ECONOMIC SERVICES | | 385,000 |

Strategic Implications: Nil

Recommendations:

That council place the new card operated standpipes at the following locations:

1. Harrismith Townsite
2. Helm Road (Tincurrin North)
3. Yealering Townsite

Voting Requirements: Simple majority.

Resolution No 161220-04

Moved Cr Lansdell / Seconded Cr Martin

That council place the new card operated standpipes at the following locations:

1. Harrismith Townsite
2. Helm Road (Tincurrin North)
3. Yealering Townsite

Carried 7/0

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.01– List of Accounts

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location / Address: | Whole Shire |
| Name of Applicant: | Erika Clement – Deputy Chief Executive Officer |
| File Reference: | FM.FR.1212 |
| Author: | Dianne Barry – Finance Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 4 December 2020 |

Enclosure/Attachments: List of Accounts.

Summary:

List of accounts remitted during the period from 1st November to 30th November, 2020

| Municipal Account | Vouchers | Amounts |
|--------------------------|---------------------------|----------------------|
| EFT | 10935 – 11018 | \$ 214,349.46 |
| Cheques | 15710 - 15714 | \$ 10,802.31 |
| Payroll | November | \$ 75,700.00 |
| Superannuation | November | \$ 12,242.89 |
| Direct Deductions | November | \$ 2,060.89 |
| Licensing | November | \$ 25,266.80 |
| | November Total | \$ 341,165.89 |
| Trust | | |
| EFT | 10930 - 10934 | \$ 1,060.45 |
| Cheques | | |
| | November Total | \$ 1,060.45 |
| | | |
| | Total for November | \$342,226.34 |

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comments:

Detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment:

Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4).

Policy Implications:

Policy 3.1.7 - Cheque Issue.

Strategic Implications: Nil

Recommendations:

That council acknowledges that payments totalling \$342,226.34 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 161220-05

Moved Cr Allan / Seconded Cr W Astbury

That council acknowledges that payments totalling \$342,226.34 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.02 – Financial Report

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location / Address: | Whole Shire |
| Name of Applicant: | Erika Clement – Deputy Chief Executive Officer |
| File Reference: | FM.FR.1212 |
| Author: | Erika Clement – Deputy Chief Executive Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 10 December 2020 |

Enclosure/Attachments: Monthly report.

Background:

In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly financial reports.

- (1) Operating Statement by Function and Activity
- (2) Bank Balances and Investments
- (3) Outstanding Debtors.

Comments:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment:

Section 6.4(2) of the *Local Government Act 1995*.

Local Government (Financial Management) Regulations 1996.

34. Financial reports to be prepared s. 6.4

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -

- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;

- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

(a) Presented to the council -

- (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and

(b) Recorded in the minutes of the meeting at which it is presented.

Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Nil

Strategic Implications: Nil

Recommendations:

That the financial statements tabled for the period ending 30 November 2020 as presented be received.

Voting Requirements: Simple majority.

Resolution No 161220-06

Moved Cr Mearns / Seconded Cr Allan

That the financial statements tabled for the period ending 30 November 2020 as presented be received.

Carried 7/0



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 30 November 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin
Compilation Report
For the Period Ended 30 November 2020

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 November 2020 of \$3,221,476.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

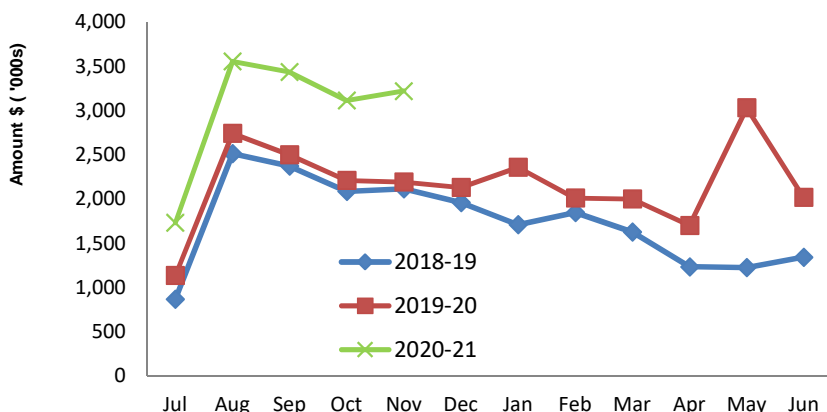
Prepared by: Erika Clement DCEO

Date prepared: 7-Dec-20

Reviewed by: Mark Hook CEO

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 30 November 2020

Liquidity Over the Year (Refer Note 3)



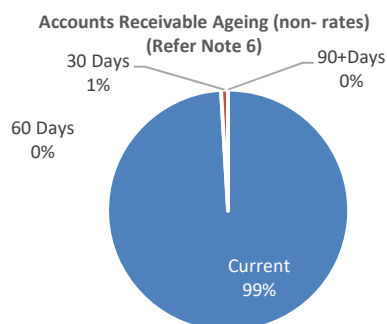
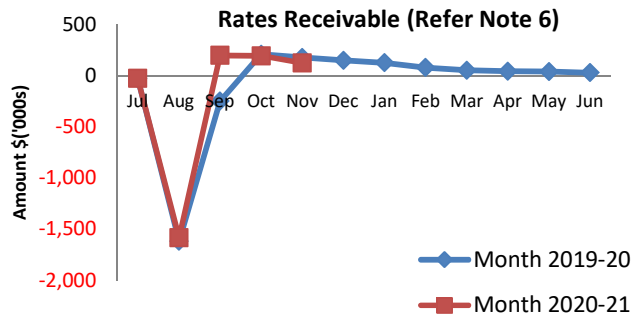
Cash and Cash Equivalents as at period end

| | |
|--------------|--------------|
| Unrestricted | \$ 3,344,468 |
| Restricted | \$ 2,248,893 |
| | \$ 5,593,361 |

Receivables

| | |
|-------|------------|
| Rates | \$ 121,838 |
| Other | \$ 4,625 |
| | \$ 126,463 |

Rates Receivable (Refer Note 6)



Comments

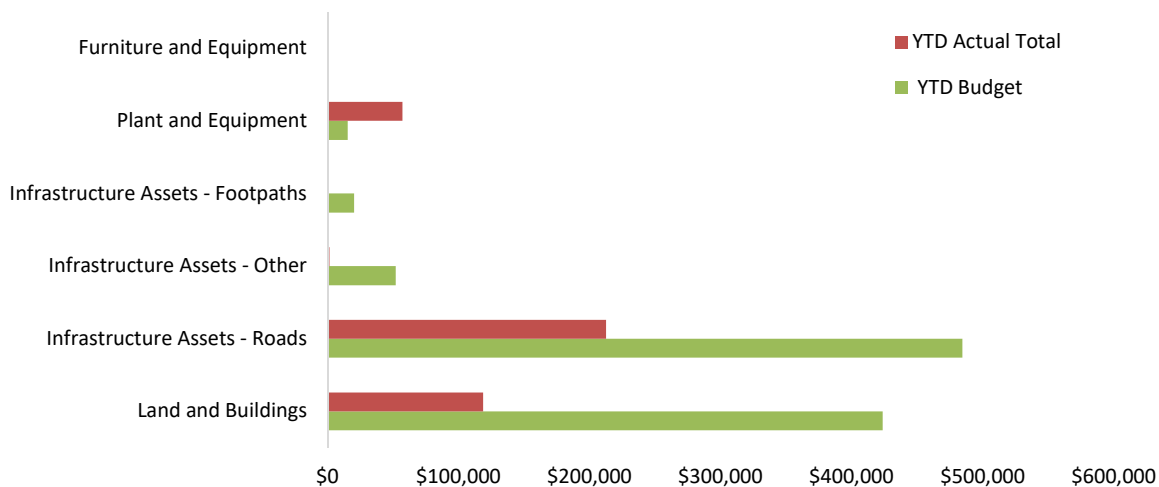
Unrestricted cash includes the following payments in advance

| | |
|-----------------------------------|------------------|
| 20/21 FESA paid in advance | \$12,941 |
| 20/21 Grants Commission - General | \$561,490 |
| 20/21 Grants Commission - Roads | \$303,312 |
| Amounts paid in advance | \$877,743 |

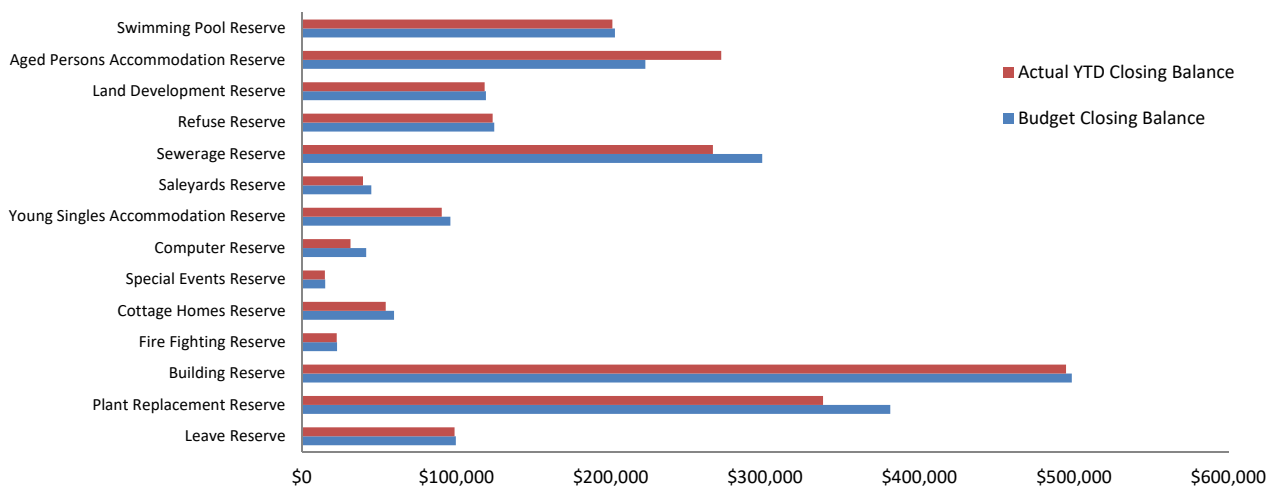
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 30 November 2020

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

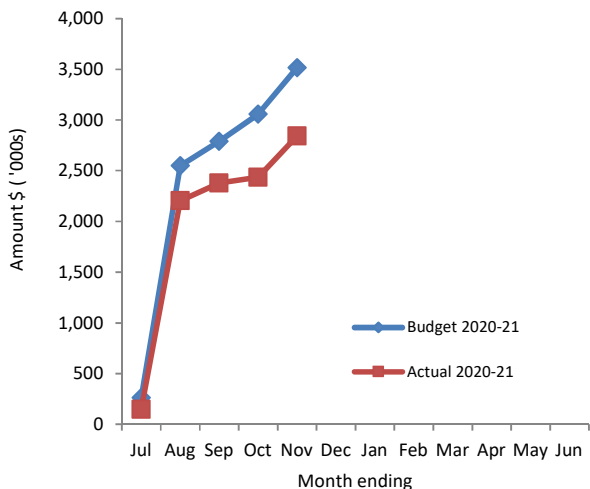
Shire of Wickepin

Monthly Summary Information

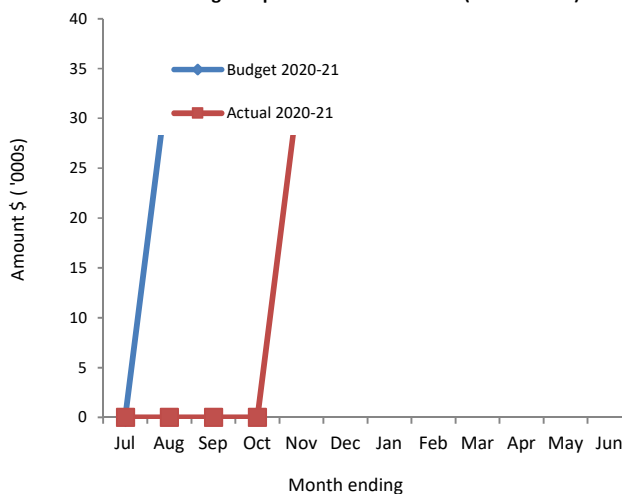
For the Period Ended 30 November 2020

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

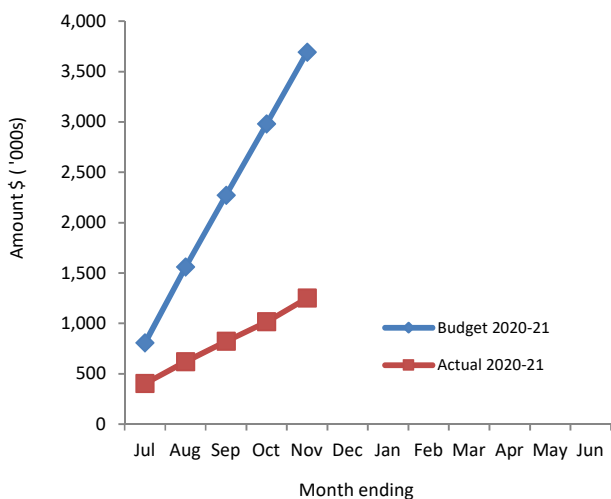


Budget Capital Revenue -v- Actual (Refer Note 2)

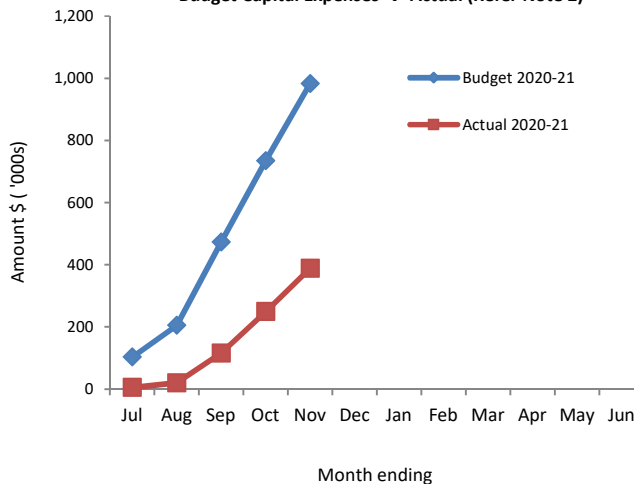


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2020

| Note | Annual Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|------------------------------------|--------------------|--------------------|--------------------|------------------|--------------------|------|
| Operating Revenues | | | | | | |
| | \$ | \$ | \$ | \$ | % | |
| | 8,208 | 3,415 | 1,439 | (1,976) | (57.85%) | |
| 9 | 1,370,075 | 1,370,100 | 1,362,646 | (7,454) | (0.54%) | |
| | 778,745 | 381,929 | 380,172 | (1,757) | (0.46%) | |
| | 87,111 | 57,199 | 62,613 | 5,414 | 9.47% | |
| | 100 | 40 | 370 | 330 | 825.00% | |
| | 4,050 | 1,680 | 91 | (1,589) | (94.59%) | |
| | 2,683,013 | 1,117,910 | 260,947 | (856,963) | (76.66%) | ▼ |
| | 172,970 | 152,748 | 192,482 | 39,734 | 26.01% | ▲ |
| | 16,073 | 5785 | 11,680 | 5,895 | 101.90% | |
| | 716,469 | 232,545 | 501,162 | 268,617 | 115.51% | ▲ |
| | 417,011 | 173,740 | 30,975 | (142,765) | (82.17%) | ▼ |
| | 40,500 | 16,865 | 37,022 | 20,157 | 119.52% | ▲ |
| | 6,294,325 | 3,513,956 | 2,841,600 | (672,356) | | |
| Operating Expense | | | | | | |
| | (474,680) | (248,858) | (188,191) | 60,668 | 24.38% | ▼ |
| | (85,555) | (35,615) | (29,603) | 6,012 | 16.88% | ▼ |
| | (219,127) | (109,790) | (84,646) | 25,144 | 22.90% | ▼ |
| | (28,109) | (11,680) | (7,289) | 4,391 | 37.60% | ▼ |
| | (25,427) | (10,565) | (3,985) | 6,580 | 62.28% | ▼ |
| | (1,462,220) | (612,120) | (52,007) | 560,113 | 91.50% | ▼ |
| | (371,839) | (155,490) | (124,880) | 30,610 | 19.69% | ▼ |
| | (1,064,068) | (448,854) | (253,778) | 195,076 | 43.46% | ▼ |
| | (4,499,909) | (1,874,830) | (361,350) | 1,513,480 | 80.73% | ▼ |
| | (322,008) | (134,090) | (76,614) | 57,476 | 42.86% | ▼ |
| | (75,119) | (49,805) | (68,440) | (18,635) | (37.42%) | ▲ |
| | (8,628,062) | (3,691,697) | (1,250,782) | 2,440,915 | | |
| Funding Balance Adjustments | | | | | | |
| | 4,317,355 | 1,798,870 | 0 | (1,798,870) | (100.00%) | ▼ |
| 8 | 8,623 | 3,595 | 453 | (3,142) | (87.39%) | |
| | 746 | 0 | 0 | 0 | | |
| | 0 | 0 | | | | |
| | 1,992,987 | 1,624,723 | 1,591,271 | (33,452) | | |
| Capital Revenues | | | | | | |
| 8 | 207,000 | 34,500 | 34,995 | 495 | 1.43% | |
| | 207,000 | 34,500 | 34,995 | 495 | | |
| Capital Expenses | | | | | | |
| | 0 | 0 | 0 | 0 | | |
| 13 | (2,227,626) | (423,583) | (118,446) | 305,137 | 72.04% | ▼ |
| 13 | (1,161,805) | (484,450) | (212,417) | 272,033 | 56.15% | ▼ |
| 13 | (20,000) | (8,335) | 0 | 8,335 | 100.00% | ▼ |
| 13 | (235,000) | (51,665) | (1,243) | 50,422 | 97.59% | ▼ |
| 13 | (533,000) | (15,000) | (56,767) | (41,767) | (278.45%) | ▲ |
| 13 | 0 | 0 | 0 | 0 | | |
| | (4,177,431) | (983,033) | (388,873) | 594,160 | | |
| | (3,970,431) | (948,533) | (353,878) | 594,654 | | |
| Financing | | | | | | |
| 10 | 440,000 | 0 | 0 | 0 | | |
| | 0 | 0 | 0 | 0 | | |
| | 6,582 | 3,291 | 3,258 | (33) | (0.99%) | |
| 7 | 51,321 | 0 | 0 | 0 | | |
| | 0 | 0 | 0 | 0 | | |
| 10 | (32,474) | (16,237) | (3,258) | 12,979 | 79.93% | ▼ |
| 7 | (158,000) | 0 | 0 | 0 | | |
| | 307,429 | (12,946) | 0 | 12,946 | | |
| | (1,670,015) | 663,245 | 1,237,393 | 571,006 | | |
| 3 | 1,670,560 | 1,984,084 | 1,984,084 | 0 | 0.00% | |
| 3 | 545 | 2,647,328 | 3,221,476 | 571,006 | | |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2020

| | Note | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---|------|-----------------------|------------------------|--------------------|------------------|--------------------|------|
| Operating Revenues | | \$ | \$ | \$ | \$ | % | |
| Rates | 9 | 1,370,075 | 1,370,090 | 1,362,620 | (7,470) | (0.55%) | |
| Operating Grants, Subsidies and Contributions | 11 | 2,218,966 | 1,055,600 | 552,248 | (503,352) | (47.68%) | ▼ |
| Fees and Charges | | 419,641 | 281,361 | 328,881 | 47,520 | 16.89% | ▲ |
| Service Charges | | 0 | 0 | 0 | 0 | | |
| Interest Earnings | | 35,500 | 9,705 | 2,389 | (7,316) | (75.39%) | |
| Other Revenue | | 0 | 0 | 109 | 109 | | |
| Profit on Disposal of Assets | 8 | 14,503 | 6,040 | 0 | | | |
| Total Operating Revenue | | 4,058,685 | 2,722,796 | 2,246,247 | (470,509) | | |
| Operating Expense | | | | | | | |
| Employee Costs | | (1,194,487) | (501,164) | (508,782) | (7,618) | (1.52%) | |
| Materials and Contracts | | (2,706,507) | (1,163,900) | (521,787) | 642,114 | 55.17% | ▲ |
| Utility Charges | | (185,750) | (75,470) | (70,731) | 4,739 | 6.28% | |
| Depreciation on Non-Current Assets | | (4,317,355) | (1,798,870) | 0 | 1,798,870 | 100.00% | ▲ |
| Interest Expenses | | (8,636) | (3,699) | (506) | 3,193 | 86.32% | ▲ |
| Insurance Expenses | | (192,201) | (138,959) | (148,523) | (9,564) | (6.88%) | |
| Loss on Disposal of Assets | 8 | (23,126) | (9,635) | (454) | | | |
| Total Operating Expenditure | | (8,628,062) | (3,691,697) | (1,250,782) | 2,431,734 | | |
| Funding Balance Adjustments | | | | | | | |
| Add back Depreciation | | 4,317,355 | 1,798,870 | 0 | (1,798,870) | (100.00%) | ▼ |
| Adjust (Profit)/Loss on Asset Disposal | 8 | 8,623 | 3,595 | 453 | (3,142) | (87.41%) | |
| Adjust Provisions and Accruals | | 746 | 0 | 0 | 0 | | |
| Adjust Rounding | | 0 | 0 | 0 | 0 | | |
| Net Cash from Operations | | (242,653) | 833,563 | 995,918 | 159,213 | | |
| Capital Revenues | | | | | | | |
| Grants, Subsidies and Contributions | 11 | 2,235,640 | 791,160 | 595,353 | (195,807) | (24.75%) | ▼ |
| Proceeds from Disposal of Assets | 8 | 207,000 | 34,500 | 34,995 | 495 | 1.43% | |
| Total Capital Revenues | | 2,442,640 | 825,660 | 630,347 | (195,313) | | |
| Capital Expenses | | | | | | | |
| Land Held for Resale | | 0 | 0 | 0 | 0 | | |
| Land and Buildings | 13 | (2,227,626) | (423,583) | (118,446) | 305,137 | 72.04% | ▲ |
| Infrastructure - Roads | 13 | (1,161,805) | (484,450) | (212,417) | 272,033 | 56.15% | ▲ |
| Infrastructure - Footpaths | 13 | (20,000) | (8,335) | 0 | 8,335 | 100.00% | ▲ |
| Infrastructure - Drainage | 13 | (235,000) | (51,665) | (1,243) | 50,422 | 97.59% | ▲ |
| Plant and Equipment | 13 | (533,000) | (15,000) | (56,767) | (41,767) | (278.45%) | ▼ |
| Furniture and Equipment | 13 | 0 | 0 | 0 | 0 | | |
| Total Capital Expenditure | | (4,177,431) | (983,033) | (388,873) | 594,160 | | |
| Net Cash from Capital Activities | | (1,734,791) | (157,373) | 241,474 | 398,847 | | |
| Financing | | | | | | | |
| Proceeds from New Debentures | | 440,000 | 0 | 0 | 0 | | |
| Proceeds from Advances | | 0 | 0 | 0 | 0 | | |
| Self-Supporting Loan Principal | | 6,582 | 3,291 | 3,258 | (33) | (0.99%) | |
| Transfer from Reserves | 7 | 51,321 | 0 | 0 | 0 | | |
| Advances to Community Groups | | 0 | 0 | 0 | 0 | | |
| Repayment of Debentures | 10 | (32,474) | (16,237) | (3,258) | 12,979 | 79.93% | ▲ |
| Transfer to Reserves | 7 | (158,000) | 0 | 0 | 0 | | |
| Net Cash from Financing Activities | | 307,429 | (12,946) | 0 | 12,946 | | |
| Net Operations, Capital and Financing | | (1,670,015) | 663,245 | 1,237,392 | 571,006 | | |
| Opening Funding Surplus(Deficit) | 3 | 1,670,560 | 1,984,084 | 1,984,084 | 0 | 0.00% | |
| Closing Funding Surplus(Deficit) | 3 | 545 | 2,647,328 | 3,221,476 | 571,006 | | |

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
 For the Period Ended 30 November 2020

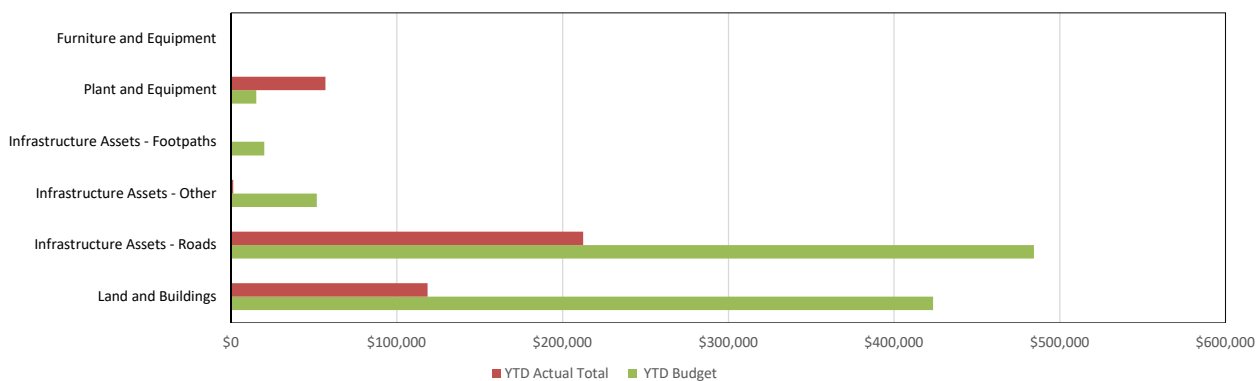
| Capital Acquisitions | Note | YTD 30 11 2020 | | | | | |
|-----------------------------------|------|-----------------------------|--------------------------------------|--------------------------------|----------------|-----------------------|--------------------|
| | | YTD Actual New /Upgrade (a) | YTD Actual (Renewal Expenditure) (b) | YTD Actual Total (c) = (a)+(b) | YTD Budget (d) | Amended Annual Budget | Variance (d) - (c) |
| Land and Buildings | 13 | \$ 118,446 | \$ 0 | \$ 118,446 | \$ 423,583 | \$ 2,227,626 | \$ (305,137) |
| Infrastructure Assets - Roads | 13 | | 212,417 | 212,417 | 484,450 | 1,161,805 | (272,033) |
| Infrastructure Assets - Other | 13 | 1,243 | 0 | 1,243 | 51,665 | 235,000 | (50,422) |
| Infrastructure Assets - Footpaths | 13 | 0 | 0 | 0 | 20,000 | 20,000 | (20,000) |
| Plant and Equipment | 13 | 56,767 | 0 | 56,767 | 15,000 | 533,000 | 41,767 |
| Furniture and Equipment | 13 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Expenditure Totals | | 176,456 | 212,417 | 388,873.00 | 994,698 | 4,177,431 | (605,825) |

Funded By:

| | | | | |
|--|----------------|----------------|------------------|------------------|
| Capital Grants and Contributions | 595,353 | 2,235,640 | 2,235,640 | 1,640,287 |
| Borrowings | 0 | 0 | 440,000 | 0 |
| Other (Disposals & C/Fwd) | 34,995 | 34,500 | 8,623 | 495 |
| Own Source Funding - Cash Backed Reserves | | | | |
| Aged Accommodation Reserve | 0 | 0 | 51,321 | 0 |
| Building Reserve | 0 | 0 | (51,321) | 0 |
| Total Own Source Funding - Cash Backed Reserves | 0 | 0 | (51,321) | 0 |
| Own Source Funding - Operations | (241,474) | (1,275,442) | 1,441,847 | 1,033,968 |
| Capital Funding Total | 388,873 | 994,698 | 4,177,431 | (605,825) |

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

| | |
|--|----------------|
| Buildings | 30 to 50 years |
| Furniture and Equipment | 4 to 10 years |
| Plant and Equipment | 5 to 15 years |
| Roads | 20 to 50 years |
| Footpaths | 20 years |
| Sewerage Piping | 100 years |
| Water Supply Piping and Drainage Systems | 75 years |

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) *Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) *Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) *Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) *Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 30 November 2020

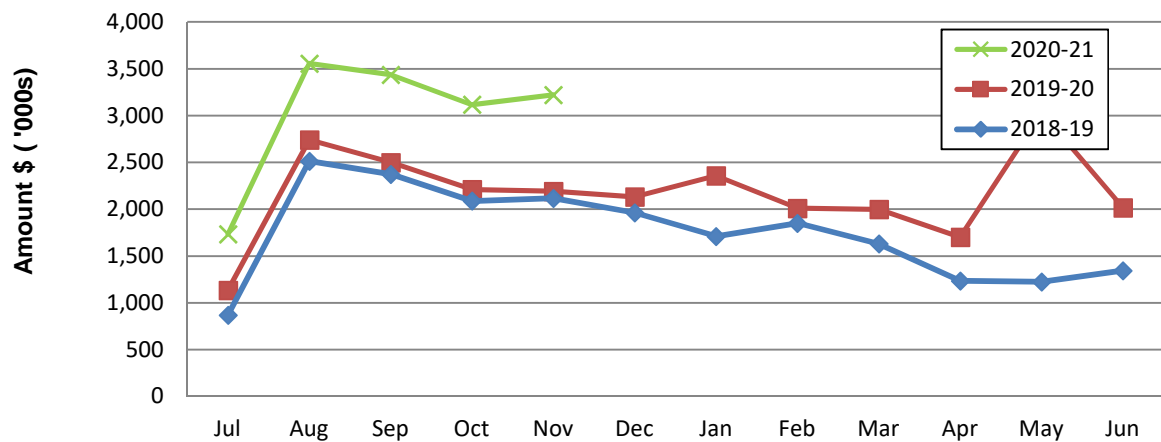
Note 2: EXPLANATION OF MATERIAL VARIANCES

| Reporting Program | Var. \$ | Var. % | Var. | Timing/ Permanent | Explanation of Variance |
|-------------------------------------|-----------|-----------|------|----------------------|---|
| Operating Revenues | \$ | % | | | |
| Governance | (1,976) | (57.85%) | | | |
| General Purpose Funding - Other | (1,757) | (0.46%) | | | |
| Law, Order and Public Safety | 5,414 | 9.47% | | | |
| Housing | (856,963) | (76.66%) | ▼ | Timing | Income not yet received for WSAHA grant |
| Community Amenities | 39,734 | 26.01% | ▲ | Timing | Increase in cemetery fees, planning fees |
| Recreation and Culture | 5,895 | 101.90% | | | |
| Transport | 268,617 | 115.51% | ▲ | Permanent | Increase in RRG Grant |
| Economic Services | (142,765) | (82.17%) | ▼ | Timing | Income not yet received - LRCI- Received Dec 2020 |
| Other Property and Services | 20,157 | 119.52% | ▲ | Timing | Higher Private Works Charges |
| Operating Expense | | | | | |
| Governance | 60,668 | 24.38% | ▼ | Timing | Various Account costs down - Staff Training, Consultancy fees, Office Equipment |
| General Purpose Funding | 6,012 | 16.88% | ▼ | Timing | Various Account Costs down-Bank fees, Valuation expenses |
| Law, Order and Public Safety | 25,144 | 22.90% | ▼ | Timing | Depreciation not yet run until after finalisation of Annual Report, Fire Control Expenses lower. |
| Health | 4,391 | 37.60% | | | |
| Education and Welfare | 6,580 | 62.28% | ▼ | Timing | Costs Down - Donations, CDO projects. Depreciation not yet run until after finalisation of Annual Report |
| Housing | 560,113 | 91.50% | ▼ | Timing | Depreciation not yet run until after finalisation of Annual Report.WSAHA Grant expenses |
| Community Amenities | 30,610 | 19.69% | ▼ | Timing | Depreciation not yet run until after finalisation of Annual Report |
| Recreation and Culture | 195,076 | 43.46% | ▼ | Timing | Various Account Costs down - Arts & Crafts Building maintenance lower, library building maintenance. Depreciation not yet run until after finalisation of Annual Report |
| Transport | 1,513,480 | 80.73% | ▼ | Timing | Depreciation not yet run until after finalisation of Annual Report. Bridges & culverts costs lower, Street Cleaning costs down |
| Economic Services | 57,476 | 42.86% | ▼ | Timing | Various Account Costs down - Fruit Fly Baiting, Caravan Park maintenance. Depreciation not yet run until after finalisation of Annual Report |
| Other Property and Services | (18,635) | (37.42%) | ▲ | Timing | Fuel costs lower, Tools yet to be bought, Tyres not yet purchased, Depreciation not yet run until after finalisation of Annual Report |
| Capital Revenues | | | | | |
| Grants, Subsidies and Contributions | (195,807) | (24.75%) | ▼ | Timing | Housing income not yet received |
| Proceeds from Disposal of Assets | 495 | 1.43% | | | |
| Capital Expenses | | | | | |
| Land and Buildings | 305,137 | 72.04% | ▼ | Timing | Projects not yet commenced |
| Infrastructure - Roads | 272,033 | 56.15% | ▼ | Timing | R2R Roads not yet started, Bin Road & Wickepin Pingelly road in progress |
| Infrastructure - Footpaths | 8,335 | 100.00% | ▼ | Timing | Projects not yet commenced |
| Plant and Equipment | (41,767) | (278.45%) | ▲ | Timing | Metrocounters came in under budget, Higher cost of CEO Vehicle |
| Furniture and Equipment | 0 | | | | |
| Financing | | | | | |
| Loan Principal | 12,979 | 79.93% | ▼ | | New Loan not yet commenced- Funds Received Dec |

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 3: NET CURRENT FUNDING POSITION

| | | Positive=Surplus (Negative=Deficit) | | |
|-------------------------------------|---|-------------------------------------|------------------|--------------------|
| | | YTD 30 Nov 2020 | 30 June 2020 | YTD 30 Nov 2019 |
| | | \$ | \$ | \$ |
| Current Assets | | | | |
| Cash Unrestricted | 4 | 3,344,468 | 2,178,143 | 975,440 |
| Cash Restricted | 4 | 2,248,893 | 2,248,893 | 1,274,113 |
| Receivables - Rates | 6 | 121,838 | 29,869 | 73,835 |
| Receivables -Other | 6 | 4,625 | 1,710 | 112,223 |
| Interest / ATO Receivable/Trust | | 19,678 | 110,221 | 27,693 |
| Inventories | | | 0 | 0 |
| | | 5,739,501 | 4,568,835 | 2,463,304 |
| Less: Current Liabilities | | | | |
| Payables | | (63,292) | (115,755) | (26,842) |
| Provisions | | (204,819) | (220,104) | (144,743) |
| | | (268,111) | (335,859) | (171,586) |
| Less: Cash Reserves | 7 | (2,248,893) | (2,248,893) | (1,274,113) |
| Net Current Funding Position | | 3,221,476 | 1,984,084 | 1,017,605 |

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 4: CASH AND INVESTMENTS

| | Interest Rate | Unrestricted \$ | Restricted \$ | Trust \$ | Total Amount \$ | Institution | Maturity Date |
|--------------------------|---------------|------------------|------------------|----------------|------------------|-------------|---------------|
| (a) Cash Deposits | | | | | | | |
| Municipal Bank Account | 0.00% | 502,903 | | | 502,903 | ANZ | At Call |
| Reserve Bank Account | 0.00% | | 93 | | 93 | ANZ | At Call |
| Trust Bank Account | 0.00% | | | 15,196 | 15,196 | ANZ | At Call |
| Cash On Hand | Nil | 700.00 | | | 700 | N/A | On Hand |
| (b) Term Deposits | | | | | | | |
| Municipal | 0.60% | 250,000 | | | 250,000 | BB | 08-Dec-20 |
| Municipal | 0.60% | 500,000 | | | 500,000 | BB | 08-Apr-21 |
| Municipal | | | | | 0 | | |
| Municipal | 0.20% | 2,090,865 | | | 2,090,865 | WA Treasury | At Call |
| Reserve | 0.40% | | 2,248,800 | | 2,248,800 | ANZ | 30-Jan-21 |
| Trust | 0.40% | | | 172,644 | 172,644 | ANZ | 30-Jan-21 |
| Total | | 3,344,468 | 2,248,893 | 187,840 | 5,781,201 | | |

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

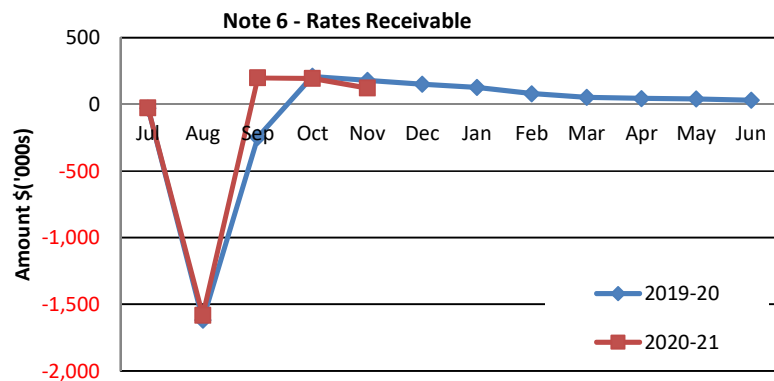
| GL Account Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|--|--------------------|-----------------|---------------------|----------------------------|----------------------------|--------------------------------|
| | Budget Adoption Permanent Changes Opening surplus adjustment | | Opening Surplus | \$ | \$ | \$ | \$ 545 |
| | | | | 0 | 0 | 0 | |

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 6: RECEIVABLES

Receivables - Rates Receivable

| | YTD 30 Nov 2020 | 30 June 2020 |
|-----------------------------------|-----------------|---------------|
| Opening Arrears Previous Years | \$ 19,522 | \$ 19,522 |
| Levied this year | 1,530,956 | 1,534,110 |
| <u>Less</u> Collections to date | (1,428,640) | (1,519,102) |
| Equals Current Outstanding | 121,838 | 34,530 |
| Net Rates Collectable | 121,838 | 34,530 |
| % Collected | 92.14% | 97.78% |



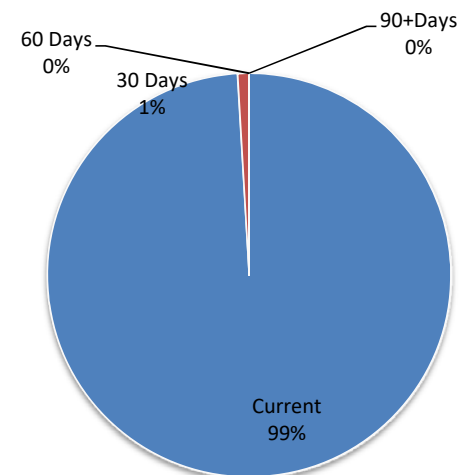
Comments/Notes - Receivables Rates

Receivables - General

| | Current | 30 Days | 60 Days | 90+Days |
|--|----------|---------|---------|--------------|
| Receivables - General | \$ 4,582 | \$ 42 | \$ 0 | \$ 0 |
| Total Receivables General Outstanding | | | | 4,625 |

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



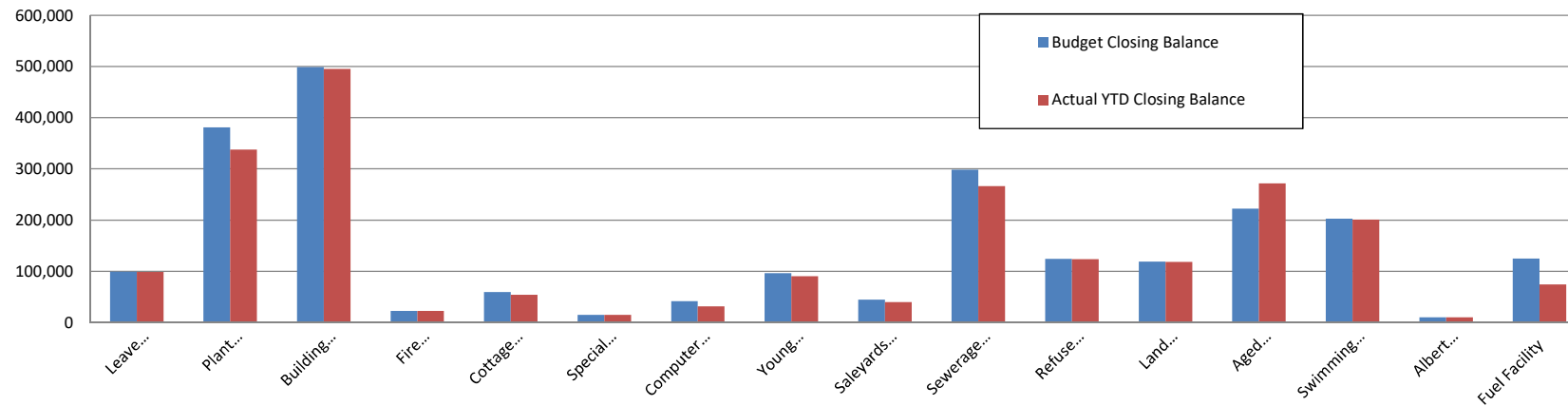
Comments/Notes - Receivables General

**SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020**

Note 7: Cash Backed Reserve

| 2020-21 | | | | | | | | | | |
|-------------------------------------|------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|------------------------|----------------------------|
| Name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Transfer out Reference | Budget Closing Balance | Actual YTD Closing Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | | \$ | \$ |
| Leave Reserve | 98,750.82 | 750.51 | | | | | | | 99,501 | 98,751 |
| Plant Replacement Reserve | 337,503.91 | 2,565.03 | | 41,000 | | | | | 381,069 | 337,504 |
| Building Reserve | 494,855.68 | 3,760.90 | | | | | | | 498,617 | 494,856 |
| Fire Fighting Reserve | 22,538.09 | 171.29 | | | | | | | 22,709 | 22,538 |
| Cottage Homes Reserve | 54,160.40 | 411.62 | | 5,000 | | | | | 59,572 | 54,160 |
| Special Events Reserve | 14,828.34 | 112.70 | | | | | | | 14,941 | 14,828 |
| Computer Reserve | 31,325.33 | 238.07 | | 10,000 | | | | | 41,563 | 31,325 |
| Young Singles Accommodation Reserve | 90,394.32 | 687.00 | | 5,000 | | | | | 96,081 | 90,394 |
| Saleyards Reserve | 39,544.13 | 300.54 | | 5,000 | | | | | 44,845 | 39,544 |
| Sewerage Reserve | 266,154.35 | 1,930.77 | | 30,000 | | | | | 298,085 | 266,154 |
| Refuse Reserve | 123,517.99 | 938.74 | | | | | | | 124,457 | 123,518 |
| Land Development Reserve | 118,235.98 | 898.59 | | | | | | | 119,135 | 118,236 |
| Aged Persons Accommodation Reserve | 271,588.81 | 2,064.07 | | | | 51,321 | | | 222,332 | 271,589 |
| Swimming Pool Reserve | 201,094.85 | 1,528.32 | | | | | | | 202,623 | 201,095 |
| Albert Facey Homestead Reserve | 9,911.46 | 75.33 | | | | | | | 9,987 | 9,911 |
| Fuel Facility | 74,488.05 | 566.11 | | 50,000 | | | | | 125,054 | 74,488 |
| | 2,248,893 | 17,000 | 0 | 146,000 | 0 | 51,321 | 0 | | 2,360,571 | 2,248,893 |

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 8 CAPITAL DISPOSALS

| Actual YTD Profit/(Loss) of Asset Disposal | | | | Disposals | Amended Current Budget | | | Comments |
|--|--------------|---------------|---------------|---|-------------------------------------|----------------------|--------------|----------|
| Cost | Accum Depr | Proceeds | Profit (Loss) | | YTD 30 11 2020 | | | |
| | | | | | Amended Annual Budget Profit/(Loss) | Actual Profit/(Loss) | Variance | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | | |
| | | | | Plant and Equipment | | | | |
| 37,777 | 2,329 | 34,995 | (453) | P0AJ Isuzu | 4,052 | (453) | (4,505) | |
| | | | | 0 Holden Colorado CEO | 4,052 | 0 | (4,052) | |
| | | | | 0 P2283 Toyota Forklift | 2,000 | 0 | (2,000) | |
| | | | | 0 P19955 Hino 300 Construction Dual Cab | 4,400 | 0 | (4,400) | |
| | | | | 0 P698 Hino Tip Truck - Gardeners | (13,200) | 0 | 13,200 | |
| | | | | 0 P468A Holden Colorado Tray Top Ute | (194) | 0 | 194 | |
| | | | | 0 P632A Holden Colorado 4x4 Ute | (4,400) | 0 | 4,400 | |
| | | | | Pfacey Toyota Hilux PFacey | (5,332) | 0 | 5,332 | |
| 37,777 | 2,329 | 34,995 | (453) | | (8,623) | (453) | 8,170 | |

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

| Note 9: RATING INFORMATION | Rate in \$ | Number of Properties | Rateable Value \$ | Rate Revenue \$ | Interim Rates \$ | Back Rates \$ | Total Revenue \$ | Amended Budget Rate Revenue \$ | Amended Budget Interim Rate \$ | Amended Budget Back Rate \$ | Amended Budget Total Revenue \$ |
|--------------------------------------|-----------------------|----------------------------|-------------------------|-----------------------|------------------------|---------------------|------------------------|---|---|--------------------------------------|--|
| RATE TYPE | | | | | | | | | | | |
| Differential General Rate | | | | | | | | | | | |
| GRV | 0.073020 | 194 | 1,751,499 | 127,894 | 364 | 0 | 128,258 | 127,894 | | | 127,894 |
| UV | 0.008885 | 278 | 148,803,150 | 1,322,116 | | | 1,322,116 | 1,322,278 | | | 1,322,278 |
| Sub-Totals | | 472 | 150,554,650 | 1,450,010 | 364 | 0 | 1,450,374 | 1,450,172 | 0 | 0 | 1,450,172 |
| Minimum Payment | Minimum \$ | | | | | | | | | | |
| GRV | 400.00 | 63 | 158,748 | 25,200 | | | 25,200 | 25,200 | | | 25,200 |
| UV | 400.00 | 14 | 325,246 | 5,600 | | | 5,600 | 6,000 | | | 6,000 |
| Sub-Totals | | 77 | 483,994 | 30,800 | 0 | 0 | 30,800 | 31,200 | 0 | 0 | 31,200 |
| Ex Gratia Rates | | | | | | | 1,481,174 | | | | 1,481,372 |
| Discount | | | | | | | 17,190 | | | | 11,734 |
| Rates Writeoffs | | | | | | | (135,718) | | | | (128,450) |
| Amount from General Rates | | | | | | | (26) | | | | (25) |
| Specified Area Rates | | | | | | | 1,362,620 | | | | 1,364,631 |
| Totals | | | | | | | 1,362,620 | | | | 1,364,631 |
| Comments - Rating Information | | | | | | | | | | | |

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 1-Jul-18 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | | Loan Completion Date |
|-------------------------------------|-----------------------|--------------|-------------------------|--------------|--------------------------|--------------|------------------------|--------------|----------------------------|
| | | | Actual \$ | Budget \$ | Actual \$ | Budget \$ | Actual \$ | Budget \$ | |
| Loan 102 - WD Sports Club SS Greens | 20,554 | | 3258 | 6,582 | 17,296 | 20,554 | 411 | 757 | 17/01/2023 |
| Loan 103 -Staff House | | | | 25,892 | | 414,018 | | 7,378 | 2025 |
| | 20,554 | 0 | 3,258 | 32,474 | 17,296 | 434,572 | 411 | 8,135 | |

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 11: GRANTS AND CONTRIBUTIONS

| Program/Details GL | Grant Provider | Approval | 2020-21 Budget | Variations Additions (Deletions) | | | Recoup Status | |
|--|---------------------------------|----------|-------------------|--|----------------|------------------|------------------|------------------|
| | | | | | Operating | Capital | Received | Not Received |
| | | (Y/N) | \$ | \$ | \$ | \$ | \$ | \$ |
| GENERAL PURPOSE FUNDING | | | | | | | | |
| Grants Commission - General | WALGGC | Y | 514,217 | 0 | 514,217 | 0 | 260,991 | 253,226 |
| Grants Commission - Roads | WALGGC | Y | 224,978 | 0 | 224,978 | 0 | 115,968 | 109,010 |
| LAW, ORDER, PUBLIC SAFETY | | | | | | | | |
| FESA Grant - Operating Bush Fire Brigade | Dept. of Fire & Emergency Serv. | Y | 35,363 | 0 0 | 35,363 | 0 | 16,194 | 19,169 0 |
| HOUSING | | | | | | | | |
| WSAHA Grant | DPIRD | Y | 13,158 | | 13,158 | | 0 | 13,158 |
| WSAHA Grant | DPIRD | Y | 1,300,000 | | | 1,300,000 | 0 | 1,300,000 |
| WSAHA Grant | DPIRD | Y | 1,300,205 | | | 1,300,205 | 227,273 | 1,072,932 |
| EDUCATION & WELFARE | | | | | | | | |
| Albert Facey Tour | | N | 3,750 | | 3,750 | 0 | | 3,750 |
| COMMUNITY AMENITIES | | | | | | | | |
| Living Lakes Grant | | Y | | 31,595 | 31,595 | | 31,595 | 0 |
| RECREATION AND CULTURE | | | | | | | | 0 |
| ECONOMIC SERVICES | | | | | | | | |
| LRCI Funding | | Y | 363,866 | | | 363,866 | 0 | 363,866 |
| TRANSPORT | | | | | | | | |
| Roads To Recovery Grant - Cap | Roads to Recovery | Y | 327,069 | 0 | 0 | 327,069 | 176,487 | 150,582 |
| RRG Grants - Capital Projects | Regional Road Group | Y | 244,500 | 0 | 0 | 244,500 | 191,593 | 52,907 |
| Direct Grant - Maintenance | Dept. of Transport | Y | 127,500 | 0 | 127,500 | 0 | 127,500 | 0 |
| TOTALS | | | 4,454,606 | 31,595 | 950,561 | 3,535,640 | 1,147,601 | 3,338,600 |
| Operating | Operating | | 2,218,966 | | | | 552,248 | |
| Non-Operating | Non-operating | | 2,235,640 | | | | 595,353 | |
| | | | <u>4,454,606</u> | | | | <u>1,147,601</u> | |

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1 Jul 20 | Amount Received | Amount Paid | Closing Balance 30-Nov-20 |
|-------------------------------|-----------------------------|--------------------|--------------------|------------------------------|
| | \$ | \$ | \$ | \$ |
| Housing Bonds | 0.00 | 1,110.00 | -1,110.00 | 0.00 |
| Master Key Deposits | 0.00 | 1,680.00 | -1,680.00 | 0.00 |
| Special Plates | 0.00 | 0.00 | 0.00 | 0.00 |
| Land Sales | 0.00 | 0.00 | 0.00 | 0.00 |
| Nomination Deposits | 0.00 | 0.00 | 0.00 | 0.00 |
| Building and BCITF | 0.00 | 304.95 | -136.45 | 168.50 |
| Ram Pavillion | 0.00 | 0.00 | 0.00 | 0.00 |
| LCDC Landcare | 0.00 | 0.00 | 0.00 | 0.00 |
| Cat/Dog Trap Hire | 50.00 | 50.00 | -100.00 | 0.00 |
| WDSC Replacement Greens | 119,339.10 | 6,250.00 | 0.00 | 125,589.10 |
| Miscellaneous Trust | 6,374.66 | 1,124.00 | -1,124.00 | 6,374.66 |
| Yealering Bowling Club Greens | 55,707.65 | 0.00 | 0.00 | 55,707.65 |
| Licensing | | 116,093.75 | -115,071.30 | 1,022.45 |
| | 181,471.41 | 126,612.70 | -119,221.75 | 188,862.36 |

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ●
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2020

Note 13: CAPITAL ACQUISITIONS

| 30/11/2020 | | | | | | | |
|---|--------|--------------------|--------------------|------------------|-----------------------|--------------------------|-------------------------------|
| Infrastructure Assets | | Annual Budget | Amended YTD Budget | YTD Actual | Variance (Under)/Over | YTD Actual (Renewal Exp) | Strategic Reference / Comment |
| Land & Buildings | | | | | | | |
| Housing | | | | | | | |
| STAFF HOUSE | CSH12 | (440,000) | 0 | 0 | 0 | | |
| SMITH STREET FENCE | LHS11C | (4,700) | 0 | 0 | 0 | | |
| RINTEL STREET FENCE | LHS1C | (24,000) | 0 | 0 | 0 | | |
| Housing Total | | (468,700) | 0 | 0 | 0 | 0 | |
| Other Housing | | | | | | | |
| CAPITAL EXPENSE - LIFESTYLE VILLAGE | 3272 | (1,351,526) | (405,458) | (108,072) | (297,386) | | |
| Other Housing Total | | (1,351,526) | (405,458) | (108,072) | (297,386) | | |
| Community Amenities | | | | | | | |
| Industrial Shed | CWBC1 | (340,000) | 0 | 0 | 0 | | |
| Community Amenities Total | | (340,000) | 0 | 0 | 0 | | |
| Recreation and Culture | | | | | | | |
| Wickepin Hall Reroof | CLPH1 | (18,500) | (7,710) | 0 | (7,710) | | |
| Yealering Hall - Ramp | CLPH2 | (7,000) | 0 | (10,373) | 10,373 | | |
| Yealering Golf Club | YGCC | (8,400) | 0 | 0 | 0 | | |
| Yealering Bolwing Club - Eave repair | LYBC | (8,500) | 0 | 0 | 0 | | |
| Recreation And Culture Total | | (42,400) | (7,710) | (10,373) | 2,663 | | |
| Transport | | | | | | | |
| DEPOT - CAR PORT | | (25,000) | (10,415) | 0 | (10,415) | | |
| Transport Total | | (25,000) | (10,415) | 0 | (10,415) | | |
| Land and Buildings Total | | (2,227,626) | (423,583) | (118,446) | (305,137) | 0 | |
| Footpaths | | | | | | | |
| Transport | | | | | | | |
| FOOTPATHS | LFP1 | (20,000) | (8,335) | 0 | (8,335) | | |
| Transport Total | | (20,000) | (8,335) | 0 | (8,335) | 0 | |
| Footpaths Total | | (20,000) | (8,335) | 0 | (8,335) | 0 | |
| Plant , Equip. & Vehicles | | | | | | | |
| Governance | | | | | | | |
| CEO VEHICLE | | (91,000) | 0 | (43,377) | 43,377 | | |
| Governance Total | | (91,000) | 0 | (43,377) | 43,377 | 0 | |
| Transport | | | | | | | |
| Hino Truck | 6034 | (108,000) | 0 | 0 | (108,000) | | |
| Hino Tip Truck | 6034 | (63,000) | 0 | 0 | (63,000) | | |
| Toyota Forklift | 6034 | (55,000) | 0 | 0 | (55,000) | | |
| Colorado S/Cab Ute | 6034 | (42,000) | 0 | 0 | (42,000) | | |
| Colorado S/cab Ute | 6034 | (42,000) | 0 | 0 | (42,000) | | |
| Toyota Hilux Dual Cab | 6034 | (57,000) | 0 | 0 | (57,000) | | |
| Twindrum Roller | 6034 | (60,000) | 0 | 0 | (60,000) | | |
| Metro Counters | 6034 | (15,000) | (15,000) | (13,391) | (1,609) | | |
| Transport Total | | (442,000) | (15,000) | (13,391) | (428,609) | 0 | |
| Plant , Equip. & Vehicles Total | | (533,000) | (15,000) | (56,767) | (165,232) | 0 | |
| Infrastructure Other | | | | | | | |
| Community Amenity | | | | | | | |
| Card Swipe Wickepin Tip Gates | 3824 | (10,000) | (4,165) | 0 | 4,165 | | |
| Relocation Waste Oil | 3534 | (14,000) | (5,835) | 0 | 5,835 | | |
| Community Amenity Total | | (24,000) | (10,000) | 0 | 4,165 | 0 | |
| Recreation and Culture | | | | | | | |
| PUMP & BORE - OVAL WATER | RETU | (30,000) | (12,500) | 0 | (30,000) | | |
| WICKEPIN OVAL LIGHTS | WKLI | (35,000) | 0 | 0 | (35,000) | | |
| SWIMMING POOL - EXPANSION JOINTS | LSP3 | (70,000) | (29,165) | 0 | (70,000) | | |
| HARRSIMITH DAM | 3988 | (23,000) | 0 | 0 | 0 | | |
| LIMESTONE WALL - TANKS WICKEPIN OVAL | WLC1 | (8,000) | 0 | (1,243) | (6,757) | | |
| Recreation And Culture Total | | (166,000) | (41,665) | (1,243) | (141,757) | 0 | |
| Economic Services | | | | | | | |
| Standpipe Controllers | 7104 | (45,000) | (45,000) | 0 | 0 | | |
| Economic Services Total | | (45,000) | 0 | 0 | (45,000) | 0 | |
| Infrastructure Other Total | | (135,000) | (51,665) | (1,243) | 4,165 | 0 | |
| Roads | | | | | | | |
| Transport Regional Road Group | | | | | | | |
| Pingelly Wickepin Road | RG003 | (366,200) | (152,585) | (47,090) | (319,110) | | |
| Bin Road | RG086 | (351,420) | (146,785) | (160,527) | (190,893) | | |
| Regional Road Group Total | | (717,620) | (299,370) | (207,617) | (510,003) | 0 | |
| Transport Roads to Recovery | | | | | | | |
| 84 Gate Road | R2R031 | (57,190) | (23,830) | 0 | (23,830) | | |
| Toolibin North Road | R2R010 | (80,470) | (33,530) | (4,800) | (28,730) | | |
| Tincurrin North Road | R2R011 | (95,835) | (39,930) | 0 | (39,930) | | |
| Wickepin North Road | R2015 | (119,480) | (49,785) | 0 | (49,785) | | |
| Roads to Recovery Total | | (352,975) | (147,075) | (4,800) | (142,275) | 0 | |
| Council Resources Construction | | | | | | | |
| Fleay Road | C55 | (44,755) | (18,650) | 0 | (18,650) | | |
| Malyalling Road | CO036 | (46,455) | (19,355) | 0 | (19,355) | | |
| Council Resources Construction Total | | (91,210) | (38,005) | 0 | (38,005) | 0 | |
| Roads Total | | (1,161,805) | (484,450) | (212,417) | (690,282,993) | 0.00 | |
| Capital Expenditure Total | | (4,177,431) | (983,033) | (388,873) | (1,384,823) | 0 | |

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.03 – Development & Regulatory Services

| | |
|------------------------------------|--|
| Submission To: | Ordinary Council |
| Location / Address: | Whole Shire |
| Name of Applicant: | Azhar Awang, Executive Manager Development & Regulatory Services, Shire of Narrogin |
| File Reference: | CM.REP.2203 |
| Author: | Azhar Awang, Executive Manager Development & Regulatory Services, Shire of Narrogin |
| Disclosure of any Interest: | Nil |
| Date of Report: | 10 December 2020 |

Enclosure/Attachments: Nil

Summary:

The Shire of Narrogin's Department of Development and Regulatory Services as requested by the Shire of Wickepin has prepared the following report for the works undertaken in the month of November 2020, for council's consideration.

Background:

On 20 September 2017, the Shire of Wickepin resolved to accept the RFQ 1 2017/2018 from the Shire of Narrogin for the provision of Health, Building and Planning Services to the Shire of Wickepin for a period of five years.

A monthly report is to be presented to the Shire of Wickepin from the Shire of Narrogin's Planning, Building and Environmental Health Services for the works undertaken during the month of November 2020.

Comments:

PLANNING OFFICER'S REPORT

Planning Approvals

Alco hut bathroom addition at Lot 60 (No. 30) Roberts Street, Yealering

Upcoming Council Agenda for December 2020

Nil

Referrals & Subdivision clearances

Nil

BUILDING SURVEYORS REPORT

There were (1) Building related projects for the month of November 2020

| Building type | Building Permit no | Approval date | Unique property identifier | Lot number | Street number | Street name | Suburb name | Building work | Value | Owner's name | Builder's name |
|-----------------|--------------------|---------------|----------------------------|------------|---------------|-------------|-------------|--------------------------------------|----------|--------------|----------------|
| Building Permit | WK2021002 | 24/01/20 | A6326 | | 29 | Henry St | Wickepin | Conversion of a Church to a Dwelling | \$50,000 | Aoning Li | Aoning Li |

ENVIRONMENTAL HEALTH OFFICERS REPORT

- 1) The WA Government has announced that the *Closure and Restriction (Limit the Spread) Directions (No9)* became effective from 5 December 2020, with the current phase 4 Directions remaining in place at this stage. The current Directions No. 9 require all premises where people gather, especially if indoors and seated to record their contact details either on paper or by a QR (Quick Response) Code. This is in preparation for the state borders reopening and in preparation for a second wave of the virus;
- 2) Prepared the report to Australian Bureau of Statistics (ABS) for their Water Supply and Sewerage Services survey 2020 (WSSS) for the town of Wickepin;
- 3) Completed and submitted the report on Class exemption for small LG sewerage/non-potable water services to DWER; and provided comments to the Department of Health (DoH) on the application, by the Kaolin mine, for an apparatus for the treatment of sewage (septic tank application). It is estimated that the waste water system will generate quantities of effluent greater than 540 litres of waste water per day and as such the shire is unable to approve the application under the Health (treatment and Disposal of Effluent and Liquid Waste) Regulations 1974.

Statutory Environment:

- 1) Shire of Wickepin Local Planning Scheme No. 4
- 2) National Construction Code,
- 3) Building Act 2011
- 4) Building Regulations 2012
- 5) Food Act 2008 and Food Regulations 2009
- 6) Health (Miscellaneous Provisions) Act 1911 and Regulations under the Act
- 7) Public Health Act 2016

Policy Implications:

Nil

Financial Implications:

The fore mentioned services are provided at a cost to the Shire of Wickepin and has been allocated in the 2020/2021 budget.

Strategic Implications:**GOAL 9: Our communities are engaged, have a healthy lifestyle and are safe**

| SHORT TERM STRATEGY | MEDIUM TERM STRATEGY | POINT OF MEASUREMENT | 10 YR OUTCOME |
|---|--|--|---|
| <p>9.10 Continue to help facilitate the best possible health and emergency services</p> <p>9.11 Continue to work with RoadWise and the Office of Road Safety on road safety awareness initiatives</p> | <p>9.12 Emergency service planning is coordinated and articulated</p> <p>9.13 Recruiting volunteers is a partnership approach between the Shire and emergency services</p> | <ul style="list-style-type: none"> - Number of emergency service volunteers are retained and increase - Number of Local Emergency Management Committee meetings held annually - Achievement of emergency service strategies Reduction in drink driving offences - No fatal road accidents in the Shire | <p>Emergency and health services are retained</p> <p>We have no fatalities on our roads</p> |
| <p>9.14 Connect with local and regional Natural Resource Management organisations to determine how their priorities can benefit our communities and businesses</p> | <p>9.15 Partner with external bodies to protect natural flora and fauna</p> <p>9.16 Continue to provide weed and pest management</p> | <ul style="list-style-type: none"> - Invite Natural Resource Management organisations to present to Council - Amount of external funding attracted for natural resource management activities in our Shire | <p>Our natural flora and fauna is protected</p> |

GOAL 12: Our communities are informed via multiple channels at regular intervals

| | | | |
|--|--|---|--|
| <p>12.1 Provide meaningful communications, that deliver information regularly and succinctly</p> <p>12.2 Promote Council Services and achievements</p> | <p>12.3 Continue to review our service standards by reviewing community feedback</p> | <ul style="list-style-type: none"> - Customer survey results demonstrate a high level of knowledge of Council operations | <p>Our community understands the role of Council and the allocation of resources</p> |
|--|--|---|--|

Recommendations:

That council receives the report from the Shire of Narrogin's Department of Development & Regulatory Services for the month of November 2020.

Voting Requirements:

Simple majority.

Resolution No 161220-07**Moved Cr Martin / Seconded Cr N Astbury**

That council receives the report from the Shire of Narrogin's Department of Development & Regulatory Services for the month of November 2020.

Carried 7/0

4.50pm CEO Mark Hook left the meeting.

Governance, Audit and Community Services

10.2.04 – CEO Annual Leave

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location/Address: | Whole Shire |
| Name of Applicant: | Mark Hook, Chief Executive Officer |
| File Reference: | Personnel File |
| Author: | Mark Hook, Chief Executive Officer |
| Disclosure of any Interest: | Financial Mark J Hook, Chief Executive Officer is author of report |
| Date of Report: | 3 December 2020 |

Enclosure/Attachments: Nil

Summary:

Council is being requested to allow the Chief Executive Officer to take Leave from Monday 4 January 2021 to 29 January 2021.

Background:

The Chief Executive Officer wishes to apply to Council for annual leave from Monday 4 January 2021 to 29 January 2021

Comments:

The Chief Executive officer is entitled to four weeks' annual leave and one executive day per month under his current contract.

Statutory Environment: Local Government Act 1995, CEO Contract

Policy Implications:

2.1.18 ACTING CHIEF EXECUTIVE OFFICER

OBJECTIVE: Set down guidelines for the employment of an Acting CEO.

Prior to taking annual or other leave; the CEO must appoint an Acting CEO for the period of leave to ensure there is a designated officer responsible for the operations of Council.

When employed in the position of Acting CEO, the employee will be:

- *advised in writing by either the CEO, where the CEO delegates the position to the employee or by the Shire President where Council delegates the position to the employee;*
- *paid at the salary level of the CEO for the term of the appointment; and*
- *subject to all the other existing conditions of employment.*

Financial Implications: Nil - allowed for in Budget

Strategic Implications: Nil

Recommendations:

That council allow the Chief Executive Officer to take leave from Monday 4 January 2021 to 29 January 2021.

Voting Requirements: Simple majority.

Resolution No 161220-08

Moved Cr Lansdell / Seconded Cr Allan

That council allow the Chief Executive Officer to take leave from Monday 4 January 2021 to 29 January 2021.

Carried 7/0

4.52pm CEO Mark Hook re-entered the meeting.

GOVERNANCE, AUDIT AND COMMUNITY SERVICES**10.2.05 – Council & Committee Meeting Dates 2021**

| | |
|------------------------------------|--|
| Submission To: | Ordinary Council |
| Location / Address: | Whole Shire |
| Name of Applicant: | Lara Marchei, Executive Support Officer |
| File Reference: | CM.PLA.404 |
| Author: | Lara Marchei, Executive Support Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 10 December 2020 |

Enclosure/Attachments: Nil

Background:

The Local Government Act 1995 states “at least once a year a Local Government is to give public notice of the dates on which time and place at which ordinary and committee meetings are to be held”.

Summary:

Council is being requested to adopt the proposed 2021 meeting dates.

Comments:

Following is the proposed meeting dates for 2021:

Council Meetings

| | Day | Date | Time |
|---------|------------|--------------------|-------------|
| Council | Wednesday | February 17, 2021 | 3.30pm |
| Council | Wednesday | March 17, 2021 | 3.30pm |
| Council | Wednesday | April 21, 2021 | 3.30pm |
| Council | Wednesday | May 19, 2021 | 3.30pm |
| Council | Wednesday | June 16, 2021 | 3.30pm |
| Council | Wednesday | July 21, 2021 | 3.30pm |
| Council | Wednesday | August 18, 2021 | 3.30pm |
| Council | Wednesday | September 15, 2021 | 3.30pm |
| Council | Wednesday | October 20, 2021 | 3.30pm |
| Council | Wednesday | November 17, 2021 | 3.30pm |
| Council | Wednesday | December 15, 2021 | 3.30pm |

Governance Audit & Community Services Committee

| Committee | Day | Date | Time |
|------------------|------------|-------------------|-------------|
| Governance | Wednesday | February 17, 2021 | 1.30pm |
| Governance | Wednesday | June 16, 2021 | 1.30pm |
| Governance | Wednesday | November 17, 2021 | 1.30pm |
| Governance | Wednesday | December 15, 2021 | 1:30pm |

Townscape and Cultural Planning Committee

| Committee | Day | Date | Time |
|------------------|------------|-------------------|-------------|
| Townscape | Wednesday | March 3, 2021 | 9.30am |
| Townscape | Wednesday | June 2, 2021 | 9.30am |
| Townscape | Wednesday | September 1, 2021 | 9.30am |
| Townscape | Wednesday | November 3, 2021 | 9.30am |

Lifestyle Retirement Committee

| Committee | Day | Date | Time |
|----------------------|-----------|------------------|--------|
| Lifestyle Retirement | Wednesday | February 3, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | May 5, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | August 4, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | October 6, 2021 | 9.30am |

Albert Facey Homestead Committee

| Committee | Day | Date | Time |
|--------------|--------|------------------|--------|
| Albert Facey | Monday | February 8, 2021 | 2.00pm |
| Albert Facey | Monday | May 3, 2021 | 2.00pm |
| Albert Facey | Monday | August 2, 2021 | 2.00pm |
| Albert Facey | Monday | November 1, 2021 | 2.00pm |

Australia Day Committee

| Committee | Day | Date | Time |
|---------------|-----------|--------------------|---------|
| Australia Day | Wednesday | September 15, 2021 | 12.00pm |
| Australia Day | Wednesday | December 15, 2021 | 12.00pm |

Cuballing / Wickepin Joint Local Emergency Management Committee (LEMC)

| Committee | Day | Date | Time |
|----------------|--------|------------------|--------|
| LEMC Committee | Monday | April 19, 2021 | 3.00pm |
| LEMC Committee | Monday | October 25, 2021 | 3.00pm |

Statutory Environment:

Local Government (Administration) Regulations 1996

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).
- (3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.
- (4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

Local Government Act 1995

Division 2 — Council meetings, committees and their meetings and electors' meetings

Subdivision 1 — Council meetings

5.3. Ordinary and special council meetings

- 1) A council is to hold ordinary meetings and may hold special meetings.

- 2) Ordinary meetings are to be held not more than 3 months apart.
- 3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

5.4. Calling council meetings

An ordinary or a special meeting of a council is to be held —

(a) if called for by either —

- (i) the mayor or president; or
- (ii) at least $\frac{1}{3}$ of the councillors,

in a notice to the CEO setting out the date and purpose of the proposed meeting; or

(b) if so decided by the council.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Recommendation:

That council adopts the following meeting dates for 2021:

Council Meetings

| | Day | Date | Time |
|---------|-----------|--------------------|--------|
| Council | Wednesday | February 17, 2021 | 3.30pm |
| Council | Wednesday | March 17, 2021 | 3.30pm |
| Council | Wednesday | April 21, 2021 | 3.30pm |
| Council | Wednesday | May 19, 2021 | 3.30pm |
| Council | Wednesday | June 16, 2021 | 3.30pm |
| Council | Wednesday | July 21, 2021 | 3.30pm |
| Council | Wednesday | August 18, 2021 | 3.30pm |
| Council | Wednesday | September 15, 2021 | 3.30pm |
| Council | Wednesday | October 20, 2021 | 3.30pm |
| Council | Wednesday | November 17, 2021 | 3.30pm |
| Council | Wednesday | December 15, 2021 | 3.30pm |

Governance Audit & Community Services Committee

| Committee | Day | Date | Time |
|------------|-----------|-------------------|--------|
| Governance | Wednesday | February 17, 2021 | 1.30pm |
| Governance | Wednesday | June 16, 2021 | 1.30pm |
| Governance | Wednesday | November 17, 2021 | 1.30pm |
| Governance | Wednesday | December 15, 2021 | 1:30pm |

Townscape and Cultural Planning Committee

| Committee | Day | Date | Time |
|-----------|-----------|-------------------|--------|
| Townscape | Wednesday | March 3, 2021 | 9.30am |
| Townscape | Wednesday | June 2, 2021 | 9.30am |
| Townscape | Wednesday | September 1, 2021 | 9.30am |
| Townscape | Wednesday | November 3, 2021 | 9.30am |

Lifestyle Retirement Committee

| Committee | Day | Date | Time |
|----------------------|-----------|------------------|--------|
| Lifestyle Retirement | Wednesday | February 3, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | May 5, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | August 4, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | October 6, 2021 | 9.30am |

Albert Facey Homestead Committee

| Committee | Day | Date | Time |
|--------------|--------|------------------|--------|
| Albert Facey | Monday | February 8, 2021 | 2.00pm |
| Albert Facey | Monday | May 3, 2021 | 2.00pm |
| Albert Facey | Monday | August 2, 2021 | 2.00pm |
| Albert Facey | Monday | November 1, 2021 | 2.00pm |

Australia Day Committee

| Committee | Day | Date | Time |
|---------------|-----------|--------------------|---------|
| Australia Day | Wednesday | September 15, 2021 | 12.00pm |
| Australia Day | Wednesday | December 15, 2021 | 12.00pm |

Cuballing / Wickepin Joint Local Emergency Management Committee (LEMC)

| Committee | Day | Date | Time |
|----------------|--------|------------------|--------|
| LEMC Committee | Monday | April 19, 2021 | 3.00pm |
| LEMC Committee | Monday | October 25, 2021 | 3.00pm |

Voting Requirements:

Simple majority.

Resolution No 161220-09

Moved Cr Allan / Seconded Cr Lansdell

That council adopts the following meeting dates for 2021:

Council Meetings

| | Day | Date | Time |
|---------|-----------|--------------------|--------|
| Council | Wednesday | February 17, 2021 | 3.30pm |
| Council | Wednesday | March 17, 2021 | 3.30pm |
| Council | Wednesday | April 21, 2021 | 3.30pm |
| Council | Wednesday | May 19, 2021 | 3.30pm |
| Council | Wednesday | June 16, 2021 | 3.30pm |
| Council | Wednesday | July 21, 2021 | 3.30pm |
| Council | Wednesday | August 18, 2021 | 3.30pm |
| Council | Wednesday | September 15, 2021 | 3.30pm |
| Council | Wednesday | October 20, 2021 | 3.30pm |
| Council | Wednesday | November 17, 2021 | 3.30pm |
| Council | Wednesday | December 15, 2021 | 3.30pm |

Governance Audit & Community Services Committee

| Committee | Day | Date | Time |
|------------|-----------|-------------------|--------|
| Governance | Wednesday | February 17, 2021 | 1.30pm |
| Governance | Wednesday | June 16, 2021 | 1.30pm |
| Governance | Wednesday | November 17, 2021 | 1.30pm |
| Governance | Wednesday | December 15, 2021 | 1.30pm |

Townscape and Cultural Planning Committee

| Committee | Day | Date | Time |
|-----------|-----------|-------------------|--------|
| Townscape | Wednesday | March 3, 2021 | 9.30am |
| Townscape | Wednesday | June 2, 2021 | 9.30am |
| Townscape | Wednesday | September 1, 2021 | 9.30am |
| Townscape | Wednesday | November 3, 2021 | 9.30am |

Lifestyle Retirement Committee

| Committee | Day | Date | Time |
|----------------------|-----------|------------------|--------|
| Lifestyle Retirement | Wednesday | February 3, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | May 5, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | August 4, 2021 | 9.30am |
| Lifestyle Retirement | Wednesday | October 6, 2021 | 9.30am |

Albert Facey Homestead Committee

| Committee | Day | Date | Time |
|--------------|--------|------------------|--------|
| Albert Facey | Monday | February 8, 2021 | 2.00pm |
| Albert Facey | Monday | May 3, 2021 | 2.00pm |
| Albert Facey | Monday | August 2, 2021 | 2.00pm |
| Albert Facey | Monday | November 1, 2021 | 2.00pm |

Australia Day Committee

| Committee | Day | Date | Time |
|---------------|-----------|--------------------|---------|
| Australia Day | Wednesday | September 15, 2021 | 12.00pm |
| Australia Day | Wednesday | December 15, 2021 | 12.00pm |

Cuballing / Wickepin Joint Local Emergency Management Committee (LEMC)

| Committee | Day | Date | Time |
|----------------|--------|------------------|--------|
| LEMC Committee | Monday | April 19, 2021 | 3.00pm |
| LEMC Committee | Monday | October 25, 2021 | 3.00pm |

Carried 7/0

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.06 – Wickepin Football Club – Coffee Machine Purchase

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location/Address: | Wickepin Community Centre |
| Name of Applicant: | Wickepin Football Club |
| File Reference: | CP.MAI.533 |
| Author: | Mark Hook, Chief Executive Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 10 December 2020 |

Enclosure/Attachments: Nil

Summary:

Council is being requested to allow the Wickepin Football Club to place a coffee machine at the Wickepin Community Centre.

Background:

Council has received the following request from the Wickepin Football Club.

Dear Mark.

On behalf of the Wickepin Football Club, we wish to request permission to purchase a portable coffee machine to be placed in the Wickepin Community Centre Kitchen.

Currently the Wickepin Football Club serve instant coffee but believe it would be a good fundraiser for the club to purchase a café style coffee machine to serve to patrons on game day.

It is still undecided if the club would purchase their own coffee machine or hire one from the Narrogin Hockey Association. If the Club were to purchase their own, we would ask if it could be stored in one of the store rooms at the Community Centre. If we were to hire one then it would be returned to the Narrogin Hockey Association at the end of each season.

Please feel free to contact me with and queries you may have and I look forward to your reply.

Kind Regards

Comments:

This matter was discussed some time ago by council but the CEO has not been able to find the matter in the council minutes.

The Wickepin Football Club did have the Narrogin Hockey Club Coffee machine at the reduced 2020 season and the second semi-final.

The CEO can see no issues with the coffee machine at the Wickepin Community Centre as long as the Wickepin Football Club take full responsibility for the machine and ensure it is stored out of the kitchen when not being used by the Wickepin Football Club.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: No cost to the Shire of Wickepin

Strategic Implications: Nil

Recommendations:

That permission be granted to the Wickepin Football Club to have a coffee machine at the Wickepin Community Centre during the football season on the following grounds:

1. Wickepin Football Club to take full responsibility for the machine.
2. Wickepin Football Club to store the coffee machine when not in use by the Wickepin Football Club.

Voting Requirements: Simple majority.

Resolution No 161220-10

Moved Cr Lansdell / Seconded Cr Allan

That permission be granted to the Wickepin Football Club to have a coffee machine at the Wickepin Community Centre during the football season on the following grounds:

1. Wickepin Football Club to take full responsibility for the machine.
2. Wickepin Football Club to store the coffee machine when not in use by the Wickepin Football Club.

Carried 7/0

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

11. President's Report

| | |
|------------------------------------|---------------------------------|
| Submission To: | Ordinary Council |
| Location/Address: | Whole Shire |
| Name of Applicant: | Julie Russell, President |
| File Reference: | GO.CO.U.5 |
| Author: | Julie Russell, President |
| Disclosure of any Interest: | Nil |
| Date of Report: | 10 December 2020 |

On Friday November 27 CEO Mark and myself attended the Central Country Zone meeting held at the Lake Grace Sports Pavilion where representatives from WALGA, Main Roads, Wheatbelt Development Commission and RDA Wheatbelt addressed the attendees of the meeting. The Central Country Zone Constitution and Standing Orders were reviewed and endorsed and meeting dates for 2021 have been set.

Friday 4 December saw the annual Wickepin Shire sponsored event, the Senior Citizen's Christmas Lunch, be held at the Wickepin Community Centre where approximately 53 guests celebrated the upcoming Festive Season with their friends and acquaintances and enjoyed a hot roast Christmas lunch followed by delicious dessert. Christmas raffles and activities followed and the crowd was entertained by Frank Heffernan who recited two of his most recently scribed bush poems.

Many Thanks to Council for allowing the event to happen and to the fantastic volunteer team who put aside their time to make the day a wonderful one for the older residents of our shire.

On Thursday 10 December I attended the Wickepin Primary School end of year presentations where I presented the Year 1 and 2 Student Awards, sponsored by the Wickepin Shire. Due to Covid-19 area restrictions, the awards evening was held at the school, outside on the netball court, using the verandah as the stage. Thankfully the weather was kind and the event was enjoyed by all. Thank you to Councillor Allan who will be the Council Representative at the Yealering Primary School end of year presentations on Wednesday December 16.

Congratulations to all of the Award Recipients and to all of the school staff, students and parents on a wonderful year's work given the circumstances of Covid-19 restrictions throughout the year, which necessitated "home schooling" by parents at times, which was overseen by the diligent teaching staff.

It is great to see progress happening on the building site of the Independent Living Units in Johnston Street with the site works being developed. We are all looking forward to seeing the buildings being constructed in the new year.

Friday 18 December will be the annual year-end Christmas Celebration of Council Staff, a great evening for all to reflect on the past year's achievements and to look forward to the challenges of the year to come.

A big thank you to all of our staff for accomplishing a wonderful year's work. Although we have seen a few challenges throughout the year with regards to the world-wide COVID-19 pandemic, outcomes have still been achieved that council has set direction towards, and everyone is to be congratulated on a commendable effort throughout the year.

Thank you also to fellow councillors for your wonderful efforts and support throughout the year.

Merry Christmas and a safe and Happy New Year to all.



Recommendations:

That council note the President's report dated 10 December 2020.

Voting Requirements:

Simple majority.

Resolution No 161220-11

Moved Cr Lansdell / Seconded Cr W Astbury

That council note the President's report dated 10 December 2020.

Carried 7/0

12. Chief Executive Officer's Report

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location/Address: | Whole Shire |
| Name of Applicant: | Mark Hook, Chief Executive Officer |
| File Reference: | CM.REP.2 |
| Author: | Mark Hook, Chief Executive Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 10 December 2020 |

DOT LICENSING AGREEMENT

The CEO has signed the DOT agreement extending the contract to 30 June 2021.

COVID 19

As of 6 December 2020 the State Government has imposed Mandatory Contact Registers for some of council's building as per the following update from the Department of Health.

To keep all Western Australians safe, some businesses and venues must maintain a contact register of patrons, staff, visitors and contractors for COVID-19 contact tracing, if required. The businesses affected are:

- food and licensed venues (restaurants, cafés, bars, pubs, taverns, nightclubs)
- gyms, indoor sporting centres, wellness centres, health clubs and fitness centres
- indoor play centres
- saunas and bathhouses
- swimming pool, both indoors and outdoors
- places of worship, and funeral parlours
- beauty and personal care services (hairdressers, barbers, nail salons, tattoo parlours, spa and massage parlours)
- galleries and museums
- cinemas, theatres and other entertainment venues (casino, gaming or gambling venues)
- auction houses and real estate inspections
- community facilities, libraries and halls
- zoos and amusement parks
- function Centres
- hotels, motels, campgrounds or other accommodation facilities that ordinarily have check-in arrangements
- boarding schools or residential colleges (not including residents)
- adult entertainment premises (strip clubs, brothels and sex on premises venues).

Details required are location, date, name, telephone number and arrival time. Email addresses are optional.

WA's controlled interstate border

Following updated advice from the Chief Health Officer, Premier Mark McGowan has announced that, travel from Victoria and New South Wales will be classified as 'very low risk' as of Tuesday, December 8. Western Australia's controlled interstate border will be safely adjusted, with travel from Victoria and New South Wales to be permitted into WA with the following conditions:

- completion of a G2G Pass declaration, stipulating they do not have any COVID-19 symptoms and which jurisdictions the traveller has been in over the previous 14 days;
- all Perth Airport arrivals to undergo a health screening and temperature test on arrival;

- travellers to be prepared to take a COVID-19 test at the airport COVID clinic, if deemed necessary by a health clinician (voluntary asymptomatic testing available for all airport arrivals);
- all travellers to receive a SMS health check reminder one week into their stay in WA; and
- land arrivals to be met at the border checkpoint, for a health screening and to have their G2G Pass declaration checked.

Other jurisdictions currently in the 'very low risk' category include the Australian Capital Territory, Queensland, Northern Territory and Tasmania.

The Premier has also announced that from this Friday, December 11, South Australia will be reclassified to 'low risk' from its current medium risk classification, subject to no further community outbreaks. This means travellers from SA will be permitted to enter under the 'low risk' classification, however are required to comply with these additional conditions:

- take a COVID-19 test at the airport COVID clinic, if deemed necessary by a health clinician (voluntary asymptomatic testing available for all airport arrivals);
- self-quarantine for 14 days in a suitable approved premise; and
- present for a COVID-19 test on day 11

STAFF

The following advert has been placed in The West Australian, the Narrogin Observer and various websites.



COMMUNITY DEVELOPMENT OFFICER

An opportunity exists for an enthusiastic, self-motivated person to fill the position of Community Development Officer at the Shire of Wickepin for three days per week.

Remuneration will be based on the Local Government Industry Award 2010 starting at a Level 3 up to Level 5 depending on qualifications and experience.

For information on how to apply, please contact the Shire Office on 9888 1005 or email eso@wickepin.wa.gov.au. Details are also available on the Shire of Wickepin website www.wickepin.wa.gov.au.

Applications close with the undersigned Friday 29 January 2021 at 4.00pm and should be addressed 'Private & Confidential.'

Mark Hook
Chief Executive Officer
Shire of Wickepin
PO Box 19
Wickepin 6370

OFFICE CLOSURE - CHRISTMAS BREAK

The trading hours for 2020/2021 Christmas period as adopted by Council are as follows:

| | |
|-----------------------|---|
| Wednesday 23 December | Open |
| Thursday 24 December | Closed - Employee Annual Leave |
| Friday 25 December | Closed - Public Holiday (for Christmas Day) |
| Monday 28 December | Closed - Public Holiday (for Boxing Day) |
| Tuesday 29 December | Closed - Employee Annual Leave |
| Wednesday 30 December | Closed - Employee Annual Leave |
| Thursday 31 December | Closed - Employee Annual Leave |
| Friday 1 January | Closed - Public Holiday, New Year |
| Monday 4 January | Open |

To all councillors and staff a Merry Christmas and Happy New Year and on behalf of the staff, thank you all for a great 12 months.

ANNUAL SENIORS CHRISTMAS DINNER

I was able to attend the annual senior's Xmas lunch. The Annual Seniors Christmas party was well attended and went very well. Thank you to all the volunteers that helped on the day to make this annual event a very pleasant day.

BUDGET ITEMS

The CEO has authorised the following works under purchase orders within the 2020/2021 adopted budget:

1. BKS Electrical - replace lights at Wickepin Sports Ground \$44,000
2. BKConstruction – replace Wickepin Hall Roof \$ 19,991.40
3. Michael Ranieri - Yealering Golf Club ceiling and roof flashing repairs \$2,829.60
4. Michael Ranieri - Yealering Bowling Club repair eaves and flashings \$4,889.00
5. GS & B Madej – Repoint brick work repair footings \$12,540

MEETINGS ATTENDED

| | |
|----------------------|--------------------------------------|
| November 2020 | |
| 27 | WALGA CCZ Lake Grace with Cr Russell |
| December 2020 | |
| 4 | Seniors Christmas Luncheon |

DELEGATIONS

| No. | Delegation Name | Delegation To | Delegation Exercised | When Exercised | Persons Affected |
|-----|--|---------------|--|----------------|------------------|
| A1 | Cheque Signing and Account Authorisation | CEO | Payment of Accounts Refer to FM report item 10.2.01 List of Accounts | | CEO, FM |
| A2 | Septic Tank Application Approvals | EHO | | | |
| A3 | Building Approvals | BO | | | |
| A4 | Road Side Advertising | CEO | | | |

| | | | | | |
|------------|--|------------|--|----------------------------------|--|
| A5 | Application for Planning Consent | CEO | | | |
| A6 | Appointment and Termination of Staff | CEO | | | |
| A7 | Rates Recovery – Instalment Payments | CEO | | | |
| A8 | Issue of Orders | CEO | | | |
| A9 | Legal Advice | CEO | | | |
| A10 | Permits to Use Explosives | CEO | | | |
| A11 | Street Stalls | CEO | | | |
| A12 | Liquor Consumption on Shire Owned Property | CEO | Facey Group | 16/11/20 | |
| A13 | Hire of Community Halls / Community Centre | CEO | Yealering Hall – Christian Camp Feb 2021 WCC – Wickepin CRC March 2021 WCC – Wickepin P&C | 17/11/20 25/11/20 03/12/20 | |
| A14 | The Food Act 2008 and the Food Regulations 2009 | CEO | | | |
| A15 | The Public Health Act 2016 | CEO | | | |

Recommendations:

That Council note the Chief Executive Officer's report dated 10 December 2020.

Voting Requirements:

Simple majority.

Resolution No 161220-12

Moved Cr W Astbury / Seconded Cr Lansdell

That Council note the Chief Executive Officer's report dated 10 December 2020.

Carried 7/0

13. Notice of Motions for the Following Meeting

14. Reports and Information

Cr Wes Astbury

Cr Astbury gave a brief overview of the report given by Marius van der Merwe and Carly Meagher at the Governance, Audit and Community Services meeting and stated that the audit went well.

Cr Julie Russell

Cr Russell thanked Council, CEO and staff for a good but trying year and wished everyone a Merry Christmas and a safe and Happy New Year.

15. Urgent Business

15.3 – Late Item - 2019/2020 Annual Report

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location/Address: | Wogolin Road Wickepin |
| Name of Applicant: | Erika Clement – Deputy Chief Executive Officer |
| File Reference: | FM.FR.1211 |
| Author: | Erika Clement – Deputy Chief Executive Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 16 December 2020 |

Enclosure/Attachments: Nil

Background:

Council has been requested to accept the Annual Audit and Management Reports provided by Office of Auditor General for the year ended 30 June 2020 and the 2019/2020 Annual Report.

Comments:

Council staff attempt to have the agendas prepared at least a week prior to the council meeting. In completing this there will be business of an urgent nature that will arise from time to time.

Statutory Environment:

Local Government Act 1995

Shire of Wickepin Standing Orders

5.5 Urgent Business

5.5.1 A Councillor may move a motion or ask a question involving urgent business that is not included in the notice paper for that meeting provided that the Presiding Member agrees to the business being raised and the Presiding Member considers that either;

- (a) the urgency of the business is such that the business cannot wait inclusion in the notice paper for the next meeting of the Council or committee; or
- (b) the delay in referring the business to the next meeting of the Council or committee could have adverse legal or financial implications for the council;

5.5.2 Any councillor may move without notice a procedural motion of dissent in respect of the Presiding Members ruling that the business is not worthy of inclusion as urgent business. If the motion of dissent is agreed to at the meeting by the majority of councillors present, the business must then be included as a matter of urgent business.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is to accept the Annual Audit and Management Reports provided by Office of Auditor General, for the year ended 30 June 2020 and the 2019/2020 Annual Report.

Recommendations:

That the Presiding Member accepts the late agenda item to accept the Annual Audit and Management Reports provided by Office of Auditor General for the year ended 30 June 2020 and the 2019/2020 Annual Report.

Voting Requirements: Absolute Majority.

Resolution No 161220-15

Moved Cr Martin / Seconded Cr N Astbury

That the presiding Member accepts the late agenda item to accept the Annual Audit and Management Reports provided by Office of Auditor General for the year ended 30 June 2020 and the 2019/2020 Annual Report.

Carried 7/0 by Absolute Majority

15.4 – 2019/2020 Annual Report

| | |
|------------------------------------|---|
| Submission To: | Ordinary Council |
| Location/Address: | Wogolin Road Wickepin |
| Name of Applicant: | Erika Clement – Deputy Chief Executive Officer |
| File Reference: | FM.FR.1211 |
| Author: | Erika Clement – Deputy Chief Executive Officer |
| Disclosure of any Interest: | Nil |
| Date of Report: | 16 December 2020 |

Enclosure/Attachments:

Annual Audit Report for the year ended 30 June 2020

Office of Auditor General Management Report for the year ended 30 June 2020

Summary:

Council is being requested to adopt the

1. Annual Audit and Management Reports provided by Office of Auditor General, for the year ended 30 June 2020.
2. The 2019/2020 Annual Report.

Set the date for the annual electors meeting and Farmers Forum for Thursday 4 February 2021 at 6.30pm

Background:

The Annual Report along with the Auditor's Report for 2019/2020 is required to be adopted by council prior to advertising a date for the annual meeting of electors.

The Governance, Audit and Community Services committee adopted the Annual Audit and Management Reports provided by Office of Auditor General for the year ended 30 June 2020 on 16 December 2020.

Comments:

The Shire of Wickepin has received the Audit Report from the Office of Auditor General and it was adopted at the Governance, Audit and Community Services committee meeting held on 16 December 2020.

Mr Marius van der Merwe, Auditor Butler Settineri and Carly Meagher, Office of Auditor General were in attendance via teleconference at the Governance, Audit and Community Services committee meeting held on 16 December 2020 when the Annual Audit and Management Reports for 2019/2020 were adopted.

The 2019/2020 Annual Report includes the annual financial statements, Shire President's report, Chief Executive Officer's report, Community Development Officer's report and Auditors Report, as well as other general information about council.

A copy of the 2019/2020 Annual Report will be forwarded to the Department of Local Government as per the Local Government Financial Regulations.

Council needs to set the date for the annual electors meeting and Farmer's Forum. A general Electors' meeting is to be held on a day selected by the local government but cannot be more than 56 days after the local government accepts the annual report for the previous financial year.

If council accepts and adopts the annual report on 16 December 2020 the 56th day will be 10 February 2021 which is 7 days prior to council's normal meeting date being 17 February 2021. Council needs to hold the

Annual Electors' meeting forum on a date between 16 December 2020 and 10 February 2021 to comply with the 56 day requirement.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Part 4

Financial reports — s. 6.4

(2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

Local Government Act 1995

5.27. Electors' general meetings

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

5.54. Acceptance of annual reports

- 1 (1) *Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.*

** Absolute majority required.*

- 2 (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.*

[Section 5.54 amended by No. 49 of 2004 s. 49.]

5.55. Notice of annual reports

- 3 *The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.*

5.53. Annual reports

- (1) *The local government is to prepare an annual report for each financial year.*
- (2) *The annual report is to contain —*
 - (a) *a report from the mayor or president;*
 - (b) *a report from the CEO;*
 - [(c), (d) deleted]*
 - (e) *an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;*
 - (f) *the financial report for the financial year;*
 - (g) *such information as may be prescribed in relation to the payments made to employees;*

- (h) *the auditor's report for the financial year;*
- (ha) *a matter on which a report must be made under section 29(2) of the Disability Services Act 1993;*
- (hb) *details of entries made under section 5.121 during the financial year in the register of complaints, including —*
 - (i) *the number of complaints recorded in the register of complaints;*
 - (ii) *how the recorded complaints were dealt with; and*
 - (iii) *any other details that the regulations may require; and*
 - (iv) *such other information as may be prescribed.*

[Section 5.53 amended by No. 44 of 1999 s. 28(3); No. 49 of 2004 s. 42(4) and (5); No. 1 of 2007 s. 6.]

Local Government Administration (Regulations) 1996

Part 3 — Electors' meetings

15. Matters to be discussed at general meeting (Act s. 5.27(3))

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

16. Request for special meeting, form of (Act s. 5.28(2))

A request for a special meeting of the electors of a district is to be in the form of Form 1.

17. Voting at meeting (Act s. 5.31)

- (1) *Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.*
- (2) *All decisions at a general or special meeting of electors are to be made by a simple majority of votes.*
- (3) *Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.*

18. Procedure at meeting (Act s. 5.31)

Subject to regulations 15 and 17, the procedure to be followed at a general or special meeting of electors is to be determined by the person presiding at the meeting.

Local Government (Financial Management) Regulations 1996

51. Annual financial report to be signed etc. by CEO and given to Department

- (1) *After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.*
- (2) *A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.*

[Regulation 51 amended in Gazette 18 Jun 1999 p. 2639; 20 Jun 2008 p. 2726.]

Financial Implications: Nil

Strategic Implications: Nil

Recommendations:

1. That council adopts the Annual Audit and Management Reports provided by the Office of Auditor General, for the year ended 30 June 2020.
2. That the Shire of Wickepin 2019/2020 Annual Report be received and adopted.
3. That the annual Electors' meeting and Farmers Forum be held on Thursday 4 February 2021 at 6.30pm.

Voting Requirements: Absolute majority.

Resolution No 161220-16

Moved Cr N Astbury / Seconded Cr F Allan

1. That council adopts the Annual Audit and Management Reports provided by the Office of Auditor General, for the year ended 30 June 2020.
2. That the Shire of Wickepin 2019/2020 Annual Report be received and adopted.
3. That the annual Elector's meeting and Farmers Forum be held on Thursday 4 February 2021 at 6.30pm.

Carried 7/0 by Absolute Majority

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 5.18pm.