

A Fortunate Place

Shire of Wickepin

Minutes

# Ordinary Meeting of Council

Council Chambers, Wickepin

# 13 July 2022



### Notice of an Ordinary Meeting of Council

Please note that the next ordinary meeting of Council of the Shire of Wickepin will be held on 13 July 2022 at Council Chambers, Wickepin, commencing at 3.30pm.

Certification: I have perused this agenda and am aware of all recommendations made to Council and support each as presented.

Mark Hook  
Chief Executive Officer

8 July 2022

#### Time Table

11.00am	Wickepin Caravan Park Redevelopment - Office of Regional Architecture
12.00pm	Lunch
1.00pm	Forum
3.00pm	Afternoon Tea
3.30pm	Ordinary Council Meeting

#### **Disclaimer**

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council/committee meetings or during formal/informal conversations with staff. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council/committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

**SHIRE OF WICKEPIN  
QUESTIONS FROM THE PUBLIC**

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so; however, Council requires your name, address and written questions to be provided to the meeting secretary.

**NAME:**

**SIGNATURE:**

**ADDRESS:**

**TELEPHONE:**

**MEETING/DATE:**

**NAME OF ORGANISATION REPRESENTING (if applicable):**

**QUESTION:**

**NAME:**

**SIGNATURE:**

**ADDRESS:**

**TELEPHONE:**

**MEETING/DATE:**

**NAME OF ORGANISATION REPRESENTING (if applicable):**

**QUESTION:**

## **SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC**

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

## TABLE OF CONTENTS

<b>1. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b>	<b>5</b>
<b>2. PUBLIC QUESTION TIME</b>	<b>5</b>
<b>3. APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES</b>	<b>6</b>
<b>4. PETITIONS, MEMORIALS AND DEPUTATIONS</b>	<b>6</b>
<b>5. DECLARATIONS OF COUNCILLOR’S AND OFFICER’S INTEREST</b>	<b>7</b>
<b>6. CONFIRMATION OF MINUTES</b>	<b>7</b>
<b>7. RECEIVAL OF MINUTES</b>	<b>7</b>
<b>8. STATUS REPORT</b>	<b>8</b>
<b>9. NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN</b>	<b>10</b>
<b>10. RECEIPT OF REPORTS &amp; CONSIDERATION OF RECOMMENDATIONS</b>	<b>10</b>
<b><u>TECHNICAL SERVICES</u></b>	
10.1.01 WICKEPIN SHEEP SALEYARDS – LOADING RAMPS	11
<b><u>GOVERNANCE, AUDIT &amp; COMMUNITY SERVICES</u></b>	
10.2.01 LIST OF ACCOUNTS	15
10.2.02 FINANCIAL REPORT	24
10.2.03 DEVELOPMENT & REGULATORY SERVICES REPORT	53
10.2.04 WICKEPIN COMMUNITY RESOURCE CENTRE – LIBRARY SERVICES AGREEMENT	55
10.2.05 KBUILT VARIATION TO TENDER PRICE ILU JOHNSTON STREET WICKEPIN	57
10.2.06 LEASES	60
10.2.07 PROPOSED WINDING UP OF REGIONAL WASTE GROUP AGREEMENT (WAGIN GROUP OF COUNCILS)	62
<b>11. PRESIDENT’S REPORT</b>	<b>64</b>
<b>12. CHIEF EXECUTIVE OFFICER’S REPORT</b>	<b>66</b>
<b>13. NOTICE OF MOTIONS FOR THE FOLLOWING MEETING</b>	<b>69</b>
<b>14. REPORTS AND INFORMATION</b>	<b>69</b>
<b>15. URGENT BUSINESS</b>	<b>69</b>
<b>16. CLOSURE</b>	<b>69</b>

**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin  
Wednesday 13 July 2022 commencing @ 3.30pm**

The President declared the meeting open at 3.27pm.

## 1. Attendance, Apologies and Leave of Absence (Previously Approved)

President	Julie Russell
Deputy President	Wes Astbury
Councillor	John Mearns
Councillor	Fran Allan
Councillor	Lindsay Corke
Councillor	Ty Miller
Councillor	Peter Thompson
Chief Executive Officer	Mark Hook
Deputy Chief Executive Officer	Erika Clement
Executive Support Officer	Mel Martin

### Leave of Absence (Previously Approved)

### Apologies

## 2. Public Question Time

### Mr Ray Lewis - Member of Public

#### **Wickepin Community Centre**

Mr Lewis asked Council if they would purchase a dishwasher to be placed in the Wickepin Community Centre kitchen. Cr Russell advised Mr Lewis that Council have not received any written request from community groups that utilise the Community Centre kitchen. If a written request was to be received it can be placed in the 2023/2024 draft budget estimates.

#### **Car Bodies**

Mr Lewis expressed his concern with the number of car bodies that are stored on resident's properties and asked if they could be removed. Cr Russell advised that Council has placed an advertisement in the Watershed and on social media and had no response from the Community. Another advertisement will be placed in the upcoming Watershed News.

#### **Wickepin Saleyards**

Mr Lewis asked Council for an update on the current status in relation to the walkways at the Wickepin Saleyards. CEO advised that they are currently under construction.

Mr Lewis also asked Council for an update on the Wickepin Saleyards loading ramps. CEO advised this matter will be discussed under Agenda item 10.1.02 of the July Ordinary Meeting of Council.

#### **Independent Living Units**

Mr Lewis asked Council for an update on the Independent Living Units and if Council will fund the additional costs to complete the units. CEO advised that this matter will be discussed under Agenda item 10.2.05 of the July Ordinary Meeting of Council.

**Mining Rights**

Mr Lewis asked Council what is involved in relation to mining rights. CEO advised that mining rights and not dealt with by local government and he would need to contact the Department of Mines and Petroleum.

**Short Term Accommodation**

Mr Lewis asked Council if there is any update in relation to short term accommodation. Cr Russell advised that a meeting has been held with Office of Regional Architecture to discuss a concept plan. Once the concept plan is completed it will be made available for community consultation.

**Yealering Toilet Block**

Mr Lewis asked Council for an update on the current status of the Yealering toilet block. Cr Russell advised the toilet block will be refurbished.

**Yealering Caravan Park Units**

Mr Lewis asked Council if any units will be constructed at the Yealering Caravan Park. Cr Russell advised that a concept plan to upgrade the Yealering Caravan Park has been placed in the 2022/23 budget and will be discussed at the August Ordinary Meeting of Council.

Mr Lewis also took the opportunity to wish CEO Mark Hook all the best in his retirement.

**Mr Sydney Martin - Member of Public****Town Properties**

Mr Martin expressed his concern in relation to the appearance of the town. Cr Julie Russell advised that Council has place an advertisement in the Watershed News and on social media requesting residents to maintain their properties. Another advertisement will be placed in the upcoming Watershed News.

**Independent Living Units**

Mr Martin asked Council for an update on the Independent Living Units and if Council will fund the additional costs to complete the units. CEO advised that this matter will be discussed under Agenda item 10.2.05 of the July Ordinary Meeting of Council.

Mr Martin thanked CEO Mark Hook and DCEO Erika Clement for all their efforts and perseverance in relation to the Independent Living Units and requested to invite Mark back to Wickepin for the official opening.

**3.53pm Mr Martin left the meeting.**

**3. Applications for Leave of Absence/Apologies****4. Petitions, Memorials and Deputations**

## 5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.1.01	Wickepin Sheep Saleyards – Loading Ramps	CR Julie Russell	Proximity	Own land adjoining Sailyards.
10.1.01	Wickepin Sheep Saleyards – Loading Ramps	CR Tyron Miller	Financial	Derive an income from Saleyards.
10.1.01	Wickepin Sheep Saleyards – Loading Ramps	CR Peter Thompson	Financial	Varies due to transport requirements.

## 6. Confirmation of Minutes

Ordinary meeting of council – 15 June 2022

### Resolution No 130722-01

**Moved Cr Allan / Seconded Cr Mearns**

That the minutes of the Ordinary meeting of council held on Wednesday 15 June 2022 be confirmed as a true and correct record.

**Carried 7/0**

## 7. Receival of Minutes



## 8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.)

Item	Subject	Officer	Council Resolution	Status	Action
1104-190820-11		CEO	An inventory of all public artefacts and donations within the Shire is to be completed.	○	Still to be undertaken.
1161-150921-13	Townscape & Cultural Planning Committee Recommendations	CEO	That the current Wogolin Road information board not be re-sited and that a new board be redesigned.	○	Researching digital sign.
1177-200422-06	Bush Fire Control Officers' Meeting Recommendations	CEO	That a photo of Ernie White along with a plaque be commission to be hung in an appropriate place at the discretion of Council.	○	Awaiting photo of Ernie White. Email requesting photo sent to Daniel White.
1187-150622-08	Dual Fire Control Officers 2022/2023	CEO	That Council appoint the following Dual Fire Control Officers for the Shire of Wickepin from the Shire of Corrigin for the 2022/2023 Bush Fire Season: Craig Jespersen Greg Doyle	✓	Letters sent 27/06/2022.
1188-150622-09	Townscape & Cultural Planning Committee Recommendations	CEO	That Council authorise a mural on the eastern side of the Wickepin Police Station and for Council to budget \$1,900 towards the mural in the 2022/23 budget.	✓	Placed in Budget Estimates.
1189-150622-10	Townscape & Cultural Planning Committee Recommendations	CEO	That Council remove the old playground from the Facey Homestead Park, relocate the bin to the northwest corner and improve the landscaping under the tree.	○	MWS to arrange.
1190-150622-11	Townscape & Cultural Planning Committee Recommendations	CEO	That Council place \$10,000 in the 2022/23 budget estimates to concrete the Heritage Yarling Trail between the 2 bridges and behind the	✓	Placed in Budget Estimates.

			Railway Station down to the reflection chair in red concrete.		
1191-150622-12	Townscape & Cultural Planning Committee Recommendations	CEO	That council place \$3,500 in the 2022/23 budget estimates for a banksia prionotes mural by James Giddy on the CRC wall.	✓	Placed in Budget Estimates.
1192-150622-13	2022/2023 Community Grants	CEO	That Council place in the budget estimates the application from the Wickepin History Group for funding of \$8,558 exclusive of GST to replace the plaques on the Centenary Wall.	✓	Letter sent 27/06/2022.
1192-150622-14	2022/2023 Community Grants	CEO	That Council place in the budget estimates the application from the Wickepin District Sports Club for funding of \$9,000.00 exclusive of GST for the purchase 2 additional Air Conditioners.	✓	Letter sent 27/06/2022.
1192-150622-15	2022/2023 Community Grants	CEO	That Council place in the budget estimates the application from the Harrismith Golf Club for funding of \$9,817 exclusive of GST to upgrade tee boxes on the course.	✓	Letter sent 27/06/2022.
1193-150622-16	Listing Price for 2 and 4 Plover Street Wickepin	CEO	That Council relists 4 Plover Street with Elders Real Estate Narrogin with a selling price of \$40,000.	✓	Email sent.
1194-150622-17	Change Council Meeting Date July 2022	CEO	That Council change the July Council meeting date to 13 July 2022 and advertise the change in accordance with the Local Government Act 1995.	✓	New date advertised.
1195-150622-18	WALGA - Proposed Advocacy Position on Arrangements for Management of	CEO	That Council answer requested and forward these responses to WALGA.	✓	Completed.

	Volunteer Bushfire Brigades				
1196-150622-19	Fees and Charges Adoption 2021/2022	CEO	That Council adopt the attached Schedule of Fees and Charges for the 2022/2023 financial year effective as of 1 July 2022.	✓	Adopted by Council.
1197-15062-20	Adoption of Councillors Professional Development Policy	CEO	That Council adopt Policy 2.1.26 Councillors Professional Development as attached and be made available on the Shire's official website.	✓	Completed.
1198-150622-21	Transfer to Reserve 2021/2022	CEO	That Council transferred the requested amounts to the requested Reserves prior to 30 June 2022.	✓	Completed.
1199-150622-25	Appointment Acting CEO	CEO	That Council appoint Mr Noel Mason as Acting CEO commencing 19 July 2022.	✓	Completed.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress    ✓ = completed    ✕ =superseded

## 9. Notice of Motions of Which Notice Has Been Given

## 10. Receipt of Reports & Consideration of Recommendations

3.58pm Cr Russell, Cr Miller and Cr Thompson left the meeting.

TECHNICAL SERVICES**10.1.01 Wickepin Sheep Saleyards – Loading Ramps**

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<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Wickepin Sale yards</b>
<b>Name of Applicant:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>File Reference:</b>	<b>CP.MAI.549</b>
<b>Author:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>1 July 2022</b>

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**Enclosure/Attachments:** Nil

**Summary:**

The CEO is requesting Council to accept the quote from P & P Ellis.

**Background:**

The CEO has been advised by Mr Tom Williamson that the Wickepin sheep saleyard loading ramps need to be repaired. Mr Williamson advised the CEO that P & P Ellis would be able to undertake the necessary repairs.

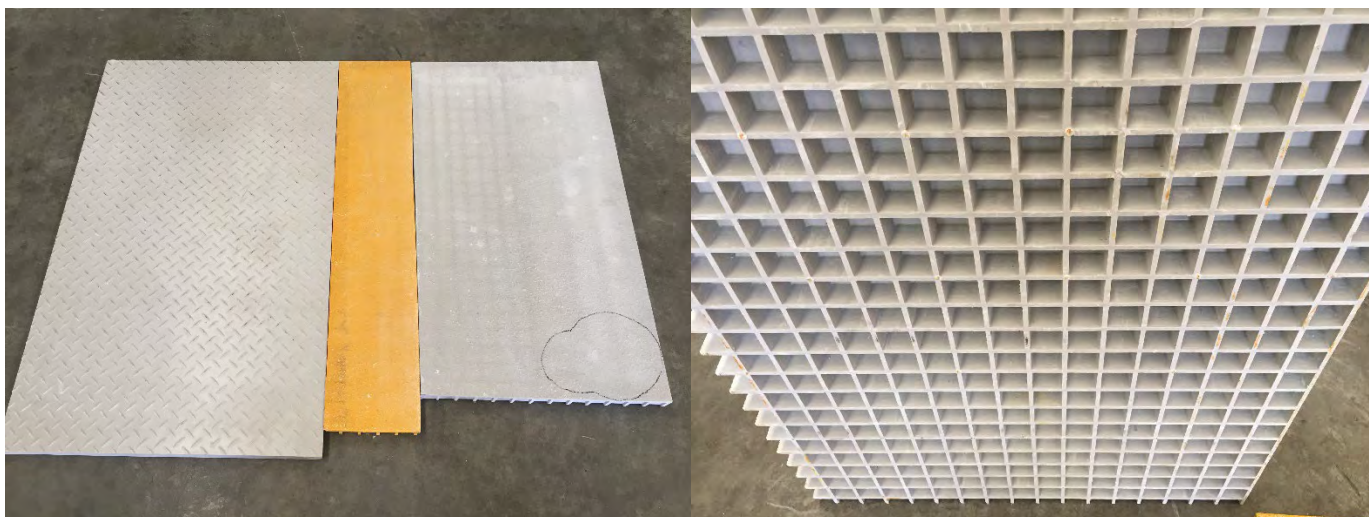
**Comments:**

The CEO requested Mr Williamson to provide quotes from P & P Ellis to undertake the necessary repairs at the Wickepin Sheep Saleyard loading ramps.

P & P Ellis have provided the following quote.

*Estimated quote for the repair of Wickepin sale yard's loading facilities.*

- Remove and dispose of all existing floor materials from both ramps.*
  - With the floors out the way check structure of the ramps and make any necessary repairs.*
  - Adjust height of ramps to better align with trucks.*
  - Replace floors with 41mm FRP moulded flat top gritted grating.*
- Total including parts and labour \$5000 per ramp.*



## Flat Top Grating

The CEO has budgeted for this item with the money for these repairs being transferred from the saleyard reserve account so there would be no change to council budget estimates.

The CEO emailed all the members of the Saleyard Working Group regarding the necessary repairs and the quote and the responses are as follows:

Ty Miller	Yes
Phil Russell	I am happy with the repairs to be done as proposed.
Paul Keppel	Happy for the ramp repairs to proceed as per quote.
Andrew Kittow	Happy to go ahead with loading ramps.
Tom Williamson	Requested the loading ramps be altered and repaired to suit trucks using the sale yards.

The loading ramps do require repair and works to alter the height of the loading ramps to the trucks utilising the loading ramps. This has been discussed before and was held off until the walkways were replaced. Lake Grace Engineering should be commencing the upgrade of the walkways soon.

## Statutory Environment:

*Australian Standards:*

- AS5340:2020 Livestock loading/unloading ramps and forcing pens (this document was based on the ALRTA document)
  - AS 1657 2018: Fixed platforms, walkways, stairways and ladders – design, construction and installation
- Section 22(1) Occupational Health and Safety Act 1984

*Local Government Act 1995*

### 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* **Absolute majority required.**

(1a) In subsection (1) —

**additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) Where expenditure has been incurred by a local government —
- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
  - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

## Policy Implications:

Nil

**Financial Implications:**

The cost of the upgrade will be as per the quote from P & P Ellis of Wickepin:

*To whom it may concern.*

*Estimated quote for the repair of Wickepin sale yard's loading facilities.*

*-Remove and dispose of all existing floor materials from both ramps.*

*-With the floors out the way check structure of the ramps and make any necessary repairs.*

*-Adjust height of ramps to better align with trucks.*

*-Replace floors with 41mm FRP moulded flat top gritted grating.*

*Total including parts and labour \$5000 per ramp.*

**Strategic Implications:**

Upgrade of Wickepin Sheep Sale Yards is not within Councils Strategic Plan.

**Recommendations:**

That Council appoint P & P Ellis to undertake the necessary repairs to the Wickepin Sheep Saleyard loading ramps as per the following quote:

Estimated quote for the repair of Wickepin sale yards' loading facilities.

- Remove and dispose of all existing floor materials from both ramps.
- With the floors out the way check structure of the ramps and make any necessary repairs.
- Adjust height of ramps to better align with trucks.
- Replace floors with 41mm FRP moulded flat top gritted grating.

Total, including parts and labour is \$5,000 per ramp.

**Voting Requirements:**

Simple majority

**4.01pm Cr Thompson re-entered the meeting to answer queries in relation to materials being used for the ramp.**

**4.06pm Cr Thompson left the meeting.**

**Resolution No 130722-02****Moved Cr Mearns / Seconded Cr Corke**

That Council appoint P & P Ellis to undertake the necessary repairs to the Wickepin Sheep Saleyard loading ramps as per the following quote:

Estimated quote for the repair of Wickepin sale yards' loading facilities.

- Remove and dispose of all existing floor materials from both ramps.
- With the floors out the way check structure of the ramps and make any necessary repairs.
- Adjust height of ramps to better align with trucks.
- Replace floors with 41mm FRP moulded flat top gritted grating.

Total, including parts and labour is \$5,000 per ramp.

**Carried 4/0**

GOVERNANCE, AUDIT AND COMMUNITY SERVICES**10.2.01 List of Accounts**

<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location / Address:</b>	<b>Whole Shire</b>
<b>Name of Applicant:</b>	<b>Erika Clement – Deputy Chief Executive Officer</b>
<b>File Reference:</b>	<b>FM.FR.1212</b>
<b>Author:</b>	<b>Erika Clement – Deputy Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>7 July 2022</b>

**Enclosure/Attachments:** List of accounts.

**Summary:**

List of accounts remitted during the period 1 June 2022 to 30 June 2022.

<b>Municipal Account</b>	<b>Vouchers</b>	<b>Amounts</b>
EFT	12537 – 12657	\$ 451,019.64
Cheques	15819 – 15831	\$ 69,289.81
Direct Deductions	June	\$ 1,239.99
Superannuation	June	\$ 21,288.58
Credit Card	May & June	\$ 3,124.37
Bpay	June	\$ 1,727.18
Payroll	June	\$ 126,840.22
Licensing	June	\$ 26,233.15
	<b>June Total</b>	<b>\$ 700,762.94</b>
<b>Trust</b>		0.00
<b>EFT</b>		0.00
	<b>June Total</b>	<b>0.00</b>
	<b>Total for June</b>	<b>\$ 700,762.94</b>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

**Certificate of Chief Executive Officer:**

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

**Comments:**

Detailed answers to queries can be obtained for presentation at council meeting.

**Statutory Environment:**

*Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4).*

**Policy Implications:**

Policy 3.1.7 - Cheque Issue



**Strategic Implications:** Nil

**Recommendations:**

That council acknowledges that payments totalling \$700,762.94 for June 2022 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

**Voting Requirements:** Simple majority

**Resolution No 130722-03**

**Moved Cr Allan /Seconded Cr Thompson**

That council acknowledges that payments totalling \$700,762.94 for June 2022 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

**Carried 7/0**

<b>List of Accounts Due &amp; Submitted to Council</b>				
<b>30-Jun-22</b>				
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Muni</b>
EFT12537	09/06/2022	AUSTRALIA POST	POSTAGE MAY 2022	\$ 66.49
EFT12538	09/06/2022	AIR LIQUIDE WA PTY LTD	MAY CYLINDER RENTAL FEE	\$ 60.86
EFT12539	09/06/2022	THE AUSTRALIA DAY COUNCIL OF WA	STANDARD ASSOCIATE MEMBERSHIP 2022-2023	\$ 370.00
EFT12540	09/06/2022	AMD AUDIT AND ASSURANCE PTY LTD	2021 ACQUITTAL AUDIT LRCI PHASE 1 ANNUAL REPORT	\$ 1,100.00
EFT12541	09/06/2022	BURGESS RAWSON (WA) PTY LTD	WATER USAGE 23/03/2022 TO 26/05/2022	\$ 612.39
EFT12542	09/06/2022	BELVEDERE NURSERY	ASSORTED PLANTS	\$ 772.40
EFT12543	09/06/2022	BUNNINGS	HARD HATS	\$ 28.14
EFT12544	09/06/2022	BKS ELECTRICAL	WORKS AT HARRISMITH CARAVAN PARK	\$ 493.90
EFT12545	09/06/2022	BRETT ROWE MOBILE HD MECHANICAL SERVICES	SERVICE BACKHOE	\$ 866.26
EFT12546	09/06/2022	CUTTING EDGES PTY LTD	CUTTING EDGES, LOCKING TABS AND PINS	\$ 2,275.51
EFT12547	09/06/2022	CONPLANT	PADFOOT LOADER HIRE	\$ 5,698.20
EFT12548	09/06/2022	PETER DENTON	ASSORTED PLANTS	\$ 379.00
EFT12549	09/06/2022	LANDGATE	VALUATION EXPENSES- MINING. MINUS INVOICE 373118.	\$ 118.55
EFT12550	09/06/2022	DERBAHL PTY LTD	PUMP OUT PORTABLE TOILET	\$ 256.00
EFT12551	09/06/2022	EWEN RURAL SUPPLIES	ACCOUNT MAY 2022	\$ 19,748.93
EFT12552	09/06/2022	EASIFLEET MANAGEMENT	FACEY GROUP VEHICLE LEASE MAY 2022	\$ 508.83
EFT12553	09/06/2022	EVERLON BRONZE	1 X PLAQUE	\$ 269.50
EFT12554	09/06/2022	AC & EJ FULFORD & CO	REHAB TOPSOIL AND RIPPING	\$ 23,364.00
EFT12555	09/06/2022	GREAT SOUTHERN FUEL SUPPLIES	MAY 2022 FUEL ACCOUNT	\$ 28,344.93
EFT12556	09/06/2022	GCM AGENCIES PTY LTD	SUPPLY AND DELIVERY OF VIBRATING DRUM ROLLER	\$ 105,600.00
EFT12557	09/06/2022	BERYLE HOLM	CARAVAN PARK COMMISSION MAY 2022	\$ 560.70
EFT12558	09/06/2022	JASON SIGNMAKERS	TANK ROAD SIGN	\$ 2,611.95
EFT12559	09/06/2022	KBUILT CONSTRUCTION	PRELIMINARIES 23/05/2022 TO 27/05/2022	\$ 3,987.00
EFT12560	09/06/2022	LGISWA	HEARING TESTS APRIL 2022	\$ 948.88
EFT12561	09/06/2022	MARKETFORCE PRODUCTIONS	MWS ADVERT- THE WEST AUSTRALIAN	\$ 5,207.83
EFT12562	09/06/2022	GREAT SOUTHERN WASTE DISPOSAL	WASTE COLLECTION 25/04/2022 TO 30/05/2022	\$ 7,544.13
EFT12563	09/06/2022	NARROGIN GLASS	REPLACE BROKEN WINDOW AND DOOR GLASS	\$ 359.67
EFT12564	09/06/2022	NARROGIN HARDWARE MAKIT	CCA PINE	\$ 264.40
EFT12565	09/06/2022	NARROGIN AUTO ELECTRICS	3 X BATTERIES	\$ 1,370.92
EFT12566	09/06/2022	NICHOLLS BUS SERVICE	ANNUAL INSPECTION	\$ 195.40
EFT12567	09/06/2022	NARROGIN TOYOTA	1 X POLE SAW CHAIN	\$ 37.95
EFT12568	09/06/2022	NATURE PLAY SOLUTIONS	WOGOLIN ROAD- SKATE PARK RE-DESIGN	\$ 3,762.00

EFT12569	09/06/2022	NARROGIN & DISTRICTS PLUMBING SERVICE	WATER CORP - CLEAR BLOCKAGE WICKEPIN MAIN SEWER	\$ 1,386.00
EFT12570	09/06/2022	OFFICE OF REGIONAL ARCHITECTURE	30% TO 60% OF STAGE 1 COMPLETE	\$ 1,831.50
EFT12571	09/06/2022	PERFECT COMPUTER SOLUTIONS - PCS	MAY 2022- DAILY MONITORING AND MANAGEMENT	\$ 85.00
EFT12572	09/06/2022	PARRY'S	PROTECTIVE BOOTS	\$ 293.15
EFT12573	09/06/2022	R J SMITH ENGINEERING	WORKS ON WAR MEMORIAL	\$ 2,605.00
EFT12574	09/06/2022	MICHELLE MILLER	CATERING FOR 03/22 AND 05/22 COUNCIL MEETINGS	\$ 660.00
EFT12575	09/06/2022	SWISS ROSE GARDEN NURSERY	ASSORTED ROSES	\$ 1,050.00
EFT12576	09/06/2022	TANYA MARY SANDS	CARAVAN PARK COMMISSION MAY 2022	\$ 350.20
EFT12577	09/06/2022	TOLL IPEC	FREIGHT- JASON SIGNMAKERS	\$ 192.04
EFT12578	09/06/2022	WICKEPIN MOTORS	REMOVE AND RE-FIT FRONT WINDSCREEN	\$ 775.50
EFT12579	09/06/2022	WICKEPIN COMMUNITY RESOURCE CENTRE	FIRST AID KIT	\$ 60.00
EFT12580	10/06/2022	SHIRE OF WICKEPIN	ADMINISTRATION FEE FOR WSAHA	\$ 14,474.90
EFT12581	17/06/2022	AUSTRALIAN INSTITUTE OF MANAGEMENT WA	TRAINING COURSE	\$ 1,526.00
EFT12582	17/06/2022	CUTTING EDGES PTY LTD	CUTTING EDGES	\$ 9,975.30
EFT12583	17/06/2022	DUFFY ELECTRICS	WORK AT DEPOT, COTTAGE HOME + CARAVAN PARK	\$ 2,620.85
EFT12584	17/06/2022	INSTANT PRODUCTS GROUP	TRAILER MOUNTED MOBILE TOILET	\$ 7,967.30
EFT12585	17/06/2022	KBUILT CONSTRUCTION	PRELIMINARIES 13/06/2022 TO 17/06/2022	\$ 1,329.00
EFT12586	17/06/2022	NARROGIN GLASS	SCOTCH TINT	\$ 36.00
EFT12587	17/06/2022	NARROGIN TECHNOLOGY SOLUTIONS	POWER SHIELD	\$ 179.00
EFT12588	17/06/2022	J MAC ENGINEERING PINGELLY	WELD TIE DOWN ON TRUCK	\$ 219.45
EFT12589	17/06/2022	SEEK LIMITED	JOB ADVERTISEMENT- MWS	\$ 291.50
EFT12590	17/06/2022	ELEANOR STANYER	REIMBURSEMENT FOR POLICE CLEARANCE	\$ 57.60
EFT12591	17/06/2022	SHIRE OF NARROGIN	COVID RAT TESTS	\$ 2,347.00
EFT12592	17/06/2022	TOLL IPEC	FREIGHT- STATE LIBRARY	\$ 22.55
EFT12593	17/06/2022	WICKEPIN NEWSAGENCY	NEWSPAPERS, MILK AND CATERING	\$ 95.10
EFT12594	17/06/2022	WORLDWIDE ONLINE PRINTING	BUSHFIRE SEASON FRIDGE MAGNET 22/23	\$ 654.50
EFT12595	17/06/2022	YEALERING AGPARTS	ONE GAS SIZE E OXYGEN	\$ 140.00
EFT12596	23/06/2022	AUSTRALIAN TAXATION OFFICE	BAS MAY 2022	\$ 15,429.00
EFT12597	23/06/2022	AUSTRALIAN TAXATION OFFICE FBT	FBT ADJUSTMENT FOR 2022	\$ 79.89
EFT12598	23/06/2022	PERTH CARPENTRY AND ROOFING	DRIVE TO SITE AND 1 DAYS WORK	\$ 1,100.00
EFT12599	27/06/2022	ERIKA CLEMENT	REIMBURSEMENT - FAREWELL GIFT CEO	\$ 1,011.90
EFT12600	27/06/2022	EASIFLEET MANAGEMENT	FACEY GROUP VEHICLE LEASE DECEMBER 2021	\$ 921.12
EFT12601	27/06/2022	KBUILT CONSTRUCTION	PRELIMINARIES 20/04/2022 -24/06/2022	\$ 1,329.00
EFT12602	27/06/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	BRONZE LOCAL GOVERNMENT MEMBERSHIP	\$ 550.00
EFT12603	27/06/2022	PERTH CARPENTRY AND ROOFING	WEEK ONE PROGRESS PAYMENT	\$ 3,300.00
EFT12604	29/06/2022	FRANCES ALLAN	COUNCILLOR FEES JANUARY - JUNE 2022	\$ 2,426.96

EFT12605	29/06/2022	WES ASTBURY	COUNCILLOR FEES, DEP PRESIDENT ALLOWANCE JAN-JUNE 22	\$ 2,284.84
EFT12606	29/06/2022	BEAUREPAIRES	FIT AND SUPPLY TYRES	\$ 1,027.24
EFT12607	29/06/2022	BRETT ROWE MOBILE HD MECHANICAL SERVICES	SERVICE GRADER	\$ 718.84
EFT12608	29/06/2022	COUNTRY PAINT SUPPLIES	SOAP HOLDER	\$ 22.49
EFT12609	29/06/2022	CONPLANT	PAD FOOT ROLLER 01/06/2022 TO 08/06/2022	\$ 3,982.51
EFT12610	29/06/2022	LG CORKE	COUNCILLOR FEES JANUARY - JUNE 2022	\$ 782.80
EFT12611	29/06/2022	CLARK EQUIPMENT	WIPER ASSEMBLY	\$ 508.05
EFT12612	29/06/2022	LANDGATE	GRV VALUES REVALUATIONS 2021/22	\$ 16,107.22
EFT12613	29/06/2022	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR 2ND INSTALLMENT 21/22	\$ 2,835.87
EFT12614	29/06/2022	ELDERS WICKEPIN	GLYPHOSATE AND KEN-MET	\$ 3,061.00
EFT12615	29/06/2022	AC & EJ FULFORD & CO	TIP MAINTENANCE + EXCAVATE NEW RUBBISH TRENCH	\$ 9,829.60
EFT12616	29/06/2022	HANCOCKS HOME HARDWARE	PADLOCKS	\$ 390.85
EFT12617	29/06/2022	JASON SIGNMAKERS	WHEATBELT SECONDARY SIGNAGE	\$ 587.11
EFT12618	29/06/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	REPORT WRITING WORKSHOP- CDO	\$ 1,625.00
EFT12619	29/06/2022	KAREN LANGFORD	RE-IMBURSEMENT FOR PHONE CASES	\$ 115.85
EFT12620	29/06/2022	GS & B MADEJ BRICKLAYING	REPLACE FOOT PATH AT YEALERING	\$ 16,500.00
EFT12621	29/06/2022	MCPEST PEST CONTROL	TERMITE INSPECTION 2022	\$ 3,520.00
EFT12622	29/06/2022	MOORE AUSTRALIA	2022 FINANCE NUTS AND BOLTS WORKSHOP	\$ 1,045.00
EFT12623	29/06/2022	JOHN RAYMOND MEARNS	COUNCILLOR FEES JANUARY - JUNE 2022	\$ 1,237.80
EFT12624	29/06/2022	TYRON MILLER	COUNCILLOR FEES JANUARY - JUNE 2022	\$ 1,237.80
EFT12625	29/06/2022	NARROGIN HIRE SERVICE AND RETICULATION	RETIC PARTS	\$ 139.75
EFT12626	29/06/2022	NARROGIN BETTA HOME LIVING	COTTAGE HOMES APPLIANCES	\$ 2,530.90
EFT12627	29/06/2022	NICHOLLS BUS SERVICE	RE-INSPECTION OF COMMUNITY BUS	\$ 136.80
EFT12628	29/06/2022	OFFICER OF THE AUDITOR GENERAL	AUDIT FOR THE YEAR FEE	\$ 21,670.00
EFT12629	29/06/2022	PINGELLY TYRE SERVICE	FIT AND REPLACE TRUCK TYRES	\$ 5,011.70
EFT12630	29/06/2022	JULIE ALEXIA RUSSELL	COUNCILLOR FEES, PRES ALLOWANCE JAN - JUNE 20	\$ 4,007.80
EFT12631	29/06/2022	R J SMITH ENGINEERING	WORKS ON SIGNS	\$ 785.00
EFT12632	29/06/2022	HE SHED SHE SHED (WICKEPIN COMMUNITY SHED)	LIGHTING CUBE HIRE FOR SYDNEY LOST AND FOUND	\$ 60.00
EFT12633	29/06/2022	PETER THOMPSON	COUNCILLOR FEES JANUARY - JUNE 2022	\$ 1,921.60
EFT12634	29/06/2022	THOMAS CHARLES WILLIAMSON	TRUCK HIRE GRAVEL CARTING	\$ 9,075.00
EFT12635	29/06/2022	WICKEPIN DISTRICT SPORTS CLUB	ANNUAL ELECTORS MEETING DRINKS	\$ 267.00
EFT12636	29/06/2022	YEALERING AGPARTS	2 X BATTERIES	\$ 571.60
EFT12637	30/06/2022	LANDGATE	MINIMUM CHARGE GRV	\$ 70.40
EFT12638	30/06/2022	STEFIE GREEN	REFUND FOR BOND 18/06/2022	\$ 600.00
EFT12639	30/06/2022	HANCOCKS HOME HARDWARE	GALVANISED NAILS AND FREIGHT	\$ 479.75
EFT12640	30/06/2022	AG & SM HEMLEY	RATES REFUND FOR 181 HEMLEY ROAD WICKEPIN	\$ 996.19
EFT12641	30/06/2022	HERSEY'S SAFETY PTY LTD	RODOSURE MEASURE WHEEL	\$ 748.00

EFT12642	30/06/2022	KBUILT CONSTRUCTION	PRELIMINARIES 27/06/2022 TO 01/07/2022	\$ 979.20
EFT12643	30/06/2022	MARKETFORCE PRODUCTIONS	GENERAL HAND ADVERTISEMENT- WEST AUSTRALIAN	\$ 721.73
EFT12644	30/06/2022	NARROGIN QUARRY OPERATIONS	ROAD BASE	\$ 4,478.35
EFT12645	30/06/2022	OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY	\$ 258.27
EFT12646	30/06/2022	TOLL IPEC	STATE LIBRARY FREIGHT	\$ 17.01
EFT12647	30/06/2022	YEALERING SPRAYING SERVICE	MOSQUITO FOGGING YEALERING	\$ 2,037.75
EFT12648	30/06/2022	BRETT ROWE MOBILE HD MECHANICAL SERVICES	CORRECTION FOR PAYMENT OF GST ON GRADER SERVICE INVOICE	\$ 71.93
EFT12649	30/06/2022	DIAL BEFORE YOU DIG WA LTD	QUARTERLY REFERRAL FEE APRIL - JUNE 2022	\$ 91.63
EFT12650	30/06/2022	ELDERS WICKEPIN	HIGH TEMP WHEEL BEARING GREASE- PENRITE	\$ 61.20
EFT12651	30/06/2022	FARMERS CENTRE	COUPLER BODY, HYD TIP AND DUSTPLUG & CAP	\$ 459.25
EFT12652	30/06/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL JUNE 2022	\$ 25,380.49
EFT12653	30/06/2022	MARKET CREATIONS	COUNCIL CONNECT WEBSITE SOLUTION	\$ 643.50
EFT12654	30/06/2022	NARROGIN HARDWARE MAKIT	PINE, STAR PICKETS, CLAMPS	\$ 410.00
EFT12655	30/06/2022	NARROGIN QUARRY OPERATIONS	ROAD BASE 235.08T	\$ 2,301.43
EFT12656	30/06/2022	NARROGIN & DISTRICTS PLUMBING SERVICE	REPAIRS TOILET WICKEPIN CARAVAN PARK	\$ 1,298.00
EFT12657	30/06/2022	WICKEPIN NEWSAGENCY	CATERING - COUNCIL MEETING	\$ 161.51
			<b>TOTALS EFT</b>	\$ 451,019.64
15819	09/06/2022	SYNERGY	STREETLIGHTS 25/04/2022 TO 24/05/2022	\$ 1,842.45
15820	09/06/2022	WATER CORPORATION	WATER USAGE 23RD MARCH 2022 TO 26TH MAY 2022	\$ 10,163.62
15822	13/06/2022	SHIRE OF WICKEPIN	LICENCE RENEWAL AND RECORDING FEE 2022/23	\$ 8,095.55
15823	15/06/2022	SHIRE OF WICKEPIN	LICENCE RENEWAL AND RECORDING FEE 2022/2023	\$ 391.00
15824	17/06/2022	SYNERGY	ELECTRICITY ACCOUNT 09/03/2022 TO 12/05/2022	\$ 3,259.31
15825	17/06/2022	SHIRE OF WICKEPIN	PETTY CASH 14/03/2022 TO 10/05/2022	\$ 152.10
15826	29/06/2022	SYNERGY	REMOVAL OF 14 SMITH STREET ELECTRICITY ACCOUNT	\$ 394.81
15827	22/06/2022	DOCEP - BOND ADMINISTRATOR	BOND- 3 YARLING COURT - PAULEY	\$ 666.00
15828	22/06/2022	REGISTRAR OF STOCK BRANDS	REGISTRATION WICKEPIN SALEYARDS JUL 2022 - JUL 2025	\$ 76.50
15829	29/06/2022	WATER CORPORATION	WATER USAGE 27/04/2022 TO 24/06/2022	\$ 4,078.04
15830	30/06/2022	BKS ELECTRICAL	CCTV UPGRADE AND NEW WIFI LINKS AROUND TOWN	\$ 38,492.08
15831	30/06/2022	SYNERGY	ELECTRICITY ACCOUNT 20/04/2022 TO 20/06/2022	\$ 1,678.35
			<b>TOTALS CHEQUES</b>	\$ 69,289.81
DD13166.1	01/06/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 4,233.05
DD13166.2	01/06/2022	ANZ SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 20.54
DD13166.3	01/06/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 356.24
DD13166.4	01/06/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 858.21
DD13166.5	01/06/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 232.08

DD13166.6	01/06/2022	COLONIAL FIRSTCHOICE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 328.81
DD13166.7	01/06/2022	NETWEALTH INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	\$ 257.14
DD13166.8	01/06/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 115.67
DD13166.9	01/06/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 191.17
DD13201.1	15/06/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 4,313.39
DD13201.2	15/06/2022	ANZ SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 15.41
DD13201.3	15/06/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 357.31
DD13201.4	15/06/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 805.43
DD13201.5	15/06/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 227.62
DD13201.6	15/06/2022	COLONIAL FIRSTCHOICE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 211.22
DD13201.7	15/06/2022	NETWEALTH INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	\$ 257.14
DD13201.8	15/06/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 85.64
DD13201.9	15/06/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 191.17
DD13251.1	29/06/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 6,108.87
DD13251.2	29/06/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 357.38
DD13251.3	29/06/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 557.42
DD13251.4	29/06/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 232.08
DD13251.5	29/06/2022	COLONIAL FIRST CHOICE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 353.26
DD13251.6	29/06/2022	NETWEALTH INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	\$ 218.85
DD13251.7	29/06/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 212.31
DD13251.8	29/06/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 191.17
			<b>TOTALS SUPERANNUATION</b>	\$ 21,288.58
DD13258.1	07/06/2022	3E ADVANTAGE PTY LTD	PHOTOCOPIER PAYMENTS 01/05/2022 TO 31/05/2022	\$ 1,095.09
DD13209.1	17/06/2022	WESTNET PTY LTD	INTERNET CHARGES 01/07/2022 TO 01/08/2022	\$ 144.90
DD13000.0	30/06/2022	ANZ	CREDIT CARD PAYMENT MAY/JUNE 2022	\$ 3,124.37
			<b>TOTALS DIRECT DEBITS</b>	\$ 4,364.36
63090622	09/06/2022	TELSTRA	PHONE ACCOUNT 13TH MAY 2022	\$ 1,682.18
63170622	17/06/2022	TELSTRA	SATELLITE PHONE ACCOUNT JUNE 2022	\$ 45.00
			<b>TOTALS BPAY</b>	\$ 1,727.18
98010622	01/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,218.95
98020622	02/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 918.90
98030622	03/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 909.95
98070622	07/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 534.00
98080622	08/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 2,351.70
98090622	09/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,443.75
98100622	10/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 2,128.90

98130622	13/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 8,193.15
98150622	15/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,079.40
98160622	16/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,553.40
98170622	17/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 447.45
98200622	20/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 25.60
98210622	21/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 187.65
98220622	22/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 93.80
98230622	23/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 339.55
98240622	24/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 968.80
98270622	27/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 2,713.60
98280622	28/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,520.05
98290622	29/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 188.10
98300622	30/06/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 635.40
			<b>TOTALS LICENSING</b>	\$ 26,233.15
1/06/2022		PAYROLL	PAYROLL	\$ 43,146.00
15/06/2022		PAYROLL	PAYROLL	\$ 41,482.00
29/06/2022		PAYROLL	PAYROLL	\$ 42,212.22
			<b>TOTALS PAYROLL</b>	\$ 126,840.22
			<b>TOTAL PAYMENTS FOR JUNE 2022</b>	\$ 700,762.94

<b>Credit Card Payment Summary</b>			
<b>23rd APRIL TO 22nd MAY</b>			
<b>DATE</b>	<b>COMPANY</b>	<b>PURCHASE</b>	<b>AMOUNT</b>
28/04/2022	KFC	MEALS	\$ 25.85
28/04/2022	SHELL KATANNING	MEALS	\$ 29.49
29/04/2022	IRIS CONSULTING	RECORDS TRAINING CSO	\$ 190.00
29/04/2022	ADELAIDE SCAFFOLDING	SCAFFOLDING AGED UNITS	\$ 650.54
5/05/2022	YE OLDE NAROGIN INNE	REFRESHMENTS	\$ 74.20
10/05/2022	SHIRE OF WICKEPIN	CHANGE OF PLATE -0WK	\$ 30.50
12/05/2022	ADELAIDE SCAFFOLDING	SCAFFOLDING AGED UNITS	\$ 397.54
		<b>TOTAL</b>	<b>\$ 1,398.12</b>
<b>Credit Card Payment Summary</b>			
<b>23rd MAY TO 22nd JUNE</b>			
<b>DATE</b>	<b>COMPANY</b>	<b>PURCHASE</b>	<b>AMOUNT</b>
24/05/2022	QUEST INNALOO	ACCOMMODATION FOR LICENSING TRAINING	\$ 1,022.08
25/05/2022	SHIRE OF WICKEPIN	LICENCE RENEWAL- WK701	\$ 32.10
3/06/2022	SHIRE OF WICKEPIN	CHANGE OF PLATE -WK697	\$ 30.50
7/06/2022	SHIRE OF WICKEPIN	LICENCE RENEWAL- WK697	\$ 38.15
9/06/2022	TREE TREE TRADING NARROGIN	MILK AND SAUSAGES	\$ 33.02
9/06/2022	TFE HOTELS AUSTRALIA	ACCOMMODATION FOR COURSE	\$ 570.40
		<b>TOTAL</b>	<b>\$ 1,726.25</b>



## GOVERNANCE, AUDIT AND COMMUNITY SERVICES

### 10.2.02 Financial Report

<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location / Address:</b>	<b>Whole Shire</b>
<b>Name of Applicant:</b>	<b>Erika Clement – Deputy Chief Executive Officer</b>
<b>File Reference:</b>	<b>FM.FR.1212</b>
<b>Author:</b>	<b>Erika Clement – Deputy Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>7 July 2022</b>

**Enclosure/Attachments:** Monthly report.

#### **Background:**

In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly financial reports.

- (1) Operating Statement by Function and Activity
- (2) Bank Balances and Investments
- (3) Outstanding Debtors.

#### **Comments:**

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

#### **Statutory Environment:**

Section 6.4(2) of the *Local Government Act 1995*.

Local Government (Financial Management) Regulations 1996.

34. Financial reports to be prepared s. 6.4

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -

- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

- (a) Presented to the council -
  - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
  - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
- (b) Recorded in the minutes of the meeting at which it is presented.

Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

**Policy Implications:** Nil

**Strategic Implications:** Nil

**Recommendations:**

That the financial statements tabled for the period ending 30 June 2022 as presented be received.

**Voting Requirements:** Simple majority

**Resolution No 130722-04**

**Moved Cr Allan /Seconded Cr Mearns**

That the financial statements tabled for the period ending 30 June 2022 as presented be received.

**Carried 7/0**



## SHIRE OF WICKEPIN

### MONTHLY FINANCIAL REPORT

For the Period Ended 30 June 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

### TABLE OF CONTENTS

Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Note 1 Significant Accounting Policies	9
Note 2 Explanation of Material Variances	16
Note 3 Net Current Funding Position	17
Note 4 Cash and Investments	18
Note 5 Budget Amendments	19
Note 6 Receivables	20
Note 7 Cash Backed Reserves	21
Note 8 Capital Disposals	22
Note 9 Rating Information	23
Note 10 Information on Borrowings	24
Note 11 Grants and Contributions	25
Note 12 Trust	26
Note 13 Details of Capital Acquisitions	27

**Shire of Wickepin****Compilation Report**

For the Period Ended 30 June 2022

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

**Overview**

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

**Statement of Financial Activity by reporting program**

Is presented on page 6 and shows a surplus as at 30 June 2022 of \$1,344,612.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

**Preparation**

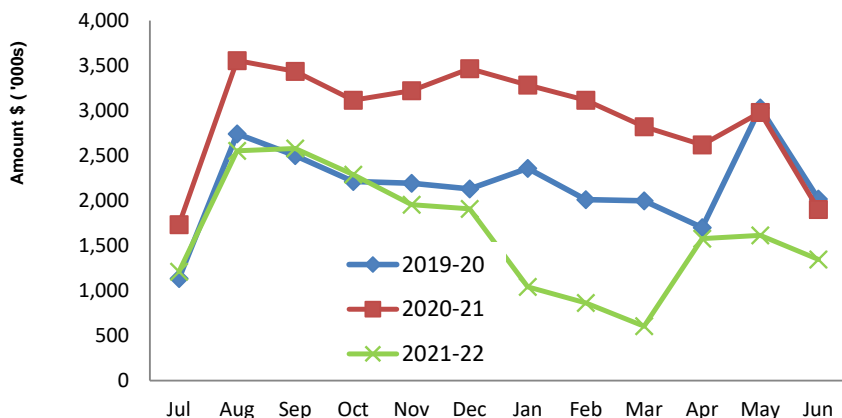
Prepared by: Erika Clement DCEO

Date prepared: 6-Jul-22

Reviewed by: Mark Hook CEO

**Shire of Wickepin**  
**Monthly Summary Information**  
 For the Period Ended 30 June 2022

**Liquidity Over the Year (Refer Note 3)**



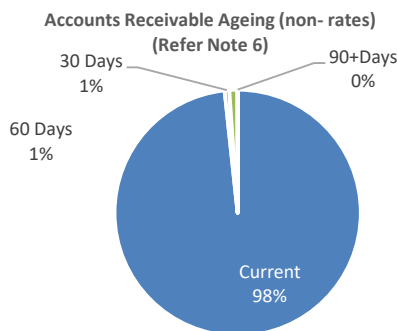
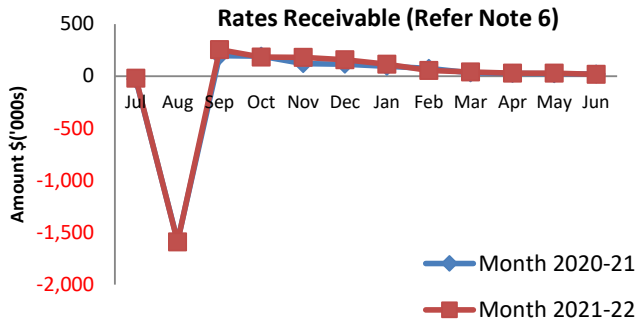
**Cash and Cash Equivalents as at period end**

Unrestricted	\$ 2,703,027
Restricted	\$ 3,035,461
	\$ 5,738,488

**Receivables**

Rates	\$ 17,145
Other	\$ 132,373
	\$ 149,518

**Rates Receivable (Refer Note 6)**



**Comments**

Unrestricted cash includes the following payments in advance

22/23 FESA paid in advance

22/23 Grants Commission - General \$794,288

22/23 Grants Commission - Roads \$492,655

**Amounts paid in advance** **\$1,286,943**

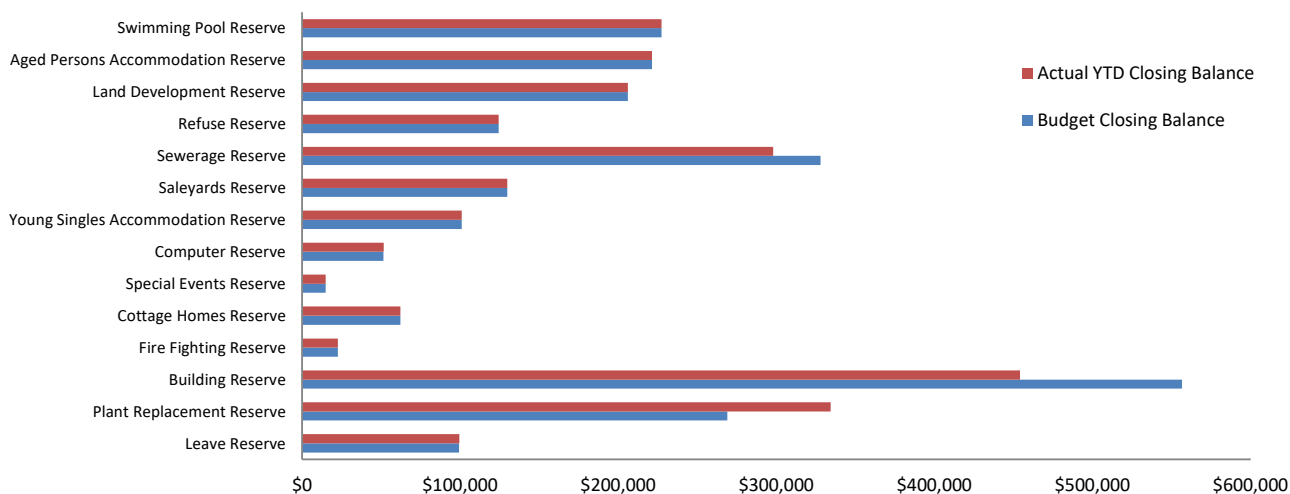
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Wickepin**  
**Monthly Summary Information**  
 For the Period Ended 30 June 2022

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.

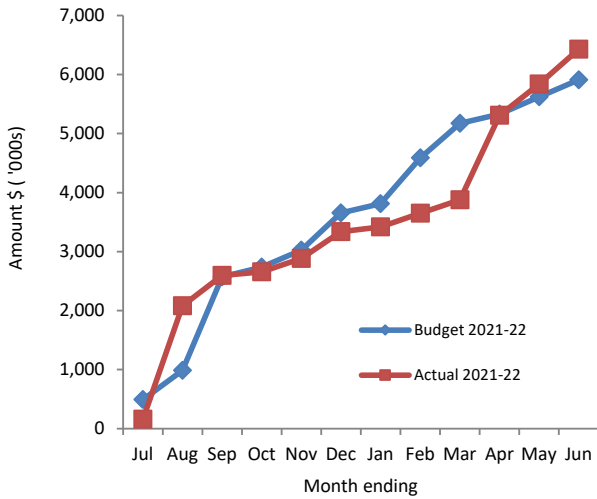
# Shire of Wickepin

## Monthly Summary Information

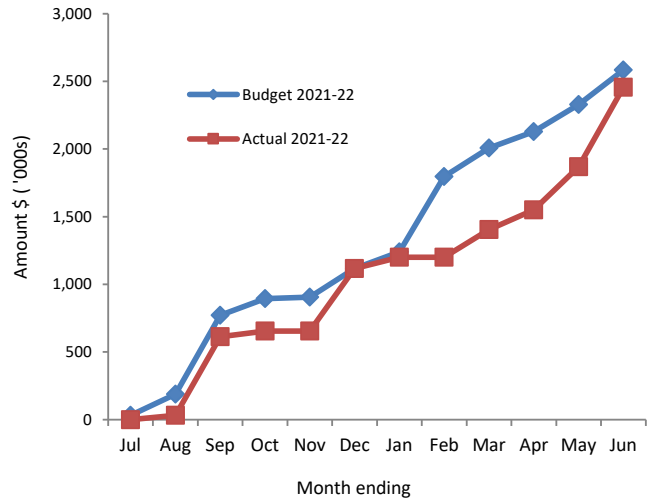
For the Period Ended 30 June 2022

### Revenues

**Budget Operating Revenues -v- Actual (Refer Note 2)**

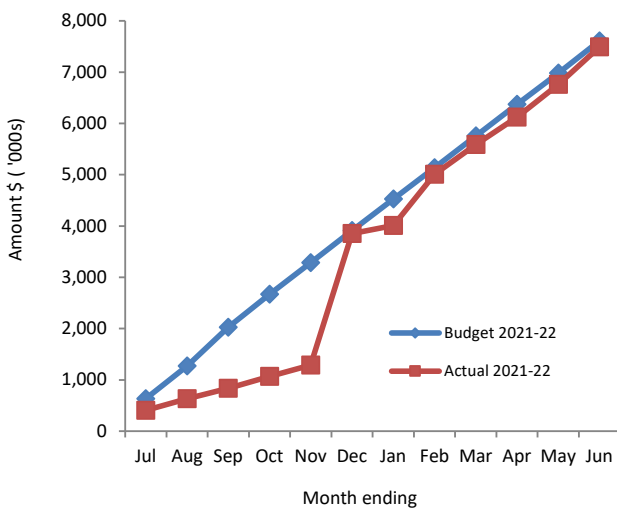


**Budget Capital Revenue -v- Actual (Refer Note 2)**

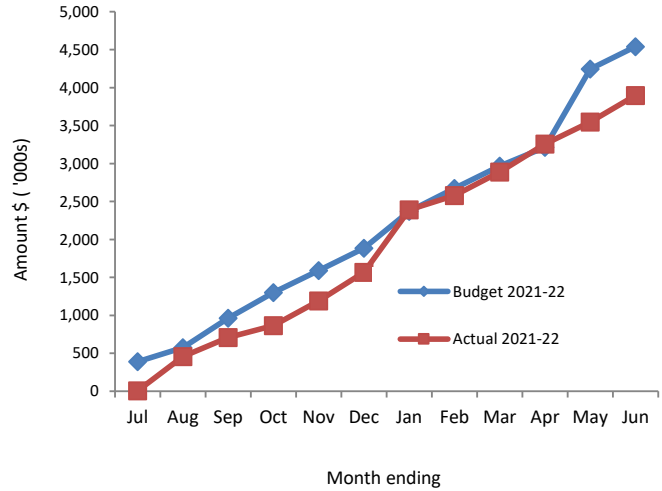


### Expenditure

**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Council Meeting  
SHIRE OF WICKEPIN  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 30 June 2022

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	1,725	1,725	11,471	9,746	564.96%	
General Purpose Funding - Rates	1,398,297	1,398,322	1,407,108	8,786	0.63%	
General Purpose Funding - Other	782,761	782,736	2,093,965	1,311,229	167.52%	▲
Law, Order and Public Safety	97,284	97,284	103,045	5,761	5.92%	
Health	700	700	100	(600)	(85.71%)	
Education and Welfare	300	300	2,868	2,568	856.06%	
Housing	907,934	907,934	90,977	(816,957)	(89.98%)	▼
Community Amenities	188,570	188,570	241,942	53,372	28.30%	▲
Recreation and Culture	195,767	195,767	202,025	6,258	3.20%	
Transport	1,968,736	1,968,736	1,940,705	(28,031)	(1.42%)	
Economic Services	334,135	334,135	294,645	(39,490)	(11.82%)	▼
Other Property and Services	34,000	34,000	39,055	5,055	14.87%	
<b>Total Operating Revenue</b>	<b>5,910,209</b>	<b>5,910,209</b>	<b>6,427,905</b>	<b>517,696</b>		
<b>Operating Expense</b>						
Governance	(500,591)	(500,591)	(472,400)	28,190	5.63%	
General Purpose Funding	(102,524)	(102,524)	(96,196)	6,328	6.17%	
Law, Order and Public Safety	(238,302)	(238,302)	(240,768)	(2,466)	(1.03%)	
Health	(25,055)	(25,055)	(27,401)	(2,347)	(9.37%)	
Education and Welfare	(26,840)	(26,840)	(20,596)	6,245	23.27%	▼
Housing	(165,862)	(165,862)	(171,659)	(5,798)	(3.50%)	
Community Amenities	(426,833)	(426,833)	(427,092)	(260)	(0.06%)	
Recreation and Culture	(997,842)	(997,842)	(1,141,872)	(144,029)	(14.43%)	▲
Transport	(4,899,391)	(4,899,391)	(4,632,184)	267,206	5.45%	
Economic Services	(262,672)	(262,672)	(248,951)	13,721	5.22%	
Other Property and Services	36,166	36,166	(13,362)	(49,528)	136.95%	
<b>Total Operating Expenditure</b>	<b>(7,609,745)</b>	<b>(7,609,745)</b>	<b>(7,492,482)</b>	<b>117,263</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	4,727,594	4,727,594	4,776,663	49,069	1.04%	
Adjust (Profit)/Loss on Asset Disposal	(79,557)	(79,557)	(69,261)	10,296	(12.94%)	
Adjust Provisions and Accruals	282	0	(2,686)	(2,686)		
Adjust Rounding	0	0				
<b>Net Cash from Operations</b>	<b>2,948,783</b>	<b>2,948,501</b>	<b>3,640,139</b>	<b>691,638</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	378,000	315,000	350,374	35,374	11.23%	▲
<b>Total Capital Revenues</b>	<b>378,000</b>	<b>315,000</b>	<b>350,374</b>	<b>35,374</b>		
<b>Capital Expenses</b>						
Land and Buildings	(1,087,025)	(1,028,025)	(557,318)	470,707	45.79%	▼
Infrastructure - Roads	(2,125,019)	(2,125,019)	(1,956,763)	168,256	7.92%	
Infrastructure - Footpaths	(15,000)	(15,000)	(15,000)	0	0.00%	
Infrastructure -Other	(424,000)	(424,000)	(505,646)	(81,646)	(19.26%)	▲
Plant and Equipment	(959,000)	(949,000)	(863,255)	85,745	9.04%	
<b>Total Capital Expenditure</b>	<b>(4,610,044)</b>	<b>(4,541,044)</b>	<b>(3,897,982)</b>	<b>643,062</b>		
<b>Net Cash from Capital Activities</b>	<b>(4,232,044)</b>	<b>(4,226,044)</b>	<b>(3,547,608)</b>	<b>678,436</b>		
<b>Financing</b>						
Proceeds from New Debentures	0	0	0	0		
Self-Supporting Loan Principal	6,847	3,424	6,848	3,424	100.02%	
Transfer from Reserves	283,000	0	264,236	264,236		
Repayment of Debentures	(46,139)	(46,139)	(46,139)	(0)	(0.00%)	
Transfer to Reserves	(561,000)	0	(475,293)	(475,293)		▲
<b>Net Cash from Financing Activities</b>	<b>(317,292)</b>	<b>(42,716)</b>	<b>(250,348)</b>	<b>(207,633)</b>		
<b>Net Operations, Capital and Financing</b>	<b>(1,600,553)</b>	<b>(1,320,258)</b>	<b>(157,817)</b>	<b>1,162,441</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>1,601,290</b>	<b>1,502,429</b>	<b>1,502,429</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>737</b>	<b>182,171</b>	<b>1,344,612</b>	<b>1,162,441</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



Council Meeting  
SHIRE OF WICKEPIN  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 30 June 2022

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Rates	9	1,398,297	1,398,297	1,407,108	8,811	0.63%	
Operating Grants, Subsidies and Contributions	11	1,659,826	1,659,826	2,315,516	655,690	39.50%	▲
Fees and Charges		465,438	465,438	493,840	28,402	6.10%	
Service Charges		0	0	0	0		
Interest Earnings		17,300	17,300	13,597	(3,703)	(21.40%)	
Other Revenue		0	0	19,785	19,785		▲
Profit on Disposal of Assets	8	100,545	100,545	72,178	(28,367)		
<b>Total Operating Revenue</b>		<b>3,641,406</b>	<b>3,641,406</b>	<b>4,322,024</b>	<b>680,618</b>		
<b>Operating Expense</b>							
Employee Costs		(1,236,634)	(1,236,919)	(1,287,734)	(50,815)	(4.11%)	
Materials and Contracts		(1,198,778)	(1,198,493)	(943,562)	254,931	21.27%	▲
Utility Charges		(187,750)	(187,750)	(217,203)	(29,453)	(15.69%)	▼
Depreciation on Non-Current Assets		(4,727,594)	(4,727,594)	(4,776,663)	(49,069)	(1.04%)	
Interest Expenses		(4,032)	(4,032)	(5,148)	(1,116)	(27.69%)	
Insurance Expenses		(214,969)	(214,969)	(213,531)	1,438	0.67%	
Other Expenditure		(19,000)	(19,000)	(45,724)	(26,724)	(140.65%)	▼
Loss on Disposal of Assets	8	(20,988)	(20,988)	(2,916)	18,072	86.10%	
<b>Total Operating Expenditure</b>		<b>(7,609,745)</b>	<b>(7,609,745)</b>	<b>(7,492,482)</b>	<b>117,263</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		4,727,594	4,727,594	4,776,663	49,069	1.04%	
Adjust (Profit)/Loss on Asset Disposal	8	(79,557)	(79,557)	(69,261)	10,296	(12.94%)	
Adjust Provisions and Accruals		282	0	(2,686)	(2,686)		
Adjust Rounding		0	0	0	0		
<b>Net Cash from Operations</b>		<b>679,980</b>	<b>679,698</b>	<b>1,534,257</b>	<b>854,559</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	2,268,803	2,268,803	2,077,456	(191,347)	(8.43%)	
Proceeds from Disposal of Assets	8	378,000	315,000	350,374	35,374	11.23%	▲
Proceeds from Sale of Assets		0	0	28,426	28,426		
<b>Total Capital Revenues</b>		<b>2,646,803</b>	<b>2,583,803</b>	<b>2,456,255</b>	<b>(127,548)</b>		
<b>Capital Expenses</b>							
Land and Buildings	13	(1,087,025)	(1,028,025)	(557,318)	470,707	45.79%	▲
Infrastructure - Roads	13	(2,125,019)	(2,125,019)	(1,956,763)	168,256	7.92%	
Infrastructure - Footpaths	13	(15,000)	(15,000)	(15,000)	0	0.00%	
Infrastructure - Drainage	13	(424,000)	(424,000)	(505,646)	(81,646)	(19.26%)	▼
Plant and Equipment	13	(959,000)	(949,000)	(863,255)	85,745	9.04%	
<b>Total Capital Expenditure</b>		<b>(4,610,044)</b>	<b>(4,541,044)</b>	<b>(3,897,982)</b>	<b>643,062</b>		
<b>Net Cash from Capital Activities</b>		<b>(1,963,241)</b>	<b>(1,957,241)</b>	<b>(1,441,727)</b>	<b>515,514</b>		
<b>Financing</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		6,847	3,424	6,848	3,424	100.02%	
Transfer from Reserves	7	283,000	0	264,236	264,236		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(46,139)	(46,139)	(46,139)	(0)	(0.00%)	
Transfer to Reserves	7	(561,000)	0	(475,293)	(475,293)		▼
<b>Net Cash from Financing Activities</b>		<b>(317,292)</b>	<b>(42,716)</b>	<b>(250,348)</b>	<b>(207,633)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(1,600,553)</b>	<b>(1,320,258)</b>	<b>(157,817)</b>	<b>1,162,441</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,601,290</b>	<b>1,502,429</b>	<b>1,502,429</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>737</b>	<b>182,171</b>	<b>1,344,612</b>	<b>1,162,441</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

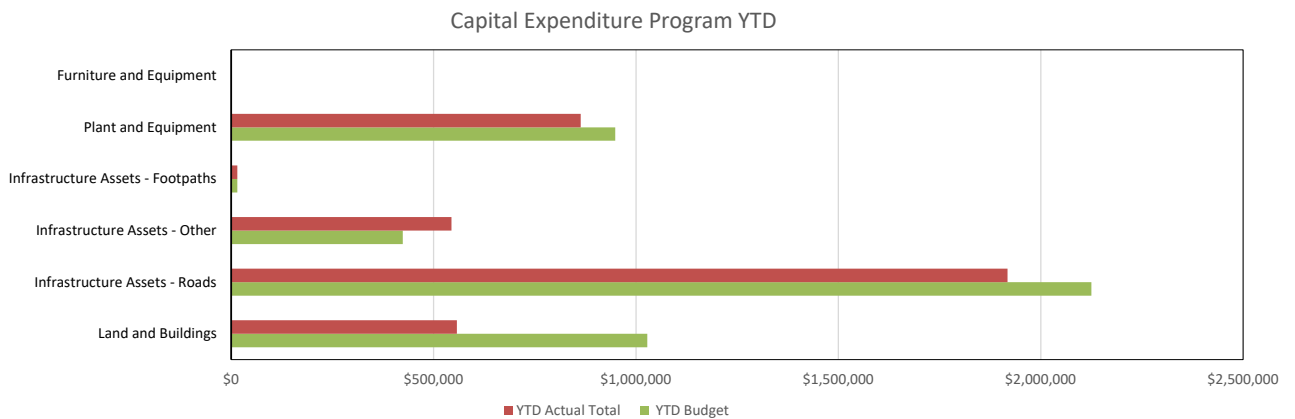
Council Meeting  
SHIRE OF WICKEPIN  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 30 June 2022

Capital Acquisitions	Note	YTD 30 06 2022					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 557,318	\$ 0	\$ 557,318	\$ 1,028,025	\$ 1,087,025	\$ (470,707)
Infrastructure Assets - Roads	13		1,918,206	1,918,206	2,125,019	2,125,019	(206,813)
Infrastructure Assets - Other	13	544,203	0	544,203	424,000	424,000	120,203
Infrastructure Assets - Footpaths	13	0	15,000	15,000	15,000	15,000	0
Plant and Equipment	13	863,255	0	863,255	949,000	959,000	(85,745)
Furniture and Equipment	13	0	0	0	0	0	0
<b>Capital Expenditure Totals</b>		<b>1,964,775</b>	<b>1,933,206</b>	<b>3,897,982</b>	<b>4,541,044</b>	<b>4,610,044</b>	<b>(643,062)</b>

**Funded By:**

Capital Grants and Contributions	2,077,456	2,268,803	2,268,803	191,347
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	350,374	315,000	(79,557)	35,374
Own Source Funding - Cash Backed Reserves				
Aged Accommodation Reserve	52,000	0		52,000
Plant Reserve	231,000			231,000
Building Reserve				
<b>Total Own Source Funding - Cash Backed Reserves</b>	<b>731,236</b>	<b>0</b>	<b>(283,000)</b>	<b>731,236</b>
Own Source Funding - Operations	455,916	1,957,241	2,420,798	(1,501,325)
<b>Capital Funding Total</b>	<b>3,897,982</b>	<b>4,541,044</b>	<b>4,610,044</b>	<b>(643,062)</b>

Comments and graphs



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**1. SIGNIFICANT ACCOUNTING POLICIES****(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment*

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

*Council operations as disclosed in this statement encompass the following service orientated activities/programs:*

**(s) GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners and employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

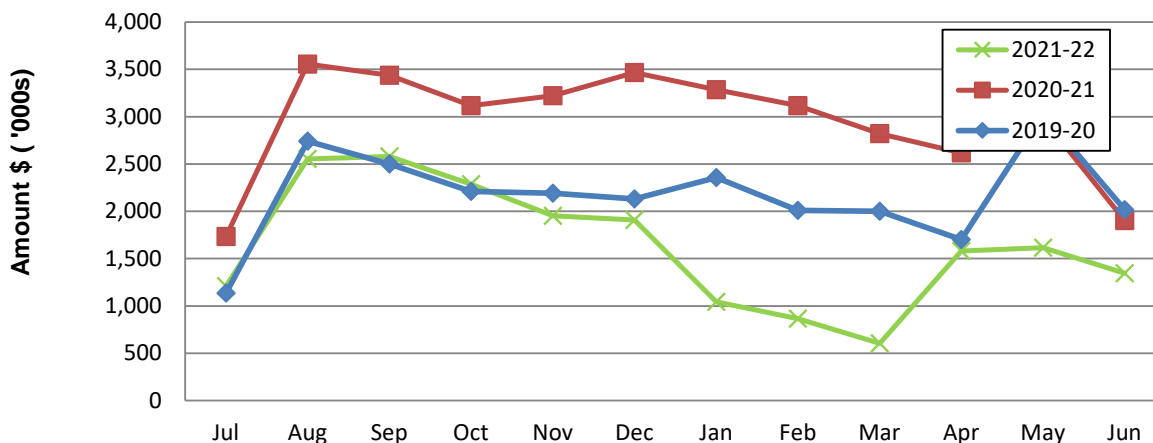
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
<b>Governance</b>	9,746	564.96%			
General Purpose Funding - Other	1,311,229	167.52%	▲	Permanent	Advance payment of 22/23 FAGS grants
Law, Order and Public Safety	5,761	5.92%			
Housing	(816,957)	(89.98%)	▼	Timing	Aged Units income from Contract liabilities conditions not yet met. Yarling Court income less
Community Amenities	53,372	28.30%	▲	Permanent	Sale of Recycled Materials not budgeted for.
Recreation and Culture	6,258	3.20%			
Transport	(28,031)	(1.42%)			
Economic Services	(39,490)	(11.82%)	▼	Timing	Standpipe charges & building fees less
Other Property and Services	5,055	14.87%			
<b>Operating Expense</b>					
Governance	28,190	5.63%			
General Purpose Funding	6,328	6.17%			
Law, Order and Public Safety	(2,466)	(1.03%)			
Health	(2,347)	(9.37%)			
Education and Welfare	6,245	23.27%	▼	Timing	Donations lower, CDOP Projects less
Housing	(5,798)	(3.50%)			
Community Amenities	(260)	(0.06%)			
Recreation and Culture	(144,029)	(14.43%)	▲	Timing	Over Several Accounts, Halls, Community Centres, Parks & Gardens and Swimming pool maintenance expenses higher
Transport	267,206	5.45%			
Economic Services	13,721	5.22%			
Other Property and Services	(49,528)	136.95%			
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(191,347)	(8.43%)			
Proceeds from Disposal of Assets	35,374	11.23%	▲		Increase in proceeds on disposal of Plant & Equipment
<b>Capital Expenses</b>					
Land and Buildings	470,707	45.79%	▼	Timing	Aged units not yet completed. Harrsmith Public toilet still to be done
Infrastructure - Roads	168,256	7.92%			
Infrastructure - Other	(81,646)	(19.26%)	▲	Permanent	Wogolin Playground amendments
Infrastructure - Footpaths	0	0.00%			
Plant and Equipment	85,745	9.04%			
<b>Financing</b>					
Loan Principal	(0)	(0.00%)			

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)				
		YTD 30 Jun 2022	30 June 2020	YTD 29 Jun 2021		
Note		\$	\$	\$		
<b>Current Assets</b>						
	Cash Unrestricted	4	2,703,027	2,472,116	975,440	
	Cash Restricted	4	3,035,461	2,536,024	1,274,113	
	Receivables - Rates	6	17,145	22,107	73,835	
	Receivables -Other	6	132,373	29,288	112,223	
	Interest / ATO Receivable/Trust		43,073	87,804	27,693	
			5,931,079	5,147,340	2,463,304	
<b>Less: Current Liabilities</b>						
	Payables	-	91,287	(27,403)	(26,842)	
	Contract Liabilities	-	1,195,963	(853,441)		
	Provisions	-	263,757	(228,043)	(144,743)	
		-	1,551,007	(1,108,886)	(171,586)	
	Less: Cash Reserves	7	-	3,035,461	(2,536,024)	(1,274,113)
	<b>Net Current Funding Position</b>		<b>1,344,612</b>	<b>1,502,429</b>	<b>1,017,605</b>	

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2022**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.00%	522,173			522,173	ANZ	At Call
Reserve Bank Account	0.00%		3,035,461		3,035,461	ANZ	At Call
Trust Bank Account	0.00%			25,461	25,461	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
<b>(b) Term Deposits</b>							
Municipal					0		
Municipal					0		
Municipal	0.05%	2,180,155			2,180,155	WA Treasury	At Call
Reserve	0.40%				0	Bendigo Bank	17-Jun-22
Trust	0.40%			198,957	198,957	Bendigo Bank	17-Jun-22
<b>Total</b>		<b>2,703,027</b>	<b>3,035,461</b>	<b>224,418</b>	<b>5,962,906</b>		

**Comments/Notes - Investments**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>		Opening Surplus	\$	\$	\$	\$ 737
	<b>Permanent Changes</b>						
	Opening surplus adjustment		Opening Surplus(Deficit)				737
CHS10	Staff House		Capital Expenses			5,160	(4,423)
3232	Staff House		Capital Expenses			50,650	(55,073)
1514	Playgroup Building		Capital Expenses			5,000	(60,073)
5088	Wogolin Street Playground		Capital Expenses			60,491	(120,564)
LDP1	Depot Construction - Additional cost crib room		Capital Expenses			13,000	(133,564)
LPCC	Public Toilets - Additional cost		Capital Expenses			28,892	(162,456)
CLYS1	Saleyards - Walkways		Capital Expenses			56,000	(218,456)
	Transfer from Building Reserve		Capital Revenue		(23,000)		(195,456)
	Transfer from Building Reserve		Capital Revenue		(28,892)		(166,564)
	Transfer from Building Reserve		Capital Revenue		(50,650)		(115,914)
	Transfer from Saleyards Reserve		Capital Revenue		(56,000)		(59,914)
0352	Election Expenses		Operating Expenses		(5,300)		(54,614)
0282	Sundry Advertising		Operating Expenses			5,000	(59,614)
0762	Computer Support		Operating Expenses			3,075	(62,689)
1072	Fire Insurance		Operating Expenses		(12,330)		(50,359)
LHS10	Staff House		Operating Expenses		(3,000)		(47,359)
LED1	Effluent Drainage System		Operating Expenses			6,000	(53,359)
LPC2	Yealering Public Toilets		Operating Expenses			2,500	(55,859)
LPH2	Yealering Hall		Operating Expenses			13,500	(69,359)
LRB1	Annual Maintenance Program Roads		Operating Expenses		(13,500)		(55,859)
LCP2	Yealering Caravan Park and accommodation units		Operating Expenses			13,500	(69,359)
LRB1	Annual Maintenance Program Roads		Operating Expenses		(13,500)		(55,859)
LSY1	Wickepin Saleyards		Operating Expenses			3,000	(58,859)
LRB1	Annual Maintenance Program Roads		Operating Expenses		(3,000)		(55,859)
7392	Insurance		Operating Expenses			5,400	(61,259)
6552	Regional Welfare/Medical Support		Operating Expenses		(2,000)		(59,259)
0181	Grants Commission - General Purpose		Operating Revenue			11,197	(70,456)
0201	Grants Commission - Roads		Operating Revenue		(36,198)		(34,258)
0151	Rates Discount/Concession		Operating Revenue		(9,217)		(25,041)
3573	Sale of Recycled materials		Operating Revenue		(19,785)		(5,256)
4203	Charges - Planning fees		Operating Revenue			3,000	(8,256)
				<b>0</b>	<b>(276,372)</b>	<b>285,365</b>	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2022

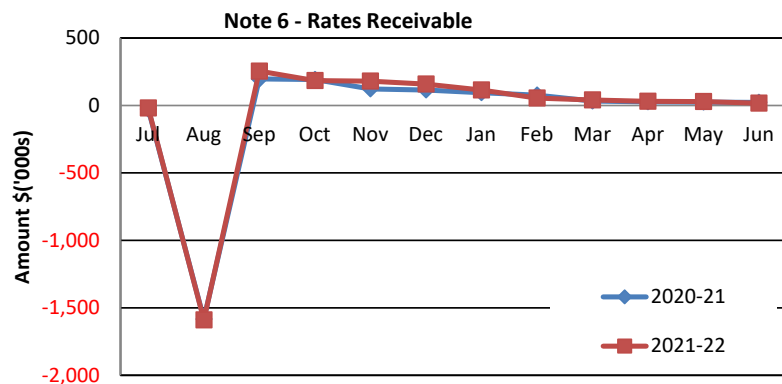
**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
Levied this year  
Less Collections to date  
Equals Current Outstanding

**Net Rates Collectable**  
% Collected

	YTD 30 Jun 2022	30 June 2021
	\$	\$
Opening Arrears Previous Years	19,522	19,522
Levied this year	1,585,497	1,534,110
<u>Less</u> Collections to date	(1,587,874)	(1,519,102)
Equals Current Outstanding	17,145	34,530
<b>Net Rates Collectable</b>	17,145	34,530
% Collected	98.93%	97.78%



**Comments/Notes - Receivables Rates**

At this time last year we had received 90.43% of rates

**Receivables - General**

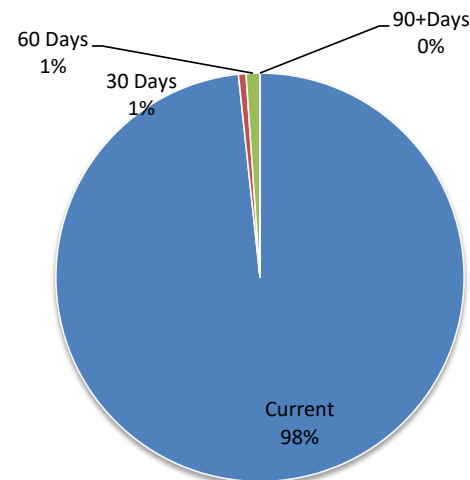
Receivables - General

**Total Receivables General Outstanding**

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	130,138	791	1,433	12
<b>Total Receivables General Outstanding</b>	<b>132,373</b>			

**Note 6 - Accounts Receivable (non-rates)**



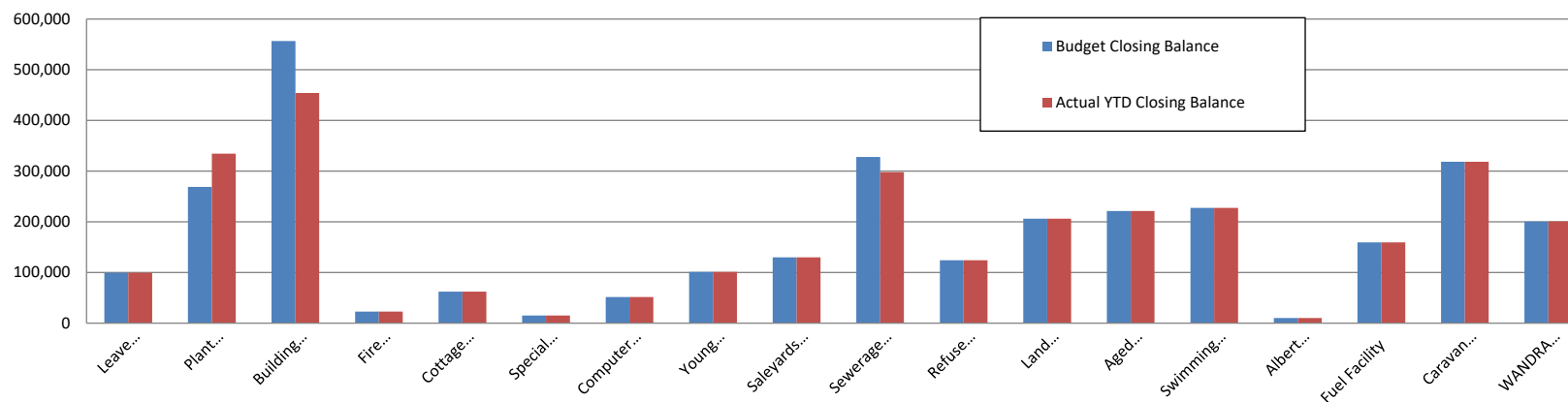
**Comments/Notes - Receivables General**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**Note 7: Cash Backed Reserve**

2021-22										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	99,103	281	291						99,384	99,394
Plant Replacement Reserve	498,505	1,412	1,462			231,000	165,694		268,917	334,273
Building Reserve	499,119	1,414	1,467	56,000			46,542		556,533	454,045
Fire Fighting Reserve	22,618	64	66						22,682	22,684
Cottage Homes Reserve	61,933	175	182						62,108	62,115
Special Events Reserve	14,881	42	44						14,923	14,925
Computer Reserve	41,437	117	122	10,000	10,000				51,554	51,559
Young Singles Accommodation Reserve	95,716	271	281	5,000	5,000				100,987	100,998
Saleyards Reserve	44,685	127	131	85,000	85,000				129,812	129,816
Sewerage Reserve	297,103	842	872	30,000					327,945	297,975
Refuse Reserve	123,958	351	364						124,309	124,322
Land Development Reserve	118,657	336	348	87,000	87,000				205,993	206,006
Aged Persons Accommodation Reserve	272,557	772	800			52,000	52,000		221,329	221,357
Swimming Pool Reserve	201,812	572	593	25,000	25,000				227,384	227,404
Albert Facey Homestead Reserve	9,947	28	29						9,975	9,976
Fuel Facility	133,994	380	393	25,000	25,000				159,374	159,387
Caravan Park & Accommodation Reserve	88,380	250	259	230,000	230,000				318,630	318,639
WANDRA events & Emergency Repairs Reserve	200,000	566	587						200,566	200,587
	<b>2,824,404</b>	<b>8,000</b>	<b>8,293</b>	<b>553,000</b>	<b>467,000</b>	<b>283,000</b>	<b>264,236</b>		<b>3,102,404</b>	<b>3,035,461</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2022

## Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 30 06 2022			
					Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$		
<b>Plant and Equipment</b>								
220,000	181,635	85,000	46,635	P713A 2013 Komatsu GD 5555 Grader	72,287	46,635	(25,652)	
52,000	26,000	31,818	5,818	P698A 2015 Dutro HinoTip Truck	5,572	5,818	246	
111,000	65,687	60,000	14,687	P697 2013 Dynapac CA2500 Vibe' Roller	14,587	14,687	100	
39,810	998	41,956	3,144	PCEO 2021 Isuzu STNSDN	(2,803)	3,144	5,947	
49,120	2,853	46,986	719	PCEO 2021 Isuzu STNSDN	(2,803)	719	3,522	
59,738	8,224	48,598	(2,916)	PWS 2021 Isuzu D Max 4X4 Dual Cab	8,099	(2,916)	(11,015)	
51,622	16,781	36,016	1,174	PFACEY 2020 Mitsubishi Triton 4X4 Dual Cab	(15,382)	1,174	16,556	
						0	0	
<b>583,290</b>	<b>302,178</b>	<b>350,374</b>	<b>69,261</b>		<b>79,557</b>	<b>69,261.32</b>	<b>(10,296)</b>	

Comments - Capital Disposal/Replacements



Council Meeting  
SHIRE OF WICKEPIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2022

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>RATE TYPE</b>											
<b>Differential General Rate</b>											
GRV	0.071120	140	1,476,107	104,981	292	0	105,273	104,981	1,000		105,981
UV	0.008319	278	161,592,253	1,344,286			1,344,286	1,344,286			1,344,286
<b>Sub-Totals</b>		418	163,068,360	1,449,267	292	0	1,449,558	1,449,267	1,000	0	1,450,267
<b>Minimum Payment</b>											
<b>Minimum Payment</b>											
GRV	500.00	118	44,870	59,000			59,000	59,000			59,000
UV	500.00	24	816,573	12,000	442		12,442	12,000			12,000
<b>Sub-Totals</b>		142	861,443	71,000	442	0	71,442	71,000	0	0	71,000
Ex Gratia Rates							1,521,000				1,521,267
Discount							13,056				13,055
Rates Writeoffs							(126,902)				(136,000)
Amount from General Rates							(47)				(25)
Specified Area Rates							<b>1,407,108</b>				<b>1,398,297</b>
<b>Totals</b>							<b>1,407,108</b>				<b>1,398,297</b>

Comments - Rating Information

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2022

## 10. INFORMATION ON BORROWINGS

## (a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 102 - WD Sports Club SS Greens	13,972		6848	6,847	13,972	13,972	491	491	17/01/2023
Loan 103 -Staff House	388,491		39291	39,292	349,200	414,018	3541	3,541	2/12/2030
	402,463	0	46,139	46,139	363,172	427,990	4,032	4,032	

All debenture repayments were financed by general purpose revenue.

## (b) New Debentures

No new debentures were raised during the reporting period.

Council Meeting  
**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2021-22 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	523,068	0	523,068	0	1,306,159	(783,091)
Grants Commission - Roads	WALGGC	Y	239,893	0	239,893	0	768,746	(528,853)
<b>LAW, ORDER, PUBLIC SAFETY</b>								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	44,686	0	44,686	0	46,601	(1,915)
				0				0
<b>HOUSING</b>								
WSAHA Grant	DPIRD	Y	150,000			150,000		150,000
WSAHA Grant	DPIRD	Y	680,134		680,134		13,159	666,975
WSAHA Grant	DPIRD	Y				0	0	0
<b>EDUCATION &amp; WELFARE</b>								
		N			0	0		0
<b>COMMUNITY AMENITIES</b>								
		Y					0	0
<b>RECREATION AND CULTURE</b>								
Saluting their Service		Y	36,400		24,000		36,400	(12,400)
State Library Grant		N		5,000	5,000		8,806	(3,806)
Wogolin Playground ( From Contract Liabilities)			136,907			136,907	136,907	
<b>ECONOMIC SERVICES</b>								
LRCI Funding		Y	260,350			260,350	209,841	50,509
Dept Heritage		N		5,189	5,189		5,189	0
<b>TRANSPORT</b>								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	327,069	0	0	327,069	336,749	(9,680)
RRG Grants - Capital Projects	Regional Road Group	Y	1,210,037	0	0	1,210,037	1,096,595	113,442
Direct Grant - Maintenance	Dept. of Transport	Y	135,645	0	135,645	0	135,645	0
Blackspot Funding	Blackspot	Y	184,440	0	0	184,440	292,175	(107,735)
<b>TOTALS</b>			<b>3,928,629</b>	<b>10,189</b>	<b>1,657,615</b>	<b>2,268,803</b>	<b>4,392,972</b>	<b>(466,554)</b>
Operating	Operating		1,659,826				2,315,516	
Non-Operating	Non-operating		2,268,803				2,077,456	
			<u>3,928,629</u>				<u>4,392,972</u>	

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2022**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 21	Amount Received	Amount Paid	Closing Balance 30-Jun-22
	\$	\$	\$	\$
Housing Bonds	0	1,858	-1,858	0
Master Key Deposits	240	7,320	-6,720	840
Nomination Deposits	0	400	-400	0
Building and BCITF	0	690	-690	0
Cat/Dog Trap Hire	50	200	-200	50
WDSC Replacement Greens	134,755	15,396	0	150,151
Miscellaneous Trust	2,329	1,954	-1,954	2,329
Yealering Bowling Club Greens	63,806	8,082	0	71,888
Licensing		231,868	-231,868	0
	<b>201,180</b>	<b>267,768</b>	<b>-243,690</b>	<b>225,258</b>

SHIRE OF WICKEPIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2022

Note 13: CAPITAL ACQUISITIONS

		30/06/2022					
	Infrastructure Assets	Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
	<b>Land &amp; Buildings</b>						
	<b>Housing</b>						
	STAFF HOUSE	CSH12 (76,350)	(76,350)	(125,716)	49,366		Carryover from 20/21
	HOUSE - 5 MOSS PARADE	CHS10 0	0	(5,160)	5,160		
	<b>Housing Total</b>	<b>(76,350)</b>	<b>(76,350)</b>	<b>(130,876)</b>	<b>54,526</b>	<b>0</b>	
	<b>Other Housing</b>						
	CAPITAL EXPENSE - LIFESTYLE VILLAGE	3272 (836,675)	(836,675)	(281,559)	(555,116)		Carryover from 20/21
	<b>Other Housing Total</b>	<b>(836,675)</b>	<b>(836,675)</b>	<b>(281,559)</b>	<b>(555,116)</b>		
	<b>Community Amenities</b>						
	Paint old PWD shed	LPWC (8,000)	(8,000)	(2,726)			0
	Harrismith Public Toilet	LYFA2 (40,000)	(40,000)	(7,396)			
	<b>Community Amenities Total</b>	<b>(48,000)</b>	<b>(40,000)</b>	<b>(10,121)</b>	<b>0</b>		
	<b>Recreation and Culture</b>						
	Upgrade CCTV Community Centre	CLCC1 (12,000)	(12,000)	(10,175)	(1,825)		
	War Memorial Upgrade	CWMM1 (40,000)	(40,000)	(32,382)			
	Reroof Play Group Building - P301	1514 (10,000)	(10,000)	0	(10,000)		
	Lake Yealering Foreshore Ablutions	LYFA2 0	0	(2,842)	(2,842)		
	<b>Recreation And Culture Total</b>	<b>(69,000)</b>	<b>(69,000)</b>	<b>(45,398)</b>	<b>(21,667)</b>		
	<b>Transport</b>						
	Depot - Crib Room	LDP1 (47,000)	(8,257)	(73,101)	64,844		Carryover from 20/21
	Depot - Shed floor	LDP1 (10,000)	(6,000)	(16,262)	10,262		
	<b>Transport Total</b>	<b>(57,000)</b>	<b>(6,000)</b>	<b>(89,363)</b>	<b>10,262</b>		
	<b>Land and Buildings Total</b>	<b>(1,087,025)</b>	<b>(1,028,025)</b>	<b>(557,118)</b>	<b>(511,995)</b>	<b>0</b>	
	<b>Footpaths</b>						
	FOOTPATHS	LFP1 (15,000)	(15,000)	(15,000)	0		
	<b>Transport Total</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	
	<b>Footpaths Total</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	
	<b>Plant , Equip. &amp; Vehicles</b>						
	<b>Governance</b>						
	CEO VEHICLE	1064 (88,000)	(88,000)	(98,197)	10,197	0	
	<b>Governance Total</b>	<b>(88,000)</b>	<b>(88,000)</b>	<b>(98,197)</b>	<b>10,197</b>	<b>0</b>	
	<b>Recreation And Culture</b>						
	Replace Main Sewer Pump	LEDC (10,000)	(10,000)	(7,388)	2,613		
	<b>Recreation And Culture Total</b>	<b>(10,000)</b>	<b>0</b>	<b>(7,388)</b>	<b>0</b>	<b>0</b>	
	<b>Transport</b>						
	P698 - 2015 Dutral HinoTip Truck	6034 (80,000)	(80,000)	(72,721)	(7,279)	0	
	P713A - 2013 Komatsu GD 5555 Grader	6034 (450,000)	(450,000)	(420,500)	(29,500)	0	
	P697 - 2013 Dynapac CA2500 Vibe' Roller	6034 (221,000)	(221,000)	(156,000)	(65,000)		
	PWS - 2021 Isuzu D Max 4X4 Dual Cab	6034 (60,000)	(60,000)	(57,198)	(2,802)		
	PWS - 2020 Mitsubishi Triton 4X4 Dual Cab	6034 (50,000)	(50,000)	(51,252)	1,252	0	
	<b>Transport Total</b>	<b>(861,000)</b>	<b>(861,000)</b>	<b>(757,671)</b>	<b>(100,717)</b>	<b>0</b>	
	<b>Plant , Equip. &amp; Vehicles Total</b>	<b>(959,000)</b>	<b>(949,000)</b>	<b>(863,253)</b>	<b>(90,320)</b>	<b>0</b>	
	<b>Infrastructure Other</b>						
	<b>Law, Order and Public Safety</b>						
	CCCTV Main Street	CCCTV1 0	0	(22,700)	(22,700)		
	<b>Community Amenity Total</b>	<b>0</b>	<b>0</b>	<b>(22,700)</b>	<b>(22,700)</b>	<b>0</b>	
	<b>Recreation and Culture</b>						
	Wogolin Recreation Area	5088 (414,000)	(414,000)	(474,492)	60,492		
	Yealering Croquet Club Retaining Wall	LYCC2 (10,000)	(10,000)	(8,455)	(1,545)		
	<b>Recreation And Culture Total</b>	<b>(424,000)</b>	<b>(424,000)</b>	<b>(482,946)</b>	<b>58,946</b>	<b>0</b>	
	<b>Infrastructure Other Total</b>	<b>(424,000)</b>	<b>(424,000)</b>	<b>(505,646)</b>	<b>(22,700)</b>	<b>0</b>	
	<b>Roads</b>						
	<b>Transport Regional Road Group</b>						
	Wickepin Harrismith	RG002 (167,967)	(167,967)	(168,580)	613		
	Rabbit Proof fence	C150 (181,857)	(181,857)	(179,907)	(1,950)		
	Rabbit Proof fence	WSF150 (1,010,265)	(1,010,265)	(925,856)	(84,409)	0	
	<b>Regional Road Group Total</b>	<b>(1,360,089)</b>	<b>(1,360,089)</b>	<b>(1,274,343)</b>	<b>(85,746)</b>	<b>0</b>	
	<b>Transport Roads to Recovery</b>						
	Harrismith North	R2R051 (61,807)	(61,807)	(55,507)	(6,300)	0	
	Wickepin Corrigin	R2R001 (40,905)	(40,905)	(47,512)	6,607	0	
	Wickepin North	R2R015 (20,800)	(20,800)	(40,356)	19,556	0	
	Brown	R2R027 (108,836)	(108,836)	(107,884)	(952)		
	Tincurrin North	R2R011 (38,400)	(38,400)	(51,765)	13,365		
	Roberts Street	R2R116 (66,000)	(66,000)	(72,194)	6,194		
	<b>Roads to Recovery Total</b>	<b>(336,748)</b>	<b>(336,748)</b>	<b>(375,218)</b>	<b>38,470</b>	<b>0</b>	
	<b>Transport Black Spot</b>						
	Gillimanning Road	BS035 (276,660)	(276,660)	(226,990)	(49,670)		
	<b>Blackspot Total</b>	<b>(276,660)</b>	<b>(276,660)</b>	<b>(226,990)</b>	<b>(49,670)</b>	<b>0</b>	
	<b>Council Resources Construction</b>						
	Plover Street	CO162 (42,849)	(42,849)	(24,243)	(18,606)	0	
	Water Harvesting Dam	RETU (72,110)	(72,110)	(38,557)	(33,553)		
	Curlew Way	CO161 (36,563)	(36,563)	(17,412)	(19,151)	0	
	<b>Council Resources Construction Total</b>	<b>(151,522)</b>	<b>(151,522)</b>	<b>(80,212)</b>	<b>(71,310)</b>	<b>0</b>	
	<b>Roads Total</b>	<b>(2,125,019)</b>	<b>(2,125,019)</b>	<b>(1,956,783)</b>	<b>(168,235)</b>	<b>0,00</b>	
	<b>Capital Expenditure Total</b>	<b>(4,610,044)</b>	<b>(4,541,044)</b>	<b>(3,897,982)</b>	<b>(793,471)</b>	<b>0</b>	

GOVERNANCE, AUDIT AND COMMUNITY SERVICES**10.2.03 Development & Regulatory Services Report**

<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location / Address:</b>	<b>Whole Shire</b>
<b>Name of Applicant:</b>	<b>David Johnston, Regional Planning Officer, Shire of Narrogin</b>
<b>File Reference:</b>	<b>CM.REP.2203</b>
<b>Author:</b>	<b>David Johnston, Regional Planning Officer, Shire of Narrogin</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>7 July 2022</b>

**Enclosure/Attachments:** Nil

**Summary:**

The Shire of Narrogin's Department of Development and Regulatory Services as requested by the Shire of Wickepin has prepared the following report for the works undertaken in the month of June 2022, for Council's consideration.

**Background:**

On 20 September 2017, the Shire of Wickepin resolved to accept the RFQ 1 2017/2018 from the Shire of Narrogin for the provision of Health, Building and Planning Services to the Shire of Wickepin for a period of five years.

A monthly report is to be presented to the Shire of Wickepin from the Shire of Narrogin's Planning, Building and Environmental Health Services for the works undertaken during the month of June 2022.

**Comments:****PLANNING OFFICER'S REPORT**

Planning Determinations	Upcoming Agenda Items July 2022	Referrals and Subdivision Clearances	Other Duties
Nil	Nil	Response to DPLH regarding Lot 9001 Wickepin- Harrismith Road	Advice – 6-10 Richter Street  Site visit – CBH on 20 June  Advice – Wickepin Caravan Park

**BUILDING SURVEYORS REPORT**

There were no building permits issued for the month of June 2022.

**ENVIRONMENTAL HEALTH OFFICERS REPORT**

The Shire of Narrogin has appointed a Manager of Environmental Health Services who will be commencing on the 18 of July 2022. The Environmental Health Officer position remains vacant and has been readvertised closing on 18 July 2022.

**Statutory Environment:**

- 1) *Shire of Wickepin Local Planning Scheme No. 4;*
- 2) *National Construction Code;*
- 3) *Building Act 2011;*
- 4) *Building Regulations 2012;*

- 5) *Food Act 2008 and Food Regulations 2009;*
- 6) *Local Government Act 1995;*
- 7) *Health (Miscellaneous Provisions) Act 1911 and Regulations; and*
- 8) *Public Health Act 2016.*

**Policy Implications:** Nil

**Financial Implications:**

The fore mentioned services are provided at a cost to the Shire of Wickepin and has been allocated in the 2021/2022 budget.

**Strategic Implications:**

<b>GOAL 9: Our communities are engaged, have a healthy lifestyle and are safe</b>			
<b>SHORT TERM STRATEGY</b>	<b>MEDIUM TERM STRATEGY</b>	<b>POINT OF MEASUREMENT</b>	<b>10 YR OUTCOME</b>
9.10 Continue to help facilitate the best possible health and emergency services  9.11 Continue to work with RoadWise and the Office of Road Safety on road safety awareness initiatives	9.12 Emergency service planning is coordinated and articulated  9.13 Recruiting volunteers is a partnership approach between the Shire and emergency services	<ul style="list-style-type: none"> <li>- Number of emergency service volunteers are retained and increase</li> <li>- Number of Local Emergency Management Committee meetings held annually</li> <li>- Achievement of emergency service strategies Reduction in drink driving offences</li> <li>- No fatal road accidents in the Shire</li> </ul>	Emergency and health services are retained  We have no fatalities on our roads
9.14 Connect with local and regional Natural Resource Management organisations to determine how their priorities can benefit our communities and businesses	9.15 Partner with external bodies to protect natural flora and fauna  9.16 Continue to provide weed and pest management	<ul style="list-style-type: none"> <li>- Invite Natural Resource Management organisations to present to Council</li> <li>- Amount of external funding attracted for natural resource management activities in our Shire</li> </ul>	Our natural flora and fauna is protected
<b>GOAL 12: Our communities are informed via multiple channels at regular intervals</b>			
12.1 Provide meaningful communications, that deliver information regularly and succinctly  12.2 Promote Council Services and achievements	12.3 Continue to review our service standards by reviewing community feedback	<ul style="list-style-type: none"> <li>- Customer survey results demonstrate a high level of knowledge of Council operations</li> </ul>	Our community understands the role of Council and the allocation of resources

**Recommendation:**

That Council receives the report from the Shire of Narrogin's Department of Development & Regulatory Services for the month of June 2022.

**Voting Requirements:** Simple majority

**Resolution No 130722-05**

**Moved Cr Corke /Seconded Cr Means**

That Council receives the report from the Shire of Narrogin's Department of Development & Regulatory Services for the month of June 2022.

**Carried 7/0**

[Governance, Audit and Community Services](#)

**10.2.04 Wickepin Community Resource Centre – Library Services Agreement**

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<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Wogolin Road Wickepin</b>
<b>Name of Applicant:</b>	<b>Wickepin CRC</b>
<b>File Reference:</b>	<b>LD.LA.3</b>
<b>Author:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>6 July 2022</b>

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**Enclosure/Attachments:**

1. CRC Agreement 1 September 2022 to 1 September 2027.

**Summary:**

Council is being requested to authorise the signing and attachment of the Common Seal to the Wickepin Community Resources Centre Agreement for the running of the Library service and other various services to the Wickepin community through the Wickepin CRC.

**Background:**

The CEO has prepared an updated agreement the same as the previous agreement for the running of the Shire of Wickepin Library services with an annual contribution to the Wickepin CRC for running various services for the Wickepin Community.

**Comments:**

The CEO recommends that council formalises the operation of the Wickepin Library services and other various services with the Wickepin CRC as per the attached agreement.

The CEO received the following email from Amanda Heaney Coordinator Wickepin CRC in relation to a new service agreement with the Wickepin CRC.

The Library Service Agreement we have with the Shire comes to an end at the beginning of September this year. The Wickepin Community Resource Centre would like to renew this agreement with the Shire until September 2027, as this is the contract period we have at present with DPIRD for CRC services.

We request that the payment amounts under 3.1 Annual Payment – Library Services for \$13,672 (exclusive of GST) per annum & 3.2 Operational Subsidy for \$8,000 (exclusive of GST) per annum, remain the same for the new contract should it be agreeable with the Shire.

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:**

No financial implications to Council, already included in Budget Estimates.



**Strategic Implications:** Nil

**Recommendations:**

That Council authorises the signing and attachment of the Common Seal to the Wickepin CRC Agreement as per the attached Agreement from 1 September 2022 to 1 September 2027.

**Voting Requirements:** Simple majority

**Resolution No 130722-06**

**Moved Cr Miller / Seconded Cr Mearns**

That Council authorises the signing and attachment of the Common Seal to the Wickepin CRC Agreement as per the attached Agreement from 1 September 2022 to 1 September 2027.

**Carried 7/0**

[Governance, Audit and Community Services](#)**10.2.05 KBuilt Variation to Tender Price ILU Johnston Street Wickepin**

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<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Whole of Shire</b>
<b>Name of Applicant:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>File Reference:</b>	<b>LD.CN.11</b>
<b>Author:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>27 June 2022</b>

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**Enclosure/Attachments:**

1. KBuilt – Variation.

**Summary:**

KBuilt Construction are requesting a variation to the tender for the Johnston Street Independent Living Units at Johnston St, Wickepin in the amount of \$299,320.53 GST exempt or \$329,252.58 GST inclusive.

**Background:**

The CEO and DCEO held a meeting with Katie Woodhams of KBuilt Construction and requested KBuilt to supply a final cost or variation required for the completion of construction of the four Independent Living Units at Johnston St, Wickepin.

KBuilt have supplied a variation for the completion on the ILU's at a cost of \$299,320.53 GST exempt or \$329,252.58 GST inclusive.

The increase in cost is due to the rise of material and labour cost as followed:

**Description of Rise in Material Costs Cost**

Concrete Costs	\$ 52,265.70
Brick material & Labour Costs	\$ 61,909.12
Cabinetry	\$ 27,124.00
Roofing Materials	\$ 37,302.47
Resilient Finishes	\$ 23,424.60
Carpentry	\$ 52,071.13
Suspended Ceilings	\$ 32,229.51
Tiling	\$ 12,994.00

Total Rise & Fall adjustment **\$ 299,320.53**

The original contracted amount was \$1,351,525.50 which included a variation for the carports adjustments.

**Comments:**

The current amount with the variation required to complete the project will be \$913,367 GST exempt and has been placed in the 2022/2023 Budget Estimates.

There has been a considerable increase in costs and services due to a high increase in material cost and contractor's rates.

Council will need to agree to the variation to complete the project in time for the grant acquittal which has to have the units completed by December 2022.

The CEO has advised Council previously that Council should be expecting variation to the contract due to the high increase of materials throughout 2022.

The CEO believes the increase to be reasonable and recommends that Council agrees to the variation of \$299,320.53.

This amount could be funded by reducing the amount being transferred to Building Reserve in the 2022/2023 Budget Estimates by \$0.00 and reducing the Pool Reserve by \$30,000 to \$20,000 and then utilising the existing funds in Aged Accommodation Reserve of \$221,356. Council will be able to cover the additional cost of \$299,320.53 with no major changes to Council's budgets or rate increases.

The CEO has been advised by local Federal Member Mr Rick Wilson that the LRCCI Phase 3 grant will be receiving an increase of approximately 50% which will be approximately \$363,885.

If the LRCCI Phase 3 grants are eligible to use for the variation to the aged units then Council could then resolve to use the LRCCI Phase 3 additional grant for the ILU and amend the budget back. This would mean Council would not use the Aged Accommodation Reserve of \$221,356 and transfer to the Building Reserve an additional \$50,000 and an additional of \$30,000 to the Swimming Pool Reserve.

The CEO has made the following changes to the 2022/2023 Budget Estimates ready for Council adoption in August 2022.

- Adding variation of \$299,320.53 to complete units
- Reducing transfer to Building Reserve to \$0
- Reducing transfer to Swimming Pool Reserve to \$20,000
- Utilising funds in Aged Persons Accommodation Reserve of \$221,356

**Statutory Environment:** *Local Government Act 1995*

**Policy Implications:** Nil

**Financial Implications:**

Variation to the KBuilt contract of \$299,320.53.

The CEO has made the following changes to the 2022/2023 Budget Estimates for adoption in August to cater for the variation as submitted by KBuilt Construction.

- Reducing transfer to Building Reserve to \$0
- Reducing transfer to Swimming Pool Reserve to \$20,000
- Utilising funds in Aged Persons Accommodation Reserve of \$221,356

**Strategic Implications:** Nil

**Recommendations:**

That Council accept the variation requested by KBuilt Construction for the completion of the 4 Independent Living Units on Johnston St, Wickepin in the amount of \$299,320.53.

**Voting Requirements:** Simple majority

**Resolution No 130722-07**

**Moved Cr Allan /Seconded Cr Thompson**

That Council accept the final variation requested by KBuilt Construction for the completion of the 4 Independent Living Units on Johnston St, Wickepin in the amount of \$299,320.53.

That it be requested by Council that the units be finalised by December 2022.

**Carried 7/0**

## Governance, Audit and Community Services

### 10.2.06 Leases

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<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Whole of Shire</b>
<b>Name of Applicant:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>File Reference:</b>	<b>LD.LA.11/ LD.LA.10/ LD.LA12/ LD.LA.8</b>
<b>Author:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>29 June 2022</b>

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#### **Enclosure/Attachments:**

Lease Agreements

1. Yealering Bowling Club
2. Yealering Golf Club
3. Wickepin District Sports Club
4. Wickepin Arts and craft Centre

#### **Summary:**

The CEO is requesting Council to place the Shire of Wickepin Common Seal and authorise the President's signature on the following leases:

- Yealering Bowling Club
- Yealering Golf Club
- Wickepin District Sports Club
- Wickepin Arts and craft Centre

#### **Background:**

The CEO has had McLeods Solicitors draft leases for the sporting and community groups utilising council's buildings. The leases were sent out to the appropriate bodies on 20 April 2022 and the following leases have been returned signed by the individual bodies and require the attachment of the Shire of Wickepin Common Seal and the President and CEO signature.

#### **Comments:**

This has been going on for some time and the leases are now ready for signing by Council. The Leases have been drawn up by Councils Solicitors McLeods.

#### **Statutory Environment:**

##### **Shire of Wickepin Standing Orders**

##### **21.2 Custody and Use of Common Seal**

The Chief Executive Officer shall have charge of the common seal of the Council and shall be responsible for the safe custody and proper use of it.

##### **21.3 Seal Not to be Improperly Used**

Except as required by law, or in the exercise of the express authority of the Council, the Chief Executive Officer shall not use the common seal of the Council.

**Policy Implications:** Nil

**Financial Implications:** Nil

**Strategic Implications:** Nil

**Recommendations:**

That the Shire of Wickepin authorise the signing and attachment of the Common Seal to the following leases:

- Yealering Bowling Club - Reserve 9610 Lot 29612 and Lot 29611 Sewell Street Yealering.
- Yealering Golf Club - Reserve 9610 Lot 29612 and Lot 29611 Sewell Street Yealering.
- Wickepin District Sports Club - Reserve 13752, 23911 and Lots 1 and 166 Wickepin.
- Wickepin Arts and Craft Centre - Lot 212 Wickepin.

**Voting Requirements:** Simple majority

**Resolution No 130722-08**

**Moved Cr Allan / Seconded Cr Mearns**

That the Shire of Wickepin authorise the signing and attachment of the Common Seal to the following leases:

- Yealering Bowling Club - Reserve 9610 Lot 29612 and Lot 29611 Sewell Street Yealering.
- Yealering Golf Club - Reserve 9610 Lot 29612 and Lot 29611 Sewell Street Yealering.
- Wickepin District Sports Club - Reserve 13752, 23911 and Lots 1 and 166 Wickepin.
- Wickepin Arts and Craft Centre - Lot 212 Wickepin.

**Carried 7/0**

Governance, Audit and Community Services**10.2.07 Proposed Winding Up of Regional Waste Group Agreement (Wagin Group of Councils)**

<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Whole Shire</b>
<b>Name of Applicant:</b>	<b>Shire of Wagin</b>
<b>File Reference:</b>	<b>WM.MEE.2915</b>
<b>Author:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>5 July 2022</b>

**Enclosure/Attachments:**

Letter, minutes and Regional Waste Site Agreement.

**Summary:**

The Shire of Wagin propose winding up the Regional Waste Site Agreement (Wagin Group of Councils) and the funds being held in the project be distributed back to member Councils accordingly.

**Background:**

At the Shire of Wagin Ordinary Meeting of Council held on 28 June 2022, Council resolved the following:

<b>OFFICER RECOMMENDATION/4803 COUNCIL RESOLUTION</b>	
<b>Moved Cr G R Ball</b>	<b>Seconded Cr B L Kilpatrick</b>
That subject to the concurrence of the Local Authorities who are the remaining signatories to the <i>Regional Waste Site Agreement (Wagin Group of Councils)</i> the Agreement be wound up and the funds being held for this project, be distributed back to member Councils accordingly.	
<b>Carried 8/0</b>	

In 2011 the following 11 Councils became signatory to a Regional Waste Site Agreement with Wagin being the lead agency. (The Shire of Wagin has an unsigned copy of the Agreement without any record of it having been executed).

Shire of Cuballing  
 Shire of Dumbleyung  
 Shire of Narrogin  
 Shire of Pingelly  
 Shire of Wagin  
 Shire of Wandering  
 Shire of West Arthur  
 Shire of Wickepin  
 Shire of Williams  
 Shire of Woodanilling  
 Town of Narrogin

All Councils (presumably) contributed funding towards the project.

Since that time the Shire of Woodanilling, Shire of Dumbleyung, Shire of Wandering and the Shire of West Arthur have withdrawn from the Agreement. In accordance with the provision of clause 6 of the Agreement (“Withdraw from Agreement”) a withdrawing party is not entitled to any rebate for any fees or costs paid in advance.

On 1 July 2016 the Town of Narrogin and Shire of Narrogin commenced as a single entity as the new Shire of Narrogin, leaving 6 members. There does not appear to have been any redrawing or amendment of the Regional Waste Site Management Agreement reflecting the reduced members to six. Given that there is no record of the former Town of Narrogin withdrawing from the Agreement prior to amalgamation with the Shire of Narrogin, it would seem that Narrogin should receive double allocation of funds on disbursement.

**Comments:**

The Shire of Wagin propose winding up the Regional Waste Site Agreement (Wagin Group of Councils) and the funds being held in the project be distributed back to member Councils accordingly.

In accordance with clause 9 of the Agreement (“Winding Up”) all participating Councils need to agree in writing for the group to be wound up. This would allow the residual funds to be equally distributed.

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Financial Implications:**

There is \$37,071 being held by the Shire of Wagin and will be distributed back to member Councils accordingly. The Shire of Wickepin will receive \$5,295.20.

**Strategic Implications:** Nil

**Recommendations:**

That the CEO advise the Shire of Wagin in writing that the Regional Waste Group Agreement be wound up and the funds being held for this project be distributed back to member councils accordingly.

**Voting Requirements:** Simple majority

**Resolution No 130722-09**

**Moved Cr Astbury / Seconded Cr Corke**

That the CEO advise the Shire of Wagin in writing that the Regional Waste Group Agreement be wound up and the funds being held for this project be distributed back to member councils accordingly.

**Carried 7/0**

**4.52pm Cr Russell left the meeting.**

**4.54pm Cr Russell re-entered the meeting.**



## 11. President's Report

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<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Whole Shire</b>
<b>Name of Applicant:</b>	<b>Julie Russell, President</b>
<b>File Reference:</b>	<b>GO.CO.U.5</b>
<b>Author:</b>	<b>Julie Russell, President</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>13 July 2022</b>

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On Friday 24 June CEO Mark Hook and myself travelled to Williams to attend the WALGA Central Country Zone meeting. Address to the Zone was from Brad Pearce from Main Roads Department, who indicated that Main Roads was reverting its operations to some of its former operating ways where the offices at Narrogin would take more responsibility from Northam, and some of the minor maintenance items would be handballed to Local Governments to be taken care of.

Rick Wilson also addressed the Zone, and he reiterated that Federal Government's LRCI Funding Phase 3 was imminent for the latter part of this year.

Farewell and Good Luck to retiring CEO Mark Hook. Over approximately 41 years, Mark's contribution to Western Australian Local Government has been exemplary, and his time at the Wickepin Shire and the contributions made to the Wickepin Community by both himself and his wife Marion has been a wonderful example of "getting involved in the local community".

Mark started as Vehicle Licence Clerk, then Junior Finance Officer, at the Shire of Plantagenet from 1981-1988.

- From 1988 – 1993 he went to the Shire of Gnowangerup as Senior Finance Officer, then Deputy CEO
- In 1993 - 1997 Mark went to Shire of Woodanilling as their CEO, which was a Ministerial Appointment
- 1997 - 2001 Shire of Pingelly CEO
- 2001 - 2006 Shire of Shark Bay CEO
- 2006 - 2008 WALGA-Transport Manager
- 2008 - 2012 Shire of Coorow CEO
- 2012 - 2022 Shire of Wickepin CEO, before retirement from Local Government after approximately 41 years of service.

Mark was the TAFE Most Outstanding Student when studying the Diploma in Local Government in 1994 and has been a member of IMM (now LGPRO) since 1992.

Mark joined our council as our CEO in March 2012.

He came here with his wife Marion and youngest daughter (also Marion) and they all quickly embedded themselves into our community and made it their home. Mark and Marion quickly became involved in the community through both work and sport and were both integral members of the Wickepin Bowling Club and UGSBL, of which Mark was the President for some years. He also took on all executive roles in the local bowling club and Wickepin District Sports Club, as well as served on the Wickepin Primary School Council.

Mark led a very happy workplace and the output from staff was always of the highest quality.

He was a wonderful guide and support to Councillors, and the Wickepin Shire has greatly benefitted from Mark's leadership over the years.

Some of the projects that have come to fruition are the Living Lakes Project at Yealering; the WA Kaolin Mine at east Wickepin; the Independent Living Units at Wickepin; Expansion of the Railway Dam for water catchment; Construction of new staff housing and planning for improvements to the Caravan Parks within the shire. Mark has been a strong supporter to the Local Emergency Management Teams of the Ambulance and Fire Brigades and has been a wonderful asset and has provided integral advice when needed to the Wheatbelt South Regional Road Group Committees and the WALGA Central Country Zone group of Councils.

Mark and Marion are leaving now after ten and a bit years, looking forward to retiring from the regular workforce and to spending time in their new home in Mandurah.

We would like to thank Mark and Marion for their dedication, patience, determination and perseverance in seeing Council projects come to fruition, and for their assistance and involvement in our community over the past years and wish them all the very best in their retirement.

John Phillips Consulting will be engaged around mid August to pursue the recruitment process for a replacement CEO.

Also leaving us on 12 August is our Manager of Works Gary Rasmussen. Gary joined council in March 2018 and has been an integral part of our outside workforce, building up the standards of the working team in the areas of road building and construction.

Gary has overseen some very vital roadwork projects in Blackspot safety and has been integral in finding ways of Council becoming more water efficient through the expansion of the Railway Dam Precinct and the Water Harvesting Dam at Wickepin. Gary has also led the team in the federally supported Wheatbelt South Freight Network Roadworks, which made our road programme triple in size over a number of years. Thank you Gary and we wish yourself and Kathy all the best at your new position at Shire of West Arthur.

A big thank you to all staff and councillors for the work that has been done so far on our up and coming budget which is proving to be extremely inflexible and constrained due to the escalated increases in consumables, wages and the general costs of running a business.

**Recommendations:**

That council note the President's report dated July 2022.

**Voting Requirements:**

Simple majority

**Resolution No 130722-10**

**Moved Cr Allan / Seconded Cr Mearns**

That council note the President's report dated July 2022.

**Carried 7/0**

## 12. Chief Executive Officer's Report

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<b>Submission To:</b>	<b>Ordinary Council</b>
<b>Location/Address:</b>	<b>Whole Shire</b>
<b>Name of Applicant:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>File Reference:</b>	<b>CM.REP.2</b>
<b>Author:</b>	<b>Mark Hook, Chief Executive Officer</b>
<b>Disclosure of any Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>12 July 2022</b>

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### Staff

The Acting CEO Mr Noel Mason will be commencing in the position on 19 July 2022. Please make Noel welcome and come in and see him. Unit 2 in the Aged Units has been furnished for use by the Acting CEO.

As advised by email it was with deep sympathy that I had to advise council of the passing of one of our outside staff Mr David Wilson. Our sympathy goes to Dave's family and friends. This position has been advertised.

The Manager of Works and Services position has closed and I have left this for the Acting CEO to work out suitable candidates.

### Wickepin Saleyards

Work has commenced on the Wickepin Saleyard walkways and below is a photo showing walkways under construction in the Lake Grace workshop.



### CEO Report

This is my last CEO report for the Shire of Wickepin, as my last day will be 15<sup>th</sup> July 2022. On behalf of my family and myself I would like to thank the Wickepin Community for making my family part of your community over the past ten years. To Council thank you for the support and encouragement during my time as CEO for the Shire of Wickepin. To all the staff I have worked with inside and outside thank you all for being a wonderful group to work with, we have had some wonderful experiences and recently some tragedy but we have always been able to get through those times. I congratulate you all on the wonderful job you have all done during my time in Wickepin. On behalf of myself and my family, thank you for being a great community to work with, we have enjoyed our time in Wickepin and we have made some long lasting friendships. I wish Wickepin all the best for the future.

**MEETINGS ATTENDED**

<b>June 2022</b>	
16 <sup>th</sup>	Meeting with KBuilt
18 <sup>th</sup>	Blaxeid function Wickepin Community Centre
24 <sup>th</sup>	WALGA CCZ Meeting Williams
28 <sup>th</sup>	Meeting with CR Mearns

**Delegations to be inserted –**

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Payment of Accounts Refer to FM report item 10.2.01 List of Accounts		CEO, FM
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Facey Group – WCC Blaxeid – WCC Wickepin Winter Weekend – Wickepin Town Hall	20/06/2022 17/06/2022 13/06/2022	CEO
A13	Hire of Community Halls / Community Centre	CEO	Yealering Regatta Committee – Yealering Town Hall The Virtual Village – Railway Building Churchlands Senior High School – Yealering Town Hall CRC - Wickepin Town Hall Regional Road Group – WCC	05/07/2022 05/07/2022 29/06/2022 24/06/2022 21/06/2022	CEO

			Facey Group – WCC CRC - WCC	20/06/2022 17/06/2022	
<b>A14</b>	<b>The Food Act 2008 and the Food Regulations 2009</b>	<b>CEO</b>			
<b>A15</b>	<b>The Public Health Act 2016</b>	<b>CEO</b>			
<b>A16</b>	<b>Sponsorship, contributions and donations to sporting and community groups</b>				

**Recommendations:**

That Council note the Chief Executive Officer's report dated 12 July 2022.

**Voting Requirements:**

Simple majority

**Resolution No 130722-11**

**Moved Cr Mearns / Seconded Cr Allan**

That Council note the Chief Executive Officer's report dated 12 July 2022.

**Carried 7/0**

### **13. Notice of Motions for the Following Meeting**

### **14. Reports and Information**

### **15. Urgent Business**

### **16. Closure**

There being no further business the Presiding Officer declared the meeting closed at 5.07pm.