

Minutes

ORDINARY MEETING OF COUNCIL
15 JUNE 2016
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 15 June 2016**

The President declared the meeting open at 3.37pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

President	Cr JA Russell
Deputy President	Cr WA Astbury
Councillor	Cr SJ Martin
Councillor	Cr RE Easton
Councillor	Cr GCL Hinkley
Councillor	Cr FA Allan
Councillor	Cr MG Lang
Councillor	Cr AG Lansdell
Chief Executive Officer	Mr MJ Hook
Finance Manager	Mrs NA Manton
Executive Support Officer	Ms LG Pearson (Minute Taker)

Leave of Absence (Previously Approved)

Cr GCL Hinkley

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
7.1	Receival of Minutes - Townscape and Cultural Planning Committee	Cr Ross Easton	Financial	Building the fence at the Harrismith Cemetery.
10.2.09	Chief Executive Officers – Annual Performance Appraisal 2016	CEO Mark Hook	Financial	Officer in report.
10.2.10	Chief Executive Officers – Annual review	CEO Mark Hook	Financial	Officer in report.
10.3.01	Townscape and Cultural Planning Committee Meeting Recommendations	Cr Ross Easton	Financial	Building the fence at the Harrismith Cemetery.

6. Confirmation of Minutes – Ordinary Meeting of Council – 18 May 2016

Resolution No 150616-01

Moved Cr Allan / Seconded Cr Lansdell

That the minutes of the Ordinary Council meeting held on Wednesday 18 May 2016 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

3.39pm – Cr Easton departed the Chambers due to declaring a Financial interest as he is building the Harrismith Cemetery.

Receival of Minutes

7.1 Townscape and Cultural Planning Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	CR.MEE.206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	8 June 2016

Enclosure / Attachment:

Minutes of the Townscape and Cultural Planning Committee Meeting held on Wednesday 8 June 2016.

Background:

The Townscape and Cultural Planning Committee Meeting was held on Wednesday 8 June 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Townscape and Cultural Planning Committee Meeting held on Wednesday 8 June 2016 be received.

Voting Requirements: Simple majority.

Resolution No 150616-02

Moved Cr Astbury / Seconded Cr Allan

That the Minutes of the Townscape and Cultural Planning Committee Meeting held on Wednesday 8 June 2016 be received.

Carried 6/0

3.41pm – Cr Easton returned to the Chambers.

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

Item	Subject/Action	Officer/ File	Progress	Status	Comment						
720-180516-08	Shire of Wickepin Community Grant Applications	CEO	<ol style="list-style-type: none"> 1. That Council place in the budget estimates the application for funding from the Albert Facey Homestead Management Committee for \$1918.18 towards the painting of the exterior of the Homestead 2. That Council place in the budget estimates the application for funding from the Wickepin Football and Cricket Club for \$6,000.00 towards the purchase of a new electronic score board. 	✓	Items placed in budget estimates and letters sent 24/05/2016.						
721-180516-09	Shire of Wickepin Community Grant Applications	CEO	<ol style="list-style-type: none"> 1. That Council inform the following applicants that Council will place in the budget estimates a third of the total cost of their project, as per Councils Policy F 3.2 - Distribution of Funds to Community and Sporting Bodies: <ul style="list-style-type: none"> • Lake Yealering Bowling Club • Wickepin Bowling Club • Wickepin District Sports Club 2. That the above grant applications be brought back to the June 2016 Council meeting with more detailed information for final approval. 	✓	Letters sent 24/05/2016.						
722-180516-10	Community Resource Centre 2016/2017 Budget	CEO	<p>That Council places the following items in the 2016/2017 budget allocation in the form of financial support to the Wickepin Community Centre for the 2016/2017 financial year.</p> <table> <tr> <td>■ Operation of Library</td> <td>\$25,376</td> </tr> <tr> <td>■ Salary Subsidy</td> <td>\$9,500</td> </tr> <tr> <td>TOTAL</td> <td>\$35,076</td> </tr> </table>	■ Operation of Library	\$25,376	■ Salary Subsidy	\$9,500	TOTAL	\$35,076	✓	Letter sent 24/05/2016. Estimates placed in 2016/17 budget.
■ Operation of Library	\$25,376										
■ Salary Subsidy	\$9,500										
TOTAL	\$35,076										
723-180516-11	Dryandra Country Visitor Centre 2015/2016 Budget Allocation	CEO	<ol style="list-style-type: none"> 1. That Council not contribute the \$6,000 membership to the Dryandra Country Visitor Centre for 2016/2017. 2. That Council withdraw its membership from the Dryandra Country Visitor Centre Committee as of the 30th May 2016. 	✓	Letter sent 24/05/2016. Email sent 23/05/2016.						
724-180516-12	Yarling Brook Estate change of Land Valuations	CEO	That Council make application to the Minister for Local Government to change the methods of valuing the land for rating purposes on the lots from Unimproved Value to Gross Rental Value (see agenda May 2016 resolution no 180516-12).		Letter sent 31/05/2016.						
725-180516-13	Wickepin Primary School – Donation for Community Bus Hire	CEO	That Council donate \$95.40 to the Wickepin Primary School to attend the Lakes Speech and Dama Festival at Dumbleyung on Friday 20 th June 2016.	✓	Letter sent 24/05/2016						
726-180516-14	2016 WALGA AGM - Voting Delegates and Attendees Local Government Week	CEO	1. That Council Voting delegates to the Western Australian Local Government Association Annual General Meeting to be held at the Perth Convention Exhibition Centre on 3 August to 5 August 2016 are (see the table in May 2016 minutes resolution no.180516-14)	✓	Accommodation booked for delegates 01/06/2016.						

Item	Subject/Action	Officer/ File	Progress	Status	Comment
			2. That the Chief Executive Officer register the Chief Executive Officer and the following Councillors for the 2016 Local Government Week Convention being held at the Perth Convention Exhibition Centre between Wednesday 3 August to 5 August 2016: <ul style="list-style-type: none"> • Mr Mark J Hook • Cr Russell Delegate • Cr Astbury Delegate • Cr Lang Observer • Cr Hinkley Observer • Cr Martin Observer • Cr Lansdell Observer 		Email sent to Councillors for registration of LGW 2016 24/05/2016
727-180516-15	Albert Facey Homestead Committee Meeting Recommendations	CEO	That Council sponsor the Wickepin Art Prize 2016 out of the Albert Facey Homestead Trust Fund to the value of \$1000.	✓	Placed in next Albert Facey Homestead committee meeting agenda to inform members 25/05/2016. Placed in 2016/17 budget.
728-	Upper Great Southern Hockey Association - Donation	CEO	That Council advise the Upper Great Southern Hockey Association that it is unwilling to make a financial contribution towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.	✓	Letter sent 24/05/2016.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	CM.REP.1
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	8 June 2016

Enclosure / Attachment: Nil

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Toolibin North Road Black Spot project has been completed.
- Lake Road R2R project has been completed.
- All construction projects have now been completed.

Plant Replacement

- A draft plant replacement program has been compiled.

Maintenance Works

- Repair broken culverts located on Murray Road.
- Repair broken culvert located on Kelliher Road.
- Install new culvert on Wedin North Road.
- Widen narrow culvert located on Yarling Brook Road.
- Repair and clean table drain in back lane on Johnston Street.
- Sweep town streets in Wickepin and Yealering.
- Assist with various issues regarding artificial turf installation at Yealering Bowling Club.
- Repair sewer blockage at the Wickepin Caravan Park.
- Complete MCA reports.
- Begin Tender process for the next financial year.
- Maintenance grading various roads.
- Bitumen Patching.
- Various sign installations.
- Storm damage trees across roads.
- Refuse sites maintenance.
- Various building maintenance.

Occupational Health and Safety

- Nothing to report.

Workshop

- General ongoing servicing and minor repairs.
- Assist with building maintenance and general maintenance issues.
- Cat Grader WK 813 air compressor and foot control valve replaced.

Parks and Gardens

- Sweep streets
- General mowing, pruning and slashing.
- Rural roads verge spraying and slashing
- Oval mowing and maintenance.
- Street tree planting.
- Tree stump removal.
- Cemeteries maintenance including the Pioneer cemetery.
- Extra verge spraying. Staff have concentrated on weed control on town verges and parks.
- Tree pruning under power lines.
- Extra caltrop spraying at sales yards.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 8 June 2016.

Voting Requirements: Simple majority

Resolution No 150616-03

Moved Cr Lang / Seconded Cr Astbury

That council notes the report from the Manager of Works and Services dated 8 June 2016.

Carried 7/0

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	FM.FR.1212
Author:	Natalie Manton – Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	2 June 2016

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 31 May 2016 as presented be received.

Voting Requirements: Simple majority

Resolution No 150616-04

Moved Cr Lansdell / Seconded Cr Lang

That the financial statements tabled for the period ending 31 May 2016 as presented be received.

Carried 7/0

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	FM.FR.1212
Author:	Natalie Manton - Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	2 June 2016

Enclosure / Attachment: List of Accounts

Background: List of Accounts remitted during the period from 1 May 2016 to 31 May 2016

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
EFT	6333 – 6428	375,355.70
Cheques	15313 – 15315 cancelled	
Cheques	15316 - 15325	32,750.81
Payroll	May	84,168.01
Superannuation	May	13,909.69
Credit Card and Journal	May	5,322.09
Trust		
EFT		
Chq	1270 - 1271	320.00
TOTAL		<u><u>\$511,826.30</u></u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: Detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling **\$511,826.30** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 150616-05

Moved Cr Lansdell / Seconded Cr Allan

That Council acknowledges that payments totaling **\$511,826.30** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

List of Accounts Due & Submitted to Committee

1 - 31 May 2016

Chq/EFT	Date	Name	Description	Muni	Trust
1270	02/05/2016	JOHN ALEXANDER MEDDINGS	SUPPLY 30 X METAL FACEY HOUSE METAL CUTOUTS		\$ 120.00
1271	16/05/2016	CO-OPERATIVE BULK HANDLING	REFUND BOND FOR HIRE OF COMMUNITY CENTRE		\$ 200.00
EFT6333	02/05/2016	BURGESS RAWSON (WA) PTY LTD	RENT, MANAGEMENT FEES ON FUEL FACILITY 1/5/16 TO	\$ 3,125.85	
EFT6334	02/05/2016	BEST OFFICE SYSTEMS	ADMIN COPIER CONTRACT CHARGES 23 MAR-23 APR 2016	\$ 664.13	
EFT6335	02/05/2016	YEALERING AGPARTS & REPAIRS	BATTERIES FOR BUS, GAS BOTTLE FOR CARAVAN PARK,	\$ 722.00	
EFT6336	02/05/2016	DC & LB CURTIS	SUPPLY AND INSTALL GUTTERS AND DOWNPIPES AT	\$ 5,115.00	
EFT6337	02/05/2016	CHEDOONA ENVIRONS	VARIOUS NATIVE SHRUBS FOR CEMETERY, STREET TREES	\$ 179.50	
EFT6338	02/05/2016	LANDGATE	RURAL UV GENERAL REVALUATION 2015/16	\$ 5,172.75	
EFT6339	02/05/2016	EVERLON BRONZE	WICKEPIN CEMETERY NICHE WALL GRANITE MODULAR	\$ 1,852.14	
EFT6340	02/05/2016	FLICK WASHROOM SERVICES	SANITARY DISPOSAL SERVICE APRIL 2016 TO MARCH 2017	\$ 2,692.80	
EFT6341	02/05/2016	IT VISION	M MILLER PAYROLL ESSENTIALS TRAINING	\$ 1,650.00	
EFT6342	02/05/2016	MAIN ROADS WA	LAND ACQUISITION COSTS GRAIN FRIEGHT NETWORK LOMOS	\$ 8,101.47	
EFT6343	02/05/2016	RG & JE MILLER FAMILY TRUST	CONTRACT PAYROLL SERVICES 30TH JAN TO 14TH APRIL 109.5	\$ 4,707.95	
EFT6344	02/05/2016	MARKET CREATIONS	ADVERTISING SHIRE PAGES IN 2016/17 NARROGIN DIRECTORY	\$ 776.00	
EFT6345	02/05/2016	MCPST PEST CONTROL	TERMITE TREATMENT AT MENS SHED JOINER ST	\$ 330.00	
EFT6346	02/05/2016	KOMATSU AUSTRALIA PTY LTD	FUEL FILTER, CARTRIDGE AND ELEMENT KOMATSU GRADER	\$ 188.83	
EFT6347	02/05/2016	NARROGIN HARDWARE MAKIT	DOOR LOCK 7 RINTEL ST, SHOWER FITTING UNIT 3 COTTAGE	\$ 147.60	
EFT6348	02/05/2016	STAR TRACK EXPRESS	FREIGHT ON VEHICLE PARTS HINO, KOMATSU, WESTRAC	\$ 168.75	
EFT6349	02/05/2016	NARROGIN TOYOTA	SHARPEN CHAIN SAW	\$ 20.00	
EFT6350	02/05/2016	WAGIN PLUMBING	REPAIR BURST TRANSFER PIPES DAM TO OVAL	\$ 2,681.25	
EFT6351	02/05/2016	SHENTON ENTERPRISES PTY LTD	REPAIRS TO SEWERAGE TRANSFER STATION CHLORINATION	\$ 2,791.80	
EFT6352	02/05/2016	SHIRE OF KULIN	CONTRIBUTION TO ROADWISE CAR CRASH TRAILER	\$ 1,100.00	
EFT6353	02/05/2016	ANTONY SMITH	CLEANING INDOOR NETBALL COURTS 9TH MAR, 23RD MAR,	\$ 693.80	
EFT6354	02/05/2016	WESTRAC EQUIPMENT	OIL, AIR, FUEL FILTERS FOR CAT 12H GRADER	\$ 372.64	
EFT6355	02/05/2016	WESTERN AUSTRALIAN TREASURY	Loan No. 99 Interest payment -	\$ 13,956.93	
EFT6356	02/05/2016	WA HINO SALES & SERVICE	HINO 700 SERIES TRUCK- CARRY OUT 3000KM SERVICE	\$ 2,027.18	
EFT6357	12/05/2016	AUSTRALIA POST	POSTAGE COSTS APRIL 2016	\$ 138.40	
EFT6358	12/05/2016	SKIPPER TRANSPORT PARTS	BRAKE DRUMS, SHOE KIT AND BOOSTER LOW LOADER	\$ 1,426.41	
EFT6359	12/05/2016	ASPHALT IN A BAG	PELLET 20KG BAGS ASPHALT WICKY-PINGELLY RD	\$ 1,718.75	
EFT6360	12/05/2016	AMPAC DEBT RECOVERY (WA) PTY	RATES DEBT RECOVERY COSTS APRIL 16	\$ 55.00	
EFT6361	12/05/2016	BORAL	SPRAYED BITUMEN C170 @ 1.6LITRE SQ AND 10MM	\$ 30,386.13	
EFT6362	12/05/2016	YVONNE BOWEY CONSULTING	PREPARE MARCH FINANCIAL STATEMENTS NEW TEMPLATE	\$ 1,500.00	
EFT6363	12/05/2016	BUTLER SETTINER	INTERIM FEE- AUDIT YEAR ENDING 30 JUNE 2016	\$ 3,622.52	
EFT6364	12/05/2016	COUNTRY PAINT SUPPLIES	4 X CANS SIKAFLEX WICKEPIN CEMETERY	\$ 93.40	

Attachment- Item 10.2.02

EFT6365	12/05/2016	KELLY COCHRANE	CLEANING YEALERING TOILETS, CARAVAN PARK APRIL 16	\$ 250.00
EFT6366	12/05/2016	LANDGATE	GRV INTERIM VALS COUNTRY FULL VALUE	\$ 303.35
EFT6367	12/05/2016	MJ & JI DYKE	MANUFACTURE HYDRAULIC HOSE, INC TRAVEL KOMATSU	\$ 217.47
EFT6368	12/05/2016	CR ROSS EASTON	ERECT STONE RETAINING WALL WAR MEMORIAL CAR PARK	\$ 770.00
EFT6369	12/05/2016	EDWARDS MOTORS PTY LTD	NEW COLORADO 7 4X4 DIESEL AUTO, LESS TRADE	\$ 2,500.00
EFT6370	12/05/2016	EWEN RURAL SUPPLIES	MONTHLY ACCOUNT	\$ 8,267.43
EFT6371	12/05/2016	ELITE POOL COVERS	SWIMMING POOL COMMERCIAL BLANKET, ROLLERS, FRAME	\$ 24,882.00
EFT6372	12/05/2016	GREAT SOUTHERN FUEL SUPPLIES	FUEL ACCOUNT- APRIL 2016	\$ 10,376.93
EFT6373	12/05/2016	GEOFF PERKINS FARM	PTO SHAFT, CLUTCH ASSEMBLY FOR SLASHER	\$ 905.58
EFT6374	12/05/2016	HANSON CONSTRUCTION	CEMENT STABILISING SAND 7M3 DELIVERED PINGELLY WICKY	\$ 2,331.45
EFT6375	12/05/2016	KEL'S TYRES	SUPPLY 2 23.1.34 BKT TYRES, INC TUBES	\$ 6,798.00
EFT6376	12/05/2016	KOMATSU AUSTRALIA PTY LTD	SUPPLY NEW GREASE LINES KOMATSU LOADER	\$ 248.72
EFT6377	12/05/2016	GREAT SOUTHERN WASTE	RUBBISH AND RECYCLING COLLECTION- DOMESTIC,	\$ 6,051.04
EFT6378	12/05/2016	NARROGIN HARDWARE MAKIT	6 X DOORS FOR SWIMMING POOL, MDF FOR DESK HUTCH AT	\$ 1,551.90
EFT6379	12/05/2016	NARROGIN RETRAVISION	REPAIRS TO AIRCONDITIONER HARRISMITH GOLF CLUB	\$ 1,077.00
EFT6380	12/05/2016	NARROGIN AUTO ELECTRICS	AERIAL AND FITING FOR KOMATSU LOADER	\$ 27.93
EFT6381	12/05/2016	NARROGIN QUARRY OPERATIONS	SUPPLY 10 TONNE BALLAST RIP RAP WICKY-PINGELLY RD	\$ 699.53
EFT6382	12/05/2016	NARROGIN TOYOTA	SHARPEN, TUNE UP CHAINSAWS, SUPPLY SPARK PLUG	\$ 175.40
EFT6383	12/05/2016	NARROGIN PETALS & BLOOM	SUPPLY 4 X WREATHS FOR ANZAC SERVICE	\$ 320.00
EFT6384	12/05/2016	OFFICEWORKS SUPERSTORES	STATIONERY ORDER- CASH BOX, TAB NOTES, OLYMPIC	\$ 336.34
EFT6385	12/05/2016	PCS	UPGRADE SYNERGY SYSTEM ON ALL ACCOUNTS, SIZE FILES	\$ 382.50
EFT6386	12/05/2016	PARRY'S	STAFF UNIFORMS- WORK PANTS MANAGER WORKS	\$ 84.95
EFT6387	12/05/2016	MAUREEN SUSAN PREEDY	CLEANING YEALERING TOILETS, CARAVAN PARK APRIL 16	\$ 327.50
EFT6388	12/05/2016	LIONEL ANTHONY RIGBY	COMMISSION- WICKEPIN CARAVAN PARK MARCH 2016	\$ 228.94
EFT6389	12/05/2016	STABILISATION TECHNOLOGY	STABILISATION CEMENT, WORKS, TECH SUPPORT LOMOS RD	\$ 25,690.50
EFT6390	12/05/2016	WICKEPIN NEWSAGENCY	CATERING COUNCIL MEETING, NEWSPAPERS FOR APRIL 16	\$ 135.80
EFT6391	12/05/2016	MECHANICAL & DIESEL SERVICES	SUPPLY BRAKE VALVE- FLOAT TRAILER P3517	\$ 132.00
EFT6392	16/05/2016	COUNTRY PAINT SUPPLIES	INVOICE PAYMENT- PAINTS REQUIRED FOR COMMITTEE	\$ 45.44
EFT6393	16/05/2016	AIR RESPONSE	REPLACE MOTOR, FIT FAN BLADES TO FRIDGE AT COMMUNITY	\$ 335.76
EFT6394	16/05/2016	BEST OFFICE SYSTEMS	YELLOW HP TONER CARTRIDGE	\$ 520.00
EFT6395	16/05/2016	DEWS EXCAVATIONS	INSTALL ROAD CULVERT WICKEPIN-PINGLELY RD	\$ 5,742.00
EFT6396	16/05/2016	EDWARDS MOTORS PTY LTD	OIL FILTERS, SUMP WASHERS, WIPER BLADES FACEY UTE,	\$ 760.60
EFT6397	16/05/2016	EVERGREEN SYNTHETIC GRASS	YEALERING BOWLING CLUB GREEN- 2 ND INSTALLMENT OF	\$ 61,040.70
EFT6398	16/05/2016	FRANK WESTON & CO	6.5METRE GALV PIPE FOR ROAD SIGNS	\$ 744.87
EFT6399	16/05/2016	MOULDING DISTRIBUTORS	ART GALLERING HANGING SYSTEM- HOOKS, TRACKS AND	\$ 1,996.61
EFT6400	16/05/2016	WAGIN PLUMBING	SUPPLY AND INSTALL DUMP POINT AT HARRISMITH CARAVAN	\$ 7,480.00
EFT6401	16/05/2016	SLATER-GARTRELL SPORTS	RUBBER PITCH COVER 28M X 3.04M FOR NEW TURF CRICKET	\$ 9,238.90

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EFT6402	16/05/2016	ANTONY SMITH	FIT 6 NEW DOORS AND LOCKS TO SWIMMING POOL CHANGE	\$ 854.00
EFT6403	16/05/2016	WICKEPIN FOOTBALL CLUB	SPONSORSHIP 2016	\$ 200.00
EFT6404	23/05/2016	AUSTRALIAN TAXATION OFFICE	APRIL 2016 BAS	\$ 5,424.00
EFT6405	23/05/2016	AD ENGINEERING PTY LTD	ANNUAL 3G WAN SERVICE FOR SAM TRAILER	\$ 528.00
EFT6406	23/05/2016	EVERGREEN SYNTHETIC GRASS	THIRD INSTALLMENT PAYMENT FOR SYNTHETIC YEALERING	\$ 61,040.70
EFT6407	23/05/2016	EASIFLEET	MAY 2016 VEHICLE LEASE FEES FACEY GROUP UTE 1EMC014	\$ 722.52
EFT6408	23/05/2016	HARRIS ZUGLIAN ELECTRICS	WIRING AND SWITCH CONTROL GEAR FOR NEW FLOW	\$ 2,095.17
EFT6409	23/05/2016	MCPEST PEST CONTROL	TREAT TERMITES IN TREES AT COTTAGE HOME UNIT 1	\$ 330.00
EFT6410	23/05/2016	NARROGIN AGRICULTURAL	REPAIR, CLEAN FUEL TANK AND TUNE GENERATOR	\$ 106.60
EFT6411	23/05/2016	TRISLEY'S HYDRAULIC SERVICES	SERVICE CHLORINATOR AT SEWERAGE PONDS	\$ 297.00
EFT6412	23/05/2016	THE DAN TURNER FAMILY TRUST	ASSESS STRUCTURAL PLANS FOR DEPOT CARPORT	\$ 220.00
EFT6413	23/05/2016	WA HINO SALES & SERVICE	ONE WAY AIR SUSP VALVE- HINO 700 SERIES TRUCK	\$ 68.55
EFT6414	30/05/2016	BEST OFFICE SYSTEMS	PHOTOCOPY/PRINTER CONTRACT- 23 APR TO 23 MAY 2016	\$ 786.79
EFT6415	30/05/2016	COURIER AUSTRALIA	FREIGHT- LIBRARY BOOKS DELIVERED	\$ 28.35
EFT6416	30/05/2016	COVS PARTS PTY LTD	BAG OF RAGS- WORKSHOP SUPPLIES	\$ 31.99
EFT6417	30/05/2016	EDWARDS MOTORS PTY LTD	CHANGE OIL TYPE IN WKO	\$ 379.55
EFT6418	30/05/2016	AC & EJ FULLFORD & CO	GRAVEL EXCAVATION AND PUSHING- LAKE RD YEALERING,	\$ 12,749.00
EFT6419	30/05/2016	FESA - ESL	2015/16 ESL LEVY 4TH QUARTER PAYMENT	\$ 3,692.40
EFT6420	30/05/2016	HANCOCKS HOME HARDWARE	CHEMICAL SPRAYING SAFETY EQUIPMENT- RESPIRATOR KIT,	\$ 149.77
EFT6421	30/05/2016	KIDSAFE WA	STAFF TRAINING- PLAYGROUND SAFETY WORKSHOP	\$ 800.00
EFT6422	30/05/2016	NARROGIN HIRE SERVICE	FILTERS FOR ADMIN OFFICE SINK, RETIC SOCKETS AND	\$ 142.81
EFT6423	30/05/2016	NARROGIN GLASS	YEALERING HALL- DOOR SEAL	\$ 4.50
EFT6424	30/05/2016	NARROGIN TOYOTA	REPLACEMENT TUNGSTEN CHAINS FOR CHAINSAWS	\$ 232.60
EFT6425	30/05/2016	OFFICEWORKS SUPERSTORES	STATIONERY ORDER- LEVER ARCH FILES, PENS, DYMO LABEL	\$ 164.75
EFT6426	30/05/2016	WESTRAC EQUIPMENT	AIR COMPRESSOR- CAT 12H GRADER	\$ 3,067.89
EFT6427	30/05/2016	WICKEPIN HOTEL AND HARVEST	REFRESHMENTS- ADMIN OFFICE	\$ 54.00
EFT6428	30/05/2016	MECHANICAL & DIESEL SERVICES	MAKE AND SUPPLY FEMALE BSP FITTING FOR HINO 700 TRUCK	\$ 28.60
15316	02/05/2016	TELSTRA	TELEPHONE- ADMIN OFFICE, STAFF HOUSING, MOBILES,	\$ 1,698.12
15317	02/05/2016	SYNERGY	ELECTRICITY- 10 CAMPBELL ST WICKEPIN 09/02 TO 08/04/16	\$ 100.15
15318	02/05/2016	WATER CORPORATION	WATER USE 10/02 TO 13/04/16 OVALS, HALLS, STAFF HOUSING,	\$ 11,131.36
15319	12/05/2016	SHIRE OF DUMBLEYUNG	REIMBURSE COST WALGA TRAINING FINANCIALS AND	\$ 375.00
15320	12/05/2016	SYNERGY	STREETLIGHTS ELECTRICITY 25 MAR TO 24 APR	\$ 1,809.65
15321	12/05/2016	WATER CORPORATION	WATER USE, SERVICE CHARGES STANDPIPES, HARRISMITH	\$ 2,049.02
15322	16/05/2016	TELSTRA	SATELLITE PHONE- 04 MAY TO 03 JUN 16	\$ 35.00
15323	16/05/2016	WICKEPIN RURAL SERVICES	1KG CHLORSULFURON SPRAYING TOWN GARDENS	\$ 60.50
15324	23/05/2016	SYNERGY	ELECTRICITY 26/02 TO 02/05- COMMUNITY CENTRE, POOL,	\$ 13,833.85
15325	30/05/2016	TELSTRA	PHONE- ADMIN OFFICE, INTERNET, WORKS MOBILES, CEO	\$ 1,658.16

Attachment- Item 10.2.02

DD8985.1	11/05/2016	WA LOCAL GOVERNMENT SUPER	Payroll deductions	\$ 5,474.58
DD8985.2	11/05/2016	RAMSAY SUPERANNUATION FUND	Superannuation contributions	\$ 56.23
DD8985.3	11/05/2016	PRIME SUPER	Superannuation contributions	\$ 172.46
DD8985.4	11/05/2016	ING CUSTODIANS PTY LTD	Superannuation contributions	\$ 183.85
DD8985.5	11/05/2016	MTAA SUPER FUND	Superannuation contributions	\$ 348.49
DD8985.6	11/05/2016	ANZ SUPER - ALLAN HEMLEY	Superannuation contributions	\$ 172.46
DD8985.7	11/05/2016	TREWAYNE SUPERANNUATION	Superannuation contributions	\$ 125.98
DD8985.8	11/05/2016	COLONIAL FIRST STATE	Superannuation contributions	\$ 204.23
DD8994.1	25/05/2016	WA LOCAL GOVERNMENT SUPER	Payroll deductions	\$ 5,911.18
DD8994.2	25/05/2016	RAMSAY SUPERANNUATION FUND	Superannuation contributions	\$ 134.95
DD8994.3	25/05/2016	PRIME SUPER	Superannuation contributions	\$ 172.46
DD8994.4	25/05/2016	ING CUSTODIANS PTY LTD	Superannuation contributions	\$ 183.85
DD8994.5	25/05/2016	MTAA SUPER FUND	Superannuation contributions	\$ 348.49
DD8994.6	25/05/2016	ANZ SUPER - ALLAN HEMLEY	Superannuation contributions	\$ 172.46
DD8994.7	25/05/2016	TREWAYNE SUPERANNUATION	Superannuation contributions	\$ 79.25
DD8994.8	25/05/2016	COLONIAL FIRST STATE	Superannuation contributions	\$ 168.77
		ANZ	Credit Card	85.57
		ANZ	Merchant Fees	\$ 215.08
		Westnet	Internet Fees	\$ 130.41
		BEST OFFICE SYSTEMS	Copier Lease	\$ 322.74
		James Matthews	Pool Manager Contract May 2016	\$ 4,653.86
				\$ 427,338.25
				\$ 320.00

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	CM.REP.2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	8 June 2016

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There was one (1) building application(s) approved and license issued for the month of May 2016.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
9/15-16	Margaret Watkins 4 Wogolin Road, Wickepin WA 6370	RB	Insurance claim to rebuild property following impact from truck	4 Wogolin Road, Wickepin WA 6370

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Enabling Legislation: Shire of Wickepin Local Town Planning Scheme No. 4.

Council Policy: Nil

Recommendation:

That council notes the report from the EHO/Building Surveyor dated 8 June 2016.

Resolution No 150616-06

Moved Cr Easton / Seconded Cr Lang

That council notes the report from the EHO/Building Surveyor dated 8 June 2016.

Carried 7/0

Governance, Audit and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	CM.PLA.404
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	9 June 2016

Enclosure / Attachment:

<p>Arts and Cultural</p>	<p>Dryandra Country Art Food and Wine Trail</p> <ul style="list-style-type: none"> • Meetings and correspondence with Dryandra Committee <p>Art Prize 2016</p> <ul style="list-style-type: none"> • Planning meetings • Correspondence with artists • Sponsorship discussions <p>Sculpture Workshops</p> <ul style="list-style-type: none"> • Conversations and correspondence with CAN WA • Correspondence with sculptor re upcoming workshops in Wickepin • Correspondence with potential participants of workshops <p>Other</p> <ul style="list-style-type: none"> • Correspondence with Harrismith re Photographic Competition to be held on 17th September
<p>Community Development</p>	<p>Townscape</p> <ul style="list-style-type: none"> • Discussions & correspondence with TPG, Yealering Progress Association, Harrismith Community Centre Committee with regards the approved Lotterywest grants and information needed for signs • Meeting and Budget considerations <p>Wickepin Cemetery</p> <ul style="list-style-type: none"> • Maintained correspondence with the families • Site meetings - landscaping and final steps for completion • Preliminary planning for opening <p>Anzac Day</p> <ul style="list-style-type: none"> • Correspondence for 2017 Anzac service • 2017 Speaker organised: John Duckworth, Vietnam Vet <p>Other</p> <ul style="list-style-type: none"> • Meetings and discussion with CRC: Community Christmas Party and possible band in February • Provided notes for Facebook page, mail out and Instagram • Follow up grant opportunities for Shire of Wickepin projects. • Informed community members on grant opportunities and events. • Preliminary discussions re brief for Yealering Foreshore concept plan

Economic Development	Facey Carriage Drive <ul style="list-style-type: none"> Correspondence with organising committee re 2016 drive
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> Promotion through social media. WildflowersWA – correspondence with. ESO added link to shire webpage Correspondence re possible digital map for shire Photos and article for Western Councillor Correspondence with Caravanning Magazines
Special Needs Groups including Youth, Disabled and Older People.	Johnston Park <ul style="list-style-type: none"> Correspondence with community members using equipment Acquittal process underway for Wheatbelt Development Commission
Sport and Recreation	Kidsport <ul style="list-style-type: none"> Processed vouchers Correspondence with Sport and Recreation Assisted individuals and provided support to clubs Meeting in Narrogin
Governance Other	<ul style="list-style-type: none"> Staff support as needed

Projects Currently On CDO Desk for 2016

Facey Carriage Drive	<ul style="list-style-type: none"> Carriage drive third weekend in October 2016 Shire support in-kind
Wickepin Art Prize	<ul style="list-style-type: none"> Third weekend in October 2016 Townscape initiative Shire support in-kind and sponsorship of prizes
Wickepin Cemetery	<ul style="list-style-type: none"> Landscaping underway Official opening in Spring
Walk Trails Signage	<ul style="list-style-type: none"> Grant Approved. Funded by Lotterywest and Shire
Grants	<ul style="list-style-type: none"> CAN WA grant approved Community Grants evaluated
Johnston Park Development and Play Equipment	<ul style="list-style-type: none"> Build completed. Acquittal underway - due June. Wheatbelt Development Commission funded – Creating Aged Friendly Communities Shire support in kind and materials
Dryandra Country Art Food and Wine Trail	<ul style="list-style-type: none"> Mother's Day weekend - Annual event Shire support in kind 2017 planning

Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Walktrail Projects	Lotterywest	\$36,168.	Approved Council Contribution \$15,000 (\$5000/town)
Sculpture Project	CAN WA Catalyst Fund	\$7,655.	Approved Council Contribution \$5,800 (in-kind)

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:**(1) To Develop and Maintain Quality Services and Infrastructure:**

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

(2) To Ensure the Protection and Improvement of the Environment:

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

(3) To Promote the Development of a Viable and Diversified Local Economy:

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(5) To Provide Efficient, Effective and Accountable Governance:

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That council notes the report from the Community Development Officer dated 9 June 2016

Voting Requirements:

Simple majority.

Resolution No 150616-07**Moved Cr Allan / Seconded Cr Astbury**

That council notes the report from the Community Development Officer dated 9 June 2016.

Carried 7/0

Governance, Audit and Community Services

10.2.05 – Transfer to Reserves 2015/2016

Submission To:	Ordinary Council
Location / Address:	
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	FM.BU.1208
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	1 June 2016

Enclosure / Attachment: Nil

Background:

It is that the time of year for the movement of transfer of municipal funds to council's reserves as outlined within the 2015/2016 Budget estimates.

Comment:

There have been a number of savings on the purchase of plant items this year and these amounts should be transferred to the Plant Reserve.

The net savings to the 2015/2016 Budget from the purchase of plant outlined in the 2015/2016 Budget is as follows:

Replacement Isuzu Giga WK 342 Res 211015.21	\$12,000
Replacement Isuzu Crew Cab WK1955	\$2,763
Replacement Cat Roller WK697	\$23,000

Council also transfers the differences between the Expenditure and Income from the following operating accounts:

- Wickepin Community Bus (Plant Reserve)
- Wickepin Saleyards
- Cottage Homes
- Yarling Court Singles accommodation
- Joint Venture Accommodation Collins Street
- Wickepin 24 hour Fuel Facility

The amounts to be transferred this year as at the 30th May 2016 are as follows:

• Wickepin Community Bus (Plant Reserve)	\$1,812
• Wickepin Saleyards	\$500
• Cottage Homes	\$3,000
• Yarling Court Singles Accommodation	\$12,000
• Joint Venture Accommodation Collins Street	\$7,000
• Wickepin Sewerage System	\$20,000

Council also has in the 2015/2016 the following amounts to be transferred to council reserves as outlined in the 2015/2016 adopted budget:

-
- Transfer to Plant Reserve \$12,000
- Transfer to Building Reserve \$40,000
- Transfer to Swimming Pool Reserve \$25,000

This makes the total transfers to reserves being undertaken prior to the 30th June 2016 as follows:

- | | |
|---|------------------|
| • Wickepin Community Bus (Plant Reserve) | \$1,812 |
| • Wickepin Saleyards | \$500 |
| • Cottage Homes | \$3,000 |
| • Yarling Court Singles Accommodation | \$12,000 |
| • Joint Venture Accommodation Collins Street | \$7,000 |
| • Transfer to Plant Reserve | \$12,000 |
| • Transfer to Building Reserve | \$40,000 |
| • Sewerage Reserve | \$20,000 |
| • Transfer to Swimming Pool Reserve | \$25,000 |
| • Transfer to Plant Reserve (saving on plant purchases) | \$37,763 |
| TOTAL | \$159,075 |

Council has budgeted for the following amounts to be transferred from the following reserve accounts to council's municipal account:

- | | |
|--------------------|----------------|
| • Computer Reserve | \$5,000 |
| TOTAL | \$5,000 |

Statutory Environment:

Local Government Act 1995

6.11. Reserve accounts

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) *Subject to subsection (3), before a local government —*
 - (a) *changes* the purpose of a reserve account; or*
 - (b) *uses* the money in a reserve account for another purpose,**it must give one month's local public notice of the proposed change of purpose or proposed use.*

*** Absolute majority required.**

- (3) *A local government is not required to give local public notice under subsection (2) —*
 - (a) *where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*
 - (b) *in such other circumstances as are prescribed.*
- (4) *A change of purpose of or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*

- (5) *Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

Local Government (Financial Management) Regulations 1996

Regulation 17

Reserve accounts

- (1) *A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.*
- (2) *In the accounts, annual budget and financial reports of the local government a reserve account is to be referred to —*
- (a) in the information required by regulations 27(g) and 38, by its full title; and*
 - (b) otherwise, by its full title or by an abbreviation of that title.*

[Regulation 17 amended in Gazette 20 Jun 1997 p. 2839.]

Regulation 18

Circumstances in which local public notice not required for change of use of money in reserve account — s. 6.11(3)(b)

A local government is not required to give local public notice of a proposed change of use of money in a reserve account —

- (a) where the money is to be used to meet expenditure authorised by the mayor or president under section 6.8(1)(c); or*
- (b) where the total amount to be so used does not exceed \$5 000 in a financial year.*

Regulation 38

Reserve account information

- (1) *In relation to each reserve account, the annual financial report is to include details of —*
- (a) the purpose for which the money in the account is set aside;*
 - (b) the amount set aside during the financial year;*
 - (c) the amount used during the financial year;*
 - (d) the opening balance brought forward on 1 July;*
 - (e) the closing balance at 30 June;*
 - (f) if the money held in a financial institution or institutions is insufficient to match the corresponding asset account in the balance sheet —*
 - (g) when the local government anticipates the money in the account will be used; and*
 - (h) if the purpose of the account was changed or if money in the account was used for another purpose —*
 - (i) the purpose for which the money was used;*
 - (ii) the amount changed or used; and*
 - (iii) the objects of, and reasons for, the change or use.*
- (2) *In relation to an asset re valuation reserve established in accordance with the AAS, the annual financial report is not to include the details set forth in sub regulation(1).*

[Regulation 38 amended in Gazette 20 Jun 2008 p. 2725.]

Financial Implications:

Nil

Policy Implications: Nil

7.5 OTHER CULTURE

7.5.1 SALEYARD USE

OBJECTIVE: Provide clear parameters in relation to saleyard use.

The Wickepin Saleyards are available for appropriate hire. 24 hours must separate the close of one sale and the commencement of receivables for next sale.

The Council will set a fee for use of the saleyards as set out on the Fees and Charges.

All operational matters in relation to the saleyards are to be referred to the Saleyard Advisory Committee.

Profits for saleyard fees are to be transferred to the Saleyard Reserve account at the end of each financial

6.2.5 COMMUNITY BUS USE

OBJECTIVE: Provide clear parameters in relation to the use of Shire of Wickepin community bus.

The Shire of Wickepin community bus is available for use. Fees are set each year in the Shire of Wickepin Fees and Charges.

Smoking is not permitted on the community bus in any circumstance.

The vehicle is not to be driven under the influence of alcohol or other drugs in any circumstance.

6.2.5.7 OPERATING BUDGET

Council will make an annual allowance for maintenance, repair and replacement of the community bus.

Any surplus from the operating budget should be transferred to the plant replacement reserve.

Strategic Implications: Nil

Summary:

Council is being requested to move the following amount to reserves as adopted in the 2015/2016 budget along with savings made from plant purchases and the net difference from the income and expenditure accounts for the following accounts; Wickepin Community Bus, Wickepin Saleyards, Cottage Homes, Yarling Court Singles accommodation and Joint Venture accommodation units in Collins Street during the 2015/2016 Financial Year.

Recommendation:

That Council transfers the following amounts to the following reserves prior to the 30th June 2016:

• Wickepin Saleyards	\$500
• Cottage Homes	\$3,000
• Yarling Court Singles Accommodation	\$12,000
• Joint Venture Accommodation Collins Street	\$7,000
• Transfer to Plant Reserve (Comm Bus Included)	\$13,812
• Transfer to Building Reserve	\$40,000
• Sewerage Reserve	\$20,000
• Transfer to Swimming Pool Reserve	\$25,000
• Transfer to Plant Reserve (saving on plant purchases)	\$37,763

TOTAL **\$159,075**

That Council transfers the following amounts from the following reserves to Council's Municipal Fund prior to the 30th June 2016:

• Computer Reserve	\$5,000
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TOTAL **\$5,000**

Voting Requirements: Absolute Majority

Resolution No 150616-08**Moved Cr Lang / Seconded Cr Lansdell**

That Council transfers the following amounts to the following reserves prior to the 30th June 2016:

• Wickepin Saleyards	\$500
• Cottage Homes	\$3,000
• Yarling Court Singles Accommodation	\$12,000
• Joint Venture Accommodation Collins Street	\$7,000
• Transfer to Plant Reserve (Comm Bus Included)	\$13,812
• Transfer to Building Reserve	\$40,000
• Sewerage Reserve	\$20,000
• Transfer to Swimming Pool Reserve	\$25,000
• Transfer to Plant Reserve (saving on plant purchases)	\$37,763

TOTAL **\$159,075**

That Council transfers the following amounts from the following reserves to Council's Municipal Fund prior to the 30th June 2016:

• Computer Reserve	\$5,000
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TOTAL **\$5,000**

Carried 7/0

Governance, Audit & Community Services

10.2.06 – Review of Caravan Park Agreements

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark Hook, Chief Executive Officer
File Reference:	CP.USG.508
Author:	Mark Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 June 2016

Enclosure / Attachment: Agreement for the Wickepin Caravan Park (under separate cover)
Agreement for the Yealering Caravan Park (under separate cover)
Agreement for the Harrismith Caravan Park (under separate cover)

Background:

The existing Caravan Park Agreements for the Wickepin, Yealering and Harrismith Caravan Parks are due to Expire on the 30th June 2016.

Comment:

All agreements seem to be working well with the existing caretakers, however, Council may consider advertising for new caretakers.

Statutory Environment: *Local Government Act 1995*

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to write to all existing caretaker Managers asking if they would like their contracts renewed for a further 2 year period.

Recommendation:

That Council write to all existing caretaker Managers asking if they would like their contracts renewed for a further 2 year period.

Voting Requirements: Absolute Majority

Resolution No 150616-09

Moved Cr Martin / Seconded Cr Astbury

That Council write to all existing caretaker Managers asking if they would like their contracts renewed for a further 2 year period.

Carried 7/0

Governance and Community Services

10.2.07 – Review of Delegations from Council to Chief Executive Officer

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	GO.AUT.1320
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	1 June 2016

Enclosure / Attachment: Current Register of Delegations (under separate cover).

Background:

Council in accordance with *Section 5.46 of the Local Government Act* is required to review all delegations to the Chief Executive Officer excluding those in section 5.43 of the Act.

Comment:

<p>Local Government Act 1995 Part 5-Administration Division 4-Local Government Employees</p>

5.43. Limits on Delegations to Chief Executive Officer;

A local government cannot delegate to a Chief Executive Officer any of the following powers or duties;

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

[Section 5.43 amended by No. 49 of 2004 s. 16(3) and 47.]

The following is a list of powers and duties that are currently delegated to the Chief Executive Officer or other senior officer:

- A1 Cheque Signing and account authorisation
- A2 Septic tank application approvals
- A3 Building approvals
- A4 Roadside advertising
- A5 Application for planning consent
- A6 Appointment and termination of staff
- A7 Rates recovery – installment payments
- A8 Issue of orders
- A9 Legal advise
- A10 Permits to use explosives
- A11 Street Stalls
- A12 Liquor consumption on shire owned property
- A13 Hire of Community Halls/Community Centre

There have been no changes to the existing delegation register as part the review of the delegation register for 2015/2016.

Statutory Environment:

Compliance with the provisions of the *Local Government Act 1995 – Section 5.46*

To comply with the *Local Government Act 1995* Council needs to adopt the reviewed delegation register as attached under separate cover.

- 5.46. Register of, and records relevant to, delegations to CEO and employees
- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
 - (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Policy Implications:

There are a number of Council policies that complement the list of delegations. Council can delegate whatever power or duty it wishes to the Chief Executive Officer, provided that power or duty is not specifically excluded under section 5.43 of the *Local Government Act 1995* (as amended)

Financial Implications: Nil

Strategic Implications: To provide efficient, effective and accountable governance.

Summary:

Council is being requested to adopt the reviewed delegation register as at the 1st June 2016.

Recommendation:

That council adopts Shire of Wickepin Delegations Register as reviewed at its ordinary meeting on 15 June 2016.

Voting Requirements: Absolute majority

Resolution No 150616-10

Moved Cr Allan / Seconded Cr Astbury

That council adopts Shire of Wickepin Delegations Register as reviewed at its ordinary meeting on 15 June 2016.

Carried 7/0

Governance, Audit and Community Services

10.2.08 – Matters behind Closed Doors

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	GO.CME.1305
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Chief Executive Officer and Manger of Works
Date of Report:	10 June 2016

Enclosure / Attachment: Nil

Background:

The Chief Executive Officer and Manager of Works Annual renewal are due as part of the 2016/2017 Budget processes.

Comment:

As this matter is of a sensitive nature and Council is discussing staff salaries these matters should be discussed behind closed doors under section 5.23 (2)(b) *Local Government Act 1995*.

Statutory Environment:

Local Government Act 1995

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
- (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;

Local Government Administration Regulations 1996

18B. Matters to be included in contracts for CEO's and senior employees — s. 5.39(3) (c)

For the purposes of section 5.39(3) (c), a contract governing the employment of a person who is a CEO, or a senior employee, of a local government is to provide for a maximum amount of money (or a method of calculating such an amount) to which the person is to be entitled if the contract is terminated before the expiry date, which amount is not to exceed whichever is the lesser of —

- (a) *the value of one year's remuneration under the contract; or*
- (b) *the value of the remuneration that the person would have been entitled to had the contract not been terminated.*

[Regulation 18B inserted in Gazette 13 May 2005 p. 2086.]

Policy Implications: Nil

Financial Implications: Cost of negotiated increases.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That Council close this section of the Meeting to the Public under section 5.23 (2)(b) Local Government Act 1995 as it contains matters affecting an employee or employees.

Voting Requirements: Simple majority

Resolution No 150616-11

Moved Cr Martin / Seconded Cr Allan

That Council close this section of the Meeting to the Public under section 5.23 (2)(b) Local Government Act 1995 as it contains matters affecting an employee or employees.

Carried 7/0

3.59pm - The CEO Mark Hook and ESO Leah Pearson departed the Chambers due to matters behind closed doors; containing matters affecting employees.

Governance, Audit and Community Services

10.2.09 – Chief Executive Officers – Annual Performance Appraisal 2016

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	Personnel File
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 June 2016

Resolution No 150616-12

Moved Cr Martin / Seconded Cr Lansdell

That Council:

1. Notes that Mr Mark Hook's Performance Review in his role as Chief Executive Officer for the Shire of Wickepin for 2016 has been undertaken;
2. Endorses Mr Hook's overall rating of 'Satisfactory';
3. Schedules the next review of the CEO's performance to be conducted by March 2017;
4. Endorses the Key Result Areas for the 2016/17 appraisal period.

Carried 7/0

CONFIDENTIAL

Governance, Audit and Community Services

10.2.10 – Chief Executive Officers – Annual review

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	Personnel File
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Mark J Hook, Chief Executive Officer is author of report
Date of Report:	10 June 2016

Resolution No 150616-13

Moved Cr Lansdell / Seconded Cr Easton

That Council increase the Current Chief Executive Total Salary Package to the following as of the first pay period on or after the 1st July 2016:

6.2 Total Reward Package Components

The components of the Total Reward Package are:

6.2	salary (cash component)	\$122,800 per year;
6.3	The benefit value of the provision of a motor vehicle for private use	\$12,694 per year;
6.4.1	Superannuation 9.5%	\$ 11,666 per year
6.5.1	Housing Allowance	\$ 7,650 per year
6.5.2	Housing Utilities	Up to \$ 5,000 per year
Total:		\$159,810 per year

Carried 7/0

CONFIDENTIAL

Governance, Audit and Community Services

10.2.11 – Manager of Works – Salary Review

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov: Manager of Works
File Reference:	Personnel
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 June 2016

Resolution No 150616-14

Moved Cr Lansdell / Seconded Cr Easton

That Council increase the Manager of Works salary package to the following as of the first pay period on or after the 1st July 2016.

6.2.	Salary (cash component)	\$ 80,820 per year;
6.3	The benefit values of the provision of a motor vehicle	\$ 13,857per year;
6.4.1	Superannuation 9.5%	\$ 7,678 per year
6.4.2	Superannuation 3%	\$ 2,425 per year
6.5.2	Housing - Allowance rental	\$ 8,320 per year
6.5.1	Housing - Utilities up to	\$ 5,000 per year
6.6	Other benefits – uniform allowance	\$ 400 per year;
Total:		\$118,500 per year

Carried 7/0

Resolution No 150616-15

Moved Cr Allan / Seconded Cr Martin

That Council come out from behind closed doors.

Carried 7/0

4.23pm - The CEO Mark Hook and ESO Leah Pearson returned to the Chambers.

4.23pm – Cr Easton departed the Chambers due to declaring a Financial interest; Building the fence at the Harrismith Cemetery.

Governance, Audit and Community Services

10.3.01 – Townscape and Cultural Planning Committee Meeting

Recommendations

Submission To:	Townscape and Cultural Planning Committee
Location / Address:	Whole Shire
Name of Applicant:	Townscape and Cultural Planning Committee
File Reference:	CR.MEE.206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 June 2016

Enclosure / Attachment: Nil

Background:

Townscape and Cultural Planning Committee Meeting held on Wednesday 8 June 2016.

Comment:

The Townscape and Cultural Planning Committee Meeting was held on Wednesday 8 June 2016 and passed the following recommendations:

Moved Kevin Coxon / Seconded Sue Astbury

That the Townscape Committee advise Council that the garden beds opposite the Wickepin Community Centre be planted with red and white colour roses.

Carried 8/0

Moved Sue Astbury / Seconded Murray Lang

That the Townscape Committee recommend to Council that the pergola construction at the Harrismith Cemetery be held over to the 2016/2017 budget for further consideration by the Harrismith Community Centre Committee.

Carried 8/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Nil

Recommendation:

That Council pass the following recommendations:

- That the garden beds opposite the Wickepin Community Centre be planted with red and white colour roses.
- That the pergola construction at the Harrismith Cemetery be held over to the 2016/2017 budget for further consideration by the Harrismith Community Centre Committee.

Voting Requirements: Simple majority.

Resolution No 150616-16**Moved Cr Allan / Seconded Cr Martin**

That Council pass the following recommendations:

- That the garden beds opposite the Wickepin Community Centre be planted with red and white colour roses.
- That the pergola construction at the Harrismith Cemetery be held over to the 2016/2017 budget for further consideration by the Harrismith Community Centre Committee.

Carried 7/0

4.27pm – Cr Easton returned to the Chambers.

11. President's Report

The President Julie Russell gave an update on the following events she had attended:

- Sergeant Dave Glossop's Farewell morning Tea on Monday 30 May 2016
- WALGA Central Country Zone Executive meeting via teleconference
- Heavy Vehicle Workshop

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	CM.REP.2
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	9 June 2016

Wickepin 24 Hour Fuel Depot

Jim Mullins of the Public Transport Authority Western Australia (PTAWA) has advised that the PTA's Valuers have adjusted the Market Rental for the Railway Lease L7239-1 from the 1st August 2016 to \$9,000 per year. The next Market Value review will be 1st August 2018.

The current Expenditure and Income for the Wickepin Fuel Depot which sits on this land area is as follows:

EXPENDITURE

LFF1 - WICKEPIN FUEL FACILITY (15/16)					
Resource	Invoice Description	Date	Reference	Cost	
CB48 BURGESS RAWSON (WA) PTY LTD	RENT AND MANAGEMENT FEES AUG14-JULY15	16/07/2015	427429	\$ 2,140.00	
CM05 LGIS INSURANCE BROKING SERVICE	PROPERTY INSURANCE 2015-16	03/07/2015	100-121257	\$ 320.05	
CF43 FLAMELESS FIRE & SAFETY	SERVICE AND REPLACE FIRE EXTINGUISHERS, BLANKETS, UV BAGS	24/08/2015	426/2015	\$ 42.00	
CB48 BURGESS RAWSON (WA) PTY LTD	INDUSTRIAL RENT, MANAGEMENT FEES FUEL FACILITY LOCATION	15/10/2015	434930	\$ 2,140.00	
CN47 STAR TRACK EXPRESS	FREIGHT ON MODEM FROM MICROCOM	26/08/2015	260815	\$ 29.34	
CM05 LGIS INSURANCE BROKING SERVICE	ADJUSTMENT OF PROPERTY POLICY FOR FUEL FACILITY	15/09/2015	100-122402	\$ 305.34	
	PROPERTY INSURANCE 2ND INSTALLMENT 2015/16	15/10/2015	100-123152	\$ 320.05	
CD74 DEPARTMENT OF MINES & PETROLEUM	DANGEROUS GOODS SITE 2016 ANNUAL LICENCE FEE	08/12/2015	DGS021535	\$ 655.00	
CB48 BURGESS RAWSON (WA) PTY LTD	INDUSTRIAL RENT, MANAGEMNET FEES ON LAND FOR FUEL FACILITY	14/01/2016	440909	\$ 2,140.00	
CF43 FLAMELESS FIRE & SAFETY	FIRE EQUIPMENT- SERVICE HOSE REEL	12/03/2016	477/2016	\$ 7.00	
	FIRE EQUIPMENT- SERVICE EXTINGUISHERS	12/03/2016	477/2016	\$ 28.00	
CB48 BURGESS RAWSON (WA) PTY LTD	INDUSTRIAL RENT, MANAGEMENTS FEE FUELS FACILITY 1/05/16 TO 31/07/16	01/05/2016	449280	\$ 2,140.00	
	TOTAL			\$10,266.78	

INCOME

142260 - WICKEPIN FUEL FACILITY MUN (15/16)						
Date	Code	Description	IE	Debit	Credit	Balance
	BFWD					0.00
08/07/2015	COMMISS	COMMISSION ON FUEL :	52		-1104.54	-1104.54
10/08/2015	COMMISS	COMMISSION ON FUEL SALES FROM GREAT SOUTHERN FUEL SUPPLIES :	52		-1121.44	-2225.98
14/09/2015	COMMISS	FUEL COMMISSION :	52		-1027.22	-3253.20
08/10/2015	COMMISS	FUEL COMMISSION FROM GREAT SOUTHERN FUELS :	52		-947.27	-4200.47
10/11/2015	COMMISS	FUEL SALES COMMISSION :	52		-1275.35	-5475.82
09/12/2015	COMMISS	COMMISSION OF FUEL SALES :	52		-1594.98	-7070.80
07/01/2016	commiss	Great Southern Fuel Commission :	52		-1500.97	-8571.77
07/04/2016	COMMISS	COMMISSION ON FUEL SALES MARCH 2016 :	52		-1644.29	-10216.06
06/05/2016	Comm	Great Southern Fuel commission :	52		-1438.15	-11654.21
		TOTAL				\$11,654.21

DLG – Gifts and Travel Register

Changes have been made to the Local Government Act 1995 regarding how and when gifts and travel are to be declared by elected council members and designated employees.

The City of Perth Bill 2015 has amended the Local Government Act 1995 (the Act) to provide that a relevant person who accepts a gift which is worth greater than \$200 must disclose acceptance of the gift within ten days of receipt to the chief executive officer (CEO), rather than in an annual return. All contributions to travel over \$200 must also be disclosed. The disclosure for gifts will be required to include:

- Name of relevant person making disclosure;
- A description of the gift;
- The name and address of the person who made the gift;
- The date on which the gift was received;
- The estimated value of the gift at the time it was made; and
- The nature of the relationship between the relevant person and the person who made the gift.

The disclosure of a contribution to travel must include:

- Name of relevant person making the disclosure;
- A description of the contribution to travel;
- The name and address of the person who made the contribution to travel;
- The date on which the contribution to travel was received;
- The estimated value of the contribution to travel at the time it was made;
- The nature of the relationship between the relevant person and the person who made the contribution;
- A description of the travel undertaken; and
- Date of travel undertaken.

The CEO is required to keep a record of the disclosures by way of a register. This is to be published on the local government's official website as well as made available for public inspection at the council offices. As soon as is practicable after a person ceases to be a relevant person, the CEO must remove all records relating to that person from the register. However, a CEO must ensure that these disclosures are kept for a period of at least five

years, and made available for public inspection if requested. The disclosures required are not intended to prevent councillors or designated employees from accepting gifts or contributions to travel that occur as part of their everyday life and activities. Given the significant responsibilities of working in local government - including overseeing budgets, deciding on major developments, and making decisions that affect the daily lives of ratepayers – it is important to have a high level of transparency and accountability to the public.

The Shire of Wickepin Gift and travel register has been placed on Councils Website at <http://www.wickepin.wa.gov.au/gift-and-travel-contribution-registers.aspx>.

Department of Local Government Budget Review 2015/2016

Council received the following letter from the Department of Local Government regarding the 2015/2016 Budget Review:

SHIRE OF WICKEPIN - 2015/16 BUDGET REVIEW

The Department has examined the Shire's 2015/16 Budget Review and would like to make the following comments.

The brought forward figure declared in the Shire's 2015/16 Annual Budget was estimated to be \$1,315,550, however, the audited 2014/15 Annual Financial Report shows this figure to be \$1,442,502, an increase of \$126,952. The Shire's Budget Review does not appear to have addressed this variance nor included the actual brought forward figure from the Annual Financial Report.

The Department refers you to the *Western Australian Local Government Accounting Manual* which gives preferred templates for the Budget Review Agenda Item and budget variations. The Manual also suggests that local governments prepare a Statement of Financial Activity to ensure that variances in the estimated brought forward figures declared in the budget document and the actual brought forward figures declared in the Annual Financial Report are addressed.

It is requested that you review the above issue and provide an explanation to the Department within 14 days of the receipt of this letter.

The Chief Executive Officer has forwarded the following reply to the Department of local Government regarding this matter.

Re: W13-5#05 E1619544 – Shire of Wickepin Budget Review

In reply to the letter with reference W13-5#05 E1619544, 2015/2016 Budget Review, I would like to make the following explanations. The difference between the 2015/16 Adopted Budget brought forward figure and the 2015 Annual Financial Report figure of \$126,952 is made up of the following two items:

1. Change to Provision for Annual Leave Calculation on the Annual Financial Report of \$23,542 is noted at 4.5.2 on the Budget Review document.
2. Change to treatment of Restricted Cash in the Annual Financial Report \$103,410 relates to unexpended grant funding shown in note 2c of the Annual Financial Report. These amounts have previously been restricted at the end of the financial year and shown as a transfer in restricted cash in the budget. The new Shire of Wickepin Auditors for the 2014/15 financial year, Butler Settineri,

recommended that these amounts not be restricted as it is expected that they will be fully expended in the following financial year.

The Budget Review document should have amended this number in note 4.5.2 as well as removing the transfer from reserves showing in 4.3.7 of \$103,410. This was purely an oversight as it was an audit adjustment to how the figures were shown and not any actual change to brought forward position, and as such no budget amendment was necessary.

Lotterywest Grant

Council has been successful with its Lotterywest grant for costs associated with trail signage within the Shire of Wickepin. Grant number 421008911 in the amount of \$36,168. This amount will be in the 2016/2017 Budget Estimates.

Meetings Attended

May 2016	
23 rd	Big Morning Tea Wickepin CRC
26 th	Natasha Woods (CEO Wheatbelt NRM) and Jeanette Marlow (Project Officer - Department of Regional Development) to discuss the Living Lakes Project proposal so that they can progress the submission to Cabinet as soon as possible.
30 th	Farewell Morning Sergeant Dave Glossop
June 2016	
3 rd	Mapping RAV network
8 th	Townscape Committee Meeting
8 th	CEO Performance Review
13 th	Harrismith Community Centre AGM

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	May 2016	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO	Insurance claim to rebuild property following impact from truck	Margaret Watkins 4 Wogolin Road, Wickepin WA 6370	May 2016
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	80 th Birthday Wickepin Football Club Home Games	11 June 2016 June 2016	Tony Rigby Wickepin Football Club
A13	Hire of Community Halls / Community Centre	CEO			

Recommendations:

That Council endorses the Chief Executive Officer's Report dated 9 May 2016.

Voting Requirements: Simple majority

Resolution No 150616-17

Moved Cr Lansdell / Seconded Cr Martin

That Council endorses the Chief Executive Officer's Report dated 9 May 2016.

Carried 7/0

13. Notice of Motions for the Following Meeting**14. Reports & Information**

The CEO Mark Hook gave an update from the Living Lakes - Stage 3 Project meeting that took place on Thursday 26 May 2016.

15. Urgent Business**16. Closure**

There being no further business the Presiding Officer declared the meeting closed at 4.45pm.

Minutes of Ordinary Meeting held Wednesday 18 May 2016, at the Council Chambers, Wickepin confirmed as a true and correct record by Council in Resolution No 150616-01

Presiding Member:

CR Julie A Russell, President