

Minutes

ORDINARY MEETING OF COUNCIL
18 MAY 2016
COUNCIL CHAMBERS
WICKEPIN



Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	3
2.	PUBLIC QUESTION TIME	3
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES	3
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	3
5.	DECLARATIONS OF COUNCILLOR'S AND OFFICER'S INTEREST	4
7.	RECEIVAL OF MINUTES	4
7.1	BUSH FIRE CONTROL OFFICER'S MEETING	5
7.2	SHIRE OF CUBALLING AND SHIRE OF WICKEPIN LEMC MEETING	6
7.3	ALBERT FACEY HOMESTEAD COMMITTEE	7
7.4	LIFESTYLE RETIREMENT COMMITTEE	8
8.	STATUS REPORT	9
9.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	9
10.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	9
TECHNICAL SERVICES		
10.1.01	– MANAGER WORKS AND SERVICES REPORT	10
GOVERNANCE, AUDIT AND COMMUNITY SERVICES		
10.2.01	– FINANCIAL REPORT	13
10.2.02	– LIST OF ACCOUNTS	15
10.2.03	– COMMUNITY DEVELOPMENT OFFICER'S REPORT	20
10.2.04	– SHIRE OF WICKEPIN COMMUNITY GRANT APPLICATIONS	24
10.2.05	– COMMUNITY RESOURCE CENTRE 2016/2017 BUDGET	35
10.2.06	– DRYANDRA COUNTRY VISITOR CENTRE 2015/2016 BUDGET ALLOCATION	45
10.2.07	– YARLING BROOK ESTATE CHANGE OF LAND VALUATIONS	52
10.2.08	– WICKEPIN PRIMARY SCHOOL – DONATION FOR COMMUNITY BUS HIRE	64
10.2.09	– 2016 WALGA AGM - VOTING DELEGATES AND ATTENDEES LOCAL GOVERNMENT WEEK	70
ALBERT FACEY HOMESTEAD		
10.3.01	– ALBERT FACEY HOMESTEAD COMMITTEE MEETING RECOMMENDATIONS	82
11.	PRESIDENT'S REPORT	83
12.	– CHIEF EXECUTIVE OFFICER'S REPORT	83
13.	NOTICE OF MOTIONS FOR THE FOLLOWING MEETING	87
14.	REPORTS & INFORMATION	87
15.	URGENT BUSINESS	88
16.	CLOSURE	92

**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 18 May 2016**

The President declared the meeting open at 3.49pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

President	Cr JA Russell
Deputy President	Cr WA Astbury
Councillor	Cr SJ Martin
Councillor	Cr RE Easton
Councillor	Cr AG Lansdell
Councillor	Cr Fran Allan
Councillor	Cr MG Lang
Chief Executive Officer	Mr MJ Hook
Executive Support Officer	Ms LG Pearson (Minute Taker)

Leave of Absence (Previously Approved)

Councillor	Cr GCL Hinkley
------------	----------------

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

Resolution No 180516-01

Moved Cr Lang / Seconded Cr Martin

That Council grant a leave of absence for the Ordinary Council meeting on 15 June 2016 for the following Councillor;

Cr GCL Hinkley

Carried 7/0

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
10.2.04	Shire of Wickepin Community Grant Applications	CEO Mr Mark Hook	Impartiality	President of the Wickepin Bowling Club and committee member of the Wickepin District Sports Club.
10.2.04	Shire of Wickepin Community Grant Applications	Cr Fran Allan	Financial	Treasurer of the Yealering Bowling Club.

6. Confirmation of Minutes – Ordinary Meeting of Council – 20 April 2016

Resolution No 180516-02

Moved Cr Astbury / Seconded Cr Lang

That the minutes of the Ordinary Council meeting held on Wednesday 20 April 2016 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

Receival of Minutes

7.1 Bush Fire Control Officer's Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 May 2016

Enclosure / Attachment:

Minutes of the Bush Fire Control Officer's Meeting held on Tuesday 29 March 2016.

Background:

The Bush Fire Control Officer's Meeting was held on Tuesday 29 March 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Bush Fire Control Officer's Meeting held on Tuesday 29 March 2016 be received.

Voting Requirements: Simple majority.

Resolution No 180516-03

Moved Cr Hinkley / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.4 be adopted en-bloc.

Carried 7/0

Receival of Minutes

7.2 Shire of Cuballing and Shire of Wickepin LEMC Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	ES.MEE.905
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 May 2016

Enclosure / Attachment:

Minutes of the Shire of Cuballing and Shire of Wickepin LEMC Meeting held on Tuesday 12 April 2016.

Background:

The Shire of Cuballing and Shire of Wickepin LEMC Meeting was held on Tuesday 12 April 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Shire of Cuballing and Shire of Wickepin LEMC Meeting held on Tuesday 12 April 2016 be received.

Voting Requirements: Simple majority.

Resolution No 180516-03

Moved Cr Hinkley / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.4 be adopted en-bloc.

Carried 7/0

Receival of Minutes

7.3 Albert Facey Homestead Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	CR.MEE.208
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	11 May 2016

Enclosure / Attachment:

Minutes of the Albert Facey Homestead Committee Meeting held on Wednesday 2 May 2016.

Background:

The Albert Facey Homestead Committee Meeting was held on Wednesday 2 May 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Albert Facey Homestead Committee Meeting held on Wednesday 2 May 2016 be received.

Voting Requirements: Simple majority.

Resolution No 180516-03

Moved Cr Hinkley / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.4 be adopted en-bloc.

Carried 7/0

Receival of Minutes

7.4 Lifestyle Retirement Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	CR.MEE.203
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	11 May 2016

Enclosure / Attachment:

Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 11 May 2016.

Background:

The Lifestyle Retirement Committee Meeting was held on Wednesday 11 May 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 11 May 2016 be received.

Voting Requirements: Simple majority.

Resolution No 180516-03

Moved Cr Hinkley / Seconded Cr Lang

That the recommendations listed under agenda items 7.1 to 7.4 be adopted en-bloc.

Carried 7/0

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

Item	Subject/Action	Officer/ File	Progress	Status	Comment
715-200416-08	Replacement of LTZ Colorado 7 0 WK	CEO	1. That the quotation for a 2016 Holden Colorado 7 Auto 2.8 Diesel LTZ for a change over price of \$2,500 GST Inclusive with the following accessories from Edwards Holden Narrogin be accepted by Council <ul style="list-style-type: none"> • Tow Package \$900 • Prestige Paint \$401.50 • Tint \$400 • Redarc brakes \$265 	✓	Emailed 21/04/2016.
716-200416-09	Adoption Joint Local Emergency Management Arrangements 2016	CEO	That Council adopt the Shire of Cuballing and Shire of Wickepin Joint Local Emergency Management Arrangements 2016 as attached.	✓	Plan forwarded to SEMC and WALGA
717-200416-10	Governance, Audit & Community Services Committee Meeting Recommendations	CEO	1. The Council retains its current level of staff housing for its employees. 2. That Council lists 5 Smith Street for sale. 3. That Council appoint Cr Hinkley and Cr Easton to the Governance, Audit and Community Services Committee.	✓	Cr Hinkley and Cr Easton have been added to the Governance, Audit and Community Services Committee. 5 Smith Street has been listed for sale.
718-200416-11	Property Seizure and Sale	CEO	That the Shire of Wickepin engage AMPAC Debt Recovery to proceed to the next stage in the debt recovery process for A6264 being a Property Seizure and Sale Order authorising the Bailiff to seize and sell goods to the value of the outstanding debt.	✓	Natalie Manton FO has advised AMPAC Debt Recovery.
719-200416-12	Albert Facey Homestead Committee Meeting Recommendations	CEO	That Council resolve that the Townscape Committee be requested to look at the replacement of the garden beds at the front of the Wickepin Community Resource Centre with a red and white colour theme.	✓	Placed in Townscape agenda.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:

Ordinary Council

Location / Address:

Whole Shire

Name of Applicant:

Peter Vlahov, Manager Works & Services

File Reference:

CM.REP.1

Author:

Peter Vlahov, Manager Works & Services

Disclosure of any Interest:

Nil

Date of Report:

11 May 2016

Enclosure / Attachment: Nil

Job Number	Road Name	Section From - To	Works Description	Wages	Over Heads	Plant Op Costs	Materials Contracts	Total	Cost to Council	Actual as at 9/05/2016
30/06/2016										
REGIONAL ROAD GROUP 2015/2016										
RG003	Pingelly Wickepin	11.90-16.40	Shoulder & Culvert Widening, Reconstruct, Prime & Seal Various Sections	37,000	25,160	32,390	77,000	171,550	57,183	112,208
RG001	Wickepin Corrigin	10.00-12.30	Final Seal	-	-	-	57,000	57,000	19,000	53,543
RG002	Wickepin Harrismith	2.00-4.90	Final Seal	-	-	-	86,000	86,000	28,667	72,964
Total Regional Road Group				37,000	25,160	32,390	143,000	314,550	104,850	238,715
ROADS TO RECOVERY 2015/2016										
R2R076	Leeson	Start 6.20 End 8.20	Gravel sheeting, widening, reduction of veg & signs	20,550	13,974	10,575	10,000	55,099	-	60,551
R2R008	Keeping Street	Tincurrin	Reseal	-	-	-	18,000	18,000	-	11,801
R2R107	Campbell Street	Wogolin Road to White St	Reseal, Repair tree damage Asphalt Memorial Car park	-	-	-	90,000	90,000	-	61,528
R2R098	Angwin	Start 0.00 End 2.00	Gravel sheeting, widening and Clearing	18,750	12,750	8,864	10,000	50,364	-	60,249
R2R161	Lake	Start 0.00 End 2.50	Gravel sheeting, widening and Clearing	24,950	16,966	10,154	8,000	60,070	-	40,383
R2R037	Townsendale	Start 0.00 End 2.70	Gravel sheeting, widening and Clearing	15,950	10,846	10,821	8,000	45,617	-	58,551
R150	Fence	Start 10.30 End 15.30	Reseal	-	-	-	145,000	145,000	-	116,487
R2R015	Wickepin North	Start 3.40 End 3.60	Reseal	-	-	-	8,489	8,489	-	673
RR14	Lomos South Road		Reconstruct Cement Stabilisation stage 1	-	-	-	201,573	201,573	-	221,630
Total Roads to Recovery				80,200	54,536	40,414	499,062	674,212	-	631,854
CAPITAL COUNCIL 2015/2016										
Footpath Construction										
LFP4	Railway Avenue	Council Res 191114-17	Harrismith Footpath	-	-	-	12,000	12,000	12,000	12,700
CIB1	Yealering Town site		Kerb and Reseal Tourist Information Bay	750	510	600	5,280	7,140	7,140	10,100
CO024	Wedin South Road	Start 6.00 End 8.50	Gravel sheeting, widening, reduction of veg & signs	16,750	11,390	10,372	6,000	44,512	44,512	46,442
CO017	Wogolin South	Start 0.00 End 2.00	Gravel sheeting, widening, reduction of veg & signs	14,750	10,030	9,432	6,000	40,212	40,212	2,130
CODAH	Drainage and headwalls	Various roads	Cleaning and upgrading culverts & drainage structures	2,000	1,360	500	42,000	45,860	45,860	4,228
Total Capital				34,250	23,290	20,904	71,280	149,724	149,724	75,600
MAINTENANCE GPRF 2015/2016										
5652	Bridges & Culverts Maintenance	Culvert replacements repairs	Various roads	3,200	2,176	-	24,876	30,252	30,252	19,093
5603	Tree Lopping	Various roads	contract lopping	-	-	-	60,000	60,000	60,000	55,000
5602	Annual Maint Program	Various roads	Maintenance Grading Kerbing Plover St	218,811	152,524	253,270	50,000	674,605	674,605	225,840
Total Maintenance				222,011	154,700	253,270	134,876	764,857	764,857	299,932
GRAIN FREIGHT 2015/2016										
GF002	Lomos South Road		Balance Realignment Payment	-	-	-	1,600	1,600	1,600	-
Total Regional Grain Freight				-	-	-	1,600	1,600	1,600	-
STATE BLACKSPOT 2015/2016										
BS010	Toolbin North	3.62-4.00, 6.32-6.78	Widen formation to 10 metres and apply 7 metre wide. Remove vegetation, install new signs (STAGE 1)	12,500	8,500	1,675	9,200	31,875	20,430	13,148
BS013	86 Gate	2.64-2.85	Reduce angles of batter slopes on approaches to culvert and bridge structures. Install safety barrier on both sides of bridge and culvert structure, upgrade signage (NOT STAGED)	8,500	5,780	2,175	53,000	69,455	22,727	79,889
Total State Blackspot				21,000	14,280	3,850	62,200	101,330	43,157	93,036
FEDERAL BLACKSPOT 2013/2014										
Total Federal Blackspot				-	-	-	-	-	-	-
GRAND TOTAL 2015/2016				394,461	271,966	350,828	912,018	2,006,273	1,064,188	1,339,138
Road Program Funded by:										
				BUDGET	ACTUAL					
State Black Spot Funds				\$58,173	93,036					
Federal Blackspot Funds				\$0	-					
Regional Road Group Funds				\$209,700	238,715					
Roads to Recovery Funds				\$674,212	631,854					
Municipal Funds				\$729,488	40,832					
Direct Grants				\$108,300	108,300					
Road FAG's				\$226,400	226,400					
TOTAL				\$2,006,273	\$1,339,138					

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Culvert widening and gravel shoulder widening on the Pingelly Wickepin Road is now 80% completed.
- Some work has commenced on Lake Road.
- The Black Spot project located on Toolibin North Road will commence in early June.
- A draft works program for 2016/17 has been compiled.
- Completed reseal program (Fence Road, Wickepin North Road, Keeping Street and Wickepin Corrigin Road).

Plant Replacement

- A draft plant replacement program has been compiled.

Maintenance Works

- Prepare town hall and memorial park for Anzac service.
- Prepare various venues for Art Trail weekend.
- Bitumen patching
- Maintenance grading Tincurrin and Harrismith areas.
- Tree pruning and various clean-up at Yealering and Harrismith.
- Clean culverts Kirk Rock Road.
- Install R2R signs and various other signs.
- Traffic counters have been continually placed and downloaded as per program.

Occupational Health and Safety

- One injury which has resulted in 10 days off for one employee.
- LGA Insurance safety rep. (Mark Southgate) attended our Toolbox meeting.
- Two staff members have completed a course on playground inspection.
- Flu shots and skin cancer screening has been undertaken.

Workshop

- General ongoing servicing and minor repairs.
- Assist with building maintenance and general maintenance issues.

Parks and Gardens

- Sweep streets
- General mowing, pruning and slashing.
- Caltrop control spraying.
- Oval mowing and maintenance.
- Street tree planting.
- Tree stump removal.
- The leak located at the sports oval dam has been repaired.
- Extra verge spraying. Staff have concentrated on weed control on town verges and parks.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works and Services dated 11 May 2016.

Voting Requirements: Simple majority

Resolution No 180516-04

Moved Cr Martin / Seconded Cr Allan

That council notes the report from the Manager of Works and Services dated 11 May 2016.

Carried 7/0

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	FM.FR.1212
Author:	Natalie Manton – Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	11 May 2016

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 30 April 2016 as presented be received.

Voting Requirements: Simple majority

Resolution No 180516-05

Moved Cr Allan / Seconded Cr Easton

That the financial statements tabled for the period ending 30 April 2016 as presented be received.

Carried 7/0

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Finance Manager
File Reference:	FM.FR.1212
Author:	Natalie Manton - Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	11 May 2016

Enclosure / Attachment: List of Accounts

Background: List of Accounts remitted during the period from 1 April 2016 to 30 April 2016

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
EFT	6280 - 6332	127,113.17
Cheques	15309 - 15312	2,362.95
Payroll	April	84,463.54
Superannuation	April	11,743.59
Credit Card	April	0.00
Journals	April	5,276.65
Trust		
EFT	6318 - 6319	1102.00
Chq	1268 - 1269	700.00
	TOTAL	\$232,761.90

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: Detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling **\$232,761.90** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 180516-06

Moved Cr Martin / Seconded Cr Allan

That Council acknowledges that payments totaling **\$232,761.90** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

List of Accounts Due & Submitted to Committee
Apr-16

Chq/EFT	Date	Name	Description	Bank
EFT6318	18/04/2016	WICKEPIN CRICKET CLUB	KIDSPORT VOUCHER-	\$ 100.00
EFT6319	18/04/2016	WICKEPIN NETBALL CLUB	KIDSPORT VOUCHERS-	\$ 1,002.00
1268	18/04/2016	MRS LOIS SHIPLEY	REFUND HALL HIRE BOND- YEALERING HALL	\$ 500.00
1269	18/04/2016	TAMMA GRAINS AUSTRALIA	REFUND HALL HIRE BOND- CANCELLATION GROWER	\$ 200.00
EFT6280	04/04/2016	COURIER AUSTRALIA	FREIGHT WATER SAMPLES POOL, EFFLUENT SCHEME	
EFT6281	04/04/2016	KELLY COCHRANE	CLEANING MARCH 16 - YEALERING HALL AND CARAVAN	\$ 18.29
EFT6282	04/04/2016	JR & A HERSEY	TOOLS FOR TRUCK- BROOM, RAKE, TIMBER HANDLES	\$ 525.00
EFT6283	04/04/2016	JASON SIGNMAKERS	ROAD WORKS SIGNS: COREFLUTE SIGNS, STOP ON RED	\$ 396.29
EFT6284	04/04/2016	LARA MARCHEI	REIMBURSE TRAVEL, ACCOMMODATION AND POLICE	\$ 600.05
EFT6285	04/04/2016	GS & B MADEJ BRICKLAYING	SUPPLY AND BUILD GAZEBO AT JOHNSTON STREET	\$ 1,343.79
EFT6286	04/04/2016	NARROGIN HIRE SERVICE	RETICULATION PARTS AS REQUIRED FOR TOWN	\$ 26,235.00
EFT6287	04/04/2016	NARROGIN BETTA	SIMPSON 8KG WASHING MACHINE HARRISMITH	\$ 179.90
EFT6288	04/04/2016	LIONEL ANTHONY RIGBY	WICKEPIN CARAVAN PARK COMMISSION- MARCH 16	\$ 995.00
EFT6289	04/04/2016	PETER STRIBLING	YEALERING CARAVAN PARK COMMISSION - MARCH 16	\$ 15.67
EFT6290	04/04/2016	WESTERN AUSTRALIAN	Loan No. 100 Interest payment -	\$ 123.73
EFT6291	04/04/2016	WA HINO SALES & SERVICE	INSTALL 2 ADDITIONAL SWITCH TO CABIN, COVER TOW	\$ 2,123.39
EFT6292	04/04/2016	YEALERING SPRAYING	MOSQUITO FOGGING YEALERING 28/01/15 TO 31/03/16	\$ 913.00
EFT6293	11/04/2016	AUSTRALIA POST	POSTAGE MARCH 2016	\$ 1,831.50
EFT6294	11/04/2016	ASPHALT IN A BAG	20 X 20KG BAG ASPHALT VARIOUS ROAD JOBS	\$ 326.80
EFT6295	11/04/2016	AMPAC DEBT RECOVERY	DEBT COLLECTION COSTS MARCH 16	\$ 1,718.75
EFT6296	11/04/2016	YVONNE BOWEY	SETUP NEW MOTNHLY REPORT TEMPLATE. HALF YEAR	\$ 979.56
EFT6297	11/04/2016	COURIER AUSTRALIA	FREIGHT ON SIGNS	\$ 3,675.00
EFT6298	11/04/2016	LGIS RISK MANAGEMENT	REGIONAL RISK COORDINATOR PROGRAM 2015/16	\$ 11.69
EFT6299	11/04/2016	EWEN RURAL SUPPLIES	LINE MARKER, CLEANING PRODUCTS, GAS BOTTLES,	\$ 2,517.90
EFT6300	11/04/2016	EVERLON BRONZE	CEMETERY PLAQUE NICHE WALL- WATSON	\$ 4,461.55
EFT6301	11/04/2016	FORPARK AUSTRALIA	PARK FIT EQUIPMENT FOR JOHNSTON PARK	\$ 204.60
EFT6302	11/04/2016	GREAT SOUTHERN FUEL	FUELS AND OILS- VEHICLE AND DEPOT MARCH 2016	\$ 13,410.10
EFT6303	11/04/2016	GLOBE AUSTRALIA PTY LTD	4KG CASPER TURF HERBICIDE WICKEPIN OVAL	\$ 8,826.86
EFT6304	11/04/2016	GREAT SOUTHERN PAVING	SUPPLY AND LAY RED ASPHALT AT JOHNSTON ST PARK	\$ 352.00
EFT6305	11/04/2016	HOWSON MANAGEMENT	PLANT & EQUIPMENT VALUATION REPORT	\$ 20,361.00
EFT6306	11/04/2016	INGREYS	AIR, OIL FILTER NISSAN NAVARA UTE WK2567	\$ 2,821.50
EFT6307	11/04/2016	LOCAL GOVERNMENT	LIFT OFF MENTORING PROGRAM 15/16- NATALIE	\$ 57.40
EFT6308	11/04/2016	KOMATSU AUSTRALIA PTY	4 X SMALL RIPPER TYNE NOTCHES KOMATSU GRADER	\$ 550.00
				\$ 490.07

Attachment- Item 10.2.02

EFT6309	11/04/2016	GREAT SOUTHERN WASTE	RUBBISH COLLECTION MARCH 16- DOMESTIC, BUSINESS	\$ 7,371.04
EFT6310	11/04/2016	NARROGIN BEARING	RATCHET TIE DOWN STRAPS 5 TONNE VEHICLES- ISUZU	\$ 707.08
EFT6311	11/04/2016	NARROGIN AUTO ELECTRICS	TWO-WAY FITTING, AERIAL ADAPTOR FOR DYNAPAC	\$ 24.15
EFT6312	11/04/2016	MAUREEN SUSAN PREEDY	CLEANING YEALERING HALL, CARAVAN PARK MARCH	\$ 505.00
EFT6313	11/04/2016	SLATER-GARTRELL SPORTS	SUPPLY AND LAY SYNTHETIC TURF FOR MATCH WICKET	\$ 5,324.00
EFT6314	11/04/2016	RJ SMITH ENGINEERING	REALIGN AIR HOSES, SUPPLY AND FIT WATER TANK	\$ 511.50
EFT6315	11/04/2016	WICKEPIN HOTEL AND	CATERING ANNUAL ELECTORS MEETING 2016	\$ 813.50
EFT6316	11/04/2016	WICKEPIN NEWSAGENCY	MARCH COUNCIL MEETING, ADMIN PAPERS AND MILK	\$ 263.40
EFT6317	18/04/2016	EWEN RURAL SUPPLIES	ALBERT FACEY HOMESTEAD COMMITTEE- MORNING TEA	\$ 25.66
EFT6320	18/04/2016	AIR LIQUIDE WA PTY LTD	MIGWELD, OXYGEN CYLINDERS FOR DEPOT, MED	\$ 84.70
EFT6321	18/04/2016	ASPHALT IN A BAG	BAGGED ASPHAT PELLET 20KG BAGS- VARIOUS ROADS	\$ 1,718.75
EFT6322	18/04/2016	LANDGATE	RURAL UV INTERIM VALUATION SHARED	\$ 158.00
EFT6323	18/04/2016	Dial Before You Dig	DIAL BEFORE YOU DIG ENQUIRY REFERRAL JAN TO	\$ 304.48
EFT6324	18/04/2016	EASIFLEET	TRITON UTE LEASE FEES FACEY GROUP APRIL 2016	\$ 438.49
EFT6325	18/04/2016	GEOFF PERKINS FARM	PULL START ASSEMBLY- WATER TANKS	\$ 156.42
EFT6326	18/04/2016	HARRIS ZUGLIAN ELECTRICS	REPAIRS AT DEPOT- ELECTRICAL DOOR, CORD ON	\$ 746.88
EFT6327	18/04/2016	KEL'S TYRES	4 X TL TYRES 255/65X17	\$ 1,562.00
EFT6328	18/04/2016	MARKETFORCE	ADVERTISING- ANNUAL ELECTORS MEETING	\$ 353.89
EFT6329	18/04/2016	NARROGIN BOILERMAKERS	STAFF CLOTHING- P VLAHOV HI-VIS JUMPER, SOCKS	\$ 63.00
EFT6330	18/04/2016	WAGIN PLUMBING	CLEAR BLOCKED SEWER LINES AT TOWN HALL	\$ 1,430.00
EFT6331	18/04/2016	ROCLA	4 X 375MM HEADWALLS, 1 BOX CULVERT & BASE	\$ 4,800.84
EFT6332	18/04/2016	RSA WORKS	ROAD PROGRAM REVIEW 15/16, 16/17 AND DATA PICKUP	\$ 3,685.00
15308	11/04/2016	TELSTRA	TEXT MESSAGE SERVICE- FIRE AND BURNING PERMIT	\$ 426.00
15309	11/04/2016	SYNERGY	STREETLIGHTS 25 FEB TO 24 MAR 2016	\$ 1,692.85
15310	18/04/2016	TELSTRA	DEPOT SATELLITE PHONE CHARGES 04 APR TO 03 MAY	\$ 35.00
15311	18/04/2016	TAMMA GRAINS AUSTRALIA	REFUND OF HALL HIRE FEE- CANCELLATION GROWERS	\$ 45.00
15312	18/04/2016	SYNERGY	ELECTRICITY USE 15/01 TO 03/03/16 LOC 14824	\$ 164.10
DD8972.1	13/04/2016	WA LOCAL GOVERNMENT	Payroll deductions	\$ 3,671.88
DD8972.2	13/04/2016	RAMSAY SUPERANNUATION	Superannuation contributions	\$ 56.23
DD8972.3	13/04/2016	PRIME SUPER	Superannuation contributions	\$ 172.46
DD8972.4	13/04/2016	ING CUSTODIANS PTY LTD	Superannuation contributions	\$ 183.85
DD8972.5	13/04/2016	MTAA SUPER FUND	Superannuation contributions	\$ 347.34
DD8972.6	13/04/2016	ANZ SUPER - ALLAN HEMLEY	Superannuation contributions	\$ 172.46
DD8972.7	13/04/2016	TREMAYNE	Superannuation contributions	\$ 79.25
DD8972.8	13/04/2016	COLONIAL FIRST STATE	Superannuation contributions	\$ 194.30
DD8978.1	27/04/2016	WA LOCAL GOVERNMENT	Payroll deductions	\$ 5,562.95
DD8978.2	27/04/2016	RAMSAY SUPERANNUATION	Superannuation contributions	\$ 146.20

Attachment- Item 10.2.02

DD8978.3	27/04/2016	PRIME SUPER	Superannuation contributions	\$ 172.46	
DD8978.4	27/04/2016	ING CUSTODIANS PTY LTD	Superannuation contributions	\$ 183.85	
DD8978.5	27/04/2016	MTAA SUPER FUND	Superannuation contributions	\$ 348.49	
DD8978.6	27/04/2016	ANZ SUPER - ALLAN HEMLEY	Superannuation contributions	\$ 172.46	
DD8978.7	27/04/2016	TREMAYNE	Superannuation contributions	\$ 75.18	
DD8978.8	27/04/2016	COLONIAL FIRST STATE	Superannuation contributions	\$ 204.23	
Journal	10/03/2016	ANZ	Merchant Fees	\$ 119.29	
Journal	10/03/2016	Westnet	Internet charges	\$ 144.90	
Journal	10/03/2016	BEST OFFICE SYSTEMS	Copier lease	\$ 358.60	
Journal	10/03/2016	JAMES MATTHEWS	Pool Manager contract March 2016	\$ 4,653.86	
				146496.36	\$ 1,802.00

Attachment- Item 10.2.02

Governance, Audit and Community Service

10.2.03 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	12 May 2016

Enclosure / Attachment:

<p>Arts and Cultural</p>	<p>Dryandra Country Art Food and Wine Trail</p> <ul style="list-style-type: none"> • Meetings and correspondence with local exhibitors • Advertising • Set up of Town Hall and Railway Station for exhibitors • Weekend spent co-ordinating trail in Wickepin • Clean-up and correspondence with Trail organisers <p>Art Prize 2016</p> <ul style="list-style-type: none"> • Planning meetings • Correspondence with artists • Sponsorship discussions <p>Other</p> <ul style="list-style-type: none"> • Correspondence with sculptor re workshop in Wickepin • Support to He Shed She Shed with sculpture installation along Heritage Walk Trail in Wickepin
<p>Community Development</p>	<p>Townscape</p> <ul style="list-style-type: none"> • Tidy Towns busy bee • Tidy Towns submission – unfortunately, not successful <p>Wickepin Cemetery</p> <ul style="list-style-type: none"> • Maintained correspondence with the families • Installation of final granite memorial pieces • Site meetings with regards landscaping and final steps for completion <p>Anzac Day</p> <ul style="list-style-type: none"> • Correspondence with, and accommodated, Sue Lefroy • Set-up of Town Hall display and Memorial seating • Co-ordination of service on the day • Communication with community members • Thank you letters to participants <p>Other</p> <ul style="list-style-type: none"> • Provided notes for Facebook page, mail out and Instagram • Follow up grant opportunities for Shire of Wickepin projects. • Informed community members on grant opportunities and events.

Economic Development	Facey Carriage Drive <ul style="list-style-type: none"> Correspondence with organising committee re 2016 drive
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> Promotion through social media Meetings and correspondence with Averil Sowter. Provided support for her family historical display held over the Anzac day weekend.
Special Needs Groups including Youth, Disabled and Older People.	Johnston Park <ul style="list-style-type: none"> Site meetings with regard landscaping Correspondence with community members using equipment Acquittal process underway for Wheatbelt Development Commission
Sport and Recreation	Kidsport <ul style="list-style-type: none"> Processed vouchers Correspondence with Sport and Recreation Assisted individuals and provided support to clubs
Governance Other	<ul style="list-style-type: none"> Staff support as needed

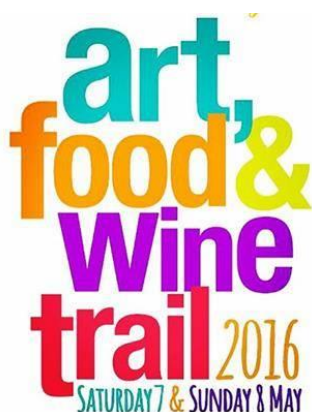
Projects Currently On CDO Desk for 2016

Facey Carriage Drive	<ul style="list-style-type: none"> Next carriage drive third weekend in October 2016 Shire support in-kind
Wickepin Art Prize	<ul style="list-style-type: none"> Third weekend in October 2016 Townscape initiative Shire support in-kind and sponsorship of prizes
Wickepin Cemetery	<ul style="list-style-type: none"> Landscaping underway Official opening in Spring
Walk Trails Signage	<ul style="list-style-type: none"> Grant completed and submitted. Pending approval. Will be notified in June Funded by Lotterywest and Shire
Grants	<ul style="list-style-type: none"> CAN WA grant submitted Community Grants evaluated and attached to this report
Johnston Park Development and Play Equipment	<ul style="list-style-type: none"> Build completed. Acquittal underway - due June. Wheatbelt Development Commission funded – Creating Aged Friendly Communities Shire support in kind and materials
Dryandra Country Art Food and Wine Trail	<ul style="list-style-type: none"> Mother's Day weekend - Annual event Shire support in kind 2017 planning

Funding Applications Status Report

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Walktrail Projects	Lotterywest	\$36,168.	Pending Council Contribution \$15,000 (\$5000/town)
Sculpture Project	CAN WA Catalyst Fund	\$7,655.	Pending Council Contribution \$5,800 (in-kind)

Dryandra Country Art Food & Wine Trail



The fourth year of this annual event held over the Mother’s Day weekend has just been held. The Shire of Williams, Narrogin, Cuballing, Pingelly and Wickepin are part of the trail. Wickepin has been involved from the beginning. The Wickepin Community Resource Centre organised a market day to coincide with the trail, which added to the depth of the event.

This is a growing event and every year the organisation becomes more streamlined from a shire perspective. Shire of Wickepin clearly still needs to be the organising body for Wickepin’s involvement. Meetings are held monthly leading up to event and together with public liability/insurance for the venues, this all falls neatly under the shire banner. Without this, it would prove difficult for an artist or artist group to move the trail forward in Wickepin. Support is given in-kind and shire covers the cost for

two venues (Wickepin Town Hall and Railway Station Building) for work to be displayed. Yealering looked at joining the trail this year, but decided against it.

Local businesses do well from the trade with both the Hotel and Newsagency signing up as venues for the trail. The Albert Facey Homestead was part of the trail this year - painting of miniature metal cut-outs was held on the verandah.



This boosted the profile of the Homestead and provided a great interactive opportunity in town.

Visitors from around the Great Southern and Perth spent the weekend exploring the region. CDO spent the weekend speaking and interacting with as many visitors as possible. The feedback from the trail is immensely positive with a desire for it to be kept on the calendar.



CDO believes that the Trail is a major Public Relations exercise for the shire, besides the obvious tourism and advertising benefits that it brings. Good PR creates coverage for the shire rather than active costly marketing or advertising. The aim of Public Relations is to generate a positive and favourable view of the shire and persuade our public, employees and

stakeholders to maintain this view. The Dryandra Country Art Food & Wine Trail is achieving this.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:

(1) To Develop and Maintain Quality Services and Infrastructure:

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

(2) To Ensure the Protection and Improvement of the Environment:

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

(3) To Promote the Development of a Viable and Diversified Local Economy:

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(5) To Provide Efficient, Effective and Accountable Governance:

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That council notes the report from the Community Development Officer dated 12 May 2016

Voting Requirements: Simple majority.

Resolution No 180516-07

Moved Cr Lang / Seconded Cr Astbury

That council notes the report from the Community Development Officer dated 12 May 2016.

Carried 7/0

4.16pm – Cr Fran Allan departed the Chambers due to declaring a Financial Interest; Treasurer of the Yealering Bowling Club.

4.16pm – CEO Mark Hook departed the meeting due to declaring an Impartiality interest; President of the Wickepin Bowling Club and committee member of the Wickepin District Sports Club.

Governance, Audit and Community Service

10.2.04 – Shire of Wickepin Community Grant Applications

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	GS.PRG.1541
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	12 May 2016

Enclosure / Attachment: Nil

Background:

Each year the Shire of Wickepin makes a budget provision of 2.5% of the previous year's levied rates to distribute to community and sporting organisations. This equates to \$35,500. The objective of the funding is to establish or improve playing areas or buildings necessary for the conduct of sport or for community use, to assist community groups in establishing a service or activity seen as a need for the betterment of, and improvement to, the enjoyment of life within the community.

Details of the funding guidelines are provided in Policy F3.2 - Distribution of Funds to Community and Sporting Bodies. An analysis of the approved community grants over the past 7 years reveals that Council has relaxed its policy slightly in relation to the distribution of funds to community and sporting bodies. Council has funded equipment, sponsored trophies and provided funding greater than one third of the total project cost on some occasions.

The following table provides a summary of funding granted to community and sporting groups as part of the Shire of Wickepin Community Grants process, as well as donations, over the past 7 years. The Shire of Wickepin has supported and subsidised sporting and community groups in areas such as in-kind, works, equipment hire, Community Sport and Recreations Facilities Funding, water for bowling greens, waiver of bonds, oval marking as well as transport and refreshments for students but these have not been included in the analysis.

Community Grants and Donations GL 14922		2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17 Committed	Sub Total 6 years	Total 6 Years
Wickepin Telecentre/ Community Resource Centre/ Volunteer Resource Centre	Grants					\$2,000				\$2,000	\$5,500
	Sponsorship				\$2,000	\$500	\$1,000			\$3,500	
Wickepin Golf Club	Grants									\$0	\$920
	Sponsorship				\$500	\$220			\$200	\$920	
Wickepin Tennis Club	Sponsorship		\$200	\$200	\$200	\$200			\$200	\$1,000	\$1,000
Wickepin Bowling Club	Sponsorship		\$500		\$500	\$550		\$2,134	\$500	\$4,184	\$4,184
Wickepin District Sports Club	Grants	declined	\$6,600	\$928	\$2,810	\$2,165		\$923		\$13,426	\$15,206
	Sponsorship		\$200			\$400	\$680	\$500		\$1,780	
Wickepin Playgroup		\$9,000				\$2,500				\$11,500	\$11,500
Wickepin Ladies Hockey Club			\$495							\$495	\$495
Wickepin P & C				\$1,000						\$1,000	\$1,000
Wickepin Primary School Grants	Grants		\$1,000	\$5,000						\$6,000	\$6,130
	Donations		\$30	\$30	\$35	\$35				\$130	
Wickepin Netball Club				\$1,500						\$1,500	\$1,500
Wickepin Men's Shed				\$2,500						\$2,500	\$2,500
Wickepin Football Club						\$200	\$1,360		\$500	\$2,060	\$2,060
Wickepin Cricket Club								\$10,369		\$10,369	\$10,369
Wickepin Triathlon						\$2,411				\$2,411	\$2,411
Wickepin Art Competition										\$0	\$0
Albert Facey Homestead			\$6,000							\$6,000	\$6,000
Children with Special Needs Support Group					\$1,222					\$1,222	\$1,222
Lake Yealering Progress Association		\$5,000		\$6,500	\$1,534					\$13,034	\$13,034
Yealering Bowling Club		\$2,500				\$6,000	\$770	\$295		\$9,565	\$9,565
Yealering Golf Club							\$13,450			\$13,450	\$13,450
Yealering Tennis Club		\$6,800						\$6,500		\$13,300	\$13,300
Harrismith Cricket Club						\$10,000				\$10,000	\$10,000
Harrismith Golf Club		declined	\$3,285	\$14,141			\$890	\$3,745		\$22,061	\$22,061
Harrismith Community Committee						\$800				\$800	\$800
Tincurrin Primary School					\$858					\$858	\$858
Tincurrin P & C						\$1,300				\$1,300	\$1,300
Toolibin Tennis Club		\$1,520			\$4,000		\$4,663			\$10,183	\$10,183
		\$24,820	\$18,310	\$31,799	\$13,659	\$29,281	\$22,813	\$24,466	\$1,400	\$166,548	\$166,548

Over the past few years staff has encouraged all requests for funding from the Shire of Wickepin to be submitted via the Community Grants process so that Council can clearly identify the grant recipients and amounts. In 2013 the Shire of Wickepin Community Grant application form was modified to provide applicants with a greater understanding of the grant application requirements and gain more detailed information about the proposed funding request. Council still has applicants applying to the shire for funding out of the Community Grants timeline.

Letters sent out to all clubs and community groups with the funding application clearly states that no late applications will be accepted and that applications must be complete and have financial accounts, detailed budgets with quotes and letters of support included.

The standard of applications over the past few years has decreased and the applications lacked detailed planning, quotes, evidence of support and did not meet the required guidelines.

The Shire of Wickepin invited applications for the 2016/17 Community Grants in March 2016 and applications closed on Wednesday 27th April at 4pm. Applications were received from the following groups on the appropriate form and prior to the advertised deadline:

2015/6 Budget Requests (gst exc)	
Albert Facey Homestead Management Committee	1,918.18
Wickepin Football and Cricket Clubs Combined	6,000.00
Lake Yealering Bowling Club	6709.55
Wickepin District Sports Club	12,000.00
Wickepin Bowling Club	2,500.00
Total	29,127.73

Council may endorse funding of \$35,500, being 2.5% of the 2015/2016 levied rates (1,421,204) Sponsorship of \$1,600 has already been placed in the 2016/2017 budget deliberations under General Ledger Account 4922 by Council leaving an amount of \$33,900 available for distribution.

Sponsorship breakdown under General Ledger Account 4922 in 2016/2017 Budget Estimates:

4922	Sponsorship		
	Wickepin Tennis Club - Shire Day		200
	Wickepin Bowling Club - Merino Fours		500
	Wickepin Football Club - Silver Sponsorship		500
	Golf Clubs - Shire Golf Day		200
	Small Business Awards		200

Application 1	Albert Facey Homestead Management Committee
Purpose of Organisation	Promote and maintain Albert Facey Homestead
Incorporated	No
Financial information attached:	Yes \$9,400.39
Previous funding:	2010/11 \$6000
Purpose of funding:	Restore and repaint exterior woodwork
Alternative funding sought:	Yes – Grant submission pending to Community Harvest Group and own funds raised through entry fees Letter of Support
Support of members and general community eg letters of support or meeting minutes	Letter of Support
Total project cost:	\$5,737.27
Funding requested:	\$1,918.18 34% of total costs
Project budget and quotes supplied:	Yes 1 quote supplied

The Albert Facey Homestead Management Committee is an established committee with 7 members. The Committee's main purpose is to promote and maintain the Albert Facey Homestead as a tourist attraction. The Homestead brings many visitors to town and the surrounding shire.

A second quote was received by the Homestead once the grant application had been submitted. This quote is less than the quote in the grant. CDO believes the second quote does not take proper consideration of the work needed to restore the woodwork on the Wogolin Road side of the homestead, which is in a critical state.

The application from the Albert Facey Homestead Management Committee meets all criteria.

Application 2	Lake Yealering Bowling Club
Purpose of Organisation	Playing bowls and hosting league clubs from Narrogin, Williams, Pingelly and Brookton.
Incorporated	Yes
Financial information attached:	Yes \$7,362.00 as of 31/3/16
Previous funding:	205/16 \$295.00 Security Door
Purpose of funding:	Installation of light poles. Maintenance of gutters.
Alternative funding sought:	Yes - own funds for purchase of light poles
Support of members and general community eg letters of support or meeting minutes provided	Committee had verbal discussion, not minuted. Letter of support from President
Total project cost:	\$15,172.54
Funding requested:	\$6709.55 44.2% of total costs
Project budget and quotes supplied:	Yes Quotes supplied for Installation, Guttering, Transport

The Lake Yealering Bowling Club currently has 20 playing members and 40 social members. Social bowls is played on weekends and the club participates in the Upper Great Southern Bowls League. The club also hosts open days.

The application from the Lake Yealering Bowling Club for the installation of light poles and gutter maintenance meets the funding criteria other than the funding being slightly greater than 1/3 of project costs.

Application 3	Wickepin District Sports Club
Purpose of Organisation	Overarching body for the Wickepin Tennis, Bowls and Golf Clubs.
Incorporated	Yes
Financial information attached:	Yes \$54,585.76
Previous funding:	\$ 1,016.00 in 2015/16
Purpose of funding:	Cladding of the southern side windows and wall to increase interior wall space and at the same time reduce the window frontage which leads to high heating/cooling costs
Alternative funding sought:	Unsuccessful grant to Holden Home Ground Advantage 2015 No other funding provided besides \$20 admin costs
Support of members and general community eg letters of support or meeting minutes	Minutes of Wickepin District Sports Club meeting provided showing support from committee members and delegates.
Total project cost:	\$12,020.00
Funding requested:	\$12,000.00 99.8% of project costs
Project budget and quotes supplied:	1 Quote supplied from 29/07/2015

The Wickepin District Sports Club (WDSC) has approximately 90 members. It comprises of the Wickepin Golf, Bowling and Tennis Clubs. Non-members use the facilities for casual attendance in the club rooms and bar.

The WDSC continues repayments of a self-supporting loan.

The application from the Wickepin District Sports Club does not meet the criteria for the grant:

“Council’s general philosophy is to fund 1/3 of the total project cost. It is anticipated that the applicant group will contribute 1/3 and will obtain grant funding or some other kind of funding for the remaining 1/3”

Application 4	Wickepin Bowling Club
Purpose of Organisation	Playing bowls and hosting league clubs from Narrogin, Williams, Pingelly and Brookton.
Incorporated	No
Financial information attached:	Yes \$1,344.34 as of 14/04/2015. Not complete financial statement.
Previous funding:	Yes \$2,348.00 (Lighting)
Purpose of funding:	To increase the lighting installed in 2015 to competition standard
Alternative funding sought:	No
Support of members and general community eg letters of support or meeting minutes	Minutes of Wickepin Bowling Club listing applying for grant to shire
Total project cost:	\$2,500.00
Funding requested:	\$2,500.00 100% of project costs
Project budget and quotes supplied:	No

The Wickepin Bowling club has approximately 35 members who either play or are socially involved with the club. Their main source of income is local fundraising and membership fees. Social bowls is played on weekends and the club participates in the Upper Great Southern Bowls League.

The community will benefit from being able to utilise the bowling greens at night allowing for more social and corporate bowls.

The application from the Wickepin Bowling Club does not meet the criteria for the grant:

“applications must be complete and have financial accounts, detailed budgets with quotes and letters of support included”

“Council’s general philosophy is to fund 1/3 of the total project cost. It is anticipated that the applicant group will contribute 1/3 and will obtain grant funding or some other kind of funding for the remaining 1/3”

Application 5	Wickepin Football and Cricket Clubs
Purpose of Organisation	Playing football in the Upper Great Southern football competition. Providing cricket and football facilities for juniors through to seniors
Incorporated	Yes for both
Financial information attached	Yes \$15,193.64 Cricket Club \$5,167.66 Football Club as at 30/09/15 (Not complete financial statement)
Previous funding:	Yes 2016 \$10,369 to cricket club for pitch (outside of community grants)
Purpose of funding:	Electronic scoreboard
Alternative funding sought:	Yes Sponsorship and own funds
Support of members and general community eg letters of support or meeting minutes	Yes Minuted by Football Club Agreed to by Cricket Club in informal meeting
Total project cost:	\$18,618.61
Funding requested:	6,000.00 33% of total costs
Project budget and quotes supplied:	Yes

The Wickepin Football Club is one of the largest sporting clubs in the Shire of Wickepin and has approximately 60 playing members, 50 paying social members and 150 following members. Many local volunteers provide assistance to the football club. The Wickepin Cricket Club has 14 playing members, 10 social paying members and an active social membership of approximately 50 members. It provides a safe and nurturing environment for junior players.

The application from the Wickepin Football Club meets all of the assessment criteria.

Policy Implications:Shire of Wickepin Policy F 3.2Distribution of Funds to Community and Sporting Bodies

A budget provision of 2.5% of the previous year's levied rates to be provided for in each year to distribute to community and sporting organisations upon application to the council.

The following guidelines for distribution of funds to community and sporting bodies are to apply.

Fund Objective:

Funds from the council may be made available for the following purpose:

Establishment or improvement of playing areas or buildings necessary for the conduct of sport or for community use, to assist community groups in establishing a service or activity seen as a need for the betterment of and improvement to the enjoyment of life within the community.

Application Procedure:

- a. Application for funding close at the council Office on ...April to be considered in the following financial year.
- b. Applications should only be made when the applicant group is confident that all the cash that the applicant proposes to contribute will be readily available if a grant is approved.

Limitations:

- a. Funds not to be used for equipment, trophies, prizes or expenses (including loan repayments) incurred in the conduct of the sport or in community activities.
- b. Community and Sporting bodies must submit an application where eligible, for Ministry for Sport and Recreation or other governmental grant aid, for assessment by the committee.
- c. Council's general philosophy is to fund $\frac{1}{3}$ of the total project cost. It is anticipated that the applicant group will contribute $\frac{1}{3}$ and will obtain grant funding or some other kind of funding for the remaining $\frac{1}{3}$. Voluntary labour and equipment may be included in the applicant's contribution subject to point.
- d. Council employees or equipment may be used in lieu of a cash contribution from council.
- e. Council reserves the right for the Chief Executive Officer or his/her delegate to carry out an inspection of the project at any time prior to and at completion of the project.

Voluntary Contributions:

The value of work undertaken by volunteers can be included in the local contribution but this value may not exceed one third of the completed value of the project. The voluntary work should be described and valued at the rate of \$20.00 per hour.

1. General Guidelines:

- a. All applications must be on the appropriate form.
- b. Applications must be submitted no later than closing date each year for funds over \$2,000.
- c. Applications must be supported by two written quotes for materials or other goods included in the funding submission.
- d. Applications will be acknowledged by council.
- e. Council reserves the right to consider and allocate funds without the right of appeal.
- f. Council reserves the right to request further information on demand.
- g. All monies allocated must be spent and claimed by 30 June in the financial year for which it was allocated.
- h. No project requiring funding shall commence without the written consent of council.
- i. Money granted must be spent on the project allocated.
- j. No money will be allocated for completed projects.

- k. Council reserve the right to inspect reserves and buildings without prior notification to the respective committee.
- l. Council may consider applications from community groups other than sporting bodies.
- m. Applications will be considered at council's sole discretion.
- n. Any unspent allocation will not be carried over to the next budget year.
- o. Council reserves the right to set aside large projects as longer term budget items to be funded over more than one year.

Strategic Implications:**To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:**

A healthy, strong and connected community that is actively engaged and involved.

Recommendations:

That Council place in the budget estimates the application for funding from the Albert Facey Homestead Management Committee for \$1918.18 towards the painting of the exterior of the Homestead

That Council place in the budget estimates the application for funding from the Lake Yealering Bowling Club for \$6709.55 towards the installation of lights and guttering maintenance.

That Council place in the budget estimates the application for funding from the Wickepin Football and Cricket Club for \$6,000.00 towards the purchase of a new electronic score board.

That Council considers the application from the Wickepin Bowling Club for \$2,500.00 towards 4 LED lights. Quotes to be sought for the LED lights and alternative supportive funding sourced. Department of Sport and Recreation funds lighting through its CSRFF Small Grants scheme – though projects under \$2500 are expected to be self-funded.

That Council not commits to the Wickepin Districts Sports Club application and holds funding the project pending more and better information: Allan Ramsay to be consulted, two current quotes to be provided and alternative supportive funding support to be shown.

The application from the WDSC needs more thought and preparation. Design considerations should be taken into account. The WDSC lists improved aesthetic appeal as part of the upgrade. The plan put forward adds to the piecemeal approach to the building. Consultation and thorough planning are needed.

Statutory Environment: Local Government Act 1995.

Voting Requirements: Simple majority

Resolution No 180516-08**Moved Cr Lang / Seconded Cr Martin**

1. That Council place in the budget estimates the application for funding from the Albert Facey Homestead Management Committee for \$1918.18 towards the painting of the exterior of the Homestead
2. That Council place in the budget estimates the application for funding from the Wickepin Football and Cricket Club for \$6,000.00 towards the purchase of a new electronic score board.

Carried 6/0

Resolution No 180516-09**Moved Cr Martin / Seconded Cr Astbury**

1. That Council inform the following applicants that Council will place in the budget estimates a third of the total cost of their project, as per Councils Policy F 3.2 - Distribution of Funds to Community and Sporting Bodies:
 - Lake Yealering Bowling Club
 - Wickepin Bowling Club
 - Wickepin District Sports Club
2. That the above grant applications be brought back to the June 2016 Council meeting with more detailed information for final approval.

Carried 6/0

The resolution differed from the Officer recommendation as Council felt the items need to be dealt with separately, as some of the grant applications need more detailed information.

4.33pm – Cr Fran Allan and CEO Mark Hook returned to the Chambers.

Governance, Audit and Community Services


10.2.05 – Community Resource Centre 2016/2017 Budget

Submission To: Ordinary Council
Location / Address: Wickepin Community Resource Centre
Name of Applicant: Wickepin Community Resource Centre
File Reference: FM.BU.1208
Author: Mark J Hook, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 2 May 2016

Enclosure / Attachment:

Background:

Council has received the following letter of request from the Wickepin Community Resource Centre for the 2016/2017 Budget Allocations:



**Wickepin
Community Resource Centre**
Your local connection
 24 Wogolin Road, Wickepin WA 6370
 P: 08 9888 1500 F: 08 9888 1588
 E: wickepintc@westnet.com.au

Mr Mark Hook
 Chief Executive Officer
 Shire of Wickepin
 PO Box 19
 WICKEPIN WA 6370

SHIRE OF WICKEPIN	
DATE RECEIVED:	12 APR 2016
FILE NO:	FM.BU.1208
TO:	CEO
	15/2016/113

Dear Mark

Budget for 2016/2017

Please consider the following items for inclusion in Council's 2016/2017 budget.


Provision of Library Services

The Wickepin Public Library is still experiencing an increase in patronage and membership coming into the library. We have recorded a higher turnover of stock with normal issues, returns, local book clubs and also requests from other libraries. We contribute this increase to new families moving to the Shire, constantly changing themed library windows, Better Beginnings Programs and inviting Authors to come and speak at the library. Advertising will be placed in the Watershed News with information and lists of books available. We will as always, provide high quality service to all patrons of the library and Community Resource Centre.


Providing library services and administration of the Wickepin Public Library includes:

- Readers book requests (approx. 31 per month), including:
 - ✓ Searching SLWA catalogue for the item
 - ✓ Ordering the item from other libraries through VDX (Virtual Document Exchange) system
 - ✓ Tracking of requests from other libraries on VDX
 - ✓ Tracking of items ordered through VDX
 - ✓ Receipt of the item
 - ✓ Acknowledging receipt of book from other library through VDX

Proudly supported by



Government of Western Australia
 Department of Regional Development





Your local connection

24 Wogolin Road, Wickepin WA 6370

P: 08 9888 1500 F: 08 9888 1588

E: wickepintc@westnet.com.au

- ✓ Contacting the Library member upon receipt of item
- ✓ Issuing item to user
- ✓ Receipt of item upon return
- ✓ Forwarding item back to issuing library

- Issue and return of library items
- Placing library items on shelves
- Assisting Library users to locate literature
- Assisting Library users to locate research materials
- Assisting Library users to find book reviews
- Regular sorting and cleaning of Library shelves
- Processing of book exchange every month
- Window displays regarding or involving library items
- Promoting the usage of the Library
- Regular articles in the Watershed News
- Issuing overdue notices and following up on overdue items
- Maintaining statistics for LISWA
- Maintaining & Training on VDX
- Better Beginnings – Family Literacy Program
- Sing with Me – Better Beginnings Pilot Program
- Purchase of new books for Local Stock
- Sourcing Authors to visit the Library
- Sourcing software upgrades & training

The estimated annual cost involved in providing the library service is:

- 20 hours per week @ average CRC Wage \$21.00 + oncosts 10% x 48 weeks =
\$ 22176.00
- Allowance for printing, internet, computer, telephone usage and laminating
\$ 1500.00

Proudly supported by



Government of **Western Australia**
Department of **Regional Development**



ROYALTIES
FOR REGIONS



24 Wogolin Road, Wickepin WA 6370
P: 08 9888 1500 F: 08 9888 1588
E: wickepintc@westnet.com.au

- ✓ Plus Allocation for purchase of books to increase numbers and stock most recent books available. The money will be kept separate from the rest of the funding and be used to purchase desired titles when they are published. Due to exchanges from the State Library being decreased, fewer new books are coming into the Wickepin Library.

\$ 1700.00

Total Library Funding sought: \$25376.00

Proudly supported by



Government of Western Australia
Department of Regional Development



ROYALTIES
FOR REGIONS



Your local connection

24 Wogolin Road, Wickepin WA 6370

P: 08 9888 1500 F: 08 9888 1588

E: wickepintc@westnet.com.au

The Wickepin Community Resource Centre Inc. is a source of information and assistance to members of the Wickepin community. Unfortunately this information and assistance is often not a service for which a specific charge can be applied.

The Shire has supported the CRC since it commenced operations and the support received has been appreciated and highly valued as well as beneficial to both the CRC and the community.

Please find the following items for consideration for inclusion in Councils 2016/2017 budget.

Provision of Services and Information to the community

This includes:

- Running of workshops to provide community members with access to information that is not otherwise available in Wickepin, for example Basic computer workshops.
- Running of events which often do not cover the costs, engaging community members with social and interactive activities, for example Community Markets and Youth Days.
- General information regarding grants and funding.
- Sought and assist in writing grants for community groups.
- Information regarding potential business ventures.
- Referrals to government and other agencies.
- Assistance with information regarding Health and Safety, insurance and employment issues.
- Job vacancies, job search information and career guidance.
- Provision of forms including Seniors Card application, AEC enrolment forms, Medicare forms, etc.
- Providing assistance to individuals to complete forms.
- Access to the CSC when CSC coordinator is not available.
- "Welcome to Wickepin Pack".
- Production of Community Telephone Book (including Business Directory).
- Better Beginnings – delivering packs to the 2 Shire schools for Kindy students.
- Room Hire for visiting professionals.
- Online community information – community sporting, art & craft and social groups.
- Community E-Newsletter quarterly.

Proudly supported by



Government of **Western Australia**
Department of **Regional Development**



ROYALTIES
FOR REGIONS



Wickepin Community Resource Centre

Your local connection

24 Wogolin Road, Wickepin WA 6370

P: 08 9888 1500 **F:** 08 9888 1588

E: wickepintc@westnet.com.au

Contact Point for:

- ✓ Watershed News
 - Receiving advertisements and articles – faxes, emails and numerous telephone calls.
 - Providing of information to customers, such as cost and publication of the Watershed.
 - Taking payment for advertisements on behalf of the Watershed.
 - Provide computer assistance when needed.
- ✓ Albert Facey Homestead
- ✓ Coffee Stop
- ✓ ECU Exam Supervision
- ✓ Cedar Homes
- ✓ TR Homes
- ✓ Visitor Information
 - Provision of Visitor Information.
 - Handling Visitor queries.
- ✓ Westlink
- ✓ Job Search Agencies
 - Hotham Personnel
 - Directions – Workforce Development
- ✓ Child Car Restraint Access Point
 - We have an employee registered as 'Type 1' Child Car Restraint Fitters.
- ✓ Local History Contact Point
- ✓ Training Referral Point - TAFE

Proudly supported by



Government of **Western Australia**
Department of **Regional Development**



**ROYALTIES
FOR REGIONS**



Your local connection

24 Wogolin Road, Wickepin WA 6370

P: 08 9888 1500 F: 08 9888 1588

E: wickepintc@westnet.com.au

- ✓ St. John Ambulance
 - Contact point for the Wickepin sub-centre to collect names and details for people interested in attending First Aid Courses.
- ✓ Wickepin Youth Advisory Council (YAC)
 - In kind contributions, including printing, photocopying, computer use.
 - Internet use for YAC members volunteering time.
 - Window display area specifically for YAC use.

Community Support Centre

The Wickepin Community Support Centre (CSC), which is incorporated in the Wickepin Community Resource Centre Inc, fulfils a specific role in regards to volunteering and general Community support mostly through events and coordinated groups. Volunteers are vital to the community and the CSC provides support and information to volunteers and community groups. All services offered by the CSC are aimed at helping to ease the pressure of our hardworking volunteers.

Services include:

- Enable individual volunteers to access information from one source regarding volunteer opportunities, support, training and resources.
- Offer a direct introduction to volunteer organisations needing volunteers, overcoming barriers such as self-confidence, communication difficulties or confusion as to what is available.
- Assisting community groups to locate volunteers and assist with event management.
- General information regarding community grants and funding.
- Registration & Referral Service.
- Free laptop, computer use for volunteer organisations.
- Hosting Volunteer Thank You Day.
- Promoting Volunteering through National Volunteer Week.
- Providing a venue for volunteer organisations to hold meetings and/or perform their volunteer duties if they do not have their own venue.

Proudly supported by



Government of **Western Australia**
Department of **Regional Development**



ROYALTIES
FOR REGIONS



Wickepin Community Resource Centre

Your local connection

24 Wogolin Road, Wickepin WA 6370

P: 08 9888 1500 **F:** 08 9888 1588

E: wickepintc@westnet.com.au

The estimated general contribution requested for the above services is:

Salary subsidy _____ \$9700.00

Building Maintenance

- Building Maintenance as per our Lease.
-

The Wickepin CRC Staff and Management Committee would like to thank you for your support and assistance over the previous years and look forward to your continued support over the coming year.

Yours sincerely

CRC Coordinator

Amanda Heaney

Chairman

Jackie O'Neill

2016

Proudly supported by



Government of **Western Australia**
Department of **Regional Development**



**ROYALTIES
FOR REGIONS**



Your local connection

24 Wogolin Road, Wickepin WA 6370

P: 08 9888 1500 F: 08 9888 1588

E: wickepintc@westnet.com.au

Finance Summary

Summary

Library

Administration	\$22176.00
Printing, telephone, internet & laminating	\$ 1500.00
Purchase of new library materials	\$ 1700.00

Total (Approx.) \$25376.00 (excl GST)

**Contact Point and
Provision of Services & Information**

Salary subsidy	\$9700.00
----------------	-----------

Total (Approx.) \$9700.00(excl GST)

Total Requested \$35076.00(excl GST)

Proudly supported by



Government of **Western Australia**
Department of **Regional Development**



**ROYALTIES
FOR REGIONS**

Comment:

The Shire of Wickepin has supported the Wickepin Community Resource Centre since its inception.

The Actual and Budgeted figures for the 2015/2016 financial year are as follows:

	Budget 2015/2016	ACTUALS	BUDGET
	OPERATING EXPENDITURE	30/04/2016	2015/2016
5142	Other Expenses - Community Resource Centre		
	Insurance		60
	Community Centre Operation Subsidy	9,500	9,500
	Operation of Library Service	25,500	25,500
	Freight Inter Library Loans	539.27	500
		35,539.27	35,560

In previous years Council has paid for the Cleaners and the Minor Maintenance for the Community Resource Centre Building but this was amended in the signed lease agreements to be paid for by the Wickepin Community Resource Centre.

Following is an extract from the lease agreement:

4.2 Maintenance, Repairs & Painting

The Lessee is to keep and maintain the premises (other than capital items i.e. carpet, painting where there is an instance of general wear and tear) in the condition presented to the Lessee. The Lessee is to maintain every part of the Premises and all additions to the Premises and all lighting and electrical installations and all drainage and all other fixtures and fittings in good repair to a standard acceptable to the Lessor and Lessee.

4.3 Cleaning

At the Lessee's own expense during the Term at all times to keep and maintain the Premises clean, drained, free from rubbish, refuse and disused material of any kind and in good and sanitary condition to a standard acceptable to the Lessor.

The current total amount requested by the Wickepin Community Resource Centre for the 2016/2017 financial year is:

■ Operation of Library	\$25,376
■ Salary Subsidy	\$9,500

TOTAL **\$35,076**

This amount is only \$76 more than budgeted for in the 2015/2016 budget estimates of \$35,000 and this is seen to be a minor increase only.

Community Resource Centre's are a not-for-profit organisations that are independently owned and operated by their local community.

The Wickepin CRC currently provides a great range of services to the local Wickepin Community and should be supported as in previous years.

Statutory Environment: *Local Government Act 1995*

6.2. *Local government to prepare annual budget*

(4) *The annual budget is to incorporate —*

(a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

Policy Implications: No Policy found

Financial Implications: Budget Estimate of \$35,076 for support to the CRC for salaries and running Council's Library services.

Strategic Implications: Does not appear in Council's Strategic Plan 2012/2022

Summary:

Council is being requested to support the Wickepin Community Resource Centre by providing a monetary level of support for the 2016/2017 financial year.

■ Operation of Library	\$25,376
■ Salary Subsidy	\$9,500

TOTAL **\$35,076**

Recommendation:

That Council places the following items in the 2016/2017 budget allocation in the form of financial support to the Wickepin Community Centre for the 2016/2017 financial year.

■ Operation of Library	\$25,376
■ Salary Subsidy	\$9,500

TOTAL **\$35,076**

Voting Requirements: Simple majority.

Resolution No 180516-10

Moved Cr Easton / Seconded Cr Martin

That Council places the following items in the 2016/2017 budget allocation in the form of financial support to the Wickepin Community Centre for the 2016/2017 financial year.

■ Operation of Library	\$25,376
■ Salary Subsidy	\$9,500

TOTAL **\$35,076**

Carried 7/0

Governance, Audit and Community Services

10.2.06 – Dryandra Country Visitor Centre 2015/2016 Budget Allocation

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Dryandra Country Visitor Centre
File Reference: ED.LIA.811
Author: Mark J Hook Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 2nd May 2016

Enclosure / Attachment: Dryandra Country Visitor Centre Letter Dated 14 April 2016.

SHIRE OF WICKEPIN	
DATE RECEIVED:	19 APR 2016
FILE NO:	ED.LIA.811
TO:	CEO
	19 APR 2016 30

 **DCVC Funding in 2016/17**

08 9881 2064 dryandracy1@westnet.com.au
Crn Park and Fairway Streets, Narrogin 6312

14 April 2016

Mark Hook
CEO Shire of Wickepin
PO Box 19
Wickepin 6370

Dear Mark,

The Dryandra Country Visitor Centre continues to provide a great service to international and inter/intrastate visitors. The last twelve months saw over 5,500 travellers in through the door seeking information about the region. Similarly the website has proven the level of interest from people planning to visit the region: 44,200 pages views in 12 months.. We've worked hard to ensure that the website ranks highly in web searches, and website descriptive metadata shows that people are searching for places to stay and things to do here.

We know from extensive research undertaken by Tourism WA that visitors to an accredited Centre spend more in the region, and contribute greatly to the local economy.

We can't stay open without the support of our major stakeholders, so we thank you for your continued assistance. Your financial contribution goes directly to wages.

The Committee is comprised of members of the Dryandra community, as well as all the local Shires. It is the Committee's feeling that we do not raise the level of financial contributions in 2016/17, so we are pleased to thank you for your contribution of \$6,000 again this year.

Sincerely,



Lyn Chadwick
Chair
Dryandra Country Visitor Centre

Background:

It has been proposed by the Dryandra Country Visitor Centre that the Annual Allocation to the Dryandra Country Visitor Centre be increased to \$6,000.

Comment:

Council currently is a member of the Dryandra Country Visitor Centre and contributed \$5,000 in the 2015/2016 Financial Year for the running of the Dryandra Visitor Centre.

It would appear from the above correspondence that the Dryandra Country Visitor Centre is requesting funding for an Annual Contribution of \$6,000 in the 2016/2017 year.

Council budgeted the following for tourism in 2015/2016:

6752 Area Promotion	
Dryandra Visitor Centre	\$5,000
Wickepin Brochure	\$2,000
Narrogin Chamber Phone Book	\$ 250
Advertising West Australian	\$5,500
Narrogin Business Community Directory	
TOTAL	\$12,750

The Actuals for 6752 Area Promotion for 2015/2016 as at the 30th April 2016 are as follows:

6752 Area Promotion	Actuals as at 30/04/2016
Caleb Davenport	\$3,500
Dryandra Visitor Centre	\$5,000
Wickepin Brochure	\$1,140
Golden Outback	\$268.18
Narrogin Chamber Phone Book	\$
Concept Media	\$680.99
Advertising West Australian	
Narrogin Business Community Directory	
TOTAL	\$10,589.17

The cost of the Narrogin Business Community Directory will be \$776.00 GST Inclusive, this is normally billed in May.

Currently the Town of Narrogin, Shire of Narrogin, Shire of Pingelly, Shire of Cuballing and the Shire of Wickepin contribute to the salaries of the Dryandra Visitor Centre Manager. The contributions currently are as follows:

- Town of Narrogin \$15,000
- Shire of Narrogin \$15,000
- Shire of Wickepin \$ 5,000
- Shire of Pingelly \$ 6,000
- Shire of Cuballing \$ 5,000

TOTAL \$46,000

Cr Lansdell and the Chief Executive Officer are the representatives for Council on the Dryandra Visitor Centre Committee as Council contributes to the running of the Dryandra Visitor Centre. The CEO has not been able to make the last three Committee meetings due to workload and other commitments. It is the view of the Chief Executive Officer that being a member of the Dryandra Visitor Centre and paying \$5,000 a year membership fees does not equate to any benefit to the Shire of Wickepin.

Council currently utilises its own staff and resources to promote the Shire of Wickepin and Councils Community Development Officer Lee Parker and Executive Support Officer Leah Pearson are doing a magnificent job promoting tourism across the Shire of Wickepin and the Chief Executive Officer believes the \$5,000 would be better given to them to add further marketing and promotion materials.

The Chief Executive officer cannot locate any legal document as to the agreement to contribute the \$5,000 annually other than under the current Dryandra Constitution that states the following:

DRYANDRA COUNTRY VISITOR CENTRE INC: CONSTITUTION

Constitution amended 27th September 2012

6.0 MEMBERSHIP

The Committee shall have the power to invite membership of the Centre from: -

- (a) Any municipality, society, club or association whose objects or activities are located in or directed towards the Dryandra Country Visitor Centre.
- (b) Any person, firm or company resident in or carrying on business in the area covered by the Dryandra Country Visitor Centre and may define subscription applicable for such membership.

Statutory Environment:

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —

- (a) The expenditure by the local government;
 - (b) The revenue and income, independent of general rates, of the local government; and
 - (c) The amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
- (a) Particulars of the estimated expenditure proposed to be incurred by the local government;
 - (b) Detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) The rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - (c) The fees and charges proposed to be imposed by the local government;
 - (d) The particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - (e) Details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - (f) Particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) Such other matters as are prescribed.
- (5) Regulations may provide for —
- (a) The form of the annual budget;
 - (b) The contents of the annual budget; and
 - (c) The information to be contained in or to accompany the annual budget.

[Section 6.2 amended by No. 49 of 2004 s. 42(8) and 56.]

Budget Value Scale	Actual Variance Trigger Value
\$0 to \$10,000	\$1,000
\$10,000 to \$50,000	\$2,500
\$50,000 and greater	\$5,000

Policy Implications:

Council has no Policy in relation to Tourism or support for the Dryandra Visitor Centre.

Financial Implications:

Budget allocation of \$6,000 to the Dryandra Country Visitor Centre.

Strategic Implications:

Theme 3 – To promote the development of a viable and diversified local economy		
A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.		
Goal	Action	Measure
3.1 To actively support the development of tourism opportunities in the Shire.	<ul style="list-style-type: none"> Investigate and implement methods for improving the promotion of tourism in the district. Liaise with local and regional tourist promotion groups with the aim of promoting the development of tourism in the Shire. Seek advice from the WA Tourism Commission with regard to promoting the district. Publicise the availability of the information and encourage local and external entrepreneurs to become actively involved in the Shire of Wickepin. 	<ul style="list-style-type: none"> Measure our Shire's progress in accordance with Wickepin's tourism Development Plan

Councils Corporate Business Plan states the following:

Theme 3 – To promote the development of a viable and diversified local economy.						
Outcome: A strong diversified economic and industrial base that provides new and varied employment opportunities for age groups.						
Goal	Strategies	Action(s)	When	Implications for Informing strategies	Funding	Council Role
Goal - 3.1 To actively support the development of tourism opportunities in the Shire.	<ul style="list-style-type: none"> Investigate and implement methods for improving the promotion of tourism in the district. Liaise with local and regional tourist promotion groups with the aim of promoting the development of tourism in the Shire. Seek advice from the WA Tourism Commission with regard to promoting the district. Publicise the availability of the information and encourage local and external entrepreneurs to become actively involved in the Shire of Wickepin. 	<ul style="list-style-type: none"> Promote tourism and events (expansion of community development function to include tourism and promotion). 	2015-2020	\$	New	Provider
		<ul style="list-style-type: none"> Upgrade, improve and promote walking trails. 	2015-2020	Nil	Existing	Provider
		<ul style="list-style-type: none"> Support and promote local community events. 	2015-2020	Nil	Existing	Provider

Service Levels	Success Measures
Tourism activities and events are supported	Number of activities and events Number of visitor enquiries
Walking trails maintained to be fit for purpose	Length of walking trails upgraded per annum Length of walking trails maintained
Land and infrastructure is available for growth	Number of forward years capacity of land supply Number of forward years capacity of infrastructure
Support sustainable new and existing local businesses	Change in number of local businesses per annum

Theme 6 - To promote the Shire as the Focal Point in the Development of the Greater Region

Outcome: A council actively involved in promoting regional facilities and activities to its community and neighbouring regions

Goal	Strategies	Action(s)	When	Implications for Informing strategies	Funding	Council Role
6.1 Promote the expansion of regional facilities and activities already established and targeted within the Shire.	<ul style="list-style-type: none"> Actively lobby for the expedient Support for expansion of grain handling facilities and the provision of infrastructure relating to expansion of the CBH Strategic Grain Receiver Bin. Support efforts to achieve additional funding from sponsorship and other sources for the regional concept of the Facey Group. Maintain support for the continued development of the Albert Facey Homestead and precincts as a regionally significant tourist attraction Develop a plan that recognises that there may be opportunities to provide housing to attract people who work in the Narrogin Region and who may be encouraged to become residents in the Wickepin Shire and for employees in industry at the Kaolin Mine, should it be established Maintain support for the Living Lake initiative at Lake Yealering and the development of Lake surrounds as a regionally significant tourist attraction. 	<ul style="list-style-type: none"> Work collaboratively with other Shires within the region on regional projects as required. Continue to advocate for sufficient funding to maintain the regional transport network to connect communities and support the local economy. Work with regional tourism agencies to ensure Wickepin tourism attractions form part of a regional destination package. Support regional initiatives to improve grain handling facilities. 	2015-2020	Nil	Existing	Partner
			2015-2020	Nil	Existing	Advocate
			2015-2020	Nil	Existing	Partner
			2015-2020	Nil	Existing	Partner

Summary:

Council is being requested to allocate an amount of \$6,000 to the Dryandra Country Visitor Centre for the 2016/2017 Budget deliberations.

Recommendation:

1. That Council not contribute the \$6,000 membership to the Dryandra Country Visitor Centre for 2016/2017.
2. That Council withdraw its membership from the Dryandra Country Visitor Centre Committee as of the 30th May 2016.

Voting Requirements: Simple majority

Resolution No 180516-11**Moved Cr Lang / Seconded Cr Astbury**

1. That Council not contribute the \$6,000 membership to the Dryandra Country Visitor Centre for 2016/2017.
2. That Council withdraw its membership from the Dryandra Country Visitor Centre Committee as of the 30th May 2016.

Carried 7/0

Governance, Audit and Community Services

10.2.07 – Yarling Brook Estate change of Land Valuations

Submission To:	Ordinary Council
Location / Address:	Yarling Brook Estate
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	RV.VAL.2308
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	2 May 2016

Enclosure / Attachment: Submissions received as of 22 April 2015

Background:

The following Agenda Item was presented to the 16th March 2016 Ordinary Meeting of Council:

Governance and Community Services

10.2.07 - Yarling Brook Estate change of Land Valuations

Submission To:	Ordinary Council
Location / Address:	Yarling Brook Estate
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	RV.VAL.2308
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	2 nd March 2016

Enclosure / Attachment:

Local Government Operational Guidelines – Changing Methods of Valuation of Land

Background:

It has been brought to the Chief Executive Officers attention that the subdivided lots on Plover Street within the Yarling Brook Estate are currently being rated as Unimproved Value as they are outside of the Wickepin Townsite Boundary.

The following agenda item was presented to Council on the 21st December 2005 regarding changing the valuations of stage 1 of the Yarling Brook Subdivision.

Shire of Wickepin

Council Meeting

21 December 2005

Governance and Community Services

10.2.07 - Yarling Brook Estate Zoning

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Vivienne Hovell – Finance Officer
File Reference:	3.6
Author:	Vivienne Hovell
Disclosure of any Interest:	Nil
Date of Report:	15/12/2005

Enclosure / Attachment: Nil**Background:**

The land in Yarling Brook Estate is currently zoned rural residential and UV (unimproved value) rated. The blocks of land will be individually revalued by the Valuer General's Department as they are sold. Currently the entire 98.2214 hectares is valued at \$35,500.00.

Comment:

As Yarling Brook Estate is essentially a residential development rather than a rural one, council may wish to consider bringing the estate into the townsite GRV (gross rental value) area in order for the blocks to be GRV rated. As the land is now owned by the Shire of Wickepin, ratepayer consultation is not required at this point with the exception of Mr/s R Auld whose property would be affected by the revaluation and should be advised in writing of council's intentions.

Statutory Environment:

Local Government Act 1995 section 6.28 states:

Basis of Rates:

1. The Minister is to –
2. determine the method of valuation of land to be used by a Local Government as the basis for a rate; and
3. publish a notice of determination in the Government Gazette.
4. In determining the method of valuation of land to be used by a Local Government the Minister is to have regard to the general principle that the basis for a rate on any land is to be –
5. where the land is predominantly for rural purposes, the unimproved value of the land; and
6. where the land is predominantly for non-rural purposes, the gross rental value of the land.

Ministerial approval is required.

Policy Implications: Not applicable**Financial Implications:**

On UV rating (2.0485), the blocks will have a minimum assessment of \$200.00 plus \$11.00 refuse site levy up to a value of approx \$10,000.00.

On GRV (6.750) rating they may still have a minimum assessment while vacant up to a value of \$3,000.00 but when they are developed I would expect at least a \$5,000.00 GRV would apply. This would increase the rates to an estimated \$337.50 plus \$33.50 refuse site levy for each block based on 2005/06 rating.

Strategic Implications: Not Applicable

F:\Council Documents\Minutes\Council\2005\Minutes 1205.doc

Page 47

Shire of Wickepin

Council Meeting

21 December 2005

Summary:

As a residential development, Yarling Brook Estate may be able to be incorporated into the townsite GRV area in order for council to apply the higher GRV rating on the properties in that area.

Recommendation:

That Council apply to the Minister for Local Government and Regional Development to have the Yarling Brook Estate brought within the townsite GRV rated area.

Voting Requirements: Simple majority.**Resolution No 211205-19****Moved Cr Russell / Seconded Cr Coxon**

That council applies to the Minister for Local Government and Regional Development to have Stage One of the Yarling Brook Estate brought within the townsite GRV rated area.

Carried 9/0

Following on from the above resolution of Council the Shire of Wickepin requested the Director General of the Department of Local Government in 2006 to have the following lots valued by Gross Rental Value

All those portions of land being Lots 20 to 29 inclusive as shown on Deposited Plan 47800.

The following was printed in the Government Gazette on the 24th March 2006.

Published by: Local Government	GOVERNMENT GAZETTE Western Australia Previous Close Next	No. 50. 24-Mar-2006 Page: 1107 Pdf - 410kb
LG402	LOCAL GOVERNMENT ACT 1995 <i>Shire of Wickepin</i> (Basis of Rates)	
Department of Local Government and Regional Development, 20 March 2006.		
DLGRD: W15-4#03		
It is hereby notified for public information that in accordance with the provisions of section 6.28 of the <i>Local Government Act 1995</i> , the Director General of the Department of Local Government and Regional Development under delegation from the Hon Jon Ford MLC, Minister for Local Government and Regional Development being charged for the time being, with the administration of the <i>Local Government Act 1995</i> , has determined that the method of valuing the land described in the Schedule hereunder shall be gross rental value for the purposes of rating with effect from 15 March 2006.		
CHERYL GWILLIAM, Director General.		
Schedule		
ADDITIONS TO GROSS RENTAL VALUE AREA		
SHIRE OF WICKEPIN		
All those portions of land being Lots 20 to 29 inclusive as shown on Deposited Plan 47800.		
<small>Government of Western Australia State Law Publisher. All contents Copyright (C) 2003. All rights reserved. Disclaimer</small>		

Comment:

The above map show the locations of the lots concerned, the area surrounded in yellow are the lots that are currently rated Unimproved Values by the Valuer General for rating purposes. The other lots are all rated as Gross Rental Value by the Valuer General.

This appears to be a major anomaly as the properties rated as UV are all receiving the minimum rates of \$365 compared to a Gross Rental Value rate of \$900 to \$1,005.

The whole subdivision are should be rated as Gross Rental Values to bring the rates being paid by each owner in line with one another.

Unimproved Values are used where the land is predominately used for rural purposes and a livelihood is derived from the land, the land is assessed on value of the site without improvements. UV properties are revalued every year.

Gross Rental Values are used where the land is used predominately for non-rural purposes, values are determined based on the gross annual rental value of the property. GRV properties are revalued every three years in the metropolitan area and every three to five years in other areas of Western Australia.

Under section 6.28 of the Local Government Act 1995 (the Act), the Minister for Local Government is responsible for determining the method of valuation of land to be used by a local government as

the basis for a rate. In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate on any land is to be:

1. where the land is used predominantly for rural purposes, the UV of the land; and
2. where the land is used predominantly for non-rural purposes, the GRV of the land.

There are several steps in the process of changing the method of valuation of land for rating purposes.

Step 1 Identifying land use changes that may affect predominant use.

Step 2 Reviewing predominant uses.

Step 3 Consulting affected parties.

Step 4 Changing the method of valuation

Council has not consulted with the current owners of the land affected and this will need to be done as part of the method of changing land valuations and will be required by the Department of Local Government prior to any application being made to the Minister for Local Government to consider changing the valuations from UV to GRV for the following lots in Plover Street.

Assessment Number	Lot Number	Owner	Unimproved Value
A6549	33	A G HEMLEY	22,000
A6550	34	G B LEESON	23,000
A6551	35	SHIRE OF WICKEPIN	22,000
A6552	36	SHIRE OF WICKEPIN	22,500
A6548	9001	SHIRE OF WICKEPIN	124,000

Statutory Environment:

Local Government Act 1995 section 6.28 states:

6.28. Basis of rates

(1) The Minister is to —

- (a) *determine the method of valuation of land to be used by a local government as the basis for a rate; and*
- (b) *publish a notice of the determination in the Government Gazette.*

(2) *In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be —*

- (a) *where the land is used predominantly for rural purposes, the unimproved value of the land; and*
- (b) *where the land is used predominantly for non-rural purposes, the gross rental value of the land.*

- (3) *The unimproved value or gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.*
- (4) *Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.*
- (5) Where during a financial year —
- (a) *an interim valuation is made under the Valuation of Land Act 1978; or*
- (b) *a valuation comes into force under the Valuation of Land Act 1978 as a result of the amendment of a valuation under that Act; or*
- (c) *a new valuation is made under the Valuation of Land Act 1978 in the course of completing a general valuation that has previously come into force,*
- the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.*

Policy Implications: Not applicable

Financial Implications:

On UV rating, the blocks will have a minimum assessment of \$365.00 plus \$48.00 refuse site levy and \$68 Emergency Services Levy being a total of \$481.00

On GRV rating they may still have a minimum assessment of \$365 while vacant based on a GRV Value of \$1,350

When they are developed I would expect the blocks to have at least a Gross Rental Valuation of between \$11,000.00 and \$15,000. This would increase the rates to an estimated \$1,005 plus \$48.00 refuse site levy and \$68 Emergency Services Levy being a Total of \$1,121.00.

Difference in rates from UV rated in 2015/2016 to GRV rated in 2016/2017 would be in the vicinity of \$640.00

Strategic Implications: Not Applicable

Summary:

Council is being requested to advertise that Council is contemplating changing the methods of the valuing the land for rating purposes on the Yarling Brook Estate Wickepin.

Recommendation:

That Council advertises in the local newspaper and inform the property owners affected by any revaluation method, that Council is contemplating changing the methods of valuing the land from Unimproved Value to Gross Rental Value for rating purposes on the following properties outlined in the table below.

Assessment Number	Lot Number	Owner	Unimproved Value
A6549	33	A G Hemley	22,000
A6550	34	G B Leeson	23,000
A6551	35	Shire Of Wickepin	22,000
A6552	36	Shire Of Wickepin	22,500
A6548	9001	Shire Of Wickepin	124,000

Voting Requirements: Simple majority

Resolution No 160316-11

Moved Cr Lansdell / Seconded Cr Martin

That Council advertises in the local newspaper and inform the property owners affected by any revaluation method, that Council is contemplating changing the methods of valuing the land from Unimproved Value to Gross Rental Value for rating purposes on the following properties outlined in the table below.

Assessment Number	Lot Number	Owner	Unimproved Value
A6549	33	A G Hemley	22,000
A6550	34	G B Leeson	23,000
A6551	35	Shire Of Wickepin	22,000
A6552	36	Shire Of Wickepin	22,500
A6548	9001	Shire Of Wickepin	124,000

Carried 8/0

Comment:

From the Council resolution of the 16th March 2016 the following advertisements were placed in the Watershed and the Narrogin Observer:

**SHIRE OF WICKEPIN****Public Notice****Yarling Brook Estate – Change of Land Valuations**

It is hereby notified for public information that in accordance with the provisions of section 6.28 of the *Local Government Act 1995*, The Shire of Wickepin proposes to make an application to the Minister for Local Government to change the method of valuing the following land from Unimproved Value to Gross Rental Value:

Curlew Way Lot 33, 34, 35, 36, and 9001

Submissions on the proposal must be made in writing and lodged with the undersigned on or before Friday 22 April 2016 at 5.00pm.

For additional information or a map of the proposed change in valuations area, please contact Leah Pearson at eso@wickepin.wa.gov.au.

Mark J Hook
Chief Executive Officer
23 March 2016

The following letter was also sent to all affected parties:

PROPOSED CHANGE IN RATING VALUATIONS

It is hereby notified for your information that in accordance with the provisions of section 6.28 of the Local Government Act 1995, the Shire of Wickepin proposes to make application to the Minister for Local Government to change the method of valuing the following land from Unimproved Value to Gross Rental Value.

Curlew Way Lot 33, 34, 35, 36, and 9001

The reason for the proposed changes is that Council believes there is an inequity in the rating of the above properties with their neighboring properties which are currently rated as Gross Rental Value.

The effect to the change in the rating valuation will increase the current rates with a developed block with house or shed from the minimum rate able value of \$365 under the Unimproved Value system to approximately \$1,000 plus ESL and Rubbish charges under the Gross Rental Value system.

Council seeks any submissions on the proposal to the change of valuations. Any submission must be made in writing and lodged with the undersigned on or before Friday 22nd April 2016 at 5.00pm.

If you have any queries regarding this application please contact the undersigned.

As of the 22nd April 2016 Council had received one submission which has been attached under separate cover for Councils information.

From the submissions received none required any further information from the applicants

Under section 6.28 of the Local Government Act 1995 (the Act), the Minister for Local Government is responsible for determining the method of valuation of land to be used by a local government as the basis for a rate.

In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate on any land is to be:

1. where the land is used predominantly for rural purposes, the UV of the land; and
2. where the land is used predominantly for non-rural purposes, the GRV of the land.

It is the view of the Chief Executive Officer that the predominant use of the land is for non-rural purposes as the land is predominantly used for residential purposes and therefore the land should be rated as Gross Rental Value.

Statutory Environment:

Local Government Act 1995 section 6.28 states:

6.28. Basis of rates

(1) The Minister is to —

- (a) *determine the method of valuation of land to be used by a local government as the basis for a rate; and*
 - (b) *publish a notice of the determination in the Government Gazette.*
- (2) *In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be —*
- (a) *where the land is used predominantly for rural purposes, the unimproved value of the land; and*
 - (b) *where the land is used predominantly for non-rural purposes, the gross rental value of the land.*
- (3) *The unimproved value or gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.*
- (4) *Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.*
- (5) Where during a financial year —
- (a) *an interim valuation is made under the Valuation of Land Act 1978; or*
 - (b) *a valuation comes into force under the Valuation of Land Act 1978 as a result of the amendment of a valuation under that Act; or*
 - (c) *a new valuation is made under the Valuation of Land Act 1978 in the course of completing a general valuation that has previously come into force,*
- the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.*

Policy Implications: Not applicable

Financial Implications:

On UV rating, the blocks will have a minimum assessment of \$365.00 plus \$48.00 refuse site levy and \$68 Emergency Services Levy being a total of \$481.00

On GRV rating they may still have a minimum assessment of \$365 while vacant based on a GRV Value of \$1,350

When they are developed I would expect the blocks to have at least a Gross Rental Valuation of between \$11,000.00 and \$15,000. This would increase the rates to an estimated \$1,005 plus \$48.00 refuse site levy and \$68 Emergency Services Levy being a Total of \$1,121.00.

Difference in rates from UV rated in 2015/2016 to GRV rated in 2016/2017 would be in the vicinity of \$640.00

Strategic Implications: Not Applicable

Summary:

Council is being requested to make application to the Minister for Local Government to change the methods of valuing the land for rating purposes on the following lots from Unimproved Value to Gross Rental Value.

Assessment Number	Lot Number	Owner	Unimproved Value
A6549	33	A G HEMLEY	22,000
A6550	34	G B LEESON	23,000
A6551	35	SHIRE OF WICKEPIN	22,000
A6552	36	SHIRE OF WICKEPIN	22,500
A6548	9001	SHIRE OF WICKEPIN	124,000

Recommendation:

That Council make application to the Minister for Local Government to change the methods of valuing the land for rating purposes on the following lots from Unimproved Value to Gross Rental Value.

Assessment Number	Lot Number	Owner	Unimproved Value
A6549	33	A G HEMLEY	22,000
A6550	34	G B LEESON	23,000
A6551	35	SHIRE OF WICKEPIN	22,000
A6552	36	SHIRE OF WICKEPIN	22,500
A6548	9001	SHIRE OF WICKEPIN	124,000

Voting Requirements: Simple majority

Resolution No 180516-12

Moved Cr Martin / Seconded Cr Allan

That Council make application to the Minister for Local Government to change the methods of valuing the land for rating purposes on the following lots from Unimproved Value to Gross Rental Value.

Assessment Number	Lot Number	Owner	Unimproved Value
A6549	33	A G HEMLEY	22,000
A6550	34	G B LEESON	23,000
A6551	35	SHIRE OF WICKEPIN	22,000
A6552	36	SHIRE OF WICKEPIN	22,500
A6548	9001	SHIRE OF WICKEPIN	124,000

Carried 7/0

Governance, Audit and Community Services

10.2.08 – Wickepin Primary School – Donation for Community Bus Hire

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	CR.SPN.217
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 th May 2016

Enclosure / Attachment: Nil

Background:

Council has received the following email from Shirley Hemley Manager Corporate Services, Wickepin Primary School:

The senior class is planning to attend the Lakes Speech and Drama Festival at Dumbleyung on Friday 20th June. We will be booking the community bus to transport the students. As we do not have a parent who may be attending with the appropriate licence to drive the bus we also have to pay a bus driver. We are hoping that the Shire may consider a reduced bus hire rate for the school as we are also paying a driver.

Comment:

Council only has a Policy that allows the CEO to waive fees for Council facilities as shown below.

3.1.5 WAIVING OF FEES AND CHARGES FOR COUNCIL FACILITIES

OBJECTIVE: Provide clear parameters in relation to waiving Fees and Charges for Council facilities.

The CEO is permitted to waive Fees and Charges for the use or hire of Council facilities if the following criteria are met:

- the organisation hiring the Council facility is a local not-for-profit community organisation; and
- an application is made in writing 7 days before the Council facility is hired.

The following community groups, organisations and events are entitled to use of the halls and Community Centre free of charge, as set in Council's annual Fees and Charges, for non-profit functions:

- Wickepin, Yealering and Tincurrin Primary Schools;
- Yealering Progress Association;
- Harrismith Community Centre Committee;
- community Christmas functions; and
- annual Senior Citizens Luncheon.

All other requests for reductions, concessions or waiving of hire charges will be considered at the discretion of Council.

The current charges for the hire of the Community Bus as set in the 2015/2016 Fees and Charges are as follows:

Community Bus per kilometre	Receipt to 140330
All Distances Travelled - per km	\$0.90
Bond as per policy 6.2.5.4 BOND <input type="checkbox"/> A bond of \$100.00 must be deposited at the Shire prior to the bus departing.	\$100.00
Late FEE per day	\$100.00

The trip to Dumbleyung is approximately 212km return trip, so based on the 2015/2016 fees and charges the amount charged for the hire of the Community Bus would be \$190.80.

The Current amounts paid to local Sporting and Community Groups for the 2015/2016 financial year is as follows:

12/08/2015	CA140	ADAGE FURNITURE TABLES, STOOL FUNRITURE HARRISMITH GOLF CLUB TABLES, STOOLS HARRISMITH GOLF CLUB	3,545.00
26/08/2015	CW20	WICKEPIN DISTRICT SPORTS CLUB 2015/16 COMM GRANT BOWLING CLUB COMMUNITY GRANTS BOWLING CLUB AND SPORTS CLUB	2,134.55
	CW20	2015/16 COMM GRANT SPORTS CLUB COMMUNITY GRANTS BOWLING CLUB AND SPORTS CLUB	923.64
08/09/2015	CL38	LAKE YEALERING BOWLING CLUB COMMUNITY GRANT FUNDING YEALERING BOWLING CLUB COMMUNITY GRANT FUNDING- YEALERING BOWLING CLUB	295.00
13/11/2015	CW20	WICKEPIN DISTRICT SPORTS CLUB SPONSORSHIP 2015 MERINO FOURS SPONSORSHIP WICKEPIN BOWLING CLUB 2015 MERINO FOURS	500.00
03/01/2016	CY10	YEALERING TENNIS CLUB CONTRIBUTION- RESURFACING YEALERING TENNIS COURT CONTRIBUTION TOWARDS RESURFACING OF YEALERING TENNIS COURT	6,500.00
11/03/2016	CH64	HARRISMITH GOLF CLUB DONATION - SHIRE OF WICKEPIN GOLF DAY DONATION - SHIRE OF WICKEPIN GOLF DAY	200.00
13/03/2016	CM89	GS & B MADEJ BRICKLAYING SUPPLY AND LAY CONCRETE TO CRICKET PITCH - 28M X 3.4M 100MM THICK SUPPLY AND LAY CONCRETE AT CRICKET PITCH	5,529.00
06/04/2016	CS28	SLATER-GARTRELL SPORTS SUPPLY AND LAY SYNTHETIC MATCH WICKET WICKEPIN OVAL SUPPLY AND LAY SYNTHETIC TURF FOR MATCH WICKET WICKEPIN OVAL	4,840.00
		TOTAL EXPENDITURE AS AT 10/05/2016	\$24,467.19

Council's budget for contributions and donations to local community and sporting group's is as follows:

4922	Sporting Group Grants/Contributions		
	Harrismith Golf Club	Tables Bar /stools	1,300
	Lake Yealering Bowling Club	Security Screen Door	295
	Wickepin District Sports Club	Honour Board	1,016
	Wickepin Bowling Club	Lighting	2,348
	Lake Yealering Tennis Club	Resurfacing Tennis Courts	6,500
	Wickepin Cricket Club	New Cricket Pitch	12,500
	Sponsorship		
	Wickepin Tennis Club - Shire Day		200
	Wickepin Bowling Club - Merino Fours		500
	Wickepin Football Club - Silver Sponsorship		200
	Golf Clubs - Shire Golf Day		200
	Small Business Awards		200
	TOTAL		25,259

The Harrismith Golf Club has reimbursed Council \$2,245 for the additional cost of the Bar Stools; this leaves a balance from Council budgeted figure to actual expenditure as at the 10th May of \$1,453.19.

Council is still expecting to pay the following from 4922 GL account for sponsorship this financial year.

- | | |
|------------------------------------------------|-------|
| 1. Wickepin Tennis Club - Shire Day | \$200 |
| 2. Wickepin Football Club - Silver Sponsorship | \$200 |
| 3. Small Business Awards | \$200 |

TOTAL **\$600**

This leaves a balance of \$853.19 in the 4922 General Ledger account for contributions to local community and sporting groups.

With this amount still left in the Contributions account Council may wish to donate 50% of the bus hire to the Wickepin Primary School for the trip to Dumbleyung.

Statutory Environment: Nil

Financial Implications: Donation of \$95.40 to the Wickepin Primary School

Policy Implications:

6.2.5 COMMUNITY BUS USE

OBJECTIVE: Provide clear parameters in relation to the use of Shire of Wickepin community bus.

The Shire of Wickepin community bus is available for use. Fees are set each year in the Shire of Wickepin Fees and Charges.

Smoking is not permitted on the community bus in any circumstance.

The vehicle is not to be driven under the influence of alcohol or other drugs in any circumstance.

6.2.5.1 APPROPRIATE DRIVERS LICENCE

Any drivers of the community bus must have the relevant licence class. A minimum of a "LR" class must be held by the nominated driver before approval will be granted.

Drivers of bus must hold an "F" endorsement if consideration in any form (e.g. money, token gifts or similar) is being sought.

Drivers of bus must provide a copy of their drivers licence at time of hiring.

6.2.5.2 VEHICLE MAINTENANCE

The hirer is responsible for:

- Cleaning the vehicle inside and out after each use.
- Reporting any damage to the Shire of Wickepin.
- Malicious or deliberate damage.

The Shire of Wickepin is responsible for ensuring all servicing and maintenance is attended to:

- Garaging of vehicle.
- Refuelling prior to hire.
- Making good any reasonable damage.
- All bookings and payments.

Failure to comply with any of the above conditions may result in refusal to hire the bus to that organisation in the future.

6.2.5.3 HIRE

Council may hire the community bus to people from outside the Shire of Wickepin. If, however, the bus is hired by somebody who is not a resident of Wickepin, and a local subsequently requires the bus, the non-local is to be advised that the bus is no longer available for hire. At least one week's notice must be given to the non-local of the cancellation of the hire to enable them to make other arrangements.

If the bus is returned in an untidy state and it is not possible to contact the hirer responsible prior to the next hire of the bus, the bus will be cleaned and the hirer will be responsible for the cost of the cleaning.

Hirers are responsible for any insurance excess as for damage to the community bus where the damage is attributable to their use.

6.2.5.4 BOND

A bond of \$100.00 must be deposited at the Shire of Wickepin prior to the bus departing for groups outside the Shire of Wickepin.

The bond will be refunded after an inspection of the bus on its return.

Local community residents and sporting groups are exempt from providing a bond to the Shire of Wickepin.

6.2.5.5 REPLACEMENT

The community bus will form part of Council's 10 year Plant Replacement Program and will be replaced accordingly.

6.2.5.6 INSURANCE

The vehicle will be insured with Council's other fleet vehicles.

6.2.5.7 OPERATING BUDGET

Council will make an annual allowance for maintenance, repair and replacement of the community bus.

Any surplus from the operating budget should be transferred to the plant replacement reserve.

Strategic Implications: Nil

Summary:

Council is being requested to donate an amount to the Wickepin Primary School towards the senior class excursion to Dumbleyung.

Recommendation:

That Council donate \$95.40 to the Wickepin Primary School to attend the Lakes Speech and Drama Festival at Dumbleyung on Friday 20th June 2016.

Voting Requirements: Simple majority

Resolution No 180516-13

Moved Cr Martin / Seconded Cr Lang

That Council donate \$95.40 to the Wickepin Primary School to attend the Lakes Speech and Dama Festival at Dumbleyung on Friday 20th June 2016.

Carried 7/0

Governance, Audit & Community Services

10.2.09 – 2016 WALGA AGM - Voting Delegates and Attendees Local Government Week

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Mark J Hook Chief Executive Officer
File Reference: 1315
Author: Mark J Hook Chief Executive Officer
Disclosure of any Interest: Chief Executive officer attend Conference
Date of Report: 11 May 2016

Enclosure / Attachment: Nil

Background:

The Western Australian Local Government Association (WALGA) has formally given notice that the Annual General Meeting will be held on Wednesday 3 August 2016 from 1.30pm to 5.30pm at the Perth Convention and Exhibition Centre during Local Government Week.

Comment:

Council needs to choose the voting delegate to the Annual General Meeting (AGM) of WALGA.

All Member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association.

Council must complete and return the following form to the Association by 4 July 2016 to register the attendance and voting entitlements of Council’s delegates to the Annual General Meeting.

In the event that a Voting Delegate is unable to attend, provision is made for proxy delegates to be registered. Only registered delegates or proxy registered delegates are permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers. All Voting Delegates, whether registered for the Convention or not, will need to present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) for voting and identification tag to gain entry into the Annual General Meeting.

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):

Last year's resolution for delegates was:

Resolution No 200515-20

Moved Cr Russell / Seconded Cr Hinkley

1. That Council Voting delegates to the Western Australian Local Government Association Annual General Meeting to be held at the Perth Convention Exhibition Centre on 5 August to 7 August 2015 be:

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):
Cr Steven Martin	Wes Astbury
Cr Allan Lansdell	Julie Russell

2. That the Chief Executive Officer register the Chief Executive Officer and the following Councillors for the 2015 Local Government Week Convention being held at the Perth Convention Exhibition Centre between Wednesday 5 August to 7 August 2015:

- Mr Mark J Hook
- Cr Martin Delegate
- Cr Lansdell Delegate
- Cr Astbury Observer
- Cr Russell Observer

Carried 8/0

Member Local Governments are also being invited to submit motions for inclusion on the Agenda for consideration at the 2016 Annual General Meeting. Motions must be submitted in writing to the Chief Executive Officer of WALGA. The closing date for submission of motions is **5pm on Tuesday 7 June 2016**. Please note that any motions proposing alterations or amendments to the Constitution of the WA Local Government Association must be received by **5pm on Friday 13 May 2016** in order to satisfy the 60 day constitutional notification requirements.

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the Conference Standing Orders for details.

Council needs to register those Councillors that will be attending Local government week this year so it can all be budgeted for and registrations commenced.

Councils Policy 2.1.1 Councillors Attendance at Conferences, Seminars, Training and Induction Courses States the following:

Two delegates, two observers, the CEO and partners may attend Local Government Week.

The 2016 WA Local Government Convention & Trade Exhibition will be held Wednesday, 3rd August to Friday, 5th August 2016 at the Perth Convention & Exhibition Centre.

Themed Local Impact, the Conference aims to explore the ways in which individual contributions can markedly influence communities, with their effect moving beyond just the activity taken. There is a varied line-up of presenters; the keynote speaker is Sir Robin Wales, Mayor, London Borough of Newham, who has led community engagement and development of one of the most underprivileged London boroughs and has been recognised with a knighthood for his services to Local Government.

Also in attendance is Lieutenant-General David Morrison AO, retired senior officer of the Australian Army who shot to fame when a video of him ordering Army troops to accept women as equals or “get out” went viral.

From our home State is Tanya Dupagne, who was named on the Power 30 Under 30 list for Australasia by the Apex Society in America for worldwide contribution to community service.

Also from the West is the Convention Breakfast speaker, Peter Bell, former captain of the Fremantle Dockers. Respected commentator and journalist, Liam Bartlett will facilitate a Q & A session on emergency management with a panel of industry experts.

The youngest and second female expedition leader to Davis Station, Rachael Robertson, will share how she led and inspired her team of 18 in a year-long expedition to Antarctica.

Commentator Gene Tunney from Adept Economics will talk about the trends, indicators, shifts and cycles of the economic environment so that we can better understand what the implications are for Local Governments as the economy ebbs and flows.

To close the Conference; Michael Crossland, an extraordinary young man who has defied the odds of a life-threatening cancer to build a life of exceptional achievements including; Australian of the Year finalist, National Ambassador for numerous charities and international hall of fame inductee.

THE PROGRAM



WEDNESDAY, 3 AUGUST

- 10.00am Delegate Service Desk open for Convention Registration (PCEC Level 2)
- 12.00pm – 1.00pm Luncheon for 2016 WALGA Honours Recipients
- 1.30pm – 5.30pm **WALGA ANNUAL GENERAL MEETING**
 Parliamentarian addresses from
 Hon Tony Simpson MLA, Minister for Local Government (*Invited*)
 Mr David Templeman MLA, Shadow Minister for Local Government
Presentation of Honour Awards
- 5.30pm – 7.00pm **CONVENTION OPENING WELCOME RECEPTION**

THURSDAY, 4 AUGUST

- 7.00am Delegate Service Desk open for Registration (PCEC Level 2)
- 7.00am – 8.30am **ALGWA (WA) AGM and Breakfast** Register online via Delegate Registration. Other enquiries to Cr Janet Davidson OAM JP, City of Perth – M: 0417 974 936 or janetdavidsonjp@hotmail.com

9.00am **OPENING KEYNOTE ADDRESS FROM SIR ROBIN WALES**



Sir Robin Wales, Mayor, London Borough of Newham, has led community engagement and development of one of the most underprivileged London boroughs. Sir Robin Wales became Leader of the Newham Council in 1995, and following a local referendum in 2002 he became the first Labour directly elected Mayor in England, and was re-elected in 2006, 2010 and 2014. Under Sir Robin's leadership Newham is at the forefront of public policy and has led the way on a number of ground-breaking schemes in housing and education. Private tenants in Newham were the first in England to enjoy more protection as a result of the borough-wide licensing of private rented properties.

Newham was also the first borough in the country to offer free school meals to all primary school children. Robin's commitment to giving Newham's young people the best chance in life is also reflected in the successful Every Child programme. In recognition of his services to Local Government, Sir Robin was awarded a knighthood in the Birthday Honours List in 2000.

Sir Robin Wales, Mayor, London Borough of Newham
Sir Robin Wales appears by arrangement with Saxton Speakers Bureau

- 10.15am – 11.00am **Refreshments**

11.00am **SESSION 2 STRONG FORCE FOR EQUALITY**



Few would expect a tough-as-nails Chief of Army to be recognised internationally for his commitment to gender equality, diversity and inclusion. But when former Lieutenant-General David Morrison ordered misbehaving troops to 'get out' if they couldn't accept women as equals, his video went viral and he started a cultural shift that has changed Australia's armed forces forever. Since this time, the number of women joining the army has grown by two per cent and the culture is more accepting of racial, ethnic and sexual diversity.

Lt General David Morrison AO (retd)
Lt General David Morrison appears by arrangement with Saxton Speakers Bureau



THE PROGRAM

12.00pm

SESSION 3 CHANGING THE WORLD – ONE KID AT A TIME



Tanya Dupagne has worked with over 130,000 children in Australia, South Africa, America and Vietnam, and has trained people from across the world in leadership development and teambuilding. She is the founder and manager of the Shire of Kulin's nationally recognised Camp Kulin program, leading a team of over 120 staff and volunteers to provide camps for children, in particularly children who have experienced trauma.

Tanya speaks about the impact youth work has had on her and with the children at Camp Kulin and community. She was the recipient of a prestigious Churchill Fellowship from the Winston Churchill Memorial Trust, which allowed her to work alongside the world's top domestic violence prevention institutions and industry leaders and present the Camp Kulin program in Denver, Chicago, Philadelphia, New York and New Hampshire.

Tanya Dupagne, Camp Kulin Manager, Shire of Kulin

1.00pm

Lunch

2.00pm

SESSION 4 CONCURRENT SESSIONS

All delegates will be asked to indicate session preference when registering to assist with venue planning.

Emergency Management – "Let the Locals Lead"

With an increasing number of significant natural disasters impacting on WA communities, Local Governments are more than ever in the 'hot seat' during an emergency to support response efforts, manage recovery, provide long term support to those affected within their community all whilst going about day to day business. The Australian Business Roundtable have released a report estimating the total cost of natural disasters in Australia in 2015 exceeded \$9 billion, or 0.6% of GDP. This is expected to double by 2030 and to reach an average of \$33 billion a year by 2050.

This session will introduce a fresh perspective on Emergency Management taking an organisational approach on how Local Governments can work within the EM framework creating a network and system to enhance recovery, maintain business as usual and work towards the ultimate goal of building community resilience.

Transparency and Empowerment

Enhancing Local Government transparency is not just a catch-cry. It's about creating a better understanding of what the Local Government does, how it's done and most importantly, it can help generate ideas about what might be possible. Community empowerment is about taking those possibilities and turning them into new realities.

This session is designed to give you a taste of how you might enhance your understanding of Council business, particularly the financial realities, in a world where not everyone is a finance expert. It's also about recognising that people want a say in what their Local Government does and how you can harness that energy and direct into tangible projects and outcomes that improve not just physical amenity or service delivery, but also the social capital of the community. It's a brave new world out there...

Finding a Better Way – Childcare in Regional WA

The childcare system is highly regulated and increasingly complex, and when combined with the added challenges faced in rural areas such as the attraction and retention of qualified staff, many services are struggling to manage.

The Shire of Brookton is leading a collaborative approach involving 43 Local Governments for more sustainable model of management for Wheatbelt Early Childhood Education and Care (ECEC) services. This session will introduce you to the project and its impact on the region's families.

3.30pm

Refreshments

4.15pm

Banners in the Terrace Awards

THE PROGRAM

4.30pm



SESSION 5 LEADING ON THE EDGE

Imagine living in months of darkness, the temperature hovers around minus 35 degrees, and there's no way in or out. Welcome to Antarctica. In this session Rachael will reveal how she kept her team inspired and productive through the long, dark winter. She will provide the tools to build respect and teamwork, stay resilient, and lead without a title. Rachael shares just how she managed everything from a search-and-rescue following a plane crash, to resolving a peaceful settlement to the Bacon War.

Rachel Robertson, Antarctic Expedition Leader
Rachael Robertson appears by arrangement with Saxton Speakers Bureau

5.30pm – 7.00pm

SUNDOWNER in the Trade Pavilions; OR

6.00pm – 7.30pm

MAYORS AND PRESIDENTS' RECEPTION at Council House hosted by The Rt Hon the Lord Mayor Lisa Scaffidi (by prior invitation)

FRIDAY, 5 AUGUST

7.00am

Delegate Service Desk open

7.30am – 8.45am

CONVENTION BREAKFAST WITH PETER BELL



Over an eight year football career, Peter experienced the highs and lows that Australian Rules Football had to offer. Peter captained the Fremantle Dockers, was an All Australian player in 1999 and 2003 and winner of the Doig Medal in 2001, 2003 and 2004. He was also awarded the Ross Glendinning Medal in 2006 and was President of the Australian Football League Players Association from 2003 to 2007. Born in South Korea, he came to Australia in 1979 and spent his formative years in Kojonup, Western Australia. Peter speaks about the game of AFL, with valuable stories about the hardships and many triumphs and how his personal life has had an impact on his successful football career.

Peter Bell appears by arrangement with Saxton Speakers Bureau

9.00am

SESSION 6 EMERGENCY!

Emergency services come into sharp focus when catastrophes are unfolding, but are often taken for granted in the long periods of relative calm between events. This session will examine the challenge of providing and maintaining these critical services, flavoured with real-life experiences from the service providers and the communities they protect. The presentations will be mediated by respected commentator and journalist Liam Bartlett who will facilitate audience participation in the Q & A session.

Liam Bartlett, Journalist
 Tony Ahern, CEO, St John Ambulance
 Prof. Tarun Weeramanthri, Assistant Director General, Public Health Division, Department of Health
 Michael Parker, CEO, Shire of Harvey

10.15am – 11.00am

Refreshments

11.00am

SESSION 7 CONCURRENT SESSIONS

All delegates will be asked to indicate session preference when registering to assist with venue planning.

Changing the Face of Tourism

As a State, Western Australia is abundant in natural attractions with a climate conducive to tourism activity; there is a lot to celebrate. To make the most of its potential means managing the challenges and making the most of opportunities whilst protecting our natural wonders.

Come and find out what the Shire of Exmouth and partners are doing to ensure protection of the Ningaloo Reef and to ensure economic, environmental and cultural benefits to the community, visitors, and researchers. As one of the only healthy major coral reef systems on the planet, its conservation is critical. Join us for a robust panel discussion about tourism and the role of Local Government.

Inclusive Communities – Changing Lives

A socially inclusive community is one in which all members feel valued and have the opportunity to fully participate in the life of that community. In simple terms, a socially inclusive community is one in which everyone can participate. This session will highlight how Local Government has changed lives through better access to employment, service design and delivery, and investment. Listen to and be inspired by community and business leaders who are working together to better support our most vulnerable and lead the change that's needed.

Urban Forestry – 10 Steps to a More Resilient Community

Want to maximise the physiological, sociological, economic, biological, and aesthetic aspects of your Local Government? Easy – grow an urban forest.

Local Government is under increasing pressure to plan for larger populations and increased urban density within a changing climate. Urban forests are key to addressing these concerns, as they seek to create resilient, sustainable urban landscapes that improve community health, and provide enjoyable places for people to live and work.

But if urban forests can do all this, why doesn't everyone have one? Like many of the things worth having, planning and establishing an urban forest isn't always straight forward. Attend this session to gain inspiring ideas and practical tools and learn real world examples and clear next steps.

12.30pm

Lunch

1.30pm

SESSION 8 THE NATURE OF NUMBERS

The world we live in is mad about numbers.

How much of this? How many of that? What's the percentage? What's the measure?

This session will look at some fascinating numbers, firstly around the economic reality that we exist in at a global, national and local level. Commentator Gene Tunney from Adept Economics will walk us through the trends, indicators, shifts and cycles of the economic environment so that we can better understand what the implications are for Local Governments as the economy ebbs and flows. Then we will look at the numbers that make up our own elected membership. UWA researchers will present the findings of the first Census of Western Australia's Local Government Elected Members, helping us understand both what we have in common and what our diversity looks like.

Gene Tunney, Adept Economics
 Prof. Fiona Haslam McKenzie, Centre for Regional Development at UWA
 Dr. Paul Maginn, Centre for Regional Development at UWA

2.45pm

Refreshments



3.30pm

CONVENTION CLOSING ADDRESS**SESSION 9 ADVERSITY DOES NOT DEFINE YOU...**

Michael Crossland is an extraordinary young man who has defied the odds of a life-threatening illness to build a life of exceptional achievements. Diagnosed with aggressive life-threatening cancer before his first birthday and spending nearly a quarter of his life in hospital, doctors said his future didn't look bright. Infection and fatigue were too great a risk to lead a normal life. His only wish was to be able to do all the things that other kids took for granted.

Now, Michael is a world-renowned inspirational speaker with audience numbers exceeding 500,000 people worldwide. He is an accomplished businessman, Australian of the Year finalist, six-time Australia Day Ambassador, National Ambassador for five different charities, runs a school and orphanage in Haiti and is an international hall of fame inductee. Michael's life is a remarkable success.

Michael Crossland

Michael Crossland appears by arrangement with ICMI Speakers & Entertainers

4.30pm

Official Close of the 2016 Local Government Convention

7.00pm – 11.30pm

Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom

PARTNER ACTIVITIES

Registration required for all activities – prices include GST

WEDNESDAY, 3 AUGUST

5.30pm – 7.00pm

Opening Welcome Reception in the Trade Exhibition \$60

THURSDAY, 4 AUGUST

9.00am – 1.30pm

FRAGRANCES AND FOOD – INDULGE YOUR SENSES

Come and be educated on the creative processes of creating beautiful perfumes. Hear the history of the making of various key scents and learn about the scents created for Winston Churchill, Grace Kelly and Clark Gable.

After this sensory experience it is time for another sensory sensation – this time taste. A short walk away is the delightful lunch venue, Rochelle Adonis.

Includes: Facilitator, bus fare, walk, lunch and refreshments.
\$120 (minimum 10 – maximum 20)

9.30am – 12.30pm

GOLD FEVER

Delve into the gold fever history that gripped our State in the 1890's. This activity is a walking tour and also includes the hop on CAT bus.

Tour the City by foot to hear about some of the sites that were very important in the financial history of our state. The tour will then move on to visit the Perth Mint – the oldest operating mint in the world still in its original location, and that until 1970 was

still under British control. If you have not been to the Mint for some time, this is really worth revisiting. Take time to step back and experience the wonder of this precious metal gold originally called "Red".

Includes: Entry to the museum, morning tea and guide.
\$70 (minimum 10 – maximum 20)

10.00am – 12.00pm

BEER O'CLOCK

The Northbridge Brewing Company (NBC) is a microbrewery situated in a truly unique venue.

NBC's master brewer has been responsible for some of the best beers in Australia and he will take the group through how beer is brewed and then to the actual tasting of the handcrafted beers. The group will then be taken on a tour of NBC.

Includes: Facilitator, beer and light food.
\$70 (minimum 10 – maximum 20)

1.30pm – 5.00pm

4WD – FACTS, FICTION & FAMILY FUN

(at the PCEC)

Planning on going on a 4WD holiday but are unsure:
How to set your 4WD up?
How to plan a driving holiday?
What you need to do to ensure a safe driving holiday?

The facilitator is an experienced adventure off-road trainer and a fully loaded 4WD will be on-site for the course.

Includes: Professional Off-Road Trainer, facilitator and afternoon tea.
\$110 (minimum 10 – maximum 30)



5.30pm – 7.00pm

SUNDOWNER IN THE TRADE EXHIBITION \$60

6.00pm – 7.30pm

MAYORS AND PRESIDENTS' RECEPTION

at Council House (by prior invitation)

FRIDAY, 5 AUGUST

7.30am – 8.45am

BREAKFAST WITH PETER BELL (at the PCEC) \$88

9.30am – 1.30pm

MATTERS OF TASTE

Come on a culinary adventure where we split off into three groups, one group will cook the entrée, one group will cook main and a third group will cook dessert. A great team building event where you get to mingle with people over great food and a glass of wine.

Includes: Cooking, coach transport, facilitator and lunch.

\$200 (minimum 15 – maximum 18)

9.30am – 4.30pm

SWAN VALLEY GOURMET DAY

Time to get the taste buds firing by exploring the amazing places the Swan Valley has to offer from honey, bush food, wine and coffee. It's not all about wine, the Swan Valley is a veritable food bowl.

Includes: Transport, facilitator, tour, lunch and refreshments.

\$140 (minimum 15 – maximum 30)

1.30pm – 4.00pm

DIGITAL PHOTO EDITING AND CREATING PHOTOBOOKS

(at the PCEC)

Got stuck on what to do with all those digital photos sitting on your camera and on your computer? Well, this is the course to do. Learn how to edit your digital photos and create amazing photobooks that will last a lifetime.

Includes: Facilitator and afternoon tea.

\$115 (minimum 15 – maximum 30)

7.00pm – 11.30pm

CONVENTION GALA DINNER (at the PCEC)

\$90 for partners of Full Delegates and Life Members

\$190 for all other guests

SATURDAY, 6 AUGUST

An additional option for Delegates and Partners.

8.30am – 4.30pm

LANCELIN ADVENTURE

Now the seat belt is fastened get ready for some heart pumping excitement as our coach transforms into a 4WD. Squeal with delight or terror as we venture up and down the sand dunes. Still up for some more excitement? Then it is time to hop on a sand board and show off your "moves".

After this, there will be time to relax with a picnic lunch on the banks of the Moore River, followed by a leisurely river cruise up the River.

Includes: Comfortable coach transport, morning tea, lunch and River cruise.

\$210 (minimum 15 – maximum 25)



GENERAL INFORMATION

ONLINE CONVENTION REGISTRATIONS – A SIMPLE PROCESS.

Visit www.walga.asn.au – then go to the 2016 Convention and Trade Exhibition link to complete your registration online.

Full delegate fees cover the daily conference program, lunches and refreshments – the Opening Reception on Wednesday, 3 August and the Sundowner on Thursday, 4 August. The Convention Gala Dinner on Friday evening is optional, and a ticket fee applies.

Statutory Environment: *Local Government Act 1995*

Financial Implications:

Convention Fees

Full delegate \$1,475

Optional Extras

Gala Dinner	Full Delegate and Partner	\$180
	Full Delegate	\$90

Breakfast ALGWA AGM \$55

Breakfast with Peter Bell \$55

Partners / Guests

Opening Reception \$60

Sundowner Thursday \$60

Lunch Thursday \$50

Lunch Friday \$50

Partner Tours As listed in program

Convention Costs 2015/16

Based on 15/16 \$4600

Accommodation Costs:

Based on 15/16 \$4400

Policy Implications:**2 GOVERNANCE****2.1 MEMBERS OF COUNCIL****2.1.1 COUNCILLORS ATTENDANCE AT CONFERENCES, SEMINARS, TRAINING AND INDUCTION COURSES**

OBJECTIVE: Council supports relevant training opportunities for Councillors and will meet reasonable costs associated with attending conferences, seminars, training and induction courses.

Priority is given to induction or training courses specifically organised for the benefit of new Councillors.

Two delegates, two observers, the CEO and partners may attend Local Government Week.

Conferences, seminars or courses held by organisations of which Council is a member or has an interest in (e.g. Central Country Zone of WALGA) may be attended by Council's appointed representatives to those organisations or other nominated delegates.

The Council, Shire President or CEO may authorise payment of costs of attending any conference, seminar, training or induction course including travel, accommodation, meals, telephone expenses, childcare and other reasonable expenses. Councillors must provide all receipts to the CEO.

Reports on attendance at any conference should be provided to Council upon return.

Strategic Implications: Nil

Summary:

Council is being requested to register delegates and voting delegates for the WALGA Local Government Week Convention and AGM.

Recommendation:

1. That Council Voting delegates to the Western Australian Local Government Association Annual General Meeting to be held at the Perth Convention Exhibition Centre on 3 August to 5 August 2016 be:

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):

2. That the Chief Executive Officer register the Chief Executive Officer and the following Councillors for the 2016 Local Government Week Convention being held at the Perth Convention Exhibition Centre between Wednesday 3 August to 5 August 2016:

- Mr Mark J Hook
- Cr G Hinkley Delegate
- Cr Delegate
- Cr Observer
- Cr Observer

Voting Requirements: Simple Majority

Resolution No 180516-14

Moved Cr Martin / Seconded Cr Hinkley

1. That Council Voting delegates to the Western Australian Local Government Association Annual General Meeting to be held at the Perth Convention Exhibition Centre on 3 August to 5 August 2016 be:

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2): Cr Russell Cr Astbury	Name of Proxy Voting Delegates (2): Cr Lang Cr Marin

2. That the Chief Executive Officer register the Chief Executive Officer and the following Councillors for the 2016 Local Government Week Convention being held at the Perth Convention Exhibition Centre between Wednesday 3 August to 5 August 2016:

- Mr Mark J Hook
- Cr Russell Delegate
- Cr Astbury Delegate
- Cr Lang Observer
- Cr Hinkley Observer
- Cr Martin Observer
- Cr Lansdell Observer

Carried 7/0

Governance, Audit and Community Services

10.3.01 – Albert Facey Homestead Committee Meeting Recommendations

Submission To: Albert Facey Homestead Committee
Location / Address: Whole Shire
Name of Applicant: Albert Facey Homestead Committee
File Reference:
Author: Leah Pearson, Executive Support Officer
Disclosure of any Interest: Nil
Date of Report: 12 May 2016

Enclosure / Attachment: Nil

Background:

Albert Facey Homestead Committee Meeting held on Monday 2 May 2016.

Comment:

The Albert Facey Homestead Committee Meeting was held on Monday 2 May 2016 and passed the following recommendations:

Moved Luci Sartori / Seconded Helen Warrilow

That the Albert Facey Homestead committee sponsor the Wickepin Art Prize 2016 at the same amount as 2014.

Carried 6/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Nil

Recommendation:

That Council pass the following recommendation:

That the Albert Facey Homestead committee sponsor the Wickepin Art Prize 2016 at the same amount as 2014.

Voting Requirements: Simple majority.

Resolution No 180516-15

Moved Cr Martin / Seconded Cr Easton

That Council sponsor the Wickepin Art Prize 2016 out of the Albert Facey Homestead Trust Fund to the value of \$1000.

Carried 7/0

4.59pm – The CEO Mark Hook departed the chambers.

5.00pm – The CEO Mark Hook returned to the chambers.

11. President's Report

President Julie Russell gave an update from ANZAC Day and the Dryandra Art, Food and Trail and congratulated everyone involved in organising the events.

President Julie Russell also advised of a training day on Financial Reports and Budgets she undertook at Dumbleyung.

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	9 May 2016

Wickepin Swimming Pool

Below are the 2015/2016 Wickepin Swimming Pool attendance figures for Councils information:

Swimming Pool Entries 2015/16												
Period Ending	Total Family Passes Sold	Total Family Pass Entries	Total Adult Passes Sold	Total Adult Pass Entries	Total Child Passes Sold	Total Child Pass Entries	Total Season Pass Entries	Adult Entries	Child Entries	Spectator/Pen sioner Entries	Employee Entries	Total Entries
30/10/2015	3		1									
14/11/2015	7	63	2				63	59	74	18		277
28/11/2015	2	91		2			93	79	179	24		468
12/12/2015	2	76		5			81	44	101	10		317
26/12/2015		202		6			208	69	181	104		770
9/01/2016		120		3			123	111	151	28	79	615
23/01/2016	1	113		6			119	53	83	10	48	432
6/02/2016		97		4			101	35	93	12	91	433
20/02/2016		110		5			115	96	121	18	66	531
5/03/2016		91		4			95	78	93	73	52	486
19/03/2016		56		2			58	17	68	4	42	247
31/03/2016							0	3	16	1	2	22
Totals	15	1019	3	37	0	0	1056	644	1160	302	380	4598

The Wickepin Swimming Pool Community Pool Revitalisation Program has been amended to take in the required amendments due to the gutters being needed to be replaced and the breakdown of the pools cleaning dolphin. The changes to the CPRP has been submitted and accepted by the Department of Sport and Recreation and the new CPRP grant will be used for the following items:

Swimming Pool 2015/2016				
		Budget	Revised Budget	Actual
Replace Florescent lights			\$1,056	\$1,056
Elite Pool Cover	1	\$24,330	\$24,330	
Kirby Swimming Platform	1	\$1,100	\$1,238	\$1,238
Lane Rope Reel	1	\$2,808		
Rescue Tubes	2	\$360	\$360	
Head Immobiliser and replacement pads and straps	1	\$538	\$463	\$463
Painting Kiosk and Toilets		\$2,314		
BBQ		\$550		
Preplace Pool Dolphin	1		\$4,490	\$4,490
Replace Doors Men's Toilet cubicles	6		\$1,410	
Replace Guttering			\$3,850	
Install new drain			\$730	\$730
TOTAL		\$32,000	\$37,927	\$7,977

Elite Pool Covers were installed at the Wickepin Swimming Pool on the 6th May 2016 and look as per the following photos:



CEO Vehicle Change Over

The CEO vehicle 0 WK was changed over on the 3rd May 2016 with a Colorado 7 as per the previous vehicle at a changeover price of \$2,500.

Close of Submissions - Change in rating valuations

As of 22 April 2016 Council had only received one submission which has been included in the May 2016 Agenda Papers. From the submissions received none required any further information from the applicants. Under section 6.28 of the Local Government Act 1995 (the Act), the Minister for Local Government is responsible for determining the method of valuation of land to be used by a local government as the basis for a rate. In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate on any land is to be:

1. where the land is used predominantly for rural purposes, the UV of the land; and
2. where the land is used predominantly for non-rural purposes, the GRV of the land.

Auditors

Councillor's auditors Butler and Settineri arrived at the Council Administration Centre on the 19th and 20th April to commence the 2015/2016 interim audit. During this visit no issues were raised with Council Finance Officer or CEO

Harrismith Caravan Park

The RV Dump point has been installed at the Harrismith Caravan Park along with the new washing machine the cost of the RV Dump Point was \$6,800 GST Exclusive Budget figure for 2015/2016 was \$5,000.



Above are pictures of the RV Dumping point and washing machine that were installed at the Harrismith Caravan Park. On the 4th May 2016 the Harrismith Caravan Park was being used by seventeen RV units' just days after the RV Dumping point was installed and the RV Dumping point was being well used by the touring group.

Water Licence Exemption

On the 22nd April 2016, the Minister for Water granted a class exemption from section 5(1) of the *Water Services Act 2012 (Water Act)*, to 14 local government water services providers with less than 1,000 customer connections. The exemption applies to the provision of sewerage services and/or non-potable water supply services. This exemption only applies for a five year period and covers the Shire of Wickepin Sewerage Scheme. This means that Council will no longer be required to have an annual audit undertaken of the sewerage scheme. This will mean savings to Councils operations of the sewerage scheme. Council still needs to operate the current asset management program. This exemption is not subject to any conditions and is for a five year period, the expectations from the Minister for Water is that Councils will still maintain their sewerage systems at an appropriate level. The Minister may revoke any exemption at any time she feels the Local Government is not maintaining the sewerage system to this level. What the exemption really does is release Council from all the red tape such as Annual Reports etc. The Department of Water will be holding Annual Workshops for the exempted Local Governments to discuss performance and management issues on their sewerage schemes. The first of these workshops will be in the next couple of Months.

Meetings Attended

May 2016	
2 nd	Albert Facey Homestead committee meeting

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	April 2016	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO			
A13	Hire of Community Halls / Community Centre	CEO			

Recommendations:

That Council endorses the Chief Executive Officer's Report dated 9 May 2016.

Voting Requirements: Simple majority

Resolution No 180516-16

Moved Cr Martin / Seconded Cr Allan

That Council endorses the Chief Executive Officer's Report dated 9 May 2016.

Carried 7/0

13. Notice of Motions for the Following Meeting**14. Reports & Information**

The FM Natalie Manton gave an update regarding the Business Case being undertaken in relation to the Wheatbelt South Aged Housing Alliance.

15. Urgent Business

Urgent Business

15.1 - Urgent Business – Upper Great Southern Hockey Association - Donation

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	GO.CME.1323
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	16 May 2016

Enclosure / Attachment: Nil

Background:

Council has received a letter from the Upper Great Southern Hockey Association INC requesting financial support towards the International Hockey Matches in Narrogin.

Comment:

Council staff attempt to have the Agendas prepared at least a week prior to the Council Meeting. In completing this there will be business of an urgent nature that will arise from time to time.

Statutory Environment: *Local Government Act 1995*
Shire of Wickepin Standing Orders

5.5 Urgent Business

- 5.5.1** A Councillor may move a motion or ask a question involving urgent business that is not included in the notice paper for that meeting provided that the Presiding Member agrees to the business being raised and the Presiding Member considers that either;
- the urgency of the business is such that the business cannot wait inclusion in the notice paper for the next meeting of the Council or committee; or
 - the delay in referring the business to the next meeting of the Council or committee could have adverse legal or financial implications for the council;
- 5.5.2** Any councillor may move without notice a procedural motion of dissent in respect of the Presiding Members ruling that the business is not worthy of inclusion as urgent business. If the motion of dissent is agreed to at the meeting by the majority of councillors present, the business must then be included as a matter of urgent business.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to receive a late item to discuss the letter from the Upper Great Southern Hockey Association requesting a financial contribution towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.

Recommendation:

That the presiding Member accepts the late Agenda Item to discuss the letter from the Upper Great Southern Hockey Association requesting a financial contribution towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.

Voting Requirements: Absolute Majority

Resolution No 180516-17**Moved Cr Hinkley / Seconded Cr Martin**

That the presiding Member accepts the late Agenda Item to discuss the letter from the Upper Great Southern Hockey Association requesting a financial contribution towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.

Carried 7/0

Late Item

15.2 – Upper Great Southern Hockey Association - Donation

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Mark J Hook, Chief Executive Officer
File Reference: GO.CME.1323
Author: Mark J Hook, Chief Executive Officer
Disclosure of any Interest: Nil
Date of Report: 17 February 2016

Enclosure / Attachment: Nil

Background:

Council has received the following letter from the Upper Great Southern Hockey Association INC requesting financial support towards the International Hockey Matches in Narrogin:

	UPPER GREAT SOUTHERN HOCKEY ASSOCIATION INC.	Seniors PO Box 240 Narrogin WA 6312 ugshockey@westnet.com.au Phone / Fax. (08) 9881 1851
	ABN. 12 547 002 356	Juniors PO Box 302 Narrogin WA 6312 ugshajuniors@westnet.com.au

SHIRE OF WICKEPIN	
DATE RECEIVED:	17 MAY 2016
FILL NO:	RC LIA 2406
TO:	CEO
IFM2016163	

Mr Mark Hook
CEO, Shire of Wickepin
PO Box 19
WICKEPIN WA 6370

Dear Mr Hook,


Financial support for hosting two international hockey matches in Narrogin

As you are no doubt aware, the Upper Great Southern Hockey Association has been fortunate enough to secure two men's international hockey matches in Narrogin on the 21 and 22 May, 2016. These matches will see our Kookaburra's take on Great Britain in the lead up to the Olympic Games in Rio later this year.

This is a massive coup for the Upper Great Southern Hockey Association, but even more so the entire Great Southern Region. We are expecting crowds of up to 2,600 for each of the games, and no doubt this will include people from your shire. The benefits of hosting such a match in regional WA are also widespread, and do not fall solely on Narrogin itself.


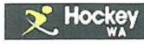
However, hosting such an event has a significant cost attached. Therefore any financial support that you could commit to the running of this momentous event would be greatly appreciated. If you require more details, please contact the UGSHA President, Mark Regan, on 0417 188 440.

Yours sincerely,



Claire Coffey
Secretary of the Upper Great Southern Hockey Association
Mobile – 0439699200

4 May 2016

		
-------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------

Comment:

The CEO only received the correspondence on the 11th May 2016 requesting the financial contribution.

Council has not budgeted for any contribution towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.

Council will need to treat any contribution to the Upper Great Southern Hockey Association INC as an unbudgeted item that will require an Absolute Majority.

Council's budget for contributions and donations to local community and sporting group's is as follows:

4922	Sporting Group Grants/Contributions		
	Harrismith Golf Club	Tables Bar /stools	1,300
	Lake Yealering Bowling Club	Security Screen Door	295
	Wickepin District Sports Club	Honour Board	1,016
	Wickepin Bowling Club	Lighting	2,348
	Lake Yealering Tennis Club	Resurfacing Tennis Courts	6,500
	Wickepin Cricket Club	New Cricket Pitch	12,500
	Sponsorship		
	Wickepin Tennis Club - Shire Day		200
	Wickepin Bowling Club - Merino Fours		500
	Wickepin Football Club - Silver Sponsorship		200
	Golf Clubs - Shire Golf Day		200
	Small Business Awards		200
	TOTAL		25,259

Council currently has a balance of \$853.19 in the 4922 General Ledger account for contributions to local community and sporting groups.

This will alter if Council decides to donate \$95.40 to the Wickepin Primary School to attend the Lakes Speech and Dama Festival at Dumbleyung on Friday 20 June 2016.

Although the International Hockey Game will be great for the Narrogin Region the CEO cannot see any benefit to our Local Hockey or other sporting clubs.

The Narrogin Observer under Town of Narrogin Council Decisions April 2016 reports *that the Town of Narrogin supported allocating budget monies for the hosting of the international hockey matches in Narrogin.*

Statutory Environment: *Local Government Act 1995 Section 6.8*

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

Financial Implications: Cost of contribution if Council wishes to make a contribution.

Policy Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested make a financial contribution to the Upper Great Southern Hockey Association INC towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.

Recommendation:

That Council advise the Upper Great Southern Hockey Association that it is unwilling to make a financial contribution towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.

Voting Requirements: Absolute majority

Resolution No 180516-18

Moved Cr Easton / Seconded Cr Astbury

That Council advise the Upper Great Southern Hockey Association that it is unwilling to make a financial contribution towards the two International Hockey Games being held in Narrogin on the 21st and 22nd May 2016.

Carried 4/3

5.13pm – FM Natalie Manton departed the Chambers.

The CEO Mark Hook advised the Councillors that a workshop needs to be held regarding mapping for heavy vehicle routes. The Council decided on Friday 3 June 2016 at 1.00pm for the workshop, with lunch provided.

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 5.23pm.