

Minutes

ORDINARY MEETING OF COUNCIL
16 NOVEMBER 2016
COUNCIL CHAMBERS
WICKEPIN



Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	3
2.	PUBLIC QUESTION TIME	3
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES	3
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	3
5.	DECLARATIONS OF COUNCILLOR'S AND OFFICER'S INTEREST	3
7.	RECEIVAL OF MINUTES	4
7.1	SALEYARDS WORKING GROUP MEETING	5
7.2	TOWNSCAPE AND CULTURAL PLANNING COMMITTEE	6
7.3	LIFESTYLE RETIREMENT COMMITTEE MEETING	7
8.	STATUS REPORT	8
9.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	10
10.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	10
TECHNICAL SERVICES		
10.1.01	– MANAGER WORKS AND SERVICES REPORT	11
10.1.02	– WICKEPIN TRIATHLON 2017	13
10.1.03	– SALEYARDS WORKING GROUP MEETING RECOMMENDATIONS	17
GOVERNANCE, AUDIT AND COMMUNITY SERVICES		
10.2.01	– FINANCIAL REPORT	19
10.2.02	– LIST OF ACCOUNTS	51
10.2.03	- EHO/BUILDING SURVEYOR'S REPORT	59
10.2.04	– COMMUNITY DEVELOPMENT OFFICER'S REPORT	60
10.2.05	– WICKEPIN COMMUNITY RESOURCE CENTRE SPONSORSHIP	64
TOWNSCAPE AND CULTURAL PLANNING		
10.3.01	– TOWNSCAPE AND CULTURAL PLANNING COMMITTEE MEETING RECOMMENDATIONS	68
11.	PRESIDENT'S REPORT	70
12.–	CHIEF EXECUTIVE OFFICER'S REPORT	70
13.	NOTICE OF MOTIONS FOR THE FOLLOWING MEETING	76
14.	REPORTS & INFORMATION	76
15.	URGENT BUSINESS	76
16.	CLOSURE	76

**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 16 November 2016**

The President declared the meeting open at 3.43pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

President	Cr JA Russell
Councillor	Cr SJ Martin
Councillor	Cr Fran Allan
Councillor	Cr MG Lang
Councillor	Cr AG Lansdell
Councillor	Cr GCL Hinkley
Councillor	Cr RE Easton
Councillor	Cr WA Astbury
Chief Executive Officer	Mr MJ Hook
Deputy Chief Executive Officer	Mrs NA Manton
Executive Support Officer	Miss LG Pearson (Minute Taker)

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

Item	Item Title	Councillor/Officer	Interest	Reason
7.1 and 10.1.03	Saleyards Working Group Meeting Recommendations	Cr Allan Lansdell	Financial	May tender for Hand Rails at the Wickepin Sheep Saleyards.
7.1 and 10.1.03	Saleyards Working Group Meeting Recommendations	Cr Julie Russell	Proximity	Owens land adjacent to Wickepin Saleyards.
10.2.03	EHO/Building Surveyor's Report	Cr Fran Allan	Financial	Treasurer of Lake Yealering Bowling Club.

6. Confirmation of Minutes – Ordinary Meeting of Council – 19 October 2016**Resolution No 161116-01****Moved Cr Allan / Seconded Cr Astbury**

That the minutes of the Ordinary Council meeting held on Wednesday 19 October 2016 be confirmed as a true and correct record.

Carried 8/0

7. Receival of Minutes

7.1 Saleyards Working Group meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	ED.MEE.209
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 November 2016

Enclosure / Attachment:

Minutes of the Saleyards Working Group meeting held on Tuesday 25 October 2016.

Background:

The Saleyards Working Group Meeting was held on Tuesday 25 October 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Saleyards Working Group meeting held on Tuesday 25 October 2016 be received.

Voting Requirements: Simple majority.

Resolution No 161116-02

Moved Cr Lang / Seconded Cr Hinkley

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 8/0

Receival of Minutes

7.2 Townscape and Cultural Planning Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	CR.MEE.206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 November 2016

Enclosure / Attachment:

Minutes of the Townscape and Cultural Planning Committee meeting held on Wednesday 9 November 2016.

Background:

The Townscape and Cultural Planning Committee meeting was held on Wednesday 9 November 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Townscape and Cultural Planning Committee meeting held on Wednesday 9 November 2016 be received.

Voting Requirements: Simple majority.

Resolution No 161116-02

Moved Cr Lang / Seconded Cr Hinkley

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 8/0

7.3 Lifestyle Retirement Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	CR.MEE.203
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 November 2016

Enclosure / Attachment:

Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 9 November 2016.

Background:

The Lifestyle Retirement Committee Meeting was held on Wednesday 9 November 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Lifestyle Retirement Committee Meeting held on Wednesday 9 November 2016 be received.

Voting Requirements: Simple majority.

Resolution No 161116-02

Moved Cr Lang / Seconded Cr Hinkley

That the recommendations listed under agenda items 7.1 to 7.3 be adopted en-bloc.

Carried 8/0

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

Item	Subject/Action	Officer/ File	Progress	Status	Comment
748-170816-10	Wickepin Hotel & Harvest Café - Signage	CEO	That this matter lay on the table until more information on the advertising signage locations has been provided by the applicant.	○	Letter sent 18/08/2016. Waiting for information from the Wickepin Hotel and Harvest Café.
767-210916-19	Townscape and Cultural Planning Committee Meeting Recommendations	CEO	That a sign post be installed for a Recreational Vehicle Camp Site in Wogolin Road Wickepin by the 24 hour Fuel Depot and at the side and rear of Aussie Fulford's tractor museum.	○	CEO sent memo to MWS. Signs have been ordered.
768-191016-04	Tender for the Supply of one Multi Tyred Roller	CEO	That Council accept the E quote from Tutt Bryant Equipment for the purchase of one Bomag BW25RH at a tendered change over price of \$120,000 exc. GST.	✓	Successful and unsuccessful letters sent 25/10/2016
769-191016-05	Bitumen Tender Evaluation Sheet 2016	CEO	That Council accept the E Quote from Bitutek Pty Ltd for a full service and lay of bitumen products at the following tendered prices: <ul style="list-style-type: none"> • Full Service 7mm @1.35lts m2 24,131 m2 \$2.40 • Full Service 10mm @1.8 lts/m2 v 42,410 m2 \$2.70 	✓	Successful and unsuccessful letters sent 25/10/2016
770-191016-06	Equote's – Replacement P248, 700 Series HINO WK248	CEO	That Council accept the EQuote from WA HINO with factory fitted two-way tipping body and trading the 700 Series HINO WK248 6 wheel truck at a changeover price of \$109,789 GST Exclusive.	✓	Successful and unsuccessful letters sent 25/10/2016
771-191016-07	Replacement of Holden Colorado 7, 0 WK	CEO	That the quotation for a new MY2017 Holden LTZ Trailblazer for a change over price of \$5,000 with the following accessories from Edwards Holden Narrogin be accepted by Council: <ul style="list-style-type: none"> • Tow Package \$1010 • Prestige Paint \$407 • Tint \$400 • Electric Brakes \$265 	✓	Email sent 24/10/2016.
772-191016-08	WALGA CCZ Roadside Rest Areas	CEO	That the CEO in conjunction with Rodney Thornton (WALGA Wheatbelt South Road Wise Officer) submit an Agenda Item to the WALGA CCZ on a proposed grant application to Road Safety Commission, Road Safety Community Grant Program for the funding of rest areas in the Wheatbelt.	✓	Item sent to CCZ.
773-191016-12	Governance, Audit &	CEO	1. That the Authorisation to Purchase Goods and Services Policy be adopted by Council	✓	Changed in Policy Manual

Item	Subject/Action	Officer/ File	Progress	Status	Comment
	Community Services Committee Meeting Recommendations		2. That the EFT Payment and Cheque Issue Policy be adopted by Council.		27/10/2016.
774-191016-13	Christmas Office Closure 2016/2017	CEO	That the trading hours for 2016/2017 Christmas period be as follows: Thursday 22 December Open Friday 23 December Open Monday 26 December Closed - Public Holiday (for Christmas day) Tuesday 27 December Closed - Public Holiday (for Boxing Day) Wednesday 28 December Closed - Employee Annual Leave Thursday 29 December Closed - Employee Annual Leave Friday 30 December Closed - Employee Annual Leave Monday 2 January Closed - Public Holiday, New Year Tuesday 3 January Open	✓	Advertised through various media.
775-191016-14	Rooster at 63 Wogolin Road, Wickepin	CEO	1. That Council permit the tenant at 63 Wogolin Road Wickepin to keep one rooster in a suitable enclosure at the property. 2. That this permission may be revoked if complaints from neighbours are received.	✓	Permission letter sent 28/10/2016.
776-191016-15	2016 Regional Christmas Trading Extensions	CEO	That Council advise the Department of Commerce that Council requests the extended trading hours for general retail shops within the Shire of Wickepin to allow retail shops to be able to trade from 8.00am to 9.00pm Monday to Friday, from 8.00am to 5.00pm on Saturdays and from 11.00am to 5.00pm on Sundays and public holidays between the period Monday 5 December 2016 and concluding on Sunday 1 January 2017.	✓	Email sent 21/10/2016.
777-191016-16	Proposed Amendment to include Reserve 18106, Lot 17 Tincurrin Road (Tincurrin School) in the Development zone in Local Planning Scheme No. 4	CEO	That Council: 1. Receive the submissions as outlined in the Schedule of Submissions. 2. Adopt for final approval Scheme Amendment No.2 to Shire of Wickepin Local Planning Scheme No.4, pursuant to Part 5 of the Planning and Development Act 2005, as follows: (a) Reclassifying by reclassifying Lot 17 Tincurrin Road, Tincurrin known as Reserve 18106 from Local Scheme Reserve 'Public Purpose - Primary School' and including it in the 'Development' zone. (b) Modifying the Scheme Map accordingly. 3. Seek final approval of Scheme Amendment No.2 from the Minister for Planning.	✓	Sent to WAPC 21/10/2016.
778-191016-17	WA Kaolin Pty Ltd - Extension to Planning Licence	CEO	That Council advises the Wheatbelt Joint Development Assessment Panel that it agrees to an extension of time to 23 January 2019 for the decisions of the Wheatbelt Joint Development Assessment Panel meeting number WJDAP/5. (See October 2016 Minutes for complete resolution).	✓	Form 2 sent to WJDAP. WJDAP meeting being held 8/11/2016.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

Technical Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	CM.REP.1
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	9 November 2016

Enclosure / Attachment: Nil

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Widening the seal on the Wickepin Harrismith Road has commenced.
- Reconstruction work has commenced on the Wickepin Pingelly Road.
- Footpath construction has commenced on Collins Street.
- New shade sails have been installed at the Wickepin Swimming Pool.

Plant Replacement

- The new Multi Tyred Roller has been delivered.
- The 4 axle dog trailer is under construction.
- The new tip truck is currently being fitted with a tipping body.
- The new MWS ute has been delivered.

Maintenance Works

- A new trench has been constructed at the Wickepin refuse site.
- Tree pruning.
- Call outs to remove fallen trees.
- Culvert works.
- Bitumen patching.
- Various ongoing maintenance.
- Refuse site maintenance.
- Ongoing grading.

Occupational Health and Safety

- Manual handling and chainsaw courses have been conducted.

Workshop

- General ongoing servicing and minor repairs.
- Assist with building maintenance and general maintenance issues.
- Repairs to low loader

Parks and Gardens

- Whipper snip all areas for fire reduction.
- Tidy fire breaks.
- Weed control.
- Oval fertilization.
- General mowing.
- Reticulation repairs and maintenance.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That Council notes the report from the Manager of Works and Services dated 9 November 2016.

Voting Requirements: Simple majority

Resolution No 161116-03**Moved Cr Lansdell / Seconded Cr Astbury**

That Council notes the report from the Manager of Works and Services dated 9 November 2016.

Carried 8/0

Infrastructure and Engineering Services

10.1.02 – Wickepin Triathlon 2017

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	CS.PR.602
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 November 2016

Enclosure / Attachment: Letter from Wickepin Triathlon Committee

<p>3 November 2016</p> <p>Mr Mark Hook CEO Shire of Wickepin PO Box 19 Wickepin 6370</p> <p style="text-align: center;">Triathlon Signage and Support</p> <p>Dear Mark</p> <p>The Wickepin Triathlon Committee is planning for this event on Saturday the 18th of February 2017 and it has come to our attention that we may need the Shire's assistance in a few areas again.</p> <p>Shire Venues</p> <p>The Shire very kindly waived the pool fee for the participants and spectators at the Triathlon in February this year. We would like to ask for the same arrangement for the 2017 Triathlon please.</p> <p>The Triathlon will be concluding at the Town Oval as it did in 2016 as we feel this will include the community more effectively. We understand the Cricket Club will be at the Community Centre at the same time as they have a scheduled match. This has been planned deliberately to hopefully include more community members.</p> <p>As mentioned the Triathlon will encompass the oval this year and we would like to ask that the football boundary be marked please. The course distance has been measured down to the last 100 meters and the football boundary fits in with the running leg of the Triathlon. The run leg of the course will include entry to the oval area via the bottom gate on Collins Street. The committee felt to have the run leg finish with a lap of the oval would be a more effective method of including the spectators and participants finishing with a crowd and a commentary of each runner. The Triathlon will be concluded with the presentation of certificate for all participants and a hamburger.</p> <p>Shire Equipment</p> <p>The use of the shire's signage was an essential element to the safe running of the Triathlon this year hence we would like to request use of the signs again please. We would also like to request use of the Shire's bollards, cones and cement marker which would all be helpful to ensure the safety of those involved.</p> <p>The committee feels to have the stand alone traffic warning signal, SAM set up on the Williams – Kondinin Road to advise people a week prior to the event would also be an effective method of advising motorists of the possible delays and hopefully encouraging more people to be involved. SAM would be very helpful as a warning sign on the day on the Harrismith-Wickepin Road where the bike ride section of the event occurs.</p>	
---	--

Another safety issue that was brought to our attention was the streets in town which the route takes, will need a sweep especially on the corners for the bike riders. Is there any way the street sweeper could be in Wickepin the week prior to the event please?

Traffic Management Plan

The committee will submit a Traffic Management Plan to demonstrate to the Shire that we will have plans in place to ensure the safety of the participants and spectators. The Traffic Management plan does require the committee to gain written permission from residents on the route and as such we will advertise the Triathlon route in the Watershed to give residents affected time to voice their concerns prior to the event.

Thank you for your advice on the stop/go trained people who we will need for this year's event. We will follow up with these, we hope, willing volunteers.

We are very aware we are asking a lot of the Shire for this event and we are very happy to discuss any of these issues raised further on 9888 6041. We are already listing the Shire as one of our sponsors of the event on our advertising and literature regardless of your response to this letter as the use of the facilities alone ensures we have a Triathlon in Wickepin. Our hope is to make this a good spectator event and also a happy family evening on the oval and encourage more local participants.

Thank you in anticipation.

Yours sincerely



Libby Heffernan

Wickepin Triathlon Committee Member

Background:

Council has received a letter from the Wickepin Triathlon Committee requesting assistance in a number of areas:

1. Waiving of Pool Entry Fees for spectators and participants
2. Waiving Wickepin Community Centre Fees
3. Marking Football Boundary Wickepin Sports Ground
4. Use of Signs bollards witches hats and cement markers
5. Sam trailer to be set up a week before event on the Williams Kondinin Road
6. Sam Trailer to be set up on Harrismith Wickepin Road on the day of the event
7. Sweep the proposed triathlon route in the town street area prior to the event.

Comment:

Council staff will arrange for the following items to be undertaken in time for the Wickepin Triathlon on 18 February 2017.

1. Use of Signs bollards witches hats and cement markers
2. Use of SAM trailer during Event
3. Use of Wickepin Oval
4. Marking of Football Boundary at Wickepin Oval

The sweeping of the street will only be possible if we are able to get the Shire of Narrogin street sweeper. Council normally sweeps the streets once a year so this will be part of the annual street sweeping program.

The Chief Executive Officer will waive the fees and charges for the Wickepin Community Centre as per Council's Policy:

3.1.5 WAIVING OF FEES AND CHARGES FOR COUNCIL FACILITIES

OBJECTIVE: Provide clear parameters in relation to waiving Fees and Charges for Council facilities.

The CEO is permitted to waive Fees and Charges for the use or hire of Council facilities if the following criteria are met:

- the organisation hiring the Council facility is a local not-for-profit community organisation; and
- an application is made in writing 7 days before the Council facility is hired.

Council will need to make a decision on the following request.

1. Waiving Entry Fees for Wickepin Swimming Pool

This is the third year of the triathlon and the committee is still trying to make this as an Annual Event with limited funds and resources. It is recommended by the Chief Executive Officer that the fees for the Swimming pool for competitors and spectators be waived as Wickepin in general will receive benefits from the competitors and their supporters.

Statutory Environment: Nil

Policy Implications:

3.1.5 WAIVING OF FEES AND CHARGES FOR COUNCIL FACILITIES

OBJECTIVE: Provide clear parameters in relation to waiving Fees and Charges for Council facilities.

The CEO is permitted to waive Fees and Charges for the use or hire of Council facilities if the following criteria are met:

- the organisation hiring the Council facility is a local not-for-profit community organisation; and
- an application is made in writing 7 days before the Council facility is hired.

The following community groups, organisations and events are entitled to use of the halls and Community Centre free of charge, as set in Council's annual Fees and Charges, for non-profit functions:

- Wickepin, Yealering and Tincurrin Primary Schools;
- Yealering Progress Association;
- Harrismith Community Centre Committee;
- community Christmas functions; and
- annual Senior Citizens Luncheon.

All other requests for reductions, concessions or waiving of hire charges will be considered at the discretion of Council.

Financial Implications:

Loss of income to the Wickepin Swimming Pool.

Current entry fees are:

Swimming Pool	Receipt to 146630	Nett	GST
Adult	\$2.00	\$1.82	\$0.18
Child/Pensioner/Spectator	\$1.00	\$0.91	\$0.09
Season Pass - Family	\$120.00	\$109.09	\$10.91
Season Pass - Adult	\$70.00	\$63.64	\$6.36
Season Pass - Child	\$50.00	\$45.45	\$4.55
School Swimming Lessons/Carnivals - For Children and spectators	Free		

Strategic Implications: Nil

Summary:

Council is being requested to waive entry to the Wickepin Swimming Pool for competitors and spectators for the Wickepin Triathlon being held on 18 February 2017.

Recommendation:

That Council waives the entry fees to the Wickepin Swimming Pool for the competitors and spectators for the Wickepin Triathlon being held on 18 February 2017.

Voting Requirements: Simple majority

Resolution No 161116-04

Moved Cr Lang / Seconded Cr Astbury

That Council waives the entry fees to the Wickepin Swimming Pool for the competitors and spectators for the Wickepin Triathlon being held on 18 February 2017.

Carried 8/0

3.51pm – Cr Russell departed the Chambers due to declaring a proximity interest; Owns land adjacent to Wickepin Saleyards. Cr Wes Astbury, the Deputy President took the chair in the absence of the President Cr Russell.

3.51pm – Cr Lansdell departed the Chambers due to declaring a financial interest; may put in tender for Hand Rails at the Wickepin Sheep Saleyards.

Infrastructure and Engineering Services

10.1.03 – Saleyards Working Group Meeting Recommendations

Submission To:	Saleyards Working Group
Location / Address:	Whole Shire
Name of Applicant:	Saleyards Working Group
File Reference:	ED.MEE.209
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 November 2016

Enclosure / Attachment: Nil

Background:

Saleyards Working Group Meeting held on Wednesday 9 November 2016.

Comment:

The Saleyards Working Group Meeting was held on Tuesday 25 October 2016 and passed the following recommendation:

Moved Tom Williamson/Seconded Ty Miller

That it be recommended to Council that Council install double hand rails at the Wickepin Sheep Sale yards in 2017 at an anticipated cost for materials of \$6,500.

Carried

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Nil

Recommendation:

That Council install double hand rails at the Wickepin Sheep Sale yards in 2017 at an anticipated cost for materials of \$6,500.

Voting Requirements: Simple majority.

Resolution No 161116-05**Moved Cr Martin / Seconded Cr Allan**

That the CEO request two quotes for the installation of the double hand rails at the Wickepin Sheep Sale yards and bring the quotes back to the December 2016 Council meeting.

Carried 8/0

The recommendation differed to the officers recommendation as Council felt that two quotes should be provided before the work on the double hand rails at the Wickepin Sheep Yards is undertaken.

3.57pm – Cr Russell and Cr Lansdell returned to the Chambers.

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Deputy Chief Executive Officer
File Reference:	FM.FR.1212
Author:	Natalie Manton - Deputy Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	3 November 2016

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements for the period ending 31 October 2016 as presented be received.

Voting Requirements: Simple majority

Resolution No 161116-06

Moved Cr Astbury / Seconded Cr Allan

That the financial statements for the period ending 31 October 2016 as presented be received.

Carried 8/0

SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 October 2016

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	22
Monthly Summary Information	23
Statement of Financial Activity by Program	26
Statement of Financial Activity By Nature or Type	27
Statement of Capital Acquisitions and Capital Funding	28
Statement of Budget Amendments	29
Note 1 Significant Accounting Policies	30
Note 2 Explanation of Material Variances	37
Note 3 Net Current Funding Position	38
Note 4 Cash and Investments	39
Note 5 Budget Amendments	40
Note 6 Receivables	42
Note 7 Cash Backed Reserves	43
Note 8 Capital Disposals	44
Note 9 Rating Information	45
Note 10 Information on Borrowings	46
Note 11 Grants and Contributions	47
Note 12 Trust	48
Appendix A Details of Capital Acquisitions	49
Appendix B Detailed Schedules	

Shire of Wickepin

Compilation Report

For the Period Ended 31 October 2016

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2016 of \$1,440,946.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Natalie Manton Deputy CEO

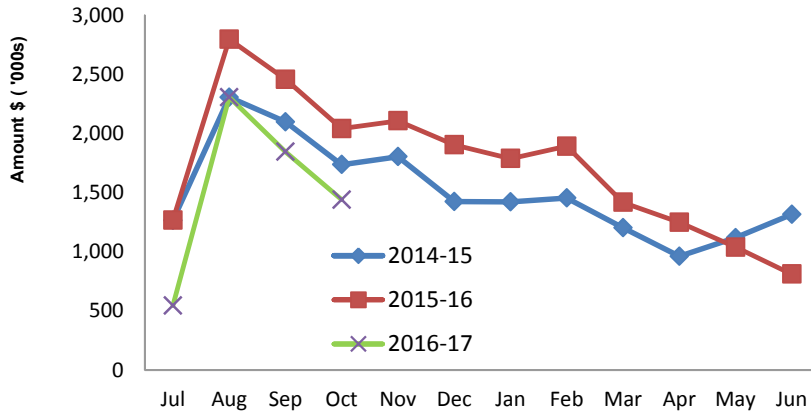
Reviewed by: Mark Hook CEO

Date prepared: 7-Nov-16

Shire of Wickepin

Monthly Summary Information
For the Period Ended 31 October 2016

Liquidity Over the Year (Refer Note 3)



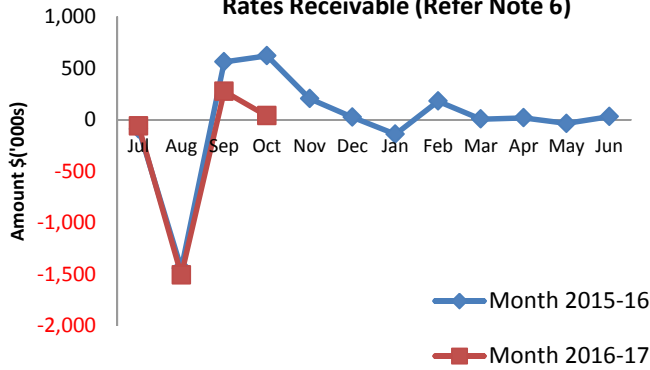
**Cash and Cash Equivalents
as at period end**

Unrestricted	\$ 1,332,729
Restricted	\$ 1,243,268
	\$ 2,575,997

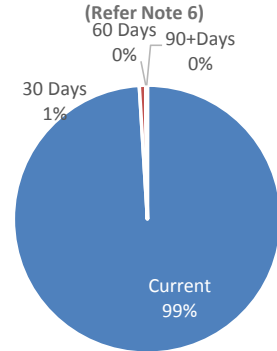
Receivables

Rates	\$ 125,850
Other	\$ 118,860
	\$ 244,710

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates)

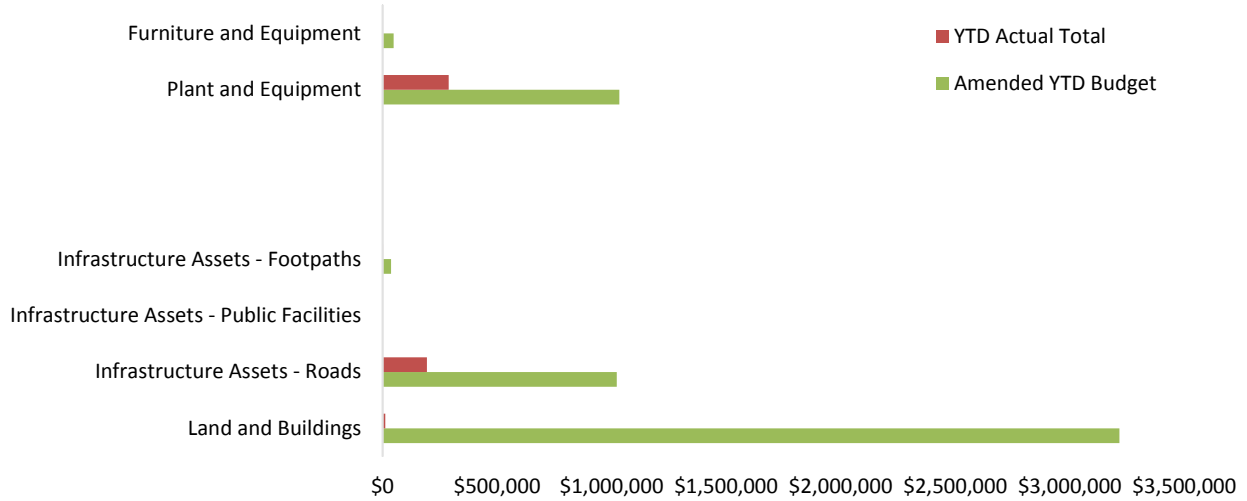


Comments

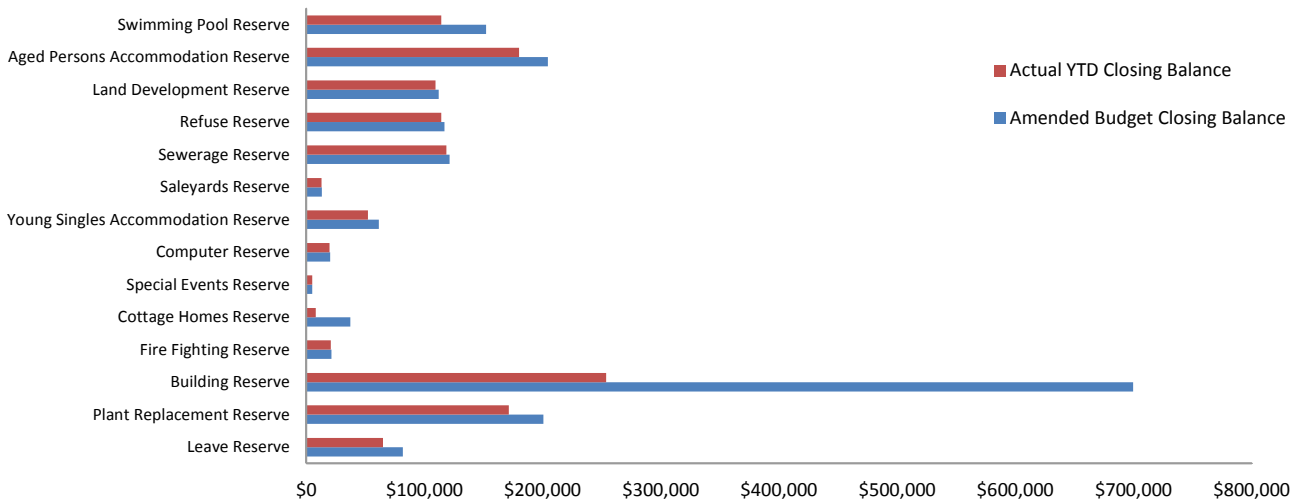
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 31 October 2016

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

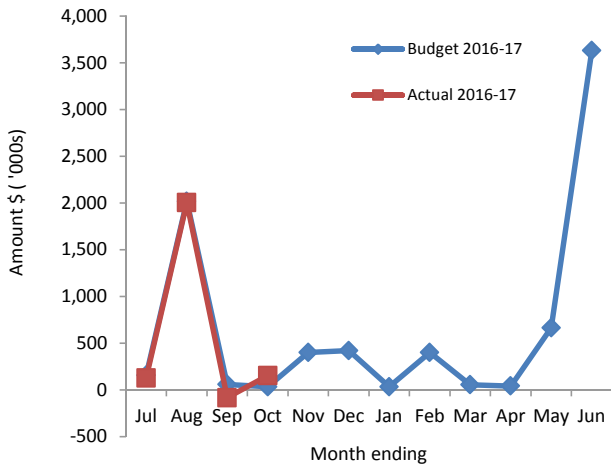
Shire of Wickepin

Monthly Summary Information

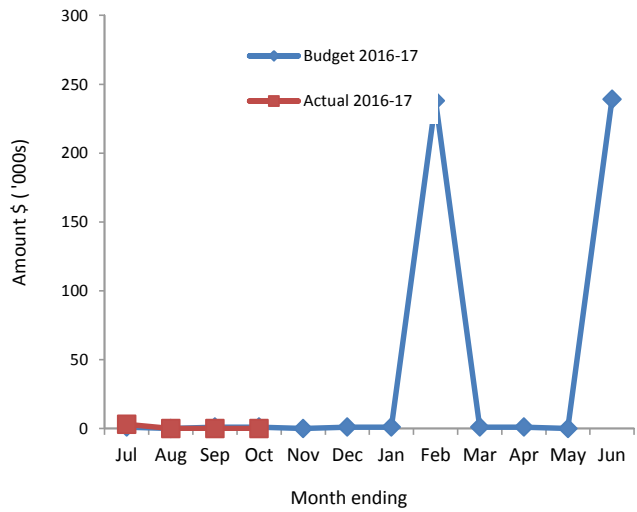
For the Period Ended 31 October 2016

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

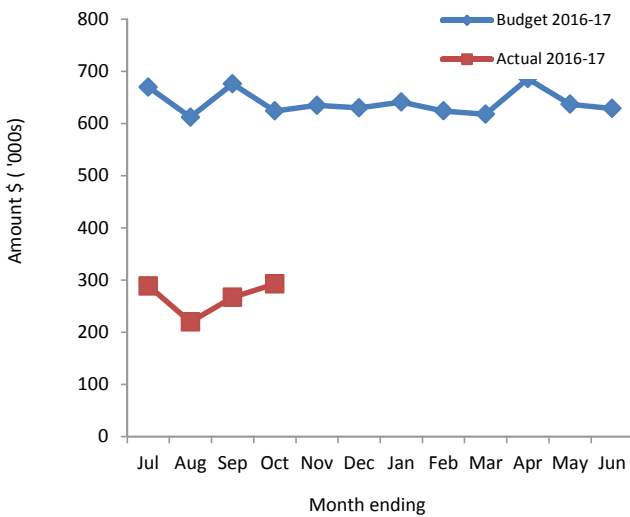


Budget Capital Revenue -v- Actual (Refer Note 2)

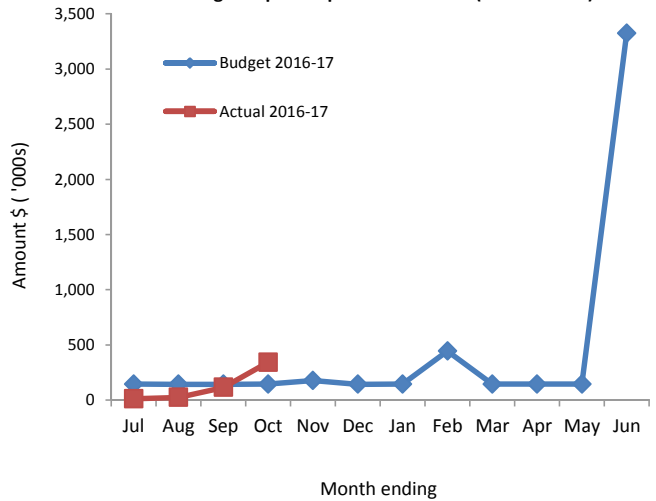


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		26,296	8,388	450	(7,938)	(94.64%)	▼
General Purpose Funding - Rates	9	1,326,356	1,325,728	1,328,525	2,797	0.21%	
General Purpose Funding - Other		1,530,046	387,677	371,376	(16,301)	(4.20%)	
Law, Order and Public Safety		436,835	46,719	50,091	3,372	7.22%	
Health		400	132	0	(132)	(100.00%)	
Education and Welfare		250	80	110	30	36.94%	
Housing		3,289,300	21,252	20,060	(1,192)	(5.61%)	
Community Amenities		168,058	142,266	142,788	522	0.37%	
Recreation and Culture		86,782	27,983	37,886	9,903	35.39%	▲
Transport		970,800	280,675	218,388	(62,287)	(22.19%)	▼
Economic Services		43,095	14,348	23,825	9,477	66.05%	▲
Other Property and Services		35,800	11,928	7,321	(4,607)	(38.62%)	
Total Operating Revenue		7,914,018	2,267,176	2,200,821	(66,355)		
Operating Expense							
Governance		(468,496)	(169,463)	(178,488)	(9,025)	(5.33%)	▼
General Purpose Funding		(74,606)	(22,852)	(25,677)	(2,825)	(12.36%)	
Law, Order and Public Safety		(207,136)	(88,072)	(51,492)	36,580	41.53%	▲
Health		(32,911)	(10,952)	(10,767)	185	1.69%	
Education and Welfare		(10,956)	(3,628)	(1,356)	2,272	62.62%	▲
Housing		(248,092)	(82,584)	(57,326)	25,258	30.59%	▲
Community Amenities		(432,857)	(144,064)	(105,458)	38,606	26.80%	▲
Recreation and Culture		(1,229,361)	(390,168)	(242,262)	147,906	37.91%	▲
Transport		(4,685,836)	(1,537,168)	(294,147)	1,243,021	80.86%	▲
Economic Services		(269,249)	(89,648)	(51,217)	38,431	42.87%	▲
Other Property and Services		(22,085)	(43,638)	(50,312)	(6,674)	(15.29%)	▼
Total Operating Expenditure		(7,681,586)	(2,582,237)	(1,068,502)	1,513,735		
Funding Balance Adjustments							
Add back Depreciation		4,653,900	1,551,268	0	(1,551,268)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(100,600)	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		4,785,732	1,236,207	1,132,319	(103,888)		
Capital Revenues							
Proceeds from Disposal of Assets	8	476,000	158,667	93,356	(65,311)	(41.16%)	▼
Total Capital Revenues		476,000	158,667	93,356	(65,311)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(3,216,000)	(9,996)	(11,502)	(1,506)	(15.07%)	
Infrastructure - Roads	13	(1,021,259)	(340,388)	(193,039)	147,349	43.29%	▲
Infrastructure - Public Facilities	13	0	0	0	0		
Infrastructure - Footpaths	13	(37,000)	(12,328)	(778)	11,550	93.69%	▲
Infrastructure - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(1,033,050)	0	(288,434)	(288,434)		▼
Furniture and Equipment	13	(48,500)	(2,750)	0	2,750	100.00%	▲
Total Capital Expenditure		(5,355,809)	(365,462)	(493,753)	(128,291)		
Net Cash from Capital Activities		(4,879,809)	(206,795)	(400,397)	(193,602)		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,769	1,942	2,781	839	43.18%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(28,481)	(9,494)	(9,550)	(56)	(0.59%)	
Transfer to Reserves	7	(602,215)	(200,738)	0	200,738	100.00%	▲
Net Cash from Financing Activities		(622,927)	(208,290)	(6,769)	201,521		
Net Operations, Capital and Financing		(717,003)	821,122	725,153	(95,969)		
Opening Funding Surplus(Deficit)	3	717,315	715,793	715,793	0	0.00%	
Closing Funding Surplus(Deficit)	3	312	1,536,915	1,440,946	(95,969)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Rates	9	\$ 1,383,226	\$ 1,382,586	\$ 1,385,396	\$ 2,810	0.20%	
Operating Grants, Subsidies and Contributions	11	1,684,723	520,534	500,676	(19,858)	(3.81%)	▲
Fees and Charges		418,377	199,409	213,432	14,023	7.03%	▲
Service Charges		0	0	0	0		
Interest Earnings		57,600	19,200	4,552	(14,648)	(76.29%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	174,600	0	0	0		
Total Operating Revenue		3,718,526	2,121,729	2,104,056	(17,673)		
Operating Expense							
Employee Costs		(1,127,120)	(373,586)	(390,341)	(16,755)	(4.48%)	
Materials and Contracts		(1,463,420)	(458,900)	(469,149)	(10,249)	(2.23%)	
Utility Charges		(171,585)	(57,128)	(40,213)	16,915	29.61%	▲
Depreciation on Non-Current Assets		(4,653,900)	(1,551,268)	0	1,551,268	100.00%	▲
Interest Expenses		(6,572)	(2,184)	(2,613)	(429)	(19.62%)	
Insurance Expenses		(184,989)	(139,171)	(166,186)	(27,015)	(19.41%)	▼
Other Expenditure		0	0	0	0		
Loss on Disposal of Assets	8	(74,000)	0	0	0		
Total Operating Expenditure		(7,681,586)	(2,582,237)	(1,068,502)	1,513,735		
Funding Balance Adjustments							
Add back Depreciation		4,653,900	1,551,268	0	(1,551,268)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(100,600)	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		590,240	1,090,760	1,035,554	(55,206)		
Capital Revenues							
Grants, Subsidies and Contributions	11	4,195,492	145,447	96,765	(48,682)	(33.47%)	▼
Proceeds from Disposal of Assets	8	476,000	158,667	93,356	(65,311)	(41.16%)	▼
Total Capital Revenues		4,671,492	304,114	190,121	(113,993)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(3,216,000)	(9,996)	(11,502)	(1,506)	(15.07%)	
Infrastructure - Roads	13	(1,021,259)	(340,388)	(193,039)	147,349	43.29%	▲
Infrastructure - Public Facilities	13	0	0	0	0		
Infrastructure - Footpaths	13	(37,000)	(12,328)	(778)	11,550	93.69%	▲
Infrastructure - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(1,033,050)	0	(288,434)	(288,434)		▼
Furniture and Equipment	13	(48,500)	(2,750)	0	2,750	100.00%	▲
Total Capital Expenditure		(5,355,809)	(365,462)	(493,753)	(128,291)		
Net Cash from Capital Activities		(684,317)	(61,348)	(303,632)	(242,284)		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,769	1,942	2,781	839	43.18%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(28,481)	(9,494)	(9,550)	(56)	(0.59%)	
Transfer to Reserves	7	(602,215)	(200,738)	0	200,738	100.00%	▲
Net Cash from Financing Activities		(622,927)	(208,290)	(6,769)	201,521		
Net Operations, Capital and Financing		(717,004)	821,122	725,153	(95,969)		
Opening Funding Surplus(Deficit)	3	717,315	715,793	715,793	0	0.00%	
Closing Funding Surplus(Deficit)	3	311	1,536,915	1,440,946	(95,969)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2016

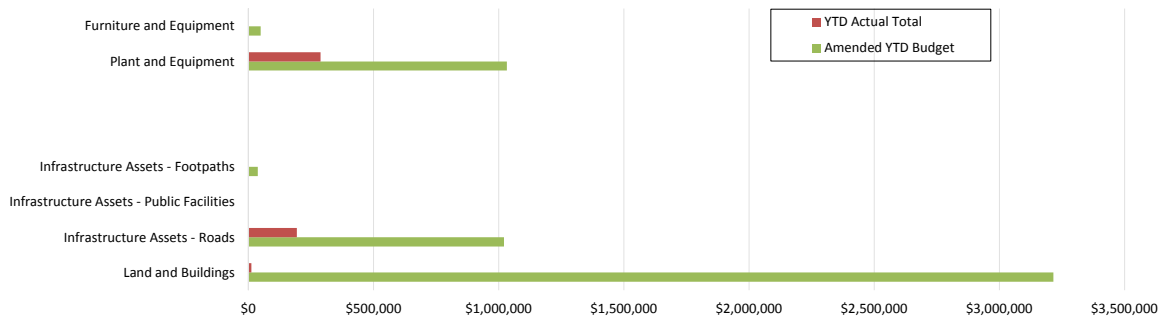
Capital Acquisitions	Note	YTD 31 10 2016					Variance (d) - (c)
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	11,502	0	11,502	3,216,000	3,216,000	(3,204,498)
Infrastructure Assets - Roads	13	0	193,039	193,039	1,021,259	1,021,259	(828,220)
Infrastructure Assets - Public Facilities	13	0	0	0	0	0	0
Infrastructure Assets - Footpaths	13	778	0	778	37,000	37,000	(36,222)
Plant and Equipment	13	0	288,434	288,434	1,033,050	1,033,050	(744,616)
Furniture and Equipment	13	0	0	0	48,500	48,500	(48,500)
Capital Expenditure Totals		12,280	481,473	493,753	5,355,809	5,355,809	(4,862,056)

Funded By:

Capital Grants and Contributions	96,765	4,195,492	4,195,492	4,098,727
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	93,356	158,667	476,000	(65,311)
Own Source Funding - Cash Backed Reserves				
Computer Reserve			0	
Saleyard Reserve			0	
Refuse Reserve			0	
Land Development Reserve			0	
Staff Housing Reserve	0			
Building Reserve	0			
Total Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations	303,632	1,001,650	684,317	(698,018)
Capital Funding Total	493,753	5,355,809	5,355,809	(4,862,056)

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 October 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	26,296		26,296	8,388
General Purpose Funding - Rates	1,326,356		1,326,356	1,325,728
General Purpose Funding - Other	1,530,046		1,530,046	387,677
Law, Order and Public Safety	436,835		436,835	46,719
Health	400		400	132
Education and Welfare	250		250	80
Housing	3,289,300		3,289,300	21,252
Community Amenities	168,058		168,058	142,266
Recreation and Culture	86,782		86,782	27,983
Transport	970,800		970,800	280,675
Economic Services	43,095		43,095	14,348
Other Property and Services	35,800		35,800	11,928
Total Operating Revenue	7,914,018	0	7,914,018	2,267,176
Operating Expense				
Governance	(468,496)		(468,496)	(169,463)
General Purpose Funding	(74,606)		(74,606)	(22,852)
Law, Order and Public Safety	(207,136)		(207,136)	(88,072)
Health	(32,911)		(32,911)	(10,952)
Education and Welfare	(10,956)		(10,956)	(3,628)
Housing	(248,092)		(248,092)	(82,584)
Community Amenities	(432,857)		(432,857)	(144,064)
Recreation and Culture	(1,229,362)		(1,229,362)	(390,168)
Transport	(4,685,836)		(4,685,836)	(1,537,168)
Economic Services	(269,249)		(269,249)	(89,648)
Other Property and Services	(22,085)		(22,085)	(43,638)
Total Operating Expenditure	(7,681,586)	0	(7,681,586)	(2,582,237)
Funding Balance Adjustments				
Add back Depreciation	4,653,900		4,653,900	1,551,268
Adjust (Profit)/Loss on Asset Disposal	(100,600)		(100,600)	0
Adjust Provisions and Accruals	0		0	0
Net Cash from Operations	4,785,732	0	4,785,732	1,236,207
Capital Revenues				
Proceeds from Disposal of Assets	476,000		476,000	158,667
Proceeds from Sale of Investments	0		0	0
Total Capital Revenues	476,000	0	476,000	158,667
Capital Expenses				
Land Held for Resale	0		0	0
Land and Buildings	(3,216,000)	0	(3,216,000)	(9,996)
Infrastructure - Roads	(1,021,259)		(1,021,259)	(340,388)
Infrastructure - Public Facilities	0		0	0
Infrastructure - Footpaths	(37,000)		(37,000)	(12,328)
Infrastructure - Drainage	0		0	0
Heritage Assets	0		0	0
Plant and Equipment	(1,033,050)		(1,033,050)	0
Furniture and Equipment	(48,500)		(48,500)	(2,750)
Total Capital Expenditure	(5,355,809)	0	(5,355,809)	(365,462)
Net Cash from Capital Activities	(4,879,809)	0	(4,879,809)	(206,795)
Financing				
Proceeds from New Debentures	0		0	0
Proceeds from Advances	0		0	0
Self-Supporting Loan Principal	7,769		7,769	1,942
Transfer from Reserves	0	0	0	0
Advances to Community Groups	0		0	0
Repayment of Debentures	(28,481)		(28,481)	(9,494)
Transfer to Reserves	(602,215)		(602,215)	(200,738)
Net Cash from Financing Activities	(622,927)	0	(622,927)	(208,290)
Net Operations, Capital and Financing	(717,004)	0	(717,004)	821,122
Opening Funding Surplus(Deficit)	717,315	0	717,315	717,315
Closing Funding Surplus(Deficit)	311	0	311	1,538,437

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Fortunate Place.

"Wickepin offers a safe, pleasant healthy lifestyle, with a community that has strong sporting and social

The Strategic Community Plan defines the key objectives of the Shire as:

(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.

(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.

(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement

(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 October 2016

Note 2: EXPLANATION OF MATERIAL VARIANCES

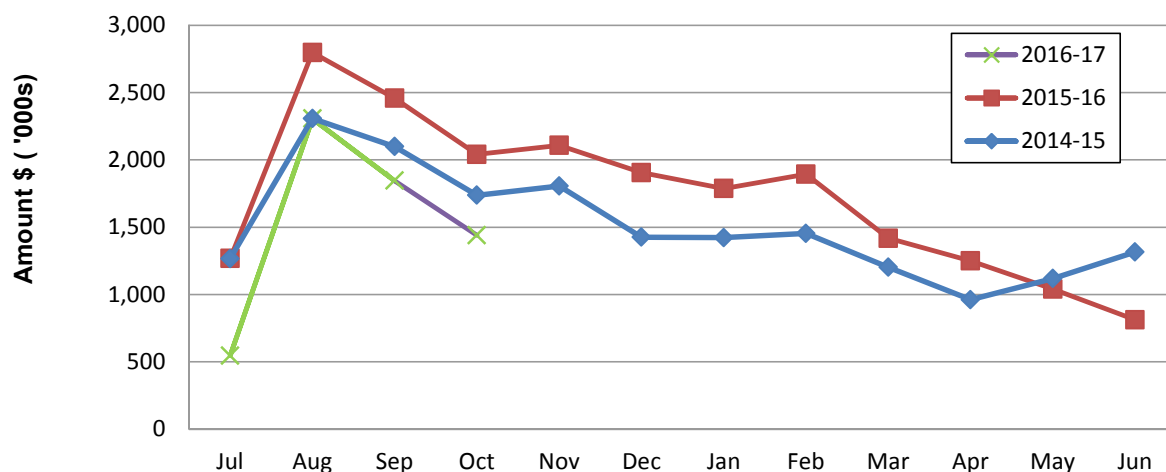
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(7,938)	(94.64%)	▼	Timing	LSL Contribution not received as yet
Housing	(1,192)	(5.61%)			
Community Amenities	522	0.37%			
Recreation and Culture	9,903	35.39%	▲	Timing	Art entries and sales received
Transport	(62,287)	(22.19%)	▼	Timing	Road project grants not received
Economic Services	9,477	66.05%	▲		Full year saleyard fees paid
Other Property and Services	(4,607)	(38.62%)			
Operating Expense					
General Purpose Funding	(2,825)	(12.36%)			
Law, Order and Public Safety	36,580	41.53%	▲	Timing	Depreciation not calculated
Health	185	1.69%			
Housing	25,258	30.59%	▲	Timing	Depreciation not calculated
Community Amenities	38,606	26.80%	▲	Timing	Depreciation not calculated
Recreation and Culture	147,906	37.91%	▲	Timing	Depreciation not calculated
Transport	1,243,021	80.86%	▲	Timing	Depreciation not calculated
Economic Services	38,431	42.87%	▲	Timing	Depreciation not calculated
Other Property and Services	(6,674)	(15.29%)	▼	Timing	Works Staff training over budget
Capital Revenues					
Grants, Subsidies and Contributions	(48,682)	(33.47%)	▼	Timing	Pool grant not received as yet
Proceeds from Disposal of Assets	(65,311)	(41.16%)	▼	Timing	Proceeds calculated December
Capital Expenses					
Land and Buildings	(1,506)	(15.07%)			
Infrastructure - Roads	147,349	43.29%	▲	Timing	1/3 road program spent
Infrastructure - Public Facilities	0				
Infrastructure - Footpaths	11,550	93.69%	▲	Timing	Footpaths still to be completed
Plant and Equipment	(288,434)		▼	Timing	New truck still to be purchased
Furniture and Equipment	2,750	100.00%	▲	Timing	equipment still to be purchased
Financing					
Loan Principal	(56)	(0.59%)			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Oct 2016	30th June 2016	YTD 31 Oct 2015
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,332,729	793,781	2,396,100
Cash Restricted	4	1,243,268	1,243,268	1,058,936
Receivables - Rates	6	125,850	24,021	216,747
Receivables -Other	6	118,860	127,981	1,941
Interest / ATO Receivable/Trust		50,391	16,340	10,154
Inventories			0	0
		2,871,099	2,205,391	3,683,878
Less: Current Liabilities				
Payables		(42,141)	(101,587)	(43,772)
Provisions		(144,743)	(144,743)	(123,086)
		(186,884)	(246,330)	(166,859)
Less: Cash Reserves	7	(1,243,268)	(1,243,268)	(1,058,936)
Net Current Funding Position		1,440,947	715,793	2,458,083

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	230,438			230,438	ANZ	At Call
Reserve Bank Account	0.00%		3,268		3,268	ANZ	At Call
Trust Bank Account	0.00%			22,927	22,927	ANZ	At Call
Cash On Hand	Nil	700			700	N/A	On Hand
(b) Term Deposits							
Municipal	2.50%	500,000			500,000	ANZ	23.03.2017
Municipal					0		
Municipal	1.45%	601,591			601,591	WA Treasury	At Call
Reserve	2.70%		1,240,000		1,240,000	ANZ	25.01.17
Trust	2.30%			52,935	52,935	ANZ	8.1.17
Total		1,332,729	1,243,268	75,862	2,651,859		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						
	Opening surplus adjustment						0
							0
	Changes Due to Timing						
							0
				0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 5 (a): BUDGET AMENDMENTS - CORPORATE BUSINESS PLAN LINKAGE

A number of additional operating actions were forecast to be undertaken during the current period of the Corporate Business Plan CBP which result in additional operating expenditure or revenue. The additional activities for the current year are summarised below along with the amount included within the budget and budget amendments.

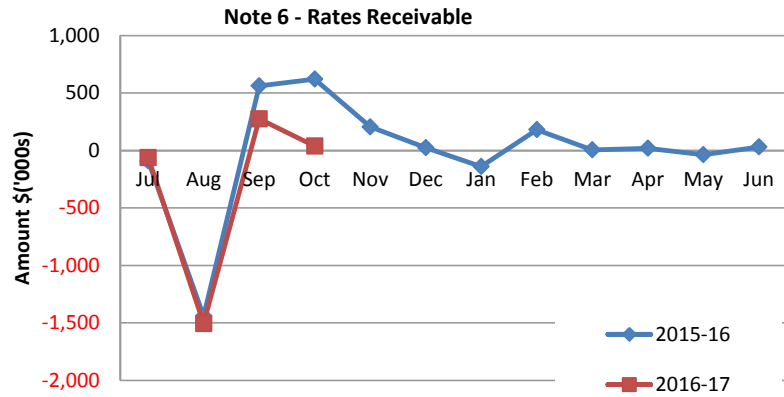
Strategy Ref	Strategy	Action Ref	Action	2014-15 per CBP	Adopted Budget	Amended Budget	YTD Expenditure
	Total			-	-	-	-

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 6: RECEIVABLES

Receivables - Rates Receivable

	YTD 31 Oct 2016	30 June 2016
	\$	\$
Opening Arrears Previous Years	25,543	24,553
Levied this year	1,494,243	1,461,313
Less Collections to date	(1,393,936)	(1,460,323)
Equals Current Outstanding	125,850	25,543
Net Rates Collectable	125,850	25,543
% Collected	91.72%	98.28%



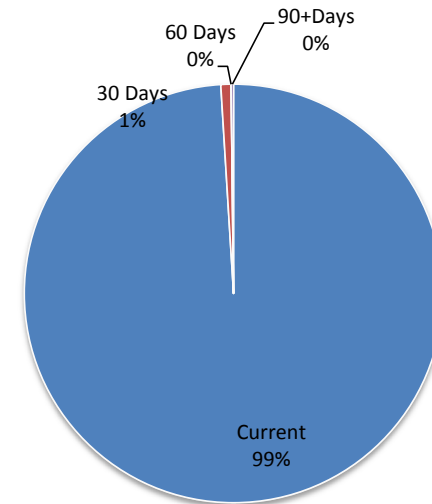
Comments/Notes - Receivables Rates

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	117,704	936	0	220
Total Receivables General Outstanding				118,860

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



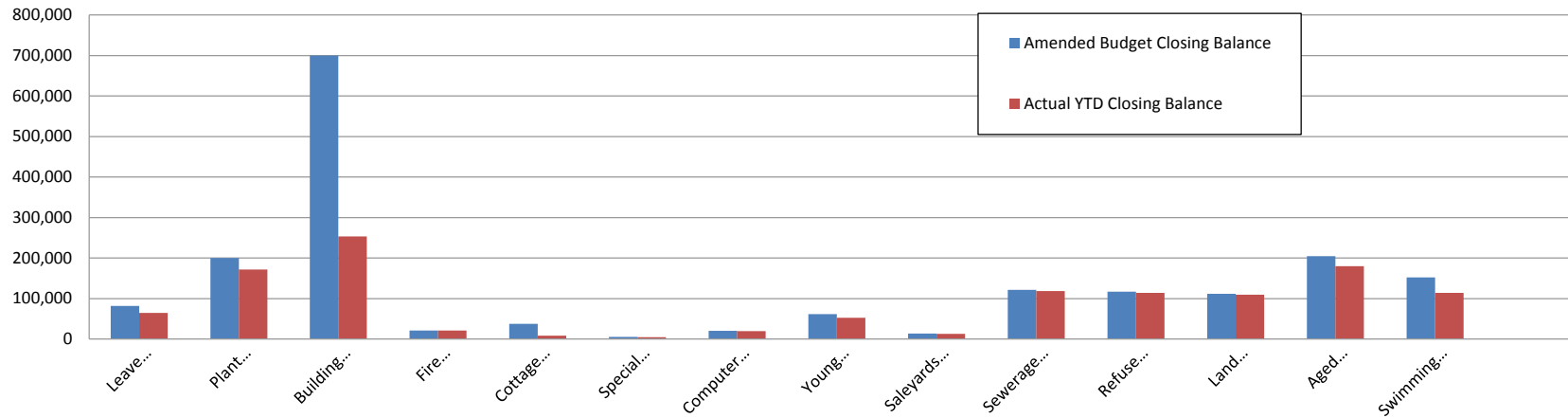
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 7: Cash Backed Reserve

2016-17		Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Name	Opening Balance									
Leave Reserve	\$ 64,711	\$ 1,562	\$	\$ 15,215	\$	\$	\$		\$ 81,488	\$ 64,711
Plant Replacement Reserve	171,245	4,132		25,000					200,377	171,245
Building Reserve	253,506	6,117		440,000					699,623	253,506
Fire Fighting Reserve	20,648	498							21,146	20,648
Cottage Homes Reserve	7,988	193		29,000					37,181	7,988
Special Events Reserve	4,807	116							4,923	4,807
Computer Reserve	19,636	474							20,110	19,636
Young Singles Accommodation Reserve	52,098	1,257		8,000					61,355	52,098
Saleyards Reserve	12,796	309							13,105	12,796
Sewerage Reserve	118,313	2,855							121,168	118,313
Refuse Reserve	114,080	2,753							116,833	114,080
Land Development Reserve	109,202	2,635							111,837	109,202
Aged Persons Accommodation Reserve	180,045	4,344		20,000					204,389	180,045
Swimming Pool Reserve	114,193	2,755		35,000					151,948	114,193
	1,243,268	30,000	0	572,215	0	0	0		1,845,483	1,243,268

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 10 2016			
					Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$		
				Plant and Equipment				
			0	CEO Vehicle	550	0	(550)	
			0	CEO Vehicle	550	0	(550)	
			0	Hino 6 Wheel Truck P248	(47,000)	0	47,000	
		34,500	0	Rubber Multi Roller P541	(19,000)	0	19,000	
		19,729	0	Colorado Single Cab P468 Gardeners	4,500	0	(4,500)	
36,132		14,545	0	Works Foreman ute P2567	4,000	0	(4,000)	
		24,582	0	MWS Colorado P2Q	(8,000)	0	8,000	
			0	Facey Group Utility	0	0	0	
				Land & Buildings				
				5 Smith Street	165,000			
				tow hitch				
36,132	0	93,356	0		100,600	0	64,400	

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	6.9322	193	1,793,579	124,334		0	124,334	124,334	500	0	124,834
UV	1.0617	267	121,630,000	1,291,346	940	0	1,292,286	1,291,346	500		1,291,846
Mining UV		5	448,768	4,765			4,765	4,765			4,765
Sub-Totals		465	123,872,347	1,420,445	940	0	1,421,385	1,420,445	1,000	0	1,421,445
	Minimum \$										
Minimum Payment											
GRV	375.00	64	83,621	23,625	0	0	23,625	23,625	0	0	23,625
UV	375.00	13	250,100	4,875	0	0	4,875	4,875	0	0	4,875
Mining UV	375.00	2	46,406	750			750	750			750
Sub-Totals		79	380,127	29,250	0	0	29,250	29,250	0	0	29,250
Ex Gratia Rates							1,450,635				1,450,695
Discount							6,201				6,201
Rates Writeoffs							(128,286)				(130,540)
							(25)				0
Amount from General Rates							1,328,525				1,326,356
Specified Area Rates							56,871				56,870
Totals							1,385,396				1,383,226

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	
Loan 100 - CEO Residence	90,643		6769	20,711	69,932	69,932	1725	4,769	24/06/2020
Loan 99 - Wickepin Community Centre					0	0			
Loan 101- WD Sports Club SS Tractor	2,152			2,152	0	0		82	1/06/2017
Loan 102 - WD Sports Club SS Greens	44,423		2781	5,618	38,805	38,805	888	1,721	17/01/2023
	137,218	0	9,550	28,481	108,737	108,737	2,613	6,573	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	978,544	0	978,544	0	244,058	734,486
Grants Commission - Roads	WALGGC	Y	489,332	0	489,332	0	122,029	367,303
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	19,688	0	19,688	0	6,693	12,996
FESA Grant - Tincurrin Fire Truck	Dept. of Fire & Emergency Serv.	Y	369,400	0		369,400	0	369,400
HOUSING								
Grants - Aged Housing	Regional Development & Lands	Y	3,036,000	0	0	3,036,000	0	3,036,000
Yarling Brook	Trust	Y	1,096	0	1,096		0	1,096
COMMUNITY AMENITIES								
RECREATION AND CULTURE								
Grants - Swimming Pool	Community Pool Revitalisation		32,000	0	32,000	0	0	32,000
Grants - Kidsport	Department of Sport and Rec	Y	3,500	0	3,500		3,500	0
Grants - Wickepin Sculpture Project	CANWA	Y	7,655	0	7,655		7,655	0
TRANSPORT								
Contributions - Road Projects	Blackspot Funding	Y	26,914	0	0	26,914	0	26,914
Roads To Recovery Grant - Cap	Roads to Recovery	Y	545,008	0	0	545,008	0	545,008
RRG Grants - Capital Projects	Regional Road Group	Y	218,170	0	0	218,170	96,765	121,405
Direct Grant - Maintenance	Dept. of Transport	Y	116,740	0	116,740	0	116,741	(1)
Heritage Trail Grant	Lotterywest	Y	36,168	0	36,168		0	36,168
ECONOMIC SERVICES								
TOTALS			5,880,215	0	1,684,723	4,195,492	597,441	5,282,774

Operating
Non-Operating

Operating
Non-operating

1,684,723
4,195,492
5,880,215

500,676
96,765
597,441

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Oct-16
	\$	\$	\$	\$
Housing Bonds	200	1,400	(1,340)	260
Master Key Deposits	300	200	(500)	0
Special Plates	0		0	0
Land Sales	0	0	0	0
Nomination Deposits	0	0	0	0
BCITF	0	583	(583)	0
Ram Pavillion	0	0	0	0
LCDC Landcare	0	0	0	0
Cat/Dog Trap Hire	0	50	0	50
WDSC Replacement Greens	53,479	5,520	0	58,999
Kidsport	888		(775)	113
Albert Facey Homestead	9,574	824	(1,321)	9,077
Miscellaneous Trust	7,483	525	(645)	7,363
	71,924	9,102	(5,164)	75,862

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ●
- 60% ●
- 80% ●
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 13: CAPITAL ACQUISITIONS

31/10/2016							
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Land for Resale							
Community Amenities							
Community Amenities Total		0	0	0	0	0	
Land for Resale Total		0	0	0	0	0	
Land & Buildings							
Housing							
Aged Accommodation Units	CLCH2	(3,186,000)	0	0	0	0	
Housing Total		(3,186,000)	0	0	0	0	
Community Amenities							
Harrismith Cemetery Upgrade	HCU1	(10,000)	(3,332)	(3,326)	6	0	
Community Amenities Total		(10,000)	(3,332)	(3,326)	6	0	
Recreation And Culture Total		0	0	0	0	0	
Transport							
Depot Fence	LDP1	(20,000)	(6,664)	(8,177)	(1,513)	0	
Transport Total		(20,000)	(6,664)	(8,177)	(1,513)	0	
Economic Services							
Economic Services Total		0	0	0	0	0	
Land and Buildings Total		(3,216,000)	(9,996)	(11,502)	(1,506)	0	
Footpaths							
Transport							
Footpaths Wickepin	LFP1	(37,000)	(12,328)	(778)	11,550	0	
Footpaths Yealering	LFP2	0	0	0	0	0	
Transport Total		(37,000)	(12,328)	(778)	11,550	0	
Footpaths Total		(37,000)	(12,328)	(778)	11,550	0	
Furniture & Office Equip.							
Governance							
Councillor Ipads	0954	(12,000)	0	0	0	0	
Office Computer	0954	(4,500)	(2,750)	0	2,750	0	
Governance Total		(16,500)	(2,750)	0	2,750	0	
Pool Lane ropes, filter maintenance, shade, paint	4704	(32,000)	0	0	0	0	
Recreation And Culture Total		(32,000)	0	0	0	0	
Furniture & Office Equip. Total		(48,500)	(2,750)	0	2,750	0	
Plant , Equip. & Vehicles							
Governance							
Holden Colorado CEO	6034	(72,500)	0	0	0	0	
Governance Total		(72,500)	0	0	0	0	
Community Amenities							
Law, Order And Public Safety							
4x4 Broadacre Firetruck - Tincurrin	1184	(369,400)	0	0	0	0	
Law, Order and Public Safety Total		(369,400)	0	0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 13: CAPITAL ACQUISITIONS

31/10/2016							
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Recreation And Culture							
Recreation And Culture Total							
		0	0	0	0	0	
Transport							
	6034	(200,000)	0	0	0	0	
	6034	(147,500)	0	(154,500)	(154,500)	0	
	6034	(100,000)	0	(21,400)	(21,400)	0	
	6034	(32,500)	0	(32,729)	(32,729)	0	
	6034	(36,150)	0	(36,132)	(36,132)	0	
	6034	(47,000)	0	(43,673)	(43,673)	0	
	6034	(28,000)	0	0	0	0	
Transport Total							
		(591,150)	0	(288,434)	(288,434)	0	
Economic Services Total							
		0	0	0	0	0	
Plant , Equip. & Vehicles Total							
		(1,033,050)	0	(288,434)	(288,434)	0	
Infrastructure Other							
Recreation And Culture Total							
		0	0	0	0	0	
Public Facilities Total							
		0	0	0	0	0	
Roads							
Transport Regional Road Group							
	RG001	(157,095)	(52,364)	(51,677)	687	0	
	RG002	(88,365)	(29,452)	(10,231)	19,221	0	
	RG003	(81,795)	(27,264)	(32,445)	(5,181)	0	
Regional Road Group Total							
		(327,255)	(109,080)	(94,353)	14,727	0	
Transport Roads to Recovery							
	RR26	(148,216)	(49,404)	(2,208)	47,196	0	
	R2R048	(49,195)	(16,396)	(49,089)	(32,693)	0	
	RR14	(162,314)	(54,104)	(2,000)	52,104	0	
	RR11	(10,895)	(3,628)	0	3,628	0	
	R2R114	(8,065)	(2,688)	0	2,688	0	
	R2R161	0	0	(1,918)	(1,918)	0	
	RR37	(11,679)	(3,892)	0	3,892	0	
	R2R052	(3,095)	(1,028)	0	1,028	0	
	R2R016	(40,304)	(13,432)	0	13,432	0	
	R2R001	(39,746)	(13,248)	(4,545)	8,703	0	
	R2R002	(62,500)	(20,832)	0	20,832	0	
	R2R003	(9,000)	(3,000)	(4,545)	(1,545)	0	
Roads to Recovery Total							
		(545,009)	(181,652)	(64,306)	117,346	0	
Transport Black Spot							
	BS036	(40,370)	(13,456)	(34,380)	(20,924)	0	
Blackspot Total							
		(40,370)	(13,456)	(34,380)	(20,924)	0	
Council Resources Construction							
	CO035	(41,000)	(13,664)	0	13,664	0	
	CO28	(41,000)	(13,664)	0	13,664	0	
	CODAH	(26,625)	(8,872)	0	8,872	0	
Council Resources Construction Total							
		(108,625)	(36,200)	0	36,200	0	
Roads Total							
		(1,021,259)	(340,388)	(193,039)	147,349	0	
Capital Expenditure Total							
		(5,355,809)	(365,462)	(493,753)	(128,291)	0	

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Deputy Chief Executive Officer
File Reference:	FM.FR.1212
Author:	Natalie Manton - Deputy Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	3 November 2016

Enclosure / Attachment: List of Accounts

Background: List of Accounts remitted during the period from 1 October 2016 to 31 October 2016.

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
EFT	6741-6823, 6827-6878	382,613.51
Cheques	15359 - 15373	142,503.15
Payroll	October	92,297.05
Superannuation	October	13,805.25
Credit Card	October	608.75
Direct Deductions	October	7,562.81
Trust		
EFT	6824-6826	772.42
Chq	1275-1279	2,949.15
TOTAL		<u>\$643,112.09</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: Detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: 3.1.8 - Cheque Issue

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling **\$643,112.09** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 161116-07

Moved Cr Martin / Seconded Cr Lang

That Council acknowledges that payments totaling **\$643,112.09** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 8/0

List of Accounts Due & Submitted to Committee					
October 2016					
Chq/EFT	Date	Name	Description	Muni	Trust
1275	3/10/2016	SHIRE OF WICKEPIN	WICKEPIN ART PRIZE 2016 SPONSORSHIP AS PER		\$ 1,100.00
1276	19/10/2016	BCITF	BUIDLING CONSTRUCTION LEVY A6347		\$ 309.15
1277	19/10/2016	COOPERATIVE BULK HANDLING CORRIGIN	REFUND BOND GROWER MEETING 22/9/2016		\$ 200.00
1278	19/10/2016	DOCEP BOND ADMINISTRATOR	BOND VIOLET HOLMES THORNE 13A COLLINS		\$ 800.00
1279	31/10/2016	DOCEP BOND ADMINISTRATOR	U3 COTTAGE HOMES BOND DAVID BIRCHALL		\$ 540.00
EFT6741	3/10/2016	BEST OFFICE SYSTEMS	PHOTOCOPIER CHARGES FOR RICOH & KONICA	\$ 632.73	
EFT6742	3/10/2016	COURIER AUSTRALIA	FREIGHT ON SIGNS AND BUSHFIRE UNIFORMS	\$ 36.97	
EFT6743	3/10/2016	COVS PARTS PTY LTD	12V MINING BAR AND FREIGHT FOR WK2567	\$ 1,411.19	
EFT6744	3/10/2016	CHEDOONA ENVIRONS	PLANTS FOR CAMPBELL STREET	\$ 601.50	
EFT6745	3/10/2016	DOWN TO EARTH TRAINING	CHAINSAW, QUICK CUT AND MANUAL HANDLING	\$ 2,950.00	
EFT6746	3/10/2016	CALEB DAVENPORT	PHOTOGRAPHING OF WICKEPIN ARTS	\$ 400.00	
EFT6747	3/10/2016	AC & EJ FULFORD & CO	EXCAVATOR HIRE FOR PINGELLYWICKEPIN RD	\$ 4,114.00	
EFT6748	3/10/2016	HANCOCKS HOME HARDWARE	DUPLICATE KEYS, TOILET PLUNGERS, SINK	\$ 26.18	
EFT6749	3/10/2016	JR & A HERSEY	GREASE KIT AND VARIOUS CONSUMABLES	\$ 2,198.17	
EFT6750	3/10/2016	Elizabeth Heffernan	REIMBURSEMENT OF GIFT VOUCHER FOR	\$ 200.00	
EFT6751	3/10/2016	JASON SIGNMAKERS	SIGNS FOR POOL	\$ 397.10	
EFT6752	3/10/2016	NARROGIN HIRE SERVICE	RETICULATION PARTS FOR YEALERING	\$ 726.83	
EFT6753	3/10/2016	STAR TRACK EXPRESS	FREIGHT ON PARTS FOR WK248	\$ 322.52	
EFT6754	3/10/2016	NARROGIN BRICK	BRICKS FOR HARRISMITH CEMETERY	\$ 1,734.51	
EFT6755	3/10/2016	NARROGIN TOYOTA	LEAF BLOWER	\$ 308.08	
EFT6756	3/10/2016	OFFICEWORKS SUPERSTORES PTY LTD	VAROUS STATIONERY	\$ 92.51	
EFT6757	3/10/2016	HILTON HOTELS OF AUSTRALIA PTY LTD	MEALS AND ACCOMMODATION FOR LOCAL	\$ 4,793.20	
EFT6758	3/10/2016	LEE PARKER	REIMBURSEMENT FOR POT PLANTS FOR	\$ 150.00	
EFT6759	3/10/2016	ANTONY SMITH	SALE YARD TOILET REPAIRS	\$ 137.00	
EFT6760	3/10/2016	SHIRE OF NARROGIN	GRANT CONTRIBUTION AGE FRIENDLY	\$ 3,333.00	
EFT6761	3/10/2016	TELFORD INDUSTRIES	POOL CHEMICALS	\$ 791.78	
EFT6762	3/10/2016	TWINKARRI P/L	TREE MULCHING AND PRUNING	\$ 11,220.00	
EFT6763	3/10/2016	WESTRAC EQUIPMENT	TRANSMISSION OIL FILTER FOR WK813	\$ 104.19	
EFT6764	3/10/2016	WA HINO SALES & SERVICE	SENSOR FOR WK248	\$ 226.23	
EFT6765	10/10/2016	AIR LIQUIDE WA PTY LTD	MIGSHIELD GAS	\$ 250.65	

EFT6766	10/10/2016	ASPHALT IN A BAG	ASPHALT	\$ 1,718.75
EFT6767	10/10/2016	BAILEYS FERTILISERS	ENERGY TURF	\$ 1,710.50
EFT6768	10/10/2016	BALLARDS OF NARROGIN	MULCH	\$ 2,000.00
EFT6769	10/10/2016	BRUCE ROCK ENGINEERING	DEPOSIT FOR 4 AXLE DOG TRAILER	\$ 23,540.00
EFT6770	10/10/2016	CONNELLY IMAGES	AWARD PLATES FOR GARDEN COMPETITION	\$ 113.58
EFT6771	10/10/2016	KELLY COCHRANE	CLEANING	\$ 387.50
EFT6772	10/10/2016	LANDGATE	GRV INTERIM VALS	\$ 251.80
EFT6773	10/10/2016	EWEN RURAL SUPPLIES	SEPTEMBER INVOICE	\$ 8,238.76
EFT6774	10/10/2016	Neil Elliott	SCULPTURE WORKSHOPS	\$ 1,740.20
EFT6775	10/10/2016	HANCOCKS HOME HARDWARE	BRICKLAYER LINE	\$ 23.90
EFT6776	10/10/2016	HARRIS ZUGLIAN ELECTRICS	REPLACE LIGHTS AT WICKEPIN RESOURCE	\$ 171.60
EFT6777	10/10/2016	JASON SIGNMAKERS	SIGNS	\$ 341.55
EFT6778	10/10/2016	LAKE YEALERING BOWLING CLUB	REFRESHMENTS OPENING OF NEW GREEN IN	\$ 400.00
EFT6779	10/10/2016	MARKETFORCE PRODUCTIONS	DEATH NOTICE JOHN WOODWARD	\$ 120.63
EFT6780	10/10/2016	METROCOUNT	TRAFFIC COUNTERS	\$ 14,652.00
EFT6781	10/10/2016	NARROGIN HIRE SERVICE	RETICULTAION SUPPLIES	\$ 687.93
EFT6782	10/10/2016	GREAT SOUTHERN WASTE DISPOSAL	WASTE DISPOSAL 29TH AUGUST TO 29TH	\$ 6,051.04
EFT6783	10/10/2016	NARROGIN GLASS	REPLACE CRACKED WINDOW IN BATHROOM	\$ 515.27
EFT6784	10/10/2016	NARROGIN HARDWARE MAKIT	TAP TOP	\$ 63.50
EFT6785	10/10/2016	NARROGIN RETRAVISION	FIX ANTENNA	\$ 809.00
EFT6786	10/10/2016	STAR TRACK EXPRESS	PARTS	\$ 44.81
EFT6787	10/10/2016	NARROGIN TECHNOLOGY SOLUTIONS	ASUS MONITOR	\$ 229.00
EFT6788	10/10/2016	OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY	\$ 89.70
EFT6789	10/10/2016	PCS	MAINTENANCE AND UPDATES	\$ 297.50
EFT6790	10/10/2016	PARRYS	POLO SHIRTS	\$ 62.85
EFT6791	10/10/2016	MAUREEN SUSAN PREEDY	CLEANING	\$ 617.50
EFT6792	10/10/2016	RCPA	RINGS	\$ 2,333.65
EFT6793	10/10/2016	SHERIDANS FOR BADGES	STAFF NAME BADGES	\$ 107.91
EFT6794	10/10/2016	PETER STRIBLING	COMMISSION	\$ 299.00
EFT6795	10/10/2016	STEWART & HEATON	FIRE CLOTHING	\$ 2,820.52
EFT6796	10/10/2016	ANTONY SMITH	MAINTENANCE TO CEO'S HOUSE AND 10 SMITH	\$ 449.00
EFT6797	10/10/2016	WESTERN AUSTRALIAN TREASURY CORP	LAON 100	\$ 2,123.39

EFT6798	10/10/2016	WICKEPIN MOTORS	FRONT SCREEN	\$ 610.50	
EFT6799	10/10/2016	WICKEPIN DISTRICT SPORTS CLUB	COMMUNITY GRANT	\$ 7,260.00	
EFT6800	10/10/2016	WICKEPIN NEWSAGENCY	MILK, STATIONARY, BATTERIES, TRAINING	\$ 485.70	
EFT6801	10/10/2016	YEALERING SPRAYING SERVICE	SPRAY MOSQUITOS	\$ 836.00	
EFT6802	14/10/2016	AIR LIQUIDE WA PTY LTD	GAS CYLINDER RENTAL	\$ 81.98	
EFT6803	14/10/2016	ALLWORK CIVIL	LINE MARKING FOR PARKING BAYS WICKEPIN	\$ 2,380.00	
EFT6804	14/10/2016	YVONNE BOWEY CONSULTING	FINANCE CONSULTANT	\$ 6,715.00	
EFT6805	14/10/2016	BALLARDS OF NARROGIN	MULCH	\$ 1,000.00	
EFT6806	14/10/2016	COUNTRY PAINT SUPPLIES	WOOD FINISH, PAINT BRUSHES AND PAINT	\$ 121.10	
EFT6807	14/10/2016	COURIER AUSTRALIA	FREIGHT ON SIGNS FOR PAULEY RD & SWIMMING	\$ 11.41	
EFT6808	14/10/2016	COVS PARTS PTY LTD	FUEL PUMP FOR WK1951	\$ 84.48	
EFT6809	14/10/2016	Dial Before You Dig	MEMBERSHIP FEES FOR July 2016 TO SEPTEMBER	\$ 110.00	
EFT6810	14/10/2016	AC & EJ FULFORD & CO	DOZER HIRE FOR PINGELLY AND AILEEN RDS	\$ 7,150.00	
EFT6811	14/10/2016	PG & JD FORREST	VERTIMOWING OF WICKEPIN OVAL	\$ 2,970.00	
EFT6812	14/10/2016	GREAT SOUTHERN FUEL SUPPLIES	FUEL ACCOUNT SEPTEMBER 2016	\$ 10,683.19	
EFT6813	14/10/2016	HANSON CONSTRUCTION MATERIALS	CEMENT STABILISED SAND	\$ 1,730.96	
EFT6814	14/10/2016	LANDMARK ENGINEERING & DESIGN PTY	TABLE FOR TOWNSCAPE AND BOLLARDS FOR	\$ 1,917.30	
EFT6815	14/10/2016	NORTH STAR TRANSPORT	FREIGHT ON FERTILISER	\$ 96.19	
EFT6816	14/10/2016	NARROGIN RETRAVISION	ENGLE FRIDGES	\$ 2,183.00	
EFT6817	14/10/2016	NARROGIN BEARING SERVICE	JOCKEY WHEEL FOR WK3578	\$ 89.95	
EFT6818	14/10/2016	TPG TOWN PLANNING, URBAN DESIGN AND	HARRISMITH AND YEALERING WALK TRAIL	\$ 1,754.50	
EFT6819	14/10/2016	RCPA	HEADWALLS FOR	\$ 1,933.80	
EFT6820	14/10/2016	Kirstin Rigby	WICKEPIN CARAVAN PARK MANAGMENT	\$ 2,261.76	
EFT6821	14/10/2016	STEELO'S GUNS & OUTDOORS	SECURITY CAMERA	\$ 249.95	
EFT6822	14/10/2016	Wickepin Primary School	BOOK AWARD FOR ANNUAL PRESENTATION NIGHT	\$ 50.00	
EFT6823	14/10/2016	WICKEPIN COMMUNITY RESOURCE	SCUPTURE WORKSHOP EXPENSES	\$ 125.47	
EFT6824	19/10/2016	BUILDING COMMISSION, DEPARTMENT OF	BUILDING SERVICES LEVY SEPT 2016		\$ 212.42
EFT6825	19/10/2016	PAIGE RAE	REFUND OF BOND PARTY ON 8/10/2016		\$ 500.00
EFT6826	19/10/2016	WICKEPIN HOTEL AND HARVEST CAFE	VOLUNTEER VOUCHERS ALBERT FACEY		\$ 60.00
EFT6827	19/10/2016	EDWARDS MOTORS PTY LTD	Holden Colorado 2016 4x4 single cab Gardener's Ute	\$ 14,300.00	
EFT6828	20/10/2016	AUSTRALIAN TAXATION OFFICE	September BAS	\$ 4,295.00	

EFT6829	24/10/2016	AUSTRALIA POST	SEPTEMBER 2016 POSTAGE CHARGES	\$ 305.65
EFT6830	24/10/2016	BURGESS RAWSON (WA) PTY LTD	WATER USAGE WICKEPIN PUBLIC TOILETS	\$ 275.46
EFT6831	24/10/2016	COURIER AUSTRALIA	FREIGHT ON LIBRARY BOOKS	\$ 30.28
EFT6832	24/10/2016	COVS PARTS PTY LTD	WORKSHOP WIRE	\$ 68.88
EFT6833	24/10/2016	CALEB DAVENPORT	PHOTOGRAPHING WICKEPIN ARTS WORKSHOPS	\$ 575.00
EFT6834	24/10/2016	EASIFLEET	FACEY GROUP VEHICLE LEASE OCTOBER 2016	\$ 438.49
EFT6835	24/10/2016	FESA ESL	2016/17 ESL QUARTER 2	\$ 2,130.00
EFT6836	24/10/2016	Heavy Vehicle Training	MC TRAINING AND ASSESSING FOR JUSTIN SMITH	\$ 3,797.00
EFT6837	24/10/2016	Wally Huia	REIMBURSEMENT OF CARAVAN PARK CAMPING	\$ 165.00
EFT6838	24/10/2016	IT VISION	SYNERGY PAYROLL TRAINING FOR AMANDA	\$ 1,127.50
EFT6839	24/10/2016	KEL'S TYRES	TYRES FOR WK3680	\$ 682.00
EFT6840	24/10/2016	A&J Knox Super Pty Ltd ATFT Andrew and	Rates refund for assessment A6637 TOOLIBIN NORTH	\$ 530.85
EFT6841	24/10/2016	LOCAL GOVERNMENT ASSOCIATION OF WA	2017 DESKPAD CALENDARS	\$ 48.90
EFT6842	24/10/2016	LGIS INSURANCE BROKING SERVICE	201617 PROPERTY INSURANCE 2ND INSTALLMENT	\$ 56,563.95
EFT6843	24/10/2016	NARROGIN HIRE SERVICE	RETICULATION PARTS FOR CAMPBELL ST	\$ 965.46
EFT6844	24/10/2016	NARROGIN PUMPS, SOLAR AND SPRAYING	FILTER SAND FOR POOL FILTER	\$ 198.00
EFT6845	24/10/2016	NARROGIN TOYOTA	STIHL HEDGER	\$ 298.99
EFT6846	24/10/2016	ROYAL LIFE SAVING SOCIETY	POOL REGISTRATION FEES, SILICONE	\$ 229.20
EFT6847	24/10/2016	TRISLEY'S HYDRAULIC SERVICES PTY LTD	POOL FILTER & PLANT INSPECTION	\$ 297.00
EFT6848	24/10/2016	WICKEPIN RURAL SERVICES	ROADSIDE SPRAYING CHEMICALS FOR	\$ 346.50
EFT6849	24/10/2016	WAGIN TRUCK CENTRE	REPAIRS TO WK248	\$ 377.50
EFT6850	25/10/2016	BURGESS RAWSON (WA) PTY LTD	RENT AND MANAGEMENT FEES FOR FUEL DEPOT	\$ 2,648.25
EFT6851	25/10/2016	HJ CORKE & SONS	GRAVEL FOR	\$ 2,200.00
EFT6852	25/10/2016	DAVE'S TREE SERVICE	STREET TREE TRIMMING IN WICKEPIN	\$ 1,760.00
EFT6853	25/10/2016	Neil Elliott	SCULPTURE WORKSHOPS DEBRIEF AND	\$ 279.40
EFT6854	25/10/2016	MR TIM FLEAY	Rates refund for assessment A6593 YARLING BROOK	\$ 981.89
EFT6855	25/10/2016	FLAMELESS FIRE & SAFETY	SERVICE OF FIRE EXTINGUISHERS AND OTHER	\$ 1,425.60
EFT6856	25/10/2016	NARROGIN HIRE SERVICE	RETICULATION CONTROLLER FOR COTTAGE	\$ 248.20
EFT6857	25/10/2016	NARROGIN RETRAVISION	REVERSE CYCLE AIR CONDITIONER FOR 7 RINTEL	\$ 6,899.00
EFT6858	25/10/2016	STAR TRACK EXPRESS	FREIGHT ON METROCOUNT ROAD COUNTERS	\$ 73.32
EFT6859	25/10/2016	Narrogin Gymnastics Club Inc	KIDSPORT D FREAR & M FREAR	\$ 400.00

EFT6860	25/10/2016	OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY ORDER	\$ 266.01
EFT6861	25/10/2016	PRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTES	\$ 88.00
EFT6862	25/10/2016	A & E Quartermaine & Son	Rates refund for assessment A6639 441 BAKER ROAD	\$ 796.28
EFT6863	25/10/2016	SOUTHWEST PRINT GROUP	DL WINDOW ENVELOPES	\$ 780.00
EFT6864	25/10/2016	YEALERING PRIMARY SCHOOL	DONATION TOWARD YEALERING PRIMARY	\$ 50.00
EFT6865	31/10/2016	BEST OFFICE SYSTEMS	PHOTOCOPIER CHARGES FOR KONICA MINOLTA	\$ 1,192.19
EFT6866	31/10/2016	CHRISTINE HILL FOOD	CATERING FOR ARTY PARTY	\$ 1,500.00
EFT6867	31/10/2016	DEWS EXCAVATIONS	EXTENSION OF CULVERT PIPES ON	\$ 11,748.00
EFT6868	31/10/2016	LGIS RISK MANAGEMENT	WHEATBELT REGIONAL RISK COORDINATION 1ST	\$ 2,568.50
EFT6869	31/10/2016	EDWARDS MOTORS PTY LTD	VEHICLE CHANGE OVER WK0	\$ 21,000.00
EFT6870	31/10/2016	AC & EJ FULFORD & CO	GRAVEL PIT WORKS (REHAB)	\$ 16,302.00
EFT6871	31/10/2016	HANCOCKS HOME HARDWARE	LIGHT GLOBES FOR YARLING COURT	\$ 30.50
EFT6872	31/10/2016	Elizabeth Heffernan	ASSISTANT PROJECT MANAGMENT OF	\$ 1,720.00
EFT6873	31/10/2016	HARRIS ZUGLIAN ELECTRICS	WICKEPIN COMMUNITY CENTRE KITCHEN POWER	\$ 1,362.40
EFT6874	31/10/2016	MCDONALD FENCING	FENCING AT SHIRE DEPOT AND WICKEPIN REFUSE	\$ 18,912.00
EFT6875	31/10/2016	NARROGIN QUARRY OPERATIONS	BLUE METAL DUST FOR	\$ 317.24
EFT6876	31/10/2016	WICKEPIN MOTORS	REPLACE WK0 WINDSCREEN AND HEADLIGHT	\$ 750.20
EFT6877	31/10/2016	WICKEPIN HOTEL AND HARVEST CAFE	REFRESHMENTS FOR ARTY PARTY	\$ 120.00
EFT6878	31/10/2016	WICKEPIN COMMUNITY RESOURCE	OPERATION OF LIBRARY AS PER BUDGET	\$ 35,085.00
15359	10/10/2016	MIDALIA STEEL	MESH	\$ 209.00
15360	10/10/2016	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT	\$ 165.00
15361	10/10/2016	SHIRE OF WICKEPIN	PETTY CASH	\$ 294.80
15362	10/10/2016	TELSTRA	TELSTRA BILL	\$ 1,690.12
15363	10/10/2016	WATER CORPORATION	STORAGE TANK	\$ 39.48
15364	14/10/2016	CANNING BRIDGE AUTO LODGE	ACCOMMODATION FOR AMANDA BULLOCK	\$ 450.00
15365	14/10/2016	CUBALLING CONCRETE & CONTRACTORS	SEPTIC TANK LID FOR SALE YARDS	\$ 161.70
15366	14/10/2016	TELSTRA	SATTELITE PHONE ACCOUNT SEPTEMBER 2016	\$ 35.00
15367	14/10/2016	SYNERGY	POWER ACCOUNT FOR STREETLIGHTING 25 AUG	\$ 1,737.80
15368	14/10/2016	WATER CORPORATION	WATER ACCOUNT FOR SEPTEMBER	\$ 612.36
15369	24/10/2016	SYNERGY	POWER FOR 19 MOSS PARADE	\$ 1,074.70
15370	24/10/2016	WATER CORPORATION	WATER FOR STAFF HOUSING, CARAVAN PARKS,	\$ 2,094.20

15371	31/10/2016	TUTT BRYANT EQUIPMENT	BOMAG ROLLER REPLACEMENT FOR WK541	\$ 132,000.00	
15372	31/10/2016	ROSE MR/S S	REFRESHMENTS FOR WICKEPIN ART PRIZE	\$ 253.95	
15373	31/10/2016	TELSTRA	TELEPHONE BILL TO 13 OCT 2016	\$ 1,685.04	
DD9087.1	12/10/2016	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	\$ 5,511.31	
DD9087.2	12/10/2016	RAMSAY SUPERANNUATION FUND	Superannuation contributions	\$ 101.21	
DD9087.3	12/10/2016	PRIME SUPER	Superannuation contributions	\$ 175.95	
DD9087.4	12/10/2016	ING CUSTODIANS PTY LTD	Superannuation contributions	\$ 187.56	
DD9087.5	12/10/2016	MTAA SUPER FUND	Superannuation contributions	\$ 355.99	
DD9087.6	12/10/2016	ANZ SUPER ALLAN HEMLEY	Superannuation contributions	\$ 175.95	
DD9087.7	12/10/2016	TREMAYNE SUPERANNUATION FUND	Superannuation contributions	\$ 180.26	
DD9087.8	12/10/2016	COLONIAL FIRST STATE	Superannuation contributions	\$ 208.36	
DD9103.1	26/10/2016	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	\$ 5,519.03	
DD9103.2	26/10/2016	RAMSAY SUPERANNUATION FUND	Superannuation contributions	\$ 134.95	
DD9103.3	26/10/2016	PRIME SUPER	Superannuation contributions	\$ 175.95	
DD9103.4	26/10/2016	ING CUSTODIANS PTY LTD	Superannuation contributions	\$ 187.56	
DD9103.5	26/10/2016	MTAA SUPER FUND	Superannuation contributions	\$ 356.00	
DD9103.6	26/10/2016	ANZ SUPER ALLAN HEMLEY	Superannuation contributions	\$ 175.95	
DD9103.7	26/10/2016	TREMAYNE SUPERANNUATION FUND	Superannuation contributions	\$ 175.46	
DD9103.8	26/10/2016	COLONIAL FIRST STATE	Superannuation contributions	\$ 183.76	
DD9105.1	3/10/2016	ANZ BANK	MERCHANT FEES AND TEMINAL RENT	\$ 2,354.25	
DD9105.2	3/10/2016	WESTNET PTY LTD	OCTOBER 2016 INTERNET CHARGES	\$ 144.90	
DD9105.3	5/10/2016	JAMES MATTHEWS	POOL MANAGERS CONTRACT 7/2016	\$ 2,352.53	
DD9105.4	6/10/2016	ANZ BANK	TRAINING ALEEHA TURNER, PLATE CHANGE AND	\$ 608.75	
DD9105.5	19/10/2016	JAMES MATTHEWS	POOL MANAGERS CONTRACT 8/2016	\$ 2,352.53	
DD9105.6	24/10/2016	BEST OFFICE SYSTEMS	KONICA MINOLTA COPIER LEASE	\$ 358.60	
	13/10/2016	Payroll	Gross Payroll	\$ 46,823.83	
	27/10/2016	Payroll	Gross Payroll	\$ 45,473.22	
				\$ 639,390.52	\$ 3,721.57

4.03pm Cr Allan departed the Chambers due to declaring a financial interest; Treasurer of Lake Yealering Bowling Club.

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To: Ordinary Council
Location / Address: Whole Shire
Name of Applicant: Allan Ramsay, EHO/Building Surveyor
File Reference: DB.BDA.706
Author: Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest: Nil
Date of Report: 8 November 2016

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There was one (1) building application approved and license issued for the month of October 2016.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
3/16-17	Shire of Wickepin	Shire of Wickepin (OB)	Lighting for bowling greens	Lake Yealering Bowling Club, Yealering WA 6372

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation:

That Council notes the report from the EHO/Building Surveyor 8 November 2016.

Voting Requirements: Simple Majority

Resolution No 161116-08

Moved Cr Martin / Seconded Cr Astbury

That Council notes the report from the EHO/Building Surveyor 8 November 2016.

Carried 8/0

4.05pm – Cr Allan returned to the Chambers.

Governance, Audit and Community Service

10.2.04 – Community Development Officer’s Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	CM.PLA.404
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	9 November 2016

Enclosure / Attachment:

<p>Arts and Cultural</p>	<p>Art Prize 2016</p> <ul style="list-style-type: none"> • Planning, installation, implementation, dismantling Art Prize • Correspondence with artists • ‘Arty Party’ opening night preparation, planning and implementation • Arthur Russell memorial exhibition planning, installation, dismantling • Photographic exhibition in supper room during Art Prize weekend planning, implementation • Junior Cake Decorating Competition - support in Town Hall supper room • Sunday Long Table Lunch ‘Feast on Art’ in Town Hall as part of the Art Prize Weekend – planning and support • Sales of art works <p>Sculpture Workshops</p> <ul style="list-style-type: none"> • Correspondence with participants of workshops • Planning/advertising • Attended weekend workshops and supported Neil Elliott teaching • Correspondence with CAN WA • Acquittal underway <p>Dryandra Country Art Food and Wine Trail</p> <ul style="list-style-type: none"> • Correspondence with Dryandra Committee <p>Other</p> <ul style="list-style-type: none"> • Survey undertaking a review of regional arts activities completed for Chamber of Arts and Culture WA and Country Arts WA • Support to She Shed/He Shed • Preliminary discussion and correspondence with Country Campfire re possible June event
<p>Community Development</p>	<p>Wickepin Cemetery</p> <ul style="list-style-type: none"> • Correspondence with Strategy Officer, Department of Local Government and Communities Planning for Hon Terry Waldron MLA opening address • Planning and implementation of Granite Niche Wall opening • Correspondence with the families <p>Townscape</p> <ul style="list-style-type: none"> • Ordered Garden Competition plaque signs • Coordination with Wheatbelt NRM and He Shed/She Shed re supply and planting of free trees to Shire as part of the Community Free Tree Days. Volunteers planted 1000 trees along Heritage Trail in Yarling Brook and beyond. • Townscape meeting

	<p>Other</p> <ul style="list-style-type: none"> • Co-ordination with CRC • Provided notes for Facebook page, mail out and Instagram • Follow up grant opportunities for Shire of Wickepin projects. • Informed community members on grant opportunities and events.
Economic Development	<p>Facey Carriage Drive</p> <ul style="list-style-type: none"> • Correspondence/planning/meetings/co-ordination re drive
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> • Caravanning Australia survey completed on all 3 Caravan Parks • Promotion through social media. • Press release and images to magazines/newspapers
Special Needs Groups including Youth, Disabled and Older People.	<p>Johnston Park</p> <ul style="list-style-type: none"> • Correspondence with Wheatbelt Development Commission re grant application for creating Health Community Precinct at Johnston Park including water refill station, strength training equipment, lighting, and seating. Grant completed.
Sport and Recreation	<p>Walk Trails</p> <ul style="list-style-type: none"> • Proof read and responded to queries from TPG and Yealering Progress Association with regards the signage for Yealering Walk Trail, Harrismith Walk Trail and in-ground plaques for Wickepin • Site meeting with Manager Of Works re installation of created art works along Wickepin Heritage Trail • Site meetings with shire works crew re upcoming work on Heritage Trail in Wickepin. <p>Kidsport</p> <ul style="list-style-type: none"> • Processed vouchers • Followed up with Sport and Recreation re grant and kidsport queries • Assisted individuals and provided support to clubs
Governance Other	<ul style="list-style-type: none"> • Staff support as needed • Responded to queries from CDO Network

Projects Currently On CDO Desk

Walk Trails Signage	<ul style="list-style-type: none"> • Signage in Harrismith Yealering and Wickepin • Funded by Lotterywest and Shire
Sculpture Workshops	<ul style="list-style-type: none"> • Acquittal underway • CanWa and Shire funding with in-kind shire support
Yealering Concept Plan for Lake Yealering	<ul style="list-style-type: none"> • Quotes for Concept Plan received. Assessment pending.
Dryandra Country Art Food and Wine Trail	<ul style="list-style-type: none"> • Mother's Day weekend - Annual event • Shire support in kind • 2017 planning

Project Name	Funding Organisation	Amount Requested exc Gst	Status
Walktrail Projects	Lotterywest	\$36,168.	Approved Council Contribution \$15,000 (\$5000/town)
Sculpture Project	CAN WA Catalyst Fund	\$7,655.	Approved Council Contribution \$5,800 (in-kind)
Healthy Community Precinct	Royalties For Regions Wheatbelt DC	\$28,540.50	Submitted Pending Approval July 2017 Council Contribution in-kind \$6,829 Council Contribution in cash \$6,336

Wickepin Art Prize Weekend 14th 15th 16th October

Shire of Wickepin would like to give a massive thank you to those that helped make the many events held over the Art Prize Weekend of the 14 -16th October successful. A mammoth weekend only made possible through the help and willingness of the many volunteers.

- A solid week of work from volunteers Robyn Spark, Linley Rose, Libby Heffernan and Sue Lang ensured the art was hung and all was in order for the Art Prize. Peter Bird and John Meddings moved the sculptures created at the CANWA and Shire funded workshops, which were displayed at the Art Prize. Judy Locke supplied fresh flowers for the Hall. Ammers Miley, Glenn Leeson and Ricky Dougall ran the bar efficiently for the Art Party, ably managed by Dave Astbury. Christine Hill Food was supported by volunteers – Marg Bennier, Karen Williamson, Helen Bunter and Libby Heffernan.
- Homestead Management Committee supplied afternoon tea for the Carriage Drive visitors and Albert Facey relatives on the Saturday afternoon.
- The townsite itself looked a picture and the Shire of Wickepin ground staff ensured everything was in the right place at the right time. It paid off handsomely as all visitors to the shire commented on how special everything looks. Barry Corke was behind his camera everywhere to catch that perfect shot.
- Thank you to Trevor and Wayne Leeson, John Brown, Phil Martin and Syd Martin for bringing in their sheep yards to use as horse yards for the horse and carriage drive. The carriage drivers were astounded with the facilities and have voted Wickepin their number 1 place to visit.

The opening of the **Wickepin Granite Niche Wall** at the cemetery had a large crowd gather to hear Hon Terry Waldron representing Hon Paul Miles Minister for Local Government, Community Services; Seniors and Volunteering and Youth officially open the redevelopment. CEO Mark Hook MC'ed the opening. Rev Linda Myres blessed the cemetery. Local volunteers ensured the cemetery looked magnificent with fresh flowers. Townscape and Cultural Planning committee chair, Murray Lang; Linley Rose and helpers set up the cemetery for the service and worked on numerous busy bees leading up to the event.

Art Prize 2016 had over 170 artworks on display with artists from around the Shire, the South West and Perth. Judging was done by Neil Elliot, an artist and sculptor from Perth who had been facilitating the Sculpture Workshops leading up to the Art Prize. The Acquisitive Prize was won by Jo Duffy with her artwork 'Sunset Ridge'. This will be on display at the Shire offices.

The opening night '**Arty Party**' had 200 locals and visitors enjoy the Art Prize. Cr Wes Astbury was MC for the evening and introduced judge, Neil Elliot; Kate Russell, daughter of Arthur Russell and announced the winners of the Garden Awards (which had been judged earlier in the week by Karen Jespersen).

The **Arthur Russell Exhibition** was held in the front room of the Town Hall. Arthur's daughter, Kate Russell, loaned around 50 of Arthur's works spanning many years to Wickepin for the exhibition, along with photos and memorabilia. Kate gifted the Shire with an artwork from 1993, Babakin.

Saturday was a busy day in town with the CRC holding markets, the Art Prize open to the public and the **Albert Facey Memorial Horse and Carriage Drive** parading through town before putting on an obstacle course event in Johnston Park. The Carriage Drivers, still in period costume, then descended on the Albert Facey Homestead for afternoon tea. This was followed by music and dance at Helen and Ray Lewis's shearing shed on Saturday evening.

The carriage drivers headed out on the **Arthur Russell Memorial Drive** to the Malyalling Cricket Grounds on Sunday morning to enjoy a spot of cricket and lunch at the MCG shed.

'**Feast on Art**' was a long table lunch held amongst the artworks on Sunday. Around 50 people sat down to enjoy the food, company and view. Catering was done by Christine Hill Food.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That Council notes the report from the Community Development Officer dated 9 November 2016.

Voting Requirements: Simple majority

Resolution No 161116-08

Moved Cr Lang / Seconded Cr Astbury

That Council notes the report from the Community Development Officer dated 9 November 2016.

Carried 8/0

Governance, Audit & Community Services

10.2.05 – Wickepin Community Resource Centre Sponsorship

Submission To:	Ordinary Council
Location / Address:	Wogolin Road Wickepin
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	CR.SPN.217
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	31 October 2016

Enclosure / Attachment: Nil

Background:

Council has received the following email from the Wickepin CRC:

The Wickepin Community Resource Centre is once again holding, the Big Bash. Where the whole community can come together to celebrate Christmas and also, Thank a Volunteer. This has been decided due largely to the success of the previous ones held in 2010 & 2013 and to again keep the spirit of 'community unity' alive and growing, as well as providing some community morale, and what better opportunity to thank our volunteers as well.

The Big Bash will be held on the afternoon of Saturday December 10 at the Wickepin Community Centre. So far we have the Tinny band playing, a bouncy castle in attendance, and the 86 Gate and Wickepin Christmas Tree are both participating as well. We hope to have some more events like a slippery dip and a tug of war ect. I also here that Santa will be making an appearance. There will be bar facilities available, and a light meal will be provided at no cost.

We would like to invite you to sponsor this event for our community. Your money will be used to help fund the cost of the event. If you agree to sponsor we will advertise the Wickepin Shires logo on all advertising for this event and we will display a copy of your logo on the evening as well.

If you would like to contribute in any way, please contact me on the above phone number and either speak with me or leave a message with one of the Community Resource Centre Team.

Comment:

The Chief Executive Officer has advised the Wickepin CRC that the hall fees will be waived as per Councils Policy 3.1.5 as the CEO believes the Wickepin CRC to be a local not-for-profit community organisation.

The Chief Executive Officer believes that this fits within Councils ideas for getting the local community together and should be supported by Council.

Council donated the amount of \$500 in the 14/15 financial year, to the Wickepin CRC for the Shows on the Go Squaring the Wheel.

Statutory Environment: Nil

Policy Implications: Nil

3.1.5 WAIVING OF FEES AND CHARGES FOR COUNCIL FACILITIES

OBJECTIVE: Provide clear parameters in relation to waiving Fees and Charges for Council facilities.

The CEO is permitted to waive Fees and Charges for the use or hire of Council facilities if the following criteria are met:

- *the organisation hiring the Council facility is a local not-for-profit community organisation; and*
- *an application is made in writing 7 days before the Council facility is hired.*

The following community groups, organisations and events are entitled to use of the halls and Community Centre free of charge, as set in Council's annual Fees and Charges, for non-profit functions:

- *Wickepin, Yealering and Tincurrin Primary Schools;*
- *Yealering Progress Association;*
- *Harrismith Community Centre Committee;*
- *community Christmas functions; and*
- *annual Senior Citizens Luncheon.*

All other requests for reductions, concessions or waiving of hire charges will be considered at the discretion of Council.

Financial Implications:

Requires absolute majority as it has not been budgeted for in the 2016/17 budget allocations.

Strategic Implications:

Fits within theme 4 of councils Strategic Plan:

Theme 4 – To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities

A healthy, strong and connected community that is actively engaged and involved

Goal	Action	Measure
4.1 Support the development and maintenance of recreational facilities and organisations in the district.	<ul style="list-style-type: none"> Provide regular maintenance and development of recreation facilities. Provide and maintain walk trails for recreation and tourism purposes. 	<ul style="list-style-type: none"> We have adopted a recreation maintenance and development plan to be published to the community to address this need.
4.2 Give support to the retention and expansion of educational facilities in the community.	<ul style="list-style-type: none"> We progressively upgrade and provide community amenities and facilities that cater to the needs of all age groups. This includes recognising particular community group needs that may include adequate medical facilities for local health issues. 	<ul style="list-style-type: none"> We have a clear, published community educational and facilities plan that addresses the community's needs.
4.3 Community engagement	<ul style="list-style-type: none"> Council proactively engages with all elements of its community in order to make decisions that reflect positively on the future of the Shire. 	<ul style="list-style-type: none"> A clear, documented engagement process with set activities that are tracked and reported against on a quarterly basis.
4.4 Give support to Arts, Crafts and Cultural activities and Special Events	<ul style="list-style-type: none"> Maintain the present level of support to Arts & Crafts and Cultural Groups. Encourage the conduct of "Special Events" by community and other groups 	<ul style="list-style-type: none"> We publish a monthly calendar of events and actively invest in the promotion of community activities. The Shire will actively facilitate access to suitable tertiary education services to help meet our community's needs.

Summary:

Council is being requested to provide \$500 sponsorship to the Wickepin Community Resource Centre for The Big Bash to be held on the afternoon of Saturday 10 December 2016 at the Wickepin Community Centre.

Recommendation:

That Council advises the Wickepin Community Resource Centre that Council is able to provide \$500 sponsorship to the Wickepin Community Resource Centre for The Big Bash to be held on the afternoon of Saturday 10 December 2016 at the Wickepin Community Centre.

Voting Requirements: Absolute Majority.

Resolution No 161116-09**Moved Cr Hinkley / Seconded Cr Martin**

That Council advises the Wickepin Community Resource Centre that Council is able to provide \$500 sponsorship to the Wickepin Community Resource Centre for The Big Bash to be held on the afternoon of Saturday 10 December 2016 at the Wickepin Community Centre.

Carried 8/0

Governance, Audit and Community Services

10.3.01 – Townscape and Cultural Planning Committee Meeting

Recommendations

Submission To:	Townscape and Cultural Planning Committee
Location / Address:	Whole Shire
Name of Applicant:	Townscape and Cultural Planning Committee
File Reference:	CR.MEE.206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 November 2016

Enclosure / Attachment: Nil

Background:

Townscape and Cultural Planning Committee meeting held on Wednesday 9 November 2016.

Comment:

The Townscape and Cultural Planning Committee meeting was held on Wednesday 9 November 2016 and passed the following recommendation:

Moved Sue Astbury / Seconded Margaret Fleay

1. That the CDO present a full financial report on the 2016 Wickepin Art Prize to the next Townscape and Cultural Planning committee meeting.
2. That the 2018 Wickepin Art Prize Acquisitive Prize be raised to \$5,000.
3. That the 2018 Wickepin Art Prize for all other entries be raised.
4. That the CDO present a budget for the 2018 Wickepin Art Prize based on the increase in the prize pool to the next Townscape and Cultural Planning committee meeting.

Carried 6/0

Statutory Environment: Nil.

Policy Implications: Not applicable.

Financial Implications: Nil.

Strategic Implications: Nil

Recommendation:

1. That the 2018 Wickepin Art Prize Acquisitive Prize be raised to \$5,000.
2. That the 2018 Wickepin Art Prize for all other entries be raised.

Voting Requirements: Simple majority.

Resolution No 161116-10**Moved Cr Martin / Seconded Cr Lansdell**

That the CEO present a full financial report on the Wickepin Art Prize 2016 to the December 2016 Council meeting.

Carried 8/0

The resolution differed to the officer's recommendation as Council felt that it was necessary to see the financials for the Wickepin Art Prize 2016 before any financial decisions were made for the 2018 Wickepin Art Prize.

11. President's Report

A quiet month has passed with my only 2 meetings being teleconferences, one on the 8th November with the Mid-west/Wheatbelt JDAP for the finalisation of the extension of time to the Planning Licence for the Kaolin Mine and one on the 15th November with the Executive Committee of the Central Country Zone, where the main items were the receiving of the Auditor's report and the setting of dates for next year's Central Country Zone meetings.

Upcoming events are the visit Thursday 17th by WALGA President Lynne Craigie and CEO Ricky Burges; Living Lakes meeting at Yealering Town Hall on Monday 21st November; the Kaolin Mine Official Opening on Friday November 25th; Senior Citizen's Christmas Roast Lunch at the Wickepin Community Centre also on Friday November 25th; Central Country Zone Meeting at Lake Grace on Friday 2nd December; Community Bash on Saturday December 10th and the local Primary School's wind-up celebrations and the Shire of Wickepin Christmas Party on Friday 16th December at the Wickepin District Sports Club.

A slow start to harvest with the soft finish has seen roads reasonably quiet to date, however this will change in the coming weeks with the warmer weather and I urge everyone to take care on our roads and arrive safely in this busy time.

Resolution No 161116-11

Moved Cr Martin / Seconded Cr Allan

That Council endorses the President's Report dated 16 November 2016.

Carried 8/0

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	CM.REP.2
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	8 November 2016

Staff

Matt Pockran plant operator has resigned from the Shire of Wickepin as of 4 November 2016 to take up a position as a farm hand. Matt's reason for leaving the Shire of Wickepin was that the farm hand position was paying more money. The Manager of Works and the CEO will reassess the current outside workforce and make the necessary changes to keep the 2016/2017 roadworks program progressing.

We are currently advertising for a casual gardener as per the following advertisement.



CASUAL POSITION

GARDENER

An opportunity exists for an enthusiastic, self motivated person to fill this position with the Shire of Wickepin.

The position is classified up to Level 4 in accordance with the Local Government Industry Award 2010.

For information regarding how to apply for the position please contact Leah Pearson at the Shire of Wickepin on 9888 1005 or email eso@wickepin.wa.gov.au.

Applications close with the undersigned on Friday 18 November 2016 and should be addressed 'Private & Confidential, Application – Gardener. Canvassing of councillors or staff will disqualify applicants.

Mark Hook
Chief Executive Officer
 Shire of Wickepin
 PO Box 19
 Wickepin WA 6370

Community Pool Revitalisation Program (CPRP)

Council has received the \$32,000 funding for the CPRP from the Department of Sport and Recreation for the Wickepin Aquatic Centre. Council has placed the following items in the 2016/2017 budget under the CPRP scheme.

Storage Reel Lane Ropes	3,000
Sand Filter Mtce	4,000
Caulking around Pool	5,000
Shade shelter small pool	15,000
Painting Kiosk Toilets etc	5,000

The shade shelters have been installed and the kiosk has been painted inside and out and the toilet and showers have also been painted. The Storage Reel Lane Ropes has been ordered and work is still being undertaken on getting quotes for the caulking and the sand filter maintenance as these are specialised jobs.



The Wickepin Aquatic Centre has passed all its water samples and opened on the 1 November 2016.

Wickepin Saleyards

The Saleyards Working Group held a meeting on 5/10/2016. The following has been requested by the Wickepin Saleyards Working Group for the 2016/2017 financial year.

- Strengthen post in pen 96
- Repair or replace lights
- Lay blue metal dust in lane ways
- HP1 fix rail to post
- Fit clips to all chains
- Weld broken pipe at drafting race
- Remove guttering on kiosk and toilets

These items will be attended to by the Shire of Wickepin staff under the Saleyards Maintenance 2016/2017 budget.

Wheatbelt South Regional Road Group Technical Committee Meeting

The CEO attended the Wheatbelt South Regional Road Group Technical Committee meeting held on the Tuesday 18 October 2016. At this meeting the following Shire of Wickepin roads were recommended for funding to the Regional Road Group for the 2017/2018 financial year:

RRG	Local Government	Number	Road	Description	SLK	Project Total	MRWA 2/3	LG 1/3
Lakes	Shire of Wickepin	4290003	Pingelly-Wickepin Rd	Reconstruct and widen seal from 6.2m to ROAD TYPE 5 standard with 7mt wide primer seal, drainage maintenance and widening of drainage structures, guideposts, signage etc.	19-21.0	\$133,804	\$89,203	\$44,601
Lakes	Shire of Wickepin	4290002	Wickepin-Harrismith Rd	Asphalt shoulder widening to achieve 7.0m seal, including gravel shoulder reconstruction, drainage and signage upgrade.	39.30 - 42.00	\$95,000	\$63,333	\$31,667
Lakes	Shire of Wickepin	4290001	Wickepin-Corrigin Rd	Final seal from SLK 19.10 to 21.40. CONSTRUCT WORKS 2014/15 VALIDATED.	19.1-21.40	\$87,000	\$58,000	\$29,000

Wheatbelt South Aged Housing Alliance

The Chief Executive Officer has been advised by Wendy Newman CEO of the Wheatbelt Development Commission that the Due Diligence for the Wheatbelt South Aged Housing Alliance grant application for independent living units has been completed by the Department of Regional Development and the application has been forwarded to the Ministers Office for presentation to the next cabinet meeting.

The Hon Terry (Tuck) Waldron MLA has also advised the CEO that he believes the Wheatbelt South Aged Housing Alliance grant application will be presented by the Minister the Hon Terry Redman MLA to a cabinet meeting in the next couple of weeks and an announcement will be made on the grant application prior to Christmas 2016. The Hon Terry (Tuck) Waldron MLA has also advised the CEO that there are four grant applications for Independent Living Units going to the same cabinet meeting for approval.

Mid-West/Wheatbelt JDAP meeting

A Mid-West/Wheatbelt JDAP meeting was held on Tuesday, 8 November via teleconference to determine the following application:

LG	TYPE	DAP REF No	PROPERTY LOCATION	APPLICATION DESCRIPTION	APPLICANT	OWNER
Shire of Wickepin	Form 2	DAP/14/00685	Lots 1 and 8798 Line Road and Lot 7495 Sparks Road, East Wickepin	Kaolin Processing Plant, Product Storage and Degritting Plant	WA Kaolin Holdings Pty Ltd	Wamco Industries Group Pty Ltd

The Mid-West/Wheatbelt JDAP at this meeting resolved to extend the approval for a further two year period to the 23rd January 2019.

Meetings Attended

October	
25 th	Wickepin Saleyards Working Group Meeting
26 th	Housing Authority - Annual review of Community Housing Organisations and Local Government Authorities that are managing social housing assets.
November	
1 st	Opening for Wickepin Aquatic Centre 2016/2017 Swimming Season
8 th	A Mid-West/Wheatbelt JDAP meeting – Kaolin Mine
9 th	Townscape and Cultural Planning Committee
9 th	Lifestyle Retirement Committee
14 th	Albert Facey Homestead Committee meeting
15 th	LGIS Scheme Surplus Distribution

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	October 2016	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Wickepin Cricket Club Home Games	November 2016	Wickepin Cricket Club
A13	Hire of Community Halls / Community Centre	CEO	Rehearsals/Presentation evening - Yealering Primary School Seniors Christmas Lunch	Various dates in November and December 2016 25 November 2016	Yealering Primary School Seniors

Recommendations:

That Council endorse the Chief Executive Officer's Report dated 8 November 2016.

Voting Requirements: Simple majority

Resolution No 161116-12

Moved Cr Astbury / Seconded Cr Hinkley

That Council endorse the Chief Executive Officer's Report dated 8 November 2016.

Carried 8/0

13. Notice of Motions for the Following Meeting**14. Reports & Information**DCEO Natalie Manton

DCEO Natalie Manton advised Council that she attended the Local Government Managers Association conference on 9, 10 and 11 November 2016 at the Esplanade Hotel in Fremantle.

Natalie also advised that she attended the Council meeting for the Shire of Dandaragan Thursday 27 October 2016.

Cr Steve Martin

Cr Steve Martin commended the Bush Fire Control Officers on the Harvest Ban text that was sent out the night before the hot, windy weather was forecast.

15. Urgent Business**16. Closure**

There being no further business the Presiding Officer declared the meeting closed at 4.43pm.