



Attachments

Ordinary Council Meeting
Wednesday 21 February 2024

Date	Wednesday 21 February 2024
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 16 February 2024



7.1 Confirmation of Minutes of Previous Ordinary Council Meeting



Minutes

Ordinary Council Meeting
Wednesday 13 December 2023

Date	Wednesday 13 December 2023
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Thursday 7 December 2023



Notice of Meeting

Please be informed an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 13 December 2023 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to be "Tim Clynch".

Tim Clynch
Acting Chief Executive Officer

8 December 2023

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at 3.36pm.

2 Attendance

2.1 Present

Councillors

J Russell	Councillor
W Astbury	Councillor
T Miller	Councillor
F Allan	Councillor
L Corke	Councillor
J Mearns	Councillor
P Thompson	Councillor

Employees

T Clynch	Acting Chief Executive Officer
E Clement	Deputy Chief Executive Officer
L Marchei	Executive Support Officer

3 Public Question Time

3.1 Responses to Previous Public Questions Taken On Notice

Nil

3.2 Public Question Time

Nil

4 Apologies and Leave of Absence

4.1 Apologies

Nil

4.2 Previously Approved Leave of Absence

Nil

4.3 Requests for Leave of Absence

Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

Nil

5.2 Memorials

Nil

5.3 Deputations

Nil

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

Nil

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 15 November 2023

Officer Recommendation

That Council confirm the minutes of the Ordinary Council Meeting held on Wednesday 15 November 2023, as included in the attachments, as a true and accurate record.

Council Decision

Resolution OCM-231213-01
Moved Cr L Corke
Second Cr Cr W Astbury

That Council confirm the minutes of the Ordinary Council Meeting held on Wednesday 15 November 2023, as included in the attachments, as a true and accurate record.

Carried 7/0
For Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan
Against Nil

8 Status Report

Key

○ = in progress ✓ = completed ✕ =superseded

Item	Subject	Council Decision	Status	Action
1104-190820-11	Albert Facey Homestead Committee Recommendations	An inventory of all public artefacts and donations within the Shire is to be completed.	○	Commenced, not yet complete. Chief Executive Officer has contacted the Committee regarding progress of the project.
1161-150921-13	Townscape and Cultural Planning Committee Recommendations	That the current Wogolin Road Information Board not be re-sited and that a new board be redesigned.	○	Commenced, researching digital signage. Chief Executive Officer has contacted the Committee regarding progress of the project.
OCM-230913-05	Local Roads and Community Infrastructure Program – Phase Four (4) Grant – Proposed Work Schedules	That Council, with respect to Phase Four (4) of the Local Roads and Community Infrastructure Program, a) approves the following projects for submission to Part A of the Program – <ul style="list-style-type: none"> •Improvements / renovation to the Wickepin Community Centre (estimation \$60,000 ex GST) •Renovation and improvements to the Wickepin Community Centre Playground (estimation \$140,000 ex GST) •Accessibility improvements to the Wickepin Swimming Pool Toilet Facilities (estimation \$30,000 ex GST) •Provision of playground facilities at the Harrismith Golf Club 	✓	

Item	Subject	Council Decision	Status	Action
		<p>(estimation \$95,000 ex GST)</p> <ul style="list-style-type: none"> •Provision of toilet and shower facilities at the Toolibin Tennis Club (estimation \$40,000 ex GST) <p>b) approves the following projects for submission to Part B of the Program –</p> <ul style="list-style-type: none"> •Traffic pull-off bay installation in Harrismith (estimation \$50,000 ex GST) •Improvements to, and realignment of, the pathway along Wogolin Road, Wickepin east of Rintel Street (estimation \$45,000 ex GST) •Asphalt sealing of car-park area in Wickepin (near fuel bowsers) (estimation \$35,000 ex GST) •Pathways at Yealering, yet to be scoped (estimation \$80,000 ex GST) 		
OCM – 231018-07	Proposed Scheme Amendment – Lot 7 (No. 56) Fisher St, Wickepin	That with respect to the proposed Scheme Amendment No. 3 at Lot 7 (No.56) Fisher Street, Wickepin, to rezone the land from “Recreation and Open Space” reserve to “Residential” zone with a density coding of R10, Council: 1. Pursuant to Section 75 of the Planning and Development Act 2005, supports the Scheme Amendment as a ‘Standard Amendment’ to the Shire of Wickepin	○	Scheme Amendment has been forwarded to Department of Water and Environment Regulation for assessment.

Item	Subject	Council Decision	Status	Action
		<p>Local Planning Scheme No. 4;</p> <p>2. Prepare a notice to the Western Australian Planning Commission of the proposed Standard Scheme Amendment No. 3 to the Shire of Wickepin Local Planning Scheme No. 4;</p> <p>3. Pursuant to Section 81 of the Planning and Development Act 2005, give written notice to the Environmental Protection Authority for the determination of their assessment; and</p> <p>4. Adopt the proposed scheme amendment for the purpose of advertising in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015, Section 47 (2) for a period of 42 days, subject to the determination of the Environmental Protection Authority's assessment outcome.</p>		
OCM-231115-07	Shire of Wickepin Bushfire Risk Management Plan	That Council endorse the Shire of Wickepin Bushfire Risk Management Plan as included in the attachments.	✓	
OCM-231115-08	Council Meeting Dates 2024	That Council adopt the following Ordinary Meeting Council dates for 2024 - February 21 March 20 April 17 May 15 June 19	✓	

Item	Subject	Council Decision	Status	Action
		July 17 August 21 September 18 October 16 November 20 December 11		
OCM-231115-09	Purchase of Land – Lot 41 Moss Parade, Wickepin	That Council resolves to purchase Lot 41 Moss Parade, Wickepin for the sum of \$28,000 GST inclusive and transfers a sum up to \$30,000 from the Buildings Reserve to fund the ex-budget expenditure of the land purchase and its share of the acquisition and land transfer costs.	○	
OCM-231115-10 - OCM-231115-23	Council Committees and Reference Groups	Members were appointed to various Council Committees and Reference Groups.	✓	
OCM-231115-24	Council Delegates to External Committees/Groups	That Council appoint delegates to the following external committees or groups: <ul style="list-style-type: none"> • WALGA Central Country Zone – Cr W Astbury, Cr J Russell • Wheatbelt South Regional Road Group – Cr J Russell, Cr P Thompson (Deputy) • Regional Joint Development Assessment Panel – Cr J Russell, Cr W Astbury, Cr P Thompson (Alternate Member), Cr J Mearns (Alternate Member) • Grain Freight Network – Wheatbelt Railway Retention Alliance – Cr J Russell • Central Agcare – Cr F Allan 	✓	

Item	Subject	Council Decision	Status	Action
		<ul style="list-style-type: none"> • Facey Group – Cr T Miller • Wickepin Community Resource Centre – Cr T Miller, Cr J Russell 		
OCM-231115-25	Review of Councillors Continuing Professional Development Policy	That Council note the review of Policy 2.1.27 'Councillors Continuing Professional Development' and determine that no changes to the policy are required.	✓	

Where a resolution is formal, procedural or lost it has not been recorded eg confirmation of minutes, meeting behind closed doors, lapsed, etc.

9 Motions of Which Notice Has Been Given

10 Receipt of Committee Minutes or Reports and Consideration of Recommendations

Nil

11 President's Report

On Friday November 17th, ACEO Tim and myself attended the Central Country Zone meeting held at the Lake Grace Sports Pavilion. Amongst the attendees were representatives from WALGA, Main Roads WA, Department of Local Government, Sport and Cultural Industries and Members of Parliament. Bi-annual elections of Chair, Deputy Chair, State Council and Deputy State Council Representatives, Executive Committee of the Central Country Zone were held, and the meeting dates and venues were set for the Central Country Zone for the 2024 year.

Friday 1st December saw the annual Wickepin Shire sponsored event, the Senior Citizen's Christmas Lunch, held at the Wickepin Community Centre where approximately 50 guests celebrated the upcoming festive season with their friends and acquaintances. Wickepin Primary School children assisted with Christmas raffles and activities, and Frank Heffernan entertained the crowd with his most recently scribed bush poems. Many Thanks to CEDO Olivia for organising this year's event, Council for allowing the event to happen and to the fantastic volunteer team who put aside their time to make the day a wonderful one for the older residents of our shire.

I attended the Wickepin Primary School end of year presentations on Wednesday 6th December, where I presented the Year 3 Student Award sponsored by the Wickepin Shire. Thank you to Councillor Allan who will be the Council Representative at the Yealering Primary School end of year presentations on Wednesday December 13th. Congratulations to all of the award recipients and to all of the school staff, students and parents on a wonderful year's work, and best of luck to those students who are moving on from primary school and into the secondary part of their schooling.

Thursday 7th December I attended a meeting alongside ACEO Tim and DCEO Erika with Tim Partridge from AMD Chartered Accountants and Fatima Padia from the Office of the Auditor General, where the audit of the Shire of Wickepin's financial statements for the year 2022-23 was closed off. The audit was able to be completed quickly and was completed in accordance with the plan that was set at the Audit Entrance Meeting. Congratulations to Erika on her capable handling of our financial situations and for being able to have any information ready and available to the OAG so that the audit could be executed in an efficient and timely fashion.

Friday 8th December was the annual year end Christmas celebration of Council staff, a great evening for all to reflect on the past year's achievements and to look forward to the challenges of the year to come.

A huge thank you goes to all of our staff for accomplishing a wonderful year's work.

The Independent Living Units in Wickepin are almost at completion stage, the Harrismith Toilets have been completed and the Yealering Toilets are well on their way to being re-furbished. Our road programmes and plant operations are running smoothly and within budgetary parameters.

Thank you to Nathan for the efforts put into these projects for the time that he was here and special thanks to Acting CEO's Tim and Erika who have very confidently and ably taken the reins since the departure of CEO Nathan in October. A massive thank you to the girls in the administration office who have been wonderful supports to the ACEO's and to Manager of Works, Graeme, who has led the team of outside crew who continue to work to their very high standard and have our Shire looking great. Council is very proud to have a great staff to work with.

Thank you also to my fellow Councillors for your wonderful efforts and support throughout the year. In what has been a somewhat tumultuous year that has seen most of us be stretched beyond our comfort zones at times, we have banded together and worked through the events capably and I am very proud to be a part of a great team of Community Leaders.

Merry Christmas and a
Safe and Happy New Year to All.



12 Report by the Chief Executive Officer

A summary of some of the activities undertaken by the Chief Executive Officer since the November Council meeting –

WALGA Central Country Zone Meeting

Attended zone meeting in Lake Grace with Shire President on 17 November 2023. A number of Government agency reports were tabled and presentations made by the Shire of Lake Grace, Main Roads WA, Wheatbelt Development Commission, Regional Development Australia WA and the Hon Shelley Payne MLC, Member for Agricultural Region.

Shire of Narrogin Function

Attended on 21 November the Shire of Narrogin function for welcoming of newly elected councillors and farewelling of outgoing councillors. The Shire President was unable to attend. This was an opportunity to meet councillors and executive staff at the Shire of Narrogin.

Bush Fire Risk Management Plan

Following Council's endorsement of the Bush Fire Risk Management Plan at the November meeting follow up discussions have been held with officers of the Department of Fire and Emergency Services (DFES) about implementation of the plan and the process to seek mitigation funding in 2024/25. Included in this is the opportunity for the Shire of Wickepin to partner with the Shires of Narrogin, Wagin and Kulin to jointly employ a Bush Fire Risk Coordinator to plan and oversee mitigation activities, submit grant proposals, prepare acquittals and maintain the bush fire risk register. Council has included funds for its share of this position in its 2023/24 budget but this isn't the case with some of the other councils. A meeting between the CEOs of the 4 LGs is planned for 21 December 2023 in order to progress this matter.

CBH Residential Development Proposal

Further discussions held with CBH Group, Shire of Narrogin (town planning services) and Department of Planning in order to determine process for CBH to apply for residential development of its land east of silos. Once an application is received it will have to be presented to Council for preliminary assessment and if supported Council would resolve to advertise as a 'use not listed'

under the Town Planning Scheme. The application is scheduled to be submitted in time for presentation to the February 2024 Council meeting.

Growing Regions Funding Application

Earlier this year the Shire submitted an expression of interest (EOI) under the Australian Government's Growing Regions Program for funding to develop approximately 10 new residential lots in what is known as the "English Land". On 23 November 2023 the Shire received notification that its EOI was successful and therefore an invitation was received to submit a formal application for the next stage. This is a significant milestone and indicates that the Shire's proposal successfully meets the parameters of the funding and is a proposal that has broad government support. Of course there are no guarantees that the formal application will be approved. Since receipt of the notification meetings have been held with the town planning consultant preparing the Local Planning Strategy and a consultant engaged to assist in compiling the application. Further discussion is scheduled to occur at the December Forum.

Local Government Reform

Participated in a webinar run by DLGSC to discuss the next tranche of local government reforms including but not limited to changes to owners and occupiers roll, livestreaming or recording of council meetings, standardised requirements for crossovers and outdoor trading, establishment of new online registers for each LG to maintain (leases/licences, sponsorship/grants, contracts for goods and services), publishing of CEO key performance indicators, standardised meeting procedures (Standing Orders), communications agreements (council/CEO), changes to integrated planning (Council Plan and Annual Plan to replace Strategic Community Plan and Corporate Business Plan). These reforms will be progressed in 2024.

13 Notices of Motions for the Following Meeting

Nil

14 Reports and Information

14.1 Monthly Schedule of Accounts Paid – November 2023

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	6 December 2023
Attachments	Monthly Schedule of Accounts Paid – November 2023

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for November 2023, and
- Trust Fund Payments for November 2023.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	14035 - 14124	\$ 357,825.37
Cheques	15909-15913	\$ 27,826.57
Direct Deductions	November 2023	\$ 1,657.87
Superannuation	November 2023	\$ 22,082.89
Credit Card	November 2023	\$ 761.94
BPay Payments	November 2023	\$ 5,508.00
Payroll	November 2023	\$ 137,895.00
Licensing	November 2023	\$ 11,289.57
Municipal Fund Total		\$ 564,847.21
Trust Fund		
Electronic Funds Transfer	14125	\$ 120.00
Cheques		
Trust Fund Total		\$ 120.00
Total	November 2023	\$ 564,967.21

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$564,847.21 and from the Trust Fund of \$120.00, as included in the attachments, for November 2023.

Council Decision**Resolution** OCM-231213-02**Moved** Cr F Allan**Second** Cr L Corke

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$564,847.21 and from the Trust Fund of \$120.00, as included in the attachments, for November 2023.

Carried 7/0**For** Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan**Against** Nil

14.2 Statement of Financial Activity – November 2023

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	6 December 2023
Attachments	Statement of Financial Activity – November 2023

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended November 2023.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and this is attached.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial ImplicationsCurrent Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for November 2023, as included in the attachments.

Council Decision

Resolution OCM-231213-03
Moved Cr P Thompson
Second Cr F Allan

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for November 2023, as included in the attachments.

Carried 7/0
For Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan
Against Nil

14.3 Licence to Occupy

Submission to	Ordinary Council Meeting
Location / Address	Railway Reserve, Wickepin
Name of Applicant	Public Transport Authority
File Reference	LD.LA.0001
Author	T Clynch – Acting Chief Executive Officer
Interest Disclosures	
Report Written Date	7 December 2023
Attachments	Plan of Licence Area Draft Lease Template

Summary

The Public Transport Authority has offered the Shire a licence to occupy for railway reserve land in Wickepin. This licence replaces a previous licence that expired in 2020.

Background

Between 2010 and 2020 a licence to occupy existed between the Shire of Wickepin and the Public Transport Authority (PTA) for a portion of railway reserve fronting Wogolin Road – encompassing Albert Facey Homestead, playground, public toilets, skate park and car parking.

The licence expired in August 2020 and for some time discussions have been occurring between the Shire and PTA for renewal.

PTA has offered to enter into a new Licence to Occupy for a further 10 year period with the land covered by the licence being extended to include a portion of railway reserve on the northern side of the rail line running from the Wickepin-Pingelly Road to behind the golf club.

The terms and conditions of the new licence are:

Lessee:	Shire of Wickepin
Address of premises:	Portion of land located adjacent to line 59 between the 42.5km and 44km rail markers and along Wogolin Road and Fisher Street, Wickepin, Western Australia.
Lease Number:	L2663
Location/Region:	Wickepin/Corridor
Use:	Community Purpose (Parking & Drainage)
Rent:	\$1.00
Reviews:	24 monthly to market upon change of use subject to PTA prior approval.
Term:	10 years
Options:	Not available
Start date:	1 st November 2023
Area:	Approx. 40,936sqm
Lease Plan attached:	Yes
Type of Agreement:	Licence to Occupy

Special Conditions:

- 6-month break clause
- High/low environmental

- Tenant/Licensee to provide ASIC Business Extract OR copy of the constitution of incorporated associations (avail from Dept of Commerce)
- Fitout/make good requirements
- Tenant to pay legal fees/Lease Preparation fees (*applicable to all matters except new Retail Leases*)
- Insurance – Tenant required to pay insurance premiums on an annual basis – Update clause 8.2 Tenant’s Obligations (3) pay each premium **on an annual basis** and before...”

Comments

Whilst the licence area is considerably larger than that covered by the former licence the securing of the land adjacent to Wogolin Road is critical due to the extent of Shire infrastructure on that land. The Shire will have management responsibility for all of the licence area.

The licence to occupy secures the Shire’s right to use the land.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

A \$500 ex-GST lease preparation fee is payable by the Shire if it determines to accept the renewal of the licence for the land. This expenditure can be costed to Account 156320 Town Improvements (townscape projects – other).

As the use of the land is consistent with “community purposes” the annual licence fee has been set at \$1.00 payable if and when demanded.

Strategic Implications

Strategic Community Plan Goal 2 – Improve the amenities and aesthetics along the main street of townsites (although not specific to the licence to occupy without effective tenure of the land the development and maintenance of community facilities on this land could not occur).

Voting Requirement

Simple Majority

Officer Recommendation

That Council:

1. *Accept the offer from the Public Transport Authority (including the terms and conditions contained therein) to enter into a new Licence to Occupy for Lease Agreement L2663 encompassing railway reserve land in Wickepin.*
2. *Authorise signing of Lease Agreement L2663.*

Council Decision**Resolution** OCM-231213-04**Moved** Cr W Astbury**Second** Cr P Thompson**That Council:**

1. **Accept the offer from the Public Transport Authority (including the terms and conditions contained therein) to enter into a new Licence to Occupy for Lease Agreement L2663 encompassing railway reserve land in Wickepin.**
2. **Authorise signing of Lease Agreement L2663.**
3. **Re-submit request to the Public Transport Authority to purchase railway reserve land south of the railway line.**

Carried 7/0**For** Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan**Against** Nil

The resolution differed to the Officer's recommendation as council resolved to pursue purchasing portion of the railway reserve land.

14.4 Annual Report and Annual Financial Report 2022/23

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1211
Author	T Clynch – Acting Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 December 2023
Attachments	2022/23 Annual Report

Summary

Following receipt of the Independent Audit Report from the Office of the Auditor General, the Annual Report including the Annual Financial Statements has been prepared in accordance with Section 5.53 of the Local Government Act.

The Annual Report is being presented to Council via Council's Audit and Governance Committee which is meeting prior to the Council Meeting. This agenda item has been prepared on the assumption the Audit and Governance Committee will be recommending to Council the acceptance of the Annual Report.

Council is requested to receive the Annual Report for the 2022/23 financial year and set a date for the Annual General Meeting of Electors.

Background

The Local Government Act requires a local government to prepare each financial year an Annual Report that includes the Annual Financial Statements.

The Shire President (representing the Audit and Governance Committee), Acting Chief Executive Officer and Deputy Chief Executive Officer met by telephone with the auditor and representative from the Office of the Auditor General on 7 December 2023.

The annual report is to contain –

- A report from the Mayor or President,
- A report from the Chief Executive Officer,
- An overview of the plan for the future of the district, including major initiatives which are proposed to commence or to continue in the next financial year,
- The financial report for the financial year,
- Such information as may be prescribed in relation to the payments made to employees,
- The auditor's report for the financial year,
- A report on *Disability Services Act 1993* matters,
- Details on complaints made associated with minor breaches, and
- Other matters which may be prescribed.

The annual report, which is presented to council, contains the required information, as legislated.

Comments

The final Audit Report was received on 8 December 2023. Section 5.54 of the Local Government Act requires a local government to accept the Auditor's report by 31 December with the exception being if the report is not available in time for that date to be met, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Assuming Council accepts the Auditor's Report and Annual Report it needs to determine a date for the Annual General Meeting of Electors. The CEO is required to provide sufficient public notice of the availability of the Auditor's Report and Annual Report, and the date of the Annual General Meeting of Electors.

Section 5.27 of the Local Government Act requires a general meeting to be held on a day selected by the local government not more than 56 days after the local government accepts the annual report for the previous financial year. Assuming Council accepts the annual report at its December meeting the latest date for the Annual General Meeting of Electors would be Wednesday, 7 February 2024.

Taking into account the above and avoiding school holidays it is recommended that the Annual General Meeting of Electors be held at 5:30pm on Wednesday, 7 February 2024. Holding the meeting at a later time of 5.30pm may encourage greater attendance by electors.

The Chief Executive Officer is to convene the annual general meeting of electors by providing at least fourteen (14) days' local public notice of the date, time, place and purpose of the meeting.

It is intended to advertise the meeting date via –

- Narrogin Observer
- Social media
- Noticeboards, and
- Shire Website.

The audit of the Shire's 2022/23 Financial Statements has been conducted in accordance with Australian Auditing Standards and the Auditor has determined that:

"In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of my report, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2023 and its financial position at the end of that period
- in accordance with the Local Government Act 1995 (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards."

The Basis for Qualified Opinion was:

"Infrastructure reported at the carrying value of \$92,213,435 in Note 7(a) of the financial report as at 30 June 2023 has not been revalued with sufficient regularity as required by Regulation 17A(4)(b) of the Local Government (Financial Management) Regulations 1996 since 2017-18. Consequently, I was unable to determine the extent to which the carrying amount of Infrastructure is misstated, as it was impracticable to do so. Additionally, I am unable to determine whether there may be any consequential impact on the revaluation surplus as at 30 June 2023.

Statutory Environment

Local Government Act 1995

s.5.27(2) calling of Annual General Meeting of Electors

s.5.53 contents of Annual Report

s.5.54 acceptance of Annual Report

s.5.55 and s.5.55A for notice and publication of Annual Report

Policy Implications

Nil

Financial Implications

Expenses associated with advertising and hosting the annual meeting of electors, and producing the annual report, are considered minor and are included in the annual budget.

Strategic Implications

Nil

Voting Requirement

Absolute Majority

Officer Recommendation

That Council:

- 1. Accepts the Annual Report including the Annual Financial Report and Audit Report for the 2022/23 financial year and gives local public notice of its availability.*
- 2. Schedules the Annual General Meeting of Electors to be held on Wednesday, 7 February 2024 in the Council Chambers, commencing at 5:30pm.*

Council Decision

Resolution OCM-231213-05

Moved Cr F Allan

Second Cr W Astbury

That Council:

- 1. Accepts the Annual Report including the Annual Financial Report and Audit Report for the 2022/23 financial year and gives local public notice of its availability.**
- 2. Schedules the Annual General Meeting of Electors to be held on Wednesday, 7 February 2024 in the Council Chambers, commencing at 5:30pm.**

Carried 7/0 Absolute Majority

For Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan

Against Nil

15 Confidential Reports and Information

In accordance with Section 5.23(2) of the Local Government Act the CEO has recommended this Item be considered behind closed doors as the subject matter relates to the following matters prescribed by Section 5.23(2):

A matter affecting an employee or employees;

A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

In accordance with Clause 4.2 of the Standing Orders Local Law the contents of this item are to remain confidential and must not be disclosed by a member to any person other than a member of Council or an employee of the Council to the extent necessary for the purpose of carrying out his or her duties.

Officer Recommendation

That Council go behind closed doors to consider Confidential Item 15.1 'Appointment – Chief Executive Officer'.

Council Decision

Resolution OCM-231213-06

Moved Cr W Astbury

Second Cr L Corke

That Council go behind closed doors to consider Confidential Item 15.1 'Appointment – Chief Executive Officer'.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan

Against Nil

15.1 Appointment – Chief Executive Officer

Submission To:	Ordinary Council
Location/Address:	
Name of Applicant:	
File Reference:	PE.REC.2010
Author:	Tim Clynych – Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	13 December 2023

Enclosure/Attachments: Chief Executive Officer Recruitment Report (LO-GO Appointments)
CEO Employment Contract

Summary:

The CEO Recruitment Panel Committee held a meeting earlier today (Wednesday 13 December 2023) to determine a recommendation to Council on the appointment of the Chief Executive Officer.

Background:

Council is being requested to adopt the recommendations from the Recruitment Panel Committee meeting held earlier today (Wednesday 13 December 2023).

The former Chief Executive Officer, Nathan Cain, resigned from his position at the Shire of Wickepin effective 6 October 2023. The recruitment process for a new Chief Executive Officer commenced later that month with advertising occurring in 'The West Australian' newspaper on 27 October 2023.

The Recruitment Panel conducted interviews on 28 November 2023 and a preferred candidate identified. LO-GO Appointments have conducted reference checks, assessed qualifications and negotiated a draft Contract of Employment and is presenting a final recruitment report to enable the Panel and in turn Council to make the necessary decisions for appointment of the preferred applicant to the position.

Comments:

The Recruitment Panel is to recommend to Council the appointment of a Chief Executive Officer for the Shire of Wickepin. A decision to make an offer of employment to a preferred applicant must be made by an absolute majority of Council. If there is a process of negotiation to finalise the terms and conditions of the contract, Council is required to endorse the appointment and approve the CEO's employment contract by absolute majority.

The final recruitment report recommends the appointment of Kellie Bartley to the position.

The Recruitment Committee met earlier today and have made a recommendation to Council. The recommendation is set out at the end of this item.

Statutory Environment:*Local Government Act*

s5.39 = Contracts for CEO and senior employees

s5.39A - Model standards for CEO recruitment, performance and termination

Local Government (Administration) Regulations 2021

Regulation 18A – vacancy to be advertised.

Regulation 18B – Contracts of CEOs and senior employees, content of

Regulation 18F – Remuneration and benefits of CEO to be as advertised

Regulation 18FA - model standards for CEO recruitment, performance and termination

Regulation 18FB – Certification of compliance with adopted standards for CEO recruitment

Policy Implications:

Council is required to work within the framework of its adopted Model Standards.

Financial Implications:

The total remuneration package negotiated with the preferred applicant is predominantly within the parameters of the current budget allocation with any adjustments to be determined at the mid-year budget review.

Strategic Implications:

Nil

Voting Requirements: Absolute Majority

CEO Recruitment Panel Recommendation:

That Council:

1. *Receives the CEO Recruitment Panel's assessment summary and recommendation as to which applicant or applicants are suitable to be employed as the Chief Executive Officer (CEO) for the Shire of Wickepin.*
2. *Appoints Kellie Bartley to the position of Chief Executive Officer (CEO) for the Shire of Wickepin, being the candidate that the Council determines as being the person most suitably qualified and experienced for the position.*
3. *Makes an offer of employment for the position of CEO to Kellie Bartley as the preferred candidate, with Council being satisfied that the candidate is suitably qualified and that the person's character, work history, competencies, performance, and any other claims made by the applicant have been verified.*
4. *Authorises the Shire President to agree on a commencement date and insert this date into the CEO Employment Contract.*
5. *Noting Part 4 above, endorses the CEO Employment Contract, as presented under separate confidential cover, based on a 5-year term with a six-month initial probation period and total remuneration package of \$207,830, commensurate with the April 2023 Salaries and Allowances Tribunal's Local Government Chief Executive Officers and Elected Members Determination No 1 of 2023 (SAT Determination) for a Band 4 local government.*
6. *Authorises the Shire President and Acting CEO to execute the CEO employment contract and apply the Common Seal in accordance with section 9.49A(1) of the Local Government Act 1995.*
7. *Endorses the reimbursement of relocation expenses up to the value of \$5,000, upon receipt of supporting documentary evidence.*
8. *Certifies that Council has complied with the requirements of the Shire of Wickepin's adopted CEO Recruitment, Performance and Termination Standards and, within 14 days of this resolution, provides a copy of the resolution as confirmation to the Department of Local Government, Sport, and Cultural Industries [as per s.5.39B(7) of the Local Government Act 1995 and r.18FB of the Local Government (Administration) Regulations 1996].*

Council Decision

Resolution **OCM-231213-07**
Moved **Cr P Thompson**
Second **Cr L Corke**

That Council:

1. **Receives the CEO Recruitment Panel's assessment summary and recommendation as to which applicant or applicants are suitable to be employed as the Chief Executive Officer (CEO) for the Shire of Wickepin.**
2. **Appoints Kellie Bartley to the position of Chief Executive Officer (CEO) for the Shire of Wickepin, being the candidate that the Council determines as being the person most suitably qualified and experienced for the position.**
3. **Makes an offer of employment for the position of CEO to Kellie Bartley as the preferred candidate, with Council being satisfied that the candidate is suitably qualified and that the person's character, work history, competencies, performance, and any other claims made by the applicant have been verified.**
4. **Authorises the Shire President to agree on a commencement date and insert this date into the CEO Employment Contract.**
5. **Noting Part 4 above, endorses the CEO Employment Contract, as presented under separate confidential cover, based on a 5-year term with a six-month initial probation period and total remuneration package of \$207,830, commensurate with the April 2023 Salaries and Allowances Tribunal's Local Government Chief Executive Officers and Elected Members Determination No 1 of 2023 (SAT Determination) for a Band 4 local government.**

- 6. Authorises the Shire President and Acting CEO to execute the CEO employment contract and apply the Common Seal in accordance with section 9.49A(1) of the Local Government Act 1995.
- 7. Endorses the reimbursement of relocation expenses up to the value of \$5,000, upon receipt of supporting documentary evidence.
- 8. Certifies that Council has complied with the requirements of the Shire of Wickepin’s adopted CEO Recruitment, Performance and Termination Standards and, within 14 days of this resolution, provides a copy of the resolution as confirmation to the Department of Local Government, Sport, and Cultural Industries [as per s.5.39B(7) of the Local Government Act 1995 and r.18FB of the Local Government (Administration) Regulations 1996].

Carried 7/0 Absolute Majority
 For Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan
 Against Nil

Council Decision

Resolution OCM-231213-07
 Moved Cr W Astbury
 Second Cr L Corke

That Council come out from behind closed doors at 3.50pm.

Carried 7/0
 For Cr J Russell, Cr W Astbury, Cr T Miller, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr F Allan
 Against Nil

16 Urgent Business

Nil

17 Closure

The Presiding Member declared the meeting closed at 3.51pm.

<p>These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 21 February 2024.</p>

<p>Presiding Member, Cr J Russell _____</p>

<p>Date _____</p>



14.1 Monthly Schedule of Accounts Paid – December 2023 & January 2024

<u>List of Accounts Due & Submitted to Council</u>				
<u>31st December 2023</u>				
Chq/EFT	Date	Name	Trust	Muni
EFT14177	20/12/2023	BUILDING CONSTRUCTION INDUSTRY TRAINING FUND	\$ 129.75	
EFT14178	20/12/2023	BUILDING AND ENERGY DEPARTMENT OF MINES (DMIRS)	\$ 640.49	
EFT14179	20/12/2023	SHIRE OF WICKEPIN	\$ 23.25	
TOTALS TRUST			\$ 793.49	
EFT14126	06/12/2023	WA TREASURY		\$ 21,416.28
EFT14127	07/12/2023	AUSTRALIA POST		\$ 133.28
EFT14128	07/12/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD		\$ 10,142.34
EFT14129	07/12/2023	AQUATIC SERVICES WA		\$ 7,032.30
EFT14130	07/12/2023	GOODYEAR AUTOCARE NARROGIN		\$ 60.00
EFT14131	07/12/2023	TUTT BRYANT EQUIPMENT		\$ 996.45
EFT14132	07/12/2023	BURGESS RAWSON (WA) PTY LTD		\$ 671.74
EFT14133	07/12/2023	BUNNINGS		\$ 1,437.02
EFT14134	07/12/2023	CORNER'S AUTO ELECTRICS		\$ 165.00
EFT14135	07/12/2023	DAVE'S TREE SERVICE		\$ 14,795.00
EFT14136	07/12/2023	DUFFY ELECTRICS		\$ 12,425.57
EFT14137	07/12/2023	EWEN RURAL SUPPLIES		\$ 3,784.25
EFT14138	07/12/2023	EVERLON BRONZE		\$ 321.20
EFT14139	07/12/2023	EFIRE & SAFETY		\$ 3,341.25
EFT14140	07/12/2023	ELDERS WICKEPIN		\$ 1,563.24
EFT14141	07/12/2023	FULFORD EARTHMOVING & CIVIL		\$ 65,890.00
EFT14142	07/12/2023	GREAT SOUTHERN FUEL SUPPLIES		\$ 22,689.14
EFT14143	07/12/2023	GCM AGENCIES PTY LTD		\$ 1,328.27
EFT14144	07/12/2023	HARRISMITH OASIS HOTEL		\$ 1,008.33
EFT14145	07/12/2023	HERSEY'S SAFETY PTY LTD		\$ 1,485.00
EFT14146	07/12/2023	BERYLE HOLM		\$ 294.07
EFT14147	07/12/2023	HITECH BRAKE AND CLUTCH		\$ 862.40
EFT14148	07/12/2023	IKES HOME IMPROVEMENT & GLASS		\$ 1,069.99
EFT14149	07/12/2023	LO-GO APPOINTMENTS		\$ 5,764.55
EFT14150	07/12/2023	MARKETFORCE PRODUCTIONS		\$ 1,537.22
EFT14151	07/12/2023	MCDOWALL AFFLECK PTY LTD		\$ 6,160.00
EFT14152	07/12/2023	MCINTOSH & SON NARROGIN		\$ 8.49
EFT14153	07/12/2023	GREAT SOUTHERN WASTE DISPOSAL		\$ 8,185.03
EFT14154	07/12/2023	NARROGIN HARDWARE MAKIT		\$ 467.40
EFT14155	07/12/2023	NARROGIN BEARING SERVICES		\$ 1,184.55
EFT14156	07/12/2023	NARROGIN PACKAGING		\$ 2,177.55
EFT14157	07/12/2023	NARROGIN LIQUOR BARONS		\$ 212.61
EFT14158	07/12/2023	NARROGIN CARPETS & CURTAINS		\$ 9,295.00
EFT14159	07/12/2023	OFFICEWORKS SUPERSTORES PTY LTD		\$ 136.21
EFT14160	07/12/2023	OFFICE OF REGIONAL ARCHITECTURE		\$ 1,029.60
EFT14161	07/12/2023	OLIVIA MELVILLE-MAIN		\$ 789.18
EFT14162	07/12/2023	PERFECT COMPUTER SOLUTIONS - PCS		\$ 85.00
EFT14163	07/12/2023	REPCO		\$ 1,163.80
EFT14164	07/12/2023	RUSSELL TRADING TRUST		\$ 825.00
EFT14165	07/12/2023	STEWART & HEATON		\$ 1,900.40
EFT14166	07/12/2023	STRATCO		\$ 2,915.00
EFT14167	07/12/2023	TANYA MARY SANDS		\$ 408.05
EFT14168	07/12/2023	TEAM GLOBAL EXPRESS PTY LTD		\$ 290.06
EFT14169	07/12/2023	THE DAN TURNER FAMILY TRUST		\$ 1,320.00
EFT14170	07/12/2023	THE YEALERING PANTRY		\$ 18.80
EFT14171	07/12/2023	TEREX CORPORATION		\$ 1,407.36
EFT14172	07/12/2023	SSJ TRANSPORT PTY LTD		\$ 15,246.00
EFT14173	07/12/2023	WICKEPIN MOTORS		\$ 300.00
EFT14174	07/12/2023	WICKEPIN COMMUNITY RESOURCE CENTRE		\$ 3.75

EFT14175	07/12/2023	JOSH WILKIE		\$ 20,900.00
EFT14176	07/12/2023	ZONE 50 ENGINEERING SURVEYS		\$ 6,004.24
EFT14180	20/12/2023	AUSTRALIAN TAXATION OFFICE		\$ 3,735.00
EFT14181	20/12/2023	AIR LIQUIDE WA PTY LTD		\$ 142.59
EFT14182	20/12/2023	FRANCES ALLAN		\$ 2,533.52
EFT14183	20/12/2023	WES ASTBURY		\$ 3,075.52
EFT14184	20/12/2023	PETA BUSHBY		\$ 100.00
EFT14185	20/12/2023	LG CORKE		\$ 1,012.80
EFT14186	20/12/2023	DC & LB CURTIS		\$ 30,250.00
EFT14187	20/12/2023	DUFFY ELECTRICS		\$ 134.09
EFT14188	20/12/2023	EDWARDS MOTORS PTY LTD		\$ 1,863.00
EFT14189	20/12/2023	STACEY EWEN		\$ 250.00
EFT14190	20/12/2023	STEFIE GREEN		\$ 150.00
EFT14191	20/12/2023	GREAT SOUTHERN TOWING		\$ 245.85
EFT14192	20/12/2023	HANCOCKS HOME HARDWARE		\$ 143.70
EFT14193	20/12/2023	HITECH BRAKE AND CLUTCH		\$ 812.35
EFT14194	20/12/2023	HITACHI CONSTRUCTION MACHINERY AUSTRALIA		\$ 169,400.00
EFT14195	20/12/2023	JOSH HOBLEY		\$ 316.45
EFT14196	20/12/2023	INTELIFE		\$ 12,149.50
EFT14197	20/12/2023	JASON SIGNMAKERS		\$ 463.49
EFT14198	20/12/2023	JJ PAVING + LANDSCAPE CONSTRUCTION		\$ 25,162.50
EFT14199	20/12/2023	LO-GO APPOINTMENTS		\$ 1,031.73
EFT14200	20/12/2023	LGIS INSURANCE BROKING SERVICE		\$ 3,046.24
EFT14201	20/12/2023	JOHN RAYMOND MEARNS		\$ 1,933.20
EFT14202	20/12/2023	TYRON MILLER		\$ 1,357.80
EFT14203	20/12/2023	NARROGIN BEARING SERVICES		\$ 150.70
EFT14204	20/12/2023	NARROGIN AUTO ELECTRICS		\$ 446.00
EFT14205	20/12/2023	NARROGIN PACKAGING		\$ 410.10
EFT14206	20/12/2023	NARROGIN & DISTRICTS PLUMBING SERVICE		\$ 1,206.15
EFT14207	20/12/2023	OLIVIA MELVILLE-MAIN		\$ 50.05
EFT14208	20/12/2023	FINISHING WA (RAPID PRINT FINISHING)		\$ 419.65
EFT14209	20/12/2023	JULIE ALEXIA RUSSELL		\$ 7,002.80
EFT14210	20/12/2023	RYNAT INDUSTRIES AUSTRALIA		\$ 12,629.65
EFT14211	20/12/2023	REPCO		\$ 605.00
EFT14212	20/12/2023	STEWART & HEATON		\$ 435.05
EFT14213	20/12/2023	R J SMITH ENGINEERING		\$ 99.41
EFT14214	20/12/2023	SIMS CIVIL		\$ 9,185.00
EFT14215	20/12/2023	SKATE SCULPTURE PTY LTD		\$ 109,791.70
EFT14216	20/12/2023	TEAM GLOBAL EXPRESS PTY LTD		\$ 114.81
EFT14217	20/12/2023	PETER THOMPSON		\$ 2,041.60
EFT14218	20/12/2023	TEREX CORPORATION		\$ 154.13
EFT14219	20/12/2023	WA HINO SALES & SERVICE		\$ 1,299.28
EFT14220	20/12/2023	WICKEPIN HOTEL AND HARVEST CAFE		\$ 827.00
EFT14221	20/12/2023	WICKEPIN NEWSAGENCY		\$ 1,198.80
EFT14222	20/12/2023	WURTH AUSTRALIA PTY LTD		\$ 2,367.08
EFT14223	20/12/2023	WCP CIVIL PTY LTD		\$ 35,196.29
			TOTALS EFT	\$ 707,586.55
15914	20/12/2023	WATER CORPORATION		\$ 17,955.54
15915	20/12/2023	SYNERGY		\$ 3,245.40
			TOTALS CHEQUE	\$ 21,200.94
63071223	07/12/2023	WIDE SPAN SHEDS		\$ 2,982.00
63201223	20/12/2023	WA COUNTRY HEALTH SERVICE - NARROGIN HOSPITAL		\$ 381.00
63211223	21/12/2023	SKG RADIOLOGY		\$ 1,135.95
63271123	07/12/2023	TELSTRA		\$ 1,714.21
			TOTALS BPAY	\$ 6,213.16

DD14635.1	01/12/2023	3E ADVANTAGE PTY LTD		\$ 1,437.82
DD14689.1	17/12/2023	WESTNET PTY LTD		\$ 144.90
			TOTALS DIRECT DEBIT	\$ 1,582.72
DD14723.1	26/12/2023	ANZ BANK		\$ 1,625.05
			TOTALS CREDIT CARD	\$ 1,625.05
DD14661.1	13/12/2023	AWARE SUPER		\$ 5,001.48
DD14661.2	13/12/2023	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		\$ 446.79
DD14661.3	13/12/2023	AUSTRALIAN SUPER		\$ 76.06
DD14661.4	13/12/2023	PRIME SUPER		\$ 638.42
DD14661.5	13/12/2023	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 611.11
DD14661.6	13/12/2023	NETWEALTH INVESTMENTS		\$ 330.54
DD14661.7	13/12/2023	ANZ SUPER		\$ 59.68
DD14661.8	13/12/2023	ESSENTIAL SUPER		\$ 316.89
DD14661.9	13/12/2023	SPIRIT SUPER		\$ 428.71
DD14693.1	27/12/2023	AWARE SUPER		\$ 4,332.07
DD14693.2	27/12/2023	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		\$ 297.44
DD14693.3	27/12/2023	AUSTRALIAN SUPER		\$ 228.18
DD14693.4	27/12/2023	PRIME SUPER		\$ 524.12
DD14693.5	27/12/2023	NETWEALTH INVESTMENTS		\$ 275.54
DD14693.6	27/12/2023	ANZ SUPER		\$ 59.68
DD14693.7	27/12/2023	ESSENTIAL SUPER		\$ 261.89
DD14693.8	27/12/2023	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 253.27
DD14693.9	27/12/2023	SPIRIT SUPER		\$ 360.37
DD14661.10	13/12/2023	AMP SIGNATURE SUPER		\$ 291.63
DD14661.11	13/12/2023	CONSTRUCTION + BUILDING UNIONS SUPERANNUATION FUND		\$ 314.64
DD14693.10	27/12/2023	AMP SIGNATURE SUPER		\$ 236.63
DD14693.11	27/12/2023	CONSTRUCTION + BUILDING UNIONS SUPERANNUATION FUND		\$ 254.48
			TOTALS SUPERANNUATION	\$ 15,599.62
98011223	01/12/2023	DEPT OF TRANSPORT		\$ 727.70
98051223	05/12/2023	DEPT OF TRANSPORT		\$ 31.10
98061223	06/12/2023	DEPT OF TRANSPORT		\$ 68.20
98071223	07/12/2023	DEPT OF TRANSPORT		\$ 398.00
98081223	08/12/2023	DEPT OF TRANSPORT		\$ 2,215.50
98111223	11/12/2023	DEPT OF TRANSPORT		\$ 1,675.85
98121223	12/12/2023	DEPT OF TRANSPORT		\$ 156.60
98131223	13/12/2023	DEPT OF TRANSPORT		\$ 536.20
98141223	14/12/2023	DEPT OF TRANSPORT		\$ 984.45
98151223	15/12/2023	DEPT OF TRANSPORT		\$ 168.60
98181223	18/12/2023	DEPT OF TRANSPORT		\$ 940.20
98191223	19/12/2023	DEPT OF TRANSPORT		\$ 569.00
98201223	20/12/2023	DEPT OF TRANSPORT		\$ 758.20
98211223	21/12/2023	DEPT OF TRANSPORT		\$ 1,275.15
98221223	22/12/2023	DEPT OF TRANSPORT		\$ 16.35
			TOTALS LICENSING	\$ 10,521.10
13/12/2023	13/12/2023	PAYROLL		\$ 54,614.00
27/12/2023	27/12/2023	PAYROLL		\$ 44,872.00
			TOTALS PAYROLL	\$ 99,486.00
			ACCOUNT TOTALS	\$ 793.49
				\$ 863,815.14
			TOTAL PAYMENTS FOR DECEMBER 2023	\$ 864,608.63

Credit Card Payment Summary			
23 NOVEMBER 23 - 26 DECEMBER 23			
CARD ENDING XXXX224175			
DATE	COMPANY		
6/12/2023	REJECT SHOP NARROGIN	\$	37.25
7/12/2023	COLES NARROGIN	\$	216.65
7/12/2023	COLES NARROGIN	\$	258.02
7/12/2023	THING-A-ME-BOBS NARROGIN	\$	13.00
7/12/2023	HANCOCKS AND SONS NARROGIN	\$	100.80
7/12/2023	CALTEX NARROGIN	\$	142.17
8/12/2023	SHIRE OF NARROGIN	\$	306.60
8/12/2023	COLES NARROGIN	\$	77.16
18/12/2023	SHIRE OF WICKEPIN	\$	31.10
19/12/2023	SHIRE OF WICKEPIN	\$	115.35
19/12/2023	SHIRE OF WICKEPIN	\$	46.50
19/12/2023	SHIRE OF WICKEPIN	\$	280.45
		TOTAL FOR THIS CARD	\$ 1,625.05
		TOTAL FOR SHIRE OF WICKEPIN	\$ 1,625.05

List of Accounts Due & Submitted to Council

31st January 2024

Chq/EFT	Date	Name	Muni
EFT14224	05/01/2024	AUSTRALIA POST	\$ 83.30
EFT14225	05/01/2024	COUNTRY PAINT SUPPLIES	\$ 178.35
EFT14226	05/01/2024	CONPLANT	\$ 4,861.33
EFT14227	05/01/2024	LANDGATE	\$ 163.35
EFT14228	05/01/2024	EWEN RURAL SUPPLIES	\$ 2,285.46
EFT14229	05/01/2024	EVERLON BRONZE	\$ 321.20
EFT14230	05/01/2024	EDGE PLANNING AND PROPERTY	\$ 608.43
EFT14231	05/01/2024	LARA MARCHEI	\$ 60.98
EFT14232	05/01/2024	STAR TRACK EXPRESS	\$ 129.56
EFT14233	05/01/2024	NARROGIN & DISTRICTS PLUMBING SERVICE	\$ 2,563.00
EFT14234	05/01/2024	OFFICER OF THE AUDITOR GENERAL	\$ 27,500.00
EFT14235	05/01/2024	OFFICE OF REGIONAL ARCHITECTURE	\$ 594.00
EFT14236	05/01/2024	PERFECT COMPUTER SOLUTIONS - PCS	\$ 85.00
EFT14237	05/01/2024	TEAM GLOBAL EXPRESS PTY LTD	\$ 34.76
EFT14238	05/01/2024	THE YEALERING PANTRY	\$ 18.41
EFT14239	05/01/2024	VANGUARD PUBLISHING	\$ 2,024.00
EFT14240	05/01/2024	WA TREASURY	\$ 1,081.57
EFT14241	05/01/2024	WICKEPIN DISTRICT SPORTS CLUB	\$ 648.00
EFT14242	05/01/2024	WICKEPIN POST OFFICE	\$ 950.00
EFT14243	05/01/2024	WCP CIVIL PTY LTD	\$ 247,104.00
EFT14244	18/01/2024	BLACKWOODS	\$ 1,323.17
EFT14245	18/01/2024	AIR LIQUIDE WA PTY LTD	\$ 60.86
EFT14246	18/01/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	\$ 36.45
EFT14247	18/01/2024	BURGESS RAWSON (WA) PTY LTD	\$ 4,075.67
EFT14248	18/01/2024	COUNTRY PAINT SUPPLIES	\$ 119.80
EFT14249	18/01/2024	EMBROIDER ME	\$ 94.05
EFT14250	18/01/2024	SHIRLEY ELSON	\$ 630.00
EFT14251	18/01/2024	IAN GUPPY & CO SMASH REPAIRS	\$ 669.50
EFT14252	18/01/2024	METAL ARTWORK CREATIONS	\$ 15.24
EFT14253	18/01/2024	GREAT SOUTHERN WASTE DISPOSAL	\$ 8,258.98
EFT14254	18/01/2024	NARROGIN & DISTRICTS PLUMBING SERVICE	\$ 10,068.30
EFT14255	18/01/2024	PARRYS	\$ 662.45
EFT14256	18/01/2024	RIGHT METAL FENCING	\$ 17,740.80
EFT14257	18/01/2024	R J SMITH ENGINEERING	\$ 290.00
EFT14258	18/01/2024	WESTRAC EQUIPMENT	\$ 3,831.31
EFT14259	18/01/2024	WURTH AUSTRALIA PTY LTD	\$ 210.74
EFT14260	18/01/2024	WA Electoral Commission	\$ 6,129.15
EFT14261	18/01/2024	WHITNEY CONSULTING	\$ 33,528.00
EFT14262	24/01/2024	JOHN PARRY MEDICAL CENTRE	\$ 190.00
EFT14263	24/01/2024	GREAT SOUTHERN FUEL SUPPLIES	\$ 12,499.42
EFT14264	30/01/2024	MELISSA AND BILL MARTIN	\$ 591.84
		TOTALS EFT	\$ 392,320.43
15916	12/01/2024	SYNERGY	\$ 124.69
15918	12/01/2024	WATER CORPORATION	\$ 464.11
15919	24/01/2024	SYNERGY	\$ 14,675.96
		TOTALS CHEQUE	\$ 15,264.76
DD14708.1	01/01/2024	CRISP WIRELESS PTY LTD	\$ 238.00
DD14708.2	04/01/2024	3E ADVANTAGE PTY LTD	\$ 1,095.05
DD14742.1	19/01/2024	WESTNET PTY LTD	\$ 144.90
DD14767.1	30/01/2024	CRISP WIRELESS PTY LTD	\$ 238.00
DD14767.2	30/01/2024	3E ADVANTAGE PTY LTD	\$ 1,095.05
		TOTALS DIRECT DEBIT	\$ 2,811.00

DD14768.1	21/12/2023	ANZ BANK	\$ 1,625.05
		TOTALS CREDIT CARD	\$ 1,625.05
DD14718.1	10/01/2024	AWARE SUPER	\$ 4,337.96
DD14718.2	10/01/2024	AUSTRALIAN SUPER	\$ 202.82
DD14718.3	10/01/2024	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$ 273.96
DD14718.4	10/01/2024	PRIME SUPER	\$ 522.24
DD14718.5	10/01/2024	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	\$ 443.73
DD14718.6	10/01/2024	NETWEALTH INVESTMENTS	\$ 275.54
DD14718.7	10/01/2024	ESSENTIAL SUPER	\$ 261.89
DD14718.8	10/01/2024	SPIRIT SUPER	\$ 360.72
DD14718.9	10/01/2024	AMP SIGNATURE SUPER	\$ 236.63
DD14734.1	10/01/2024	CONSTRUCTION + BUILDING UNIONS SUPERANNUATION FUND	\$ 1.46
DD14749.1	24/01/2024	AWARE SUPER	\$ 4,358.55
DD14749.2	24/01/2024	REST INDUSTRY SUPER	\$ 83.04
DD14749.3	24/01/2024	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$ 251.94
DD14749.4	24/01/2024	PRIME SUPER	\$ 530.99
DD14749.5	24/01/2024	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	\$ 520.10
DD14749.6	24/01/2024	NETWEALTH INVESTMENTS	\$ 275.54
DD14749.7	24/01/2024	ESSENTIAL SUPER	\$ 129.98
DD14749.8	24/01/2024	SPIRIT SUPER	\$ 362.50
DD14749.9	24/01/2024	AMP SIGNATURE SUPER	\$ 236.63
DD14718.10	10/01/2024	CONSTRUCTION + BUILDING UNIONS SUPERANNUATION FUND	\$ 233.20
DD14749.10	24/01/2024	AUSTRALIAN SUPER	\$ 253.53
		TOTALS SUPERANNUATION	\$ 14,152.95
63241223	12/01/2024	TELSTRA	\$ 2,070.04
		TOTALS BPAY	\$ 2,070.04
98020124	02/01/2024	DEPT OF TRANSPORT	\$ 2,295.50
98030124	03/01/2024	DEPT OF TRANSPORT	\$ 1,073.35
98040124	04/01/2024	DEPT OF TRANSPORT	\$ 112.95
98050124	05/01/2024	DEPT OF TRANSPORT	\$ 287.00
98080124	08/01/2024	DEPT OF TRANSPORT	\$ 512.90
98100124	10/01/2024	DEPT OF TRANSPORT	\$ 102.90
98110124	11/01/2024	DEPT OF TRANSPORT	\$ 2,296.05
98120124	12/01/2024	DEPT OF TRANSPORT	\$ 163.50
98150124	15/01/2024	DEPT OF TRANSPORT	\$ 812.00
98160124	16/01/2024	DEPT OF TRANSPORT	\$ 104.90
98190124	19/01/2024	DEPT OF TRANSPORT	\$ 558.35
98220124	22/01/2024	DEPT OF TRANSPORT	\$ 130.40
98230124	23/01/2024	DEPT OF TRANSPORT	\$ 1,898.90
98240124	24/01/2024	DEPT OF TRANSPORT	\$ 7,650.55
98250124	25/01/2024	DEPT OF TRANSPORT	\$ 3,839.60
98290124	29/01/2024	DEPT OF TRANSPORT	\$ 966.30
98300124	30/01/2024	DEPT OF TRANSPORT	\$ 436.40
98310124	31/01/2024	DEPT OF TRANSPORT	\$ 1,070.40
		TOTALS LICENSING	\$ 24,311.95
	10/01/2024	PAYROLL	\$ 46,136.00
24/01/2024	24/01/2024	PAYROLL	\$ 44,906.00
		TOTALS PAYROLL	\$ 91,042.00
		ACCOUNT TOTALS	\$ 543,598.18
		TOTAL PAYMENTS FOR JANUARY 2024	\$ 543,598.18

Credit Card Payment Summary			
23RD DECEMBER 2023 - 22ND JANUARY 2024			
CARD ENDING XXXX224175			
DATE	COMPANY		AMOUNT
21/12/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY		\$ 860.00
		Total For This Card	\$ 860.00
		TOTAL FOR SHIRE OF WICKEPIN	\$ 860.00



14.2 Statement of Financial Activity – December 2023 & January 2024



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 December 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin

Compilation Report

For the Period Ended 31 December 2023

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 December 2023 of \$1,340,609.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: E.Clement DCEO

Date prepared: 11-Jan-24

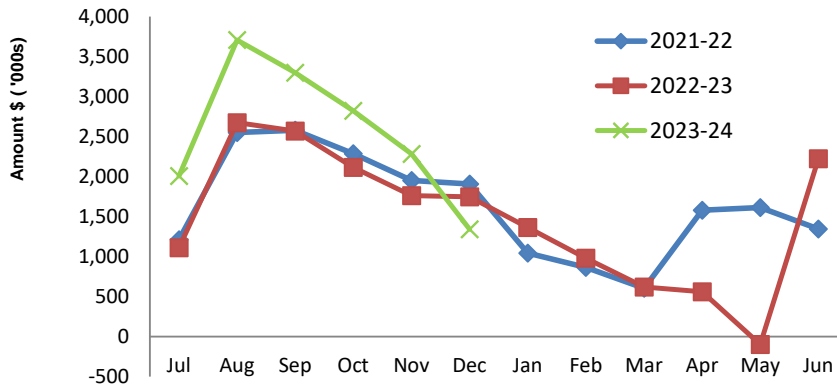
Reviewed by: T.Clynch ACEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 31 December 2023

Liquidity Over the Year (Refer Note 3)



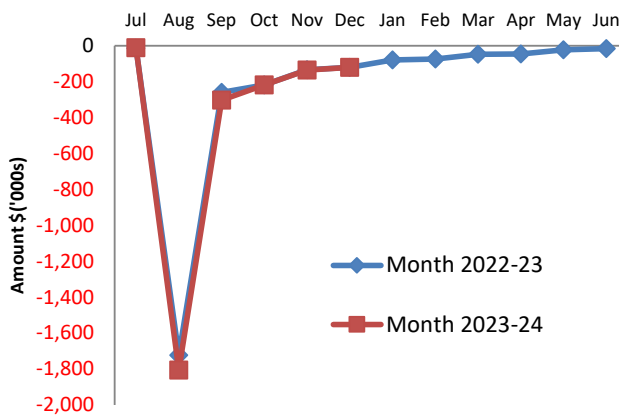
**Cash and Cash Equivalents
as at period end**

Unrestricted	\$ 2,428,838
Restricted	\$ 3,102,239
	\$ 5,531,078

Receivables

Rates	\$ 120,433
Other	\$ 33,099
	\$ 153,532

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates)
(Refer Note 6)

Comments

Unrestricted cash includes the following payments in advance

23/24 Grants Commission - General	\$1,156,701
23/24 Grants Commission - Roads	\$650,457
Amounts paid in advance	\$1,807,158

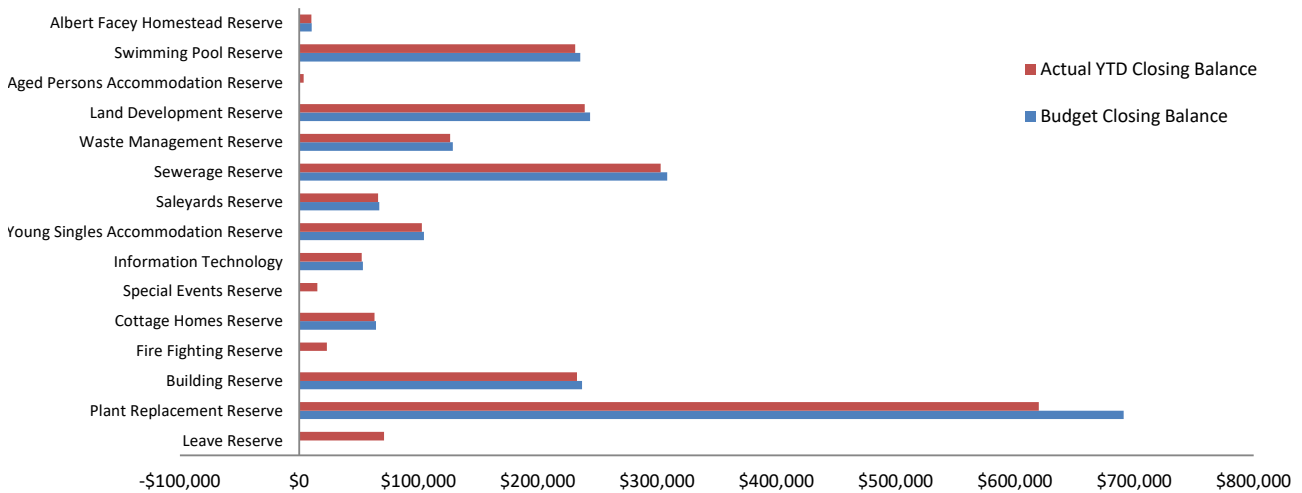
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 31 December 2023

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

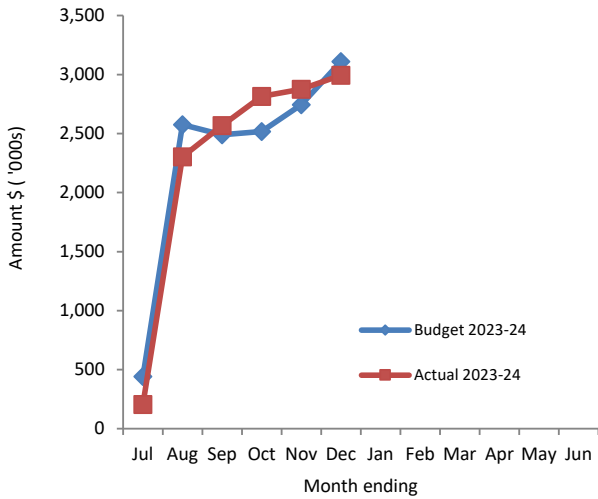
Shire of Wickepin

Monthly Summary Information

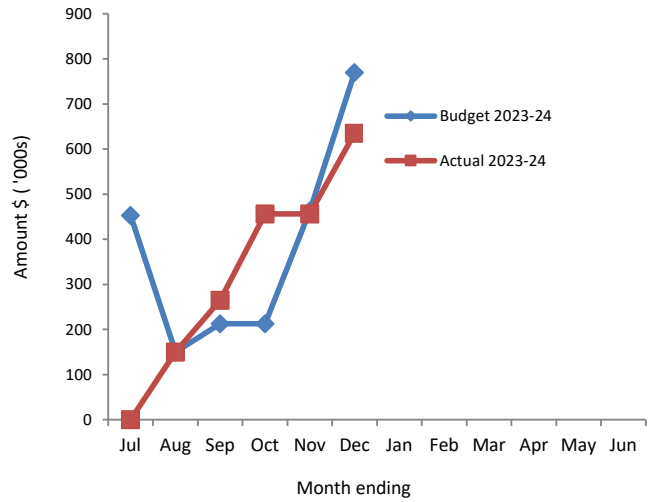
For the Period Ended 31 December 2023

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

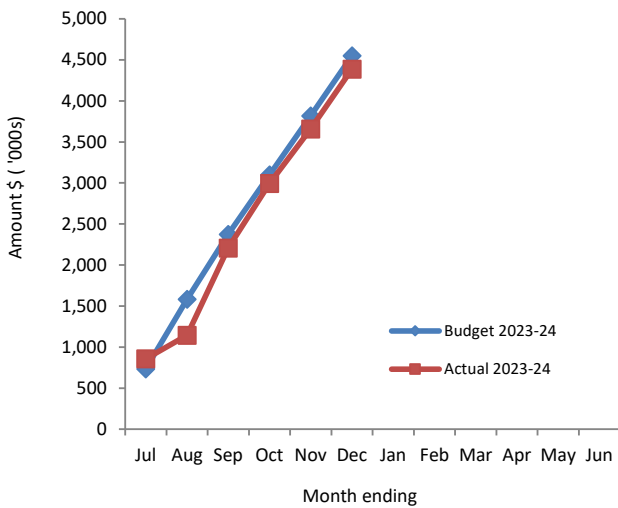


Budget Capital Revenue -v- Actual (Refer Note 2)

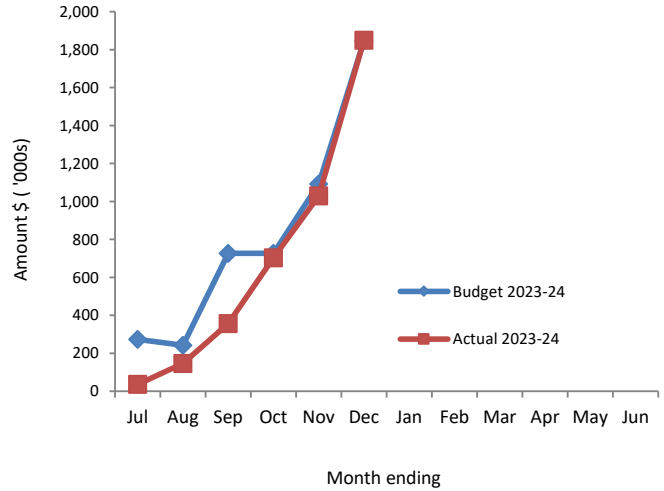


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 December 2023

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	
Operating Revenues	\$	\$	\$	\$	%		
Governance	100	48	3,223	3,175	6614.79%		
General Purpose Funding - Rates	9	1,566,800	1,566,458	1,564,203	(2,255)	(0.14%)	
General Purpose Funding - Other		361,100	279,890	319,809	39,919	14.26%	▲
Law, Order and Public Safety		130,500	97,588	90,921	(6,667)	(6.83%)	
Health		200	96	356	260	270.83%	
Education and Welfare		300	150	100	(50)	(33.33%)	
Housing		227,700	188,844	193,659	4,815	2.55%	
Community Amenities		292,100	163,784	216,776	52,992	32.35%	▲
Recreation and Culture		1,171,100	378,044	70,350	(307,694)	(81.39%)	▼
Transport		1,452,700	382,198	438,563	56,365	14.75%	▲
Economic Services		77,000	38,478	62,665	24,187	62.86%	▲
Other Property and Services		30,000	14,994	33,134	18,140	120.98%	▲
Total Operating Revenue		5,309,600	3,110,572	2,993,759	(116,813)		
Operating Expense							
Governance		(617,733)	(376,659)	(312,574)	64,085	17.01%	▼
General Purpose Funding		(109,700)	(54,834)	(48,751)	6,083	11.09%	▼
Law, Order and Public Safety		(290,300)	(172,566)	(144,540)	28,026	16.24%	▼
Health		(32,300)	(16,284)	(9,570)	6,714	41.23%	
Education and Welfare		(47,200)	(23,586)	(14,498)	9,088	38.53%	▼
Housing		(178,900)	(91,832)	(82,387)	9,445	10.29%	▼
Community Amenities		(679,100)	(339,302)	(255,252)	84,050	24.77%	▼
Recreation and Culture		(1,412,200)	(713,894)	(689,277)	24,617	3.45%	
Transport		(5,103,500)	(2,551,590)	(2,449,066)	102,524	4.02%	
Economic Services		(343,700)	(171,756)	(149,608)	22,148	12.90%	▼
Other Property and Services		(14,100)	(43,884)	(233,266)	(189,382)	(431.55%)	▲
Total Operating Expenditure		(8,828,733)	(4,556,187)	(4,388,789)	167,398		
Funding Balance Adjustments							
Add back Depreciation		4,785,500	2,392,716	2,412,600	19,884	0.83%	
Adjust (Profit)/Loss on Asset Disposal	8	(28,200)	(14,104)	(75,629)	(61,525)	436.23%	
Adjust Provisions and Accruals		(71,100)	0	0	0		
Adjust Rounding		0	0	1			
Net Cash from Operations		1,167,067	932,997	941,942	8,944		
Capital Revenues							
Proceeds from Disposal of Assets	8	253,000	42,167	230,927	188,761	447.65%	▲
Total Capital Revenues		253,000	42,167	230,927	188,761		
Capital Expenses							
Land and Buildings	13	(692,500)	(241,414)	(227,021)	14,393	5.96%	
Infrastructure - Roads	13	(1,555,100)	(959,532)	(736,789)	222,743	23.21%	▼
Infrastructure -Other	13	(443,500)	(443,500)	(440,880)	2,620	0.59%	
Plant and Equipment	13	(472,000)	(412,000)	(437,158)	(25,158)	(6.11%)	
Furniture and Equipment	13	(110,000)	(16,500)	(7,964)	8,536	51.74%	▼
Total Capital Expenditure		(3,273,100)	(2,072,946)	(1,849,811)	223,135		
Net Cash from Capital Activities		(3,020,100)	(2,030,779)	(1,618,884)	411,895		
Financing							
Transfer from Reserves	7	113,100	0	0	0		
Repayment of Debentures	10	(40,000)	(20,000)	(19,969)	31	0.15%	
Transfer to Reserves	7	(569,300)	0	(251,945)	(251,945)		▲
Net Cash from Financing Activities		(496,200)	(20,000)	(271,914)	(251,914)		
Net Operations, Capital and Financing		(2,349,233)	(1,117,782)	(948,855)	168,926		
Opening Funding Surplus(Deficit)	3	2,349,233	2,349,233	2,289,464	(59,769)	(2.54%)	
Closing Funding Surplus(Deficit)	3	0	1,231,451	1,340,609	109,037		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2023

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,552,400	1,552,058	1,549,682.31	(2,376)	(0.15%)	
Rates excluding General Rates	9	14,400	14,400	14,521			
Operating Grants, Subsidies and Contributions	11	221,600	190,800	231,389	40,589	21.27%	▲
Fees and Charges		469,700	337,126	643,748	306,622	90.95%	▲
Interest Earnings		105,500	26,742	24,693	(2,049)	(7.66%)	
Other Revenue		255,700	253,196	45,121	(208,075)	(82.18%)	▼
Profit on Disposal of Assets	8	34,400	17,200	80,964	63,764		
Total Operating Revenue		2,653,700	2,391,522	2,590,118	198,476		
Operating Expense							
Employee Costs		(1,594,800)	(804,959)	(780,366)	24,593	3.06%	
Materials and Contracts		(1,919,633)	(1,010,408)	(822,672)	187,736	18.58%	▲
Utility Charges		(231,600)	(115,692)	(105,648)	10,044	8.68%	
Depreciation on Non-Current Assets		(4,785,500)	(2,392,716)	(2,412,600)	(19,884)	(0.83%)	
Interest Expenses		(2,800)	(1,398)	(1,637)	(239)	(17.11%)	
Insurance Expenses		(255,700)	(211,672)	(243,994)	(32,322)	(15.27%)	▼
Other Expenditure		(32,500)	(16,246)	(16,537)	(291)	(1.79%)	
Loss on Disposal of Assets	8	(6,200)	(3,096)	(5,335)	(2,239)	(72.33%)	
Total Operating Expenditure		(8,828,733)	(4,556,187)	(4,388,789)	167,398		
Funding Balance Adjustments							
Add back Depreciation		4,785,500	2,392,716	2,412,600	19,884	0.83%	
Adjust (Profit)/Loss on Asset Disposal	8	(28,200)	(14,104)	(75,629)	(61,525)	436.22%	
Adjust Provisions and Accruals		(71,100)			0		
Adjust Rounding		0	0	1			
Net Cash from Operations		(1,488,833)	213,947	538,302	324,233		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,655,900	719,050	403,641	(315,409)	(43.86%)	▼
Proceeds from Disposal of Assets	8	253,000	42,167	230,927	188,761	447.65%	▲
Proceeds from Sale of Assets		0	0	0	0		
Total Capital Revenues		2,908,900	761,217	634,568	(126,648)		
Capital Expenses							
Land and Buildings	13	(692,500)	(241,414)	(227,021)	14,393	5.96%	
Infrastructure - Roads	13	(1,555,100)	(959,532)	(736,789)	222,743	23.21%	▲
Infrastructure - Drainage	13	(443,500)	(443,500)	(440,880)	2,620	0.59%	
Plant and Equipment	13	(472,000)	(412,000)	(437,158)	(25,158)	(6.11%)	
Furniture and Equipment	13	(110,000)	(16,500)	(7,964)	8,536	51.74%	▲
Total Capital Expenditure		(3,273,100)	(2,072,946)	(1,849,811)	223,135		
Net Cash from Capital Activities		(364,200)	(1,311,729)	(1,215,243)	96,486		
Financing							
Transfer from Reserves	7	113,100	0	0	0		
Repayment of Debentures	10	(40,000)	(20,000)	(19,969)	31	0.15%	
Transfer to Reserves	7	(569,300)	0	(251,945)	(251,945)		▼
Net Cash from Financing Activities		(496,200)	(20,000)	(271,914)	(251,914)		
Net Operations, Capital and Financing		(2,349,233)	(1,117,782)	(948,855)	168,806		
Opening Funding Surplus(Deficit)	3	2,349,233	2,349,233	2,289,464	(59,769)	(2.54%)	
Closing Funding Surplus(Deficit)	3	0	1,231,451	1,340,609	109,037		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

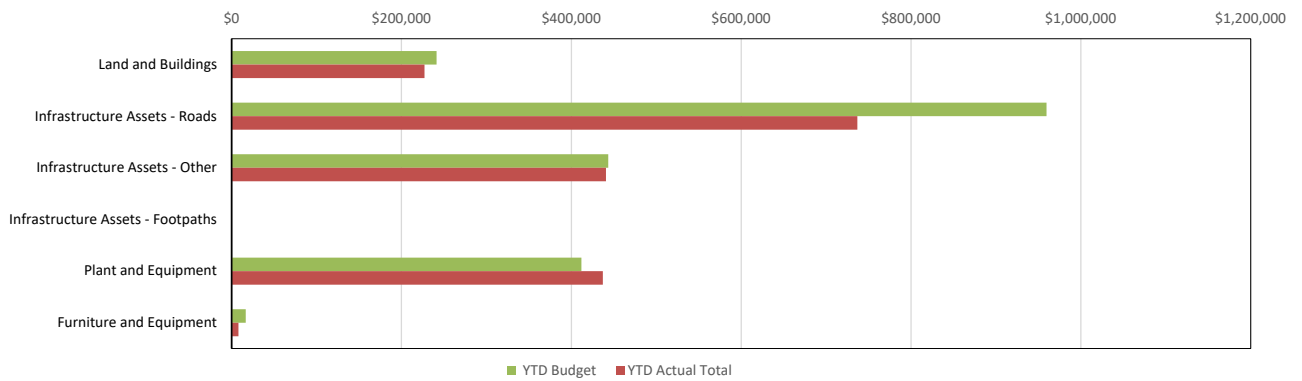
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 December 2023

Capital Acquisitions	Note	YTD 31 12 2023					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 227,021	\$ 0	\$ 227,021	\$ 241,414	\$ 692,500	\$ (14,393)
Infrastructure Assets - Roads	13		736,789	736,789	959,532	1,555,100	(222,743)
Infrastructure Assets - Other	13	440,880	0	440,880	443,500	443,500	(2,620)
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Plant and Equipment	13	437,158	0	437,158	412,000	472,000	25,158
Furniture and Equipment	13	7,964	0	7,964	16,500	110,000	(8,536)
Capital Expenditure Totals		1,113,022	736,789	1,849,811	2,072,946	3,273,100	(223,135)

Funded By:

Capital Grants and Contributions	403,641	2,655,900	2,655,900	2,252,259
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	230,927	42,167	(28,200)	188,761
Own Source Funding - Cash Backed Reserves		0		0
Total Own Source Funding - Cash Backed Reserves	251,945	0		251,945
Own Source Funding - Operations		(625,121)	645,400	625,121
Capital Funding Total	886,513	2,072,946	3,273,100	(1,186,433)

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 December 2023

Note 2: EXPLANATION OF MATERIAL VARIANCES

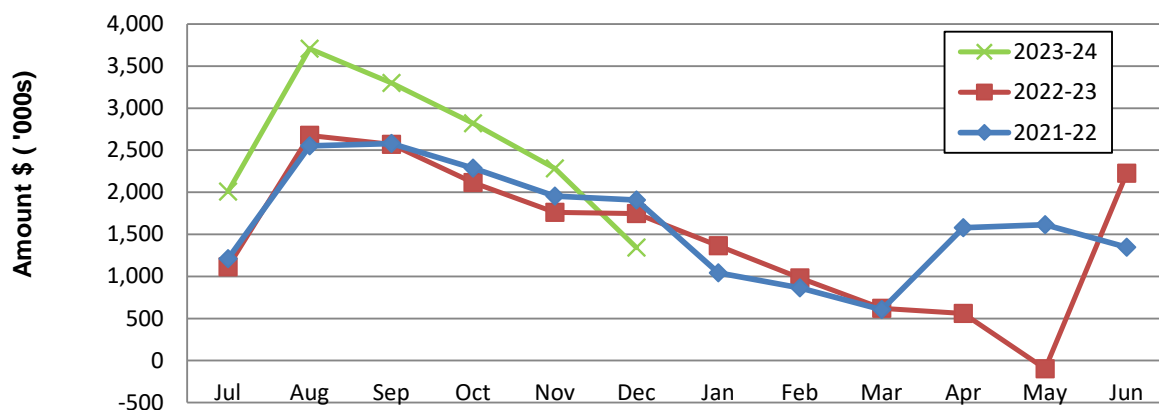
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	3,175	6615%			
General Purpose Funding - Other	39,919	14.26%	▲	Permanent	Grants Commission funding increase
Law, Order and Public Safety	(6,667)	(6.83%)			
Health	260	270.83%			
Education and Welfare	(50)	(33.33%)			
Housing	4,815	2.55%			
Community Amenities	52,992	32.35%	▲	Permanent	Increase in Sewerage rates
Recreation and Culture	(307,694)	(81.39%)	▼	Timing	LRCI funding not yet received
Transport	56,365	14.75%	▲	Timing	Increase in Profit on disposal of loader
Economic Services	24,187	62.86%	▲	Timing	Increase in Standpipe income and Building Fees, Caravan Park Fees
Other Property and Services	18,140	120.98%	▲	Permanent	Increase in Private Works
Operating Expense					
Governance	64,085	17.01%	▼	Timing	Consultancy, Staff Training & Meeting Fees Lower, Election costs not yet received
General Purpose Funding	6,083	11.09%	▼	Timing	Valuation Expenses down
Law, Order and Public Safety	28,026	16.24%	▼	Timing	Fire Prevention costs not yet expended. Bushfire Mitigation Officer not yet engaged
Health	6,714	41.23%			
Education and Welfare	9,088	38.53%	▼	Timing	Donations Lower YTD,
Housing	9,445	10.29%	▼	Timing	Building Maintenance Lower YTD
Community Amenities	84,050	24.77%	▼	Timing	Plans not yet completed, Cemetery maintenance not yet expended
Recreation and Culture	24,617	3.45%			
Transport	102,524	4.02%			
Economic Services	22,148	12.90%	▼	Timing	Concept plan not yet expended.
Other Property and Services	(189,382)	(431.55%)	▲	Permanent	Private works increase, Long service leave not budgeted
Capital Revenues					
Grants, Subsidies and Contributions	(315,409)	(43.86%)	▼		RZR, RRG funding not yet received
Proceeds from Disposal of Assets	188,761	447.65%	▲		Higher proceeds
Capital Expenses					
Land and Buildings	14,393	5.96%			
Infrastructure - Roads	222,743	23.21%	▼	Timing	Projects underway but not completed
Infrastructure - Other	2,620	0.59%			
Infrastructure - Footpaths	0				
Plant and Equipment	(25,158)	(6.11%)			
Furniture and Equipment	8,536	51.74%	▼		Upgrade to Chmabers technology and CCTV not yet completed
Financing					
Loan Principal	31	0.15%			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)				
		YTD 31 Dec		YTD 30 Dec		
Note		2023	30 June 2023	2022		
		\$	\$	\$		
Current Assets						
	Cash Unrestricted	4	2,428,838	2,839,188	3,054,752	
	Cash Restricted	4	3,102,239	3,172,316	2,824,404	
	Receivables - Rates	6	120,433	16,420	157,827	
	Receivables -Other	6	33,099	251,825	5,929	
	Interest / ATO Receivable/Trust		94,825	44,240	25,304	
			5,779,435	6,323,990	6,068,216	
Less: Current Liabilities						
	Payables	-	299,337	(169,230)	(210,020)	
	Contract Liabilities	-	837,862	(493,592)	(853,441)	
	Provisions	-	199,388	(199,388)	(227,654)	
			1,336,587	(862,210)	(1,291,116)	
	Less: Cash Reserves	7	-	3,102,239	(3,172,316)	(2,824,404)
Net Current Funding Position			1,340,609	2,289,464	1,952,696	

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	575,507			575,507	ANZ	At Call
Reserve Bank Account	0.00%		3,102,239		3,102,239	ANZ	At Call
Trust Bank Account	0.00%			84,232	84,232	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal					0		
Municipal					0		
Municipal	4.30%	1,852,392			1,852,392	WA Treasury	At Call
Reserve	0.40%				0		
Trust	0.40%				0		
Total		2,428,598	3,102,239	84,232	5,615,070		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 6: RECEIVABLES

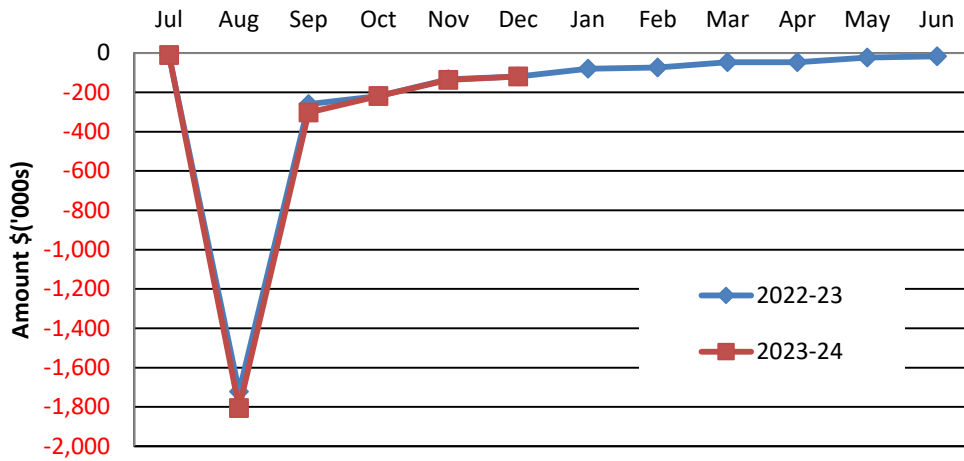
Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

	YTD 31 Dec 2023	30 June 2023
	\$	\$
Opening Arrears Previous Years	16,420	19,522
Levied this year	1,753,598	1,654,442
<u>Less Collections to date</u>	(1,649,585)	(1,657,544)
Equals Current Outstanding	120,433	16,420
Net Rates Collectable	120,433	16,420
% Collected	93.20%	99.02%

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Receivables - General

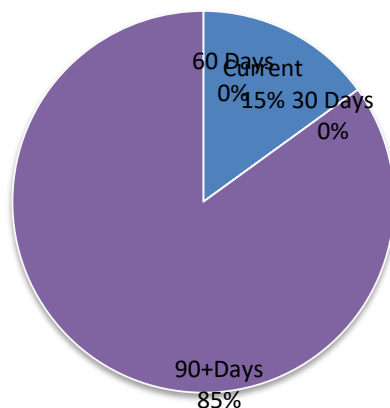
Receivables - General

Total Receivables General Outstanding

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	4,969	0	0	28,130
Total Receivables General Outstanding				33,099

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



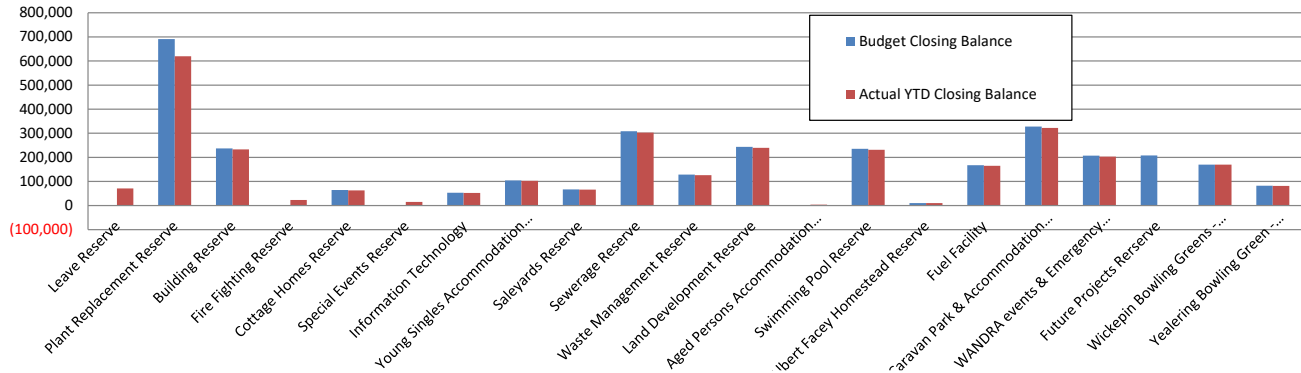
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 7: Cash Backed Reserve

2023-24	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	71,069					71,100			0	71,069
Plant Replacement Reserve	619,898	11,100		60,000					690,998	619,898
Building Reserve	232,817	4,200							237,017	232,817
Fire Fighting Reserve	23,063					23,100			(0)	23,063
Cottage Homes Reserve	63,166	1,100							64,266	63,166
Special Events Reserve	15,176					15,200			0	15,176
Information Technology	52,428	900							53,328	52,428
Young Singles Accommodation Reserve	102,700	1,800							104,500	102,700
Saleyards Reserve	66,005	1,200							67,205	66,005
Sewerage Reserve	302,999	5,400							308,399	302,999
Waste Management Reserve	126,418	2,300							128,718	126,418
Land Development Reserve	239,389	4,300							243,689	239,389
Aged Persons Accommodation Reserve	3,733					3,700			(0)	3,733
Swimming Pool Reserve	231,238	4,200							235,438	231,238
Albert Facey Homestead Reserve	10,144	200							10,344	10,144
Fuel Facility	164,759	3,000							167,759	164,759
Caravan Park & Accommodation Reserve	322,021	5,800							327,821	322,021
WANDRA events & Emergency Repairs Reserve	203,274	3,700							206,974	203,274
Future Projects Reserve		1,300		206,600					207,900	0
Wickepin Bowling Greens - Replacement	0	1,000		168,800	170,048				169,800	170,048
Yealering Bowling Green - Replacement	0	500		81,900	81,896				82,400	81,896
	2,850,295	52,000	0	517,300	251,945	113,100	0		3,306,554	3,102,239

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget			
				YTD 31 12 2023			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
57,272	3,829	48,329	(5,114)	CEO	(1,850)	(5,114)	(3,264)
			0	CEO	(1,850)	0	1,850
60,359	7,541	52,598	(220)	PWS	(2,600)	(220)	2,380
190,000	140,964	130,000	80,964	Loader	31,500	80,964	49,464
			0	Mower	3,000	0	(3,000)
			0			0	0
			0			0	0
			0			0	0
307,631	152,333	230,927	75,629		28,200	75,629.26	47,429

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.078864	145	1,501,516	119,031	532	0	119,563	118,416			118,416
UV	0.006166	272	242,206,610	1,486,518	1,890		1,488,408	1,485,517	778		1,486,295
Mining UV	0.006166	5	944,112	4,190			4,190	8,040			8,040
Sub-Totals		422	244,652,238	1,609,739	2,422	0	1,612,161	1,611,973	778	0	1,612,751
Minimum Payment	Minimum \$										
GRV	500	115	360,400	63,250			63,250	63,800			63,800
UV	500	25	1,332,127	13,750			13,750	15,950	778		15,950
Mining UV	500	7		3,850			3,850				
Sub-Totals		147	1,692,527	80,850	0	0	80,850	79,750	778	0	79,750
Ex Gratia Rates							1,693,011				1,692,501
Discount							14,521				14,400
Rates Writeoffs							(142,955)				(140,000)
Amount from General Rates							(20)				(100)
Specified Area Rates							1,564,556				1,566,801
Totals							1,564,556				1,566,801

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 103 -Staff House	309,540		19,969	40,031	309,540	309,540	1,447	2,801	2/12/2030
	309,540	0	19,969	40,031	309,540	309,540	1,447	2,801	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2023-24 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
GENERAL PURPOSE FUNDING			\$	\$	\$	\$	\$	\$
Grants Commission - General	WALGCC	Y		0	0	0	24,386	(24,386)
Grants Commission - Roads	WALGCC	Y		0	0	0	16,147	(16,147)
GOVERNANCE		Y					0	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	61,600	0	61,600	0	30,810	30,790
				0				0
HOUSING								
WSAHA Grant	DPIRD	Y	150,000			150,000	150,000	0
EDUCATION & WELFARE		N						0
		N			0	0		0
COMMUNITY AMENITIES								
LY Ablution (From Contract Liabilities)		Y	104,500			104,500	0	104,500
RECREATION AND CULTURE								
Wogolin Playground (From Contract Liabilities)	From							
	LRCI Phase 1	Y	738,100			738,100	62,505	675,595
	LRCI Phase 2	Y	415,000			415,000		415,000
	LRCI Phase 3	Y						
ECONOMIC SERVICES								
LRCI Funding		Y					0	0
		N						0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	263,900	0	0	263,900	0	263,900
RRG Grants - Capital Projects	Regional Road Group	Y	984,400	0	0	984,400	191,136	793,264
Direct Grant - Maintenance	Dept. of Transport	Y	160,000	0	160,000	0	160,046	(46)
TOTALS			2,877,500	0	221,600	2,655,900	635,030	2,242,471

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 23	Amount Received	Amount Paid	Closing Balance 31-Dec-23
	\$	\$	\$	\$
Housing Bonds	0	1,640	-1,640	0
Master Key Deposits	240	3,864	-3,864	240
Nomination Deposits	0	300	-300	0
Building and BCITF	1,128	1,530	-2,659	0
Cat/Dog Trap Hire	0	0	0	0
WDSC Replacement Greens	167,548	7,500	-170,048	5,000
Kidsport	0	0	0	0
Wickepin Community Harvest Fund	76,903	0	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,329	600	-600	2,329
Yealering Bowling Club Greens	81,896	0	-81,896	0
Licensing		88,938	-88,938	0
	330,045	104,373	-349,945	84,472

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ○
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2023

Note 13: CAPITAL ACQUISITIONS

31/12/2023						
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Governance						
○	Administration Office Upgrade	LAB2 10,000	10,000	0	10,000	
●	Administration Office - Upgrade Carport	XAB3 20,000	0	17,500		
	Governance Total	30,000	10,000	17,500	10,000	
Education & Welfare						
○	Wickepn Playgroup - Renew Gazebo	XPG1 6,000	0	0	0	
	Education & Welfare Total	6,000	0	0	0	
Housing						
○	Capital Expenses To 7 Rintel Street	CSH1 7,000	7,000	8,450	(1,450)	
●	7 Rintel Street - Renew Flooring	XSH1 5,000	0	0	0	
○	14 Smith St - Upgrade Fencing	XSH12 15,000	0	0	0	
	Housing Total	27,000	7,000	8,450	(1,450)	
Other Housing						
○	Aged Units - Johnston St - Wsaha	CLCH3 300,000	171,914	136,706	35,208	
	Other Housing Total	300,000	171,914	136,706	35,208	
Community Amenities						
○	Wickepn Tip - New Building	XWT1 30,000	0	0	0	
	Community Amenities Total	30,000	0	0	0	
Recreation and Culture						
○	Swimming Pool - Renew Pump Shed Roof	XSP7 17,000	0	0	0	
○	Lake Yealering Foreshore Ablutions	LYFA2 258,500	42,500	34,997	223,503	
○	Toolibin Tennis Club - Lrci 4 - Ablutions	XTA1 0	0	21,650		
	Recreation And Culture Total	275,500	42,500	56,647	223,503	
Transport						
○	Public Works Dept (Old He Shed She Shed)	LPWC 10,000	10,000	7,718	2,282	
	Transport Total	10,000	10,000	7,718	2,282	
Economic Services						
○	Harrismith Caravan Park - Renew Facilities	XCP3 14,000	0	0	0	
	Transport Total	14,000	0	0	0	
	Land and Buildings Total	692,500	241,414	227,021	259,543	
Furniture & Equipment						
Governance						
○	Council Chambers - Upgrade Technology	XAB4 20,000	0	0	0	
○	Administration Office - Upgrade Technology	XAB5 50,000	12,000	7,509	4,491	
○	Various Locations - New Cctv System	XCTV 40,000	4,500	455	4,045	
	Governance Total	110,000	16,500	7,964	8,536	
	Furniture & Office Equip. Total	110,000	16,500	7,964	8,536	
Plant , Equip. & Vehicles						
Governance						
●	Ceo Vehicle 4X4 Wagon (1) Renew	XCEO1 60,000	60,000	50,023		
○	Ceo Vehicle 4X4 Wagon (2) - Renew	XCEO2 60,000	0	0	0	
	Governance Total	120,000	60,000	50,023	0	
Recreation And Culture						
○	Swimming Pool - Renew Pool Pumps	XSP5 30,000	30,000	13,297		
	Recreation And Culture Total	30,000	30,000	13,297	0	
Transport						
●	Loader - Renew	XPM1 226,000	226,000	284,000	(58,000)	
●	Mower - Renew	XPM2 26,000	26,000	24,181	1,819	
●	Pws Vehicle 4X4 Wagon Dual Cab - Renew	XPWS 70,000	70,000	65,657	4,343	
	Transport Total	322,000	322,000	373,838	(51,838)	
	Plant , Equip. & Vehicles Total	472,000	412,000	437,158	(51,838)	
Infrastructure Other						
Recreation and Culture						
●	Swimming Pool - Renew Pool Covers	XSP4 10,000	10,000	9,098		
●	Wickepn Skate Park	5088 412,500	412,500	415,728	(3,228)	
●	Wickepn Oval - Renew Cricket Pitch Covers	XWCP 16,000	16,000	16,053	(53)	
○	Capital Wickepn War Memorial	CWWM1 5,000	5,000	0	5,000	
	Recreation And Culture Total	443,500	443,500	440,880	1,718	
	Infrastructure Other Total	443,500	443,500	440,880	0	
Roads						
Transport Regional Road Group						
○	Wickepn Pingelly Road	RG001 451,000	275,172	463,379	(12,379)	
○	Wickepn-Corrigin Rd	RG003 278,800	154,300	56,924	221,876	
○	Cuballing East Road	WSF24 561,300	266,060	116,618	444,682	
	Regional Road Group Total	1,291,100	695,532	636,922	654,178	
Transport Roads to Recovery						
○	Yarling Brook Road	R2R018 264,000	264,000	99,868	164,132	
	Roads to Recovery Total	264,000	264,000	99,868	164,132	
	Roads Total	1,555,100	959,532	736,789	818,310.52	
○	Capital Expenditure Total	3,273,100	2,072,946	1,849,811	1,034,552	



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 January 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin

Compilation Report

For the Period Ended 31 January 2024

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5. No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 January 2024 of \$854,029.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

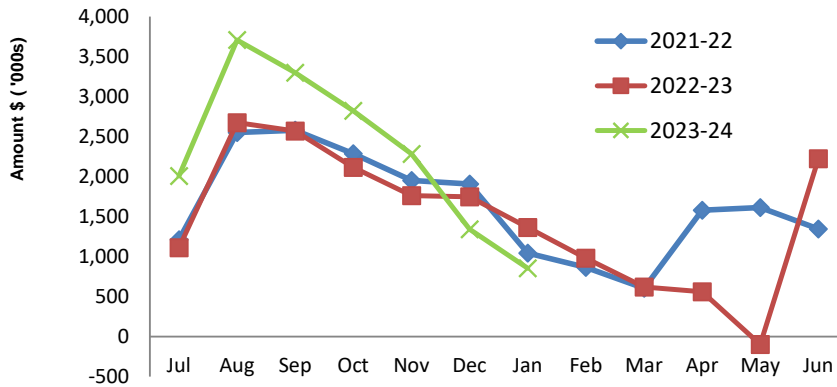
Prepared by: E.Clement DCEO

Date prepared: 8-Feb-24

Reviewed by: T.Clynch ACEO

Shire of Wickepin
Monthly Summary Information
For the Period Ended 31 January 2024

Liquidity Over the Year (Refer Note 3)



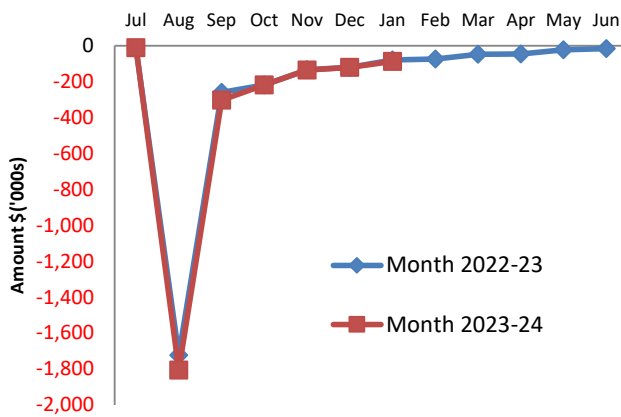
**Cash and Cash Equivalents
as at period end**

Unrestricted	\$ 2,035,450
Restricted	\$ 3,102,239
	\$ 5,137,689

Receivables

Rates	\$ 87,282
Other	\$ 30,102
	\$ 117,384

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates)
(Refer Note 6)

Comments

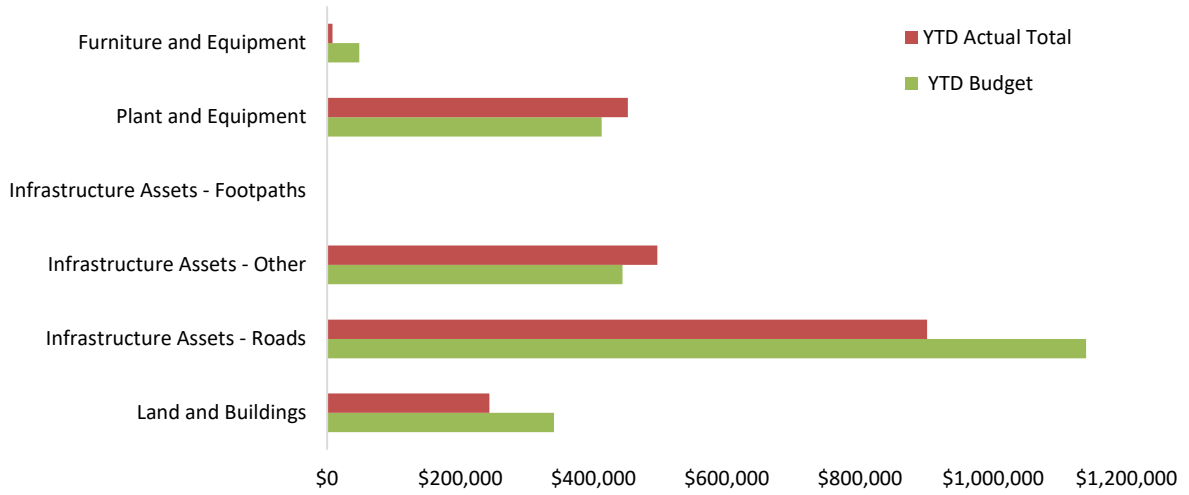
Unrestricted cash includes the following payments in advance

23/24 Grants Commission - General	\$1,156,701
23/24 Grants Commission - Roads	\$650,457
Amounts paid in advance	\$1,807,158

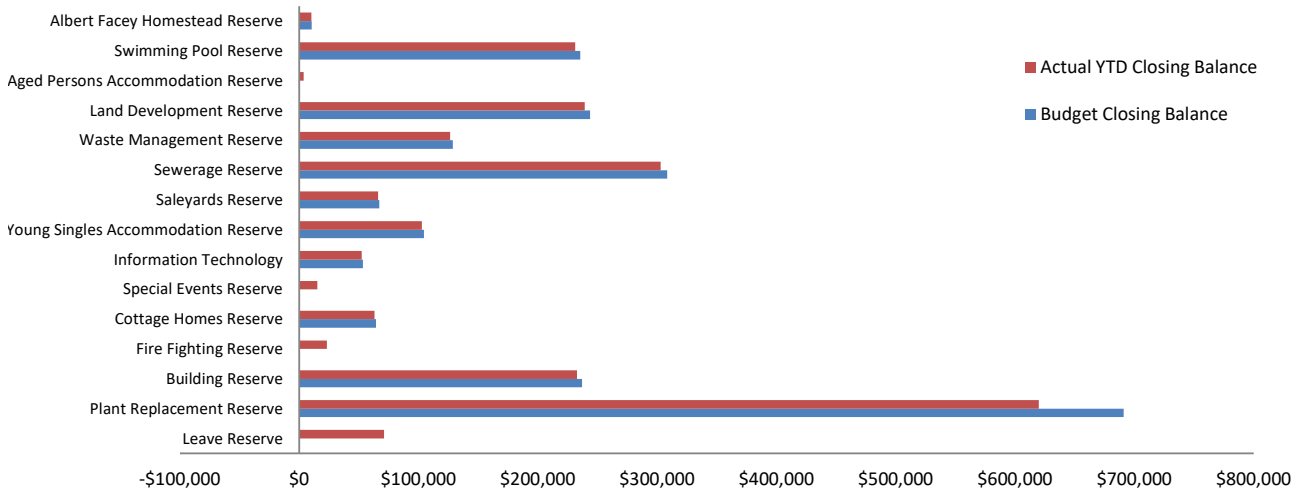
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 31 January 2024

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

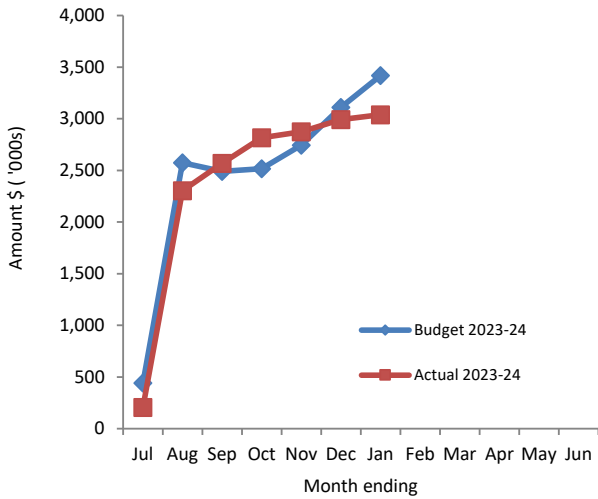
Shire of Wickepin

Monthly Summary Information

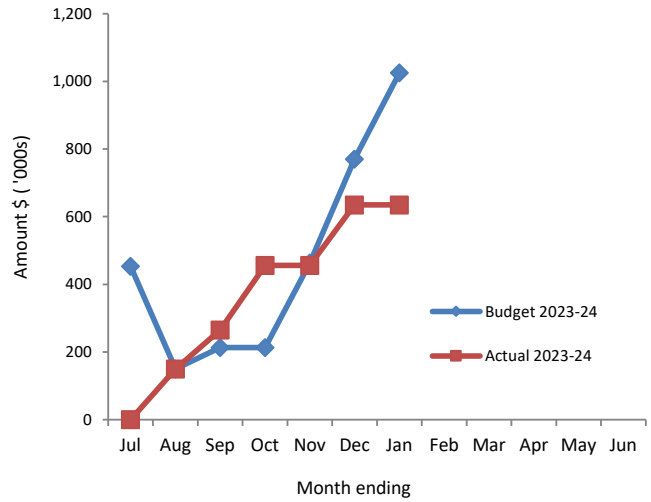
For the Period Ended 31 January 2024

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

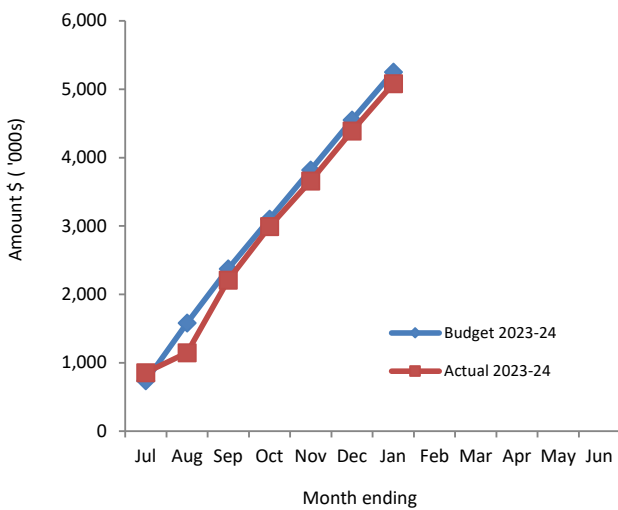


Budget Capital Revenue -v- Actual (Refer Note 2)

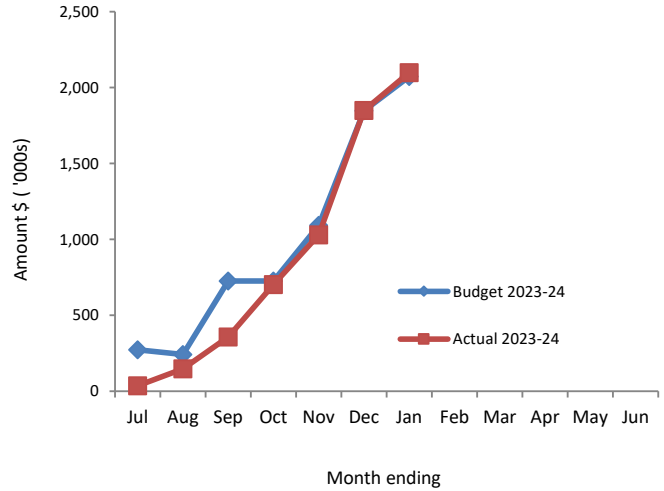


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 January 2024

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	
Operating Revenues	\$	\$	\$	\$	%		
Governance	100	56	9,344	9,288	16585.04%		
General Purpose Funding - Rates	9	1,566,800	1,566,514	1,564,176	(2,338)	(0.15%)	
General Purpose Funding - Other		361,100	284,755	322,177	37,422	13.14%	▲
Law, Order and Public Safety		130,500	97,936	107,134	9,198	9.39%	
Health		200	112	356	244	217.86%	
Education and Welfare		300	175	100	(75)	(42.86%)	
Housing		227,700	195,318	200,601	5,283	2.70%	
Community Amenities		292,100	167,748	223,552	55,804	33.27%	▲
Recreation and Culture		1,171,100	379,543	71,090	(308,453)	(81.27%)	▼
Transport		1,452,700	664,131	439,628	(224,503)	(33.80%)	▼
Economic Services		77,000	44,891	66,933	22,042	49.10%	▲
Other Property and Services		30,000	17,493	35,399	17,906	102.36%	▲
Total Operating Revenue		5,309,600	3,418,672	3,040,491	(378,181)		
Operating Expense							
Governance		(617,733)	(403,815)	(388,454)	15,361	3.80%	
General Purpose Funding		(109,700)	(63,973)	(59,584)	4,389	6.86%	
Law, Order and Public Safety		(290,300)	(192,177)	(164,113)	28,064	14.60%	▼
Health		(32,300)	(18,948)	(10,574)	8,374	44.20%	
Education and Welfare		(47,200)	(27,517)	(15,361)	12,156	44.18%	▼
Housing		(178,900)	(106,304)	(94,835)	11,469	10.79%	▼
Community Amenities		(679,100)	(395,019)	(308,001)	87,018	22.03%	▼
Recreation and Culture		(1,412,200)	(830,193)	(783,247)	46,946	5.65%	
Transport		(5,103,500)	(2,976,855)	(2,819,223)	157,632	5.30%	
Economic Services		(343,700)	(200,382)	(166,232)	34,150	17.04%	▼
Other Property and Services		(14,100)	(38,898)	(271,121)	(232,223)	(597.00%)	▲
Total Operating Expenditure		(8,828,733)	(5,254,081)	(5,080,744)	173,337		
Funding Balance Adjustments							
Add back Depreciation		4,785,500	2,791,502	2,820,241	28,739	1.03%	
Adjust (Profit)/Loss on Asset Disposal	8	(28,200)	(30,788)	(75,629)	(44,841)	145.65%	
Adjust Provisions and Accruals		(71,100)		0	0		
Adjust Rounding		0	0				
Net Cash from Operations		1,167,067	925,305	704,358	(220,947)		
Capital Revenues							
Proceeds from Disposal of Assets	8	253,000	42,167	230,927	188,761	447.65%	▲
Total Capital Revenues		253,000	42,167	230,927	188,761		
Capital Expenses							
Land and Buildings	13	(692,500)	(340,384)	(243,477)	96,907	28.47%	▼
Infrastructure - Roads	13	(1,555,100)	(1,139,149)	(900,430)	238,719	20.96%	▼
Infrastructure -Other	13	(443,500)	(443,500)	(495,632)	(52,132)	(11.75%)	▲
Plant and Equipment	13	(472,000)	(412,000)	(451,304)	(39,304)	(9.54%)	
Furniture and Equipment	13	(110,000)	(48,000)	(7,964)	40,036	83.41%	▼
Total Capital Expenditure		(3,273,100)	(2,383,033)	(2,098,807)	284,226		
Net Cash from Capital Activities		(3,020,100)	(2,340,866)	(1,867,879)	472,987		
Financing							
Transfer from Reserves	7	113,100	0	0	0		
Repayment of Debentures	10	(40,000)	(20,000)	(19,969)	31	0.15%	
Transfer to Reserves	7	(569,300)	0	(251,945)	(251,945)		▲
Net Cash from Financing Activities		(496,200)	(20,000)	(271,914)	(251,914)		
Net Operations, Capital and Financing		(2,349,233)	(1,435,561)	(1,435,435)	127		
Opening Funding Surplus(Deficit)	3	2,349,233	2,349,233	2,289,464	(59,769)	(2.54%)	
Closing Funding Surplus(Deficit)	3	0	913,672	854,029	(59,762)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2024

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,552,400	1,552,114	1,549,655.55	(2,458)	(0.16%)	
Rates excluding General Rates	9	14,400	14,400	14,521			
Operating Grants, Subsidies and Contributions	11	221,600	190,800	246,794	55,994	29.35%	▲
Fees and Charges		469,700	359,197	674,714	315,517	87.84%	▲
Interest Earnings		105,500	31,199	25,081	(6,118)	(19.61%)	
Other Revenue		255,700	253,612	45,121	(208,491)	(82.21%)	▼
Profit on Disposal of Assets	8	34,400	34,400	80,964	46,564		
Total Operating Revenue		2,653,700	2,435,722	2,636,850	201,007		
Operating Expense							
Employee Costs		(1,594,800)	(938,923)	(931,814)	7,109	0.76%	
Materials and Contracts		(1,919,633)	(1,147,793)	(919,324)	228,469	19.91%	▲
Utility Charges		(231,600)	(134,974)	(135,222)	(248)	(0.18%)	
Depreciation on Non-Current Assets		(4,785,500)	(2,791,502)	(2,820,241)	(28,739)	(1.03%)	
Interest Expenses		(2,800)	(1,631)	(1,637)	(6)	(0.38%)	
Insurance Expenses		(255,700)	(218,984)	(243,994)	(25,010)	(11.42%)	▼
Other Expenditure		(32,500)	(16,662)	(23,177)	(6,515)	(39.10%)	
Loss on Disposal of Assets	8	(6,200)	(3,612)	(5,335)	(1,723)	(47.71%)	
Total Operating Expenditure		(8,828,733)	(5,254,081)	(5,080,744)	173,337		
Funding Balance Adjustments							
Add back Depreciation		4,785,500	2,791,502	2,820,241	28,739	1.03%	
Adjust (Profit)/Loss on Asset Disposal	8	(28,200)	(30,788)	(75,629)	(44,841)	145.64%	
Adjust Provisions and Accruals		(71,100)			0		
Adjust Rounding		0	0	0			
Net Cash from Operations		(1,488,833)	(57,645)	300,718	358,242		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,655,900	982,950	403,641	(579,309)	(58.94%)	▼
Proceeds from Disposal of Assets	8	253,000	42,167	230,927	188,761	447.65%	▲
Proceeds from Sale of Assets		0	0	0	0		
Total Capital Revenues		2,908,900	1,025,117	634,568	(390,548)		
Capital Expenses							
Land and Buildings	13	(692,500)	(340,384)	(243,477)	96,907	28.47%	▲
Infrastructure - Roads	13	(1,555,100)	(1,139,149)	(900,430)	238,719	20.96%	▲
Infrastructure - Drainage	13	(443,500)	(443,500)	(495,632)	(52,132)	(11.75%)	▼
Plant and Equipment	13	(472,000)	(412,000)	(451,304)	(39,304)	(9.54%)	
Furniture and Equipment	13	(110,000)	(48,000)	(7,964)	40,036	83.41%	▲
Total Capital Expenditure		(3,273,100)	(2,383,033)	(2,098,807)	284,226		
Net Cash from Capital Activities		(364,200)	(1,357,916)	(1,464,238)	(106,322)		
Financing							
Transfer from Reserves	7	113,100	0	0	0		
Repayment of Debentures	10	(40,000)	(20,000)	(19,969)	31	0.15%	
Transfer to Reserves	7	(569,300)	0	(251,945)	(251,945)		▼
Net Cash from Financing Activities		(496,200)	(20,000)	(271,914)	(251,914)		
Net Operations, Capital and Financing		(2,349,233)	(1,435,561)	(1,435,434)	7		
Opening Funding Surplus(Deficit)	3	2,349,233	2,349,233	2,289,464	(59,769)	(2.54%)	
Closing Funding Surplus(Deficit)	3	0	913,672	854,029	(59,762)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

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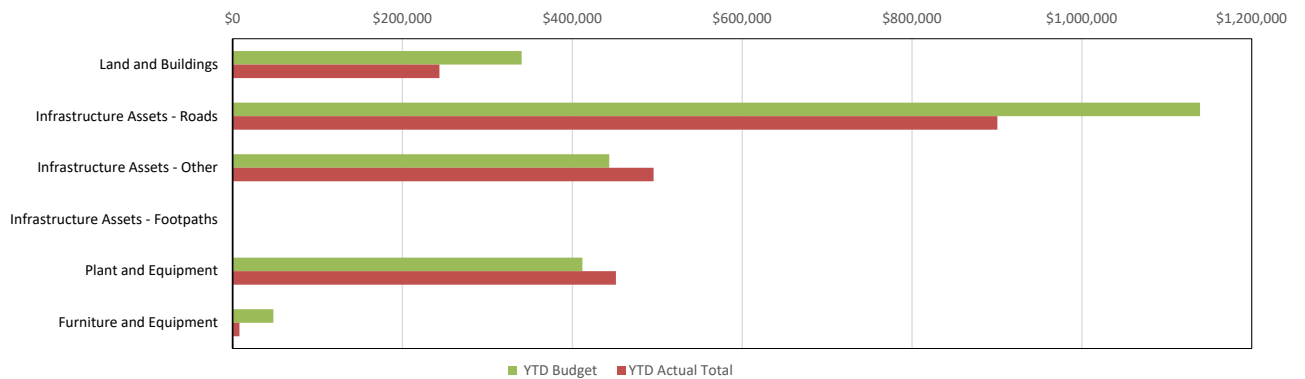
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 January 2024

Capital Acquisitions	Note	YTD 31 01 2024					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 243,477	\$ 0	\$ 243,477	\$ 340,384	\$ 692,500	\$ (96,907)
Infrastructure Assets - Roads	13		900,430	900,430	1,139,149	1,555,100	(238,719)
Infrastructure Assets - Other	13	495,632	0	495,632	443,500	443,500	52,132
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Plant and Equipment	13	451,304	0	451,304	412,000	472,000	39,304
Furniture and Equipment	13	7,964	0	7,964	48,000	110,000	(40,036)
Capital Expenditure Totals		1,198,377	900,430	2,098,807	2,383,033	3,273,100	(284,226)

Funded By:

Capital Grants and Contributions	403,641	2,655,900	2,655,900	2,252,259
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	230,927	42,167	(28,200)	188,761
Own Source Funding - Cash Backed Reserves		0		0
Total Own Source Funding - Cash Backed Reserves	251,945	0	0	251,945
Own Source Funding - Operations		(315,034)	645,400	315,034
Capital Funding Total	886,513	2,383,033	3,273,100	(1,496,520)

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 January 2024

Note 2: EXPLANATION OF MATERIAL VARIANCES

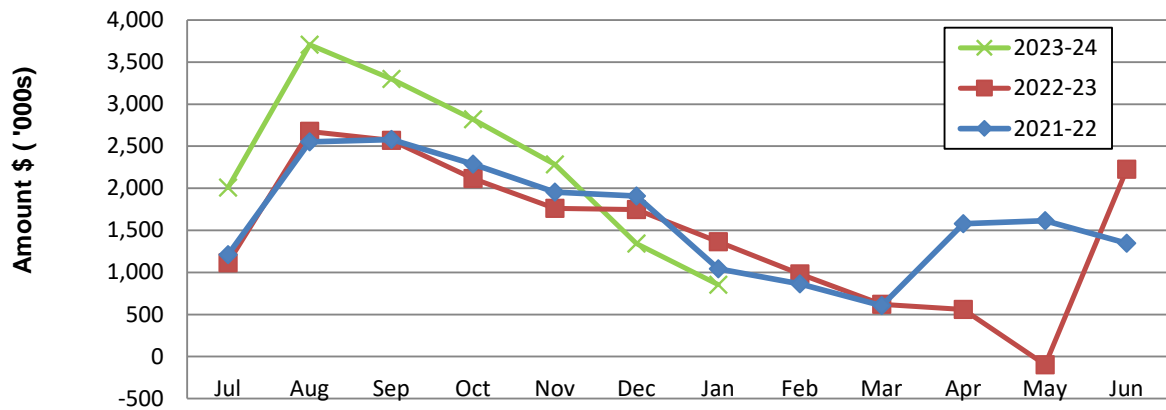
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	9,288	16585%			
General Purpose Funding - Other	37,422	13.14%	▲	Permanent	Grants Commission funding increase
Law, Order and Public Safety	9,198	9.39%			
Health	244	217.86%			
Education and Welfare	(75)	(42.86%)			
Housing	5,283	2.70%			
Community Amenities	55,804	33.27%	▲	Permanent	Increase in Sewerage rates
Recreation and Culture	(308,453)	(81.27%)	▼	Timing	LRCI funding not yet received
Transport	(224,503)	(33.80%)	▼	Timing	Ropad Grants yet to be received
Economic Services	22,042	49.10%	▲	Permanent	Increase in Standpipe income and Building Fees, Caravan Park Fees
Other Property and Services	17,906	102.36%	▲	Permanent	Increase in Private Works
Operating Expense					
Governance	15,361	3.80%			
General Purpose Funding	4,389	6.86%			
Law, Order and Public Safety	28,064	14.60%	▼	Timing	Fire Prevention costs ot yet expended. Bushfire Mitagaton Officer not yet engaged
Health	8,374	44.20%			
Education and Welfare	12,156	44.18%	▼	Timing	Donations Lower YTD,
Housing	11,469	10.79%	▼	Timing	Building Maintenance Lower YTD
Community Amenities	87,018	22.03%	▼	Timing	Plans not yet completed, Cemetery maintenance not yet expended
Recreation and Culture	46,946	5.65%			
Transport	157,632	5.30%			
Economic Services	34,150	17.04%	▼	Timing	Concept plan not yet expended.
Other Property and Services	(232,223)	(597.00%)	▲	Permanent	Private works increase, Long service leave not budgeted
Capital Revenues					
Grants, Subsidies and Contributions	(579,309)	(58.94%)	▼	Timing	RZR, RRG funding not yet received
Proceeds from Disposal of Assets	188,761	447.65%	▲	Timing	Higher proceeds
Capital Expenses					
Land and Buildings	96,907	28.47%	▼	Timing	Projects yet to be ocmpleted
Infrastructure - Roads	238,719	20.96%	▼	Timing	Projects underway but not completed
Infrastructure - Other	(52,132)	(11.75%)	▲	Timing	Skate Park Fencing higher
Infrastructure - Footpaths	0				
Plant and Equipment	(39,304)	(9.54%)			
Furniture and Equipment	40,036	83.41%	▼	Timing	Upgrade to Chmabers technology and CCTV not yet completed
Financing					
Loan Principal	31	0.15%			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Jan 2024	30 June 2023	YTD 30 Jan 2023
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,035,450	2,839,188	3,054,752
Cash Restricted	4	3,102,239	3,172,316	2,824,404
Receivables - Rates	6	87,282	16,420	157,827
Receivables -Other	6	30,102	251,825	5,929
Interest / ATO Receivable/Trust		38,059	44,240	25,304
		5,293,133	6,323,990	6,068,216
Less: Current Liabilities				
Payables	-	299,615	(169,230)	(210,020)
Contract Liabilities	-	837,862	(493,592)	(853,441)
Provisions	-	199,388	(199,388)	(227,654)
		1,336,864	(862,210)	(1,291,116)
Less: Cash Reserves	7	3,102,239	(3,172,316)	(2,824,404)
Net Current Funding Position		854,029	2,289,464	1,952,696

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	182,118			182,118	ANZ	At Call
Reserve Bank Account	0.00%		3,102,239		3,102,239	ANZ	At Call
Trust Bank Account	0.00%			84,232	84,232	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal					0		
Municipal					0		
Municipal	4.30%	1,852,392			1,852,392	WA Treasury	At Call
Reserve	0.40%				0		
Trust	0.40%				0		
Total		2,035,210	3,102,239	84,232	5,221,681		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 6: RECEIVABLES

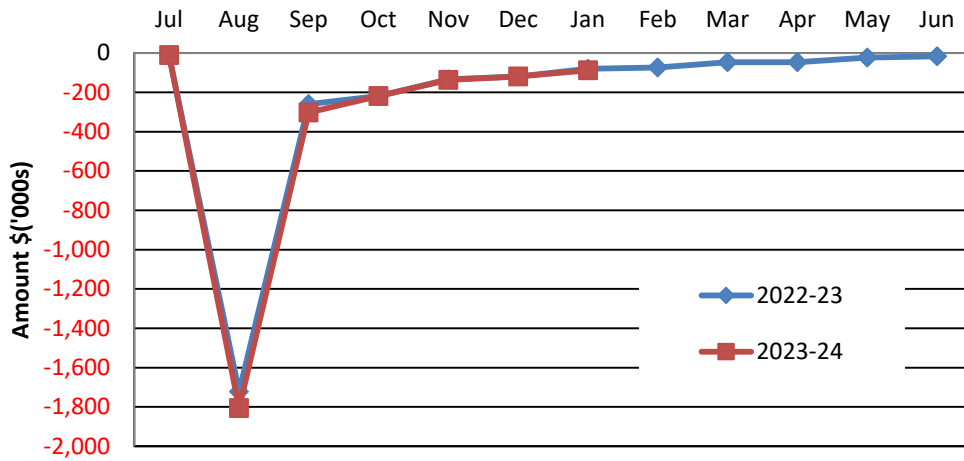
Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

	YTD 31 Jan 2024	30 June 2023
	\$	\$
Opening Arrears Previous Years	16,420	19,522
Levied this year	1,753,995	1,654,442
<u>Less Collections to date</u>	(1,683,133)	(1,657,544)
Equals Current Outstanding	87,282	16,420
Net Rates Collectable	87,282	16,420
% Collected	95.07%	99.02%

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Receivables - General

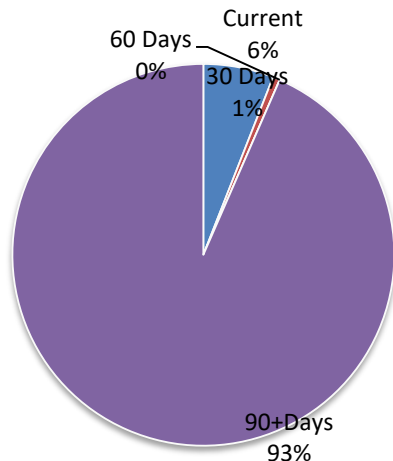
Receivables - General

Total Receivables General Outstanding

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	1,792	180	0	28,130
Total Receivables General Outstanding				30,102

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



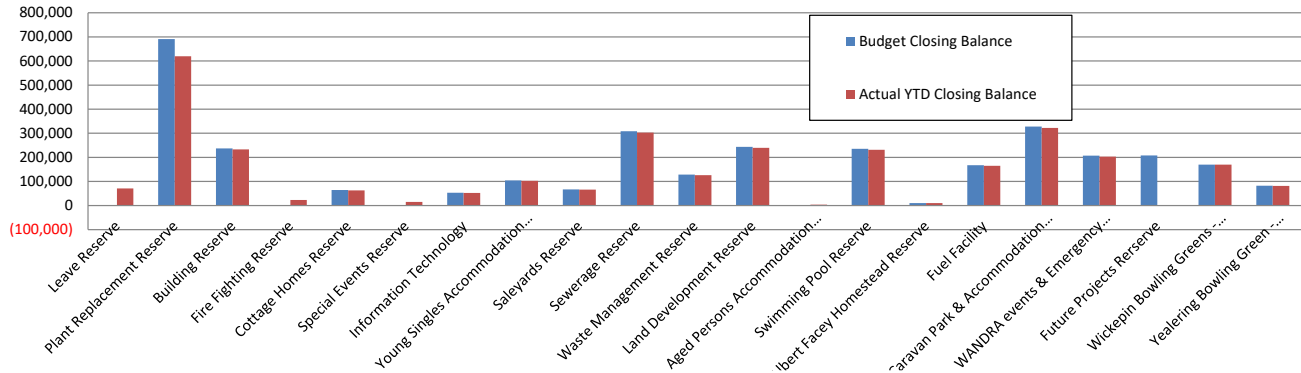
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 7: Cash Backed Reserve

2023-24	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	71,069					71,100			0	71,069
Plant Replacement Reserve	619,898	11,100		60,000					690,998	619,898
Building Reserve	232,817	4,200							237,017	232,817
Fire Fighting Reserve	23,063					23,100			(0)	23,063
Cottage Homes Reserve	63,166	1,100							64,266	63,166
Special Events Reserve	15,176					15,200			0	15,176
Information Technology	52,428	900							53,328	52,428
Young Singles Accommodation Reserve	102,700	1,800							104,500	102,700
Saleyards Reserve	66,005	1,200							67,205	66,005
Sewerage Reserve	302,999	5,400							308,399	302,999
Waste Management Reserve	126,418	2,300							128,718	126,418
Land Development Reserve	239,389	4,300							243,689	239,389
Aged Persons Accommodation Reserve	3,733					3,700			(0)	3,733
Swimming Pool Reserve	231,238	4,200							235,438	231,238
Albert Facey Homestead Reserve	10,144	200							10,344	10,144
Fuel Facility	164,759	3,000							167,759	164,759
Caravan Park & Accommodation Reserve	322,021	5,800							327,821	322,021
WANDRA events & Emergency Repairs Reserve	203,274	3,700							206,974	203,274
Future Projects Reserve		1,300		206,600					207,900	0
Wickepin Bowling Greens - Replacement	0	1,000		168,800	170,048				169,800	170,048
Yealering Bowling Green - Replacement	0	500		81,900	81,896				82,400	81,896
	2,850,295	52,000	0	517,300	251,945	113,100	0		3,306,554	3,102,239

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget			
				YTD 31 01 2024			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
57,272	3,829	48,329	(5,114)	CEO	(1,850)	(5,114)	(3,264)
			0	CEO	(1,850)	0	1,850
60,359	7,541	52,598	(220)	PWS	(2,600)	(220)	2,380
190,000	140,964	130,000	80,964	Loader	31,500	80,964	49,464
			0	Mower	3,000	0	(3,000)
			0			0	0
			0			0	0
			0			0	0
307,631	152,333	230,927	75,629		28,200	75,629.26	47,429

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.078864	145	1,501,516	119,031	532	0	119,563	118,416			118,416
UV	0.006166	272	242,206,610	1,486,518	1,536		1,488,054	1,485,517	778		1,486,295
Mining UV	0.006166	5	944,112	4,190			4,190	8,040			8,040
Sub-Totals		422	244,652,238	1,609,739	2,069	0	1,611,808	1,611,973	778	0	1,612,751
Minimum Payment	Minimum \$										
GRV	500	115	360,400	63,250			63,250	63,800			63,800
UV	500	25	1,332,127	13,750			13,750	15,950	778		15,950
Mining UV	500	7		3,850			3,850				
Sub-Totals		147	1,692,527	80,850	0	0	80,850	79,750	778	0	79,750
Ex Gratia Rates							1,692,658				1,692,501
Discount							14,521				14,400
Rates Writeoffs							(142,955)				(140,000)
Amount from General Rates							(47)				(100)
Specified Area Rates							1,564,176				1,566,801
Totals							1,564,176				1,566,801

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual	Budget	Actual	Budget	Actual	Budget	
			\$	\$	\$	\$	\$	\$	
Loan 103 -Staff House	309,540		19,969	40,031	309,540	309,540	1,447	2,801	2/12/2030
	309,540	0	19,969	40,031	309,540	309,540	1,447	2,801	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2023-24 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
GENERAL PURPOSE FUNDING			\$	\$	\$	\$	\$	\$
Grants Commission - General	WALGGC	Y		0	0	0	24,386	(24,386)
Grants Commission - Roads	WALGGC	Y		0	0	0	16,147	(16,147)
GOVERNANCE		Y					0	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	61,600	0	61,600	0	46,215	15,385
				0				0
HOUSING								
WSAHA Grant	DPIRD	Y	150,000			150,000	150,000	0
EDUCATION & WELFARE		N						0
		N			0	0		0
COMMUNITY AMENITIES								
LY Ablution (From Contract Liabilities)		Y	104,500			104,500	0	104,500
RECREATION AND CULTURE								
Wogolin Playground (From Contract Liabilities)	From							
	LRCI Phase 1	Y	738,100			738,100	62,505	675,595
	LRCI Phase 2	Y	415,000			415,000		415,000
	LRCI Phase 3	Y						
ECONOMIC SERVICES								
LRCI Funding		Y					0	0
		N						0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	263,900	0	0	263,900	0	263,900
RRG Grants - Capital Projects	Regional Road Group	Y	984,400	0	0	984,400	191,136	793,264
Direct Grant - Maintenance	Dept. of Transport	Y	160,000	0	160,000	0	160,046	(46)
TOTALS			2,877,500	0	221,600	2,655,900	650,435	2,227,066

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 23	Amount Received	Amount Paid	Closing Balance 31-Jan-24
	\$	\$	\$	\$
Housing Bonds	0	1,640	-1,640	0
Master Key Deposits	240	4,494	-4,494	240
Nomination Deposits	0	300	-300	0
Building and BCITF	1,128	1,530	-2,659	0
Cat/Dog Trap Hire	0	0	0	0
WDSC Replacement Greens	167,548	7,500	-170,048	5,000
Kidsport	0	0	0	0
Wickepin Community Harvest Fund	76,903	0	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,329	600	-600	2,329
Yealering Bowling Club Greens	81,896	0	-81,896	0
Licensing		113,250	-113,250	0
	330,045	129,315	-374,887	84,472

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ●
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2024

Note 13: CAPITAL ACQUISITIONS

31/01/2024						
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Governance						
○	Administration Office Upgrade	LAB2	10,000	10,000	0	10,000
●	Administration Office - Upgrade Carport	XAB3	20,000	10,000	17,500	
	Governance Total		30,000	10,000	17,500	10,000
Education & Welfare						
○	Wickepin Playgroup - Renew Gazebo	XPG1	6,000	0	0	0
	Education & Welfare Total		6,000	0	0	0
Housing						
○	Capital Expenses To 7 Rintel Street	CSH1	7,000	7,000	8,450	(1,450)
●	7 Rintel Street - Renew Flooring	XSH1	5,000	2,500	0	2,500
○	14 Smith St - Upgrade Fencing	XSH12	15,000	7,500	0	7,500
	Housing Total		27,000	17,000	8,450	8,550
Other Housing						
○	Aged Units - Johnston St - Wsaha	CLCH3	300,000	206,884	150,043	56,841
	Other Housing Total		300,000	206,884	150,043	56,841
Community Amenities						
○	Wickepin Tip - New Building	XWT1	30,000	0	0	
	Community Amenities Total		30,000	0	0	0
Recreation and Culture						
○	Swimming Pool - Renew Pump Shed Roof	XSP7	17,000	0	0	0
○	Lake Yealering Foreshore Ablutions	LYFA2	258,500	82,500	38,115	220,385
●	Toolibin Tennis Club - Lrci 4 - Ablutions	XTA1	0	0	21,650	
	Recreation And Culture Total		275,500	82,500	59,765	220,385
Transport						
○	Public Works Dept (Old He Shed She Shed)	LPWC	10,000	10,000	7,718	2,282
	Transport Total		10,000	10,000	7,718	2,282
Economic Services						
○	Harrismith Caravan Park - Renew Facilities	XCP3	14,000	14,000	0	14,000
	Transport Total		14,000	14,000	0	14,000
	Land and Buildings Total		692,500	340,384	243,477	288,057
Furniture & Equipment						
Governance						
○	Council Chambers - Upgrade Technology	XAB4	20,000	12,500	0	12,500
○	Administration Office - Upgrade Technology	XAB5	50,000	27,000	7,509	19,491
○	Various Locations - New Cctv System	XCTV	40,000	8,500	455	8,045
	Governance Total		110,000	48,000	7,964	40,036
	Furniture & Office Equip. Total		110,000	48,000	7,964	40,036
Plant , Equip. & Vehicles						
Governance						
●	Ceo Vehicle 4X4 Wagon (1) Renew	XCEO1	60,000	60,000	50,023	
○	Ceo Vehicle 4X4 Wagon (2) - Renew	XCEO2	60,000	0	0	0
	Governance Total		120,000	60,000	50,023	0
Recreation And Culture						
●	Swimming Pool - Renew Pool Pumps	XSP5	30,000	30,000	27,443	
	Recreation And Culture Total		30,000	30,000	27,443	0
Transport						
●	Loader - Renew	XPM1	226,000	226,000	284,000	(58,000)
●	Mower - Renew	XPM2	26,000	26,000	24,181	1,819
●	Pws Vehicle 4X4 Wagon Dual Cab - Renew	XPWS	70,000	70,000	65,657	4,343
	Transport Total		322,000	322,000	373,838	(51,838)
	Plant , Equip. & Vehicles Total		472,000	412,000	451,304	(51,838)
Infrastructure Other						
Recreation and Culture						
●	Swimming Pool - Renew Pool Covers	XSP4	10,000	10,000	9,098	
●	Wickepin Skate Park	5088	412,500	412,500	434,808	(22,308)
●	Wickepin Oval - Renew Cricket Pitch Covers	XWCP	16,000	16,000	16,053	(53)
○	Capital Wickepin War Memorial	CWWM1	5,000	5,000	0	5,000
	Recreation And Culture Total		443,500	443,500	459,959	(17,361)
Economic Services						
		XFF2	0	0	35,673	
	Economic Services Total		0	0	35,673	0
	Infrastructure Other Total		443,500	443,500	495,632	0
Roads						
Transport Regional Road Group						
○	Wickepin Pingelly Road	RG001	451,000	319,284	486,446	(35,446)
○	Wickepin-Corrigin Rd	RG003	278,800	203,725	59,675	219,125
○	Cuballing East Road	WSF24	561,300	352,140	131,156	430,144
	Regional Road Group Total		1,291,100	875,149	677,277	613,823
Transport Roads to Recovery						
○	Yarling Brook Road	R2R018	264,000	264,000	223,153	40,847
	Roads to Recovery Total		264,000	264,000	223,153	40,847
	Roads Total		1,555,100	1,139,149	900,430	654,670.47
○	Capital Expenditure Total		3,273,100	2,383,033	2,098,807	930,926



14.3 2024 Annual General Meeting of Electors – Receival of Minutes



Minutes

Annual General Meeting of Electors
Wednesday 7 February 2024

Date	Wednesday 7 February 2024
Time	5.30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 2 February 2024



Notice of Meeting

Please be informed the 2024 Annual General Meeting of Electors will be held at 5.30pm on Wednesday 7 February 2024 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

The purpose of the meeting is to –

- Receive the 2022/23 Annual Report, and
- General Business.

Tim Clynch
Acting Chief Executive Officer

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member, Shire President J Russell, declared the meeting open at 5.40pm.

2 Attendance

2.1 Present

Councillors

J Russell	Presiding Member, Shire President
W Astbury	Deputy Shire President
J Mearns	Councillor

Employees

T Clynch	Acting Chief Executive Officer
E Clement	Deputy Chief Executive Officer

Electors

N Ballard	Elector
T Astbury	Elector
R Lewis	Elector
S Starr	Elector
R Starr	Elector
S Moxham	Elector
C Coate	Elector

Apologies

Cr F Allan	Councillor
Cr L Corker	Councillor
Cr P Thompson	Councillor
Cr T Miller	Councillor

3 Confirmation of Minutes

Attachment 1 – Minutes of AGM of Electors held 30 June 2023.

Officer Recommendation

That the minutes of the Annual General Meeting of Electors held on 30 June 2023 are confirmed as a true and correct record

Resolution **AEM-070224-01**
Moved **Cr W Astbury**
Second **Cr J Mearns**

That the minutes of the Annual Electors Meeting held on Friday 30 June 2023, are confirmed as a true and correct record

Carried

4 2022-2023 Annual Report

Attachment 2 – Annual Report 2022-23.

Officer Recommendation

That the Annual Report (including therein the Annual Financial Statements and Auditor's Report) for the year ending 30 June 2023, as presented in Attachment 2, be received.

Resolution AEM-070224-02
Moved C Starr
Second Cr W Astbury

That the Annual Report (including therein the Annual Financial Statements and Auditor's Report) for the year ending 30 June 2023, as presented in Attachment 2, be received.

Carried

5 General Business

Electors in attendance at the Annual General Meeting of Electors were invited to raise matters of general business.

Australia Day

Ray Lewis asked why the decision to not hold an Australia Day event was made.

President advised that it had become much more difficult to secure helpers to run the event. The Australia day event was also the day for the Community Awards which in recent years struggled to receive nominations. Council decided to hold a bi annual event and encourage more nominations for the Community Awards.

Resolution AEM-070224-03
Moved R Lewis
Second N Ballard

That Council hold an annual Australia Day event.

Carried

Dogs

Caroline Coate advised that she had been bitten twice in recent weeks by local dogs. With no local ranger in town dogs have been a real problem roaming the streets of Wickepin. Suggested a dog behaviour program should be organised.

A/CEO advised that the Shire uses the ranger services of Narrogin Shire and they try and respond as quickly as possible. For a Shire of the size of Wickepin the affordability of a full time ranger is doubtful. However will request the ranger does more regular patrols of the Shire. CEO also advised

that a local government can't provide every service requested and that a service such as dog obedience/behaviour training is normally run by the private sector such as a professional dog trainer. If there was enough local interest in having these classes those people could approach a dog trainer. The involvement of the Shire could be providing a venue for the classes to be held.

Roads

Neil Ballard questioned the state of the roads – in particular Toolibin Nth Road, Wickepin-Harrismith Road, Stock Road and Line Road.

CEO advised that he will request the Manager of Works will do an inspection and review the 5 year road program

Bushfire Mitigation

Neil Ballard asked what fire mitigation is being done in the towns of Toolibin, Tiincurrin and Harrismith as there are many blocks that are a fire hazard and also what is being done along the railway lines?

A/CEO responded that any blocks that the responsibility to undertake mitigation of unallocated crown land (UCL) rests with DFES and contact will be made with that agency to see what plans are in place for UCL in the Shire of Wickepin. Also Council has recently endorsed a Bushfire Mitigation Plan which opens up access to funding to carry out bushfire mitigation in the Shire. 2024/2025 is the first year that the funds can be applied for. Fire mitigation within the railway reserve is the responsibility of Arc Infrastructure (lessee of the land) and the concerns about the level of fire risk on railway reserves is a Statewide issue that has been raised by many local governments. The Shire will raise these concerns with Arc Infrastructure to seek some work be done.

Short Term Accommodation

Ray Lewis asked about the progress of any short term accommodation for Wickepin in conjunction with CBH ?

A/CEO advised CBH is proposing to submit an application for accommodation on its site in the near future.

Residential Land

Ray Lewis asked in there was any plans to open up any more residential land in Wickepin?

A/CEO advised that the Council was currently working on a funding application seeking funding to develop approximately 10 residential lots on the land it owns on the south side of Whyte Road. An expression of interest was submitted last year and it received approval for there to be a formal funding application to be submitted. This application is expected to be submitted in April/May.

Wickepin Hotel.

Ray Lewis asked in there was any potential for the Shire to access funding to improve the Wickepin Hotel?

A/CEO advised that this was a commercial venture and a private land holding therefore he believed the Shire would not be able to access grant funds for this.

Aged Units.

Ray Lewis asked as to the progress of the aged units?

The President responded that the units should be finished by the end of February. Will then be waiting on Western Power to connect the power.

CEO

Ray Lewis asked what the situation was with a new CEO?

President advised that the newly appointed CEO Kellie Bartley will be starting on the 18th March 2024.

Dishwasher at the Community Centre.

Ray Lewis asked if there was any plans to put in a dishwasher at the Community Centre.

President advised that Council had not been asked for this.

Live Sheep Trade

Ray Lewis asked if Council would consider putting pressure on the Government regarding the Live Sheep trade similar to another local government group that had done so recently.

President advised that Council was apolitical so would be unable to support this.

Child Care

Ray Lewis advised that he had been asked about the provision of child care in Wickepin and whether the Shire could seek to obtain a higher level of service.

A/CEO advised that there was plans in progress for a local person to provide child care at the Playgroup building 4 days a week.

Display Shed at Toolseum

Tina Astbury requested why the decision to place the display shed for the Albert Facey cart and other machinery was to be placed at the Toolseum and that could it be placed closer to the main road (such as behind the fuel bowsers) so it could be more accessible to tourists?

DCEO advised that discussions had taken place between previous CDO, MWS, Albert Facey Committee and He Shed She Shed regarding the placement of the shed and this was considered the best place.

President advised there were limitations on what could be developed on the railway reserve leased to the Shire.

Railway

Ray Lewis asked in there had been further developments on the re-opening of the Tier 3 railway lines?

President advised there was a feasibility study started last year by the Government into opening up the line between Narrogin and Kulin and that she had attended meetings regarding this late last year. The feasibility hasn't been completed but it appears there doesn't seem to be favourable outlook on opening this up anywhere in the near future.

Feasibility Study.

Skye Moxham asked if there was anything further being done with the agri business feasibility study that was done in 2020/2021, especially in regards to Goal 5 & 6 of the Strategic Community Plan.

President responded that community engagement was sought to create a group for future development. There was limited response to this. It was suggested by the consultant that Town Teams be utilised to encourage activities. Ignite Wicky was created from this.

The A/CEO read out the strategies under Goals 5 and 6 of the Strategic Community Plan which summarised the work undertaken by the Shire since 2018 in achieving these goals.

6 Closure

The Presiding Member declared the meeting closed 7.28pm.



14.5 Proposed Fencing Local Law

LOCAL GOVERNMENT ACT 1995

SHIRE OF WICKEPIN

FENCING LOCAL LAW 2024

Under the powers conferred by the *Local Government Act 1995* and all other powers enabling it, the *Shire of Wickepin* resolved on **[insert date]** to make the following local law.

PART 1—PRELIMINARY

1.1 Citation

This local law is the *Shire of Wickepin Fencing Local Law 2024*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Purpose and effect

- (1) The purpose of this local law is to prescribe a sufficient fence and the standard for the construction of fences throughout the district.
- (2) The effect of this local law is to establish the minimum requirements for fencing within the district.

1.4 Application

This local law applies throughout the district.

1.5 Definitions

In this local law —

Act means the *Dividing Fences Act 1961*;

applicant means a person who makes an application for approval under this local law;

AS or AS/NZS means an Australian or Australian/New Zealand Standard as published by Standards Australia and as amended from time to time.

barbed wire fence means a wire or strand of wires having small pieces of sharply pointed wire twisted around it at short intervals;

boundary fence has the meaning given to it by the Act;

Building Surveyor means a Building Surveyor of the local government;

CEO means the Chief Executive Officer of the local government;

Commercial Lot means a lot where a commercial use—

- (a) is or may be permitted under the district planning scheme; and
- (b) is or will be the predominant use of the lot;

dangerous in relation to any fence means—

- (a) an electrified fence other than a fence approved by the local government under this local law;
- (b) a fence containing barbed wire other than a fence erected and maintained in accordance with this local law;
- (c) a fence containing exposed broken glass, asbestos fibre, razor wire or any other potentially harmful projection or material; or
- (d) a fence which is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause;

district means the district of the local government;

district planning scheme means a local planning scheme of the local government made under the *Planning and Development Act 2005*;

dividing fence has the meaning given to it by the Act;

electrified fence means a fence carrying or designed to carry an electric charge;

fence means any structure, not including a retaining wall, used or functioning as a barrier, irrespective of where it is located and includes any gate;

front boundary means the boundary line between a lot and the thoroughfare upon which that lot abuts, or in the case of a lot abutting on more than one thoroughfare, the boundary line between the lot and the primary thoroughfare;

front fence means a fence erected on the front boundary of a lot or on a line adjacent to the front boundary;

front setback area means the area between the building line of a lot and the front boundary of that lot;

height in relation to a fence means the vertical distance between—

- (a) the top of the fence at any point; and
- (b) the ground level or, where the ground levels on each side of the fence are not the same, the higher ground level, immediately below that point;

Industrial Lot means a lot where an industrial use—

- (a) is or may be permitted under the district planning scheme; and
- (b) is or will be the predominant use of the lot;

licence means an electrified fence licence or a razor wire fence licence;

local government means the Shire of Wickepin;

local government property means anything except a thoroughfare—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” under section 3.53 of the *Local Government Act 1995*;

lot has the meaning given to it in the *Planning and Development Act 2005*;

notice of breach means a notice referred to in clause 5.1;

occupier has the meaning given to it in the *Local Government Act 1995*;

owner has the meaning given to it in the *Local Government Act 1995*;

razor wire fence means a coiled strong wire with pieces of sharp cutting edges set across it at close intervals;

Residential Lot means a lot where a residential use—

- (a) is or may be permitted under the district planning scheme; and
- (b) is or will be the predominant use of the lot;

retaining wall means any structure which prevents the movement of soil or retains soil or structures in order to allow ground levels of different elevations to exist adjacent to one another;

Rural Lot means a lot where a rural use—

- (a) is or may be permitted under the district planning scheme; and
- (b) is or will be the predominant use of the lot;

Schedule means a Schedule to this local law;

Special Rural Lot means a lot where a special rural use—

- (a) is or may be permitted under the district planning scheme; and
- (b) is or will be the predominant use of the lot;

sufficient fence means a fence described in clause 2.1; and

thoroughfare has the meaning given to it by the *Local Government Act 1995*, but does not include a private thoroughfare which is not under the management or control of the local government.

1.6 Licence fees and charges

All licence fees and charges applicable under this local law shall be determined by the local government from time to time in accordance with section 6.16 of the *Local Government Act 1995*.

PART 2—FENCES

Division 1—Sufficient fences

2.1 Sufficient fences

- (1) A person shall not erect a dividing fence or a boundary fence that is not a sufficient fence.
- (2) Subject to subclauses (3) and (4), a sufficient fence—
 - (a) on a Residential Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 2;
 - (b) on a Commercial Lot or an Industrial Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 3; and
 - (c) on a Rural Lot or a Special Rural Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 4.
- (3) Where a fence is erected on or near the boundary between—
 - (a) a Residential Lot and an Industrial Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 2;
 - (b) a Residential Lot and a Commercial Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 3;
 - (c) a Residential Lot and a Rural Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 4;
 - (d) a Residential Lot and a Special Rural Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 4; and
 - (e) a Special Rural Lot and a Rural Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 4.
- (4) An application must be made to the local government for grant of consent to any variation to the specifications in Schedules 2, 3 and 4.
- (5) Unless an authorised person determines otherwise, a sufficient fence on a boundary between lots other than those specified in subclause (3) is a dividing fence constructed in accordance with the specifications and requirements of Schedule 2.
- (6) Notwithstanding any other provision in this local law, a dividing fence or boundary fence constructed of masonry, stone or concrete shall be a sufficient fence only if it is designed by a suitably qualified structural engineer and constructed in accordance with that design where—

- (a) it is greater than 1800 millimetres in height; or
 - (b) the Building Surveyor requires.
- (7) Notwithstanding any other provision in this local law, a dividing fence or boundary fence shall not exceed 1800 millimetres in height unless the approval of the local government has been obtained for such a fence.

Division 2—General

2.2 Fences within front setback areas

- (1) A person shall not, without the written consent of the Building Surveyor, erect a free-standing fence greater than 1200 millimetres in height, within the front set-back area of a Residential Lot within the district.
- (2) The Building Surveyor may approve the erection of a fence of a height greater than 1200 millimetres in the front setback area of a Residential Lot only if the fence on each side of the driveway into the lot across the front boundary is to be angled into the lot for a distance of not less than 1500 millimetres along the frontage to a distance of not less than 1500 millimetres from the frontage in order to provide appropriate splayed lines of vision for a motorist using the driveway for access to a thoroughfare.
- (3) The provision of subclause (2) shall not apply to a fence—
 - (a) of open construction that does not obscure the lines of vision of a motorist using the driveway for access to a thoroughfare; or
 - (b) that does not adjoin a footpath.

2.3 Gates in fences

- (1) A person shall not erect a gate in a fence which does not—
 - (a) open into the lot; or
 - (b) open by sliding parallel and on the inside of the fence, which it forms part of, when closed.

2.4 Depositing fencing material on public place

A person shall not deposit or permit the deposit of any materials whatsoever used in the construction or maintenance of any fence, on any thoroughfare, public place or local government property unless the approval of the local government has been obtained.

2.5 Fences on a Rural Lot

A person shall not, without the written consent of the Building Surveyor, erect a fence on a Rural Lot of a height exceeding 1500 millimetres.

2.6 Maintenance of fences

An owner of a lot on which a fence is erected shall maintain the fence in good condition so as to prevent it from becoming dangerous, dilapidated, or unsightly to the amenity of the locality.

2.7 Fences across rights-of-way, public access ways or thoroughfares

A person must not, without the approval of the local government, erect or maintain a fence or obstruction of a temporary or permanent nature across any right-of-way, public access way or thoroughfare so as to impede or prevent use of those facilities in the manner for which they are intended and constructed.

2.8 General discretion of the local government

- (1) Notwithstanding the provisions of clause 2.1, the local government may approve the erection or repair of a dividing fence which is not a sufficient fence where all of the owners of the lots to be separated by the dividing fence make an application for approval for that purpose.
- (2) In determining whether to grant its approval under subclause (1), the local government may consider whether the erection or retention of the fence would have an adverse effect on—
 - (a) the safe or convenient use of any land;
 - (b) the safety or convenience of any person; or
 - (c) the visual amenity of the locality.

Division 3—Fencing materials

Where required by the Building Surveyor, fencing designs are to be certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

2.9 Pre-used fencing materials

- (1) Notwithstanding clause 2.1, a person shall not construct a fence on a Residential Lot, a Commercial Lot or an Industrial Lot from pre-used materials without the approval of the local government.
- (2) Where the local government approves the use of pre-used materials in the construction of a fence under subclause (1), that approval shall be conditional on the applicant painting or treating the pre-used material as directed by the Building Surveyor.

2.10 Barbed wire fences and spiked or jagged materials

- (1) This clause does not apply to a fence constructed wholly or partly of razor wire.

- (2) An owner or occupier of a Residential Lot or a Commercial Lot shall not erect, affix or allow to remain on any fence on such a lot any barbed wire or other material with spiked or jagged projections, unless the prior written approval of the local government has been obtained.
- (3) An owner or occupier of an Industrial Lot shall not erect, affix or allow to remain on any fence bounding that lot any barbed wire or other materials with spiked or jagged projections unless the wire or other materials are carried on posts at an angle of 45 degrees, and unless the bottom row of wire or other materials is setback 150mm from the face of the fence and is not nearer than 2000mm from the ground level.
- (4) If the posts which carry the barbed wire or other materials referred to in subclause (3) are angled towards the outside of the lot bounded by the fence, the face of the fence must be set back from the lot boundary a sufficient distance to ensure that the angled posts, barbed wire or other materials do not encroach on adjoining land.
- (5) An owner or occupier of a lot shall not erect, affix or allow to remain as part of any fence or wall, whether internal or external on that lot, any broken glass.
- (6) An owner or occupier of a Rural Lot shall not erect, affix or allow to remain any barbed wire upon a fence on that lot where the fence is adjacent to a thoroughfare or other public place unless the barbed wire is fixed to the side of the fence posts furthest from the thoroughfare or other public place.

2.11 Electrified and razor wire fences

- (1) An owner or occupier of a lot shall not—
 - (a) construct or use an electrified fence on that lot without obtaining the approval of the local government in the form prescribed in Schedule 5; or
 - (b) construct a fence wholly or partly of razor wire on that lot without obtaining the approval of the local government in the form prescribed in Schedule 6.
- (2) The local government shall not approve an application for the purpose of subclause (1)(a)—
 - (a) in respect of a lot which is or which abuts a Residential Lot;
 - (b) unless the prohibited fence complies with AS/NZS 3016:2002 Electrical installations—Electric security fences; and
 - (c) unless provision is made so as to enable the fence to be rendered inoperable during the hours of business operations, if any, on the lot where it is erected.
- (3) The local government shall not approve an application for the purpose of subclause (1)(b)—
 - (a) if the fence is within 3000 millimetres of the boundary of the lot; or
 - (b) where any razor wire used in the construction of the fence is less than 2000 millimetres or more than 2400 millimetres above the ground level.
- (4) An application for approval for the purpose of subclauses (1)(a) or (1)(b) shall be made by the owner of the lot on which the fence is or is to be erected, or by the occupier of the lot with the written consent of the owner.

2.12 Prohibited fencing materials

A person shall not affix or use broken glass in the construction of any fence.

PART 3—APPROVALS

3.1 Application for approval

- (1) Where a person is required to obtain the approval of the local government under this local law, that person shall apply for approval in accordance with subclause (2).
- (2) An application for approval under this local law shall—
 - (a) be in the form determined by the local government;
 - (b) be signed by the applicant and the owner of the lot;
 - (c) provide the information required by the form; and
 - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the *Local Government Act 1995*.
- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for approval.
- (4) The local government may refuse to consider an application for approval which is not in accordance with subclauses (2) and (3).

3.2 Decision on application for approval

- (1) The local government may—
 - (a) approve an application for approval unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for approval.
- (2) If the local government approves an application for approval, it is to issue to the applicant an approval in the form determined by the local government.
- (3) If the local government refuses to approve an application for approval, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on an approval or which are to be taken to be imposed on an approval, the clause does not limit the power of the local government to impose other conditions on the approval under subclause (1)(a).

3.3 Compliance with approval

Where an application for approval has been approved, the applicant and the owner or occupier of the lot to which the approval relates, shall comply with the terms and any conditions of that approval.

3.4 Duration of approval

Unless otherwise stated in the form of approval, an approval granted under this local law—

- (a) runs with the lot to which it relates;
- (b) may be relied upon by any subsequent occupier or owner of the lot; and
- (c) may be enforced by the local government against a subsequent occupier or owner of the lot.

PART 4—MISCELLANEOUS

4.1 False or misleading statement

A person shall not make a false or misleading statement in connection with any application, requirement or request under this local law.

PART 5—NOTICES OF BREACH

5.1 Notices of breach

- (1) Where a breach of any provision of this local law has occurred in relation to a fence on a lot, the local government may give a notice in writing to the owner of that lot.
- (2) A notice of breach shall—
 - (a) specify the provision of this local law which has been breached;
 - (b) specify the particulars of the breach; and
 - (c) state that the owner is required to remedy the breach within the time specified in the notice.
- (3) Should an owner fail to comply with a notice of breach, the local government may, by its employees, agents or contractors enter upon the lot to which the notice relates and remedy the breach, and may recover the expenses of so doing from the owner of the lot in a court of competent jurisdiction.
- (4) The provisions of this clause are subject to section 3.25 and item 12 of Division 1 of Schedule 3.1 of the *Local Government Act 1995* and any entry on to land will be in accordance with Part 3, Division 3 of that Act.

PART 6—OFFENCES

6.1 Offences and penalties

- (1) A person who fails to comply with a notice of breach commits an offence and is liable upon conviction to a penalty of not less than \$250 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

- (2) A person who fails to comply with or who contravenes any provision of this local law commits an offence and is liable on conviction to a penalty of not less than \$250 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

6.2 Modified penalties

- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the *Local Government Act 1995*.
- (2) The amount appearing in the final column of Schedule 1, directly opposite a prescribed offence in that Schedule, is the modified penalty for that prescribed offence.
- (3) Before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorised person should be satisfied that—
 - (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

6.3 Form of notices

For the purposes of this local law—

- (a) the form of the infringement notice referred to in sections 9.16 and 9.17 of the *Local Government Act 1995* is to be in the form of Form 2 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the withdrawal of infringement notice referred to in section 9.20 of the *Local Government Act 1995* is to be in the form of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

PART 7—OBJECTIONS AND REVIEW

7.1 Objections and review

When the local government makes a decision under clause 3.2, the provisions of Part 9 Division 1 of the *Local Government Act 1995*, and regulation 33 of the *Local Government (Functions and General) Regulations 1996*, apply to that decision.

Schedule 1

OFFENCES AND MODIFIED PENALTIES

[clause 6.2(2)]

Item No	Clause No.	Nature of offence	Modified penalties \$
1	2.1(1)	Erect a fence which is not a sufficient fence	250
2	2.2	Erect a fence greater than 1 200mm in height within a front setback area of a residential lot without the written consent of the Building Surveyor	250
3	2.3(a)	Erect a gate in a fence not opening into the lot	200
4	2.3(b)	Erect a gate in a fence not sliding parallel and inside a fence	200
5	2.6	Failure to maintain a fence in good condition to prevent the fence becoming dangerous, dilapidated or unsightly	250
6	2.7	Erect or maintain a fence or obstruction of temporary or permanent nature across a right-of way, public access way or thoroughfare without approval	250
7	2.9(1)	Construct a fence on a Residential, Commercial or Industrial Lot from pre-used materials without written approval	250
8	2.10(2)	Erect a fence using barbed wire or material with spiked or jagged projections in the fence construction without approval	250
9	2.11(1)	Construct, erect or use razor wire in a fence or electrify a fence without approval	250
10	2.12	Affix, or use, any broken glass in a fence	250
11	3.3	Failure to comply with terms or conditions of approval	250
12	6.1	Failure to comply with notice of breach	250

Schedule 2

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A RESIDENTIAL LOT

[clause 2.1(2)(a)]

Each of the identified categories in this Schedule is a sufficient fence on a Residential Lot and the fence design being certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

Timber fence

- (a) corner posts to be 125mm x 125mm x 2400mm and intermediate posts to be 125mm x 75mm x 2400mm spaced at 2400mm centres;
- (b) corner posts to be strutted two ways with 100mm x 50mm x 450mm sole plates and 75mm x 50mm struts;
- (c) intermediate posts to be doubled yankee strutted with 150mm x 25mm x 450mm struts;
- (d) all posts to have tops with a 60mm weather cut and to be sunk at least 600mm into the ground;
- (e) rails to be 75mm x 50mm with each rail spanning 2 bays of fencing double railed or bolted to each post with joints staggered;
- (f) the fence to be covered with 75mm x 20mm sawn pickets, 1800mm in height placed 75mm apart and affixed securely to each rail; and
- (g) the height of the fence to be 1800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Corrugated fence

A fence constructed of corrugated fibre reinforced pressed cement or steel sheeting constructed to manufacturer's specifications or which satisfies the following specifications—

- (a) a minimum in-ground length of 25 per cent of the total length of the sheet, but in any case shall have a minimum in-ground depth of 600mm;
- (b) the total height and depth of the fence to consist of a single continuous fibre reinforced cement or steel sheet;
- (c) the sheets to be lapped and capped with extruded "snap-fit" type capping in accordance with the manufacturers written instructions; and
- (d) the height of the fence to be 1800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Brick, stone or concrete fence

A fence constructed of brick, stone or concrete, which satisfies the following requirements and specifications—

- (a) a site classification is to be provided by a professional engineer in accordance with AS 2870-2011 Residential slabs and footings as amended;
- (b) the footing is to be designed in accordance with AS 2870-2011 Residential slabs and footings as amended;
- (c) footings of minimum 225mm x 150mm concrete 15MPa or 300mm x 175mm brick laid in cement mortar;
- (d) fences to be offset a minimum of 200mm at maximum 3000mm centres or 225mm x 100mm engaged piers to be provided at maximum 3000mm centres;

- (e) expansion joints in accordance with the manufacturer's written instructions; and
- (f) the height of the fence to be 1800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Composite fence

A composite fence which satisfies the following specifications for the brick construction—

- (1)
 - (a) brick piers of minimum 345mm x 345mm at 1800mm centres bonded to a minimum height base wall of 514mm;
 - (b) each pier shall be reinforced with one R10 galvanised starting rod 1500mm high with a 250mm horizontal leg bedded into a 500mm x 200mm concrete footing and set 65mm above the base of the footing. The top of the footing shall be 1 course (85mm) below ground level;
 - (c) the minimum ultimate strength of brickwork shall be 20MPa. Mortar shall be a mix of 1 part cement, 1 part lime and 6 parts sand;
 - (d) the ground under the footings is to be compacted to 6 blows per 300mm and checked with a standard falling weight penetrometer; and
 - (e) control joints in brickwork shall be provided with double piers at a maximum of 6-metre centres;

or

 - (2)
 - (a) brick piers of a minimum 345mm x 345mm x 2700mm centres bonded to the base wall; and
 - (b) each pier shall be reinforced with two R10 galvanised starting rods as previously specified.
-

Schedule 3

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A COMMERCIAL LOT OR AN INDUSTRIAL LOT

[clause 2.1(2)(b)]

Each of the identified categories in this Schedule, with minimum and maximum specifications where stated, is a sufficient fence on a Commercial Lot or an Industrial Lot and the fence design being certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

Galvanised or PVC fence and gate

A fence constructed of galvanised or PVC coated non-rail link mesh, chain mesh or steel mesh which satisfies the following specifications—

- (a) corner posts to be minimum 50mm nominal bore x 3.5mm and with footings of a 225mm diameter x 900mm;
- (b) intermediate posts to be minimum 37mm nominal bore x 3.15mm at maximum 3.5m centres and with footings of a 225mm diameter x 600mm;
- (c) struts to be minimum 30mm nominal bore x 3.15mm fitted at each gate and 2 at each corner post and with footings 225mm x 600mm;
- (d) cables to be affixed to the top, centre and bottom of all posts and to consist of 2 or more 3.15mm wires twisted together or single 4mm wire;
- (e) non-rail link, chain or steel mesh is to be to a height of 2000mm on top of which are to be 3 strands of barbed wire carrying the fence to a height of 2400mm in accordance with the requirements and standards of the local planning schemes; and
- (f) galvanised link mesh wire to be 2000mm in height and constructed of 50mm mesh 2.5mm galvanised iron wire and to be strained, neatly secured and laced to the posts and affixed to cables. Vehicle entry gates shall provide an opening of not less than 3.6m and shall be constructed of 25mm tubular framework with 1 horizontal and 1 vertical stay constructed of 20mm piping and shall be covered with 50mm x 2.5mm galvanised link mesh strained to framework. Gates shall be fixed with a drop bolt and locking attachment.

Other fences

- (a) a fence of cement sheet or steel sheeting constructed to the minimum specifications referred to in Schedule 2;
- (b) a fence constructed of aluminium sheeting when supported on posts and rails provided that it is used behind a building line and is of a minimum height of 1800mm but no greater than 2400mm; or
- (c) a fence of timber, brick, stone or concrete constructed to the minimum specifications referred to in Schedule 2.

Schedule 4

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A RURAL LOT OR SPECIAL RURAL LOT

[clause 2.1(2)(c)]

Each of the identified categories in this Schedule, with minimum and maximum specifications where stated is a sufficient fence on a Rural Lot or a Special Rural Lot and the fence design being certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

Non-electrified fence

- (a) wire shall be high tensile wire and not less than 2.5mm. A minimum of 5 wires shall be used, generally with the lower wires spaced closer together than the higher wires so as to prevent smaller stock passing through, and connected to posts in all cases.
- (b) posts shall be of indigenous timber or other suitable material including—
 - (i) timber impregnated with a termite and fungicidal preservative;
 - (ii) standard iron star pickets; or
 - (iii) concrete;
- (c) posts shall be cut not less than 1800mm long x 50mm diameter at small end if round or 125mm x 60mm if split or sawn timber.
- (d) posts to be set minimum 600mm in the ground and 1 200mm above the ground; and
- (e) strainer posts shall be not less than 2250mm long and 150mm diameter at the small end (tubular steel to be 50mm in diameter) and shall be cut from indigenous timber or other suitable material. These shall be placed a minimum of 1000mm in the ground.

Electrified fence

An electrified fence having 4 wires is a sufficient fence if constructed generally in accordance with a non-electrified fence.

Schedule 5

LICENCE FOR APPROVED ELECTRIFIED FENCE

[clause 2.11(1)(a)]

This is to certify that(1) _____

of (2) _____

is licensed , subject to the conditions set out below, to have and use an electrified fence on

(address)

from _____ 20 _____ and until this licence is transferred or cancelled.

Dated this _____ day of _____ 20 _____

Chief Executive Officer,
Shire of Wickepin

Conditions of Licence—

The holder of the licence must—

- (a) display the licence in a prominent position on the land or premises on which the electrified fence has been erected;
- (b) upon the request of a Building Surveyor produce to him or her the licence;
- (c) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the licence has been granted, notify the Chief Executive Officer in writing of the details of that change or those changes;
- (d) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the electrified fence; and
- (e) comply with AS/NZS 3016:2002 Electrical installations - Electric security fences.

Transfer by Endorsement

This licence is transferred to (3)

of (4)

from and including the date of this endorsement.

Dated this _____ day of _____ 20 _____

Chief Executive Officer,
Shire of Wickepin

- (1) Name
- (2) Address
- (3) Name
- (4) Address

Schedule 6

LICENCE FOR APPROVED RAZOR WIRE FENCE

[clause 2.11(1)(b)]

This is to certify that (1) _____

of (2)

_____ is licensed, subject to the conditions set out below, to have a fence constructed wholly or partially of razor wire at _____ (address)

From _____ 20__ and until this licence is transferred or cancelled.

Dated this _____ day of _____ 20_____

Chief Executive Officer,
Shire of Wickepin

Conditions of licence—

- (a) display the licence in a prominent position on the land or premises on which the fence has been erected;
- (b) upon the request of a Building Surveyor produce to him or her the licence;
- (c) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the licence has been granted, notify the Chief Executive Officer in writing of the details of that change or those changes; and
- (d) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the fence.

Transfer by Endorsement

This licence is transferred to (3)

_____ of (4) _____

from and including the date of this endorsement.

Dated this _____ day of _____ 20_____

Chief Executive Officer,
Shire of Wickepin

- (1) Name
- (2) Address
- (3) Name
- (4) Address

Dated..... 20____

The Common Seal of the Shire of Wickepin was affixed by authority of a resolution of the Council in the presence of:

Cr Julie Russell
Shire President

Kellie Bartley
Chief Executive Officer

LOCAL GOVERNMENT ACT 1995

SHIRE OF WICKEPIN

PARKING AND PARKING FACILITIES LOCAL LAW 2024

LOCAL GOVERNMENT ACT 1995

SHIRE OF WICKEPIN

PARKING AND PARKING FACILITIES LOCAL LAW 2024

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14.6 Proposed Parking and Parking Facilities Local Law

LOCAL GOVERNMENT ACT 1995

SHIRE OF WICKEPIN

PARKING AND PARKING FACILITIES LOCAL LAW 2024

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Wickepin resolved on [insert date] to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the Shire of Wickepin Parking and Parking Facilities Local Law 2024.

1.2 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette*.

1.3 Purpose and Effect

- (1) The purpose of this local law is to regulate the parking or standing of vehicles in all or specified thoroughfares and reserves under the care, control and management of the local government and to provide for the management and operation of parking facilities.
- (2) The effect of this local law is to control parking throughout the district to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

1.4 Interpretation

In this local law unless the context otherwise requires –

Act means the *Local Government Act 1995*;

authorized person means a person appointed by the local government under section 9.10 of the Act, to perform any of the functions of an authorized person under this local law;

authorised vehicle means a vehicle authorised by the local government, CEO, authorized person or by any written law to park on a thoroughfare or parking facility;

bicycle has the meaning given to it by the Code;

bicycle path has the meaning given to it by the Code;

bus has the meaning given to it by the Code;

bus embayment has the meaning given to it by the Code;

bus stop has the meaning given to it by the Code;

bus zone has the meaning given to it by the Code;

caravan means a vehicle that is fitted or designed to allow human habitation and which is drawn by another vehicle, or which is capable of self-propulsion;

carriageway means a portion of thoroughfare that is improved, designed or ordinarily used for vehicular traffic and includes the shoulders, and areas, including embayments, at the side or centre of the carriageway, used for the stopping or parking of vehicles; and where a thoroughfare has two or more of those portions divided by a median strip, the expression means each of those portions, separately;

centre in relation to a carriageway, means a line or a series of lines, marks or other indications
—

- (a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or
- (b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

children’s crossing has the meaning given to it by the Code;

CEO means the Chief Executive Officer of the local government;

Code means the *Road Traffic Code 2000*;

commercial vehicle means a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers, and includes any motor vehicle that is designed primarily for the carriage of persons, but which has been fitted or adapted for the conveyance of the goods, merchandise or materials referred to, and is in fact used for that purpose;

disability parking permit means a current document issued by the National Disability Service (ACN 008 445 485), consisting of—

- (a) an Australian Disability Parking Permit; and
- (b) an ACROD Parking Program Card;

district means the district of the local government;

driver means any person driving or in control of a vehicle;

edge line for a carriageway means a line marked along the carriageway at or near the far left or the far right of the carriageway;

emergency vehicle has the meaning given to it by the Code;

footpath has the meaning given to it by the Code;

GVM (which stands for gross vehicle mass) has the meaning given to it by the Code;

Loading Zone means a parking stall which is set aside for use by commercial vehicles if there is a sign referable to that stall marked “Loading Zone”;

local government means the Shire of Wickepin;

mail zone has the meaning given to it by the Code;

median strip has the meaning given to it by the Code;

motorcycle has the meaning given to it by the Code;

motor vehicle means a self-propelled vehicle that is not operated on rails; and the expression includes a trailer, semi-trailer or caravan while attached to a motor vehicle, but does not include a power assisted pedal cycle;

no parking area has the meaning given to it by the Code;

no parking sign means a sign with the words “no parking” in red letters on a white background, or the letter “P” within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given to it by the Code;

no stopping sign means a sign with the words “no stopping” or “no standing” in red letters on a white background or the letter “S” within a red annulus and a red diagonal line across it on a white background;

occupier has the meaning given to it by the Act;

owner

- (a) where used in relation to a vehicle licensed under the Road Traffic Act, means the person in whose name the vehicle has been registered under that Road Traffic Act;
- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of that vehicle; and
- (c) where used in relation to land, has the meaning given to it by the Act;

park, in relation to a vehicle, means to permit a vehicle, whether attended or not by any person, to remain stationary except for the purpose of –

- (a) avoiding conflict with other traffic; or
- (b) complying with the provisions of any law; or
- (c) taking up or setting down persons or goods (maximum of 2 minutes);

parking area has the meaning given to it by the Code;

parking facilities includes land, buildings, shelters, parking stalls and other facilities open to the public generally for the parking of vehicles and signs, notices and facilities used in connection with the parking of vehicles;

parking region means the area described in Schedule 1;

parking stall means a section or part of a thoroughfare or of a parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked;

parking station means any land, or structure provided for the purpose of accommodating vehicles;

pedestrian crossing has the meaning given to it by the Code;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land:

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” within section 3.53 of the Act;

Road Traffic Act means the *Road Traffic Act 1974*;

Schedule means a Schedule to this local law;

shared zone has the meaning given to it by the Code;

sign includes a traffic sign, inscription, road marking, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;

special purpose vehicle has the meaning given to it by the Code;

stop in relation to a vehicle means to stop a vehicle and permit it to remain stationary, except for the purposes of avoiding conflict with other traffic or of complying with the provisions of any law;

symbol includes any symbol specified by Australian Standard 1742.11-1999 and any symbol specified from time to time by Standards Australia for use in the regulation of parking and any reference to the wording of any sign in this local law shall be also deemed to include a reference to the corresponding symbol;

taxi has the meaning given to it by the Code;

taxi zone has the meaning given to it by the Code;

thoroughfare has the meaning given to it by the Act;

traffic island has the meaning given to it by the Code;

trailer means any vehicle without motive power of its own, designed for attachment to a motor vehicle for the purpose of being towed, but does not include the rear portion of an articulated vehicle, or a side car;

vehicle has the meaning given to it by the Code; and

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.

1.5 Application of Particular Definitions

- (1) For the purposes of the application of the definitions 'no parking area' and 'parking area' an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.
- (2) Unless the context otherwise requires, where a term is used, but not defined, in this local law, and that term is defined in the Road Traffic Act or in the Code, then the term shall have the meaning given to it in that Act or the Code.

1.6 Application and pre-existing signs

- (1) Subject to subclause (2), this local law applies to the parking region.
- (2) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.
- (3) The agreement referred to in subclause (2) may be made on such terms and conditions as the parties may agree.
- (4) Where a parking facility or a parking station is identified in Schedule 4, then the facility or station shall be deemed to be a parking station to which this local law applies and it shall not be necessary to prove that it is the subject of an agreement referred to in subclause (2).
- (5) A sign that –
 - (a) was erected by the local government or the Commissioner of Main Roads prior to the coming into operation of this local law; and
 - (b) relates to the parking of vehicles within the parking region, shall be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law.
- (6) An inscription or symbol on a sign referred to in subclause (5) operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it shall be deemed for the purposes of this local law to operate and have effect as if it related to the parking of vehicles.
- (7) The provisions of Parts 2, 3, and 4 do not apply to a bicycle parked at a bicycle rail or bicycle rack.

1.7 Classes of vehicles

For the purpose of this local law, vehicles are divided into classes as follows –

- (a) buses;
- (b) commercial vehicles;
- (c) motorcycles and bicycles;
- (d) taxis; and

- (e) all other vehicles.

1.8 Part of thoroughfare to which sign applies

Where under this local law the parking of vehicles in a thoroughfare is controlled by a sign, the sign shall be read as applying to that part of the thoroughfare which –

- (a) lies beyond the sign;
- (b) lies between the sign and the next sign beyond that sign; and
- (c) is on that side of the thoroughfare nearest to the sign.

1.9 Powers of the local government

The local government may, by resolution, prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law.

PART 2 - PARKING STALLS AND PARKING STATIONS

2.1 Determination of parking stalls and parking stations

- (1) The local government may by resolution constitute, determine and vary –
 - (a) parking stalls;
 - (b) parking stations;
 - (c) permitted time and conditions of parking in parking stalls and parking stations which may vary with the locality;
 - (d) permitted classes of vehicles which may park in parking stalls and parking stations;
 - (e) permitted classes of persons who may park in specified parking stalls or parking stations; and
 - (f) the manner of parking in parking stalls and parking stations.
- (2) Where the local government makes a determination under subsection (1) it shall erect signs to give effect to the determination.

2.2 Vehicles to be within parking stall on thoroughfare

- (1) Subject to subclause (2), (3) and (4), a person shall not park a vehicle in a parking stall in a thoroughfare otherwise than –
 - (a) parallel to and as close to the kerb as is practicable;
 - (b) wholly within the stall; and
 - (c) headed in the direction of the movement of traffic on the side of the thoroughfare in which the stall is situated.
- (2) Subject to subclause (3) where a parking stall in a thoroughfare is set out otherwise than parallel to the kerb, then a person must park a vehicle in that stall wholly within it.

- (3) If a vehicle is too long or too wide to fit completely within a single parking stall then the person parking the vehicle shall do so within the minimum number of parking stalls needed to park that vehicle.
- (4) A person shall not park a vehicle partly within and partly outside a parking area.

2.3 **Parking prohibitions and restrictions**

- (1) A person shall not –
 - (a) park a vehicle so as to obstruct an entrance to, or an exit from a parking station, or an access way within a parking station;
 - (b) except with the permission of the local government or an authorised person park a vehicle on any part of a parking station contrary to a sign referable to that part;
 - (c) permit a vehicle to park on any part of a parking station, if an authorised person directs the driver of such vehicle to move the vehicle; or
 - (d) park or attempt to park a vehicle in a parking stall in which another vehicle is parked but this paragraph does not prevent the parking of a motorcycle and a bicycle together in a stall marked “M/C”, if the bicycle is parked in accordance with subclause (2).
- (2) No person shall park any bicycle –
 - (a) in a parking stall other than in a stall marked “M/C”; and
 - (b) in such stall other than against the kerb.
- (3) Notwithstanding the provisions of subclause (1)(b) a driver may park a vehicle in a permissive parking stall or station (except in a parking area for persons with a disability) for twice the length of time allowed, provided that –
 - (a) the driver's vehicle displays a disability parking permit; and
 - (b) a person with a disability to which that disability parking permit relates is either the driver of or a passenger in the vehicle.

PART 3 - PARKING GENERALLY

3.1 **Restrictions on parking in particular areas**

- (1) Subject to subclause (2), a person shall not park a vehicle in a thoroughfare or part of a thoroughfare, or part of a parking station –
 - (a) if by a sign it is set apart for the parking of vehicles of a different class;
 - (b) if by a sign it is set apart for the parking of vehicles by persons of a different class; or
 - (c) during any period when the parking of vehicles is prohibited by a sign.
- (2) (a) This subclause applies to a driver if –
 - (i) the driver's vehicle displays a disability parking permit; and

- (ii) a person with a disability to which the disability parking permit relates is either the driver of the vehicle or a passenger in the vehicle.
- (b) The driver may park a vehicle in a thoroughfare or a part of a thoroughfare or part of a parking station, except in a thoroughfare or a part of a thoroughfare or part of a parking station to which a disabled parking sign relates for twice the period indicated on the sign.
- (3) A person shall not park a vehicle:
 - (1) in a no parking area;
 - (2) in a parking area, except in accordance with both the signs associated with the parking area and with this local law;
 - (3) in a stall marked “M/C” unless it is a motorcycle without a sidecar or a trailer, or it is a bicycle.
- (4) A person shall not park a motorcycle without a sidecar or a trailer, or a bicycle in a parking stall unless the stall is marked “M/C”.
- (5) A person shall not, without the prior permission of the local government, the CEO, or an authorised person, park a vehicle in an area designated by a sign stating “Authorised Vehicles Only”.

3.2 Parking vehicle on a carriageway

- (1) A person parking a vehicle on a carriageway other than in a parking stall shall park it –
 - (a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
 - (b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
 - (c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;
 - (d) so that the front and the rear of the vehicle respectively is not less than 1 metre from any other vehicle, except a motorcycle without a trailer, or a bicycle parked in accordance with this local law; and
 - (e) so that it does not obstruct any vehicle on the carriageway,
 unless otherwise indicated on a parking regulation sign or markings on the roadway.
- (2) In this clause, 'continuous dividing line' means –
 - (a) a single continuous dividing line only;

- (b) a single continuous dividing line to the left or right of a broken dividing line; or
- (c) 2 parallel continuous dividing lines.

3.3 When parallel and right-angled parking apply

Where a traffic sign associated with a parking area is not inscribed with the words “angle parking” (or with an equivalent symbol depicting this purpose), then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is:

- (a) adjacent to the boundary of a carriageway, a person parking a vehicle in the parking area shall park it as near as practicable to and parallel with that boundary; and
- (b) at or near the centre of the carriageway, a person parking a vehicle in that parking area shall park it at approximately right angles to the centre of the carriageway.

3.4 When angle parking applies

- (1) This clause does not apply to:
 - (a) a passenger vehicle or a commercial vehicle with a mass including any load, of over 3 tonnes; or
 - (b) a person parking either a motor cycle without a trailer or a bicycle.
- (2) Where a sign associated with a parking area is inscribed with the words “angle parking” (or with an equivalent symbol depicting this purpose), a person parking a vehicle in the area shall park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the parking sign or by marks on the carriageway.

3.5 General prohibitions on parking

- (1)
 - (a) This clause does not apply to a vehicle parked in a parking stall nor to a bicycle in a bicycle rack.
 - (b) Subclauses (2)(c), (e) and (g) do not apply to a vehicle which parks in a bus embayment.
- (2) Subject to any law relating to intersections with traffic control signals a person shall not park a vehicle so that any portion of the vehicle is –
 - (a) between any other stationary vehicles and the centre of the carriageway;
 - (b) on or adjacent to a median strip;
 - (c) obstructing a right of way, private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway;
 - (d) alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway, if the vehicle would obstruct traffic;
 - (e) on or within 10 metres of any portion of a carriageway bounded by a traffic island;

- (f) on any footpath or pedestrian crossing;
 - (g) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines or between a double longitudinal line consisting of a continuous line and a broken or dotted line and the boundary of a carriageway nearer to the continuous line, unless there is a distance of at least 3 metres clear between the vehicle and the double longitudinal line;
 - (h) on an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;
 - (i) within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug;
 - (j) within 3 metres of a public letter pillar box, unless the vehicle is being used for the purposes of collecting postal articles from the pillar box; or
 - (k) within 10 metres of the nearer property line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is parked,
 - (i) unless a sign or markings on the carriageway indicate otherwise.
- (3) A person shall not park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of –
- (a) a sign inscribed with the words “Bus Stop” or “Hail Bus Here” (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers; or
 - (b) a children’s crossing or pedestrian crossing.
- (4) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of the approach side of –
- (a) a sign inscribed with the words “Bus Stop” or “Hail Bus Here” (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers;
 - (b) a children’s crossing or pedestrian crossing.
- (5) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing.

3.6 Authorised person may order vehicle on thoroughfare to be moved

The driver of a vehicle shall not park that vehicle on any part of a thoroughfare in contravention of this local law after an authorised person has directed the driver to move it.

3.7 Authorised person may mark tyres

- (1) An authorised person may mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance for a purpose connected with or arising out of his or her duties or powers.

- (2) A person shall not remove a mark made by an authorised person so that the purpose of the affixing of such a mark is defeated or likely to be defeated.

3.8 No movement of vehicles to avoid time limitation

- (1) Where the parking of vehicles in a parking facility is permitted for a limited time, a person shall not move a vehicle within the parking facility so that the total time of parking exceeds the maximum time allowed for parking in the parking facility.
- (2) Where the parking of vehicles in a thoroughfare is permitted for a limited time, a person shall not move a vehicle along that thoroughfare so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed from the thoroughfare for at least 2 hours.

3.9 No parking of vehicles exposed for sale and in other circumstances

A person shall not park a vehicle on any portion of a thoroughfare –

- (a) for the purpose of exposing it for sale;
- (b) if that vehicle is not licensed under the Road Traffic Act;
- (c) if that vehicle is a trailer or a caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.

3.10 Parking on private land

- (1) In this clause a reference to “land” does not include land –
 - (a) which belongs to the local government;
 - (b) of which the local government is the management body under the *Land Administration Act 1997*;
 - (c) which is an “otherwise unvested facility” within section 3.53 of the Act;
 - (d) which is the subject of an agreement referred to in clause 1.5(2); or
 - (e) which is identified in Schedule 4.
- (2) A person shall not park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is parked.
- (3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the parking of vehicles of a specified class or classes on the land for a limited period, a person shall not park a vehicle on the land otherwise than in accordance with the consent.

3.11 Parking on reserves

No person other than an employee of the local government in the course of his or her duties or a person authorised by the local government shall drive or park a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose.

3.12 Suspension of parking limitations for urgent, essential or official duties

- (1) Where by a sign the parking of vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government, the CEO or an authorised person may, subject to the Code, permit a person to park a vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties.
- (2) Where permission is granted under subclause (1), the local government, the CEO or an authorised person may prohibit the use by any other vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.

PART 4 – PARKING AND STOPPING GENERALLY

4.1 No stopping and no parking signs, and yellow edge lines

- (1) No stopping

A driver shall not stop on a length of carriageway, or in an area, to which a “no stopping” sign applies.

- (2) No parking

A driver shall not stop on a length of carriageway or in an area to which a “no parking” sign applies, unless the driver is –

- (a) dropping off, or picking up, passengers or goods;
- (b) does not leave the vehicle unattended; and
- (c) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on.

unattended, in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle.

- (3) No stopping on a carriageway with yellow edge lines

A driver shall not stop at the side of a carriageway marked with a continuous yellow edge line.

PART 5 – STOPPING IN ZONES FOR PARTICULAR VEHICLES

5.1 Stopping in a loading zone

A person shall not stop a vehicle in a loading zone unless it is:

- (a) a motor vehicle used for commercial or trade purposes engaged in the picking up or setting down of goods; or
- (b) a motor vehicle taking up or setting down passengers,

but, in any event, shall not remain in that loading zone:

- (c) for longer than a time indicated on the “loading zone” sign; or

- (d) longer than 30 minutes (if no time is indicated on the sign).

5.2 Stopping in a taxi zone or a bus zone

- (1) A driver shall not stop in a taxi zone, unless the driver is driving a taxi.
- (2) A driver shall not stop in a bus zone unless the driver is driving a public bus, or a bus of a type that is permitted to stop at the bus zone by information on or with the “bus zone” sign applying to the bus zone.

5.3 Stopping in a mail zone

A person shall not stop a vehicle in a mail zone.

5.4 Other limitations in zones

A person shall not stop a vehicle in a zone to which a traffic sign applies if stopping the vehicle would be contrary to any limitation in respect to classes of persons or vehicles, or specific activities allowed, as indicated by additional words on a traffic sign that applies to the zone.

PART 6 – OTHER PLACES WHERE STOPPING IS RESTRICTED

6.1 Stopping in a shared zone

A driver shall not stop in a shared zone unless –

- (a) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law;
- (b) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law;
- (c) the driver is dropping off, or picking up, passengers or goods; or
- (d) the driver is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.

6.2 Double parking

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is between any other stopped vehicle and the centre of the carriageway.
- (2) This clause does not apply to –
 - (a) a driver stopped in traffic; or
 - (b) a driver angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.

6.3 Stopping near an obstruction

A driver shall not stop on a carriageway near an obstruction on the carriageway in a position that further obstructs traffic on the carriageway.

6.4 Stopping on a bridge or in a tunnel, etc.

- (1) A driver shall not stop a vehicle on a bridge, causeway, ramp or similar structure unless –
 - (a) the carriageway is at least as wide on the structure as it is on each of the approaches and a traffic sign does not prohibit stopping or parking; or
 - (b) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.
- (2) A driver shall not stop a vehicle in a tunnel or underpass unless –
 - (a) the carriageway is at least as wide in the tunnel or underpass as it is on each of the approaches and a traffic sign does not prohibit stopping or parking; or
 - (b) the driver of a motor vehicle stops at a bus stop, or in a bus zone or parking area marked on the carriageway, for the purpose of setting down or taking up passengers.

6.5 Stopping on crests, curves, etc.

- (1) Subject to subclause (2), a driver shall not stop a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres within a built-up area, and from a distance of 150 metres outside a built-up area.
- (2) A driver may stop on a crest or curve on a carriageway that is not in a built-up area if the driver stops at a place on the carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

6.6 Stopping near a fire hydrant etc

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless –
 - (a) the driver is driving a public bus, and the driver stops in a bus zone or at a bus stop and does not leave the bus unattended; or
 - (b) the driver is driving a taxi, and the driver stops in a taxi zone and does not leave the taxi unattended.
- (2) In this clause a driver leaves the vehicle “unattended” if the driver leaves the vehicle so the driver is over 3 metres from the closest point of the vehicle.

6.7 Stopping at or near a bus stop

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a bus stop, or within 10 metres of the departure side of a bus stop, unless –
 - (a) the vehicle is a public bus stopped to take up or set down passengers; or

- (b) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

(2) In this clause –

- (a) distances are measured in the direction in which the driver is driving; and
- (b) a trailer attached to a public bus is deemed to be a part of the public bus.

6.8 Stopping on a path, median strip, or traffic island

The driver of a vehicle (other than a bicycle or an animal) shall not stop so that any portion of the vehicle is on a path, traffic island or median strip, unless the driver stops in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

6.9 Stopping on verge

(1) A person shall not –

- (a) stop a vehicle (other than a bicycle);
- (b) stop a commercial vehicle or bus, or a trailer or caravan unattached to a motor vehicle; or
- (c) stop a vehicle during any period when the stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,

so that any portion of it is on a verge.

- (2) Subclause (1)(a) does not apply to the person if he or she is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to stop the vehicle so that any portion of it is on the verge.
- (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

6.10 Obstructing access to and from a path, driveway, etc.

(1) A driver shall not stop a vehicle so that any portion of the vehicle is in front of a path, in a position that obstructs access by vehicles or pedestrians to or from that path, unless –

- (a) the driver is dropping off, or picking up, passengers; or
- (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.

(2) A driver shall not stop a vehicle on or across a driveway or other way of access for vehicles travelling to or from adjacent land, unless –

- (a) the driver is dropping off, or picking up, passengers; or

- (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.

6.11 Stopping near a letter box

A driver shall not stop a vehicle so that any portion of the vehicle is within 3 metres of a public letter box, unless the driver –

- (a) is dropping off, or picking up, passengers or mail; or
- (b) stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

6.12 Stopping on a carriageway – heavy and long vehicles

- (1) A person shall not park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is 7.5 metres or more in length or exceeds a GVM of 4.5 tonnes –
 - (a) on a carriageway in a built-up area, for any period exceeding 1 hour, unless engaged in the picking up or setting down of goods; or
 - (b) on a carriageway outside a built-up area, except on the shoulder of the carriageway, or in a truck bay or other area set aside for the parking of goods vehicles.
- (2) Nothing in this clause mitigates the limitations or condition imposed by any other clause or by any local law or traffic sign relating to the parking or stopping of vehicles.

6.13 Stopping on a carriageway with a bicycle parking sign

The driver of a vehicle (other than a bicycle) shall not stop on a length of carriageway to which a “bicycle parking” sign applies, unless the driver is dropping off, or picking up, passengers.

6.14 Stopping on a carriageway with motor cycle parking sign

The driver of a vehicle shall not stop on a length of carriageway, or in an area, to which a 'motor cycle parking' sign applies, or an area marked “M/C” unless –

- (a) the vehicle is a motor cycle; or
- (b) the driver is dropping off, or picking up, passengers.

PART 7 - MISCELLANEOUS

7.1 Removal of notices on vehicle

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, shall not remove from the vehicle any notice put on the vehicle by an authorised person.

7.2 Unauthorised signs and defacing of signs

A person shall not without the authority of the local government –

- (a) mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;
- (b) remove, deface or misuse a sign or property, set up or exhibited by the local government under this local law or attempt to do any such act; or
- (c) affix a board, sign, placard, notice or other thing to or paint or write upon any part of a sign set up or exhibited by the local government under this local law.

7.3 Signs must be complied with

An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence under this local law.

7.4 General provisions about signs

- (1) A sign marked, erected, set up, established or displayed on or near a thoroughfare is, in the absence of evidence to the contrary presumed to be a sign marked, erected, set up, established or displayed under the authority of this local law.
- (2) The first three letters of any day of the week when used on a sign indicate that day of the week.

7.5 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of –

- (a) a special purpose vehicle may, only in the course of his or her duties and when it is expedient and safe to do so, stop, or park the vehicle in any place, at any time; and
- (b) an emergency vehicle may, in the course of his or her duties and when it is expedient and safe to do so or where he or she honestly and reasonably believes that it is expedient and safe to do so, stop, or park the vehicle at any place, at any time.

7.6 Vehicles not to obstruct a public place

- (1) A person shall not leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorised under any written law.
- (2) A person will not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

PART 8 - PENALTIES

8.1 Offences and penalties

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

- (3) Any person who commits an offence under this local law shall be liable, upon conviction, to a penalty not exceeding \$1,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100 for each day or part of a day during which the offence has continued.
- (4) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

8.2 Form of notices

For the purposes of this local law:

- (a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;
- (b) the form of the infringement notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996* ;
- (c) the form of the infringement withdrawal notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

Schedule 1 - Parking region

The parking region is the whole of the district, but excludes the following portions of the district:

1. the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;
2. prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads; and
3. any road which comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that road is carried out subject to the control and direction of the Commissioner of Main Roads or has been delegated by the Commissioner to the local government.

Schedule 2 – Prescribed offences

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
1	2.2	Failure to park wholly within parking stall	40
2	2.2(4)	Failure to park wholly within parking area	40
3	2.3(1)(a)	Causing obstruction in parking station	50
4	2.3(1)(b)	Parking contrary to sign in parking station	50
5	2.3(1)(c)	Parking contrary to directions of authorised person	50
6	2.3(1)(d)	Parking or attempting to park a vehicle in a parking stall occupied by another vehicle	40
7	3.1(1)(a)	Parking wrong class of vehicle	40
8	3.1(1)(b)	Parking by persons of a different class	45
9	3.1(1)(c)	Parking during prohibited period	45
10	3.1(3)(a)	Parking in no parking area	50
11	3.1(3)(b)	Parking contrary to signs or limitations	40
12	3.1(3)(c)	Parking vehicle in motor cycle only area	40
13	3.1(4)	Parking motor cycle in stall not marked “M/C”	40
14	3.1(5)	Parking without permission in an area designated for “Authorised Vehicles Only”	45
15	3.2(1)(a)	Failure to park on the left of two-way carriageway	40
16	3.2(1)(b)	Failure to park on boundary of one-way carriageway	40
17	3.2(1)(a) or 3.2(1)(b)	Parking against the flow of traffic	45
18	3.2(1)(c)	Parking when distance from farther boundary less than 3 metres	45

19	3.2(1)(d)	Parking closer than 1 metre from another vehicle	40
20	3.2(1)(e)	Causing obstruction	50
21	3.3(b)	Failure to park at approximate right angle	40
22	3.4(2)	Failure to park at an appropriate angle	40
23	3.5(2)(a) and 6.2	Double parking	45
24	3.5(2)(b)	Parking on or adjacent to a median strip	40
25	3.5(2)(c)	Denying access to private drive or right of way	45
26	3.5(2)(d)	Parking beside excavation or obstruction so as to obstruct traffic	50
27	3.5(2)(e)	Parking within 10 metres of traffic island	45
28	3.5(2)(f)	Parking on footpath/pedestrian crossing	50
29	3.5(2)(g)	Parking contrary to continuous line markings	45
30	3.5(2)(h)	Parking on intersection	45
31	3.5(2)(i)	Parking within 1 metre of fire hydrant or fire plug	50
32	3.5(2)(j)	Parking within 3 metres of public letter box	45
33	3.5(2)(k)	Parking within 10 metres of intersection	45
34	3.5(3)(a) or (b)	Parking vehicle within 10 metres of departure side of bus stop, children's crossing or pedestrian crossing	50
35	3.5(4)(a) or (b)	Parking vehicle within 20 metres of approach side of bus stop, children's crossing or pedestrian crossing	50
36	3.5(5)	Parking vehicle within 20 metres of approach side or departure side of railway level crossing	50
37	3.6	Parking contrary to direction of authorised person	50
38	3.7(2)	Removing mark of authorised person	55
39	3.8	Moving vehicle to avoid time limitation	40

40	3.9(a)	Parking in thoroughfare for purpose of sale	40
41	3.9(b)	Parking unlicensed vehicle in thoroughfare	40
42	3.9(c)	Parking a trailer/caravan on a thoroughfare	40
43	3.9(d)	Parking in thoroughfare for purpose of repairs	40
44	3.10(1) or (2)	Parking on land that is not a parking facility without consent	55
45	3.10(3)	Parking on land not in accordance with consent	40
46	3.11	Driving or parking on reserve	40
47	4.1(1)	Stopping contrary to a “no stopping” sign	40
48	4.1(2)	Parking contrary to a “no parking” sign	40
49	4.1(3)	Stopping within continuous yellow lines	40
50	5.1	Stopping unlawfully in a loading zone	40
51	5.2	Stopping unlawfully in a taxi zone or bus zone	40
52	5.3	Stopping unlawfully in a mail zone	40
53	5.4	Stopping in a zone contrary to a sign	40
54	6.1	Stopping in a shared zone	40
55	6.3	Stopping near an obstruction	45
56	6.4	Stopping on a bridge or tunnel	40
57	6.5	Stopping on crests/curves etc	55
58	6.6	Stopping near fire hydrant	55
59	6.7	Stopping near bus stop	45
60	6.8	Stopping on path, median strip or traffic island	40
61	6.9	Stopping on verge	40

62	6.10	Obstructing path, a driveway etc	40
63	6.11	Stopping near letter box	40
64	6.12	Stopping heavy or long vehicles on carriageway	45
65	6.13	Stopping in bicycle parking area	40
66	6.14	Stopping in motorcycle parking area	40
67	7.6	Leaving vehicle so as to obstruct a public place	50
68		All other offences not specified	35

Dated..... 20____

The Common Seal of the Shire of Wickepin was affixed by authority of a resolution of the Council in the presence of:

Cr Julie Russell

Shire President

Kellie Bartley

Chief Executive Officer

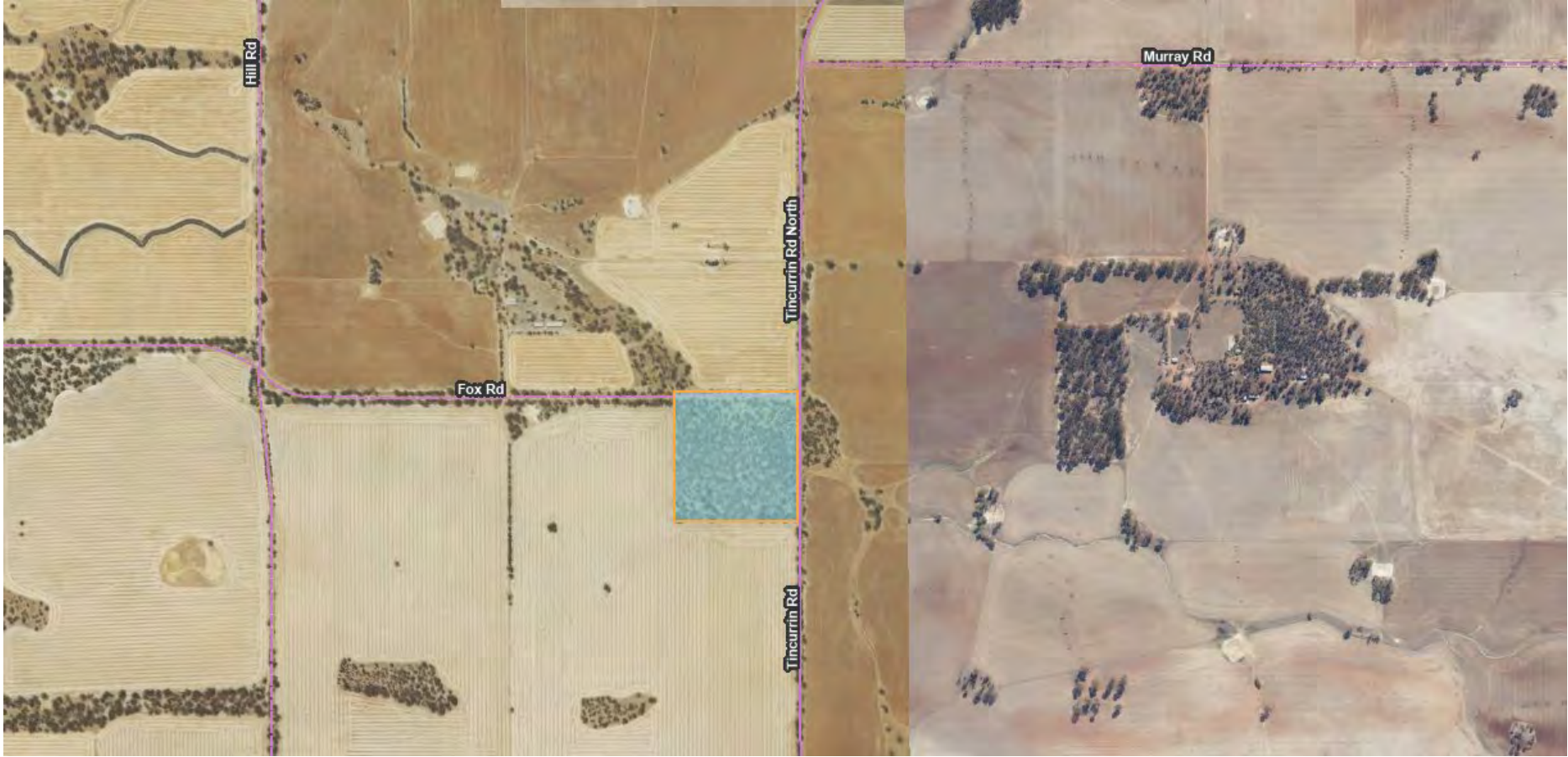


14.8 South West Native Title Settlement – Crown Land Enquiry



1

R9437 - AGRICULTURAL HALL & LOCAL GOVERNING PURPOSES - MUNICIPAL DEPOT SITE - HALL



2

R10439 Fox Rd Tincurrin (A6707)



3

UCL Old Line Road Toolibin – closed road



4

UCL Old Line Road Toolibin



5

R15292 Brown Road Wickepin (A6694)



6

UCL Old Line Road Toolibin



7

R15590 Line Road Toolibin (A6788)



8

R5286 Baker Road Harrismith- (A6693)



9

UCL Tincurrin North Road



10

R1880 Wickepin Harrismith Road (A6779)



11

UCL – Old Line Road – Closed Road



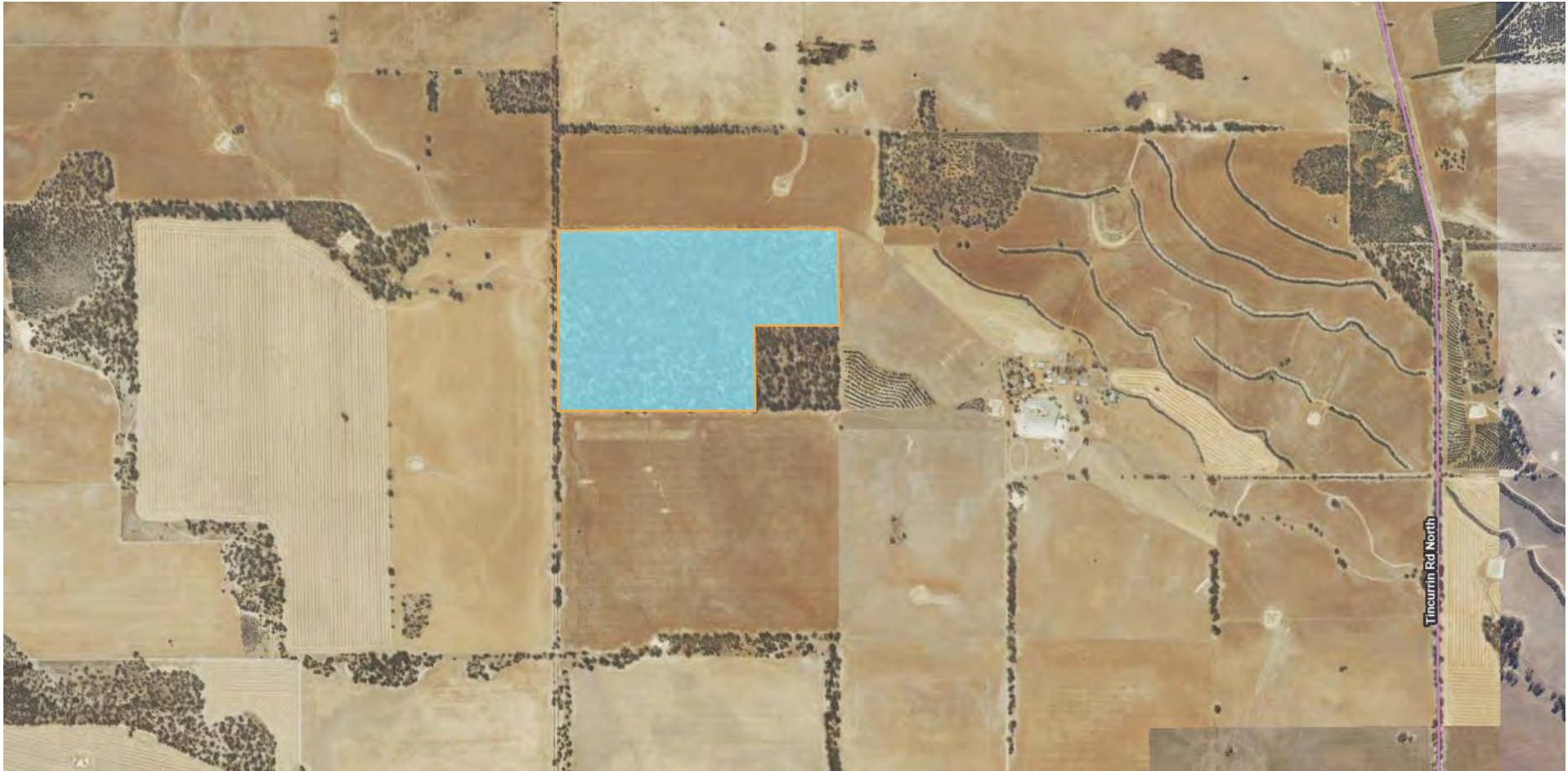
12

UCL Old Line Road



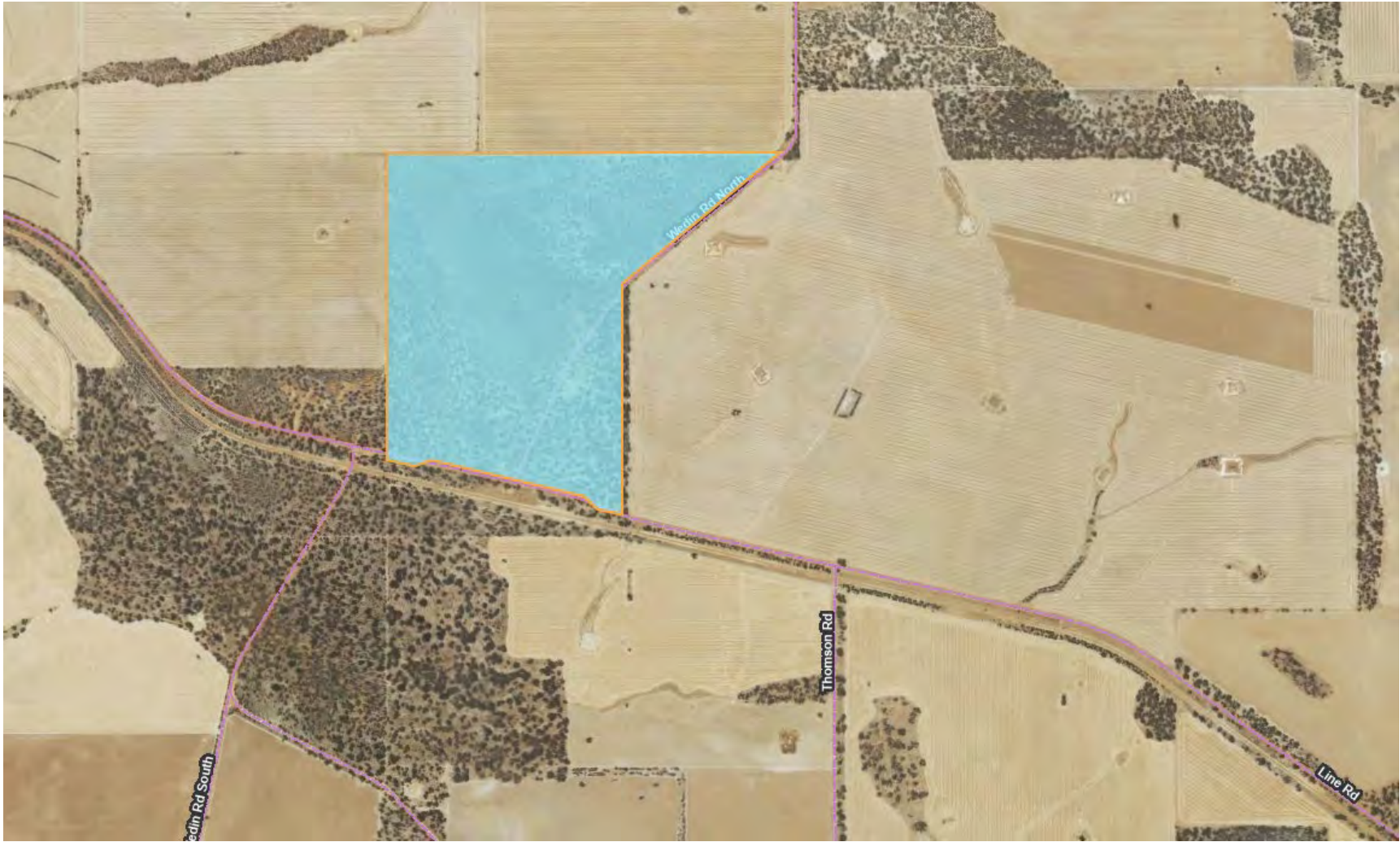
13

R5288 Brown Road (A6695)



14

R16277 McDougalls Road – (A6762)



15

R19839 Wedin North Road (A6769)