



## Attachments

Ordinary Council Meeting  
Wednesday, 19 July 2023

Date	Wednesday 19 July 2023
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 14 July 2023



## 7.1 Confirmation of Minutes of Previous Meeting



# Minutes

Ordinary Council Meeting  
Wednesday 21 June 2023

Date	Wednesday 21 June 2023
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Thursday 22 June 2023



## Notice of Meeting

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

A handwritten signature in blue ink that reads "Nathan Cain".

Nathan Cain  
Chief Executive Officer  
Thursday 22 June 2023

**Disclaimer**

*No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.*

*In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.*

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## 1 Declaration of Opening

The Presiding Member declared the meeting open at 3.38pm.

## 2 Attendance

### 2.1 Present

#### Councillors

J Russell	Shire President
W Astbury	Councillor
T Miller	Councillor
F Allan	Councillor
P Thompson	Councillor
L Corke	Councillor
J Mearns	Councillor

#### Employees

N Cain	Chief Executive Officer
E Clement	Deputy Chief Executive Officer

## 3 Public Question Time

### 3.1 Responses to Previous Public Questions Taken On Notice

Nil

### 3.2 Public Question Time

There were 0 members of the public in attendance at the commencement of the meeting.

## 4 Apologies and Leave of Absence

### 4.1 Apologies

P Thompson	Councillor
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### 4.2 Previously Approved Leave of Absence

Cr W Astbury was granted leave of absence for the 21 June 2023 Ordinary Council Meeting.

### 4.3 Requests for Leave of Absence

Cr J Mearns requested leave of absence for the period 17 July 2023 to 22 July 2023.

Cr L Corke requested leave of absence for the period 12 July 2023 to 24 July 2023.



**Council Decision****Resolution** OCM-230621-01**Moved** Cr W Astbury**Second** Cr F Allan**That Council grant leave of absence to –**

- Cr J Mearns for the period 17 July 2023 to 22 July 2023, and
- Cr L Corke for the period 12 July 2023 to 24 July 2023.

**Carried** 6/0**5 Petitions, Memorials and Deputations****5.1 Petitions**

Nil

**5.2 Memorials**

Nil

**5.3 Deputations**

Nil

**6 Declarations of Councillors and Officers Interest**

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

<b>14.5 Appointment of Bush Fire Related Officers</b>	
Name	Cr J Russell
Nature of Interest	Impartiality
Interest Description	Related to Fire Control Officers in the Officer Recommendation

<b>14.5 Appointment of Bush Fire Related Officers</b>	
Name	Cr W Astbury
Nature of Interest	Impartiality
Interest Description	Fire Control Officer included in the Officer Recommendation

## **7 Confirmation of Minutes of Previous Meetings**

### **7.1 Minutes of the Ordinary Council Meeting held on 17 May 2023**

#### **Officer Recommendation**

*That Council confirm the minutes of the Ordinary Council Meeting held on Wednesday 17 May 2023, as included in the attachments, as a true and accurate record.*

#### **Council Decision**

**Resolution** OCM-230621-02

**Moved** Cr L Corke

**Second** Cr J Mearns

**That Council confirm the minutes of the Ordinary Council Meeting held on Wednesday 17 May 2023, as included in the attachments, as a true and accurate record.**

**Carried** 6/0

### **7.2 Minutes of the Special Council Meeting held on 15 June 2023**

#### **Officer Recommendation**

*That Council confirm the minutes of the Special Council Meeting held on Thursday 15 June 2023, as included in the attachments, as a true and accurate record.*

#### **Council Decision**

**Resolution** OCM-230621-03

**Moved** Cr F Allan

**Second** Cr T Miller

**That Council confirm the minutes of the Special Council Meeting held on Thursday 15 June 2023, as included in the attachments, as a true and accurate record.**

**Carried** 6/0

## 8 Status Report

### Key

○ = in progress    ✓ = completed    ✕ =superseded

Item	Subject	Council Decision	Status	Action
1104-190820-11	Albert Facey Homestead Committee Recommendations	An inventory of all public artefacts and donations within the Shire is to be completed.	○	Commenced, not yet complete. Chief Executive Officer to contact Committee regarding progress of the project.
1161-150921-13	Townscape and Cultural Planning Committee Recommendations	That the current Wogolin Road Information Board not be re-sited and that a new board be redesigned.	○	Commenced, researching digital signage. Chief Executive Officer to contact Committee regarding progress of the project.
OCM-230419-06	Cooperation in a Disaster Memorandum of Understanding	That Council, with regard to the Central Country Zone's Cooperation in a Disaster Memorandum of Understanding and pursuant to Section 2.7 of the Local Government Act 1995 – 1. Endorses the Memorandum of Understanding, as included in the attachments, 2. Requests the Chief Executive Officer to advise the Executive Officer of the Central Country Zone of the Western Australian Local Government Association of Council's decision, and 3. Authorises the Shire President and Chief Executive Officer to sign the finalised document.	✓	The Chief Executive Officer has advised the Executive Officer of the Central Country Zone of the Western Australian Local Government Association of Council's decision. Final documentation has been signed and submitted.
OCM-230517-07	Naming of the Wickepin	That Council – 1. Call for public submissions regarding	○	Advertised on Shire website, Facebook and Watershed.

Item	Subject	Council Decision	Status	Action
	Independent Living Units	suggested names for the Wickepin Independent Living Units Complex / Units, and 2. For any received submissions to be provided to Council for consideration.		
OCM-230517-08	Acknowledgement of Assistance for, and Promotion of, the Albert Facey Homestead	That Council, regarding the recommendations from the Albert Facey Homestead Committee, requests the Chief Executive Officer, on behalf of Council, to - 1. Formally thank the Shire Gardening Team for the presentation of the Albert Facey Homestead garden, 2. Formally thank Ms J Calmers for her continued volunteering efforts and assistance regarding the promotion and operation of the Albert Facey Homestead, and 3. Promote the Albert Facey Homestead on the Shire website and other social media platforms.	✓	Acknowledgment given to the Shire Gardeners. Thank you letter and voucher sent to Ms J Chalmers 19/05/2023. Shire website has been updated.
OCM-230517-09	Appointment of Committee Member	That Council, pursuant to Section 5.10 of the Local Government Act 1995, with respect to the appointment of committee members, appoints Ms Shelley Starr to the Albert Facey Homestead Committee.	✓	Appointment letter sent 19/05/2023
OCM-230517-11	Sale of Land	That Council, with respect to the sale of 4 Plover Street, Wickepin, and pursuant to Section	○	Documentation has been completed and awaiting settlement.

Item	Subject	Council Decision	Status	Action
		3.58 of the Local Government Act 1995 – 1. Accepts the offer of \$37,000 from B Francis and K Flynn (both from Narrogin), and 2. Authorises the Chief Executive Officer to effect the disposition.		
OCM-230517-13	Proposed Outbuilding (Storage Shed)	That Council, with respect to the Application for Planning Consent for an Outbuilding (Industry Rural – Storage Shed) at Lot 8 (Number 42) Wogolin Road, Wickepin, approves the application.	✓	Approval sent to applicant 08/06/2023.

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

## 9 Motions of Which Notice Has Been Given

Nil

## 10 Receipt of Committee Minutes or Reports and Consideration of Recommendations

### 10.1 Minutes of the Townscape and Cultural Planning Committee Meeting held on Wednesday 7 June 2023.

#### Officer Recommendation

*That Council receive the minutes of the Townscape and Cultural Planning Committee Meeting held on Wednesday 7 June 2023, as included in the attachments.*

#### Council Decision

**Resolution** OCM-230621-04

**Moved** Cr J Mearns

**Seconded** Cr F Allan

**That Council receive the minutes of the Townscape and Cultural Committee Meeting held on Wednesday 7 June 2023, as included in the attachments.**

**Carried** 6/0

## 11 President's Report

My Shire President's Report is quite short this month as farming matters have been my focus.

On 7 June 2023 I attended the Executive Committee meeting for the WA Central Country Zone, which is the briefing session prior to the actual Central Country Zone meeting to be held 23 June 2023. The Zone meeting will receive two main presentations on recent Fire and Emergency Service matters as well as on the Aboriginal Cultural Heritage Act.

Other updates on the day will be received from –

- Department of Local Government, Sport, and Cultural Industries
- Regional Development Australia Wheatbelt
- Wheatbelt Development Commission
- Main Roads Western Australia

On 19 June 2023 I attended the Audit Entrance meeting along with the Chief Executive Officer and Deputy Chief Executive Officer. The Office of the Auditor General's Representative Director, Ms Fatima Padia, and the Director of AMD Chartered Accountants (the Auditors appointed to the Shire), Mr Tim Partridge presented on the upcoming audit for the 2022-2023 financial year.

It was emphasised by the Shire representatives the late delivery of the 2021-2022 audit results was not acceptable. This was acknowledged by Ms Padia and a commitment provided to aim for the middle of December 2023 for the delivery of the 2022-2023 audit results.

It was also acknowledged the Shire may receive a qualified audit due to being unable to perform the necessary asset valuations during 2022-2023. The Minister and Local Government Department have recently determined asset valuations can only be performed by certain licenced valuers, and these valuers are fully booked meaning the Shire will not meet the necessary timeframe to undertake the valuations.

Finally, please remember the Annual Electors Meeting is schedule for 30 June 2023 at 10:00am.

## 12 Report by the Chief Executive Officer

A summary of some of the actions undertaken by the Chief Executive Officer for May 2023 is below

–

### Department of Local Government, Sport, and Cultural Industries

Met with the Executive Director of Local Government, Mr Tim Fraser, to have an introductory meeting as a new Chief Executive Officer. Discussion was had regarding Council's compliance processes and the steps being taken to address non-compliance matters. Conversation also occurred regarding Tranche 2 of the changes to the Local Government Act 1995.

### Moore Australia

Met with the Director responsible for local government matters, Mr Russell Barnes, to discuss potential future opportunities to assist the Shire in compliance matters, internal audits, staff training, and key documentation delivery.

### Local Government Professionals

Met with the Chief Executive Officer of Local Government Professionals WA, Ms Candy Choo, to discuss staff training opportunities, State representation matters for the Wheatbelt Region, and to view the new office premises (which provide workspace and meeting rooms for member local governments).

### Jacobs Engineering Group

The Shire President and I met with the Manager Supply Chain and Logistics from Jacobs Engineering Group, Mr Steve Manders, to discuss the possible recommissioning of the Narrogin – Kulin and / or the Narrogin – Wickepin Tier Three (3) Rail Line. The State Government has engaged Jacobs to investigate and oversee the potential progressive recommissioning of some of the rail in the Narrogin – Wickepin – Kulin area.

### MAGIQ Software

Met with the Chief Executive Officer of MAGIQ Software, Mr Tony Tiftis, to discuss a Wheatbelt Regional software initiative for the supply of an enterprise software solution (which is being led by the Shire of West Arthur).

### KBuilt Construction

Met on-site of the Wickepin Independent Living Units with the Director KBuilt Constructions, Ms Katie Woodhams, to discuss the progress of the construction project. Councillors Miller, Corke and Mearns were also in attendance. Ms Woodhams provided further assurances to complete the project, and acknowledged she had not progressed the project in an acceptable timeframe.

### Astrotourism and Road Safety Electronic Signage

Met with Cr Mearns regarding the recent Astrotourism event held at the Wickepin town oval, and also the method by which the Shire might acquire electronic speed smile signs.

### Draft Local Planning Scheme

Met with Mr Azhar Awang (Shire of Narrogin) and Mr Steve Thompson (Edge Planning and Property) regarding the progress of the Shire's Draft Local Planning Scheme.

### Wheatbelt South Aged Housing Alliance Project

Discussion held with Ms Tammi Kearney from Department of Primary Industries and Regional Development regarding the progress of the Wickepin Independent Living Units and impending deadlines.

### Employee Farewell

Held a morning tea to say farewell to the Shire's Customer Service Officer, Ms Katelyn Beard.

### Household Decarbonisation

Met with Mr Robert Stevens, a concerned citizen, regarding the continued reliance on, and impact from, households using gas and other fossil fuels. He would like the Shire to formulate a policy requiring households to implement solar and wind power capturing devices (e.g. batteries).

### Bushfire Mitigation Plan

Met with Mr Blake Halford and Mr Ty Cook, Department of Fire and Emergency Services, regarding the need to finalise the Shire's Bushfire Mitigation Plan.

### Wickepin Primary School

Met with Mr Ben Parkin, new Principal at the Wickepin Primary School, by way of an introductory meeting. Discussion revolved around continuing the previous Principal's works requests.

### Grant Applications

Met with Ms T Whitney to discuss grant applications possibilities for the Growing Regions grants program. Ideas associated with potential land holding subdivisions were discussed.

### Wheatbelt Health

Attended webinar to discuss the role of the Department of Health's Environmental Response Unit. Discussion focussed on the preparedness and response to future public health emergencies.

### Local Government Elections 2023

Attended training to learn the new counting process for local government elections and how to apply optional preferential voting.

### Road Conditions

Met with Mr D Rooney from the Narrogin Observer to discuss the Regional Tier 3 Rail Line study and the condition of the roads between Wickepin and Narrogin and Wickepin and Kulin.



## **13 Notices of Motions for the Following Meeting**

Nil

## 14 Confidential Reports and Information

### 14.1 Monthly Schedule of Accounts Paid – May 2023

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	15 June 2023
<b>Attachments</b>	Monthly Schedule of Accounts Paid – May 2023

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#### Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for May 2023, and
- Trust Fund Payments for May 2023.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

#### Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

#### Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

<b>Municipal Fund</b>	<b>Vouchers</b>	<b>Amounts</b>
Electronic Funds Transfer	13437 – 13537, 13545 – 13580	\$234,880.24
Cheques	15882 - 15886	\$22,139.21
Direct Deductions	May 2023	\$1,368.95
Superannuation	May 2023	\$19,444.44
Credit Card	May 2023	\$577.05
BPay Payments	May 2023	\$1,685.30
Payroll	May 2023	\$125,963.37
Licensing	May 2023	\$27,468.75
<b>Municipal Fund Total</b>		<b>\$433,527.31</b>
<b>Trust Fund</b>		
Electronic Funds Transfer		\$0.00
Cheques		\$0.00
<b>Trust Fund Total</b>		<b>\$0.00</b>
<b>Total</b>	<b>May 2023</b>	<b>\$433,527.31</b>

### **Statutory Environment**

*Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

### **Policy Implications**

*Council Policy 3.1.7 – EFT Payment and Cheque Issue*

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

### **Financial Implications**

#### Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

#### Future Financial Years

Nil

### **Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation**

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$433,527.31 and from the Trust Fund of \$nil, as included in the attachments, for May 2023.*

**Council Decision**

**Resolution** OCM-230621-05

**Moved** Cr F Allan

**Second** Cr W Astbury

**That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$433,527.31 and from the Trust Fund of \$nil, as included in the attachments, for May 2023.**

**Carried** 6/0

## 14.2 Statement of Financial Activity – May 2023

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	15 June 2023
<b>Attachments</b>	Statement of Financial Activity – May 2023

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### Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended May 2023.

Council is requested to accept the Statement of Financial Activity.

### Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

### Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and this is attached.

### Statutory Environment

#### *Local Government Act 1995 – Section 6.4 Financial report*

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

#### *Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)*

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

### Policy Implications

#### *Council Policy 3.1.14.2 – Monthly Financial Reporting*

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

### Financial Implications

#### Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation**

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for May 2023, as included in the attachments.*

**Council Decision**

**Resolution**    **OCM-230621-06**

**Moved**        **Cr W Astbury**

**Second**       **Cr L Corke**

**That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for May 2023, as included in the attachments.**

**Carried**        **6/0**

### 14.3 Fees and Charges 2023-2024

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.BU.1208
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	12 June 2023
<b>Attachments</b>	Schedule of Fees and Charges for 2023-2024

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#### Summary

Each year Council is required to, and from time-to-time, consider the level of imposition of fees or charges for any goods or services it provides or may provide.

Shire officers have assessed the goods and services currently provided, and those which may potentially be provided in the next financial year, and have recommended the amount of relevant fees or charges to be imposed.

Council is requested, with regards to the Fees and Charges for 2023-2024, to impose the fees and charges for the provision of the goods and services as included in the attachments.

#### Background

The Annual Budget is to include a schedule of fees and charges for imposition during the relevant financial year.

The adoption of the Annual Budget is generally the mechanism by which Council accepts and imposes fees and charges, however many Councils set new fees and charges earlier so they may be advertised before the budget adoption, and the community advised in advance of any changes.

This Report allows for the early adoption of proposed fees and charges for the 2023-2024 financial year, effective 1 July 2023.

#### Comments

Shire officers have undertaken an analysis on the proposed fees and charges to be imposed.

Officers, in reviewing and proposing the applicable fees and charges, haven taken into consideration legislative requirements regarding setting the level of fees and charges.

The proposed schedule of fees and charges, which is included in the attachments, includes –

- Known changes to legislatively / externally set fees and charges at the time of publication, and
- A five percent (5%) increase across all Council-set fees and charges (except for swimming pool entry fees which remain the same as for 2022-2023).

Shire officers acknowledge the cost of providing goods and services in the district has probably increased greater than five percent (5%) although are conscious a greater increase may result in reduced usage of facilities leading to a downturn in revenue.

Should a need to change the fees and charges arise before the adoption of the annual budget these will be identified and presented to Council at the meeting to adopt the budget.

### **Statutory Environment**

#### *Local Government Act 1995 – Section 6.16 Imposition of fees and charges*

Council, by an absolute majority decision, may impose and recover a fee or charge for any goods or services it provides or proposes to provide.

Fees and charges are to be imposed when adopting the annual budget, although may be imposed during the year, and may be amended from time-to-time.

#### *Local Government Act 1995 – Section 6.17 Setting levels of fees and charges*

In determining the amount of a fee or charge for a service or for goods, Council must consider –

- The cost to provide the service or goods,
- The importance of the service or goods to the community, and
- The price at which an alternative provider could provide the service or goods.

#### *Local Government Act 1995 – Section 6.19 Local government to give notice of fees and charges*

If a local government wishes to impose or alter any fees and charges not within the adoption of the annual budget, it must first give local public notice of the intention to do so and the date at which the fees or charges will be imposed.

### **Policy Implications**

Nil

### **Financial Implications**

#### Current Financial Year

Fees and charges constitute approximately fifteen percent (15%) of the operating funds required to undertake the activities of the Shire.

The maximum estimated return to be generated from the increase is an additional \$24,000.

If adopted, due to the fees and charges being determined outside the annual budget adoption, local public notice is required, which has some minor associated advertising expenses.

#### Future Financial Years

It is likely there will be greater revenue generated through the proposed increases.

### **Strategic Implications**

Nil

### **Voting Requirement**

Absolute majority

### **Officer Recommendation**

*That Council, with respect to the fees and charges for 2023-2024 and pursuant to Section 6.16 of the Local Government Act 1995, imposes the fees and charges as included in the attachments, effective 1 July 2023.*



**Council Decision**

**Resolution**    **OCM-230621-07**

**Moved**        **Cr F Allan**

**Second**       **Cr T Miller**

**That Council, with respect to the fees and charges for 2023-2024 and pursuant to Section 6.16 of the Local Government Act 1995, imposes the fees and charges as included in the attachments, effective 1 July 2023**

**Carried**        **6/0**

## 14.4 District Fire Break Notice Approval 2023-2024

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	ES.MEE.904
<b>Author</b>	N Cain – Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	12 June 2023
<b>Attachments</b>	-

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### Summary

Council is requested to approve the wording for the 2023-2024 Fire Break Notice which is distributed to all owners and occupiers in the district.

### Background

The Bush Fire Control Officers meeting held on Tuesday 21 March 2023 proposed minor amendments to the annual Fire Break Notice.

As per legislation, a local government may require an occupier of land to plough or clear a fire break to the satisfaction of the local government or a duly authorised officer.

The requirement includes all or any of the following things –

- To plough, cultivate, scarify, burn or otherwise clear upon the land fire breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as determined,
- To maintain the fire breaks clear of inflammable matter, and
- To act as and when specified with respect to anything which is upon the land which is, or is likely to be, conducive to the outbreak of a bush fire or the spread or extension of a bush fire.

### Comments

At the March 2023 Bush Fire Control Officers Meeting it was recommended to Council to provide minor modifications to the existing notice, outlined below –

- 1 Inclusion of the term “stubble crunching” to the Rural Land section of the notice as being an activity also requiring firefighting equipment to be present.
- 2 Increase of the penalty in the Townsite Land section from not more than \$400 to \$5,000, which is in line with legislated changes.

The full text of the notice is included in the Officer Recommendation.

### Statutory Environment

*Bush Fires Act 1954 – Section 33. Local government may require occupier of land to plough or clear fire-break*

A local government may, from time to time, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire, give notice to an owner or occupier of land within the district requiring them to undertake activities on the land to remove items which is, or is likely to be, conducive to the outbreak of a bush fire or the spread or extension of a bush fire.

**Policy Implications**

Nil

**Financial Implications**Current Financial Year

Nil

Future Financial Years

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation**

*That Council, in relation to the District Fire Break Notice for 2023-2024 and pursuant to Section 33 of the Bush Fires Act 1954 approves the following text –*

*Bush Fires Act 1954  
Shire of Wickepin  
Annual Firebreak Notice 2023-2024*

*Action is required by owners and / or occupiers of all land in the Shire of Wickepin. Please read this notice carefully.*

*Any queries should be directed to the Shire of Wickepin Administration Centre or Local Shire Bush Fire Control Officer.*

*Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, owners and occupiers of property within the Shire of Wickepin are hereby required on or before 1 October 2023 and thereafter to 14 April 2024 to plough, scarify or otherwise provide and maintain firebreaks clear of all inflammable material at least 2.5 metres wide as follows –*

**Rural Land**

*Inside the boundary of all land held by each owner or occupier, firebreaks need not follow the perimeter of any paddock and will be acceptable following land contours in an endeavour to overcome water erosion –*

*To subdivide each holding into lots of no greater than 400 hectares; and*

*To surround the homestead, out buildings and fuel storages on any such land.*

*From 15 October 2023 all harvesting, baling and stubble crunching (including cutting and raking) operations, there shall be an operational mobile engine powered firefighting unit or units with a minimum combined capacity of 1,200 litres of available water, located in or immediately adjacent to the paddock being harvested and / or baled. The minimum capacity of any single firefighting unit shall be 600 litres of available water. The responsibility to supply and operate the firefighting unit lies with the landowner and / or occupier.*

### Townsite Land

All lots within the townsites of Harrismith, Tincurrin, Toolibin, Wickepin and Yealering are required to be cleared and maintained free of all debris or inflammable material. Failure to comply with these requirements renders the owner or occupier liable to a penalty of \$5,000.

### Clearing of Fence Lines

When clearing for new fence lines adjoining road reserves, you must have written approval from the Shire of Wickepin prior to commencement of clearing works. Landholders are asked to consider locating the fence three (3) metres inside the boundary to avoid any clearing on road reserves. Old fences should first be removed. If landholders wish to place the fence on the boundary, they may clear no more than one (1) metre beyond the boundary. This may be varied in special circumstances at the discretion of the Chief Executive Officer of the Shire of Wickepin. Any timber removed from the road reserve is to be pushed onto the owner's property.

### Fencing of Road Reserves

Council encourages farmers to fence off road reserves running through properties to protect trees on these reserves and to allow new growth of vegetation.

### Burning on Roadsides

Should property owners wish to carry out burning of the road reserve adjacent to the property, it is necessary to obtain Shire approval prior to any burning taking place.

### Burning Periods

Restricted Burning – 1 October 2023 to 13 November 2024

Prohibited Burning – 14 November 2023 to 7 February 2024

Restricted Burning – 8 February 2024 to 14 April 2024

### Harvest and Fire Ban 2023-2024 Season

Harvesting is banned on Christmas Day, Boxing Day and New Year's Day.

Lighting of fires is banned on Good Friday and Easter Sunday.

## **Council Decision**

**Resolution**    **OCM-230621-08**

**Moved**        **Cr T Miller**

**Second**       **Cr L Corke**

**That Council, in relation to the District Fire Break Notice for 2023-2024 and pursuant to Section 33 of the Bush Fires Act 1954 approves the following text –**

**Bush Fires Act 1954  
Shire of Wickepin  
Annual Firebreak Notice 2023-2024**

**Action is required by owners and / or occupiers of all land in the Shire of Wickepin. Please read this notice carefully.**

**Any queries should be directed to the Shire of Wickepin Administration Centre or Local Shire Bush Fire Control Officer.**

**Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, owners and occupiers of property within the Shire of Wickepin are hereby required on or before 1 October 2023 and thereafter to 14 April 2024 to plough, scarify or otherwise provide and maintain firebreaks clear of all inflammable material at least 2.5 metres wide as follows –**

#### **Rural Land**

**Inside the boundary of all land held by each owner or occupier, firebreaks need not follow the perimeter of any paddock and will be acceptable following land contours in an endeavour to overcome water erosion –**

**To subdivide each holding into lots of no greater than 400 hectares; and**

**To surround the homestead, out buildings and fuel storages on any such land.**

**From 15 October 2023 all harvesting, baling and stubble crunching (including cutting and raking) operations, there shall be an operational mobile engine powered firefighting unit or units with a minimum combined capacity of 1,200 litres of available water, located in or immediately adjacent to the paddock being harvested and / or baled. The minimum capacity of any single firefighting unit shall be 600 litres of available water. The responsibility to supply and operate the firefighting unit lies with the landowner and / or occupier.**

#### **Townsite Land**

**All lots within the townsites of Harrismith, Tincurrin, Toolibin, Wickepin and Yealering are required to be cleared and maintained free of all debris or inflammable material. Failure to comply with these requirements renders the owner or occupier liable to a penalty of \$5,000.**

#### **Clearing of Fence Lines**

**When clearing for new fence lines adjoining road reserves, you must have written approval from the Shire of Wickepin prior to commencement of clearing works. Landholders are asked to consider locating the fence three (3) metres inside the boundary to avoid any clearing on road reserves. Old fences should first be removed. If landholders wish to place the fence on the boundary, they may clear no more than one (1) metre beyond the boundary. This may be varied in special circumstances at the discretion of the Chief Executive Officer of the Shire of Wickepin. Any timber removed from the road reserve is to be pushed onto the owner's property.**

#### **Fencing of Road Reserves**

**Council encourages farmers to fence off road reserves running through properties to protect trees on these reserves and to allow new growth of vegetation.**

#### **Burning on Roadsides**

**Should property owners wish to carry out burning of the road reserve adjacent to the property, it is necessary to obtain Shire approval prior to any burning taking place.**

#### **Burning Periods**

**Restricted Burning – 1 October 2023 to 13 November 2024**

**Prohibited Burning – 14 November 2023 to 7 February 2024**

**Restricted Burning – 8 February 2024 to 14 April 2024**

**Harvest and Fire Ban 2023-2024 Season**

**Harvesting is banned on Christmas Day, Boxing Day and New Year's Day.**

**Lighting of fires is banned on Good Friday and Easter Sunday**

**Carried 6/0**

Cr J Russell declared an impartiality interest in Item 14.5 as being related to Fire Control Officers included in the Officer Recommendation, and remained in the meeting.

Cr W Astbury declared an impartiality interest in Item 14.5 as being one of the Fire Control Officers included in the Officer Recommendation, and remained in the meeting.

## 14.5 Appointment of Bush Fire Related Officers 2023-2024

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	ES.APN.901
<b>Author</b>	N Cain – Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	12 June 2023
<b>Attachments</b>	-

---

### Summary

Council is requested to appoint Bush Fire Related Officers for the Shire of Wickepin and propose Dual Bush Fire Control Officers for adjoining local governments for the 2023-2024 Bush Fire Season.

### Background

The Bush Fire Control Officers meeting held on Tuesday 21 March 2023 proposed recommended appointments of Bush Fire Related Officers.

As per legislation, a local government is to appoint such persons as it thinks necessary for the purpose of Bush Fire Control Officers, and other related roles.

The duties and responsibilities of a Bush Fire Control Officer include, although are not limited to –

- Authorise permits for hazard reduction burns within the District,
- Identify and conduct risk assessments of fire hazards within the District,
- May assume control of fire suppression activities or operational incidents where the local government is the controlling agency,
- Maintain a personal incident diary to include a record of events and decisions during an incident,
- Conduct brigade briefings and post incident analysis of any incident involving firefighting or management issues,
- Provide advice and guidance and assist in brigade management to implement improvements to fire management in the area,
- Carry out normal brigade activities, and
- Ensure conduct of brigade members is in accordance with the Code of Conduct.

Other positions previously appointment include –

- Fire Weather Officer

It is also common practice for local governments in the region to share Bush Fire Related Officers.

Shire officers have received notification of requested Dual Bush Fire Control Officers with the Shire of Wickepin from the following local governments –

- Shire of Dumbleyung
- Shire of Pingelly
- Shire of Corrigin
- Shire of Wagin
- Shire of Narrogin

Council has previously also had Dual Bush Fire Control Officers with the Shires of Cuballing and Kulin, although no correspondence has yet been received from these local governments.

## Comments

At the March 2023 Bush Fire Control Officers Meeting it was recommended to Council for –

- T Leeson to be appointed as the Chief Bush Fire Control Officer for 2023-2024,
- L Lansdell to be appointed as the Deputy Chief Bush Fire Control Officer for 2023-2024,
- T Heffernan, P Russell, D White, G McDougall, W Astbury, J Hamilton, N Astbury, T Leeson, D Stacey, R Butler, L Lansdell, T Mullan, T Russell, and C Sims to be appointed as a Fire Control Officer / Bush Fire Radio Operator / Fire Weather Instrument Officer for 2023-2024, and
- W Astbury and D White to be appointed as a Clover Burning Permit Issuing Officer for 2023-2024.

Additionally it was recommended the following local governments be requested to consider the appointment of Dual Bush Fire Control Officers, for the following persons, for 2023-2024 –

- Shire of Corrigin                      D Stacey and J Hamilton
- Shire of Narrogin                      T Leeson, N Astbury and P Russell
- Shire of Cuballing                      T Leeson, R Butler and L Lansdell
- Shire of Dumbleyung                      G McDougall and W Astbury
- Shire of Wagin                              N Astbury and D White
- Shire of Pingelly                         R Butler and J Hamilton
- Shire of Kulin                              W Astbury, D Stacey, T Heffernan and T Mullan

Shire officers have received notification of requested Dual Bush Fire Control Officers with the Shire of Wickepin from the following local governments –

- Shire of Corrigin                      C Jespersen and G Doyle
- Shire of Dumbleyung                      T Gray and S Smith
- Shire of Wagin                              S Angwin
- Shire of Pingelly                         R L Shaddick, B Cunningham, R J Lee, B Blechynden and S MacNamara
- Shire of Narrogin                         Troy Smith

It is anticipated the Shires of Cuballing, Kulin, and Narrogin will contact the Shire in the near future to request the appointment of Dual Bush Fire Control Officers between them and the Shire of Wickepin.

## Statutory Environment

*Bush Fires Act 1954 – Section 38. Local government may appoint bush fire control officer*

A local government may, from time to time, appoint people of the district to perform the role of Chief Bush Fire Control Officer, Deputy Bush Fire Control Officer, and other Fire Control Officers as required.

*Bush Fires Act 1954 – Section 40. Local government may join in appointing and employing bush fire control officers*

Two or more local governments may appoint Bush Fire Control Officers who can perform duties in each and every one of the districts of the local governments which have joined in appointing them.



**Policy Implications**

Nil

**Financial Implications**Current Financial Year

Nil

Future Financial Years

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation**

*That Council, in relation to the appointment of Bush Fire Related Officers for 2023-2024 –*

- 1 *Pursuant to Section 38 of the Bush Fires Act 1954, appoints –*
  - *T Leeson as the Chief Bush Fire Control Officer,*
  - *L Lansdell as the Deputy Chief Bush Fire Control Officer,*
  - *T Heffernan, P Russell, D White, G McDougall, W Astbury, J Hamilton, N Astbury, T Leeson, D Stacey, R Butler, L Lansdell, T Mullan, T Russell, and C Sims as a Fire Control Officer / Bush Fire Radio Operator / Fire Weather Instrument Officer, and*
  - *W Astbury and D White as a Clover Burning Permit Issuing Officer,*
  
- 2 *Pursuant to Section 40 of the Bush Fires Act 1954, accepts the request from the following Shires for the appointment of the following persons as Dual Fire Control Officers –*
  - *Shire of Corrigin*                      *C Jespersen and G Doyle*
  - *Shire of Dumbleyung*                *T Gray and S Smith*
  - *Shire of Wagin*                        *S Angwin*
  - *Shire of Pingelly*                    *R L Shaddick, B Cunningham, R J Lee, B Blechynden and S MacNamara*
  - *Shire of Narrogin*                    *Troy Smith*

*and*
  
- 3 *Pursuant to Section 40 of the Bush Fires Act 1954, requests the following Shires appoint the following persons as Dual Fire Control Officers –*
  - *Shire of Corrigin*                    *D Stacey and J Hamilton*
  - *Shire of Narrogin*                    *T Leeson, N Astbury and P Russell*
  - *Shire of Cuballing*                    *T Leeson, R Butler and L Lansdell*
  - *Shire of Dumbleyung*                *G McDougall and W Astbury*
  - *Shire of Wagin*                        *N Astbury and D White*
  - *Shire of Pingelly*                    *R Butler and J Hamilton*
  - *Shire of Kulin*                         *W Astbury, D Stacey, T Heffernan and T Mullan*

**Council Decision****Resolution** OCM-230621-09**Moved** Cr T Miller**Second** Cr L Corke***That Council, in relation to the appointment of Bush Fire Related Officers for 2023-2024 –*****1 Pursuant to Section 38 of the Bush Fires Act 1954, appoints –**

- ***T Leeson as the Chief Bush Fire Control Officer,***
- ***L Lansdell as the Deputy Chief Bush Fire Control Officer,***
- ***T Heffernan, P Russell, D White, G McDougall, W Astbury, J Hamilton, N Astbury, T Leeson, D Stacey, R Butler, L Lansdell, T Mullan, T Russell, and C Sims as a Fire Control Officer / Bush Fire Radio Operator / Fire Weather Instrument Officer, and***
- ***W Astbury and D White as a Clover Burning Permit Issuing Officer,***

**2 Pursuant to Section 40 of the Bush Fires Act 1954, accepts the request from the following Shires for the appointment of the following persons as Dual Fire Control Officers –**

- ***Shire of Corrigin***                      ***C Jespersen and G Doyle***
- ***Shire of Dumbleyung***              ***T Gray and S Smith***
- ***Shire of Wagin***                        ***S Angwin***
- ***Shire of Pingelly***                    ***R L Shaddick, B Cunningham, R J Lee, B Blechynden and S MacNamara***
- ***Shire of Narrogin***                    ***Troy Smith***

***and*****3 Pursuant to Section 40 of the Bush Fires Act 1954, requests the following Shires appoint the following persons as Dual Fire Control Officers –**

- ***Shire of Corrigin***                      ***D Stacey and J Hamilton***
- ***Shire of Narrogin***                    ***T Leeson, N Astbury and P Russell***
- ***Shire of Cuballing***                    ***T Leeson, R Butler and L Lansdell***
- ***Shire of Dumbleyung***              ***G McDougall and W Astbury***
- ***Shire of Wagin***                        ***N Astbury and D White***
- ***Shire of Pingelly***                    ***R Butler and J Hamilton***
- ***Shire of Kulin***                        ***W Astbury, D Stacey, T Heffernan and T Mullan***

**Carried**            **6/0****15 Urgent Business**

Nil

**16 Closure**

The Presiding Member declared the meeting closed at 3:59pm.



## **10.1 Confirmation of Minutes of Annual General Meeting of Electors**



# Minutes

Annual General Meeting of Electors  
Friday 30 June 2023

Date	Friday 30 June 2023
Time	10:00am
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 14 July 2023



## Notice of Meeting

The Chief Executive Officer recommends the endorsement of these minutes at the next Annual General Meeting of Electors.

A handwritten signature in blue ink that reads "Nathan Cain".

Nathan Cain  
Chief Executive Officer  
Friday 14 July 2023

**Disclaimer**

*No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.*

*In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.*

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# 1 Declaration of Opening

The Presiding Member, Shire President J Russell, declared the meeting open at 10:01 am.

## 2 Attendance

### 2.1 Present

#### Council Members

J Russell	Presiding Member, Shire President
T Miller	Councillor
F Allan	Councillor
P Thompson	Councillor
L Corke	Councillor
J Mearns	Councillor

#### Employees

N Cain	Chief Executive Officer
E Clement	Deputy Chief Executive Officer

#### Electors

S Rose	Elector
D Astbury	Elector
C Hemley	Elector

### 2.2 Apologies

W Astbury	Councillor
L Rose	Elector
K Coxon	Elector



### 3 2021-2022 Annual Report

The Presiding Member read the following –

It gives me great pleasure to present the Annual Report and audited financial statements for the year ended 30 June 2022.

By way of a brief summary of the financial statements, the following observations are made –

- Rate revenue of \$1.41 million was levied across 553 rateable assessments, which is up from \$1.36 million from 547 rateable assessments in the previous year.
- Rates comprised approximately 33% of the operating revenue of the Shire, compared with 26% the previous year.
- Approximately 2.3% of rates remained outstanding at the end of the period.
- Capital works and purchases totalling \$3.91 million occurred during the year, which is up from the previous year of \$2.98 million.
- Council property and infrastructure assets have a current carrying value of \$113.50 million, which is an increase of \$0.57 million.
- Grants and funding assistance to assist in the development of assets and infrastructure totalled \$2.10 million, up from \$1.53 million the previous year.
- The balance of loans outstanding at 30 June reduced from \$0.40 million in 2021 to \$0.36 million in 2022.

In closing, the financial statements, as presented, were audited by AMD Chartered Accountants and certified by the Office of the Auditor General and, in their opinion, the statements –

- Are based on proper accounts and records,
- Present fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2022 and the financial position at the end of the period, and
- Are in accordance with the Local Government Act 1995 (the Act) and, to the extent they are not inconsistent with the Act, Australian Accounting Standards.

I thank the Shire officers for the work they have done to prepare the Annual Report and financial statements.

## 4 Any Other General Business

### S Rose – Fuel Depot

Does the Shire of Wickepin earn money from the fuel depot?

#### Response

Shire officers advised, yes, the Shire is paid a commission from sales and also receives an annual lease payment.

### S Rose – Saleyards

Why are the Saleyards shown under Tourism in the Annual Report?

#### Response

Shire officers advised the Annual Report reflects the Strategic Community Plan headings, which is where it is currently located. The new Strategic Community Plan will look to address this perceived anomaly.

### S Rose – Wickepin Accommodation

Is anything being done to address the lack of accommodation in Wickepin, especially relating to CBH?

#### Response

Shire officers advised CBH is working with the Shire regarding accommodation options, with a proposal from CBH likely to come before Council in the near future.

### C Hemley – Yarling Brook Bridge

When is the Yarling Brook Bridge being constructed?

#### Response

Shire officers advised the contractor is on-site with works imminent, subject to weather.

### D Astbury – Town Centre Display Shed

Is the Shire constructing a display shed near the Albert Facey Homestead for other display items?

#### Response

Shire officers advised, no, there is currently no intention to construct a display shed on the proposed site. A proposed display area is being considered to be located at the Toolseum.

### D Astbury – Wickepin-Harrismith Road

Is the Shire doing anything about the standard of the Wickepin-Harrismith Road?

#### Response

Shire officers advised maintenance works and pothole patching were currently being undertaken, weather permitting. Substantial works will only be undertaken with additional grant funding.

### S Rose – Wickepin-Pingelly Road

Is the Shire doing anything about the recent road works about ten (10) kilometres out of Wickepin on the Wickepin-Pingelly Road?

#### Response

Shire officers advised the roadworks are a preservation seal only. Excess blue metal chips will be swept, which is traditional for this type of work.

S Rose – Wickepin Refuse Site

Is the Shire doing anything about the large quantity of metal and other material at the Wickepin Refuse Site?

Response

Shire officers advised contractors had been approached to provide quotes to remove and / or recycle the materials. Because the materials have not been separated and are mixed in together, many contractors do not wish to quote on the works. Shire officers are continuing to seek a solution.

S Rose – Abandoned Vehicles

Is the Shire doing anything about abandoned vehicles in the townsites?

Response

Shire officers advised, yes, a program to reduce and / or remove abandoned vehicles in townsites will be undertaken in the 2023-2024 financial year.

## **5 Closure**

The Presiding Member declared the meeting closed at 10:36am.



## **14.1 Monthly Schedule of Accounts Paid – June 2023**

**List of Accounts Due & Submitted to Council****30th June 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Muni</b>
EFT13581	08/06/2023	AUSTRALIA POST	\$ 47.32
EFT13582	08/06/2023	THE AUSTRALIA DAY COUNCIL OF WA	\$ 388.00
EFT13583	08/06/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	\$ 38.23
EFT13584	08/06/2023	BURGESS RAWSON (WA) PTY LTD	\$ 304.59
EFT13585	08/06/2023	CUTTING EDGES PTY LTD	\$ 3,420.65
EFT13586	08/06/2023	CHEFMASTER	\$ 368.96
EFT13587	08/06/2023	DC & LB CURTIS	\$ 10,824.00
EFT13588	08/06/2023	DAIMLER TRUCKS	\$ 404.24
EFT13589	08/06/2023	EWEN RURAL SUPPLIES	\$ 2,799.95
EFT13590	08/06/2023	ELDERS WICKEPIN	\$ 4,494.50
EFT13591	08/06/2023	FULFORD EARTHMOVING & CIVIL	\$ 5,280.00
EFT13592	08/06/2023	GREAT SOUTHERN FUEL SUPPLIES	\$ 16,820.20
EFT13593	08/06/2023	HARRISMITH OASIS HOTEL	\$ 100.00
EFT13594	08/06/2023	HERSEY'S SAFETY PTY LTD	\$ 3,795.00
EFT13595	08/06/2023	BERYLE HOLM	\$ 522.00
EFT13596	08/06/2023	HERBERT SMITH FREEHILLS	\$ 3,629.76
EFT13597	08/06/2023	LINEMARKING WA	\$ 24,145.00
EFT13598	08/06/2023	WAGIN MIDALIA STEEL	\$ 2,317.98
EFT13599	08/06/2023	MELCHIORRE PLUMBING AND GAS	\$ 17,129.97
EFT13600	08/06/2023	NARROGIN HARDWARE MAKIT	\$ 268.20
EFT13601	08/06/2023	NARROGIN PACKAGING	\$ 249.51
EFT13602	08/06/2023	NARROGIN BETTA HOME LIVING	\$ 876.00
EFT13603	08/06/2023	STAR TRACK EXPRESS	\$ 56.92
EFT13604	08/06/2023	NICHOLLS BUS SERVICE	\$ 233.00
EFT13605	08/06/2023	NARROGIN TOYOTA	\$ 623.77
EFT13606	08/06/2023	NARROGIN & DISTRICTS PLUMBING SERVICE	\$ 558.80
EFT13607	08/06/2023	NARROGIN SUPERMARKET TREE TREE TRADING PTY LTD	\$ 40.18
EFT13608	08/06/2023	OFFICEWORKS SUPERSTORES PTY LTD	\$ 191.15
EFT13609	08/06/2023	OFFICE OF REGIONAL ARCHITECTURE	\$ 5,491.20
EFT13610	08/06/2023	PERFECT COMPUTER SOLUTIONS - PCS	\$ 127.50
EFT13611	08/06/2023	REPCO	\$ 2,497.00
EFT13612	08/06/2023	RUSSELL TRADING TRUST	\$ 715.00
EFT13613	08/06/2023	R J SMITH ENGINEERING	\$ 1,456.00
EFT13614	08/06/2023	TANYA MARY SANDS	\$ 270.20
EFT13615	08/06/2023	TS AND HM SANDS	\$ 600.00
EFT13616	08/06/2023	TEAM GLOBAL EXPRESS PTY LTD	\$ 96.44
EFT13617	08/06/2023	WA HINO SALES & SERVICE	\$ 1,174.70
EFT13618	08/06/2023	WALGA	\$ 324.50
EFT13619	08/06/2023	WURTH AUSTRALIA PTY LTD	\$ 176.96
EFT13620	22/06/2023	AIR LIQUIDE WA PTY LTD	\$ 60.86
EFT13621	22/06/2023	GOODYEAR AUTOCARE NARROGIN	\$ 1,236.00
EFT13622	22/06/2023	CONNELLY IMAGES	\$ 66.00
EFT13623	22/06/2023	LANDGATE	\$ 5,962.55
EFT13624	22/06/2023	EMBROIDER ME	\$ 146.30
EFT13625	22/06/2023	HERSEY'S SAFETY PTY LTD	\$ 526.87
EFT13626	22/06/2023	LAKE YEALERING GOLF CLUB	\$ 1,500.00
EFT13627	22/06/2023	GREAT SOUTHERN WASTE DISPOSAL	\$ 16,990.35

EFT13628	22/06/2023	NARROGIN BEARING SERVICES	\$ 586.90
EFT13629	22/06/2023	NARROGIN PUMPS, SOLAR AND SPRAYING	\$ 176.66
EFT13630	22/06/2023	PERFECT COMPUTER SOLUTIONS - PCS	\$ 255.00
EFT13631	22/06/2023	PARRYS	\$ 261.80
EFT13632	22/06/2023	REPCO	\$ 288.09
EFT13633	22/06/2023	R J SMITH ENGINEERING	\$ 178.40
EFT13634	22/06/2023	SIMS CIVIL	\$ 176,695.20
EFT13635	22/06/2023	SIGMA CHEMICALS	\$ 267.89
EFT13636	22/06/2023	ST JOHN AMBULANCE WESTERN AUSTRALIA	\$ 792.48
EFT13637	22/06/2023	SHIRE OF NARROGIN	\$ 576.31
EFT13638	22/06/2023	THE YEALERING PANTRY	\$ 487.09
EFT13639	22/06/2023	VIZONA PTY LTD	\$ 297.00
EFT13640	22/06/2023	WESTRAC EQUIPMENT	\$ 721.12
EFT13641	22/06/2023	WALGA	\$ 137.50
EFT13642	22/06/2023	WURTH AUSTRALIA PTY LTD	\$ 928.19
EFT13643	22/06/2023	WATERLOGIC AUSTRALIA PTY LTD	\$ 1,647.80
EFT13644	22/06/2023	AUSTRALIAN TAXATION OFFICE	\$ 4,453.00
EFT13645	30/06/2023	BRETT ROWE MOBILE HD MECHANICAL SERVICES	\$ 14,297.28
EFT13646	30/06/2023	BRANDO'S AUTOMOTIVE	\$ 182.65
EFT13647	30/06/2023	COUNTRY PAINT SUPPLIES	\$ 179.56
EFT13648	30/06/2023	DC & LB CURTIS	\$ 6,380.00
EFT13649	30/06/2023	CORNER'S AUTOMOTIVE ELECTRICS	\$ 264.00
EFT13650	30/06/2023	DUFFY ELECTRICS	\$ 21,640.41
EFT13651	30/06/2023	ELDERS WICKEPIN	\$ 90.00
EFT13652	30/06/2023	FLICK WASHROOM SERVICES	\$ 395.14
EFT13653	30/06/2023	G & M DETERGENTS	\$ 484.00
EFT13654	30/06/2023	HACH PACIFIC	\$ 90.00
EFT13655	30/06/2023	JASON SIGNMAKERS	\$ 3,941.52
EFT13656	30/06/2023	MCPEST PEST CONTROL	\$ 3,685.00
EFT13657	30/06/2023	NARROGIN & DISTRICTS PLUMBING SERVICE	\$ 1,529.00
EFT13658	30/06/2023	PERFECT COMPUTER SOLUTIONS - PCS	\$ 425.00
EFT13659	30/06/2023	PERTH GEOTECHNICS	\$ 1,430.00
EFT13660	30/06/2023	REPCO	\$ 247.59
EFT13661	30/06/2023	SHIRE OF NGAANYATJARRAKU	\$ 1,133.94
EFT13662	30/06/2023	TEAM GLOBAL EXPRESS PTY LTD	\$ 98.76
EFT13663	30/06/2023	WESTRAC EQUIPMENT	\$ 9,584.10
EFT13664	30/06/2023	WA HINO SALES & SERVICE	\$ 1,707.30
EFT13665	30/06/2023	WALGA	\$ 7,084.00
EFT13666	30/06/2023	WICKEPIN NEWSAGENCY	\$ 670.75
EFT13667 -EFT13701		CANCELLED	
EFT13702	30/06/2023	FRANCES ALLAN	\$ 2,163.92
EFT13703	30/06/2023	WES ASTBURY	\$ 2,042.00
EFT13704	30/06/2023	LG CORKE	\$ 912.80
EFT13705	30/06/2023	JOHN RAYMOND MEARNES	\$ 1,302.80
EFT13706	30/06/2023	TYRON MILLER	\$ 1,172.80
EFT13707	30/06/2023	JULIE ALEXIA RUSSELL	\$ 4,137.80
EFT13708	30/06/2023	PETER THOMPSON	\$ 1,225.32
EFT13709	30/06/2023	OFFICER OF THE AUDITOR GENERAL	\$ 22,000.00
EFT13710 -EFT13711		CANCELLED	
EFT13712	30/06/2023	SAFE ROADS WA	\$ 4,687.38

EFT13713	30/06/2023	TEAM GLOBAL EXPRESS PTY LTD	\$ 257.03
			<b>\$ 443,538.59</b>
15887	08/06/2023	WATER CORPORATION	\$ 6,677.97
15888	09/06/2023	SHIRE OF WICKEPIN	\$ 8,266.15
15889	22/06/2023	SYNERGY	\$ 4,764.87
15890	30/06/2023	WATER CORPORATION	\$ 2,934.18
15891	30/06/2023	SYNERGY	\$ 1,007.17
			<b>\$ 23,650.34</b>
DD14140.1	01/06/2023	3E ADVANTAGE PTY LTD	\$ 1,095.05
DD14172.1	17/06/2023	WESTNET PTY LTD	\$ 144.90
DD14186.1	25/06/2023	CRISP WIRELESS PTY LTD	\$ 288.97
			<b>\$ 1,528.92</b>
DD14222.1	19/06/2023	ANZ BANK	\$ 1,474.85
			<b>\$ 1,474.85</b>
63080623	08/06/2023	TELSTRA	\$ 1,674.83
63300623	30/06/2023	TELSTRA	\$ 1,680.37
			<b>\$ 3,355.20</b>
DD14155.1	14/06/2023	AWARE SUPER	\$ 3,984.81
DD14155.2	14/06/2023	ANZ SUPER	\$ 140.32
DD14155.3	14/06/2023	MLC SUPER FUND	\$ 375.74
DD14155.4	14/06/2023	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	\$ 423.07
DD14155.5	14/06/2023	NETWEALTH INVESTMENTS	\$ 248.71
DD14155.6	14/06/2023	AUSTRALIAN SUPER	\$ 184.05
DD14155.7	14/06/2023	PRIME SUPER	\$ 229.99
DD14155.8	14/06/2023	ESSENTIAL SUPER	\$ 209.97
DD14155.9	14/06/2023	SPIRIT SUPER	\$ 345.43
DD14195.1	28/06/2023	AWARE SUPER	\$ 3,895.62
DD14195.2	28/06/2023	ANZ SUPER	\$ 274.81
DD14195.3	28/06/2023	MLC SUPER FUND	\$ 376.96
DD14195.4	28/06/2023	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	\$ 234.01
DD14195.5	28/06/2023	NETWEALTH INVESTMENTS	\$ 248.71
DD14195.6	28/06/2023	AUSTRALIAN SUPER	\$ 84.14
DD14195.7	28/06/2023	PRIME SUPER	\$ 231.50
DD14195.8	28/06/2023	ESSENTIAL SUPER	\$ 209.97
DD14195.9	28/06/2023	SPIRIT SUPER	\$ 345.43
			<b>\$ 12,043.24</b>
98010623	01/06/2023	DEPT OF TRANSPORT	\$ 293.30
98020623	02/06/2023	DEPT OF TRANSPORT	\$ 460.80
98060623	06/06/2023	DEPT OF TRANSPORT	\$ 3,292.35
98090623	09/06/2023	DEPT OF TRANSPORT	\$ 37.00
98090623	09/06/2023	DEPT OF TRANSPORT	\$ 9,990.05
98120623	12/06/2023	DEPT OF TRANSPORT	\$ 1,021.70
98140623	14/06/2023	DEPT OF TRANSPORT	\$ 463.40
98150623	15/06/2023	DEPT OF TRANSPORT	\$ 255.60
98160623	16/06/2023	DEPT OF TRANSPORT	\$ 467.45
98190623	19/06/2023	DEPT OF TRANSPORT	\$ 516.85
98200623	20/06/2023	DEPT OF TRANSPORT	\$ 4,302.80
98210623	21/06/2023	DEPT OF TRANSPORT	\$ 375.00
98220623	22/06/2023	DEPT OF TRANSPORT	\$ 175.00

98230623	23/06/2023	DEPT OF TRANSPORT	\$ 18.50
98260623	26/06/2023	DEPT OF TRANSPORT	\$ 4,675.95
98270623	27/06/2023	DEPT OF TRANSPORT	\$ 709.50
98290623	29/06/2023	DEPT OF TRANSPORT	\$ 4,317.40
98300623	30/06/2023	DEPT OF TRANSPORT	\$ 284.25
			<b>\$ 31,656.90</b>
14/06/2023	14/06/2023	PAYROLL	\$ 40,187.00
28/06/2023	28/06/2023	PAYROLL	\$ 37,930.00
			<b>\$ 78,117.00</b>
			<b>\$ 595,365.04</b>
			<b>\$ 595,365.04</b>
	<b>Credit Card Payment Summary</b>		
	<b>23rd May 2023- 22nd June 2023</b>		
	<b>CARD ENDING XXXX224175</b>		
	<b>DATE</b>	<b>COMPANY</b>	
	23/05/2023	COLES NARROGIN	\$ 105.95
	24/05/2023	AP WICKEPIN LPO	\$ 900.00
	20/06/2023	SHIRE OF WICKEPIN	\$ 22.75
	20/06/2023	SHIRE OF WICKEPIN	\$ 446.15
			<b>\$ 1,474.85</b>





## 14.2 Statement of Financial Activity – June 2023



## SHIRE OF WICKEPIN

### MONTHLY FINANCIAL REPORT

For the Period Ended 30 June 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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# Shire of Wickepin

## Compilation Report

For the Period Ended 30 June 2023

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 June 2023 of \$2,224,910.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

### Preparation

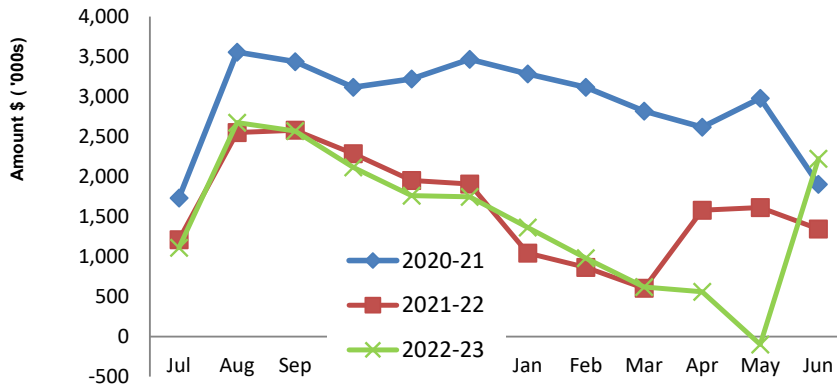
Prepared by: Erika Clement DCEO

Date prepared: 14-Jul-23

Reviewed by: Nathan Cain CEO

**Shire of Wickepin**  
**Monthly Summary Information**  
For the Period Ended 30 June 2023

**Liquidity Over the Year (Refer Note 3)**



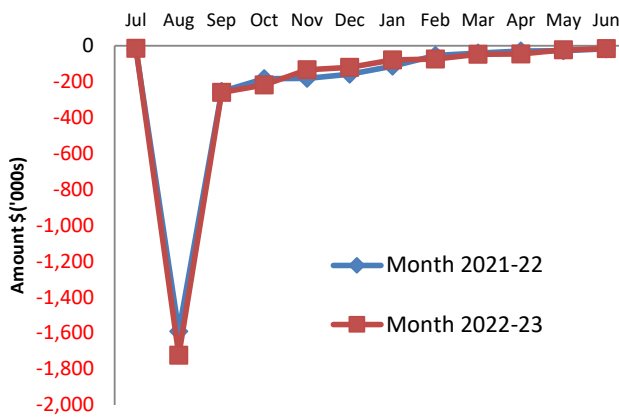
**Cash and Cash Equivalents  
as at period end**

Unrestricted	\$ 2,840,028
Restricted	\$ 2,850,295
	\$ 5,690,323

**Receivables**

Rates	\$ 16,420
Other	\$ 251,825
	\$ 268,245

**Rates Receivable (Refer Note 6)**



Accounts Receivable Ageing (non-rates)  
(Refer Note 6)

**Comments**

Unrestricted cash includes the following payments in advance

22/23 FESA paid in advance

22/23 Grants Commission - General \$794,288

22/23 Grants Commission - Roads \$492,655

**Amounts paid in advance \$1,286,943**

23/24 Grants Commission - General \$1,156,701

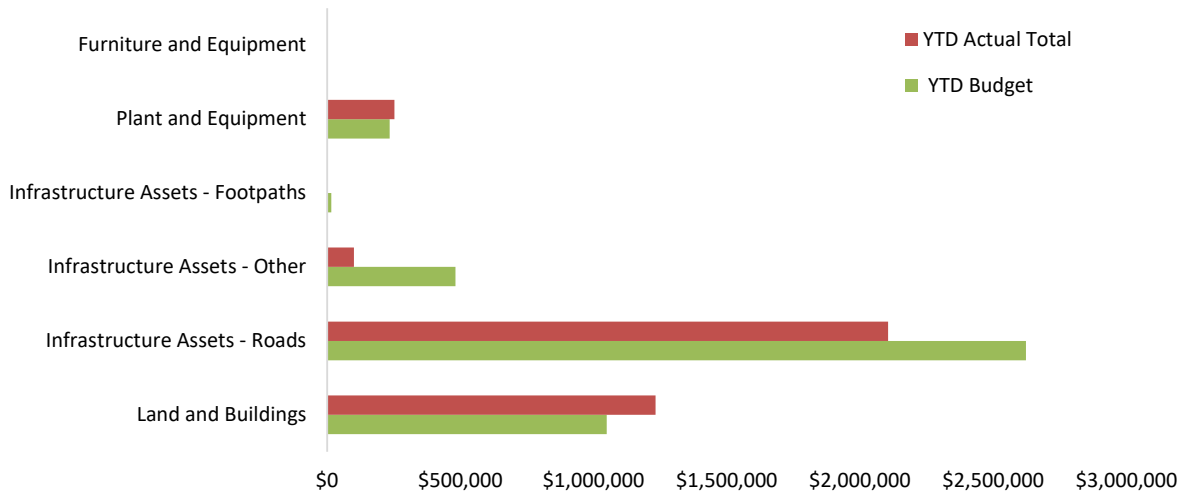
23/24 Grants Commission - Roads \$650,457

**\$1,807,158**

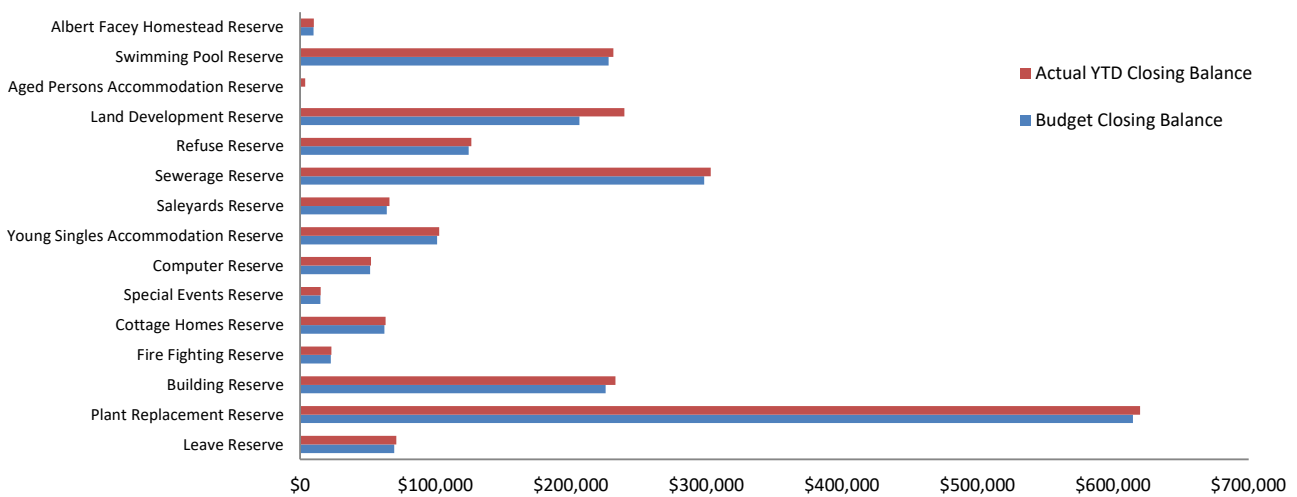
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Wickepin**  
**Monthly Summary Information**  
 For the Period Ended 30 June 2023

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.

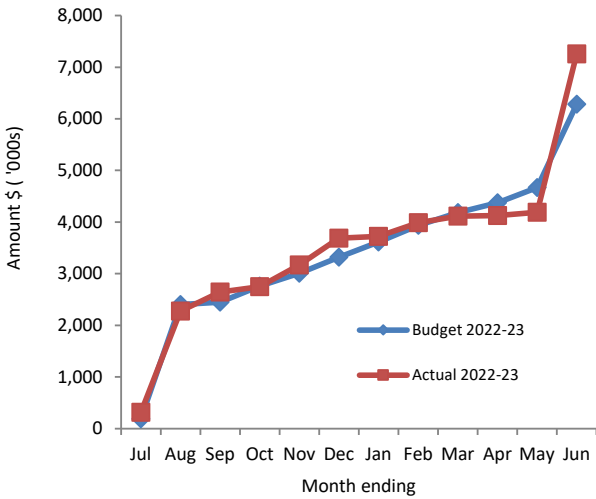
# Shire of Wickepin

## Monthly Summary Information

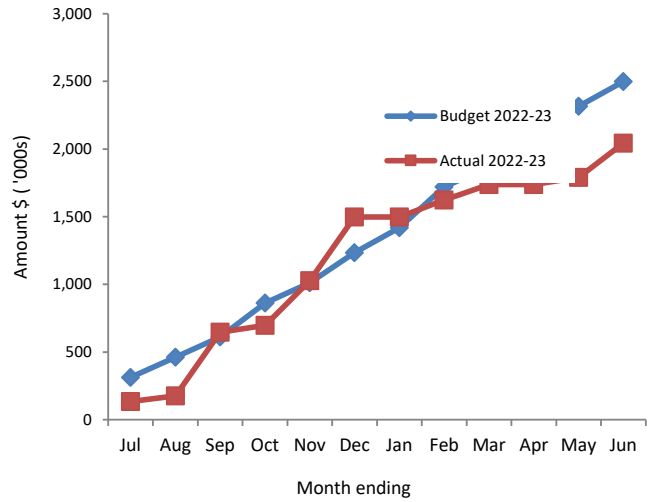
For the Period Ended 30 June 2023

### Revenues

**Budget Operating Revenues -v- Actual (Refer Note 2)**

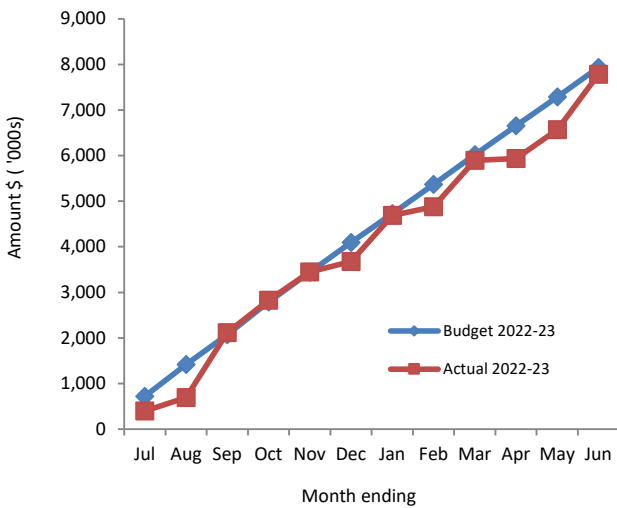


**Budget Capital Revenue -v- Actual (Refer Note 2)**

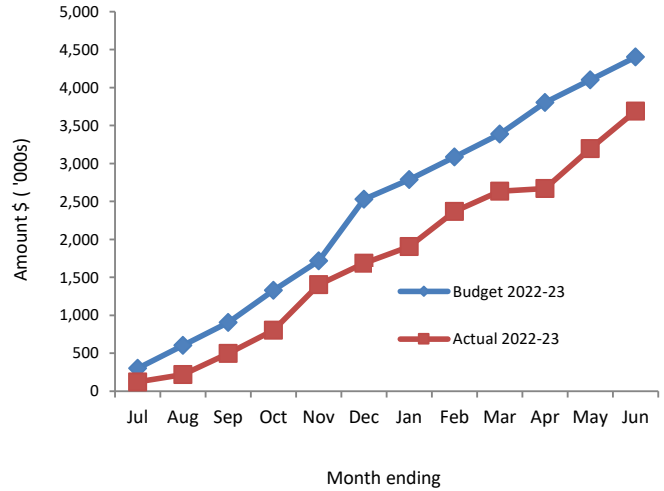


### Expenditure

**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2023**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		15	15	14,178	14,163	94419.67%	▲
General Purpose Funding - Rates	9	1,483,634	1,483,644	1,471,690	(11,954)	(0.81%)	
General Purpose Funding - Other		338,554	338,544	2,334,628	1,996,084	589.61%	▲
Law, Order and Public Safety		132,367	132,367	146,764	14,397	10.88%	▲
Health		200	200	120	(80)	(40.00%)	
Education and Welfare		300	300	35,382	35,082	11694.08%	▲
Housing		906,884	906,884	760,966	(145,918)	(16.09%)	▼
Community Amenities		186,438	186,438	227,158	40,720	21.84%	▲
Recreation and Culture		829,127	829,127	60,507	(768,620)	(92.70%)	▼
Transport		2,300,428	2,300,428	1,997,625	(302,803)	(13.16%)	▼
Economic Services		83,325	83,325	93,841	10,516	12.62%	▲
Other Property and Services		19,000	19,000	111,179	92,179	485.15%	▲
<b>Total Operating Revenue</b>		<b>6,280,272</b>	<b>6,280,272</b>	<b>7,254,037</b>	<b>973,765</b>		
<b>Operating Expense</b>							
Governance		(523,217)	(523,217)	(489,321)	33,896	6.48%	
General Purpose Funding		(106,479)	(106,479)	(94,585)	11,894	11.17%	▼
Law, Order and Public Safety		(249,164)	(249,164)	(237,932)	11,232	4.51%	
Health		(26,325)	(26,325)	(24,742)	1,584	6.02%	
Education and Welfare		(53,751)	(53,751)	(28,224)	25,528	47.49%	▼
Housing		(175,571)	(175,571)	(165,785)	9,786	5.57%	
Community Amenities		(487,311)	(487,311)	(435,681)	51,630	10.59%	▼
Recreation and Culture		(1,152,588)	(1,152,588)	(1,239,838)	(87,250)	(7.57%)	
Transport		(4,842,446)	(4,842,446)	(4,567,987)	274,459	5.67%	
Economic Services		(321,372)	(321,372)	(227,077)	94,296	29.34%	▼
Other Property and Services		4,376	4,376	(273,366)	(277,742)	6346.47%	
<b>Total Operating Expenditure</b>		<b>(7,933,847)</b>	<b>(7,933,847)</b>	<b>(7,784,536)</b>	<b>149,311</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		4,727,594	4,727,594	4,793,752	66,158	1.40%	
Adjust (Profit)/Loss on Asset Disposal	8	5,195	5,195	(4,034)	(9,229)	(177.66%)	
Adjust Provisions and Accruals		(29,918)	(29,918)	0	29,918	(100.00%)	
Adjust Rounding		0	0				
<b>Net Cash from Operations</b>		<b>3,049,296</b>	<b>3,049,296</b>	<b>4,259,219</b>	<b>1,209,923</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	8	196,000	179,667	179,404	(263)	(0.15%)	
<b>Total Capital Revenues</b>		<b>196,000</b>	<b>179,667</b>	<b>179,404</b>	<b>(263)</b>		
<b>Capital Expenses</b>							
Land and Buildings	13	(1,327,980)	(1,049,208)	(1,235,978)	(186,770)	(17.80%)	▲
Infrastructure - Roads	13	(2,622,550)	(2,622,550)	(2,105,094)	517,456	19.73%	▼
Infrastructure - Footpaths	13	(15,000)	(15,000)	0	15,000	100.00%	▼
Infrastructure -Other	13	(506,000)	(506,000)	(96,813)	409,188	80.87%	▼
Plant and Equipment	13	(234,000)	(234,000)	(251,935)	(17,935)	(7.66%)	
<b>Total Capital Expenditure</b>		<b>(4,705,530)</b>	<b>(4,426,758)</b>	<b>(3,689,820)</b>	<b>736,938</b>		
<b>Net Cash from Capital Activities</b>		<b>(4,509,530)</b>	<b>(4,247,091)</b>	<b>(3,510,416)</b>	<b>736,676</b>		
<b>Financing</b>							
Proceeds from New Debentures	10	0	0	0	0		
Self-Supporting Loan Principal		7,124	7,124	7,124	0	0.01%	
Transfer from Reserves	7	546,248	0	546,248	546,248		
Repayment of Debentures	10	(46,784)	(46,784)	(46,784)	(0)	(0.00%)	
Transfer to Reserves	7	(282,500)	0	(361,082)	(361,082)		▲
<b>Net Cash from Financing Activities</b>		<b>224,088</b>	<b>(39,660)</b>	<b>145,506</b>	<b>185,166</b>		
<b>Net Operations, Capital and Financing</b>		<b>(1,236,146)</b>	<b>(1,237,456)</b>	<b>894,309</b>	<b>2,131,765</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,411,055</b>	<b>1,411,055</b>	<b>1,330,601</b>	<b>(80,454)</b>	<b>(5.70%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>174,909</b>	<b>173,599</b>	<b>2,224,910</b>	<b>2,051,311</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 June 2023**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Rates	9	1,483,634	1,483,634	1,471,690	(11,944)	(0.81%)	
Operating Grants, Subsidies and Contributions	11	1,985,749	1,985,749	3,177,786	1,192,037	60.03%	▲
Fees and Charges		484,626	484,626	620,474	135,848	28.03%	▲
Service Charges		0	0	0	0		
Interest Earnings		6,800	6,800	105,939	99,139	1457.93%	▲
Other Revenue		0	0	5,617	5,617		
Profit on Disposal of Assets	8	0	0	8,088	8,088		
<b>Total Operating Revenue</b>		<b>3,960,809</b>	<b>3,960,809</b>	<b>5,389,594</b>	<b>1,428,785</b>		
<b>Operating Expense</b>							
Employee Costs		(1,367,607)	(1,367,607)	(1,530,987)	(163,380)	(11.95%)	▼
Materials and Contracts		(1,399,362)	(1,399,362)	(962,664)	436,698	31.21%	▲
Utility Charges		(182,750)	(182,750)	(217,432)	(34,682)	(18.98%)	▼
Depreciation on Non-Current Assets		(4,727,594)	(4,727,594)	(4,793,752)	(66,158)	(1.40%)	
Interest Expenses		(3,387)	(3,387)	(5,362)	(1,975)	(58.31%)	
Insurance Expenses		(227,952)	(227,952)	(238,630)	(10,678)	(4.68%)	
Other Expenditure		(20,000)	(20,000)	(31,656)	(11,656)	(58.28%)	▼
Loss on Disposal of Assets	8	(5,195)	(5,195)	(4,054)	1,141	21.97%	
<b>Total Operating Expenditure</b>		<b>(7,933,847)</b>	<b>(7,933,847)</b>	<b>(7,784,536)</b>	<b>149,311</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		4,727,594	4,727,594	4,793,752	66,158	1.40%	
Adjust (Profit)/Loss on Asset Disposal	8	5,195	5,195	(4,034)	(9,229)	(177.66%)	
Adjust Provisions and Accruals		(29,918)	(29,918)		29,918	(100.00%)	
Adjust Rounding		0	0	0			
<b>Net Cash from Operations</b>		<b>729,833</b>	<b>729,833</b>	<b>2,394,775</b>	<b>1,664,943</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	2,319,463	2,319,463	1,834,382	(485,081)	(20.91%)	▼
Proceeds from Disposal of Assets	8	196,000	179,667	179,404	(263)	(0.15%)	
Proceeds from Sale of Assets		0	0	30,061	30,061		
<b>Total Capital Revenues</b>		<b>2,515,463</b>	<b>2,499,130</b>	<b>2,043,847</b>	<b>(465,283)</b>		
<b>Capital Expenses</b>							
Land and Buildings	13	(1,327,980)	(1,049,208)	(1,235,978)	(186,770)	(17.80%)	▼
Infrastructure - Roads	13	(2,622,550)	(2,622,550)	(2,105,094)	517,456	19.73%	▲
Infrastructure - Footpaths	13	(15,000)	(15,000)	0	15,000	100.00%	▲
Infrastructure - Drainage	13	(506,000)	(506,000)	(96,813)	409,188	80.87%	▲
Plant and Equipment	13	(234,000)	(234,000)	(251,935)	(17,935)	(7.66%)	
<b>Total Capital Expenditure</b>		<b>(4,705,530)</b>	<b>(4,426,758)</b>	<b>(3,689,820)</b>	<b>736,938</b>		
<b>Net Cash from Capital Activities</b>		<b>(2,190,067)</b>	<b>(1,927,628)</b>	<b>(1,645,973)</b>	<b>281,656</b>		
<b>Financing</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,124	7,124	7,124	0	0.01%	
Transfer from Reserves	7	546,248	0	546,248	546,248		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(46,784)	(46,784)	(46,784)	(0)	(0.00%)	
Transfer to Reserves	7	(282,500)	0	(361,082)	(361,082)		▼
<b>Net Cash from Financing Activities</b>		<b>224,088</b>	<b>(39,660)</b>	<b>145,506</b>	<b>185,166</b>		
<b>Net Operations, Capital and Financing</b>		<b>(1,236,146)</b>	<b>(1,237,456)</b>	<b>894,309</b>	<b>2,131,765</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,411,055</b>	<b>1,411,055</b>	<b>1,330,601</b>	<b>(80,454)</b>	<b>(5.70%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>174,909</b>	<b>173,599</b>	<b>2,224,910</b>	<b>2,051,311</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



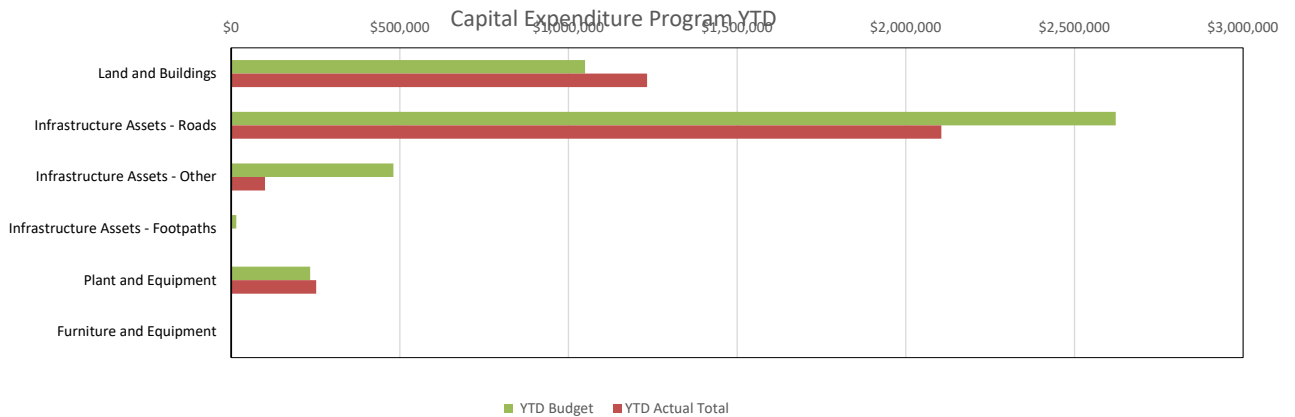
**SHIRE OF WICKEPIN**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 June 2023

Capital Acquisitions	Note	YTD 30 06 2023					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 1,232,778	\$ 0	\$ 1,232,778	\$ 1,049,208	\$ 1,327,980	\$ 183,570
Infrastructure Assets - Roads	13		2,105,094	2,105,094	2,622,550	2,622,550	(517,456)
Infrastructure Assets - Other	13	100,013	0	100,013	481,000	506,000	(380,988)
Infrastructure Assets - Footpaths	13	0	0	0	15,000	15,000	(15,000)
Plant and Equipment	13	251,935	0	251,935	234,000	234,000	17,935
Furniture and Equipment	13	0	0	0	0	0	0
<b>Capital Expenditure Totals</b>		<b>1,584,726</b>	<b>2,105,094</b>	<b>3,689,820</b>	<b>4,401,758</b>	<b>4,705,530</b>	<b>(711,938)</b>

**Funded By:**

Capital Grants and Contributions	1,834,382	2,319,463	2,144,713	485,081
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	179,404	179,667	5,195	(263)
Own Source Funding - Cash Backed Reserves				
Aged Accommodation Reserve		0		0
Plant Reserve				0
Building Reserve				
<b>Total Own Source Funding - Cash Backed Reserves</b>	<b>856,158</b>	<b>0</b>	<b>(546,248)</b>	<b>856,158</b>
Own Source Funding - Operations		1,902,628	2,555,622	(1,902,628)
<b>Capital Funding Total</b>	<b>2,869,944</b>	<b>4,401,758</b>	<b>4,705,530</b>	<b>(1,531,814)</b>

Comments and graphs



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment*

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

*Council operations as disclosed in this statement encompass the following service orientated activities/programs:*

**(s) GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners and employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.



**SHIRE OF WICKEPIN**  
**NOTES TO FINANCIAL ACTIVITY STATEMENT**  
For the Period Ended 30 June 2023

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

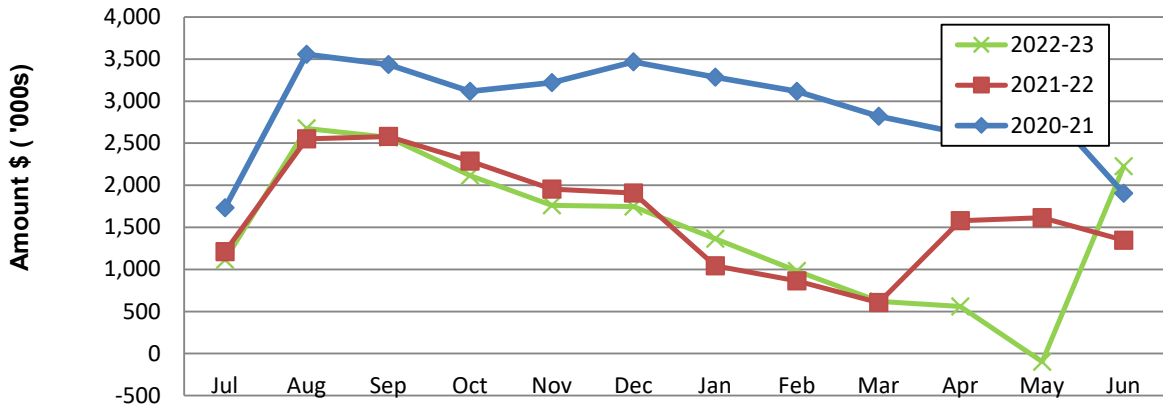
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	14,163	94420%	▲	Permanent	Profit on disposl of vehicles
General Purpose Funding - Other	1,996,084	589.61%	▲	Permanent	Increase in Interest Revenue
Law, Order and Public Safety	14,397	10.88%	▲	Permanent	Supplemental grant 21.22
Health	(80)	(40.00%)			
Education and Welfare	35,082	11694.08%	▲	Permanent	Grant for BBQ Trailer
Housing	(145,918)	(16.09%)	▼	Permanent	Housing Grant income not received to date
Community Amenities	40,720	21.84%	▲	Permanent	Lnd Sales, Cemetery fees increase
Recreation and Culture	(768,620)	(92.70%)	▼	Permanent	LRCI and Boat Ramp Grant Not yet received
Transport	(302,803)	(13.16%)	▼	Permanent	Roads Funding nut yet received as roads not completed Funds to be received July 23)
Economic Services	10,516	12.62%	▲	Permanent	Stanpipe Income Increate, Building licence Fees Increase
Other Property and Services	92,179	485.15%	▲	Permanent	Increate in Private works and Diesel Fuel Rebate
<b>Operating Expense</b>					
Governance	33,896	6.48%			
General Purpose Funding	11,894	11.17%	▼	Permanent	Valaution Accounts not yet received
Law, Order and Public Safety	11,232	4.51%			
Health	1,584	6.02%			
Education and Welfare	25,528	47.49%	▼	Permanent	Due to vacant CDO position projects not organised.
Housing	9,786	5.57%			
Community Amenities	51,630	10.59%	▼	Permanent	Maintenance costs at Cemeteries decrease, LPS not completed
Recreation and Culture	(87,250)	(7.57%)			
Transport	274,459	5.67%			
Economic Services	94,296	29.34%	▼	Permanent	Narrogin servicescost down, Area Promotion cost down
Other Property and Services	(277,742)	6346.47%			
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(485,081)	(20.91%)	▼	Permanent	Road program funds not yet received ( Funds will be received July 23)
Proceeds from Disposal of Assets	(263)	(0.15%)			
<b>Capital Expenses</b>					
Land and Buildings	(186,770)	(17.80%)	▲	Permanent	Increase in Lifestyle Units costs YTD
Infrastructure - Roads	517,456	19.73%	▼	Permanent	Projects not yet completed (Varling Brook Bridge)
Infrastructure - Other	409,188	80.87%	▼	Permanent	SkatePark not yet started ( July 23)
Infrastructure - Footpaths	15,000	100.00%	▼	Permanent	Projects not gong to commence in 22/23
Plant and Equipment	(17,935)	(7.66%)			
<b>Financing</b>					
Loan Principal	(0)	(0.00%)			

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2023

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
		YTD 30 Jun 2023	30 June 2022	YTD 29 Jun 2022
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	2,840,028	2,668,807	3,054,752
Cash Restricted	4	2,850,295	3,365,541	2,824,404
Receivables - Rates	6	16,420	17,249	157,827
Receivables -Other	6	251,825	131,511	5,929
Interest / ATO Receivable/Trust		44,232	46,164	25,304
		6,002,800	6,229,272	6,068,216
<b>Less: Current Liabilities</b>				
Payables	-	169,470	(73,022)	(210,020)
Contract Liabilities	-	493,592	(1,195,963)	(853,441)
Provisions	-	264,533	(264,145)	(227,654)
	-	927,595	(1,533,130)	(1,291,116)
Less: Cash Reserves	7	2,850,295	(3,365,541)	(2,824,404)
<b>Net Current Funding Position</b>		<b>2,224,910</b>	<b>1,330,601</b>	<b>1,952,696</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Account	0.00%	2,011,115			2,011,115	ANZ	At Call
Reserve Bank Account	0.00%		2,850,295		2,850,295	ANZ	At Call
Trust Bank Account	0.00%			329,795	329,795	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
<b>(b) Term Deposits</b>							
Municipal					0		
Municipal					0		
Municipal	3.05%	827,373			827,373	WA Treasury	At Call
Reserve	0.40%				0		
Trust	0.40%				0		
<b>Total</b>		<b>2,839,188</b>	<b>2,850,295</b>	<b>329,795</b>	<b>6,019,278</b>		

**Comments/Notes - Investments**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>		Opening Surplus	\$	\$	\$	\$ (91)
	<b>Permanent Changes</b>						
	Opening surplus adjustment		Opening Surplus(Deficit)				(91)
3982	Harrismith Toilet Block	150323-07	Capital Expenses			(42,000)	(42,091)
3272	Independent Living Units	150323-07	Capital Expenses		200,000		157,909
1533	BBQ	150323-07	Capital Expenses			(35,000)	122,909
4874	Transfer from Building Reserve	150323-07	Operating Revenue			(200,000)	(77,091)
5642	Depot	150323-07	Operating Expenses			(15,000)	(92,091)
1512	Playgroup Roof	150323-07	Operating Expenses			(5,000)	(97,091)
0592	Admin Building	150323-07	Operating Expenses			(4,130)	(101,221)
0712	Staff Training	150323-07	Operating Expenses			(5,000)	(106,221)
0103	Bank Interest	150323-07	Operating Revenue		50,200		(56,021)
1692	BBQ Grant	150323-07	Operating Revenue		35,000		(21,021)
5603	Tree Lopping	150323-07	Operating Expenses		46,720		25,699
0662	Road Revaluation	150323-07	Operating Expenses			(40,000)	(14,301)
0662	CEO Recruitment	150323-07	Operating Expenses			(12,500)	(26,801)
0602	Upgrade of IT Equipment	150323-07	Operating Expenses			(12,000)	(38,801)
0592	Building Maintenance	150323-07	Operating Expenses			(5,570)	(44,371)
3301	Staff Housing Subsidy	150323-07	Operating Expenses		2,142		(42,229)
0151	Rates Discount	150323-07	Operating Expenses			(12,035)	(54,264)
0212	Conference Expenses	150323-07	Operating Expenses		4,000		(50,264)
0262	Refreshments	150323-07	Operating Expenses		2,000		(48,264)
0422	Councillor Phone Allowance	150323-07	Operating Expenses		820		(47,444)
0212	Training	150323-07	Operating Expenses		2,000		(45,444)
7482	Staff Relocation	150323-07	Operating Expenses		2,500		(42,944)
0762	New Payroll System - Altus	150323-07	Operating Expenses		45,000		2,056
3202	Rental Inspections (Independent)	150323-07	Operating Expenses			(1,000)	1,056
3362	Rental Inspections (Independent)	150323-07	Operating Expenses			(1,000)	56
0332	Legal Opinions	150323-07	Operating Expenses		2,000		2,056
4382	Insurance	150323-07	Operating Expenses			(700)	1,356
				<b>0</b>	<b>392,382</b>	<b>(390,935)</b>	

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

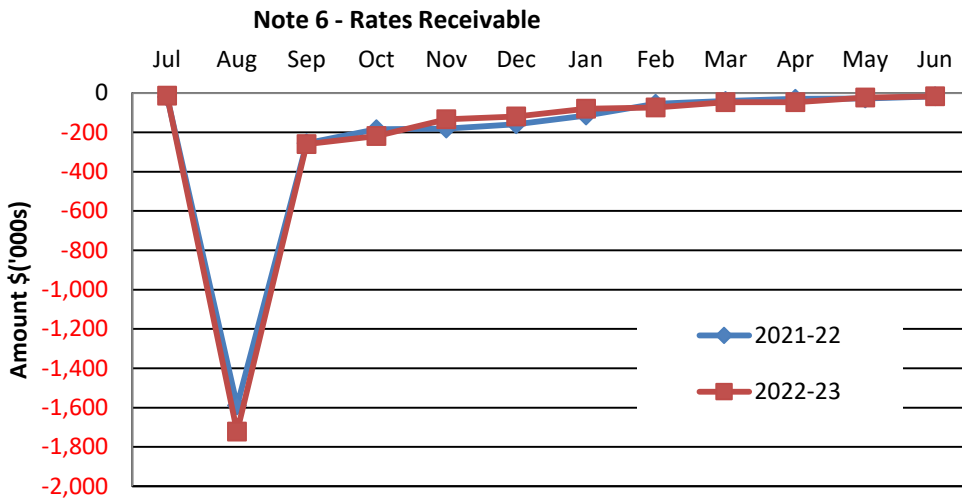
**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**  
 % Collected

	YTD 30 Jun 2023	30 June 2021
	\$	\$
Opening Arrears Previous Years	19,522	19,522
Levied this year	1,654,442	1,534,110
<u>Less Collections to date</u>	<b>(1,657,544)</b>	<b>(1,519,102)</b>
Equals Current Outstanding	<b>16,420</b>	<b>34,530</b>
<b>Net Rates Collectable</b>	<b>16,420</b>	<b>34,530</b>
% Collected	99.02%	97.78%



**Comments/Notes - Receivables Rates**

**Receivables - General**

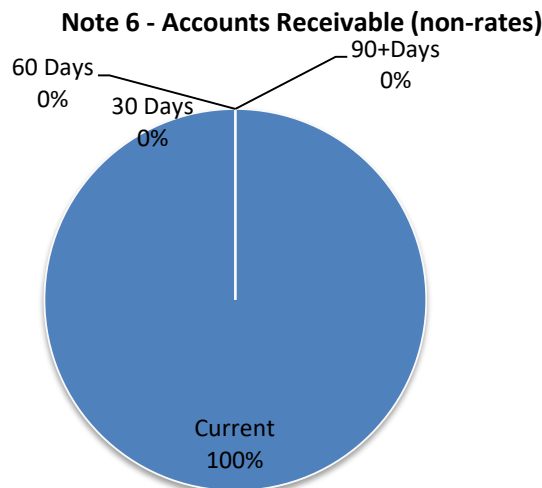
Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	251,825	0	0	0

**Total Receivables General Outstanding**

**251,825**

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables General**

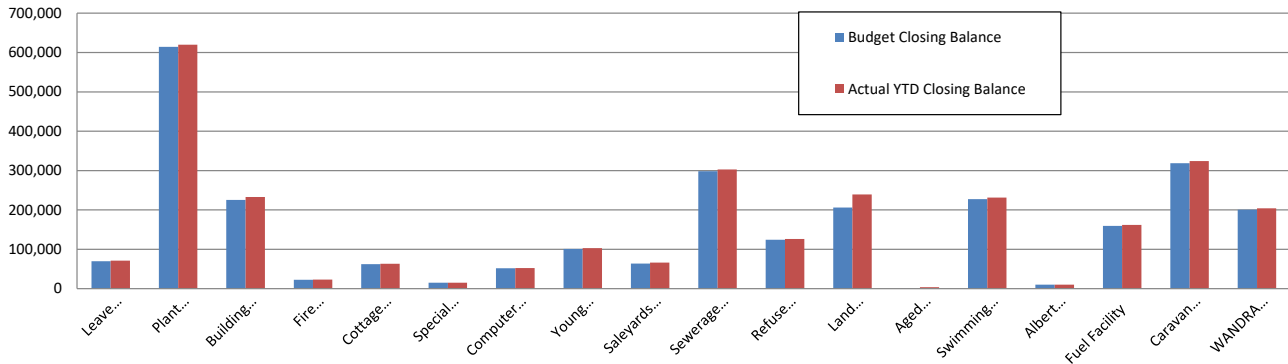
**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**Note 7: Cash Backed Reserve**

2022-23	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	99,394	82	1,676			30,000	30,000		69,476	71,070
Plant Replacement Reserve	334,273	276	5,635	280,000	280,000				614,549	619,908
Building Reserve	454,045	375	7,654			228,892	228,892		225,528	232,807
Fire Fighting Reserve	22,684	19	382						22,703	23,066
Cottage Homes Reserve	62,115	51	1,047						62,166	63,162
Special Events Reserve	14,925	12	252						14,937	15,177
Computer Reserve	51,559	42	869						51,601	52,428
Young Singles Accommodation Reserve	100,998	83	1,703						101,081	102,701
Saleyards Reserve	129,816	107	2,188			66,000	66,000		63,923	66,004
Sewerage Reserve	297,975	246	5,023						298,221	302,998
Refuse Reserve	124,322	102	2,096						124,424	126,418
Land Development Reserve	206,006	170	3,473		29,910				206,176	239,389
Aged Persons Accommodation Reserve	221,357	182	3,732			221,356	221,356		183	3,733
Swimming Pool Reserve	227,404	187	3,834						227,591	231,238
Albert Facey Homestead Reserve	9,976	8	168						9,984	10,144
Fuel Facility	159,387	131	2,687						159,518	162,074
Caravan Park & Accommodation Reserve	318,639	263	5,372						318,902	324,011
WANDRA events & Emergency Repairs Reserve	200,587	164	3,381						200,751	203,968
	<b>3,035,461</b>	<b>2,500</b>	<b>51,172</b>	<b>280,000</b>	<b>309,910</b>	<b>546,248</b>	<b>546,248</b>		<b>2,771,713</b>	<b>2,850,295</b>

236,338

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**Note 8 CAPITAL DISPOSALS**

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget			
				YTD 30 06 2023			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				<b>Plant and Equipment</b>			
42,588	14,888	24,545	(3,155)	P2567- Colorado Dual Cab	(1,247)	(3,155)	(1,908)
57,198	5,030	51,268	(899)	PWS - 2021 Isuzu D Max 4X4 Dual Cab	(3,793)	(899)	2,894
49,077	2,057	49,664	2,644	CEO - Isuzu	(75)	2,644	2,719
51,027	2,544	53,927	5,444	CEO - Isuzu	(80)	5,444	5,524
			0			0	0
			0			0	0
			0			0	0
			0			0	0
<b>199,890</b>	<b>24,520</b>	<b>179,404</b>	<b>4,034</b>		<b>(5,195)</b>	<b>4,034.18</b>	<b>9,229</b>

**Comments - Capital Disposal/Replacements**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>RATE TYPE</b>											
<b>Differential General Rate</b>											
GRV	0.074393	142	1,473,956	110,232	25	0	110,257	109,652	250		109,902
UV	0.007274	276	193,841,539	1,410,003	488		1,410,491	1,410,003	250		1,410,253
<b>Sub-Totals</b>		418	195,315,495	1,520,235	513	0	1,520,748	1,519,655	500	0	1,520,155
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV	525.00	118	451,491	61,950			61,950	61,950			61,950
UV	525.00	27	1,095,471	14,175			14,175	14,175			14,175
<b>Sub-Totals</b>		145	1,546,962	76,125	0	0	76,125	76,125	0	0	76,125
Ex Gratia Rates							1,596,873				1,596,280
Discount							13,709				13,580
Rates Writeoffs							(138,835)				(126,800)
<b>Amount from General Rates</b>							(57)				(10)
Specified Area Rates							<b>1,471,689</b>				<b>1,483,050</b>
<b>Totals</b>							<b>1,471,689</b>				<b>1,483,050</b>

**Comments - Rating Information**



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 102 - WD Sports Club SS Greens	7,124		7124	7,124	7,124	7,124	214	214	17/01/2023
Loan 103 -Staff House	349,200		39660	39,660	349,200	349,200	3562	3,265	2/12/2030
	356,324	0	46,784	46,784	356,324	356,324	3,776	3,480	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 June 2023

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2022-23 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>								
Grants Commission - General	WALGGC	Y	259,434	0	259,434	0	1,455,422	(1,195,988)
Grants Commission - Roads	WALGGC	Y	67,420	0	67,420	0	767,107	(699,687)
<b>LAW, ORDER, PUBLIC SAFETY</b>								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	72,749	0 0	72,749	0	78,882	(6,133) 0
<b>HOUSING</b>								
WSAHA Grant	DPIRD	Y						0
WSAHA Grant	DPIRD	Y					680,134	(680,134)
WSAHA Grant	DPIRD	Y				0	0	0
<b>EDUCATION &amp; WELFARE</b>								
Community BBQ	Lotterywest	N		25,155	25,155		25,155	0
		N			0	0		0
<b>RECREATION AND CULTURE</b>								
LY Ablution ( From Contract Liabilities)		Y					22,237	(22,237)
Wogolin Playground ( From Contract Liabilities)		N						0
<b>ECONOMIC SERVICES</b>								
LRCI Funding		Y					0	0
Dept Heritage		N						0
<b>TRANSPORT</b>								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	302,000	0	0	302,000	354,623	(52,623)
RRG Grants - Capital Projects	Regional Road Group	Y	1,769,692	0	0	1,769,692	1,432,185	337,507
Direct Grant - Maintenance	Dept. of Transport	Y	145,715	0	145,715	0	148,849	(3,134)
Blackspot Funding	Blackspot	Y	73,021	0	0		47,574	(47,574)
<b>TOTALS</b>			<b>2,690,031</b>	<b>25,155</b>	<b>570,473</b>	<b>2,071,692</b>	<b>5,012,168</b>	<b>(2,370,003)</b>

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2023**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 22	Amount Received	Amount Paid	Closing Balance 30-Jun-23
	\$	\$	\$	\$
Housing Bonds	0	360	-360	0
Master Key Deposits	840	3,120	-3,720	240
Nomination Deposits	0	0	0	0
Building and BCITF	0	1,530	-411	1,119
Cat/Dog Trap Hire	50	50	-100	0
WDSC Replacement Greens	150,151	17,397	0	167,548
Kidsport	0	0	0	0
Wickepin Community Harvest Fund	0	76,903	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,329	0	0	2,329
Yealering Bowling Club Greens	71,888	10,008	0	81,896
Licensing		310,602	-310,602	0
	<b>225,258</b>	<b>419,970</b>	<b>-315,193</b>	<b>330,035</b>

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ●
- 60% ●
- 80% ●
- 100% ●

SHIRE OF WICKEPIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2023

Note 13: CAPITAL ACQUISITIONS

30/06/2023							
		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
<b>Infrastructure Assets</b>							
<b>Land &amp; Buildings</b>							
<b>Governance</b>							
Administration Building	LAB2	21,000	21,000	21,695	(695)		
<b>Governance Total</b>		<b>21,000</b>	<b>21,000</b>	<b>21,695</b>	<b>(695)</b>	<b>0</b>	
<b>Other Housing</b>							
CAPITAL EXPENSE - LIFESTYLE VILLAGE	3272	913,368	913,368	1,065,389	(152,021)		
<b>Other Housing Total</b>		<b>913,368</b>	<b>913,368</b>	<b>1,065,389</b>	<b>(152,021)</b>		
<b>Community Amenities</b>							
Harrismith Public Toilet	LPCC	28,000	28,000	72,083	(44,083)		0
<b>Community Amenities Total</b>		<b>28,000</b>	<b>28,000</b>	<b>72,083</b>	<b>(44,083)</b>		
<b>Recreation and Culture</b>							
WCC Roller Doors	CLCC1	10,000	10,000	11,800	(1,800)		
CAC - Rising Damp	WBC3	35,840	35,840	9,425	26,415		
WDSC - Shade Shelters	WDSCO	25,000	25,000	25,000			
Yealering Hall -Stove	CLPH2	12,000	12,000	10,069	1,931		
Lake Yealering Foreshore Ablutions	LY11	282,772	25,000	24,277	258,495		
Wickepin Playgroup Roof	1514	0	0	19,840	(19,840)		
Memorial Park	5084	0	0	1,400	(1,400)		
<b>Recreation And Culture Total</b>		<b>365,612</b>	<b>107,840</b>	<b>76,811</b>	<b>288,801</b>		
<b>Land and Buildings Total</b>		<b>1,327,980</b>	<b>1,049,208</b>	<b>1,235,978</b>	<b>92,697</b>	<b>0</b>	
<b>Footpaths</b>							
<b>Transport</b>							
FOOTPATHS	LFP1	15,000	15,000	0	15,000		
<b>Transport Total</b>		<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	
<b>Footpaths Total</b>		<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	
<b>Furniture &amp; Office Equip. Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Plant , Equip. &amp; Vehicles</b>							
<b>Governance</b>							
CEO VEHICLE	1064	108,000	108,000	108,300	(300)		0
<b>Governance Total</b>		<b>108,000</b>	<b>108,000</b>	<b>108,300</b>	<b>(300)</b>	<b>0</b>	
<b>Transport</b>							
P2567- Colorado Dual Cab	6034	48,000	48,000	47,050	950		0
PWS - 2021 Isuzu D Max 4X4 Dual Cab	6034	78,000	78,000	60,359	17,641		0
BBQ Trailer	6034	0	0	36,226			
<b>Transport Total</b>		<b>126,000</b>	<b>126,000</b>	<b>143,635</b>	<b>18,591</b>	<b>0</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>234,000</b>	<b>234,000</b>	<b>251,935</b>	<b>18,291</b>	<b>0</b>	
<b>Infrastructure Other</b>							
<b>Recreation and Culture</b>							
WDSC - Shade Shelters	WDSCO	25,000	25,000	25,000	0		
Wogolin Recreation Area	5088	415,000	415,000	2,453	412,548		
<b>Recreation And Culture Total</b>		<b>440,000</b>	<b>440,000</b>	<b>27,453</b>	<b>412,548</b>	<b>0</b>	
<b>Economic Services</b>							
Saleyards - Loading Ramps	CLYS1	56,000	56,000	59,360	(3,360)		
Saleyards -Walkways	CLSY1	10,000	10,000	10,000	0		
<b>Economic Services Total</b>		<b>66,000</b>	<b>66,000</b>	<b>69,360</b>	<b>(3,360)</b>	<b>0</b>	
<b>Infrastructure Other Total</b>		<b>506,000</b>	<b>506,000</b>	<b>96,813</b>	<b>0</b>	<b>0</b>	
<b>Roads</b>							
<b>Transport Regional Road Group</b>							
Wickepin Pingelly Road	RG003	156,395	156,395	221,988	(65,593)		0
Stock Route Road	RRG163	319,818	319,818	224,270	95,548		
Rabbit Proof fence	WSF150	1,257,924	1,257,924	965,864	292,060		
Yarling Brook Bridge	C017	189,154	189,154	50,028	139,126		
Cuballing East Road	WSF24	0	0	1,080	(1,080)		
<b>Regional Road Group Total</b>		<b>1,923,291</b>	<b>1,923,291</b>	<b>1,463,231</b>	<b>460,060</b>	<b>0</b>	
<b>Transport Roads to Recovery</b>							
Yarling Brook Road	R2R018	188,136	188,136	73,047	115,089		0
Yealering Pingelly Road	RR05	115,644	115,644	227,928	(112,284)		0
Malyalling Road	R2R036	65,879	65,879	66,111	(232)		0
<b>Roads to Recovery Total</b>		<b>369,659</b>	<b>369,659</b>	<b>367,086</b>	<b>2,573</b>	<b>0</b>	
<b>Transport Black Spot</b>							
Gillimanning Road	BS035	329,600	329,600	274,778	54,822		
<b>Blackspot Total</b>		<b>329,600</b>	<b>329,600</b>	<b>274,778</b>	<b>54,822</b>	<b>0</b>	
<b>Council Resources Construction</b>							
<b>Roads Total</b>		<b>2,622,550</b>	<b>2,622,550</b>	<b>2,105,094</b>	<b>517,455.92</b>	<b>0.00</b>	
<b>Capital Expenditure Total</b>		<b>4,705,530</b>	<b>4,426,758</b>	<b>3,689,820</b>	<b>643,443</b>	<b>0</b>	