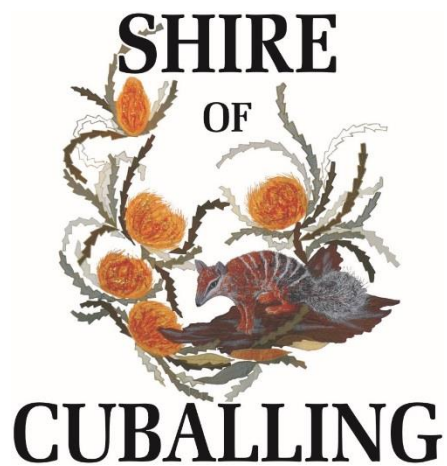


# Minutes

Shires of Cuballing and Wickepin  
LEMC MEETING  
Wednesday 1 APRIL 2020  
Teleconference



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### PLEASE NOTE

#### Joining teleconference

Each meeting participant just before the meeting start time dial **1800 896 323**.

You will be prompted to enter the participant access code **89910105** followed by the # (hash) key.

A recorded voice announcement will advise the number of participants already on the conference. This will mean that you have entered the conference.

The host for the meeting is **Gary Sherry**.

In summary

<b>Your Service Access Number is:</b>	<b>1800 896 323</b>
<b>Your Participant Access Code is:</b>	<b>89910105</b>
<b>The Host Name:</b>	<b>Gary Sherry</b>

**Minutes of the LEMC Meeting held by Teleconference  
Wednesday 1<sup>st</sup> April 2020**

The Chairperson declared the meeting open at 3.04pm.

### 1. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Mark Conley – Shire President, Shire of Cuballing  
 Mark Hook – CEO Shire of Wickepin  
 Gary Sherry – CEO Shire of Cuballing  
 Kerry Fisher - WA Country Health Service - Narrogin  
 Neville Blackburn - Department of Communities - District Emergency Services Officer Great Southern  
 John Bouwman – OIC, Narrogin Police  
 Phil Huggins – OIC, Wickepin OIC  
 Clinton Hemley – St John Ambulance Wickepin  
 Skye Moxham – St John Ambulance  
 Grant Hansen – Area Officer Narrogin, Department Fire and Emergency Services  
 Paul Blechynden – Area Officer Narrogin, Department Fire and Emergency Services  
 Anthony Mort – CBFCO Shire of Cuballing

#### Apologies

Julie Russell – Shire President Shire of Wickepin  
 Jo Spadaccini – District Emergency Service Officer – Wheatbelt – Department of Communities  
 Catriona Moffat - WA Country Health Service -Wickepin Nursing Post  
 Kelly Miller - WA Country Health Service - A/Primary Health Manager Southern Wheatbelt Primary Health Service  
 Bruce Brennan – Manager Works & Services, Shire of Cuballing

### 2. CONFIRMATION OF MINUTES –LEMC MEETING – 1 MAY 2019

#### Moved M Hook, /Seconded A Mort

That the minutes of the Joint LEMC Meeting held on 1 May 2019 be confirmed as a true and correct record.

Carried

### 3. STATUS REPORT

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
Investigate holding an exercise to test LEM Arrangements in September/October 2019	CEO Shire of Wickepin		Completed	
Review each Shire's contacts in the draft Local Emergency Welfare Plan and provide updates to Dept of Communities	CEO Shire of Cuballing CEO Shire of Wickepin		Completed	
Hold the 2020 LEMC meeting in April 2020	CEO Shire of Cuballing		Completed	

**If not noted, please insert numbers of items once attended to and return sheet to CEO.**

○ = in progress    ✓ = completed    ✕ =superseded

## 4. – BUSINESS

### 4.1 – COVID-19

#### 1 Health Response - Agency Reports

##### **WACHS – Kerry Fisher**

- 364 confirmed cases. 2 deaths in WA.
- Daily snapshot of statistics available on Health WA. This now includes location of summary level location of active cases. Five current cases in Wheatbelt
- Exact information about active cases not shared with local health staff. Police are aware.
- Testing for COVID-19 available at Narrogin Hospital. Expansion of criteria for testing expected tomorrow.
- Healthy WA website has range of information around treatment and other guidelines relating to COVID-19.
- WACHS Wheatbelt Aged Care Manager Lisa Biglin is preparing response for aged care and the elderly.

##### **WA Police – Narrogin – John Bouwman**

- Prohibition of Regional Travel Direction available on WA government website at wa.gov.au. This Direction is meant to stop movement associated with tourism. Exemptions are available reasonable reasons. To ensure prompt movement through monitoring it is recommended that drivers have some type of proof of exemption category in vehicle. .
- Narrogin Police will have static and roving enforcement.

##### **Department of Communities – Neville Blackburn**

- Department of communities are providing support for individuals home isolation where assistance is required. To qualify for assistance, persons are referred as a result of their health status.
- An emerging issue is the support for vulnerable people in the community. In some areas community groups are providing support.

**ACTION – Neville Blackburn will provide further information around the Department of Communities response to COVID-19.**

##### **Shire of Wickepin – Mark Hook**

- Meeting regularly with local police and St John Ambulance.
- Promoting local business information into the community.
- Reviewing hardship policies.

##### **Shire of Cuballing – Gary Sherry**

- Closure of public buildings, playgrounds, skateparks
- Set up a vulnerable people register and completed first round of telephone calls.
- Spoken with at risk business.

##### **St John Ambulance – Sky Moxham**

- St John Ambulance volunteers have completed COVID-19 training, particularly regarding PPE.
- Currently St John Ambulance has adequate stocks of PPE and supplies.
- St John Ambulance have set up an intranet page for volunteers who are or believe they may be impacted by COVID-19.

**DFES – Paul Blechynden**

- Primary concern of DFES has been health of volunteers.
- DFES recently completed an audit of PPE available to VFRS, SES and VBFG that identified adequate stocks of PPE and supplies.

**2 Economic Responses**

- Shires of Wickpin and Cuballing have identified at risk businesses.
- Local businesses have been accessing information and support around relief assistance. Wheatbelt Business Network have been key in supporting them.
- Other local governments have identified measures relating to next years rate increases, fees and charges and response to red tape.

**3 Future Meeting Frequency**

- The COVID-19 is a fast moving environment requiring prompt response.
- DEMC are seeking information to be provided promptly from LEMC's. The Great Southern DEMC is meeting on weekly on Wednesdays.
- Agreed that LEMC would meet weekly, by teleconference, at 3pm on Mondays, to share information as required. It is anticipated that these meetings will be shorter.

**4.2 Natural Storm Event Townsite of Cuballing – 14 February 2020**

The Shire of Cuballing presented a report on this incident.

**5. – CLOSURE**

There being no further business the Chairperson declared the meeting closed at 3.51pm.

The next Joint LEMC Meeting will be held at 3pm on Monday 6<sup>th</sup> April 2020.

**Actions Requested from meeting**

<b><i>Subject/Action</i></b>	<b><i>Officer</i></b>
Provide further information around the Department of Communities response to COVID-19	Neville Blackburn, Dept of Communities