

# Local Emergency Management Committee (LEMC)

## AGENDA / MINUTES

DATE OF MEETING: Tuesday 28<sup>th</sup> April 2020  
 TIME OF MEETING: 3:01pm  
 VENUE: Teleconference - participant access code 89910105 followed by the # (hash) key  
 TELECONFERENCE DETAILS: Call dial 1800 896 323,  
 CORRESPONDENCE EMAIL: ceo@cuballing.wa.gov.au

Agency Links: Department of Health WA - <https://ww2.health.wa.gov.au>  
 Department of Health Federal - <https://www.health.gov.au>  
 Healthy WA: <https://healthywa.wa.gov.au/>

Incident Type	Human Epidemic		
Incident Number/Name	COVID 19		
Incident Level	CHO (State Human Epidemic Controller) declared Level 3.		
Meeting opened & Welcome	Mark Conley, President Shire of Cuballing,		
Record of attendance, apologies	See record below		
Confirmation of Previous Meeting Minutes	Moved: Mark Hook/Seconded Bronwyn Dew Carried		
Confirmation of contact details	Refer to attached list.		
<b>ITEM</b>	<b>SPEAKER</b>	<b>DISCUSSION/DECISION</b>	<b>ACTION</b>
<b>1. Business arising from previous Minutes that cannot be addressed later in the Meeting</b>	M Conley	Nil	Nil
<b>2. Standing Items</b>		Nil	Nil

ITEM	SPEAKER	DISCUSSION/DECISION	ACTION
<b>3. HMA/Agency Reports</b>	K Fisher – Health	<ul style="list-style-type: none"> <li>• Quiet weekend at Narrogin Hospital</li> <li>• Wheatbelt has 1 active case and 10 recovered.</li> <li>• WA has 1 new case. New case is linked to cruise liner</li> <li>• Narrogin operating 2 EDs. Working well.</li> <li>• Aged care is going well. Staff are completing vaccinations required by 2<sup>nd</sup> May.</li> <li>• Testing continues at Narrogin Hospital.               <ul style="list-style-type: none"> <li>○ Testing is nose and throat swab</li> <li>○ Testing is either positive or negative. Not if you have had COVID-19 and recovered.</li> <li>○ 3 or 4 people seek testing each day, but not all meet criteria.</li> <li>○ Outer areas are bring swabs to Narrogin for transport to Perth</li> <li>○ 24 hour turn around on swabs</li> </ul> </li> </ul>	Nil
<b>4. Preparedness</b> 4.1 Communications/public information 4.2 Business continuity plans (review and update all agencies) 4.3 Identification of vulnerable people 4.4 Identification of critical services 4.5 Community actions to promote resilience.		Nil	Nil
<b>4. Impact Assessment</b> 4.1 Detail any local/regional impacts – if relevant 4.2 Outline response to someone fulfilling the case definition		Nil	Nil
<b>5. Recovery</b> 5.1 Potential for significant, prolonged business disruptions 5.2 Implications for Psychosocial impacts 5.3 Other		Nil	Nil

<b>6. Agency Updates</b> 6.1 Agency preparations – business continuity 6.2 Anticipated impacts 6.3 Issues of concern 6.4 Information requirements 6.5 Other issues	WA Police	<ul style="list-style-type: none"> <li>• Travel restrictions continue.             <ul style="list-style-type: none"> <li>○ G2G pass is difficult to access for corporate travellers with multiple emails.</li> <li>○ Teething issues being experienced at checkpoints as well.</li> </ul> </li> <li>• Change in directions on Sunday allow increased numbers to gather.</li> <li>• Emergency accommodation for domestic violence currently be found in Katanning or Albany.</li> </ul>	Nil
	Dept of Communities	<ul style="list-style-type: none"> <li>• No change from last week.</li> <li>• Dept still providing welfare support for those self isolating.</li> <li>• Publicised travellers returning from overseas will need to self isolate for 14 days.</li> </ul>	Nil
	DFES (provided separately)	<ul style="list-style-type: none"> <li>• Nothing has changed over the last week to report.</li> </ul>	Nil
	Shire of Cuballing	<ul style="list-style-type: none"> <li>• Similar to previous reports.</li> <li>• Office remains open with restrictions and encouragement to use online options.</li> </ul>	Nil
	Shire of Wickepin	<ul style="list-style-type: none"> <li>• Office hours reverted to normal with restrictions on numbers at any one time.</li> <li>• Little other change.</li> </ul>	Nil
	St John Ambulance	<ul style="list-style-type: none"> <li>• Business as usual in a different format.</li> <li>• Decrease in call volumes across the region.</li> <li>• Commencing resumption of some activities.</li> <li>• A new driver only role has been implemented</li> <li>• Narrogin Branch continuing to liaise with Narrogin Hospital over protocols on transfers.</li> </ul>	Nil
	Others	Nil	Nil
<b>7. Other items</b>	Nil		
<b>8. Details of Next Meeting</b>	3pm Monday 4 <sup>th</sup> May 2020		
<b>9. Meeting closed</b>	3:17pm		

### LEMC Contact List

PRESENT	NAME	ORGANISATION	ROLE	EMAIL
Apology	Joanne Spadaccini	Department of Communities	District Emergency Services Officer Wheatbelt	Joanne.Spadaccini@communities.wa.gov.au
Yes	Neville Blackburn	Department of Communities	District Emergency Services Officer Great Southern	Neville.Blackburn@communities.wa.gov.au
	Adam Smith	DFES	District Emergency Management Advisor	adam.smith@dfes.wa.gov.au
Apology	Grant Hansen	DFES	Area Officer, Upper Great Southern Region	ghansen@fesa.wa.gov.au
Apology	Paul Blechynden	DFES	Area Officer, Upper Great Southern Region	paul.blechynden@dfes.wa.gov.au
	Cathey Morey	Main Roads WA	Customer Service Manager	cathy.morey@mainroads.wa.gov.au
	Leanne Shields	Shire of Cuballing	Rates	rates@cuballing.wa.gov.au
Apology	Anthony Mort	Shire of Cuballing	Chief Bush Fire Control Officer	emergencyservices@cuballing.wa.gov.au
	Bruce Brennan	Shire of Cuballing	Manager Works & Services	worksmanager@cuballing.wa.gov.au
Yes	Mark Conley	Shire of Cuballing	President	president@cuballing.wa.gov.au
Yes	Gary Sherry	Shire of Cuballing	CEO	ceo@cuballing.wa.gov.au
Yes	Bronwyn Dew	Shire of Cuballing	DCEO	dceo@cuballing.wa.gov.au
	Colin Coxon	Shire of Wickepin	Fire Control Officer	lyncol84@bigpond.com
	Gary Rasmussen	Shire of Wickepin	Manager Works	works@wickepin.wa.gov.au
Apology	Julie Russell	Shire of Wickepin	President	yarlomadns@westnet.com.au crrussell@wickepin.wa.gov.au
Yes	Mark Hook	Shire of Wickepin	CEO	ceo@wickepin.wa.gov.au
	Roger Butler	Shire of Wickepin	Chief Bush Fire Control Officer	rogwen7@gmail.com
Apology	Wes Astbury	Shire of Wickepin	Councillor	w.astbury@bigpond.com
Yes	Clinton Hemley	St John Ambulance	Wickepin	Clintonh@treko.net.au
	Skye Moxham	St John Ambulance		skye.moxham@stjohnambulance.com.au
Yes	Hayden Johnstone	St John Ambulance	Community Paramedic–Southern Wheatbelt	hayden.johnstone@stjohnwa.com.au
Yes	Matthew Guile	St John Ambulance	Regional Manager	Matthew.Guile@stjohnwa.com.au
	Jackie Chiyabi	WA Country Health Service	Wickepin Nursing Post	jackiechiyabi@gmail.com
	Catriona Moffat	WA Country Health Service	Wickepin Nursing Post	Catriona.moffat2@health.wa.gov.au
Yes	Kerry Fisher	WA Country Health Service	Health Service Manager - Narrogin	kerry.fisher@health.wa.gov.au
	Kelly Miller	WA Country Health Service	A/Primary Health Manager Southern Wheatbelt Primary Health Service	Kelly.Miller@health.wa.gov.au
Yes	John Bouwman	WA Police	OIC Narrogin	john.bouwman@police.wa.gov.au
Yes	Phil Huggins	WA Police	Wickepin OIC	Phil.huggins@police.wa.gov.au
	Brendan Woodford	WA Police		brendan.woodford@police.wa.gov.au
Yes	Dorry Grzinic	WA Police	Wickepin Acting OIC	dorry.grzinic@police.wa.gov.au
	John Lane	WALGA	Emergency Management Coordinator	emservice@walga.asn.au
	Ashlyn Siviour	Wickepin Primary School	Principal	ashlyn.siviour@education.wa.edu.au
	Lisa Nelson	Yealering Primary School	Principal	Lisa.nelson@education.wa.edu.au
	Marion J Hook	Yealering Primary School		Marion.hook@education.wa.edu.au