

# Local Emergency Management Committee (LEMC)

## AGENDA / MINUTES

DATE OF MEETING: Monday 4<sup>th</sup> May 2020  
 TIME OF MEETING: 3.01pm  
 VENUE: Teleconference - participant access code 89910105 followed by the # (hash) key  
 TELECONFERENCE DETAILS: Call dial 1800 896 323,  
 CORRESPONDENCE EMAIL: ceo@cuballing.wa.gov.au

Agency Links: Department of Health WA - <https://ww2.health.wa.gov.au>  
 Department of Health Federal - <https://www.health.gov.au>  
 Healthy WA: <https://healthywa.wa.gov.au/>

Incident Type	Human Epidemic		
Incident Number/Name	COVID 19		
Incident Level	CHO (State Human Epidemic Controller) declared Level 3.		
Meeting opened & Welcome	Mark Conley, President Shire of Cuballing,		
Record of attendance, apologies	See record below		
Confirmation of Minutes - 28 <sup>th</sup> April 2020	M Hook/B Dew Carried without descension		
Confirmation of contact details	Refer to attached list.		
<b>ITEM</b>	<b>SPEAKER</b>	<b>DISCUSSION/DECISION</b>	<b>ACTION</b>
<b>1. Business arising from previous Minutes that cannot be addressed later in the Meeting</b>	M Conley	Nil	Nil
<b>2. Standing Items</b>		Nil	Nil

ITEM	SPEAKER	DISCUSSION/DECISION	ACTION
<b>3. HMA/Agency Reports</b>	K Fisher – Health	<ul style="list-style-type: none"> <li>• Quiet week. No new cases in wheatbelt – no active cases – 10 cleared cases</li> <li>• 1 test in Narrogin over weekend. Person self-isolating waiting for test result</li> <li>• Wide spread take-up of flu vaccine</li> <li>• At regional health centres with aged care a certificate of vaccination is required to visit.</li> <li>• Stocks of PPE are now up to date.</li> <li>• COVIDSafe App should be publicised. The wide take up of this tracing app will greatly assist in reducing future incidence of COVID-19. Federal government is requiring widespread take up as a condition of reopening.</li> </ul>	Nil
<b>4. Preparedness</b> 4.1 Communications/public information 4.2 Business continuity plans (review and update all agencies) 4.3 Identification of vulnerable people 4.4 Identification of critical services 4.5 Community actions to promote resilience.		Nil	Nil
<b>4. Impact Assessment</b> 4.1 Detail any local/regional impacts – if relevant 4.2 Outline response to someone fulfilling the case definition		Nil	Nil
<b>5. Recovery</b> 5.1 Potential for significant, prolonged business disruptions 5.2 Implications for Psychosocial impacts 5.3 Other		Nil	Nil

ITEM	SPEAKER	DISCUSSION/DECISION	ACTION
<b>6. Agency Updates</b> 6.1 Agency preparations – business continuity 6.2 Anticipated impacts 6.3 Issues of concern 6.4 Information requirements 6.5 Other issues	WA Police	<ul style="list-style-type: none"> <li>No change to Direction to not travel unless required. Police are maintaining vehicle control points. Despite examples of media coverage, there has been no change to date of the Travel Direction that specifically allows travel for camping.</li> <li>Change to social distancing – from 2 to 10 points.</li> </ul>	Nil
	Dept of Communities	<ul style="list-style-type: none"> <li>No change locally.</li> <li>Dept of Communities providing support to those isolating in Perth and Rottnest.</li> </ul>	Nil
	St John Ambulance	<ul style="list-style-type: none"> <li>No change. Operational capacity remains at high level.</li> <li>Nil COVID transfers in last week.</li> <li>PPE/stores adequate. Stocks of oxygen sufficient for winter.</li> <li>Driver-only role has attracted some new interest. Local subcentre numbers are healthy at the moment.</li> <li>General training still on hold</li> </ul>	Shires to locally advertise Driver-only role.
	DFES	<ul style="list-style-type: none"> <li>No change.</li> <li>Changes to local brigade meetings.</li> <li>Restricted burning reverted back to local government arrangements.</li> </ul>	Nil
	Shire of Cuballing	<ul style="list-style-type: none"> <li>Nothing has changed over the last week to report.</li> </ul>	Nil
	Shire of Wickiepin	<ul style="list-style-type: none"> <li>Local schools have extra cleaners</li> <li>Shire has provided local hotels/food businesses with details of AHA training program that such businesses must complete to reopen. Different levels of training is required for different positions.</li> </ul>	Nil
	Others	Nil	Nil
<b>7. Other items</b>	Nil		
<b>8. Details of Next Meeting</b>	3pm Monday 18 <sup>th</sup> May 2020		
<b>9. Meeting closed</b>	3:20pm		

### LEMC Contact List

PRESENT	NAME	ORGANISATION	ROLE	EMAIL
	Joanne Spadaccini	Department of Communities	District Emergency Services Officer Wheatbelt	Joanne.Spadaccini@communities.wa.gov.au
Yes	Neville Blackburn	Department of Communities	District Emergency Services Officer Great Southern	Neville.Blackburn@communities.wa.gov.au
	Adam Smith	DFES	District Emergency Management Advisor	adam.smith@dfes.wa.gov.au
	Grant Hansen	DFES	Area Officer, Upper Great Southern Region	ghansen@fesa.wa.gov.au
Yes	Paul Blechynden	DFES	Area Officer, Upper Great Southern Region	paul.blechynden@dfes.wa.gov.au
	Cathey Morey	Main Roads WA	Customer Service Manager	cathy.morey@mainroads.wa.gov.au
	Leanne Shields	Shire of Cuballing	Rates	rates@cuballing.wa.gov.au
Yes	Anthony Mort	Shire of Cuballing	Chief Bush Fire Control Officer	emergencyservices@cuballing.wa.gov.au
	Bruce Brennan	Shire of Cuballing	Manager Works & Services	worksmanager@cuballing.wa.gov.au
Yes	Mark Conley	Shire of Cuballing	President	president@cuballing.wa.gov.au
Yes	Gary Sherry	Shire of Cuballing	CEO	ceo@cuballing.wa.gov.au
Yes	Bronwyn Dew	Shire of Cuballing	DCEO	dceo@cuballing.wa.gov.au
	Colin Coxon	Shire of Wickepin	Fire Control Officer	lyncol84@bigpond.com
	Gary Rasmussen	Shire of Wickepin	Manager Works	works@wickepin.wa.gov.au
	Julie Russell	Shire of Wickepin	President	yarlomadns@westnet.com.au crrussell@wickepin.wa.gov.au
Yes	Mark Hook	Shire of Wickepin	CEO	ceo@wickepin.wa.gov.au
	Roger Butler	Shire of Wickepin	Chief Bush Fire Control Officer	rogwen7@gmail.com
	Wes Astbury	Shire of Wickepin	Councillor	w.astbury@bigpond.com
	Clinton Hemley	St John Ambulance	Wickepin	Clintonh@treko.net.au
	Skye Moxham	St John Ambulance		skye.moxham@stjohnambulance.com.au
Yes	Hayden Johnstone	St John Ambulance	Community Paramedic–Southern Wheatbelt	hayden.johnstone@stjohnwa.com.au
	Matthew Guile	St John Ambulance	Regional Manager	Matthew.Guile@stjohnwa.com.au
	Jackie Chiyabi	WA Country Health Service	Wickepin Nursing Post	jackiechiyabi@gmail.com
	Catriona Moffat	WA Country Health Service	Wickepin Nursing Post	Catriona.moffat2@health.wa.gov.au
Yes	Kerry Fisher	WA Country Health Service	Health Service Manager - Narrogin	kerry.fisher@health.wa.gov.au
	Kelly Miller	WA Country Health Service	A/Primary Health Manager Southern Wheatbelt Primary Health Service	Kelly.Miller@health.wa.gov.au
Yes	John Bouwman	WA Police	OIC Narrogin	john.bouwman@police.wa.gov.au
Yes	Phil Huggins	WA Police	Wickepin OIC	Phil.huggins@police.wa.gov.au
	Brendan Woodford	WA Police		brendan.woodford@police.wa.gov.au
	Dorry Grzinic	WA Police	Wickepin Acting OIC	dorry.grzinic@police.wa.gov.au
	John Lane	WALGA	Emergency Management Coordinator	emservice@walga.asn.au
	Ashlyn Siviour	Wickepin Primary School	Principal	ashlyn.siviour@education.wa.edu.au
	Lisa Nelson	Yealering Primary School	Principal	Lisa.nelson@education.wa.edu.au