

# Local Emergency Management Committee (LEMC)

## AGENDA / MINUTES

DATE OF MEETING: Monday 18<sup>th</sup> May 2020  
 TIME OF MEETING: 3.01pm  
 VENUE: Teleconference - participant access code 89910105 followed by the # (hash) key  
 TELECONFERENCE DETAILS: Call dial 1800 896 323,  
 CORRESPONDENCE EMAIL: ceo@cuballing.wa.gov.au

Agency Links: Department of Health WA - <https://ww2.health.wa.gov.au>  
 Department of Health Federal - <https://www.health.gov.au>  
 Healthy WA: <https://healthywa.wa.gov.au/>

Incident Type	Human Epidemic		
Incident Number/Name	COVID 19		
Incident Level	CHO (State Human Epidemic Controller) declared Level 3.		
Meeting opened & Welcome	Mark Conley, President Shire of Cuballing,		
Record of attendance, apologies	See record below		
Confirmation of Previous Meeting Minutes	Minutes of Meeting on Monday 4th May 2020 – Moved M Hook/2 <sup>nd</sup> N Blackburn – Carried		
Confirmation of contact details	Refer to attached list.		
<b>ITEM</b>	<b>SPEAKER</b>	<b>DISCUSSION/DECISION</b>	<b>ACTION</b>
<b>1. Business arising from previous Minutes that cannot be addressed later in the Meeting</b>	M Conley	Nil	Nil
<b>2. Standing Items</b>		Nil	

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<b>3. HMA/Agency Reports</b>	K Fisher – Health	<ul style="list-style-type: none"> <li>• Still Completing tests. No positive tests as yet.</li> <li>• Operating 2 ED's will continue to 30 June. Review continuation at that time.</li> <li>• Influenza vaccines continue to be popular.</li> <li>• No shortage of supplies such as PPE.</li> <li>• Very low sickness rates among staff.</li> <li>• Allied Health physiotherapy/rehabilitation at hospital remains open for inpatients. Outpatients are able to attend by appointment.</li> </ul>	
<b>4. Preparedness</b> 4.1 Communications/public information 4.2 Business continuity plans (review and update all agencies) 4.3 Identification of vulnerable people 4.4 Identification of critical services 4.5 Community actions to promote resilience.		Nil	Nil
<b>4. Impact Assessment</b> 4.1 Detail any local/regional impacts – if relevant 4.2 Outline response to someone fulfilling the case definition		Nil	Nil
<b>5. Recovery</b> 5.1 Potential for significant, prolonged business disruptions 5.2 Implications for Psychosocial impacts 5.3 Other		Nil	Nil
<b>6. Agency Updates</b> 6.1 Agency preparations – business continuity 6.2 Anticipated impacts 6.3 Issues of concern 6.4 Information requirements 6.5 Other issues	WA Police	<ul style="list-style-type: none"> <li>• Relaxation of Regional Travel Directions has seen change of operations.</li> <li>• Focus now opening of hospitality and ensuring social distancing. Expectation of teething issues at commencement.</li> <li>• Police will also assist Education with response to vulnerable families and truancy concerns.</li> <li>• Previous queries around camping were resolved. Police refer people to WA Government COVID website with FAQ's that often simply explain issues.</li> </ul>	Nil

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	Dept of Communities	<ul style="list-style-type: none"> <li>• Dept of Communities is operationally quiet in the regions</li> <li>• Dept is responsible for over 700 people in isolation in Perth hotels.</li> </ul>	Nil
	St John Ambulance	<ul style="list-style-type: none"> <li>• Operations continue, but perhaps quieter than normal.</li> <li>• Crews are in short supply and new volunteers welcome.</li> <li>• Good stocks of PPE at the moment.</li> </ul>	Nil
	DFES	<ul style="list-style-type: none"> <li>• Internal restrictions are lifting on some DFES activities such as training, meetings and the like. Social distancing is still a requirement.</li> </ul>	Nil
	Shire of Wickpin	<ul style="list-style-type: none"> <li>• Shire assisting local business with reopening and COVIDSafe Plans.</li> <li>• Libraries to reopen with COVIDSafe Plan</li> <li>• Bowling Club can have 20 per green</li> <li>• Public buildings are now open with social distancing.</li> <li>• Stock of hand sanitiser have been received.</li> </ul>	Nil
	Shire of Cuballing	<ul style="list-style-type: none"> <li>• Facilities including Halls are reopened.</li> <li>• Shire arranged a joint purchase of Hand Sanitiser.</li> <li>• Shire meeting will be conducted as an in-person – not digital - meeting this week. Meeting to be held in Popanyinning Hall to meet social distancing requirement.</li> </ul>	Nil
	Others	Nil	Nil
7. Other items	Nil		
8. Details of Next Meeting	3pm Tuesday 2 <sup>nd</sup> June 2020		
9. Meeting closed	3.19pm		

### LEMC Contact List

PRESENT	NAME	ORGANISATION	ROLE	EMAIL
Apology	Joanne Spadaccini	Department of Communities	District Emergency Services Officer Wheatbelt	Joanne.Spadaccini@communities.wa.gov.au
Yes	Neville Blackburn	Department of Communities	District Emergency Services Officer Great Southern	Neville.Blackburn@communities.wa.gov.au
	Adam Smith	DFES	District Emergency Management Advisor	adam.smith@dfes.wa.gov.au
Yes	Grant Hansen	DFES	Area Officer, Upper Great Southern Region	ghansen@fesa.wa.gov.au
Apology	Paul Blechynden	DFES	Area Officer, Upper Great Southern Region	paul.blechynden@dfes.wa.gov.au
	Cathey Morey	Main Roads WA	Customer Service Manager	cathy.morey@mainroads.wa.gov.au
	Leanne Shields	Shire of Cuballing	Rates	rates@cuballing.wa.gov.au
	Anthony Mort	Shire of Cuballing	Chief Bush Fire Control Officer	emergencyservices@cuballing.wa.gov.au
Apology	Bruce Brennan	Shire of Cuballing	Manager Works & Services	worksmanager@cuballing.wa.gov.au
Yes	Mark Conley	Shire of Cuballing	President	president@cuballing.wa.gov.au
Yes	Gary Sherry	Shire of Cuballing	CEO	ceo@cuballing.wa.gov.au
Yes	Bronwyn Dew	Shire of Cuballing	DCEO	dceo@cuballing.wa.gov.au
	Colin Coxon	Shire of Wickepin	Fire Control Officer	lyncol84@bigpond.com
	Gary Rasmussen	Shire of Wickepin	Manager Works	works@wickepin.wa.gov.au
Apology	Julie Russell	Shire of Wickepin	President	yarlomadns@westnet.com.au crrussell@wickepin.wa.gov.au
Yes	Mark Hook	Shire of Wickepin	CEO	ceo@wickepin.wa.gov.au
	Roger Butler	Shire of Wickepin	Chief Bush Fire Control Officer	rogwen7@gmail.com
	Wes Astbury	Shire of Wickepin	Councillor	w.astbury@bigpond.com
Yes	Clinton Hemley	St John Ambulance	Wickepin	Clintonh@treko.net.au
	Skye Moxham	St John Ambulance		skye.moxham@stjohnambulance.com.au
	Hayden Johnstone	St John Ambulance	Community Paramedic–Southern Wheatbelt	hayden.johnstone@stjohnwa.com.au
	Matthew Guile	St John Ambulance	Regional Manager	Matthew.Guile@stjohnwa.com.au
	Jackie Chiyabi	WA Country Health Service	Wickepin Nursing Post	jackiechiyabi@gmail.com
	Catriona Moffat	WA Country Health Service	Wickepin Nursing Post	Catriona.moffat2@health.wa.gov.au
Yes	Kerry Fisher	WA Country Health Service	Health Service Manager - Narrogin	kerry.fisher@health.wa.gov.au
	Kelly Miller	WA Country Health Service	A/Primary Health Manager Southern Wheatbelt Primary Health Service	Kelly.Miller@health.wa.gov.au
Apology	John Bouwman	WA Police	OIC Narrogin	john.bouwman@police.wa.gov.au
Yes	Phil Huggins	WA Police	Wickepin OIC	Phil.huggins@police.wa.gov.au
Yes	Brendan Woodford	WA Police		brendan.woodford@police.wa.gov.au
Yes	Dorry Grzinic	WA Police	Wickepin Acting OIC	dorry.grzinic@police.wa.gov.au
	John Lane	WALGA	Emergency Management Coordinator	emservice@walga.asn.au
	Ashlyn Siviour	Wickepin Primary School	Principal	ashlyn.siviour@education.wa.edu.au
Apology	Lisa Nelson	Yealering Primary School	Principal	Lisa.nelson@education.wa.edu.au
	Marion J Hook	Yealering Primary School		Marion.hook@education.wa.edu.au