



A Fortunate Place

Shire of Wickepin

# Agenda

## Albert Facey Homestead Committee

Council Chambers, Wickepin

# 8 FEBRUARY 2021



## Notice of an Albert Facey Homestead Committee Meeting

Please note that the next Albert Facey Homestead Committee Meeting of the Shire of Wickepin will be held on Monday 8 February 2021 at Council Chambers, Wickepin, commencing at 2.00pm.

Certification: I have perused this agenda and am aware of all recommendations made to council and support each as presented.

Mark Hook  
Chief Executive Officer

04 February 2021

### Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council/committee meetings or during formal/informal conversations with staff. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council/committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.



## SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

**Table of Contents**

1. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)..6

2. PUBLIC QUESTION TIME ..... 6

3. APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES..... 6

4. PETITIONS, MEMORIALS AND DEPUTATION ..... 6

5. DECLARATIONS OF COUNCILLOR’S AND OFFICER’S INTEREST..... 6

6. CONFIRMATION OF MINUTES ..... 6

7. STATUS REPORT ..... 7

8. FINANCIALS..... 8

8.1 ALBERT FACEY HOMESTEAD MUNICIPAL FUNDS ..... 8

9. RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS ..... 8

10. REPORTS & INFORMATION..... 9

10.1 OTHER MATTERS RAISED BY MEMBERS ..... 9

11. URGENT BUSINESS ..... 9

12. CLOSURE..... 9

**Agenda of an Albert Facey Homestead Committee Meeting held in Council Chambers, Wickepin –  
Monday 8 February 2021**

The Chairperson declared the meeting open at 2pm.

**1. Attendance, Apologies and Leave of Absence (Previously Approved)**

Dave Astbury	Chairperson
Cr Allan Lansdell	Member
Libby Heffernan	Member
Linley Rose	Member
Helen Warrilow	Member
Charlotte Astbury	Member
Luci Sartori	Member
Karen Rushton	Member
Mark Hook	Chief Executive Officer
Lara Marchei	Executive Support Officer

**Apologies**

**Leave of Absence (Previously Approved)**

A Letter of resignation has been received from Margaret Fleay dated 08 January 2021 advising of her resignation from the Albert Facey Homestead Committee.

**2. Public Question Time**

**3. Applications for Leave of Absence/Apologies**

**4. Petitions, Memorials and Deputation**

**5. Declarations of Councillor's and Officer's Interest**

**6. Confirmation of Minutes**

Albert Facey Homestead Committee – 02 November 2020.

**Moved / Seconded**

That the minutes of the Albert Facey Homestead Committee held on 2 November 2020 be confirmed as a true and correct record.

**Carried /**

## 7. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
That Karen Rushton be appointed as a member of the Albert Facey Homestead committee.	CEO	That Karen Rushton be appointed as a member of the Albert Facey Homestead committee.	✓	Confirmation email sent to Karen 28/01/2021.
Fig Tree Sign	CEO	That the fig tree sign be replaced with a sign similar to the existing sign.	✓	Ordered by MWS
That a thank you letter be written to Len Lewis for his rope making demonstration and Caroline Coate for her wool spinning demonstration at the Albert Facey Homestead 20 year relocation anniversary.	CEO	That a thank you letter be sent to Len Lewis and Caroline Coate.	✓	Letters sent 03/02/2021.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress    ✓ = completed    ✕ =superseded

## 8. Financials

### 8.1 Albert Facey Homestead Municipal Funds

#### Albert Facey November 2020 - January 2021

<b>Date</b>	<b>Description</b>	<b>Income</b>
28/10/2020	ALBERT FACEY TAKINGS DATE 28/10/2020	\$ 238.05
02/11/2020	ALBERT FACEY TAKINGS DATE 02/11/2020	\$ 68.18
16/11/2020	ALBERT FACEY TAKINGS DATE 16/11/2020	\$ 181.82
10/12/2020	ALBERT FACEY TAKINGS DATE 10/12/2020	\$ 31.82
07/01/2021	ALBERT FACEY TAKINGS DATE 07/01/21	\$ 63.64
		<b>\$ 583.51</b>

<b>Date</b>	<b>Description</b>	<b>Expenditure</b>
11/11/2020	EFIRE & SAFETY FIRE EQUIPMENT SERVICE NOVEMBER, 2020	\$ 50.00
12/11/2020	JIM'S PEST CONTROL SPIDER SPRAYING & RODENT BAITING 2020	\$ 130.84
01/12/2020	SHIRE OF WICKEPIN CRAYONS - ALBERT FACEY CELEBRATIONS,CRAYONS	\$ 27.27
		<b>\$ 208.11</b>

#### **Moved / Seconded**

That the financial statement tabled for the period ending 31 January 2021 as presented be received.

#### **Carried /**

## 9. Receipt of Reports & Consideration of Recommendations

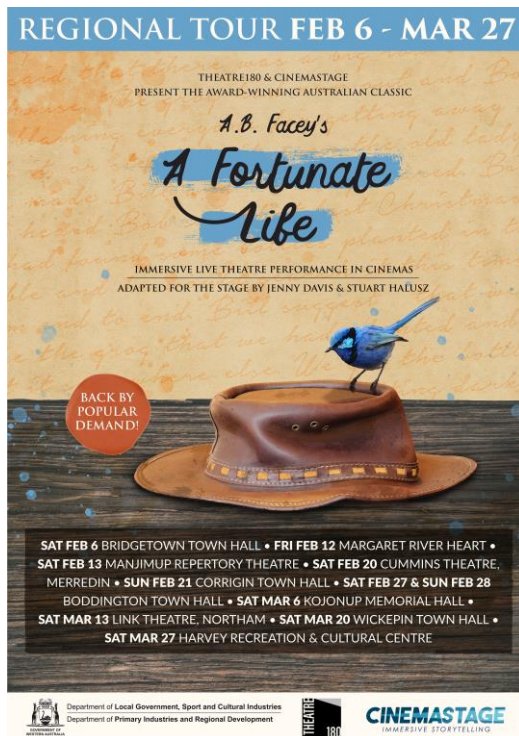


## 10. Reports & Information

### 10.1 Other matters raised by members

#### Linley Rose

- Voluntary Work Scheme
- Albert Facey Production – A Fortunate Life



## 11. Urgent Business

## 12. Closure

The next Albert Facey Homestead Committee Meeting will be held on 3 May 2021.

There being no further business the Chairperson declared the meeting closed at pm.

### Actions Requested from meeting

Subject/Action	Officer