



A Fortunate Place

Shire of Wickepin

Minutes

Albert Facey Homestead Committee

Council Chambers, Wickepin

7 NOVEMBER 2022



Notice of an Albert Facey Homestead Committee Meeting

Please note that the next Albert Facey Homestead Committee Meeting of the Shire of Wickepin will be held on Monday 7 November 2022 at Council Chambers, Wickepin, commencing at 1.00pm.

Certification: I have perused this agenda and am aware of all recommendations made to council and support each as presented.

Noel Mason
Acting Chief Executive Officer

4 November 2022

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**SHIRE OF WICKEPIN
QUESTIONS FROM THE PUBLIC**

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so; however, Council requires your name, address and written questions to be provided to the meeting secretary.

NAME:	
SIGNATURE:	
ADDRESS:	
TELEPHONE:	
MEETING/DATE:	
NAME OF ORGANISATION REPRESENTING (if applicable):	

QUESTION:

SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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**Minutes of Albert Facey Homestead Committee Meeting held in Council Chambers, Wickepin
Monday 7 November 2022**

The Chairperson declared the meeting open at 1.06pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Dave Astbury	Chairperson
Libby Heffernan	Member
Charlotte Astbury	Member
Linley Rose	Member
Erika Clement	Deputy Chief Executive Officer
Mel Martin	Executive Support Officer

Apologies

Cr Julie Russell	Member
Luci Sartori	Member

Leave of Absence (Previously Approved)

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputation

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes

Albert Facey Homestead Committee – 2 May 2022.

Moved L Heffernan / Seconded L Rose

That the minutes of the Albert Facey Homestead Committee held on 2 May 2022 be confirmed as a true and correct record.

Carried 4/0

7. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
That the donated cart from the A Fortunate Life movie be temporarily relocated to the Toolseum to be covered with a tarpaulin.	CEO	Cart has been relocated.	✓	Completed.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

8. Financials

8.1 Albert Facey Homestead Municipal Funds

<u>Albert Facey</u>		
Date	Description	Income
02/05/2022	ALBERT FACEY TAKINGS 02.05.22	\$ 181.82
16/06/2022	ALBERT FACEY TAKINGS 16/06/2022	\$ 154.55
28/09/2022	ALBERT FACEY TAKINGS 28/09/2022	\$ 318.18
27/10/2022	ALBERT FACEY TAKINGS 27/10/2022	\$ 254.55
		\$ 909.10
Date	Description	Expenditure
25/05/2022	EFIRE & SAFETY MAY 2022- 6 MONTH FIRE EQUIPMENT	\$ 50.00
03/06/2022	WILSON DAVID ASHLEY	\$ 164.14
27/06/2022	MCPEST PEST CONTROL TERMITE INSPECTION 2022	\$ 68.18
19/07/2022	LGISWA PROPERTY INSURANCE 2022 FIRST INSTALLMENT	\$ 273.46
25/07/2022	ELIZABETH HEFFERNAN CLEANING 10TH JULY 2022	\$ 60.00
04/08/2022	ASHLEY CARON PENELOPE IOW PAY	\$ 15.04
04/08/2022	ASHLEY CARON PENELOPE LABOH PAY	\$ 10.53
04/08/2022	ASHLEY CARON PENELOPE IOT PAY	\$ 21.89
04/08/2022	ASHLEY CARON PENELOPE O/H PAY	\$ 15.32
19/08/2022	BRANSBY BRODY GEORGE IOW PAY	\$ 113.72
19/08/2022	BRANSBY BRODY GEORGE LABOH PAY	\$ 79.60
19/08/2022	BOBCAT T650 TRACK LOADER PLAN PLANT	\$ 70.00
19/08/2022	DEP PLANT	\$ 11.50
30/09/2022	DEPARTMENT OF FIRE AND EMERGENCY (DFES) ESL LEVY 22/23	\$ 93.00
10/10/2022	LGISWA PROPERTY INSURANCE 2022 2ND INSTALLMENT	\$ 248.60
17/10/2022	ELIZABETH HEFFERNAN CLEANING (7/10/2022 AND 15/10/2022)	\$ 50.00
		\$ 1,344.98

Moved L Rose / Seconded D Astbury

That the financial statement tabled for the period May 2022 – November 2022 as presented be received on the provision that entries dated 19/08/2022 be investigated.

Carried 4/0

9. Receipt of Reports & Consideration of Recommendations

10. Reports & Information

10.1 Other matters raised by members

Albert Facey Takings

Libby Heffernan took the opportunity to thank CSO Katelyn Beard on her efficiency regarding collection of the Albert Facey takings on a regular basis.

Cart

Libby Heffernan suggested the cart be relocated from the She Said He Said and a structure to house the cart be built in the Toolseum.

The approx. size of the structure would be an estimate of 6m x 4m.

Linley Rose asked if there were any grants currently available to fund the project. Linley also suggested accessing the Reserve Account to aid with costings.

DCEO Erika Clement will investigate the requirements in regards to building and planning permits. DCEO will also consult with CDO Lorraine Hedditch in relation to see if any grants available to fund this.

Charlotte Astbury suggested the structure be enclosed with perspex for protection and easy viewing.

Website

Linley Rose asked if the Shire could update the following on the Shire Web Page:

- Remove Art Prize 2018
- Update Community Awards
- Attractions – add Wogolin Road Recreation Area

Donation – Postcards

Linley Rose presented two postcards that have been donated to the Albert Facey Committee by Janet Thorley.

Moved L Rose / Seconded C Astbury

That the Postcards kindly donated to the Albert Facey Homestead Committee be accepted and professionally framed and the project will be supervised by Libby Heffernan.

Carried 4/0

Tour Groups

Dave & Charlotte Astbury mentioned that Kings Tours failed to attend their scheduled tour on Wednesday 12 October 2022.

Libby Heffernan stated she has a tour booked for September 2023. The tour group will get lunch from Jeans Newsagency.

Shire Gardner's

Libby Heffernan took the opportunity to thank the Shire Gardner's and commended them on the job they are doing at the Albert Facey Homestead.

Milk Stool

Libby Heffernan asked Dave Astbury how the milk stool project was progressing. Dave said it will be actioned in the near future.

Lost Perth

DCEO Erika Clement asked if any of the Committee Members had seen the Facebook Post from Lost Perth of the meat safe at Albert Facey Homestead. The post has received 265 comments.

11. Urgent Business

12. Closure

The next Albert Facey Homestead Committee Meeting will be held in February 2023.

There being no further business the Chairperson declared the meeting closed at 1.40pm.