



A Fortunate Place

Shire of Wickepin

Agenda

Ordinary Meeting of Council

Council Chambers, Wickepin

14 December 2022



Notice of an Ordinary Meeting of Council

Please note that the next ordinary meeting of Council of the Shire of Wickepin will be held on 14 December 2022 at Council Chambers, Wickepin, commencing at 3.30pm.

Certification: I have perused this agenda and am aware of all recommendations made to Council and support each as presented.

A handwritten signature in black ink, appearing to read "Erika Clement".

Erika Clement
Acting Chief Executive Officer

9 December 2022

Time Table

10.00am	Lifestyle Retirement Committee Meeting
11.30am	Australia Day Committee Meeting
12.00pm	Lunch
1.00pm	Forum
3.00pm	Afternoon Tea
3.30pm	Ordinary Council Meeting
4.00pm	Recruitment Panel Committee Meeting

Disclaimer

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In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so; however, Council requires your name, address and written questions to be provided to the meeting secretary.

[illegible]

SHIRE OF WICKEPIN

QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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**Agenda of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 14 December 2022 commencing @ 3.30pm**

The President declared the meeting open at pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

President	Julie Russell
Deputy President	Wes Astbury
Councillor	John Mearns
Councillor	Fran Allan
Councillor	Lindsay Corke
Councillor	Ty Miller

Acting Chief Executive Officer	Erika Clement
Executive Support Officer	Lara Marchei

Leave of Absence (Previously Approved)

Councillor	Peter Thompson
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Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes

Ordinary meeting of council – 16 November 2022

Moved / Seconded

That the minutes of the Ordinary meeting of council held on Wednesday 16 November 2022 be confirmed as a true and correct record.

Carried /

7. Receival of Minutes

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.

Item	Subject	Officer	Council Resolution	Status	Action
1104-190820-11	Albert Facey Homestead Committee Recommendations	CEO	An inventory of all public artefacts and donations within the Shire is to be completed.	○	Still to be undertaken. Will discuss at the next AFH Committee Meeting.
1161-150921-13	Townscape & Cultural Planning Committee Recommendations	CEO	That the current Wogolin Road information board not be re-sited and that a new board be redesigned.	○	Researching digital signs.
1177-200422-06	Bush Fire Control Officers' Meeting Recommendations	CEO	That a photo of Ernie White along with a plaque be commission to be hung in an appropriate place at the discretion of Council.	○	Photo received, now to be copied and framed.
1229-161122-05	RFQ 05 2022-23 Supply and Lay of Asphalt	CEO	That Council accept the tender from WCP Civil Pty Ltd as per received RFT 05 2022/23 Supply and Lay Asphalt at the tendered price of \$246,609 including GST for 9000sqm. The CEO be granted approval to approve adjusted tender price based on the exact square metres required to complete the works.	✓	Completed.
1230-161122-06	Route Determination - V121112/VA8188 - ACFS Port Logistics	CEO	That Council approve the Route Determination - V121112/VA8188 application from ACFS Port Logistics Pty Ltd	○	Letter sent to ACFS 2/12/2022.
1231-161122-11	Council & Committee Meeting Dates 2023	CEO	Dates Accepted	✓	Completed.
1232-161122-13	Adoption Joint Local Emergency Management Arrangements 2022	CEO	That Council adopt the Shire of Cuballing and Shire of Wickepin Joint Local Emergency Management Arrangements 2022 as attached with	✓	Completed.

			appendices, Shire of Wickepin Emergency Evacuation Plan 2022, Local Contacts and Resource Register 2022 and LEMC Contact List (Versions Dated 1/11/2022).		
1233-161122-14	Albert Facey Homestead Committee Recommendations	CEO	That the Postcards kindly donated by Janet Thorley to the Albert Facey Homestead Committee be accepted and professionally framed and the project will be supervised by Libby Heffernan.	✓	Email sent to Libby Heffernan, 2/12/2022 with November Council Resolution.
1234-161122-15	CEO Recruitment - Recommendations	CEO	That Council resolves to interview applicants 1, 2, 3 & 4 on Tuesday 29 November 2022 commencing at 9am at Council Chambers, Shire of Wickepin.	✓	Interviews completed 29 November 2022. Final report from the Employment Consultant for adoption as a late item for December meeting.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

TECHNICAL SERVICES

10.1.01 Manager Works and Services' Report

Submission To:	Ordinary Council
Location/Address:	Whole Shire
Name of Applicant:	Manager Works & Services, Graeme Hedditch
File Reference:	CM.REP.1
Author:	Manager Works & Services, Graeme Hedditch
Disclosure of any Interest:	Nil
Date of Report:	6 December 2022

Enclosure/Attachments: Nil

Summary:

Monthly report submitted from the Manager of Works & Services, Mr Graeme Hedditch.

Background: Nil

Comments:

CONSTRUCTION WORSL 22/23

- Malyalling Road - Gravel resheeting is completed.
- Yarling Brook Road- Gravel resheeting is 90% completed.
- Yarling Brook Bridge- Work to commence January 2023.
- Rabbit Proof Fence Road- Stabilization date 20/02/2023 to 24/02/2023. Bitumen Sealing date 27/02/2023 to 28/02/2023.
- Wickepin-Pingelly Rd and Gillmanning Rd Intersection - Work will commence 06/12/2022 to complete the road formation correctly. The stabilization date is 06/02/23 and Bitumen Sealing date 13/02/2023.
- Stock Route Road- On-site meeting with WCP Civil regarding the commencement date.
- Harrismith Toilet Block is lockup and near completion. The plumber is waiting on the septic sumps to arrive. The electrician is booked for 2 weeks' time.

SKATE PARK

Tenders closed Wednesday 8 December 2022.

MAINTENANCE WORKS

- Maintenance Grader – Maintenance grading ongoing.
- Pothole patching – ongoing.
- Signage maintenance – ongoing.

OCCUPATIONAL HEALTH AND SAFETY

- Loss of injury time – Nil.

PARKS AND GARDENS

- General mowing and whipper snipping - on going.
- General maintenance at Yealering and Harrismith - on going.

Plant and Equipment

- General servicing.

Statutory Environment: *Local Government Act 1995.*

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Nil

Recommendations:
That Council notes the report from the Manager of Works and Services dated 6 December 2022.

Voting Requirements: Simple majority

TECHNICAL SERVICES

10.1.02 RFT 6 2022/23 Skate Park

Submission To:	Ordinary Council
Location/Address:	Skate Park
Name of Applicant:	Manager Works & Services, Graeme Hedditch
File Reference:	FM.TEN.1220
Author:	Manager Works & Services, Graeme Hedditch
Disclosure of any Interest:	Nil
Date of Report:	6 December 2022

Enclosure/Attachments: Final Design

Summary:

Council is being requested to accept the WALGA Equote from Skate Sculpture for the Design and Construction of the new skate park.

Background:

The Manager of Works requested tenders to Design and Construct the new skate park for the 2022/23 Budget year. Tenders were submitted via the WALGA Preferred Supplier E Quotes System.

Comments:

The Shire of Wickepin received 1 Tender from Skate Sculpture and was evaluated using the evaluation sheet that has been included in this report.

After evaluation, the MWS recommends Skate Sculpture to design and construct the new skate park.

Company/ Name	Location of works	Total Rate price	budgeted Price	TOTAL	Weighting				total
					20%	20%	60%	-100%	
					(a) Demonstrated experience by tenderer to meet the requirements as set out in specification.	(a) Demonstrated ability and procedures to ensure public and employee safety by way of Occupational Safety and Health, and adherence to the Traffic Management for Roadworks Code of Practice.	price	Non conforming	
Skate Sculpture			\$399,242.69		Yes	Yes			
			Plus GST						
	total				20	20	60	0	100

Statutory Environment:

Local Government (Functions and General) Regulations 1996 Section 11

11. When tenders have to be publicly invited

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless sub regulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if —*

- (a) *the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*
- (b) *the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or*
- [(ba) *deleted*]
- (c) *within the last 6 months —*
 - (i) *the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or*
 - (ii) *the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;*
- or*
- (d) *the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or*
- (e) *the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or*
- (ea) *the goods or services are to be supplied —*
 - (i) *in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and*
 - (ii) *by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;*
- or*
- (f) *the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or*
- (g) *the goods to be supplied under the contract are —*
 - (i) *petrol or oil; or*
 - (ii) *any other liquid, or any gas, used for internal combustion engines;*
- or*
- (h) *the following apply —*
 - (i) *the goods or services are to be supplied by a person registered on the Aboriginal Business Directory WA published by the Small Business Development Corporation established under the Small Business Development Corporation Act 1983; and*
 - (ii) *the consideration under the contract is \$250 000 or less, or worth \$250 000 or less; and*
 - (iii) *the local government is satisfied that the contract represents value for money;*
- or*
- (i) *the goods or services are to be supplied by an Australian Disability Enterprise; or*
- (j) *the contract is a renewal or extension of the term of a contract (the **original contract**) where —*

- (i) *the original contract was entered into after the local government, according to the requirements of this Division, publicly invited tenders for the supply of goods or services; and*
- (ii) *the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and*
- (iii) *the original contract contains an option to renew or extend its term; and*
- (iv) *the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised;*

or

- (k) *the goods or services are to be supplied by a pre-qualified supplier under Division 3.*

[Regulation 11 amended in Gazette 29 Apr 1997 p. 2145; 26 Jun 1998 p. 3447; 25 Feb 2000 p. 970-1; 29 Jun 2001 p. 3130; 31 Mar 2005 p. 1054-5; 2 Feb 2007 p. 245-6; 18 Sep 2015 p. 3804-6.]

12. **Anti-avoidance provision for r. 11(1)**

- (1) *This regulation applies if a local government intends to enter into 2 or more contracts (the **contracts**) in circumstances such that the desire to avoid the requirements of regulation 11(1) is a significant reason for not dealing with the matter in a single contract.*

Policy Implications:

Refer to Council's Policy 3.1.8 – PURCHASING

Financial Implications:

Amounts included in the 2022/23 adopted budget, no financial implication for the 2022/23 financial year.

Strategic Implications:

infrastructure

GOAL 1: Roads are a key economic driver across the Shire			
SHORT TERM STRATEGY	MEDIUM TERM STRATEGY	POINT OF MEASUREMENT	10 YR OUTCOME
1.1 Annual review of the performance and structure of Shire owned roads	1.2 Plant and equipment maintenance and replacement is planned for 1.3 Identification of road maintenance and improvements in the Asset Management Plan 1.4 Engagement of neighbouring Shires and key stakeholders in the Secondary Freight Route Project	<ul style="list-style-type: none"> - RAV ratings - Number of positive and negative complaints received - Traffic count data reflects usage and investment required - Number of accidents attributed to road condition - Retention of works staff is higher than industry average - Roads can handle weather conditions - Level of funding secured and % spent in the Shire 	Road infrastructure meets the freight task and is sustainable in the long term

Recommendations:

That Council accept the tender from Skate Sculpture to Design and Construct the new skate Park.

Voting Requirements:

Simple majority

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.01 List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Erika Clement – Acting Chief Executive Officer
File Reference:	FM.FR.1212
Author:	Erika Clement – Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 November 2022

Enclosure/Attachments: List of accounts.

Summary:

List of accounts remitted during the period 1 November 2022 to 30 November 2022.

Municipal Account	Vouchers	Amounts
EFT	12998 – 13093	\$599,297.77
Cheques	15856 – 15860	\$15,420.51
Direct Deductions	November	\$1,437.95
Superannuation	November	\$24,072.95
Credit Card	November	\$2,707.56
Bpay	November	\$45.00
Payroll	November	\$133,605.00
Licensing	November	\$26,250.60
	November Total	\$802,837.34
Trust		0.00
EFT		
	November Total	\$802,837.34
	Total for November	\$802,837.34

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comments:

Detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment:

Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4).

Policy Implications:

Policy 3.1.7 - Cheque Issue

Strategic Implications: Nil

Recommendations:

That council acknowledges that payments totalling \$802,837.34 for November 2022 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

<u>List of Accounts Due & Submitted to Council</u>				
<u>30th November 2022</u>				
Chq/EFT	Date	Name	Description	Muni
EFT12998	04/11/2022	JAMES GIDDY ARTIST	POLICE WALL MURAL (HALF SHARE)	\$ 2,000.00
EFT12999	04/11/2022	PERTH COMMERCIAL FRIDGES AND EQUIPMENT	COMBI OVEN, STAND AND HOT PLATE	\$ 7,769.99
EFT13000	10/11/2022	AUSTRALIA POST	OCTOBER 2022 POSTAGE	\$ 199.25
EFT13001	10/11/2022	AIR LIQUIDE WA PTY LTD	OXY CYLINDER RENTAL OCTOBER 2022	\$ 77.85
EFT13002	10/11/2022	AIR RESPONSE	AIR CON SERVICING 2022	\$ 6,986.59
EFT13003	10/11/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	AIR FILTERS, OIL FILTERS AND FILTER ELEMENT	\$ 284.31
EFT13004	10/11/2022	BKS ELECTRICAL	INSTALL SENSOR LIGHT AND POWER POINT	\$ 803.00
EFT13005	10/11/2022	BUSSELTON ADVANCED DRIVER TRAINING	MC LICENCE AND TRAINING (JH)	\$ 5,790.00
EFT13006	10/11/2022	CUTTING EDGES PTY LTD	3 X AIR FILTERS	\$ 450.68
EFT13007	10/11/2022	CONPLANT	PADFOOT HIRE OCTOBER 2022	\$ 3,935.25
EFT13008	10/11/2022	EWEN RURAL SUPPLIES	ACCOUNT OCTOBER 2022	\$ 13,726.92
EFT13009	10/11/2022	EASIFLEET MANAGEMENT	FACEY GROUP VEHICLE LEASE OCTOBER 2022	\$ 508.83
EFT13010	10/11/2022	FULFORD EARTHMOVING & CIVIL	VEGETATION AND DRAINAGE WORKS	\$ 29,106.00
EFT13011	10/11/2022	FM SURVEYS	SITE PLAN + PROPOSAL YEALERING FORESHORE TOILETS	\$ 2,420.00
EFT13012	10/11/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL ACCOUNT OCTOBER 2022	\$ 35,202.94
EFT13013	10/11/2022	GEOFF PERKINS FARM MACHINERY	HOSE AND FITTINGS	\$ 262.05
EFT13014	10/11/2022	HANCOCKS HOME HARDWARE	CYCLONE CULTIVATOR AND TRIMMERS	\$ 93.90
EFT13015	10/11/2022	BERYLE HOLM	WICKPIN CARAVAN PARK COMMISSION OCTOBER 2022	\$ 1,450.80
EFT13016	10/11/2022	HITECH BRAKE AND CLUTCH	2 X BRAKE ROTORS AND PADS	\$ 300.00
EFT13017	10/11/2022	JIM'S PEST CONTROL	SPIDER SPRAYING AND RODENT STATION INSPECTIONS	\$ 6,352.50
EFT13018	10/11/2022	JASON SIGNMAKERS	2 X STREET SIGNS	\$ 513.81
EFT13019	10/11/2022	KBUILT CONSTRUCTION	PRELIMINARIES 31/10/2022 TO 04/11/2022	\$ 2,658.00
EFT13020	10/11/2022	KENNARDS HIRE	TRAFFIC LIGHT HIRE 24/10/2022 TO 03/11/2022	\$ 1,980.00
EFT13021	10/11/2022	MARKETFORCE PRODUCTIONS	CEO ADVERTISEMENT- THE WEST AUSTRALIAN 29.10.2022	\$ 1,459.12
EFT13022	10/11/2022	MELCHIORRE PLUMBING AND GAS	SUPPLY + INSTALL PLUMBING- JOHNSTON STREET UNITS	\$ 36,364.46
EFT13023	10/11/2022	M + B TRADE CENTRE	PLATINUM CAVITY UNIT	\$ 1,667.82
EFT13024	10/11/2022	NARROGIN GLASS	SUPPLY AND FIT WINDSCREEN TO WK910	\$ 643.25
EFT13025	10/11/2022	NARROGIN HARDWARE MAKIT	SCREWS	\$ 2,313.30
EFT13026	10/11/2022	NARROGIN AUTO ELECTRICS	REPAIRS TO AIR CONDITIONER	\$ 206.50
EFT13027	10/11/2022	NARROGIN PUMPS, SOLAR AND SPRAYING	MOTOR AND PUMP, FILTERS, OIL	\$ 1,143.14
EFT13028	10/11/2022	NARROGIN PACKAGING	URINAL BLOCKS	\$ 84.40

EFT13029	10/11/2022	STAR TRACK EXPRESS	FREIGHT- CUTTING EDGES	\$ 20.68
EFT13030	10/11/2022	NARROGIN TOYOTA	HELMETS, FILE AND NYLON LINE	\$ 1,407.28
EFT13031	10/11/2022	NARROGIN & DISTRICTS PLUMBING SERVICE	FIX WATER LEAK AT POOL	\$ 874.50
EFT13032	10/11/2022	OFFICE OF REGIONAL ARCHITECTURE	PRELIMINARIES 75% AND CONCEPT DESIGN 50%	\$ 3,257.10
EFT13033	10/11/2022	PARRYS	PROTECTIVE CLOTHING	\$ 482.55
EFT13034	10/11/2022	PUBLIC LIBRARIES WA	PLWA MEMBERSHIP 2022/23	\$ 70.00
EFT13035	10/11/2022	PERTH CARPENTRY AND ROOFING	FINAL PAYMENT- COMPLETION OF CARPENTRY WORK	\$ 33,000.00
EFT13036	10/11/2022	REPCO	OIL FILTER AND TUBE SEALANT	\$ 72.20
EFT13037	10/11/2022	SHIRE OF PINGELLY	WALGA COUNCIL MEMBER TRAINING 21/10/2022	\$ 550.00
EFT13038	10/11/2022	TANYA MARY SANDS	YEALERING CARAVAN PARK COMMISSION OCTOBER 2022	\$ 788.89
EFT13039	10/11/2022	SHIRE OF NARROGIN	OCTOBER 2022 PLANNING OFFICER CHARGES	\$ 1,191.00
EFT13040	10/11/2022	TOLL IPEC	FREIGHT- PATHWEST, JASON SIGNS + TRANSPORT SPARES	\$ 410.49
EFT13041	10/11/2022	WICKEPIN PRIMARY SCHOOL	PRESENTATION NIGHT DONATION	\$ 50.00
EFT13042	10/11/2022	WA HINO SALES & SERVICE	BOOSTER CLUTCH	\$ 1,250.21
EFT13043	10/11/2022	SSJ TRANSPORT PTY LTD	GRAVEL CARTAGE 31/10/2022 TO 04/11/2022 (47HOURS)	\$ 16,731.00
EFT13044	10/11/2022	WICKEPIN NEWSAGENCY	BACON AND EGG BURGERS- PRE HARVEST BREAKFAST	\$ 726.80
EFT13045	10/11/2022	WEST AUSTRALIAN NEWSPAPERS	BUSHFIRE DIRECTORY LISTING NARROGIN OBSERVER	\$ 220.00
EFT13046	10/11/2022	WINC AUSTRALIA PTY LIMITED	ROTARY TRIMMER AND EXTRA BLADES	\$ 352.30
EFT13047	10/11/2022	YEALERING AGPARTS	2 X GAS BOTTLE AND DELIVERY	\$ 480.00
EFT13048	10/11/2022	ZONE 50 ENGINEERING SURVEYS	PROGRESS CLAIM 2- RABBIT PROOF FENCE ROAD	\$ 4,314.75
EFT13049	10/11/2022	M + B TRADE CENTRE	SUPPLY + DELIVER DOORS, DOOR FRAMES + MATERIALS	\$ 21,145.18
EFT13050	14/11/2022	PLASTERBOARD CEILING PTY LTD	PLASTERBOARD MATERIALS- UNIT 3 AND 4	\$ 78,240.80
EFT13051	23/11/2022	BLACKWOODS	30 X FILTERS, 8 X RESPIRATORS	\$ 1,241.01
EFT13052	23/11/2022	AIR LIQUIDE WA PTY LTD	CYLINDER RENTAL 01/10/2022 TO 31/10/2022	\$ 60.86
EFT13053	23/11/2022	AQUATIC SERVICES WA	SUPPLY AND INSTALL CHEMICAL CONTROLLER	\$ 6,419.60
EFT13054	23/11/2022	ALL TECH CABINETS	30% PAYMENT- CONSTRUCTION OF CABINETRY	\$ 39,224.24
EFT13055	23/11/2022	GOODYEAR AUTOCARE NARROGIN	2 X TYRES AND WHEEL BALANCING	\$ 1,280.00
EFT13056	23/11/2022	BELVEDERE NURSERY	ASSORTED PLANTS	\$ 763.25
EFT13057	23/11/2022	BRETT ROWE MOBILE HD MECHANICAL SERVICES	ADJUST GRADER TURNTABLE AND FIX CIRCLE BOARDS	\$ 2,152.48
EFT13058	23/11/2022	BUSSELTON ADVANCED DRIVER TRAINING	HR TRAINING ON FENCE ROAD (RBA)	\$ 330.00
EFT13059	23/11/2022	CUTTING EDGES PTY LTD	2 X 7FT ADAPTER PLATE	\$ 830.63
EFT13060	23/11/2022	CONPLANT	PADFOOT HIRE 01/11/2022 TO 07/11/2022	\$ 1,703.35
EFT13061	23/11/2022	EDWARDS MOTORS PTY LTD	MWS VEHICLE TRADE IN- D-MAX X-TERRAIN 4X4	\$ 10,000.00
EFT13062	23/11/2022	EVERLON BRONZE	1 X PLAQUE	\$ 286.55
EFT13063	23/11/2022	EFIRE & SAFETY	6 MONTHLY FIRE EQUIPMENT SERVICE	\$ 2,306.70

EFT13064	23/11/2022	ERIKA CLEMENT	CHOCOLATES AND TEA TOWELS	\$ 40.00
EFT13065	23/11/2022	ELDERS WICKEPIN	2 X 20LTRS ENHANCE SPRAYING OIL	\$ 264.00
EFT13066	23/11/2022	DEPARTMENT OF FIRE AND EMERGENCY (DFES)	ESL QUARTER 2 CONTRIBUTION 2022/23	\$ 15,943.80
EFT13067	23/11/2022	HERSEY'S SAFETY PTY LTD	RAGS,GLOVES,SPRAY PAINT, GLASSES, SUNCREAM, LUBE	\$ 2,209.42
EFT13068	23/11/2022	HITECH BRAKE AND CLUTCH	DISTILLED WATER, RADIATOR AND CAP	\$ 731.48
EFT13069	23/11/2022	ROCKHILL FARM PTY LTD	GRAVEL EXTRACTION- 32,000 METRES	\$ 52,800.00
EFT13070	23/11/2022	M + B TRADE CENTRE	DOOR SEALS,READICOAT AND MERANTI	\$ 525.51
EFT13071	23/11/2022	GREAT SOUTHERN WASTE DISPOSAL	WASTE COLLECTION 26/09/2022 TO 31/10/2022	\$ 10,082.15
EFT13072	23/11/2022	NARROGIN BEARING SERVICES	BALL VALVE, AIR FITTING AND SCREW EXTRACTOR	\$ 151.25
EFT13073	23/11/2022	NARROGIN PACKAGING	RETIC	\$ 351.95
EFT13074	23/11/2022	NARROGIN & DISTRICTS PLUMBING SERVICE	UNBLOCK TOILET IN HARRISMITH	\$ 451.00
EFT13075	23/11/2022	OFFICEWORKS SUPERSTORES PTY LTD	OFFICE CHAIRS X 2	\$ 839.00
EFT13076	23/11/2022	PLASTERBOARD CEILING PTY LTD	SUPPLY + INSTALL PLASTERBOARD TO WALLS + CEILINGS	\$ 21,964.80
EFT13077	23/11/2022	PERTH CARPENTRY AND ROOFING	FINAL INVOICE FOR COMPLETION OF CARPENTRY WORK 2	\$ 13,678.01
EFT13078	23/11/2022	CONNOR PESTELL CARPENTRY	CARPENTRY WORK- UNIT 1 AND UNIT 2	\$ 6,083.00
EFT13079	23/11/2022	REPCO	1 X AIR/HYDRAULIC JACK	\$ 1,736.75
EFT13080	23/11/2022	P.L & J.A RUSSELL (YARLOMA)	GRAVEL EXTRACTION FOR MALYALLING ROAD	\$ 8,250.00
EFT13081	23/11/2022	RHYS BARRON-ALLISION	RE-IMBURSEMENT FOR BBQ SUPPLIES	\$ 53.73
EFT13082	23/11/2022	STEWART & HEATON	FIRE UNIFORMS- 8 X TROUSERS, 1 X JACKET, BADGES	\$ 909.45
EFT13083	23/11/2022	TOLL IPEC	FREIGHT- HITECH, LIBRARY AND STEWART AND HEATON	\$ 147.03
EFT13084	23/11/2022	MR TREVOR TAPPING	RATES REFUND FOR A6576	\$ 670.14
EFT13085	23/11/2022	THE YEALERING PANTRY	FLOOR CLEANER	\$ 520.00
EFT13086	23/11/2022	TRANSPORT SPARES AND EQUIPMENT	WHEEL BEARINGS, HUBS AND BRAKE PARTS	\$ 5,386.77
EFT13087	23/11/2022	WESTRAC EQUIPMENT	2 X BATTERIES	\$ 1,750.11
EFT13088	23/11/2022	WA HINO SALES & SERVICE	POPPET VALVE AND FREIGHT	\$ 229.02
EFT13089	23/11/2022	SSJ TRANSPORT PTY LTD	GRAVEL CARTAGE 14.11.2022 TO 18.11.2022 (46 HOURS)	\$ 12,870.00
EFT13090	23/11/2022	WURTH AUSTRALIA PTY LTD	FOAM WASH, BRAKE CLEANER, WHITE GREASE + FREIGHT	\$ 502.55
EFT13091	24/11/2022	KBUILT CONSTRUCTION	PRELIMINARIES 21/11/2022 TO 25/11/2022	\$ 2,658.00
EFT13092	24/11/2022	MELCHIORRE PLUMBING AND GAS	UNDERGROUND PLUMBING, MATERIALS, LABOUR AND PLANT	\$ 33,009.79
EFT13093	24/11/2022	SOUTH CITY PAVING	BRICKPAVING LABOUR DEPOSIT	\$ 5,500.00
			TOTALS EFT	\$ 599,297.77
15856	10/11/2022	SHIRE OF WICKEPIN	WICKEPIN CARAVAN PARK- JIM'S PEST CONTROL	\$ 75.00
15855	10/11/2022	SYNERGY	STREETLIGHTS 25/09/2022 TO 24/10/2022	\$ 2,299.57

15857	23/11/2022	SHIRE OF WICKEPIN	SYNERGY REBATE APPLIED TO COTTAGE HOMES INVOICE	\$ 293.25
15858	23/11/2022	KLEENHEAT GAS	ANNUAL FACILITY FEE 2022/2023	\$ 93.50
15859	23/11/2022	WATER CORPORATION	WATER USAGE 16/09/2022-16/11/2022	\$ 48.96
15860	23/11/2022	SYNERGY	POWER ACCOUNT 19/08/2022-18/10/2022	\$ 12,610.23
			TOTALS CHEQUES	\$ 15,420.51
DD13600.1	03/11/2022	3E ADVANTAGE PTY LTD	PHOTOCOPIER PAYMENTS OCTOBER 2022	\$ 1,095.05
DD13626.1	16/11/2022	WESTNET PTY LTD	INTERNET USAGE 01/12/2022-01/01/2023	\$ 243.90
DD13652.1	25/11/2022	CRISP WIRELESS PTY LTD	INTERNET SUBSCRIPTION DECEMBER 2022	\$ 99.00
			TOTALS DIRECT DEBITS	\$ 1,437.95
DD13665.1	19/11/2022	ANZ BANK	NOVEMBER 2022 CREDIT CARD PAYMENT	\$ 2,707.56
			TOTALS CREDIT CARD	\$ 2,707.56
63231122	23/11/2022	TELSTRA	SATELLITE PHONE ACCOUNT 04/11/2022-03/12/2022	\$ 45.00
			TOTALS BPAY	\$ 45.00
DD13576.1	02/11/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 5,971.03
DD13576.2	02/11/2022	SPIRIT SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 346.39
DD13576.3	02/11/2022	ANZ SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 87.70
DD13576.4	02/11/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 374.52
DD13576.5	02/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 648.05
DD13576.6	02/11/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 253.65
DD13576.7	02/11/2022	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 437.09
DD13576.8	02/11/2022	NETWEALTH INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	\$ 248.71
DD13576.9	02/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 298.62
DD13622.1	16/11/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 5,948.91
DD13622.2	16/11/2022	SPIRIT SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 346.39
DD13622.3	16/11/2022	ANZ SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 93.55
DD13622.4	16/11/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 375.74
DD13622.5	16/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 630.01
DD13622.6	16/11/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 253.65
DD13622.7	16/11/2022	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 447.16
DD13622.8	16/11/2022	NETWEALTH INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	\$ 248.71
DD13622.9	16/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 291.94
DD13658.1	30/11/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 3,788.24
DD13658.2	30/11/2022	SPIRIT SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 346.39
DD13658.3	30/11/2022	ANZ SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 78.94
DD13658.4	30/11/2022	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 376.96

DD13658.5	30/11/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 566.46
DD13658.6	30/11/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 253.65
DD13658.7	30/11/2022	NETWEALTH INVESTMENTS	SUPERANNUATION CONTRIBUTIONS	\$ 248.71
DD13658.8	30/11/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 276.39
DD13658.9	30/11/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 209.97
DD13576.10	02/11/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 209.97
DD13622.10	16/11/2022	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 209.97
DD13658.10	30/11/2022	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 205.48
			TOTALS SUPERANNUATION	\$ 24,072.95
98011122	01/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 124.55
98021122	02/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 5,055.50
98031122	03/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,873.55
98041122	04/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 121.65
98071122	07/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 124.55
98081122	08/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 723.30
98091122	09/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 748.10
98101122	10/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 855.05
98111122	11/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,423.20
98141122	14/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,253.55
98151122	15/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 1,042.90
98161122	16/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 545.05
98171122	17/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 3,648.95
98181122	18/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 2,009.50
98211122	21/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 4,652.55
98231122	23/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 256.65
98281122	28/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 371.50
98291122	29/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 457.20
98301122	30/11/2022	DEPT OF TRANSPORT	TRANS LICENSING	\$ 963.30
			TOTALS LICENSING	\$ 26,250.60

2/11/2022	02/11/2022	PAYROLL	PAYROLL	\$ 45,442.00
16/11/2022	16/11/2022	PAYROLL	PAYROLL	\$ 44,798.00
30/11/2022	30/11/2022	PAYROLL	PAYROLL	\$ 43,365.00
			TOTALS PAYROLL	\$ 133,605.00
			ACCOUNT TOTALS	\$ 802,837.34
			TOTAL PAYMENTS FOR NOVEMBER 2022	\$ 802,837.34
		Credit Card Payment Summary		
		19TH OCTOBER 2022- 19TH NOVEMBER 2022		
	DATE	COMPANY	PURCHASE	AMOUNT
	19/10/2022	TARGET AUSTRALIA	BOWLS (FOR OFFICE) TOWELS (FOR YE CARAVAN PARK)	\$ 126.00
	19/10/2022	BUNNINGS	HARDWARE	\$ 386.00
	20/10/2022	METRO BAR AND BISTRO PERTH	STAFF MEALS (CONFERENCE)	\$ 75.00
	21/10/2022	HILTON PARMELIA PERTH	STAFF ACCOMMODATION AND PARKING (CONFERENCE)	\$ 890.86
	28/10/2022	SHIRE OF WICKEPIN	LICENCE TRAILER	\$ 19.40
	28/10/2022	SHIRE OF WICKEPIN	CHANGE OF PLATES	\$ 30.50
	4/11/2022	EZI SMART SUPPLIES	BLADE REPLACEMENT	\$ 173.10
	7/11/2022	NARROGIN COUNTRY FRESH MEAT	SENIORS CHRISTMAS PARTY FOOD	\$ 392.35
	10/11/2022	SHIRE OF WICKEPIN	DRIVERS LICENCE CLASS UPGRADE	\$ 56.30
	11/11/2022	SHIRE OF WICKEPIN	DRIVERS LICENCE CLASS UPGRADE	\$ 56.30
	14/11/2022	NORTH METROPOLITAN TAFE	STAFF TRAINING	\$ 89.10
	17/11/2022	SHIRE OF WICKEPIN	LICENCE AND CHANGE OF PLATE	\$ 323.00
	19/11/2022	NARROGIN BETTA HOME	KETTLE	\$ 89.95
			<u>Total Payments</u>	\$ 2,707.86

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.02 Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Erika Clement – Deputy Chief Executive Officer
File Reference:	FM.FR.1212
Author:	Erika Clement – Deputy Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	9 December 2022

Enclosure/Attachments: Monthly report.

Background:

In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly financial reports.

- (1) Operating Statement by Function and Activity
- (2) Bank Balances and Investments
- (3) Outstanding Debtors.

Comments:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment:

Section 6.4(2) of the *Local Government Act 1995*.

Local Government (Financial Management) Regulations 1996.

34. Financial reports to be prepared s. 6.4

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing -

- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
- (b) Recorded in the minutes of the meeting at which it is presented.

Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Nil

Strategic Implications: Nil

Recommendations:

That the financial statements tabled for the period ending 30 November 2022 as presented be received.

Voting Requirements: Simple majority



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 30 November 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin**Compilation Report**

For the Period Ended 30 November 2022

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 November 2022 of \$1,760,661.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Erika Clement ACEO

Date prepared: 5-Dec-22

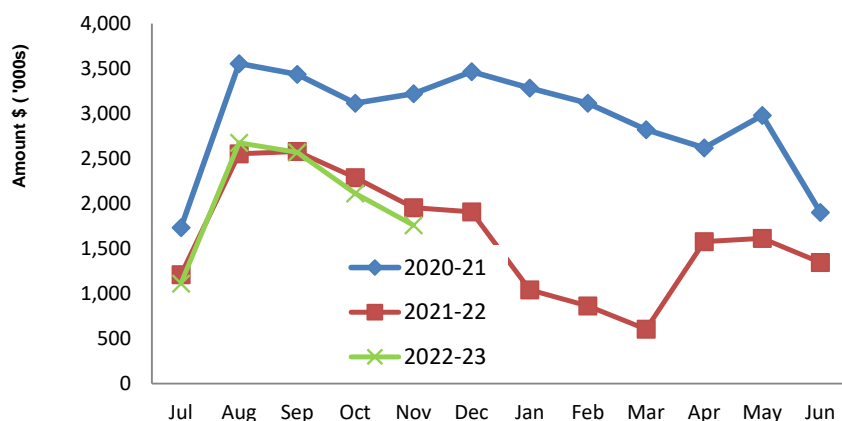
Reviewed by: Noel Mason

Shire of Wickepin

Monthly Summary Information

For the Period Ended 30 November 2022

Liquidity Over the Year (Refer Note 3)



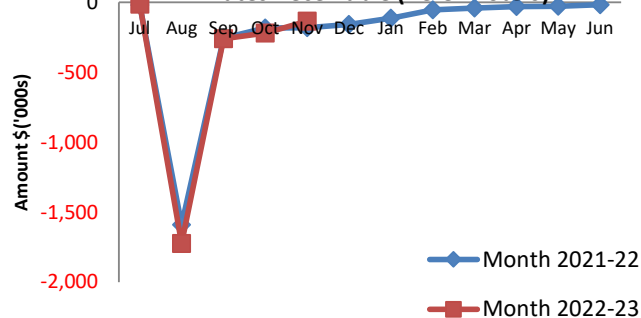
Cash and Cash Equivalents as at period end

Unrestricted	\$	3,150,049
Restricted	\$	3,035,461
	\$	<u>6,185,510</u>

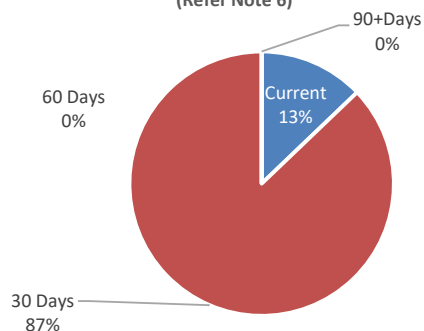
Receivables

Rates	\$	134,614
Other	\$	<u>17,122</u>
	\$	<u>151,736</u>

Rates Receivable (Refer Note 6)



**Accounts Receivable Ageing (non- rates)
(Refer Note 6)**



Comments

Unrestricted cash includes the following payments in advance

22/23 FESA paid in advance

22/23 Grants Commission - General

\$794,288

22/23 Grants Commission - Roads

\$492,655

Amounts paid in advance

\$1,286,943

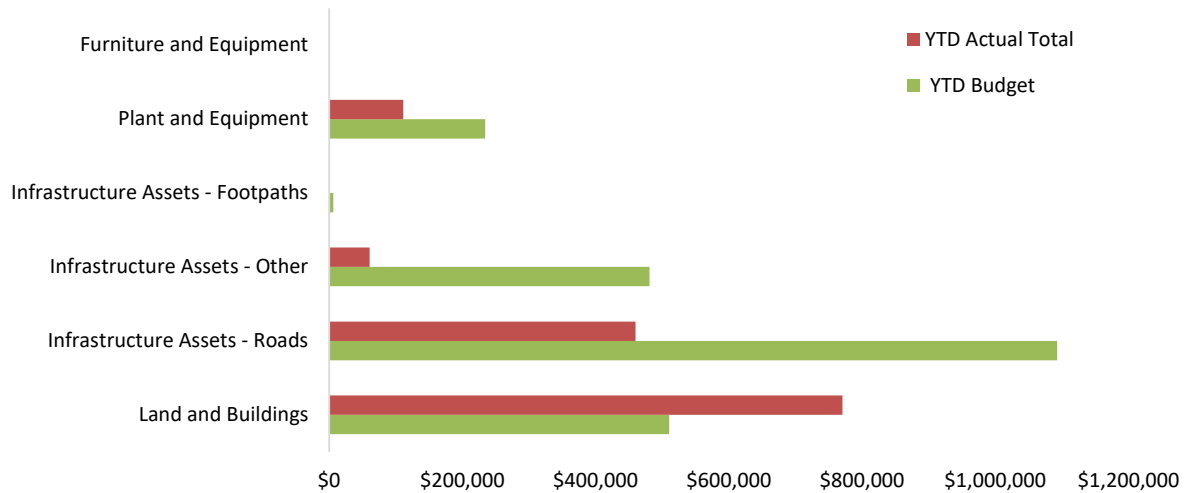
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

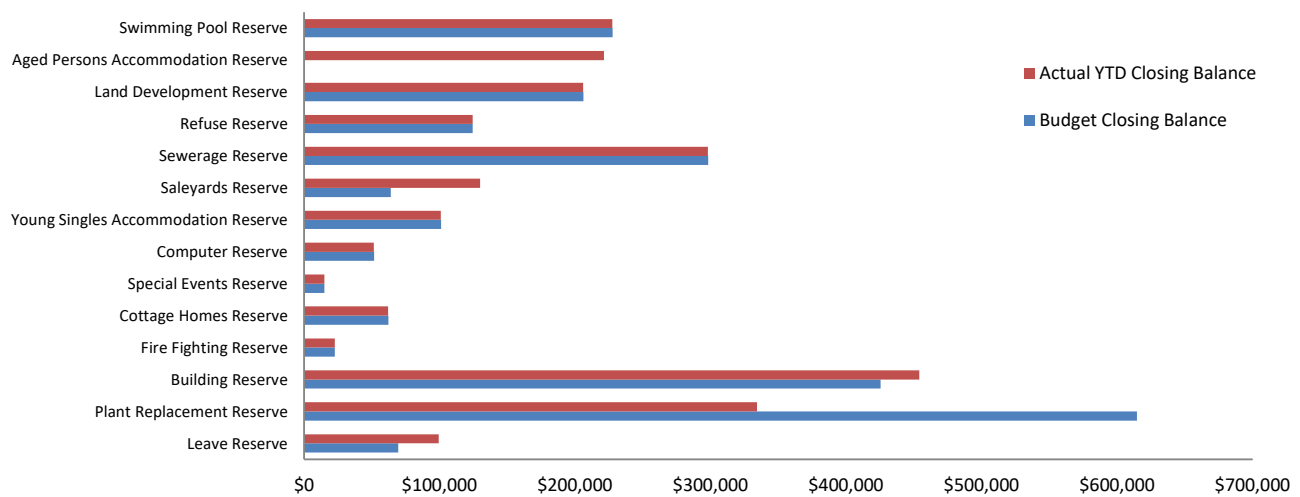
Monthly Summary Information

For the Period Ended 30 November 2022

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

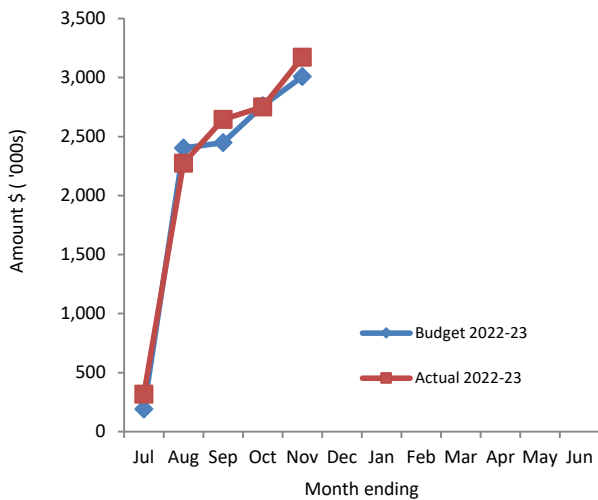
Shire of Wickepin

Monthly Summary Information

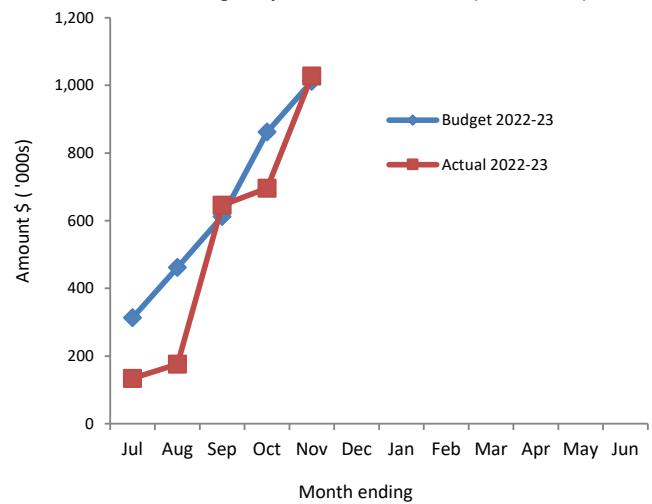
For the Period Ended 30 November 2022

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

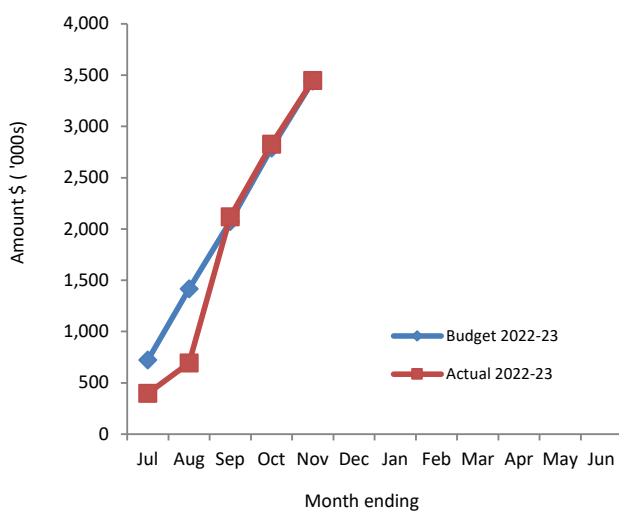


Budget Capital Revenue -v- Actual (Refer Note 2)

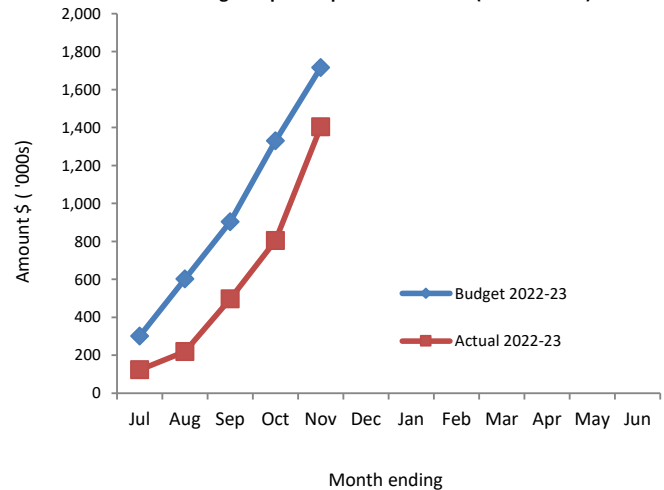


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2022

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		15	5	6,145	6,140	122791.80%	
General Purpose Funding - Rates	9	1,483,634	1,483,349	1,471,173	(12,176)	(0.82%)	
General Purpose Funding - Other		338,554	182,005	226,858	44,853	24.64%	▲
Law, Order and Public Safety		132,367	93,525	94,651	1,126	1.20%	
Health		200	80	0	(80)	(100.00%)	
Education and Welfare		300	120	0	(120)	(100.00%)	
Housing		906,884	31,975	37,844	5,869	18.35%	
Community Amenities		186,438	158,888	168,994	10,106	6.36%	
Recreation and Culture		829,127	27930	29,918	1,988	7.12%	
Transport		2,300,428	987,911	1,081,314	93,403	9.45%	
Economic Services		83,325	34,705	45,521	10,816	31.17%	▲
Other Property and Services		19,000	7,910	9,426	1,516	19.17%	
Total Operating Revenue		6,280,272	3,008,403	3,171,844	163,441		
Operating Expense							
Governance		(523,217)	(258,424)	(244,309)	14,115	5.46%	
General Purpose Funding		(106,479)	(45,946)	(44,975)	971	2.11%	
Law, Order and Public Safety		(249,164)	(139,510)	(146,592)	(7,082)	(5.08%)	
Health		(26,325)	(10,945)	(12,765)	(1,820)	(16.63%)	▲
Education and Welfare		(53,751)	(22,370)	(7,072)	15,298	68.39%	▼
Housing		(175,571)	(76,470)	(84,382)	(7,912)	(10.35%)	
Community Amenities		(487,311)	(203,585)	(183,037)	20,548	10.09%	▼
Recreation and Culture		(1,152,588)	(507,674)	(551,418)	(43,744)	(8.62%)	
Transport		(4,842,446)	(2,017,565)	(1,960,606)	56,959	2.82%	
Economic Services		(321,372)	(133,840)	(107,935)	25,905	19.35%	▼
Other Property and Services		4,376	(26,204)	(104,951)	(78,747)	(300.51%)	▲
Total Operating Expenditure		(7,933,847)	(3,442,533)	(3,448,042)	(5,509)		
Funding Balance Adjustments							
Add back Depreciation		4,727,594	1,969,800	2,009,913	40,113	2.04%	
Adjust (Profit)/Loss on Asset Disposal	8	5,195	2,160	(1,744)	(3,904)	(180.76%)	
Adjust Provisions and Accruals		(29,918)	(29,918)	0	29,918	(100.00%)	
Adjust Rounding		0	0				
Net Cash from Operations		3,049,296	1,507,912	1,731,971	224,059		
Capital Revenues							
Proceeds from Disposal of Assets	8	196,000	163,333	100,932	(62,402)	(38.21%)	▼
Total Capital Revenues		196,000	163,333	100,932	(62,402)		
Capital Expenses							
Land and Buildings	13	(1,327,980)	(510,505)	(762,069)	(251,564)	(49.28%)	▲
Infrastructure - Roads	13	(2,622,550)	(1,092,755)	(460,027)	632,728	57.90%	▼
Infrastructure - Footpaths	13	(15,000)	(6,250)	0	6,250	100.00%	▼
Infrastructure -Other	13	(481,000)	(66,000)	(69,360)	(3,360)	(5.09%)	
Plant and Equipment	13	(234,000)	(130,000)	(111,386)	18,614	14.32%	▼
Total Capital Expenditure		(4,680,530)	(1,805,510)	(1,402,843)	402,667		
Net Cash from Capital Activities		(4,484,530)	(1,642,177)	(1,301,911)	340,266		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Self-Supporting Loan Principal		7,124	3,527	3,527	(0)	(0.00%)	
Transfer from Reserves	7	346,248	0	0	0		
Repayment of Debentures	10	(46,784)	(3,527)	(3,527)	0	0.00%	
Transfer to Reserves	7	(282,500)	0	0	0		
Net Cash from Financing Activities		24,088	0	0	0		
Net Operations, Capital and Financing		(1,411,146)	(134,265)	430,060	564,325		
Opening Funding Surplus(Deficit)	3	1,411,055	1,411,055	1,330,601	(80,454)	(5.70%)	
Closing Funding Surplus(Deficit)	3	(91)	1,276,790	1,760,661	483,870		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2022

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,483,634	1,483,349	1,471,173	(12,176)	(0.82%)	
Operating Grants, Subsidies and Contributions	11	1,985,749	360,262	392,909	32,647	9.06%	
Fees and Charges		484,626	314,666	354,289	39,623	12.59%	▲
Service Charges		0	0	0	0		
Interest Earnings		6,800	1,785	17,963	16,178	906.31%	▲
Other Revenue		0	0	5,617	5,617		
Profit on Disposal of Assets	8	0	0	2,644	2,644		
Total Operating Revenue		3,960,809	2,160,062	2,244,594	84,532		
Operating Expense							
Employee Costs		(1,367,607)	(570,991)	(575,323)	(4,332)	(0.76%)	
Materials and Contracts		(1,399,362)	(626,053)	(518,770)	107,283	17.14%	▲
Utility Charges		(182,750)	(76,105)	(80,529)	(4,424)	(5.81%)	
Depreciation on Non-Current Assets		(4,727,594)	(1,969,800)	(2,009,913)	(40,113)	(2.04%)	
Interest Expenses		(3,387)	(1,405)	(2,045)	(640)	(45.54%)	
Insurance Expenses		(227,952)	(183,024)	(238,630)	(55,606)	(30.38%)	▼
Other Expenditure		(20,000)	(12,995)	(21,933)	(8,938)	(68.78%)	
Loss on Disposal of Assets	8	(5,195)	(2,160)	(899)	1,261	58.36%	
Total Operating Expenditure		(7,933,847)	(3,442,533)	(3,448,042)	(5,509)		
Funding Balance Adjustments							
Add back Depreciation		4,727,594	1,969,800	2,009,913	40,113	2.04%	
Adjust (Profit)/Loss on Asset Disposal	8	5,195	2,160	(1,744)	(3,904)	(180.76%)	
Adjust Provisions and Accruals		(29,918)	(29,918)		29,918	(100.00%)	
Adjust Rounding		0	0	0			
Net Cash from Operations		729,833	659,571	804,721	145,150		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,319,463	848,341	927,250	78,909	9.30%	
Proceeds from Disposal of Assets	8	196,000	163,333	100,932	(62,402)	(38.21%)	▼
Proceeds from Sale of Assets		0	0	0	0		
Total Capital Revenues		2,515,463	1,011,674	1,028,182	16,507		
Capital Expenses							
Land and Buildings	13	(1,327,980)	(510,505)	(762,069)	(251,564)	(49.28%)	▼
Infrastructure - Roads	13	(2,622,550)	(1,092,755)	(460,027)	632,728	57.90%	▲
Infrastructure - Footpaths	13	(15,000)	(6,250)	0	6,250	100.00%	▲
Infrastructure - Drainage	13	(481,000)	(66,000)	(69,360)	(3,360)	(5.09%)	
Plant and Equipment	13	(234,000)	(130,000)	(111,386)	18,614	14.32%	▲
Total Capital Expenditure		(4,680,530)	(1,805,510)	(1,402,843)	402,667		
Net Cash from Capital Activities		(2,165,067)	(793,836)	(374,661)	419,175		
Financing							
Proceeds from New Debentures		0	0		0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,124	3,527	3,527	(0)	(0.00%)	
Transfer from Reserves	7	346,248	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(46,784)	(3,527)	(3,527)	0	0.00%	
Transfer to Reserves	7	(282,500)	0	0	0		
Net Cash from Financing Activities		24,088	0	0	0		
Net Operations, Capital and Financing		(1,411,146)	(134,265)	430,060	564,325		
Opening Funding Surplus(Deficit)	3	1,411,055	1,411,055	1,330,601	(80,454)	(5.70%)	
Closing Funding Surplus(Deficit)	3	(91)	1,276,790	1,760,661	483,870		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

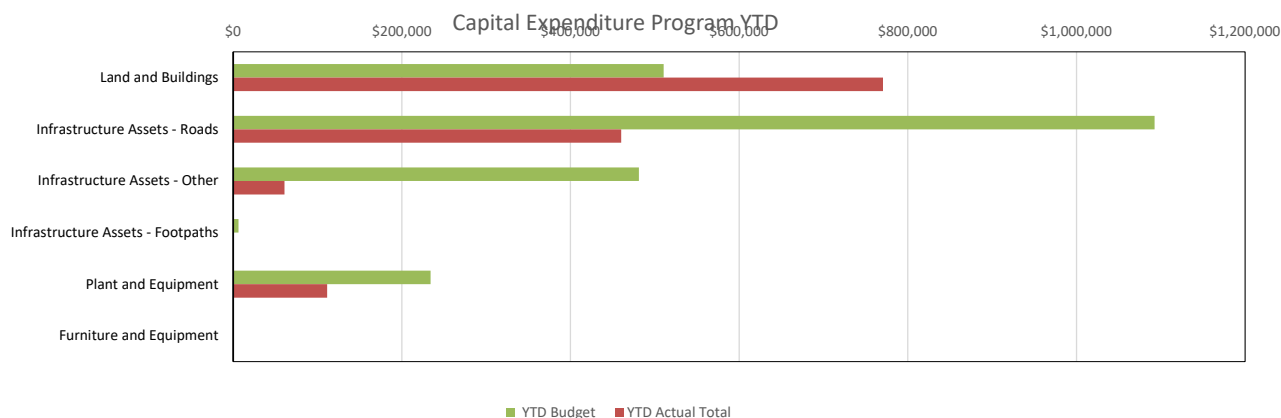
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 November 2022

Capital Acquisitions	Note	YTD 30 11 2022					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 770,669	\$ 0	\$ 770,669	\$ 510,505	\$ 1,327,980	\$ 260,164
Infrastructure Assets - Roads	13		460,027	460,027	1,092,755	2,622,550	(632,728)
Infrastructure Assets - Other	13	60,760	0	60,760	481,000	481,000	(420,240)
Infrastructure Assets - Footpaths	13	0	0	0	6,250	15,000	(6,250)
Plant and Equipment	13	111,386	0	111,386	234,000	234,000	(122,614)
Furniture and Equipment	13	0	0	0	0	0	0
Capital Expenditure Totals		942,816	460,027	1,402,843	2,324,510	4,680,530	(921,667)

Funded By:

Capital Grants and Contributions	927,250	2,319,463	2,144,713	1,392,213
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	100,932	163,333	5,195	(62,402)
Own Source Funding - Cash Backed Reserves				
Aged Accommodation Reserve		0		0
Plant Reserve				0
Building Reserve				
Total Own Source Funding - Cash Backed Reserves	0	0	(346,248)	0
Own Source Funding - Operations		(158,286)	2,530,622	158,286
Capital Funding Total	1,028,182	2,324,510	4,680,530	(1,296,328)

Comments and graphs



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.

(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.

(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement

(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 30 November 2022

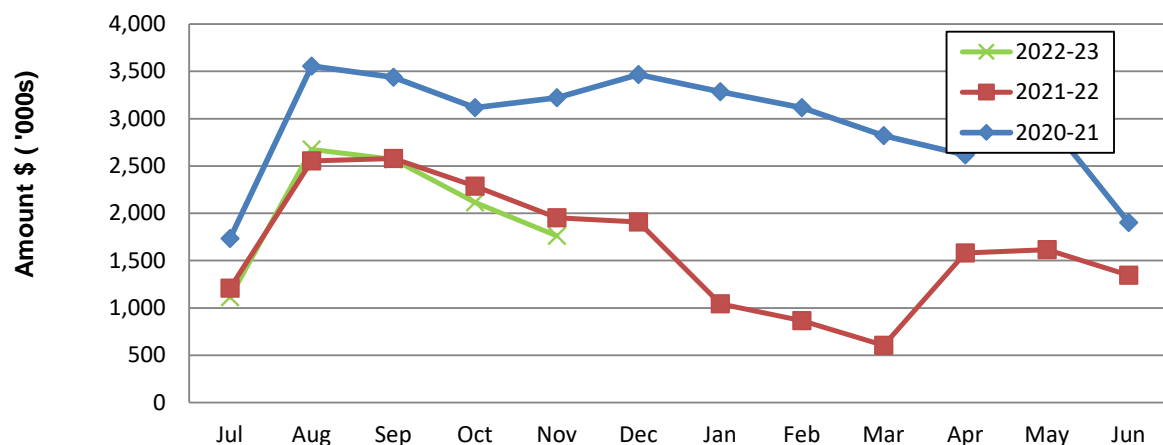
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	6,140	122792%			
General Purpose Funding - Other	44,853	24.64%	▲	Permanent	Increase in Interest Revenue
Law, Order and Public Safety	1,126	1.20%			
Housing	5,869	18.35%			
Community Amenities	10,106	6.36%			
Recreation and Culture	1,988	7.12%			
Transport	93,403	9.45%			
Economic Services	10,816	31.17%	▲	Timing	Increase in Caravan Park revenue
Other Property and Services	1,516	19.17%			
Operating Expense					
Governance	14,115	5.46%			
General Purpose Funding	971	2.11%			
Law, Order and Public Safety	(7,082)	(5.08%)			
Health	(1,820)	(16.63%)	▲	Timing	Mosquito Control Expenses up
Education and Welfare	15,298	68.39%	▼	Timing	Playgroup roof not yet done, CDO projects yet to commence
Housing	(7,912)	(10.35%)			
Community Amenities	20,548	10.09%	▼	Timing	Town planning review accounts still to come, Cemetery Cost down
Recreation and Culture	(43,744)	(8.62%)			
Transport	56,959	2.82%			
Economic Services	25,905	19.35%	▼	Timing	Narrogin services not yet required, Caravan Park Maintenance down
Other Property and Services	(78,747)	(300.51%)	▲	Timing	Protective clothing increase, staff training increase
Capital Revenues					
Grants, Subsidies and Contributions	78,909	9.30%			
Proceeds from Disposal of Assets	(62,402)	(38.21%)	▼	Timing	Assets not yet disposed of
Capital Expenses					
Land and Buildings	(251,564)	(49.28%)	▲	Timing	Increase in Lifestyle Units costs YTD
Infrastructure - Roads	632,728	57.90%	▼	Timing	Projects not yet started or not completed
Infrastructure - Other	(3,360)	(5.09%)			
Infrastructure - Footpaths	6,250	100.00%	▼	Timing	Projects not yet started
Plant and Equipment	18,614	14.32%	▼	Timing	Vehicle still be purchased
Financing					
Loan Principal	0	0.00%			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Nov 2022	30 June 2022	YTD 29 Nov 2021
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	3,150,049	2,668,807	3,054,752
Cash Restricted	4	3,035,461	3,354,100	2,824,404
Receivables - Rates	6	134,614	17,249	157,827
Receivables -Other	6	17,122	131,511	5,929
Interest / ATO Receivable/Trust		64,987	46,164	25,304
		6,402,233	6,217,831	6,068,216
Less: Current Liabilities				
Payables	-	145,615	(73,022)	(210,020)
Contract Liabilities	-	1,195,963	(1,195,963)	(853,441)
Provisions	-	264,533	(264,145)	(227,654)
	-	1,606,112	(1,533,130)	(1,291,116)
Less: Cash Reserves	7	- 3,035,461	(3,354,100)	(2,824,404)
Net Current Funding Position		1,760,661	1,330,601	1,952,696

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	952,953			952,953	ANZ	At Call
Reserve Bank Account	0.00%		461		461	ANZ	At Call
Trust Bank Account	0.00%			92,982	92,982	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal					0		
Municipal					0		
Municipal	0.05%	2,195,556			2,195,556	WA Treasury	At Call
Reserve	0.40%		3,035,000		3,035,000	Bendigo Bank	17-Jun-22
Trust	0.40%			214,539	214,539	Bendigo Bank	17-Jun-22
Total		3,149,209	3,035,461	307,521	6,492,191		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

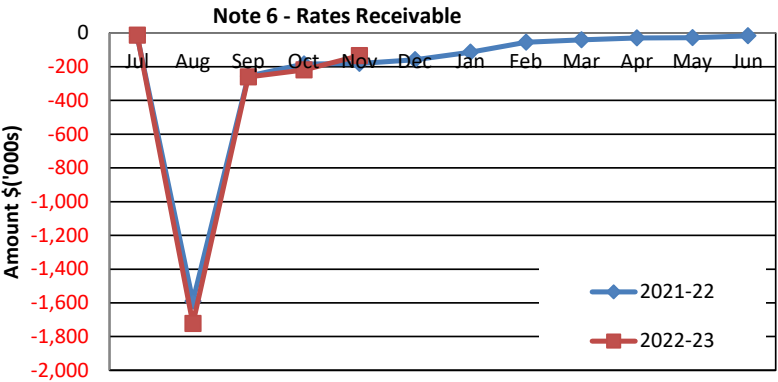
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

YTD 30 Nov 2022	30 June 2021
\$ 19,522	\$ 19,522
1,652,282	1,534,110
(1,537,190)	(1,519,102)
134,614	34,530
134,614	34,530
91.95%	97.78%



Comments/Notes - Receivables Rates

At this time last year we had received 90.43% of rates

Receivables - General

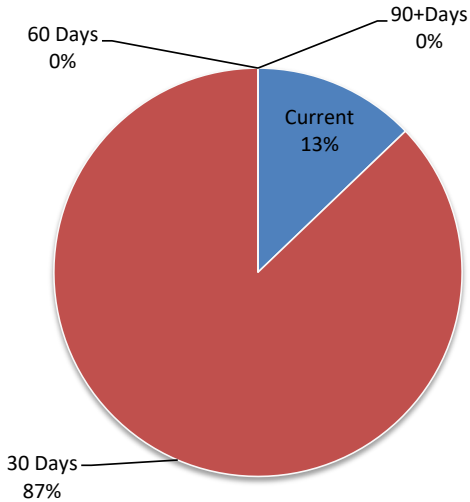
Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	2,201	14,921	0	0
Total Receivables General Outstanding				17,122

Note 6 - Accounts Receivable (non-rates)



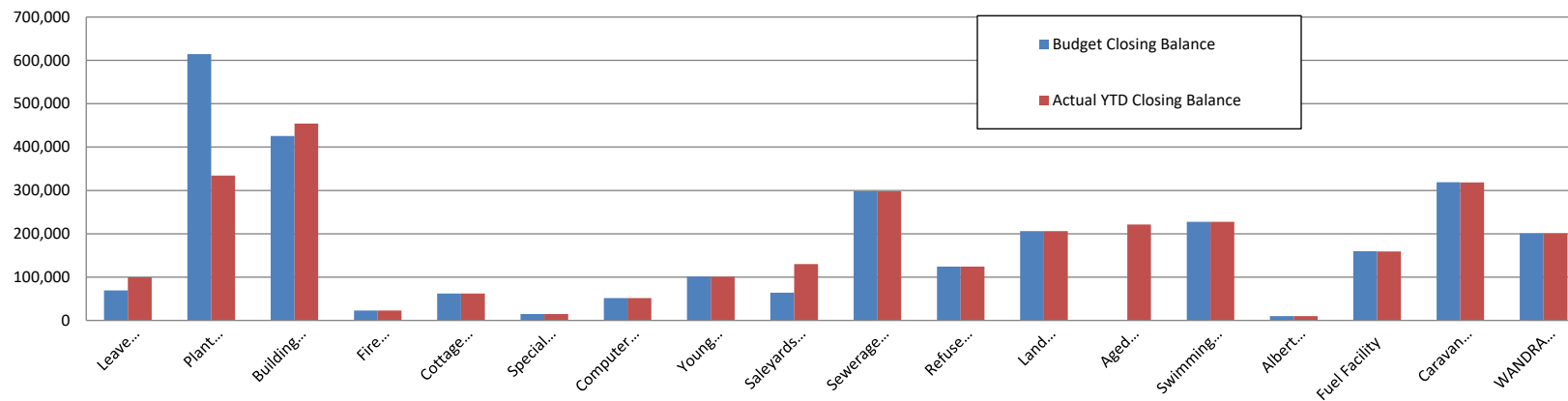
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 7: Cash Backed Reserve

2022-23										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	99,394	82				30,000			69,476	99,394
Plant Replacement Reserve	334,273	276		280,000					614,549	334,273
Building Reserve	454,045	375				28,892			425,528	454,045
Fire Fighting Reserve	22,684	19							22,703	22,684
Cottage Homes Reserve	62,115	51							62,166	62,115
Special Events Reserve	14,925	12							14,937	14,925
Computer Reserve	51,559	42							51,601	51,559
Young Singles Accommodation Reserve	100,998	83							101,081	100,998
Saleyards Reserve	129,816	107				66,000			63,923	129,816
Sewerage Reserve	297,975	246							298,221	297,975
Refuse Reserve	124,322	102							124,424	124,322
Land Development Reserve	206,006	170							206,176	206,006
Aged Persons Accommodation Reserve	221,357	182				221,356			183	221,357
Swimming Pool Reserve	227,404	187							227,591	227,404
Albert Facey Homestead Reserve	9,976	8							9,984	9,976
Fuel Facility	159,387	131							159,518	159,387
Caravan Park & Accommodation Reserve	318,639	263							318,902	318,639
WANDRA events & Emergency Repairs Reserve	200,587	164							200,751	200,587
	3,035,461	2,500	0	280,000	0	346,248	0		2,971,713	3,035,461

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
					YTD 30 11 2022			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	Plant and Equipment	\$	\$	\$	
			0	P2567- Colorado Dual Cab	(1,247)	0	1,247	
57,198	5,030	51,268	(899)	PWS - 2021 Isuzu D Max 4X4 Dual Cab	(3,793)	(899)	2,894	
49,077	2,057	49,664	2,644	CEO - Isuzu	(75)	2,644	2,719	
			0	CEO - Isuzu	(80)	0	80	
			0			0	0	
			0			0	0	
			0			0	0	
			0			0	0	
			0			0	0	
106,275	7,087	100,932	1,744		(5,195)	1,744.32	6,939	

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 9: RATING INFORMATION											
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.074393	142	1,473,956	110,232	(61)	0	110,171	109,652	250		109,902
UV	0.007274	276	193,841,539	1,410,003			1,410,003	1,410,003	250		1,410,253
Sub-Totals		418	195,315,495	1,520,235	(61)	0	1,520,174	1,519,655	500	0	1,520,155
Minimum Payment	Minimum \$										
GRV	525.00	118	451,491	61,950			61,950	61,950			61,950
UV	525.00	27	1,095,471	14,175			14,175	14,175			14,175
Sub-Totals		145	1,546,962	76,125	0	0	76,125	76,125	0	0	76,125
Ex Gratia Rates							1,596,299				1,596,280
Discount							13,709				13,580
Rates Writeoffs							(138,835)				(126,800)
							0				(10)
Amount from General Rates							1,471,173				1,483,050
Specified Area Rates											
Totals							1,471,173				1,483,050

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

10. INFORMATION ON BORROWINGS**(a) Debenture Repayments**

Particulars	Principal 1-Jul-21	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 102 - WD Sports Club SS Greens	7,124		3527	7,124	7,124	7,124	142	214	17/01/2023
Loan 103 -Staff House	349,200			39,660	349,200	349,200		3,265	2/12/2030
	356,324	0	3,527	46,784	356,324	356,324	142	3,480	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2022-23 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
GENERAL PURPOSE FUNDING		(Y/N)	\$	\$	\$	\$	\$	\$
Grants Commission - General	WALGGC	Y	259,434	0	259,434	0	149,361	110,074
Grants Commission - Roads	WALGGC	Y	67,420	0	67,420	0	58,325	9,095
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	72,749	0	72,749	0	36,375	36,375
				0				0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	302,000	0	0	302,000	239,015	62,985
RRG Grants - Capital Projects	Regional Road Group	Y	1,769,692	0	0	1,769,692	688,235	1,081,457
Direct Grant - Maintenance	Dept. of Transport	Y	145,715	0	145,715	0	148,849	(3,134)
Blackspot Funding	Blackspot	Y	73,021	0	0		0	0
TOTALS			2,690,031	0	545,318	2,071,692	1,320,159	1,296,851

Operating
Non-Operating

Operating
Non-operating

545,318
2,144,713
2,690,031

392,909
927,250
1,320,159

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 22	Amount Received	Amount Paid	Closing Balance 30-Nov-22
	\$	\$	\$	\$
Housing Bonds	0	360	-360	0
Master Key Deposits	840	1,920	-2,280	480
Nomination Deposits	0	0	0	0
Building and BCITF	0	0	0	0
Cat/Dog Trap Hire	50	50	-100	0
WDSC Replacement Greens	150,151	6,250	0	156,401
Kidsport	0	0	0	0
Wickepin Community Harvest Fund	0	76,903	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,329	0	0	2,329
Yealering Bowling Club Greens	71,888	0	0	71,888
Licensing		129,039	-129,039	0
	225,258	214,521	-131,779	308,001

Level of Completion Indicators



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2022

Note 13: CAPITAL ACQUISITIONS

30/11/2022							
		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Infrastructure Assets							
Land & Buildings							
Governance							
Administration Building	LAB2	21,000	0	0	0		
Governance Total		21,000	0	0	0	0	
Other Housing							
CAPITAL EXPENSE - LIFESTYLE VILLAGE	3272	913,368	420,570	693,373	(272,803)		
Other Housing Total		913,368	420,570	693,373	(272,803)		
Community Amenities							
Harrismith Public Toilet	LPCC	28,000	28,000	29,583	(1,583)		0
Community Amenities Total		28,000	28,000	29,583	(1,583)		
Recreation and Culture							
WCC Roller Doors	CLCC1	10,000	0	0	10,000		
CAC - Rising Damp	WBCC3	35,840	14,935	488	35,352		
WDSC - Shade Shelters	WDSCC	25,000	25,000	25,000	0		
Yealering Hall -Stove	CLPH2	12,000	12,000	7,064	4,936		
Lake Yealering Foreshore Ablutions	LYJ1	282,772	10,000	5,161	277,611		
Memorial Park	5084	0	0	1,400	(1,400)		
Recreation And Culture Total		365,612	61,935	39,113	326,499		
Land and Buildings Total		1,327,980	510,505	762,069	52,113	0	
Footpaths							
Transport							
FOOTPATHS	LFP1	15,000	6,250	0	6,250		
Transport Total		15,000	6,250	0	6,250	0	
Footpaths Total		15,000	6,250	0	6,250	0	
Furniture & Office Equip. Total		0	0	0	0	0	
Plant, Equip. & Vehicles							
Governance							
CEO VEHICLE	1064	108,000	52,000	51,027	973		0
Governance Total		108,000	52,000	51,027	973	0	
Transport							
P2567- Colorado Dual Cab	6034	48,000	0		48,000		0
PWS - 2021 Isuzu D Max 4X4 Dual Cab	6034	78,000	78,000	60,359	17,641		0
Transport Total		126,000	78,000	60,359	65,641	0	
Plant, Equip. & Vehicles Total		234,000	130,000	111,386	66,614	0	
Infrastructure Other							
Recreation and Culture							
Wogolin Recreation Area	5088	415,000	0	0	415,000		
Recreation And Culture Total		415,000	0	0	415,000	0	
Economic Services							
Saleyards - Loading Ramps	CLYS1	56,000	56,000	59,360	(3,360)		
Saleyards -Walkways	CLSY1	10,000	10,000	10,000	0		
Economic Services Total		66,000	66,000	69,360	(3,360)	0	
Infrastructure Other Total		481,000	66,000	69,360	0	0	
Roads							
Transport Regional Road Group							
Wickepin Corrigin Road	RG003	156,395	65,165	0	156,395		0
Stock Route Road	RRG163	319,818	133,260	80	319,738		
Rabbit Proof fence	WSF150	1,257,924	524,140	347,948	909,976		
Yarling Brook Bridge	C018	189,154	78,815	0			
Regional Road Group Total		1,923,291	801,380	348,028	1,386,109	0	
Transport Roads to Recovery							
Yarling Brook Road	R2R018	188,136	78,395	30,644	47,751		0
Yealering Pingelly Road	RR05	115,644	48,190	0	48,190		0
Malyalling Road	R2R036	65,879	27,455	43,820	(16,365)		0
Roads to Recovery Total		369,659	154,040	74,465	79,575	0	
Transport Black Spot							
Gillimanning Road	BS035	329,600	137,335	37,534	99,801		
Blackspot Total		329,600	137,335	37,534	99,801	0	
Council Resources Construction							
Roads Total		2,622,550	1,092,755	460,027	1,565,484.86	0.00	
Capital Expenditure Total		4,680,530	1,805,510	1,402,843	1,690,461	0	

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.03 Development & Regulatory Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	David Johnston, Regional Planning Officer, Shire of Narrogin
File Reference:	CM.REP.2203
Author:	David Johnston, Regional Planning Officer, Shire of Narrogin
Disclosure of any Interest:	Nil
Date of Report:	2 December 2022

Enclosure/Attachments: Nil

Summary:

The Shire of Narrogin's Department of Development and Regulatory Services as requested by the Shire of Wickepin has prepared the following report for the works undertaken in the month of November 2022, for Council's consideration.

Background:

At the Ordinary Council Meeting held on 17 August 2022, the Shire of Wickepin, at the expiry of the contractual agreement with the Shire of Narrogin for the provision of Health, Building and Planning Services to the Shire of Wickepin for a period of five years (expiring on 20 September 2017), resolved as follows:

That Council acknowledge the continued provision of Environmental Health Officers (Officers), Building Surveyor, Planning Officer and Ranger services by the Shire of Narrogin by MOU.

A monthly report is to be presented to the Shire of Wickepin from the Shire of Narrogin's Planning, Building and Environmental Health Services for the works undertaken during the month of November 2022.

Comments:

REGIONAL PLANNING OFFICER'S REPORT

Planning Determinations	Upcoming Agenda Items December 2022	Referrals and Subdivision Clearances	Other Duties
<p>Outbuilding at 46 Johnston Street, Wickepin Approved</p> <p>Outbuilding at 14 Joyner Street, Wickepin Approved</p>	Nil	Nil	<p>Outbuilding Enquiry – Wogolin Street</p> <p>Amalgamation and Outbuilding Enquiry – Wickepin Street</p> <p>Second Farm Dwelling Enquiry – East Wickepin</p>

REGIONAL BUILDING SURVEYOR'S REPORT

There were three (3) Building Approvals issued for the month of November 2022. Two (2) approvals a shed at 14 Joyner Street also a at 46 Johnston Street, and a dwelling at 2 Plover Street.

ENVIRONMENTAL HEALTH SERVICES REPORT

Registered Food Premises Inspection

No recent inspections since the last compliance check at the Wickepin Hotel & Harvest Café on 4th November 2022. EHS is planning to conduct an unannounced inspection before the end of the calendar year.

Wickepin Pool Sampling

Pool sampling conducted by Pippa Ellis on 15 November 2022. Sample results forwarded to EHS and were sighted as satisfactory.

Statutory Environment:

- 1) *Shire of Wickepin Local Planning Scheme No. 4;*
- 2) *National Construction Code;*
- 3) *Building Act 2011;*
- 4) *Building Regulations 2012;*
- 5) *Food Act 2008 and Food Regulations 2009;*
- 6) *Local Government Act 1995;*
- 7) *Health (Miscellaneous Provisions) Act 1911 and Regulations; and*
- 8) *Public Health Act 2016.*

Policy Implications:

Nil

Financial Implications:

The fore mentioned services are provided at a cost to the Shire of Wickepin and has been allocated in the 2022/2023 budget.

Strategic Implications:

GOAL 9: Our communities are engaged, have a healthy lifestyle and are safe			
SHORT TERM STRATEGY	MEDIUM TERM STRATEGY	POINT OF MEASUREMENT	10 YR OUTCOME
9.10 Continue to help facilitate the best possible health and emergency services 9.11 Continue to work with RoadWise and the Office of Road Safety on road safety awareness initiatives	9.12 Emergency service planning is coordinated and articulated 9.13 Recruiting volunteers is a partnership approach between the Shire and emergency services	<ul style="list-style-type: none"> - Number of emergency service volunteers are retained and increase - Number of Local Emergency Management Committee meetings held annually - Achievement of emergency service strategies Reduction in drink driving offences - No fatal road accidents in the Shire 	Emergency and health services are retained We have no fatalities on our roads
9.14 Connect with local and regional Natural Resource Management organisations to determine how their priorities can benefit our communities and businesses	9.15 Partner with external bodies to protect natural flora and fauna 9.16 Continue to provide weed and pest management	<ul style="list-style-type: none"> - Invite Natural Resource Management organisations to present to Council - Amount of external funding attracted for natural resource 	Our natural flora and fauna is protected
GOAL 12: Our communities are informed via multiple channels at regular intervals			
12.1 Provide meaningful communications, that deliver information regularly and succinctly 12.2 Promote Council Services and achievements	12.3 Continue to review our service standards by reviewing community feedback	<ul style="list-style-type: none"> - Customer survey results demonstrate a high level of knowledge of Council operations 	Our community understands the role of Council and the allocation of resources

Recommendation:

That Council receives the report from the Shire of Narrogin's Department of Development & Regulatory Services for the month of November 2022.

Voting Requirements:

Simple majority

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.04 Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lorraine Hedditch - Community Development Officer
File Reference:	CM.PLA.404
Author:	Lorraine Hedditch - Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	7 December 2022

Future planned and ongoing events and projects	<ul style="list-style-type: none"> • Australia Day celebrations • Staff Christmas Party • Astro Tourism Solar Eclipse Event • Researching grant funding and requesting quotes for Yealering Lake Ablution Block Exterior Project • Researching grant funding and requesting quotes for a display shed to house the antique cart, trunk and tractor at the Toolseum • Researching other grant funding opportunities for future projects
Community Development	<p>Virtual Village</p> <ul style="list-style-type: none"> • On 23 November 2022 I was invited to join the Village members for afternoon tea and a chat at the Swimming Pool at 1:30pm. It was a very enjoyable afternoon and there is hope this will be the first of many catch ups. It was nice to see some seniors that we haven't seen for quite some time. • Wickepin Christmas Decorations - Christmas decorations installation has commenced and is ongoing. • CRC Wall Mural – James Giddy has now been booked in to complete the Prionotes Banksia's Mural on the CRC Wall to commence on 6th March 2023. James is aware this date is a public holiday and is happy to go ahead with this date. <p>War Memorial</p> <ul style="list-style-type: none"> • War Memorial Honour Board – After receiving a quote of \$4559.50 from DiCandillo Steel City for a piece of steel to cover the reverse side of the honour board, I have requested a quote from Jason's signs for the construction of a full size weatherproof aluminium sheet (light grey or silver in colour) with an imprint of the Silhouette Statues below (in a darkish grey colour) for the reverse side of the War Memorial Honour Board to give it a more completed and aesthetically pleasing appearance from the curb side and road. • Update – After numerous emails, I am still waiting for this quote from Jason signs, I have included Graeme Hedditch MWS in my emails for future reference.



Lotterywest Grant Application – Mobile Community BBQ Trailer - APPROVED

- Mobile Community BBQ Trailer grant request has been recommended by the Lotterywest Board and approved by the Premier of Western Australia, the Hon. Mark McGowan MLA.
- The timeline has unfortunately now passed for our aim to have the opening celebration in February 2023 to coincide with the 1 year anniversary of the Wheatbelt Regional fires in February 2022. As it is estimated to take approximately 10-12 weeks for construction, the opening may need to be pushed out to April, May, depending when construction is complete, signwriting completed and delivery of the trailer has been received.
- I am currently awaiting email confirmation from CBH regarding their \$10,000 contribution toward the project before placing the order for the Community Mobile BBQ Trailer.
- I have created numerous signwriting ideas for the council's perusal in the forum prior to the council meeting.
-

Seniors Christmas Party

- The Seniors Christmas Lunch went ahead with great enthusiasm on Friday 2nd December 2022. Unfortunately I was unable to secure a councillor to attend this year to wish the seniors a Merry Christmas & Happy New Year. I have attached a PDF wrap up notice covering the day's events.

Staff Christmas Party

- Invitations have gone out to all Councillors and partners, Staff and partners for the annual Shire Christmas Party.
- Thank you to everyone who has emailed their RSVP. Numbers have now been confirmed with the caterer.
- Planning and pricing has commenced and is ongoing.

Bird Park Sculpture Repair & Revitalisation Project

- Neil Elliot has been booked to hold a 2 day workshop on 1st & 2nd April 2023 to assist in the repair and revitalisation of the sculptures currently at the bird park and to entice people to come along and create new pieces to add to the park.
- Lee Parker has volunteered to house Neil for the duration of his stay.
- Advertising and contacting past artists has yet to commence for this event.

<p>Tourism, Social Media and Website</p> <p>Governance Other</p>	<p>Astro Tourism Solar Eclipse Event</p> <ul style="list-style-type: none"> • Planning is continuing for an Astro Tourism Solar Eclipse event to be held on Wednesday 5th April 2023 at the Wickepin Community Centre. Please see attached a Solar Eclipse program update from Astrotourism WA for your reference. • Social media posts to the Shire's Facebook and Instagram pages will continue to encourage community engagement. The Shire's Facebook page currently has 522 followers with 898 followers on Instagram. Social Media allows free publicity. With more interactions via our social pages, we should see an increase in community interest. • Staff support as needed. • Responded to queries from the community. • Liaison with Manager of Works, CEO, DCEO and ESO for projects needing completion or works to be undertaken.
--	--

Financial Implications: Nil

Strategic Implications: Aligns with Strategic Community Plan 2018 - 2028.

Statutory Environment: Nil

Policy Implications: Nil

Recommendation:

That the report from the Community Development Officer dated 7 December 2022 be accepted.

Voting Requirements: Simple majority

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.05 Astrotourism Signage

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lorraine Hedditch - Community Development Officer
File Reference:	ED.IND.806
Author:	Lorraine Hedditch - Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	7 December2022

Enclosure/Attachments:

1. Astrotourism Towns Interpretive Signage Cost and Specifications
2. Dark Sky Tourism Trail Marker example
3. Giant Planisphere example
4. Stargazing for Beginners example
5. 3 x photographs of actual signage
6. Project Budget
7. Lake Yealering Progress Association – Letter of Support

Summary:

The Community Development Officer along with the Manager Works & Services requests the Councils consideration to purchase significant signage to promote Yealering Lake Foreshore as an Astrotourism and Astrophotography main attraction in lieu of the current Media Content allowance in 22/23 budget.

Background:

In October 2020 The Shire of Wickepin was added to the WA's Astrotourism Towns map. We are now established within the Stargazing Trail across the Wheatbelt and Mid-West, see [Astrotourism Towns | Where to go Stargazing in Western Australia \(astrotourismwa.com.au\)](https://astrotourismwa.com.au). Wickepin's first Astro event was held on 6 March 2021 at the Wickepin Community Centre, where it is reported that up to 40 people attended from Perth and surrounding areas. More recently, there was a two day event held on Friday, 1 April at the foreshore of Lake Yealering for a photography workshop. Followed by the second night in Wickepin for a Stargazing Tour of the night sky above the Wickepin oval. The photography session reported 30-40 people from Yealering, surrounding areas, Perth and a family of international visitors. Astro Tourism reported that this had been their most successful (in terms of attendees) event that they've had. The Saturday evening event in Wickepin gained between 50 and 60 people with visitors from Narrogin, Wickepin, surrounding regions, Perth and a family from overseas.

Comments:

The previous CDO attended both evenings of the Astrotourism event of 2022. It was witnessed that Astrotourism is gaining momentum. During the photography session comments were made that Yealering (being a night photography hotspot) would be an ideal camp site for Astro enthusiasts.

Along with this, on 20 April 2023 Exmouth will be the best place in the world to see the rare Total Solar Eclipse. It will attract tens of thousands of visitors to WA. Many of these will be international visitors that will be attracted to other Dark Sky destinations. The event is being widely marketed internationally and throughout various Astrotoursim towns in America. Follow the link <https://skyandtelescope.org/astronomy-news/plan-now-for-the-2023-solar-eclipse-in-western->

[australia/](#) for further information. WA Tourism also have a Dark Sky Tourism research page, [Dark Sky research - Tourism Western Australia](#)

The eclipse has the potential to create our region as an attractive Dark Sky tourist destination. In turn, bringing more patronage to the region. Yealering is unique with the dark sky reflecting on the lake, surrounded by wildlife. The addition of the interpretive dark sky map will add to the appeal to visitors, to both Astro enthusiasts and to broaden the minds of non-enthusiasts, encouraging further visitation.

Statutory Environment: *Local Government Act 1995*

Policy Implications: Nil

Financial Implications:

The costs of the project are -

- Giant Planisphere Sign- \$6,199
- Stargazing for Beginners Sign - \$3,539
- Trail Marker - \$160 each (require two – not including posts)(the shire has posts available)
- Concrete and Delivery \$1015.74
- Labour – Form Work (Shire Employees) \$900
- 2 x Bench Seating \$2,330

Total Cost of Project (Ex GST) \$14,303.74

There are currently no funds allocated in the CDO 22/23 budget for this project. The CDO and Manager Works and Services are requesting council to move the Media Content project funds of \$15000 to the Yealering Lake Foreshore Astro Tourism project.

Strategic Implications:

GOAL 8: Tourism opportunities create value to our communities			
SHORT TERM STRATEGY	MEDIUM TERM STRATEGY	POINT OF MEASUREMENT	10 YR OUTCOME
8.1 Continue to actively participate in the Living Lakes project 8.2 Develop and improve the foreshore amenities at Lake Yealering 8.3 Investigate camping grounds at Lake Yealering (cost v benefit analysis) 8.4 Partner with our neighbouring Shires on tourism promotion and initiatives 8.5 Review our engagement with the Dryandra Visitor Centre 8.6 Further develop rest stops across the Shire	8.7 Develop a branding strategy for Lake Yealering in collaboration with residents and businesses 8.8 Develop a self drive route across the Shire which includes Lake Yealering, Harrismith and Wickepin attractions 8.9 Increase our online profile	<ul style="list-style-type: none"> - Lake Yealering has enough water in it for water based activities for the majority of the year - Number of positive and negative reviews regarding the Lake Yealering experience - online and verbal - Yealering caravan park occupancy and length of stay increases - Number and length of overnight stays increases - Facilities used by locals and visitors are improved based on online and verbal feedback - Toolibin rest stop is improved 	Tourism and recreational activities can occur all year at Lake Yealering The length of overnight visitor stays is increased and visitors are aware of our unique attractions

Recommendation:

There are currently no funds allocated in the CDO projects 22/23 budget for this project. The CDO is requesting moving the Media Content project funds of \$15000 to the Yealering Lake Foreshore Astro Tourism project.

That Council consider allocating \$15000 in the 22/23 budget to purchase four Astrotourism signs which include, 2 x Astro Tourism markers for the Yealering Town site. Along with two significant signs for the Yealering foreshore, a concrete pad & 2 x bench seats.

The Yealering Progress Society has been consulted and are in full support of this project going ahead, I have attached their letter of support.

Voting Requirements:

Simple majority

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.06 Southwest Settlement Land Base Consultation

Submission To:	Ordinary Council
Location / Address:	As detailed, Wickepin Shire Reserves
Name of Applicant:	Erika Clement, Acting Chief Executive Officer
File Reference:	CP.A&D.505
Author:	Erika Clement, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	2 December 2022

Enclosure/Attachments: Nil

Summary:

Council is being requested to advise the Department of Planning Lands and Heritage of its view on the transfer of previous Water Reserves under the Southwest Native Title Settlement.

Council is being requested to provide the following comments on the transfer of the land.

- Council at this stage has no interest in the land
- Council has no intentions for existing or planned infrastructure within the land parcels that require protection
- Council has no future proposal for the land identified, the land is within the specified area of land set aside for industrial development for the future needs of the Shire of Wickepin.
- Council is not aware of any future proposals for adjoining land that may affect the land identified.
- There are no proposed planning scheme amendments that may affect the zoning of this land
- There are no known land management issues

Background:

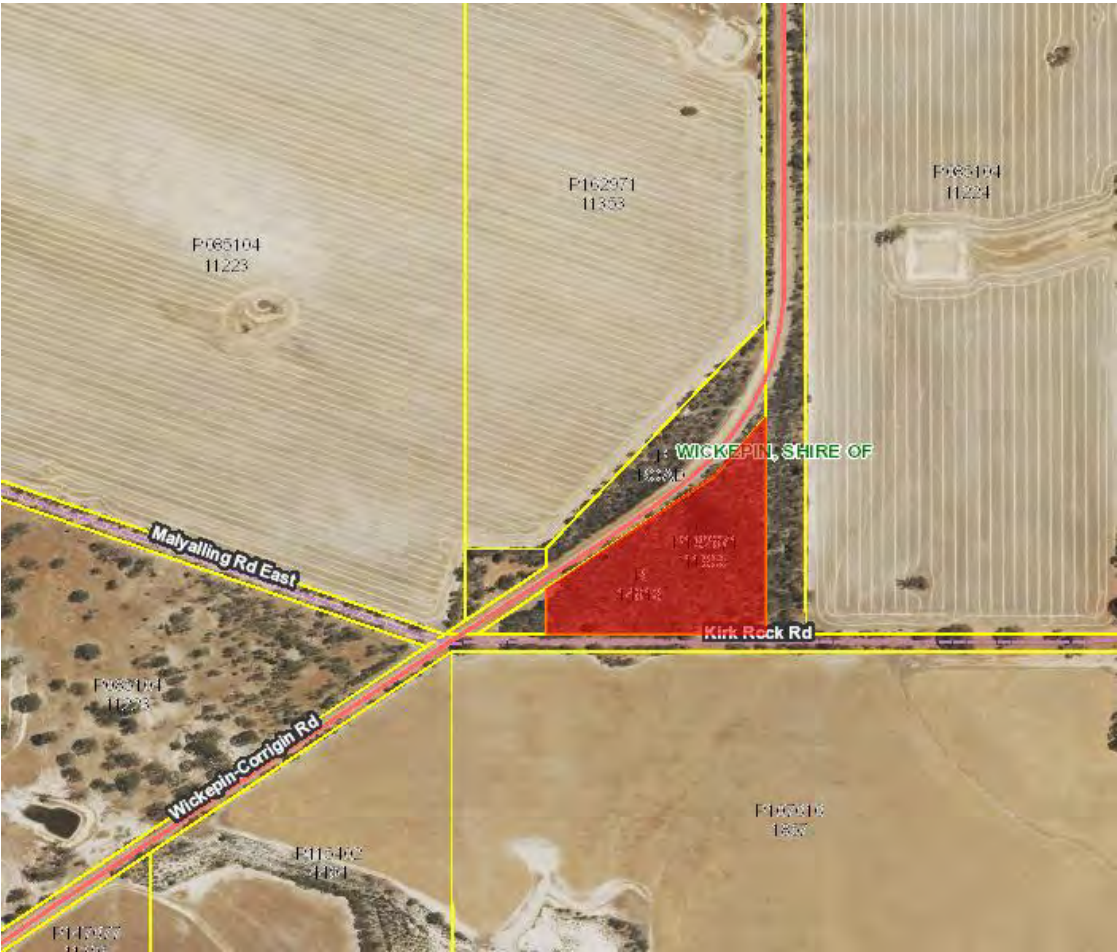
The State of Western Australia has committed to allocating up to 320,000 hectares of Crown land to the Noongar People to create the Noongar Land Estate, in accordance with the six registered Indigenous Land Use Agreements (ILUA) for the South West Native Title Settlement (the Settlement). The ILUAs were registered at the National Native Title Tribunal on 17 October 2018 and all necessary legal processes have now been concluded.

Comments:

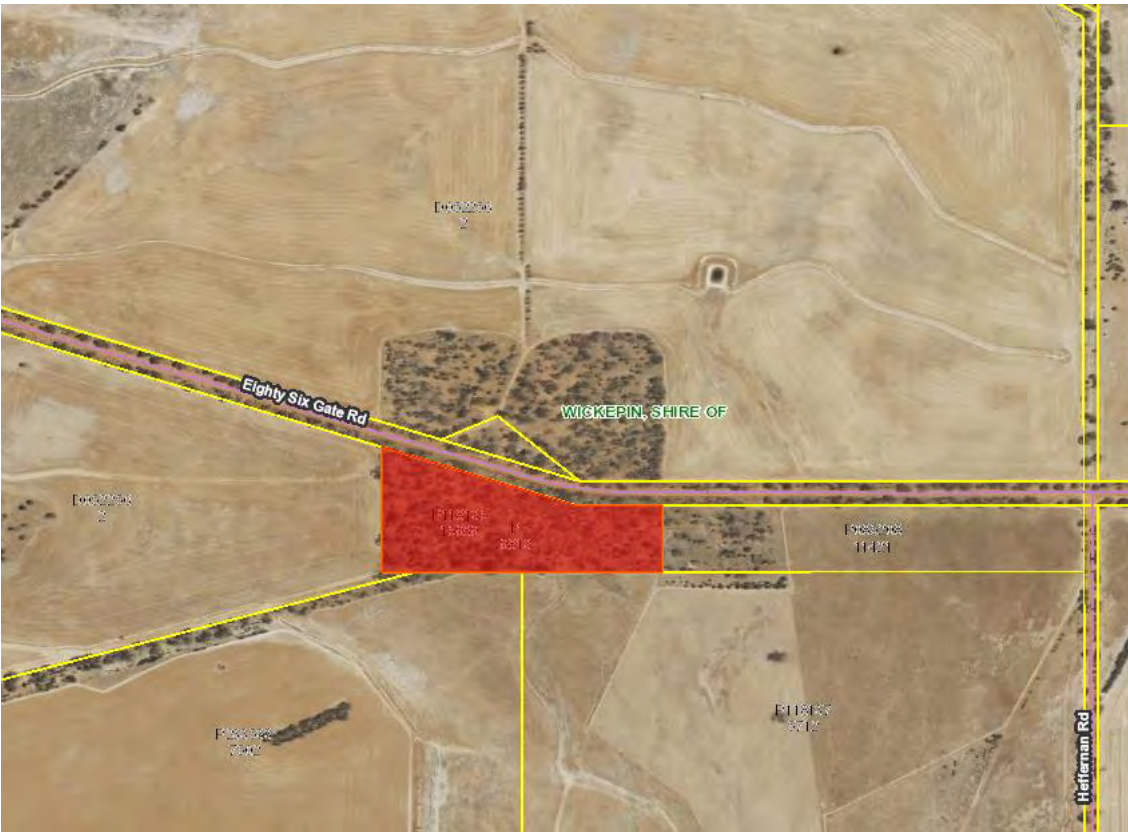
The land being requested is highlighted in red'ish on the following maps.

All the land identified currently exists as Reserve Land, (Water Reserves) and as reserves, the crown has the power to lease. All would be transferred to the Noongar Estate.

PIN 984056:



PIN 982685:



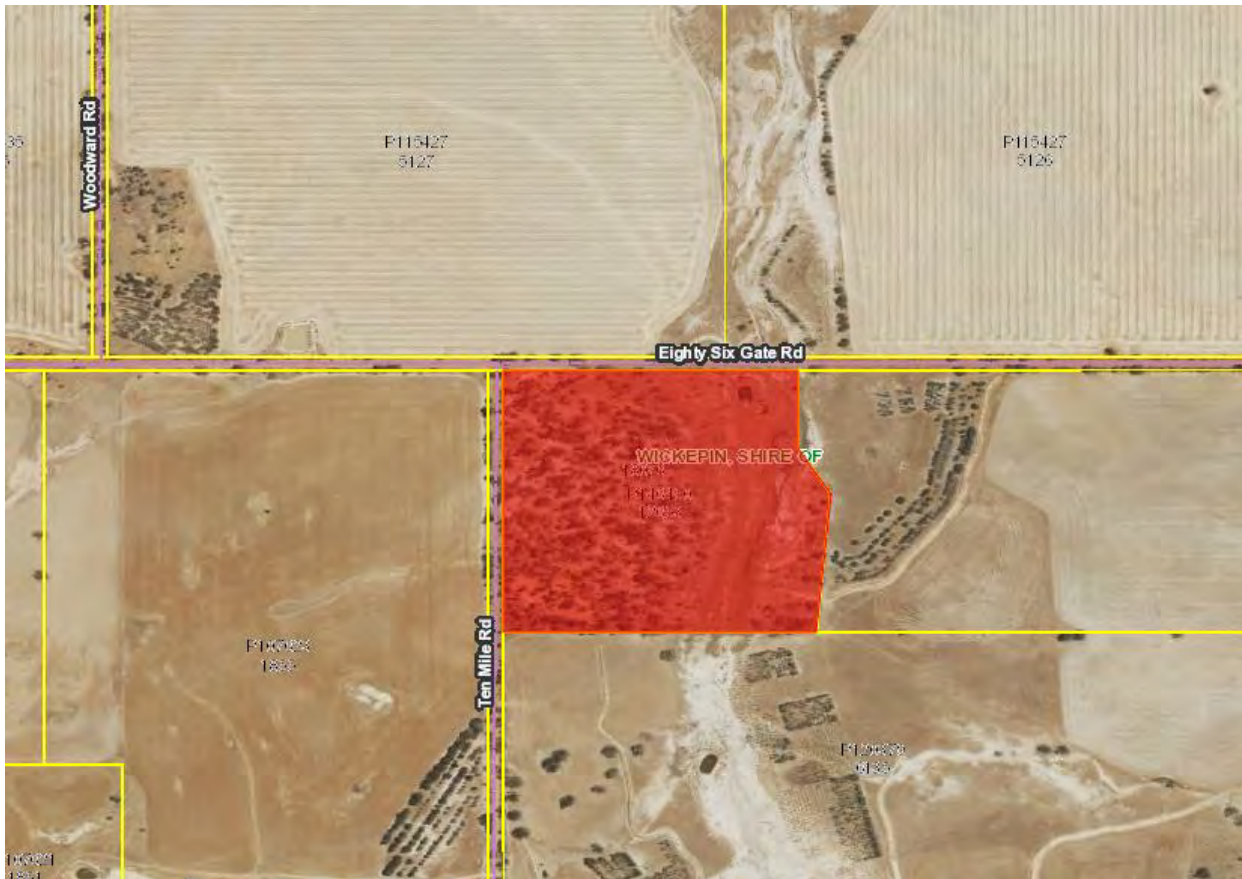
PIN 1000499:



PIN 765475:



PIN 983917:



Statutory Environment: South West Native Title Settlement, Noongar Land Estate, Noongar Land Base Strategy

Noongar Land Estate (NLE)

3. Legislation

- (a) The Allocation of land to the NLE is subject to all relevant State laws and policies including the LAA, the *Mining Act 1978* (WA) (**MA**), the *Transfer of Land Act 1893* (WA) (**TLA**), and the *Planning and Development Act 2005* (WA) (**PDA**).
- (b) The proposed use and development of land in the NLE is subject to all relevant Commonwealth and State laws and policies.

What the NLE will Comprise

- (a) Subject to the various conditions being met and standard statutory approvals, clearances etc., being obtained as specified in this Strategy, the State must from:
- (i) Crown land parcels comprising UCL and UMR (including land identified by the State, SWALSC or the Trustee), and
 - (ii) State held freehold and managed reserves identified by Government departments or agencies, which are identified as being eligible by the State for Allocation;
 - (iii) subject to clauses 6(b) and 6(f) and 7.2(c) of this Strategy, create reserves and issue management orders over reserves (including land that is to be reserved for this purpose), or grant leases, to be held by the Land Sub, of a minimum of 200,000 hectares and a maximum of 300,000 hectares of land within the period of 5 years commencing on the day after the Trust Effective Date; and
 - (iv) subject to clauses 6(c), 6(d) and 6(e) and 7.2(d) of this Strategy, transfer a minimum of 10,000 hectares and a maximum of 20,000 hectares of land in freehold within the period of five years commencing on the day after the Trust Effective Date to the Land Sub.
- (b) If the maximum amount of reserves, management orders or leaseholds have not been created, issued or granted by the end of the fifth year after the Trust Effective Date from the land identified for Allocation by the end of the fourth year after the Trust Effective Date, then reserves, management orders or leaseholds up to:
- (i) the maximum of 300,000 hectares; or

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Recommendation:

Council advise the Department of Planning Lands and Heritage that it has no objection on the transfer of Water Reserves (PIN's 984056, 982685, 1000499, 765475, 983917) under the Southwest Native Title Settlement to the Noongar Land Estate;

- Council at this stage has no interest in the land.
- Council has no intentions for existing or planned infrastructure within the land parcels that require protection.
- Council has no future proposal for the land identified, the land is within the specified area of land set aside for industrial development for the future needs of the Shire of Wickpin.
- Council is not aware of any future proposals for adjoining land that may affect the land identified.
- There are no proposed planning scheme amendments that may affect the zoning of this land.
- There are no known land management issues.

Voting Requirements: Simple majority

10.2.07 Fuel Facility – Public Transport Authority of Western Australia

Submission To:	Ordinary Council
Location/Address:	Fisher Road, Wickepin
Name of Applicant:	Erika Clement, Acting Chief Executive Officer
File Reference:	LD.LA.1
Author:	Erika Clement, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	5 December 2022

Enclosure/Attachments:

1. PTA Agreement (template)
2. Map Location

Summary:

Council is being requested to review and accept the terms and conditions set by the Public Transport Authority in relation to Lease L7239-2 (24 Hr Fuel Outlet).

Background:

In March 2019 the Public Transport Authority granted approval for Council to lease portion of the Wickepin townsite Railway Reserve for the purposes of constructing an automated Fuel Dispensing Facility which expired on the 31 July 2020.

Comments:

The Public Transport Authority has confirmed its approval to grant a new lease as per the terms and conditions set out below:

Lessee:	Shire of Wickepin
Address of premises:	Fisher Road
Lease Number:	L7239-2
Location/Region:	Rail Corridor
Use:	Fuel Outlet/Bulk Fuel Depot
Rent:	\$13,852.08 PA + GST + Outgoings
Term:	10 years
Start date:	1/12/2022
Area:	4356m ²
Lease Plan attached:	Attached
Type of Agreement:	PTA's Precedent Corridor Ground Lease
Special Conditions:	
	<ul style="list-style-type: none"> • 6 month break clause • High environmental • Subject to Brookfield Rail approval – Approval attached • Tenant to pay legal fees/Lease Preparation fees • Insurance – Tenant required to pay insurance premiums on an annual basis

Council is required to respond formally to PTA advising if the conditions are acceptable.

Statutory Environment:

Local Government Act 1995, Environmental Protection Act 1986 and associated regulations, Dangerous Goods Safety Act 2004 and associated regulations.

Policy Implications:	Nil
Financial Implications:	\$13,852.08 PA + GST + Outgoings
Strategic Implications:	Nil

Recommendations:

- That council;
1. Agree to the Public Transport Authority terms and conditions.
 2. Authorise signing of the Lease.

Voting Requirements:	Simple majority
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GOVERNANCE, AUDIT AND COMMUNITY SERVICES**10.2.08 WALGA – Best Practise Governance Review**

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Noel Mason, Support Officer
File Reference:	CM.PLA.404
Author:	Noel Mason, Support Officer
Disclosure of any Interest:	Nil
Date of Report:	7 December 2022

Enclosure/Attachments: Nil

Summary:

As you would be aware, WALGA is undertaking a Best Practice Governance Review to ensure their governance model is contemporary, agile and maximises engagement with members.

WALGA member feedback has been requested in the form of a Council decision indicating the preferred governance model for WALGA. Local Governments have been consulted on the governance model options presented in the Consultation Paper produced by WALGA since October.

A decision is required by **23 December 2022**.

Background:

The CEO forwarded the full detail of the WALGA Best Practice Governance Review to Councillors by email on the 27th October 2022, for your reading. It was again tabulated in the November Forum.

In essence, the WALGA review recommends 5 options for a future governance structure of the organisation, ranging from a cut back version to the status quo.

Comments:

There has been a lot of email exchanges between Wheatbelt and Great Southern Local Government CEO's about what is being discussed and recommended across Councils. As would be expected, there is support for most of the options across the board, but there are two distinct camps; those who see Governance structure change as essential to the future of WALGA and those who fear a reduction in the servicing of Local Governments and therefore want things to remain as they are.

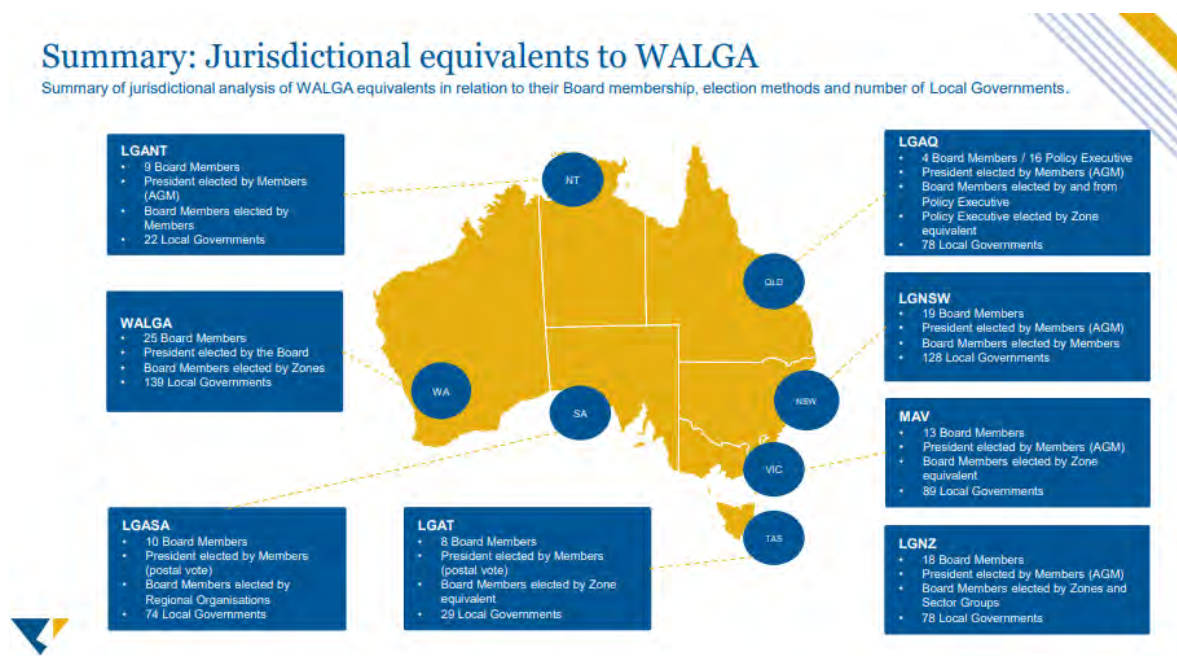
In the MUST change group arguments include;

- The organisation is of size and scale that requires a very "strategic" Board (being small and flexible with a wide range of talents), it is no longer a Board of shared LG interests, it requires experienced strategic, advocacy, financial and legal talents in the mix;
- WALGA struggles with a Board of 25 persons, not every person at the table gets to have their opinion heard only the senior people drive the arguments;
- Zone based representation tends to bog the Board in lower end, service-based issues (important to those who raise them but which could be dealt with via policy and practice) but this takes away the time needed to focus on the strategic LG industry wide based issues that require more advocacy strategy and political influence.
- The financial size of WALGA also drains Board time, LGIS, Training, Procurement etc. are big financial turnover items that need specialist finance management/governance, not something that you get in a Zone based membership.

- Many of the issues confronting LG are industry based and not specifically Zone base – in fact many of the Zone based issues apply across multiple Zones;
- The governance structure of having an alternate President (country and City) limits the best leaders from emerging, particularly if they have to first work themselves into Zone leadership; the time it takes for an emerging leader to reach the top is a disincentive (opposite arguments apply about experience, but diverse agile highly skilled groups of Board experienced people don't generate in the Zone set-up);
- Having such a large Board negates “independent” specialists, which is seen as a valued combination in modern governance arrangements.

I am sure Councillors are across the arguments for the Status Quo.

In summary, WALGA have arrived at this point following a Governance Review Report, and the starting place for the report was the Governance Principles “representative, responsive and results orientated”, as they felt these were the appropriate principles for a new governance structure. The important elements follow;



As can be seen by the data, many of the comparative organisations operating in the industry have already downsized their governance structures.

Summary: Governance structure analysis

WALGA's governance structure was analysed in comparison to five comparator organisations

Organisational Comparisons	Number of Board Members	President Elected by	Board Members elected by
WA Local Government Association (WALGA)	25	The Board	Zones
Australian Medical Association (AMA)	9	AMA WA Members	Members of the Association
Chamber of Commerce and Industry WA (CCIWA)	7 to 10	The Board	<ul style="list-style-type: none"> Up to 12 elected by Members Up to 8 appointed by the Board Up to 8 appointed by the Council
Chamber of Minerals and Energy (CME)	6 to 11	Ordinary Members	Executive Councillors
Australian Hotels Association (AHA) WA	17	The Branch Committee of Management	The Branch Committee of Management
Pharmacy Guild (PG) – WA branch	16 to 22	The Branch	Financial Members from the same region as the Branch

Note: The Council, Branch, or Board chosen from the organisations above were chosen for how appropriate their structure is as a comparison to the WALGA State Council.
















Endorsed Governance Principles

The principles for assessing WALGA's governance model options and governance implications

	Principle	Principle component	Component description	Governance implications
Representative	WALGA unites and represents the entire local government sector in WA and understands the diverse nature and needs of members, regional communities and economies.	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils.	The governing body will maintain equal country and metropolitan local government representation.
		Size	An appropriate number of members/representatives oversees WALGA's governance.	Potential reduction in the size of the overarching governing body.
		Diversity	WALGA's governance reflects the diversity and experience of its Local Government members.	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
		Election Process	Considers the processes by which WALGA's governance positions are elected and appointed.	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
Responsive	WALGA is an agile association which acts quickly to respond to the needs of Local Government members and stakeholders.	Timely Decision Making	WALGA's governance supports timely decision making.	WALGA's governance model facilitates responsive decision making.
		Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes.	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
		Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances.	WALGA's governance model is agile and future proofed for external changes.
Results Oriented	WALGA dedicates resources and efforts to secure the best outcomes for Local Government members and supports the delivery of high-quality projects, programs and services.	Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance.	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
		Value Added Decision Making	Facilitates opportunities for value to be added to decision making.	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
		Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes.	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.

Options and Current Model

Five options, including the Current Model, with details of each of their key governance bodies

Option 1 – Two tier model, existing Zones	Option 2 – Board, Regional Bodies	Option 3 – Board, Amalgamated Zones	Option 4 – Member elected Board, Regional Groups	Option 5 – Current Model
 Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents	 Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents	 Board (15 members) 12 elected from Zones, incl. Board elected President Up to 2 independents	 Board (11 members) 8 elected via direct election, incl. Board elected President Up to 3 independents	 State Council (25 members) 24 State Councillors 1 President
 Policy Council (25 members) 24 members plus President	 Regional Bodies (4 metro, 4 country)	 Zones (6 metro, 6 country)	 Policy Teams / Forums / Committees	 Zones (5 metro, 12 country)
 Zones (5 metro, 12 country)	 Policy Teams / Forums / Committees	 Policy Teams / Forums / Committees	 Regional Groups	 Policy Teams / Forums / Committees

This table succinctly details the Board structure options 1-4 and option 5 maintains the status quo. It should be noted that 3 independent members reduces seats available for Zone or LG elected members, it's a matter of preference/view as to whether you individually think that is a good or not so good thing. Independent members certainly feature in all options other than the status quo.




The question of Zone structures and LG policy councils/committees as the feeder structure to the Board are important, it is expected that this is where the LG influence of relevant strategic and policy issues get traction through to the Board. Preference is a matter of personal choice, though feedback from other LG's seems to suggest that fear of knowing how these would operate, has made views lean towards the status quo and a 25-member Board.

It is the writers view that a Board of 25 is just not efficient or workable, and in fact, the Zone style representation is negated by the fact that like Councillor representation you have a legal obligation to represent and fulfill duties of a Board member in ALL matters. The only Zone based activity a member can represent is to bring to the attention of the Board an issue based in the Zone, after that prudent governance behaviour would dictate that you have no additional rights to determine Zone matters; so the question of Zones is purely a way to determine the Board membership. In that case, do Zones have value?

WALGA's Review outcome suggests that Option 1 most meets the governance principles of a Representation, Responsive and Results Oriented governance. In summary, retain the Zones and have a smaller Board which they describe as the two-tier model.

Option 1 – Two Tier Model, Existing Zones

Option 1 and its alignment to the principles

Option 1 – Two tier model, existing Zones		Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
 Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents	Representative	Composition	Meets	• Board will have equal metropolitan and country membership
		Size	Meets	• Board is smaller
		Diversity	Meets	• Consideration of appointment processes for independent members
		Election Process	Meets	• Board to be elected from Policy Council
		Timely Decision Making	Meets	• Meeting frequency aligned to governing body roles
 Policy Council (25 members) 24 members plus President	Responsive	Engaged Decision Making	Meets	• Board meetings are not dependent on other governing body meetings
		Agility	Partial	• Board is future-proofed from external changes • Zone structures still underpin Council
		Focus	Partial	• Prioritisation and focus may be a challenge
 Zones (5 metro, 12 country)	Results Oriented	Value Added Decision Making	Meets	• Best practice board approaches will be adopted
		Continuous Improvement	Meets	• Board would be responsible for ongoing reviews of governance body roles in consultation with members



Statutory Environment:

Nil – relates to the Governance of WALGA, though LGT Reform package being proposed by Minister LG at present has proposal to amend WALGA's legal status under the LG Act. This may be a driver for changes at a governance level.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

For Local government certainly the future governance of WALGA is extremely important, as will be the impacts on ALL Local governments including Wickepin, but in relation to the decision to determine the size and shape of the governance tam – Nil in terms of Wickepin.

Recommendation:

The Shire of Wickepin support Option ____ in the WALGA Best Practice Governance Review.

Voting Requirements: Simple majority

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

10.2.09 Local Government Election Reform

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Noel Mason, Support Officer
File Reference:	GO.ELE.1381
Author:	Noel Mason, Support Officer
Disclosure of any Interest:	Nil
Date of Report:	6 December 2022

Enclosure/Attachments:

Ward and Representation Review Discussion Paper 2022

Summary:

Following community engagement and advertising for 6 weeks, the public comment period of the Ward and Representation Review 2022, has now been completed. Seeking Council resolution adopting a reduction in the number of Councillors under local government reform proposals from 8 to 7 Councillors.

Background:

On 3 July 2022, Minister announced the final package of proposed local government reforms, to strengthen local democracy. These reforms included that Councillor numbers would be based on population and 7 Councillors for less than 5000 population, applied to the Shire of Wickepin.

To facilitate the change, local governments could either leave the reduction to the DLGSC to impose, (a full spill of all seats for by the DLGSC for the 2023 elections) or by undertaking a voluntary local process whereby the local government advertises a Ward and Representation Review.

Council agreed to undertake a Ward and Representation Review at the October 2022 Ordinary meeting with the discussion paper proposing that the number of Councillors be 7 (seven) in line with Ministerial requirements. Council has since advertised the Review and discussion paper for 6 weeks with submissions closing on the 7th December 2022.

Comments:

During the advertising period, one written public comment was received. The primary focus of the submission was that the number of Councillors should not be less than 7, as this would make for more difficult access to Councillors across the Shire and its 3-4 main population centres.

The submission does not suggest anything outside of what is proposed by the Ward and Representation Review Discussion Paper, where the Ministerial instruction was 7 Councillors for Local Governments with less than 5000 persons.

The existing Wickepin Shire governance structure consists of 8 councillors (no wards), with one of these positions currently vacant. The DLGSC/Electoral Commission approved not filling the vacancy until the 2023 LG Election. With the vacancy, a reduction to seven has no major impact on existing arrangements (in terms of seat expiry dates) and by doing a local review it is easier to avoid any "spill" requirements for any seats.

Council can now formally take the decision to determine the matter and advise the DLGSC and the LG Advisory Board. The Shire is required to provide the results of its Ward and Representation Review and its decision to the DLGSC by the 14th February 2023 deadline.

The Ward and Representation Review Discussion Paper is attached to this report to remind Councillors of the case presented.

Statutory Environment:

Section 2.18 details the process for changing the number of councillors, in this case the Minister would make an Order as per Section 2.18 (3).

2.18. Fixing and changing number of councillors

- (1) When a local government is newly established the Governor, by order made on the recommendation of the Minister, is to —
 - (a) specify the number of offices of councillor on the council of the local government; and
 - (b) if the district is to have a ward system, specify the numbers of offices of councillor for the wards.
- (2) When an order is made under section 2.2 discontinuing a ward system for a district, the number of offices of councillor on the council remains unchanged unless the order specifies otherwise.
- (3) The Governor, on the recommendation of the Minister, may make an order —
 - (a) changing the number of offices of councillor on a council; or
 - (b) specifying or changing the number of offices of councillor for a ward; or
 - (c) as to a combination of those matters.
- (4) The Minister can only make a recommendation under subsection (1) or (3) if the Advisory Board has recommended under Schedule 2.2 that the order in question should be made.

Policy Implications: Nil

Financial Implications:

In doing the Ward and Representation Review, newspaper advertising cost for the public consultation is estimated to be \$1500.

The reduction of 8 Councillors to 7 is not expected to deliver any significant savings in 2022/23 Budget, it will reduce the overall governance cost by 1/8 in future Budgets, tempered against the fact that the vacancy currently is not incurring additional costs.

Strategic Implications:

The Shire strategic plan outlines the aim that good governance by the Council is maintained, time will tell of a reduction to 7 Councillors allows this endeavour to be maintained. The Minister is arguing that the effectiveness of local representation is not compromised, and that the public and local democracy are not disadvantaged by reductions in Councillors. He claims to have listened to local government by not insisting 5 Councillors as was originally proposed, but fait accompli is not normally listening.

To the Shire's credit, it has demonstrated that a lesser number of Councillors is still manageable.

Recommendation:

- a) That following the Ward and Representation Review 2022, the Shire of Wickepin reduce the number of Councillors for the Shire of Wickepin from 8 to 7 permanently, with the changes being commenced for the 2023 Local Government Election.
- b) That Council advise the DLGSC and the Local Government Advisory Board of the outcomes of the Ward and Representation Review 2022 and of Council's decision and request that an Order be made to formalise the changes.

Voting Requirements:

Absolute majority

11.President’s Report

Submission To:	Ordinary Council
Location/Address:	Whole Shire
Name of Applicant:	Julie Russell, President
File Reference:	GO.COU.5
Author:	Julie Russell, President
Disclosure of any Interest:	Nil
Date of Report:	December 2022

To be tabled.

Recommendations:

That council note the President’s report dated December 2022.

Voting Requirements: Simple majority

GOVERNANCE, AUDIT AND COMMUNITY SERVICES

12. Acting Chief Executive Officer's Report

Submission To:	Ordinary Council
Location/Address:	Whole Shire
Name of Applicant:	Erika Clement, Acting Chief Executive Officer
File Reference:	CM.REP.2
Author:	Erika Clement, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	14 December 2022

Staff

Claire Hedditch has completed a week of work experience at the Shire 29th November to 2nd December.

The Community Development Officer Lorraine Hedditch has resigned. The Community Development Officer position will be advertised on the same basis of the current position and will have a rolling close date. The job market at present dictates sees applicants finding alternate employment if you cannot assess applications as soon as they are received. If standout applications are received, the best response is to assess immediately which we will do.

Memorandum of Understanding Emergency Management

The current MOU is due to Expire on the 31st December 2022. At the recent Central Country Zone meeting in Brookton it was decided

"ACTION

Ms Natalie Manton, CEO of the Shire of Corrigin, to provide a new draft clause on specific requested for the MOU to WALGA.

The Executive Officer will and WALGA will circulate and request Local Governments to consider extending the MOU review date to 5 years.

WALGA is to then circulate the updated MOU to the Zone for the February 2023 meeting"

When the MOU was last put to Council in October 2019 the financial implications were

Should council respond to a request from a local government in the Central Country Zone the shire costs would relate to staff salary/wages whilst assisting in the emergency and any loss, damage or cost associated with the provision of support (i.e. plant, equipment, protective clothing, etc.), unless otherwise agreed in writing.

In many instances the loss of plant and equipment would be covered under council's insurance, however there may be an insurance excess on particular plant or equipment that the shire may have to meet.

The local government requesting the assistance will be responsible for all incidental costs associated with the provider's personnel and equipment such as catering, accommodation, OHS, transport, fuel and storage.

The discussion is that with the new MOU that the financial implications will be defined so that each local government will have a better understanding of their obligations when providing assistance.

Office Closure - Christmas Break

The trading hours for 2022/2023 Christmas period as adopted by Council are as follows:

Thursday 22 December Open

Friday 23 December Open

Monday 26 December Closed - Public Holiday (for Christmas Day)

Tuesday 27 December Closed - Public Holiday (for Boxing Day)

Wednesday 28 December Closed - Employee Annual Leave

Thursday 29 December Closed - Employee Annual Leave

Friday 30 December Closed - Employee Annual Leave

Monday 2 January Closed – Public Holiday (for New Year's Day)

Tuesday 3 January Open Return to Normal Hours 8.30am to 4.30pm

To all the Councillors and staff a Merry Christmas and Happy New Year and on behalf of the staff, thank you all for a great twelve Months.

Annual Seniors Christmas Dinner

I was able to attend the annual seniors Xmas dinner. The Annual Seniors Christmas party was well attended and went very well. Thank you to Lorraine Hedditch and all the volunteers that helped on the day to make this annual event a very pleasant day

Yealering Hall Oven

The new oven combination has been installed at the Yealering Town Hall. Thanks to Mr Graham Manton on picking up the items for Perth, which saved on the Freight. This should alleviate the problems of not being able to light the oven at impotune times.

MEETINGS ATTENDED

<u>November 2022</u>	
14 th	LGIS – Sandra Clohessy & David Wood
16 th	Wheatbelt Fire Recovery Forum - Zoom
17 th	Area Officer DFES – Gavin Stevens
24 th	LG Pro Meeting - Narrogin
25 th	Central Country Zone Meeting -Brookton
30 th	KBUILT – Katie Woodhams

Delegations to be inserted –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Payment of Accounts Refer to FM report item 10.2.01 List of Accounts		CEO, DCEO.
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO	D & L Gaull R. Barron-Allison R & O Barron	02/12/2022 01/12/2022 15/11/2022	CEO

A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO	L. Hedditch – Resignation	29/11/2022	CEO
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Yealering Progress	02/12/2022	CEO
A13	Hire of Community Halls / Community Centre	CEO	Yealering Progress – Yealering Town Hall CRC – Wk Town Hall Arts Narrogin – Wk Town Hall WDSC – Wk CC	02/12/2022 23/11/2022 16/11/2022 15/11/2022	
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			

Recommendations:

That Council note the Chief Executive Officer's report dated 14 December 2022.

Voting Requirements:

Simple majority

13. Notice of Motions for the Following Meeting

14. Reports and Information

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at pm.