



A Fortunate Place



Shire of Wickepin

Agenda

Ordinary Meeting of Council

Council Chambers, Wickepin

15 FEBRUARY 2017



Notice of an Ordinary Meeting of Council

Please note that the next ordinary meeting of Council of the Shire of Wickepin will be held on 15 February 2017 at Council Chambers, Wickepin, commencing at 3.30pm.

Certification: I have perused this agenda and am aware of all recommendations made to Council and support each as presented.

Mark J Hook
Chief Executive Officer

10 February 2017

Time Table

12.30pm	Governance Committee meeting
1.30pm	Lunch
2.00pm	Forum Session
3.00pm	Afternoon Tea
3.30pm	Ordinary Council Meeting
6.30pm	Annual Electors meeting

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council/committee meetings or during formal/informal conversations with staff. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council/committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Any member of the public wishing to participate in Public Question Time during Council meetings is welcome to do so; however, Council requires your name, address and written questions to be provided to the meeting secretary.

NAME:
SIGNATURE:
ADDRESS:
TELEPHONE:
MEETING/DATE:
NAME OF ORGANISATION REPRESENTING (if applicable):

[illegible]

SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	6
2.	PUBLIC QUESTION TIME	6
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES.....	6
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	6
5.	DECLARATIONS OF COUNCILLOR'S AND OFFICER'S INTEREST	6
7.	RECEIVAL OF MINUTES	6
7.1	AUSTRALIA DAY COMMITTEE MEETING	7
7.2	LIFESTYLE RETIREMENT COMMITTEE MEETING	13
8.	STATUS REPORT	19
9.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN.....	22
10.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	22
 TECHNICAL SERVICES		
10.1.01	– MANAGER WORKS AND SERVICES REPORT	23
 GOVERNANCE, AUDIT AND COMMUNITY SERVICES		
10.2.01	– FINANCIAL REPORT	25
10.2.02	– LIST OF ACCOUNTS	102
10.2.03	– EHO/BUILDING SURVEYOR'S REPORT	113
10.2.04	– COMMUNITY DEVELOPMENT OFFICER'S REPORT	114
10.2.05	– LOCAL GOVERNMENT NOMINATIONS DEVELOPMENT ASSESSMENT PANELS	117
10.2.06	– CHIEF EXECUTIVE OFFICER ANNUAL LEAVE.....	120
10.2.07	– PROPERTY SEIZURE AND SALE	123
11.	PRESIDENT'S REPORT	126
12.–	CHIEF EXECUTIVE OFFICER'S REPORT	126
13.	NOTICE OF MOTIONS FOR THE FOLLOWING MEETING	129
14.	REPORTS & INFORMATION	129
15.	URGENT BUSINESS	129
16.	CLOSURE	129

**Agenda of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 15 February 2017**

The President declared the meeting open at pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes – Ordinary Meeting of Council – 21 December 2016

Resolution No

Moved Cr / Seconded Cr

That the minutes of the Ordinary Council meeting held on Wednesday 21 December 2016 be confirmed as a true and correct record.

Carried /

7. Receival of Minutes

7.1 Australia Day Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 December 2016

Enclosure / Attachment:

Minutes of the Australia Day Committee Meeting held on Wednesday 16 November 2016.

Background:

The Australia Day Committee Meeting was held on Wednesday 16 November 2016.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That Australia Day Committee Meeting held on Wednesday 16 November 2016 be received.

Voting Requirements: Simple majority.

Resolution No

Moved Cr / Seconded Cr

That the Minutes of the Australia Day Committee Meeting held on Wednesday 16 November 2016 be received.

Carried /



A Fortunate Place



Shire of Wickepin

Minutes

Australia Day Committee Meeting

Council Chambers, Wickepin

21 DECEMBER 2016

Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	10
2.	PUBLIC QUESTION TIME.....	10
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES	10
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	10
5.	DECLARATIONS OF COUNCILLOR'S AND OFFICER'S INTEREST	10
6.	CONFIRMATION OF MINUTES – 16 NOVEMBER 2016.....	10
7.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	10
8.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	10
9.	NOTICE OF MOTIONS FOR THE FOLLOWING MEETING	10
10.	REPORTS & INFORMATION	11
10.1	COMMUNITY AWARDS.....	11
10.2	MASTER OF CEREMONY.....	11
10.3	OTHER MATTERS RAISED BY MEMBERS.....	11
11.	URGENT BUSINESS	11
12.	CLOSURE.....	12

**Minutes of an Australia Day Committee Meeting to be held in Council Chambers, Wickepin –
Wednesday 21 December 2016**

The Chairperson declared the meeting open at 1.15pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Cr Julie Russell	Member
Cr Allan Lansdell	Chairperson
Cr Ross Easton	Member
Cr Fran Allan	Member
Mr Mark J Hook	Chief Executive Officer
Miss Leah G Pearson	Executive Support Officer

Apologies

Leave of Absence (Previously Approved)

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes – 16 November 2016

Moved Cr Fran Allan / Seconded Cr Julie Russell

That the minutes of the Australia Day committee meeting held on 16 November 2016 be confirmed as a true and correct record.

Carried 4/0

7. Notice of Motions of Which Notice Has Been Given

8. Receipt of Reports & Consideration of Recommendations

9. Notice of Motions for the Following Meeting

10. Reports & Information

10.1 Community Awards

Nominations Received:

Citizen of the Year

Late nomination received for Ian Hills

Young Citizen of the Year

No nominations received

Senior Citizen of the Year

No nominations received

Community Group of the Year

No nominations received

Moved Cr Fran Allan / Seconded Cr Ross Easton

That no late nominations be accepted.

Carried 4/0

10.2 Master of Ceremony

Cr Fran Allan

10.3 Other matters raised by members

- Water Sponsorship - Water Corporation – no longer providing water
- Entertainment for the day – none available
- Venue Booking - Book Wickepin Community Centre 6.15am - 12.30pm
- Equipment - Visitors Book/PA System/Aprons etc
- Australian Promotional equipment (Flags, t-shirts, tattoos, sunglasses etc) -
- Catering - ordered
- Schedule/program
- Speeches/presentations - MC to announce and Cr Russell to speak
- National anthem - Someone to play an instrument?
- Involvement of schools - Send invite via CDO
- Photography/video recording - Take camera
- Poster/Flyers advertising the day -
- Social media advertising of event – Facebook/Pinterest/Instagram
- Use harvest Ban text to send text out about the event
- Advertise on ABC Radio
- BBQ's – Ross organise double BBQ from Tincurrin, Peter Vlahov to organise 4 others

11. Urgent Business

12. Closure

There being no further business the Chairperson declared the meeting closed at 1.31pm.

Actions Requested from meeting

<i>Subject/Action</i>	<i>Officer</i>

7.2 Lifestyle Retirement Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	9 December 2016

Enclosure / Attachment:

Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 8 February 2017.

Background:

The Lifestyle Retirement Committee Meeting was held on Wednesday 8 February 2017.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That Lifestyle Retirement Committee Meeting held on Wednesday 8 February 2017 be received.

Voting Requirements: Simple majority.

Resolution No

Moved Cr / Seconded Cr

That the Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 8 February 2017 be received.

Carried /



A Fortunate Place



Shire of Wickepin

Minutes

Lifestyle Retirement Committee

Council Chambers, Wickepin

8 FEBRUARY 2016

Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	16
2.	PUBLIC QUESTION TIME.....	16
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES	16
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	16
5.	DECLARATIONS OF COUNCILLOR'S AND OFFICER'S INTEREST	16
6.	CONFIRMATION OF MINUTES – LIFESTYLE RETIREMENT COMMITTEE MEETING	16
7.	STATUS REPORT.....	17
8.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	17
9.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	17
11.	REPORTS & INFORMATION	17
11.1	OTHER MATTERS RAISED BY MEMBERS.....	17
12.	URGENT BUSINESS	18
13.	CLOSURE	18

**Minutes of a Lifestyle Retirement Committee Meeting held in Council Chambers, Wickepin
Wednesday 8 February 2017**

The Chairperson declared the meeting open at 3.03pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Cr Fran Allan	Member
Cr Allan Lansdell	Member
Coleen Thompson	Member
Murray Lang	Member
Colin Hemley	Member
Audrey Bird	Member
Karen Williamson	Member
Syd Martin	Chairperson

Mr Mark J Hook	Chief Executive Officer
Miss Leah Pearson	Executive Support Officer (Minute Taker)

Apologies

Leave of Absence (Previously Approved)

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

7. Declarations of Member's and Officer's Interest

7. Confirmation of Minutes – Lifestyle Retirement Committee Meeting – 9 November 2016

Moved Coleen Thompson / Seconded Fran Allan

That the minutes of the Lifestyle Retirement Committee held on 9 November 2016 be confirmed as a true and correct record.

Carried 8/0

7. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

Subject/Action	Date	Officer/File	Progress	Status	Comment
Committee members to talk to their local member regarding supporting the aged housing project when the opportunity arises.	11/05/16	All committee members		✓	

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

8. Notice of Motions of Which Notice Has Been Given

9. Receipt of Reports & Consideration of Recommendations

10. Notice of Motions for the Following Meeting

11. Reports & Information

11.1 Other matters raised by members

11.1.1 CEO Mark Hook

- The CEO advised that the Aged Housing Financial Agreement is being processed ready for signing.
- A meeting is being organised to take place mid February between all Councils involved in the Wheatbelt South Aged Housing Alliance regarding the management of financials and paperwork.
- The CEO confirmed that Wickpin have been approved for 6 units. In total the project is funding 38 units within the alliance.
- It was advised by the Wheatbelt Development Commission that funding will not be granted until 2018/2019.

11.1.2 Aged Accommodation in various Towns – Bus Trip

It was discussed that the committee organise a Bus Trip to Williams, Wagin, Woodanilling and Darkan to look at Aged Accommodation. The committee agreed upon the start of April 2017. The CEO advised he will check his calendar and inform the committee of a date.

11.1.3 Audrey Bird

Audrey Bird requested a timeline be undertaken that shows when decisions needed to be undertaken by the Lifestyle committee and Council towards the aged housing accommodation project. The CEO advised that this will be undertaken.

12. Urgent Business**13. Closure**

The next Lifestyle Retirement Committee Meeting will be held on Wednesday 10 May 2017 at 3.00pm.

There being no further business the Chairperson declared the meeting closed at 3.48 pm.

Actions Requested from meeting

<i>Subject/Action</i>	<i>Officer</i>
Bus trip to see other aged housing. CEO to set date.	CEO
Timeline be undertaken that shows decisions needed to be undertaken by the Lifestyle committee and Council towards the aged housing accommodation.	CEO

8. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc).

Item	Subject/Action	Officer/ File	Progress	Status	Comment
767-210916-19	Townscape and Cultural Planning Committee Meeting Recommendations	CEO	That a sign post be installed for a Recreational Vehicle Camp Site in Wogolin Road Wickepin by the 24 hour Fuel Depot and at the side and rear of Aussie Fulford's tractor museum.	○	CEO sent memo to MWS. Signs have been ordered.
783-211216-04	Jean Sloan Seed Collecting to June 2017	CEO	That Council grant permission to Jean Sloan of Kondinin to collect native plant seed from reserves vested in the Shire of Wickepin and the Wickepin Golf Club up to the 30 June 2017. With the following conditions: <ul style="list-style-type: none"> • The permission is only granted to Jean Sloan • Appropriate hygiene measures to be followed at all times to prevent the spread of plant disease and weeds. • All care to be taken to avoid the disturbance of fauna habitat. • All care to be taken to avoid any disturbance that may lead to soil degradation. • No damage to be done to the Wickepin Golf Club fairways and rough. • No picking during imposed harvest and vehicle movement bans. 	✓	Letter sent 22/12/2016.
784-211216-05	Wickepin Sheep Sale Yards – Hand Rail Quotes	CEO	1. That no quotes be accepted. 2. That the CEO draft a design and specifications for the handrails at the Wickepin Saleyards and re-quote.	○	Letters sent to company's advising of Council decision 22/12/2016. Dan Turner has been asked to draft a design and specifications.
785-211216-08	Financial Management Review - Section 6.10 Local Government Act 1995	CEO	1. That Council notes and receives the financial management systems review report as presented. 2. That the CEO implements the recommendations outlined within the report as presented.	✓	Memo sent to DCEO.
786-211216-09	2015/2016 - Annual Report	CEO	1. That Council adopts the Annual Audit and Management Reports provided by Councils Auditors Butler Settineri, for the year ended 30 June 2016. 2. That the Shire of Wickepin 2015/2016 Annual Report be received and adopted.	✓	Sent to the department 22/12/2016. Community Centre booked

Item	Subject/Action	Officer/ File	Progress	Status	Comment
			3. That the annual electors meeting and Farmers Forum be held on 15 February 2016 at 6.30pm.		for Annual Electors meeting.
787-211216-11	Governance, Audit & Community Services Committee Meeting Recommendations	CEO	1. That the draft Annual Audit and Management Reports provided by Butler Settineri for the year ended 30 June 2016 be received. 2. That the Policy 4.1.3 Fire Control Officers be adopted by Council (as per Council Minutes December 2016). 3. That the Governance, Audit and Community Services Committee request Council to adopt the amended Policy 3.1.7: Purchasing as per Council Minutes December 2016.	✓	Policy Manual updated. Memo sent to all employees 04/01/2017.
788-211216-12	2018 Wickepin Art Prize	CEO	1. That the amount of \$9,000 be transferred to the Special Reserves Account for the 2018 Wickepin Art Prize from Councils Municipal Funds for 2016/2017. 2. That the 2018 art prizes be raised to the table shown in December 2016 Council minutes. 3. That the budget (shown in Council minutes December 2016) for the 2018 Wickepin Art Prize be placed in the 2018/2019 Budget Estimates:	✓	Placed in Townscape and Cultural Planning agenda and placed in budget notes.
789-211216-13	CEO Long Service Leave	CEO	That the Current CEO Mr Mark Hook be allowed to defer his Long Service Leave due on the 26/06/2016 for a period during and up to the 26/06/2019 at his current rate of pay as at the 21 December 2016.	✓	Letter sent 22/12/2016.
790-211216-14	Temporary Planning Approval – Dog Grooming Lot 74, 45 Sewell Street Yealering	CEO	That Planning approval be granted to Susann Bond of 45 Sewell Street Yealering to operate a dog washing grooming business at Lot 74 Sewell street Yealering WA 6712. With the following conditions being imposed: 1 No more than three customer vehicles to be parked on road verge at 45 Sewell Street Yealering WA 6372 any given time. 2 No more than four customers' dogs (being washed or groomed) to be on the premises at any given time. 3 All dogs being groomed to be licenced and micro chipped with the relevant Local Authority. 4 Planning approval only granted to the 30th June 2017.	✓	Letter and email sent 22/12/2016.
791-211216-15	Dual Fire Control Officers 2016/2017 – Shire of Corrigin	CEO	That Council appoints Craig Jespersen and Greg Doyle as Dual Fire Control Officer from the Shire of Corrigin for the 2016/2017 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Letter sent 22/12/2016.
792-211216-16	Council and committee meetings 2017	CEO	That Council adopts the meeting dates for 2017 (as per December 2016 Council Minutes).	✓	Advertised in Narrogin Observer and Watershed

Item	Subject/Action	Officer/ File	Progress	Status	Comment
					03/01/2017. Sent out to Council and all committees.
793-211216-17	Appointment of Authorised Officers	CEO	1. That the Shire of Wickepin makes the following appointments: Aleeha Turner, Leah Pearson, Natalie Manton, Amanda Bullock, Lara Marchei, Gillian Spargo and Michelle Miller , to be appointed as Authorised Officers to exercise powers pursuant to the following legislations; Authorised officer under the Cat Act 2011; Dog Registration Officer's under the Dog Act 1976 (as amended); Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations; Local Government Act 1995 (as amended) Local Government Act (Miscellaneous Provisions Act 1960) Bush Fires Act 1954 (as amended) Dog Act 1976 (as amended) Litter Act 1979 (as amended) Cat Act 2011 Guy Maley and John Warburton (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations; Bush Fires Act 1954 (as amended) Dog Act 1976 (as amended) Litter Act 1979 (as amended) Cat Act 2011 2. That all previous appointments be cancelled.	✓	Letter sent 03/01/2017.
794-211216-18	Bush Fire Prone areas BAL Assessment Lot 27, Curlew Way	CEO	1. That Council request the Office of Bushfire Risk Management to remove the area marked in pink (Wickepin Golf Course) on the map (shown in the Council Minutes December 2016) from the designated bushfire prone areas in the Wickepin Townsite. 2. That the CEO review the Office of Bush Fire Risk Management Bush Fire prone map areas across the whole of the Shire of Wickepin.	○	Letter sent 22/12/2016. Review of Bush Fire prone mapping to be undertaken.
795-	Asphalt Tender 04/2016-2017		That Council accept the tender received from Great Southern Paving as per the received RFT 04/2016-17 Supply and Lay Asphalt offer form: Item No Description Tendered Rate \$/m2 1Rate to apply 25mm Black Asphalt \$21.00 2Rate to apply 25mm Red Asphalt \$34.50	✓	Successful and unsuccessful letters sent 04/01/2017. Item placed in 2016/17 Tender Register file.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

Technical Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager Works & Services
File Reference:	CM.REP.1
Author:	Peter Vlahov, Manager Works & Services
Disclosure of any Interest:	Nil
Date of Report:	7 February 2017

Enclosure / Attachment: Nil

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Wickepin Pingelly Road construction has been completed. A 7mm final seal may be applied during February.
- Lomos Road reconstruction has been completed.
- Yealering South East Road reconstruction is 50% completed.
- All aggregate for sealing program has now been delivered.
- Most of the staff were on annual leave during the Christmas period.

Plant Replacement

- The new side tipping dog trailer has been delivered and is now in use.
- The new six wheel dual tipping truck is due to be delivered during February.

Maintenance Works

- Signage repairs
- Tree pruning
- Call outs to remove fallen trees
- Culvert works.
- Bitumen patching
- Various ongoing maintenance.
- Refuse site maintenance
- Ongoing grading.
- Transfer waste from outer refuse sites to Wickepin.

Occupational Health and Safety

- A safety inspection was conducted at the Shire depot on 2 February 2017 with the assistance of Mark Southgate from LGIS.

Workshop

- General ongoing servicing and minor repairs.
- Assist with building maintenance and general maintenance issues.

Parks and Gardens

- Whipper snip all areas for fire reduction
- Tidy fire breaks
- Weed control
- Oval fertilization
- General mowing
- Reticulation repairs and maintenance
- Sales yards caltrop control.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That Council notes the report from the Manager of Works and Services dated 7 February 2017.

Voting Requirements: Simple majority

Resolution No

Moved Cr / Seconded Cr

That Council notes the report from the Manager of Works and Services dated 7 February 2017.

Carried /

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton - Deputy Chief Executive Officer
File Reference:	FM.FR.1212
Author:	Natalie Manton - Deputy Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	8 February 2017

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the periods ending 31 December 2016 and 31 January 2017 as presented be received.

Voting Requirements: Simple majority

Resolution No

Moved Cr / Seconded Cr

That the financial statements tabled for the periods ending 31 December 2016 and 31 January 2017 as presented be received.

Carried /

SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 December 2016

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Statement of Budget Amendments	9
Note 1 Significant Accounting Policies	10
Note 2 Explanation of Material Variances	17
Note 3 Net Current Funding Position	18
Note 4 Cash and Investments	19
Note 5 Budget Amendments	20
Note 6 Receivables	22
Note 7 Cash Backed Reserves	23
Note 8 Capital Disposals	24
Note 9 Rating Information	25
Note 10 Information on Borrowings	26
Note 11 Grants and Contributions	27
Note 12 Trust	28
Appendix A Details of Capital Acquisitions	29

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 December 2016 of \$1,338,159.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Natalie Manton Deputy CEO

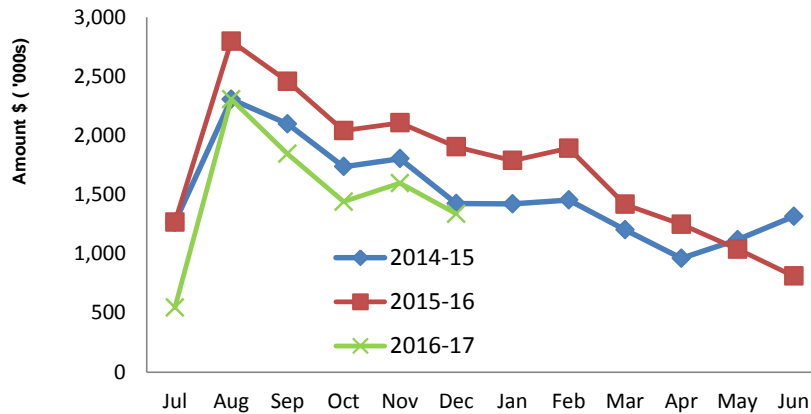
Reviewed by: Mark Hook CEO

Date prepared: 24-Jan-17

Shire of Wickepin

Monthly Summary Information
For the Period Ended 31 December 2016

Liquidity Over the Year (Refer Note 3)



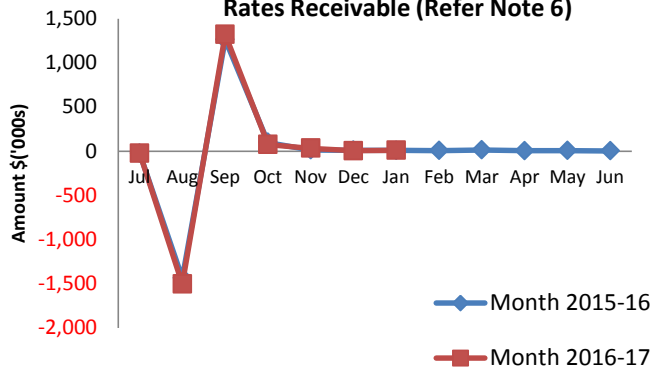
Cash and Cash Equivalents as at period end

Unrestricted	\$	1,395,363
Restricted	\$	1,243,268
	\$	<u>2,638,631</u>

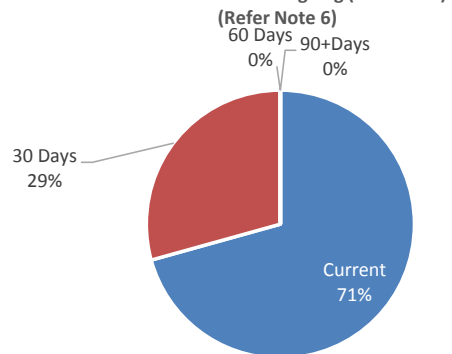
Receivables

Rates	\$	85,795
Other	\$	8,170
	\$	<u>93,965</u>

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non- rates)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

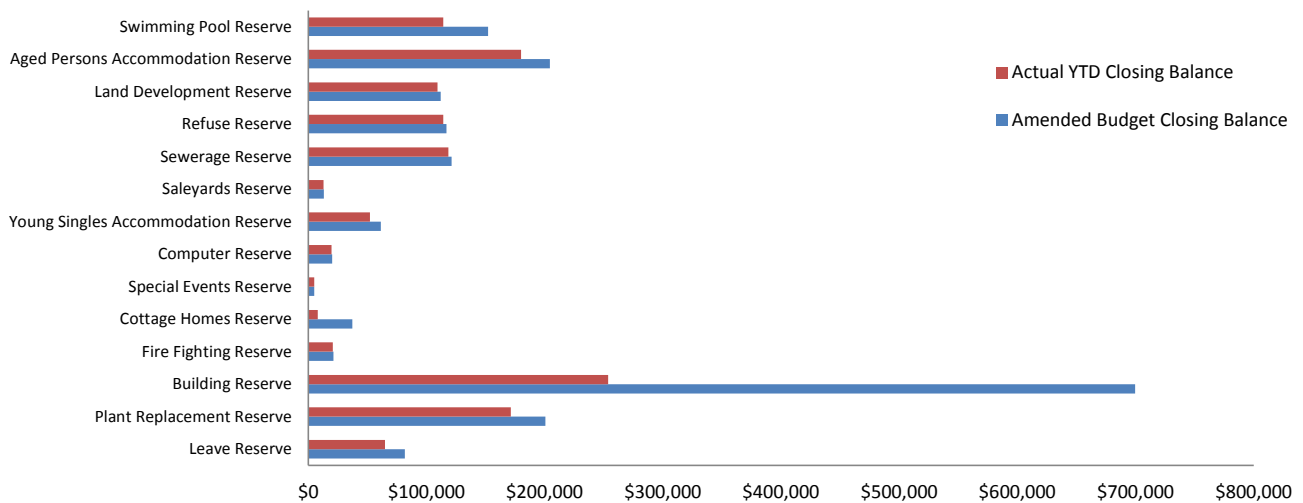
Monthly Summary Information

For the Period Ended 31 December 2016

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

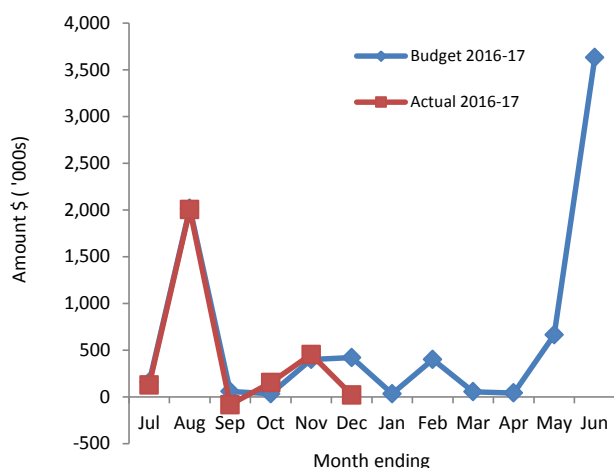
Shire of Wickepin

Monthly Summary Information

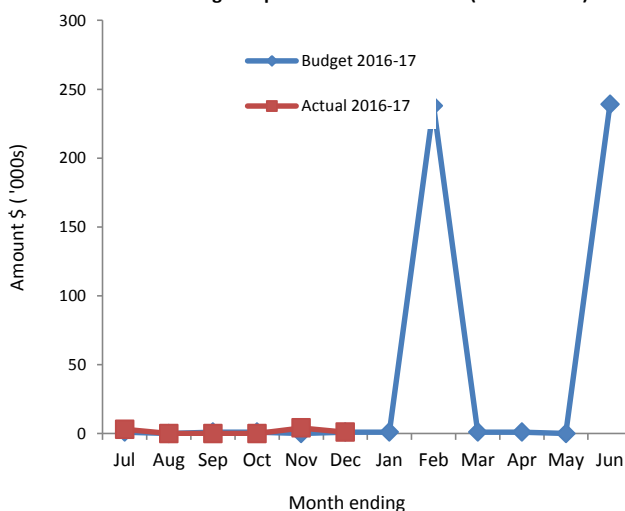
For the Period Ended 31 December 2016

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

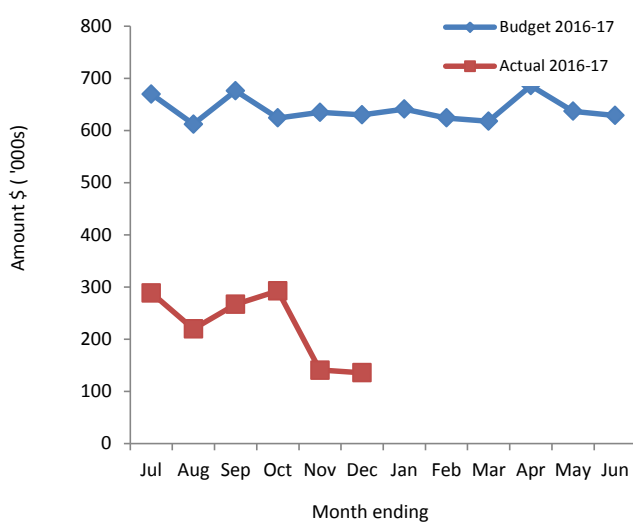


Budget Capital Revenue -v- Actual (Refer Note 2)

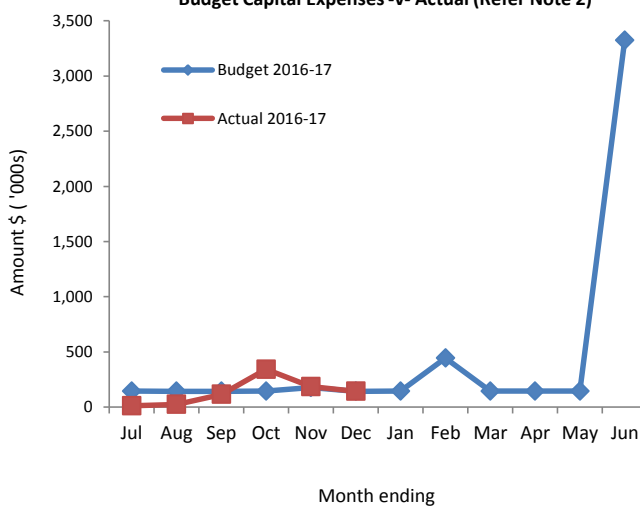


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 December 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Governance		\$ 26,296	\$ 12,582	\$ 23,225	\$ 10,643	84.59%	▲
General Purpose Funding - Rates	9	1,326,356	1,325,894	1,328,405	2,511	0.19%	
General Purpose Funding - Other		1,530,046	765,000	739,656	(25,344)	(3.31%)	
Law, Order and Public Safety		436,835	53,121	50,709	(2,412)	(4.54%)	
Health		400	198	0	(198)	(100.00%)	
Education and Welfare		250	120	160	40	32.96%	
Housing		3,289,300	31,878	32,304	426	1.34%	
Community Amenities		168,058	148,704	150,681	1,977	1.33%	
Recreation and Culture		86,782	39,647	78,051	38,404	96.87%	▲
Transport		970,800	671,201	220,464	(450,737)	(67.15%)	▼
Economic Services		43,095	21,522	28,165	6,643	30.87%	▲
Other Property and Services		35,800	17,892	21,948	4,056	22.67%	
Total Operating Revenue		7,914,018	3,087,759	2,673,769	(413,990)		
Operating Expense							
Governance		(468,496)	(252,321)	(225,424)	26,897	10.66%	▲
General Purpose Funding		(74,606)	(34,278)	(34,601)	(323)	(0.94%)	
Law, Order and Public Safety		(207,136)	(117,816)	(73,981)	43,835	37.21%	▲
Health		(32,911)	(16,428)	(14,775)	1,653	10.06%	▲
Education and Welfare		(10,956)	(5,442)	(1,747)	3,695	67.90%	▲
Housing		(248,092)	(123,876)	(69,851)	54,025	43.61%	▲
Community Amenities		(432,857)	(216,096)	(152,931)	63,165	29.23%	▲
Recreation and Culture		(1,229,361)	(603,762)	(331,455)	272,307	45.10%	▲
Transport		(4,685,836)	(2,305,752)	(335,744)	1,970,008	85.44%	▲
Economic Services		(269,249)	(134,472)	(71,697)	62,775	46.68%	▲
Other Property and Services		(22,085)	(36,312)	(34,567)	1,745	4.80%	
Total Operating Expenditure		(7,681,586)	(3,846,555)	(1,346,773)	2,499,782		
Funding Balance Adjustments							
Add back Depreciation		4,653,900	2,326,902	0	(2,326,902)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(100,600)	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		4,785,732	1,568,106	1,326,996	(241,110)		
Capital Revenues							
Proceeds from Disposal of Assets	8	476,000	198,333	126,315	(72,018)	(36.31%)	▼
Total Capital Revenues		476,000	198,333	126,315	(72,018)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(3,216,000)	(14,994)	(11,502)	3,492	23.29%	▲
Infrastructure - Roads	13	(1,021,259)	(510,582)	(460,149)	50,433	9.88%	▲
Infrastructure - Public Facilities	13	0	0	0	0		
Infrastructure - Footpaths	13	(37,000)	(18,492)	(1,166)	17,326	93.69%	▲
Infrastructure - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(1,033,050)	0	(344,434)	(344,434)		▼
Furniture and Equipment	13	(48,500)	(46,750)	(6,327)	40,423	86.47%	▲
Total Capital Expenditure		(5,355,809)	(590,818)	(823,578)	(232,760)		
Net Cash from Capital Activities		(4,879,809)	(392,485)	(697,263)	(304,778)		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,769	3,237	5,618	2,380	73.54%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(28,481)	(11,867)	(12,985)	(1,118)	(9.42%)	
Transfer to Reserves	7	(602,215)	(250,923)	0	250,923	100.00%	▲
Net Cash from Financing Activities		(622,927)	(259,553)	(7,367)	252,185		
Net Operations, Capital and Financing		(717,003)	916,069	622,366	(293,703)		
Opening Funding Surplus(Deficit)	3	717,315	715,793	715,793	0	0.00%	
Closing Funding Surplus(Deficit)	3	312	1,631,862	1,338,159	(293,703)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Rates	9	\$ 1,383,226	\$ 1,382,746	\$ 1,385,275	\$ 2,529	% 0.18%	
Operating Grants, Subsidies and Contributions	11	1,684,723	904,549	899,860	(4,689)	(0.52%)	
Fees and Charges		418,377	244,935	285,294	40,359	16.48%	▲
Service Charges		0	0	0	0		
Interest Earnings		57,600	28,800	6,575	(22,225)	(77.17%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	174,600	0	0	0		
Total Operating Revenue		3,718,526	2,561,030	2,577,004	15,974		
Operating Expense							
Employee Costs		(1,127,120)	(563,254)	(500,194)	63,060	11.20%	▲
Materials and Contracts		(1,463,420)	(716,860)	(620,306)	96,554	13.47%	▲
Utility Charges		(171,585)	(85,692)	(55,661)	30,031	35.04%	▲
Depreciation on Non-Current Assets		(4,653,900)	(2,326,902)	0	2,326,902	100.00%	▲
Interest Expenses		(6,572)	(3,276)	(3,425)	(149)	(4.54%)	
Insurance Expenses		(184,989)	(150,571)	(167,187)	(16,616)	(11.04%)	▼
Other Expenditure		0	0	0	0		
Loss on Disposal of Assets	8	(74,000)	0	0	0		
Total Operating Expenditure		(7,681,586)	(3,846,555)	(1,346,773)	2,499,782		
Funding Balance Adjustments							
Add back Depreciation		4,653,900	2,326,902	0	(2,326,902)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(100,600)	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		590,240	1,041,377	1,230,231	188,854		
Capital Revenues							
Grants, Subsidies and Contributions	11	4,195,492	526,729	96,765	(429,964)	(81.63%)	▼
Proceeds from Disposal of Assets	8	476,000	198,333	126,315	(72,018)	(36.31%)	▼
Total Capital Revenues		4,671,492	725,062	223,080	(501,982)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(3,216,000)	(14,994)	(11,502)	3,492	23.29%	▲
Infrastructure - Roads	13	(1,021,259)	(510,582)	(460,149)	50,433	9.88%	▲
Infrastructure - Public Facilities	13	0	0	0	0		
Infrastructure - Footpaths	13	(37,000)	(18,492)	(1,166)	17,326	93.69%	▲
Infrastructure - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(1,033,050)	0	(344,434)	(344,434)		▼
Furniture and Equipment	13	(48,500)	(46,750)	(6,327)	40,423	86.47%	▲
Total Capital Expenditure		(5,355,809)	(590,818)	(823,578)	(232,760)		
Net Cash from Capital Activities		(684,317)	134,244	(600,498)	(734,742)		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,769	3,237	5,618	2,380	73.54%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(28,481)	(11,867)	(12,985)	(1,118)	(9.42%)	
Transfer to Reserves	7	(602,215)	(250,923)	0	250,923	100.00%	▲
Net Cash from Financing Activities		(622,927)	(259,553)	(7,367)	252,185		
Net Operations, Capital and Financing		(717,004)	916,069	622,366	(293,703)		
Opening Funding Surplus(Deficit)	3	717,315	715,793	715,793	0	0.00%	
Closing Funding Surplus(Deficit)	3	311	1,631,862	1,338,159	(293,703)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 December 2016

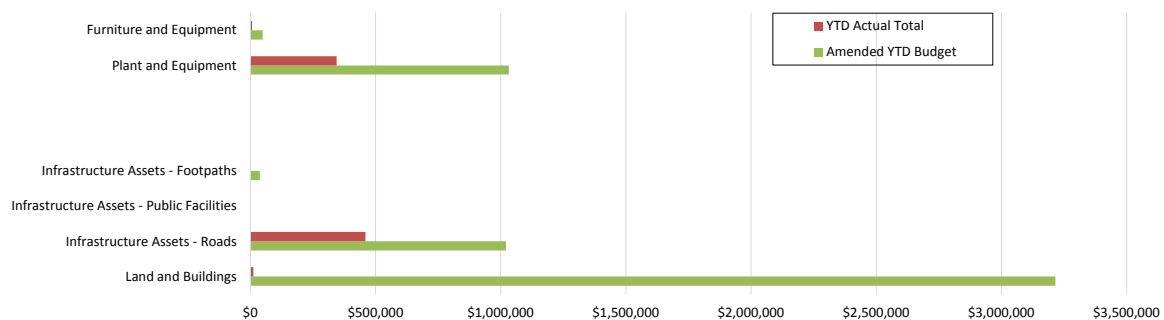
		YTD 31 12 2016				
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget
		\$	\$	\$	\$	\$
Land and Buildings	13	11,502	0	11,502	3,216,000	3,216,000
Infrastructure Assets - Roads	13	0	460,149	460,149	1,021,259	1,021,259
Infrastructure Assets - Public Facilities	13	0	0	0	0	0
Infrastructure Assets - Footpaths	13	1,166	0	1,166	37,000	37,000
Plant and Equipment	13	18,496	325,938	344,434	1,033,050	1,033,050
Furniture and Equipment	13	6,327	0	6,327	48,500	48,500
Capital Expenditure Totals		37,491	786,087	823,578	5,355,809	5,355,809
						(4,532,231)

Funded By:

Capital Grants and Contributions	96,765	4,195,492	4,195,492	4,098,727
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	126,315	198,333	476,000	(72,018)
Own Source Funding - Cash Backed Reserves				
Computer Reserve			0	
Saleyard Reserve			0	
Refuse Reserve			0	
Land Development Reserve			0	
Staff Housing Reserve	0			
Building Reserve	0			
Total Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations	600,498	961,984	684,317	(361,486)
Capital Funding Total	823,578	5,355,809	5,355,809	(4,532,231)

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 December 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	26,296		26,296	12,582
General Purpose Funding - Rates	1,326,356		1,326,356	1,325,894
General Purpose Funding - Other	1,530,046		1,530,046	765,000
Law, Order and Public Safety	436,835		436,835	53,121
Health	400		400	198
Education and Welfare	250		250	120
Housing	3,289,300		3,289,300	31,878
Community Amenities	168,058		168,058	148,704
Recreation and Culture	86,782		86,782	39,647
Transport	970,800		970,800	671,201
Economic Services	43,095		43,095	21,522
Other Property and Services	35,800		35,800	17,892
Total Operating Revenue	7,914,018	0	7,914,018	3,087,759
Operating Expense				
Governance	(468,496)		(468,496)	(252,321)
General Purpose Funding	(74,606)		(74,606)	(34,278)
Law, Order and Public Safety	(207,136)		(207,136)	(117,816)
Health	(32,911)		(32,911)	(16,428)
Education and Welfare	(10,956)		(10,956)	(5,442)
Housing	(248,092)		(248,092)	(123,876)
Community Amenities	(432,857)		(432,857)	(216,096)
Recreation and Culture	(1,229,362)		(1,229,362)	(603,762)
Transport	(4,685,836)		(4,685,836)	(2,305,752)
Economic Services	(269,249)		(269,249)	(134,472)
Other Property and Services	(22,085)		(22,085)	(36,312)
Total Operating Expenditure	(7,681,586)	0	(7,681,586)	(3,846,555)
Funding Balance Adjustments				
Add back Depreciation	4,653,900		4,653,900	2,326,902
Adjust (Profit)/Loss on Asset Disposal	(100,600)		(100,600)	0
Adjust Provisions and Accruals	0		0	0
Net Cash from Operations	4,785,732	0	4,785,732	1,568,106
Capital Revenues				
Proceeds from Disposal of Assets	476,000		476,000	198,333
Proceeds from Sale of Investments	0		0	0
Total Capital Revenues	476,000	0	476,000	198,333
Capital Expenses				
Land Held for Resale	0		0	0
Land and Buildings	(3,216,000)	0	(3,216,000)	(14,994)
Infrastructure - Roads	(1,021,259)		(1,021,259)	(510,582)
Infrastructure - Public Facilities	0		0	0
Infrastructure - Footpaths	(37,000)		(37,000)	(18,492)
Infrastructure - Drainage	0		0	0
Heritage Assets	0		0	0
Plant and Equipment	(1,033,050)		(1,033,050)	0
Furniture and Equipment	(48,500)		(48,500)	(46,750)
Total Capital Expenditure	(5,355,809)	0	(5,355,809)	(590,818)
Net Cash from Capital Activities	(4,879,809)	0	(4,879,809)	(392,485)
Financing				
Proceeds from New Debentures	0		0	0
Proceeds from Advances	0		0	0
Self-Supporting Loan Principal	7,769		7,769	3,237
Transfer from Reserves	0	0	0	0
Advances to Community Groups	0		0	0
Repayment of Debentures	(28,481)		(28,481)	(11,867)
Transfer to Reserves	(602,215)		(602,215)	(250,923)
Net Cash from Financing Activities	(622,927)	0	(622,927)	(259,553)
Net Operations, Capital and Financing	(717,004)	0	(717,004)	916,069
Opening Funding Surplus(Deficit)	717,315	0	717,315	717,315
Closing Funding Surplus(Deficit)	311	0	311	1,633,384

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Fortunate Place.

"Wickepin offers a safe, pleasant healthy lifestyle, with a community that has strong sporting and social

The Strategic Community Plan defines the key objectives of the Shire as:

(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.

(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.

(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement

(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 December 2016

Note 2: EXPLANATION OF MATERIAL VARIANCES

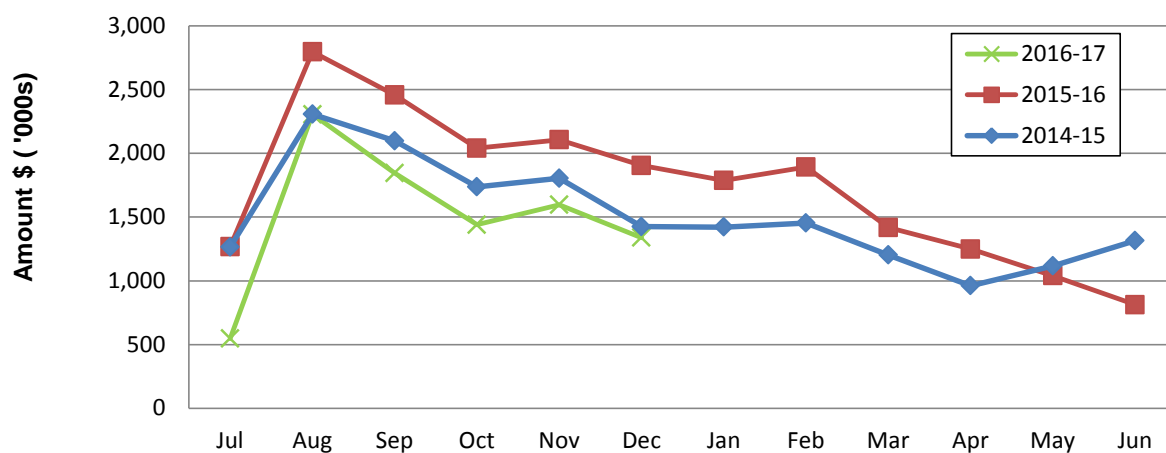
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	10,643	84.59%	▲	Timing	LSL Contribution invoiced
Housing	426	1.34%			
Community Amenities	1,977	1.33%			
Recreation and Culture	38,404	96.87%	▲	Timing	Art entries and sales received
Transport	(450,737)	(67.15%)	▼	Timing	Road project grants not received
Economic Services	6,643	30.87%	▲		Full year saleyard fees paid
Other Property and Services	4,056	22.67%			
Operating Expense					
General Purpose Funding	(323)	(0.94%)			
Law, Order and Public Safety	43,835	37.21%	▲	Timing	Depreciation not calculated
Health	1,653	10.06%	▲		
Housing	54,025	43.61%	▲	Timing	Depreciation not calculated
Community Amenities	63,165	29.23%	▲	Timing	Depreciation not calculated
Recreation and Culture	272,307	45.10%	▲	Timing	Depreciation not calculated
Transport	1,970,008	85.44%	▲	Timing	Depreciation not calculated
Economic Services	62,775	46.68%	▲	Timing	Depreciation not calculated
Other Property and Services	1,745	4.80%		Timing	Works Staff training over budget
Capital Revenues					
Grants, Subsidies and Contributions	(429,964)	(81.63%)	▼	Timing	Pool grant not received as yet
Proceeds from Disposal of Assets	(72,018)	(36.31%)	▼	Timing	Proceeds calculated December
Capital Expenses					
Land and Buildings	3,492	23.29%	▲		
Infrastructure - Roads	50,433	9.88%	▲	Timing	1/3 road program spent
Infrastructure - Public Facilities	0				
Infrastructure - Footpaths	17,326	93.69%	▲	Timing	Footpaths still to be completed
Plant and Equipment	(344,434)		▼	Timing	New truck still to be purchased
Furniture and Equipment	40,423	86.47%	▲	Timing	equipment still to be purchased
Financing					
Loan Principal	(1,118)	(9.42%)			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Dec 2016	30th June 2016	YTD 31 Dec 2015
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,395,363	793,781	2,025,309
Cash Restricted	4	1,243,268	1,243,268	1,058,936
Receivables - Rates	6	85,795	24,021	98,244
Receivables -Other	6	8,170	127,981	7,472
Interest / ATO Receivable/Trust		14,612	16,340	32,731
Inventories			0	0
		2,747,209	2,205,391	3,222,692
Less: Current Liabilities				
Payables		(21,038)	(101,587)	(24,162)
Provisions		(144,743)	(144,743)	(123,086)
		(165,781)	(246,330)	(147,249)
Less: Cash Reserves	7	(1,243,268)	(1,243,268)	(1,058,936)
Net Current Funding Position		1,338,160	715,793	2,016,507

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	291,494			291,494	ANZ	At Call
Reserve Bank Account	0.00%		3,268		3,268	ANZ	At Call
Trust Bank Account	0.00%			29,102	29,102	ANZ	At Call
Cash On Hand	Nil	700			700	N/A	On Hand
(b) Term Deposits							
Municipal	2.50%	500,000			500,000	ANZ	23.03.2017
Municipal					0		
Municipal	1.45%	603,169			603,169	WA Treasury	At Call
Reserve	2.70%		1,240,000		1,240,000	ANZ	25.01.17
Trust	2.30%			52,935	52,935	ANZ	8.1.17
Total		1,395,363	1,243,268	82,037	2,720,668		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						
	Opening surplus adjustment						0
							0
							0
	Changes Due to Timing						0
				0	0	0	

Note 5 (a): BUDGET AMENDMENTS - CORPORATE BUSINESS PLAN LINKAGE

Strategy Ref	Strategy	Action Ref	Action	2014-15 per CBP	Adopted Budget	Amended Budget	YTD Expenditure
Total				-	-	-	-

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

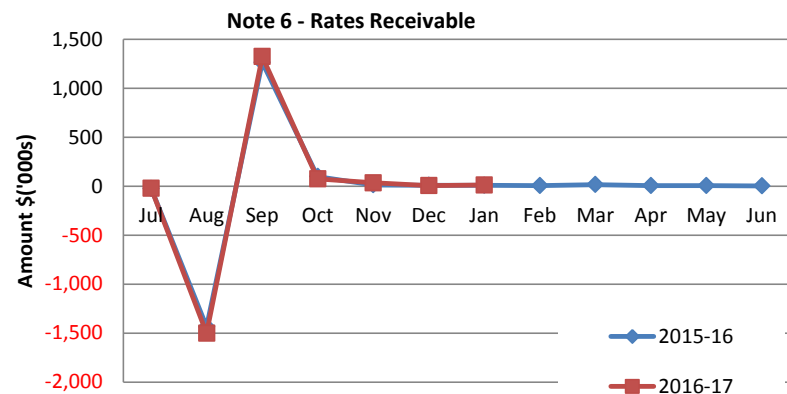
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

YTD 31 Dec 2016	30 June 2016
\$	\$
25,543	24,553
1,494,592	1,461,313
(1,434,340)	(1,460,323)
85,795	25,543
85,795	25,543
94.36%	98.28%



Comments/Notes - Receivables Rates

Receivables - General

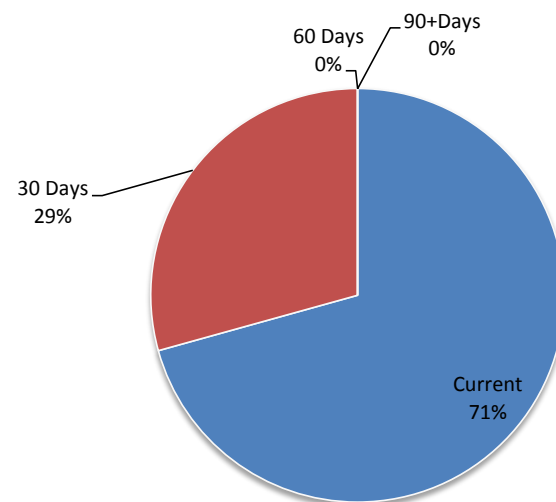
Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
5,775	2,395	0	0
			8,170

Note 6 - Accounts Receivable (non-rates)



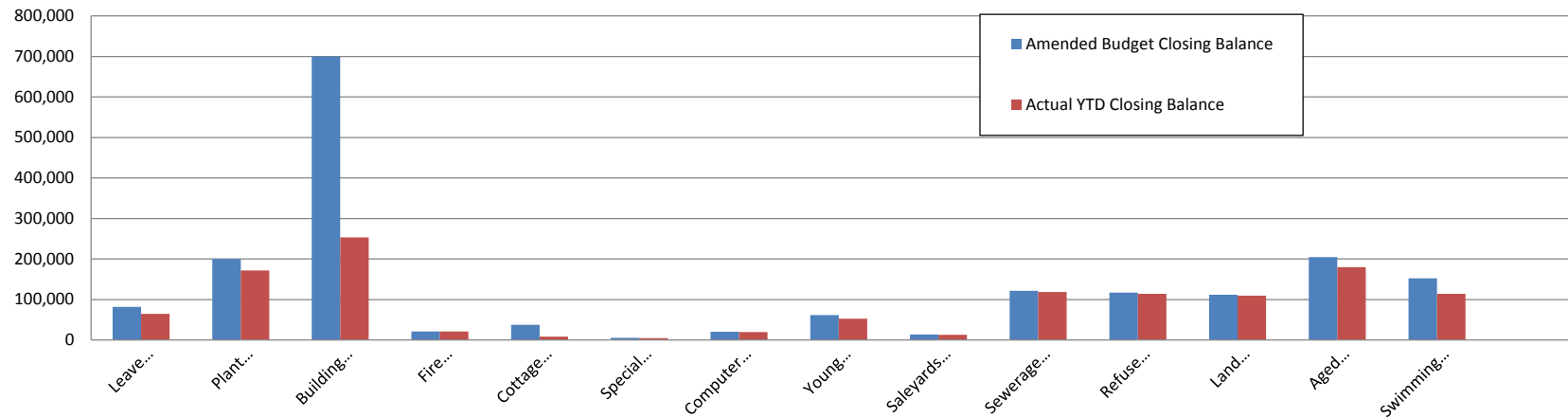
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 7: Cash Backed Reserve

2016-17										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 64,711	\$ 1,562	\$	\$ 15,215	\$	\$	\$		\$ 81,488	\$ 64,711
Plant Replacement Reserve	171,245	4,132		25,000					200,377	171,245
Building Reserve	253,506	6,117		440,000					699,623	253,506
Fire Fighting Reserve	20,648	498							21,146	20,648
Cottage Homes Reserve	7,988	193		29,000					37,181	7,988
Special Events Reserve	4,807	116							4,923	4,807
Computer Reserve	19,636	474							20,110	19,636
Young Singles Accommodation Reserve	52,098	1,257		8,000					61,355	52,098
Saleyards Reserve	12,796	309							13,105	12,796
Sewerage Reserve	118,313	2,855							121,168	118,313
Refuse Reserve	114,080	2,753							116,833	114,080
Land Development Reserve	109,202	2,635							111,837	109,202
Aged Persons Accommodation Reserve	180,045	4,344		20,000					204,389	180,045
Swimming Pool Reserve	114,193	2,755		35,000					151,948	114,193
	1,243,268	30,000	0	572,215	0	0	0		1,845,483	1,243,268

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			
					YTD 31 12 2016			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	Plant and Equipment	\$	\$	\$	
			0	CEO Vehicle	550	0	(550)	
		32,959	0	CEO Vehicle	550	0	(550)	
			0	Hino 6 Wheel Truck P248	(47,000)	0	47,000	
		34,500	0	Rubber Multi Roller P541	(19,000)	0	19,000	
		19,729	0	Colorado Single Cab P468 Gardeners	4,500	0	(4,500)	
		14,545	0	Works Foreman ute P2567	4,000	0	(4,000)	
		24,582	0	MWS Colorado P2Q	(8,000)	0	8,000	
			0	Facey Group Utility	0	0	0	
				Land & Buildings				
				5 Smith Street	165,000			
0	0	126,315	0		100,600	0	64,400	

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	6.9322	193	1,793,579	124,334		0	124,334	124,334	500	0	124,834
UV	1.0617	267	121,630,000	1,291,346	940	0	1,292,286	1,291,346	500		1,291,846
Mining UV		5	448,768	4,765			4,765	4,765			4,765
Sub-Totals		465	123,872,347	1,420,445	940	0	1,421,385	1,420,445	1,000	0	1,421,445
Minimum Payment	Minimum \$										
GRV	375.00	64	83,621	23,625	0	0	23,625	23,625	0	0	23,625
UV	375.00	13	250,100	4,875	0	0	4,875	4,875	0	0	4,875
Mining UV	375.00	2	46,406	750			750	750			750
Sub-Totals		79	380,127	29,250	0	0	29,250	29,250	0	0	29,250
Ex Gratia Rates							1,450,635				1,450,695
Discount							6,201				6,201
Rates Writeoffs							(128,401)				(130,540)
Amount from General Rates							(31)				0
Specified Area Rates							1,328,405				1,326,356
Totals							56,871				56,870
							1,385,276				1,383,226

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	
Loan 100 - CEO Residence	90,643		10204	20,711	69,932	69,932	2536	4,769	24/06/2020
Loan 99 - Wickepin Community Centre					0	0			
Loan 101- WD Sports Club SS Tractor	2,152			2,152	0	0		82	1/06/2017
Loan 102 - WD Sports Club SS Greens	44,423		2781	5,618	38,805	38,805	888	1,721	17/01/2023
	137,218	0	12,985	28,481	108,737	108,737	3,424	6,573	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	978,544	0	978,544	0	487,239	491,305
Grants Commission - Roads	WALGGC	Y	489,332	0	489,332	0	244,936	244,397
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	19,688	0	19,688	0	6,693	12,996
FESA Grant - Tincurrin Fire Truck	Dept. of Fire & Emergency Serv.	Y	369,400	0		369,400	0	369,400
HOUSING								
Grants - Aged Housing	Regional Development & Lands	Y	3,036,000	0	0	3,036,000	0	3,036,000
Yarling Brook	Trust	Y	1,096	0	1,096		1,097	(1)
COMMUNITY AMENITIES								
RECREATION AND CULTURE								
Grants - Swimming Pool	Community Pool Revitalisation		32,000	0	32,000	0	32,000	0
Grants - Kidsport	Department of Sport and Rec	Y	3,500	0	3,500		3,500	0
Grants - Wickepin Sculpture Project	CANWA	Y	7,655	0	7,655		7,655	0
TRANSPORT								
Contributions - Road Projects	Blackspot Funding	Y	26,914	0	0	26,914	0	26,914
Roads To Recovery Grant - Cap	Roads to Recovery	Y	545,008	0	0	545,008	0	545,008
RRG Grants - Capital Projects	Regional Road Group	Y	218,170	0	0	218,170	96,765	121,405
Direct Grant - Maintenance	Dept. of Transport	Y	116,740	0	116,740	0	116,741	(1)
Heritage Trail Grant	Lotterywest	Y	36,168	0	36,168		0	36,168
ECONOMIC SERVICES								
TOTALS			5,880,215	0	1,684,723	4,195,492	996,625	4,883,590

Operating
Non-Operating

Operating
Non-operating

1,684,723
4,195,492
5,880,215

899,860
96,765
996,625

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Dec-16
	\$	\$	\$	\$
Housing Bonds	200	1,880	(1,820)	260
Master Key Deposits	300	900	(1,200)	0
Special Plates	0	0	0	0
Land Sales	0	0	0	0
Nomination Deposits	0	0	0	0
BCITF	0	583	(583)	0
Ram Pavillion	0	0	0	0
LCDC Landcare	0	0	0	0
Cat/Dog Trap Hire	0	50	(50)	0
WDSC Replacement Greens	53,479	8,019	0	61,498
Kidsport	888		(870)	18
Albert Facey Homestead	9,574	1,039	(1,343)	9,270
Miscellaneous Trust	7,483	525	(4,917)	3,091
Yealering Bowling Club Greens	0	7,900		7,900
	71,924	20,896	(10,783)	82,037

Level of Completion Indicators

0% ○
20% ○
40% ●
60% ●
80% ●
100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 13: CAPITAL ACQUISITIONS

31/12/2016							
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Land for Resale							
Community Amenities							
Community Amenities Total		0	0	0	0	0	
Land for Resale Total		0	0	0	0	0	
Land & Buildings							
Housing							
Aged Accommodation Units	CLCH2	(3,186,000)	0	0	0	0	
Housing Total		(3,186,000)	0	0	0	0	
Community Amenities							
Harrismith Cemetery Upgrade	HCU1	(10,000)	(4,998)	(3,326)	1,672	0	
Community Amenities Total		(10,000)	(4,998)	(3,326)	1,672		
Recreation And Culture Total		0	0	0	0		
Transport							
Depot Fence	LDP1	(20,000)	(9,996)	(8,177)	1,819		
Transport Total		(20,000)	(9,996)	(8,177)	1,819		
Economic Services							
Economic Services Total		0	0	0	0		
Land and Buildings Total		(3,216,000)	(14,994)	(11,502)	3,492	0	
Footpaths							
Transport							
Footpaths Wickepin	LFP1	(37,000)	(18,492)	(1,166)	17,326		
Footpaths Yealering	LFP2	0	0	0	0		
Transport Total		(37,000)	(18,492)	(1,166)	17,326	0	
Footpaths Total		(37,000)	(18,492)	(1,166)	17,326	0	
Furniture & Office Equip.							
Governance							
Councillor Ipads	0954	(12,000)	(12,000)	(6,327)	5,673	0	
Office Computer	0954	(4,500)	(2,750)	(2,936)	(186)	0	
Governance Total		(16,500)	(14,750)	(9,263)	5,487	0	
Pool Lane ropes, filter maintenance, shade, paint	4704	(32,000)	(32,000)	(15,560)	16,440	0	
Recreation And Culture Total		(32,000)	(32,000)	(15,560)	16,440	0	
Furniture & Office Equip. Total		(48,500)	(46,750)	(24,823)	21,927	0	
Plant , Equip. & Vehicles							
Governance							
Holden Colorado CEO	6034	(72,500)	0	(37,504)	(37,504)	0	
Governance Total		(72,500)	0	(37,504)	(37,504)	0	
Community Amenities							
Law, Order And Public Safety							
4x4 Broadacre Firetruck - Tincurrin	1184	(369,400)	0	0	0	0	
Law, Order and Public Safety Total		(369,400)	0	0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2016

Note 13: CAPITAL ACQUISITIONS

31/12/2016							
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Recreation And Culture							
Recreation And Culture Total		0	0	0	0	0	
Transport							
Hino 700 6 wheel truck	6034	(200,000)	0		0	0	
Multi tyre roller	6034	(147,500)	0	(154,500)	(154,500)	0	
New Dog Trailer	6034	(100,000)	0	(21,400)	(21,400)		
Single cab ute 4x4 to replace P468	6034	(32,500)	0	(32,729)	(32,729)		
Single cab ute 4x4 to replace P2567	6034	(36,150)	0	(36,132)	(36,132)	0	
MWS Nissan Navara or Colorado	6034	(47,000)	0	(43,673)	(43,673)	0	
Facey Group Ute	6034	(28,000)	0		0	0	
Transport Total		(591,150)	0	(288,434)	(288,434)	0	
Economic Services Total		0	0	0	0	0	
Plant , Equip. & Vehicles Total		(1,033,050)	0	(325,938)	(325,938)	0	
Infrastructure Other							
Recreation And Culture Total		0	0	0	0	0	
Public Facilities Total		0	0	0	0	0	
Roads							
Transport Regional Road Group							
Wickepin Corrigin Road	RG001	(157,095)	(78,546)	(57,494)	21,052	0	
Wickepin Harrismith Road	RG002	(88,365)	(44,178)	(85,282)	(41,104)	0	
Pingelly Wickepin Road	RG003	(81,795)	(40,896)	(71,224)	(30,328)	0	
Regional Road Group Total		(327,255)	(163,620)	(214,000)	(50,380)	0	
Transport Roads to Recovery							
Yealering South Road	RR26	(148,216)	(74,106)	(59,589)	14,517	0	
Aileen Road	R2R048	(49,195)	(24,594)	(51,538)	(26,944)	0	
Lomos South Road	RR14	(162,314)	(81,156)	(41,584)	39,572	0	
Richter Street	RR11	(10,895)	(5,442)	0	5,442	0	
Rintel Street	R2R114	(8,065)	(4,032)	0	4,032	0	
Lake Road 2015/16 project carry over	R2R161	0	0	(1,918)	(1,918)	0	
Central Ave	RR37	(11,679)	(5,838)	0	5,838	0	
Rose Road	R2R052	(3,095)	(1,542)	0	1,542	0	
Tincurrin South Road	R2R016	(40,304)	(20,148)	0	20,148	0	
Wickepin Corrigin Road	R2R001	(39,746)	(19,872)	(4,545)	15,327	0	
Wickepin Harrismith Road	R2R002	(62,500)	(31,248)	(30,805)	443	0	
Wickepin Pingelly Road	R2R003	(9,000)	(4,500)	(4,800)	(300)	0	
Roads to Recovery Total		(545,009)	(272,478)	(194,780)	77,698	0	
Transport Black Spot							
Malyalling Road	BS036	(40,370)	(20,184)	(34,380)	(14,196)	0	
Blackspot Total		(40,370)	(20,184)	(34,380)	(14,196)	0	
Council Resources Construction							
Gillimanning Road	CO035	(41,000)	(20,496)	(16,989)	3,507	0	
Dorakin Road	CO28	(41,000)	(20,496)	0	20,496	0	
Drainage and Headwalls	CODAH	(26,625)	(13,308)	0	13,308	0	
Council Resources Construction Total		(108,625)	(54,300)	(16,989)	37,311	0	
Roads Total		(1,021,259)	(510,582)	(460,148)	50,434	0	
Capital Expenditure Total		(5,355,809)	(590,818)	(823,578)	(232,760)	0	

Programme Description	COA	Job	Description	Amended Budget		YTD Budget		YTD Actual		Variance
				Expenditure	Income	Expenditure	Income	Expenditure	Income	
			Rates							
	0131		Rates Levied		1,449,696		1,449,696	1,449,695		0.00%
	0221		Back Rates		0		0	0		
	0161		Ex Gratia Rates		6,200		6,200	6,201		0.02%
	0171		Rates Penalty/Interest		3,600		1,800	2,400		33.36%
	0111		Interim Rates		1,000		498	940		88.84%
	0153		Fees & Charges - Rates		2,920		1,458	450		-69.14%
	0123		Legal Fees Reimbursed - With Gst		0		0	0		
	0143		Legal Fees Reimbursed - Gst Free		1,000		498	457		-8.23%
	0151		Discounts/Concessions		130,500		130,500	128,401		-1.61%
General Purpose Funding	0002		Administration Allocated	37,339		18,660		17,874		-4.21%
	0122		Rates Expenses Other	2,700		1,350		91		-93.26%
	0132		Title Searches	100		48		0		-100.00%
	0192		Valuation Expenses	6,000		0		1,072		
	0141		Rates Adjustments & Write Offs		40		18		31	71.56%
			Operating Sub Total	46,139	1,333,876	20,058	1,329,632	19,036	1,331,712	
			Other General Purpose Funding							
	0181		Grants Commission		978,544		489,272	487,239		-0.42%
	0201		Untied Road Grants		489,332		244,666	244,936		0.11%
	0199		Royalties for Regions		0		0	0		
	0023		Transport Income		0		0	0		
	0103		Interest On Municipal		24,000		12,000	4,174		-65.22%
	0113		Interest On Reserves		30,000		15,000	0		-100.00%
	0133		Reimbursements		650		324	0		-100.00%
	0022		Transport Expenditure	0		0		0		
General Purpose Funding	0092		Administration Allocated	24,342		12,162		12,049		-0.93%
	0184		Charges GST	125		60		65		
	0182		Bank Fees & Charges	4,000		1,998		3,451		72.72%
			Operating Sub Total	28,467	1,522,526	14,220	761,262	15,565	736,349	
			Total Operating	74,606	2,856,402	34,278	2,090,894	34,601	2,068,061	

		Members Of Council						
Governance	0202	Members Travelling	7,000		3,498		0	-100.00%
	0212	Conference Expenses	17,000		8,496		9,269	9.09%
	0232	Members Meeting Allowance	12,500		6,246		0	-100.00%
	0242	Presidents Allowance	5,000		2,496		0	-100.00%
	0252	Audit Fees	13,000		10,000		4,071	-59.29%
	0262	Refreshment/Entertainment	9,000		4,500		6,743	49.85%
	0292	Insurance - Members	24,078		24,078		24,077	0.00%
	0302	Subscriptions	38,872		19,380		35,402	82.67%
	0312	Presentations And Other	2,000		990		139	-85.99%
	0322	Administration Allocated	266,498		133,242		135,988	2.06%
	0332	Legal Opinion	3,000		1,500		0	-100.00%
	0342	Postage And Freight	2,800		1,398		1,634	16.88%
	0352	Election Expenses	7,000		3,498		0	-100.00%
	0422	Telephone Allowances	4,205		2,100		0	-100.00%
	0733	Reimbursements - Members		0		0	436	
	0753	Changes on Revaluation of Assets		0		0	0	
	0743	Reimbursements - Members - No Gst		0		0	0	
		Operating Sub Total	411,953	0	221,422	0	217,322	436
		Other Governance						
Governance	0223	Loss On Sale Of Asset	0		0		0	
	0282	Advertising	5,000		2,496		1,417	-43.22%
	0532	Admin Salaries	382,600		191,298		188,734	-1.34%
	0542	Admin Allowance	0		0		0	
	0562	Superannuation	37,139		18,564		18,279	-1.54%
	0572	Insurance	5,419		5,419		5,417	-0.05%
	0582	Long Service Leave	0		0		0	
	0592	Admin Building Maint.						
	0592 LAB1	Administration Office	33,360		16,662		16,551	-0.67%
	0602	Office Equipment Expenses	2,000		996		763	-23.39%
	0612	Printing & Stationery	21,000		10,494		11,065	5.44%
	0622	Watershed Costs	6,500		3,246		6,500	100.25%
	0662	Consultancy Fees	69,500		34,734		27,072	-22.06%
	0672	Staff Relocation Expenses	0		0		0	
	0692	Vehicle Expenses	5,000		2,496		1,954	-21.70%
	0712	Staff Training Exp	20,800		10,392		10,332	-0.58%
	0762	Computer Support	33,110		16,548		27,739	67.63%
	0782	Office Expenses Other	750		366		204	-44.24%
	0792	Fringe Benefits Tax	23,000		11,500		6,759	-41.23%
	0822	Staff Subsidies Uniform	4,000		1,998		496	-75.16%
	0832	Depreciation	35,000		17,496		0	-100.00%
	0932	Accrued Leave	0		0		0	
	0862	Cash Round Off Control	0		0		0	
	0912	Less Admin Allocated	593,970		296,976		298,629	0.56%

	0922	Less Building Maint Alloc	33,665		16,830		16,551		-1.66%
	0823	Administrative Reimbursements		580		288		13	-95.39%
	0903	Reimbursements - Gst Inc		1,700		846		1,804	113.23%
	0953	Contribution to LSL		15,216		7,602		15,217	
	0923	Reimbursement - No Gst		1,300		648		5,755	788.12%
	0973	Reimbursements		6,400		3,198		0	-100.00%
	0983	Grant Income		0		0		0	
	0993	Profit on Sale of Assets		1,100		0		0	
		Operating Sub Total	56,543	26,296	30,899	12,582	8,102	22,789	
		Total Operating	468,496	26,296	252,321	12,582	225,424	23,225	
		Fire Prevention							
Law, Order, Public Safety	1022	Administration Allocated	8,894		4,440		4,628		4.24%
	1032	Depreciation	80,000		39,996		0		-100.00%
	1042	Loss on Sale of Assets	0		0		0		
	1072	Fire Insurance	28,584		28,584		20,591		-27.96%
	1082	Fire Equip Maintenance	26,450		13,224		7,149		-45.94%
	1102	Other Minor Expenses					0		
	1102 LFE1	Fire Prevention Expenses	11,744		5,856		12,298		110.01%
	1192	Esl Remittance	38,837		19,416		24,394		25.64%
	1052	ESL Penalty	0		0				
	1112	Fire Break Inspections							
	1113	Fire Prevention Grants Other		0		0		0	
	1123	Government Grants		19,688		9,844		6,693	-32.01%
	1124	Government Grants		369,400		0		0	
	1133	Reimbursements		50		24		0	-100.00%
	1143	Sale Of Fire Maps		10		0		5	
	1153	Charges,Fines & Penalties		0		0		0	
	1193	Esl - Commission		5,000		2,496		4,000	60.26%
	1203	Esl - Rates Levied		38,837		38,837		38,269	-1.46%
	1213	Esl - Penalty Income		100		48		58	19.90%
		Operating Sub Total	194,509	433,085	111,516	51,249	69,060	49,024	

			Animal Control						
Law, Order, Public Safety	1252		Ranger Fees						
	1262		Administration Allocated	9,378		4,680	4,530		-3.20%
	1282		Dog Control Other Expense	3,250		1,620	391		-75.86%
	1323		Charges- Fines & Penalties		150	72		3	-95.83%
	1343		Charges - Registrations		3,600	1,800		1,683	-6.53%
			Operating Sub Total	12,628	3,750	6,300	1,872	4,921	1,686
			Other Law,Order,Public Safety						
Law, Order, Public Safety	1412		Roadwise/Safer Wa	0		0	0		
	1413		Government Grant		0			0	
			Operating Sub Total	0	0	0	0	0	0
			Operating Total	207,136	436,835	117,816	53,121	73,981	50,709
			Health Admin & Inspection						
Health	2272		Depreciation	0		0	0		
	2282		Group Regional Scheme	15,970		7,980	5,966		-25.24%
	2292		Administration Allocated	5,498		2,742	2,725		-0.62%
	2443		Septic Tank Fees		400			198	0
	2622		Other Health Expenses	0		0	0		0
	2583		Septic Tank Fees		0		0		0
			Operating Sub Total	21,468	400	10,722	198	8,691	0
									-18.94%
			Preventive Services - Other						
Health	2562		Analytical Expenses	360		180	350		94.44%
	2572		Mosquito Control						
	2572	LMC1	Mosquito Control	9,340		4,662	4,699		0.79%
	2582		Administration Allocated	1,743		864	1,035		19.77%
			Operating Sub Total	11,443		5,706	6,084		
			Operating Total	32,911	400	16,428	198	14,775	0
			Other Education						
Education And Welfare	1512		Playgroup Maintenance						
	1512	LPS1	Playgroup Maintenance	4,758		2,364	789		-66.63%
	1612		Donations	1,500		744	100		-86.56%
	1682		Administration Allocated	1,698		840	858		2.13%
	1692	CDOC	CDO Project Circus	0					
	1692	CDOP	CDO Project	3,000		1,494			
	1692		Community Development Project				0		
	1533		Grant Income/Reimbursements		250		120	160	32.96%
			Operating Sub Total	10,956	250	5,442	120	1,747	160
			Operating Total	10,956	250	5,442	120	1,747	160

			Housing - Council Staff						
Housing	3202		Building Maintenance						
	3202	LHS1	7 Rintel Street	11,375		5,676		7,654	34.85%
	3202	LHS2	7 Smith Street	3,140		1,566		1,442	-7.91%
	3202	LHS3	7 Fisher Street	0		0		71	
	3202	LHS6	54 Fisher Street	0		0		0	
	3202	LHS4	49 Collins Street	3,020		1,500		768	-48.78%
	3202	LHS7	12 Dumbleyung Road	0		0		0	
	3202	LHS8	Lot 43 Moss Pde	0		0		0	
	3202	LHS10	Lot 40 Moss Pde	18,405		9,192		19,940	116.92%
	3202	LHS9	5 Smith Street	3,765		1,872		655	-65.02%
	3212		Administration Allocated	5,988		2,982		4,753	59.38%
	3301		Staff Housing Subsidy	4,850		2,424		4,460	
	3302		Depreciation	50,000		24,996		0	-100.00%
	3332		Debt Servicing Loan 90	4,769		2,382		2,536	6.48%
	3213		Charges - House Rentals		7,000		3,498	4,964	41.92%
	3214		Housing 5 Smith St		0		0	0	
	3243		Reimbursements - No Gst		0		0	0	
	3273		Profit on Sale of Assets		0		0	0	
	3233		Reimbursements - Gst Inc		700		348	0	-100.00%
			Operating Sub Total	105,312	7,700	52,590	3,846	42,279	4,964
			Housing - Other						
Housing	3342		Housing Maint - Other						
	3342	LHO1	10 Smith Street	300		144		1,858	1190.11%
	3342	LHO2	Housing - Other Gumnut Cottag	0		0		0	
	3342	LHO3	Housing Other - 15 Collins St (Pe	0		0		0	
	3342	LHS11	Housing - Other 5 Smith St	4,385		2,178		3,020	
	3352		Debt Servicing	0		0		0	
	3354		WSAHA Project Expenditure	60,248		30,120		0	
	3362		Cottage Homes						
	3362	LCH1	Cottage Homes Mtce	28,865		14,418		7,720	-46.46%
	3372		English House						
	3372	LEH1	Lot 1 & 2 Wogolin Rd - House M	0		0		0	
	3382		Joint Venture Duplex						
	3382	LJV1	Joint Venture Housing - Lot 100	4,853		2,406		3,286	36.56%
	3392		Young Singles Accom .						
	3392	LYS1	Yarling Court Mtce	16,990		8,478		8,584	1.25%
	3452		Administration Allocated	2,570		1,272		1,638	28.81%
	3462		Depreciation	22,000		10,998		0	-100.00%
	3472		Administration Allocated	2,570		1,272		1,465	15.20%
	3343		Loss on Disposal of Key Personn	0		0		0	
	3355		Ss Loan Interest Reimbursement		0		0	0	
	3403		Housing Yarling Court Reim		0		0	0	
	3413		Cottage Homes Rentals		16,000		7,998	6,009	-24.87%

	3423		Reimbursements - Cottage		1,800		900	1,343	49.22%
	3433		Young Singles Rent		23,000		11,496	10,415	-9.40%
	3443		Joint Venture Housing		11,300		5,646	6,820	20.79%
	3453		Housing Rentals - Other		1,900		948	1,323	39.53%
	3454		WSAHA Project Income		24,500		0	0	
	3463		Reimburse Yarling No Gst		2,100		1,044	1,430	36.97%
	3473		Donations - Cottage Homes		0		0	0	
	3973		Profit on Disposal of Assets		165,000		0	0	
	3483		Aged Accommodation Units	0	3,036,000	0	0	0	0
			Operating Sub Total	142,780	3,281,600	71,286	28,032	27,571	27,340
			Operating Total	248,092	3,289,300	123,876	31,878	69,851	32,304
			Sanitation Household Refuse						
Community Amenities	3532		Domestic Refuse Collect						
	3532	LDR1	Wickepin Domestic Refuse Colle	20,540		10,260		8,162	-20.45%
	3532	LDR2	Yealering Domestic Refuse Colle	7,440		3,708		2,881	-22.31%
	3532	LDR3	Harrismith Domestic Collection	750		372		520	
	3532	LDR4	Tincurrin Domestic Collection	3,133		1,560		280	
	3542		Refuse Site Maintenance						
	3542	LRM1	Local Refuse Mtce Wkpn	48,100		24,036		29,613	23.20%
	3542	LRM2	Refuse Site Mtce Ylrg	11,500		5,742		6,358	10.72%
	3542	LRM3	Refuse Site Mtce Hsmth	9,320		4,656		2,043	-56.13%
	3542	LRM4	Refuse Site Mtce Tinc	4,676		2,328		1,807	-22.38%
	3552		Recycling Collections						
	3552	LRC1	Recycling Collections	20,116		10,050		8,239	-18.02%
	3552	LRC2	Recycling Collections Yealering	5,500		2,742		2,616	-4.59%
	3552	LRC3	Recycling Collections Harrismith	1,750		870		810	-6.87%
	3552	LRC4	Recycling Collections Tincurrin	2,000		996		436	-56.22%
	3582		Administration Allocated	5,110		2,544		2,553	0.35%
	3553		Reimbursements - Gst		0		0	0	
	3563		Fees & Charges		0		0	0	
	3573		Sale Of Recycled Materials		0		0	0	
	3583		Refuse Site Levy		22,960		22,960	24,990	8.84%
	3593		Charges-Dom Refuse Rem		40,320		40,320	40,530	0.52%
	3543		Contributions & Donations		0		0	0	
	3533		Grant Income		0		0	0	
			Operating Sub Total	139,935	63,280	69,864	63,280	66,317	65,520

			Sanitation Other						
Community Amenities	3722		Commercial Refuse Collect						
	3722	LCR1	Wickepin Commercial Refuse Co	3,250		1,620		1,840	13.60%
	3722	LCR2	Yealering Commercial Refuse Co	850		414		520	25.62%
	3722	LCR3	Harrismith Commercial Refuse Co	350		168		200	
	3722	LCR4	Tincurrin Commercial Refuse Co	125		60		40	
	3822	LSB1	Wickepin Street Bins	1,100		546		86	
	3822	LSB2	Yealering Street Bins	350		168		0	
	3822	LSB3	Harrismith Street Bins	250		120		0	
	3822	LSB4	Tincurrin Street Bins	0		0		0	
	3732		Drummuster	1,760		870		614	-29.38%
	3742		Administration Allocated	3,416		1,698		1,785	5.13%
	3803		Charges-Commercial Refuse		9,240		9,240	9,240	0.00%
	3823		Grant Income		0		0	0	
	3825		CLRGF Grant Income		0		0	0	
	3813		Reimbursements		2,800		1,398	319	-77.21%
			Operating Sub Total	11,451	12,040	5,664	10,638	5,085	9,559
			Sewerage						
Community Amenities	3872		Administration Allocated	5,228		2,610		2,515	-3.64%
	3882		Effluent Drainage Scheme						
	3882	LED1	Effluent Drainage Scheme	30,890		15,426		15,793	2.38%
	3903		Charges Rates		56,870		56,870	0	56,871
	3923		Reimbursements		0		0	0	0
			Operating Sub Total	36,118	56,870	18,036	56,870	18,308	56,871
			Protection Of The Environment						
Community Amenities	4092		Facey Group	20,000		9,996		10,000	0.04%
	4132		Comm. Agricultural Centre						
	4132	LCAC	Community Agriculture Centre	6,696		3,330		3,264	-1.98%
	4142		Vehicle Operating Expense	12,522		6,252		3,549	-43.24%
	4152		Other Minor Expenditure	28,500		14,250		8,925	-37.37%
	4162		Landcare Activities	0		0		0	
	4172		Loss On Asset Disposal	0		0		0	
	4182		Depreciation	5,300		2,646		0	-100.00%
	4113		Profit on Sale of Assets		0		0	0	
	4173		Wickepin Environmental Grants		0		0	1,097	
	4193		Yealering Environmental Grants		0		0	0	
	4183		Charges Rentals		12,522		6,252	4,079	-34.75%
			Operating Sub Total	73,018	12,522	36,474	6,252	25,738	5,176

			Town Planning & Regional Dvlmt					
Community Amenities	4222	Landvision	6,000		2,994		534	-82.17%
	4232	Debt Servicing Town Planning	0		0		0	
	4252	Administration Allocated	21,320		10,650		9,899	-7.05%
	4292	Other Expenses	0		0		0	
	4262	Fees & Charges	0		0		0	
	4372	Loss on Sale of Land	0		0		0	
	7242	Yarling Brook Estate	2,500		1,248		580	-53.56%
	7117	Wickepin Fuel Facility	11,650		5,820		5,699	-2.08%
	4203	Charges other		150		72	2,312	
	4226	Wickepin Fuel Facility		13,000		6,498	8,217	
	4223	Reimbursements		0		0	0	
	3993	Profit on Sale of Asset		0		0	0	
	4224	Trust Grant Funding		1,096		546	0	
	4225	Land Sales		0		0	0	
		Operating Sub Total	41,470	14,246	20,712	7,116	16,712	10,529
		Other Community Amenities						
Community Amenities	3832	Administration Allocated	6,005		2,994		2,998	0.14%
	3942	Depreciation	80,000		39,996		0	-100.00%
	3952	Cemetery Maintenance					0	
	3952 LCM1	Wickepin Cemetery	9,950		4,962		4,213	-15.10%
	3952 LCM2	Yealering Cemetery	1,704		840		805	-4.15%
	3952 LCM3	Harrismith Cemetery	418		198		3	-98.74%
	3952 LCM4	Toolibin Cemetery	150		72		0	
	3962	Public Convenience Maint						
	3962 LPC1	Wickepin Toilets	17,935		8,952		7,867	-12.12%
	3962 LPC2	Yealering Toilets	7,336		3,660		2,328	-36.40%
	3962 LPC3	Other Toilets	3,368		1,674		864	-48.40%
	4032	Community Bus Expenditure	4,000		1,998		1,694	-15.22%
	4003	Charges-Cemetery		3,900		1,950	1,236	-36.60%
	4013	Grants & Subsidies		0		0	0	
	4033	Fees & Charges - Community Bus		5,200		2,598	1,791	-31.06%
		Operating Sub Total	130,866	9,100	65,346	4,548	20,771	3,027
		Operating Total	432,857	168,058	216,096	148,704	152,931	150,681

			Public Halls, Civic Centres						
Recreation And Culture	4382		Public Halls Maintenance					0	
	4382	LPH1	Wickepin Hall Mtce	13,900		6,936		11,912	71.74%
	4382	LPH2	Yealering Hall Mtce	16,040		8,004		12,630	57.79%
	4382	LPH3	Tincurrin Hall Mtce	3,327		1,644		1,720	4.60%
	4382	LPH4	Harrismith Hall Mtce	4,415		2,196		3,009	37.04%
	4382	LPH5	Lesser Halls Mtce	11,000		5,490		513	-90.65%
	4382	LPH6	Wickepin District Sports Club	0		0		351	
	4402		Debt Servicing	0		0		0	
	4442		Depreciation	155,000		77,496		0	-100.00%
	4472		Old Police Station						
	4472	LOP1	Old Police Station Mtce	1,595		786		162	-79.43%
	4482		Administration Allocated	581		282		394	39.87%
	4832		Community Centres						
	4832	LCC1	Wickepin Community Centre M	69,710		34,842		44,925	28.94%
	4832	LCC2	Harrismith Community Centre	14,437		7,206		1,111	-84.58%
	4476		Old Railway Station						
	4476	LRS1	Old Railway Station	2,304		1,146		419	-63.40%
	7042		Ram Pavilion Expenditure						
	7042	RAM1	Ram Pavilion Expenditure	0		0		0	
	4973		Reimbursements		0		0	0	
	7053		Wickepin Community Centre Income		0		0	0	
	4453		Hall Hire Charges		2,700		1,350	1,082	-19.87%
	4473		Reimbursements		4,735		2,364	318	-86.57%
	4474		CLFGL Grant Income		0		0	0	
	4475		CSRFF Grant Income		0		0	0	
	4944		Contribution from SS Loan		0		0	0	
	4913		Charges - Rental Comm Centre		10,200		5,100	3,314	-35.03%
			Operating Sub Total	292,309	17,635	146,028	8,814	77,146	4,713
			Swimming Areas And Beaches						
Recreation And Culture	4572		Pool Managers Contract	61,700		37,020		30,583	-17.39%
	4582		Administration Allocated	1,695		840		1,640	95.27%
	4602		Swimming Pool Maintenance						
	4602	LSP1	Swimming Pool Mtce	30,405		15,192		11,576	-23.80%
	4622		Staff Relocation Costs	0		0		0	
	4642		Depreciation	79,000		39,498		0	-100.00%
	4653		Government Grants		32,000		15,996	32,000	100.05%
	4663		Charges - Swimming Pool		4,500		3,000	2,606	-13.12%
			Operating Sub Total	172,800	36,500	92,550	18,996	43,799	34,606

			Other Recreation And Sport						
Recreation And Culture	4812		Kidsport Expense	3,500		1,746		690	-60.48%
	4813		Kidsport Income		3,500		1,746	3,500	
	4822		Oval Maintenance						
	4822	LWO1	Wickepin Oval Mtce	51,800		25,896		14,978	-42.16%
	4822	LYO1	Yealering Oval Maintenance	7,750		3,864		603	-84.40%
	4822	LHO4	Harrismith Oval	2,975		1,476		314	-78.71%
	4852		Public Parks & Gardens					0	
	4852	LPG1	Parks & Gardens Wkpn	105,210		52,590		58,431	11.11%
	4852	LPG2	Parks & Gardens Ylrg	49,580		24,780		31,143	25.68%
	4852	LPG3	Office Gardens Mtce	7,400		3,690		823	-77.71%
	4852	LPG4	Parks & Gardens Hsmth	6,700		3,342		3,001	-10.21%
	4852	LPG5	Parks & Gardens Tinc	600		300		0	-100.00%
	4852	LYJ2	Yealering Jetty Maintenance	0		0		0	
	4852	LPG7	Wickepin Skate Park	0		0		0	
	4852	LWM1	Wickepin War Memorial	3,440		1,704		91	-94.66%
	4863		Other Recreation Consultants	5,000		2,496		0	-100.00%
	4862		Debt Servicing - Loans	1,803		894		888	-0.62%
	4872		Depreciation	395,000		197,496		0	-100.00%
	4882		Equipment (Non Capital)	0		0		0	
	4892		Administration Allocated	3,487		1,740		2,077	19.34%
	4912		Recreation Coordinator	6,335		3,162		4,732	49.66%
	4922		Sporting Group Grants	24,090		12,018		20,910	73.99%
	4943		Contributions & Donations		0		0	0	
	4933		Grant Income		0		0	0	
	4963		Reimbursements - Interest Ss Loans		2,445		1,218	1,721	41.32%
	5065		Ss Loan Interest Reimbursements		0		0	0	
			Operating Sub Total	674,670	5,945	337,194	2,964	138,680	5,221
			Libraries						
Recreation And Culture	5122		Administration Allocated	3,438		1,710		1,803	5.42%
	5142		Library Contribution	35,760		17,868		32,217	80.31%
	5162		Depreciation	0		0		0	
	5203		Lost Books Reimbursements		50		24	0	-100.00%
			Operating Sub Total	39,198	50	19,578	24	34,020	0

			Other Culture						
Recreation And Culture	5362		Arts & Crafts Centre						
	5362	LAC1	Arts & Crafts Centre Maintenance	4,170		2,076		995	-52.08%
	5372		Telecentre					0	
	5372	LTC1	Telecentre	8,366		4,176		5,620	34.58%
	5382		Art Gallery - Old Shops			0			
	5392		Anniversary/Centenary	0		0		0	
	5402		Administration Allocated	1,743		864		862	-0.26%
	5412		Cultural Planning	34,505		498		30,334	5991.17%
	5422		Depreciation	1,600		798		0	
	5443		Reimbursements		2,300		1,146	1,239	
	5483		Government Grants		7,655		7,655	7,655	
	5484		Art Prize entries		16,597		0	24,517	
	5485		Rental Income		100		48	100	
			Operating Sub Total	50,384	26,652	8,412	8,849	37,811	33,511
			Operating Total	1,229,361	86,782	603,762	39,647	331,455	78,051
			Const. Sts,Rds,Bridges,Depots						
Transport	5873		State Blackspot Funding		0		0	0	
	5883		Blackspots		26,914		17,943	0	-100.00%
	5843		Roads To Recovery Grant		545,008		363,339	0	-100.00%
	5863		State Flood Damage Income		0		0	0	
	5894		Federal Govt RICLP		0		0	0	
	5893		Road Project Grants		218,170		145,447	96,765	-33.47%
			Operating Sub Total	0	790,092	0	526,729	0	96,765
			Maint. Sts,Rds,Bridges,Depots						
Transport	5602		Muni Fund Road Maint.					195,977	
		LRB1	Road Maintenance Budget	640,254		320,118			
		LMT1	Wickepin Street Maintenance	6,732		3,354		2,182	
		LMT2	Yealering Street Maintenance	1,840		906		480	
	5603		Tree Pruning Maintenance	60,000		30,000		54,545	81.82%
	5612		Administration Allocated	8,475		4,230		3,992	-5.63%
	5855		General Purpose Mtce	0		0		0	
	5632	LWT1	Community Works	77,800		38,874		16,346	
	5642		Depot Maintenance						
	5642	LDM1	Wickepin Depot Maintenance	27,715		13,848		17,035	23.01%
	5642	LDM2	Yealering Depot Maintenance	100		48		0	
	5642	LPWD	Public Works Depot - Joyner Str	1,422		696		76	-89.13%
	5652		Bridges & Culverts Maint						
	5652	LBC1	Bridges & Culverts	15,880		7,932		0	-100.00%
		LFD1	Bridges & Culverts Flood Damage					0	
	5662		Street Lighting	19,500		9,750		9,530	-2.25%
	5672		Street Cleaning						
	5672	LSC1	Street Cleaning Wkpn	15,440		7,710		3,813	-50.55%

	5672	LSC2	Street Cleaning Ylrg	3,680		1,830		0	-100.00%
	5682		Street Trees						
	5682	LST1	Street Trees Wkpn	6,200		3,090		2,721	-11.94%
	5682	LST2	Street Trees Ylrg	1,924		954		1,251	31.12%
	5692		Traffic Signs & Equipment						
	5692	LTS1	Traffic Signs Mtce	8,088		4,038		502	-87.58%
	5702		Walk Trails						
	5712		Verge Maintenance						
	5712	LVM1	Verge Mtce Wickepin	0		0		0	
	5712	LVM2	Verge Mtce Yealering	0		0		0	
	5812		Depreciation	3,660,000		1,829,994		0	-100.00%
	5832		Interest On Loans	0		0		0	
	5853		Reimbursements		36,168		18,084		0
	5713		Government Grants		0		0		0
	5845		Direct Grant Mrwa		116,740		116,740	116,741	0.00%
			Operating Sub Total	4,555,050	152,908	2,277,372	134,824	308,449	116,741
			Road Plant Purchases						
Transport	6002		Loss On Sale Of Asset	74,000		0		0	
	6003		Profit On Sale Of Asset		8,500		0		0
	6023		Reimbursement - Gst Inc		0		0		0
			Operating Sub Total	74,000	8,500	0	0	0	0
			Aerodromes						
Transport	5802		Airstrip Maintenance						
	5802	LAS1	Airstrip Maintenance	500		246		0	-100.00%
			Operating Sub Total	500		246		0	

			Traffic Control					
Transport	6232		Training	0		0	0	
	6272		Administration Allocated	55,927		27,954	27,135	-2.93%
	6402		Telephone On-Line	360		180	161	-10.82%
	6432		Postage And Freight	0		0	0	
	6412		Licencing Training	0		0	0	
	6413		Commissions On Line		18,000	9,000	6,958	-22.69%
	6423		Reimbursement - Std Calls		1,300	648	0	-100.00%
			Operating Sub Total	56,287	19,300	28,134	27,296	6,958
			Operating Total	4,685,836	970,800	2,305,752	671,201	335,744
			Rural Services					
Economic Services	6542		Fruit Fly Baiting	500		246	0	-100.00%
	6552		Rural Counselling	2,000		996	2,000	100.80%
	6572		Noxious Weed Control					
	6572	LNW1	Noxious Weed Control	500		246	51	-79.09%
	6582		Vermin Control	100		48	0	
			Operating Sub Total	3,100		1,536	2,051	
			Tourism And Area Promotion					
	6742		Community & Economic Develo	0		0	0	
Economic Services	6752		Area Promotion	8,550		4,266	2,521	-40.91%
	6762		Depreciation	69,000		34,500	0	-100.00%
	5632		Townscape			0	0	
	6772		Caravan Parks					
	6772	LCP1	Caravan Parks Wkpn	38,084		19,026	13,101	-31.14%
	6772	LCP2	Caravan Park Ylrg	16,457		8,208	8,665	5.57%
	6772	LCP4	Harrismith Accomodation Park	6,232		3,102	1,956	-36.95%
	6772	LCPC	Caretakers Residence	2,721		1,356	704	
	6782		Albert Facey Homestead					
	6782	LAF1	Albert Facey Homestead	7,692		3,828	1,288	-66.35%
	6792		Administration Allocated	60,222		30,102	26,048	-13.47%
	6863		Caravan Park Fees		0	0	0	
	6864		Wickepin Caravan Park Fees		12,000	6,000	7,957	
	6865		Yealering Caravan Park Fees		13,000	6,498	9,285	
	6866		Harrismith Caravan Park Fees		2,600	1,296	564	
	6873		Reimbursements		0	0	1,715	
	6883		Reimbursements		1,200	600	0	-100.00%
	6893		Grants				0	
			Operating Sub Total	208,958	28,800	104,388	54,283	19,520

			Building Control					
Economic Services	6902		Group Regional Scheme	12,170		6,078	5,966	-1.85%
	6922		Administration Allocated	6,347		3,162	3,322	5.05%
	6932		Fees Collected Reimbursed	0		0	0	
	7003		Building License Fees		1,600	798	427	-46.47%
	7023		Building Disputes Commission		35	12	57	-572.08%
			Operating Sub Total	18,516	1,635	9,240	810	9,288 371
			Saleyards & Markets					
Economic Services	7012		Wickepin Sale Yards	0		0	0	
	7012	LSY1	Sale Yards Mtce	5,024		2,502	2,825	12.92%
	7022		Depreciation	14,000		6,996	0	
	7052		Debt Servicing - Loan 83	0		0	0	
	7013		Saleyard Fees		5,000	2,496	5,498	120.28%
			Operating Sub Total	19,024	5,000	9,498	2,496	2,825 5,498
			Economic Development					
Economic Services	7032		Business Centre				0	
	7032	WBC1	Wickepin Business Centre	1,650		822	700	-14.83%
	7046		Grant Funding CLGF		0	0	0	
	7043		Fees & Charges - Business Centre		260	126	137	8.61%
			Operating Sub Total	1,650	260	822	126	700 137
			Other Economic Services					
Economic Services	7062		Water Supply Standpipes	13,000		6,492	2,550	-60.72%
	7072		Light Industrial Shed					
	7072	LIS1	Light Industrial Shed	0		0	0	
	7082		Depreciation	5,000		2,496	0	-100.00%
	7102		Cdma Mobile Phones	0		0	0	
	7142		Old Nursing Post					
	7142	LNP1	Old Nursing Post				0	
	7112	LAY2	Aquaculture - YI	0		0	0	
	7115		Profit on Sale of Asset				0	
	7083		Charges - Standpipes		3,400	1,698	2,639	55.45%
	7093		Charges - Lease Rentals		0	0	0	
	7123		Charges - Leases Rentals		4,000	1,998	0	-100.00%
			Operating Sub Total	18,000	7,400	8,988	3,696	2,550 2,639
			Operating Total	269,249	43,095	134,472	21,522	71,697 28,165

		Private Works						
Other Property And Service	7302	Private Works	2,340		1,164		2,419	107.83%
	7312	Administration Allocated	4,245		2,112		2,517	19.18%
	7433	Private works sale of materials					0	
	7333	Private Works Charges		4,000		1,998	11,127	456.93%
		Operating Sub Total	6,585	4,000	3,276	1,998	4,936	11,127
		Public Works Overheads						
Other Property And Service	7122	Long Service Leave	20,469		10,230		4,755	-53.52%
	7332	Vehicle Expense	11,000		5,496		5,643	2.68%
	7352	Supervision - Salary	80,820		40,410		40,410	0.00%
	7362	Superannuation	71,584		35,790		37,875	5.82%
	7372	Subscriptions	0		0		0	
	7382	Sick & Holiday Pay	90,832		45,414		36,270	-20.14%
	7392	Insurance	25,450		25,450		24,770	-2.67%
	7402	Protective Cloth/Safety	5,000		2,496		4,054	62.41%
	7432	Advertising	0		0		0	
	7442	Administration Allocated	73,881		36,930		38,098	3.16%
	7452	Less Wages Allocated To Works	408,785		204,390		195,129	-4.53%
	7472	Other Pwov	10,000		4,998		0	-100.00%
	7482	Relocation Allowance	0		0		0	
	7522	Trainee Costs	0		0		0	
	7532	Telephone Expenses			0		0	
	7542	Less Allocated Wages To Works	0		0		159	
	7552	Staff Training	8,200		4,092		17,248	321.50%
	7562	Occupational Health & Safety Tr	500		246		0	-100.00%
	7583	Reimbursments		0		0		0
	7612	Depreciation	3,000		1,500		0	-100.00%
	8020	Municipal Allowance	8,050		4,020		7,350	
	7872	Accrued Leave	0		0		0	
		Operating Sub Total	0	0	12,682	0	21,183	0

		Plant Operation Costs						
Other Property And Service	7632	Fuel & Oil	160,000		79,998		54,786	-31.52%
	7642	Tyres & Tubes	10,000		4,998		7,643	52.92%
	7652	Parts & Repairs	83,500		41,742		36,839	-11.75%
	7662	Plant Repairs - Wages	65,520		32,760		28,863	-11.90%
	7672	Insurance & Licenses	40,440		32,840		29,527	-10.09%
	7682	Expendable Tools	23,000		11,496		16,983	47.73%
	7692	Less Plant Costs Allocated To W	367,460		183,726		179,493	-2.30%
	7702	Advertising	0		0		0	
	7723	Reimbursement		0		0	0	
	7733	Grants & Subsidies - Operating		31,300		15,648	9,466	-39.51%
	7753	Reimbursement - inc gst		0		0	1,355	
		Operating Sub Total	15,000	31,300	20,108	15,648	4,852 10,821	
		Materials						
Other Property And Service	7900	Stk Rec'D Control A/C	0		0		0	
	7910	Allocated To Works	0		0		0	
	7950	Stores Received New	0		0		0	
		Operating Sub Total	0		0		0	
		Salaries And Wages						
Other Property And Service	8050	Gross Salaries & Wages	1,148,983		574,488		586,899	2.16%
	8060	Less Wages Allocated	1,148,983		574,488		573,599	-0.15%
	8112	Workers Comp Wages	500		246		0	-100.00%
	8163	Reimb-Workers Comp		500	246		0	-100.03%
		Operating Sub Total	500	500	246	246	13,300 0	
		Operating Total	22,085	35,800	36,312	17,892	34,567 21,948	
		Change in Net Assets Resulti	7,681,586	7,914,018	3,846,555	3,087,759	1,346,773 2,673,769	

SHIRE OF WICKEPIN
MONTHLY FINANCIAL REPORT

For the Period Ended 31 January 2017

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Statement of Budget Amendments	9
Note 1 Significant Accounting Policies	10
Note 2 Explanation of Material Variances	17
Note 3 Net Current Funding Position	18
Note 4 Cash and Investments	19
Note 5 Budget Amendments	20
Note 6 Receivables	22
Note 7 Cash Backed Reserves	23
Note 8 Capital Disposals	24
Note 9 Rating Information	25
Note 10 Information on Borrowings	26
Note 11 Grants and Contributions	27
Note 12 Trust	28
Appendix A Details of Capital Acquisitions	29

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 January 2017 of \$1,017,607.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Natalie Manton Deputy CEO

Reviewed by: Mark Hook CEO

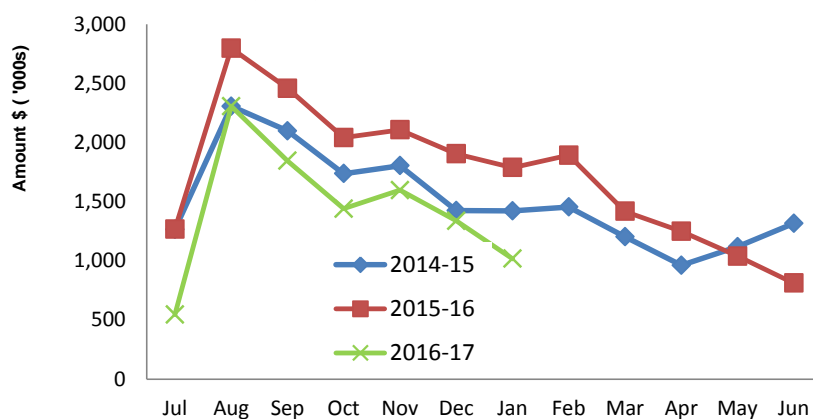
Date prepared: 9-Feb-17

Shire of Wickepin

Monthly Summary Information

For the Period Ended 31 January 2017

Liquidity Over the Year (Refer Note 3)



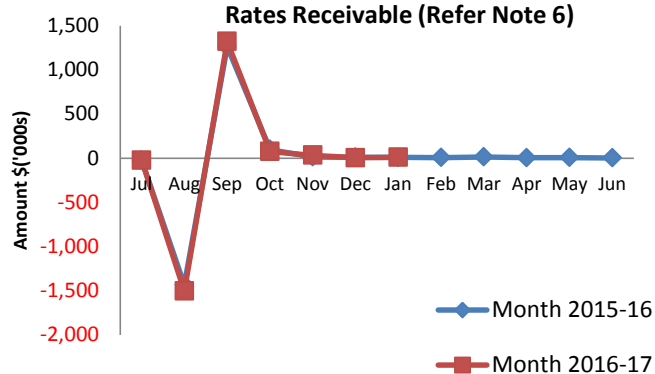
Cash and Cash Equivalents as at period end

Unrestricted	\$	975,439
Restricted	\$	1,274,112
	\$	<u>2,249,551</u>

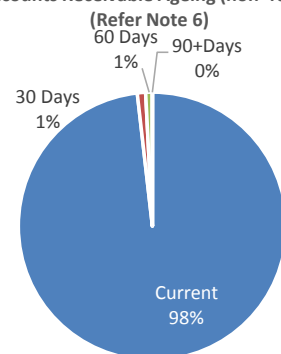
Receivables

Rates	\$	73,834
Other	\$	112,223
	\$	<u>186,057</u>

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non- rates)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

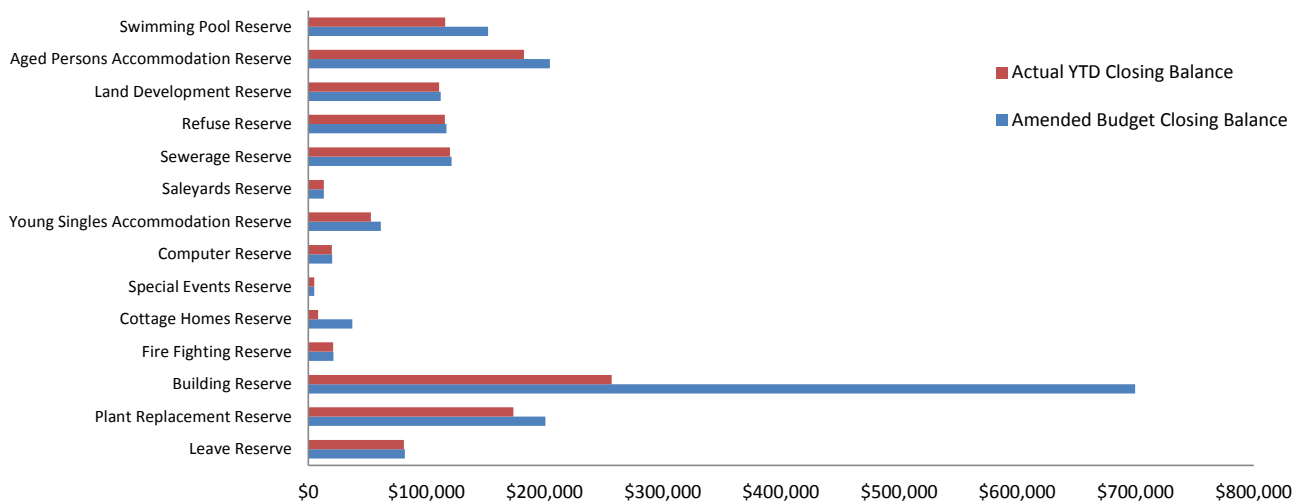
Monthly Summary Information

For the Period Ended 31 January 2017

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

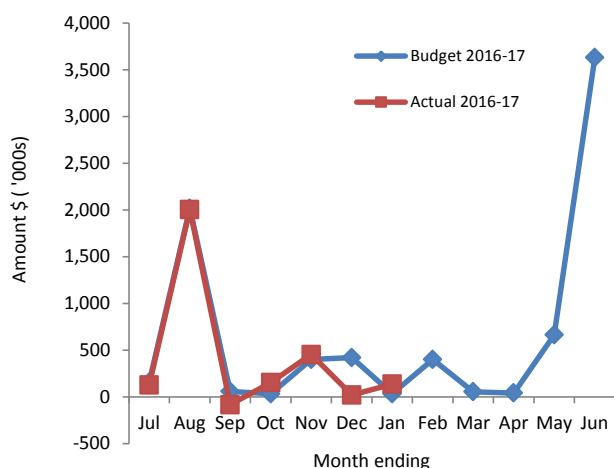
Shire of Wickepin

Monthly Summary Information

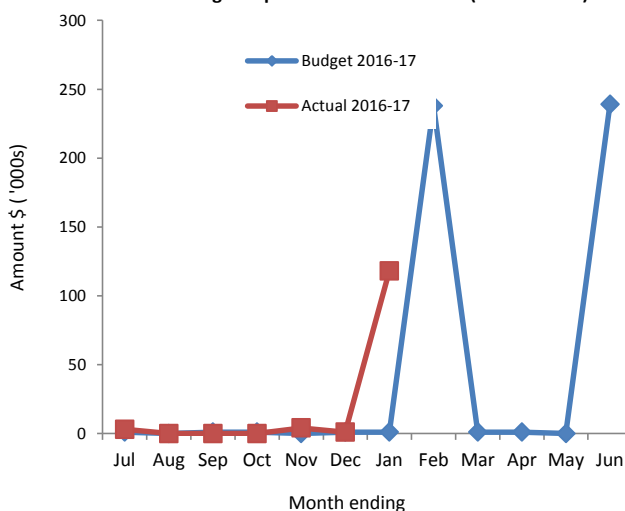
For the Period Ended 31 January 2017

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

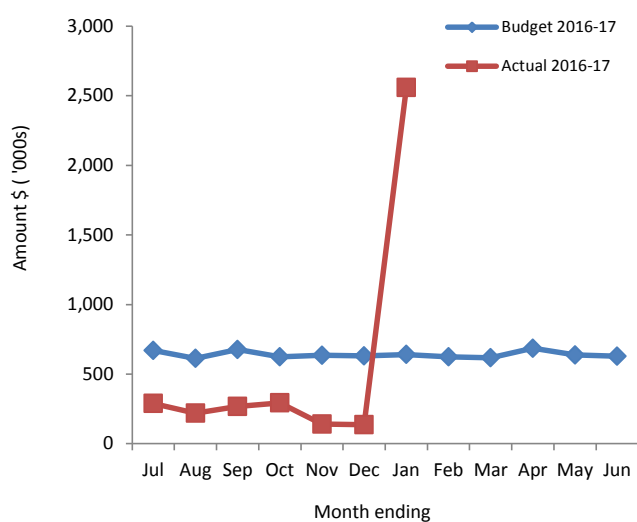


Budget Capital Revenue -v- Actual (Refer Note 2)

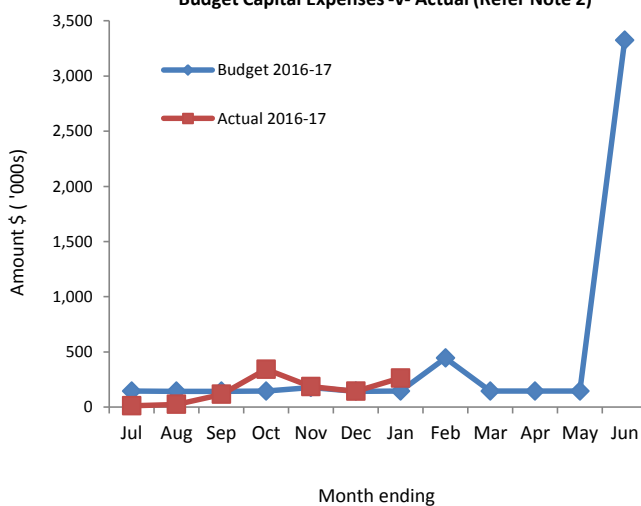


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 January 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		26,296	14,679	21,423	6,744	45.95%	▲
General Purpose Funding - Rates	9	1,326,356	1,325,977	1,328,399	2,422	0.18%	
General Purpose Funding - Other		1,530,046	770,177	756,793	(13,384)	(1.74%)	
Law, Order and Public Safety		436,835	53,861	57,428	3,567	6.62%	
Health		400	231	0	(231)	(100.00%)	
Education and Welfare		250	140	160	20	13.96%	
Housing		3,289,300	37,191	37,572	381	1.03%	
Community Amenities		168,058	151,923	153,739	1,816	1.20%	
Recreation and Culture		86,782	45,479	79,359	33,880	74.50%	▲
Transport		970,800	675,823	324,996	(350,827)	(51.91%)	▼
Economic Services		43,095	25,109	30,839	5,730	22.82%	▲
Other Property and Services		35,800	20,874	25,460	4,586	21.97%	
Total Operating Revenue		7,914,018	3,121,464	2,816,169	(305,295)		
Operating Expense							
Governance		(468,496)	(285,875)	(290,159)	(4,284)	(1.50%)	
General Purpose Funding		(74,606)	(39,991)	(40,943)	(952)	(2.38%)	
Law, Order and Public Safety		(207,136)	(132,688)	(110,103)	22,585	17.02%	▲
Health		(32,911)	(19,166)	(16,103)	3,063	15.98%	▲
Education and Welfare		(10,956)	(6,349)	(2,238)	4,111	64.76%	▲
Housing		(248,092)	(144,522)	(120,517)	24,005	16.61%	▲
Community Amenities		(432,857)	(252,112)	(228,513)	23,599	9.36%	▲
Recreation and Culture		(1,229,361)	(727,311)	(746,787)	(19,476)	(2.68%)	
Transport		(4,685,836)	(2,690,044)	(2,524,450)	165,594	6.16%	▲
Economic Services		(269,249)	(156,884)	(141,669)	15,215	9.70%	▲
Other Property and Services		(22,085)	(32,649)	(76,789)	(44,140)	(135.20%)	▼
Total Operating Expenditure		(7,681,586)	(4,487,591)	(4,298,271)	189,320		
Funding Balance Adjustments							
Add back Depreciation		4,653,900	2,714,719	2,722,104	7,385	0.27%	
Adjust (Profit)/Loss on Asset Disposal	8	(100,600)	0	36,514	36,514		▲
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		4,785,732	1,348,592	1,276,515	(72,077)		
Capital Revenues							
Proceeds from Disposal of Assets	8	476,000	198,333	154,314	(44,019)	(22.19%)	▼
Total Capital Revenues		476,000	198,333	154,314	(44,019)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(3,216,000)	(17,493)	(11,502)	5,991	34.25%	▲
Infrastructure - Roads	13	(1,021,259)	(595,679)	(606,436)	(10,757)	(1.81%)	
Infrastructure - Public Facilities	13	0	0	0	0		
Infrastructure - Footpaths	13	(37,000)	(21,574)	(1,166)	20,408	94.60%	▲
Infrastructure - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(1,033,050)	0	(460,806)	(460,806)		▼
Furniture and Equipment	13	(48,500)	(46,750)	(6,327)	40,423	86.47%	▲
Total Capital Expenditure		(5,355,809)	(681,496)	(1,086,237)	(404,741)		
Net Cash from Capital Activities		(4,879,809)	(483,163)	(931,923)	(448,760)		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,769	4,532	5,618	1,086	23.95%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(28,481)	(16,614)	(17,552)	(938)	(5.65%)	
Transfer to Reserves	7	(602,215)	(351,292)	(30,844)	320,448	91.22%	▲
Net Cash from Financing Activities		(622,927)	(363,374)	(42,778)	320,595		
Net Operations, Capital and Financing		(717,003)	502,055	301,814	(200,241)		
Opening Funding Surplus(Deficit)	3	717,315	715,793	715,793	0	0.00%	
Closing Funding Surplus(Deficit)	3	312	1,217,849	1,017,607	(200,241)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Rates	9	\$ 1,383,226	\$ 1,382,826	\$ 1,385,270	\$ 2,444	0.18%	
Operating Grants, Subsidies and Contributions	11	1,684,723	910,611	906,569	(4,042)	(0.44%)	
Fees and Charges		418,377	267,698	302,003	34,305	12.81%	▲
Service Charges		0	0	0	0		
Interest Earnings		57,600	33,600	23,541	(10,059)	(29.94%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	174,600	0	5,256			
Total Operating Revenue		3,718,526	2,594,735	2,622,639	22,648		
Operating Expense							
Employee Costs		(1,127,120)	(655,213)	(583,247)	71,966	10.98%	▲
Materials and Contracts		(1,463,420)	(857,592)	(688,406)	169,186	19.73%	▲
Utility Charges		(171,585)	(99,974)	(90,443)	9,531	9.53%	▲
Depreciation on Non-Current Assets		(4,653,900)	(2,714,719)	(2,722,104)	(7,385)	(0.27%)	
Interest Expenses		(6,572)	(3,822)	(5,118)	(1,296)	(33.91%)	
Insurance Expenses		(184,989)	(156,271)	(167,187)	(10,916)	(6.99%)	▼
Other Expenditure		0	0	0	0		
Loss on Disposal of Assets	8	(74,000)	0	(41,767)			
Total Operating Expenditure		(7,681,586)	(4,487,591)	(4,298,271)	231,086		
Funding Balance Adjustments							
Add back Depreciation		4,653,900	2,714,719	2,722,104	7,385	0.27%	
Adjust (Profit)/Loss on Asset Disposal	8	(100,600)	0	36,510	36,510		▲
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		590,240	821,863	1,082,982	297,629		
Capital Revenues							
Grants, Subsidies and Contributions	11	4,195,492	526,729	193,530	(333,199)	(63.26%)	▼
Proceeds from Disposal of Assets	8	476,000	198,333	154,314	(44,019)	(22.19%)	▼
Total Capital Revenues		4,671,492	725,062	347,844	(377,218)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(3,216,000)	(17,493)	(11,502)	5,991	34.25%	▲
Infrastructure - Roads	13	(1,021,259)	(595,679)	(606,436)	(10,757)	(1.81%)	
Infrastructure - Public Facilities	13	0	0	0	0		
Infrastructure - Footpaths	13	(37,000)	(21,574)	(1,166)	20,408	94.60%	▲
Infrastructure - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(1,033,050)	0	(460,806)	(460,806)		▼
Furniture and Equipment	13	(48,500)	(46,750)	(6,327)	40,423	86.47%	▲
Total Capital Expenditure		(5,355,809)	(681,496)	(1,086,237)	(404,741)		
Net Cash from Capital Activities		(684,317)	43,566	(738,393)	(781,959)		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		7,769	4,532	5,618	1,086	23.95%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(28,481)	(16,614)	(17,552)	(938)	(5.65%)	
Transfer to Reserves	7	(602,215)	(351,292)	(30,844)	320,448	91.22%	▲
Net Cash from Financing Activities		(622,927)	(363,374)	(42,778)	320,595		
Net Operations, Capital and Financing		(717,004)	502,055	301,810	(163,735)		
Opening Funding Surplus(Deficit)	3	717,315	715,793	715,793	0	0.00%	
Closing Funding Surplus(Deficit)	3	311	1,217,849	1,017,604	(163,735)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 January 2017

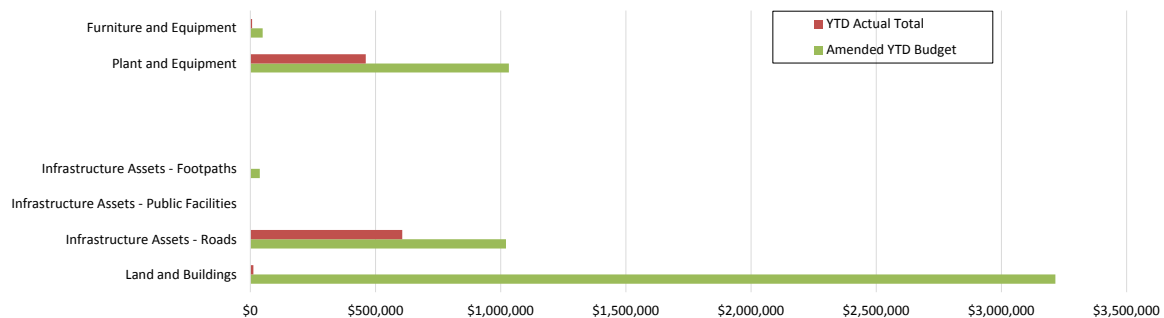
YTD 31 01 2017							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	11,502	0	11,502	3,216,000	3,216,000	(3,204,498)
Infrastructure Assets - Roads	13	0	606,436	606,436	1,021,259	1,021,259	(414,823)
Infrastructure Assets - Public Facilities	13	0	0	0	0	0	0
Infrastructure Assets - Footpaths	13	1,166	0	1,166	37,000	37,000	(35,834)
Plant and Equipment	13	21,268	439,538	460,806	1,033,050	1,033,050	(572,244)
Furniture and Equipment	13	6,327	0	6,327	48,500	48,500	(42,173)
Capital Expenditure Totals		40,263	1,045,974	1,086,237	5,355,809	5,355,809	(4,269,572)

Funded By:

Capital Grants and Contributions	193,530	4,195,492	4,195,492	4,001,962
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	154,314	198,333	476,000	(44,019)
Own Source Funding - Cash Backed Reserves				
Computer Reserve			0	
Saleyard Reserve			0	
Refuse Reserve			0	
Land Development Reserve			0	
Staff Housing Reserve	0			
Building Reserve	0			
Total Own Source Funding - Cash Backed Reserves	15,217	0	0	15,217
Own Source Funding - Operations	723,176	961,984	684,317	(238,808)
Capital Funding Total	1,086,237	5,355,809	5,355,809	(4,269,572)

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 January 2017

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	26,296		26,296	14,679
General Purpose Funding - Rates	1,326,356		1,326,356	1,325,977
General Purpose Funding - Other	1,530,046		1,530,046	770,177
Law, Order and Public Safety	436,835		436,835	53,861
Health	400		400	231
Education and Welfare	250		250	140
Housing	3,289,300		3,289,300	37,191
Community Amenities	168,058		168,058	151,923
Recreation and Culture	86,782		86,782	45,479
Transport	970,800		970,800	675,823
Economic Services	43,095		43,095	25,109
Other Property and Services	35,800		35,800	20,874
Total Operating Revenue	7,914,018	0	7,914,018	3,121,464
Operating Expense				
Governance	(468,496)		(468,496)	(285,875)
General Purpose Funding	(74,606)		(74,606)	(39,991)
Law, Order and Public Safety	(207,136)		(207,136)	(132,688)
Health	(32,911)		(32,911)	(19,166)
Education and Welfare	(10,956)		(10,956)	(6,349)
Housing	(248,092)		(248,092)	(144,522)
Community Amenities	(432,857)		(432,857)	(252,112)
Recreation and Culture	(1,229,362)		(1,229,362)	(727,311)
Transport	(4,685,836)		(4,685,836)	(2,690,044)
Economic Services	(269,249)		(269,249)	(156,884)
Other Property and Services	(22,085)		(22,085)	(32,649)
Total Operating Expenditure	(7,681,586)	0	(7,681,586)	(4,487,591)
Funding Balance Adjustments				
Add back Depreciation	4,653,900		4,653,900	2,714,719
Adjust (Profit)/Loss on Asset Disposal	(100,600)		(100,600)	0
Adjust Provisions and Accruals	0		0	0
Net Cash from Operations	4,785,732	0	4,785,732	1,348,592
Capital Revenues				
Proceeds from Disposal of Assets	476,000		476,000	198,333
Proceeds from Sale of Investments	0		0	0
Total Capital Revenues	476,000	0	476,000	198,333
Capital Expenses				
Land Held for Resale	0		0	0
Land and Buildings	(3,216,000)	0	(3,216,000)	(17,493)
Infrastructure - Roads	(1,021,259)		(1,021,259)	(595,679)
Infrastructure - Public Facilities	0		0	0
Infrastructure - Footpaths	(37,000)		(37,000)	(21,574)
Infrastructure - Drainage	0		0	0
Heritage Assets	0		0	0
Plant and Equipment	(1,033,050)		(1,033,050)	0
Furniture and Equipment	(48,500)		(48,500)	(46,750)
Total Capital Expenditure	(5,355,809)	0	(5,355,809)	(681,496)
Net Cash from Capital Activities	(4,879,809)	0	(4,879,809)	(483,163)
Financing				
Proceeds from New Debentures	0		0	0
Proceeds from Advances	0		0	0
Self-Supporting Loan Principal	7,769		7,769	4,532
Transfer from Reserves	0	0	0	0
Advances to Community Groups	0		0	0
Repayment of Debentures	(28,481)		(28,481)	(16,614)
Transfer to Reserves	(602,215)		(602,215)	(351,292)
Net Cash from Financing Activities	(622,927)	0	(622,927)	(363,374)
Net Operations, Capital and Financing	(717,004)	0	(717,004)	502,055
Opening Funding Surplus(Deficit)	717,315	0	717,315	717,315
Closing Funding Surplus(Deficit)	311	0	311	1,219,370

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Fortunate Place.

"Wickepin offers a safe, pleasant healthy lifestyle, with a community that has strong sporting and social

The Strategic Community Plan defines the key objectives of the Shire as:

(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.

(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.

(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement

(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 January 2017

Note 2: EXPLANATION OF MATERIAL VARIANCES

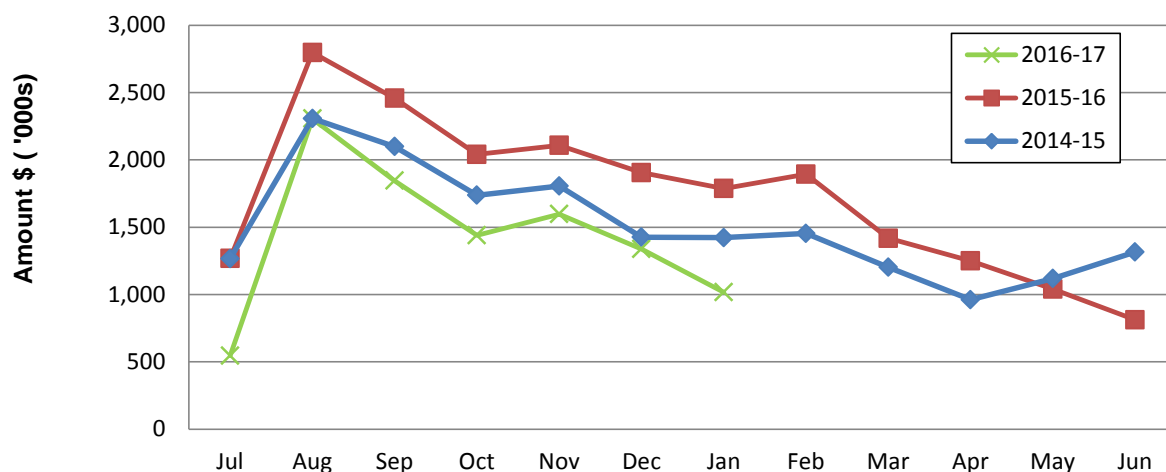
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	6,744	45.95%	▲	Timing	LSL Contribution paid & good driver rebate
Housing	381	1.03%			
Community Amenities	1,816	1.20%			
Recreation and Culture	33,880	74.50%	▲	Timing	Art entries and sales received. Pool grant received.
Transport	(350,827)	(51.91%)	▼	Timing	R2R project grants not received
Economic Services	5,730	22.82%	▲	Timing	Full year saleyard fees paid. Caravan park fees.
Other Property and Services	4,586	21.97%			
Operating Expense					
General Purpose Funding	(952)	(2.38%)			
Law, Order and Public Safety	22,585	17.02%	▲	Timing	Depreciation less than budget
Health	3,063	15.98%	▲	Timing	reduced EHO wages. Mosquito control reduced expense
Housing	24,005	16.61%	▲	Timing	WSAHA funds not spent. Reduced expenditure Cottage homes.
Community Amenities	23,599	9.36%	▲	Timing	Living lakes concept plan not completed
Recreation and Culture	(19,476)	(2.68%)			
Transport	165,594	6.16%	▲	Timing	Depreciation less than budget.
Economic Services	15,215	9.70%	▲	Timing	reduced caravan park expenditure.
Other Property and Services	(44,140)	(135.20%)	▼	Timing	Admin Allocations
Capital Revenues					
Grants, Subsidies and Contributions	(333,199)	(63.26%)	▼	Timing	Grant funding not received as yet
Proceeds from Disposal of Assets	(44,019)	(22.19%)	▼	Timing	reduced proceeds from sale of plant and vehicles.
Capital Expenses					
Land and Buildings	5,991	34.25%	▲	Permanent	Aged housing project not spent
Infrastructure - Roads	(10,757)	(1.81%)			
Infrastructure - Public Facilities	0				
Infrastructure - Footpaths	20,408	94.60%	▲	Timing	Footpaths still to be completed
Plant and Equipment	(460,806)		▼	Timing	New truck still be to purchased
Furniture and Equipment	40,423	86.47%	▲	Timing	equipment still to be purchased
Financing					
Loan Principal	(938)	(5.65%)			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Jan 2017	30th June 2017	YTD 31 Jan 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	975,439	793,781	2,025,309
Cash Restricted	4	1,274,112	1,243,268	1,058,936
Receivables - Rates	6	73,834	24,021	98,244
Receivables -Other	6	112,223	127,981	7,472
Interest / ATO Receivable/Trust		27,693	16,340	32,731
Inventories			0	0
		2,463,301	2,205,391	3,222,692
Less: Current Liabilities				
Payables		(26,842)	(101,587)	(24,162)
Provisions		(144,743)	(144,743)	(123,086)
		(171,585)	(246,330)	(147,249)
Less: Cash Reserves	7	(1,274,112)	(1,243,268)	(1,058,936)
Net Current Funding Position		1,017,605	715,793	2,016,507

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	170,827			170,827	ANZ	At Call
Reserve Bank Account	0.00%		3,268		3,268	ANZ	At Call
Trust Bank Account	0.00%			30,131	30,131	ANZ	At Call
Cash On Hand	Nil	700			700	N/A	On Hand
(b) Term Deposits							
Municipal	2.50%	500,000			500,000	ANZ	23.03.2017
Municipal					0		
Municipal	1.45%	303,912			303,912	WA Treasury	At Call
Reserve	2.70%		1,270,844		1,270,844	ANZ	30.06.17
Trust	2.30%			53,549	53,549	ANZ	8.7.17
Total		975,439	1,274,112	83,680	2,333,231		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						
	Opening surplus adjustment						0
							0
	Changes Due to Timing						0
				0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 5 (a): BUDGET AMENDMENTS - CORPORATE BUSINESS PLAN LINKAGE

A number of additional operating actions were forecast to be undertaken during the current period of the Corporate Business Plan CBP which result in additional operating expenditure or revenue. The additional activities for the current year are summarised below along with the amount included within the budget and budget amendments.

Strategy Ref	Strategy	Action Ref	Action	2016-17 per CBP	Adopted Budget	Amended Budget	YTD Expenditure
	Total			-	-	-	-

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

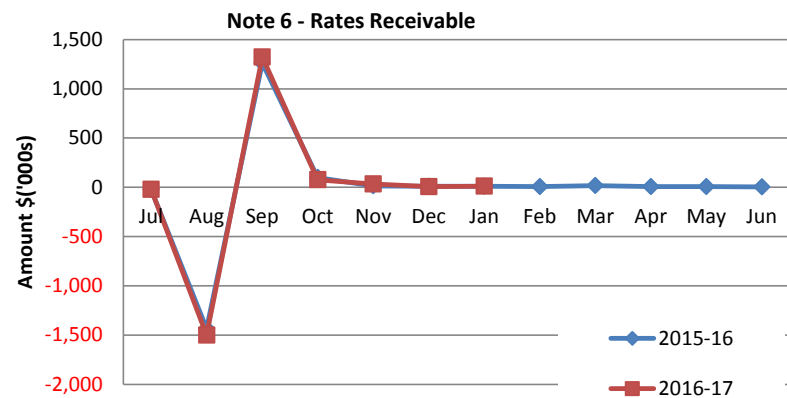
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

YTD 31 Jan 2017	30 June 2016
\$	\$
25,543	24,553
1,495,212	1,461,313
(1,446,921)	(1,460,323)
73,834	25,543
73,834	25,543
95.14%	98.28%



Comments/Notes - Receivables Rates

Receivables - General

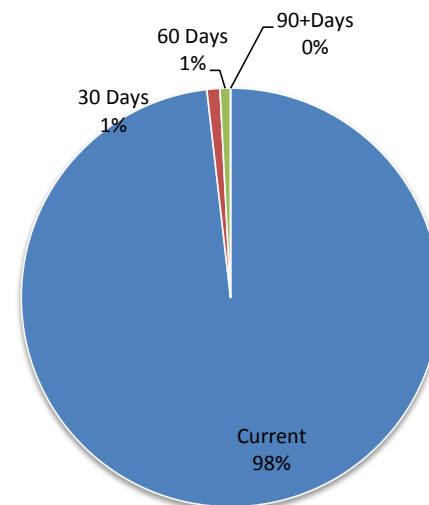
Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
110,193	1,127	903	0
			112,223

Note 6 - Accounts Receivable (non-rates)



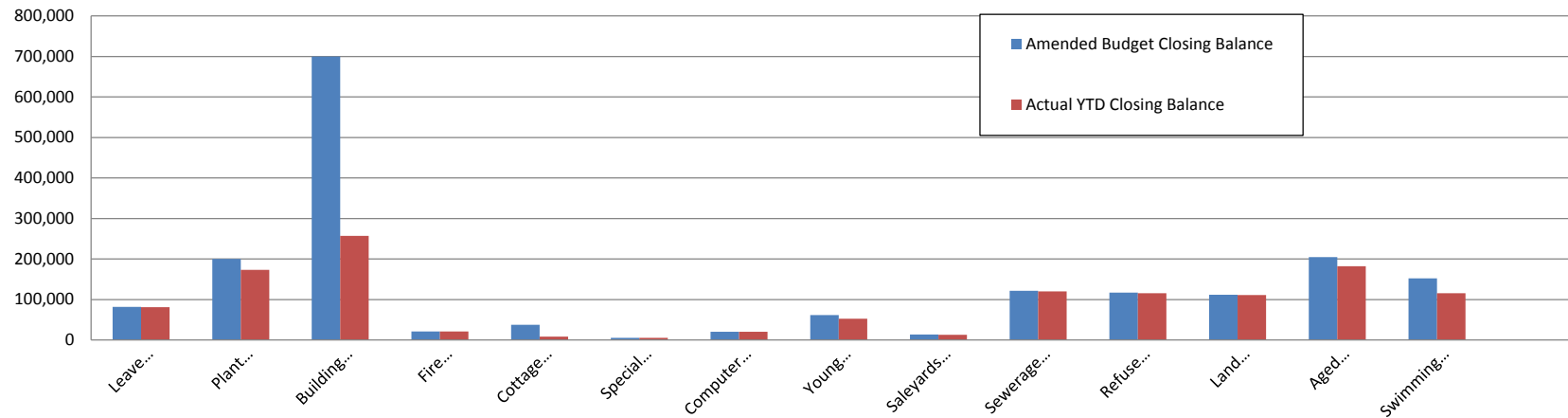
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 7: Cash Backed Reserve

2016-17										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 64,711	\$ 1,562	\$ 813	\$ 15,215	\$ 15,217	\$	\$	M Hook LSL	\$ 81,488	\$ 80,741
Plant Replacement Reserve	171,245	4,132	2,153	25,000					200,377	173,398
Building Reserve	253,506	6,117	3,187	440,000					699,623	256,693
Fire Fighting Reserve	20,648	498	259						21,146	20,907
Cottage Homes Reserve	7,988	193	100	29,000					37,181	8,088
Special Events Reserve	4,807	116	60						4,923	4,867
Computer Reserve	19,636	474	247						20,110	19,883
Young Singles Accommodation Reserve	52,098	1,257	655	8,000					61,355	52,753
Saleyards Reserve	12,796	309	161						13,105	12,957
Sewerage Reserve	118,313	2,855	1,487						121,168	119,800
Refuse Reserve	114,080	2,753	1,434						116,833	115,514
Land Development Reserve	109,202	2,635	1,373						111,837	110,575
Aged Persons Accommodation Reserve	180,045	4,344	2,263	20,000					204,389	182,308
Swimming Pool Reserve	114,193	2,755	1,435	35,000					151,948	115,628
	1,243,268	30,000	15,627	572,215	15,217	0	0		1,845,483	1,274,112

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			
					YTD 31 01 2017			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	Plant and Equipment	\$	\$	\$	
			0	CEO Vehicle	550	0	(550)	
50,000	(1,260)	32,958	(15,782)	CEO Vehicle	550	(15,782)	(16,332)	
			0	Hino 6 Wheel Truck P248	(47,000)	0	47,000	
30,000	(756)	34,500	5,256	Rubber Multi Roller P541	(19,000)	5,256	24,256	
28,000	(475)	19,729	(7,796)	Colorado Single Cab P468 Gardeners	4,500	(7,796)	(12,296)	
24,000	(611)	14,545	(8,844)	Works Foreman ute P2567	4,000	(8,844)	(12,844)	
31,500	(535)	28,000	(2,965)	MWS Colorado P2Q	(8,000)	(2,965)	5,035	
31,500	(535)	24,582	(6,383)	Facey Group Utility	0	(6,383)	(6,383)	
			0	Land & Buildings				
				5 Smith Street	165,000			
195,000	(4,172)	154,314	(36,514)		100,600	(36,514)	27,886	

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	6.9322	193	1,793,579	124,334		0	124,334	124,334	500	0	124,834
UV	1.0617	267	121,630,000	1,291,346	940	0	1,292,286	1,291,346	500		1,291,846
Mining UV		5	448,768	4,765			4,765	4,765			4,765
Sub-Totals		465	123,872,347	1,420,445	940	0	1,421,385	1,420,445	1,000	0	1,421,445
Minimum Payment	Minimum \$										
GRV	375.00	64	83,621	23,625	0	0	23,625	23,625	0	0	23,625
UV	375.00	13	250,100	4,875	0	0	4,875	4,875	0	0	4,875
Mining UV	375.00	2	46,406	750			750	750			750
Sub-Totals		79	380,127	29,250	0	0	29,250	29,250	0	0	29,250
Ex Gratia Rates							1,450,635				1,450,695
Discount							6,201				6,201
Rates Writeoffs							(128,401)				(130,540)
Amount from General Rates							(36)				0
Specified Area Rates							1,328,399				1,326,356
Totals							56,871				56,870
							1,385,270				1,383,226

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	
Loan 100 - CEO Residence	90,643		11934	20,711	69,932	69,932	3243	4,769	24/06/2020
Loan 99 - Wickepin Community Centre					0	0			
Loan 101- WD Sports Club SS Tractor	2,152			2,152	0	0	10	82	1/06/2017
Loan 102 - WD Sports Club SS Greens	44,423		5618	5,618	38,805	38,805	1865	1,721	17/01/2023
	137,218	0	17,552	28,481	108,737	108,737	5,118	6,573	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	978,544	0	978,544	0	487,239	491,305
Grants Commission - Roads	WALGGC	Y	489,332	0	489,332	0	244,936	244,397
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	19,688	0	19,688	0	13,385	6,303
FESA Grant - Tincurrin Fire Truck	Dept. of Fire & Emergency Serv.	Y	369,400	0		369,400	0	369,400
HOUSING								
Grants - Aged Housing	Regional Development & Lands	Y	3,036,000	0	0	3,036,000	0	3,036,000
Yarling Brook	Trust	Y	1,096	0	1,096		1,097	(1)
COMMUNITY AMENITIES								
RECREATION AND CULTURE								
Grants - Swimming Pool	Community Pool Revitalisation		32,000	0	32,000	0	32,000	0
Grants - Kidsport	Department of Sport and Rec	Y	3,500	0	3,500		3,516	(16)
Grants - Wickepin Sculpture Project	CANWA	Y	7,655	0	7,655		7,655	0
TRANSPORT								
Contributions - Road Projects	Blackspot Funding	Y	26,914	0	0	26,914	10,765	16,149
Roads To Recovery Grant - Cap	Roads to Recovery	Y	545,008	0	0	545,008	0	545,008
RRG Grants - Capital Projects	Regional Road Group	Y	218,170	0	0	218,170	182,765	35,405
Direct Grant - Maintenance	Dept. of Transport	Y	116,740	0	116,740	0	116,741	(1)
Heritage Trail Grant	Lotterywest	Y	36,168	0	36,168		0	36,168
ECONOMIC SERVICES								
TOTALS			5,880,215	0	1,684,723	4,195,492	1,100,099	4,780,116
Operating	Operating		1,684,723				906,569	
Non-Operating	Non-operating		4,195,492				193,530	
			<u>5,880,215</u>				<u>1,100,099</u>	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Jan-17
	\$	\$	\$	\$
Housing Bonds	200	1,880	(2,080)	0
Master Key Deposits	300	900	(1,200)	0
Special Plates	0	0	0	0
Land Sales	0	0	0	0
Nomination Deposits	0	0	0	0
Building and BCITF	0	640	(583)	57
Ram Pavillion	0	0	0	0
LCDC Landcare	0	0	0	0
Cat/Dog Trap Hire	0	50	(50)	0
WDSC Replacement Greens	53,479	9,883	0	63,362
Kidsport	888		(888)	0
Albert Facey Homestead	9,574	1,039	(1,343)	9,270
Miscellaneous Trust	7,483	525	(4,917)	3,091
Yealering Bowling Club Greens	0	7,900		7,900
	71,924	22,817	(11,061)	83,680

Level of Completion Indicators

0% ○
20% ○
40% ●
60% ●
80% ●
100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 13: CAPITAL ACQUISITIONS

31/01/2017							
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Land for Resale							
Community Amenities							
Community Amenities Total		0	0	0	0	0	
Land for Resale Total		0	0	0	0	0	
Land & Buildings							
Housing							
Aged Accommodation Units	CLCH2	(3,186,000)	0	0	0	0	
Housing Total		(3,186,000)	0	0	0	0	
Community Amenities							
Harrismith Cemetery Upgrade	HCU1	(10,000)	(5,831)	(3,326)	2,505	0	
Community Amenities Total		(10,000)	(5,831)	(3,326)	2,505		
Recreation And Culture Total		0	0	0	0		
Transport							
Depot Fence	LDP1	(20,000)	(11,662)	(8,177)	3,485		
Transport Total		(20,000)	(11,662)	(8,177)	3,485		
Economic Services							
Economic Services Total		0	0	0	0		
Land and Buildings Total		(3,216,000)	(17,493)	(11,502)	5,991	0	
Footpaths							
Transport							
Footpaths Wickepin	LFP1	(37,000)	(21,574)	(1,166)	20,408		
Footpaths Yealering	LFP2	0	0	0	0		
Transport Total		(37,000)	(21,574)	(1,166)	20,408	0	
Footpaths Total		(37,000)	(21,574)	(1,166)	20,408	0	
Furniture & Office Equip.							
Governance							
Councillor Ipads	0954	(12,000)	(12,000)	(6,327)	5,673	0	
Office Computer	0954	(4,500)	(2,750)	(2,936)	(186)	0	
Governance Total		(16,500)	(14,750)	(9,263)	5,487	0	
Pool Lane ropes, filter maintenance, shade, paint	4704	(32,000)	(32,000)	(18,332)	13,668	0	
Recreation And Culture Total		(32,000)	(32,000)	(18,332)	13,668	0	
Furniture & Office Equip. Total		(48,500)	(46,750)	(27,595)	19,155	0	
Plant , Equip. & Vehicles							
Governance							
Holden Colorado CEO	6034	(72,500)	0	(37,504)	(37,504)	0	
Governance Total		(72,500)	0	(37,504)	(37,504)	0	
Community Amenities							
Law, Order And Public Safety							
4x4 Broadacre Firetruck - Tincurrin	1184	(369,400)	0	0	0	0	
Law, Order and Public Safety Total		(369,400)	0	0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2017

Note 13: CAPITAL ACQUISITIONS

31/01/2017							
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Recreation And Culture							
Recreation And Culture Total		0	0	0	0	0	
Transport							
Hino 700 6 wheel truck	6034	(200,000)	0	0	0	0	
Multi tyre roller	6034	(147,500)	0	(154,500)	(154,500)	0	
New Dog Trailer	6034	(100,000)	0	(107,000)	(107,000)	0	
Single cab ute 4x4 to replace P468	6034	(32,500)	0	(32,729)	(32,729)	0	
Single cab ute 4x4 to replace P2567	6034	(36,150)	0	(36,132)	(36,132)	0	
MWS Nissan Navara or Colorado	6034	(47,000)	0	(43,673)	(43,673)	0	
Facey Group Ute	6034	(28,000)	0	(28,000)	(28,000)	0	
Transport Total		(591,150)	0	(402,034)	(402,034)	0	
Economic Services Total		0	0	0	0	0	
Plant , Equip. & Vehicles Total		(1,033,050)	0	(439,538)	(439,538)	0	
Infrastructure Other							
Recreation And Culture Total		0	0	0	0	0	
Public Facilities Total		0	0	0	0	0	
Roads							
Transport Regional Road Group							
Wickepin Corrigin Road	RG001	(157,095)	(91,637)	(59,597)	32,040	0	
Wickepin Harrismith Road	RG002	(88,365)	(51,541)	(85,791)	(34,250)	0	
Pingelly Wickepin Road	RG003	(81,795)	(47,712)	(88,092)	(40,380)	0	
Regional Road Group Total		(327,255)	(190,890)	(233,480)	(42,590)	0	
Transport Roads to Recovery							
Yealering South Road	RR26	(148,216)	(86,457)	(81,688)	4,769	0	
Aileen Road	R2R048	(49,195)	(28,693)	(51,538)	(22,845)	0	
Lomos South Road	RR14	(162,314)	(94,682)	(141,322)	(46,640)	0	
Richter Street	RR11	(10,895)	(6,349)	0	6,349	0	
Rintel Street	R2R114	(8,065)	(4,704)	0	4,704	0	
Lake Road 2015/16 project carry over	R2R161	0	0	(1,918)	(1,918)	0	
Central Ave	RR37	(11,679)	(6,811)	0	6,811	0	
Rose Road	R2R052	(3,095)	(1,799)	0	1,799	0	
Tincurrin South Road	R2R016	(40,304)	(23,506)	0	23,506	0	
Wickepin Corrigin Road	R2R001	(39,746)	(23,184)	(4,545)	18,639	0	
Wickepin Harrismith Road	R2R002	(62,500)	(36,456)	(30,805)	5,651	0	
Wickepin Pingelly Road	R2R003	(9,000)	(5,250)	(4,800)	450	0	
Roads to Recovery Total		(545,009)	(317,891)	(316,616)	1,275	0	
Transport Black Spot							
Malyalling Road	BS036	(40,370)	(23,548)	(34,380)	(10,832)	0	
Blackspot Total		(40,370)	(23,548)	(34,380)	(10,832)	0	
Council Resources Construction							
Gillimanning Road	CO035	(41,000)	(23,912)	(21,960)	1,952	0	
Dorakin Road	CO28	(41,000)	(23,912)	0	23,912	0	
Drainage and Headwalls	CODAH	(26,625)	(15,526)	0	15,526	0	
Council Resources Construction Total		(108,625)	(63,350)	(21,960)	41,390	0	
Roads Total		(1,021,259)	(595,679)	(606,436)	(10,757)	0	
Capital Expenditure Total		(5,355,809)	(681,496)	(1,086,237)	(404,741)	0	

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Amanda Bullock – Finance Officer
File Reference:	FM.BA.1201
Author:	Amanda Bullock – Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	3 February 2017

Enclosure / Attachment: List of Accounts

Background: List of Accounts remitted during the period from 1 December 2016 to 31 January 2017.

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
EFT	6975 – 7029, 7031 - 7049	\$ 180,338.89
Cheques	15380 – 15386	\$ 5717.66
Payroll	December	\$ 96,985.97
Superannuation	December	\$ 15,054.08
Credit Card	December	\$ 921.77
Direct Deductions	December	\$ 5,548.18
Trust		
EFT	6974, 7030	\$ 595.00
Cheques		\$ 0.00
	DECEMBER TOTAL	\$ 305,161.55

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
EFT	7050 – 7135	\$ 324,734.08
Cheques	15387 – 15401	\$ 38,269.98
Payroll	January	\$ 81,864.86
Superannuation	January	\$ 9,089.04
Credit Card	January	\$ 0.00
Direct Deductions	January	\$ 5,386.99
Trust		
EFT		\$ 0.00
Cheques		\$ 1,478.00
	JANUARY TOTAL	\$ 460,822.95

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment:	Detailed answers to queries can be obtained for presentation at council meeting.
Statutory Environment:	Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)
Policy Implications:	Policy 3.1.8 - Cheque Issue
Strategic Implications:	Not applicable
Recommendation:	That Council acknowledges that payments totaling \$765,984.50 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.
Voting Requirements:	Simple majority

Resolution No

Moved Cr / Seconded Cr

That Council acknowledges that payments totaling **\$765,984.50** have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried /

List of Accounts Due & Submitted to Committee

December 2016

Chq/EFT	Date	Name	Description	Muni	Trust
EFT6974	5/12/2016	SS & P Martin	Refund bond for hire of community centre for funeral on 29.11.16		\$ 500.00
EFT6975	7/12/2016	Air Response	Repairs to Wickepin Community Centre Cool Room	\$ 285.97	
EFT6976	7/12/2016	Best Office Systems	Konica Minolta Copier Charges for 21/10/16 to 23/11/16	\$ 814.03	
EFT6977	7/12/2016	Amanda Louise Bullock	50% Course Fees as per Agreement	\$ 495.00	
EFT6978	7/12/2016	Cutting Edges PTY LTD	Cutting Edges for WK518	\$ 776.97	
EFT6979	7/12/2016	Country Paint Supplies	Decking Oil for Albert Facey Homestead	\$ 405.95	
EFT6980	7/12/2016	Covs Parts Pty Ltd	Corrugated Split Tubing	\$ 16.84	
EFT6981	7/12/2016	Clark Equipment	Bobcat Rake for WK2489	\$ 2,321.00	
EFT6982	7/12/2016	Kelly Cochrane	Cleaning of Yealering Hall, Toilets and Caravan Park	\$ 362.50	
EFT6983	7/12/2016	DC & LB Curtis	Repairs to Unit 1 Yarling Court	\$ 4,070.00	
EFT6984	7/12/2016	CSE Crossman	Fire Radios and Installation	\$ 6,663.49	
EFT6985	7/12/2016	Landgate	Land Tenure List	\$ 201.30	
EFT6986	7/12/2016	Dews Excavations	Excavator Hire for Sewer Repairs	\$ 275.00	
EFT6987	7/12/2016	Everlon Bronze	Wickepin Niche Wall Plaque	\$ 212.30	
EFT6988	7/12/2016	FESA - ESL	2016/17 ESL Quarter 2	\$ 11,310.30	
EFT6989	7/12/2016	Great Southern Fuel Supplies	Fuel Account for November 2016	\$ 12,299.58	
EFT6990	7/12/2016	Great Southern Paving	Overlay Intersection at Narrogin/Wickepin/Harrismith Rd T Intersection	\$ 10,000.10	
EFT6991	7/12/2016	Harris Zuglian Electrics	Wickepin Community Centre Electrical Works	\$ 3,443.12	
EFT6992	7/12/2016	Jamieson Engine Engineering	Repairs to WK667	\$ 86.95	
EFT6993	7/12/2016	Kleenheat Gas	Harrismith Golf Club Cylinder Service Charge	\$ 69.30	
EFT6994	7/12/2016	Kel's Tyres	Tyres for WK667	\$ 6,792.50	
EFT6995	7/12/2016	Lock Plumbing Service	Replace Broken Sewer Behind Dyson Wools Building	\$ 1,989.90	
EFT6996	7/12/2016	Narrogin Hire Service	Reticulation Parts for Yealering Hall & Parks & Gardens	\$ 296.15	
EFT6997	7/12/2016	Narrogin Bearing Service	Filters for WK1951	\$ 156.39	
EFT6998	7/12/2016	Star Track Express	Freight on Parts for WK822	\$ 46.59	
EFT6999	7/12/2016	Officeworks Superstores PTY LTD	Delivery fee for Whiteboard	\$ 49.95	
EFT7000	7/12/2016	Ozlite	Fluro Lights for Wickepin & Yealering Town Halls	\$ 252.95	
EFT7001	7/12/2016	PCS	New PC for EHO & Set up Counsellor iPads & Provide Training	\$ 4,427.50	

EFT7002	7/12/2016	Maureen Susan Preedy	Cleaning of Yealering Toilets, Hall & Caravan Park	\$ 445.00	
EFT7003	7/12/2016	TPG Town Planning, Urban Design and Heritage	Walk Trail Signage for Harrismith, Yealering and Wickepin	\$ 2,838.00	
EFT7004	7/12/2016	Stuart Bell Sails	Shade Sail Install for Pool	\$ 17,116.00	
EFT7005	7/12/2016	Western Australian Treasury Corp	Loan No. 100 Interest payment -	\$ 2,123.39	
EFT7006	7/12/2016	Wickepin Community Resource Centre	Donation Towards Big Bash	\$ 500.00	
EFT7007	13/12/2016	Australia Post	November 2016 Account	\$ 196.79	
EFT7008	13/12/2016	Air Liquide WA PTY LTD	Cylinder Rental for November 2016	\$ 87.92	
EFT7009	13/12/2016	Yvonne Bowey Consulting	Fair Values & Audit queries assistance	\$ 671.50	
EFT7010	13/12/2016	Country Paint Supplies	Paint for bins	\$ 260.99	
EFT7011	13/12/2016	Courier Australia	Freight on Parts for WK813, Pool Water Samples & Computer Software	\$ 41.22	
EFT7012	13/12/2016	Connelly Images	Plaques for Artwork	\$ 29.70	
EFT7013	13/12/2016	DC & LB Curtis	Repairs to Wickepin Hall Roof	\$ 2,013.00	
EFT7014	13/12/2016	Landgate	Crown Reserve Data	\$ 345.90	
EFT7015	13/12/2016	MJ & JL Dyke	Hydraulic Hoses for WK475 & WK813	\$ 340.80	
EFT7016	13/12/2016	Great Southern Paving	Asphalt Intersection Wickepin-Harrismith Road	\$ 23,625.00	
EFT7017	13/12/2016	Hancocks Home Hardware	Tool Box	\$ 69.95	
EFT7018	13/12/2016	Lgis Insurance Broking Service	2015-16 Motor Vehicle Premium Adjustment	\$ 1,100.63	
EFT7019	13/12/2016	Marketforce Productions	Advertisement for Asphalt Tender	\$ 784.22	
EFT7020	13/12/2016	Narrogin Hire Service	Reticulation Parts	\$ 336.54	
EFT7021	13/12/2016	Great Southern Waste Disposal	November 2016 Waste Collection	\$ 6,168.70	
EFT7022	13/12/2016	Narrogin Bearing Service	Airline Joiner	\$ 69.95	
EFT7023	13/12/2016	Narrogin Pumps, Solar And Spraying	Suction Hose for WK248	\$ 146.96	
EFT7024	13/12/2016	Narrogin Toyota	Roll of Whipper Cord	\$ 90.00	
EFT7025	13/12/2016	PCS	IT Support for November 2016	\$ 255.00	
EFT7026	13/12/2016	Antony Smith	Repairs to Wickepin Town Hall	\$ 65.00	
EFT7027	13/12/2016	Shire Of Narrogin	Ranger Services	\$ 292.89	
EFT7028	13/12/2016	Wickepin Cricket Club	Kidsport Voucher	\$ 150.00	
EFT7029	13/12/2016	Wickepin Newsagency	November 2016 Account	\$ 257.50	
EFT7030	14/12/2016	Dumbleyung Hockey Club	Kidsport Voucher - B Flood		\$ 95.00
EFT7031	16/12/2016	Australian Taxation Office	November 2016 BAS Payment	\$ 2,392.00	
EFT7032	16/12/2016	Yvonne Bowey Consulting	Financial Management Report 2016	\$ 4,500.00	

EFT7033	16/12/2016	Covs Parts Pty Ltd	Spillfix	\$ 25.65	
EFT7034	16/12/2016	Dc & Lb Curtis	Yealering Town Hall Repairs	\$ 638.00	
EFT7035	16/12/2016	Dews Excavations	Clean out culverts on Gillimanning Rd	\$ 2,178.00	
EFT7036	16/12/2016	Ewen Rural Supplies	November Invoice	\$ 6,326.66	
EFT7037	16/12/2016	Paul Elliot	Iron & Timber Double Sided Park Bench	\$ 800.00	
EFT7038	16/12/2016	Ac & Ej Fulford & Co	Push Trees on South East Yealering Road	\$ 3,300.00	
EFT7039	16/12/2016	Grab Photography & Design	Yealering Foreshore Concept Plan Deposit	\$ 9,817.50	
EFT7040	16/12/2016	Griffin Valuation Advisory	Professional Valuation of Land & Building Assets Deposit	\$ 6,160.00	
EFT7041	16/12/2016	Ikes Home Improvement & Glass	Require Flyscreen Doors 10 Smith St	\$ 479.60	
EFT7042	16/12/2016	Narrogin Packaging	Serviettes, Bubblewrap and Packaging Tape	\$ 71.80	
EFT7043	16/12/2016	Officeworks Superstores Pty Ltd	Whiteboard	\$ 138.00	
EFT7044	16/12/2016	Pacific Brands Workwear	Uniforms for Natalie Manton	\$ 546.00	
EFT7045	16/12/2016	Tpg Town Planning, Urban Design And Heritage	Walktrail Signage for Yealering	\$ 1,100.00	
EFT7046	16/12/2016	Rsa Works	Supervise Lomos Rd Construction	\$ 11,165.00	
EFT7047	16/12/2016	Kirstin Rigby	Photos to be Used for Advertising	\$ 1,000.00	
EFT7048	16/12/2016	St John Ambulance	First Aid Kits	\$ 914.50	
EFT7049	16/12/2016	Southern Cross Austereo	Fire Messages 2016/2017	\$ 242.00	
15380	2/12/2016	Karen Leslie Leeson	Items for Annual Seniors Christmas Lunch	\$ 359.79	
15381	7/12/2016	Telstra	Telephone Bill to 13/11/16	\$ 1,875.94	
15382	7/12/2016	Water Corporation	Water Service Charge for Storage Tank on Rabbit Proof Fence Rd	\$ 39.48	
15383	13/12/2016	Shire Of Wickepin	Petty Cash Reimbursement	\$ 317.10	
15385	16/12/2016	Infringement Payment Centre	Overweight Infringement	\$ 1,000.00	
15386	16/12/2016	Synergy	Power for Streetlights from 25 Oct 2016 - 24 Nov 2016	\$ 2,125.35	
DD9141.1	7/12/2016	Wa Local Government Super Plan	Payroll deductions	\$ 6,587.94	
DD9141.2	7/12/2016	Anz Super - Allan Hemley	Superannuation contributions	\$ 444.01	
DD9141.3	7/12/2016	Prime Super	Superannuation contributions	\$ 223.45	
DD9141.4	7/12/2016	Ing Custodians Pty Ltd	Superannuation contributions	\$ 235.06	
DD9141.5	7/12/2016	Mtaa Super Fund	Superannuation contributions	\$ 225.28	
DD9141.6	7/12/2016	Tremayne Superannuation Fund	Superannuation contributions	\$ 141.49	
DD9141.7	7/12/2016	Colonial First State	Superannuation contributions	\$ 219.94	
DD9150.1	1/12/2016	Anz Bank	ANZ Merchant Fees	\$ 240.62	

DD9150.2	1/12/2016	Westnet Pty Ltd	Internet Fees	\$ 243.90	
DD9150.3	6/12/2016	Anz Bank	ANZ Credit Card Account	\$ 921.77	
DD9150.4	14/12/2016	James Matthews	Pool Manager Contract Payment 12/2016	\$ 2,352.53	
DD9153.1	21/12/2016	Wa Local Government Super Plan	Payroll deductions	\$ 5,643.38	
DD9153.2	21/12/2016	Anz Super - Allan Hemley	Superannuation contributions	\$ 381.51	
DD9153.3	21/12/2016	Ramsay Superannuation Fund	Superannuation contributions	\$ 166.95	
DD9153.4	21/12/2016	Prime Super	Superannuation contributions	\$ 175.95	
DD9153.5	21/12/2016	Ing Custodians Pty Ltd	Superannuation contributions	\$ 187.56	
DD9153.6	21/12/2016	Mtaa Super Fund	Superannuation contributions	\$ 177.78	
DD9153.7	21/12/2016	Tremayne Superannuation Fund	Superannuation contributions	\$ 81.72	
DD9153.8	21/12/2016	Colonial First State	Superannuation contributions	\$ 162.06	
DD9157.1	23/12/2016	Best Office Systems	Konica Minolta Copier Lease	\$ 358.60	
DD9157.2	28/12/2016	James Matthews	Pool Manager Contract Payment 13/2016	\$ 2,352.53	
	8/12/2016	Payroll	Gross Payroll	\$ 53,909.51	
	22/12/2016	Payroll	Gross Payroll	\$ 43,076.46	
				\$ 304,566.55	\$ 595.00

List of Accounts Due & Submitted to Committee					
January 2017					
Chq/EFT	Date	Name	Description	Muni	Trust
1284	5/01/2017	DOCEP - Bond Administrator	Bond lodgement for U2 Yarling court - Jamie Holmes		\$ 260.00
1285	23/01/2017	DOCEP - Bond Administrator	Bond lodgement for U1 Yarling court - Daphne Tetlow		\$ 1,200.00
1286	30/01/2017	Shire Of Wickepin	Transfer funds to muni kidsport account		\$ 18.00
EFT7050	10/01/2017	Frances Allan	Councillor allowances July - December 2016	\$ 1,978.92	
EFT7051	10/01/2017	Wes Astbury	Councillor allowances from July To December 2016	\$ 1,801.32	
EFT7052	10/01/2017	Office Max	Stationery order	\$ 173.89	
EFT7053	10/01/2017	Burgess Rawson (WA) Pty Ltd	Water usage for WK public toilets from 6.10.16 to 15.12.16	\$ 1,116.72	
EFT7054	10/01/2017	Best Office Systems	Konica minolta copier charges for 23/11/16 to 23/12/16	\$ 248.74	
EFT7055	10/01/2017	Bitutek	Bitumen spray seal for Pingelly-Wickepin Rd and Lomos Rd	\$ 61,569.32	
EFT7056	10/01/2017	Butler Settineri	Final audit fee for 2016 financial year	\$ 1,650.00	
EFT7057	10/01/2017	Amanda Louise Bullock	50% course fees as per agreement - diploma in record keeping - final payment	\$ 495.00	
EFT7058	10/01/2017	Country Paint Supplies	Paint for street bins	\$ 103.51	
EFT7059	10/01/2017	Courier Australia	Freight on water samples, fire masks and Facey Group award sign	\$ 88.74	
EFT7060	10/01/2017	Covs Parts Pty Ltd	Filters and air cleaner bowl for p2489	\$ 77.97	
EFT7061	10/01/2017	Coalcliff Plant Hire	Vibration roller hire for Lomos Rd	\$ 2,458.50	
EFT7062	10/01/2017	Christine Hill Food	Catering for Christmas party	\$ 900.00	
EFT7063	10/01/2017	Kelly Cochrane	Cleaning Yealering hall, toilets and caravan park	\$ 550.00	
EFT7064	10/01/2017	Dews Excavations	South Yealering road culverts	\$ 7,535.00	
EFT7065	10/01/2017	MJ & JL Dyke	Hydraulic hose for wk2495	\$ 195.00	
EFT7066	10/01/2017	Dial Before You Dig	Membership fees for Oct - Dec 2016	\$ 110.00	
EFT7067	10/01/2017	Ross Edwin Easton	Councillor allowances July - December 2016	\$ 1,497.24	
EFT7068	10/01/2017	Ewen Rural Supplies	December 2016 account	\$ 2,327.81	
EFT7069	10/01/2017	Easifleet	Facey group vehicle lease	\$ 438.49	
EFT7070	10/01/2017	AC & EJ Fulford & Co	Transport grader wk813, excavator hire to push up tip & tree removal on Pingelly-Wickepin Rd	\$ 4,482.05	
EFT7071	10/01/2017	Great Southern Fuel Supplies	December 2016 fuel account	\$ 11,244.97	

EFT7072	10/01/2017	Geoff Perkins Farm Machinery Centre	Fuel tank for wk3570	\$ 169.02	
EFT7073	10/01/2017	Hanson Construction Materials	Stabilised sand for Gillimanning Rd	\$ 2,802.80	
EFT7074	10/01/2017	Harris Zuglian Electrics	Harrismith oval electrical repairs	\$ 1,474.07	
EFT7075	10/01/2017	Cr Gerri Hinkley	Councillor allowances July - December 2016	\$ 3,859.80	
EFT7076	10/01/2017	Jason Signmakers	Facey Group progressive ag award 2016 sign	\$ 52.80	
EFT7077	10/01/2017	Northstar Asset Pty Ltd / Artistralia	Copyright for screening the jungle book (2016)	\$ 165.00	
EFT7078	10/01/2017	Murray Grayden Lang	Councillor allowances July - December 2016	\$ 1,413.00	
EFT7079	10/01/2017	Cr Allan Lansdell	Councillor allowances July - December 2016	\$ 1,012.80	
EFT7080	10/01/2017	Lochman Transparencies	Stock images for advertising	\$ 319.00	
EFT7081	10/01/2017	Marketforce Productions	Advertising of asphalt tender	\$ 272.13	
EFT7082	10/01/2017	Steven John Martin	Councillor allowances July - December 2016	\$ 1,481.05	
EFT7083	10/01/2017	Narrogin Hire Service And Reticulation	Reticulation parts for Wickepin oval	\$ 112.35	
EFT7084	10/01/2017	Great Southern Waste Disposal	December 2016 waste collection	\$ 7,488.70	
EFT7085	10/01/2017	Narrogin Hardware Makit	Hand shower for cottage homes, tie down straps, sledge hammer and measuring tape	\$ 159.50	
EFT7086	10/01/2017	Parrys	Work clothes for Peter Vlahov	\$ 174.90	
EFT7087	10/01/2017	Maureen Susan Preedy	Cleaning Yealering hall, toilets and caravan park	\$ 275.00	
EFT7088	10/01/2017	Pacific Brands Workwear	Uniform order - Leah Pearson	\$ 1,178.20	
EFT7089	10/01/2017	Royal Life Saving Society	Swimming pool code of practice safety assessment service	\$ 195.00	
EFT7090	10/01/2017	Rural Traffic Services Pty Ltd	Traffic control for roadworks on Lomos Rd	\$ 6,805.40	
EFT7091	10/01/2017	Kirstin Rigby	Wickepin caravan park management fees & commission	\$ 2,037.41	
EFT7092	10/01/2017	Shenton Enterprises Pty Ltd	Swimming pool filter lids	\$ 1,232.00	
EFT7093	10/01/2017	Peter Stribling	Yealering caravan park commission for December 2016	\$ 36.73	
EFT7094	10/01/2017	Antony Smith	Wickepin caravan park ablution block door repairs	\$ 243.60	
EFT7095	10/01/2017	Shire Of Narrogin	Ranger services on 16/12/16	\$ 158.57	
EFT7096	10/01/2017	Telford Industries	20lt hypo-chlorine	\$ 716.32	
EFT7097	10/01/2017	Western Australian Treasury Corp	Loan no. 102 interest payment -	\$ 3,669.40	
EFT7098	10/01/2017	Wickepin District Sports Club	Staff Christmas pary refreshments	\$ 580.00	
EFT7099	10/01/2017	Wickepin Hotel And Harvest Cafe	Refreshments and catering for special announcement	\$ 1,014.00	
EFT7100	10/01/2017	Wickepin Newsagency	December 2016 account	\$ 461.70	
EFT7101	10/01/2017	Mechanical & Diesel Services	Airline joiners for wk248	\$ 74.80	
EFT7102	10/01/2017	Western Australian Treasury Corp	Government guarantee fee for treasury loans ending 31/12/16	\$ 467.08	

EFT7103	23/01/2017	Western Australian Treasury Corp	Loan no. 100 interest payment -	\$ 2,123.39	
EFT7104	24/01/2017	Australian Taxation Office	December 2016 bas payment	\$ 10,086.00	
EFT7105	24/01/2017	Australia Post	December 2016 account	\$ 185.95	
EFT7106	25/01/2017	Air Liquide WA Pty Ltd	Monthly cylinder rental	\$ 90.84	
EFT7107	25/01/2017	AFGRI Equipment Australia Pty Ltd	Fuel pump for wk1951	\$ 179.43	
EFT7108	25/01/2017	Yealering Agparts & Repairs	Yealering fire truck extinguisher, repairs to wk813 and gas bottles for Yealering caravan park	\$ 2,485.08	
EFT7109	25/01/2017	Courier Australia	Freight on library books and fire uniform supplies	\$ 53.82	
EFT7110	25/01/2017	Jazmin Corry	Cleaning of units 1 & 3 Yarling court	\$ 139.80	
EFT7111	25/01/2017	Dews Excavations	Grave digging - Mahar	\$ 665.50	
EFT7112	25/01/2017	Easifleet	Facey Group vehicle lease	\$ 438.49	
EFT7113	25/01/2017	J R & A Hersey Pty Ltd	Various equipment for Lomos and South East Yealering Roads	\$ 1,405.82	
EFT7114	25/01/2017	Harris Zuglian Electrics	Globes for tennis facility	\$ 305.47	
EFT7115	25/01/2017	Kels Tyres	Tyres & tyre repairs for wk248, wk813, wk3570 and wk632	\$ 2,618.00	
EFT7116	25/01/2017	Marketforce Productions	Bushfire listing advertisement	\$ 347.97	
EFT7117	25/01/2017	Narrogin Hire Service And Reticulation	Reticulation parts	\$ 247.01	
EFT7118	25/01/2017	Officeworks Superstores Pty Ltd	Stationery order	\$ 169.51	
EFT7119	25/01/2017	Pcs	It support for December 2016	\$ 127.50	
EFT7120	25/01/2017	Redfish Technologies Pty Ltd	Repairs to CCTV system	\$ 4,229.50	
EFT7121	25/01/2017	Teds Carpet Cleaning Service	Unit 3 Yarling court carpet cleaning	\$ 170.00	
EFT7122	25/01/2017	The Trampoline Man	Safety padding for swimming pool trampoline	\$ 425.00	
EFT7123	25/01/2017	Western Stabilisers	Lomos road stabilisation works	\$ 54,854.45	
EFT7124	25/01/2017	Waterman Irrigation	Standpipe remote access charges	\$ 376.20	
EFT7125	30/01/2017	Austral Pool Solutions Pty Ltd	Pool lane rope storage reel	\$ 3,049.12	
EFT7126	30/01/2017	Burgess Rawson (Wa) Pty Ltd	Rent and management fees for Wickepin fuel facility 1/2/17 to 30/4/17	\$ 2,648.25	
EFT7127	30/01/2017	Best Office Systems	Konica Minolta charges for 23/12/16 to 23/1/17	\$ 415.63	
EFT7128	30/01/2017	Bruce Rock Engineering	4 axle dog trailer	\$ 94,160.00	
EFT7129	30/01/2017	Edwards Motors Pty Ltd	Service wk632	\$ 746.25	
EFT7130	30/01/2017	G & M Detergents	Magic sponges for pool cleaning	\$ 51.20	
EFT7131	30/01/2017	Narrogin Hire Service And Reticulation	Reticulation parts for Yealering parks & gardens	\$ 98.58	
EFT7132	30/01/2017	Narrogin Retravisio	Repairs to TV aerials at 13a Collins St and u3 cottage homes	\$ 315.00	

EFT7133	30/01/2017	Southern Cross Austereo	Radio west fire safety message December 2016	\$ 242.00	
EFT7134	30/01/2017	The Trophy House	Community honour board updates	\$ 73.00	
EFT7135	30/01/2017	WA Fire Appliances	Electric plug for fire shed charger	\$ 65.00	
15387	10/01/2017	Blackwoods	Fire Goggles	\$ 1,034.62	
15388	10/01/2017	Department Of Mines & Petroleum	Dangerous goods site licence for fuel facility 26/1/17 to 25/1/18	\$ 662.00	
15389	10/01/2017	Dawn Jones	Cleaning Harrismith public toilets	\$ 220.00	
15390	10/01/2017	BJ & J McKenna	Repairs to Albert Facey Homestead	\$ 200.00	
15391	10/01/2017	Cr Julie Russell	Councillor allowances July - December 2016	\$ 3,700.80	
15392	30/01/2017	Telstra	Telephone bill to 13/12/16	\$ 1,918.35	
15393	10/01/2017	Water Corporation	Water accounts for December 2016	\$ 13,414.20	
15396	24/01/2017	Telstra	Telephone bill to 13/12/16	\$ 1,918.35	
15397	24/01/2017	Synergy	Group power account for 7 Oct to 5 Dec 2016	\$ 9,814.85	
15398	24/01/2017	Water Corporation	Water accounts for 29/10/16 to 31/12/16	\$ 5,044.74	
15399	24/01/2017	Telstra	Final satellite phone fees	\$ 2.30	
15400	25/01/2017	Blackwoods	Fire Respirators	\$ 127.71	
15401	25/01/2017	Water Corporation	Harrismith standpipe charges	\$ 212.06	
DD9155.1	4/01/2017	WA Local Government Super Plan	Payroll deductions	\$ 3,308.76	
DD9155.2	4/01/2017	ANZ Super - Allan Hemley	Superannuation contributions	\$ 381.51	
DD9155.3	4/01/2017	Prime Super	Superannuation contributions	\$ 175.95	
DD9155.4	4/01/2017	Ing Custodians Pty Ltd	Superannuation contributions	\$ 187.56	
DD9155.5	4/01/2017	MTAA Super Fund	Superannuation contributions	\$ 177.78	
DD9155.6	4/01/2017	Tremayne Superannuation Fund	Superannuation contributions	\$ 57.68	
DD9155.7	4/01/2017	Colonial First State	Superannuation contributions	\$ 49.20	
DD9169.1	18/01/2017	WA Local Government Super Plan	Payroll deductions	\$ 3,387.07	
DD9169.2	18/01/2017	ANZ Super - Allan Hemley	Superannuation contributions	\$ 381.51	
DD9169.3	18/01/2017	Ramsay Superannuation Fund	Superannuation contributions	\$ 134.95	
DD9169.4	18/01/2017	Prime Super	Superannuation contributions	\$ 175.95	
DD9169.5	18/01/2017	ING Custodians Pty Ltd	Superannuation contributions	\$ 187.56	
DD9169.6	18/01/2017	MTAA Super Fund	Superannuation contributions	\$ 177.78	
DD9169.7	18/01/2017	Tremayne Superannuation Fund	Superannuation contributions	\$ 76.91	
DD9169.8	18/01/2017	Amp Flexible Lifetime Super Fund	Superannuation contributions	\$ 62.42	

DD9169.9	18/01/2017	Australian Super	Superannuation contributions	\$ 166.45	
DD9174.1	3/01/2017	ANZ Bank	Merchant fees	\$ 178.43	
DD9174.2	3/01/2017	Westnet Pty Ltd	Internet fees for admin office and depot	\$ 144.90	
DD9174.3	11/01/2017	James Matthews	Pool manager contract payment 14/2016-17	\$ 2,352.53	
DD9184.1	23/01/2017	Best Office Systems	Konica Minolta copier lease	\$ 358.60	
DD9184.2	25/01/2017	James Matthews	Pool manager contract payment 15/2016-17	\$ 2,352.53	
	5/01/2017	Payroll	Gross Payroll	\$ 39,418.83	
	19/01/2017	Payroll	Gross Payroll	\$ 42,446.03	
				\$ 459,344.95	\$ 1,478.00

Governance, Audit and Community Services**10.2.03 - EHO/Building Surveyor's Report**

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	DB.BDA.706
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	9 February 2017

Enclosure / Attachment: Nil**Background:** Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.**Building Licenses:**

There was one (1) building application approved and license issued for the month of January 2016.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
4/16-17	Phillip Watson	Owner Builder (OB)	Shed – steel frame	21 Wickepin Street, Wickepin WA 6370

Implications: Not applicable**Financial Implications:** Not applicable**Strategic Implications:** Not applicable**Recommendation:**

That Council notes the report from the EHO/Building Surveyor 9 February 2017.

Voting Requirements: Simple Majority

Governance, Audit and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker, Community Development Officer
File Reference:	CM.PLA.404
Author:	Lee Parker, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	8 February 2017

Enclosure / Attachment: Nil

Arts and Cultural	Sculpture Workshops <ul style="list-style-type: none"> • Acquittal completed Dryandra Country Art Food and Wine Trail <ul style="list-style-type: none"> • Correspondence and Narrogin meeting with Dryandra Committee • Communication with stall holders for 2017 • Advert for Trail guide submitted • Trail guide information collated and submitted CampFire Country Weekend <ul style="list-style-type: none"> • Correspondence and meeting re weekend 9 & 10 June at Wickepin Town Hall Other <ul style="list-style-type: none"> • Support to She Shed/He Shed
Community Development	Wickepin Cemetery <ul style="list-style-type: none"> • Correspondence with Everlon re ordered extension to Granite Niche Wall • Delivery expected late March Anzac Day <ul style="list-style-type: none"> • Correspondence with John Duckworth, Vietnam Veteran, with regards speaking • Meetings with ESO re planning for the day • Communication with community members and schools re planning Townscape <ul style="list-style-type: none"> • Research into mapping needs for Shire map Other <ul style="list-style-type: none"> • Support to CRC for Movie Night • Provided notes for Facebook page • Follow up grant opportunities for Shire of Wickepin projects. • Informed community members on grant opportunities and events.
Economic Development	Facey Carriage Drive <ul style="list-style-type: none"> • Correspondence re drive in 2017 Yealering Foreshore <ul style="list-style-type: none"> • Correspondence with Grab Creative with regards Concept Plan
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> • Social media promotion
Special Needs Groups including Youth, Disabled and Older People.	Johnston Park <ul style="list-style-type: none"> • Communication re approved grant application for creating the Health Community Precinct at Johnston Park • Discussion with regards development of Johnston Park
Sport and Recreation	Walk Trails <ul style="list-style-type: none"> • Proof read and responded to queries with regards the signage for Yealering

	<p>Walk Trail, Harrismith Walk Trail and in-ground plaques for Wickepin</p> <ul style="list-style-type: none"> • Communication with tpg and Jason Signs re manufacture of signs • Site meeting with Great Southern Paving re installation of hotmix along Wickepin Heritage Trail • Site meetings with shire works crew re upcoming work on Heritage Trail in Wickepin. Installation pending. <p>Kidsport</p> <ul style="list-style-type: none"> • Communication with Kidsport • Assisted individuals and provided support to clubs • Kidsport invoices processed
Governance Other	<ul style="list-style-type: none"> • Staff support as needed • Responded to queries from CDO Network

Projects Currently On CDO Desk

Walk Trails Signage	<ul style="list-style-type: none"> • Signage in Harrismith Yealering and Wickepin • Funded by Lotterywest and Shire
Sculpture Workshops	<ul style="list-style-type: none"> • Acquittal completed • CanWa and Shire funding with in-kind shire support
Yealering Concept Plan for Lake Yealering	<ul style="list-style-type: none"> • Concept Plan underway
Dryandra Country Art Food and Wine Trail	<ul style="list-style-type: none"> • Mother's Day weekend - Annual event • Shire support in kind • 2017 planning
Campfire Country Weekend	<ul style="list-style-type: none"> • Weekend of the 9 & 10 June 2017 • Shire support in kind
Anzac Day	<ul style="list-style-type: none"> • 25 April 2017 • Shire initiative
Healthy Community Precinct: Johnston Park	<ul style="list-style-type: none"> • Strength training equipment • Water refill station • Solar overhead lights • Seating and landscaping • Funded by Royalties for Regions and Shire with in-kind support

Grant Name	Funding Organisation	Amount Requested exc Gst	Status
Walktrail Projects	Lotterywest	\$36,168.	Approved Council Contribution \$15,000 (\$5000/town)
Healthy Community Precinct	Royalties For Regions Wheatbelt DC	\$28,540.50	Approved Council Contribution in-kind \$6,829 Council Contribution in cash \$6,336

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:

(1) To Develop and Maintain Quality Services and Infrastructure:

A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

(2) To Ensure the Protection and Improvement of the Environment:

A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.

(3) To Promote the Development of a Viable and Diversified Local Economy:

A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.

(4) To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:

A healthy, strong and connected community that is actively engaged and involved.

(5) To Provide Efficient, Effective and Accountable Governance:

Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.

(6) To Promote the Shire as a Focal Point in the Development of the Greater Region:

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That council notes the report from the Community Development Officer dated 8 February 2017.

Voting Requirements: Simple majority.

Resolution No

Moved Cr / Seconded Cr

That Council notes the report from the Community Development Officer dated 8 February 2017.

Carried /

Governance, Audit and Community Service

10.2.05 – Local Government Nominations Development Assessment Panels

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Department of Planning
File Reference:	GS.SL.1438
Author:	Mark J Hook Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	4 January 2017

Enclosure / Attachment: Nil

Background:

Council has received the following email from Fiona Sze Senior Policy and Project Officer Development Assessment Panels Department of Planning on the 4th January 2017.

Members whose term has expired will be eligible for re-consideration at this time. Under regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations), your local council is requested to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on your respective DAP as required.

Nominations are required to be received by 28 February 2017.

Following receipt of all local government nominations, the Minister for Planning will consider and appoint nominees for up to a three-year term, expiring on 26 April 2020. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training, but are encouraged to attend refresher training.

When selecting nominees, the Council should consider that local government elections may result in a change to DAP membership if current councillors, who are DAP members, are not re-elected. If members are not re-elected, the local government will need to re-nominate for the Minister's consideration. DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment. Further details can be found in the Premier's Circular – State Government Boards and Committees Circular (2010/02).

Comment:

Under the Development Assessment Panel (DAP) regulations, each DAP will determine development applications that meet set type and value thresholds as if it were the responsible authority under the relevant planning instrument, such as the local planning scheme or region planning scheme. The DAP regulations state that DAP applications cannot be determined by local government or the Western Australian Planning Commission (WAPC).

The role of DAP members is to determine development applications within a certain type and value threshold through consistent, accountable, and professional decision-making.

There are two different types of DAPs:

1. Local Development Assessment Panels (LDAPs)

An LDAP only has one local government within its boundary area. An LDAP is established to service a single local government, where it is deemed to be a high-growth local government with enough development to support its own DAP. There is currently only one LDAP, for the City of Perth.

2. Joint Development Assessment Panels (JDAPs)

JDAPs are established to service two or more local governments. There will be 14 JDAPs in Western Australia.

The current Members on the Mid-West/Wheatbelt (Central) Joint Development Assessment Panel are:

Specialist Members

Presiding Member - Mr David Gray

Deputy Presiding Member - Mr Robert Fenn

Third Specialist - Mr Patrick Dick

Local Government Members

Shire of Wickpin

- Cr Allan Lansdell (Member)
- Cr Ross Easton (Member)
- Cr Julie Russell (Alternate Member)
- Cr Gerri Hinkley (Alternate Member)

Current Development Assessment Panels (DAP) member appointments expire on 26 April 2017.

Members whose term has expired will be eligible for re-consideration at this time under regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations).

Council is requested to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on the Mid-West/Wheatbelt (Central) Joint Development Assessment Panel as required.

Following receipt of Councils nominations, the Minister for Planning will consider and appoint the nominees for up to a three-year term, expiring on 26 April 2020. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training, but are encouraged to attend refresher training.

When selecting nominees, the Council should consider that local government elections may result in a change to DAP membership if current councillors, who are DAP members, are not re-elected. If members are not re-elected, the local government will need to re-nominate for the Minister's consideration. DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment. Further details can be found in the Premier's circular – State Government Boards and Committees Circular (2010/02).

Cr Ross Easton is eligible to be a member of the Mid-West/Wheatbelt (Central) Joint Development Assessment Panel but as he has not undertaken the mandatory training he is unable to sit on any DAP panel until the training is undertaken.

Statutory Environment:*Planning and Development Act 2005**Planning and Development (Development Assessment Panels) Regulations 2011***Policy Implications:** Nil**Financial Implications:** Nil**Strategic Implications:** Nil**Summary:**

Council is being requested to nominate Councillors to the Wheatbelt Joint Development Assessment Panel for the Shire of Wickepin for a three-year term, expiring on 26 April 2020.

Recommendation:

That Council nominate the following Councillors to the Wheatbelt Joint Development Assessment Panel for the Shire of Wickepin for a three-year term, expiring on 26 April 2020.

Cr _____ (Member)

Cr _____ (Member)

Cr _____ (Alternate Member)

Cr _____ (Alternate Member)

Voting Requirements: Simple majority

Governance, Audit & Community Services

10.2.06 – Chief Executive Officer Annual Leave

Submission To:	Ordinary Council
Location / Address:	
Name of Applicant:	Mark J Hook Chief Executive Officer
File Reference:	Personal File
Author:	Mark J Hook Chief Executive Officer
Disclosure of any Interest:	CEO is person requesting leave - Financial
Date of Report:	31 January 2017

Enclosure / Attachment: Nil**Background:**

The Chief Executive Officer wishes to apply to Council for Annual Leave for the following dates for Country Week Bowls:

- Friday 3 March 2017 to Friday 10 March 2017 (5 Days) back to work Monday 13 March 2017.

Note: Monday 6 March 2017 is a public holiday for Labour Day.

Comment:

The Chief Executive officer is entitled to four weeks Annual Leave and one Executive day per Month under his current Contract:

7. LEAVE ENTITLEMENTS

Leave entitlement shall be provided in accordance with the NES, as summarised below:

7.1 Annual Leave

The Chief Executive Officer is entitled to four weeks paid annual leave each year, to be taken during agreed periods. The Council may also direct the Chief Executive Officer to take annual leave if s/he has accrued over 30 days entitlement.

7.2 Long service leave

The long service leave accrued by the Chief Executive Officer shall be in accordance with the Local Government (Long Service Leave) Regulations.

7.3 Personal leave

7.3.1 Paid personal leave is available to the Chief Executive Officer when they are absent:

*due to personal illness or injury (sick leave); or
for the purposes of caring for an immediate family or household member who is sick and requires the Chief Executive Officer's care and support (carer's leave); or for an unexpected emergency affecting the member; or because of the serious illness, injury or death of an immediate family or household member (bereavement leave)*

7.3.2 The amount of personal leave to which the Chief Executive Officer is entitled depends on how long they have worked for the Employer and shall accrue at the rate of 0.8333 day for each completed month of service.

7.3.3 The Chief Executive Officer is entitled to use up to two days personal leave as non-cumulative paid compassionate leave on any occasion on which a member of the Chief Executive Officer's immediate family or household contracts or develops a personal illness

that poses a serious threat to his or her life; or sustains a personal injury that poses a serious threat to his or her life; or dies

- 7.3.4 *The Chief Executive Officer is entitled to use up to two weeks personal leave each year to care for members of his or her immediate family or household who are sick and require care and support or for an unexpected emergency affecting the member. This entitlement is subject to the Chief Executive Officer being responsible for the care and support of the person concerned.*

7.4 Parental leave

- 7.4.1 *Parental Leave encompasses Maternity Leave, Paternity Leave and Adoption Leave, and is available if the Chief Executive Officer has been employed for a 12 month period or more immediately preceding the commencement of the leave.*
- 7.4.2 *The leave is unpaid (including Public Holidays), and is available for a period of up to 52 weeks in one unbroken period (with the ability to request an additional 52 weeks). Personal leave is not available and no leave entitlements accrue during the period of Parental Leave.*
- 7.4.3 *The Chief Executive Officer may take any other forms of paid leave to which he is entitled, such as annual or long service leave, in substitution for some or all of this 52 week period. The maximum entitlement to Paternity Leave is reduced by any maternity leave taken by the Chief Executive Officer's partner. Paternity Leave cannot normally be taken while the Chief Executive Officer's partner is on maternity leave.*

7.5 Public holidays

The Chief Executive Officer shall be entitled to Western Australian Gazetted public holidays.

7.6 Executive, Community Service and Study Leave

The Chief Executive Officer is entitled to one Executive day per Month as executive leave and, if relevant, community service and/or study leave by agreement with the Council.

The CEO as of the 31/01/2017 has accrued 7.6 Days annual leave and 7 days Executive Leave.

If the leave is approved the Chief Executive Officer, under Policy 2.1.18 will appoint Mrs Natalie Manton as the Acting Chief Executive Officer during the Chief Executive Officers absence on annual leave.

Statutory Environment: *Local Government Act 1995.*
 CEO Contract

Policy Implications:

2.1.18 ACTING CHIEF EXECUTIVE OFFICER

OBJECTIVE: Set down guidelines for the employment of an Acting CEO.

Prior to taking annual or other leave; the CEO must appoint an Acting CEO for the period of leave to ensure there is a designated officer responsible for the operations of Council.

When employed in the position of Acting CEO, the employee will be:

- *advised in writing by either the CEO, where the CEO delegates the position to the employee or by the Shire President where Council delegates the position to the employee;*

- *paid at the salary level of the CEO for the term of the appointment; and*
- *subject to all the other existing conditions of employment.*

Financial Implications: Not applicable - allowed for in Adopted 2016/2017 Budget.

Strategic Implications: Nil

Summary:

Council is being requested to allow the Chief Executive Officer to take Leave from 3 March 2017 to 10 March 2017.

Recommendation:

That Council allow the Chief Executive Officer to take Leave from 3 March 2017 to 10 March 2017.

Voting Requirements: Simple Majority

Governance and Community Services

10.2.07 – Property Seizure and Sale

Submission To:	Ordinary Council
Location / Address:	86 Gate Road Wickepin
Name of Applicant:	Natalie Manton, Deputy CEO
File Reference:	RV.RP.2301
Author:	Natalie Manton, Deputy CEO
Disclosure of any Interest:	Nil
Date of Report:	27 January 2017

Enclosure / Attachment: Nil

Background:

Rates, interest and charges on Assessment 6264 in the Shire of Wickepin remain outstanding despite several attempts to recover the funds.

A General Purpose Claim was served by the Bailiff in November 2015 for outstanding rates of \$8,582.07. No admission of claim was lodged in response to the General Procedure Claim however a payment of \$5,000 was made in March 2016.

The debt collection process proceeded to the next stage being the lodgement of a Judgement Application with the Magistrates Court. The judgement was required in order to move to a Property Seizure and Sale Order (PSSO). At the April 2016 Council meeting the following resolution was passed:

Resolution No 200416-11

That the Shire of Wickepin engage AMPAC Debt Recovery to proceed to the next stage in the debt recovery process for A6264 being a Property Seizure and Sale Order authorising the Bailiff to seize and sell goods to the value of the outstanding debt.

A Property Seizure and Sale Order was issued in April 2016 authorising the bailiff to seize and sell as much of the real or personal property as necessary to satisfy the judgment debt of \$4,729 wholly or partially and is effective for 12 months from the date of the order. A payment of \$2,000 was made in June 2016.

A judgment debtor's saleable interest in any real estate property must not be sold unless the bailiff is satisfied that the sale of personal property will not be sufficient to satisfy the judgment. This does not prevent the Shire of Wickepin making an application to have both personal and real property being sold at the same time.

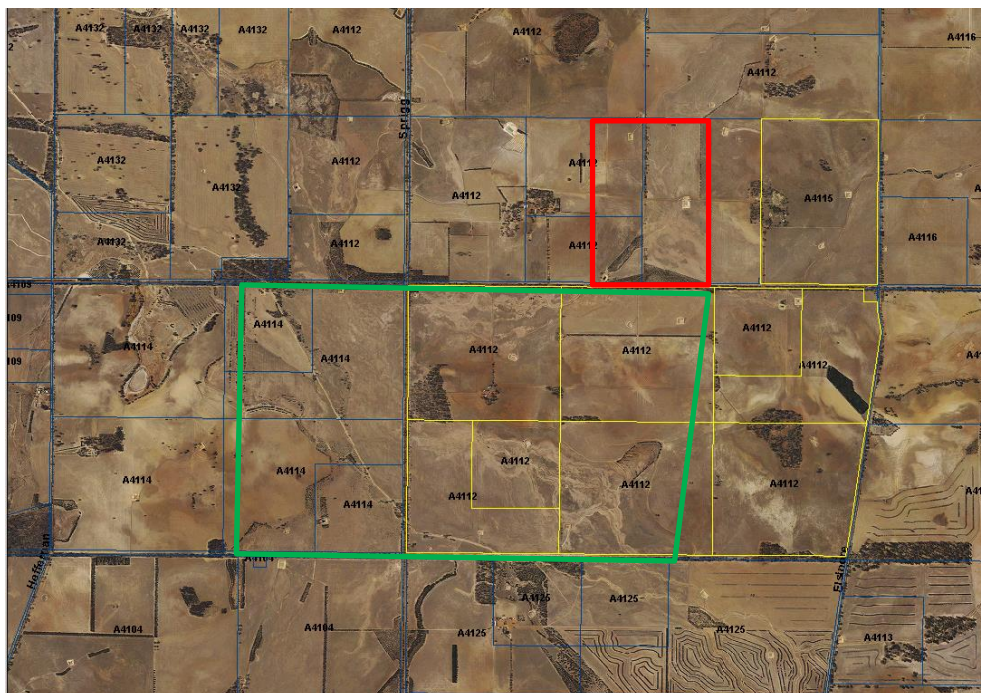
AMPAC debt collection agency advised the Shire of Wickepin in January 2017 that there is no property of value to seize and sell in order to settle the debt despite three attempts at service. No arrangement has been made to repay the remaining balance of the Judgement debt being \$3,295.00 including interest and legal fees.

All efforts to recover the debt to date from the ratepayer have not resulted in the full payment of the outstanding current rates and service charges or arrears. The next stage in the debt recovery process is to seek Council authority to direct the Bailiff to attempt to seize land to the value of the debt by way of the existing PSSO.

The farm land owned by the debtor consists of nine land parcels and is operated as one farming property and is group rated. The outstanding rates that is subject of the Judgement debt relates to the whole farm property.

A search of the property titles conducted in February 2016 revealed that Mr Len Lewis is shown on the title of Williams Loc 7327 as the sole owner. The remaining eight land parcels in the farm are shown on the land titles as being owned by eight members of the Lewis family, as joint tenants. Two caveats and an easement are also registered on the land titles.

Contact from several family members was received in response to a letter sent to all parties in February 2016 denying any interest in the property. The family members have indicated the Lewis brothers came to some arrangement many years ago (perhaps in the 1990's) that Mr Len Lewis would be responsible for the Wickepin farm property and the other brother would take up farm land separately in the Shire of Wickepin or in other parts of the state. This does not appear to have been fully resolved and all of the Lewis family members are still currently listed on the land title for eight of the land parcels.



A6264 Land Parcel Ownership

■ L Lewis

■ L Lewis, MS & PL Lewis, RP & HE Lewis, KJ & J Lewis and G Lewis as joint tenants

The Shire of Wickepin understands that there are other creditors, including a neighbouring shire and Water Corp, who are also owed money by Mr Lewis and who will be commencing legal action to recover outstanding amounts owed as well.

If a PSSO against land is proposed to collect outstanding rates due on a property where the owner resides, approval of Council shall be obtained before the order is issued. There are sheds but no house on Williams Location 7327 and Mr Lewis resides at Williams Location 7526.

Based on recent land sales the value of the land parcel at Williams Location 7327, solely owned by Mr Len Lewis, is likely to satisfy the judgement debt as well the additional outstanding rates.

Final notices have also been issued to Mr Lewis for outstanding rates for the 2015/16 and 2016/17 financial year which remain outstanding.

Additional approval will also be sought from Council to commence legal debt recovery proceedings against the family members identified on the land title for which the rates and charges remain outstanding.

Comment:

All efforts to recover the debt to date from the ratepayer have not resulted in the full payment of the outstanding current rates and service charges or arrears. The next stage in the debt recovery process is for the Bailiff to attempt to seize and sell land to the value of the debt via the existing PSSO.

New rates and charges for the 2016/17 financial year were added to the property assessment in August 2016 and remain unpaid.

To proceed with enforcement against land, the Shire of Wickepin must provide written instructions to the debt collection agency to register the PSSO on the title of the land.

Statutory Environment:

Local Government Act 1995 Section 6.56 – Rates or service charges recoverable in court

- (1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
- (2) Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process.

Magistrates Court, Civil Jurisdiction

Policy Implications:**Rates Recovery and Instalment Payments**

OBJECTIVE: Assist Ratepayers who are experiencing financial difficulty in meeting their rate payments and alleviate the need to bring each individual application to Council's attention.

Council delegates authority to the CEO to provide Ratepayers experiencing financial difficulty the opportunity to make reasonable instalment payments to extinguish their rate debts.

The Ratepayer is to apply in writing to the CEO with an application to include their proposed instalment plan. The CEO will then respond in writing to the Ratepayer either accepting the proposed instalment plan or including a modified instalment plan.

Finance Officer must ensure that Ratepayers meet their commitments to approved instalment payments.

Financial Implications:

All costs associated with the debt recovery process are recoverable from the ratepayers as debt collection costs are a charge to the land.

Summary:

All efforts to recover the debt to date have not resulted in the full payment of the outstanding current rates and service charges or arrears.

The next stage in the debt recovery process is for the Bailiff to attempt to seize and sell land to the value of the debt by way of a Property Seizure and Sale Order.

Recommendation:

That the Shire of Wickepin approve the issuing of a Property Seizure and Sale Order – Sale of Land against the owner of A6264 and register the Property Seizure and Sale Order on the title of the land.

Voting Requirements:

Simple majority

11. President's Report

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark Hook, Chief Executive Officer
File Reference:	CM.REP.2
Author:	Mark Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	9 February 2017

Royalties for Regions - Wheatbelt Community Chest Fund

The Shire of Wickepin has been successful with its grant application through the Royalties for Regions Wheatbelt Community Chest Fund for 2017/2018. The plan is to create a Healthy Community Precinct by installing 5 strength-training exercise machines. These include: Leg Press, Butterfly Press, Shoulder Press, Quad extension and Chin-up Bar. It also includes installing a hot-mix pad, a refill water station for users to refill their water bottles. Recreational seating will be installed at the precinct with solar "street" lights to light the equipment and precinct in the evening. Solar bollards will be installed along the access path to the Healthy Community Precinct.

The funding will be available in the 2017/2018 financial year so will be part of the 2017/2018 Budget Estimates Councils contribution will be cash \$6,636 and in Kind works \$6,829 Total Project cost \$35,176.50.

Wickepin Fire Truck

Recently the Wickepin Fire Truck was taken to a fire and experienced some issues with overheating. The truck goes into to a limp mode where it cannot be driven at any speed. The CEO arranged through DFES Narrogin for Major Motors to come and have a look at the truck and report on the issues at a cost of \$750. It is concerning that the Wickepin fire truck will do this during normal fire fighting operations.

The CEO also needs to know if this will happen again at a fire or if there actually was something wrong with the Isuzu Truck itself.

Below is the current reply from Major Motors on the Wickepin Fire Truck.

The download showed it reached 110 degrees coolant temp at the point of it logging an overheat code. The combination of lack of air flow through the radiator due to the restriction, the slow travelling speed and high ambient temp was probably the cause. We have seen a few firetrucks come through with grass build up between the radiator & intercooler and it is enough to prevent DPD regenerations.

The Wickepin fire truck has been taken back by DFES for the installation of the new safety recalls for the sprinkler water dumping systems and will be away for eight (8) weeks. DFES have supplied a replacement fire truck while the Wickepin fire truck is out of action.

The CEO has requested DFES Narrogin to look into this issue and if possible replace the trucks we currently have.

Customer Support Officer

As previously advised by email Aleeha Turner has resigned as the Customer Support Officer due to personal issues. The CEO has advertised this position with applications closing Friday 10 February 2017. At the writing of this report the CEO had received 9 applications.

Wheatbelt South Aged Housing Alliance

The Wheatbelt Development Commission has advised that the Financial Agreement has been drafted for the Wheatbelt South Aged Housing Alliance but the draft agreement has the projects starting in the 2018/2019 financial year.

The DCEO has arranged a meeting of the Wheatbelt Aged Housing Alliance for Monday the 20th February 2017 to get all the small matters discussed to ensure we are ready to go.

Meetings Attended

January	
31 st	Meeting with Tuck Waldron for announcement of Royalties for Regions Wheatbelt Community Chest funding for 2017/2018 Johnston Park equipment.
February	
6 th	Attended the local government workshop for the State Risk Project – Local Level rollout. At this workshop the Office of Emergency Management steeped us through the risk assessment process, provided us with the tools, hazard scenarios, risk statements and support needed to assess Wickepin's emergency risk.
8 th	Lifestyle Retirement Committee meeting.
9 th	Attended the farewell for The Hon Terry Waldron MLA member for Wagin.

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	December 2016 January 2017	Nil
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Wickepin Cricket Home games Landmark Wickepin Presentation and Conclusion of Triathlon Movie Night	Cricket Season 2016/17 17 February 2017 18 February 2017 25 February 2017	Wickepin Cricket Club Ty Miller Wickepin Triathlon Committee CRC
A13	Hire of Community Halls / Community Centre	CEO			

Recommendations:

That Council endorse the Chief Executive Officer's Report dated 9 February 2017.

Voting Requirements: Simple majority

Resolution No

Moved Cr / Seconded Cr

That Council endorse the Chief Executive Officer's Report dated 9 February 2017.

Carried /

13. Notice of Motions for the Following Meeting

14. Reports & Information

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at pm.