



A Fortunate Place

Shire of Wickepin

Agenda

Townscape & Cultural Planning Committee
Council Chambers, Wickepin

1 June 2022



Notice of a Townscape and Cultural Planning Committee Meeting

Please note that the next Townscape and Cultural Planning Committee Meeting of the Shire of Wickepin will be held on Wednesday 1 June 2022 at Council Chambers, Wickepin, commencing at 9.30am.

Certification: I have perused this agenda and am aware of all recommendations made to council and support each as presented.

Mark J Hook
Chief Executive Officer

23 May 2022

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council/committee meetings or during formal/informal conversations with staff. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council/committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Terms of Reference

1. Name

Townscape and Cultural Planning Committee

2. Members

Fran Allan
John Mearns
Libby Heffernan
Kym Smith
Annika Miller
Lee-Ann Mullan
Tracey Hodgson
Kevin Coxon
Veronica Stacey

3. Objectives

This Committee deals with issues relating to Townscape and Cultural Planning in the Shire of Wickepin and makes recommendations to the Ordinary Council meeting.

The Townscape and Cultural Planning Committee has no delegated authority.

The main functions of the Committee are to:

1. *Receive reports from the Chief Executive Officer and appropriately delegated officers.*
2. *Consider the material in the reports from the Chief Executive Officer and appropriately delegated officers.*
3. *Formulate recommendations to the Ordinary Council Meeting.*
4. *To represent to the Council the views of the community regarding Townscape and Cultural Planning.*
5. *To represent the Council's position in regards to Townscape and Cultural Planning to regulatory bodies and interest groups/committees.*
6. *To assist the Wickepin Council in developing a Townscape and Cultural Planning strategy.*

4. Scope/Jurisdiction

The Committee is appointed and empowered in accordance with the provisions of the Local Government Act 1995.

Resolutions/recommendations of the committee must first be considered and endorsed by Council prior to any action by a Committee Member or Chief Executive Officer.

5. Appointment of Committee Members

Council calls for written nominations for members of the Townscape and Cultural Planning Committee in October, to run in accordance with Council elections. Committee members are appointed by Council at the November Ordinary Council meeting.

6. Appointment of Committee Chair

A chairperson is appointed every second year at the first Townscape and Cultural Planning Committee meeting after the Local Government elections by the committee members.

7. Meeting Frequency

The Townscape and Cultural Planning Committee meets four times a year, on the first Wednesday of the month at 9.30am.

Meeting dates for 2022 are as follows:

Day	Date	Time
Wednesday	2 March	9.30am
Wednesday	1 June	9.30am
Wednesday	7 September	9.30am
Wednesday	2 November	9.30am

8. Related Policies/Bylaws: Nil.

QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

[Table of Contents](#)

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	8
2.	PUBLIC QUESTION TIME	8
3.	APPLICATIONS FOR LEAVE OF ABSENCE/APOLOGIES	8
4.	PETITIONS, MEMORIALS AND DEPUTATIONS	8
5.	DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST	8
6.	CONFIRMATION OF MINUTES	8
7.	STATUS REPORT	9
8.	NOTICE OF MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	9
9.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATION	9
9.1	LAKE YEALERING PROGRESS ASSOCIATION – BUDGET ITEMS	10
9.2	STREET ART WICKEPIN POLICE STATION – EASTERN WALL	12
11.	REPORTS & INFORMATION	15
11.1	OTHER MATTERS RAISED BY MEMBERS	15
11.1.1	CR JOHN MEARNS	15
11.1.2	LIBBY HEFFERNAN	16
11.1.3	KYM SMITH	19
12.	URGENT BUSINESS	21
13.	CLOSURE	21

**Agenda of a Townscape and Cultural Planning Committee Meeting held in Council Chambers,
Wickepin, Wednesday 1 June 2022 at 9.30am**

The Chairperson declared the meeting open at am.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

John Mearns	Chairperson
Fran Allan	Councillor
Libby Heffernan	Member
Kym Smith	Member
Lee-Ann Mullan	Member
Tracey Hodgson	Member
Kevin Coxon	Member
Veronica Stacey	Member
Annika Miller	Member
Mark Hook	Chief Executive Officer
Melissa Martin	Executive Support Officer

Apologies

Leave of Absence (Previously Approved)

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Members' and Officers' Interest

6. Confirmation of Minutes

Townscape and Cultural Planning Meeting –2 March 2022

Moved / Seconded

That the minutes of the Townscape and Cultural Planning Committee held on 2 March 2022 be confirmed as a true and correct record.

Carried /

7. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
Information Board – Tank Road	CEO	That the Information board on Tank Road be restored and placed in the Wickepin Townsite.	○	Awaiting installation of sign.
Information Bay – Electric Signage	CEO	That the CEO pursue media content for the Shire of Wickepin.	○	Council resolution 160322-14 That the CEO pursue media content for the Shire of Wickepin and bring costings back to council for consideration. RFQ has been advertised for upgrade of the Wickepin Information Bay.
Recreational Boating Facility Scheme	CEO	That council reapply for funding under the Recreational Boating Facility Scheme for design drawings of the boat ramp replacement outlined in the Yealering concept plan.	○	Funding opens in June 2022.
Lake Yealering Croquet Club	CEO	That table and chairs be purchased for the Lake Yealering Croquet Club.	○	Council resolution 160322-16 That table and chairs for the Lake Yealering croquet park be placed in the 2022/23 budget deliberations.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

8. Notice of Motions of Which Notice Has Been Given

9. Receipt of Reports & Consideration of Recommendation

9.1 Lake Yealering Progress Association – Budget Items

Submission To:	Townscape & Cultural Planning Committee
Location/Address:	Whole of Shire
Name of Applicant:	Mark Hook, Chief Executive Officer
File Reference:	FM.BU.1208
Author:	Mark Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	24 May 2022

Enclosure/Attachments:

1. Letter from Lake Yealering Progress Association – Budget Items.

Summary:

Lake Yealering Progress Association are requesting the Townscape & Cultural Planning Committee to request the following budget items for Council consideration in the 2022/2023 Budget estimates.

Background:

Council requests budget estimates for its budgets annually around March to June.

The following letter from the LYPA are requesting the following:

Upgrade to the Boat Ramp - Gazetted as a Ski Lake by the Dept. of Transport with signage showing safety use. Improvements are required to make the Boat Ramp a useable facility. Watercraft is launched at alternative higher water points due to hazardous state of the boat ramp when levels are low.

Additional/upgrade of accommodation at Caravan Park - Establish short term self-contained accommodation. To enable visitors and workers to stay in private, self-contained cabins with ablutions, laundry & kitchen facilities.

Completion of the Playground at lakeside area - To include barrier and definition between car park & playground and shaded seating and picnic table at carpark level for accessibility.

Renovate the half basketball court in park in town.

Art statement such as Silo art or other.

Enhance the entry and appeal in arrival to the townsite.

The Yealering Progress Committee will undertake to pursue grants and seek in kind community support and thanks the Shire of Wickepin for budget allocations and pursuit of funding opportunities in support of these items.

Comments:

Upgrade to Boat Ramp

Council has already resolved to submit an application to the RBFS when it opens this year for the design of a new boat ramp at Lake Yealering.

Additional/Upgrade Accommodation at Caravan Park

Council has put a figure of \$200,000 in the 2022/2023 budget estimates for two cabins and upgrade of septic system at the Yealering Caravan Park. This will not be finalised until the setting of the 2022/2023 Budget in August 2022.

Completion of the Playground at Lakeside Area

The request for seating and picnic table at carpark level accessibility is unattainable as the seating in the car park area would be a major public liability as vehicles are a major hazard to the patrons using the seating.

More discussion is required on the whole carpark area being upgraded with walls separating the areas along the length of the carpark area.

Council is currently working with the Office of Regional Architecture on the refurbishment and landscaping of the foreshore ablution block and this should be left until this is all completed.

Renovate Half Basketball Court in Town

Not sure what this means. Does it mean lining the half court and replacing the backboard?

CEO can investigate these cost if that is what is meant by refurbishing.

Art Statement – Silo Art

This matter has been discussed at length and CBH will not allow any silo art on the Yealering bins so it is unobtainable to have Silo Art at Yealering on the CBH bins.

Enhance Town Entry.

This requires a lot more work, are we discussing the upgrading of the current entry statements or designing new entry statements, or just a tidy up of road verges with more tree plantings.

Does this mean all four entry areas into Yealering?

Council's Community Development Officer is available to work with the Lake Yealering Progress on this issue.

Statutory Environment:	Nil
Policy Implications:	Nil
Financial Implications:	Unknown as no costings for the projects have been undertaken.
Strategic Implications:	Nil

Recommendations:

That the Letter from the Lake Yealering Progress Association be received.

<u>Voting Requirements:</u>	Simple majority.
------------------------------------	------------------

9.2 Street Art Wickepin Police Station – Eastern Wall

Submission To:	Townscape & Cultural Planning Committee
Location/Address:	Wickepin Police Station
Name of Applicant:	Karen Langford, Community Development Officer
File Reference:	CR.MEE.206, A5174
Author:	Mark Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	24 May 2022

Enclosure/Attachments: Nil

Summary:

Council's Community Development Officer is requesting the Townscape & Cultural Planning Committee to recommend to Council the authorisation of a mural on the eastern side of the Wickepin Police Station with Council contributing 50% of the cost towards the mural.

Background:

The Officer in Charge of the Wickepin Police Station has requested Council's permission to place a mural on the eastern side of the Wickepin Police Station.

The CDO has been in contact with the OIC of the Wickepin Police Station with the following email sent on 4th May 2022:

Below is information relating to the potential of creating 'street art' on the eastern side of the Wickepin Police Station.

- The 12sqm wall is red brick facing east. Traffic travelling west will have the full potential of viewing the art as they enter Town. In turn, marking an entrance to the main street.



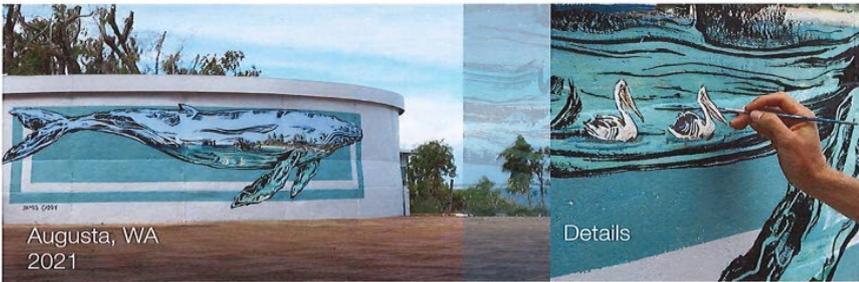
- To engage community and have relevance to the Wickepin Police, the following has been discussed with the artist.
 - A painting of a horse either appearing in motion or stationary, within the horse a landscape image which includes the old (first) police courthouse and lock up which is still located in Richter Street. Within the landscape, there may be potential to include a prototype of the first Police Officer deployed to Wickepin. The relevance of the horse is due to the reason why the first Police Officer was deployed, which was illegal horse racing.
- Wickepin is a historical town, dating back to the early 1900's.
- Artist – James Giddy has an emotional attachment to Wickepin and has art displayed on buildings in the town of Yealering (within the Shire of Wickepin). James is highly regarded within our community.
- Quoted at \$4,130.

Would WAPOL permit this artwork on their building? I am currently searching grant opportunities but to no avail, at this stage. With that in mind and if approved, are WAPOL available to share half the expense?

Following are some examples of James Giddy's work in other towns:



Preston Beach, WA
August 2021



Augusta, WA
2021



Beverley, WA
2017



Hesperia, Subiaco, Western Australia
May 2021



Como, WA
January 2022

Comments:

At this stage the OIC of the Wickepin Police Station has provided a report to his district office in Albany and is waiting on a reply. There may be a delay in their response as they transition to another District Superintendent.

James Giddy has provided a quote for the proposed mural as outlined in the above email at a cost of \$4,180 GST inclusive.

Due to the wall being on a WAPOL building the cost should be shared 50/50 between WAPOL and Council.

If WAPOL agree to fund 50% of the total cost, the cost to Council would be \$1,900.

A mural on the eastern side of the Wickepin Police Station would certainly enhance the current Police Station grounds and would be seen by the traffic travelling West in Wickepin.

The CDO believes this project would enhance the look of Wickepin and would be a benefit to the community.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

Cost of the mural as quoted by James Giddy Art Works is:

• Artist Fee	\$3,150
• Materials	\$250
• Design Fee	\$250
• Transport Accommodation	\$150
• GST	\$380
TOTAL GST Inclusive	\$4,180

Strategic Implications: Nil

Recommendations:

That the Townscape & Cultural Planning Committee recommend Council to authorise a mural on the eastern side of the Wickepin Police Station and for Council to contribute \$1,900 towards the mural.

Voting Requirements: Simple majority.

10. Notice of Motions for the Following Meeting

11. Reports & Information

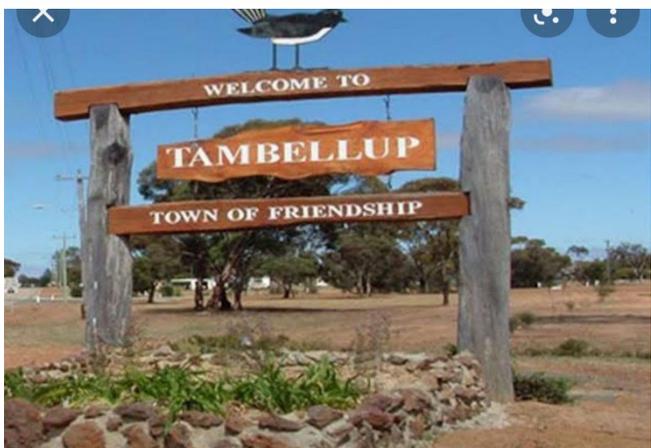
CDO Karen Langford - Report to be tabled.

11.1 Other matters raised by members

11.1.1 Cr John Mearns

- Propose a "Welcome to Wickepin" area on the entrance to our town as per examples. The one we have, sits over a drain, behind a big light pole and perhaps soon an active railway line which will stop anyone having a photo shoot standing in front of it. I see perhaps a competition to come up with a design?

Examples:



- Johnston Park - The below email was received from Cr Mearns:

Several times since I have been a Councillor, I have raised questions/ issues about Johnston Park opposite our Community Health Centre.

I would guess that most if not all would know the history of the Park given it was gifted to the town by the family of 'Bertie Johnston'

We have on one side of the area the magnificent War Memorial with beautifully sculptured grounds & well kept Memorials.

The other side of the area is our Lifestyle Village under construction.

Between these two places, is the town " gym in the park" This sees several apparatus set up for town people to exercise on,in our town.

Sadly as we know this area is open to the elements. Hot Sun in Summer & rain in Winter. There has been no effort made to shade the area whether by trees & or Shade sails. The area surrounding only has the weeds sprayed to keep it looking presentable.

I feel that with the advent of 8 dwellings adjacent with it's prospective residents, it is time to see this area upgraded for not only town people but those residing in those units giving them somewhere to exercise & perhaps relax amongst trees, shrubs & gardens.

I attach some pics as background to my presentation which shows the sign in very poor condition, sprayed weeds & unshaded exercise area.

Thanks

John Mearns



Edward Bertram Johnston (11 January 1880 – 6 September 1942), known as **Bertie Johnston**, was the Western Australian Legislative Assembly member for Williams-Narrogin from 1911 to 1928, and a Senator from 1929 until 1942. His resignation from the Australian Labor Party in 1915 made possible the defeat of John Scaddan's Labor government in Western Australia.

Bertie Johnston

Senator for Western Australia
In office
1 July 1929 – 6 September 1942

11.1.2 Libby Heffernan

- Budget Submissions.

Mural design suggestion for the CRC wall.



Submission for the 22/23 budget	Details	Submissions for Townscape meeting	Details
Facey Homestead park <ul style="list-style-type: none"> Remove all of the old playground and the fence from the Facey Homestead park. Move the bin to the south western corner area of the playground fence. Replace furniture with appropriate timber (or similar) tables and chairs. 	Per Wogolin Rec Concept plan. Possibility of this equipment going to the Playgroup as their play equipment is now non compliant.	Facey Homestead Park <ul style="list-style-type: none"> Remove the plants in the garden bed around the tree and replace with wood chips, in Facey Homestead park. 	Re Gary Wogolin Rec Concept plan
Railway <ul style="list-style-type: none"> Replace and upgrade the currant barrier for pedestrian railway crossing. 	Per the Walk trail concept plan	Railway <ul style="list-style-type: none"> Deep rip and plant native bushes (mallees) on the outside of the yard on the western side of the Station Masters house. 	To act as a barrier to the residence.
Walk Trail <ul style="list-style-type: none"> Red Hot mix extension between the 2 bridges on the walk trail. Hot mix on Walk trail 2 from the railway station building to the grief seat. 	Gary to get quotes for hot mix. Walk trail concept plan.	Walk Trail <ul style="list-style-type: none"> Plant native bushes on the walk trail in the area of the residence on the corner of Joyner St towards the bench which is east of the back of the Joyner Street yard. 	Libby to source a deep ripper.
Mural for the CRC western wall. <ul style="list-style-type: none"> James Giddy submitted a banksia design. Community consultation will be part of the decision making process after it has been presented to council. 	Estimated quote \$2000-\$3000	Hall <ul style="list-style-type: none"> Remove dead trees on the Western side of the Wickepin hall. 	

11.1.3 Kym Smith

- Budget Submission – Yealering Bowling Club

Digging Docker

36 Dall Street
Quairading WA 6383

Mobile Phone : 0407 755 239

To:	A.B.N.: 41 228 032 651	Quote
	Lake Yealering Progress Association	Date: 18/05/2022
		Invoice #: 00001677

Description	Amount	Code
QUOTE TO BUILD LIMESTONE WALL ALONG THE BOWLING CLUB 2 HIGH RED EARTH LIMESTONE BLOCKS INCLUDES SUPPLY, LEVEL, FREIGHT, LAY AND CONCRETE TO BE DECIDED IF THERE WILL BE A RAMP OR STAIRS INTO THE BOWLING CLUB	\$9,900.00	GST
QUOTE IS VALID FOR 30 DAYS DUE TO RISING COSTS OF BLOCKS AND FRIEGHT		



PAYMENT DUE 7 DAYS
 Thankyou for your business

Your Order #:

Bank Details Bankwest BSB: 306 007 A/C: 010 338 1	Things we can do Post Holes Assorted Sizes Yard clean up's Shed Pads Fencing & Trenching Forks & Carry All Block Lifter	GST: \$900.00 Total Inc GST: \$9,900.00 Amount \$0.00 Balance Due: \$9,900.00
---	--	--



12. Urgent Business

13. Closure

The next Townscape and Cultural Planning Committee meeting will be held on Wednesday 7 September 2022 commencing at 9.30am.

There being no further business the Chairperson declared the meeting closed at am.