



Minutes

Albert Facey Homestead Committee
Wednesday 3 May 2023

Date	Wednesday 3 May 2023
Time	10:30am
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 5 May 2023



Notice of Meeting

The Chief Executive Officer recommends the endorsement of these minutes at the next Albert Facey Homestead Committee Meeting.

A handwritten signature in blue ink that reads "Nathan Cain".

Nathan Cain
Chief Executive Officer
Friday 5 May 2023

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1 Declaration of Opening

The Presiding Member declared the meeting open at 10.35am.

2 Attendance

2.1 Present

Members

D Astbury	Chairperson
E Heffernan	Member
C Astbury	Member
L Rose	Member

Employees

N Cain	Chief Executive Officer
M Martin	Executive Support Officer

3 Public Question Time

3.1 Responses to Previous Public Questions Taken On Notice

Nil

3.2 Public Question Time

Nil

4 Apologies and Leave of Absence

4.1 Apologies

L Sartori	Member
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4.2 Previously Approved Leave of Absence

Nil

4.3 Requests for Leave of Absence

Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

Nil

5.2 Memorials

Nil

5.3 Deputations

Nil

6 Declarations of Members and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

Nil

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Albert Facey Homestead Committee Meeting held on 7 November 2022.

Officer Recommendation

That the minutes of the Albert Facey Homestead Committee held on 7 November 2022 be confirmed as a true and correct record.

Committee Decision

Resolution AFHC-230503-01

Moved L Rose

Second E Heffernan

That the minutes of the Albert Facey Homestead Committee held on 7 November 2022 be confirmed as a true and correct record.

Carried 4/0

8 Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
That the Postcards kindly donated to the Albert Facey Homestead Committee be accepted and professionally framed.	E.Heffernan		✓	Completed. Postcards are hanging in homestead.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed × =superseded

9 Motions of Which Notice Has Been Given

E Heffernan

That the Albert Facey Homestead Committee recommend to Council for the cart which is stored at the Wickepin She Shed He Shed facility be moved to the Wickepin Toolseum.

Chief Executive Officer Nathan Cain will investigate the required size of the structure to house the cart and the requirements in regards to building and planning permits and will report back at the next Albert Facey Homestead Committee Meeting before recommending to Council.

E Heffernan

That the Albert Facey Homestead Committee recommend to Council for the Shire Gardening Team to be formally thanked for the presentation of the Albert Facey Homestead garden.

E Heffernan

That the Albert Facey Homestead Committee recommend to Council to promote the Albert Facey Homestead on the Shire website and other social media platforms from July 2023.

Committee Decision

Resolution **AFHC-230503-02**

Moved **E Heffernan**

Second **L Rose**

That the Albert Facey Homestead Committee recommend to Council to –

- 1. Formally thank the Shire Gardening Team for the presentation of the Albert Facey Homestead garden.**
- 2. Promote the Albert Facey Homestead on the Shire website and other social media platforms from July 2023.**

Carried **4/0**

L Rose

That the Albert Facey Homestead Committee recommend to Council for a \$100 Gift Card to be given to Ms J Chalmers as a thank you for her continued volunteering efforts and assistance regarding the promotion and operation of the Albert Facey Homestead.

Committee Decision

Resolution **AFHC-230503-03**

Moved **L Rose**

Second **C Astbury**

That the Albert Facey Homestead Committee recommend to Council to present a \$100 Gift Card to Ms J Chalmers as a thank you for her continued volunteering efforts and assistance regarding the promotion and operation of the Albert Facey Homestead.

Carried **4/0**

10 Receipt of Committee Minutes or Reports and Consideration of Recommendations

Nil

11 Notices of Motions for the Following Meeting

The following Notice of Motion was tabled for consideration at the next Albert Facey Homestead Committee meeting –

Promotion of the Albert Facey Homestead –

- Create an Albert Facey Homestead Facebook Page.
- Ideas to promote the Albert Facey Homestead as a tourist attraction.

12 Reports and Information

12.1 Albert Facey Homestead Municipal Funds (November 2022 – April 2023)

Submission To	Albert Facey Homestead Committee
Location / Address	-
Name of Applicant	-
File Reference	CR.MEE.208
Author	N Cain – Chief Executive Officer
Interest Disclosures	-
Report Written Date	27 April 2023
Attachments	-

Summary

The purpose of this report is to present the financial activity for the Albert Facey Homestead.

Committee is requested to receive the information, as presented.

Background

The Committee has requested to be presented with the financial activity associated with the operations of the Albert Facey Homestead.

Comments

Shire officers have prepared the financial activity for the Albert Facey Homestead and this is presented below for Committee's consideration –

Date	Description	Income
17/11/2022	ALBERT FACEY TAKINGS 17/11/2022	\$ 100.00
07/12/2022	ALBERT FACEY TAKINGS 07/12/2022	\$ 40.91
17/03/2023	ALBERT FACEY TAKINGS DATE 17/3/2023	\$ 181.82
		\$ 322.73
Date	Description	Expenditure
10/10/2022	INSURANCE GST CORRECTION	\$ 27.35
10/10/2022	LGISWA- PROPERTY INSURANCE 2ND INSTALLMENT 2022/23	\$ 248.60
23/11/2022	EFIRE & SAFETY NOVEMBER 2022- 6 MONTHLY FIRE EQUIPMENT SERVICE	\$ 50.00
08/11/2022	JIMS PEST CONTROL-SPRAYING AND RODENT STATION INPSECTION	\$ 134.37
01/02/2023	DIVINE FRAMING-MOUNT AND FRAME- ALBERT FACEY POSTCARDS	\$ 230.00
29/03/2023	ELIZABETH HEFFERNAN CLEANING- 22/03/2023	\$ 50.00
03/04/2023	BROWN ANTHONY IOW PAY	\$ 51.26
03/04/2023	DEP PLANT	\$ 234.00
11/04/2023	EWEN RURAL SUPPLIES-FILLER AND KNIFE	\$ 31.82
		\$ 1,057.40

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Policy Implications

Nil

Financial ImplicationsCurrent Financial Year

Revenues and expenses associated with the Albert Facey Homestead are included within Council's Annual Budget and do not materially vary from initial estimates.

Future Financial Years

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation

That Committee receive the Albert Facey Homestead Municipal Funds (November 2022 – April 2023) information, as presented.

Committee Decision

Resolution AFHC-230503-04

Moved L Rose

Second E Heffernan

That Committee receive the Albert Facey Homestead Municipal Funds (November 2022 – April 2023) information, as presented.

Carried 4/0

13 Confidential Reports and Information

Nil

14 Urgent Business

Committee Decision

Resolution AFHC-230503-05
Moved E Heffernan
Second C Astbury

That the Albert Facey Homestead Committee recommend to Council to appoint Ms Shelley Starr as a member of the Albert Facey Homestead Committee.

Carried 4/0

15 Closure

The next Albert Facey Homestead Committee meeting will be held 7 August 2023 commencing at 1.00pm.

There being no further business the Chairperson declared the meeting closed at 11.06am.