



Agenda

Albert Facey Homestead Reference Group Meeting
Wednesday 24 April 2024

| | |
|-------------------|--|
| Date | Wednesday 24 April 2024 |
| Time | 2.00pm |
| Location | Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370 |
| Distribution Date | Friday 19 April 2024 |



Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting will be held at 2.00pm on Wednesday 24 April 2024 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read 'K. Bartley', with a large, stylized flourish at the end.

Kellie Bartley
Chief Executive Officer
Friday 19 April 2024

Disclaimer

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In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not

intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Terms of Reference

1. Name

Albert Facey Homestead Reference Group

2. Members

5 x community members (can include councillors)

3. Objective

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

4. Role and Scope of the Reference Group

As per the objective above.

5. Meeting Frequency

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

6. Delegated Powers

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

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1 Declaration of Opening

The Presiding Member declared the meeting open at [time].

1.1 Election of Chairperson

2 Attendance

2.1 Present

Members

| | |
|-------------|-------------|
| L Rose | Chairperson |
| J Mearns | Councillor |
| D Astbury | Member |
| E Heffernan | Member |
| C Astbury | Member |
| L Sartori | Member |
| S Starr | Member |

Employees

| | |
|-----------------|--------------------------------|
| K Bartley | Chief Executive Officer |
| O Melville-Main | Community and Economic Officer |

3 Presentations

3.1 Presentations

Nil

4 Confirmation of Minutes of Previous Meetings

4.1 Minutes of the Albert Facey Homestead Committee Meeting held on 26 March 2024.

Officer Recommendation

That the minutes of the Albert Facey Homestead Committee meeting held on 26 March 2024 be confirmed as a true and correct record.

5 Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

| Subject/Action | Officer | Progress | Status | Comment |
|--|------------------|----------|--------|---|
| Morris Minor Car | DCEO/CEO/ CDO | . | ○ | Referred to Council Forum in March 2023 – Contact Shirley Elson |
| Strategic Community Plan 2023 -2028 – Correct Name to Albert Facey Homestead | DECO | | ✓ | Updated |
| Shire Website – Albert Facey Homestead Opening Hours | ESO | | ✓ | Updated |
| Cart - Toolseum | MWS | | ○ | |

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

6 Reports and Information

Nil

7 General Business

Albert Facey Homestead Festival

Discussion on funding and budget of the proposed Albert Facey Homestead Festival – 15/16 March 2025 for presentation to Council for budget considerations

8 Closure

There being no further business the Chairperson declared the meeting closed at [time].