



## Agenda

Albert Facey Homestead Reference Group Meeting  
Tuesday 4<sup>th</sup> November 2025

Date	Tuesday 4 November 2025
Time	2:00pm
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	29 October 2025



## Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting will be held at 2.00pm on Tuesday 4 November 2025 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read 'David Burton', is positioned above the printed name.

David Burton  
Chief Executive Officer  
Wednesday 29 October 2025

## **Disclaimer**

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## **Terms of Reference**

### **1. Name**

Albert Facey Homestead Reference Group

### **2. Members**

5 x community members (can include councillors)

### **3. Objective**

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

### **4. Role and Scope of the Reference Group**

As per the objective above.

### **5. Meeting Frequency**

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

### **6. Delegated Powers**

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

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## 1 Declaration of Opening

The meeting was opened by CEO David Burton at [time].

The CEO called for nominations for the position of Chair. Following nominations, [Member Name] was elected to chair the meeting.

## 2 Attendance

### 2.1 Present

#### Members

J Mearns	Councillor
L Heffernan	Member
S Starr	Member
D Astbury	Member
C Astbury	Member
H Tobin	Member

L Rose	Visitor
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#### Employees

D Burton	Chief Executive Officer
G Cross	Manager Works & Services
J Harvey	Executive Support Officer

## 3 Presentations

## 4 Confirmation of Minutes of Previous Meetings

### 4.1 Minutes of the Albert Facey Homestead Committee meeting held on 22 July 2025

#### **Officer Recommendation**

*That the minutes of the Albert Facey Homestead Committee meeting held on 22 July 2025 be confirmed as a true and correct record.*

**5 Status Report**

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Status	Comment
Albert Facey Homestead – gifted framed artwork	CEDO/Libby	○	Libby to obtain permission from Albert Facey family to erect framed artwork
Entry Fee Increase Request	Libby	✓	Council endorsed new fees & they have been advertised and updated on website.

**If not noted, please insert numbers of items once attended to and return sheet to CEO.**

○ = in progress    ✓ = completed    ✕ =superseded

## 6 Reports and Information

### 6.1 Albert Facey Homestead Municipal Funds (July 25 – October 25)

<b>Submission To</b>	Albert Facey Homestead Reference Group
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	CR.MEE.208
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	29 October 2025
<b>Attachments</b>	-

#### Summary

The purpose of this report is to present the financial activity for the Albert Facey Homestead.

The Reference Group is requested to receive the information, as presented.

#### Background

The Reference Group has requested to be presented with the financial activity associated with the operations of the Albert Facey Homestead.

#### Comments

Shire officers have prepared the financial activity for the Albert Facey Homestead and this is presented below for the Reference Group's consideration –

#### Albert Facey July 2025 - October 2025

<b>Date</b>	<b>Description</b>	<b>Income</b>
29/07/2025	ALBERT FACEY TAKINGS 27 MAY 2024	\$ 68.18
01/10/2025	ALBERT FACEY TAKINGS 24 JUNE 2024	-\$ 90.91
01/10/2025	ALBERT FACEY TAKINGS 24 JULY 2024	\$ 209.09
27/10/2025	ALBERT FACEY TAKINGS 19 September 2024	\$ 122.73
	<b>Total</b>	<b>\$ 3 09.09</b>

<b>Date</b>	<b>Description</b>	<b>Expenditure</b>
17/07/2025	LGISWA PROPERTY INSURANCE FIRST INSTALLMENT 2025-2026	\$ 322.48
16/09/2025	ELIZABETH HEFFERNAN CLEANING CHARGES 11/09/2025 (2.5HOURS),	\$ 63.64
13/09/2025	(1 HOUR)	\$ 107.43
08/10/2025	ARGUS PEST CONTROL RODENT BAITING 2025 RODENT BATING 2025	\$ 322.48
09/10/2025	LGISWA PROPERTY INSURANCE SECOND INSTALLMENT 2025/2026	\$ 77.27
14/10/2025	EWEN RURAL SUPPLIES ACCOUNT SEPTEMBER 2025- SOAP DISPENSER, LED	\$ 171.53
	<b>Total</b>	<b>\$ 1,064.83</b>

## **Statutory Environment**

*Local Government Act 1995 – Section 6.4 Financial report*

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

## **Policy Implications**

Nil.

## **Financial Implications**

### Current Financial Year

Revenues and expenses associated with the Albert Facey Homestead are included within Council's Annual Budget and do not materially vary from initial estimates.

### Future Financial Years

Nil.

## **Strategic Implications**

Nil.

## **Officer Recommendation**

*That the Albert Facey Homestead Reference Group receives the Albert Facey Homestead Municipal Funds (July 2025 - October 2025) information, as presented.*

**7 General Business/ Discussion**

**7.1 Tourism Opportunities Planning**

**7.2 Marketing Strategies to promote the Homestead**

Education Department  
Social Media Attention

**7.3 Long-term strategies for Continued Relevance/Estimated Lifespan of facility**

**7.4 Potential Improvements**

Audio – audio devices in the homestead that play the story of Albert Facey to visitors to create an interactive atmosphere

**7.5 Site for the Facey Family Tree in a frame (Libby)**

Permission from the Facey Family has been obtained to have the family tree information displayed outside the homestead.

**7.6 Thanks to the volunteers that assisted with the Quadrant Australia Group and the University of the third age group in September (Libby)**

**8 Closure**

The next meeting is to be scheduled [date].

There being no further business the Chairperson declared the meeting closed at [time].