



Agenda

Albert Facey Homestead Reference Group Meeting
Tuesday 17th September 2024

Date	Tuesday 17 September 2024
Time	3:00pm
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 13 September 2024



Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting will be held at 3.00pm on Tuesday 17th September 2024 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "K Bartley".

Kellie Bartley
Chief Executive Officer
Tuesday 11 September 2024

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Terms of Reference

1. Name

Albert Facey Homestead Reference Group

2. Members

5 x community members (can include councillors)

3. Objective

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

4. Role and Scope of the Reference Group

As per the objective above.

5. Meeting Frequency

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

6. Delegated Powers

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

Contents

1 Declaration of Opening5

2 Attendance5

2.1 Present 5

3 Presentations.....5

3.1 Presentations..... 5

4 Confirmation of Minutes of Previous Meetings5

4.1 Minutes of the Albert Facey Homestead Committee Meeting held on 05 June 2024.
..... 5

5 Status Report.....6

6 Reports and Information.....7

6.1 Albert Facey Homestead Municipal Funds (March 2024 – May 24) 7

7 General Business9

7.1 Tourism (Linley) 9

7.2 Maintenance of front door (Linley) 9

7.3 Construction of Shelter/Shed (Linley)..... 9

7.4 Responses from QR Code on Front Door (Libby) 9

7.5 100 year Celebration 9

7.6 Albert Facey Homestead – Intergenerational (Olivia)..... 9

7.7 Organ (Libby)..... 9

7.8 Tour Group (Libby) 9

8 Closure.....9

1 Declaration of Opening

The Presiding Member declared the meeting open at [time].

2 Attendance

2.1 Present

Members

L Rose	Chairperson
J Mearns	Councillor
D Astbury	Member
E Heffernan	Member
C Astbury	Member

Employees

K Bartley	Chief Executive Officer
O Melville-Main	Community Economic Development Officer

Apologies

S Starr	Member
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3 Presentations

3.1 Presentations

Nil

4 Confirmation of Minutes of Previous Meetings

4.1 Minutes of the Albert Facey Homestead Committee Meeting held on 05 June 2024.

Officer Recommendation

That the minutes of the Albert Facey Homestead Committee meeting held on 05 June 2024 be confirmed as a true and correct record.

5 Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
Morris Minor				.
Cart - Toolseum	MWS		○	CEDO to check with MWS. CEDO reports back that the shed build is in progress. History Group proceeding with build.
Proposed Facey Festival Still interested in proceeding with part of the Festival	CEO/CEDO		○	CEDO reports that Round 19 of Festivals Australia Grant has opened (9/09/24).
.			○	

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed × =superseded

6 Reports and Information

6.1 Albert Facey Homestead Municipal Funds (March 2024 – May 24)

Submission To	Albert Facey Homestead Reference Group
Location / Address	-
Name of Applicant	-
File Reference	CR.MEE.208
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	9 September 24
Attachments	-

Summary

The purpose of this report is to present the financial activity for the Albert Facey Homestead.

The Reference Group is requested to receive the information, as presented.

Background

The Reference Group has requested to be presented with the financial activity associated with the operations of the Albert Facey Homestead.

Comments

Shire officers have prepared the financial activity for the Albert Facey Homestead, and this is presented below for the Reference Group’s consideration –

Albert Facey

Date	Description	Income
09/04/2024	ALBERT FACEY TAKINGS 24 JUNE 2024	\$ 168.18
27/05/2024	ALBERT FACEY TAKINGS 24 JULY 2024	\$ 63.64
		\$ 231.82

Date	Description	Expenditure
31/05/2024	EWEN RURAL SUPPLIES NIGHTLATCH LOCK	\$ 40.09
19/06/2024	MCPEST PEST CONTROL TERMITE INSPECTION 2024 TERMITE INSPECTIONS AND REPORT	\$ 72.09
05/07/2024	LGISWA LGIS PROPERTY -ALBERT FACEY HOMESTEAD 30/06/2024 - 30/06/2025	\$ 306.28
09/07/2024	ELIZABETH HEFFERNAN CLEANING CHARGES (09/07/2024)	\$ 40.00
31/07/2024	EWEN RURAL SUPPLIES SCREWS, DUSTPAN, KNIFE, NAILS JULY 2024 ACCOUNT	\$ 34.82
		\$ 493.28

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Policy Implications

Nil.

Financial Implications

Current Financial Year

Revenues and expenses associated with the Albert Facey Homestead are included within Council's Annual Budget and do not materially vary from initial estimates.

Future Financial Years

Nil.

Strategic Implications

Nil.

Officer Recommendation

That the Albert Facey Homestead Reference Group receives the Albert Facey Homestead Municipal Funds (April 2024 – September 2024) information, as presented.

7 General Business

7.1 Tourism (Linley)

- Discussion on tourism aspects with Albert Facey Homestead
- Olivia to bring a copy of Caravaning WA Magazine with an advertisement

7.2 Maintenance of front door (Linley)

7.3 Construction of Shelter/Shed (Linley)

7.4 Responses from QR Code on Front Door (Libby)

7.5 100 year Celebration

7.6 Albert Facey Homestead – Intergenerational (Olivia)

- Instagram
- Facebook
- #Albert Facey Homestead
- Promotional opportunities

7.7 Organ (Libby)

- An organ has been donated to the AF Homestead, originally from the Wickepin Methodist Church.

7.8 Tour Group (Libby)

- A tour group from Kelmscott on 20th August. Discuss catering, charges and volunteers.

8 Closure

The next meeting is to be scheduled.

There being no further business the Chairperson declared the meeting closed at.