



Minutes

Albert Facey Homestead Reference Group Meeting
Tuesday 26 March 2024

| | |
|-------------------|--|
| Date | Tuesday 26 March 2024 |
| Time | 2.00pm |
| Location | Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370 |
| Distribution Date | 22 March 2024 |



Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting will be held at 2.00pm on Tuesday 26 March 2024 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

Kellie Bartley
Chief Executive Officer
22 March 2024

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Terms of Reference

1. Name

Albert Facey Homestead Reference Group

2. Members

5 x community members (can include councillors)

3. Objective

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

4. Role and Scope of the Reference Group

As per the objective above.

5. Meeting Frequency

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

6. Delegated Powers

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

Contents

| | | |
|-----------|---|-----------|
| 1 | Declaration of Opening | 5 |
| 1.1 | Election of Chairperson..... | 5 |
| 2 | Attendance | 5 |
| 2.1 | Present..... | 5 |
| 3 | Apologies and Leave of Absence | 5 |
| 3.1 | Apologies..... | 5 |
| 4 | Presentations | 6 |
| 4.1 | Presentations..... | 6 |
| 5 | Confirmation of Minutes of Previous Meetings | 6 |
| 5.1 | Minutes of the Albert Facey Homestead Committee Meeting held on 3 May 2023..... | 6 |
| 6 | Business Arising from Minutes | 6 |
| 7 | Status Report | 6 |
| 8 | Reports and Information | 7 |
| 8.1 | Albert Facey Homestead Municipal Funds (July 2023 – February 2024) | 7 |
| 8.2 | Proposed Facey Festival 2025..... | 9 |
| 9 | General Business | 11 |
| 10 | Next Meeting | 11 |
| 11 | Closure | 11 |

1 Declaration of Opening

The CEO declared the meeting open at 2.05pm and thanked everyone for attending today.

1.1 Election of Chairperson

The CEO called for nominations for Chairperson.

Libby Heffernan nominated Linley Rose.

Linley Rose accepted the nomination.

There being no further nominations Linley Rose was elected as Chairperson of the Albert Facey Homestead Committee for the period two years – October 2025.

Linley Rose took the chair as the Chairperson.

Linley thanked Dave Astbury for his time and efforts in his tenure as Chairperson – with over 25 years of service assisting with maintenance, history for the group and chairing the group over this period. Your services have been invaluable to the group and the community.

Linley welcomed to the Committee – Shelley Starr, new CEO Kellie Bartley and Olivia Melville-Main (CEDO).

Linley congratulated Libby Heffernan and the Ignite Wicky Festival Committee for a very successful event held.

Linley acknowledged and read out the Terms of Reference (TOR) for the reference group. Noting that there will be 2 meetings per year and will be held at the Shire offices.

2 Attendance

2.1 Present

Members

| | |
|-------------|--------|
| D Astbury | Member |
| E Heffernan | Member |
| C Astbury | Member |
| L Rose | Member |
| S Starr | Member |

Employees

| | |
|-----------------|--|
| K Bartley | Chief Executive Officer |
| E Clement | Deputy Chief Executive Officer |
| O Melville-Main | Community & Economic Development Officer |

3 Apologies and Leave of Absence

3.1 Apologies

| | |
|----------|------------|
| J Mearns | Councillor |
|----------|------------|

4 Presentations

4.1 Presentations

Nil

5 Confirmation of Minutes of Previous Meetings

5.1 Minutes of the Albert Facey Homestead Committee Meeting held on 3 May 2023.

Officer Recommendation

That the minutes of the Albert Facey Homestead Committee meeting held on 3 May 2023 be confirmed as a true and correct record.

Moved – Dave Astbury

Second – Libby Heffernan

Carried – 5/0

6 Business Arising from Minutes

- Shed has arrived to be built at the Toolseum.
- Website update requests still in progress (email to ESO).
- Changes to map to be corrected or placed on website.
- Albert Facey Homestead Facebook page up and running.

7 Status Report

| Subject/Action | Officer | Progress | Status | Comment |
|----------------|---------|----------|--------|---------|
| | | | | |
| | | | | |

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

8 Reports and Information

8.1 Albert Facey Homestead Municipal Funds (July 2023 – February 2024)

| | |
|-----------------------------|--|
| Submission To | Albert Facey Homestead Reference Group |
| Location / Address | - |
| Name of Applicant | - |
| File Reference | CR.MEE.208 |
| Author | E Clement – Deputy Chief Executive Officer |
| Interest Disclosures | - |
| Report Written Date | 22 March 2024 |
| Attachments | - |

Summary

The purpose of this report is to present the financial activity for the Albert Facey Homestead.

The Reference Group is requested to receive the information, as presented.

Background

The Reference Group has requested to be presented with the financial activity associated with the operations of the Albert Facey Homestead.

Comments

Shire officers have prepared the financial activity for the Albert Facey Homestead, and this is presented below for the Reference Group's consideration –

Albert Facey

| Date | Description | Income |
|------------|---------------------------------|--------------------|
| 26/04/2023 | ALBERT FACEY TAKINGS 26/04/2023 | \$ 181.82 |
| 29/05/2023 | ALBERT FACEY TAKINGS 29/05/2023 | \$ 154.55 |
| 27/06/2023 | ALBERT FACEY TAKINGS 27/06/2023 | \$ 318.18 |
| 26/07/2023 | ALBERT FACEY TAKINGS 26/07/2023 | \$ 131.82 |
| 28/08/2023 | ALBERT FACEY TAKINGS 28/08/2023 | \$ 122.73 |
| 26/09/2023 | ALBERT FACEY TAKINGS 26/09/2023 | \$ 145.45 |
| 20/10/2023 | ALBERT FACEY TAKINGS 10/10/2023 | \$ 118.18 |
| 02/11/2023 | ALBERT FACEY TAKINGS 02/11/2023 | \$ 45.45 |
| 04/12/2023 | ALBERT FACEY TAKINGS 04/12/2023 | \$ 40.91 |
| 03/01/2024 | ALBERT FACEY TAKINGS 03/01/2024 | \$ 72.73 |
| 02/02/2024 | ALBERT FACEY TAKINGS 02/02/2024 | \$ 63.64 |
| 27/02/2024 | ALBERT FACEY TAKINGS 27/02/2024 | \$ 27.27 |
| | | \$ 1,422.73 |

| Date | Description | Expenditure |
|------------|-------------------------|-------------|
| 24/05/2023 | EFIRE & SAFETY MAY 2023 | \$ 50.00 |

| | | | |
|------------|--|----|--------------------|
| 19/06/2023 | THANK YOU VOUCHER FOR ALBERT FACEY ASSISTANCE JUNE 23 | \$ | 96.32 |
| 22/06/2023 | WHITTAKER REBECCA | \$ | 171.84 |
| 26/06/2023 | MCPEST PEST CONTROL TERMITE INSPECTIONS 2023 | \$ | 65.95 |
| 04/07/2023 | LGISWA PROPERTY INSURANCE | \$ | 276.75 |
| 13/07/2023 | BROWN ANTHONY | \$ | 25.17 |
| 31/07/2023 | ELIZABETH HEFFERNAN CLEANING 28/07/2023- 2.5HOURS | \$ | 45.45 |
| 28/09/2023 | ELIZABETH HEFFERNAN RE-IMBURSEMENT FOR GLASS | \$ | 13.64 |
| 10/10/2023 | IGNITE WICKY - WICKEPIN FESTIVAL IGNITE WICKY DONATION | \$ | 250.00 |
| 12/10/2023 | DEPARTMENT OF FIRE AND EMERGENCY (DFES) ESL 2023/2024 | \$ | 98.00 |
| 12/10/2023 | ASHLEY CARON | \$ | 195.48 |
| 12/10/2023 | ATHERTON STEPHEN | \$ | 92.16 |
| 18/10/2023 | ASHLEY CARON | \$ | 27.20 |
| 18/10/2023 | ATHERTON STEPHEN | \$ | 8.50 |
| 23/10/2023 | LGISWA PROPERTY INSURANCE SECOND INSTALLMENT 23/24 | \$ | 276.75 |
| 27/10/2023 | BROWN ANTHONY | \$ | 104.06 |
| 6/11/2023 | JIM'S PEST CONTROL SPIDER SPRAYING PEST CONTROL | \$ | 113.95 |
| 6/11/2023 | JIM'S PEST CONTROL RODENT BAITING PEST CONTROL | \$ | 44.69 |
| 16/11/2023 | BROWN ANTHONY | \$ | 69.12 |
| 16/11/2023 | WHITTAKER REBECCA | \$ | 69.12 |
| 17/11/2023 | SMITH JUSTIN | \$ | 92.16 |
| 29/11/2023 | EFIRE & SAFETY NOVEMBER 2023 | \$ | 50.00 |
| 29/11/2023 | SMITH JUSTIN | \$ | 17.17 |
| 29/11/2023 | BROWN ANTHONY | \$ | 8.59 |
| 29/11/2023 | WHITTAKER REBECCA | \$ | 6.38 |
| | | | \$ 2,268.45 |

Financial Implications

Current Financial Year

Revenues and expenses associated with the Albert Facey Homestead are included within Council's Annual Budget and do not materially vary from initial estimates.

Strategic Implications

Nil.

Officer Recommendation

That the Albert Facey Homestead Reference Group notes the Albert Facey Homestead Municipal Funds (May 2023 – March 2024) information, as presented.

Noting

The Albert Facey Homestead Reference Group (AFHRG) noted the current financials and did ask the question with regards to gardening on the site.

Carried 5/0

8.2 Proposed Facey Festival 2025

| | |
|-----------------------------|--|
| Submission To | Albert Facey Homestead Reference Group |
| Location / Address | - |
| Name of Applicant | Libby Heffernan |
| File Reference | CR.MEE.208 |
| Author | Kellie Bartley – Chief Executive Officer |
| Interest Disclosures | - |
| Report Written Date | 22 March 2024 |
| Attachments | - |

Summary

The purpose of this report is to present information detailing a proposed Facey Festival to be held in March 2025.

Background

Libby Heffernan has provided information to the Chief Executive Officer regarding a proposed Facey Festival to be held in March 2025.

Comments

Shire officers have prepared a report to the Albert Facey Homestead Reference Group and this is presented below for the Reference Group's consideration –

Proposed Facey Festival 2025

Saturday 15 March - Sunday 16 March

Saturday 11am – 9.30pm & Sunday 8.30 am - 1pm

Target Audience

Saturday's activities and Sunday's breakfast attendees from Perth.

Sunday's matinee performance – surrounding districts residents.

Proposed activities and timeline

- Saturday – Festival commencing with visitors meeting in Wickepin at the Homestead.
- Different old activities and items on show of the 1920/1930's era, including an art exhibition.
- Pioneer Picnic for lunch.
- Tour of the Albert Facey Heritage Trail including Cave Rock with a performance on site.
- Evening meal at the Community Centre.
- A performance of A Fortunate Life at the Hall followed by supper.
- Sunday – Poet's breakfast fully cooked with bush poets performing.
- Second performance of A Fortunate Life 11am or 1pm.
- All activities and meals to be pre-booked and paid.

Factors that determine this event going ahead

- Shire support for the proposal.
- Theatre 180 receiving federal grant funding.
- Homestead committee ability and success with a grant application.

More details to be presented to the Albert Facey Homestead Reference Group meeting.

Strategic Implications

Nil.

Action

Libby Heffernan gave an overview of her thoughts for the Albert Facey Homestead Festival.

Items that need to be addressed from this before Officers present to Council forum:

- Budget for the event
- Grant funding available
- Cost to Council
- Insurance for the event
- Accommodation requirements
- Catering for meals - would local community groups be interested in providing catering.
- Property owner of Cave site – permission from owner to enable mini performance at actual cave site.

Action

CEO & CEDO

Present discussion for Council Forum once Libby provides details listed above with also any grant funding to support event and break up of the events to be held over this weekend period.

9 General Business

Linley Rose

- Thank you letter has been received from the Ignite Wicky Festival Committee for the sponsorship that the Albert Facey Homestead supported for this event.

Dave Astbury

- Enquired the whereabouts of the Black Morris Minor that was being donated to the Shire from the Hallidays.

Libby Heffernan

- Strategic Community Plan – Please correct the details of the name for the Albert Facey Homestead in the place instead of Facey House.
- Opening times on Shire's website
 - Friday 10am – 4pm year round
 - Saturday/Sunday – 9am – 2pm
 - March – November – Monday – Thursday 10am – 4pm

Tour Group Monday 13 May 2024

Group wishing to visit – approximately 20 people wanting to visit the Toolseum and Albert Facey Homestead. Charlotte and Dave will be available for this. Meet at 9am to open up museum.

10 Next Meeting

The next meeting will be held at the Shire Office on Thursday 24 April 2024 at 2pm.

11 Closure

There being no further business the Chairperson declared the meeting closed at 3.15pm.

Actions Requested from meeting

| <i>Subject/Action</i> | <i>Officer</i> |
|---|-----------------------|
| Cart – Toolseum | G Hedditch |
| Website updates | ESO |
| Budget for Albert Facey Homestead festival March 2025 | L Heffernan |
| Morris Minor donated by Hallidays – whereabouts? | DCEO |
| | |
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| | |