



Minutes

Albert Facey Homestead Reference Group Meeting
Wednesday 24 April 2024

Date	Wednesday 24 April 2024
Time	2.00pm
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Tuesday 28 May 2024



Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting will be held at 2.00pm on Wednesday 24 April 2024 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "K. Bartley", with a large, stylized flourish at the end.

Kellie Bartley
Chief Executive Officer
Friday 19 April 2024

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Terms of Reference

1. Name

Albert Facey Homestead Reference Group

2. Members

5 x community members (can include councillors)

3. Objective

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

4. Role and Scope of the Reference Group

As per the objective above.

5. Meeting Frequency

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

6. Delegated Powers

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

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1 Declaration of Opening

The Presiding Member declared the meeting open at [time].

2 Attendance

2.1 Present

Members

L Rose	Chairperson
J Mearns	Councillor
D Astbury	Member
E Heffernan	Member
C Astbury	Member

Employees

K Bartley	Chief Executive Officer
O Melville-Main	Community Economic Development Officer

Apologies

L Sartori	Member
S Starr	Member

3 Presentations

3.1 Presentations

Nil

4 Confirmation of Minutes of Previous Meetings

4.1 Minutes of the Albert Facey Homestead Committee Meeting held on 26 March 2024.

Officer Recommendation

That the minutes of the Albert Facey Homestead Committee meeting held on 26 March 2024 be confirmed as a true and correct record.

Moved – Dave Astbury

Second – Libby Heffernan

Carried – 5/0

5 Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
Morris Minor Car	DCEO/CEO/ CDO		✓	Referred to Council Forum in March 2023 – Contact Shirley Elson Move to Townscape Room to see if it can go into Toolseum JM confirmed the vehicle is located
Strategic Community Plan 2023 -2028 – Correct Name to Albert Facey Homestead	DECO		✓	Updated
Shire Website – Albert Facey Homestead Opening Hours	ESO		✓	Updated
Cart - Toolseum	MWS		○	CEDO to check with MWS

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

6 Reports and Information

Nil

7 General Business

Albert Facey Homestead Festival

Discussion on funding and budget of the proposed Albert Facey Homestead Festival – 15/16 March 2025 for presentation to Council for budget considerations.

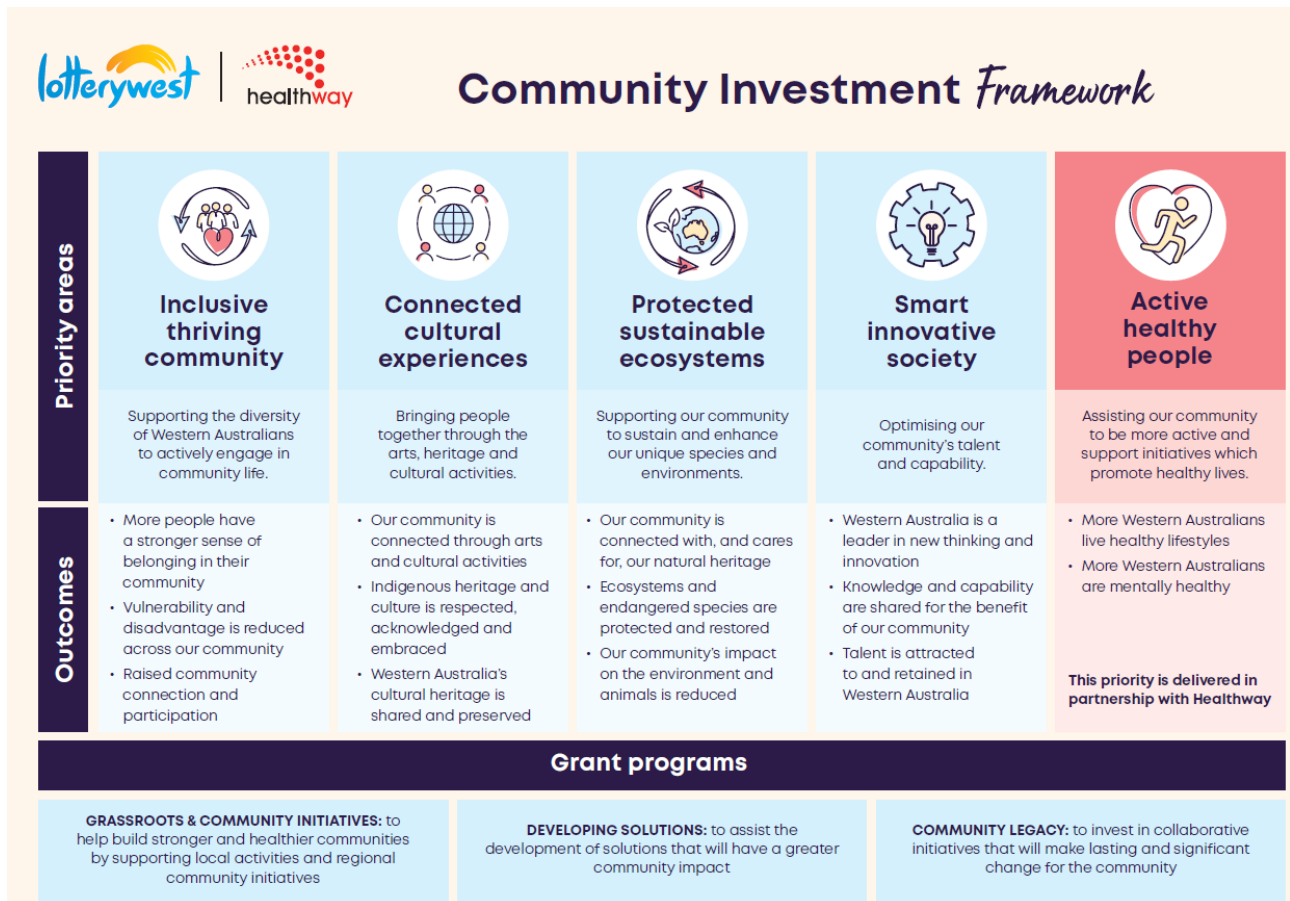
Open discussion with the group with the frameworks and discussion points throughout the meeting.

Refer to attachments.

Grant Considerations

- Support from the Shire at May OCM.
- Elders Grant.
- Lotterywest Grant – CEO has spoken to Lotterywest who seem interested and connected with the outline and outcomes that can be achieved from the Facey Festival.
- Theatre 180 – yet to be confirmed for their grant application.

Lotterywest framework



General Business from the table:

Dave

Morris Minor car – may be at the Halliday's house. John M will check with Shirley as the vehicle may still be in the shed.

Libby

Will arrange quote for Libby for the application which can also be added to the Lotterywest grant.

Charlotte

St John's Ambulance – 2 day to be involved

Along with inviting the Facey Family, Freemantle Press – will require a letter.

8 Closure

The next meeting is to be scheduled 29th May @3pm.

There being no further business the Chairperson declared the meeting closed at 11.26am.