



## Minutes

### Albert Facey Homestead Reference Group Meeting Tuesday 22<sup>nd</sup> July 2025

Date	Tuesday 22 July 2025
Time	3:00pm
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Wednesday 9 July 2025



## Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting will be held at 3.00pm on Tuesday 22 July 2025 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read 'David Burton', is positioned above the printed name.

David Burton  
Chief Executive Officer  
Tuesday 8 July

## Disclaimer

*No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council/committee meetings or during formal/informal conversations with staff. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council/committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.*

*In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.*

## **Terms of Reference**

### **1. Name**

Albert Facey Homestead Reference Group

### **2. Members**

5 x community members (can include councillors)

### **3. Objective**

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

### **4. Role and Scope of the Reference Group**

As per the objective above.

### **5. Meeting Frequency**

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

### **6. Delegated Powers**

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

**Contents**

**1 Declaration of Opening .....5**

**2 Attendance.....5**

**3 Confirmation of Minutes of Previous Meeting .....5**

3.1 Minutes of the Albert Facey Homestead Committee Meeting held on 3 May 2023.  
5

**4 Status Report.....6**

**5 Reports and Information.....7**

5.1 Albert Facey Homestead Municipal Funds (May 2024 – June 25)..... 7

**6 General Business .....10**

6.1 Welcome to New CEO David and CDEO Sam..... 10

6.2 Albert Facey Homestead 100<sup>th</sup> Anniversary ..... 10

6.3 Entry Fee Increase Request..... 10

6.4 Tour Group Tuesday 30 September (including lunch)..... 10

6.5 Site for the Framed Facey Family Tree ..... 10

6.6 Tourism ..... 10

6.7 Sympathy Card to Thorton family ..... 11

**7 Closure .....11**

## 1 Declaration of Opening

The Presiding Member declared the meeting open at 3.00pm.

## 2 Attendance

### Members

L Rose	Chairperson
J Mearns	Councillor
S Starr	Member
D Astbury	Member
C Astbury	Member
E Heffernan	Member

### Employees

S Dawes	Community Economic Development Officer
D Burton	Chief Executive Officer

### Apologies

Nil

## 3 Confirmation of Minutes of Previous Meeting

### 3.1 Minutes of the Albert Facey Homestead Committee Meeting held on 3 May 2023.

#### Officer Recommendation

*That the minutes of the Albert Facey Homestead Committee meeting held on 22 October 2024 be confirmed as a true and correct record.*

**Moved**        **D Astbury**  
**Seconded**    **L Heffernan**

**That the minutes of the Albert Facey Homestead Committee meeting held on 22 October 2024 be confirmed as a true and correct record, with the following adjustment to be made:**

**Remove item Cart – Toolseum from status report.**

**Carried**        **6/0**

## 4 Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
Albert Facey Homestead – gifted framed artwork	CEDO/Libby		○	Libby to obtain permission from Albert Facey family to erect framed artwork

**If not noted, please insert numbers of items once attended to and return sheet to CEO.**

○ = in progress    ✓ = completed    ✕ =superseded

## 5 Reports and Information

### 5.1 Albert Facey Homestead Municipal Funds (May 2024 – June 25)

<b>Submission To</b>	Albert Facey Homestead Reference Group
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	CR.MEE.208
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	-
<b>Report Written Date</b>	9 July 2025
<b>Attachments</b>	-

#### Summary

The purpose of this report is to present the financial activity for the Albert Facey Homestead.

The Reference Group is requested to receive the information, as presented.

#### Background

The Reference Group has requested to be presented with the financial activity associated with the operations of the Albert Facey Homestead.

#### Comments

Shire officers have prepared the financial activity for the Albert Facey Homestead and this is presented below for the Reference Group's consideration –

#### Albert Facey May 2024 – June 2025

Date	Description	Income
27/05/2024	ALBERT FACEY TAKINGS 27 MAY 2024	\$ 181.82
24/06/2024	ALBERT FACEY TAKINGS 24 JUNE 2024	\$ 168.18
24/07/2024	ALBERT FACEY TAKINGS 24 JULY 2024	\$ 63.64
19/09/2024	ALBERT FACEY TAKINGS 19 September 2024	\$ 236.36
30/09/2024	ALBERT FACEY TAKINGS 30 SEPTEMBER 2024	\$ 90.91
09/10/2024	ALBERT FACEY TAKINGS 9 OCTOBER 2024	\$ 45.45
28/10/2024	ALBERT FACEY TAKINGS 28 OCTOBER 2024	90.91
25/11/2024	ALBERT FACEY TAKINGS 25 NOVEMBER 2024	\$ 31.82
10/12/2024	ALBERT FACEY TAKINGS 10 DECEMBER 2024	\$ 36.36
13/01/2025	ALBERT FACEY TAKINGS 13 JANUARY 2025	\$ 40.91
05/02/2025	ALBERT FACEY TAKINGS 5 February 2025	\$ 18.18
24/02/2025	ALBERT FACEY TAKINGS 24 February 2025	31.82
01/04/2025	ALBERT FACEY TAKINGS April 2025	\$ 81.82
28/04/2025	ALBERT FACEY TAKINGS DATE 28 APRIL 2025	\$ 178.18
09/05/2025	ALBERT FACEY TAKINGS DATE : 09 MAY 2025	\$ 50.00
26/05/2025	ALBERT FACEY TAKINGS 26 MAY 2025	\$ 127.27
26/06/2025	ALBERT FACEY TAKINGS 26 JUNE 2025	\$ 45.45
		<b>\$ 1,519.08</b>

Date	Description	Expenditure
31/05/2024	EWEN RURAL SUPPLIES NIGHTLATCH LOCK MAY 2024 ACCOUNT	\$ 40.09
19/06/2024	MCPEST PEST CONTROL TERMITE INSPECTION 2024 TERMITE INSPECTIONS AND REPORT	\$ 72.09
05/07/2024	LGISWA LOCAL GOVERNMENT SPECIAL RISKS - LGIS PROPERTY -ALBERT FACEY HOMESTEAD LOCAL GOVERNMENT INSURANCE SERVICES WA SCHEME 30/06/2024 - 30/06/2025	\$ 306.28
09/07/2024	ELIZABETH HEFFERNAN CLEANING CHARGES - ALBERT FACEY HOMESTEAD (09/07/2024) CLEANING CHARGES - ALBERT FACEY HOMESTEAD (09/07/2024)	\$ 40.00
31/07/2024	EWEN RURAL SUPPLIES SCREWS, DUSTPAN, KNIFE, NAILS JULY 2024 ACCOUNT	\$ 34.82
01/10/2024	LGISWA LOCAL GOVERNMENT SPECIAL RISKS - LGIS PROPERTY -ALBERT FACEY HOMESTEAD LOCAL GOVERNMENT INSURANCE SERVICES WA SCHEME - 2024/25 2ND INSTALMENT	\$ 306.28
11/10/2024	DEPARTMENT OF FIRE AND EMERGENCY (DFES) ESL 2024/2025- COUNCIL OWNED PROPERTIES- ALBERT FACEY HOMESTEAD ESL 2024/2025 - COUNCIL OWNED PROPERTIES	\$ 103.00
06/11/2024	MCPEST PEST CONTROL SPIDER SPRAYING - NOVEMBER 2024 SPIDER SPRAYING - NOVEMBER 2024	\$ 100.00
07/11/2024	NARROGIN NURSERY 10 ASSORTED PLANTS 10 ASSORTED PLANTS	\$ 196.09
07/11/2024	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE PLAN PLANT	\$ 20.00
07/11/2024	DEP PLANT	\$ 6.55
15/11/2024	MIDLAND TROPHIES 1 X BRASS ENGRAVED PLACQUE - ALBERT FACEY HOMESTEAD 100 YEARS BRASS ENGRAVED PLACQUE - ALBERT FACEY HOMESTEAD 100 YEARS	\$ 359.09
20/11/2024	ELIZABETH HEFFERNAN CLEANING CHARGES - ALBERT FACEY HOMESTEAD (20/11/24) CLEANING CHARGES - ALBERT FACEY HOMESTEAD (20/11/24), WICKEPIN HALL & ART ROOM (12/11/24)	\$ 45.45
21/11/2024	EFIRE & SAFETY NOVEMBER 2024 - 6 MONTH FIRE EQUIPMENT SERVICE ALBERT FACEY HOMESTEAD NOVEMBER 2024 - 6 MONTH FIRE EQUIPMENT SERVICE	\$ 50.00
05/12/2024	WICKEPIN COMMUNITY RESOURCE CENTRE FACEY 100 YEAR ANNIVERSARY LAMINATING FACEY 100 YEAR ANNIVERSARY LAMINATING	\$ 26.18
30/11/2024	EWEN RURAL SUPPLIES JOINERS, PLUGS NOVEMBER 2024 ACCOUNT	\$ 73.45
08/04/2025	ELIZABETH HEFFERNAN CLEANING CHARGES 03/04/2025 (2.5HOURS) CLEANING CHARGES 03/04/2025 (3 HOURS)	\$ 45.45
27/05/2025	EFIRE & SAFETY MAY 2025 6 MONTHS FIRE EQUIPMENT SERVICE WICKEPIN ALBERT FACEY HOMESTEAD SERVICE FIRE EQUIPMENT MAY 2025 6 MONTH FIRE EQUIPMENT SERVICE	\$ 50.00
24/06/2025	MCPEST PEST CONTROL MCPEST TERMITE INSPECTION - 2025 ALBERT FACEY HOMESTEAD TERMITE INSPECTION AND SPOT TREATMENTS 2025	\$ 76.75
May 24 - June 25	Shire Staff Labour	\$ 2,251.57
	<b>Total</b>	<b>\$3810.41</b>

## Statutory Environment

### Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

**Policy Implications**

Nil.

**Financial Implications**

Current Financial Year

Revenues and expenses associated with the Albert Facey Homestead are included within Council's Annual Budget and do not materially vary from initial estimates.

Future Financial Years

Nil.

**Strategic Implications**

Nil.

**Officer Recommendation**

*That the Albert Facey Homestead Reference Group receives the Albert Facey Homestead Municipal Funds (May 2023 – March 2024) information, as presented.*

**Moved            S Star**  
**Seconded       J Mearns**

**That the Albert Facey Homestead Reference Group receives the Albert Facey Homestead Municipal Funds (May 2023 – March 2024) information, as presented.**

**Carried            6/0**

The Chairperson raised concern over the labour cost allocated to the homestead and questioned whether it covers the whole precinct.

L Heffernan advised that \$60 cash is sitting at Wickepin Newsagency.

## 6 General Business

### 6.1 Welcome to New CEO David and CDEO Sam.

The Chairperson welcomed David and Sam to the Albert Facey Homestead Committee.

### 6.2 Albert Facey Homestead 100<sup>th</sup> Anniversary

L Heffernan thanked all committee members and volunteers for the successful 100<sup>th</sup> Anniversary Albert Facey Homestead Event. Extended thanks to the Shire of Wickepin for ensuring grounds were neat and tidy prior to the event.

### 6.3 Entry Fee Increase Request

Entry fee has remained at \$2.50 since the homestead opened 25 years ago.

Corrigin/Brookton - \$5 and \$2.50

**Moved**            **L Heffernan**

**Seconded**     **C Astbury**

**That entry fees be increased to \$3 per person, and group bookings for over 10 people \$2 per person.**

**Carried**            **6/0**

As fees and charges are set by Council, any change to entry fees will be resolved by Council when it adopts its budget at the August 2025 ordinary meeting.

### 6.4 Tour Group Tuesday 30 September (including lunch)

11.15am start

Homestead 1 - 2.30pm

Kelmscott during a pre visit at McColl's farm

History group catering lunch – Wickepin Pub pending?

Tour through homestead

Toolseum tour

Tour of Community

CEO has been invited

### 6.5 Site for the Framed Facey Family Tree

The Facey Family have gifted a framed Facey family tree to the homestead.

Ideas on where this should be placed: Town Hall, Railway Station, CRC. A place to put the original is to be decided on.

Homestead to take a copy and create a sign.

### 6.6 Tourism

The CEO & CEDO advised the following:

- Joining the Pathways to Wave Rock 2025/26.
- Wanting to recommence the use of Instagram.
- In talks with a professional photographer to take photos within the shire to use in promotional and shire material.
- Austrotourism 2025/26 membership will be paid.

The CEO provided an update on planned works on the caravan parks within the shire. Harrismith Caravan Park will now be a 24 hour free stop over

#### **6.7 Sympathy Card to Thorton family**

The Chairperson advised that a sympathy card has been sent to the family of Lachlan and Myra Thornton.

### **7 Closure**

The next meeting is to be scheduled Tuesday 4<sup>th</sup> November 2025 at 3.00pm.

There being no further business the Chairperson declared the meeting closed at 4.00pm.