



Minutes

Albert Facey Homestead Reference Group Meeting
Wednesday 5 June 2024

Date	Wednesday 05 June 2024
Time	2.30pm
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Thursday 6 June 2024



Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting will be held at 2.30pm on Wednesday 05 June 2024 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "K Bartley".

Kellie Bartley
Chief Executive Officer
Thursday 30 May 2024

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council/committee meetings or during formal/informal conversations with staff. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council/committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Terms of Reference

1. Name

Albert Facey Homestead Reference Group

2. Members

5 x community members (can include councillors)

3. Objective

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

4. Role and Scope of the Reference Group

As per the objective above.

5. Meeting Frequency

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

6. Delegated Powers

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

Contents

1	Declaration of Opening	5
2	Attendance	5
	2.1 Present	5
3	Presentations	5
	3.1 Presentations	5
4	Confirmation of Minutes of Previous Meetings	5
	4.1 Minutes of the Albert Facey Homestead Committee Meeting held on 24 April 2024.....	5
5	Status Report	6
6	Reports and Information	8
	6.1 Albert Facey Homestead Municipal Funds (March 2024 – May 24)	8
	6.2 Albert Facey Homestead Festival	10
7	General Business	11
	7.1 Organ (Libby).....	11
	7.2 Tour Group (Libby)	11
	7.3 Projector	12
	7.4 Sleepers	12
8	Closure	12

1 Declaration of Opening

The Chair declared the meeting open at 2.32pm.

Chair Rose welcomed every and advised the working group that the meeting will only run for an hour so please stay on task.

2 Attendance

2.1 Present

Members

L Rose	Chairperson
J Mearns	Councillor
D Astbury	Member
E Heffernan	Member
C Astbury	Member
S Starr	Member

Employees

K Bartley	Chief Executive Officer
O Melville-Main	Community Economic Development Officer

Apologies

Lucy Sartori

3 Presentations

3.1 Presentations

Nil

4 Confirmation of Minutes of Previous Meetings

4.1 Minutes of the Albert Facey Homestead Committee Meeting held on 24 April 2024.

Officer Recommendation

That the minutes of the Albert Facey Homestead Committee meeting held on 24 April 2024 be confirmed as a true and correct record.

Moved – Libby Heffernan

Second – Shelly Starr

Carried – 6/0

5 Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
Morris Minor Car	DCEO/CEO/ CEDO	Located at Halliday's house. Status of vehicle to be advised.	✓	Referred to Council Forum in March 2023 – Contact Shirley Elson Move to Townscape Room to see if it can go into Toolseum. JM confirmed the vehicle is located. Dave advised that Shirley is happy for the vehicle to be available however it needs to be under cover. The Toolseum may have room or in the new area.
Cart - Toolseum	MWS		○	CEDO to check with MWS CEO checked with MWS – the process is in hand with the Building Dept with Shire of Narrogin. Purchase order has been raised.
Proposed Facey Festival	CEO/CEDO	Elders Giving Project Grant (Pillar 1) submitted for \$10,000.00	○	July 2024 Notified of outcome
St John's Ambulance – 2 days to be involved. Along with inviting the Facey Family, Fremantle Press – will require a letter.			○	

Quote for Tenth Light Horse	Libby	Quote has been received and placed into working sheet	✓	Completed
Facey Family/Fremantle Press	Libby	Clarification of event and support	✓	Libby has been in contact and will follow up on this when the funding is approved for Theatre 180 to proceed.
Strategic Community Plan 2023 -2028 – Correct Name to Albert Facey Homestead	DCEO	Update the details on the website – update page 7.	✓	Details updated and uploaded to website.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

6 Reports and Information

6.1 Albert Facey Homestead Municipal Funds (March 2024 – May 2024)

Submission To	Albert Facey Homestead Reference Group
Location / Address	-
Name of Applicant	-
File Reference	CR.MEE.208
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	30 May 2024
Attachments	-

Summary

The purpose of this report is to present the financial activity for the Albert Facey Homestead.

The Reference Group is requested to receive the information, as presented.

Background

The Reference Group has requested to be presented with the financial activity associated with the operations of the Albert Facey Homestead.

Comments

Shire officers have prepared the financial activity for the Albert Facey Homestead and this is presented below for the Reference Group’s consideration –

Albert Facey		
Date	Description	Income
09/04/2024	ALBERT FACEY TAKINGS 9 APRIL 2024	\$ 95.45
27/05/2024	ALBERT FACEY TAKINGS 27 MAY 2024	\$ 181.82
		\$ 277.27
Date	Description	Expenditure
20/03/2024	ELIZABETH HEFFERNAN CLEANING - ALBERT FACEY HOMESTEAD CLEANING	\$ 45.45
22/03/2024	WHITTAKER REBECCA	\$ 276.47
23/03/2024	NARROGIN & DISTRICTS PLUMBING SERVICE Fix Water Leak to Retic at Albert Facey. Fix Water Leak to Retic at Albert Facey.	\$ 135.00
03/04/2024	WHITTAKER REBECCA 429	\$ 34.73
01/05/2024	BISH'S TIMBER SUPPLIES Repair and Replace hand rails at Albert Facey	\$ 80.00
30/04/2024	EFIRE & SAFETY MAY 2024 - 6 MONTH FIRE EQUIPMENT SERVICE MAY 2024	\$ 50.00
08/05/2024	BROWN ANTHONY	\$ 253.42
15/05/2024	BROWN ANTHONY	\$ 30.16
21/05/2024	BROWN ANTHONY	\$ 161.26
29/05/2024	BROWN ANTHONY	\$ 21.19
		\$ 1,087.68

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Policy Implications

Nil.

Financial Implications

Current Financial Year

Revenues and expenses associated with the Albert Facey Homestead are included within Council's Annual Budget and do not materially vary from initial estimates.

Future Financial Years

Nil.

Strategic Implications

Nil.

Officer Recommendation

That the Albert Facey Homestead Reference Group receives the Albert Facey Homestead Municipal Funds (March 2024 – May 2024) information, as presented.

That the Albert Facey Homestead Reference Group accepts the report noting further details on the internal payroll costings to the assignment of jobs ie works requests.

Carried 6/0

6.2 Albert Facey Homestead Festival

Submission To	Albert Facey Homestead Reference Group
Location / Address	-
Name of Applicant	-
File Reference	CR.MEE.208
Author	Kellie Bartley – Chief Executive Officer
Interest Disclosures	-
Report Written Date	27 May 2024
Attachments	-

Summary

The purpose of this report is to discuss the current outcomes and processes for the Albert Facey Festival.

Comments

An Agenda item was presented to Council for Council consideration of financial support towards the Facey Festival, proposed for March 2025. The Council Decision states:

Council Decision

Resolution OCM-150524-14

Moved Cr Thompson

Second Cr Miller

The Council:

- 1. considers the financial amount of up to \$5,000 to be presented in the draft Annual Financial Budget 2024/2025 for the Facey Festival 2025; and**
- 2. authorises the Chief Executive Officer to seek additional grant funding on behalf of the Albert Facey Homestead Reference Group for the Facey Festival 2025.**

Carried 7/0 by absolute majority

For Cr J Russell, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr F Allan, Cr P Thompson, Cr T Miller

Against Nil

Grant Considerations

- Support from the Shire at May OCM.
- Elders Grant submitted 10/05/24 by CEDO for \$10,000.00 (Bush Poets Breakfast).
- Lotterywest Grant – CEO has spoken to Lotterywest who seem interested and connected with the outline and outcomes that can be achieved from the Facey Festival.
- Theatre 180 – yet to be confirmed for their grant application.
- What other grant opportunities might be available?

Overview spreadsheet for further updates and changes.

- **The working group provided further details on costings and review of items on the attachment.**
- **CEO requested Libby for letters of support from groups to support the grants process.**
- **Group to wait for Theatre 180 for grant support before proceeding with Lotterywest & other grants.**

7 General Business

7.1 Organ (Libby)

An organ has been donated to the AF Homestead, originally from the Wickepin Methodist Church.

Comment

Libby has been approached by Heidi Astbury with the 100 year old organ that is the original Methodist Church. It is 137cm wide. It is asked of the group if this would fit into the Albert Facey area or in the history area of the Town Hall.



A motion was put forward by Dave Astbury

That the Albert Facey Homestead Working Group thank Heidi Astbury for the kind donation of the organ and to place the organ in the Albert Facey Homestead within the history area.

Moved Dave Astbury
Seconded Shelly Starr
Carried 6/0

7.2 Tour Group (Libby)

A tour group from Kelmscott on 20th August. Discuss catering, charges and volunteers.

Comment

Thanks to the Shire for forwarding the details from Margaret McCall, as a group will be coming down from Perth visiting the McCall farm, Inkie Pinkie, History room in the town hall and then to the homestead. The group will be able to purchase refreshments from Jean's as they did not want to contribute further funds as they were a pensioner group.

7.3 Projector

Libby asked about the details to be able to project onto the walls and what will be the requirements to be able to do this with the Albert Facey Homestead and the school.

CEDO to follow up on the requirements for the APPRA?

7.4 Sleepers

Dave has asked about the sleepers that are near the Albert Facey Homestead to see if these can be removed. It was suggested to take to townscape.

8 Closure

The next meeting is scheduled for 10 July 2024 at 3.00pm.

Chair Rose, thanked everyone for their attendance and input today and there being no further business the Chairperson declared the meeting closed at 3.30pm.