



Minutes

Albert Facey Homestead Reference Group Meeting
Tuesday 4th November 2025

Date	Tuesday 4 November 2025
Time	2:00pm
Location	Shire of Wickepin 77 Wogolin Road, Wickepin WA 6370
Distribution Date	XX November 2025



Notice of Meeting

Please be informed the Albert Facey Homestead Reference Group Meeting has been held at 2.00pm on Tuesday 4 November 2025 at the Shire of Wickepin, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "David Burton", is written over a horizontal line.

David Burton
Chief Executive Officer
Tuesday 4 November 2025

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Terms of Reference

1. Name

Albert Facey Homestead Reference Group

2. Members

5 x community members (can include councillors)

3. Objective

To recommend to Council any initiatives, improvements, events, promotions etc. for the Albert Facey Homestead and surrounding precinct.

4. Role and Scope of the Reference Group

As per the objective above.

5. Meeting Frequency

Minimum twice per annum with scope to call additional meetings if required – actual dates to be determined by the Presiding Member in consultation with Reference Group Members and applicable Shire officers.

6. Delegated Powers

The Reference Group has no delegated powers and is an advisory group to Council only. Recommendations of Reference Group meetings are to be presented to Council by Shire officers for noting or consideration as soon as practicable after unconfirmed minutes of Reference Group meetings are available.

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1 Declaration of Opening

The meeting was opened by CEO David Burton at 2.10pm.

The CEO called for nominations for the position of Chair. Following nominations, Libby Heffernan Nominated as chair – no other nominations

was elected to chair the meeting.

Ceo gave chair to Libby at 2.11pm

2 Attendance

2.1 Present

Members

J Means	Councillor
L Heffernan	Member
S Starr	Member
D Astbury	Member
C Astbury	Member
H Tobin	Member

L Rose	Visitor
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Employees

D Burton	Chief Executive Officer
G Cross	Manager Works & Services
J Harvey	Executive Support Officer

3 Presentations

4 Confirmation of Minutes of Previous Meetings

4.1 Minutes of the Albert Facey Homestead Committee meeting held on 22 July 2025

Officer Recommendation

That the minutes of the Albert Facey Homestead Committee meeting held on 22 July 2025 be confirmed as a true and correct record.

Moved D Astbury

Seconded J Means

That the minutes of the Albert Facey Homestead Committee meeting held on 22 July 2025 be confirmed as a true and correct record.

Carried 7/0

5 Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Status	Comment
Albert Facey Homestead – gifted framed artwork	CEDO/Libby	○	Libby to obtain permission from Albert Facey family to erect framed artwork
Entry Fee Increase Request	Libby	✓	Council endorsed new fees & they have been advertised and updated on website.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

6 Reports and Information

6.1 Albert Facey Homestead Municipal Funds (July 25 – October 25)

Submission To	Albert Facey Homestead Reference Group
Location / Address	-
Name of Applicant	-
File Reference	CR.MEE.208
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	29 October 2025
Attachments	-

Summary

The purpose of this report is to present the financial activity for the Albert Facey Homestead.

The Reference Group is requested to receive the information, as presented.

Background

The Reference Group has requested to be presented with the financial activity associated with the operations of the Albert Facey Homestead.

Comments

Shire officers have prepared the financial activity for the Albert Facey Homestead and this is presented below for the Reference Group's consideration –

Albert Facey July 2025 - October 2025

Date	Description	Income
29/07/2025	ALBERT FACEY TAKINGS 27 MAY 2024	\$ 68.18
01/10/2025	ALBERT FACEY TAKINGS 24 JUNE 2024	-\$ 90.91
01/10/2025	ALBERT FACEY TAKINGS 24 JULY 2024	\$ 209.09
27/10/2025	ALBERT FACEY TAKINGS 19 September 2024	\$ 122.73
	Total	\$ 3 09.09

Date	Description	Expenditure
17/07/2025	LGISWA PROPERTY INSURANCE FIRST INSTALLMENT 2025-2026	\$ 322.48
16/09/2025	ELIZABETH HEFFERNAN CLEANING CHARGES 11/09/2025 (2.5HOURS),	\$ 63.64
13/09/2025	(1 HOUR)	\$ 107.43
08/10/2025	ARGUS PEST CONTROL RODENT BAITING 2025 RODENT BAITING 2025	\$ 322.48
09/10/2025	LGISWA PROPERTY INSURANCE SECOND INSTALLMENT 2025/2026	\$ 77.27
14/10/2025	EWEN RURAL SUPPLIES ACCOUNT SEPTEMBER 2025- SOAP DISPENSER, LED	\$ 171.53
	Total	\$ 1,064.83

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Policy Implications

Nil.

Financial Implications

Current Financial Year

Revenues and expenses associated with the Albert Facey Homestead are included within Council's Annual Budget and do not materially vary from initial estimates.

Future Financial Years

Nil.

Strategic Implications

Nil.

Officer Recommendation

That the Albert Facey Homestead Reference Group receives the Albert Facey Homestead Municipal Funds (July 2025 - October 2025) information, as presented.

Moved **S Starr**
Seconded **C Astbury**

That the Albert Facey Homestead Reference Group receives the Albert Facey Homestead Municipal Funds (July 2025 - October 2025) information, as presented.

Soap dispenser fees explanation to be confirmed.

Carried **7/0**

7 General Business/ Discussion

7.1 Tourism Opportunities Planning

A meeting is scheduled later this month with Pathways to Wave Rock (ROE Tourism) to discuss the inclusion of Wickepin in the pathways initiative. A final outcome is expected to take approximately 12 months to be resolved.

7.2 Marketing Strategies to promote the Homestead

Education Department

Social Media Attention

Theatre 180 – Teardrop banner and brochures to be placed at their performances to draw attention to Wickepin and the Homestead.

7.3 Long-term strategies for Continued Relevance/Estimated Lifespan of facility

A proposal for a new roof was presented to Laura Grew for approval; however, she declined. It was requested that the building be inspected to identify any damages or repairs that may be required.

7.4 Potential Improvements

- Proposal to install audio devices within the homestead to share the story of Albert Facey, creating an interactive experience for visitors.
- Consider incorporating QR codes for visitors to access additional content.
- Explore potential visual components to complement the audio experience.
- Heather Tobin to be available for guided walk-throughs and storytelling sessions.
- Possible collaboration with Theatre 180 for the audio production.
- Potential involvement of NITV for content development or promotion.

7.5 Site for the Facey Family Tree in a frame (Libby)

Permission from the Facey Family has been obtained to have the family tree information displayed outside the homestead.

Jason Signs for production of the sign & confirmation of the location that it will be placed.

7.6 Thanks to the volunteers that assisted with the Quadrant Australia Group and the University of the third age group in September (Libby)

Lunch (for approx. 20 people) 28.11.2025

Intimate morning tea for 4 – Veranda 23.11.2025

Thanks to gardeners and works team for garden at Facey group

Alice Springs email painting Trevor Clarke oil painting of homestead – Contact him for condition of painting and what he wants for it. Shire make request – Libby to email us information

Keyrings, stubby holders, shirt? (Merchandising Items)

Consider Membership? to become part of the family and help maintain Albert Facey House.

History, events etc

Thank you to Linley who's been with the reference group 26 years.

8 Closure

The next meeting is to be scheduled to be confirmed.

There being no further business the Chairperson declared the meeting closed at 2.43pm.