



Attachments

Ordinary Council Meeting
Wednesday 17 September 2025

Date	Wednesday 17 September 2025
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 12 September 2025



7.1.1 Confirmation of Minutes of Previous Ordinary Council Meeting



Minutes

Ordinary Council Meeting
Wednesday 20 August 2025

Date	Wednesday 20 August 2025
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Thursday 28 August 2025



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin was held at 3:30pm on Wednesday 20 August 2025 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "David Burton".

David Burton
Chief Executive Officer
20 August 2025

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Contents

1	Declaration of Opening	4
2	Attendance	4
2.1	Present.....	4
3	Public Question Time	4
3.1	Responses to Previous Public Questions Taken On Notice	4
3.2	Public Question Time.....	4
4	Apologies and Leave of Absence	4
4.1	Apologies	4
4.2	Previously Approved Leave of Absence	4
4.3	Requests for Leave of Absence	5
5	Petitions, Memorials and Deputations.....	5
5.1	Petitions	5
5.2	Memorials	5
5.3	Deputations.....	5
6	Declarations of Councillors and Officers Interest	5
7	Confirmation of Minutes of Previous Meetings	5
7.1	Minutes of the Ordinary Council Meeting held Wednesday 16 July 2025	5
8	Motions of Which Notice Has Been Given	6
9	Receipt of Committee Minutes or Reports and Consideration of Recommendations	6
9.1	Minutes of the Albert Facey Homestead Meeting held on Tuesday 22 July 2025.	6
10	Report by the President	6
11	Report by the Chief Executive Officer	7
12	Notices of Motions for the Following Meeting	8
13	Reports and Information.....	9
13.1	Monthly Schedule of Accounts Paid – July 2025	9
13.2	Statement of Financial Activity – July 2025	12
13.3	Council Meeting Change of Date October 2025.....	14
13.4	Parking and Parking Facilities Amendment Local Law 2025	17
13.5	Dual Fire Control Officers – Shire of Pingelly & Shire of Kulin	23
13.6	Land Development - Wickepin.....	26
13.7	Yealering Bowling Club – Sinking Fund	29
14	Confidential Reports and Information	32
15	Urgent Business.....	32
16	Closure	32

1 Declaration of Opening

The Presiding Member, Cr Russell declared the meeting open at (3.36pm).

Cr Russell announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	Shire President (Chair)
F Allan	Councillor
J Mearns	Councillor
L Corke	Councillor
P Thompson	Councillor
T Miller	Councillor

Employees

D Burton	Chief Executive Officer
G Cross	Manager Works & Services
J Harvey	Executive Support Officer

Apologies

W Astbury	Deputy Shire President (Leave of Absence)
E Clement	Deputy Chief Executive Officer

3 Public Question Time

Nil.

3.1 Responses to Previous Public Questions Taken On Notice

3.2 Public Question Time

Nil.

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

Cr Wes Astbury requested a leave of absence for the Ordinary Council Meetings on 20th August 2025 & 17th September 2025.

4.3 Requests for Leave of Absence

Nil.

5 Petitions, Memorials and Deputations

5.1 Petitions

Nil.

5.2 Memorials

Nil.

5.3 Deputations

Nil.

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed – Nil.

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 16 July 2025

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 July 2025, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution OCM-200825-01

Moved Cr F Allan

Second Cr L Corke

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 July 2025, as included in Attachment 7.1.1, as a true and accurate record.

Carried 6/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller
Against Nil

8 Motions of Which Notice Has Been Given

Nil.

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the Albert Facey Homestead Meeting held on Tuesday 22 July 2025.

Officer Recommendation

That Council receives the minutes of the Albert Facey Homestead Meeting held on Tuesday 22 July 2025, as included in Attachment 9.1.1.

Council Decision

Resolution OCM-200825-02

Moved Cr T Miller

Second Cr L Corke

That Council receives the minutes of the Albert Facey Homestead Meeting held on Tuesday 22 July 2025, as included in Attachment 9.1.1.

Carried 6/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

10 Report by the President

President's Report – August 20th, 2025

On behalf of the Shire of Wickepin residents and communities, I extend our deepest sympathy to Rodney Thornton, WALGA RoadWise, and his entire family on the untimely and tragic loss of his parents, Lach and Myra Thornton. Lach and Myra were long-term residents of the Wickepin Shire in the Toolibin district.

I would also like to extend condolences to Mark Fulford and his family on the passing of his father, Aussie Fulford, who was the Shire's Earthmoving Contractor for many years.

Unfortunately, we say goodbye to CEDO Sam Hankinson, who has resigned. Thank you, Sam, for your time with the Wickepin Shire, and we wish you all the best in your future ventures.

The annual WALGA Local Government Awards ceremony was held on July 19th. I would like to sincerely congratulate the award recipients from our neighbouring shires, who are all part of our region and active members of the Central Country Zone.

Cr Katrina Crute was awarded Life Membership to WALGA for her outstanding service to WALGA, Local Government, and the sector during her term as Councillor and President for the Shire of Brookton.

Cr Des Hickey from the Shire of Corrigin and Cr Jarrad Logie from the Shire of Williams were both awarded the Eminent Service Award for their distinguished contributions to WALGA, Local Government, and the sector during their terms as Councillor and President.

Cr Natalie Major from the Shire of Williams, along with Mr Allen Hicks, Manager of Works for the Shire of Wagin, were both awarded the Merit Award for their contributions to WALGA and their respective local government areas.

Congratulations are also in order for our own Shire of Wickepin Golfing Team, who won the recent LGIS Golf Tournament. A big thank you and well done to Cr Peter Thompson, Cr Ty Miller, Manager of Works Grant Cross, and Finance Officer Josh Hobley for representing the Shire of Wickepin.

As I have been away on annual leave, I have not attended any recent meetings. However, I did attend the WALGA Information Session for Council Nominees, held on August 18th.

11 Report by the Chief Executive Officer

The CEO attended the following meetings during July/August

- 22nd July Albert Facey Homestead Reference Group Meeting
- 22nd July Facey Group Board Meeting – Cuballing
- 23rd July Meeting with Yealering Bowling Club – Extensions and Sinking Fund
- 24th July Meeting with IT Software provider Readytech.
- 24th July Risk Management Group Zoom Meeting - LGIS
- 28th July Meeting with Wickepin School Principal
- 30th July Joint DFES Exercise at Kulin
- 30th July Yealering Progress Association AGM
- 31st July Meeting with Development WA for land releases.
- 1st August Wickepin CRC Communi-tea
- 1st August Meeting with local businesses – Smash Repairs
- 12th August Meeting with LGIS Officer
- 18th August WALGA Information Session for Council Nominees

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO	Occupancy Permit – Lot 55 Willaims Kondinin Road, Wickepin - CBH	1/07/2025	CEO
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO	Development Approval – Lot 7438 no. 309 Stock Route Road – Konzag Development Approval – 4 Plover Street, Wickepin – Francis & Flynn	29/07/2025 18/07/2025	CEO CEO

A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Wickepin Community Centre, Workshop 20th August 2025 Alcohol Consumption Approval – Yealering Town Hall, Birthday Party 26th July 2025 Alcohol Consumption Approval – Wickepin Community Centre, Wickepin Netball Game 27th July 2025	23/07/2025 11/07/2025 11/07/2025	CEO CEO CEO
A13	Hire of Community Halls / Community Centre	CEO	Fee Waiver Approval – Wickepin Community Centre, Workshop 20th August 2025 Fee Waiver Approval – Wickepin Community Centre, St John Ambulance Volunteer Dinner 29th August 2025 Fee Waiver Approval – Wickepin Community Centre, Agrimaster Workshop 13th August 2025	23/07/2025 09/07/2025 09/07/2025	CEO CEO CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			

12 Notices of Motions for the Following Meeting

Nil.

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – July 2025

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	4 July 25
Attachment	13.1.1 – Monthly Schedule of Accounts Paid – July 2025

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for July 2025.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 15539-15553,15557-15590, 15593-15617	\$ 442,603.04
Cheques	16012-16014	\$16,015.23
Direct Deductions	July 2025	\$1333.05
Superannuation	July 2025	\$ 17,457.34
Credit Card	July 2025	\$746.96
BPay Payments	July 2025	\$3420.25
Payroll	July 2025	\$105,575.00
Licensing	July 2025	\$13,040.90
Municipal Fund Total		\$600,191.77
Trust Fund		
Electronic Funds Transfer	EFT 15554-15556,15591-15592	\$401.65
Cheques		\$
Trust Fund Total		\$401.65
Total		\$600,593.42

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$600,191.77 and Trust of \$401.65 for July 2025, as included in **Attachment 13.1.1**.*

Council Decision**Resolution** OCM-200825-03**Moved** Cr F Allan**Second** Cr J Mearns

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$600,191.77 and Trust of \$401.65 for July 2025, as included in Attachment 13.1.1.

Carried 6/0**For** Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller**Against** Nil

13.2 Statement of Financial Activity – July 2025

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	4 August 2025
Attachment	13.2.1 - Statement of Financial Activity – July 2025 *To be provided at a later date*

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended July 2025.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial ImplicationsCurrent Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending July 2025, as included in **Attachment 13.2.1**.*

Council Decision

Resolution	OCM-200825-04
Moved	Cr P Thompson
Second	Cr J Mearns

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending July 2025, as included in Attachment 13.2.1.

Carried 6/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

13.3 Council Meeting Change of Date October 2025

Submission to	Ordinary Council Meeting
Location / Address	Whole of Shire
Name of Applicant	David Burton, Chief Executive Officer
File Reference	GO.CME.1323
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	4 August 2025
Attachments	Nil

Summary

The Chief Executive Officer seeks Council's approval to reschedule the Ordinary Council Meeting from 15 October 2025 to 22 October 2025. This change is proposed to accommodate the upcoming Council Elections on 18 October 2025, ensuring that newly elected Councillors are not delayed by a month before attending their first meeting. The rescheduling also addresses the limitations on Council decision-making during the caretaker period.

Background

The Ordinary Council Meeting for October 2025 is currently scheduled for 15 October 2025. As the Council Elections are to be held on 18 October 2025, it is considered appropriate to reschedule the meeting to 22 October 2025. This adjustment will ensure adequate time for the conduct of the election and any associated administrative processes.

Comments

In accordance with the Local Government Act 1995, Council may amend scheduled meeting dates, provided that public notice is given and all Council Members receive a minimum of 72 hours' notice of the meeting's date, time, and location, along with the meeting agenda.

Statutory Environment

5.3. Ordinary and special council meetings *[Section 5.3 amended: No. 47 of 2024 s. 37.]*

- (1A) A council deliberates, and makes its decisions, at meetings held in accordance with this Act.
- (1) A council is to hold ordinary meetings and may hold special meetings.
- (2) Ordinary meetings are to be held not more than 3 months apart.
- (3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

5.4. Calling council meetings

An ordinary or a special meeting of a council is to be held —

- (a) if called for by either —
 - (i) the mayor or president; or
 - (ii) at least 1/3 of the councillors, in a notice to the CEO setting out the date and purpose of the proposed meeting; or
- (b) if so decided by the council.

5.5. Convening council meetings

- (1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.
- (2) The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.

5.25. Regulations about council and committee meetings and committees

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —
 - (a) the matters to be dealt with at ordinary or at special meetings of councils; and
 - (b) the functions of committees or types of committee; and
 - (ba) the holding of council or committee meetings by telephone, video conference or other electronic means; and
 - (c) the procedure to be followed at, and in respect of, council or committee meetings; and
 - (d) methods of voting at council or committee meetings; and
 - (e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and
 - (f) the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings; and
 - (g) the giving of public notice of the date and agenda for council or committee meetings; and
 - (h) the exclusion from meetings of persons whose conduct is not conducive to the proper conduct of the meetings and the steps to be taken in the event of persons refusing to leave meetings; and
 - (i) the circumstances and time in which the unconfirmed minutes of council or committee meetings are to be made available for inspection by members of the public; and
 - (j) the circumstances and time in which notice papers and agenda relating to any council or committee meeting and reports and other documents which could be —
 - (i) tabled at a council or committee meeting; or
 - (ii) produced by the local government or a committee for presentation at a council or committee meeting, are to be made available for inspection by members of the public.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation

That Council change the October Council meeting date to 22 October 2025 and advertise the change in accordance with the Local Government Act 1995.

Council Decision

Resolution OCM-200825-05

Moved Cr J Mearns

Second Cr T Miller

That Council change the October Council meeting date to 20 October 2025 and advertise the change in accordance with the Local Government Act 1995.

Carried 6/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

13.4 Parking and Parking Facilities Amendment Local Law 2025

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	David Burton – Chief Executive Officer
File Reference	LD.LL.14
Author	David Burton - Chief Executive Officer Lara Marchei – Governance Officer
Interest Disclosures	Nil
Report Written Date	12 August 2025
Attachments	Attachment 13.4.1 - Draft Parking and Parking Facilities Amendment Local Law 2025

Summary

Council approval is sought to amend the *Shire of Wickepin Parking and Parking Facilities Local Law 2025*, following notification from the Joint Standing Committee on Delegated Legislation (JSCDL).

Background

The *Shire of Wickepin Parking and Parking Facilities Local Law 2024* was gazetted on 1 April 2025, following procedural steps as per Section 3.12 (1) to 3.12 (6) of the *Local Government Act 1995 (the Act)*. Section 3.12 (7) of the Act requires local governments to provide explanatory material for each local law gazetted to the Joint Standing Committee on Delegated Legislation (JSCDL). Preparing an Explanatory Memorandum forms part of the process of making a local law (section 3.12(7) of the Act).

The JSCDL is a joint committee of the Parliament of Western Australia comprising eight members with equal representation from the Legislative Council and the Legislative Assembly.

The committee has been delegated, by Parliament, the task of scrutinising subsidiary legislation in accordance with its terms of reference.

Correspondence was received from the JSCDL on 24 June 2025 advising of a number of typographical errors and changes requiring undertaking.

If a local law with an error has been published, it cannot be corrected by simply publishing a correction notice in the Gazette. A correction notice can only be used where the Department of Premier and Cabinet made a printing error or the error is something different to what the local government submitted for publishing. Any other changes to the published law, however small, must be made by way of a new proposed amendment local law, requiring fresh and full compliance with all of the steps of the process in section 3.12 of the *Local Government Act 1995 (The Act)*.

These matters were taken to the July 2025 ordinary council meeting and the following was resolved:

Council Decision

Resolution OCM-160725-12

Moved Cr T Miller

Second Cr P Thompson

That Council resolves to undertake to the Joint Standing Committee on Delegated Legislation that the Council will:

1. *within one year, amend the local law as follows:*
 - a) *in the clause 1.4 definition of 'symbol', replace '1999' with '2016'*
 - b) *in clause 3.1(3), alphabetise the numbering of subparagraphs (1), (2) and (3) to (a), (b) and (c), respectively*
 - c) *in clause 3.5(2)(k)(i), delete the numbering (i) and reposition the paragraph to align with the text of clause 3.5(2)*
 - d) *make all consequential amendments arising from the above amendments*
2. *not enforce the local law to the contrary before it is amended in accordance with undertaking 1*
3. *ensure that a copy of these undertakings accompanies the local law wherever it is made publicly available by the Shire, whether in hard copy or electronic form.*

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

Comments

Council must now commence the process of making an amendment to the Parking and Parking Facilities Local Law to adopt these changes. This is done by making a new Parking and Parking Facilities Amendment Local Law, in accordance with section 3.12 of the Local Government Act 1995.

The purpose of this local law is to correct typographical errors as advised by the Joint Standing Committee on Delegated Legislation.

The effect of this local law will enable the Parking and Parking Facilities Local Law 2024 to be enforceable.

Following are the amendments to be made:

- **Australian Standard adopted**

Clause 1.4 defines 'symbol' as including:

any symbol specified by Australian Standard 1742.11-1999 and any symbol specified from time to time by Standards Australia for use in the regulation of parking and any reference to the wording of any sign in this local law shall be also deemed to include a reference to the corresponding symbol;

This definition effectively adopts any symbols specified by the named standard, as well as any other symbol specified by Standards Australia from time to time for use in parking regulation. The Committee notes that the adopted standard has been superseded by Australian Standard 1742.11-2016. The reference to the standard should be updated.

- **Typographical error - Clause 3.1(3)**

Clause 3.1(3) reads as follows:

3.1 Restrictions on parking in particular areas

(3) A person shall not park a vehicle-

- (1) in a no parking area;
- (2) in a parking area, except in accordance with both the signs associated with the parking area and with this local law;
- (3) in a stall marked "MIC" unless it is a motorcycle without a sidecar or a trailer, or it is a bicycle.

The numbering of the subparagraphs in clause 3.1(3) should be alphabetised as (a), (b) and (c), and that is how they are referenced in Schedule 2 of the instrument, which lists prescribed offences. To ensure that there is consistency between clause 3.1(3) and Schedule 2, the subparagraphs should be alphabetised.

- **Drafting error - Clause 3.5(2)(k)(i)**

Clause 3.5 of the instrument provides as follows:

3.5 General prohibitions on parking

- (2) Subject to any law relating to intersections with traffic control signals a person shall not park a vehicle so that any portion of the vehicle is-
 - (a) between any other stationary vehicles and the centre of the carriageway;
 - (b) on or adjacent to a median strip;
 - ... [other various prohibited parking positions] ...
 - (k) within 10 metres of the nearer property line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is parked,
 - (i) **unless a sign or markings on the carriageway indicate otherwise.**
(bolding added)

In comparison, clause 3.5 of the WALGA template parking local law provides that:

3.5 General prohibitions on parking

- (2) Subject to any law relating to intersections with traffic control signals a person shall not park a vehicle so that any portion of the vehicle is-
 - (a) between any other stationary vehicles and the centre of the carriageway;
 - (b) on or adjacent to a median strip;
 - ... [other various prohibited parking positions] ...
 - (k) within 10 metres of the nearer property line of any thoroughfare intersecting

the thoroughfare on the side on which the vehicle is parked,

unless a sign or markings on the carriageway indicate otherwise. (bolding added)

Clause 3.5(2)(k)(i) of this local law currently relates to, and modifies the effect of, the parking position prohibited by clause 3.5(2)(k). However, the corresponding paragraph in clause 3.5 of the WALGA template is not numbered and is positioned so that it aligns with the text of clause 3.5(2). This difference in alignment and lack of numbering changes the effect of the corresponding paragraph - it relates to, and modifies, the effects of all the parking positions prohibited by clauses 3.5(2)(a)-(k), not just the parking position prohibited by clause 3.5(2)(k).

The Committee believes that the numbering and alignment of clause 3.5(2)(k)(i) were drafting errors and should be rectified.

In accordance with section 3.12 of The Act, prior to making any local law, Council is required to give local public notice of the draft law and receive submissions from the public for at least six weeks.

Following the conclusion of the submission period, the local law will be resubmitted to Council for its consideration before it is adopted.

Statutory Environment

Section 3.12 of the *Local Government Act 1995* refers to the procedure for making local laws.

In addition, Regulation 3 of the Local Government (Functions and General) Regulations 1996 provides that “for the purpose of section 3.12, the person presiding at a Council meeting is to give notice of the purpose and effect of a local law by ensuring that –

- (a) the purpose and effect of the proposed local law is included in the agenda for that meeting; and
- (b) the minutes of the meeting of the council include the purpose and effect of the proposed local law.”

Policy Implications

Nil

Financial Implications

Costs of advertising can be met from existing budget allocations.

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That Council:

1. *In accordance with section 3.12 (3)(a) of the Local Government Act 1995, gives local public notice stating that it proposes to make a Parking and Parking Facilities Amendment Local Law 2025, its purpose and effect being:*

Purpose

The purpose of this local law is to correct typographical errors as advised by the Joint Standing Committee on Delegated Legislation.

Effect

The effect of this local law will enable the Parking and Parking Facilities Local Law 2024 to be enforceable.

2. *Notes that:*
 - a) *Copies of the proposed Parking and Parking Facilities Amendment Local Law 2025 may be inspected at the Shire's offices and will be made available on the Shire's website;*
 - b) *Submissions regarding the proposed Parking and Parking Facilities Amendment Local Law 2025 may be made to the Shire within a period of not more than 6 weeks after the public notice is given;*
 - c) *In accordance with section 3.12(3)(b) of the Local Government Act 1995, as soon as the notice is given, a copy of the proposed Parking and Parking Facilities Amendment Local Law 2025 will be provided to the Minister for Local Government; and*
 - d) *In accordance with section 3.12(3)(c) of the Local Government Act 1995, a copy of the proposed Parking and Parking Facilities Amendment Local Law 2025 will be supplied to any person requesting it.*
 - e) *All submissions received will be presented to Council for consideration.*

Council Decision

Resolution **OCM-200825-06**
Moved **Cr P Thompson**
Second **Cr F Allan**

That Council:

1. ***In accordance with section 3.12 (3)(a) of the Local Government Act 1995, gives local public notice stating that it proposes to make a Parking and Parking Facilities Amendment Local Law 2025, its purpose and effect being:***

Purpose

The purpose of this local law is to correct typographical errors as advised by the Joint Standing Committee on Delegated Legislation.

Effect

The effect of this local law will enable the Parking and Parking Facilities Local Law 2024 to be enforceable.

2. ***Notes that:***
 - a) ***Copies of the proposed Parking and Parking Facilities Amendment Local Law 2025 may be inspected at the Shire's offices and will be made available on the Shire's website;***

- b) Submissions regarding the proposed Parking and Parking Facilities Amendment Local Law 2025 may be made to the Shire within a period of not more than 6 weeks after the public notice is given;***
- c) In accordance with section 3.12(3)(b) of the Local Government Act 1995, as soon as the notice is given, a copy of the proposed Parking and Parking Facilities Amendment Local Law 2025 will be provided to the Minister for Local Government; and***
- d) In accordance with section 3.12(3)(c) of the Local Government Act 1995, a copy of the proposed Parking and Parking Facilities Amendment Local Law 2025 will be supplied to any person requesting it.***
- e) All submissions received will be presented to Council for consideration.***

Carried 6/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

13.5 Dual Fire Control Officers – Shire of Pingelly & Shire of Kulin

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Pingelly / Shire of Kulin
File Reference	ES.APN.901
Author	D Burton - Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	8 th August 2025
Attachments	Attachment 13.5.1 – Shire of Pingelly – Dual Fire Control Officers Letter Attachment 13.5.2 – Shire of Kulin – Dual Fire Control Officers Email

Summary

In accordance with legislation requirements, the Council is required to formally appoint its Bushfire Control Officers. This is done to ensure compliance and lawfully legitimise their authorisations under the *Bush Fires Act 1954*, in fulfilling their duty.

Background

The BFCO meeting was held earlier this year and prior to the adjoining Shires advising of their Dual Fire Control Officers for the Shire of Wickepin. The CEO has since received notification of Dual Fire Control Officers for the Shire of Wickepin from the following Shires:

Shire of Pingelly	Rodney Leonard Shaddick Brodie Cunningham Robert John Lee Brett Blechynden Sam MacNamara
Shire of Kulin	Clinton Mullan David Lewis

Comments

Council will need to appoint the following Dual Fire Control Officers for the Shire of Wickepin from adjoining Shires for the 2025/2026 Bush Fire Season:

Shire of Pingelly	Rodney Leonard Shaddick Brodie Cunningham Robert John Lee Brett Blechynden Sam MacNamara
Shire of Kulin	Clinton Mullan David Lewis

A copy of the letter from the Shire of Pingelly and email from the Shire of Kulin is provided in **Attachments**.

Statutory Environment

Bush Fires Act 1954

38. Local government may appoint bush fire control officer

- (1) *A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.*
- (2A) *The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.*

40. Local governments may join in appointing and employing bush fire control officers

- (1) *Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.*
- (2) *Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.*

Policy Implications

There are no policies applicable to this item.

Financial Implications

There is no impost on the Shire's finances in relation to this matter.

Strategic Implications

GOAL - Community

- Objective: 9 Our communities are engaged, have a healthy lifestyle and are safe.
- Strategy: 9.8 Emergency service planning is coordinated and articulated
- 9.14 Develop community readiness to cope with natural disasters and emergencies

Voting Requirement

Simple Majority

Officer Recommendation

That Council appoints under Section 38 of the Bush Fires Act 1954, the following Dual Fire Control Officers for the Shire of Wickepin from adjoining Shire of Pingelly and the Shire of Kulin as the authorized officers in the capacity of Dual Fire Control Officer for the 2025/2026 Bush Fire Season:

*Shire of Pingelly Rodney Leonard Shaddick
 Brodie Cunningham
 Robert John Lee
 Brett Blechynden
 Sam MacNamara*

*Shire of Kulin Clinton Mullan
 David Lewis*

Council Decision**Resolution** **OCM-200825-07****Moved** **Cr L Corke****Second** **Cr T Miller**

That Council appoints under Section 38 of the Bush Fires Act 1954, the following Dual Fire Control Officers for the Shire of Wickepin from adjoining Shire of Pingelly and the Shire of Kulin as the authorized officers in the capacity of Dual Fire Control Officer for the 2025/2026 Bush Fire Season:

***Shire of Pingelly Rodney Leonard Shaddick
 Brodie Cunningham
 Robert John Lee
 Brett Blechynden
 Sam MacNamara***

***Shire of Kulin Clinton Mullan
 David Lewis***

Carried **6/0****For** **Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller****Against** **Nil**

13.6 Land Development - Wickepin

Submission to	Ordinary Council Meeting
Location / Address	Wickepin Townsite
Name of Applicant	Nil.
File Reference	LP.SBD.1704, LP.SBD.1705, CP.A&D.502, CP.A&D.507
Author	D Burton - Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	8 th August 2025
Attachments	Attachment 13.6.1 – RDAP Submission Guide Attachment 13.6.2 – Copy of Map of Subdivision showing selected areas for development

Summary

For Council to consider staff drafting a Regional Development Assistance Program (RDAP) application for Development WA for the development of Residential and industrial land for Wickepin.

Background

The Shire of Wickepin has been developing Yarling Brook Estate for several years now, and with the recent sale of the last available blocks, consideration of further development has been a target of Council.

Due to the significant cost of developing land being considerably more than the sale of the developed land, options for assistance have been considered by staff. One such consideration is to work with Development WA for the development of residential and industrial lots on the Yarling Brook Estate area.

Comments

As previously noted, the cost of developing land carries a significant cost with a recent quote from April 2024 having 2 estimates ranging from \$1.033m to \$1.324m without GST. For the Shire to recover costs, the blocks would need to be sold for \$95k to \$132k, which would not be able to be achieved.

The alternative recommended by staff is to proceed with an RDAP application with Development WA for the development of the land to reduce the financial impact on the Shire. This will be aided by the recent State Government budget allocations for the development of land in regional areas.

In discussion with Development WA, the development of the land can take 3-4 years to be finally developed and ready for sale.

Process

For the RDAP application, there is a lot of information that will need to be gathered and prepared for the final submission. Staff will work through this as quickly as possible to submit the application while funding is still available. Requirements for the submission can be seen in the submission guide.

For the process, essentially, the Shire gives the land to Development WA to develop the individual blocks and then will assist in the promotion of the sale of the blocks. Any funding assistance or in-kind assistance (road construction) is viewed favourably and will assist the Application.

To transfer the land to Development WA, the Shire will be required to follow the Sales of Property requirements of Section 3.58 of the Local Government Act 1995, requiring advertising and a submission period for the transfer. This would happen if the RDAP is approved.

Once the land is developed, the Shire is to assist in the sale of the blocks, which would fit within our Strategic Objectives.

It should be noted that some studies and/or information gathering will be required for the application, and there may be a cost for this. Staff will try to minimize the impacts, and costs should be able to be covered under the current budget allocations.

In the current subdivision plans, there is land for Residential purposes and land for Industrial purposes. Current funding for Development WA does allow for the 2 areas. As industrial land development will allow business growth (employment opportunities), it is recommended that an application be made for Residential Land (up to 12 lots) and Industrial land (up to 4 lots) as separate applications.

In discussion with Development WA, Officers indicated that they do not do lifestyle blocks, but they may be able to assist the Shire with submitting its own plan for this development.

Statutory Environment

Local Government Act 1995

Section 3.58 – Disposal of Property.

Policy Implications

Policy 6.1.1 – Conditions for Subdivision

Under Policy 6.1.1, the Developer is required to provide roadworks and kerbing. As development WA would be subdividing the Shire land, the Shire may wish to contribute in-kind works to the road infrastructure.

Financial Implications

There are no known cost impacts in proceeding with this application at this time; however, specific information may be required to complete the application. Funding should be available in the current budget to assist staff with this information.

The inclusion of roadworks would need to be budgeted for if the application is approved and the Council considers the in-kind support.

Strategic Implications

GOAL - Economy

Objective: 6 New businesses are attracted and existing businesses grow

Strategy: 6.2 Plan in a Local Planning Strategy and Town Planning Scheme for a diverse range of land, housing and development opportunities for facilitation of growth in residential and industrial land use – to meet current and future needs

Voting Requirement

Simple Majority

Officer Recommendation

That Council APPROVES the Chief Executive Officer to make a submission of:

- a) a Regional Development Assistance Program application through Development WA for the development of up to 12 residential lots; and*
- b) a Regional Development Assistance Program application through Development WA for the development of up to 4 Industrial lots;*

With the Shire giving in-principle support for in-kind assistance for road works for the subdivision.

Council Decision

Resolution OCM-200825-08

Moved Cr J Mearns

Second Cr T Miller

That Council APPROVES the Chief Executive Officer to make a submission of:

- a) a Regional Development Assistance Program application through Development WA for the development of up to 12 residential lots; and*
- b) a Regional Development Assistance Program application through Development WA for the development of up to 4 Industrial lots;*

With the Shire giving in-principle support for in-kind assistance for road works for the subdivision.

Carried 6/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

13.7 Yealering Bowling Club – Sinking Fund

Submission to	Ordinary Council Meeting
Location / Address	Yealering Townsite
Name of Applicant	Nil.
File Reference	CP.MIA.539, GS.PRG.1546, RC.LIA.2406, A6318
Author	D Burton - Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	12 th August 2025
Attachments	Nil

Summary

For Council to consider a request from the Yealering Bowling Club for a 12 month reprieve from contributing to the Greens Sinking Fund to enable some sand repairs to be done on the greens and also the construction of a shelter on the east side of the building to extend the viewing area.

Background

Members from the Yealering Bowling Club spoke with the CEO requesting consideration of a 12-month reprieve from contributing to the Greens Sinking Fund for the replacement of the surface, in favor of the funds being spent on adding sand to the green.

The Club considers the sand as a priority as it will extend the life of the surface for an extra couple of years, which will allow them to continue with the sinking fund.

The club has also requested to be able to add an extra shelter area on the eastern side of the building to allow for a greater shade area near the bar/kitchen, which would assist in managing larger crowds at events. The Club would be willing to purchase and construct the shelter area, and it would likely be staged with the shelter being done first, and then the concrete floor at a later date.

Comments

In accordance with the grant for the new surface of the Yealering Bowling Green, the Club was required to contribute annually to a sinking fund for the replacement of the green when it was required. The amount for this contribution was to be calculated at the cost of the replacement surface, divided by the life expectancy of the surface for the Club's contribution. The Club was originally advised that the contribution was \$7,900 per year. It is not known if the Club was advised of any increasing cost for the surface. As such, members believe that the club is 'in front' with the payments of the contribution. Current contributions to the Sinking fund are approximately \$93,000.

Replacement surfaces can be difficult to receive grants through the CSRFF funding scheme, and if funds are received, it would only be 1/6, not 1/3 of the cost. It is possible that the cost could be around \$250,000 (estimated), which would make the club contribution \$125,000 for the replacement surface. This is significantly more than the current funds held. As a consideration, if the repairs of the sand will extend the life of the greens, then the reprieve from the sinking fund contribution may allow the club additional years to make up the sinking fund contribution. It should be noted that the sinking funds being held are for replacement only and cannot be used for repairs.

In discussion with the Department of Community Industries, Tourism and Sport (CIRTS), the sinking fund is the responsibility of the Shire and no permission is required from CIRTS.

It is recommended that Council give consideration to the reprieve for a single year to allow for the Club to replace some of the sand on the green to extend its life. Still, the club should be informed that this opportunity will not be repeated until the full cost replacement is held in the Sinking Fund.

The Bowling Club is also looking at extending the shelter on the eastern side of the building to approximately the width where the member's left foot is in the photograph shown.



The Club is not seeking funding from the Shire, just permission for the extension. As the building is still part of a public building, staff will need to ensure that the expansion is in line with Building Code Practices for public buildings.

The extension would assist the Club by providing a larger area, enabling larger events without the entertainment area becoming crowded around the kitchen-bar area.

The construction will be done in a staged process, with the cover being planned to be completed for the 70th anniversary of the Club and the concrete flooring at a later date.

While staff have no concern about the shelter area, there are some issues with the building and water erosion at the back, which is impacting the building area. Staff will be looking at solutions for this issue.

It is recommended that Council approve the Clubs shelter extension on the proviso that:

The building licence is approved.

The building is up to code for public areas; and

The Club accepts the responsibility for the extension and any issues for the first 5 years after construction.

Statutory Environment

Building Construction Codes

Regulations pertaining to Public Facilities.

Policy Implications

Nil

Financial Implications

The reprieve from the Annual Sinking Fund contribution will create some risk that the funds may not be in the Reserve when the replacement is required; however, as the remedial works may extend the life of the green, it will give a better chance of funds being in the Sinking Fund when required. This reprieve should be considered as a single event to reduce the risk of funding not being available when required.

The installation of the shelter will be done by the Bowling Club, so the cost to the Shire would be minimal, maybe only the cost of the building licence.

Strategic Implications

GOAL - Infrastructure

- Objective: 4. Maintain Shire owned facilities in a strategic manner and also to meet community needs
- Strategy: 4.2 Support the improvement and maintenance of assets in a strategic manner
4.3 Encourage greater usage of Shire facilities

Voting Requirement

Simple Majority

Officer Recommendation

That Council AUTHORISES the Chief Executive Officer to:

Advise the Yealering Bowling Club that a 1 year reprieve from the contribution to the Sinking funds is approved as a one-off event to assist with the green works; and

Approve the building plans for the Clubs shelter extension on the proviso that:

- a) The building licence is approved.*
- b) The building is up to code for public areas; and*
- c) The Club accepts the responsibility for the extension and any issues for the first 5 years after construction.*

Council Decision

Resolution OCM-200825-09

Moved Cr T Miller

Second Cr L Corke

That Council AUTHORISES the Chief Executive Officer to:

Advise the Yealering Bowling Club that a 1 year reprieve from the contribution to the Sinking funds is approved as a one-off event to assist with the green works; and

Approve the building plans for the Clubs shelter extension on the proviso that:

- a) The building licence is approved.***
- b) The building is up to code for public areas; and***
- c) The Club accepts the responsibility for the extension and any issues for the first 5 years after construction; and***
- d) The minutes of the Club are to be provided showing the majority support of the members.***

Carried 6/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

Council amended the recommendation to ensure all members had an opportunity to consider the request for the shade area.

14 Confidential Reports and Information

Nil.

15 Urgent Business

Nil.

16 Closure

With no further business, the Presiding Member Cr Russell declared the meeting closed at 3.52pm.

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 17 September 2025.

Presiding Member, Cr J Russell _____

Date _____



7.2.1 Special Council Meeting Minutes



Minutes

Special Council Meeting
Wednesday 27 August 2025

Date	Wednesday 27 August 2025
Time	3:00pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Tuesday 2 September 2025



Notice of Meeting

Please be advised a Special Council Meeting has been held at 3.00pm on Wednesday 27 August 2025 at Council Chambers, 77 Wogolin Road, Wickepin WA 6370, to discuss the following –

- Adoption of the 2025/2026 Budget
- Tenders for the Swimming Pool Management Services

David Burton
Chief Executive Officer
Wednesday 27 August 2025

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Contents

1	Declaration of Opening	5
2	Attendance.....	5
2.1	Present.....	5
3	Public Question Time.....	5
3.1	Public Question Time Relating to the Agenda Item Only.....	5
4	Apologies and Leave of Absence	5
4.1	Apologies	5
4.2	Previously Approved Leave of Absence	5
4.3	Requests for Leave of Absence.....	5
5	Declarations of Councillors and Officers Interest.....	6
6	Reports and Information.....	7
6.1	2025.2026 Annual Budget Adoption	7
6.2	Tender RFT-01-2025/2026 Swimming Pool Management Services.....	18
7	Closure.....	22

1 Declaration of Opening

The Shire President declared the meeting open at 3.14pm.

Cr Russell announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	Shire President (Chair)
T Miller	Councillor
F Allan	Councillor
L Corke	Councillor
J Mearns	Councillor
P Thompson	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
J Harvey	Executive Support Officer

Apologies

W Astbury	Deputy Shire President (Leave of Absence)
-----------	---

3 Public Question Time

3.1 Public Question Time Relating to the Agenda Item Only

Nil.

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

Cr Wes Astbury requested a leave of absence for the Ordinary Council Meeting 17th September 2025.

4.3 Requests for Leave of Absence

5 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed – Nil.

6 Reports and Information

6.1 2025.2026 Annual Budget Adoption

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.BU.1208
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	25 August 2025
Attachments	Attachment 6.6.1 - 2025/2026 Annual Budget

Summary

Council is required to adopt an annual budget for each financial year for the purposes of allocating resources towards the provision of works and services.

Council is requested to –

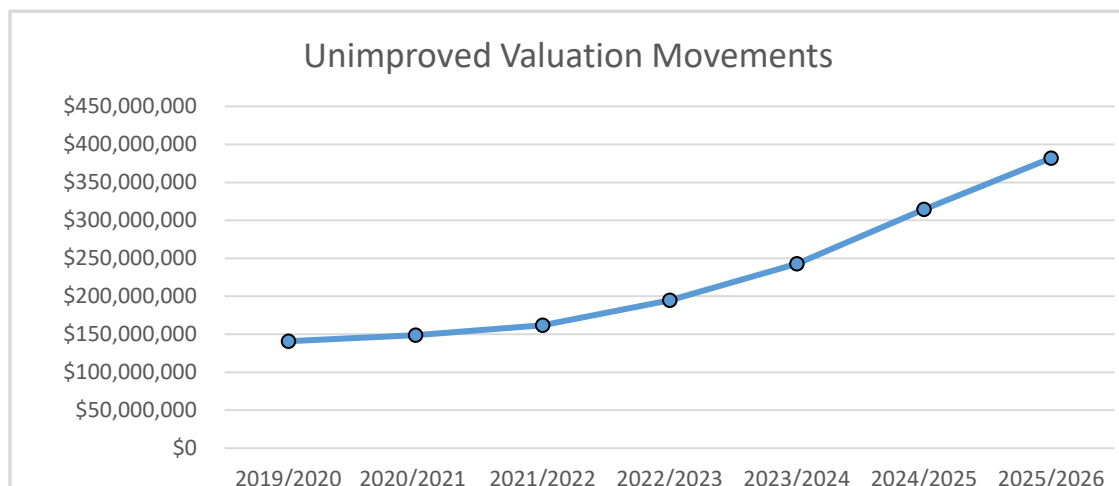
1. Adopt, by an absolute majority, the 2025/2026 Annual Budget which includes –
 - The Municipal Fund Budget for 2025/2026,
 - General rates, minimum payments, and instalment arrangements,
 - Fees and charges,
 - Council member payments, and
2. Adopt, by a simple majority, the 2025/2026 material variance reporting parameters.

Background

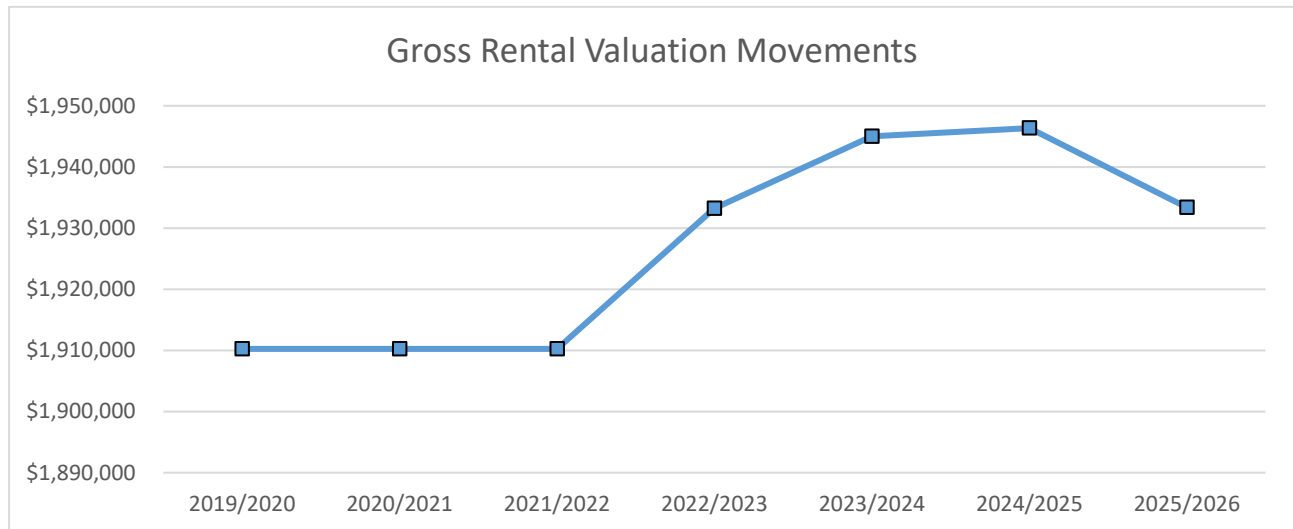
The 2025/2026 Annual Budget has been developed over several months, which has included –

- Workshops for council members aimed at delivering information, exploring concepts and clarifying options,
- Research with other local governments regarding the approach towards increased costs,
- Consideration of grant funding and the conditions for those funds and
- Consideration of Council's Integrated Planning Framework.

The following chart highlights the total of the Shire's Unimproved Property Valuations over the past years. The valuations averaged an increase of 21.47 % across the Shire for the 2025/2026 financial year.



The following chart highlights the total of the Shire's Gross Rental Property Valuations over the past years. This year was a non-assessment year.



Comments

Annual Budget

The 2025/2026 Annual Budget has been prepared to include information required by legislation and Australian Accounting Standards.

The main features of the Annual Budget include –

- The budget has been prepared with an average 5% rate increase, which is comparative to increased costs currently being experienced for local governments.
- Minimum Payments for Rates has increased to \$600, compared to \$575 in 2024/2025
- The initial rates strike is \$1.85 million, which compares to \$1.76 million in 2024/2025.
- Individual salaries and wages have increased by 3.5% in accordance with instruction from the Fair Work Commissioner.
- Fees and charges increased by 5%, where applicable, to reflect the increased cost in providing goods and services.
- Total capital expenses of \$3.34 million, representing \$2.28 million in new initiatives and
- \$1.06 million of projects funded and carried forward from the previous year.
- No new loans are proposed.
- An estimated surplus of \$1.82 million is anticipated to be brought forward from 30 June 2025. This is an unaudited figure which includes \$1.08 million of prepaid Financial Assistance Grants (which has been notionally identified as Council's total annual grant allocation). However this is unaudited and may change. Any changes to this surplus value will be presented to Council at a future budget review.

Material Variance

Each year Council is required to adopt a percentage or value for the purposes of reporting material variances in the monthly Statement of Financial Activity.

This value or percentage is then used throughout the financial year to identify potential areas in Council's actual revenue and expenses which may be deviating from Council's budget.

The early identification of those potential issues can assist in better utilisation and allocation of Council funds and resources.

It is proposed to maintain the material variance adopted by Council in 2024/2025.

The level for reporting is proposed is for 10% or \$10,000, whichever is the greater.

It should be noted Shire Officers are monitoring variances at a more granular level on a weekly basis.

Statement of Calculation of the Annual Budget

In compiling the Annual Budget, Shire Officers have, in accordance with legislation and Australian Accounting Standards –

- Identified and reviewed recurring operating revenue and expense,
- Prepared salary and wage schedules, including proposed new employees (if applicable), employee increment changes, local government award increases, and the mandated increase from 11.5 % to 12 % for the superannuation guarantee,
- Prepared water, power, and other essential cost estimates and increase assumptions,
- Prepared capital expense forecasts based, where possible, on reasonably assumed estimates for construction and/or purchase, together with indicative timing (taking into account resourcing requirements),
- Confirmed grants reasonably expected to be received for both operating and capital initiatives,
- Forecast the opening position based on the information available at the time of collation,
- Identified committed carry forward funds from the previous financial year,
- Identified committed funds held as contract liabilities,
- Obtained revenue estimates for the disposal of non-current assets,
- Obtained estimates for insurance, including workers' compensation,
- Reviewed fees and charges, and
- Prepared and collated the information in the statutory budget in accordance with the recommendations of the Department of Local Government.

Statutory Environment

Local Government Act 1995

Section 2.7 (Role of council)

Council is responsible for the performance of the local government's function and is responsible for the allocation of the local government's finances and resources.

Local Government Act 1995

Section 5.2 (Administration of local governments)

Council is to ensure there is an appropriate structure for administering the local government.

Local Government Act 1995

Section 5.56 (Planning for the future)

A local government is to plan for the future of the district and is to ensure plans are made.

Local Government Act 1995

Section 6.2 (Local government to prepare annual budget)

During the period 1 June in a financial year to 31 August in the next financial year, or such extended time the Minister allows, each local government is to prepare and adopt, by absolute majority, in the form and manner prescribed, a budget for its Municipal Fund for the financial year end 30 June next following the 31 August.

In formulating the budget, Council is to have regard to the contents of the Strategic Community Plan and prepare detailed estimates for the applicable year.

Local Government (Financial Management) Regulations 1996
Part 3 (Annual Budget)

This area establishes the form and content of the budget document and requires a copy of the Annual Budget to be submitted to the department responsible for local government within thirty (30) days of adoption by Council.

Local Government (Financial Management) Regulations 1996
Regulation 34 (Financial activity statement required each month)

Council is required to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in the monthly Statement of Financial Activity for the purposes of reporting material variances.

Policy Implications

Nil

Financial Implications

Current Financial Year

This report makes recommendation to Council on the adoption of the 2025/2026 Annual Budget, which includes –

- Operating revenue of \$3.63 million,
- Operating expense of \$10.1 million,
- Capital funding of \$1.86 million,
- Capital expense of \$3.34 million,
- No new loans,
- Transfers from reserve of \$0.61 million,
- Transfers to reserve of \$0.18 million and
- A surplus brought forward from the previous year of \$1.82 million.

Future Financial Years

Revenue and expense decisions and occurrences in the current financial year will have a flow over impact into following financial years.

Strategic Implications

The Annual Budget has been prepared to deliver outcomes identified in the Strategic Community Plan.

Voting Requirement

Absolute majority for budget adoption, simple majority for material variance adoption (may be considered separately or together)

Recommendation

Resolution OCM-270825-01
Moved Cr P Thompson
Seconded Cr F Allan

That Council;

Moves into suspended standing orders at 3.16pm to discuss item.

Carried 6/0
For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns Cr P Thompson, Cr T Miller
Against Nil

Recommendation

Resolution OCM-270825-02
Moved Cr F Allan
Seconded Cr J Mearns

That Council;

Moves back into standing orders at 3.43pm.

Carried 6/0
For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns Cr P Thompson, Cr T Miller
Against Nil

Officer Recommendation

That Council, with respect to the adoption of the 2025/2026 Annual Budget,

Recommendation 1**Municipal Fund Budget for 2025/2026**

Adopts

- a *In accordance with the provisions of Section 6.2 of the Local Government Act 1995, and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the 2025/2026 Annual Budget, as included in the Attachments (under separate cover), which includes the following –*
- i *Statement of Comprehensive Income showing total comprehensive income for the year of (\$4,639,833),*
 - ii *Statement of Financial Activity*
 - iii *Notes to, and forming part of, the budget,*
 - iv *Capital initiatives for the year,*
 - v *Fees and charges to be applied for the year, and*
 - vi *Budgeted management schedules.*

Absolute Majority Required

Council Decision**Resolution** SCM-270825-03**Moved** Cr L Corke**Second** Cr F Allan**Municipal Fund Budget for 2025/2026****Adopts**

- a** *In accordance with the provisions of Section 6.2 of the Local Government Act 1995, and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the 2025/2026 Annual Budget, as included in the Attachments (under separate cover), which includes the following –*
- i Statement of Comprehensive Income showing total comprehensive income for the year of (\$4,639,833),*
 - ii Statement of Financial Activity*
 - iii Notes to, and forming part of, the budget,*
 - iv Capital initiatives for the year,*
 - v Fees and charges to be applied for the year, and*
 - vi Budgeted management schedules.*

Carried 6/0 – by Absolute Majority**For** Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr T Miller**Against** Nil**Recommendation 2****General and Minimum Rates. Instalment Payment Arrangements:****Adopts**

- a** *For the purpose of yielding the deficiency disclosed in the 2025/2026 Annual Budget, and in accordance with Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments –*
- i General Rate – Gross Rental Valuation (GRV) rate in the dollar 0.086947*
 - ii General Rate – Unimproved Valuation (UV) rate in the dollar 0.004314*
 - iii Minimum Payment – Gross Rental Valuation (GRV) \$ 600.00*
 - iv Minimum Payment – Unimproved Valuation (UV) \$ 600.00*
- b** *In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 64 of the Local Government (Financial Management) Regulations 1996, determines the following due dates for rate payments in full and by instalments –*
- i Option 1 Full payment due date 3 October 2025*
 - ii Option 2 Instalment 1 due date 3 October 2025*
 - Instalment 2 due date 3 December 2025*
 - Instalment 3 due date 3 February 2026*
 - Instalment 4 due date 3 April 2026*
- c** *In accordance with Section 6.46 of the Local Government Act 1995, offers a discount of 6% to ratepayers who have paid their rates in full, including any arrears and other charges, on or before 4:00pm Friday 3 October 2025 or 35 days after the date of service appearing on the rate notice, whichever is the later.*
- d** *In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 68 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of*

5.5% where the owner has elected to pay rates and service charges through the instalment option.

- e In accordance with Section 6.51 of the Local Government Act 1995, and Regulation 70 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 7% for rates and service charges and costs of proceedings to recover such charges remaining unpaid after becoming due and payable.

Absolute Majority Required

Council Decision

Resolution SCM-270825-04

Moved Cr J Mearns

Second Cr T Miller

General and Minimum Rates. Instalment Payment Arrangements:

Adopts

- a For the purpose of yielding the deficiency disclosed in the 2025/2026 Annual Budget, and in accordance with Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments –
- i General Rate – Gross Rental Valuation (GRV) rate in the dollar 0.086947
 - ii General Rate – Unimproved Valuation (UV) rate in the dollar
0.004314
 - iii Minimum Payment – Gross Rental Valuation (GRV) \$ 600.00
 - iv Minimum Payment – Unimproved Valuation (UV) \$ 600.00
- b In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 64 of the Local Government (Financial Management) Regulations 1996, determines the following due dates for rate payments in full and by instalments –
- i Option 1 Full payment due date 3 October 2025
 - ii Option 2 Instalment 1 due date 3 October 2025
 - Instalment 2 due date 3 December 2025
 - Instalment 3 due date 3 February 2026
 - Instalment 4 due date 3 April 2026
- c In accordance with Section 6.46 of the Local Government Act 1995, offers a discount of 6% to ratepayers who have paid their rates in full, including any arrears and other charges, on or before 4:00pm Friday 3 October 2025 or 35 days after the date of service appearing on the rate notice, whichever is the later.
- d In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 68 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through the instalment option.
- e In accordance with Section 6.51 of the Local Government Act 1995, and Regulation 70 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 7% for rates and service charges and costs of proceedings to recover such charges remaining unpaid after becoming due and payable.

Carried 6/0 – by Absolute Majority

For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr T Miller

Against Nil

Recommendation 3**Schedule of Fees and Charges 2025/2026**

- a *Adopts in accordance with Section 6.16 of the Local Government Act 1995, and other relevant legislation, adopts the fees and charges included in the 2025/2026 Annual Budget, as included in the Attachments- (Under separate Cover).*

Absolute Majority Required**Council Decision****Resolution** SCM-270825-05**Moved** Cr L Corke**Second** Cr P Thompson**Schedule of Fees and Charges 2025/2026**

- a *Adopts in accordance with Section 6.16 of the Local Government Act 1995, and other relevant legislation, adopts the fees and charges included in the 2025/2026 Annual Budget, as included in the Attachments- (Under separate Cover).*

Carried 6/0 – by Absolute Majority**For** Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr T Miller**Against** Nil**Recommendation 4:****Waste Charges for 2025/2026**

Adopts in accordance with section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for the removal and deposit of domestic and commercial waste:

a. *Residential*

Domestic service (annual charge) \$285.00 (GST free) Service includes:

- 1. 240 litre waste bin collected weekly;*
- 2. 240 litre yellow lidded recycling bin collected fortnightly*

b. *Commercial Premises:*

Commercial service (annual charge) \$544.00 (GST free) Service includes:

- 1. 3 x 240 litre waste bin collected weekly;*
- 2. 3 x 24 yellow lidded recycle bins collected fortnightly*

c *Refuse Site Levy*

For access to the waste management sites

a Refuse site levy – GRV & UV \$65.00

b Refuse site levy – GRV vacant land - \$33.00

Notes all additional bin service is as per the first service cost and will include GST.

Simple Majority Required**Council Decision****Resolution** SCM-270825-06**Moved** Cr F Allan**Second** Cr L Corke**Waste Charges for 2025/2026**

Adopts in accordance with section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for the removal and deposit of domestic and commercial waste:

a. Residential

Domestic service (annual charge) \$285.00 (GST free) Service includes:

- 1. 240 litre waste bin collected weekly;***
- 2. 240 litre yellow lidded recycling bin collected fortnightly***

b. Commercial Premises:

Commercial service (annual charge) \$544.00 (GST free) Service includes:

- 1. 3 x 240 litre waste bin collected weekly;***
- 2. 3 x 24 yellow lidded recycle bins collected fortnightly***

c Refuse Site Levy

For access to the waste management sites

a Refuse site levy – GRV & UV \$65.00

b Refuse site levy – GRV vacant land - \$33.00

Notes all additional bin service is as per the first service cost and will include GST.

Carried	6/0
For	Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr T Miller
Against	Nil

Recommendation 5

2025/2026 Elected Members Entitlements

Adopts, in accordance with Sections 5.98, 5.98A and 5.99A the following in relation to Elected Members Entitlements:

- a In accordance with Section 5.99 of the Local Government Act 1995, and Regulation 30 of the Local Government (Administration) Regulations 1996, adopts the following sitting fees for payment of council member's individual meeting attendance fees –*
 - i Council meetings – Shire President \$200.00*
 - ii Council meetings – Council member other than the Shire President \$150.00*
 - iii Committee meetings – All council members \$65.00*
 - iv Prescribed meetings – All council members \$65.00*
 - v Committee Meetings – Full Day - All council Members \$130.00*
- b In accordance with Section 5.98 of the Local Government Act 1995, and Regulation 33 of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$9,000.00 to be paid to the Shire President in addition to the individual meeting attendance fees.*
- c In accordance with Section 5.98A of the Local Government Act 1995, and Regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$1,500.00 to be paid to the Deputy Shire President in addition to the individual meeting attendance fees.*
- d In accordance with Section 5.99 of the Local Government Act 1995, adopts an annual Information and Communications Technology (ICT) Allowance of \$526.00 for each council member.*
- e In accordance with Section 5.99A of the Local Government Act 1995, and Regulation 32 of the Local Government (Financial Management) Regulations 1996, adopts a childcare / child minding reimbursement of the actual cost per hour or \$35.00 per hour, whichever is the*

lesser, for council members requiring childcare / child minding services whilst undertaking their role as a council member.

Simple Majority Required

Council Decision

Resolution SCM-270825-07

Moved Cr P Thompson

Second Cr F Allan

2025/2026 Elected Members Entitlements

Adopts, in accordance with Sections 5.98, 5.98A and 5.99A the following in relation to Elected Members Entitlements:

- a In accordance with Section 5.99 of the Local Government Act 1995, and Regulation 30 of the Local Government (Administration) Regulations 1996, adopts the following sitting fees for payment of council member's individual meeting attendance fees –***
 - i Council meetings – Shire President \$200.00***
 - ii Council meetings – Council member other than the Shire President \$150.00***
 - iii Committee meetings – All council members \$65.00***
 - iv Prescribed meetings – All council members \$65.00***
 - v Committee Meetings – Full Day - All council Members \$130.00***
- b In accordance with Section 5.98 of the Local Government Act 1995, and Regulation 33 of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$9,000.00 to be paid to the Shire President in addition to the individual meeting attendance fees.***
- c In accordance with Section 5.98A of the Local Government Act 1995, and Regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$1,500.00 to be paid to the Deputy Shire President in addition to the individual meeting attendance fees.***
- d In accordance with Section 5.99 of the Local Government Act 1995, adopts an annual Information and Communications Technology (ICT) Allowance of \$526.00 for each council member.***
- e In accordance with Section 5.99A of the Local Government Act 1995, and Regulation 32 of the Local Government (Financial Management) Regulations 1996, adopts a childcare / child minding reimbursement of the actual cost per hour or \$35.00 per hour, whichever is the lesser, for council members requiring childcare / child minding services whilst undertaking their role as a council member.***

Carried 6/0

For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr T Miller

Against Nil

Recommendation 6:

LEVELS OF MATERIALITY 2025/2026

Adopts in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, adopts the level to be used in reporting material variances in the Statement of Financial Activity as 10% or \$10,000.00, whichever is the greater.

Simple Majority Required

Council Decision

Resolution SCM-270825-08

Moved Cr P Thompson

Second Cr F Allan

LEVELS OF MATERIALITY 2025/2026

Adopts in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, adopts the level to be used in reporting material variances in the Statement of Financial Activity as 10% or \$10,000.00, whichever is the greater.

Carried 6/0

For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr T Miller

Against Nil

6.2 Tender RFT-01-2025/2026 Swimming Pool Management Services

Submission to	Special Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.TEN.1220
Author	Jordyn Harvey – Executive Support Officer
Authorised By	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	26 August 2025
Attachments	-

Summary

The purpose of this report is to advise Council of the submission received in relation to Tender RFT-01-2025/2026 - Swimming Pool Management Services, and for Council to award the contract to; Contract Aquatic Services.

Background

The Request for Tender RFT-01-2025/2026 - Swimming Pool Management Services was advertised in the West Australian News Paper on the 6th August 2025 and closed at 4pm on Monday, 25th August 2025.

The RFT sought the services of the suitably qualified and experienced contractor to undertake the Management of the Wickepin Swimming Pool.

The tender documentation specifically sought-

1. Provide a six (6) day per week service with the Wickepin Swimming Pool normal opening hours – Monday, Wednesday, Thursday, Friday, Saturday, Sunday 1pm to 6pm (Closed Tuesdays) with the season starting 1st November and ending 31st March, unless otherwise determined by agreement between the Shire and the contractor.
2. Ensure that all swimming pool management operations are conducted strictly in accordance with all legislative and Shire of Wickepin Work Health and Safety requirements.
3. Ensure persons employed to manage the Swimming Pool have and maintain the appropriate qualifications and training as stipulated by legislation and Royal Life Saving requirements, including Work Health and Safety compliance.
4. Basic Maintenance of all plant involved in the operation of the Swimming Pool, including dry chlorine system components.
5. Basic Maintenance of all Swimming Pool buildings' including ablutions, kiosk, plant room and storage sheds.
6. Monitor and maintain chemical stock levels.
7. Maintain paved areas inside of the Swimming Pool complex.
8. Ensure that the operation of the pool complies with the standards and requirements of the Act or other Acts, Regulations and the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities.
9. Operating the kiosk within its health approval, relevant guidelines and Food Act 2008. The contractor is responsible for stocking the kiosk and receives any net profit.
10. A minimum of two (2) public events will be provided by the contractor per season at no additional cost to the Shire. Each event will include a minimum of one (1) inflatable

feature, with free sausage sizzle (Shire to provide sausages). Maximum event duration of 3 hours and all lifeguarding requirements / expenses to be incurred by the contractor.

Comments

Tender submissions closed at 4:00pm Monday 25 August 2025.

At the close of the submission period one (1) complying submission was received with zero (0) non-complying submissions (a total of one (1) submission).

Tender submissions were received from, in the order they were considered, –

- Contract Aquatic Services

The assessment of the submission was formally undertaken by the Chief Executive Officer and Deputy Chief Executive Officer.

Following the assessment of the tender submissions, the non-conforming tender submitted by Contract Aquatic Services was assessed as providing the best value for money while meeting the Shire's requirements. The Tender was submitted as non-conforming as it included additional items being offered beyond the original scope of the tender.

As outlined in the Tender Compliance Guide submitted by the tenderer for the non-conforming tender, the additional services offered include:

increased operational hours from 11:00am to 6:00pm,
2 days per week, morning swim sessions from 6:00am to 7:00am (Wednesday and Friday),
extended opening hours to 7pm from 30th January to 14th March.

The difference in cost between the conforming tender and the non-conforming tender with these additional services has been calculated at approximately \$7,000.

The tender evaluation panel therefore recommends the tender submission made by Contract Aquatic Services be accepted.

Statutory Environment

Local Government Act 1995 – Section 3.57

A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

Local Government (Functions and General) Regulations 1996 – Division 2 Part 4

Tenders shall be invited before the Shire enters into a contract for another person to supply goods or services if the consideration under the contract is or is expected to exceed \$250,000.

Local Government (Functions and General) Regulations 1996 – Regulation 18 Rejecting and accepting tenders

A local government may reject, accept or decline to accept any or all tenders received through a request for tender process.

Policy Implications

Council Policy 3.1.6 Purchasing

Purchases which may be in excess of \$250,000 ex GST must be tendered.

Financial Implications

The current draft budget allowed for wages for the previous employee for the Shire and costs associated with the position. This was in the vicinity of \$85,000. The contract will be more than the allocation by almost \$20,000. This additional funding will be sought through savings and included to the pool allocation at Budget Review.

Council will be required commit to \$103,672 ex GST for the annual costs of the contract for the swimming pool.

Future Financial Years

The contract will be in place until 30th June 2028, so future years will have the correct allocation at budget adoption. Maintenance costs associated with the proposed acquisition will occur. The proposed maintenance costs is likely to have a minor impact in the future.

Strategic Implications

Shire of Wickepin Strategic Community Plan

Infrastructure

Objective: 4 Maintain Shire owned facilities in a strategic manner and also to meet community needs

Strategy: 4.2 supports the improvement and maintenance of assets in a strategic manner.

Strategy: 4.3 Encourage greater usage of Shire facilities

Voting Requirement

Simple majority

Officer Recommendation

That Council, with respect to Tender RFT-01-2025/2026 Swimming Pool Management Services,

a Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 accepts the tender submission from Contract Aquatic Services for the Swimming Pool Management for \$103,672 ex GST; and

b Authorises the Chief Executive Officer to sign a contract on behalf of the Shire of Wickepin for Tender RFT-01-2025/2026 Swimming Pool Management Services.

Recommendation

Resolution OCM-270825-09

Moved Cr P Thompson

Seconded Cr T Miller

That Council;

Moves into suspended standing orders at 3.49pm to discuss item.

Carried 6/0

For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns Cr P Thompson, Cr T Miller

Against Nil

Recommendation

Resolution OCM-270825-10
Moved Cr P Thompson
Seconded Cr J Mearns

That Council;

Moves back into standing orders at 4.06pm.

Carried 6/0
For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns Cr P Thompson, Cr T Miller
Against Nil

Council Decision

Resolution SCM-270825-11
Moved Cr F Allan
Second Cr T Miller

That Council, with respect to Tender RFT-01-2025/2026 Swimming Pool Management Services,

- a Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 accepts the tender submission from Contract Aquatic Services for the Swimming Pool Management for \$103,672 ex GST; and***
- b Authorises the Chief Executive Officer to sign a contract on behalf of the Shire of Wickepin for Tender RFT-01-2025/2026 Swimming Pool Management Services.***

Carried 6/0
For Cr J Russell, Cr F Allan, Cr L Corke, Cr J Mearns, Cr P Thompson, Cr T Miller
Against Nil

7 Closure

The Presiding Member declared the meeting closed at 4.07pm.

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 17 September 2025.

Presiding Member, Cr J Russell _____

Date _____



13.1.1 List of Accounts August 2025

		<u>List of Accounts Due & Submitted to</u>		
		<u>August 2025</u>		
Chq/EFT	Date	Name	Trust	Muni
EFT15641	28/08/2025	CEJAY HILL	\$ 120.00	
		TOTALS TRUST	\$ 120.00	
EFT15618	14/08/2025	AUSTRALIA POST		\$ 6.34
EFT15619	14/08/2025	ADAGE FURNITURE		\$ 2,596.00
EFT15620	14/08/2025	COUNTRY PAINT SUPPLIES		\$ 184.76
EFT15621	14/08/2025	CHEFMASTER		\$ 368.96
EFT15622	14/08/2025	CEMETERIES & CREMATORIA ASSN OF WA- CCAWA		\$ 130.00
EFT15623	14/08/2025	CORRIGIN HOME HARDWARE		\$ 32.30
EFT15624	14/08/2025	DX PRINT GROUP PTY LTD		\$ 159.50
EFT15625	14/08/2025	EDWARDS MOTORS PTY LTD		\$ 541.94
EFT15626	14/08/2025	EWEN RURAL SUPPLIES		\$ 3,678.23
EFT15627	14/08/2025	GREAT SOUTHERN FUEL SUPPLIES		\$ 18,427.59
EFT15628	14/08/2025	BERYLE HOLM		\$ 523.88
EFT15629	14/08/2025	SHIRE OF KELLERBERRIN		\$ 720.00
EFT15630	14/08/2025	GREAT SOUTHERN WASTE DISPOSAL		\$ 9,087.68
EFT15631	14/08/2025	NARROGIN GLASS		\$ 445.78
EFT15632	14/08/2025	NARROGIN HARDWARE MAKIT		\$ 232.80
EFT15633	14/08/2025	NARROGIN BEARING SERVICES		\$ 79.84
EFT15634	14/08/2025	OFFICEWORKS SUPERSTORES PTY LTD		\$ 515.61
EFT15635	14/08/2025	PERFECT COMPUTER SOLUTIONS - PCS		\$ 297.50
EFT15636	14/08/2025	RPM HIRE AUSTRALIA PTY LTD		\$ 495.00
EFT15637	14/08/2025	TANYA MARY SANDS		\$ 200.70
EFT15638	14/08/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- WALGA		\$ 22,259.73
EFT15639	14/08/2025	WATERSHED NEWS		\$ 6,500.00
EFT15640	14/08/2025	AIR LIQUIDE WA PTY LTD		\$ 60.86
EFT15642	28/08/2025	ALBERT FACEY MOTOR INN		\$ 432.00
EFT15643	28/08/2025	AUSTRALIA'S GOLDEN OUTBACK		\$ 350.00
EFT15644	28/08/2025	DUFFY ELECTRICS		\$ 1,294.07
EFT15645	28/08/2025	EDGE PLANNING AND PROPERTY		\$ 2,633.67
EFT15646	28/08/2025	FULFORD EARTHMOVING & CIVIL		\$ 4,004.00
EFT15647	28/08/2025	DEPARTMENT OF FIRE AND EMERGENCY (DFES)		\$ 18,111.60
EFT15648	28/08/2025	HANCOCKS HOME HARDWARE		\$ 8.00
EFT15649	28/08/2025	HERSEY'S SAFETY PTY LTD		\$ 3,762.68
EFT15650	28/08/2025	INN RANGE REPAIRS		\$ 119.15
EFT15651	28/08/2025	JASON SIGNMAKERS		\$ 440.46
EFT15652	28/08/2025	KATHLEEN PATRICIA NICHOLAS		\$ 630.00
EFT15653	28/08/2025	NARROGIN AUTO ELECTRICS		\$ 567.01
EFT15654	28/08/2025	NARROGIN LIQUOR BARONS		\$ 201.97
EFT15655	28/08/2025	NARROGIN CARPETS & CURTAINS		\$ 2,365.00
EFT15656	28/08/2025	NARROGIN & DISTRICTS PLUMBING SERVICE		\$ 6,957.50
EFT15657	28/08/2025	PERFECT COMPUTER SOLUTIONS - PCS		\$ 170.00
EFT15658	28/08/2025	CFR MOBILE MECHANICAL		\$ 920.70
EFT15659	28/08/2025	RURAL TREE SERVICES WA		\$ 264.00
EFT15660	28/08/2025	SHIRE OF WICKEPIN		\$ 60.00
EFT15661	28/08/2025	SHIRE OF NARROGIN		\$ 3,897.75
EFT15662	28/08/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- WALGA		\$ 1,100.00
EFT15663	28/08/2025	WICKEPIN NEWSAGENCY		\$ 303.00

EFT15664	28/08/2025	WURTH AUSTRALIA PTY LTD		\$ 289.25
EFT15665	28/08/2025	WICKEPIN COMMUNITY RESOURCE CENTRE		\$ 80.00
EFT15666	28/08/2025	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC		\$ 550.00
EFT15667	28/08/2025	WICKEPIN MECHANICAL		\$ 1,531.92
EFT15668	28/08/2025	JO WHEELER		\$ 192.00
		TOTALS EFT		\$ 118,780.73
16015	14/08/2025	SYNERGY		\$ 3,402.59
16017	20/08/2025	WATER CORPORATION		\$ 1,273.29
16018	28/08/2025	SYNERGY		\$ 1,398.34
16019	28/08/2025	WATER CORPORATION		\$ 504.98
		TOTALS CHEQUE		\$ 6,579.20
DD15986.1	01/08/2025	CRISP WIRELESS PTY LTD		\$ 238.00
DD16031.1	26/08/2025	3E ADVANTAGE PTY LTD		\$ 1,095.05
		TOTALS DIRECT DEBIT		\$ 1,333.05
63280825	28/08/2025	TELSTRA		\$ 1,709.63
		TOTALS BPAY		\$ 1,709.63
DD16053.1	23/08/2025	ANZ BANK		\$ 527.32
		TOTALS CREDIT CARD		\$ 527.32
DD15988.1	06/08/2025	AWARE SUPER		\$ 5,803.69
DD15988.2	06/08/2025	AUSTRALIAN SUPER		\$ 275.52
DD15988.3	06/08/2025	ANZ SUPER		\$ 128.37
DD15988.4	06/08/2025	PRIME SUPER		\$ 527.37
DD15988.5	06/08/2025	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 646.19
DD15988.6	06/08/2025	NETWEALTH INVESTMENTS		\$ 311.86
DD15988.7	06/08/2025	ESSENTIAL SUPER		\$ 195.15
DD15988.8	06/08/2025	AMP SIGNATURE SUPER		\$ 288.37
DD15988.9	06/08/2025	REST INDUSTRY SUPER		\$ 297.31
DD16020.1	20/08/2025	AUSTRALIAN SUPER		\$ 275.52
DD16021.1	20/08/2025	AWARE SUPER		\$ 5,484.90
DD16021.2	20/08/2025	ANZ SUPER		\$ 172.38
DD16021.3	20/08/2025	PRIME SUPER		\$ 485.91
DD16021.4	20/08/2025	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 646.19
DD16021.5	20/08/2025	NETWEALTH INVESTMENTS		\$ 218.30
DD16021.6	20/08/2025	ESSENTIAL SUPER		\$ 195.15
DD16021.7	20/08/2025	AMP SIGNATURE SUPER		\$ 288.37
DD16021.8	20/08/2025	REST INDUSTRY SUPER		\$ 297.31
DD16021.9	20/08/2025	MLC SUPER FUND - PLUM SUPER		\$ 553.57
DD16023.1	20/08/2025	AUSTRALIAN SUPER		-\$ 275.52
DD16025.1	20/08/2025	AUSTRALIAN SUPER		\$ 275.52
DD16057.1	20/08/2025	NETWEALTH INVESTMENTS		-\$ 218.30
DD16059.1	06/08/2025	NETWEALTH INVESTMENTS		\$ 218.30
DD15988.10	06/08/2025	MLC SUPER FUND - PLUM SUPER		\$ 553.57
		TOTALS SUPERANNUATION		\$ 17,645.00
98010825	01/08/2025	DEPARTMENT OF TRANSPORT		\$ 2,287.30
98040825	04/08/2025	DEPARTMENT OF TRANSPORT		\$ 32.00
98050825	05/08/2025	DEPARTMENT OF TRANSPORT		\$ 815.10
98060825	06/08/2025	DEPARTMENT OF TRANSPORT		\$ 950.40
98110825	11/08/2025	DEPARTMENT OF TRANSPORT		\$ 103.00
98140825	14/08/2025	DEPARTMENT OF TRANSPORT		\$ 756.80
98150825	15/08/2025	DEPARTMENT OF TRANSPORT		\$ 2,983.55
98180825	18/08/2025	DEPARTMENT OF TRANSPORT		\$ 292.90
98190825	19/08/2025	DEPARTMENT OF TRANSPORT		\$ 2,453.00
98200825	20/08/2025	DEPARTMENT OF TRANSPORT		\$ 1,524.45

98210825	21/08/2025	DEPARTMENT OF TRANSPORT		\$ 1,071.55
98250825	25/08/2025	DEPARTMENT OF TRANSPORT		\$ 1,201.00
98260825	26/08/2025	DEPARTMENT OF TRANSPORT		\$ 38.80
98270825	27/08/2025	DEPARTMENT OF TRANSPORT		\$ 1,150.10
98290825	29/08/2025	DEPARTMENT OF TRANSPORT		\$ 1,540.85
		TOTALS LICENSING		\$ 17,200.80
6/08/2025	06/08/2025	PAYROLL		\$ 54,190.00
20/08/2025	20/08/2025	PAYROLL		\$ 61,579.00
		TOTALS PAYROLL		\$ 115,769.00
		ACCOUNT TOTALS	\$ 120.00	\$ 279,544.73
		TOTAL PAYMENTS JULY 2025		\$ 279,664.73
		Credit Card Payment Summary		
		23rd July- 24th August		
		CARD ENDING XXXX224175		
	DATE	COMPANY		
	21/07/2025	CANVA	\$ 164.99	
			\$ 164.99	
		CARD ENDING XXXX244131		
	DATE	COMPANY		
		ANZ	\$15.83	
	19/08/2025	SEEK	\$346.50	
			\$362.33	
			\$527.32	
		FUEL CARD JULY 2025		
	Job	COMMENTS	Line Total	
	P475	JULY 2025- FUEL ACCOUNT	\$ 204.93	
	P248	JULY 2025- FUEL ACCOUNT	\$ 649.79	
	P342	JULY 2025- FUEL ACCOUNT	\$ 550.69	
	P1955A	JULY 2025- FUEL ACCOUNT	\$ 8,642.24	
	P1915	JULY 2025- FUEL ACCOUNT	\$ 175.28	
	P698	JULY 2025- FUEL ACCOUNT	\$ 539.96	
	P2433	JULY 2025- FUEL ACCOUNT	\$ 670.31	
	P2489	JULY 2025- FUEL ACCOUNT	\$ 320.56	
	P2473	JULY 2025- FUEL ACCOUNT	\$ 1,266.25	
	P468	JULY 2025- FUEL ACCOUNT	\$ 188.03	
	P706	JULY 2025- FUEL ACCOUNT	\$ 392.00	
	P632	JULY 2025- FUEL ACCOUNT	\$ 585.26	
	PCEO	JULY 2025- FUEL ACCOUNT	\$ 401.25	
	P237	JULY 2025- FUEL ACCOUNT	\$ 73.76	
	P2567	JULY 2025- FUEL ACCOUNT	\$ 643.91	
	PMWS	JULY 2025- FUEL ACCOUNT	\$ 825.95	
	P813	JULY 2025- FUEL ACCOUNT	\$ 2,297.42	
			\$ 18,427.59	



13.2.1 Monthly Financial Report July (After Budget Adoption) & August 2025



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 August 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Note 1 Significant Accounting Policies	9
Note 2 Explanation of Material Variances	16
Note 3 Net Current Funding Position	17
Note 4 Cash and Investments	18
Note 5 Budget Amendments	19
Note 6 Receivables	20
Note 7 Cash Backed Reserves	21
Note 8 Capital Disposals	22
Note 9 Rating Information	23
Note 10 Information on Borrowings	24
Note 11 Grants and Contributions	25
Note 12 Trust	26
Note 13 Details of Capital Acquisitions	27

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 August 2025 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

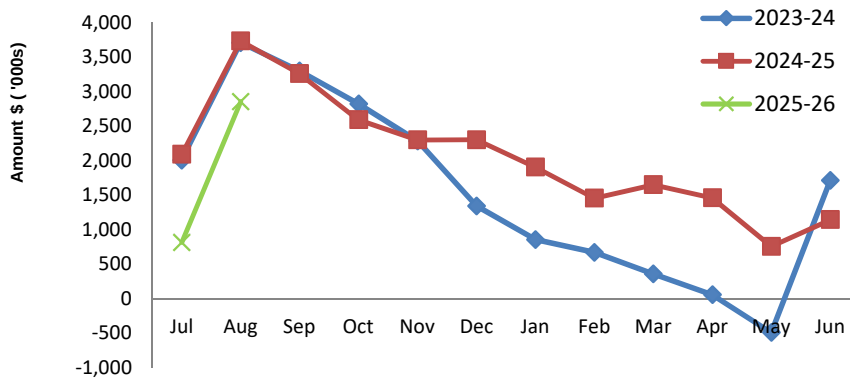
Prepared by: E.Clement DCEO
Date prepared: 9-Sep-25
Reviewed by: David Burton CEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 31 August 2025

Liquidity Over the Year (Refer Note 3)



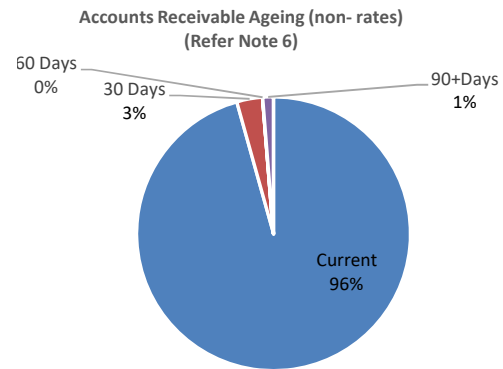
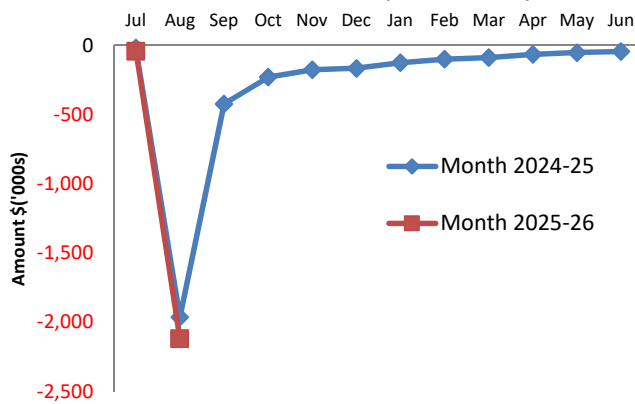
Cash and Cash Equivalents as at period end

Unrestricted	\$ 998,845
Restricted	\$ 3,681,298
	<u>\$ 4,680,143</u>

Receivables

Rates	\$ 2,119,860
Other	\$ 36,346
	<u>\$ 2,156,206</u>

Rates Receivable (Refer Note 6)



Comments

Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General	\$ 622,862.00
25/26 Grants Commission - Roads	\$ 386,093.00
Amounts paid in advance	\$1,008,955.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

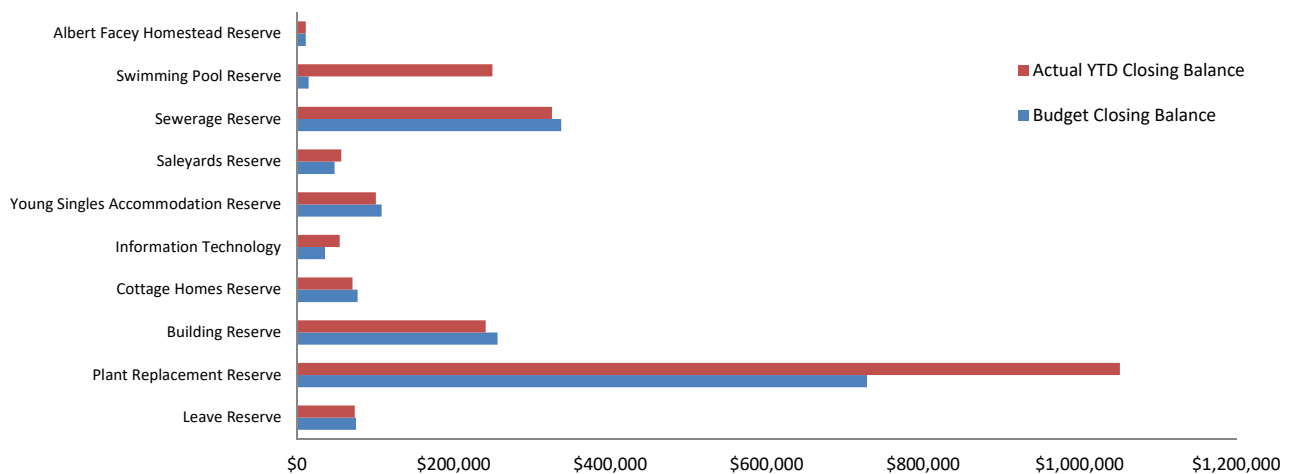
Monthly Summary Information

For the Period Ended 31 August 2025

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

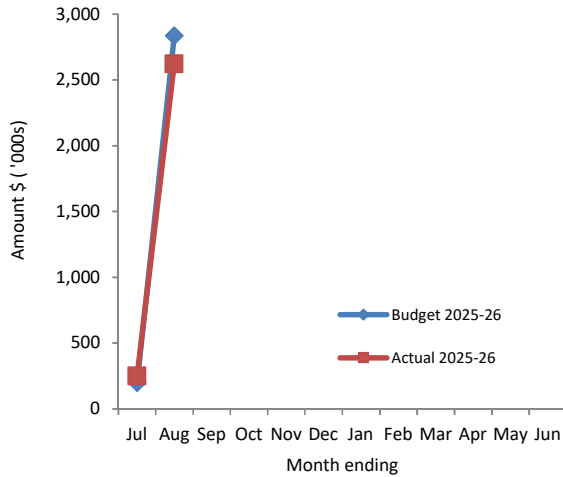
Shire of Wickepin

Monthly Summary Information

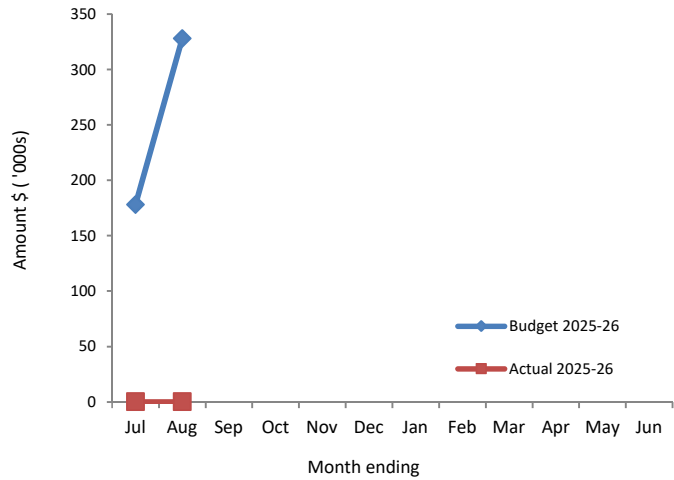
For the Period Ended 31 August 2025

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

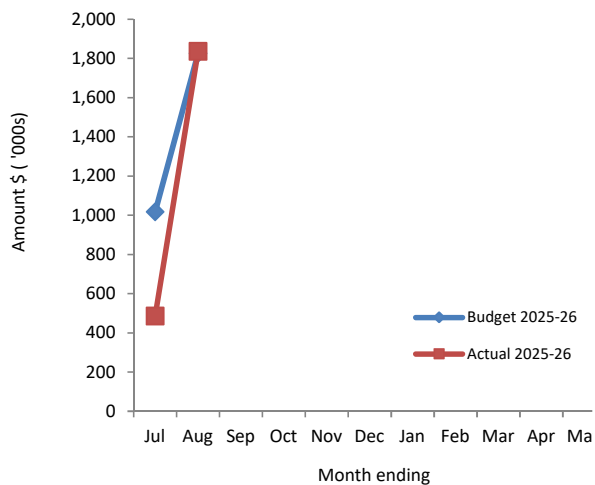


Budget Capital Revenue -v- Actual (Refer Note 2)

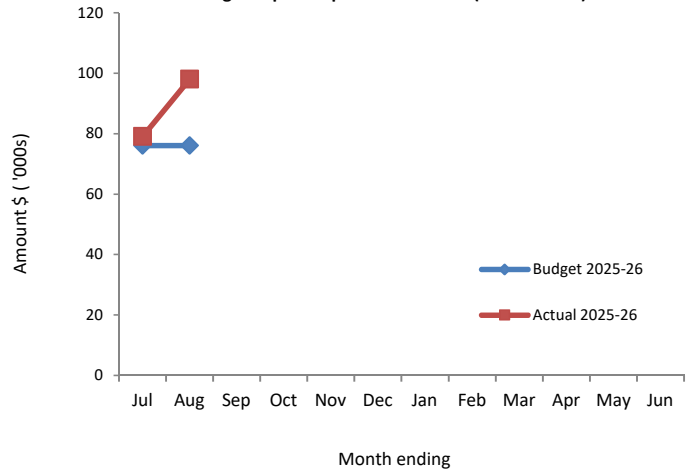


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 August 2025

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Governance		\$ 2,005	\$ 332	\$ 0	\$ (332)	% (100.00%)	
General Purpose Funding - Rates	9	1,763,698	1,873,322	1,873,720	398	0.02%	
General Purpose Funding - Other		986,168	212,949	242,649	29,700	13.95%	▲
Law, Order and Public Safety		145,000	82,328	81,007	(1,321)	(1.60%)	
Health		220	36	234	198	549.00%	
Education and Welfare		300	48	145	97	203.04%	
Housing		116,850	19,468	21,016	1,548	7.95%	
Community Amenities		288,221	168,951	177,381	8,430	4.99%	
Recreation and Culture		201,943	2,666	5,351	2,685	100.70%	
Transport		1,914,882	480,013	196,035	(283,978)	(59.16%)	▼
Economic Services		77,325	11,384	17,776	6,392	56.15%	
Other Property and Services		32,000	5,332	6,113	781	14.66%	
Total Operating Revenue		5,528,612	2,856,829	2,621,427	(235,402)		
Operating Expense							
Governance		(778,721)	(196,050)	(139,894)	56,156	28.64%	▼
General Purpose Funding		(115,118)	(19,524)	(19,427)	97	0.49%	
Law, Order and Public Safety		(365,208)	(74,001)	(55,555)	18,446	24.93%	▼
Health		(25,804)	(4,632)	(3,568)	1,064	22.98%	
Education and Welfare		(42,216)	(7,242)	(1,570)	5,672	78.32%	▼
Housing		(308,643)	(56,072)	(42,257)	13,815	24.64%	▼
Community Amenities		(692,590)	(116,737)	(108,563)	8,174	7.00%	
Recreation and Culture		(1,536,391)	(288,167)	(314,236)	(26,069)	(9.05%)	
Transport		(5,794,448)	(970,460)	(1,017,081)	(46,621)	(4.80%)	
Economic Services		(366,485)	(62,503)	(58,775)	3,728	5.97%	
Other Property and Services		(142,822)	(56,340)	(74,549)	(18,209)	(32.32%)	▲
Total Operating Expenditure		(10,168,446)	(1,851,728)	(1,835,475)	16,253		
Funding Balance Adjustments							
Add back Depreciation		6,125,360	1,020,882	1,039,134	18,252	1.79%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537)	(9,758)	0	9,758	(100.00%)	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0	0		
Net Cash from Operations		1,426,989	2,016,225	1,825,085	(191,140)		
Capital Revenues							
Proceeds from Disposal of Assets	8	323,872	53,979	0	(53,979)	(100.00%)	▼
Total Capital Revenues		323,872	53,979	0	(53,979)		
Capital Expenses							
Land and Buildings	13	(100,500)	(8,500)	(7,696)	804	9.45%	
Infrastructure - Roads	13	(1,909,630)	(53,100)	(24,594)	28,506	53.68%	▼
Infrastructure - Footpaths	13	(45,000)	0	0	0		
Infrastructure -Other	13	(294,000)	(65,000)	(65,750)	(750)	(1.15%)	
Plant and Equipment	13	(937,000)	0	0	0		
Furniture and Equipment	13	(56,000)	0	0	0		
Total Capital Expenditure		(3,342,130)	(126,600)	(98,040)	28,560		
Net Cash from Capital Activities		(3,018,258)	(72,621)	(98,040)	(25,419)		
Financing							
Transfer from Reserves	7	616,100	0	0	0		
Repayment of Debentures	10	(40,785)	0	0	0		
Transfer to Reserves	7	(185,000)	0	0	0		
Net Cash from Financing Activities		390,315	0	0	0		
Net Operations, Capital and Financing		(1,200,954)	1,943,604	1,727,046	(216,558)		
Opening Funding Surplus(Deficit)	3	1,200,954	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	3,144,558	2,854,355	(290,203)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 August 2025

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Rates	9	\$ 1,747,673.00	\$ 1,857,297	\$ 1,857,709	\$ 412	% 0.02%	
Rates excluding General Rates	9	16,025.00	16,025	16,011	(14)	(0.09%)	
Operating Grants, Subsidies and Contributions	11	1,098,711.00	419,460	451,908	32,448	7.74%	
Fees and Charges		530,421.00	273,877	293,155	19,278	7.04%	
Interest Earnings		152,000.00	4,866	2,644	(2,222)	(45.66%)	
Other Revenue		0.00	0	0	0		
Profit on Disposal of Assets	8	86,913.00	14,484	0	(14,484)		
Total Operating Revenue		3,631,743.00	2,586,009	2,621,427	35,418		
Operating Expense							
Employee Costs		(1,624,033.00)	(270,612)	315,851	(45,239)	(16.72%)	▼
Materials and Contracts		(1,810,357.00)	(370,982)	313,926	57,056	15.38%	▲
Utility Charges		(294,193.00)	(48,384)	27,964	20,420	42.20%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(1,020,882)	1,039,134	(18,252)	(1.79%)	
Interest Expenses		(2,047.00)	0	170	170		
Insurance Expenses		(273,080.00)	(134,310)	134,922	(612)	(0.46%)	
Other Expenditure		(11,000.00)	(1,832)	3,848	(2,016)	(110.04%)	
Loss on Disposal of Assets	8	(28,376.00)	(4,726)	0	4,726	100.00%	
Total Operating Expenditure		(10,168,446.00)	(1,851,728)	1,835,475	16,253		
Funding Balance Adjustments							
Add back Depreciation		6,125,360.00	1,020,882	1,039,134	18,252	1.79%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(9,758)	0	9,758	(100.00%)	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
Net Cash from Operations		(469,880.00)	1,745,405	1,825,085	79,680		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,896,869.00	270,820	0	(270,820)	(100.00%)	▼
Proceeds from Disposal of Assets	8	323,872.00	53,979	0	(53,979)	(100.00%)	▼
Proceeds from Sale of Assets		0.00	0	0	0		
Total Capital Revenues		2,220,741.00	324,799	0	(324,799)		
Capital Expenses							
Land and Buildings	13	(100,500.00)	(8,500)	(7,696)	804	9.45%	
Infrastructure - Roads	13	(1,909,630.00)	(53,100)	(24,594)	28,506	53.68%	▲
Infrastructure - Footpaths	13	(45,000.00)	0	0	0		
Infrastructure - Drainage	13	(294,000.00)	(65,000)	(65,750)	(750)	(1.15%)	
Plant and Equipment	13	(937,000.00)	0	0	0		
Furniture and Equipment	13	(56,000.00)	0	0	0		
Total Capital Expenditure		(3,342,130.00)	(126,600)	(98,040)	28,560		
Net Cash from Capital Activities		(1,121,389.00)	198,199	98,040	(296,239)		
Financing							
Transfer from Reserves	7	616,100.00	0	0	0		
Repayment of Debentures	10	(40,785.00)	0	0	0		
Transfer to Reserves	7	(185,000.00)	0	0	0		
Net Cash from Financing Activities		390,315.00	0	0	0		
Net Operations, Capital and Financing		(1,200,954.00)	1,943,604	1,727,046	(216,558)		
Opening Funding Surplus(Deficit)	3	1,200,954.00	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	3,144,558	2,854,355	(290,203)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

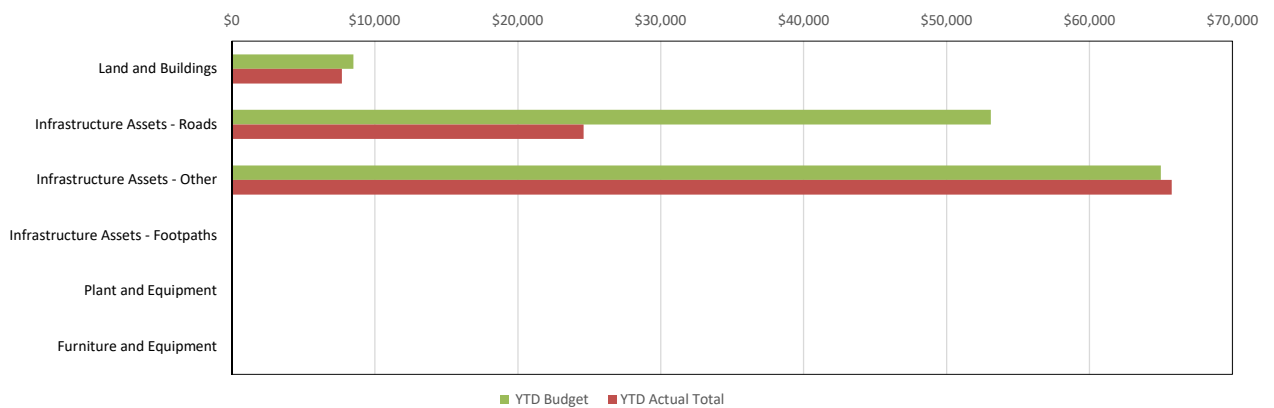
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 August 2025

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	YTD 31 08 2025 Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	7,696	0	7,696	8,500	100,500	(804)
Infrastructure Assets - Roads	13		24,594	24,594	53,100	1,909,630	(28,506)
Infrastructure Assets - Other	13	65,750	0	65,750	65,000	294,000	750
Infrastructure Assets - Footpaths	13	0	0	0	0	45,000	0
Plant and Equipment	13	0	0	0	0	937,000	0
Furniture and Equipment	13	0	0	0	0	56,000	0
Capital Expenditure Totals		73,446	24,594	98,040	126,600	3,342,130	(28,560)

Funded By:

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	0	53,979	(58,537)	53,979
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	(1,824,248)	1,484,048	1,824,248
Capital Funding Total	0	126,600	3,342,130	(126,600)

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 August 2025

Note 2: EXPLANATION OF MATERIAL VARIANCES

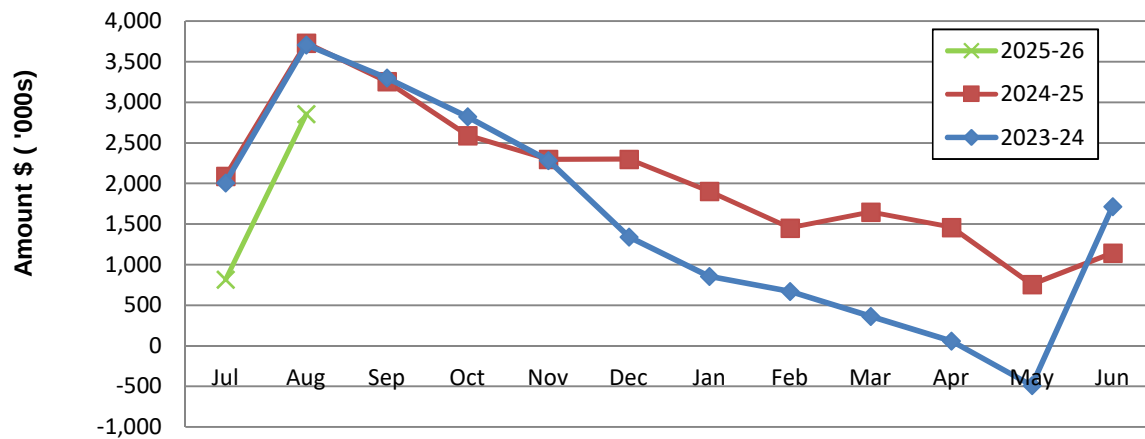
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(332)	(100%)			
General Purpose Funding - Other	29,700	14%	▲	Timing	Grant funding increase
Law, Order and Public Safety	(1,321)	(2%)			
Health	198	549%			
Education and Welfare	97	203%			
Housing	1,548	8%			
Community Amenities	8,430	5%			
Recreation and Culture	2,685	101%			
Transport	(283,978)	(59%)	▼	Timing	Licensing commssion increase in first month of year
Economic Services	6,392	56%			
Other Property and Services	781	15%			
Operating Expense					
Governance	56,156	28.64%	▼	Timing	Decrease in admin salaries, superannauation. Budget just being adopted.
General Purpose Funding	97	0.49%			
Law, Order and Public Safety	18,446	24.93%	▼	Timing	Fire maintenance accounts not yet expened.
Health	1,064	22.98%			
Education and Welfare	5,672	78.32%	▼	Timing	CDO projects on hold
Housing	13,815	24.64%	▼	Timing	Housing maintenance not yet expended
Community Amenities	8,174	7.00%			
Recreation and Culture	(26,069)	(9.05%)			
Transport	(46,621)	(4.80%)			
Economic Services	3,728	5.97%			
Other Property and Services	(18,209)	(32.32%)	▲	Timing	Fuel & Oil - Two accounts in one month
Capital Revenues					
Grants, Subsidies and Contributions	(270,820)	(100.00%)	▼	Timing	Capital Grants still to received (Roads)
Proceeds from Disposal of Assets	(53,979)	(100.00%)	▼	Timing	No Disposals as yet.
Capital Expenses					
Land and Buildings	28,162	9.45%			
Infrastructure - Roads	12,744	53.68%	▼	Timing	Road Construction just starting
Infrastructure - Other	29,057	(1.15%)			
Infrastructure - Footpaths	22,500				
Plant and Equipment	321,302				
Furniture and Equipment	25,750				
Financing					
Loan Principal	0				

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Aug 2025	30 June 2025	YTD 30 Aug 2024
Note				
		\$	\$	\$
Current Assets				
	Cash Unrestricted	4 998,845	1,041,168	3,054,752
	Cash Restricted	4 3,681,298	3,681,298	2,824,404
	Receivables - Rates	6 2,119,860	44,991	157,827
	Receivables -Other	6 36,346	287,679	5,929
	Interest / ATO Receivable/Trust	13,662	42,308	25,304
		6,850,010	5,097,444	6,068,216
Less: Current Liabilities				
	Payables	- 83,344	(57,653)	(210,020)
	Contract Liabilities	- -	-	(853,441)
	Provisions	- 231,014	(231,184)	(227,654)
		- 314,357	(288,837)	(1,291,116)
	Less: Cash Reserves	7 - 3,681,298	(3,681,298)	(2,824,404)
	Net Current Funding Position	2,854,355	1,127,309	1,952,696

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	373,615			373,615	ANZ	At Call
Reserve Bank Account	0.00%		3,681,298		3,681,298	ANZ	At Call
Trust Bank Account	0.00%			79,905	79,905	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%				0		03-Jun-25
Municipal	4.80%	623,408			623,408	WA Treasury	At Call
Reserve	4.53%				0		03-Jun-25
Trust	0.40%				0		
Total		997,723	3,681,298	79,905	4,758,926		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
							0
							0
							0
							0
							#REF!
							#REF!
				0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 6: RECEIVABLES

Receivables - Rates Receivable

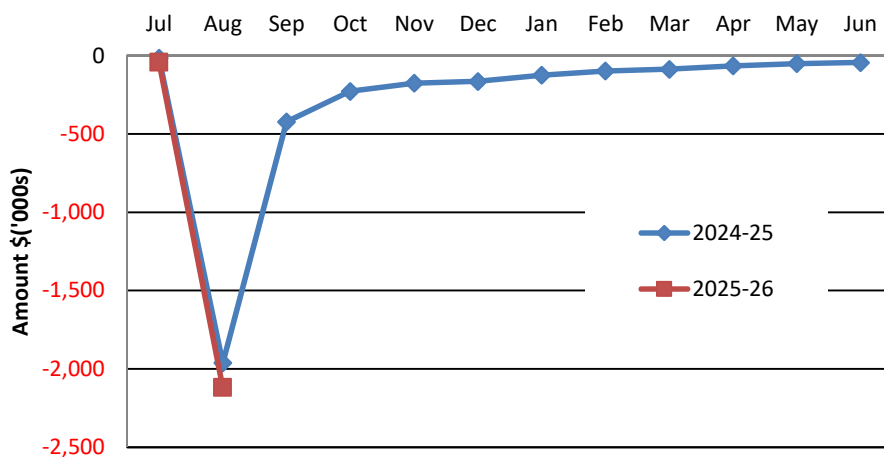
Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

YTD 31 Aug 2025	30 June 2025
\$	\$
44,774	20,238
2,083,106	1,834,180
(8,020)	(1,809,644)
2,119,860	44,774
2,119,860	44,774
0.38%	97.59%

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Receivables - General

Receivables - General

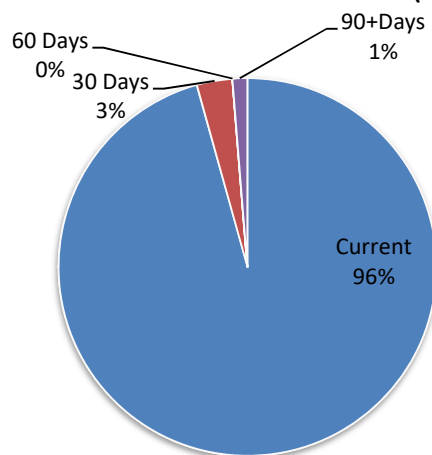
Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
34,774	1,109	0	463

Total Receivables General Outstanding

36,345.62

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



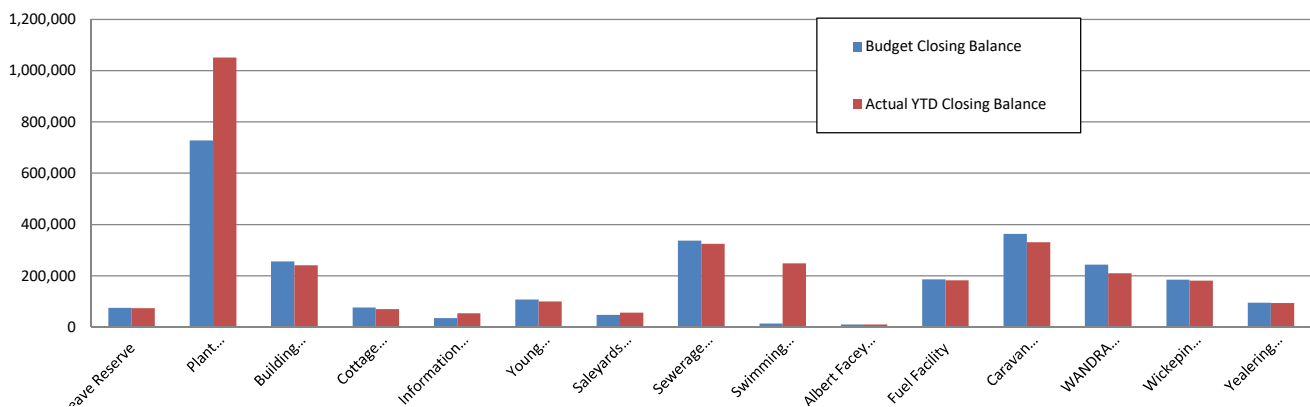
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 7: Cash Backed Reserve

2025-26											
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance	
	\$	\$	\$	\$	\$	\$	\$		\$	\$	
Land Development Reserve	247,491	5,328		15,000					267,819	247,491	\$ 1.83
Waste Management Reserve	140,810	3,034							143,844	140,810	\$ 1.00
Leave Reserve	73,475	1,582							75,057	73,475	\$ 0.54
Plant Replacement Reserve	1,051,239	22,800				346,000			728,039	1,051,239	\$ 5.18
Building Reserve	240,703	5,181		10,000					255,884	240,703	\$ 1.78
Cottage Homes Reserve	70,419	1,626		5,000					77,045	70,419	\$ 0.52
Information Technology	54,202	1,167				20,000			35,369	54,202	\$ 0.40
Young Singles Accommodation Reserve	100,176	2,396		5,000					107,572	100,176	\$ 0.78
Saleyards Reserve	56,239	1,469				10,000			47,708	56,239	\$ 0.50
Sewerage Reserve	325,267	6,963		5,000					337,230	325,267	\$ 2.35
Swimming Pool Reserve	249,178	5,366				240,000			14,544	249,178	\$ 1.80
Albert Facey Homestead Reserve	10,487	223							10,710	10,487	\$ 0.08
Fuel Facility	182,323	3,925							186,248	182,323	\$ 1.34
Caravan Park & Accommodation Reserve	331,615	7,138		25,000					363,753	331,615	\$ 2.45
WANDRA events & Emergency Repairs Reserve	209,698	4,514		30,000					244,212	209,698	\$ 1.55
Wickepin Bowling Greens - Replacement	180,917	3,894							184,811	180,917	\$ 1.33
Yealering Bowling Green - Replacement	93,669	2,016							95,685	93,669	\$ 0.69
Future Projects Reserve	63,391	1,378		10,000					74,769	63,391	\$ 0.32
	3,681,298	80,000	0	105,000	0	616,000	0	0	3,250,298	3,681,298	

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget		
				YTD 31 08 2025		
Cost	Accum Depr	Proceeds	Profit (Loss)	Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$	\$	\$	\$
			Plant and Equipment			
			0 Truck WK342	78,408	0	(78,408)
			0 Bus	5,794	0	(5,794)
			0 Cherry Picker - P3570	1,965	0	(1,965)
			0 Gardeners Ute WK468	(4,124)	0	4,124
			0 Crew Cab WK2567	(18,854)	0	18,854
			0 PWS 2024 Isuzu D Max Dual Cab	746	0	(746)
			0 PCEO - 2025 Isuzu STNSDN (Trade 1)	(2,699)	0	2,699
			0 PCEO - 2025 Isuzu STNSDN (Trade 2)	(2,699)	0	2,699
0	0	0	0	58,537	0.00	(58,537)

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.869500	261	1,543,428	134,196			134,196				134,196
UV	0.004310	308	378,123,945	1,631,227			1,631,227		500		1,631,727
Mining UV	0.004310						0				
Sub-Totals		569	379,667,373	1,765,423	0	0	1,765,423	0	500	0	1,765,923
Minimum Payment	Minimum \$										
GRV	600	111	389,968	66,600			66,600				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
Sub-Totals		153	4,345,676	91,800	0	0	91,800	0	0	0	91,800
Ex Gratia Rates							1,857,223				1,857,723
Discount							16,011				16,025
Rates Writeoffs							0				(110,000)
							(3)				(50)
Amount from General Rates							1,873,231				1,763,698
Specified Area Rates											
Totals							1,873,231				1,763,698

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 103 -Staff House	229,102			40,785		229,102		2,047	2/12/2030
	229,102	0	0	40,785	0	229,102	0	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2025-26 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	530,348	0	530,348	0	152,396	377,953
Grants Commission - Roads	WALGGC	Y	298,320	0	298,320	0	87,219	211,101
GOVERNANCE								
Australia Day Grant	Aust Day Council		0				0	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	19,250	57,750
DWER - Water Tanks		N						0
DFES= AWARE grant	DFES	N				0		0
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
RECREATION AND CULTURE								
LRCI Phase 4	From LRCI Stage 4	Y	181,943			181,943		181,943 0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	0	1,053,342
WSFN Grant	WSFN	Y		0	0	0		0
WSFN Grant	WSFN	N						0
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334		571,334
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
Main Roads - Bridges	Main Roads	N			10,000			
TOTALS			2,995,330	0	1,108,711	1,896,619	451,908	2,543,422

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 31-Aug-25
	\$	\$	\$	\$
Housing Bonds	0	0	0	0
Master Key Deposits	1,122	1,762	-1,512	1,372
Building and BCITF	282	133	-282	133
Cat/Dog Trap Hire	0	0	0	0
WDSC Replacement Greens	0	0	0	0
Wickepin Community Harvest Fund	76,903	0	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,449	360	-240	2,569
Yealering Bowling Club Greens	0	0	0	0
Licensing		30,242	-30,242	0
	80,755	32,797	-32,275	81,277

Level of Completion Indicators

- 0% ○
20% ○
40% ●
60% ●
80% ●
100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2025

Note 13: CAPITAL ACQUISITIONS

31/08/2025						
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Recreation and Culture						
Replace Roof and Ceiling Wickepin Tennis Club		15,000	0	0	0	
Netball Court Seating		5,000	0	0	5,000	
Wickepin Town Hall		8,000	0	0	8,000	
Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	8,500	8,500	0	8,500	
Yealering Hall	CLPH2	29,000	0	0	29,000	
Lake Yealering Foreshore Ablution Building	LYFA2	0	0	7,696		
Recreation And Culture Total		65,500	8,500	7,696	50,500	
Transport						
Toolseum Restumping		5,000	0	0	0	
Transport Total		5,000	0	0	0	
Land and Buildings Total		100,500	8,500	7,696	50,500	
Footpaths						
Transport						
Footpaths	LFP1	45,000	0	0	0	
Transport Total		45,000	0	0	0	
Footpaths Total		45,000	0	0	0	
Furniture & Equipment						
Governance						
Various Locations - New CCTV System	XCTV	36,000	0	0	0	
Computer Server	XAB5	20,000	0	0	0	
Governance Total		56,000	0	0	0	
Furniture & Office Equip. Total		56,000	0	0	0	
Plant , Equip. & Vehicles						
Governance						
Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	0	0	0	
Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	0	0	0	
Governance Total		120,000	0	0	0	
Recreation And Culture Total					0	
Law, Order and Public Safety						
Weather Stations	XWS1	33,000	0	0	0	
Law, Order and Publis Safety Total		33,000	0	0	0	
Transport						
Truck WK342	XPM4	324,000	0	0	324,000	
Bus	XPM6	220,000	0	0	220,000	
Cherry Picker - P3570	XPM8	30,000	0	0	30,000	
Gardeners Ute WK468	XPM9	50,000	0	0	50,000	
Crew Cab WK2567	XPM10	55,000	0	0	55,000	
Traffic Lights	XPM11	25,000	0	0	25,000	
MWS Ute	XPW3	80,000	0	0	80,000	
Transport Total		784,000	0	0	784,000	
Plant , Equip. & Vehicles Total		937,000	0	0	784,000	
Infrastructure Other						
Recreation and Culture						
Harrismith Community Centre Playground- LRCI Phase 4	XHC1	25,000	25,000	25,750	(750)	
Yealering Niche Wall	XYC1	25,000	0	0	25,000	
Wickepin Swimming Pool	XSP8	234,000	40,000	40,000	194,000	
Recreation and Culture Total		284,000	65,000	65,750	218,250	
Economic Services						
Saleyards Dust Suppression	CLSY1	10,000	0	0	10,000	
Economic Services Total		10,000	0	0	10,000	
Infrastructure Other Total		294,000	65,000	65,750	228,250	
Roads						
Transport Regional Road Group						
Wickepin Harrismith Rd	RG157	538,296	3,000	1,234	537,062	
Lomos South Road	RRG155	317,992	50,100	17,908	300,084	
Regional Road Group Total		856,288	53,100	19,142	837,146	
Transport Roads to Recovery						
Villiminning Road	R2R004	475,629	0	0		
Stock Route Road	R2R163	198,729	0	0		
Gilliminning Road	R2R035	189,492	0	0		
Wishbone Road	R2R040	189,492	0	0		
Roads to Recovery Total		1,053,342	0	0	0	
Transport Black Spot						
Blackspot Total		0	0	0	0	
Council Resources Construction						
Railway Road Harrismith - Lrci 4- Layby	XH15	0	0	2,335	(2,335)	
Toolibin Rd, Toolibin - Lrci 4- Layby	XH16	0	0	3,116	(3,116)	
Council Resources Construction Total		0	0	5,452	(2,335)	
Roads Total		1,909,630	53,100	24,594	834,810.90	
Capital Expenditure Total		3,342,130	126,600	98,039.87	1,897,561	



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 July 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Note 1 Significant Accounting Policies	9
Note 2 Explanation of Material Variances	16
Note 3 Net Current Funding Position	17
Note 4 Cash and Investments	18
Note 5 Budget Amendments	19
Note 6 Receivables	20
Note 7 Cash Backed Reserves	21
Note 8 Capital Disposals	22
Note 9 Rating Information	23
Note 10 Information on Borrowings	24
Note 11 Grants and Contributions	25
Note 12 Trust	26
Note 13 Details of Capital Acquisitions	27

Shire of Wickepin

Compilation Report

For the Period Ended 31 July 2025

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 July 2025 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

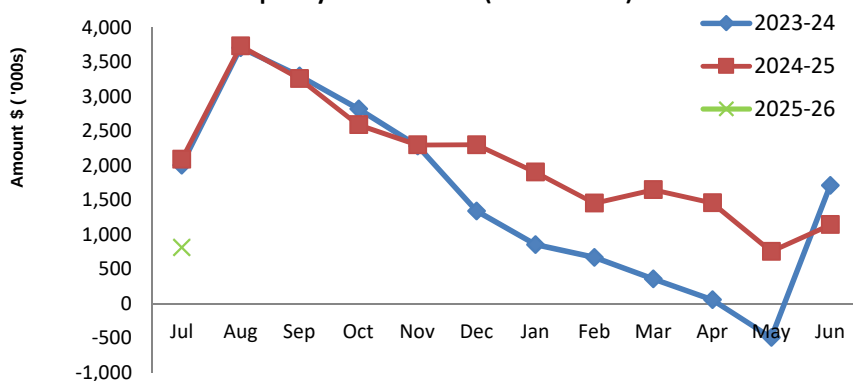
Prepared by: E.Clement DCEO
Date prepared: 9-Sep-25
Reviewed by: David Burton CEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 31 July 2025

Liquidity Over the Year (Refer Note 3)



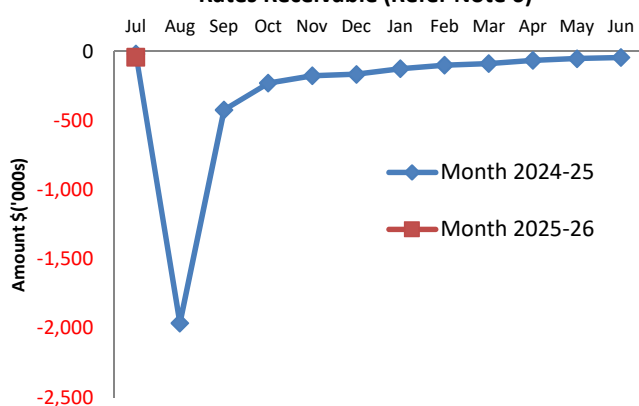
Cash and Cash Equivalents as at period end

Unrestricted	\$ 995,386
Restricted	\$ 3,681,298
	<u>\$ 4,676,684</u>

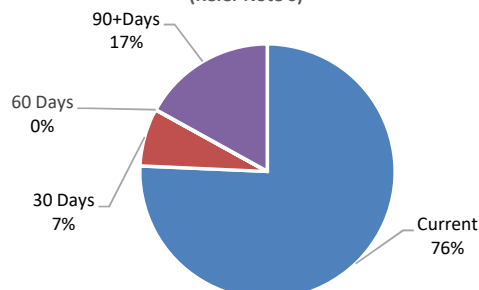
Receivables

Rates	\$ 43,152
Other	\$ 2,729
	<u>\$ 45,881</u>

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)



Comments

Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General \$ 622,862.00

25/26 Grants Commission - Roads \$ 386,093.00

Amounts paid in advance \$1,008,955.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

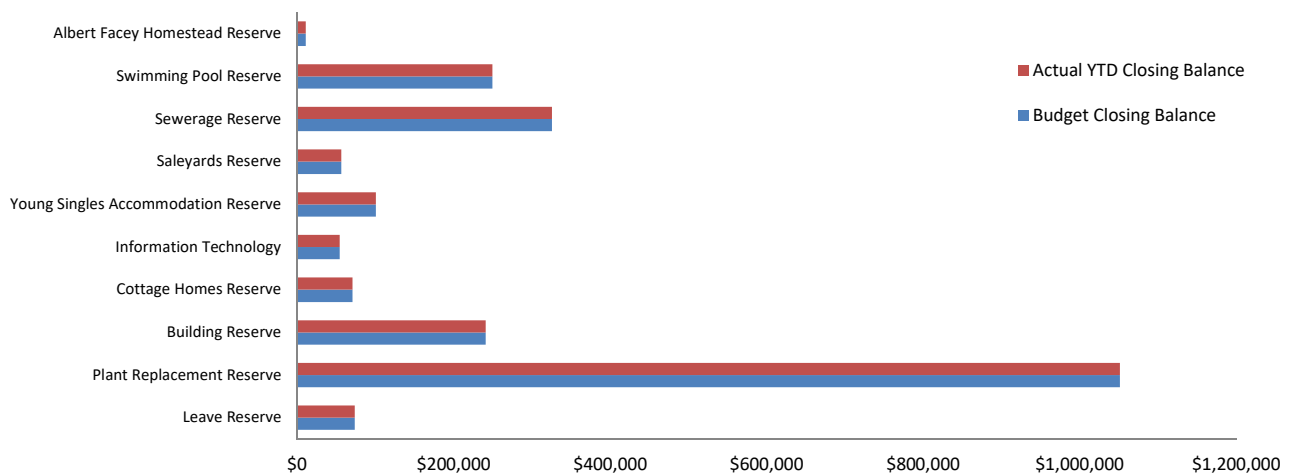
Monthly Summary Information

For the Period Ended 31 July 2025

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

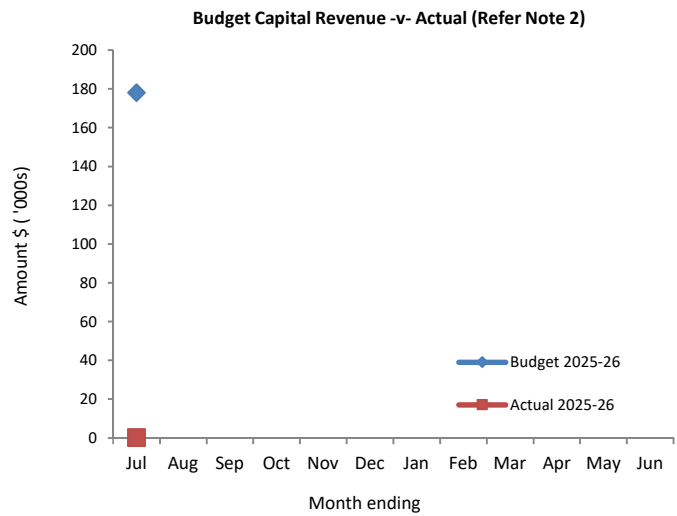
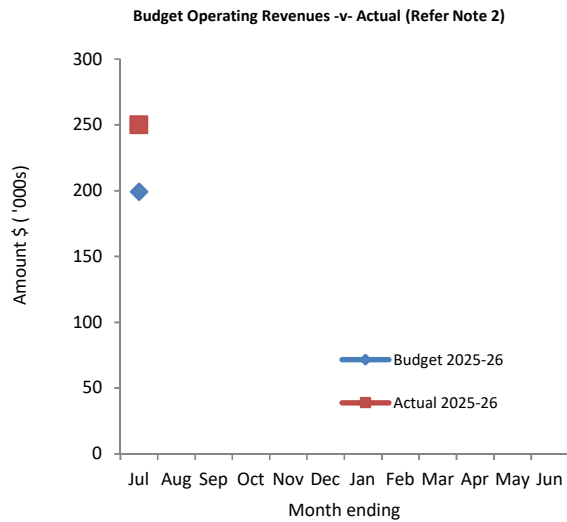
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

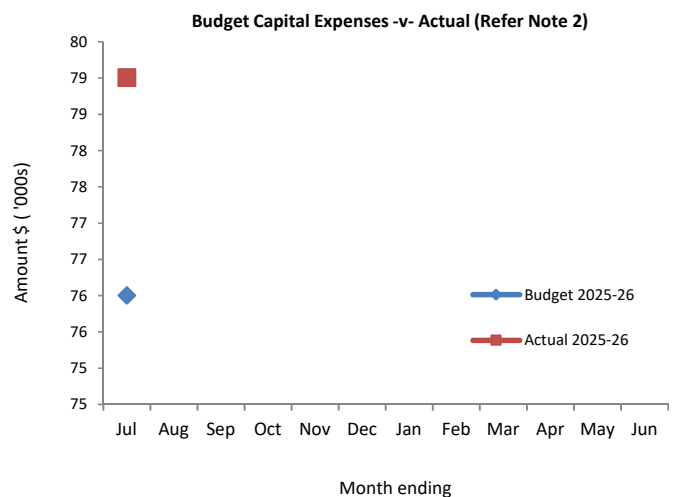
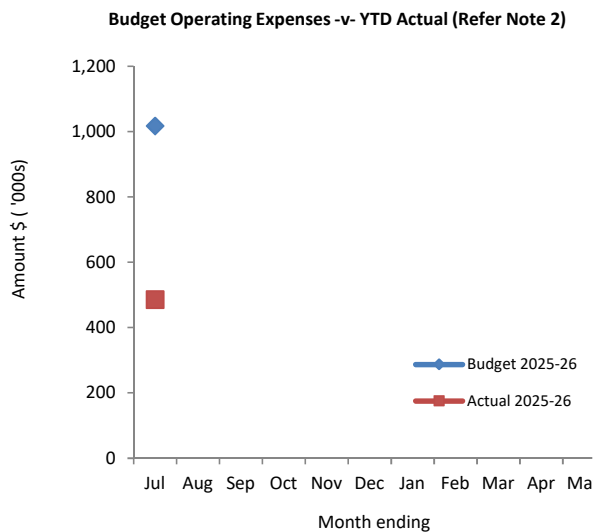
Monthly Summary Information

For the Period Ended 31 July 2025

Revenues



Expenditure



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2025

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Governance		\$ 2,005	\$ 166	\$ 0	\$ (166)	% (100.00%)	
General Purpose Funding - Rates	9	1,763,698	37	0	(37)	(100.00%)	
General Purpose Funding - Other		986,168	2,891	2,377	(514)	(17.78%)	
Law, Order and Public Safety		145,000	19,739	19,465	(274)	(1.39%)	
Health		220	18	0	(18)	(100.00%)	
Education and Welfare		300	24	145	121	506.08%	
Housing		116,850	9,734	10,961	1,227	12.60%	
Community Amenities		288,221	2,925	8,875	5,950	203.41%	
Recreation and Culture		201,943	1,333	4,732	3,399	255.02%	
Transport		1,914,882	143,485	194,943	51,458	35.86%	▲
Economic Services		77,325	5,692	8,137	2,445	42.96%	
Other Property and Services		32,000	2,666	2,028	(638)	(23.95%)	
Total Operating Revenue		5,528,612	188,710	251,663	62,953		
Operating Expense							
Governance		(778,721)	(148,160)	(157,845)	(9,685)	(6.54%)	
General Purpose Funding		(115,118)	(9,972)	(1,135)	8,837	88.62%	▼
Law, Order and Public Safety		(365,208)	(46,863)	(24,720)	22,143	47.25%	▼
Health		(25,804)	(2,521)	(782)	1,739	68.97%	
Education and Welfare		(42,216)	(3,786)	(601)	3,185	84.12%	▼
Housing		(308,643)	(32,311)	(24,639)	7,672	23.74%	▼
Community Amenities		(692,590)	(59,436)	(53,717)	5,719	9.62%	
Recreation and Culture		(1,536,391)	(165,875)	(186,626)	(20,751)	(12.51%)	▲
Transport		(5,794,448)	(488,808)	(494,987)	(6,179)	(1.26%)	
Economic Services		(366,485)	(32,344)	(22,104)	10,240	31.66%	▼
Other Property and Services		(142,822)	(41,688)	(37,695)	3,993	9.58%	
Total Operating Expenditure		(10,168,446)	(1,031,764)	(1,004,852)	26,912		
Funding Balance Adjustments							
Add back Depreciation		6,125,360	510,441	519,945	9,504	1.86%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537)	(4,879)	0	4,879	(100.00%)	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0	0		
Net Cash from Operations		1,426,989	(337,492)	(233,245)	104,247		
Capital Revenues							
Proceeds from Disposal of Assets	8	323,872	26,989	0	(26,989)	(100.00%)	▼
Total Capital Revenues		323,872	26,989	0	(26,989)		
Capital Expenses							
Land and Buildings	13	(100,500)	(8,500)	(7,696)	804	9.45%	
Infrastructure - Roads	13	(1,909,630)	(22,100)	(5,872)	16,228	73.43%	▼
Infrastructure - Footpaths	13	(45,000)	0	0	0		
Infrastructure -Other	13	(294,000)	(65,000)	(65,750)	(750)	(1.15%)	
Plant and Equipment	13	(937,000)	0	0	0		
Furniture and Equipment	13	(56,000)	0	0	0		
Total Capital Expenditure		(3,342,130)	(95,600)	(79,318)	16,282		
Net Cash from Capital Activities		(3,018,258)	(68,611)	(79,318)	(10,707)		
Financing							
Transfer from Reserves	7	616,100	0	0	0		
Repayment of Debentures	10	(40,785)	0	0	0		
Transfer to Reserves	7	(185,000)	0	0	0		
Net Cash from Financing Activities		390,315	0	0	0		
Net Operations, Capital and Financing		(1,200,954)	(406,103)	(312,563)	93,540		
Opening Funding Surplus(Deficit)	3	1,200,954	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	794,851	814,747	19,896		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2025

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Rates	9	\$ 1,747,673.00	\$ 37	\$ 0	\$ (37)	% (100.00%)	
Rates excluding General Rates	9	16,025.00	0	0	0		
Operating Grants, Subsidies and Contributions	11	1,098,711.00	19,250	212,293	193,043	1002.82%	▲
Fees and Charges		530,421.00	24,338	37,273	12,935	53.15%	▲
Interest Earnings		152,000.00	2,433	2,097	(336)	(13.81%)	
Other Revenue		0.00	0	0	0		
Profit on Disposal of Assets	8	86,913.00	7,242	0	(7,242)		
Total Operating Revenue		3,631,743.00	53,300	251,663	198,363		
Operating Expense							
Employee Costs		(1,624,033.00)	(135,556)	158,849	(23,293)	(17.18%)	▼
Materials and Contracts		(1,810,357.00)	(224,539)	170,117	54,422	24.24%	▲
Utility Charges		(294,193.00)	(24,192)	17,340	6,852	28.32%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(510,441)	519,945	(9,504)	(1.86%)	
Interest Expenses		(2,047.00)	0	170	170		
Insurance Expenses		(273,080.00)	(133,757)	134,922	(1,165)	(0.87%)	
Other Expenditure		(11,000.00)	(916)	3,849	(2,933)	(320.21%)	
Loss on Disposal of Assets	8	(28,376.00)	(2,363)	0	2,363	100.00%	
Total Operating Expenditure		(10,168,446.00)	(1,031,764)	1,004,852	26,912		
Funding Balance Adjustments							
Add back Depreciation		6,125,360.00	510,441	519,945	9,504	1.86%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(4,879)	0	4,879	(100.00%)	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
Net Cash from Operations		(469,880.00)	(472,902)	233,245	239,657		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,896,869.00	135,410	0	(135,410)	(100.00%)	▼
Proceeds from Disposal of Assets	8	323,872.00	26,989	0	(26,989)	(100.00%)	▼
Proceeds from Sale of Assets		0.00	0	0	0		
Total Capital Revenues		2,220,741.00	162,399	0	(162,399)		
Capital Expenses							
Land and Buildings	13	(100,500.00)	(8,500)	(7,696)	804	9.45%	
Infrastructure - Roads	13	(1,909,630.00)	(22,100)	(5,872)	16,228	73.43%	▲
Infrastructure - Footpaths	13	(45,000.00)	0	0	0		
Infrastructure - Drainage	13	(294,000.00)	(65,000)	(65,750)	(750)	(1.15%)	
Plant and Equipment	13	(937,000.00)	0	0	0		
Furniture and Equipment	13	(56,000.00)	0	0	0		
Total Capital Expenditure		(3,342,130.00)	(95,600)	(79,318)	16,282		
Net Cash from Capital Activities		(1,121,389.00)	66,799	79,318	(146,117)		
Financing							
Transfer from Reserves	7	616,100.00	0	0	0		
Repayment of Debentures	10	(40,785.00)	0	0	0		
Transfer to Reserves	7	(185,000.00)	0	0	0		
Net Cash from Financing Activities		390,315.00	0	0	0		
Net Operations, Capital and Financing		(1,200,954.00)	(406,103)	312,563	93,540		
Opening Funding Surplus(Deficit)	3	1,200,954.00	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	794,851	814,747	19,896		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

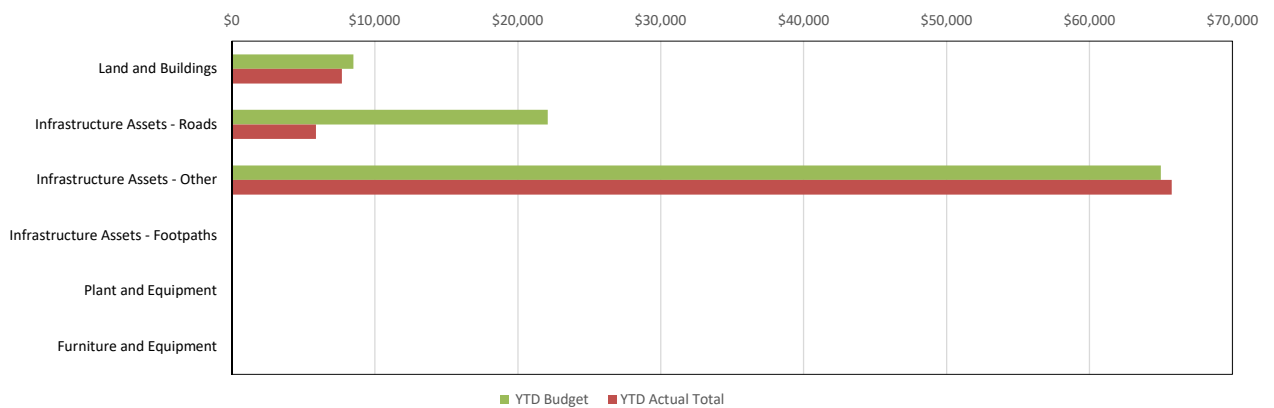
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 July 2025

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	YTD 31 07 2025 Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	7,696	0	7,696	8,500	100,500	(804)
Infrastructure Assets - Roads	13		5,872	5,872	22,100	1,909,630	(16,228)
Infrastructure Assets - Other	13	65,750	0	65,750	65,000	294,000	750
Infrastructure Assets - Footpaths	13	0	0	0	0	45,000	0
Plant and Equipment	13	0	0	0	0	937,000	0
Furniture and Equipment	13	0	0	0	0	56,000	0
Capital Expenditure Totals		73,446	5,872	79,318	95,600	3,342,130	(16,282)

Funded By:

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	0	26,989	(58,537)	26,989
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	(1,828,258)	1,484,048	1,828,258
Capital Funding Total	0	95,600	3,342,130	(95,600)

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 July 2025

Note 2: EXPLANATION OF MATERIAL VARIANCES

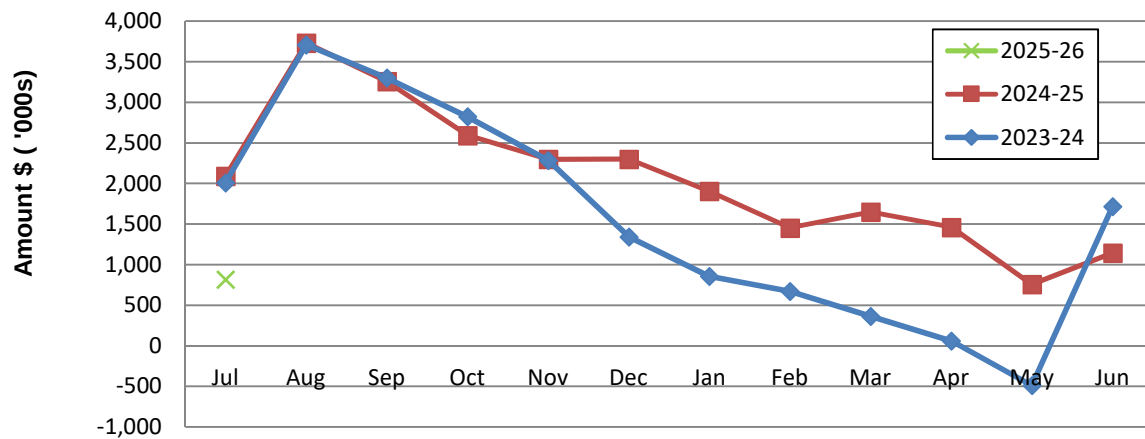
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(166)	(100%)			
General Purpose Funding - Other	(514)	(18%)			
Law, Order and Public Safety	(274)	(1%)			
Health	(18)	(100%)			
Education and Welfare	121	506%			
Housing	1,227	13%			
Community Amenities	5,950	203%			
Recreation and Culture	3,399	255%			
Transport	51,458	36%	▲	Timing	Licensing commssion increase in first month of year
Economic Services	2,445	43%			
Other Property and Services	(638)	(24%)			
Operating Expense					
Governance	(9,685)	(6.54%)			
General Purpose Funding	8,837	88.62%	▼	Timing	Administration Allocation not applied
Law, Order and Public Safety	22,143	47.25%	▼	Timing	Administration Allocation not applied
Health	1,739	68.97%			
Education and Welfare	3,185	84.12%	▼	Timing	CDO projects on hold
Housing	7,672	23.74%	▼	Timing	Housing maintenance not yet expended
Community Amenities	5,719	9.62%			
Recreation and Culture	(20,751)	(12.51%)	▲	Timing	New Goals Posts
Transport	(6,179)	(1.26%)			
Economic Services	10,240	31.66%	▼	Timing	Administration Allocation not applied
Other Property and Services	3,993	9.58%			
Capital Revenues					
Grants, Subsidies and Contributions	(135,410)	(100.00%)	▼	Timing	Capital Grants still to received (Roads)
Proceeds from Disposal of Assets	(26,989)	(100.00%)	▼	Timing	No Disposals as yet.
Capital Expenses					
Land and Buildings	28,162	9.45%			
Infrastructure - Roads	12,744	73.43%	▼	Timing	Road Construction just starting
Infrastructure - Other	29,057	(1.15%)			
Infrastructure - Footpaths	22,500				
Plant and Equipment	321,302				
Furniture and Equipment	25,750				
Financing					
Loan Principal	0				

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
Note	YTD 31 Jul 2025	30 June 2025	YTD 30 Jul 2024	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	4	995,386	1,041,168	3,054,752
Cash Restricted	4	3,681,298	3,681,298	2,824,404
Receivables - Rates	6	43,152	44,991	157,827
Receivables -Other	6	2,729	287,679	5,929
Interest / ATO Receivable/Trust		39,220	42,308	25,304
		4,761,785	5,097,444	6,068,216
Less: Current Liabilities				
Payables	-	34,727	(57,653)	(210,020)
Contract Liabilities		-		(853,441)
Provisions	-	231,014	(231,184)	(227,654)
	-	265,740	(288,837)	(1,291,116)
Less: Cash Reserves	7	-	3,681,298	(2,824,404)
Net Current Funding Position		814,747	1,127,309	1,952,696

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	370,154			370,154	ANZ	At Call
Reserve Bank Account	0.00%		3,681,298		3,681,298	ANZ	At Call
Trust Bank Account	0.00%			79,352	79,352	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%				0		03-Jun-25
Municipal	4.80%	623,408			623,408	WA Treasury	At Call
Reserve	4.53%				0		03-Jun-25
Trust	0.40%				0		
Total		994,263	3,681,298	79,352	4,754,913		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 6: RECEIVABLES

Receivables - Rates Receivable

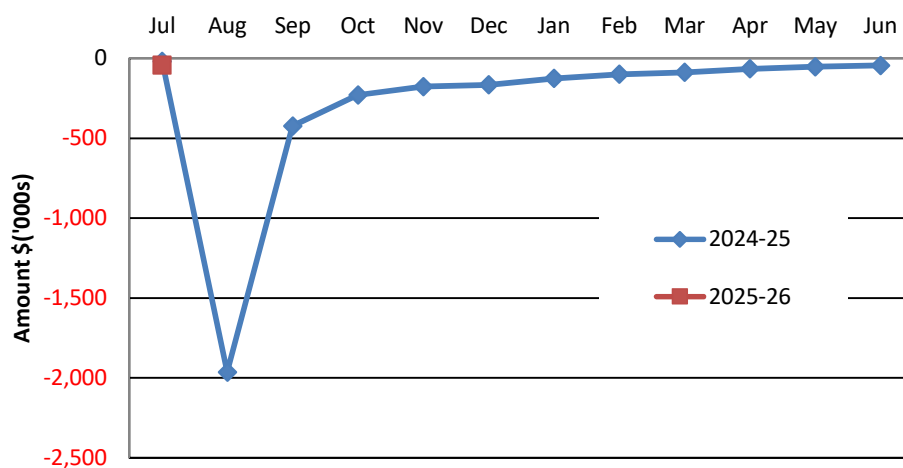
Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

YTD 31 Jul 2025	30 June 2025
\$	\$
44,774	20,238
24	1,834,180
(1,646)	(1,809,644)
43,152	44,774
43,152	44,774
3.67%	97.59%

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Receivables - General

Receivables - General

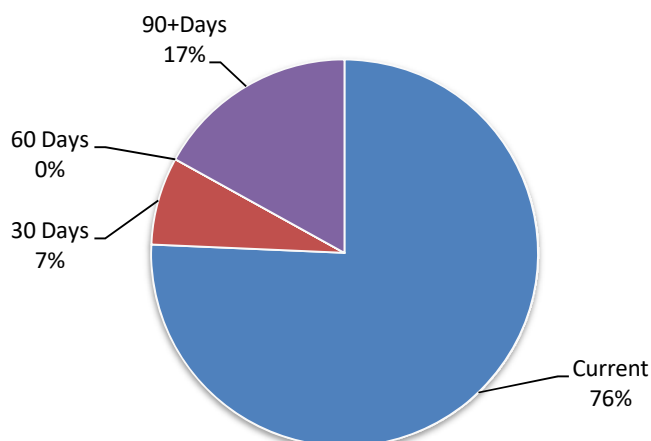
Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
2,066	200	0	463

Total Receivables General Outstanding

2,729.34

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



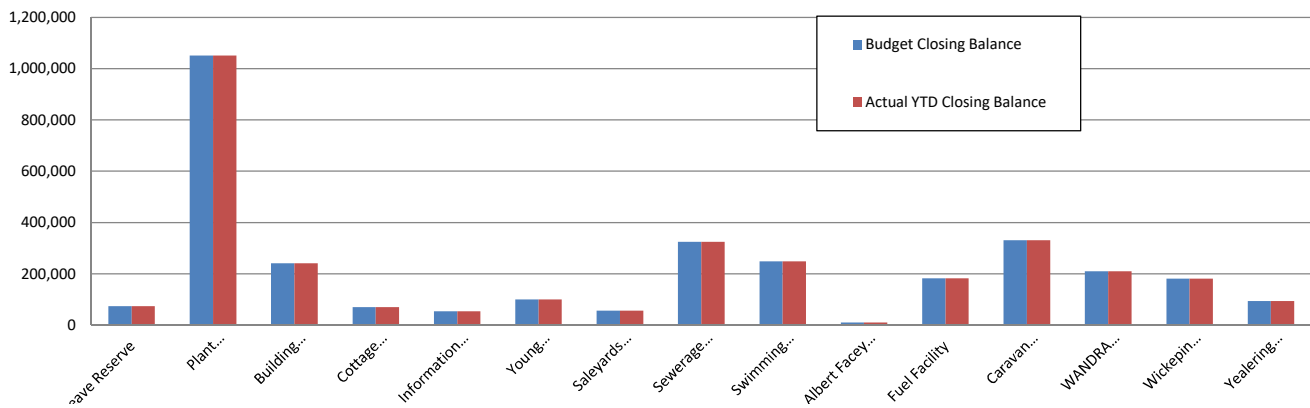
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 7: Cash Backed Reserve

2025-26											
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance	
	\$	\$	\$	\$	\$	\$	\$		\$	\$	
Land Development Reserve	247,491								247,491	247,491	\$ 1.83
Waste Management Reserve	140,810								140,810	140,810	\$ 1.00
Leave Reserve	73,475								73,475	73,475	\$ 0.54
Plant Replacement Reserve	1,051,239								1,051,239	1,051,239	\$ 5.18
Building Reserve	240,703								240,703	240,703	\$ 1.78
Cottage Homes Reserve	70,419								70,419	70,419	\$ 0.52
Information Technology	54,202								54,202	54,202	\$ 0.40
Young Singles Accommodation Reserve	100,176								100,176	100,176	\$ 0.78
Saleyards Reserve	56,239								56,239	56,239	\$ 0.50
Sewerage Reserve	325,267								325,267	325,267	\$ 2.35
Swimming Pool Reserve	249,178								249,178	249,178	\$ 1.80
Albert Facey Homestead Reserve	10,487								10,487	10,487	\$ 0.08
Fuel Facility	182,323								182,323	182,323	\$ 1.34
Caravan Park & Accommodation Reserve	331,615								331,615	331,615	\$ 2.45
WANDRA events & Emergency Repairs Reserve	209,698								209,698	209,698	\$ 1.55
Wickepin Bowling Greens - Replacement	180,917								180,917	180,917	\$ 1.33
Yealering Bowling Green - Replacement	93,669								93,669	93,669	\$ 0.69
Future Projects Reserve	63,391								63,391	63,391	\$ 0.32
	3,681,298	0	0	0	0	0	0	0	3,681,298	3,681,298	

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget		
				YTD 31 07 2025		
Cost	Accum Depr	Proceeds	Profit (Loss)	Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$	\$	\$	\$
			Plant and Equipment			
			0 Truck WK342	78,408	0	(78,408)
			0 Bus	5,794	0	(5,794)
			0 Cherry Picker - P3570	1,965	0	(1,965)
			0 Gardeners Ute WK468	(4,124)	0	4,124
			0 Crew Cab WK2567	(18,854)	0	18,854
			0 PWS 2024 Isuzu D Max Dual Cab	746	0	(746)
			0 PCEO - 2025 Isuzu STNSDN (Trade 1)	(2,699)	0	2,699
			0 PCEO - 2025 Isuzu STNSDN (Trade 2)	(2,699)	0	2,699
0	0	0	0	58,537	0.00	(58,537)

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.869500	261	1,543,428	134,196			134,196				134,196
UV	0.004310	308	378,123,945	1,631,227			1,631,227		500		1,631,727
Mining UV	0.004310						0				
Sub-Totals		569	379,667,373	1,765,423	0	0	1,765,423	0	500	0	1,765,923
Minimum Payment	Minimum \$										
GRV	600	111	389,968	66,600			66,600				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
Sub-Totals		153	4,345,676	91,800	0	0	91,800	0	0	0	91,800
Ex Gratia Rates							1,857,223				1,857,723
Discount							0				16,025
Rates Writeoffs							0				(110,000)
Amount from General Rates							0				(50)
Specified Area Rates							1,857,223				1,763,698
Totals							1,857,223				1,763,698

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 103 -Staff House	229,102			40,785		229,102		2,047	2/12/2030
	229,102	0	0	40,785	0	229,102	0	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2025-26 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	530,348	0	530,348	0	0	530,348
Grants Commission - Roads	WALGGC	Y	298,320	0	298,320	0	0	298,320
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	19,250	57,750
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
RECREATION AND CULTURE								
LRCI Phase 4	LRCI Stage 4	Y	181,943			181,943		181,943
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	0	1,053,342
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334		571,334
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
TOTALS			2,995,330	0	1,098,711	1,896,619	212,293	2,783,037

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 31-Jul-25
	\$	\$	\$	\$
Housing Bonds	0	0	0	0
Master Key Deposits	1,122	252	-630	744
Building and BCITF	282	0	-282	0
Cat/Dog Trap Hire	0	0	0	0
Wickepin Community Harvest Fund	76,903	0	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,449	120	-120	2,449
Yealering Bowling Club Greens	0	0	0	0
Licensing		13,041	-13,041	0
	80,755	13,413	-14,073	80,096

Level of Completion Indicators

- 0% ○
20% ○
40% ●
60% ●
80% ●
100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2025

Note 13: CAPITAL ACQUISITIONS

31/07/2025						
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Recreation and Culture						
Replace Roof and Ceiling Wickepin Tennis Club		15,000	0	0	0	
Netball Court Seating		5,000	0	0	5,000	
Wickepin Town Hall		8,000	0	0	8,000	
Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	8,500	8,500	0	8,500	
Yealering Hall	CLPH2	29,000	0	0	29,000	
Lake Yealering Foreshore Ablution Building	LYFA2	0	0	7,696		
Recreation And Culture Total		65,500	8,500	7,696	50,500	
Transport						
Toolseum Restumping		5,000	0	0	0	
Transport Total		5,000	0	0	0	
Land and Buildings Total		100,500	8,500	7,696	50,500	
Footpaths						
Transport						
Footpaths	LFP1	45,000	0	0	0	
Transport Total		45,000	0	0	0	
Footpaths Total		45,000	0	0	0	
Furniture & Equipment						
Governance						
Various Locations - New CCTV System	XCTV	36,000	0	0	0	
Computer Server	XAB5	20,000	0	0	0	
Governance Total		56,000	0	0	0	
Furniture & Office Equip. Total		56,000	0	0	0	
Plant , Equip. & Vehicles						
Governance						
Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	0	0	0	
Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	0	0	0	
Governance Total		120,000	0	0	0	
Recreation And Culture Total					0	
Law, Order and Public Safety						
Weather Stations	XWS1	33,000	0	0	0	
Law, Order and Publis Safety Total		33,000	0	0	0	
Transport						
Truck WK342	XPM4	324,000	0	0	324,000	
Bus	XPM6	220,000	0	0	220,000	
Cherry Picker - P3570	XPM8	30,000	0	0	30,000	
Gardeners Ute WK468	XPM9	50,000	0	0	50,000	
Crew Cab WK2567	XPM10	55,000	0	0	55,000	
Traffic Lights	XPM11	25,000	0	0	25,000	
MWS Ute	XPW3	80,000	0	0	80,000	
Transport Total		784,000	0	0	784,000	
Plant , Equip. & Vehicles Total		937,000	0	0	784,000	
Infrastructure Other						
Recreation and Culture						
Harrismith Community Centre Playground- LRCI Phase 4	XHC1	25,000	25,000	25,750	(750)	
Yealering Niche Wall	XYC1	25,000	0	0	25,000	
Wickepin Swimming Pool	XSP8	234,000	40,000	40,000	194,000	
Recreation and Culture Total		284,000	65,000	65,750	218,250	
Economic Services						
Saleyards Dust Suppression	CLSY1	10,000	0	0	10,000	
Economic Services Total		10,000	0	0	10,000	
Infrastructure Other Total		294,000	65,000	65,750	228,250	
Roads						
Transport Regional Road Group						
Wickepin Harrismith Rd	RG157	538,296	1,000	870	537,426	
Lomos South Road	RRG155	317,992	21,100	0	317,992	
Regional Road Group Total		856,288	22,100	870	855,418	
Transport Roads to Recovery						
Villiminning Road	R2R004	475,629	0	0		
Stock Route Road	R2R163	198,729	0	0		
Gilliminning Road	R2R035	189,492	0	0		
Wishbone Road	R2R040	189,492	0	0		
Roads to Recovery Total		1,053,342	0	0	0	
Transport Black Spot						
Blackspot Total		0	0	0	0	
Council Resources Construction						
Railway Road - Harrismith - Lrci 4- Layby	XH15	0	0	2,110	(2,110)	
Toolibin Rd, Toolibin - Lrci 4- Layby	XH16	0	0	2,891	(2,891)	
Council Resources Construction Total		0	0	5,002	(2,110)	
Roads Total		1,909,630	22,100	5,872	853,307.82	
Capital Expenditure Total		3,342,130	95,600	79,317.95	1,916,058	



13.5.1 CEO KPI's

CHIEF EXECUTIVE KEY PERFORMANCE INDICATORS

Legal and statutory compliances are met, particularly related to asset infrastructure.

- The Annual Compliance Return demonstrates a very high level of compliance across all areas of the assessment.
Expected Outcome – Annual Compliance Return (February 2026) is completed with a 95%, or higher, compliance.
- Local Laws are reviewed in accordance with legislation.
Expected Outcome – Council has reviewed all Local Laws as required, and proposed any modifications (does not include the making of any new Local Laws or passing of proposed modifications through parliament).
- All public Registers are current and accessible on the Shire website.
Expected Outcome – Registers identified in the Compliance Audit Return contain all required information and are current.
- Council Policies are reviewed and updated to effectively guide Council decision making.
Expected Outcome – A process of reviewing Council Policies is implemented with regular items presented to Council Meetings for approval.
- Building and construction activities of the Shire are performed under the relevant Australian Standards / Codes.
Expected Outcome – A register of compliance is created and maintained demonstrating all capital works have been performed to Australian Standards / Codes.

Ensure effective financial management, including internal controls, throughout the organisation.

- Implement and undertake an Internal Audit program which focuses on Shire activities outside of financial management.

Expected Outcome – A minimum of two (2) Internal Audits undertaken each financial year (commencing 1 July 2025) which are presented to Council's Audit Committee.

- Ensure the Corporate Business Plan is relevant and useful in assessing revenue capacity, allocating resources and determining the financial priorities in the annual budget process.

Expected Outcome – Annual review of Corporate Business Plan which has clear and defined links to the Strategic Community Plan and the Annual Budget.

- Budgeted capital works are delivered to an acceptable standard and, where practicable, on time and within budget.

Expected Outcome – A monthly capital works costing and progress update is provided to Council with budget and timing variations.

- Undertake the legislated Financial Management Review and Risk Management Review by 31 December 2025.

Expected Outcome – The Financial Management Review and Risk Management Review are presented to Council's Audit Committee before 30 November 2025, and adopted by Council before 31 December 2025.

Under delegation from Council, represent the objectives of Council with relevant stakeholders.

- **Implement a District Growth Strategy.**

Expected Outcome – The Growth Strategy has been adopted by Council and needs to be actioned.

Examine steps to deliver on Growth Strategy and report to Council as required.

- **Implement a Local Planning Strategy.**

Expected Outcome – Prepare, and have adopted by Council, a Local Planning Strategy by 30 June 2026.

- **Regularly meet with parliamentary representatives.**

Expected Outcome - A register of meetings with parliamentary representatives is created and provided to Councillors at least annually (following the period commencing 1 July 2025).

- **Regularly meet with local business owners and industry groups.**

Expected Outcome - A register of meetings with local business owners and industry groups is created and provided to Councillors at least annually (following the period commencing 1 July 2025).

Provide strategic direction and leadership within the organisation in delivering a high level of service to the community and Council, in accordance with corporate business objectives.

- Be approachable and available to discuss relevant issues with Council Members on a “one on one” basis.

Expected Outcome - A register of meetings / discussions with Council Members is created and provided to Councillors at least annually (following the period commencing 1 July 2025).

- Implement a Customer Service Charter applicable to the community and Council Members

Expected Outcome – A Customer Service Charter is implemented and adopted by Council, along with a reporting system, by 30 June 2023~~36~~, with reporting to Councillors at least annually.

- Demonstrate evidence of staff training and development programs and activities undertaken.

Expected Outcome – A register of staff training and development is created and provided to Councillors at least annually (following the period commencing 1 July 2025).

- Implement a regular Staff Satisfaction Survey and provide Council Members with a strategic briefing on the survey outcomes and proposed strategic response.

Expected Outcome – A Staff Satisfaction Survey is implemented, along with a reporting system, by 30 June 2026, with reporting to Councillors at least annually.

Ensure the development and maintenance of sound communication and effective relationships between the Shire, Community Groups, regional Local Governments, as well as State and Federal Government Departments.

- Be approachable and available to discuss relevant issues with community members and regularly meet with Community Groups.

Expected Outcome - A register of matters discussed and meetings with Community Groups is created and provided to Councillors at least annually (following the period commencing 1 July 2025).

- Regularly meet with neighbouring Local Governments and State and Federal Government Departments.

Expected Outcome - A register of meetings with Local Governments and State and Federal Government Departments is created and provided to Councillors at least annually (following the period commencing 1 July 2025).

CHIEF EXECUTIVE KEY PERFORMANCE INDICATORS NOTES

Legal and statutory compliances are met, particularly related to asset infrastructure.

- The Annual Compliance Return demonstrates a very high level of compliance across all areas of the assessment.
- Local Laws are reviewed in accordance with legislation as required. Major Review done 2025
- All public Registers are current and accessible on the Shire website.
- Council Policies are reviewed and updated to effectively guide Council decision making.
- Building and construction activities of the Shire are performed under the relevant Australian Standards / Codes.

Ensure effective financial management, including internal controls, throughout the organisation.

- Implement and undertake an Internal Audit program which focuses on Shire activities outside of financial management.
- Ensure the Corporate Business Plan is relevant and useful in assessing revenue capacity, allocating resources and determining the financial priorities in the annual budget process.
- Budgeted capital works are delivered to an acceptable standard and, where practicable, on time and within budget.
- Undertake the legislated Financial Management Review and Risk Management Review by 31 December 2025.

Under delegation from Council, represent the objectives of Council with relevant stakeholders.

- Implement actions from District Growth Strategy.
- Implement a Local Planning Strategy by 30 June 2026.
- Regularly meet with parliamentary representatives.
- Regularly meet with local business owners and industry groups.

Provide strategic direction and leadership within the organisation in delivering a high level of service to the community and Council, in accordance with corporate business objectives.

- Be approachable and available to discuss relevant issues with Council Members on a “one on one” basis.

- Implement a Customer Service Charter applicable to the community and Council Members and provide Council Members with a strategic briefing on the survey outcomes and proposed strategic response.
- Demonstrate evidence of staff training and development programs and activities undertaken.
- Implement a regular Staff Satisfaction Survey and provide Council Members with a strategic briefing on the survey outcomes and proposed strategic response.

Ensure the development and maintenance of sound communication and effective relationships between the Shire, Community Groups, regional Local Governments, as well as State and Federal Government Departments.

- Be approachable and available to discuss relevant issues with community members and regularly meet with Community Groups.
- Regularly meet with neighbouring Local Governments and State and Federal Government Departments.

Reporting to Council

While reports are to be made to the Council at least annually, it was noted that the CEO report delivered in the Council Monthly Agenda contains this information, and a separate report is not required.