



## Attachments

Ordinary Council Meeting  
Wednesday 17 December 2025

Date	Wednesday 17 December 2025
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 12 December 2025



## **7.1.1 Confirmation of Minutes of Previous Ordinary Council Meeting**



# Minutes

Ordinary Council Meeting  
Wednesday 19 November 2025

Date	Wednesday 19 November 2025
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	20 November 2025



## Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin has been held at 3:30pm on Wednesday 19 November 2025 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "David Burton".

David Burton  
Chief Executive Officer  
19 November 2025

### Disclaimer

*No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.*

*In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.*

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## 1 Declaration of Opening

The Presiding Member declared the meeting open at 3.40pm.

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

## 2 Attendance

### 2.1 Present

#### Councillors

J Russell	President
T Miller	Deputy President
W Astbury	Councillor
F Allan	Councillor
J Mearns	Councillor
L Corke	Councillor
D Gaul	Councillor

#### Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services

## 3 Public Question Time

### 3.1 Responses to Previous Public Questions Taken on Notice

### 3.2 Public Question Time

Nil.

## 4 Apologies and Leave of Absence

### 4.1 Apologies

### 4.2 Previously Approved Leave of Absence

### 4.3 Requests for Leave of Absence

Nil.

## 5 Petitions, Memorials and Deputations

### 5.1 Petitions

Facey Group - Chair, Sam Horley to present the group's activities and how they align with the Shire's priorities.

### 5.2 Memorials

### 5.3 Deputations

## 6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed – Nil.

## 7 Confirmation of Minutes of Previous Meetings

### 7.1 Minutes of the Ordinary Council Meeting held Monday 20 October 2025

#### Officer Recommendation

*That Council confirms the minutes of the Ordinary Council Meeting held on Monday 20 October 2025, as included in Attachment 7.1.1, as a true and accurate record.*

#### Council Decision

Resolution	OCM-191125-01
Moved	Cr F Allan
Second	Cr T Miller

**That Council confirms the minutes of the Ordinary Council Meeting held on Monday 20 October 2025, as included in Attachment 7.1.1, as a true and accurate record.**

Carried	7/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr Astbury, Cr L Corke, Cr D Gaull
Against	Nil

## 8 Motions of Which Notice Has Been Given



## **9 Receipt of Committee Minutes or Reports and Consideration of Recommendations**

## **10 Report by the President**

Presidents Report November 2025

On Tuesday 4<sup>th</sup> November afternoon tea was held to farewell Linley Rose from the Albert Facey Homestead Committee. Linley is a former Shire Councillor and has been an extremely dedicated volunteer across many areas of the Shire over many years and is retiring from the community. We wish Linley and her family all the very best for their future endeavours.

On Tuesday 11<sup>th</sup> November I joined the Central Country Zone Executive Meeting by Teams, where the Zone's financial report was received and planning was made for next year's meeting dates, speakers, and agenda items.

The full Central Country Zone meeting will be held on Friday 21st November, hosted by the Shire of Brookton.

With the 2025-26 harvesting season off to a steady start, there is an increase in the number of heavy, and oversized vehicles on our local and regional roads. Council is very mindful of road conditions that are needed to be suitable for these vehicles, as well as the normal vehicles of traffic flow, and so we are very thankful to our Works Crews who ensure that our roads are kept in tip-top condition especially at this busy time of the year.

Council is very grateful to our Fire Control Officers and all active members of our Bushfire Brigades and St. John Ambulance Emergency Volunteers who are always on hand at the drop of a hat to attend to any emergency issues or events that may occur due to unforeseen circumstances. Sincere Thanks to you all for your dedication.

On behalf of Council, I would like to welcome new Administration Staff members Matthew Webb to the Finance Officer role and Melinda Smith to the CEDO role. We hope you enjoy your time at the Shire of Wickepin and we look forward to working with you both.

## 11 Report by the Chief Executive Officer

21 <sup>st</sup> October	Narrogin TAFE and Chamber of Commerce event – Narrogin Projects
22 <sup>nd</sup> – 24 Oct	Auditors
23 <sup>rd</sup> October	Meeting with Cr Mearns and Shire President Yealering Progress Association Meeting
24 <sup>th</sup> October	Brian Shipley – Yealering Bowling Club.
27 <sup>th</sup> October	CRC – Seniors Christmas Lunch
29 <sup>th</sup> October	Cr Gaull, Induction
31 <sup>st</sup> October	Theatre180 – discussion of “A Fortunate Life” Production
4 <sup>th</sup> November	Interviews – CEDO and Finance Officer Albert Facey Homestead Reference Group
5 <sup>th</sup> – 6 <sup>th</sup> Nov	LG Pro Conference
7 <sup>th</sup> November	Interviews – Finance Officer Skye Moxham – Townsendale Fire Shed.
12 <sup>th</sup> November	Meeting – Yealering School Principal.

### Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption & Sale Approval – Yealering Town Hall, 19 October 2025, YEALERING BOWLING CLUB  Alcohol Consumption & Sale Approval – Yealering Town Hall, 19 October 2025, YEALERING BOWLING CLUB	1/10/2025  17/10/2025	CEO  CEO
A13	Hire of Community Halls / Community Centre	CEO			
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			

## 12 Notices of Motions for the Following Meeting

## 13 Reports and Information

### 13.1 Monthly Schedule of Accounts Paid – October 2025

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	The author has no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	8 November 2025
<b>Attachments</b>	<b>Attachment 13.1.1</b> – Monthly Schedule of Accounts Paid – October 2025

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#### Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for October 2025.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

#### Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

#### Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

<b>Municipal Fund</b>	<b>Vouchers</b>	<b>Amounts</b>
Electronic Funds Transfer	EFT 15726-15758 15765-15782	\$326,589.43
Cheques	16024 - 16028	\$ 11,982.23
Direct Deductions	October 2025	\$238.00
Superannuation	October 2025	\$25,377.56
Credit Card	October 2025	\$ 3,119.36
BPay Payments	October 2025	\$0
Payroll	October 2025	\$153,283.00
Licensing	October 2025	\$ 14,974.10
<b>Municipal Fund Total</b>		<b>\$535,383.68</b>
<b>Trust Fund</b>		
Electronic Funds Transfer	EFT 15759-15764, 21102025	\$77,102.56
Cheques		\$
<b>Trust Fund Total</b>		<b>\$77,102.56</b>
<b>Total</b>		<b>\$612,486.24</b>

### Statutory Environment

*Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

### Policy Implications

*Council Policy 3.1.7 – EFT Payment and Cheque Issue*

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

### Financial Implications

#### Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

#### Future Financial Years

Nil

### Strategic Implications

#### Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

### Voting Requirement

Simple majority

**Officer Recommendation**

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$535,383.68 and Trust of \$77,102.56 for October 2025, as included in **Attachment 13.1.1**.*

**Council Decision**

**Resolution**     **OCM-191125-02**

**Moved**         **Cr L Corke**

**Second**        **Cr W Astbury**

***That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$535,383.68 and Trust of \$77,102.56 for October 2025, as included in Attachment 13.1.1.***

**Carried**    **7/0**

**For**         **Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul**

**Against**   **Nil**

## 13.2 Statement of Financial Activity – October 2025

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	-
<b>Name of Applicant</b>	-
<b>File Reference</b>	FM.FR.1212
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	The author has no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	5 November 2025
<b>Attachments</b>	<b>Attachment 13.2.1</b> - Statement of Financial Activity – October 2025

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### Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended October 2025.

Council is requested to accept the Statement of Financial Activity.

### Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

### Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

### Statutory Environment

*Local Government Act 1995 – Section 6.4 Financial report*

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

*Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)*

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

### Policy Implications

*Council Policy 3.1.14.2 – Monthly Financial Reporting*

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

**Financial Implications**Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

**Strategic Implications****Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

**Voting Requirement**

Simple Majority

**Officer Recommendation**

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending October 2025, as included in **Attachment 13.2.1**.*

**Council Decision**

**Resolution**     **OCM-191125-03**

**Moved**           **Cr F Allan**

**Second**          **Cr D Gaull**

***That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending October 2025, as included in Attachment 13.2.1.***

**Carried**     **7/0**

**For**           **Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaull**

**Against**   **Nil**

### 13.3 Proposed Council Meeting Dates 2026

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Whole Shire
<b>Name of Applicant</b>	David Burton – Chief Executive Officer
<b>Author</b>	J Harvey – Executive Support Officer
<b>Authorised By</b>	D Burton – Chief Executive Officer
<b>File Reference</b>	CM.PLA.404
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	11 November 2024
<b>Attachments</b>	Nil

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#### Summary

The purpose of this report is for Council to adopt the Ordinary Council Meeting dates, time and schedule for the 2026 calendar year. All nominated dates fall on the 3<sup>rd</sup> Wednesday of the month.

#### Background

The *Local Government Act 1995* requires a local government, at least once a year, to give local public notice of the dates, times and places at which ordinary and committee meetings are to be held for the next twelve months.

Currently all Council Meetings are held in the Council Chambers at the Shire of Wickepin Administration Building at 77 Wogolin Road, Wickepin. Council Meetings commence at 3.30pm and are open to the public.

#### Comments

Accordingly, Council is requested to adopt the following dates on which Ordinary Council Meetings are to be held in 2026:

- No Meeting held in January 2026
- Wednesday February 18, 2026
- Wednesday March 18, 2026
- Wednesday April 15, 2026
- Wednesday May 20, 2026
- Wednesday June 17, 2026
- Wednesday July 15, 2026
- Wednesday August 19, 2026
- Wednesday September 16, 2026
- Wednesday October 21, 2026
- Wednesday November 18, 2026
- Wednesday December 16, 2026

#### Statutory Environment

Section 5.25(1)(g) of the *Local Government Act 1995* provides for the giving of public notices of the date and agenda for Council Meetings.

*Regulation 12 of the Local Government (Administration) Regulations 1996*, states:



**12. Meetings, public notice of (Act s. 5.25(1)(g))**

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
  - (a) *the ordinary council meetings; and*
  - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*
- (3) *Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.*
- (4) *If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.*

**Policy Implications**

That there is no policy associated with this item.

**Financial Implications**

There is no financial costs to this item other than already budgeted funds through the annual budget process.

**Strategic Implications****GOAL - Governance**

- Objective: 12 Our communities are informed via multiple channels of regular intervals
- Strategy: 12.1 Provide meaningful communication that delivers information regularly and succinctly.
- 12.2 Promote Council services and achievements

**Voting Requirement**

Simple majority

**Officer Recommendation**

*That Council requests the Chief Executive Officer to give local public notice in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996 for the Shire of Wickepin's 2026 Ordinary Council Meetings to be held at 3.30 pm in the Council Chambers, Shire of Wickepin Administration Office, 77 Wogolin Road, Wickepin;*

- *No Meeting held in January 2026*
- *Wednesday February 18, 2026*
- *Wednesday March 18, 2026*
- *Wednesday April 15, 2026*
- *Wednesday May 20, 2026*
- *Wednesday June 17, 2026*
- *Wednesday July 15, 2026*
- *Wednesday August 19, 2026*
- *Wednesday September 16, 2026*
- *Wednesday October 21, 2026*
- *Wednesday November 18, 2026*
- *Wednesday December 16, 2026*

**Council Decision**

**Resolution**      **OCM-191125-04**  
**Moved**            **Cr T Miller**  
**Second**          **Cr F Allan**

***That Council requests the Chief Executive Officer to give local public notice in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996 for the Shire of Wickepin's 2026 Ordinary Council Meetings to be held at 3.30 pm in the Council Chambers, Shire of Wickepin Administration Office, 77 Wogolin Road, Wickepin;***

- ***No Meeting held in January 2026***
- ***Wednesday February 18, 2026***
- ***Wednesday March 18, 2026***
- ***Wednesday April 15, 2026***
- ***Wednesday May 20, 2026***
- ***Wednesday June 17, 2026***
- ***Wednesday July 15, 2026***
- ***Wednesday August 19, 2026***
- ***Wednesday September 16, 2026***
- ***Wednesday October 21, 2026***
- ***Wednesday November 18, 2026***
- ***Wednesday December 16, 2026***

**Carried**    **7/0**

**For**            **Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaull**  
**Against**    **Nil**

### 13.4 Draft Local Planning Policy No. 10.3.7 – Wind Farm and Renewable Energy Facility: Submitted for Final Adoption

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Whole Shire
<b>Name of Applicant</b>	Shire of Wickepin
<b>File Reference</b>	Policy Manual
<b>Author</b>	Steve Thompson, Consultant Planner
<b>Interest Disclosures</b>	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the <i>Local Government Act 1995</i> ).
<b>Report Written Date</b>	2 October 2025
<b>Attachments</b>	<b>Attachment 13.4.1</b> – Publicly advertised draft Policy <b>Attachment 13.4.2</b> – Submissions <b>Attachment 13.4.3</b> – Local Planning Policy 10.3.7 Wind Farm and Renewable Energy Facility Policy – suggested modifications post consultation <b>Attachment 13.4.4</b> – Western Australian Planning Commission Position Statement: Renewable Energy Facilities <b>Attachment 13.4.5</b> – Extract from Planning and Development (Local Planning Schemes) Regulations 2015

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#### Summary

To inform Council of the public consultation outcomes and to seek Council's final adoption of *Local Planning Policy 10.3.7 Wind Farm and Renewable Energy Facility*.

#### Background

At the Ordinary Council Meeting on 16 April 2025, the Council passed the following motion at Resolution OCM – 160425 – 07:

*'That Council:*

- 1. Support the public release of draft Local Planning Policy 10.3.7 – Wind Farm and Renewable Energy Facility, outlined in Attachment 13.5.1, and require the draft policy to be publicly advertised in accordance with the requirements set out in the Planning and Development (Local Planning Schemes) Regulations 2015 with an increased advertising period of six weeks.*
- 2. Will reconsider draft Local Planning Policy 10.3.7 – Wind Farm and Renewable Energy Facility following the close of the public submission period and will determine whether or not to adopt the policy with or without modifications, or to not proceed with the policy.'*

In accordance with the Council resolution, the Shire administration consulted extensively for a 6 week period. In particular, through the Shire administration writing to and inviting comments from wide-ranging stakeholders and government agencies, placing public notices and details in a local paper, placing details on the Shire website, on the Shire's Facebook page and information being available at the Shire office. The publicly advertised draft Policy is outlined in **Attachment 13.4.1**.

The Shire received 11 submissions on the draft Policy which are outlined in **Attachment 13.4.2**. A range of views were expressed including the need for the Policy, the impacts and benefits of renewable energy facilities, key matters for the Council to consider and support for a flexible approach. Some submissions sought to 'soften' the Policy, while other submissions sought to 'harden' the Policy including through mandatory enforceable standards. A key consideration is mandating matters versus a more flexible performance-based approach.

Issues raised in the submissions include:

- Wind turbine setbacks from 'sensitive' premises and non-host landholdings;
- The need to protect traditional agricultural and related activities;

- A need to diversify the local economy and support employment opportunities;
- Seeking to guarantee local jobs and business participation;
- The need for additional renewable energy;
- Environmental impacts including noise, shadow flicker, health impacts and climate resilience;
- Wind farms should not have detrimental impacts on neighbouring or nearby landowners;
- Visual impacts;
- Consider the suitability and impacts on local roads;
- Consider the impacts of aviation and aerial spraying near wind turbines;
- Potential increased bushfire risks and potential impacts of wind turbines drying pastures;
- Community consultation and engagement;
- Community benefit fund including whether this is best addressed in a non-planning policy;
- Monitoring and enforcement; and
- Decommissioning and bonds.

Some matters raised in the submissions are non-planning matters. Additionally, some submissions raise resourcing issues for the Shire in terms of staff, cost and time or go beyond the legal tests of what can be reasonably imposed through development requirements or conditions.

A local planning policy is a guidance document which needs to take account of development at different scales and in different contexts.

Based the submissions, overall modest modifications are suggested to the advertised draft Policy. The modified Policy, set out in **Attachment 13.4.3**, shows suggested modifications in green highlight (new sections) or strikeout (deleted sections).

The Policy sets out the local government's position on wind farms and renewable energy facilities (including solar farms). The Policy seeks to complement the matters set out in the *Western Australian Planning Commission Position Statement: Renewable Energy Facilities* (see **Attachment 13.4.4**).

The objectives of the Policy are to:

- Specify information required to support a Development Application and set out key matters to be addressed;
- Protect the health, safety, and amenity of the community;
- Minimise or avoid environmental impacts; and
- Protect agricultural activities and protect approved development.

The Policy sets out that no development approval is required for a domestic scale wind turbine servicing a single residence or a farming operation where infrastructure is contained on one lot and where it meets Scheme setback requirements for the zone. This is subject to the works not impacting a heritage-protected place. Development approval is required for all other wind farm and renewable energy facility development.

The Policy is overall supportive of wind farms and renewable energy facilities subject to the applicant suitably addressing relevant planning considerations. In particular, the Policy seeks to encourage appropriate development and where relevant, control wind farms and renewable energy facilities through establishing minimum requirements.

The Policy includes policy provisions relating to:

- Siting, Separation Distances and Noise Impacts;
- Other Environmental and Social Impacts;
- Visual and Landscape Impact;
- Traffic Impacts and Road Contributions;
- Community Benefit Fund; and
- Decommissioning.

With a goal of diversifying and growing the local economy, it is expected that the Shire will receive development applications for wind farms and renewable energy facilities in the coming years.

### Comments

Following a review of the submissions, it is recommended that Council grant final adoption to the version of the Policy set out in **Attachment 13.4.3**. This incorporates modifications from the draft version that was publicly advertised. The modifications are a result of the submissions. It is highlighted that not every submission or every aspect of the submissions were accepted to result in recommended modifications to the advertised draft Policy. The reasons include some matters raised in the submissions are non-planning matters beyond the scope of the planning system or a Local Planning Policy, some went beyond the State planning framework including WAPC *Position Statement: Renewable Energy Facilities* and other matters raised significant Shire resourcing implications.

Wind farms and renewable energy facilities present an opportunity to contribute to a clean and sustainable source of power and support economic development. However, it is crucial to manage these developments to minimise impacts on the environment, landscape and local communities.

It is expected that most larger scale projects will be determined by the Regional Development Assessment Panel or by the WAPC's State Development Assessment Unit.

In relation to the Community Benefit Fund, it is highlighted there is no current statutory backing for a Community Benefit Fund or similar. The matter is being progressed by the State Government via a recent Draft *Guideline on Community Benefits for Renewable Energy Projects* by the Department of Energy, Mines, Industry Regulation and Safety. In the foreseeable future, this would be a negotiated arrangement with the proponent. It is suggested the Shire review Commonwealth and/or State schemes, programs and guidelines relating to renewable energy and consider implications for the Shire.

The Council has the following options:

- Proceed with the Policy without modification; or
- Proceed with the Policy with modification; or
- Defer and seek additional information; or
- Not to proceed with the Policy.

### Statutory Environment

*Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, Shire of Wickepin Local Planning Scheme No. 4 and Shire of Wickepin Local Planning Strategy*

**Attachment 13.5.5** is an extract from the *Planning and Development (Local Planning Schemes) Regulations 2015* which sets out matters relating to making and amending local planning policies. This includes that draft policies need to be advertised for at least 21 days. The Shire met and exceeded the requirements in the Regulations.

### Policy Implications

These are addressed in this report and in the attachments. Finalisation of the Policy will set the framework to future wind farm and renewable energy facility development within the Shire. It will also increase certainty for everyone with an interest in the matter and should assist in more consistent decision making. The Policy will inform future development applications and planning decisions, ensuring that wind farm and renewable energy facility development projects are developed responsibly and sustainably.

Local planning policies are non-statutory documents which provide guidance to assist the local government in its decision making. Accordingly, the local government is not bound by the Policy but is required to have regard to the Policy in determining development applications.

Relevant informing policy documents include:

- Position Statement: Renewable Energy Facilities
- State Planning Policy 2.5 Rural Planning
- State Planning Policy 4.1 Industrial Interface

As the State Planning Framework changes, it is expected to result in a need to modify the Local Planning Policy to ensure it consistent and is fit-for-purpose.

### Financial Implications

There was Shire costs associated with advertising the draft Policy.

### Strategic Implications

The Policy, if adopted, will assist:

- The decision-making of the Council and the Shire administration;
- To inform applicants/landowners of Council requirements; and
- To raise community and stakeholder awareness.

### GOAL – Economy

Objective: 6 New businesses are attracted and existing businesses grow

Strategy: 6.2 Plan in a Local Planning Strategy and Town Planning Scheme for a diverse range of land, housing and development opportunities for facilitation of growth in residential and industrial land use – to meet current and future needs.

### Voting Requirement

Simple Majority

### Officer Recommendation

*That Council:*

1. *Pursuant to Schedule 2, Part 2 and Clause 4(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant final adoption to Local Planning Policy No. 10.3.7 – Wind Farms and Renewable Energy Facility as set out in **Attachment 13.4.3**.*
2. *Note the Shire administration will arrange to publish a copy of the notice relating to the final adopted policy on the Shire website and in a local newspaper.*
3. *Thank submitters for making a submission.*
4. *Note, subject to the State Government progressing and finalising its Guidelines on Community Benefits for Renewable Energy Projects, the Shire administration will separately draft a governance policy on community benefits for Council consideration.*

### Council Decision

Resolution OCM-191125-05

Moved Cr D Gaull

Second Cr F Allan

*That Council:*

1. *Pursuant to Schedule 2, Part 2 and Clause 4(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant final adoption to Local Planning Policy No. 10.3.7 – Wind Farms and Renewable Energy Facility as set out in Attachment 13.4.3.*

2. ***Note the Shire administration will arrange to publish a copy of the notice relating to the final adopted policy on the Shire website and in a local newspaper.***
3. ***Thank submitters for making a submission.***
4. ***Note, subject to the State Government progressing and finalising its Guidelines on Community Benefits for Renewable Energy Projects, the Shire administration will separately draft a governance policy on community benefits for Council consideration.***

**Carried 7/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul**

**Against Nil**

## 13.5 Adoption - Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Shire of Wickepin
<b>Name of Applicant</b>	David Burton – Chief Executive Officer
<b>File Reference</b>	LD.LL.14
<b>Author</b>	David Burton – Chief Executive Officer Lara Marchei – Governance Officer
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	6 November 2025
<b>Attachments</b>	<b>Attachment 13.5.1</b> - Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025 with minor changes <b>Attachment 13.5.2</b> - Shire of Wickepin Parking and Parking Facilities Local Law 2025 – FINAL

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### Summary

The purpose of this report is to enable Council to consider making the *Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025* following public advertising.

### Background

At the 20 August 2025 Ordinary Council Meeting, Council resolved to advertise the *Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025* as part of the process required by legislation to make local laws. In the advertising of the local law, in accordance with legislation, Council resolved that:

#### Purpose

The purpose of this local law is to correct typographical errors as advised by the Joint Standing Committee on Delegated Legislation.

#### Effect

The effect of this local law will enable the Parking and Parking Facilities Local Law 2024 to be enforceable.

As required by the *Local Government Act 1995* (the Act), copies of the law were provided to the Minister for Local Government.

### Comments

In accordance with section 3.12 of the Act, prior to making any local law, the Shire is required to give local public notice of the draft local law and consider any submissions made and make the local law as proposed or make a local law that is not significantly different from what was proposed.

Submissions on the proposed local law were invited until 4.00pm on 29 October 2025. At the close of the public consultation period, no public submissions were received however, feedback was received from the Department of Local Government, Industry Regulation and Safety (LGIRS).

### LGIRS Feedback

LGIRS provided comments on minor edits.



### Minor Edits

- The date of “20 August 2025” in the enacting provision is incorrect, as the local law is yet to be formally made. The Shire should replace this date with the date of the council meeting in which the final draft is made by council. Failing to change the date is unlikely to have any legal impact, however, it may create confusion since it creates the impression the local law was created prior to the consultation period ending in October.
- As an alternative to trying to describe how clause 3.5(2) is amended, it may be simpler to delete subclause (2) entirely and replace it with a version that is formatted exactly as the Shire wants.

The comments received from LGIRS were all reviewed, and the minor edits suggested have been actioned, as required. The changes are noted in **RED** for additional wording and the deletions are noted with **STRIKE OUT** in **BLUE** and are contained in **Attachment 13.5.1**.

The purpose and effect of the proposed Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025, are as follows:

#### Purpose

The purpose of this local law is to correct typographical errors as advised by the Joint Standing Committee on Delegated Legislation.

#### Effect

The effect of this local law will enable the Parking and Parking Facilities Local Law 2024 to be enforceable.

In the event that Council resolves to make the local law, the next steps are:

- Affixing the common seal;
- Publishing a copy in the Government Gazette and providing to the relevant Minister;
- Issuing a local public notice following gazettal;
- Providing copies of the local law to Parliament within 10 working days of the Gazette publication date with the information required *Local Laws Explanatory Memoranda Directions 2010*, including an explanatory memorandum.

Following the public submission period and consideration of the LGIRS, the Officer recommends that Council proceed with making the Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025 as contained in **Attachment 13.5.2**.

### **Statutory Environment**

Section 3.12 of the *Local Government Act 1995* sets out the process to be followed when making, amending or repealing local laws.

### **Policy Implications**

There is no policy related to this item.

### **Financial Implications**

The costs associated with publication of the local law are accommodated within the related Shire's budget allocation.

## Strategic Implications

### GOAL - Governance

Objective: 12 Our communities are informed via multiple channels of regular intervals

Strategy: 12.1 Provide meaningful communication that delivers information regularly and succinctly.

### Voting Requirement

Absolute Majority

### Officer Recommendation

*That with respect to the proposed Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025, that Council:*

1. *Makes the local law as detailed in **Attachment 13.5.2**, pursuant to section 3.12 (4) of the Local Government Act 1995;*
2. *Notes the submissions received during the public advertising period required by the Local Government Act 1995 and the responses taken to the proposed Local Law.*
3. *Authorises the Shire President and Chief Executive Officer to affix the common seal to the Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025 as contained in **Attachment 13.5.2**.*
4. *Instructs the Chief Executive Officer to:*
  - a) *Publish the local law in the Government Gazette in accordance with section 3.12(5) of the Local Government Act 1995;*
  - b) *Provide a copy of this local law to the Minister of Local Government once published in the Government Gazette;*
  - c) *Give local public notice pursuant to section 1.7 of the Local Government Act 1995 following publication in the Government Gazette, stating the title and purpose and effect of this local law, and that the local law is published on the Shire website and that copies may be inspected at, or obtained from the Shire's administration office; and*
  - d) *Prepare and submit to the Joint Standing Committee on Delegated Legislation, a copy of this local law, an explanatory memorandum (jointly signed by the Shire President and Chief Executive Officer) along with the checklist and any other supporting information on the local law made.*

### Council Decision

**Resolution** OCM-191125-06

**Moved** Cr D Gaull

**Second** Cr T Miller

*That with respect to the proposed Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025, that Council:*

1. *Makes the local law as detailed in **Attachment 13.5.2**, pursuant to section 3.12 (4) of the Local Government Act 1995;*

- 2. Notes the submissions received during the public advertising period required by the Local Government Act 1995 and the responses taken to the proposed Local Law.**
- 3. Authorises the Shire President and Chief Executive Officer to affix the common seal to the Shire of Wickepin Parking and Parking Facilities Amendment Local Law 2025 as contained in Attachment 13.5.2.**
- 4. Instructs the Chief Executive Officer to:**
  - a) Publish the local law in the Government Gazette in accordance with section 3.12(5) of the Local Government Act 1995;**
  - b) Provide a copy of this local law to the Minister of Local Government once published in the Government Gazette;**
  - c) Give local public notice pursuant to section 1.7 of the Local Government Act 1995 following publication in the Government Gazette, stating the title and purpose and effect of this local law, and that the local law is published on the Shire website and that copies may be inspected at, or obtained from the Shire's administration office; and**
  - d) Prepare and submit to the Joint Standing Committee on Delegated Legislation, a copy of this local law, an explanatory memorandum (jointly signed by the Shire President and Chief Executive Officer) along with the checklist and any other supporting information on the local law made. That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending October 2025, as included in Attachment 13.2.1.**

**Carried 7/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaull**

**Against Nil**

### 13.6 Budget Amendment – Yealering Tennis Club Power

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Shire of Wickepin
<b>Name of Applicant</b>	-
<b>File Reference</b>	CP.MAI.554
<b>Author</b>	E Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	Nil -
<b>Report Written Date</b>	11 November 2025
<b>Attachments</b>	Nil

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#### Summary

Council is being requested to endorse the budget amendment to upgrade the power supply to the Yealering Tennis Club.

#### Background

Recent issues at the Yealering foreshore ablution block have prompted an inspection by Western Power to assess the condition and safety of the power supply. The inspection was initiated following reports of irregular electrical performance within the facility.

#### Comments

With the recent upgrades to the Yealering Foreshore Ablution Block, it has become apparent that the existing sub-meter at the Yealering Tennis Club is not adequate to supply power to both the tennis club and the new ablution facilities.

The addition of a hot water system and a pump for the sewerage system has placed increased demand on the existing power supply, resulting in insufficient capacity.

Following an assessment by a qualified electrician, it has been recommended that the sub-meter at the Yealering Tennis Club be upgraded to meet current standards and ensure a reliable and compliant power supply to both the tennis club and the foreshore ablution block.

This will also future proof the facility and surrounding areas to allow for potential upgrades.

#### Statutory Environment

This request aligns to *Section 6.8 of the Local Government Act 1995*, which states:

#### ***Expenditure from municipal fund not included in annual budget***

- 1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-*
  - a) *Is incurred in a financial year before the adoption of the annual budget by the local government; or*
  - b) *Is authorised in advance by resolution\*; or*
  - c) *Is authorised in advance by the mayor or president in an emergency.*

*\* Absolute majority required*

#### Policy Implications

Nil

**Financial Implications**

Transfer of \$25,000 from the building reserve to fund the upgrade.

**Strategic Implications****GOAL - Community**

Objective: 9 Our communities are engaged, have a healthy lifestyle and are safe

Strategy: 9.1 Advocate for quality health and community service

**Voting Requirement**

Absolute Majority

**Officer Recommendation**

*That Council:*

- 1) *Approves the expenditure for the purpose for the upgrading the sub meter at the Yealering Tennis club estimated to be \$25,000.*
- 2) *Authorises the transfer from the Building Reserve to cover the amount.*

**Recommendation**

**Resolution** OCM-191125-07

**Moved** Cr L Corke

**Seconded** Cr W Astbury

**That Council;**

**Moves into suspended standing orders at 4.24pm to discuss item.**

**Carried** 7/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul

**Against** Nil

**Recommendation**

**Resolution** OCM-191125-08

**Moved** Cr F Allan

**Seconded** Cr W Astbury

**That Council;**

***Moves back into standing orders at 4.35pm.***

**Carried** 7/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul

**Against** Nil

**Council Decision**

**Resolution**     **OCM-191125-09**

**Moved**           **Cr F Allan**

**Second**          **Cr L Corke**

***That Council:***

- 1) Approves the expenditure for the purpose for the upgrading the sub meter at the Yealering Tennis club estimated to be \$25,000.***
- 2) Authorises the transfer from the Building Reserve to cover the amount.***

**Carried**    **7/0**

**For**           **Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul**

**Against**   **Nil**

### 13.7 Acceptance of Tender RFT 02-2025/2026 Supply of Stabilization Works and RFT 03-2025/2026

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Shire of Wickepin
<b>Name of Applicant</b>	Grant Cross – Manager of Works and Services
<b>File Reference</b>	FM.TEN.1220
<b>Author</b>	Erika Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	11 November 2025
<b>Attachments</b>	<b>Confidential Attachment 13.7.1</b> - RFT02-2025/2026 – Evaluation Criteria (under separate cover) <b>Confidential Attachment 13.7.2</b> - RFT 03-2025/2026 Evaluation Criteria (under separate cover)

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#### Summary

The purpose of this report is to advise Council of submissions received in relation to Tender RFT 02-2025/2026 – Supply of Stabilization Works and Tender RFT 03-2025/2026 Sealing Works and for Council to award the contract to the best value for money tenderer as proposed by the evaluation panel recommendation.

#### Background

The Request for Tender RFT 02-2025/2026- Supply of Stabilization Works and RFT 03-2025/2026 Supply of Sealing Works was advertised via E-Quotes on Wednesday 20<sup>th</sup> October 2025 and closed at 5pm on Friday, 7<sup>th</sup> November 2025 on the Western Australian Local Government Association's ("WALGA") Preferred Supplier E-Quotes System. E-Quotes suppliers were notified of the request for tender.

The RFT's sought the services of the suitably qualified and experienced contractor to undertake the supply of Stabilization Works and Sealing work. The RFT's is for the supply of stabilization for roadworks and Sealing Works including, although not limited to, the following 2025/2026 Capital Works program:

- Lomos South Road (stabilization 10,120 sq<sup>m</sup>, sealing 8800 sqm),
- Wickepin Harrismith Road (stabilization 26,000 sq<sup>m</sup>, sealing 20,800 sq<sup>m</sup>);

The tender documentation specifically sought –

- Wet mix stabilization works
- Sealing works;

Additionally, tender submissions were required to include the following –

- Organisation profile;
- Agency details;
- Sub-contractor details;
- Quality assurance details;
- Selection criteria responses;
- Operational compliance details against set criteria;
- Demonstrated experience in similar works;
- Demonstrated commitment to customer service;
- Demonstrated assurance of occupational safety and health practices; and
- Price information

### Submissions

The RFT's was advertised through the WALGA E-Quotes with three (3) submissions received for RFT 02-2025/2026 and two (2) submissions received for RFT 03-2025/2026 Sealing works. The submissions are summarised in **CONFIDENTIAL Attachment 13.7.1**.

Tender submissions were received from the following companies for RFT 02-2025/2026:

#	Company Name
1	WCP Civil Pty Ltd
2	Fulton Hogan Industries Pty Ltd
3	Western Stabilisers

The selection criteria, and associated weighting, for consideration in determining the successful complying tender submission are contained in **CONFIDENTIAL Attachment 13.7.1**. and

Tender submissions were received from the following companies for RFT 03-2025/2026

#	Company Name
1	Bitutek
2	Fulton Hogan Industries Pty Ltd

The selection criteria, and associated weighting, for consideration in determining the successful complying tender submission are contained in **CONFIDENTIAL Attachment 13.7.2**. and

### **Evaluation Panel**

An evaluation panel was convened and consisted of the following personnel:

- Manager Works & Services;
- Chief Executive Officer; and
- Deputy Chief Executive Officer

All members of the evaluation panel have no relationship with any of the submissions received.

### **Evaluation Criteria**

The following evaluation criteria and weightings were used by the tender evaluation panel to assess tender submissions:

#### RFT 02-2025/2026 - Stabilization Works

Evaluation Criteria	Weighting
Demonstrated experience to meet the requirements of the specification	30%
Price	70%

and

#### RFT 03-2025/2026 - Sealing Works

Evaluation Criteria	Weighting
Price	100%



## Comments

All tender submissions were assessed against the evaluation criteria and the qualitative and quantitative results for this assessment and prices are documented. At the close of the submission period three (3) complying submissions were received for RFT 02-2025/2026 and two(2) submissions were received for RFT 03-2025/2026.

Following the assessment of all tender submissions, against the selection criteria, the tender submitted by Fulton Hogan Pty Ltd was assessed as being the best value for money that meets the Shire's requirements. For RFT 02-2025/2026 for Stabilisation Works; and

Following the assessment of all tender submissions, against the selection criteria, the tender submitted by Fulton Hogan Pty Ltd was assessed as being the best value for money that meets the Shire's requirements. For RFT 03-2025/2026 for Sealing Works.

The tender evaluation panel therefore recommends the tender submission made by Fulton Hogan Pty Ltd be accepted. For RFT 02-2025/2026 Stabilization Works; and

The tender evaluation panel therefore recommends the tender submission made by Fulton Hogan Pty Ltd be accepted. For RFT 03-2025/2026 for Sealing Works.

## Statutory Environment

### *Local Government Act 1995 – Section 3.57*

A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

### *Local Government (Functions and General) Regulations 1996 – Division 2 Part 4*

Tenders shall be invited before the Shire enters into a contract for another person to supply goods or services if the consideration under the contract is or is expected to exceed \$250,000.

### *Local Government (Functions and General) Regulations 1996 – Regulation 18 Rejecting and accepting tenders*

A local government may reject, accept or decline to accept any or all tenders received through a request for tender process.

## Policy Implications

### *Council Policy 3.1.6 Purchasing*

Purchases which may be in excess of \$250,000 ex GST must be tendered.

## Financial Implications

If only works included as per the estimated tender specifications occur, Council will commit to \$399,776.00 ex GST for both RFT's which is included and within 2025/2026 budget allocations.

## Strategic Implications

### GOAL - Infrastructure

- Objective: 1 Roads are a key economic driver across the Shire
- Strategy: 1.1 Improve road safety and connectivity
- 1.2 Develop and implement long-term (minimum 5 year) works construction programs
- 1.4 Identification of road maintenance and improvements in the Asset Management Plan

### Voting Requirement

Simple Majority

### Officer Recommendation

*That Council,*

*with respect to Tender RFT-02-2025/2026 Supply of Stabilization Works and RFT 03-2025/2026 Sealing Works;*

- 1. Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 awards Tender RFT-02-2025-2026 to Fulton Hogan Pty Ltd for \$73,272.00 ex GST; and*  
  
*with respect to Tender RFT-03-2025-2026 Supply of Sealing Works*
- 2. Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 awards Tender RFT-03-2025/2026 to Fulton Hogan Pty Ltd for \$326,504 ex GST and*
- 3. Authorises the Chief Executive Officer to sign a contract on behalf of the Shire of Wickpin for Tender RFT-02-2025/2026 Supply of Stabilization Works and RFT-03-2025/2026 Supply of Sealing Works.*

### Council Decision

**Resolution OCM-191125-10**

**Moved Cr T Miller**

**Second Cr W Astbury**

***That Council,***

***with respect to Tender RFT-02-2025/2026 Supply of Stabilization Works and RFT 03-2025/2026 Sealing Works;***

- 1. Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 awards Tender RFT-02-2025-2026 to Fulton Hogan Pty Ltd for \$73,272.00 ex GST; and***  
  
***with respect to Tender RFT-03-2025-2026 Supply of Sealing Works***
- 2. Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 awards Tender RFT-03-2025/2026 to Fulton Hogan Pty Ltd for \$326,504 ex GST and***
- 3. Authorises the Chief Executive Officer to sign a contract on behalf of the Shire of Wickpin for Tender RFT-02-2025/2026 Supply of Stabilization Works and RFT-03-2025/2026 Supply of Sealing Works.***

**Carried 7/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul**

**Against Nil**

### 13.8 RoeROC Membership

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Wickepin Shire
<b>Name of Applicant</b>	Shire of Wickepin
<b>File Reference</b>	GR.LRL.1417
<b>Author</b>	D Burton - Chief Executive Officer
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	10 <sup>th</sup> November 2025
<b>Attachments</b>	<b>Attachment 13.8.1</b> Letter, <b>Attachment 13.8.2</b> ROERoc MOU <b>Attachment 13.8.3</b> Operational Guidelines.

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#### Summary

This report is to request that the Shire of Wickepin consider joining the Shires of Corrigin, Kondinin, Kulin and Narembeen in RoeROC (ROE Regional Organisation of Council).

#### Background

As members will be aware, the Shire of Wickepin made an application to the Members of RoeROC, for admission into the grouping due to common interests and the benefits of group working and applications.

After much deliberation, the Members of RoeROC have endorsed the Shire of Wickepin joining with RoeROC as a member and creating an alliance with the Shire for future planning and funding applications.

As part of the consideration of joining a ROC, the CEO also approached the CEO's of several other Shires in the area about the possibility of forming a new ROC. All CEO's considered the possibility; however, it needs to be noted that this was just from the CEO's, not the Councils.

#### Comments

The joining of RoeROC will have several benefits to the Shire of Wickepin. As an established ROC, it has a governance structure and forward planning that the Shire can fit into due to the similarities within our own Strategic Community Plan and the plans of the other Shires. The Shire would benefit from any future funding opportunities and also from larger projects where a single Shire cannot access funding due to limited works (recent disaster funding required grant for minimum grant for more than a single Shire would need, RoeROC submitted a joint application for all the Shires).

The attached MOU and Operational Guidelines give details of how the Membership would work. As the Shire of Wickepin has no interest in Bendering Waste Facility and is not part of the project, we would not be involved with this (a major focus for the other RoeROC Shires).

The Shire could forgo the RoeROC Membership and look at a joint venture with other Shires. This would mean that we would be starting at the same position as all other members. This does have the drawback of establishing the governance structure and strategic planning before items of funding can be addressed. This could take up to 12 months.

The budget allowance for Membership to RoeROC was:

Participation cost	\$30,000
Annual Fee	<u>\$11,000</u>
Total	\$41,000

The fees submitted from RoeROC are:

Participation Fee	\$ 8,869.00
Annual Fee – Pro Rata	<u>\$ 4,897.85</u>
Total	\$13,766.85

The remaining funds of \$27,233.15 will be looked at as part of the Budget Review, but will likely be needed for consultancy to bring the Shire of Wickepin up to where the RoeROC Shires are with their housing project.

The Joining Fee of \$8,869.00 was a consideration for last year's annual fee contribution for the Shires and was seen as a reasonable contribution to the established governance of RoeROC. This joining fee would be considered reasonable given that the governance has been established and in place.

RoeROC have sent this through to allow Wickepin to join for the December Meeting of RoeROC.

### **Financial Implications**

The joining of RoeROC was allocated in the budget and the costing has come in less than anticipated. This will allow surplus funds to be used for other projects.

### **Strategic Implications**

#### **GOAL – Infrastructure**

Objective: 11. We are proactive about collaboration and forward planning our future success

Strategy: 11.1 Participate in regional groupings where value to the Shire of Wickepin can be demonstrated

### **Voting Requirement**

Simple Majority

### **Officer Recommendation**

*That Council :*

1. *Accepts the offer from RoeROC for Membership;*
2. *Nominates the Shire President and Deputy Shire President for Delegates to ROERoc*
3. *Endorses the RoeROC MOU; and*
4. *Authorises the CEO to forward payment of the Joining Fee (\$8,869.00) and Annual Fee – Pro Rata (4,897.85) for RoeROC Membership.*

### **Council Decision**

**Resolution**     **OCM-191125-11**  
**Moved**           **Cr W Astbury**  
**Second**          **Cr T Miller**

***That Council:***

- 1. *Accepts the offer from RoeROC for Membership;***
- 2. *Nominates the Shire President and Deputy Shire President for Delegates to RoeROC***

- 3. *Endorses the RoeROC MOU; and***
- 4. *Authorises the CEO to forward payment of the Joining Fee (\$8,869.00) and Annual Fee – Pro Rata (4,897.85) for RoeROC Membership.***

**Carried 7/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul**

**Against Nil**

### 13.9 Camping Tiny Homes Application

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	23 Connor Street, Yealering
<b>Name of Applicant</b>	Debra Goodwin
<b>File Reference</b>	LE.LL.1822
<b>Author</b>	D Burton - Chief Executive Officer
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	11 <sup>th</sup> November 2025
<b>Attachments</b>	<b>Attachment 13.9.1</b> Application Details <b>Attachment 13.9.2</b> Camping information

---

#### Summary

This report is for Council to consider approving a 24 month camping permit for 23 Connor Street, Yealering for a tiny home in Yealering.

#### Background

The owner of 23 Connor Street, Yealering has requested a permit for 24 months for camping at the location with a tiny home. As the home is on wheels, it is generally treated as a caravan and cannot be assessed as a permanent home.

Recent changes to the Caravan Parks and Camping Grounds Regulations do allow for this to be approved by Council for a period of 24 months. After which, the person can apply again.

#### Comments

With regards to the assessment of the application, the main concern is that the home will have access to power, water and sewerage services to ensure that basic health provisions are covered. The applicant has indicated that the building will be connected to services and will have a solar power generation system for electricity. The conditions will still need to be approved by the EHO before final approval can be given.

The Regulations have been changed to allow people to 'camp' at their property while waiting for a building to be completed, rather than renting a separate property. While this owner is not looking at a permanent building, the regulations do allow camping on the property.

The Shire does have the right to disapprove the application, but must give a reason for not allowing the camping. The owner can then apply directly to the Minister for approval, which would overrule the Shire.

For the approval it is recommended that the following items be included as part of the approval:

- House unit is to be approved by the Environment Health Officer and declared fit for habitation;
- Annual Rubbish Fees will still apply for the property.
- For a tiny home on wheels, the owner is to make an effort to disguise the fact that the home is on wheels while in situ; and
- Further application is to be made within 3 months of the current permit expiring.

As this is the first application of this kind for the Shire, precedent is being set for future applications.

## Financial Implications

There is currently no financial consideration for this approval, as there is no fee established for this application. Staff will be assessing the process and look at an appropriate fee to be established as other applications are likely to be received.

## Strategic Implications

### GOAL – Governance

Objective: 6. New businesses are attracted and existing businesses grow

Strategy: 6.2 Plan in a Local Planning Strategy and Town Planning Scheme for a diverse range of land, housing and development opportunities for facilitation of growth in residential and industrial land use – to meet current and future needs

## Voting Requirement

Simple Majority

## Officer Recommendation

*That Council **APPROVES** the camping at 23 Connor Street, Yealering, subject to the following:*

- House unit is to be approved by the Environment Health Officer and declared fit for habitation;*
- Annual Rubbish Fees will still apply for the property;*
- For a tiny home on wheels, the owner is to make an effort to disguise the fact that the home is on wheels while in situ; and*
- Further application is to be made within 3 months of the current permit expiring.*

## Council Decision

Resolution OCM-191125-12

Moved Cr L Corke

Second Cr F Allan

*That Council **APPROVES** the camping at 23 Connor Street, Yealering, subject to the following:*

- House unit is to be approved by the Environment Health Officer and declared fit for habitation;*
- Annual Rubbish Fees will still apply for the property;*
- For a tiny home on wheels, the owner is to make an effort to disguise the fact that the home is on wheels while in situ; and*
- Further application is to be made within 3 months of the current permit expiring.*

Carried 7/0

For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaull

Against Nil



### 13.10 Policy Review – Council Policies – 2.1.1 to 2.1.32

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Whole Shire
<b>Name of Applicant</b>	David Burton – Chief Executive Officer
<b>File Reference</b>	Policy Manual
<b>Author/s</b>	David Burton – Chief Executive Officer Erika Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	The author/s have no financial, proximity or impartiality interests in this item.
<b>Report Written Date</b>	12 November 2025
<b>Attachments</b>	<b>Attachment 13.10.1</b> Revised Council Policies 2.1.1. – 2.1.32

---

#### Summary

The purpose of this report is to recommend to the Council to amend the current Council Policies – Section 2 Governance 2.1.1 to 2.1.32 so that it reflects current practice.

#### Background

Shire Officers have commenced the review of the policies to be presented to the Council. Over the next twelve months. The review will identify to revoke, review or endorse work procedures due to their administrative functions.

The Council Policies – Section 2 Governance has been endorsed since 2022 in its entirety and had individual reviews of certain policies during this time.

#### Comments

Shire Officer's have reviewed and updated the changes to the Council Policy – 2.1.1 to 2.1.32 –as contained in **Attachment 13.10.1**.

Council policies have been reviewed policies contained in Section 2 – Governance – 2.1.1 to 2.1.32. The changes are noted in **RED** for additional wording and the deletions are noted with ~~STRIKE OUT~~ in **BLUE**.

#### Statutory Environment

Section 2.7 of the Local Government Act 1995, states:

##### **2.7. Role of council**

*(1) The council —*

*(a) governs the local government's affairs; and*

*(b) is responsible for the performance of the local government's functions.*

*(2) Without limiting subsection (1), the council is to —*

*(a) oversee the allocation of the local government's finances and resources; and*

*(b) determine the local government's policies.*

Furthermore, section 5.41 of the *Local Government Act 1995* notes that one of the CEO's functions is to ensure that advice and information is available to Council so that informed decisions can be made.

### **Policy Implications**

The policy will provide guidance for Council members and Administration when dealing with matters of governance.

### **Financial Implications**

There are no financial implications to this item.

### **Strategic Implications**

#### **GOAL - Governance**

Objective: 10 Our organisation is well positioned and has capacity for the future.

Strategy: 10.1 Attract, train, develop and retain a skilled and effective workforce.

Objective: 11. We are proactive about collaboration and forward planning our future success

Strategy: 11.3 Ensure integrated planning documents remain current via regular reviews

### **Voting Requirement**

Simple Majority

### **Officer Recommendation**

That Council adopts the revised Council Policy – 2.1.1 to 2.1.32 Policies with the relevant changes noted and contained in Attachment 13.10.1.

### **Council Decision**

**Resolution** OCM-191125-13

**Moved** Cr F Allan

**Second** Cr W Astbury

**That Council adopts the revised Council Policy – 2.1.1 to 2.1.32 Policies with the relevant changes noted and contained in Attachment 13.10.1.**

**Carried** 7/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaull

**Against** Nil

### 13.11 Housing Funding – Regional Housing Support Fund

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Wickepin Townsite
<b>Name of Applicant</b>	Shire of Wickepin
<b>File Reference</b>	GS.PRG.1554
<b>Author</b>	D Burton - Chief Executive Officer
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	12 November 2025
<b>Attachments</b>	<b>Attachment 13.11.1</b> Application Information

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#### Summary

This report is for Council to consider lodging an application for funding under the recently released Regional Housing Support Fund.

#### Background

State Government has announced the Regional Housing Support Fund, which is an allocation of \$25 million for regional housing or land development projects. Projects are generally limited to \$5 million, but can be for larger amounts with additional information. Submissions are required to be lodged by 19<sup>th</sup> December 2025.

#### Comments

The Shire of Wickepin is currently reviewing staffing details for our Workforce Plan and a major consideration is that approximately 40% of our staff are over 60 and many live in their own homes. Just recently, staff recruitment was made for two positions on the Shire and no local responses were made, showing a lack of work-capable people in town. Of the two employees, being out of town, there was a possibility that both would require housing, in which the Shire only has one house left.

With the consideration of staff retiring and also staff requirements for the Shire, housing is becoming a major issue, and it is highly likely that the Shire will not be able to provide housing for staff in the near future. As such, it is recommended that housing be looked at as a priority for the funding.

We are aware that the Yarling Court units does allow for more units to be constructed. Costings would be done for brick veneer units similar to what is in place, however costs may be limited and transportable units used instead. For the units, staff are working on the basis of approximately \$500,000 per unit for the final construction.

For the grant funding, our Housing Reserve has limited funds of approximately \$240,000. It is recommended that the Shire does not drain the Reserve fully, so funding for the units could be on an 80/20 basis with 80% of cost from grant funding and 20% costing from the Reserves (noting that this would be in effect for next financial year).

- The Funding round does not specify a co-contribution for the funding approval, but has a notation in the assessment criteria of:
- Funding the project:
- Evidence of detailed project costings.
- Degree by which a clear plan is provided of other funding sources and the level of certainty attached to these sources.
- Evidence of co-contributions.

- Demonstration of responsible and sound financial management.

The 80/20 contribution may be considered low making it difficult to receive funding, but any further contributions may impact the type of building we can construct.

Consideration of land development is also allowed for funding. As the Shire is currently working with Development WA for a future land release, it was considered to pursue this option for land and look at this housing grant instead. It should be noted that the land release approval process is for land less than 2,000m<sup>2</sup>, so the larger lifestyle blocks of Yarling Brook Estate would not be eligible.

### Financial Implications

It is likely that this project will be funded through the 2026/27 Budget, the impacts can be included as part of the budget, provided that outcome of the grant is known.

If successful, this would significantly reduce the funding available in our Reserve Funds for this purpose.

### GOAL – Governance

Objective: 10. Our organisation is well positioned and has capacity for the future

Strategy: 10.1 Attract, train, develop and retain a skilled and effective workforce

Objective: 11. We are proactive about collaboration and forward planning our future success

Strategy: 11.3 Ensure integrated planning documents remain current via regular reviews

### Voting Requirement

Simple Majority

### Officer Recommendation

*That Council authorises the Chief Executive Officer to submit a funding application for the Regional Housing Support Fund for units at Yarling Court with a contribution of 20% of costs from the Shire of Wickepin.*

*NOTE – due to more information (minimum of three houses) being discovered, an alternative motion was presented to Council.*

### Council Decision

**Resolution** OCM-191125-14

**Moved** Cr W Astbury

**Second** Cr J Mearns

### Alternative Motion.

- 1. That Council authorises the Chief Executive Officer to submit a funding application for the Regional Housing Support Fund for 3-4 units at Yarling Court with a contribution of 40% of costs from the Shire of Wickepin.***
- 2. The Ceo make a Loan Application of up to \$500,000 to the WATC to ensure Shire Contribution can be met, as per regulations***

**Carried** 7/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul

**Against** Nil

### 13.12 Planning Application Lot 7438 Stock Route Road Harrismith

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Shire of Wickepin
<b>Name of Applicant</b>	Konzag Grains Pty Ltd
<b>File Reference</b>	A6501
<b>Author</b>	Kiralee Harris – Shire of Narrogin Planning Officer
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	13 November 2025
<b>Attachments</b>	<b>Attachment 13.12.1</b> Development Application Package

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#### Summary

A development application has been received from Harley Dykstra Pty Ltd on behalf of Konzag Grains Pty Ltd seeking approval for a proposed Workforce Accommodation and Office/Crib Room at Lot 7438 (309) Stock Route Road, Harrismith. The property is zoned General Agriculture under the Shire of Wickepin Local Planning Scheme No. 4. The proposal involves two permanent, newly constructed buildings located within the existing farm complex to accommodate up to four seasonal employees associated with cropping, harvesting, and grain cartage operations.

The proposed use is not listed within the Zoning Table of the Scheme and cannot reasonably be determined as falling within any other use category. In accordance with Clause 3.4.2 of the Scheme, the matter must therefore be determined by Council to consider whether the use is consistent with the objectives of the General Agriculture zone and capable of approval.

#### Background

The subject lot has an area of approximately 90.64 hectares and is used for broadacre agriculture. Existing development comprises a dwelling, machinery sheds, grain handling structures, and associated farm infrastructure.

Two rural outbuildings (chemical storage shed and machinery shed) were granted delegated approval by the Shire in July 2025. The current application was lodged following advice that the proposed workforce accommodation and office / crib room require development approval because the land use is not identified in the Scheme.

Approval for the onsite effluent disposal system was issued by the Shire's Environmental Health Officer in August 2024. No construction has occurred. The application is not retrospective. The land is situated approximately 2.5 kilometres south of the Harrismith townsite and more than 2.5 kilometres from the nearest residence. Surrounding properties are used for broadacre agriculture.

#### Comments

Assessment of the proposed use and development has been undertaken in accordance with Clause 3.4.2 of Local Planning Scheme No. 4, which requires Council to determine whether a use not listed in the Zoning Table is deemed to be suitable within the site location.

The proposal is consistent with the objectives of the General Agriculture zone as it supports existing agricultural operations and maintains the rural character and amenity of the locality. The development is located within the existing lot screened from public view, and setback more than 260 metres from Stock Route Road and 20 metres from all other boundaries in compliance with Clause 4.19(2) of the Scheme.

The site is not identified as being within a designated bushfire prone area. The provisions of State Planning Policy 3.7 – Planning in Bushfire Prone Areas therefore do not apply.

The proposal has been assessed with due regard to the matters listed in Clause 67 of the Deemed Provisions and is consistent with State Planning Policy 2.5 - Rural Planning, which supports ancillary development associated with agricultural production where compatible with the rural environment.

The development will utilise existing scheme water and power connections and an approved on-site effluent disposal system, subject to verification by the Environmental Health Officer. Stormwater will be retained within the site in accordance with Clause 4.19(4) of the Scheme.

Given the separation from sensitive receptors, the proposal is unlikely to result in adverse noise or amenity impacts. It is recommended that a Noise and Operational Management Plan be required to ensure staff activity and vehicle movements remain compatible with the locality.

The proposed buildings are of new, permanent construction and do not fall within the definition of a Transportable or Relocated Building under Section 6.2.5 of the Shire's Policy Manual. The development also aligns with Policy 6.1.2 – Key Personnel Housing, which supports accommodation directly associated with agricultural employment.

The proposal is considered to comply with the relevant planning framework and represents orderly and proper planning.

### **Statutory Environment**

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2
- Shire of Wickepin Local Planning Scheme No. 4

### **Policy Implications**

- Shire of Wickepin Policy Manual (December 2024)  
Section 6.2.5 – Transportable and Relocated Buildings (not applicable)
- State Planning Policy 2.5 – Rural Planning
- State Planning Policy 3.7 – Planning in Bushfire Prone Areas (not applicable)

### **Financial Implications**

Application fees have been paid in accordance with the Shire's Schedule of Fees and Charges.

### **Strategic Implications**

#### **GOAL - Infrastructure**

Objective:	1	Roads are a key economic driver across the Shire
Strategy:	1.1	Improve road safety and connectivity
	1.2	Develop and implement long-term (minimum 5 year) work construction programs
	1.4	Identification of road maintenance and improvements in the Asset Management Plan

**Voting Requirement**

Simple Majority

**Officer Recommendation**

*That with respect to the Development Application for Workforce Accommodation and Office/Crib Room at Lot 7438 (309) Stock Route Road, Harrismith, Council:*

- 1. Determine that the proposed use 'Workforce Accommodation and Office/Crib Room' is consistent with the objectives of the General Agriculture zone in accordance with Clause 3.4.2 of the Shire of Wickepin Local Planning Scheme No. 4; and*
- 2. Grant Development Approval subject to the following conditions and advice notes.*

**Conditions of Approval:**

- 1. The development shall be carried out in accordance with the approved plans prepared by Harley Dykstra Pty Ltd (Job No. 24815, Rev A, dated 26 August 2025) unless otherwise approved in writing by the Shire of Wickepin.*
- 2. The approved use is limited to workforce accommodation and an associated office/crib room directly related to agricultural operations on the land and shall not be used for general residential, rental or short-stay purposes.*
- 3. The effluent disposal system shall be installed and maintained to the satisfaction of the Local Government, in accordance with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*

**Council Decision****Resolution**      **OCM-191125-15****Moved**            **Cr T Miller****Second**          **Cr W Astbury**

***That with respect to the Development Application for Workforce Accommodation and Office/Crib Room at Lot 7438 (309) Stock Route Road, Harrismith, Council:***

- 1. Determine that the proposed use 'Workforce Accommodation and Office/Crib Room' is consistent with the objectives of the General Agriculture zone in accordance with Clause 3.4.2 of the Shire of Wickepin Local Planning Scheme No. 4; and***
- 2. Grant Development Approval subject to the following conditions and advice notes.***

**Conditions of Approval:**

- 1. The development shall be carried out in accordance with the approved plans prepared by Harley Dykstra Pty Ltd (Job No. 24815, Rev A, dated 26 August 2025) unless otherwise approved in writing by the Shire of Wickepin.***
- 2. The approved use is limited to workforce accommodation and an associated office/crib room directly related to agricultural operations on the land and shall not be used for general residential, rental or short-stay purposes.***
- 3. The effluent disposal system shall be installed and maintained to the satisfaction of the Local Government, in accordance with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.***

**Carried** 7/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul

**Against** Nil

## **14 Confidential Reports and Information**

## **15 Urgent Business**

### **Officer Recommendation**

That Council, with respect to new business of an urgent nature introduced by Council decision Council, pursuant to clause 5.5 of the Shire of Wickepin Standing Orders Local Law 1998 accept the following Urgent business –

15.1 – Acceptance of Tender RFT 04-2025/2026 Supply and Lay Asphalt

### **Council Decision**

**Resolution** OCM-191125-16

**Moved** Cr Corke

**Second** Cr Astbury

*That Council, with respect to new business of an urgent nature introduced by Council decision Council, pursuant to clause 5.5 of the Shire of Wickepin Standing Orders Local Law 1998 accept the following Urgent business –*

*15.1 – Acceptance of Tender RFT 04-2025/2026 Supply and Lay Asphalt*

**Carried** 7/0

**For** Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke,  
Cr D Gaul

**Against** Nil



## 15.1 Acceptance of Tender RFT 04-2025/2026 Supply and Lay Asphalt

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<b>Submission to</b>	Ordinary Council Meeting
<b>Location / Address</b>	Shire of Wickepin
<b>Name of Applicant</b>	Grant Cross – Manager of Works and Services
<b>File Reference</b>	FM.TEN.1220
<b>Author</b>	Erika Clement – Deputy Chief Executive Officer
<b>Interest Disclosures</b>	Nil
<b>Report Written Date</b>	19 November 2025
<b>Attachments</b>	Nil

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### Summary

The purpose of this report is to advise Council of submissions received in relation to Tender RFT 04-2025/2026 – Supply of and Lay of Asphalt and for Council to award the contract to the best value for money tenderer.

### Background

The Request for Tender RFT 04-2025/2026 – Supply of and Lay of Asphalt was advertised via E-Quotes on Wednesday 24<sup>th</sup> October 2025 and closed at 5pm on Friday, 14<sup>th</sup> November 2025 on the Western Australian Local Government Association's ("WALGA") Preferred Supplier E-Quotes System. E-Quotes suppliers were notified of the request for tender.

The RFT sought the services of the suitably qualified and experienced contractor to undertake the supply of Supply of and Lay of Asphalt on Stock Route Road. The RFT is for the Supply of and Lay of Asphalt including, although not limited to, the following 2025/2026 Capital Works program:

- Stock Route Road

The tender documentation specifically sought –

- Supply of and Lay of Asphalt works;

Additionally, tender submissions were required to include the following –

- Organisation profile;
- Agency details;
- Sub-contractor details;
- Quality assurance details;
- Selection criteria responses;
- Operational compliance details against set criteria;
- Demonstrated experience in similar works;
- Demonstrated commitment to customer service;
- Demonstrated assurance of occupational safety and health practices; and
- Price information

### Submissions

The RFT was advertised through the WALGA E-Quotes with three (3) submissions received for RFT 04-2025/2026. The submissions are summarised in

Tender submissions were received from the following companies for RFT 04-2025/2026:

#	Company Name
1	WCP Civil Pty Ltd
2	Fulton Hogan Industries Pty Ltd
3	Stirling Asphalt

### **Comments**

While the tenders were received for the same documentation, the resulting figures do vary considerably.

Concern is raised that any attempt to analyse the figures and assess the tenders against each other may be subject to assessments that could be contested increasing the risk for Council..

As all of the tenders are under the value of \$250,000 or the tender threshold, rather than going back to tender and presenting at the December Meeting, it is recommended that council reject all tenders and allow the Chief Executive Officer to seek quotes that can be compared and carry out the works as required.

### **Statutory Environment**

#### *Local Government Act 1995 – Section 3.57*

A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

#### *Local Government (Functions and General) Regulations 1996 – Division 2 Part 4*

Tenders shall be invited before the Shire enters into a contract for another person to supply goods or services if the consideration under the contract is or is expected to exceed \$250,000.

#### *Local Government (Functions and General) Regulations 1996 – Regulation 18 Rejecting and accepting tenders*

A local government may reject, accept or decline to accept any or all tenders received through a request for tender process.

### **Policy Implications**

#### *Council Policy 3.1.6 Purchasing*

Purchases which may be in excess of \$250,000 ex GST must be tendered.

### **Financial Implications**

If only works included as per the estimated tender specifications occur, All tenders received were under \$200,00.00. Budget estimate was \$198,729.00

## Strategic Implications

### GOAL - Infrastructure

- Objective: 1 Roads are a key economic driver across the Shire
- Strategy: 1.1 Improve road safety and connectivity
- 1.2 Develop and implement long-term (minimum 5 year) works construction programs
- 1.4 Identification of road maintenance and improvements in the Asset Management Plan

### Voting Requirement

Simple Majority

### Officer Recommendation

*That Council,*

*with respect to Tender RFT-04-2025/2026 Supply and Lay Asphalt ;*

- 1. Rejects all tenders submitted; and*
- 2. Authorises the Chief Executive Officer to seek quotes for the works and appoint an appropriate contractor providing the quotes are below the tender threshold of \$250,000.*

### Council Decision

**Resolution OCM-191125-17**

**Moved Cr T Miller**

**Second Cr D Gaul**

*That Council,*

*with respect to Tender RFT-04-2025/2026 Supply and Lay Asphalt ;*

- 1. Rejects all tenders submitted; and*
- 2. Authorises the Chief Executive Officer to seek quotes for the works and appoint an appropriate contractor providing the quotes are below the tender threshold of \$250,000*

**Carried 7/0**

**For Cr J Russell, Cr T Miller, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr L Corke, Cr D Gaul**

**Against Nil**

## 16 Closure

With no further business, the Presiding Member declared the meeting closed at 5.16pm

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 17 December 2025.

Presiding Member, Cr J Russell \_\_\_\_\_

Date \_\_\_\_\_



## **9.1.1 Minutes of the RoeROC Meeting held Thursday 4 December 2025**

# ROEROC

Roe Regional Organisation of Councils  
Corrigin | Kondinin | Kulin | Narembeen | Wickepin

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## MINUTES

### RoeROC Ordinary Meeting

Thursday 4<sup>th</sup> December 2025

Shire of Narembeen Council Chambers



## CONDUCT OF MEETINGS

### Membership:

The RoeROC Committee includes:

- The Shire President of each Member Council
- One elected member (Deputy Delegate)
- The Chief Executive Officer of each Member Council
- One senior officer (Deputy Officer)

Deputy CEOs and observers may attend at the discretion of their Council.

### Presiding Member:

The Chairperson and Deputy Chairperson are elected every two years in line with the Host Shire rotation. If the Chairperson is unavailable, the Deputy or a nominated member will preside.

### Voting:

- Each Member Council has **one vote**, regardless of the number of representatives present.
- All resolutions or decisions of RoeROC (whether by the Committee or the Executive) are to be determined by a simple majority vote of members present and eligible to vote.

### Role of the Committee

The role of the RoeROC Committee is to:

- Facilitate collaboration among Member Councils on matters of mutual interest;
- Provide a forum for regional leadership, shared decision-making, and advocacy;
- Oversee the development, coordination, and delivery of joint projects, services, and initiatives;
- Consider strategic regional issues affecting the Member Councils and propose coordinated responses; and
- Provide guidance and direction to working groups and the RoeROC Executive Officer.

### Objectives of RoeROC

The objectives of RoeROC are to:

- Provide strong regional leadership and strategic direction;
- Advocate on regional priorities identified and supported by Member Councils;
- Form a collaborative alliance to improve infrastructure, community services, and economic resilience across the region;
- Promote cooperation and resource sharing for greater efficiency and cost-effectiveness;
- Pursue joint initiatives that enhance environmental management, tourism, health services, and local government capability; and
- Support sustainable population retention and regional development without diminishing the autonomy or relationships of individual Member Councils with their communities or external stakeholders.

### Arrangements for Projects and Non-Ongoing Agreements

Projects may only proceed where participating Member Councils have agreed. Each participating Council must make necessary budget provisions for their share. A formal Project Plan must be prepared outlining scope, timeline, financial commitments, and governance arrangements.

All RoeROC projects are managed by a Lead Council and supported by the Executive Officer, with reporting provided to participating Councils. Councils that commit to a project are financially responsible until its completion, regardless of later changes to membership.

### No Delegated Powers

RoeROC is an advisory and collaborative body and does **not** hold any delegated authority under the *Local Government Act 1995* or any other legislation. All decisions and recommendations made by RoeROC must be referred to the respective Member Councils for formal resolution, endorsement, or implementation unless otherwise provided for in a specific agreement or project.

### Working Group Protocols and Structure

RoeROC may establish Working Groups to support its strategic or operational objectives. These groups report to the RoeROC Executive and Committee through the Executive Officer.

## ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting held at the  
Shire of Narembeen on  
**Thursday 4<sup>th</sup> December 2025**

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# ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting held at the  
Shire of Narembeen on  
**Thursday 4<sup>th</sup> December 2025**

## AGENDA

### 1. Opening And Announcements

*The Chairperson, Cr Holly Cusack welcomed attendees and declared the meeting open at 1.00pm*

### 2. Attendance

Cr Sharon Jacobs	President, Shire of Corrigin
Cr Heather Talbot	Councillor, Shire of Corrigin
N Manton	CEO, Shire of Corrigin
Cr Holy Cusack	President, Shire of Narembeen (Chairperson)
Cr Hannah Bald	Deputy President, Shire of Narembeen
Rebecca McCall	CEO, Shire of Narembeen
Cr Robbie Bowey	Councillor, Shire of Kulin
Alan Leeson	CEO, Shire of Kulin
Cr Bruce Browning	Councillor, Shire of Kondinin
Bruce Wright	CEO, Shire of Kondinin
Cr Julie Russell	President, Shire of Wickepin
D Burton	CEO, Shire of Wickepin
Darren Mollenoyux	Executive Officer, RoeROC
Brendon Gerrard	Principal Roe EHO ( <i>via Microsoft Teams</i> )

### 3. Apologies

Cr Brad Smoker	Deputy President, Shire of Kulin
Cr Beverley Gangell	Deputy President, Shire of Kondinin
Cr Tyron Miller	Deputy President, Shire of Wickepin

### 4. Guests

Myra Henry	DCEO Shire of Corrigin
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### 5. Declarations of Interest

*Nil*

### 6. Presentations

*Nil*

## 7. RoeROC Delegates

<b>REPORTING OFFICER:</b>	Darren Mollenoyux
<b>DATE:</b>	21 <sup>st</sup> November 2025
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION</b>	RoeROC CEOs

### SUMMARY

RoeROC Committee is asked to endorse RoeROC delegates as provided by member Councils.

### BACKGROUND

Following the October 2025 Local Government Elections, member Shires were requested to nominate their representatives to RoeROC. In accordance with Section 4.1 of the RoeROC Memorandum of Understanding, each member Council is required to appoint delegates to participate in RoeROC activities and meetings.

#### 4.1 Appointment of members

- a) *The RoeROC Committee shall consist of the following;*
  - *Shire President of member Council*
  - *Deputy Delegate – one elected member from each member Council*
  - *Chief Executive Officer of the member Shire*
  - *Proxy Officer – one officer from each member Council*
- b) *A Member Council may appoint a nominee in lieu of the Shire President or Chief Executive Officer under sub-clause 4.1(a).*

### COMMENT

Member Councils have nominated the following RoeROC delegates:

Shire	Delegate	Deputy Delegate	Proxy Delegate
<b>Corrigin</b>	Cr Sharon Jacobs	Cr Heather Talbot	Cr Megan Leach
<b>Kondinin</b>	Cr Bruce Browning	Cr Bev Gangell	
<b>Kulin</b>	Cr Brad Smoker	Cr Robbie Bowey	
<b>Narembeen</b>	Cr Holy Cusack	Cr Hannah Bald	Cr Michael Currie
<b>Wickepin</b>	Cr Julie Russell	Cr Tyron Miller	

#### New Delegate Induction Pack

The Executive Officer has developed a **RoeROC New Delegate Induction Pack** to support current and future delegates in understanding RoeROC's purpose, functions, and operations. The pack provides an overview of RoeROC's background, objectives, strategic priorities, collaboration framework, governance structure, and current projects. It is also intended as a reference resource for all Councillors and new staff. A copy of the Induction Pack has been provided to CEOs for distribution to Councillors.

### STATUTORY ENVIRONMENT

RoeROC Memorandum of Understanding (2025–2029)

### POLICY IMPLICATIONS

RoeROC Operational Guidelines 2025

### COMMUNITY AND STRATEGIC OBJECTIVES

#### RoeROC MOU

2.d To promote co-operation between member Councils and to realize opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

### VOTING REQUIREMENT

Simple Majority

#### Officer Recommendation and Resolution

Moved: Cr S Jacobs

Seconded: Cr R Bowey

That the RoeROC Committee receives the RoeROC delegates as presented.

**Carried**

## 8. Election of Chairperson

<b>REPORTING OFFICER:</b>	Darren Mollenoyux
<b>DATE:</b>	13 <sup>th</sup> November 2025
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION</b>	Nil

### SUMMARY

The meeting is to elect the Chairperson and Deputy Chairperson of RoeROC for the upcoming two-year term.

### BACKGROUND

The RoeROC Memorandum of Understanding (MOU) 2025 -2029 states:

#### 4.4 Election of Chairperson and Deputy Chairperson

- (1) *The members of the RoeROC shall elect a Chairperson, Deputy Chairperson and secretariat for a two year term on a rotational basis as decided by Member Councils following the bi-annual local government elections.*
- (2) *The Chair shall be rotated accordingly;*

<i>March 2023 – March 2025</i>	<i>Shire of Corrigin</i>
<i>March 2025 – October 2027</i>	<i>Shire of Narembeen</i>
<i>November 2027 – October 2029</i>	<i>Shire of Kulin</i>
<i>November 2029 – October 2031</i>	<i>Shire of Kondinin</i>
<i>November 2031 – October 2033</i>	<i>Shire of Wickepin</i>

### COMMENT

The election for the position of Chairperson and Deputy Chairperson will be undertaken at the meeting.

### STATUTORY ENVIRONMENT

RoeROC Memorandum of Understanding (2025 – 2029)

### POLICY IMPLICATIONS

RoeROC Operational Guidelines 2025

### CONSULTATION

Nil

### FINANCIAL IMPLICATIONS

Nil

### COMMUNITY AND STRATEGIC OBJECTIVES

#### RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

### VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION

That \_\_\_\_\_ is appointed as the Chairperson of RoeROC until the October 2027 Ordinary Local Government Elections.

That \_\_\_\_\_ is appointed as the Deputy Chairperson of the RoeROC until the October 2027 Ordinary Local Government Elections.

#### Resolution

Moved: Cr B Browning

Seconded: Cr R Bowey

**That Holy Cusack is appointed as the Chairperson of RoeROC until the October 2027 Ordinary Local Government Elections.**

**That Hannah Bald is appointed as the Deputy Chairperson of the RoeROC until the October 2027 Ordinary Local Government Elections.**

**Carried**

## 9. Minutes of Meetings

- Minutes of the RoeROC Ordinary Meeting held on the 4<sup>th</sup> September 2025, included at **Attachment 9.1.**
- Minutes of the RoeROC Special Meeting held on the 10<sup>th</sup> November 2025, included at **Attachment 9.2.**
- Minutes of the RoeROC Executive Meeting held on the 17<sup>th</sup> November 2025, included at **Attachment 9.3.**
- Minutes of the RoeROC Shared Services Working Group Meeting held on the 27<sup>th</sup> October 2025, included at **Attachment 9.4.**

### OFFICER RECOMMENDATION AND RESOLUTION

Moved: Cr S Jacobs

Seconded: Cr J Russell

The following minutes endorsed en bloc;

That the following minutes are received as a true and correct record of proceedings;

- RoeROC Ordinary Meeting held on the 4<sup>th</sup> September 2025
- RoeROC Special Meeting held on the 10<sup>th</sup> November 2025

The following minutes are received;

- RoeROC Executive Meeting held on the 17<sup>th</sup> November 2025
- RoeROC Shared Services Working Group Meeting held on the 27<sup>th</sup> October 2025

**Carried**

## 10. RoeROC Meeting Outcomes Status Report

The following provides a status report as of 25<sup>th</sup> November 2025

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
27 March 2018	Member shires agreed to allocate \$5,000 to a reserve fund to be included in each shire's annual budget		Proceeds from Bendering Tip fees after expenses distributed to shires and can be used for reserves. Bendering Waste Site Management Plan identified a need for each shire to have a reserve of approx.. \$83,000 by 2026 to cap stage 1.	
15 June 2023	Roe EHO to identify the highest priority tasks within each shire's Public Health Plan. This initial assessment will help establish specific areas of focus that can be addressed through collaborative efforts. Roe EHO will discuss who will form a working group that will collectively plan and execute strategies to address the identified priority tasks.	B Gerard	The following was agreed at the RoeROC Executive Meeting 28 July 2025  <b>As the lead council for RoeHealth, Natalie Manton is to inform Brendon Gerrard that the RoeROC Executive discussed the Public Health Plans and agreed to defer further action until the release of the 2025 Census data.</b>	
7 March 2025	<b>Evacuation Centre Enhancement Project</b> That RoeROC strongly support the development of a business case and submit a joint grant application for the installation of generators and power connection requirements at each of the 5 primary evacuation centres within RoeROC Shires, in line with Disaster Resilience Fund Category 7 projects.	RoeROC EO	Project scope changed due to request for joint project approach from NEWROC, providing a stronger application.  <b>In November 2025 received advise that the grant was unsuccessful.</b>	Grant submitted 16 April 2025.
5 June 2025	<b>Key Workforce Housing Project</b> 1. Accept Whitney Consulting as the preferred consultant based on the evaluation of price, relevant experience, and resource availability, as the successful quotation for the development of funding submissions and guidance on the RoeROC Key Worker Housing Project. 2. That each RoeROC member Council make budget provision of \$9,000 in their 2025/2026 budget for grant consultancy for the Key Worker Accommodation project. 3. That RoeROC endorsed the RoeROC Key Worker Accommodation Project Action Plan, as presented.	RoeROC EO  RoeROC CEOs		

<p><b>28 July 2025</b></p>	<ol style="list-style-type: none"> <li>1. That RoeROC proceed with Recommendation 1 from Whitney Consulting — to update the existing RoeROC Key Worker Housing Business Case — with the aim of completing the update by the end of October 2025.</li> <li>2. That the RoeROC Executive Officer confirm with Whitney Consulting that RoeROC has agreed to proceed with the enhancement of the business case and arrange a project start-up meeting.</li> <li>3. That RoeROC continue to undertake initial advocacy for Key Worker Housing funding through its internal lobbying group.</li> </ol>	<p>RoeROC EO</p> <p>RoeROC EO</p>	<p>Joint start up meeting held with Whitney Consulting with EO, CEOs and key staff. Individual meetings held between Whitney Consulting and CEOs.</p>	<p>Individual Shires to provide all details by October 2025</p> <p>Revised Business Case to be completed by December 2025</p>
<p><b>17 November 2025</b></p>	<p>That the RoeROC Executive:</p> <ol style="list-style-type: none"> <li>1. Agrees to support progressing with the preparation and submission of a joint application to the State Government's Regional Housing Support Fund (RHSF) for the RoeROC Key Worker Housing Project.</li> <li>2. Ratifies the email approval to engage Whitney Consulting to prepare the application to the RHSF for the RoeROC Key Worker Housing Project at a cost of \$5,980 (plus GST), to be shared equally among the member Shires.</li> <li>3. Finalises its approach and position on the inclusion of project costs, co-contributions and letters of support to enable submission within the program timeframe.</li> </ol>	<p>RoeROC CEOs</p>	<p><b>Update provided in the December 2025 Agenda outlining status and agreement to apply for RHSF grant.</b></p>	
<p><b>28 July 2025</b></p> <p><b>17 November 2025</b></p>	<p><b>Joint Renewable Energy Policy</b></p> <ol style="list-style-type: none"> <li>1. It was agreed to develop a shared Council Planning Policy framework to guide renewable energy developments across RoeROC Shires, using WALGA's guidance document and templates.</li> <li>2. A working group of Tory Young, Natalie Manton and Alan Leeson lead the development of a draft Council Planning Policy framework and templates to for use by member Councils.</li> <li>3. The working group to report progress of the draft RoeROC policy and engagement framework for the RoeROC CEOs at the Executive Meeting by 30/11/25</li> </ol> <p>That the RoeROC Executive Officer:</p> <ol style="list-style-type: none"> <li>1. Invite Steve Thompson, Edge Planning and Property to the December RoeROC Meeting and seek an itemised quote.</li> <li>2. Seek additional quotations from Shire of Kalamunda and Joe Douglas from Exurban.</li> </ol>	<p>RoeROC EO &amp; Working Group</p>	<p>First meeting of the working group held on the 2<sup>nd</sup> September 2025.</p> <p>At the Committee Meeting 4 November 2025 it was agreed "The Committee requested the RoeROC Executive Officer to obtain quotations for a consultant or temporary employee to assist member Councils in formalising a suite of policies and frameworks to support the management and development of renewable energy projects and related initiatives."</p> <p><b>Update provided in the December 2025 Committee Meeting.</b></p>	<p>November 2025</p>

<b>4 September 2025</b>	<b>RoeROC Governance Review – MOU</b> 2. Adopt the RoeROC Memorandum of Understanding (2024–2029) as presented in Attachment 10.2a (noting that clause 4.2a Voting - be amended to reflect that voting is applied only to members participating in referred item or project); 3. Adopt the RoeROC Operational Guidelines as presented in Attachment 10.2b, noting these replace the previous RoeROC Terms of Reference (2024); 4. Request member Councils formally ratify the adopted documents at their September 2025 Council meetings.	RoeROC EO RoeROC CEOs	<b>Decision Special Committee Meeting 4<sup>th</sup> November 2025</b> <b>Confirmed final adoption of RoeROC MOU (2025–2029) and Operational Guidelines 2025, including the Shire of Wickepin as a new Member.</b> <b>Record the completion of the RoeROC governance reform process and endorse the framework as the basis for RoeROC's operations through to 2029.</b>	Completed November 2025
<b>17 November 2025</b>	<b>RoeROC SSWG Community Development Workshop</b> 1. The RoeROC Executive Officer is to update the RoeROC Shared Services and Collaboration Plan to incorporate the outcomes of the SSWG Community Development Workshop. 2. The RoeROC Executive Officer is to provide an update to the SSWG and Community Development staff, commence coordination on the agreed focus areas, including opportunities for events, regional campaigns, grant support, and community education.	RoeROC EO RoeROC SSWG	<b>Will be progressed at the next SSWG meeting and updates will be provided to community development staff</b>	February 2026
<b>17 November 2025</b>	<b>Bendering Landfill - Independent Accounting Advice</b> 2. A follow up workshop be held with the Shared Services Working Group, Site Working Group and CEOs in February 2026 to progress the matter. 3. The Shire of Corrigin, as the lead Shire for the Bendering Landfill Facility, obtain independent legal advice regarding the ownership of shared assets and preparation of a legal agreement between the Shires of Corrigin, Kondinin, Kulin and Narembeen.	Corrigin CEO RoeROC EO  Corrigin CEO	<b>The joint meeting has been scheduled for 19<sup>th</sup> February 2026</b>	March 2026
<b>17 November 2025</b>	<b>Inquiry into Local Government Funding and Fiscal Sustainability</b> 1. Member Shires are to make individual submissions and provide a copy to the RoeROC Executive Officer to prepare a joint submission. 2. Discussion held regarding future consideration for an independent, suitably skilled person, be engaged to undertake an in-depth review of member Shires Annual Information Returns to identify any areas where additional funds could be obtained.	RoeROC CEOs RoeROC EO	Awaiting individual Council submissions	3 February 2026  Ongoing

## 11. RoeROC Executive Officer KPIs – Status Report

The following provides a status report as of 26<sup>th</sup> November 2025

ACTION	TIMELINE		STATUS
Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.	Ongoing		
<b>KPI #1a</b>	<b>Timeline</b>		
Effectively manage the process of improving the RoeROC governance structure, to be retained as a VROC, amending the current MOU and Terms of Reference to create a single document, ensuring a smooth transition and successful implementation.	July 2025	<ul style="list-style-type: none"> <li>Presented in the July 2025 Executive Meeting.</li> <li>Updates made by Executive in August 2025.</li> <li>RoeROC Committee endorsed September 2026.</li> <li>Endorsed at RoeROC Special Meeting on 10<sup>th</sup> November 2025</li> <li><b>MOU to be signed at the December 2025 Meeting</b></li> </ul>	
<b>KPI #1b</b>	<b>Timeline</b>		
Ensure an effective and transparent process is undertaken for evaluating and implementing the inclusion of the Shire of Wickepin as a member of RoeROC.	August 2025	<ul style="list-style-type: none"> <li>Presented for discussion and direction at the July 2025 Executive Meeting Agenda.</li> <li>Discussion Paper presented to RoeROC Executive Meeting in August 2026.</li> <li>Presented at September 2025 Committee Meeting with recommendation made to present to individual Member Councils.</li> <li>Endorsed at RoeROC Special Meeting on 10<sup>th</sup> November 2025</li> <li><b>Wickepin has formally resolved to join RoeROC on 19 November 2025</b></li> </ul>	
Review the Bendering Landfill Site Working Group Terms of Reference.	March 2026		
ACTION	TIMELINE		STATUS
Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.	2025/26		
<b>KPI #2</b>	<b>Draft</b>	<b>Adoption</b>	
Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region. Potential planning policy to be drafted.	Sept 2025		<ul style="list-style-type: none"> <li>Walga released the guide and templates in early July 2025, this will be discussed in this agenda.</li> <li>Working group formed and met in August 2026.</li> <li>Update provided at September 2025 Committee meeting where delegates voted to seek external consultant to support process.</li> </ul>



<b>ACTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities.	2025 - 2027	Whitney Consulting has been engaged to undertake finalization of business case and make application for funding under RHSF grant.
<b>KPI #3a</b>	<b>TIMELINE</b>	
Establish and support RoeROC Key Worker Housing Lobby Group to implement targeted advocacy and lobbying activities aligned with the approved Action Plan.	Ongoing 25/26	Update provided at the July 2025 Executive Meeting. Awaiting finalization of business case and next steps to commence lobbying and advocacy.
<b>KPI #3b</b>	<b>Lodgement</b>	
In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.	Prior to closing date of funding program.	Individual member Councils are progressing with compilation of additional information for Tara Whitney, which is due by end of October 2025. Grant being prepared for RHSF grant, due on the 19 December 2025.
<b>ACTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
Support the implementation of the Eastern Wheatbelt Power Resilience Project by progressing initiatives to enhance evacuation centre infrastructure across RoeROC Shires.	2025/26	Grant application unsuccessful
<b>KPI #4a</b>	<b>Timeline</b>	
Pending funding outcomes, coordinate the delivery of the project at identified RoeROC evacuation centres.	Dependent on success of funding application	Received notification in November 2025 that grant was unsuccessful.
<b>KPI #4b</b>	<b>Lodgment</b>	
Continue to identify funding opportunities for additional projects that align with local emergency arrangements and community resilience objectives.	Prior to closing date of funding program.	Monitoring
<b>ACTION</b>	<b>TIMELINE</b>	<b>STATUS</b>
Maintain functioning shared services working groups.	2025/26	
<b>KPI #5a</b>	<b>Timeline</b>	
Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.	Ongoing	Ongoing
<b>KPI #5b</b>	<b>Timeline</b>	
Deliver effective executive support to the Bendering Landfill Site Working Group to ensure timely progression of initiatives and actions as directed by RoeROC, and in line with the Bendering Landfill Site Working Group MOU.	Ongoing	Continuing Workshop with Talis being held on 29 <sup>th</sup> July 2025 On site works undertaken in September 2025

KPI #5c	Timeline	
Finalise and implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.	Endorsed by Executive July 2025 Adopted by Committee by Sept 25  Ongoing delivery	Plan adopted at the June 2025 RoeROC Committee Meeting, will be reviewed regularly by the SSWG and Executive, including any impacts from the request by Shire of Wickepin to become a member.  SSWG met with Community Development staff to review potential collaboration points from the RoeROC Plan.
ACTION	TIMELINE	STATUS
Facilitate the sharing of knowledge and understanding between Shires for regional benefit.	Ongoing	
KPI #6a	Implement	
Populate the platform with expert contacts and initial resources.	July 2025	

## **12. Bendering Landfill Site & RoeHealth – Matters for Information / Update**

### **12.1 Bendering Waste Site**

The Bendering Landfill Site Compliance Audit Report as at 25<sup>th</sup> November 2025 has been prepared by Brendon Gerrard and is provided at **Attachment 12.1**.

### **12.2 Bendering Landfill Site – Independent Accounting Advice**

The RoeROC Executive has reviewed independent accounting advice from Moore Australia regarding the Bendering Landfill site, along with the response from the Office of the Auditor General (OAG). The advice clarifies the accounting treatment of the landfill facility, including ownership, recognition of assets, and provisions for capping and rehabilitation.

Moore Australia concluded that no joint control exists and that no investment in associate applies, while the OAG recommended maintaining the prior accounting treatment, recognising each Shire's 25% share in the landfill as an investment in associate. For consistency, the Shires have elected to continue using previous disclosure notes and provision calculations.

The matter has highlighted the need for a more robust legal agreement detailing the ownership and management of shared assets at the landfill. The Executive resolved as follows:

*That:*

1. *The Moore Australia Position Paper Bendering Landfill Facility and response from the Office of the Auditor General be received.*
2. *A follow-up workshop be held with the Shared Services Working Group, Site Working Group, and CEOs in February 2026 to progress the matter.*
3. *The Shire of Corrigin, as the lead Shire for the Bendering Landfill Facility, obtain independent legal advice regarding the ownership of shared assets and preparation of a legal agreement between the Shires of Corrigin, Kondinin, Kulin, and Narembeen.*

## 13. Matters for Decision

### 13.1 Financial Report

<b>APPLICANT</b>	Shire of Corrigin
<b>REPORTING OFFICER:</b>	Natalie Manton
<b>DATE:</b>	19 <sup>th</sup> November 2025
<b>DISCLOSURE OF INTEREST:</b>	
<b>ATTACHMENT NUMBER:</b>	13.1    RoeHealth Statements Bendering Landfill Waste Statements

#### **COMMENT**

Financial reports for RoeHealth Scheme and Bendering Waste Site are attached for consideration.

#### **RECOMMENDATION**

That the financial reports for the RoeHealth Scheme and Bendering Waste Site prepared by the Shire of Corrigin for the period ended October 2025 be received.

#### **Recommendation and Resolution**

**Moved: Cr S Jacobs**

**Seconded: Cr R Bowey**

**That the financial reports for the RoeHealth Scheme and Bendering Waste Site prepared by the Shire of Corrigin for the October and November 2025 be received.**

**Carried**

### 13.2 RoeROC Meeting Schedule 2026

<b>REPORTING OFFICER:</b>	Darren Mollenoyux
<b>DATE:</b>	13 <sup>th</sup> November 2025
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION</b>	RoeROC CEOs

#### SUMMARY

Delegates are asked to consider and endorse the RoeROC meeting schedule for 2026.

#### BACKGROUND

At the RoeROC Committee Meeting on 21 November 2025, it was resolved:

*“That RoeROC agree to amend the Terms of Reference to reflect that future Meetings be held on the first Thursday of the March, June, September and December each year.”*

Following the success of the 2025 RoeROC Dinner hosted by the Shire of Corrigin in March (outside harvest period), it is proposed that the 2026 Annual RoeROC Dinner be held following the Committee Meeting on Thursday, 5 March 2026. In line with the hosting rotation, the Shire of Naremburn will host the event.

#### COMMENT

In line with the MOU the 2026 RoeROC **Committee** Meeting schedule would be as follows;

Thursday 5<sup>th</sup> March 2026 at 4.00pm – Annual RoeROC Dinner to follow

Thursday 4<sup>th</sup> June 2026 at 1.00pm

Thursday 3<sup>rd</sup> September 2026 at 1.00pm

Thursday 3<sup>rd</sup> December 2026 at 1.00pm

RoeROC CEOs will hold the **Executive** Meetings the month prior to each Committee Meeting, and have agreed to the following dates;

Thursday 5<sup>th</sup> February 2026

Thursday 7<sup>th</sup> May 2026

Thursday 6<sup>th</sup> August 2026

Thursday 5<sup>th</sup> November 2026

Feedback is sought on any potential conflicts or suitability.

#### STATUTORY ENVIRONMENT

RoeROC Memorandum of Understanding (2025 – 2029)

#### POLICY IMPLICATIONS

RoeROC Operational Guidelines 2025

#### CONSULTATION

Nil

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple Majority

#### Recommendation and Resolution

Moved: Cr B Browning

Seconded: Cr H Talbot

That RoeROC Committee endorse the following meeting dates for 2026;

Thursday 5<sup>th</sup> March 2026 at 4.00pm

Thursday 4<sup>th</sup> June 2026 at 1.00pm

Thursday 3<sup>rd</sup> September 2026 at 1.00pm

Thursday 3<sup>rd</sup> December 2026 at 1.00pm

**Carried**

### 13.3 RoeROC Renewables Energy Framework

<b>REPORTING OFFICER:</b>	Darren Mollenoyux
<b>DATE:</b>	23 <sup>rd</sup> November 2025
<b>DISCLOSURE OF INTEREST:</b>	
<b>ATTACHMENT NUMBER:</b>	13.3 - EOI for Consultant Renewable Energy Framework
<b>CONSULTATION</b>	Rebecca McCall – RoeROC Lead CEO – Host Shire Renewables Working Group RoeROC CEOs

#### SUMMARY

The RoeROC Committee is asked to consider consultant quotations to support the development of a regional Renewable Energy Policy Framework, including associated policies, procedures, and guidance tools. The framework will provide a coordinated, consistent approach to renewable energy development across RoeROC member Shires, improve clarity for developers, and ensure equitable delivery of community benefits.

#### BACKGROUND

At the July 2025 Executive Meeting, the release of WALGA's Renewable Energy Community Benefits and Engagement Guide was noted. The Guide provides practical resources to assist Local Governments in planning, engagement, and community benefit arrangements for renewable energy projects. The Executive resolved to develop a shared Council Planning Policy framework leveraging WALGA guidance and established a working group comprising Tory Young, Natalie Manton, and Alan Leeson to lead the process.

The working group met in September 2025 to review WALGA resources and determine priorities including community engagement, infrastructure planning, and agreements relating to water access, road use, housing requirements, and local resource management. The focus was on identifying direction and next steps rather than drafting policy content.

Following direction from the September 2025 Committee meeting, quotations were sought from three consultants deemed suitable to support the development of the framework. Two consultants declined to submit a quotation. Edge Planning and Property, led by Steve Thompson, submitted a formal Expression of Interest (EOI). Edge Planning's experience includes drafting renewable energy policies for Kojonup, Wickelup, and Pingelly, and providing planning advice to multiple regional local governments.

At the 17 November 2025 Executive Meeting, the Executive resolved to invite Steve Thompson, Edge Planning and Property to the December RoeROC Committee Meeting to provide a detailed itemised quote and seek further clarification. Additional quotations were also to be sought from the Shire of Kalamunda and Joe Douglas from Exurban to allow the Executive to assess value for money, suitability, and capacity.

#### COMMENT

The Committee is asked to consider the quotations received and determine whether to proceed with Edge Planning, seek additional submissions, or explore alternative options. The engagement will support development of a coordinated, sustainable framework compatible with each member Council's policies and statutory obligations, ensuring clarity for developers and consistency in community benefit arrangements.

#### Expression of Interest Requests:

Julian Goldacre – declined due to ability to commit and workload

Peter Zenni – declined as this work would impact his time to commit to other consultancy work

Steve Thompson, Edge Planning and Property – submission provided below

Joe Douglas Exurban Planning - declined due to workload

Joe Douglas also provided the following comments:

*"I also note DPLH is working on a new Planning Code for renewable energy facilities that will have some big implications for how these types of developments are planned for and assessed."*

### Edge Planning & Property EOI

#### Initial Comment:

- *I have over 30 years planning experience with details in my CV;*
- *I have extensive local government experience and currently assist a number of regional local governments;*
- *I've recently drafted renewable energy policies for Kojonup, Wickepin and Pingelly (references Grant Thompson Kojonup CEO and David Burton Wickepin CEO);*
- *With sufficient lead time, we have capacity/availability to assist RoeROC; and*
- *We work collaboratively with local governments and other stakeholders.*

*As a guide, the fee to review the planning framework, initial discussions with key Shire staff and draft a local planning policy is around \$3000 + GST. As a guide, preparing an item seeking Council support to publicly release the draft policy for comment is around \$1500 + GST.*

*Where the scope of work is not known, or where additional work is required, my hourly rate is \$200 + GST per hour as per the WALGA preferred supplier agreement. Rates are adjusted on 1 July to reflect CPI.*

*If I needed to be in Corrigin, Kondinin, Kulin or Narembeen, travelling time and vehicle operating expenses apply as per the WALGA agreement. A copy of Steve Thompson's CV and Business Profile are attached.*

#### Follow Up Comment from Edge Consulting:

*"If the same policy applies for all 4 Shires, then the RoeRoC group fee applies. If different Shires want different requirements, then perhaps this addressed through hourly rates.*

*I'm guessing each Shire has different planning frameworks and different agenda reporting requirements. The \$1500 + GST is to prepare one agenda report which could be used by the different Shires. While I expect much of the report could be used for all local governments, if a Shire has specific/additional requirements, I suggest this is addressed through hourly rates.*

*With sufficient notice, we have capacity to assist with other components.*

*There are a number of unknowns with the scope of work for the other components. This includes it is expected there are different local government planning (including local planning schemes and strategies), corporate and asset management (including road upgrading) frameworks. As you know, on some aspects, there is contemporary material that could be adapted to suit RoeROC requirements. On other matters, after understanding information gaps, more work is expected to be required. Until these and other matters were better understood, I expect pricing at this stage would be very rubbry.*

*Should Edge Planning & Property be appointed to assist RoeROC, I'm available to meet via Teams on 4 December in the afternoon. Should this occur, it would be good to initially understand some of the background through chatting with you both in the coming days.*

Due to unclear information from the consultants, and mixed comments as to progressing this project, advice and direction are requested on the next steps.

### **STATUTORY ENVIRONMENT**

The framework and associated policies will comply with the Local Government Act 1995, planning regulations, and member Council statutory requirements.

RoeROC Memorandum of Understanding (2025 – 2029)

### **POLICY IMPLICATIONS**

RoeROC Operational Guidelines 2025

The framework will establish a consistent regional approach to renewable energy developments while remaining compatible with individual Shire policies and procedures. It will provide guidance for local planning, developer engagement, and community benefit arrangements across RoeROC Shires.

## **CONSULTATION**

Consultation has been undertaken with relevant Shire staff through the working group, and will continue with the appointed consultant if engaged. Ongoing liaison will ensure that the framework and associated policies reflect sector best practice and local governance requirements.

## **FINANCIAL IMPLICATIONS**

Engagement of consultant support is subject to quotation and subsequent Executive approval. No financial commitment has been made to date.

## **STRATEGIC OBJECTIVES**

### RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

### Strategic Priorities 2025 – 2027

Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.

### RoeROC Executive Officer KPI 2

Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region. Potential planning policy to be drafted.

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION**

That RoeROC Committee considers the information received, including further clarification from Edge Planning, and determine whether to proceed with a consultant, seek additional submissions, or explore alternative options.

### **RESOLUTION**

**Moved: Cr S Jacobs**

**Seconded: Cr J Russell**

**That RoeROC defers progressing the renewables framework until further details become available, with further updates to be provided at the March 2026 RoeROC Committee Meeting.**

**Carried**



## 14. Matters for Information / Update

### 14.1 Key Workforce Housing Project – Grant Application

The CEOs continue to progress the Key Worker Housing Project, with Whitney Consulting developing the business case and project planning. Member Shire has allocated \$9,000 in the 2025/2026 budget to support this work.

The State Government's Regional Housing Support Fund (RHSF) presents a timely opportunity, offering grants of up to \$5 million (total pool of \$25 million) for key worker and community housing projects in regional WA. Applications close on 19 December 2025. Whitney Consulting has quoted \$5,980 to prepare the funding application and customize the business case on behalf of RoeROC, building on existing project work to ensure a coordinated submission across all member Shires.

At a recent progress update via Microsoft Teams, Whitney Consulting provided an overview of the Key Worker Housing Business Case and proposed RHSF application. Discussion focused on project components, budget requirements, co-contribution expectations, and the merits of submitting an application exceeding the \$5 million project cap.

At the Executive Meeting on 17 November 2025, CEOs agreed to submit a joint RHSF application, confirming contribution levels, budget inclusions, project costs and co-contributions. They also endorsed applying for the full project amount—exceeding the \$5 million cap - to demonstrate that the funding pool is inadequate.

### 14.2 RoeROC SSWG Community Development Workshop – Update

Following the RoeROC SSWG Community Development Collaboration Workshop held on 27 October 2025, the Executive considered opportunities to strengthen regional collaboration across Community and Economic Development activities. The workshop brought together staff from all member Shires to share initiatives, explore coordination, and identify potential joint projects, regional campaigns, and funding opportunities.

Key focus areas included aligning event calendars, enhancing the Community Development staff network, collaborative initiatives such as regional roadshows and cultural events, coordinated promotion and awareness campaigns, tourism support, grant collaboration, and improved information sharing across Shires.

The Executive resolved to incorporate the workshop outcomes into the RoeROC Shared Services and Collaboration Plan and to progress coordination on the agreed focus areas. The SSWG and Executive Officer will commence implementation of opportunities for events, regional campaigns, grant support, and community education initiatives.

A copy of the Workshop agenda and discussion outcomes is provided at **Attachment 14.2**.

### 14.3 Joint ROC Event: MADE in the Eastern Wheatbelt

Arrangements for the Made in the Eastern Wheatbelt Forum are progressing well. The event is confirmed for **Monday, 16 February 2026** at **Beaumonde on the Point, East Perth**, and will be hosted by the Member for Central Wheatbelt, Lachlan Hunter MLA.

A flyer and draft agenda are provided in **Attachment 14.3**.

Delivered jointly by NEWROC, WEROC and RoeROC, the forum will showcase the region's economic contribution, outline barriers to growth, and highlight diversification opportunities to Ministers and senior government leaders. The event aims to lift the profile of the Eastern Wheatbelt, advocate for targeted infrastructure investment, and demonstrate alignment with key State Government strategies, including Living Well in the Wheatbelt and Made in WA.

The program features ROC presentations on workforce housing, workforce attraction and retention, and industry diversification, followed by facilitated roundtable discussions with government representatives. A ROC-only working session will follow to identify shared priorities. A discussion paper will be circulated before the event, with presentations coordinated by ROC Executive Officers.

#### 14.4 Joint ROC Works and Services Development Day

At the RoeROC Executive Meeting in November CEOs considered a proposal from 150Square to coordinate a Joint ROC Works and Services Development Day for works and services staff across RoeROC, NEWROC and WEROC.

The proposed event—scheduled for 15 April 2026 in Bruce Rock—will focus on building practical skills, leadership capability, workforce development, and regional collaboration. The program includes keynote presentations, safety and wellbeing sessions, competency-based training, leadership workshops for Leading Hands and Supervisors, and a facilitated Works Managers' session to develop a regional workforce strategy.

Discussions have been held with the President of the WA Works Managers Association, who has indicated support for the event, including seeking some sponsorship.

The event will be delivered on a cost-recovery basis, with the potential to seek funding support from the Wheatbelt Business Network.

The RoeROC Executive has expressed support for the proposal.

#### 14.5 ERP Project Update

At its meeting on 27 October 2025 the Shared Services Working Group noted the release of WALGA's final ERP Scoping Template and Assessment Resources, including procurement and evaluation tools. These resources provide a sector-aligned framework to support RoeROC member Shires in planning, assessing, and procuring ERP systems collaboratively.

The SSWG resolved to meet on 15 December 2025 in Narembreen to review and adapt the WALGA resources, with the objective of developing a RoeROC-aligned ERP procurement framework. Member Shires will also discuss and consider implementation timeframes to support the joint procurement proposal.

#### 14.6 Regional Education Strategy

The Department of Education has recently released its Regional Education Strategy – A vision for strengthening public education in the regions (email circulated 6 November 2025).

RoeROC previously provided input into the draft document; however, no changes appear to have been made following consultation. Key areas of concern that remain unaddressed included teacher accommodation and recruitment / retention and the unique needs of smaller communities. Housing remains a particularly pressing issue across all regional communities, yet it receives minimal attention in the final strategy.

At the RoeROC Executive Meeting on the 17<sup>th</sup> November 2025 resolved to write to the Minister for Education, Early Childhood, Preventative Health and Wheatbelt, Hon. Sabine Winton MLA, expressing disappointment with the lack of consideration given to issues raised during the consultation period — particularly housing - and send a copy the Shadow Minister, Liam Staltari MLA, and Central Wheatbelt representative, Lachlan Hunter MLA, and Hon Steve Martin MLC and Peter Rundle MLA. A copy of the letter is included in **Attachment 14.6**.

#### 14.7 Disaster Ready Fund Application

RoeROC and WEROC made a joint grant application to the 2025-26 Disaster Ready Fund (DRF) for provision of power upgrades and installation of backup generators at each evacuation centre. The following response was received on the 18<sup>th</sup> November 2025.

*"I regret to inform you that the 'Eastern Wheatbelt Power Resilience' project was not recommended for funding by the National Emergency Management Agency. Unfortunately, due to the high number of applications and the limited funding available, not all deserving projects could be supported in this round."*

A copy of successful applicants can be found on the link [Disaster Ready Fund | NEMA](#)

The RoeROC Executive Officer will monitor future funding opportunities for this project.

## 15. General Business / Late Items

*This section provides an opportunity for delegates to raise any additional matters, late business or emerging issues relevant to RoeROC.*

*Delegates are encouraged to highlight topics that may warrant future consideration, collaboration or further exploration, as well as any matters they wish to bring to the meeting's attention for awareness.*

- **Government Housing**

*The Shire of Corrigin raised concerns with the State Governments approach to demolishing existing old properties and not being replaced, and that its resulting in land banking by the State Government. To be included on the agenda for the joint ROC Meeting in Perth.*

- **IT Systems and Centralized Portal**

*Shire of Kulin requested that there be discussion on IT and establishment of a secure shared portal at next meeting. The SSWG will discuss this and report back to the Executive meeting prior to the March 2026 Committee Meeting.*

- **Rural Health & GP**

*Shire of Narembeen asked if updates and awareness on current initiatives, issues and reports on Health matters and GP Alliance be provided at future meetings.*

## 16. Next Meeting

### **CEO meeting Schedule 2026**

Thursday 5 <sup>th</sup> February 2026 at 1.00pm	Shire of Narembeen
Thursday 7 <sup>th</sup> May 2026 at 1.00pm	Shire of Narembeen
Thursday 6 <sup>th</sup> August 2026 at 1.00pm	Shire of Narembeen
Thursday 5 <sup>th</sup> November 2026 at 1.00pm	Shire of Narembeen

### **RoeROC Meeting Schedule 2026 (to be confirmed)**

Thursday 5 <sup>th</sup> March 2026 at 4.00pm	Shire of Narembeen
Thursday 4 <sup>th</sup> June 2026 at 1.00pm	Shire of Narembeen
Thursday 3 <sup>rd</sup> September 2026 at 1.00pm	Shire of Narembeen
Thursday 3 <sup>rd</sup> December 2026 at 1.00pm	Shire of Narembeen

The next RoeROC meeting will be held on the 5<sup>th</sup> March 2026 at the Shire of Narembeen, **commencing at 4.00pm**, followed by Annual RoeROC Dinner.

## 17. Meeting Closure

*The Chair, Cr Holly Cusack thanked delegates for their attendance and declared the meeting closed at 2.07pm.*



### **13.1.1 List of Accounts November 2025**

# List of Accounts Due & Submitted to Council

## November-25

Chq/EFT	Date	Name	Trust	Muni
EFT15852	20/11/2025	BLIGHTS HAULAGE	\$ 120.00	
		<b>TOTALS TRUST</b>	<b>\$ 120.00</b>	
EFT15783	06/11/2025	AUSTRALIA POST		\$ 330.96
EFT15784	06/11/2025	AIR LIQUIDE WA PTY LTD		\$ 60.86
EFT15785	06/11/2025	AIR RESPONSE		\$ 9,988.09
EFT15786	06/11/2025	AFGRI EQUIPMENT AUSTRALIA PTY LTD		\$ 3,065.62
EFT15787	06/11/2025	AMD AUDIT AND ASSURANCE PTY LTD		\$ 2,178.00
EFT15788	06/11/2025	GOODYEAR AUTOCARE NARROGIN		\$ 3,970.00
EFT15789	06/11/2025	ANTHONY BROWN		\$ 35.50
EFT15790	06/11/2025	COUNTRY PAINT SUPPLIES		\$ 31.85
EFT15791	06/11/2025	COMPLETE TYRE SOLUTIONS TYRE RECYCLING		\$ 17,208.95
EFT15792	06/11/2025	LANDGATE		\$ 48.48
EFT15793	06/11/2025	EDWARDS MOTORS PTY LTD		\$ 28,417.60
EFT15794	06/11/2025	EWEN RURAL SUPPLIES		\$ 9,860.19
EFT15795	06/11/2025	ERIKA CLEMENT		\$ 18.00
EFT15796	06/11/2025	FULFORD EARTHMOVING & CIVIL		\$ 4,004.00
EFT15797	06/11/2025	DEPARTMENT OF FIRE AND EMERGENCY (DFES)		\$ 3,456.00
EFT15798	06/11/2025	FRONTLINE FIRE & RESCUE		\$ 867.90
EFT15799	06/11/2025	GREAT SOUTHERN FUEL SUPPLIES		\$ 17,615.27
EFT15800	06/11/2025	GREAT AUSSIE STOCK AIDS		\$ 31,597.50
EFT15801	06/11/2025	GEOCRUST PTY LTD		\$ 118.81
EFT15802	06/11/2025	HANCOCKS HOME HARDWARE		\$ 66.80
EFT15803	06/11/2025	ELIZABETH HEFFERNAN		\$ 80.00
EFT15804	06/11/2025	HERSEY'S SAFETY PTY LTD		\$ 4,017.26
EFT15805	06/11/2025	INN RANGE REPAIRS		\$ 923.70
EFT15806	06/11/2025	ID RENT		\$ 9,900.00
EFT15807	06/11/2025	LITTLE FISH WINDOW + GUTTER CLEANING		\$ 6,640.50
EFT15808	06/11/2025	MCPEST PEST CONTROL		\$ 7,073.00
EFT15809	06/11/2025	GREAT SOUTHERN WASTE DISPOSAL		\$ 7,756.58
EFT15810	06/11/2025	NARROGIN HARDWARE MAKIT		\$ 54.00
EFT15811	06/11/2025	NARROGIN BEARING SERVICES		\$ 2,137.83
EFT15812	06/11/2025	NARROGIN PACKAGING		\$ 393.00
EFT15813	06/11/2025	NARROGIN BETTA HOME LIVING		\$ 1,297.00
EFT15814	06/11/2025	OFFICEWORKS SUPERSTORES PTY LTD		\$ 323.66
EFT15815	06/11/2025	ORIGO		\$ 2,519.44
EFT15816	06/11/2025	PERFECT COMPUTER SOLUTIONS - PCS		\$ 637.50
EFT15817	06/11/2025	PRINT MEDIA GROUP		\$ 48.45
EFT15818	06/11/2025	RPM HIRE AUSTRALIA PTY LTD		\$ 2,114.20
EFT15819	06/11/2025	SHERIDAN'S FOR BADGES		\$ 185.36
EFT15820	06/11/2025	ST JOHN AMBULANCE		\$ 108.00
EFT15821	06/11/2025	TOTAL UNDERCAR		\$ 1,537.50
EFT15822	06/11/2025	TEAM GLOBAL EXPRESS PTY LTD		\$ 40.23
EFT15823	06/11/2025	TEREX CORPORATION		\$ 1,288.38
EFT15824	06/11/2025	VIZONA PTY LTD		\$ 8,233.50
EFT15825	06/11/2025	WICKEPIN NEWSAGENCY		\$ 793.00
EFT15826	06/11/2025	WEST AUSTRALIAN NEWSPAPERS		\$ 686.82
EFT15827	06/11/2025	WALTON HOLDINGS		\$ 235.03
EFT15828	06/11/2025	WET DECK POOLS		\$ 67,750.00
EFT15829	06/11/2025	WICKEPIN MECHANICAL		\$ 4,200.16
EFT15830	06/11/2025	LB WARD AND TK WARD		\$ 1,191.96
EFT15831	06/11/2025	YARRAVILLE PTY LTD		\$ 195.31
EFT15832	06/11/2025	ZONE 50 ENGINEERING SURVEYS		\$ 7,155.28
EFT15833	18/11/2025	CONTRACT AQUATIC SERVICES		\$ 22,807.84
EFT15834	20/11/2025	EDWARDS MOTORS PTY LTD		\$ 25,989.10
EFT15835	20/11/2025	EDGE PLANNING AND PROPERTY		\$ 2,533.02

EFT15836	20/11/2025	HANCOCKS HOME HARDWARE		\$ 12.00
EFT15837	20/11/2025	HERSEY'S SAFETY PTY LTD		\$ 33.00
EFT15838	20/11/2025	BERYLE HOLM		\$ 915.75
EFT15839	20/11/2025	MATHEW PHILLIP WEBB		\$ 69.91
EFT15840	20/11/2025	NARROGIN GLASS		\$ 625.06
EFT15841	20/11/2025	NARROGIN PACKAGING		\$ 4,450.00
EFT15842	20/11/2025	NARROGIN CARPETS & CURTAINS		\$ 1,350.00
EFT15843	20/11/2025	NARROGIN & DISTRICTS PLUMBING SERVICE		\$ 2,497.00
EFT15844	20/11/2025	PERFECT COMPUTER SOLUTIONS - PCS		\$ 297.50
EFT15845	20/11/2025	TANYA MARY SANDS		\$ 412.85
EFT15846	20/11/2025	STATION MOTORS HOLDEN		\$ 1,334.55
EFT15847	20/11/2025	SHIRE OF NARROGIN		\$ 200.00
EFT15848	20/11/2025	WICKEPIN PRIMARY SCHOOL		\$ 50.00
EFT15849	20/11/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- WALGA		\$ 1,613.70
EFT15850	20/11/2025	WURTH AUSTRALIA PTY LTD		\$ 82.17
EFT15851	20/11/2025	WET DECK POOLS		\$ 2,801.70
EFT15853	21/11/2025	AUSTRALIAN TAXATION OFFICE		\$ 31,329.00
		<b>TOTALS EFT</b>		<b>\$ 371,861.18</b>
16029	06/11/2025	SYNERGY		\$ 3,605.08
16030	06/11/2025	WATER CORPORATION		\$ 2,129.70
16031	20/11/2025	SYNERGY		\$ 10,424.64
		<b>TOTALS CHEQUE</b>		<b>\$ 16,159.42</b>
DD16198.1	01/11/2025	CRISP WIRELESS PTY LTD		\$ 238.00
		<b>TOTALS DIRECT DEBIT</b>		<b>\$ 238.00</b>
DD16287.1	23/11/2025	ANZ BANK		\$ 2,061.05
		<b>TOTALS CREDIT CARD</b>		<b>\$ 2,061.05</b>
63061125	06/11/2025	TELSTRA		\$ 1,719.80
		<b>TOTALS BPAY</b>		<b>\$ 1,719.80</b>
DD16225.1	12/11/2025	AWARE SUPER		\$ 4,964.89
DD16225.2	12/11/2025	ANZ SUPER		\$ 165.05
DD16225.3	12/11/2025	PRIME SUPER		\$ 616.42
DD16225.4	12/11/2025	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 646.19
DD16225.5	12/11/2025	ESSENTIAL SUPER		\$ 195.15
DD16225.6	12/11/2025	AMP SIGNATURE SUPER		\$ 288.37
DD16225.7	12/11/2025	REST INDUSTRY SUPER		\$ 297.31
DD16225.8	12/11/2025	MLC SUPER FUND - PLUM SUPER		\$ 553.57
DD16225.9	12/11/2025	AUSTRALIAN SUPER		\$ 275.52
DD16263.1	26/11/2025	AWARE SUPER		\$ 5,037.24
DD16263.2	26/11/2025	GESB SUPER		\$ 254.98
DD16263.3	26/11/2025	ANZ SUPER		\$ 55.02
DD16263.4	26/11/2025	PRIME SUPER		\$ 617.42
DD16263.5	26/11/2025	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 646.19
DD16263.6	26/11/2025	ESSENTIAL SUPER		\$ 130.10
DD16263.7	26/11/2025	AMP SIGNATURE SUPER		\$ 288.37
DD16263.8	26/11/2025	REST INDUSTRY SUPER		\$ 297.31
DD16263.9	26/11/2025	MLC SUPER FUND - PLUM SUPER		\$ 553.57
DD16263.10	26/11/2025	AUSTRALIAN SUPER		\$ 443.07
		<b>TOTALS SUPERANNUATION</b>		<b>\$ 16,325.74</b>
98031125	03/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 1,091.90
98041125	04/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 5,131.10
98051125	05/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 104.20
98061125	06/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 2,642.35
98071125	07/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 673.60
98101125	10/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 15,010.05
98121125	12/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 52.50
98131125	13/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 828.45
98141125	14/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 762.40
98171125	17/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 180.30
98181125	18/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$ 400.10

98191125	19/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$	102.00
98201125	20/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$	48.20
98211125	21/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$	563.85
98241125	24/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$	162.45
98261125	26/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$	1,191.85
98271125	27/11/2025	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		\$	761.45
		<b>TOTALS LICENSING</b>		<b>\$</b>	<b>29,706.75</b>
13/11/2025	13/11/2025	PAYROLL		\$	47,348.00
26/11/2025	26/11/2025	PAYROLL		\$	50,102.00
		<b>TOTALS PAYROLL</b>		<b>\$</b>	<b>97,450.00</b>
		<b>ACCOUNT TOTALS</b>	<b>\$</b>	<b>120.00</b>	<b>\$ 535,521.94</b>
		<b>TOTAL PAYMENTS NOVEMBER 2025</b>			<b>\$ 535,641.94</b>

	Credit Card Payment Summary			
	23/10/2025 TO 23/11/2025			
	CARD ENDING XXXX224175			
	DATE	COMPANY	AMOUNT	
	25/10/2025	SPOTLIGHT	220.00	
	27/10/2025	DEPT OF TRANSPORT	32.00	
	27/10/2025	DEPT OF TRANSPORT	32.00	
	27/10/2025	DEPT OF TRANSPORT	20.50	
	27/10/2025	DEPT OF TRANSPORT	32.00	
	27/10/2025	DEPT OF TRANSPORT	20.50	
	27/10/2025	DEPT OF TRANSPORT	20.50	
	10/11/2025	DEPT OF TRANSPORT	32.00	
	10/11/2025	DEPT OF TRANSPORT	32.00	
	12/11/2025	DEPT OF TRANSPORT	32.00	
	13/11/2025	DEPT OF TRANSPORT	323.65	
	29/10/2025	DEPT OF TRANSPORT	342.55	
	17/11/2025	SEEK	533.50	
		Total For This Card	\$ 1,673.20	
	CARD ENDING XXXX244131			
	DATE	COMPANY		
	29/10/2025	DEPT OF TRANSPORT	\$32.00	
	29/10/2025	DEPT OF TRANSPORT	\$355.85	
		Total For This Card	\$387.85	
		TOTAL FOR SHIRE OF WICKEPIN	\$ 2,061.05	
	Job	Job Description	Line total	
	P475	CAT 444F2 BACKHOE LOADER	\$ 175.75	
	P248	HINO 700 SERIES - FS 2848	\$ 1,572.16	
	P342	HINO 700 SERIES FS2848	\$ 1,808.82	
	P1955A	FUSO CANTER 7.5T CREW CAB	\$ 5,075.16	
	P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	\$ 1,143.28	
	P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	\$ 365.08	
	P2433	HINO FG 1628 TRUCK	\$ 572.94	
	P2489	BOBCAT T650 TRACK LOADER	\$ 150.88	
	P454	2012 TORO GROUNDMASTER MOWER	\$ 23.65	
	P2473	HINO 300 SERIES 921 AUTO TRADE ACE	\$ 831.92	
	P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	\$ 159.55	
	P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	\$ 323.61	
	P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	\$ 436.27	
	PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	\$ 231.50	
	P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	\$ 480.03	
	PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	\$ 1,015.34	
	P813	CAT 12H GRADER 2017	\$ 3,048.40	
	P2495	TORO REELMASTER 5510	\$ 38.76	
	P0000	HIRE	\$ 162.17	
		TOTAL	\$ 17,615.27	





## **13.2.1 Monthly Financial Report November 2025**



## **SHIRE OF WICKEPIN**

### **MONTHLY FINANCIAL REPORT**

**For the Period Ended 30 November 2025**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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# Shire of Wickepin

## Compilation Report

For the Period Ended 30 November 2025

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 November 2025 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

### Preparation

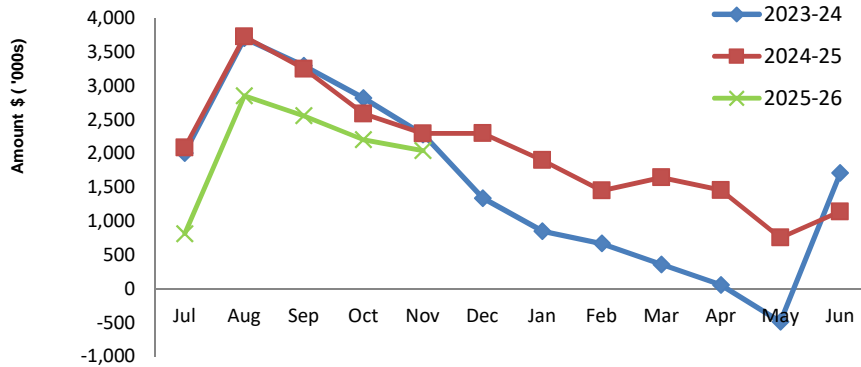
Prepared by: E.Clement DCEO  
Date prepared: 4-Dec-25  
Reviewed by: David Burton CEO

## Shire of Wickepin

### Monthly Summary Information

For the Period Ended 30 November 2025

**Liquidity Over the Year (Refer Note 3)**



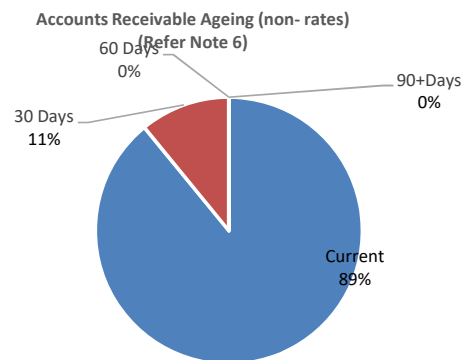
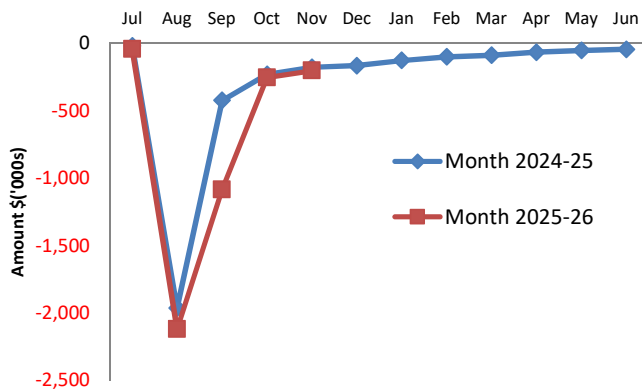
#### Cash and Cash Equivalents as at period end

Unrestricted	\$	2,155,098
Restricted	\$	3,681,298
	\$	5,836,396

#### Receivables

Rates	\$	202,409
Other	\$	1,195
	\$	203,604

**Rates Receivable (Refer Note 6)**



#### Comments

Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General	\$	622,862.00
25/26 Grants Commission - Roads	\$	386,093.00

**Amounts paid in advance** \$ 1,008,955.00

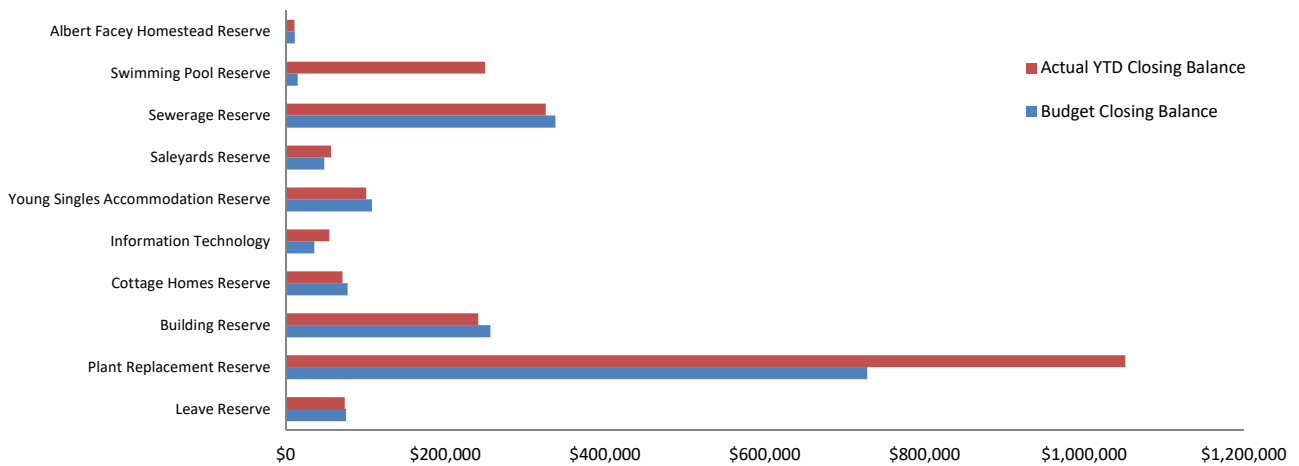
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Wickepin**  
**Monthly Summary Information**  
For the Period Ended 30 November 2025

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.

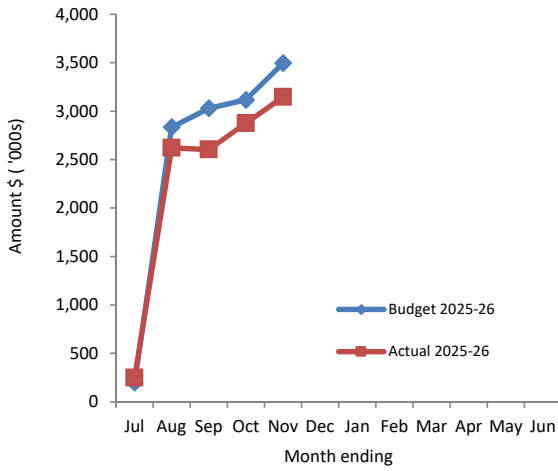
# Shire of Wickepin

## Monthly Summary Information

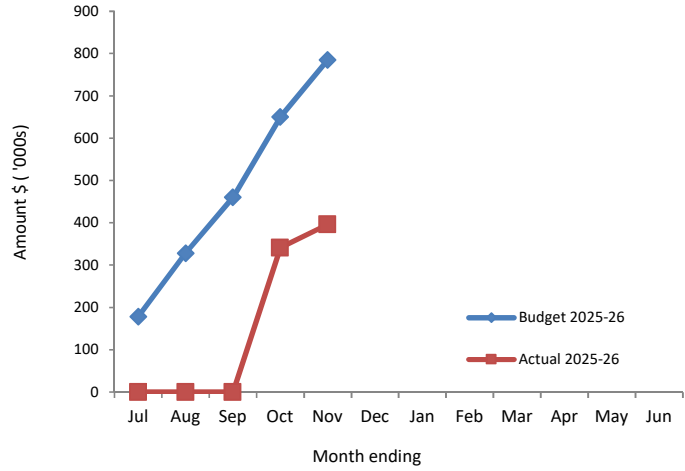
For the Period Ended 30 November 2025

### Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

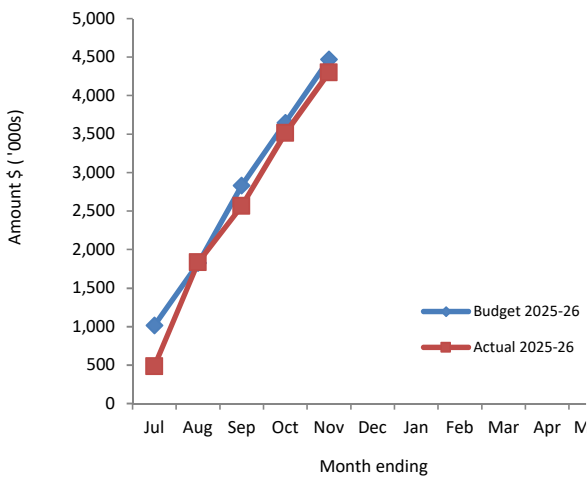


Budget Capital Revenue -v- Actual (Refer Note 2)

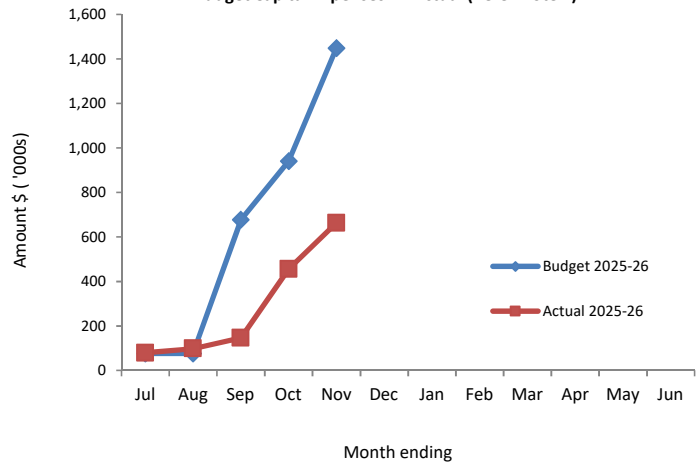


### Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 November 2025**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>							
Governance		\$ 2,005	\$ 830	\$ 8,458	\$ 7,628	% 919.07%	
General Purpose Funding - Rates	9	1,763,698	1,763,433	1,776,636	13,203	0.75%	
General Purpose Funding - Other		986,168	438,629	496,920	58,291	13.29%	▲
Law, Order and Public Safety		145,000	103,045	105,332	2,287	2.22%	
Health		220	90	234	144	159.60%	
Education and Welfare		300	120	555	435	362.13%	
Housing		116,850	48,670	53,577	4,907	10.08%	
Community Amenities		288,221	177,726	197,130	19,404	10.92%	▲
Recreation and Culture		201,943	7,165	11,959	4,794	66.91%	
Transport		1,914,882	910,468	431,713	(478,755)	(52.58%)	▼
Economic Services		77,325	33,460	49,578	16,118	48.17%	▲
Other Property and Services		32,000	13,330	14,002	672	5.04%	
Total Operating Revenue		5,528,612	3,496,966	3,146,093	(350,873)		
<b>Operating Expense</b>							
Governance		(778,721)	(425,064)	(262,262)	162,802	38.30%	▼
General Purpose Funding		(115,118)	(48,180)	(42,596)	5,584	11.59%	▼
Law, Order and Public Safety		(365,208)	(175,140)	(135,170)	39,970	22.82%	▼
Health		(25,804)	(14,470)	(13,509)	961	6.64%	
Education and Welfare		(42,216)	(17,940)	(4,069)	13,871	77.32%	▼
Housing		(308,643)	(139,905)	(120,276)	19,629	14.03%	▼
Community Amenities		(692,590)	(290,775)	(268,154)	22,621	7.78%	
Recreation and Culture		(1,536,391)	(681,475)	(739,888)	(58,413)	(8.57%)	
Transport		(5,794,448)	(2,422,572)	(2,462,825)	(40,253)	(1.66%)	
Economic Services		(366,485)	(155,165)	(133,950)	21,215	13.67%	▼
Other Property and Services		(142,822)	(102,990)	(116,015)	(13,025)	(12.65%)	▲
Total Operating Expenditure		(10,168,446)	(4,473,676)	(4,298,715)	174,961		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		6,125,360	2,552,205	2,563,274	11,069	0.43%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537)	(24,395)	1,539	25,934	(106.31%)	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0	0		
Net Cash from Operations		1,426,989	1,551,100	1,412,190	(138,910)		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	8	323,872	161,936	167,377	5,441	3.36%	
Total Capital Revenues		323,872	161,936	167,377	5,441		
<b>Capital Expenses</b>							
Land and Buildings	13	(100,500)	(16,500)	(7,696)	8,804	53.36%	▼
Infrastructure - Roads	13	(1,909,630)	(554,992)	(234,779)	320,213	57.70%	▼
Infrastructure - Footpaths	13	(45,000)	(15,000)	0	15,000	100.00%	▼
Infrastructure -Other	13	(294,000)	(269,000)	(130,865)	138,135	51.35%	▼
Plant and Equipment	13	(937,000)	(569,000)	(288,169)	280,831	49.36%	▼
Furniture and Equipment	13	(56,000)	(24,000)	0	24,000	100.00%	▼
Total Capital Expenditure		(3,342,130)	(1,448,492)	(661,510)	786,982		
Net Cash from Capital Activities		(3,018,258)	(1,286,556)	(494,133)	792,423		
<b>Financing</b>							
Transfer from Reserves	7	616,100	0	0	0		
Repayment of Debentures	10	(40,785)	0	0	0		
Transfer to Reserves	7	(185,000)	0	0	0		
Net Cash from Financing Activities		390,315	0	0	0		
Net Operations, Capital and Financing		(1,200,954)	264,544	918,057	653,513		
Opening Funding Surplus(Deficit)	3	1,200,954	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	1,465,498	2,045,366	579,868		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 November 2025**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>							
Rates	9	\$ 1,747,673.00	\$ 1,747,408	\$ 1,760,625	\$ 13,217	0.76%	
Rates excluding General Rates	9	16,025.00	16,025	16,011	(14)	(0.09%)	
Operating Grants, Subsidies and Contributions	11	1,098,711.00	645,877	712,773	66,896	10.36%	▲
Fees and Charges		530,421.00	352,391	405,913	53,522	15.19%	▲
Interest Earnings		152,000.00	22,005	16,400	(5,605)	(25.47%)	
Other Revenue		0.00	0	0	0		
Profit on Disposal of Assets	8	86,913.00	36,210	5,838	(30,372)		
<b>Total Operating Revenue</b>		<b>3,631,743.00</b>	<b>2,819,916</b>	<b>2,917,560</b>	<b>97,644</b>		
<b>Operating Expense</b>							
Employee Costs		(1,624,033.00)	(674,880)	731,397	(56,517)	(8.37%)	
Materials and Contracts		(1,810,357.00)	(843,571)	654,609	188,962	22.40%	▲
Utility Charges		(294,193.00)	(120,960)	72,394	48,566	40.15%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(2,552,205)	2,563,274	(11,069)	(0.43%)	
Interest Expenses		(2,047.00)	0	170	170		
Insurance Expenses		(273,080.00)	(269,170)	262,996	6,174	2.29%	
Other Expenditure		(11,000.00)	(4,580)	6,837	(2,257)	(49.28%)	
Loss on Disposal of Assets	8	(28,376.00)	(11,815)	7,377	4,438	37.56%	
<b>Total Operating Expenditure</b>		<b>(10,168,446.00)</b>	<b>(4,477,181)</b>	<b>4,298,715</b>	<b>178,466</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		6,125,360.00	2,552,205	2,563,274	11,069	0.43%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(24,395)	1,539	25,934	(106.31%)	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
<b>Net Cash from Operations</b>		<b>(469,880.00)</b>	<b>870,545</b>	<b>1,183,657</b>	<b>313,112</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	1,896,869.00	677,050	228,533	(448,517)	(66.25%)	▼
Proceeds from Disposal of Assets	8	323,872.00	161,936	167,377	5,441	3.36%	
Proceeds from Sale of Assets		0.00	0	0	0		
<b>Total Capital Revenues</b>		<b>2,220,741.00</b>	<b>838,986</b>	<b>395,910</b>	<b>(443,076)</b>		
<b>Capital Expenses</b>							
Land and Buildings	13	(100,500.00)	(16,500)	7,696	8,804	53.36%	▲
Infrastructure - Roads	13	(1,909,630.00)	(554,992)	234,779	320,213	57.70%	▲
Infrastructure - Footpaths	13	(45,000.00)	(15,000)	0	15,000	100.00%	▲
Infrastructure - Drainage	13	(294,000.00)	(269,000)	130,865	138,135	51.35%	▲
Plant and Equipment	13	(937,000.00)	(569,000)	288,169	280,831	49.36%	▲
Furniture and Equipment	13	(56,000.00)	(24,000)	0	24,000	100.00%	▲
<b>Total Capital Expenditure</b>		<b>(3,342,130.00)</b>	<b>(1,448,492)</b>	<b>661,510</b>	<b>786,982</b>		
<b>Net Cash from Capital Activities</b>		<b>(1,121,389.00)</b>	<b>(609,506)</b>	<b>265,600</b>	<b>343,906</b>		
<b>Financing</b>							
Transfer from Reserves	7	616,100.00	0	0.00	0		
Repayment of Debentures	10	(40,785.00)	0	0.00	0		
Transfer to Reserves	7	(185,000.00)	0	0.00	0		
<b>Net Cash from Financing Activities</b>		<b>390,315.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>		<b>(1,200,954.00)</b>	<b>261,039</b>	<b>918,057</b>	<b>657,018</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,200,954.00</b>	<b>1,200,954</b>	<b>1,127,309</b>	<b>(73,645)</b>	<b>(6.13%)</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>1,461,993</b>	<b>2,045,366</b>	<b>583,373</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



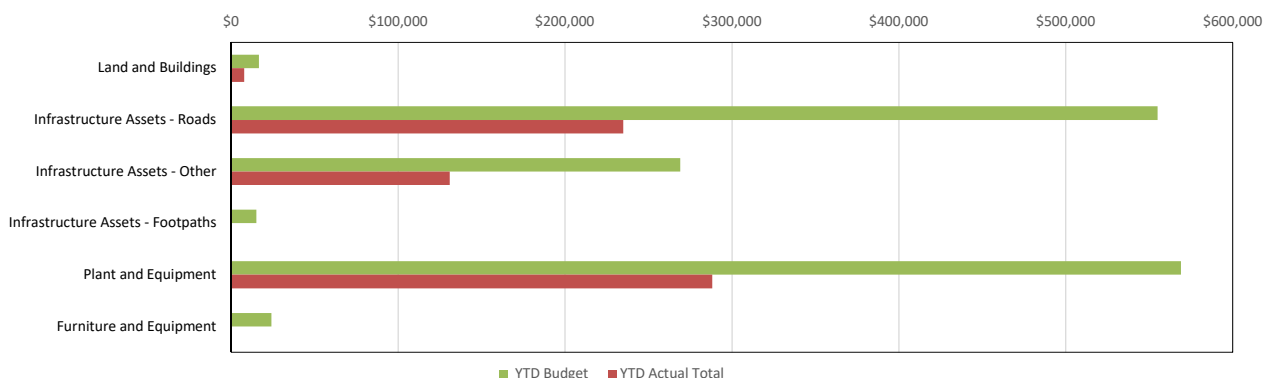
**SHIRE OF WICKEPIN**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 November 2025

		YTD 30 11 2025					
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	7,696	0	7,696	16,500	100,500	(8,804)
Infrastructure Assets - Roads	13		234,779	234,779	554,992	1,909,630	(320,213)
Infrastructure Assets - Other	13	130,865	0	130,865	269,000	294,000	(138,135)
Infrastructure Assets - Footpaths	13	0	0	0	15,000	45,000	(15,000)
Plant and Equipment	13	288,169	0	288,169	569,000	937,000	(280,831)
Furniture and Equipment	13	0	0	0	24,000	56,000	(24,000)
<b>Capital Expenditure Totals</b>		<b>426,731</b>	<b>234,779</b>	<b>661,510</b>	<b>1,448,492</b>	<b>3,342,130</b>	<b>(786,982)</b>

**Funded By:**

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	167,377	161,936	(58,537)	5,441
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	(610,313)	1,484,048	610,313
<b>Capital Funding Total</b>	<b>167,377</b>	<b>1,448,492</b>	<b>3,342,130</b>	<b>(1,281,115)</b>

Capital Expenditure Program YTD



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment*

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

*Council operations as disclosed in this statement encompass the following service orientated activities/programs:*

**(s) GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners and employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.



**SHIRE OF WICKEPIN**  
**NOTES TO FINANCIAL ACTIVITY STATEMENT**  
**For the Period Ended 30 November 2025**

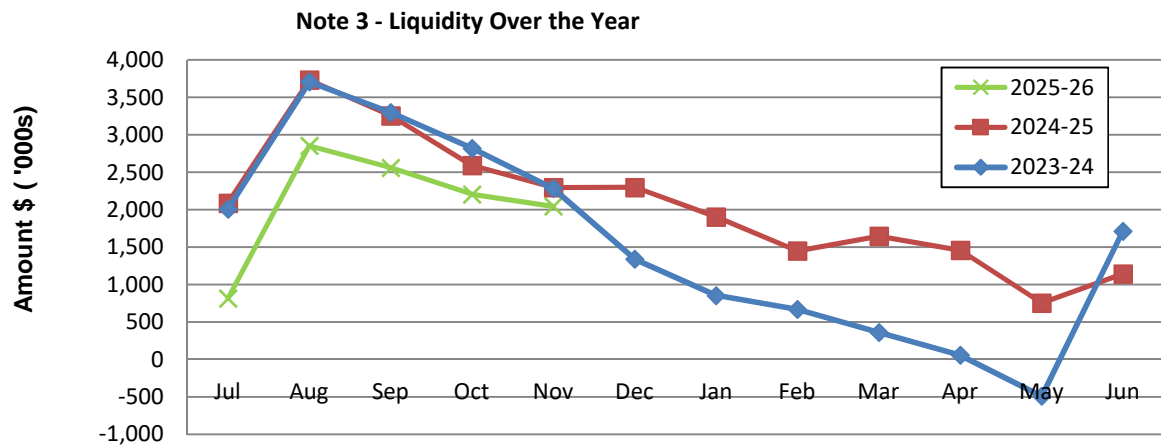
**Note 2: EXPLANATION OF MATERIAL VARIANCES**

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	7,628	919%			
General Purpose Funding - Other	58,291	13%	▲	Permanent	Grant funding increase
Law, Order and Public Safety	2,287	2%			
Health	144	160%			
Education and Welfare	435	362%			
Housing	4,907	10%			
Community Amenities	19,404	11%	▲	Timing	Bus Hire Fees , Cemeteries fees and Planning fees increase.
Recreation and Culture	4,794	67%			
Transport	(478,755)	(53%)	▼	Timing	Road funding not yet received
Economic Services	16,118	48%	▲	Timing	Caravan Park fees income up
Other Property and Services	672	5%			
<b>Operating Expense</b>					
Governance	162,802	38.30%	▼	Timing	Decrease in admin salaries, superannuation., subscriptions.
General Purpose Funding	5,584	11.59%	▼	Timing	Administration Allocation reduced to staff movements
Law, Order and Public Safety	39,970	22.82%	▼	Timing	Fire maintenance accounts not yet expended.
Health	961	6.64%			
Education and Welfare	13,871	77.32%	▼	Timing	CDO projects on hold. Playgroup maintenance not yet expended
Housing	19,629	14.03%	▼	Timing	Housing maintenance not yet expended
Community Amenities	22,621	7.78%			
Recreation and Culture	(58,413)	(8.57%)			
Transport	(40,253)	(1.66%)			
Economic Services	21,215	13.67%	▼	Timing	Area Promotion - not yet expended. Standpipe costs down
Other Property and Services	(13,025)	(12.65%)	▲	Timing	Parts & repairs costs up , Staff payouts of Leave on termination.
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(448,517)	(66.25%)	▼	Timing	Capital Grants still to received ( Roads & LRCI))
Proceeds from Disposal of Assets	5,441	3.36%			
<b>Capital Expenses</b>					
Land and Buildings	28,162	53.36%	▼	Timing	Building Projects still to be completed.
Infrastructure - Roads	12,744	57.70%	▼	Timing	Road Construction Projects not yet completed
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	Not yet expended
Infrastructure - Other	29,057	51.35%	▼	Timing	Pool project Final invoice still to be received (Dec25)
Plant and Equipment	321,302	49.36%	▼	Timing	Vehicles not yet purchased (Truck Dec 25)
Furniture and Equipment	25,750	100.00%	▼	Timing	Computer equipment not yet purchased , CCTV project not yet expended- expected Dec 25
<b>Financing</b>					
Loan Principal	0				

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 November 2025

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
		YTD 30 Nov 2025	30 June 2025	YTD 29 Nov 2024
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	2,155,098	1,247,830	3,054,752
Cash Restricted	4	3,681,298	3,681,298	2,824,404
Receivables - Rates	6	202,409	44,991	157,827
Receivables -Other	6	1,195	287,679	5,929
Interest / ATO Receivable/Trust		31,507	42,308	25,304
		6,071,507	5,304,106	6,068,216
<b>Less: Current Liabilities</b>				
Payables	-	113,829	(264,315)	(210,020)
Contract Liabilities	-	-		(853,441)
Provisions	-	231,014	(231,184)	(227,654)
		344,842	(495,499)	(1,291,116)
Less: Cash Reserves	7	- 3,681,298	(3,681,298)	(2,824,404)
<b>Net Current Funding Position</b>		<b>2,045,367</b>	<b>1,127,309</b>	<b>1,952,696</b>



**Comments - Net Current Funding Position**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Account	0.00%	716,782			716,782	ANZ	At Call
Reserve Bank Account	0.00%		3,681,298		3,681,298	ANZ	At Call
Trust Bank Account	0.00%			3,001	3,001	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
<b>(b) Term Deposits</b>							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%				0		03-Jun-25
Municipal	4.80%	1,436,494			1,436,494	WA Treasury	At Call
Reserve	4.53%				0		03-Jun-25
Trust	0.40%				0		
<b>Total</b>		<b>2,153,975</b>	<b>3,681,298</b>	<b>3,001</b>	<b>5,838,274</b>		

**Comments/Notes - Investments**

SHIRE OF WICKEPIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 November 2025

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
							0
							0
							0
							0
				0	0	0	

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**Note 6: RECEIVABLES**

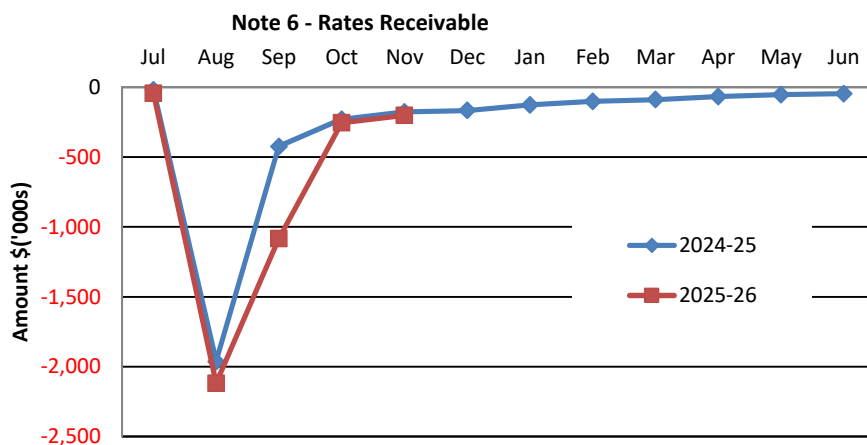
**Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**

% Collected

YTD 30 Nov 2025	30 June 2025
\$ 44,774	\$ 20,238
1,989,439	1,834,180
(1,831,804)	(1,809,644)
<b>202,409</b>	<b>44,774</b>
<b>202,409</b>	<b>44,774</b>
90.05%	97.59%



**Comments/Notes - Receivables Rates**

**Receivables - General**

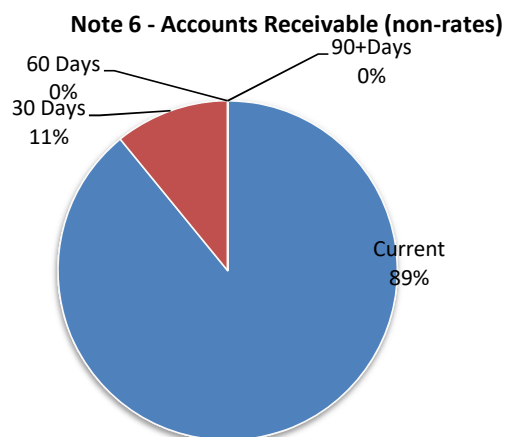
Receivables - General

Current	30 Days	60 Days	90+Days
\$ 1,064	\$ 131	\$ 0	\$ 0

**Total Receivables General Outstanding**

**1,194.81**

Amounts shown above include GST (where applicable)



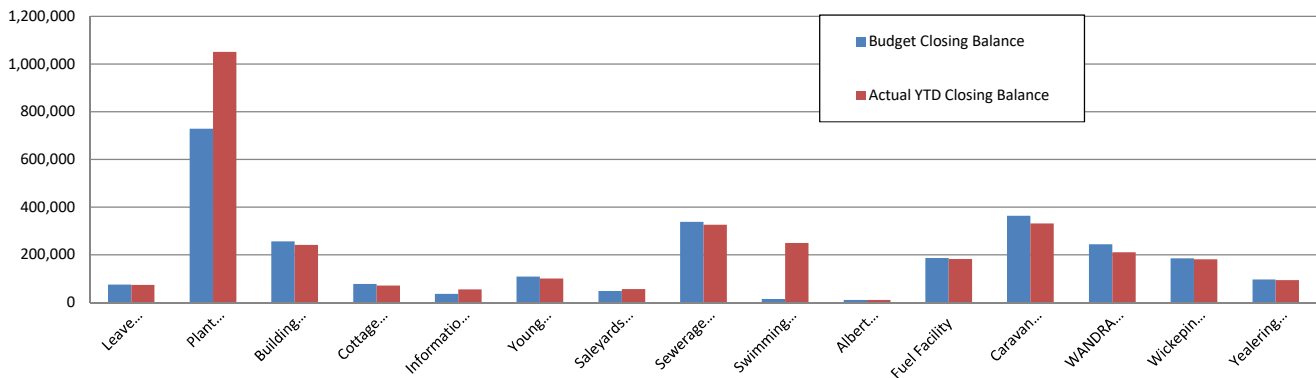
**Comments/Notes - Receivables General**

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**Note 7: Cash Backed Reserve**

2025-26											
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance	
	\$	\$	\$	\$	\$	\$	\$		\$	\$	
Land Development Reserve	247,491	5,328		15,000					267,819	247,491	\$ 1.83
Waste Management Reserve	140,810	3,034							143,844	140,810	\$ 1.00
Leave Reserve	73,475	1,582							75,057	73,475	\$ 0.54
Plant Replacement Reserve	1,051,239	22,800				346,000			728,039	1,051,239	\$ 5.18
Building Reserve	240,703	5,181		10,000					255,884	240,703	\$ 1.78
Cottage Homes Reserve	70,419	1,626		5,000					77,045	70,419	\$ 0.52
Information Technology	54,202	1,167				20,000			35,369	54,202	\$ 0.40
Young Singles Accommodation Reserve	100,176	2,396		5,000					107,572	100,176	\$ 0.78
Saleyards Reserve	56,239	1,469				10,000			47,708	56,239	\$ 0.50
Sewerage Reserve	325,267	6,963		5,000					337,230	325,267	\$ 2.35
Swimming Pool Reserve	249,178	5,366				240,000			14,544	249,178	\$ 1.80
Albert Facey Homestead Reserve	10,487	223							10,710	10,487	\$ 0.08
Fuel Facility	182,323	3,925							186,248	182,323	\$ 1.34
Caravan Park & Accommodation Reserve	331,615	7,138		25,000					363,753	331,615	\$ 2.45
WANDRA events & Emergency Repairs Reserve	209,698	4,514		30,000					244,212	209,698	\$ 1.55
Wickepin Bowling Greens - Replacement	180,917	3,894							184,811	180,917	\$ 1.33
Yealering Bowling Green - Replacement	93,669	2,016							95,685	93,669	\$ 0.69
Future Projects Rerserve	63,391	1,378		10,000					74,769	63,391	\$ 0.32
	<b>3,681,298</b>	<b>80,000</b>	<b>0</b>	<b>105,000</b>	<b>0</b>	<b>616,000</b>	<b>0</b>	<b>0</b>	<b>3,250,298</b>	<b>3,681,298</b>	

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



## Note 8 CAPITAL DISPOSALS

### Comments - Capital Disposal/Replacements

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**Note 9: RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>Rate Revenue \$</b>	<b>Interim Rates \$</b>	<b>Back Rates \$</b>	<b>Total Revenue \$</b>	<b>Amended Budget Rate Revenue \$</b>	<b>Amended Budget Interim Rate \$</b>	<b>Amended Budget Back Rate \$</b>	<b>Amended Budget Total Revenue \$</b>
<b>Differential General Rate</b>											
GRV	0.869500	261	1,543,428	135,462			135,462				134,196
UV	0.004310	308	378,123,945	1,631,037	13		1,631,050		500		1,631,550
Mining UV	0.004310						0				
<b>Sub-Totals</b>		569	379,667,373	1,766,499	13	0	1,766,512	0	500	0	1,765,746
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV	600	111	389,968	66,000			66,000				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
<b>Sub-Totals</b>		153	4,345,676	91,200	0	0	91,200	0	0	0	91,800
Ex Gratia Rates							1,857,712				1,857,546
Discount							16,011				16,025
Rates Writeoffs							(97,047)				(110,000)
							(40)				(50)
<b>Amount from General Rates</b>							<b>1,776,635</b>				<b>1,763,521</b>
Specified Area Rates											
<b>Totals</b>							<b>1,776,635</b>				<b>1,763,521</b>

**Comments - Rating Information**



**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 103 -Staff House	229,102			40,785		229,102		2,047	2/12/2030
	229,102	0	0	40,785	0	229,102	0	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2025-26 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
<b>GENERAL PURPOSE FUNDING</b>		(Y/N)	\$	\$	\$	\$	\$	\$
Grants Commission - General	WALGGC	Y	530,348	0	530,348	0	304,791	225,557
Grants Commission - Roads	WALGGC	Y	298,320	0	298,320	0	174,439	123,882
<b>GOVERNANCE</b>								
Australia Day Grant	Aust Day Council	N	0	2,000			2,000	(2,000)
<b>LAW, ORDER, PUBLIC SAFETY</b>								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	38,500	38,500
<b>COMMUNITY AMENITIES</b>								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
<b>RECREATION AND CULTURE</b>								
LRCI Phase 4	From LRCI Stage 4	Y	181,943			181,943		181,943
<b>TRANSPORT</b>								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	228,533	824,809
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334		571,334
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
					10,000			
<b>TOTALS</b>			<b>2,995,330</b>	<b>2,000</b>	<b>1,108,711</b>	<b>1,896,619</b>	<b>941,306</b>	<b>2,054,025</b>

**SHIRE OF WICKEPIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 30-Nov-25
	\$	\$	\$	\$
Housing Bonds	0	1,108	-260	848
Master Key Deposits	1,122	2,464	-2,844	742
Nomination Deposits	0	500	-500	0
Building and BCITF	282	133	-343	71
Wickepin Community Harvest Fund	76,903	0	-76,903	0
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,449	1,080	-600	2,929
Yealering Bowling Club Greens	0	0	0	0
Licensing		102,519	-102,519	0
	<b>80,755</b>	<b>107,804</b>	<b>-183,969</b>	<b>4,591</b>

## Level of Completion Indicators

0% ○  
20% ○  
40% ●  
60% ●  
80% ●  
100% ●

SHIRE OF WICKEPIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 November 2025

## Note 13: CAPITAL ACQUISITIONS

30/11/2025						
		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
<b>Infrastructure Assets</b>						
<b>Land &amp; Buildings</b>						
<b>Recreation and Culture</b>						
○ Replace Roof and Ceiling Wickepin Tennis Club		15,000	0	0	0	
○ Netball Court Seating		5,000	0	0	5,000	
○ Wickepin Town Hall		8,000	8,000	0	8,000	
○ Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	8,500	8,500	0	8,500	
○ Yealering Hall	CLPH2	29,000	0	0	29,000	
● Lake Yealering Foreshore Ablution Building	LYFA2	0	0	7,696		
<b>Recreation And Culture Total</b>		<b>65,500</b>	<b>16,500</b>	<b>7,696</b>	<b>50,500</b>	
<b>Transport</b>						
○ Toolseum Restumping		5,000	0	0	0	
<b>Transport Total</b>		<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Land and Buildings Total</b>		<b>100,500</b>	<b>16,500</b>	<b>7,696</b>	<b>50,500</b>	
<b>Footpaths</b>						
○ <b>Transport</b>						
○ Footpaths	LFP1	45,000	15,000	0	15,000	
<b>Transport Total</b>		<b>45,000</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	
<b>Footpaths Total</b>		<b>45,000</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	
<b>Furniture &amp; Equipment</b>						
<b>Governance</b>						
○ Various Locations - New CCTV System	XCTV	36,000	24,000	0	24,000	
○ Computer Server	XAB5	20,000	0	0	0	
<b>Governance Total</b>		<b>56,000</b>	<b>24,000</b>	<b>0</b>	<b>24,000</b>	
<b>Furniture &amp; Office Equip. Total</b>		<b>56,000</b>	<b>24,000</b>	<b>0</b>	<b>24,000</b>	
<b>Plant , Equip. &amp; Vehicles</b>						
<b>Governance</b>						
● Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	60,000	59,786	214	
○ Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	0	0	0	
<b>Governance Total</b>		<b>120,000</b>	<b>60,000</b>	<b>59,786</b>	<b>214</b>	
<b>Recreation And Culture Total</b>					<b>0</b>	
<b>Law, Order and Public Safety</b>						
● Weather Stations	XWS1	33,000	33,000	23,628	(9,372)	
● Fast Fill Trailers x3	XFFT			28,725		
<b>Law, Order and Publis Safety Total</b>		<b>33,000</b>	<b>33,000</b>	<b>52,353</b>	<b>(9,372)</b>	
<b>Transport</b>						
○ Truck WK342	XPM4	324,000	324,000	0	324,000	
○ Bus	XPM6	220,000	0	0	220,000	
○ Cherry Picker - P3570	XPM8	30,000	0	0	30,000	
● Gardeners Ute WK468	XPM9	50,000	50,000	47,061	2,939	
● Crew Cab WK2567	XPM10	55,000	55,000	50,796	4,204	
○ Traffic Lights	XPM11	25,000	0	0	25,000	
● MWS Ute	XPW3	80,000	80,000	78,172	1,828	
<b>Transport Total</b>		<b>784,000</b>	<b>509,000</b>	<b>176,030</b>	<b>589,227</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>937,000</b>	<b>569,000</b>	<b>288,169</b>	<b>589,441</b>	
<b>Infrastructure Other</b>						
<b>Recreation and Culture</b>						
● Harrismith Community Centre Playground- LRCI Phase 4	XHC1	25,000	25,000	25,750	(750)	
○ Yealering Niche Wall	XVC1	25,000	0	0	25,000	
● Wickepin Swimming Pool	XSP8	234,000	234,000	101,591	132,409	
<b>Recreation and Culture Total</b>		<b>284,000</b>	<b>259,000</b>	<b>127,341</b>	<b>156,659</b>	
<b>Economic Services</b>						
○ Saleyards Dust Suppression	CLSY1	10,000	10,000	3,525	6,475	
<b>Economic Services Total</b>		<b>10,000</b>	<b>10,000</b>	<b>3,525</b>	<b>6,475</b>	
<b>Infrastructure Other Total</b>		<b>294,000</b>	<b>269,000</b>	<b>130,865</b>	<b>163,135</b>	
<b>Roads</b>						
<b>Transport Regional Road Group</b>						
○ Wickepin Harrismith Rd	RG157	538,296	237,000	129,957.81	408,338	
○ Lomos South Road	RRG155	317,992	317,992	89,204.91	228,787	
<b>Regional Road Group Total</b>		<b>856,288</b>	<b>554,992</b>	<b>219,163</b>	<b>637,125</b>	
<b>Transport Roads to Recovery</b>						
○ Yilliminning Road	R2R004	475,629	0	10,165		
○ Stock Route Road	R2R163	198,729	0	0		
○ Gilliminning Road	R2R035	189,492	0	0		
○ Wishbone Road	R2R040	189,492	0	0		
<b>Roads to Recovery Total</b>		<b>1,053,342</b>	<b>0</b>	<b>10,165</b>	<b>0</b>	
<b>Council Resources Construction</b>						
● Railway Road Harrismith - Lrci 4- Layby	XH15	0	0	2,335	(2,335)	
● Toolibin Rd, Toolibin - Lrci 4- Layby	XH16	0	0	3,116	(3,116)	
<b>Council Resources Construction Total</b>		<b>0</b>	<b>0</b>	<b>5,452</b>	<b>(2,335)</b>	
<b>Roads Total</b>		<b>1,909,630</b>	<b>554,992</b>	<b>234,779</b>	<b>634,790.10</b>	
<b>Capital Expenditure Total</b>		<b>3,342,130</b>	<b>1,448,492</b>	<b>661,510.41</b>	<b>1,476,865</b>	



### **13.3.1 Citizen of the Year Nominations 2025 CONFIDENTIAL – Under Separate Cover**



## 13.4.1 Annual Report 2024/25



# **2024/2025**

## **Shire of Wickepin**

# **ANNUAL REPORT**



## Acknowledgement of country and diversity

The Shire of Wickepin acknowledges the traditional custodians of the district and their continuing connection to the land, waters and community.

Respect is paid to all members of the Aboriginal communities, and their cultures, and to Elders both past and present.

The Shire of Wickepin also acknowledges the diversity of our residents and strives to present all communications to be inclusive and available to everyone.

If you need this document in another format, please call (08) 9888 1005.



## Information about this report

Council is required under *Section 5.53 of the Local Government Act 1995* (as amended) to prepare an annual report containing information on the following:

- Report from the President;
- Report from the CEO;
- An overview of the Plan for the Future of the district including major initiatives that are proposed to commence or to continue in the next financial year;
- The Financial Report for the financial year;
- Such information as may be prescribed in relation to the payments made to employees;
- A matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*;
- Details of entries made under Section 5.121 of the *Local Government Act 1995* during the financial year in the register of complaints (concerning complaints to the Local Government Standards Panel), including:
  - the number of complaints recorded in the register of complaints;
  - how the recorded complaints were dealt with; and
  - any other details that the regulations may require.
- The Auditors Report for the financial year; and
- Such other information as may be prescribed

Council will strive to provide reports that are characterised by openness and willingness to provide comprehensive information.

## About the Shire of Wickepin

The Shire of Wickepin is a statutory organisation responsible to the Minister for Local Government.

It operates under the provisions of the *Local Government Act 1995* (as amended) and Regulations.

The Shire of Wickepin covers an area of 1,989 square kilometres and comprises the town sites and localities of Wickepin, Yealering, Harrismith, Tincurrin and Toolibin.

The area contains rich agricultural lands which were opened for settlement in 1893.

The locality began as a watering point known as Yarling and was used by early sandalwood cutters.

The district is a prosperous farming area with excellent wool and lamb production.

Cropping is performed on a large scale with wheat, oats, barley, lupins, and canola grown.

The district is also home to the Facey Group, a prominent grower group in Western Australia which is committed to improving the economic, social and environmental sustainability of broad acre farming through research, development and information in the region.

Wickepin is known for being the home of Albert Facey, an Australian Biographer, with his house moved to the centre of the town as a tourist attraction.

The area is supported by two (2) primary schools (Yealering and Wickepin), a medical centre, police station, church, community resource centre, bushfire brigades, ambulance services, sporting and community groups.

At 30 June 2025	
Distance From Perth (km)	210
Area (sq. km)	1,989
Length Sealed roads (km)	157
Length unsealed roads (km)	717
Population	715 (Census)
Councillors	7
Electors	551
Dwellings	421
Employees	28
Rates Levied (2024-2025)	\$ 1,632,199

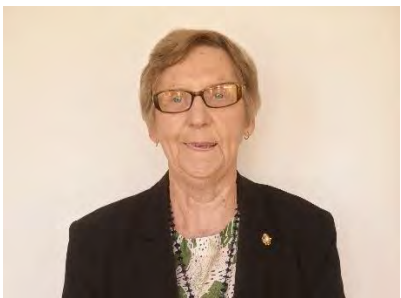
## Council Members



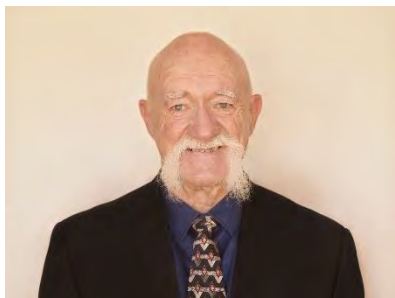
**Cr J Russell**  
Shire President  
Retiring 2027



**Cr W Astbury**  
Deputy Shire President  
Retiring 2025



**Cr F Allan**  
Councillor  
Retiring 2027



**Cr J Mearns**  
Councillor  
Retiring 2027



**Cr L Corke**  
Councillor  
Retiring 2025



**Cr P Thompson**  
Councillor  
Retiring 2025



**Cr T Miller**  
Councillor  
Retiring 2025



## Report from the Shire President

It gives me great pleasure to present my President's Report on the activities of the Shire of Wickepin for the 2024–2025 financial year.

Council has made a significant investment in maintaining and improving community assets throughout the Shire of Wickepin. State and Federal grant funds and Council's own rate income allowed the Wickepin Shire to invest in the infrastructure required for a sustainable community.

Although rate increases are frequently discussed between ratepayers and councillors, they are a necessary measure. The revenue generated from rates enables Council to keep pace with rising costs driven by the Consumer Price Index and to fund essential improvements and additions that ensure the ongoing delivery of high-quality services and infrastructure to our communities.

In 2024–2025, rates made up approximately 26% of the Shire's total revenue. Council endorsed a 5% rate increase for the financial year; however, this percentage varied for some properties due to the revaluation of properties as determined by the Valuer General.

### Financial Assistance Grants

The Shire of Wickepin acknowledges the importance of its federal grants through the Financial Assistance Grants program for the continued delivery of council's services and infrastructure. The Shire of Wickepin wishes to acknowledge that council received \$1,763,826 in 2024/25 under the Financial Assistance Grants Scheme.

### 2024–2025 Major Achievements

- Yealering Ablution Block Revamp Works
- Toolseum Shed Construction
- Wickepin Tennis Courts Lighting
- Swimming Pool Disabled Toilets
- Harrismith Layby Area
- Wickepin Layby Area
- Harrismith Community Centre Playground
- Wickepin Community Centre Playground/Shade Sail
- Wickepin Swimming Pool Upgrades

### Roads, Plant and Infrastructure

Council remains vigilant of the need to maintain the Shire's road network to a very high standard, and continued its significant investment in the ongoing upgrade, construction and maintenance of roads throughout the 2024–2025 financial year. The comprehensive roadworks program included:

- Rabbit Proof Fence Road – 9.8 to 14.84 SLK
- Stock Route Road – 3.2 to 6.5 SLK
- Wickepin–Pingelly Road – 6.0 to 6.6 SLK

The Shire farewelled Graeme Hedditch, Manager of Works and Services, in November 2024 and thanks him for his contributions during his time with us.

Grant Cross commenced as Manager of Works and Services in the same month. He, together with the entire outside works team, is to be commended for their continued dedication and the successful delivery of a full works program this year. I extend my sincere thanks to them all.

### **Chief Executive Officer Changes**

Following the departure of CEO Kellie Bartley in March 2025, Council appointed Acting CEO Peter Clarke in March 2025. Peter remained with the Shire of Wickepin until June 2025, during which time Council undertook the CEO recruitment process and appointed Mr David Burton as Chief Executive Officer, commencing in June 2025. David brings a wealth of Senior Management experience in Local Government and was previously the CEO at the Shire of Kondinin.

### **Appreciation**

The effective operation of the Shire is only possible through the dedication, hard work and commitment of Councillors, management and staff.

I would like to sincerely thank Deputy Shire President Cr Wes Astbury for his support, as well as my fellow Councillors for their assistance and efforts throughout 2024–25.

On behalf of Council, I also extend my sincere appreciation to the Shire's Administration and works Staff, whose teamwork and contribution throughout the year are greatly valued.

Cr Julie Russell

**Shire President JP**



# Report from the Chief Executive Officer

It gives me great pleasure to present the Chief Executive Officer's Report for the 2024/2025 financial year. Having only just started in the role of Chief Executive Officer for the Shire of Wickepin just prior to the end of the Financial Year, I would like to acknowledge the efforts of the former Chief Executive Officer, Ms Kellie Bartley and Acting CEO Mr Peter Clarke.

## **Financial Performance**

The Shire of Wickepin maintained its responsible financial position throughout 2024/2025, illustrated as follows:

- The Shire maintained appropriate reserve account funds for future major projects and asset replacement, including a closing balance at 30 June 2025 of \$3,681,297. These cash-backed funds are set aside for specific future purposes and are restricted on how they may be spent. The Council has made significant efforts to build up its reserve accounts to even out years of high and low expenditure requirements, such as when major items of plant are replaced, it can be done without the need to resort to borrowings or dramatic rate increases. This funding will also be used to leverage grant funding for major projects where possible.
- No new loans were taken out during 2024/2025 period. The total principal for all loans outstanding at 30 June 2025 was \$229,102.

## **Service Delivery**

### **Road Construction**

Road funding is taken from several sources, including Roads to Recovery, Regional Road Group, Financial Assistance Grants and the Shire's own funding. This year, funding was also received from the Wheatbelt Secondary Freight Network for works on Fence Road.

The total capital road works for the 2024/25 financial year included \$2,454,953 being spent on Shire of Wickepin roads. This included the funds from Wheatbelt Secondary Freight Network, which is for specific roads, not an ongoing contribution.

### **Community Grants Program**

Each year the Shire of Wickepin provides funds to community and sporting groups, with the objective of the funding being to:

- Establish or improve playing areas, or buildings necessary for the conduct of sport or community use;
- Support of major sporting and community events;
- Support of sporting or coaching clinics;
- Assist community groups in establishing a service; or
- Activities seen as a need for the betterment of and improvement to the enjoyment of life within the community.

Groups supported in 2024/2025 included Wickepin District Sports Club, Wickepin Playgroup, Harrismith Health Hub and Wickepin History Group.

### **Bushfire Volunteers**

The Shire's Chief Bush Fire Control Officers, Trevor Leeson, for his years of service to the community and Luke Lansdell, who became the new Chief Bush Fire Control Officer from March 2025, have led an exceptional and dedicated group of bush fire brigade volunteers in protecting our community. I take this opportunity to thank all volunteers who contribute to the well-being of our fantastic community – from emergency service volunteers to those who assist community and sporting groups – so many in our community freely provide their time to assist others. Without our volunteers, our community could not function.

### **Challenges**

The challenges facing the Shire of Wickepin include the cost of inflation and commodity prices that affect our contracts and materials for any works that the shire undertakes. We still strive to offer the best possible services while maintaining our infrastructure to a high level, all the time being mindful of costs and trying to keep cost increases to a minimum.

### **Moving Forward**

The Shire engaged at Ignite Wicky to gather the community needs, wants and aspirations with a new Strategic Community Plan updated with the outcomes that both the Community and Councillors to work towards the future. This was popular with residents and will be continued at future events.

I would like to extend my sincere gratitude to Mr Peter Clarke for his Acting period along with acknowledging Ms Kellie Bartley in their presence during the 2024/2025 period.

As we move forward, the Shire team will be continuing their service delivery to the Shire of Wickepin, along with the support of the Council and the community. We will be looking at future projects, both long-term and short-term term to deliver on the Strategic Community Plan and the outcomes desired by the community. I look forward to the continued support of the residents, ratepayers and all who have made Wickepin a place of "A Fortunate Life" in the Wheatbelt.

### **Appreciation**

I thank all staff for their efforts during 2024/25. The whole of the Shire staff is responsible for a diverse range of duties and handles them most effectively and efficiently. With various issues, staff often had to step up and take on additional duties to ensure continuity of service to the community.

Finally, in conclusion, I would also like to express appreciation for the efforts of all the councillors in 2024/2025 for their work on behalf of the community.

David Burton  
**Chief Executive Officer**



## Strategic Community Plan Annual Reporting

The Shire's Strategic Community Plan 2023-2033 outlines the community's priorities and visions for the future of the Shire of Wickepin, and sets out the key short-term and medium-term strategies required to implement and achieve these aspirations.

The Strategic Community Plan helps shape the services the Shire will deliver over the next ten (10) years to support the community.

The Strategic Community Plan was developed using feedback received by the community, staff and councillors of the Shire of Wickepin.

It has a key place in the Shire's delivery and management of services and infrastructure, and it is important to our community because it –

- Provides short-term and medium-term strategies with a long-term vision in mind
- Includes core drivers to use as a decision making criteria in the future – developed by council
- Identifies our strengths, the risks and opportunities for council
- Identifies who the plan is for (community – electors, ratepayers, permanent residents and temporary visitors) and who the Shire needs to work with to achieve its goals
- Provides points of measurement which can be linked to council and staff key performance indicators

Major initiatives or actions that were either fully or substantially completed in 2024/2025 include:

### Infrastructure

#### *Goal 1 – Roads are a key economic driver across the Shire*

- Rabbit Proof Fence Road 5km
- Stock Route Road 3km km
- Wickepin – Pingelly Rd 0.6km
- Toolibin Rd layby

#### *Goal 2 – Improve the amenities and aesthetics of townsites*

- Renovate the Yealering Foreshore Ablution Block
- Harrismith Public Toilets layby

#### *Goal 3 – The Shire of Wickepin Caravan Park amenities are of a high standard*

- Nil

#### *Goal 4 – Maintain Shire owned facilities in a strategic manner and also to meet community needs*

- Re-roof the Wickepin Playgroup building
- Upgrade Wickepin tennis courts lighting and solar
- Upgrade Harrismith Community Centre playground
- Upgrade Wickepin Community Centre changerooms
- Renew Wickepin Swimming Pool pump shed roof
- Install disabled toilets at Wickepin Swimming Pool
- Various repairs/improvements to Shire housing
- Replace Wickepin Caravan Park house fence
- Renew Wickepin Playgroup gazebo



## **Economy**

*Goal 5 – We are an agricultural hub, that innovates and leverages opportunities*

- Continued management of the saleyards including identifying opportunities for improvements to infrastructure and facilities
- Purchase of eID panels

*Goal 6 – New businesses are attracted and existing businesses grow*

- Nil

*Goal 7 – Residents and visitors can access reliable telecommunications services*

- Nil

*Goal 8 – Tourism opportunities create value to our communities*

- New display cover at the Toolseum

## **Community**

*Goal 9 – Communities are engaged, have a healthy lifestyle and are safe*

- Upgrade to townsite CCTV
- Sponsorship towards Community and Sporting Groups

## **Governance**

*Goal 10 – Our organisation is well positioned and has capacity for the future*

- Identify and encourage Councillor and staff training needs

*Goal 11 – Proactive about collaboration and forward planning future success*

- Continued review of:
  - Corporate Business Plan
  - Workforce Plan
  - Longterm Financial Plan
  - Asset Management Plan

*Goal 12 – Communities are informed via multiple channels at regular intervals*

- Shire social media platforms (Facebook, Instagram)
- Continue developing the Shire of Wickepin webpage
- Newsletter in fortnightly Watershed

## Statutory Reporting

### Employee Remuneration

In accordance with the *Local Government (Administration) Regulations 1996* 19B, the Shire of Wickepin is required to disclose in bands of \$10,000 the number of employees entitled to an annual salary package of \$130,000 or more.

Salary Range	No. of Employees
\$130,000 - \$139,999	0
\$140,000 - \$149,999	0
\$150,000 - \$159,999	1
\$160,000 - \$169,999	0
\$170,000 - \$179,999	0
\$180,000 - \$189,999	0
\$190,000 - \$199,999	0

### Remuneration Provided to the CEO

Regulation 19B of the *Local Government (Administration) Regulations 1996* also requires publication in the Annual Report of the remuneration paid or provided to the CEO during the financial year.

The Shire of Wickepin had two permanent CEO's and 1 Acting CEO through the 2024/2025 financial year. The remuneration paid to the permanent CEOs was \$196,609.

### Disability Access Inclusion Plan

The *Disability Services Act 1993* requires local governments to report annually on their Disability Service Plan achievements.

The achievements for the year ended 30 June 2025 are listed below –

Outcome1: People with disabilities have the same opportunities as other people to access the services of, and any events organised by the Shire of Wickepin.

- Organisers of various events were consulted and monitored to ensure equitable access and inclusion. Debriefing sessions were held between the Shire and organisers to discuss and/or advise any areas that required improvement of access and inclusiveness, for future or similar events where necessary.

Outcome 2: People with disabilities have the same opportunities as other people to access the buildings and other facilities by the Shire of Wickepin.

- Improved access to the Yealering Town Hall by replacing the temporary ramp access with a concrete ramp access.
- Completed the refurbishment of the Lake Yealering toilet block. Improvements included a path access to the facilities and disabled access to toilets and showers.
- Upgrades were made to the Wickepin Swimming Pool female and male toilets to allow for disabled use.

Outcome 3: People with disabilities receive information from a public authority in a format which will enable them to access the information, as readily as other people are able to access it.

- Council and Shire information is available (on request) in suitable electronic form to assist visually and hearing impaired persons. Information available in physical form will also be available in another format (on request) to assist persons to easily understand information published.

Outcome 4: People with disabilities receive the same level and quality of services from the staff of the Shire of Wickepin as other people receive from the staff of the Shire.

- Maintain the existing and future confidence and professionalism of staff to work together with persons with a disability. This is maintained through the Shire's induction process and making available opportunities in training (on request).

Outcome 5: People with disabilities have the same opportunities as other people to make complaints to the Shire of Wickepin.

- Customer service staff receive training in customer service, including responding to complaints. Mediums to lodge complaints, suitable for persons with a disability, can be available on request.

Outcome 6: People with disabilities have the same opportunities as other people to participate in any public consultation by the Shire of Wickepin.

- Public consultation is facilitated in suitable buildings to permit inclusion of persons with mobility disabilities. Suitable technology can be made available (on request) to assist persons with disability participate in public consultation.

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

- Job interviews are held in accessible venues as required after consulting with the applicant. When required, investigate employment opportunities of persons with disability through the Narrogin Disability Employment office.

### **Report on Complaints Made Against Councillors**

- In accordance with Section 5.53 of the Local Government Act and the associated *Local Government (Rules of Conduct) Regulations 2007*, a summary of complaints made during the year is to be included in the Annual Report.
- No complaints (breaches) were made during 2024/2025.

### **Local Government Standards Panel Costs**

- The Shire of Wickepin did not pay any Standards Panel costs for hearing a complaint regarding a councillor nor did the Standards Panel order any funds be reimbursed to the Shire by a councillor.

## Freedom of Information

- In accordance with Section 96 and 97 of the *Freedom of Information Act 1992*, the Shire is required to publish an information statement which details the process for applying for information under the Act, as well as information the Shire provides outside the Act.
- This document is available from the Shire's administration office or the website.
- The Act requires all applications are responded to within 45 days.
- During 2024-2025 the Shire received zero (0) Freedom of Information applications, and zero (0) referrals for third party consultation.

## Public Interest Disclosures

- The Shire of Wickepin is committed to the aims and objectives of the Public Interest Disclosure Act 2003. The Shire recognises the value and importance of contributions of staff to enhance administrative and management practices and strongly supports disclosures being made by staff regarding corrupt or other improper conduct.
- The Shire of Wickepin takes all reasonable steps to provide protection to staff who make such disclosures from any detrimental action in reprisal for the making of a disclosure.
- The Shire of Wickepin does not tolerate any of its officers, employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures.
- These acts should be reported immediately to the Public Interest Disclosure Officer.

The Shire of Wickepin is required, under the *Public Interest Disclosure Act 2003* to report on the extent to which the Chief Executive Officer has complied with the obligations of the Act.

The Chief Executive Officer has been appointed as the Shire's Public Interest Disclosure Officer.

No Public Interest Disclosures were received by the Shire of Wickepin during 2024-2025.

## Records Management

The Shire of Wickepin uses a hybrid hard copy and electronic records management system.

All records created and received in the course of business are captured and stored according to the Shire's Record Keeping Plan.

As required under the *State Records Act 2000* the Shire of Wickepin Record Keeping Plan has been revised, submitted to, and approved by the State Records Office in December 2021.

All records are disposed of in accordance with the General Disposal Authority for Local Government Records.

The Disposal Authority defines the minimum periods of time different classes of records must be kept (retention periods) and provides guidelines for destruction of records after they have met the retention requirements of the schedule.

The Administration Officer annually recommends disposal of records in accordance with the *State Records Act 2000* guidelines.

Standard 2, Principle 6 requires council to ensure employees comply with the Record Keeping Plan.

The following activities have been undertaken to ensure staff awareness and compliance –

- New employees who commence with the Shire of Wickepin complete basic records registration in-house training as part of their induction.
- Staff information sessions were held as required.

### Competitive Neutrality

Shire officers have reviewed all areas of operations to determine the existence, or otherwise, of significant business activities.

A significant business activity is defined as an activity with an income in excess of \$200,000 per annum, which is not a regulatory service (community service obligation) and which is not already contracted out.

Accordingly, it has been determined the Shire has no significant business activity for the purposes of competitive neutrality as it relates to the National Competition Policy Clause 7 Statement.

### Strategic Community Plan

A review of the Strategic Community Plan commenced in 2023 and after extensive community consultation and engagement program, the new Strategic Community Plan 2023 – 2033 was endorsed by Council in March 2024.

The previous Strategic Community Plan 2018 – 2028 contained 70 strategies and this has been reduced to 50 strategies in the new Strategic Community Plan 2023 – 2033. Of these 50, only 19 remain unchanged from the 2018 Plan.

### Corporate Business Plan

There were no significant modifications made to the Corporate Business Plan during the 2024-2025 financial year.

### Elected Member Attendance

Elected Member	No. of Ordinary Council Meetings Held	No. of Ordinary Council Meetings Attended	No. of Special Council Meetings Held	No. of Special Council Meetings Attended	No. of Elector Meetings Held	No. of Elector Meetings Attended
Cr J Russell	11	10	2	2	1	1
Cr W Astbury	11	10	2	2	1	1
Cr F Allan	11	10	2	2	1	1
Cr L Corke	11	11	2	2	1	1
Cr J Mearns	11	8	2	2	1	1
Cr T Miller	11	9	2	1	1	1
Cr P Thompson	11	8	2	2	1	1

**Elected Member Fees & Allowances**

Elected Member	President/Deputy President Allowance	Meeting Fees	Travel Allowance	Communication Allowance
Cr J Russell	\$ 9,000.00	\$ 4,085.00	\$ -	\$ 525.60
Cr W Astbury	\$ 1,500.00	\$ 2,211.36	\$ 902.72	\$ 525.60
Cr F Allan	\$ -	\$ 2,345.00	\$ 993.72	\$ 525.60
Cr L Corke	\$ -	\$ 1,565.00	\$ 273.00	\$ 525.60
Cr J Mearns	\$ -	\$ 2,195.00	\$ 400.40	\$ 525.60
Cr T Miller	\$ -	\$ 1,610.00	\$ -	\$ 525.60
Cr P Thompson	\$ -	\$ 1,525.00	\$ 866.32	\$ 525.60

**Elected Member Demographics**

Gender	Female -2 Male - 5
Linguistic Background	Council has not recorded any of this information therefore are not able to report.
Country of Birth	
Identifying as Aboriginal or Torres Strait Islander	
Age	Between 45 years and 54 years - 2 Between 55 years and 64 years - 3 Over 64 years - 2

## Financial Report and Auditor's Statement



## **13.6.1 Shire of Wickepin Growth Strategy**





# SHIRE OF WICKEPIN

## *Growth Strategy*



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Developing the people of rural WA so *they* can create change in their communities.

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## Executive Summary

The Wickepin Growth Strategy outlines a comprehensive plan to stimulate sustainable economic and population growth in the Shire of Wickepin. With a current population of approximately 701 and a projected gradual decline, the strategy aims to reverse this trend by leveraging local assets, enhancing infrastructure, and fostering liveability.

The strategy identifies seven key priorities:

1. **Unlocking Shire-owned residential land** to address housing shortages, support population and business growth and economic development.
2. **Developing diverse accommodation options** to attract and retain workers and residents.
3. **Unlocking industrial land** to support business expansion and attract new industries for economic development
4. **Securing investment in digital connectivity**, including mobile and internet infrastructure, to support modern living and business operations.
5. **Enhancing tourism through noctourism and caravan park development**, by promotion of natural attractions (Lake Yealering, Lake Toolibin and endemic wildflowers and bushland) and capitalizing on Wickepin's status as an Astrotourism destination.
6. **Investing in townscape improvements** to boost community pride and visitor appeal.
7. **Renewable energy**.

The Shire of Wickepin's economy is predominantly agricultural, contributing \$95.5 million in output, with emerging opportunities in mining (kaolin), tourism, and renewable energy. The Shire's Gross Regional Product (GRP) has grown by 14% over the past decade, reaching \$70.7 million in 2024.

### Challenges and Opportunities

- **Population Decline:** The population has decreased by 8% over the past decade, with an aging demographic.
- **Housing Shortage:** Limited availability of rental and purchase properties across all towns.
- **Digital Infrastructure:** Limited fibre upgrades; reliance on satellite and wireless services.
- **Freight and Logistics:** Strategic location near Narrogin and CBH grain sites offers potential for logistics and industrial development.
- **Tourism:** Opportunities in night time tourism, promotion of existing local natural attractions.
- **Renewable Energy:** Proximity to the SWIS network positions Wickepin for future energy projects.

The strategy is heavily underpinned by the Town Planning Scheme and we recommend that the Shire positions itself *as a residential lifestyle and commercial satellite town to Narrogin; where agriculture, mining, and downstream processing co-exist and are supported by local natural attractions and nighttime tourism and events.*

# 1. Rational

## 1.1 THE HISTORY

The Shire of Wickepin is situated in the wheatbelt of Western Australia, rich in history and made up of 5 local areas: Wickepin, Yealering, Harrismith, Tincurrin and Toolibin. The town of Wickepin is just 30 minutes from the regional town of Narrogin and two and a half hours southeast of Perth CBD. It boasts impressive sporting and recreational facilities for a wheatbelt town and a great mix of people with a real country lifestyle.

The Wickepin area was one of several agricultural districts opened up in the 1890's and with the opening of the Great Southern Railway in 1889 and subsequent growth of Narrogin and its surrounds, led to the constitution of the Wickepin Road District on 22 January 1909.

The commercial side of Wickepin grew quickly with three banks, blacksmiths and many other businesses, boasting one of the biggest Ford dealerships in the southern hemisphere. The brick railway station, the stationmaster's house, the hotel, the post office and most of the present shops were all constructed before the end of 1913/ resident police officers and a town doctor arrived in 1911 and the Memorial Hospital was opened in 1923. The first sections of the Town Hall were built in 1920 with various additions taking place up until 1963. Electricity and piped water were connected to the town in 1964.

Cricket and football clubs were very popular from early days in Wickepin and there was a racetrack out of town that held an annual race meeting around New Year. Community activities and interests continue to form the fabric of country communities and during the 1980's, the Wickepin District Sports Club became the main venue for the community's social and sporting functions. Today, the Wickepin Community Centre, which was opened in 1997, provides excellent facilities for the various community functions held in Wickepin.

The Albert Facey Trail provides a fascinating insight into Wickepin's past and the town's well known author of "A Fortunate Life", Albert Facey. His house, which was originally built in 1924, has been relocated to the centre of town and fully restored. The house is connected by a walk trail through the Wickepin Heritage Precinct and recent upgrades to the playground and newly completed skatepark has added to the vibrancy of the centre of town.

Wickepin is also home to the highly regarded Facey Group, a not-for-profit agricultural grower-led group steering relevant and localised research, extension, information and networking aimed to build the profitability and sustainability of broadacre farming in the region.

To the north of Wickepin lies the town of Yealering on the banks of Lake Yealering, which supports a large variety of birdlife and is a popular summer recreation and picnic spot for locals and tourists. Overlooking the lake are modern sporting facilities including tennis courts, bowling green and cricket oval and an 18-hole gold course that surrounds the lake. The Town Hall and caravan park are also located on the lake shore.

To the south, you will find Toolibin Lake, one of the last remaining freshwater wetlands in the southwest of Australia and further east, Harrismith boasts a wonderful wildflower walk trail. In spring, the Tincurrin area has a stunning display of wildflowers and is especially renowned for its verticordias.





Wickepin Township Map. Source: Google Earth

## 1.2 POPULATION

Estimated Resident Population (ERP) is the official Australian Bureau of Statistics (ABS) measure of the population of areas in Australia according to a usual residence population concept. Wickepin's estimated resident population as of 30 June 2023 is 701.

Between 2001 and 2012 there was a gradual upward trend in the population. Since that time the population has been in steady decline, reducing by 8% between 2013 and 2023.

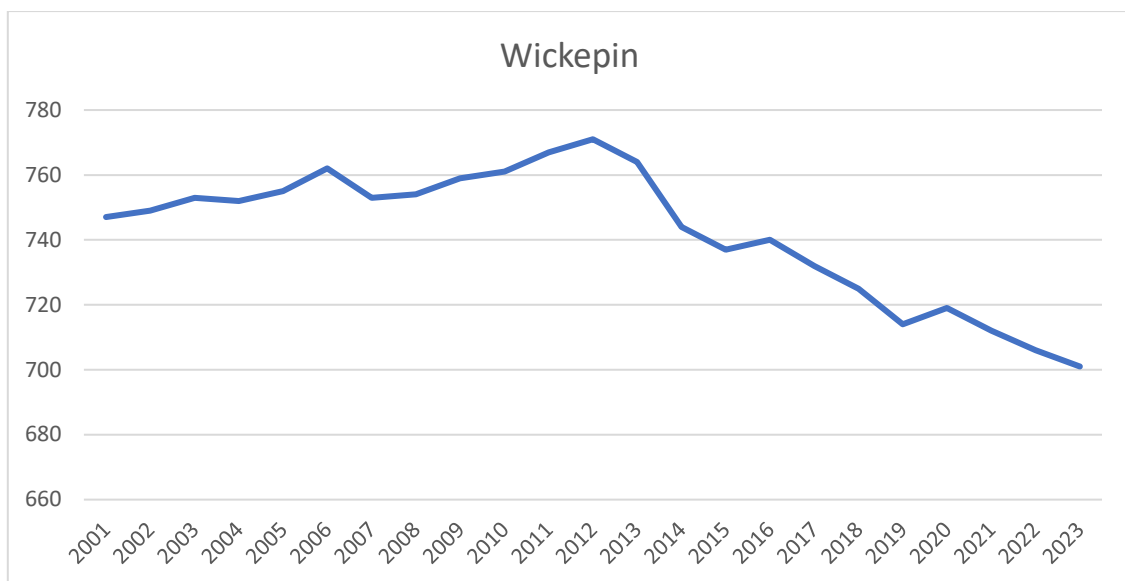


Figure 1 Estimated Resident Population of Wickepin as of 30 June each year from 2001 - 2023. Source: ABS Population Estimates by LGA [Regional population, 2022-23 financial year | Australian Bureau of Statistics](#)

The WA Tomorrow Population Report 12 median forecast is for the Shire of Wickepin to experience an average annual growth rate of -0.2% over the next decade, declining to a total population of 685 by 2036.

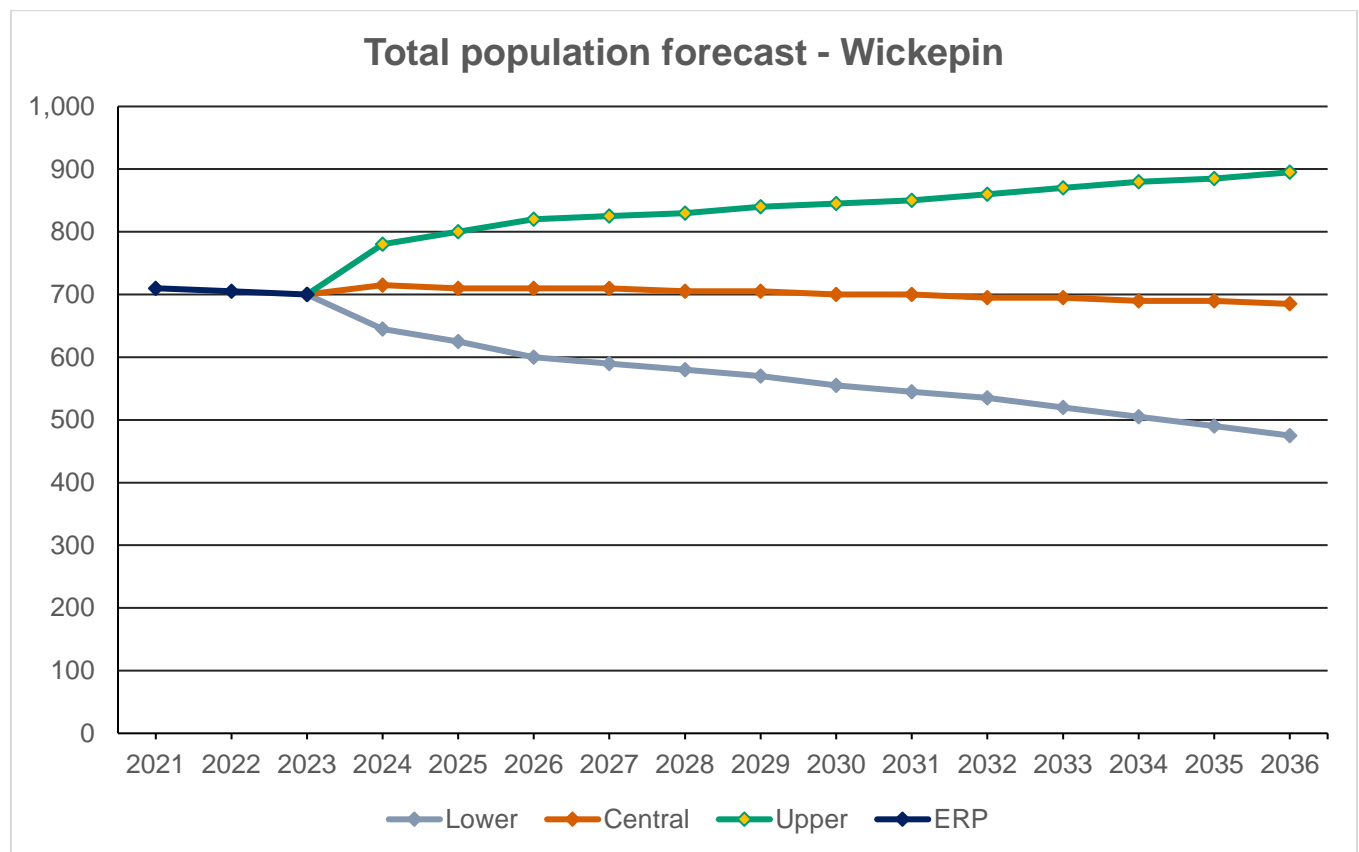


Figure 2 Population forecast for Wickepin. Source: WA Tomorrow Population Report 12

## 2. Objectives

Following a Council session in December 2024, the following objectives were agreed to for the Growth Strategy:

- ✓ Develop and release serviced land as per the Town Planning Scheme;
- ✓ Enable population growth and economic development; and
- ✓ Provide essential local services to stop economic leakage.

The Growth Strategy uses the Town Planning Scheme as its main enabler and framework. At the time of this Strategy the Town Planning Scheme had been submitted to WA Planning for adoption.

Additional enablers for the Shire of Wickepin in working towards the vision of this Strategy include:

- The Wickepin Community Resource Centre ('soft infrastructure' and alignment to DPIRD's Service Level Outcomes for CRCs)
- Ignite Wicky (Wickepin Town Team that supports local placemaking)
- Local progress associations

Based on the information presented in this Strategy, the Shire of Wickepin should position itself as:

*A residential lifestyle and commercial satellite town to Narrogin; where agriculture, mining, and downstream processing co-exist and are supported by local natural attractions and nighttime tourism and events.*

### 3. Context Analysis

#### 3.1 THE WHEATBELT TODAY

The top 5 industries by regional economic output in the Wheatbelt (total output is \$17.4B)

1. Agriculture \$4,997.244
2. Mining \$4,237.905
3. Construction \$1,234.345
4. Manufacturing \$1,166.057
5. Rental and hiring \$1,042.877

The [Wheatbelt Development Commission](#) has emphasised the following foundations for economic growth across the region:

1. Digital connectivity: data demand is rising fast
2. Freight and logistics: efficient supply chains are vital to regional competitiveness
3. Liveable communities: regional migration is accelerating and occurring across the central coast. To sustain growth, towns must offer services, infrastructure and a high quality of life.

The Shire of Wickepin should note these foundations and acknowledge these will influence the Growth Strategy and will also be priorities.

The Wheatbelt Development Commission has also identified the following opportunities and challenges for the Wheatbelt:

Opportunities	Challenges
Agriculture Downstream Processing Mining Downstream Processing Manufacturing and construction services Renewable energy and biofuels Tourism and visitor economy Lifestyle and liveability Transport and logistics (freight hubs and networks)	Workforce shortages Infrastructure gaps (insufficient industrial land and utility services are constraining business growth) Supply chain vulnerabilities driving up costs and reducing regional competitiveness

#### 3.2 WHEATBELT SOUTH SUB-REGIONAL ECONOMIC DEVELOPMENT PLAN

In 2014, the Wheatbelt Development Commission engaged economists RPS to develop the Wheatbelt South Sub-Regional Economic Development Plan<sup>1</sup>. This plan was intended as a framework to guide investment and decision making to support economic and population growth in this sub-region of the Wheatbelt.

This plan identified three key areas of economic opportunity for the Shire of Wickepin:

- 1) *Agriculture, Livestock and Food Supply Chain*: Opportunity to capture increased activity, businesses and employment from broadacre cropping and livestock production and in particular

<sup>1</sup> RPS, 2014. Wheatbelt South Sub-Regional Economic Development Plan



from the upgraded (2013) sale yards. The development of agritourism to showcase local attractions could also be supported.

- 2) *Lifestyle, Amenity and Retirement*: Close proximity to Narrogin (30km) presents an opportunity for Wickepin to be marketed as a satellite community. Trail experiences and interpretation could improve townscape amenity and increase the range of recreation options.
- 3) *Mining*: The presence of the Kaolin mine site presents an opportunity for mining to become a greater economic contributor.

The following actions were identified as requiring implementation in order for the Shire of Wickepin to effectively leverage these economic opportunities:

- Continue to promote the new sale yard facility for sub regional use, including sale events.
- Support Kaolin mine in exploration opportunities and expansion plans.
- Investigation into the expansion of residential zoned land, including lifestyle lots.
- Investigation into the development of light industrial zoned land and available lots.
- Investigate the development of an additional 4-6 Key Worker Housing Units.
- Implement the Wickepin Walk trails Master Plan

Progress to date on the above implementation strategies:

- Sale yards were upgraded in 2021
- Construction of four new independent living units was completed in October 2024

### 3.3 STRATEGIC COMMUNITY PLAN

The Shire of Wickepin Strategic Community Plan 2023-2033 identifies four key priorities:

- 1) Attracting new populations and retaining our current population
- 2) Growing our local economy and providing opportunities that benefit local businesses across the Shire
- 3) Protecting, enhancing and receiving value from our natural environment
- 4) Ensure positive financial positions in Councils budget

The Plan is structured around four strategic pillars, each with a set of defined goals:

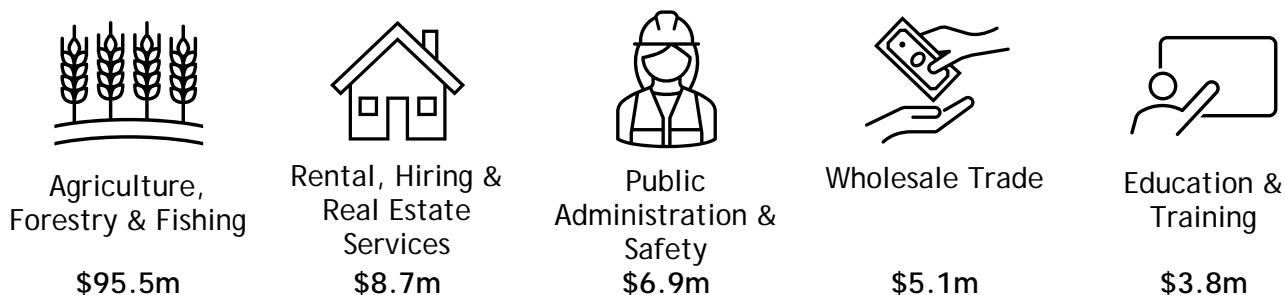
Infrastructure	Economy	Community	Governance
<i>Roads are a key economic driver across the Shire</i>	<i>We are an agricultural hub that innovates and leverage opportunities</i>	<i>Our communities are engaged, have a healthy lifestyle and are safe</i>	<i>Our organisation is well positioned and has capacity for the future</i>
<i>Improve the amenities and aesthetics of townsites</i>	<i>New businesses are attracted, and existing businesses grow</i>		<i>We are proactive about collaboration and forward planning our future success</i>
<i>The Shire of Wickepin Caravan Park amenities are of a high standard</i>	<i>Residents and visitors can access reliable telecommunications services</i>		<i>Our communities are informed via multiple channels at regular intervals</i>
<i>Maintain Shire owned facilities in a strategic manner and also to meet community needs</i>	<i>Tourism opportunities create value to our communities</i>		

## 4. Economic Overview

Of the total \$17.794 billion output generated in Wheatbelt region, \$135.858 million is generated in the Wickepin Shire (0.8%). Of the \$8.694 billion value added in the Wheatbelt Region \$68.643 million value is added by Wickepin.

The local economy is underpinned by agriculture. Agriculture, forestry and fishing is the Shire's largest output (gross revenue) generating sector, supporting an estimated output of \$95.510 million (70.3% of all output generated in the Shire). The agriculture, forestry and fishing industry is also the Shires largest exporter (generating exports estimated at \$84.834 million) and importer (spending an estimated \$36.7 million on regional imports).

### Top 5 Output Generating Industry Sectors across the Shire of Wickepin



The districts estimated Gross Regional Product (GRP) for 2024 is \$70.707 million. GRP is a measure of the value of goods and services produced in a region. The Wheatbelt region's GRP for 2024 is estimated at \$8.865 billion, which means that 0.8% of the value of goods and services produced in the Wheatbelt, come from the Wickepin Shire. As per Figure 7., the Shire of Wickepin's GRP has grown by 14% over the last decade.

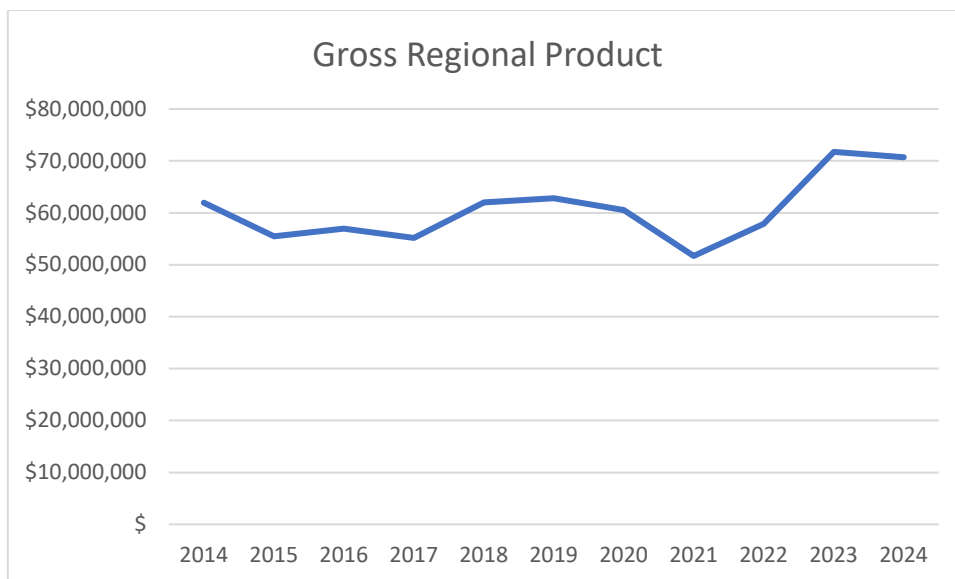


Figure 4 Real Gross Regional Product for the Shire of Wickepin 2014-2024. Source: REMPLAN

Using the Wheatbelt Development Commission's three foundations for economic growth, the following is an assessment of the Shire of Wickepin's current status in these areas.

## 4.1 DIGITAL CONNECTIVITY STATUS

Connectivity matters because:

- Regional businesses, education, healthcare and emergency services all depend on fast reliable internet
- Digital connectivity drives the economic growth and job creation. A critical component of regional attraction strategies.
- The demand for higher speeds and more reliable connections continues to grow.

According to the NBN, the average WA home/business on the nbn network used 461.65 GB per month over 2024, slightly higher than the national average.

One of the top 5 'data hungry' local government areas included nearby Narrogin (387.72 GB average monthly data usage per household) which signifies the development occurring in the regional centre, this helps to define the role of the Shire of Wickiepin.

The nbn has indicated Wickiepin is a satellite community and does not have any fibre upgrades planned. Residents and businesses can currently access Starlink and an alternative WA provider – Crisp Wireless.

### Mobile Connectivity

The National Audit of Mobile Coverage aims to better identify mobile coverage black spots across Australia to help target future investment, and to provide an independent resource that better reflects on ground experiences of mobile coverage provided commercially by mobile providers.

The Audit is a component of the Government's Better Connectivity Plan for Regional and Rural Australia. The Audit will run until 30 June 2027. Accenture Australia has been contracted to undertake the Audit on behalf of the Government.

The current mobile coverage across the Shire of Wickiepin (through crowd sourced data) is as follows:

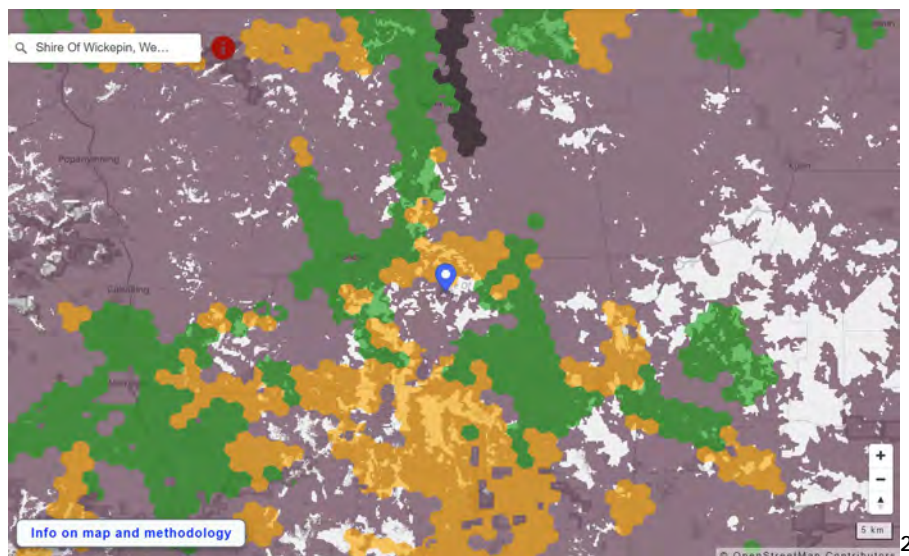


Figure 5 Green - Acceptable | Yellow - Modest | Purple - 4G coverage (based on ACCC information)<sup>13</sup> | White - Insufficient data to indicate coverage

<sup>2</sup> National Audit of Mobile Coverage April 2025

<sup>3</sup> This dataset provides data on mobile sites and coverage maps within Australia and is sourced from information collected under the ACCC's Audit of Telecommunications Infrastructure Assets – Record Keeping Rules (Infrastructure RKR). The information is collected from the three national Mobile Network Operators (MNOs), Singtel Optus Pty Limited (ACN 052 833 208) (Optus), Telstra Corporation Limited (ACN 051 775 556) (Telstra), TPG Telecom Limited (ACN 093 058 069) (TPG).

## Internet Connectivity

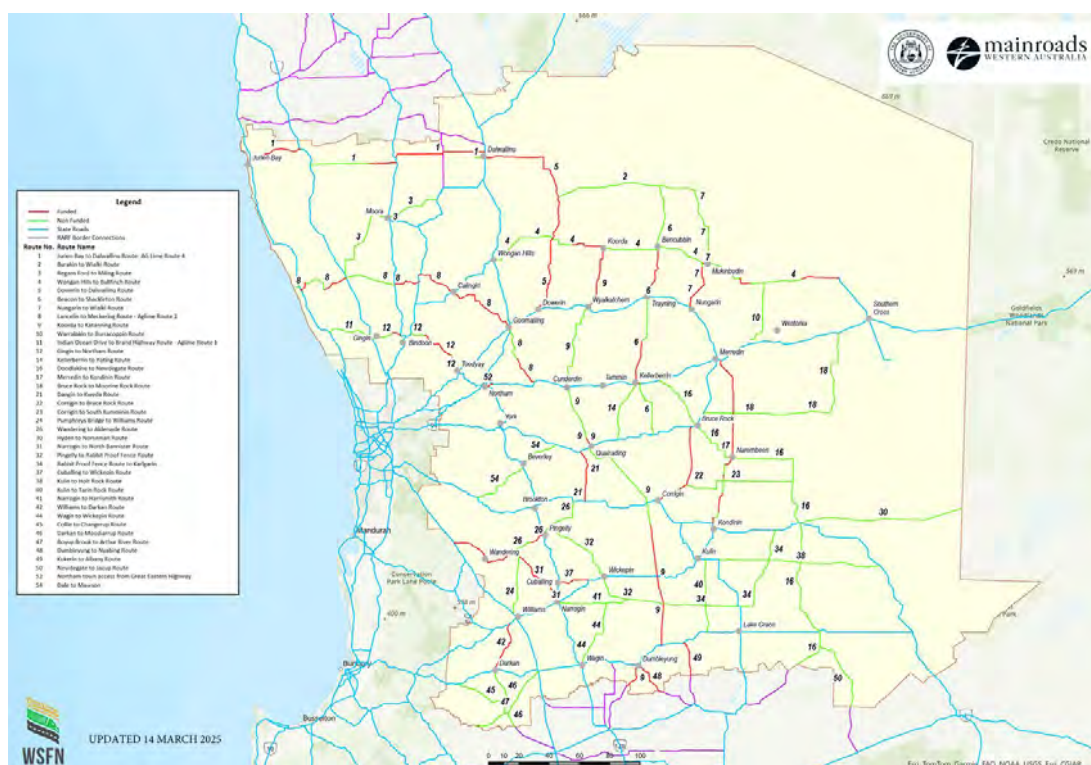
On the horizon for residents and businesses in the Shire of Wickepin regarding internet coverage is nbn is launching low earth orbit satellite solutions (like Starlink) before Sky Muster satellites reach end of life in the coming years.

## 4.2 FREIGHT AND LOGISTICS

### Wheatbelt Secondary Freight Network

The Wheatbelt Secondary Freight Network (WSFN) is a jointly funded program between Commonwealth, State and 42 Wheatbelt Local Governments working together to strategically improve the regional road freight safety and efficiency across the key transport routes that support the region's major industries. Through this collaboration, a total of 4,400km of high priority routes will be upgraded in a rolling works program.

Identified routes that are within or that will benefit the Shire of Wickepin include the Wagin to Wickepin route (not funded) and Cuballing to Wickepin route (funded)



### CBH and Rail Network

Co-Operative Bulk Handling operate three grain receival sites within the Shire of Wickepin. The Wickepin site has a total storage capacity of 243,975 tonnes and consists of seven open bulk heads and three silos. As one of the 100 strategic network sites for CBH, upgrades including the installation of open bulk heads, new conveyor loading systems, new truck marshal areas and improvements to traffic flow, were undertaken over 2018 and 2019. At Yealering and Tincurrin there are non-network sites.

\*Please note, the ACCC has aggregated the frequency band coverage maps submitted by the MNOs to create additional technology level coverage maps which are available below (where the technology level maps were not provided by the MNOs). Further information on this is provided in the data interpretation guide (below) that supports this data release.

In January 2025, the State Government announced it would enter negotiations to secure control of Western Australia's freight rail network. This decision represents a pivotal moment for regional communities, where rail infrastructure is a critical lifeline for agriculture, industry, and the local economy.

If regional centres like Narrogin, in close proximity to the Shire of Wickepin, reclaim their role as a central player in servicing and expanding the rail network across the region and supporting rail operations, from maintenance to logistics, this also presents an opportunity for Wickepin as a satellite town to Narrogin.

## **WA Kaolin**

WA Kaolin has an established Ore Reserve Estimate of more than 64 million tonnes of high-grade, easy access kaolinite at a site near the town of Wickepin. This represents one of the largest known remaining premium primary resources of kaolin in the world. Commercial operations have been established at the Wickepin site and produces kaolin products which are shipped to major producers and customers through the ports of Fremantle and Bunbury. The Wickepin site has an 80yr lifespan across 3,500 acres. Currently the operation is seeking 6 additional staff for 5 shifts as it moves towards 24/7 operation (currently it is 24hrs 5 days a week). The mine processes 230,000 tonnes and has a market for the raw materials, with a view to increasing to 450,000 tonnes.

From the Wickepin site the business exports 60 containers a week, but this will significantly increase as the business moves to 24/7 operations.

For the mine to increase to these production levels will require additional staff (most come from neighbouring communities as drive in and drive out), improvements to roads to meet the freight task and local accommodation.

## **Livestock Sales**

The Wickepin sheep saleyards which are owned by the Shire of Wickepin, were upgraded in 2021 with loading/unloading ramps and fixed platforms and walkways to meet Australian Standards. The Shire's 2024/25 budget indicates a sale yard fee per head of \$0.55.

A decade ago (2015-2016) there were an estimated 97,692 sheep and lambs and 28 agricultural businesses supported by this industry, in the Wickepin Shire<sup>4</sup>. The ABS agricultural commodities report released in July 2022<sup>5</sup> indicates that this number had grown to 120,262 sheep and lambs and 35 businesses by 2021. The ABS have ceased the release of statistics on agricultural commodities so there is no recent data to reflect current stock numbers in this area.

The Western Australian Department of Primary Industries and Regional Development, Sheep Industry update from April 2025 reported that "industry confidence is low due to tough seasonal conditions, poor prices and changes in government policy. This had led to very high rates of turn-off as producers reduce the size of their sheep enterprise. This has likely resulted in significant flock decline between 2022 and 2024 and will likely continue into 2025 unless the rate of sales slows significantly and seasonal conditions are favourable". DPIRD estimate that the WA sheep flock may have declined to around 9.5 million in July 2024, down from 12.4 million in July 2022, and if current levels of turn-off are sustained for the remainder of 2024-25 the flock may decline further to between 8 and 8.5 million.

Although no area-specific data is available, it is assumed that flock numbers in Wickepin have declined in line with the broader state trend. Declining stock numbers will reduce the volume of

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<sup>4</sup> Agricultural commodities, Australia and state/territory and LGA regions - 2015-16, Australian Bureau of Statistics, 30 October 2018

<sup>5</sup> Agricultural Commodities by Local Government Areas 2020-21, Australian Bureau of Statistics, July 2022



livestock passing through the saleyards and directly impact on the Shires ability to generate revenue from this facility.

Agroforestry

A development proposal was submitted in 2025 for a agroforestry/tree planting carbon project at Wyoming Downs. The project proponents, Wheatbelt Connect are proposing to establish a native vegetation carbon project covering approximately 450 hectares and to register the project under the Federal Government’s Emissions Reduction Funding, to deliver carbon abatement through Australian Carbon Credit Unites over a minimum 25 year period.

4.3 LIVEABLE COMMUNITIES

Energy

Demand for energy is growing at pace.

By 2030 the Federal and State Governments seek to have achieved a phase out of coal. There is however a generation capacity shortfall with further investment in generation and network capacity required to meet future shortfalls.

Additionally, the way we generate electricity is changing. As can be seen in the figure below the SWIS generation output % by calendar year and fuel shows how generation is changing:

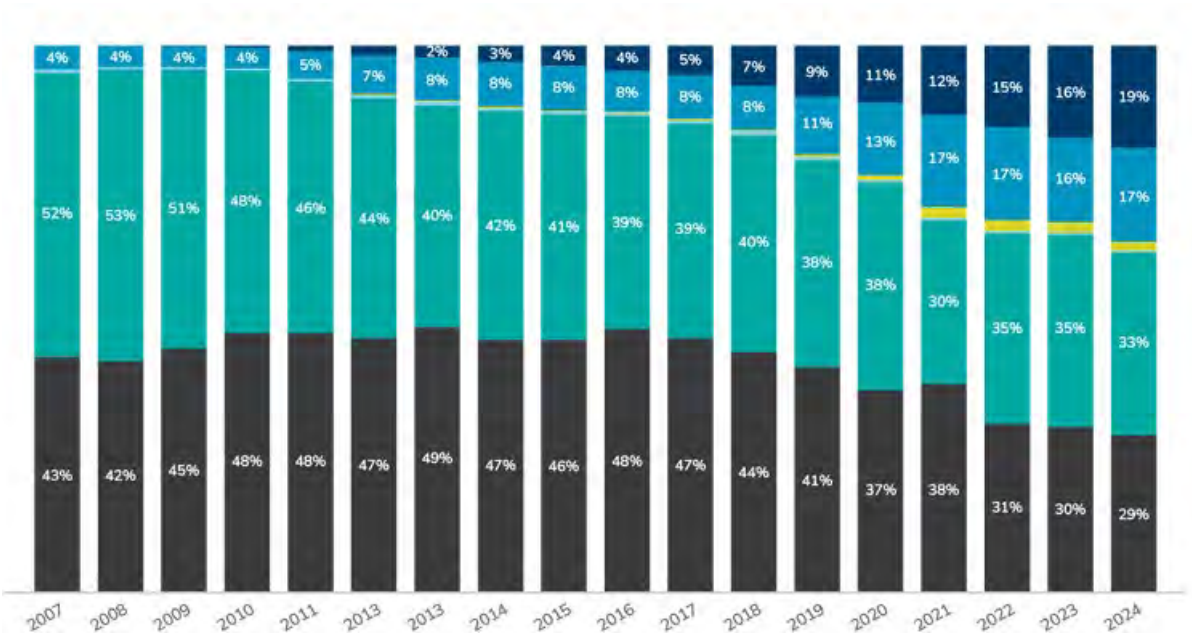


Figure 6: SWIS generation output % by calendar year and fuel  
Source: Department of Energy, Mines, Industry Regulation and Safety  
Key:



As industry and government move towards net zero greenhouse gas emissions by 2050, it is expected demand for renewable energy supplied through the State's main electricity network, the South West Interconnected System (SWIS), will increase significantly.

Initial modelling suggests that if 7.2 GW of new industrial loads were to connect to the SWIS by 2042, the level of electricity required could grow to be five times greater than it was in 2022.

Supplying this level of demand with electricity generated largely from renewable energy sources would require almost 10 times the amount of generation capacity currently on the SWIS.

The [SWIS Demand Assessment](#) 2023 - 2042 indicates that investment in transmission infrastructure is essential to enable the supply of low-emissions electricity to all SWIS users.



Figure 7 SWIS nodal map. Source: Department of Mines, Industry Regulation and Safety

Since the 2020 Whole of System plan modelling was conducted, the scale of the potential renewable energy requirements has shifted. The industry-wide focus on decarbonisation is driving a substantial increase in demand for renewable generation.

Some of Western Australia's best solar and wind resources are located outside the reaches of the existing transmission network. Communities along or near transmission lines (such as Wickiepin) should be prepared for renewable energy proponents (see map below of the SWIS network). Transmission refers to energy infrastructure that works in a similar way to the highway of the state's road network, taking very large amounts of power, up to the voltage of 330kV from big generators, and transferring it via towers and wires to the network to reach customers.

In the network there is more than 7,600km of transmission circuit feeding power into the SWIS.

The transmission system takes power from coal and gas generators and renewable sources like large wind and solar farms and transfers it in bulk to several substations. From there energy is transferred into the distribution system, with voltage being reduced at each stage to a safe level suitable for properties and appliances.

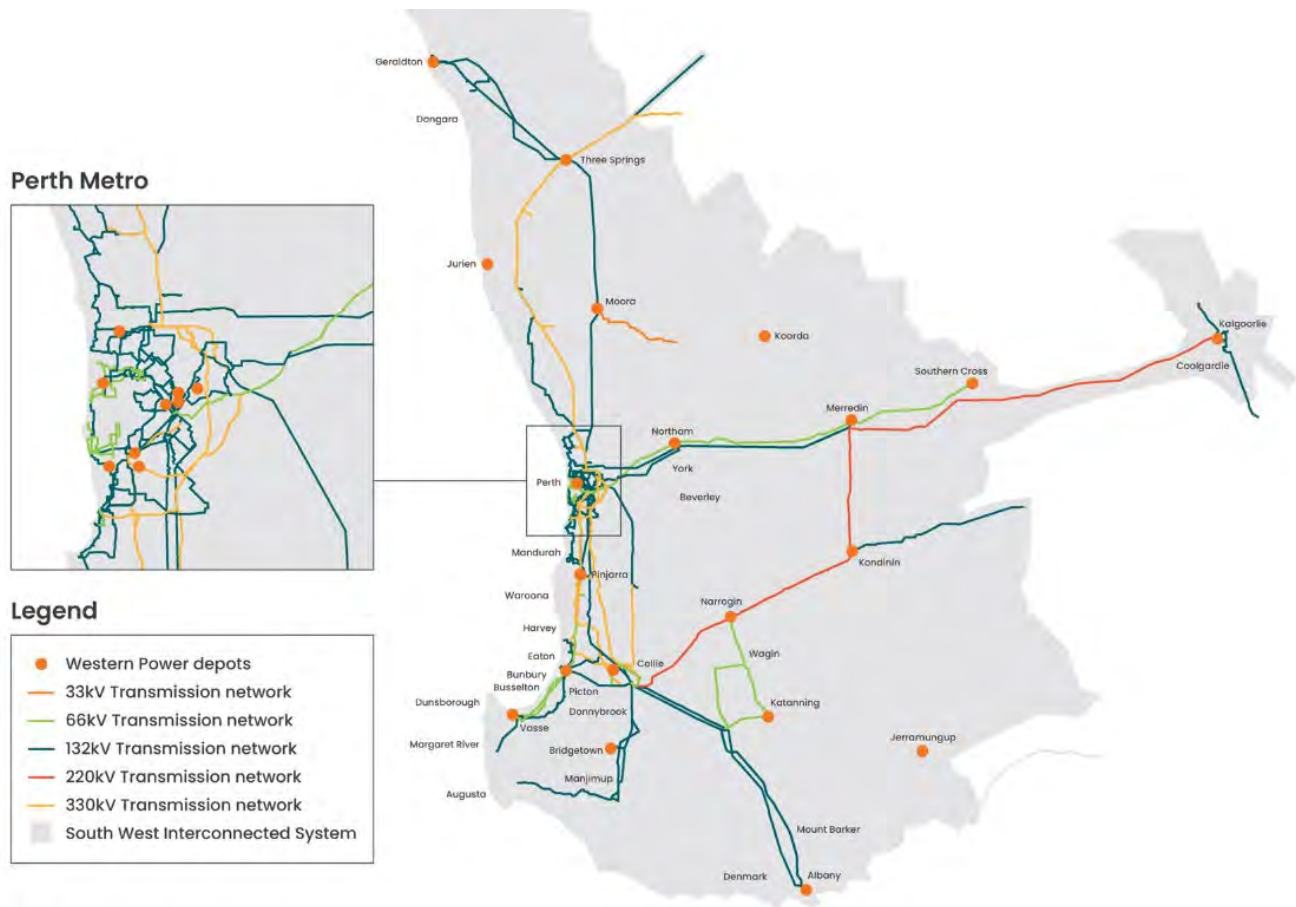


Figure 8 SWIS Network. Source: Western Power

Many of the new renewable energy generation and storage projects the State needs will be built in regional locations, often in areas that are unfamiliar with hosting large-scale energy infrastructure projects. There are a number of renewable energy projects operating in the Wheatbelt with more in the pipeline. In close proximity to the Shire of Wickiepin is the future projects: Kulin West Wind Farm and the Bellwether Wind Farm in the Shire of West Arthur.

## Housing



According to REIWA<sup>6</sup> as of December 2024, there are three residential properties for sale in Wickepin and zero properties to rent. The median house price in Wickepin is \$260,000. The median house price has increased at an average annual rate of 4.3% over the past 10 years.

In Yealering, Harrismith and Tincurrin there are no houses available to rent or purchase as of December 2024.

The majority of residential properties in the Shire are houses and are either fully owned or being purchased (i.e., owned with a mortgage).

Ownership Types	Wickepin	Yealering	Harrismith
Fully owned	48.6%	62.4%	46.6%
Being purchased	22.6%	37.6%	26.7%
Being rented	28.8%	0%	26.7%
Other	0%	0%	0%
Property Types	Wickepin	Yealering	Harrismith
House	93.4%	100%	100%
Apartment/unit	2.6%	0%	0%
Duplex/villa	2%	0%	0%
Other	2%	0%	0%

Figure 9 Residential ownership and property types. Source: REWIA Suburb Profiles

Value

At the 2021 Census, around 97.4% of Shire of Wickepin residents live in separate detached dwellings, which is above the WA average of 79.7%. There is limited range of housing choice in the Shire.

Land

	Serviced residential lots available	Un-serviced residential lots available
Wickepin	2	1
Yealering		
Harrismith		
Tincurrin		2
	Serviced industrial lots available	Un-serviced industrial lots available
Wickepin	1	4
Yealering		
Harrismith		
Tincurrin		

<sup>6</sup> [Wickepin Suburb Profile | Property Market, House Prices and More - REIWA](#)

## List of Council Owned Vacant Land

Lot Number	Address	Town	Lot Size	R-Code	Land Type	Owner	Any Known Site Restrictions	Serviced	Any Other Comments from Shire
<b>3119</b>	Keeping Street	Tincurrin		R2	Residential	Council		Unsure	Unknown details
<b>100451</b>	Keeping Street	Tincurrin		R2	Residential	Council		Unsure	Unknown details
<b>218</b>	Central Avenue	Wickepin		R2	Reserve	Council	Vested - Public Recreation	Unsure	
<b>8</b>	Collins Street	Wickepin	1103 m2	R2	Residential	Council		Yes	Proposed for new Shire House
<b>9001</b>	Curlew Way	Wickepin	91.247ha	RR	Rural Residential	Council		No	English Land for Subdivision - Has been in development phase. Growing Better Regions grant was going to be applied for. Missed Round 1 and Round 2 the scope changed and headworks were no longer eligible.
<b>600</b>	Johnson Street	Wickepin		C2	Commercial	Council		No	Civic/ Cultural. This is an area behind the medical centre and beside the town hall. Is used for car parking. Was looked at a couple of years ago to seal as a carpark but then that was rejected because of cost
<b>41</b>	Moss Parade	Wickepin	1601 m2	R2	Residential	Council		Yes	Executive / Group Housing
<b>46</b>	Moss Parade	Wickepin		R3	Reserve	Council	Drainage Reserve 39623	No	
<b>207</b>	Peters Street	Wickepin		R3	Reserve	Council	Vested Recreation	Unsure	No direction or ideas about options for this block
<b>73</b>	Richter Street	Wickepin	1012 m2	I1	Industrial	Council		Yes	No direction or ideas about options for this block
<b>209</b>	Richter Street	Wickepin		I1	Industrial	Council		No	Current Parking for Sheep Yards
<b>48</b>	Richter Street	Wickepin		I1	Industrial	Council		No	Current Parking for Sheep Yards
<b>47</b>	Richter Street	Wickepin		I1	Industrial	Council		No	Current Parking for Sheep Yards
<b>69</b>	Richter Street	Wickepin	1043m2	I1	Industrial	Council	Prone to flooding	No	
<b>57</b>	Wogolin Road	Wickepin	1032 m2	T1		Council	This has a drainage channel in it	Yes	Town Centre. This and lot 59 Wogolin Rd
<b>99</b>	Connor Street	Yealering		R3	Reserve	Council	Reserve 31560	Unsure	Dept of Planning lands and Heritage
<b>3217</b>	Dalton Street	Yealering		R3	Reserve	Council	Vested as reserve	Unsure	No direction or ideas about options for this block
<b>100458</b>	Dalton Street	Yealering		R3	Reserve	Council	Vested as reserve	Unsure	No direction or ideas about options for this block

## Tourism

Of the \$345.036 million tourism output generated in the Wheatbelt region \$2.222 million is generated in the Wickepin Shire.

The industry sector in the Shire which captures the most value from visitor expenditure is accommodation and food services. It is estimated that this sector captures \$0.67 for every dollar spent by visitors to the Shire of Wickepin. In the Wickepin Shire, tourism supports 10 jobs.

The average stay of domestic overnight visitors as of 2023, was 3 nights and international visitors is 17 nights. The average spend per trip for domestic day visitors is \$190, for domestic overnight visitors it is \$635 and for international visitors it is \$857. The average spend per night for domestic overnight visitors is \$186 and for international visitors is \$56<sup>7</sup>.

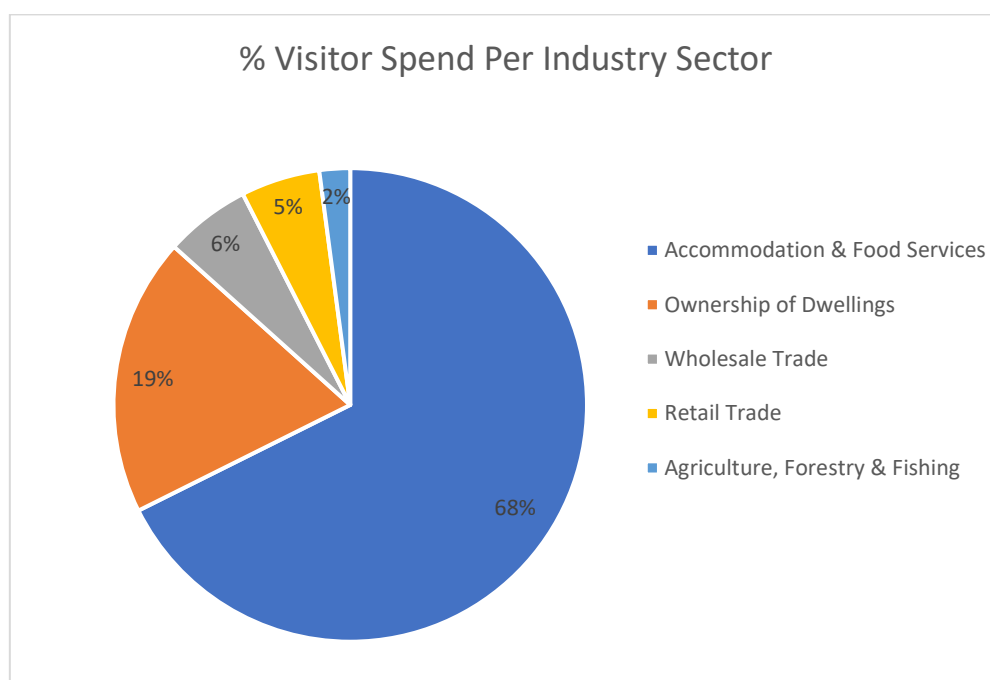


Figure 6 Percentage of visitor spend per industry sector in the Shire of Wickepin. Source: REMPLAN Economy

## Noctourism

Star-gazing, nude solstice swims and spectacular light shows are part of a growing travel trend known as "noctourism" that's injecting hundreds of millions of dollars into Australia's economy each year.

A global survey of more than 27,000 travellers found noctourism was a top travel trend for 2025, according to booking.com, with a growing demand for night experiences.

Wickepin became an Astrotourism Town in August 2020. The Shire have invested in several Astrotourism initiatives including events and infrastructure. The Shire installed a concrete viewing platform at Lake Yealering along with a giant Planisphere and Stargazing for Beginners sign. The Wickepin Community Centre has also been established as a stargazing site. In 2024, the Shire of Wickepin in collaboration with the WA Parks Foundation and Astrotourism WA hosted a stargazing weekend, which attracted around 80 people to the area.

<sup>7</sup> [Wheatbelt Region Economy, Jobs, and Business Insights | Visitor Expenditure, Tourism | REMPLAN](#)

Astro tourism as a night time activity increases overnight stays and as such has the potential to capture increased visitor spend. Astrotourism is also a year round activity so has the potential to increase visitation in “off-peak” seasons. In 2024 the Shire of Wickepin discontinued their membership with Astrotourism WA.

## **Aged Care**

The Shire of Wickepin currently has two independent living unit (ILU) complexes in Wickepin - Cottage Homes and Woodland Court ILUs - with a total of three single bedroom units, one two-bedroom unit and four three bedroom units. The ILUs are owned and managed by the Shire of Wickepin with Council staff responsible for day to day operations under the guidance of policies and procedures established by Council.

In September 2019, the Minister for Regional Development, Agriculture and Food, announced that \$2.8m (of a \$5.09m project) would be contributed towards an aged housing project that would deliver 14 independent living units across four local governments in the Wheatbelt south - Wickepin, Cuballing, Kondinin and Corrigin. Of the 14 units being constructed, four would be built in Wickepin. The construction of the Woodland Court ILU's in Wickepin, which was also supported by funding through the Australian Governments Drought Communities Program and the Shire of Wickepin, was completed in October 2024.

WA Country Health Service operates a Commonwealth Home Support Program from the Wickepin health centre on Mondays and Tuesdays. Services available include domestic assistance, home maintenance, transport and personal care.

Older residents of Wickepin are also supported by the Staying in Place initiative. This initiative, which was pioneered by the Pingelly Community Resource Centre, provides local place-based care services for seniors in Pingelly, Wandering, Cuballing and Wickepin. The initiative provides the necessary physical supports (e.g., meal preparation, cleaning, etc.) alongside the social support that enables seniors to maintain their mental well-being through connection to people and community.

## 5. Planning

### Key Takeaways from Local Planning Strategy - Land Development and Optimisation

Opportunity / Project	Action	Rationale	Timeframe
Crown land: land release / development Promote land release in townsites.	Negotiate with State Government agencies for assistance in creating a variety of lot sizes in and around the townsites through the Town Planning Scheme.	Support development in appropriate locations.	Short Term
Increase industrial land availability. Currently there is limited industrial zoned land.	Nominate secure and develop industrial areas to the south and south-west of the Wickepin townsite.  Based on reviewing opportunities in and around the Wickepin townsite, landowner advice, feasibility considerations and land suitability, an area to the south of Wickepin townsite plus formalising the current use of land east of Dumbleyung Road are the preferred new light industrial areas. Additionally, there are opportunities for general industrial development to the south-west of the Wickepin townsite (east and south of the CBH facility).	Industrial and light industrial areas are focused on the Wickepin townsite. Landowners near the current industrial area in Wickepin do not support expanding the inadequate industrial estate. The site selection process reveals Shire owned land to the south of the Wickepin townsite, adjoining the Wickepin-Harrismith Road plus land to the east of Dumbleyung Road (used by the Shire) are suitable for industry-light uses. Land to the east and south of the CBH facility is well suited for general industry uses.	Short Term
Wickepin residential expansion	The following technical studies to be considered in any applications for structure planning and/or rezoning: <ul style="list-style-type: none"> <li>• Drainage and water management;</li> <li>• Movement and access arrangements;</li> <li>• Land use compatibility;</li> <li>• Bushfire risks;</li> <li>• Environmental (fauna) impacts; and</li> <li>• Utilities and servicing capacity.</li> </ul>	Residential land is strategically important for the Shire's Economic Development and for the growth of the businesses and towns.	Commence in 2025/26
Existing public open space and reserves Review community needs, location of public open space and opportunities.	Review existing parks and recreation reserves and public open space in the townsites including tenure, usage and management. This could include a fit-for-purpose Public Open Space Strategy.	Possible scope to better utilise public open space. The Council seeks to consolidate its recreational resources in fewer, but better serviced areas of public open space.	Draft to be completed by December 2025
Yealering residential expansion	Retain residential zoning of unallocated Crown lots on western edge of town (fronting Connor Street and Baxter Street) and on northern edge of town (fronting Hill Street). Extend residential zoning east of Baxter Street (fronting Connor Street).	There is limited land for residential expansion in the Yealering townsite. The unallocated Crown lots are adjacent to existing residential lots and can be easily serviced.	Activate next 1 - 2 years

## Land Development and Optimisation - Other

Opportunity / Project	Action	Rationale	Timeframe
Council land availability Understanding what land is already available	Staff to undertake a review of records of ownership and purpose of Council owned land, to be completed in format provided by 150Square.	To gain a clear understanding of what land Council currently owns, the land type, R-Code, any restrictions and designated purpose.	To be completed by June 2025
Land activation Increase land availability	Develop Business Case for headworks	Increase attraction opportunities for residential and light industrial land development within the Shire	Draft to be completed by October 2025
Key Worker Housing Business case for increased key worker housing in Wickepin	Liaise with the Wheatbelt Development Commission for the development of an audit, business case analysis, cost benefit analysis and proposed action plan for the activation of land and funding needs for delivery of key worker housing.	Advocate to local industry and government to seek funding to assist in provision of increased key worker housing for the Shire. These documents will assist in developing a funding application.	2025/26

## 6. Regional Centre – Shire of Narrogin

It would be remiss to not include information on the nearby regional centre of Narrogin. Understanding the future direction of the Shire of Narrogin is integral to determining the role the Shire of Wickepin plays in the sub region.

The Shire of Narrogin is home to about 5,000 residents and is the regional centre for nearby communities including Cuballing, Wickepin, Wagin and Williams, all of which provide a feeder population of more than 10,300 people.

Narrogin's infrastructure, health, education facilities and specialty retail outlets also regularly attract more than 9,000 residents from the outlying Shires of Brookton, Corrigin, Dumbleyung, Kulin, Kondinin, Lake Grace and Pingelly, providing a total catchment of over 20,000 people.

Agriculture is the dominant industry in the region, however Narrogin's position as a key transport hub for the area, its big population base, shopping options, facilities and services and its close proximity to Perth make it an attractive location for new business and industry.

With a steadily growing population and a newly established future industries park, the Shire of Narrogin is planning for the future by opening large parcels of land for new industries.

Narrogin is a regional road transport hub with heavy haulage routes surrounding the town. The Great Southern Rail Line is a designated Tier 1 rail line which extends from Perth through Northam and south to Albany. The Narrogin Airstrip is five kilometres from the town.

Narrogin is also a hub for aged care services with Narrogin home care providing in home services, Narrogin Cottage Homes and Dillon's providing a range of residential care and a new dementia facility provided at Narrogin Cottage Homes.

## 7. Growth Strategy Priorities

GROWTH STRATEGY	PRIORITY	IMPACT	DETAILS	SHIRE ROLE	ENABLING PARTNERS
1. Unlock Shire owned residential land	High	High	a) Town Planning Scheme adoption b) Shire of Wickepin Housing Study and include shovel ready options to activate Shire owned land	Deliver	WA Planning Wheatbelt Development Commission
2. Accommodation options and development	High	High	a) Shire of Wickepin Housing Study	Deliver	Wheatbelt Development Commission CBH WA Kaolin
3. Unlock industrial land in Wickepin	High	High	a) Town Planning Scheme adoption b) Business case for industrial land headworks	Deliver	WA Planning
4. Secure investment in enabling infrastructure - digital connectivity	High	High	a) Telstra back up power to exchanges and towers	Advocate	Telstra
5. Enhance liveability - tourism	Medium	High	a) Astro-tourism international accreditation b) 'Dark sky' lamp investment c) Caravan Park development (all towns) d) Noctourism event plan e) Promote natural local attractions <ul style="list-style-type: none"> <li>- Lake Yealering</li> <li>- Lake Toolibin (DBCA)</li> <li>- Seasonal Wildflowers</li> </ul>	Deliver	WA Parks Foundation Astrotourism WA Western Power
6. Enhance liveability - enhance heritage and townscape	Medium	Medium	a) Public Open Space Strategy. b) Main street activation plan for each town for future townscape improvements and enhancing heritage buildings and places.	Deliver	Ignite Wicky and Town Team Movement
7. Enhance liveability	Medium	Low	a) Develop a Community Benefit Framework for Renewable Energy Projects	Deliver	WALGA



## 8. Appendices

### Community Profile

#### Age profile

The Wickepin Shire has a median age of 47 compared to the state and national average of 38. Between the 2011 and 2021 ABS Census the Shire has experienced some significant shifts in its population profile.

- Several age groups have experienced significant **decline**:
  - Persons aged 45 - 49 years have declined by 47% (76 in 2011 down to 40 in 2021)
  - Persons aged 0-4 years have declined by 45% (77 in 2011 down to 42 in 2021)
  - Persons aged 40-45 years have declined by 40% (53 in 2011 down to 32 in 2021)
  - Persons aged 50 - 54 years have declined by 33% (63 in 2011 down to 42 in 2021)
- Several age groups have experienced a significant **increase**:
  - Persons aged 80 - 84 years have increased by 91% (up from 11 in 2011 to 21 in 2021)
  - Persons aged 85 and over have increased by 80% (up from 10 in 2011 to 18 in 2021)
  - Persons aged 75 - 79 years have increased by 54% (up from 24 in 2011 to 37 in 2021)
  - Persons aged 55 - 59 years have increased by 54% (up from 46 in 2011 to 71 in 2021)
- The percentage of the population aged 55-64 years is higher than both state and national averages (18.2% compared to 11.8% for WA and 11.9% Australia).
- The percentage of the population aged 75 - 84 is higher than both state and national averages (8.3% compared to 4.9% at state level and 5.4% at a national level).

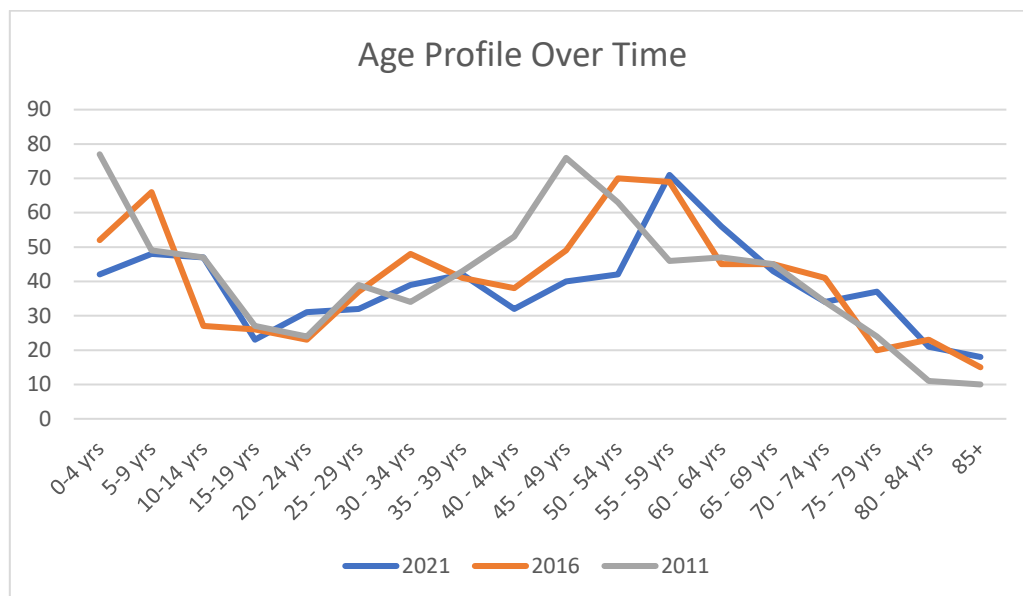


Figure 3 Age Profile of the Shire of Wickepin 2011 to 2021. Source: ABS Census 2011, 2016 and 2021 Quick Stats

The forecast age profile for the Shire of Wickepin suggests that the largest age cohort in the Shire will be 55 - 59 year olds by 2036. This age group will represent 8% of the total population by 2036 based on the latest population forecast modelling.

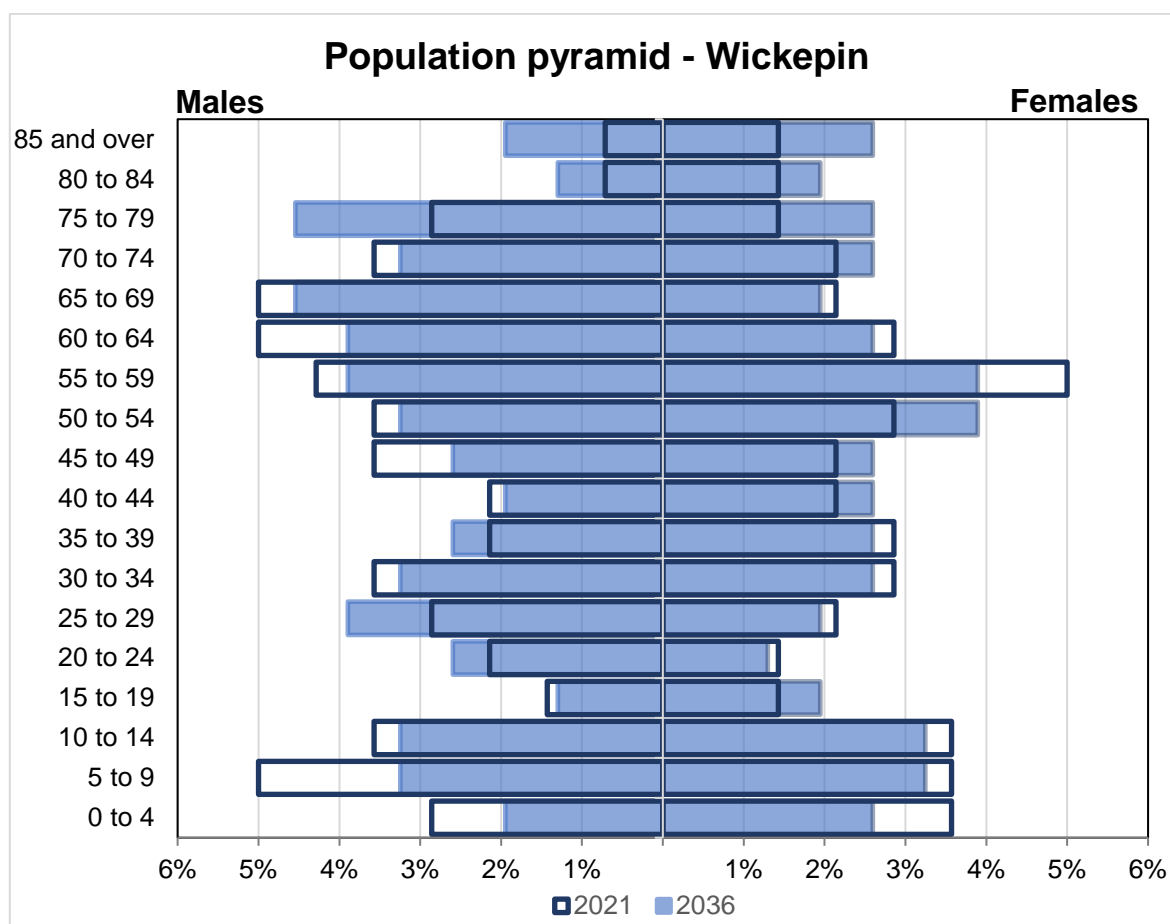


Figure 4 Forecast Age & Sex Profile for Shire of Wickepin 2021 - 2036. Source: WA Tomorrow Population Report No. 12<sup>8</sup>

## CULTURAL DIVERSITY

The Aboriginal and Torres Strait Islander (ATSI) population of Wickepin Shire is small, with just 20 people (2.9% of the population) identifying as ATSI at the time of the 2021 Census. Almost half (46.1%) of all Wickepin residents are of Australian ancestry. This is much higher than the state average of 29.7% and national average of 29.9%. Residents are predominately English speaking (82.8%).

	Wickepin		Western Australia		Australia	
	#	%	#	%	#	%
Aboriginal and/or Torres Strait Islander	20	2.9%	88,693	3.3%	812,728	3.2%
Non-Indigenous	562	81.4%	2,431,204	91.4%	23,375,949	91.9%
Indigenous status not stated	105	15.2%	140,128	5.3%	1,234,112	4.9%

ATSI Population of Shire of Wickepin. Source: ABS Census 2021 Quick Stats

<sup>8</sup> WA Tomorrow Population Report 12, released February 2025

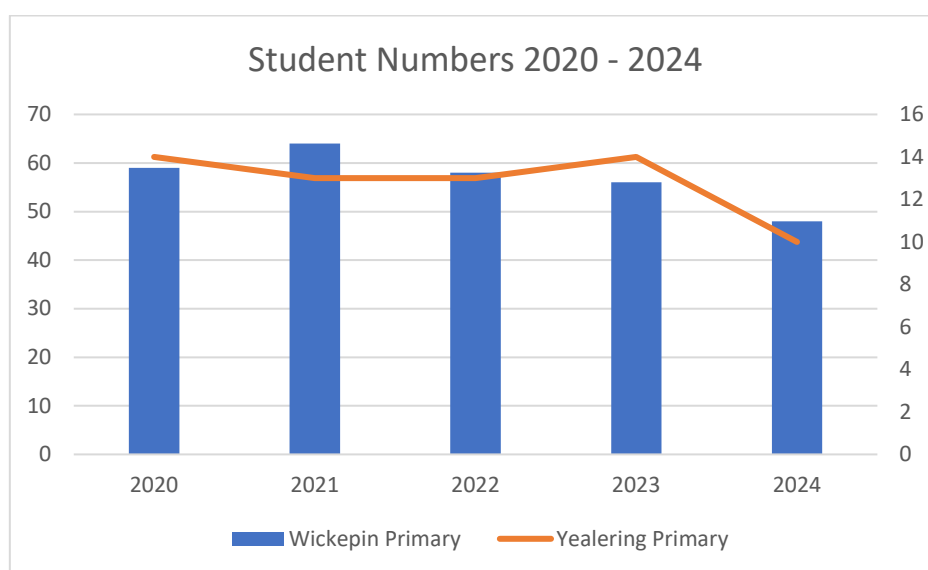
	Wickepin		Western Australia		Australia	
	#	%	#	%	#	%
Australian	318	46.1%	789,282	29.7%	7,596,753	29.9%
English	286	41.4%	1,000,796	37.6%	8,385,928	33%
Scottish	67	9.7%	232,541	8.7%	2,176,777	8.6%
Irish	66	9.6%	233,323	8.8%	2,410,833	9.5%
Italian	32	4.6%	137,255	5.2%	1,108,364	4.4%

Source: ABS Census 2021 Quick Stats

## EDUCATION

Wickepin Primary School is a Level 3 Public School, catering to students from Kindergarten to Year 6. Yealering Primary School is a small school likewise catering to students from Kindergarten to Year 6. Student numbers at Wickepin Primary have declined by 19% over the last five years (down from 59 in 2020 to 48 students in 2024). Yealering Primary student numbers remained fairly steady from 2020 to 2023 before experiencing a fairly significant drop in 2024 when numbers declined from 14 to 10 students.

At the time of the 2021 Census there were 105 primary school aged children (4 - 12 years) in the Shire<sup>9</sup> and a total of 77 students enrolled across the two Primary Schools. This indicates that some parents are choosing to educate their children outside of the Shire.



Student Number Trends, as of Semester 2, 2024. Source: Department of Education, Schools Online

In the Shire of Wickepin the highest level of educational attainment for the majority of persons aged 15 and over is Year 10 or Year 12. The percentage of people who have attained a Bachelor Degree or above is significantly lower than the state and national averages.

	Wickepin	Western Australia	Australia
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<sup>9</sup> ABS 2021 Census Wickepin Community Profile. Age by sex tables.

Bachelor degree or above	9.4%	23.8%	26.3%
Diploma	6%	9.3%	9.4%
Cert III or IV	15.2%	17.8%	16.1%
Year 12	17.8%	15.5%	14.9%
Year 10	19.4%	11.3%	10%
Year 9 or below	7.2%	5.4%	7.2%

Highest Level of Educational Attainment. Source: ABS Census 2021 Quick Stats

## FAMILIES

Wickepin Shire has a higher percentage of couple families without children compared to state and national averages. The percentage of couple families with children has gradually been in decline, down from 37.1% in 2011 to 36.6% in 2016 and 34.3% in 2021.

	Wickepin	Western Australia	Australia
Couple family without children	53%	38.8%	38.8%
Couple family with children	34.2%	44.6%	43.7%
One parent family	9.6%	15.1%	15.9%
Other family	2.4%	1.6%	1.6%

Family Composition. Source: ABS Census 2021 Quick Stats

## SOCIO-ECONOMIC PROFILE

The Age Pension and Pension Concession Card are the main benefit payments received by residents of the Wickepin Shire. Between 2016 and 2023 there was a 15% increase in the number of pension concession card holders and a 13% increase in those receiving the age pension. The number of residents receiving Family Tax Benefit A (-33%) and B (-37%) has declined over this same period. These trends are consistent with the observed increase in the population of Wickepin that is eligible for the age pension (i.e., aged 67+) and the declining number of couple families with children.

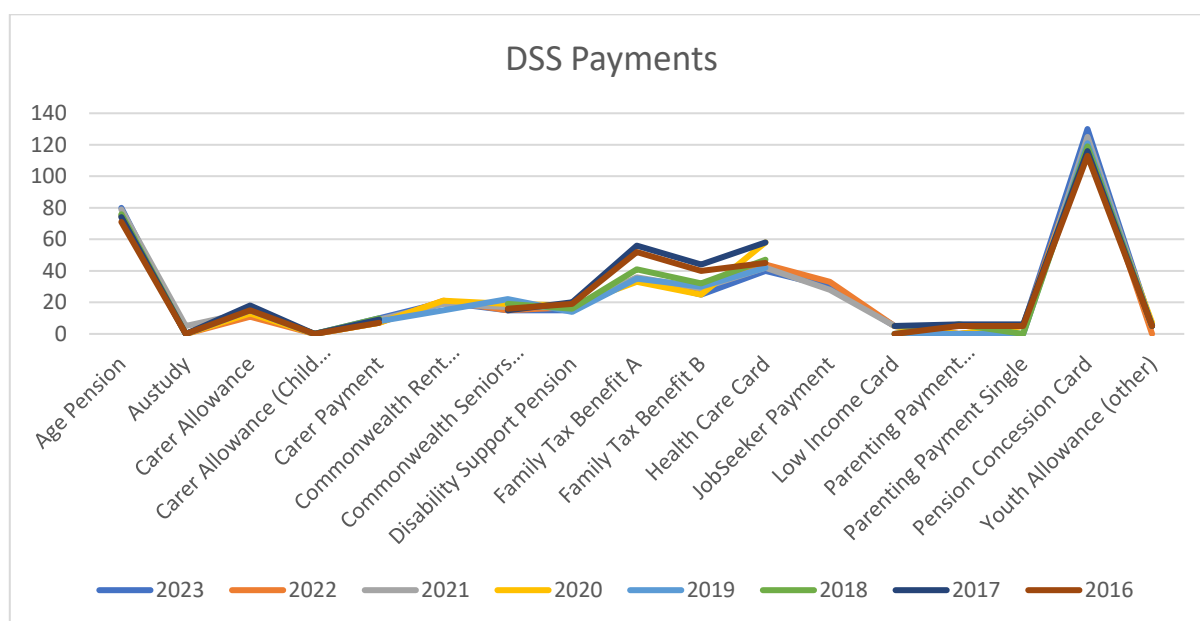


Figure 5 Department of Social Services Payments. Source: [DSS Payments by Local Government Area - Dataset - data.gov.au](#)

On the Local Government Area Index of Relative Socio-Economic Disadvantage 2021<sup>10</sup>, Wickepin scored 994, which ranks it 75<sup>th</sup> in terms of relative socio-economic disadvantage out of the 139 Local Government in Western Australia. This indicates that the Wickepin Shire is relatively advantaged, particularly when compared to neighbouring Shires such as Narrogin (ranked 46<sup>th</sup>), Pingelly (ranked 18<sup>th</sup>) and Wagin (ranked 30<sup>th</sup>).

## SOCIAL INFRASTRUCTURE

TYPE	EXISTING SERVICES
HEALTH CARE	Centre staffed by a Registered Nurse. Open Monday, Wednesday & Friday 8.30am - 2pm.
AGED CARE	Aged housing - independent living units on Johnston Street, Cottage Homes (owned and administered by the Shire). Commonwealth Home Support Program operates from the health centre on Mondays and Tuesdays. Services include domestic assistance, home maintenance, transport, personal care.
PARKS & GARDENS	Picnic areas in Wickepin, Yealering and Harrismith. Wickepin War Memorial Park. Exercise Park in Wickepin. Wogolin Playground.
SPORT & RECREATION	Wickepin swimming pool. Multi-use oval in Wickepin catering to football, hockey and cricket. Cricket ovals in Yealering and Harrismith. Wickepin Districts Sports Club.

## ECONOMY

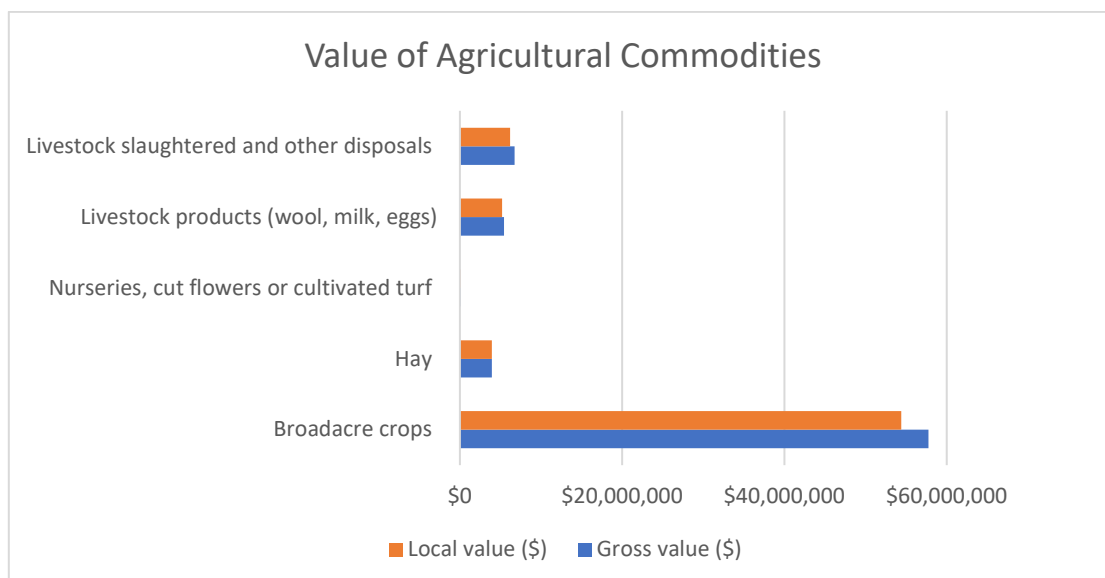
### AGRICULTURE

The gross value of all agricultural production in the Wickepin Shire in 2020-21 was \$73,930,329. The local value of agricultural production was \$69,746,447. The major value generating activity is broadacre cropping.

According to the ABS, in 2020-21 there were 120,262 sheep and lambs in the Wickepin Shire which represents 0.18% of the Australian sheep flock<sup>11</sup>.

<sup>10</sup> Socio-Economic Indexes for Australia (SEIFA) 2021

<sup>11</sup> Australian Bureau of Statistics, July 2022. Agricultural Commodities by Local Government Areas 2020-21

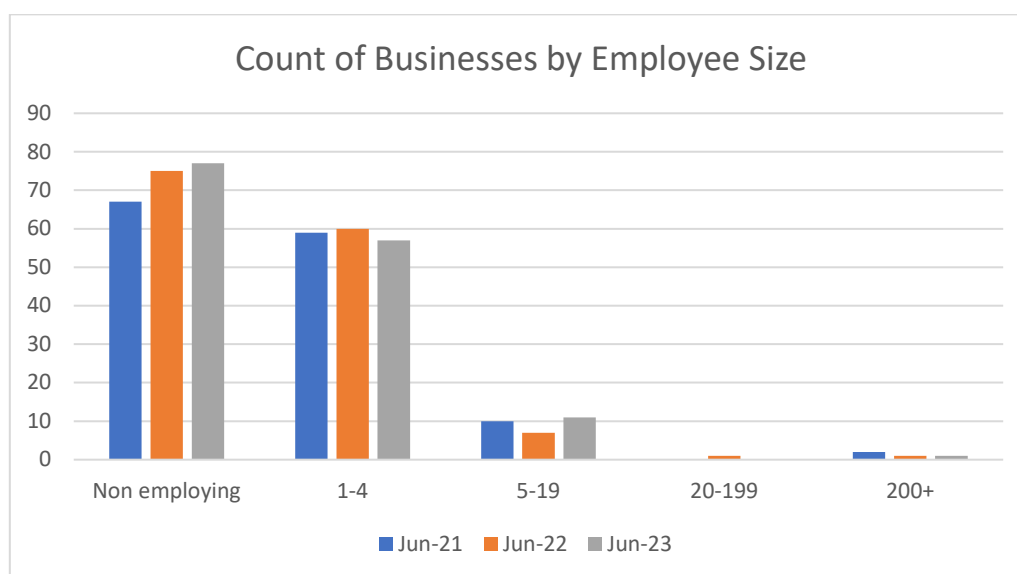


Value of Agricultural Commodities in Wickepin. Source: Agricultural Commodities by Local Government Areas 2020-21, Australian Bureau of Statistics, July 2022

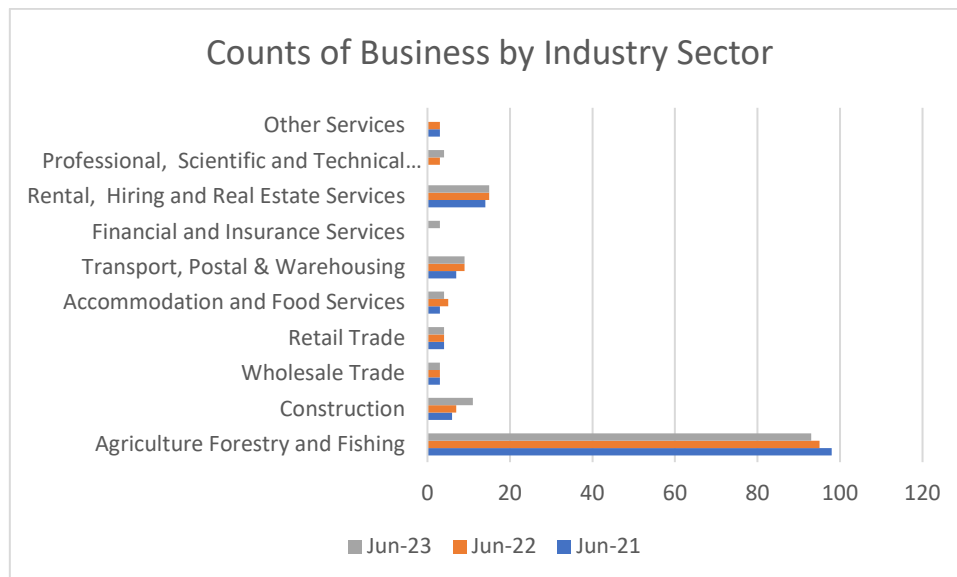
## BUSINESSES

As of June 2023, there are 146 registered businesses in the Shire of Wickepin. The number of businesses has increased by 8 since 2021 (up from 138). Over this period businesses were gained in the construction (6 in 2021 up to 11 in 2023), professional, scientific and technical services (0 in 2021 up to 4 in 2023), and financial and insurance services (0 in 2021 up to 3 in 2023) sectors. Businesses were lost in the agriculture, fishing and forestry sector (98 in 2021 down to 93 in 2023) and “other services” sector (3 in 2021 down to 0 in 2023).

The majority of businesses are non-employing (53%) or low employing (39%) and are classified as being in the agriculture, forestry and fishing industry sector (64%).



Count of Businesses by Employee Size from 2021 to 2023. Source: REMPLAN Economy Trends



Count of Businesses by Industry Sector from 2021 to 2023. Source: REMPLAN Economy Trends

## WORKFORCE

The Shire of Wickepin economy supports 260 jobs. The majority of employed persons work full-time (57.9%) and the principal occupation of employed persons in Wickepin is “manager” (41%). The largest employing industry is agriculture, with 158 people employed in this industry. Agriculture pays \$4.769m in wages, which is more than any other industry. Despite having a kaolin mine in the Shire, there are only three people employed in the mining industry.

### Top 5 Occupations

Manager	Labourer	Technicians & Trades	Machinery Operator	Community & Personal Service
41%	14.3%	9.3%	7.8%	6.8%

Occupation top responses. Source: ABS Census 2021, QuickStats

Industry sector	Number of People Employed	Wages & Salaries Paid
Agriculture, Forestry & Fishing	158	\$4,769,332
Education & Training	22	\$2,563,466
Public Administration & Safety	17	\$3,124,818
Wholesale Trade	12	\$1,624,163
Accommodation & Food Services	10	\$494,746
Retail Trade	9	\$552,692
Transport, Postal & Warehousing	8	\$674,202
Other Services	6	\$363,880
Administrative & Support Services	6	\$909,542
Construction	5	\$428,806
Professional, Scientific & Technical Services	4	\$557,898
Mining	3	\$433,380

Number of Employed Persons and Wages & Salaries Paid by Industry Sector. Source: REMPLAN Economy

	2011	2016	2021
Worked full-time	62.4%	57.6%	57.9%
Worked part-time	28.1%	31.1%	28.2%
Away from work	6.2%	7%	8%

Employment Status. Source: ABS Census QuickStats

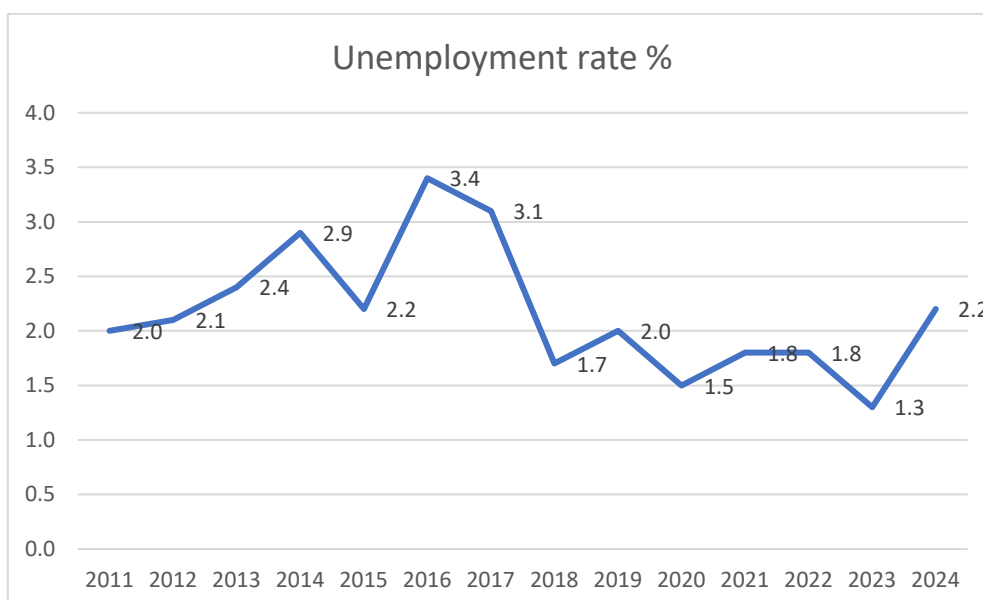
## UNEMPLOYMENT

The unemployment rate in the Shire of Wickpin as of the June quarter 2024, was 2.2%. This is much lower than the state unemployment rate of 3.8% and national rate of 4.1%<sup>12</sup>. The Shire's unemployment rate has consistently remained low. Unemployment in the Shire peaked at 3.4% in the June quarter of 2016 and was at its lowest (1.3%) in the June quarter of 2023.

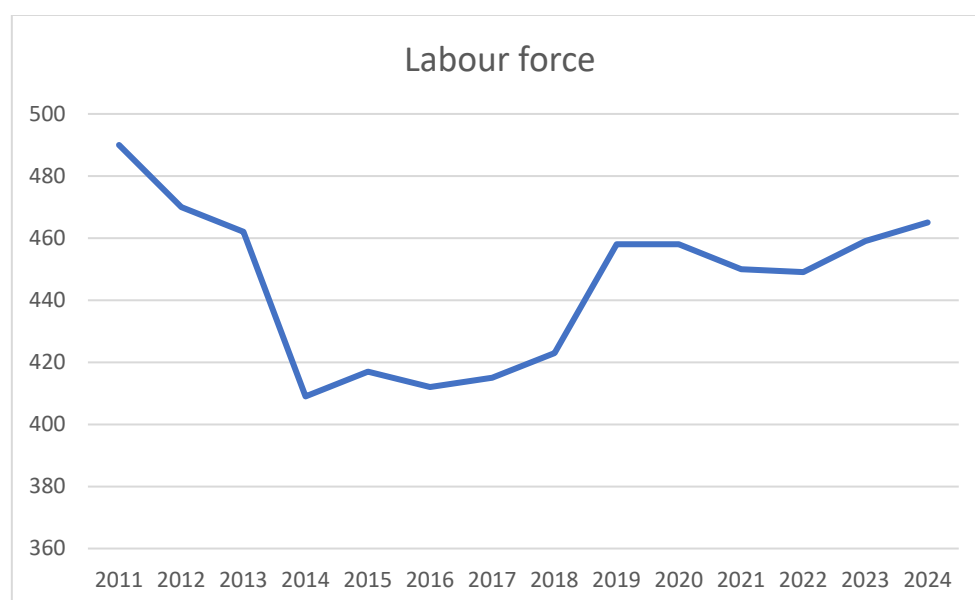
The local labour force (i.e., those employed or unemployed but looking for work) has declined from 490 in June 2011 to 465 in June 2024. This is not surprising given that the population overall is declining and aging.

<sup>12</sup> [https://www.jobsandskills.gov.au/sites/default/files/2024-07/abs\\_labour\\_force\\_results\\_-\\_june\\_2024.pdf](https://www.jobsandskills.gov.au/sites/default/files/2024-07/abs_labour_force_results_-_june_2024.pdf)





Shire of Wickepin unemployment rates for June quarters from 2011 to 2024. Source: Jobs & Skills Australia, Small Area Labour Market LGA data tables



Labour Force for June quarters from 2011 to 2024. Source: Jobs & Skills Australia, Small Area Labour Market LGA data tables

## INCOME

The median weekly incomes reported at the time of the 2021 Census were lower in the Shire of Wickepin than the state medians across all categories (personal, family and household).

	Wickepin	WA
Personal	\$742	\$848
Family	\$1,662	\$2,214
Household	\$1,256	\$1,815

Median weekly income. Source: ABS Census 2021 QuickStats

## Wickepin Recent Achievements

The Shire of Wickepin and Wickepin community have invested in a number of town improvement projects in recent years. A sample of these projects is provided below.



**Wogolin Playground**  
Historically inspired playground, officially opened in November 2021.



**Wickepin Skate Park & Basketball Court**  
A new skate park and half-court basketball were incorporated in to the nature playground within the Wogolin Road Recreation Precinct. The works were completed in December 2023.



**Independent Living Units**  
Construction of four independent living units on Johnston Street was completed in October 2024.



Town Murals  
 Wickepin pool mural  
 (completed 2015)  
 School mural  
 (completed 2018)  
 Newsagent (completed  
 2022)





**Astro-tourism**  
Giant Planisphere and  
Stargazing for Beginners  
signs at Lake Yealering  
Observing Site.



**Lake Yealering**



**Toolibin Lake**



## Wildflowers



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