



Agenda

Ordinary Council Meeting
Wednesday 15 July 2026

Date	Wednesday 15 July 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	10 July 2026



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 15 July 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "David Burton".

David Burton
Chief Executive Officer
10 July 2026

Disclaimer

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In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at [time].

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
J Mearns	Councillor
L Corke	Councillor
D Gaul	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
E Gee	Executive Support Officer

Apologies

W Astbury	Councillor
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3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

[Public Question Time]

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

Cr Astbury requested a leave of absence for the July 2026 Ordinary Council Meeting

4.3 Requests for Leave of Absence

[Requests for leaves of absences]

5 Petitions, Memorials and Deputations

5.1 Petitions

5.2 Memorials

5.3 Deputations

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Tuesday 16 June 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Tuesday 16 June 2026, as included in Attachment 7.1.1, as a true and accurate record.

7.2 Minutes of the Special Council Meeting held Thursday 25 June 2026

Officer Recommendation

That Council confirms the minutes of the Special Council Meeting held on Thursday 25 June 2026, as included in Attachment 9.2.1, as a true and accurate record.

8 Motions of Which Notice Has Been Given

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the Central Country Zone Meeting held Friday 12 June 2026

Officer Recommendation

That Council confirms the minutes of the Central Country Zone Meeting held on Friday 12 June 2026, as included in Attachment 9.1.1 and 9.1.2 as a true and accurate record.

10 Report by the President

11 Report by the Chief Executive Officer

16 June 2026	Astro Tourism Meeting Council Meeting
17 June 2026	Building and maintaining Integrity Webinar
18 June 2026	Code of Conduct Training – staff member.
23 June 2026	Meeting with Water Corporation – Services Caravan Park Site Meeting for EOI – Manager
24 June 2026	Yealering Progress Association
30 June 2026	Bird Flu Webinar

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Yealering Town Hall 24-25 July 2026 – R. Groom Alcohol Consumption Approval – Yealering Town Hall 9 October 2026 - Yealering Progress Association Alcohol Consumption Approval – Wickepin Community Centre 22 June 2026 – Facey Group Alcohol Consumption Approval Amendment – Yealering Town Hall 14-16 August 2026 – B. Pockran	27/05/2026 5/06/2026 8/06/2026 17/06/2026	CEO
A13	Hire of Community Halls / Community Centre	CEO	Fee Waiver Approval – Wickepin Community Centre 3 July 2026 – Wickepin Playgroup Fee Waiver Approval – Wickepin Community Centre 22 June 2026 – Facey Group Fee Waiver Approval – Wickepin Community Centre 12 September – Wickepin Football Club	3/06/2026 4/06/2026 10/07/2026	CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			CEO
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			
A17	Prohibited and Restricted Burning Times – Vary	CEO			
A18	Disposal of Property	CEO			
A19	Native Flora – Seed Collection	CEO			

12 Notices of Motions for the Following Meeting

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – June 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	10 July 2026
Attachments	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – June 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for June 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 16281–16288, 16244-16271, 16637-16635	\$448,219.23
Cheques	16058-16062	\$28,509.97
Direct Deductions	June 2026	\$22,871.54
Superannuation	June 2026	\$18,928.32
Credit Card	June 2026	No statement yet
BPay Payments	June 2026	\$1,770.34
Payroll	June 2026	\$104,094.00
Licensing	June 2026	\$43,119.00
Municipal Fund Total		\$667,012.40
Trust Fund		
Electronic Funds Transfer	N/A	N/A
Cheques		\$0
Trust Fund Total		\$0.00
Total		\$667,012.40

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$667,012.40 and \$0.00 from the Trust Fund for June 2026, as included in **Attachment 13.1.1**.*

13.2 Statement of Financial Activity – June 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	9 July 2026
Attachments	Attachment 13.2.1 - Statement of Financial Activity – June 2026

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended June 2026.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending June 2026, as included in **Attachment 13.2.1**.*

13.3 Dual Fire Control Officers

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	ES.APN.901
Author	Emma Gee – Executive Support Officer
Authorised By	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	2 July 2026
Attachments	Attachment 13.3.1- Letter – Dual Fire Control Officers, Shire of Kulin Attachment 13.3.2- Letter – Dual Fire Control Officers, Shire of Pingelly Attachment 13.3.3- Letter – Dual Fire Control Officers, Shire of Wagin

Summary

The Shire of Kulin has requested Council to formally approve the appointment of two (2) of their Fire Control Officers as Dual Fire Control Officers for the 2026/2027 Fire Season.

The Shire of Pingelly has requested Council to formally approve the appointment of five (5) of their Fire Control Officers as Dual Fire Control Officers for the 2026/2027 Fire Season.

The Shire of Wagin has requested Council to formally approve the appointment of one (1) of their Fire Control Officers as Dual Fire Control Officers for the 2026/2027 Fire Season.

Background

Section 40 of the Bush Fires Act 1954 states the following in respect to Dual Bush Fire Control Officers:-

Local governments may join in appointing and employing bush fire control officers

- (1) Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.
- (2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.

Comments

The Shire of Kulin has requested that the following people be appointed as Dual Fire Control Officers:-

Mr Clinton Mullan and Mr David Lewis

The Shire of Pingelly has requested that the following people be appointed as Dual Fire Control Officers:-

Mr Rodney Shaddick, Mr Brodie Cunningham, Mr Robert Lee, Mr Brett Blechynden and Mr Sam Macnamara

The Shire of Wagin has requested that the following people be appointed as Dual Fire Control Officers:-

Mr Steven Angwin

Statutory Environment

Bush Fires Act 1954

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

1. *That Council appoints the following Shire of Kulin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2026/2027 Fire Season;*

Mr Clinton Mullan and Mr David Lewis

2. *That Council appoints the following Shire of Pingelly Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2026/2027 Fire Season;*

Mr Rodney Shaddick, Mr Brodie Cunningham, Mr Robert Lee, Mr Brett Blechynden and Mr Sam Macnamara

3. *That Council appoints the following Shire of Wagin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2026/2027 Fire Season;*

Mr Steven Angwin

13.4 Purchase of Community Shed Building

Submission to	Ordinary Council Meeting
Location / Address	Community Shed – Richter Street, Wickepin
Name of Applicant	Wickepin Community Shed
File Reference	A5193
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	10 February 2026
Attachments	Attachment 13.4.1 – Letter from Wickepin Community Shed Attachment 13.4.2 - Letter from Ms Carolyn McDougall

Summary

For Council to consider the purchase of the 'donga' unit used at the Wickepin Community Shed for community use.

At the February 2026 Ordinary Meeting of Council, this item was left to 'Lay on the Table' until a resolution could be sought.

Additional Information and a possible solution is now available for Council discussion.

Background

A letter has been received from the Wickepin Community Shed requesting that the Shire purchase the 'donga' unit currently located at the Community Shed and used by the facility. The group has received a letter from Carolyn McDougall stating that she had purchased the item and moved it to the location at her own expense of \$4,500. Ms McDougall has noted that the ownership of the building is to be passed on to her daughters pending her demise.

The use of the donga was originally considered by Council at the September 2018 Ordinary Meeting of Council with the following resolution:

Council Decision:	Resolution No: 190918-14
	Moved Cr Steven Martin / Seconded Cr Sarah Hyde
1.	That council give approval to the She Shed He Shed group to place a pre-fabricated office crib room at the Wickepin Recycling Depot
2.	With costs being borne by the She Shed He Shed group.
3.	That Approval be subject to all building and planning approvals being granted.
4.	That the She Shed He Shed group be advised that the maintenance and cleaning of the pre-fabricated crib room shall be at the expense of the She Shed He Shed group once it has been installed.
5.	That Council advise the She Shed He Shed Group that Council takes no responsibility for the replacement or insurance for the pre-fabricated office crib room.
Carried 5 / 0	

Comments

As the item is located on the Shire land, rather than having an item owned by another person and having to keep track of the ownership, it would be easier for the Shire to purchase the building from Ms McDougall for the amount of \$4,500 to remove any future liability for the building. At the time of writing this report, Ms McDougall has not been contacted to see if she is willing to sell the building to the Shire.

As an alternative, the owner of the building could be requested to remove the structure, and the current units used at the Harrismith Caravan Park could be relocated to the site to perform the same function. While this would remove any issues with regards to ownership, it is likely to give the owner of the building a facility that has little to no use and the cost of relocating the donga unit from Harrismith would not be a significant savings from the cost of the purchase.

It is recommended that the CEO approach the owner to transfer ownership of the donga unit to the Shire to reduce any complications at a later date for the amount of \$4,500.

Addendum

In discussions with Ms McDougall, she is willing to sell the donga rather than have it removed as the group do use it for discussions and morning teas, etc.

A copy of the previous resolution has been added to the information for Council Members. This item was previously listed as the expenditure for the He Shed/She Shed to manage and maintain the building, with the Shire making no contribution to the installation. While this may have allowed the facility to be used, the question of ownership of the building has not been advised to the Shire.

If the item is to remain in the ownership of the person who supplied the building, and transfer to her family at a later date, the question of ownership is likely to come before Council again for a possible payment. Rather than having this item constantly return to Council, a consideration of a purchase of 50/50, with the He Shed/She Shed providing a contribution of 50% of the funds for the building, may be preferential and then the Shire will own the building. The author notes that this type of purchase has been used for other local governments and appears to be fairly common.

Once the transaction is complete, the Shire would be responsible for the building, which will be added to the facility and maintained by the He Shed/She Shed and the Shire as a joint venture, but the Shire would be responsible for the insurance and capital maintenance of the building.

Statutory Environment

Local Government Act 1995 Section 6.8

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b) is authorised in advance by resolution*; or
 - c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Policy Implications

Nil

Financial Implications

Cost of the unit will be \$2,250, which can come from building maintenance funds or be added to the current budget.

Strategic Implications**Goal - Infrastructure**

Objective:	4	Maintain Shire owned facilities in a strategic manner and also to meet community needs
Strategy	4.2	Support the improvement and maintenance of assets in a strategic manner.
	4.3	Encourage greater usage of Shire facilities

Voting Requirement

Absolute Majority

Original Officer Recommendation

That the Chief Executive Officer be authorised to negotiate the purchase of the donga unit location at the Wickepin Community Shed for the amount of \$4,500, with funds being allocated from building maintenance.

Item was left to lay on the table at the February Meeting.

Amended Officer Recommendation

That the Chief Executive Officer be authorised to negotiate the purchase of the donga unit location at the Wickepin Community Shed for the amount of \$4,500, with a contribution of 50% from the He Shed/She Shed (\$2,250) and the balance from the Shire (\$2,250), with funds being allocated from building maintenance.

13.5 Yealering Water Supply

Submission to	Ordinary Council Meeting
Location / Address	Yealering Townsite
Name of Applicant	Shire of Wickepin
File Reference	WS.SP.3007, ES.SPR.916
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	7 July 2026
Attachments	-

Summary

For Council to consider making an application to the Water Authority along with the State ministers, including Minister Dawson, Minister Punch, Minister Winton, Minister Beazely, and Minister Hammat, along with Hon. Steve Martin MLC with regards to the concerns of the Yealering Water Supply and the failure of the system in the event of power failure for the town.

- **Stephen Dawson MLC** – Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley
- **Don Punch MLA** – Minister for Aboriginal Affairs; Water; Climate Resilience; South West
- **Sabine Winton MLA** – Minister for Education; Early Childhood; Preventative Health; Wheatbelt
- **Hannah Beazley MLA** – Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne
- **Meredith Hammat MLA** – Minister for Health; Mental Health.

Background

The water supply for the Yealering townsite is through two large holding tanks on the northern side of the town. These tanks then allow the water to flow through the town, being pressurised by electric pumps into the town to ensure an adequate water supply.

Concern is raised during a power failure event, that the electric pumps that pressurise the system fail and water is then reduced to only a trickle for the town, which can have serious consequences in the event of an emergency.

Comments

Upgrading of the Yealering town water supply to ensure that supply can be maintained was achieved through the installation of water tanks in the town to provide for the town. The water was then pressurised by electric pumps to ensure the town supply could perform as required.

Unfortunately, the need for the pumps to pressurise the water system creates some problems. In the event of a power failure, the water is no longer pressurised and is reduced to a trickle as the water leaks out of the tanks. This can cause two major concerns in the event of a power failure.

Bushfire Concern

In the event of a bushfire close to town, there is a strong possibility that the town's power supply will be disrupted and fail. This would then leave the residents of Yealering defenceless in protecting their property and themselves, as the water in the hoses would just trickle out and would not be in sufficient quantity to protect the person or their belongings.

Health and Safety concern

In the event of a power outage, the water supply would be reduced to a trickle, and the residents of Yealering would have issues accessing water for basic health and hygiene. Water would not flow adequately for drinking, toilets would not be able to replenish water to function, and the residents would not be able to shower or bath due to the lack of water pressure.

If the power outage is for an extended period, then the health issues of the town of Yealering would compound to a point where emergency facilities would be required to ensure that health and disease do not become a major problem for the town.

Solution?

The installation of a self-starting generator at the water tanks would ensure that the power supply to the pressure pumps can be maintained and that the town would be able to defend itself in a fire event or would still have access to water if the power fails.

Statutory Environment

Nil

Policy Implications

Nil.

Financial Implications

The cost to the Shire is nil; however, the Water Corporation may request a contribution for the generator.

Strategic Implications

Goal - Infrastructure

Objective: 9. Our communities are engaged, have a healthy lifestyle and are safe.

Strategy 9.1 Advocate for quality health and community services

Voting Requirement

Simple Majority

Officer Recommendation

That the Chief Executive Officer write to Water Corporation, Ministers and local members expressing concern over the potential risk and health issue concerns with the Yealering Water Supply in the event of a power failure and requesting a self-starting generator be installed for the facility.

13.6 Wickepin Hotel Alfresco Area

Submission to	Ordinary Council Meeting
Location / Address	34 Wogolin Road, Wickepin
Name of Applicant	Wickepin Community Investments Pty Ltd (Wickepin Hotel)
File Reference	A5143
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 July 2026
Attachments	Attachment 13.6.1- Minutes of previous approval July 2015 Attachment 13.6.2- Letter of previous approval July 2017 Attachment 13.6.3- Covering Letter to Council June 2026 Attachment 13.6.4- Liquor Licence Attachment 13.6.4a- Extended Liquor Licence Attachment 13.6.4b- Liquor Licence Map Attachment 13.6.4c- Liquor Licence Alfresco Area Attachment 13.6.5- Map of Alfresco area.

Summary

For Council to consider an application from Wickepin Community Investments Pty Ltd, trading as the Wickepin Hotel for the use of the footpath in front of the Hotel for an alfresco dining area.

Background

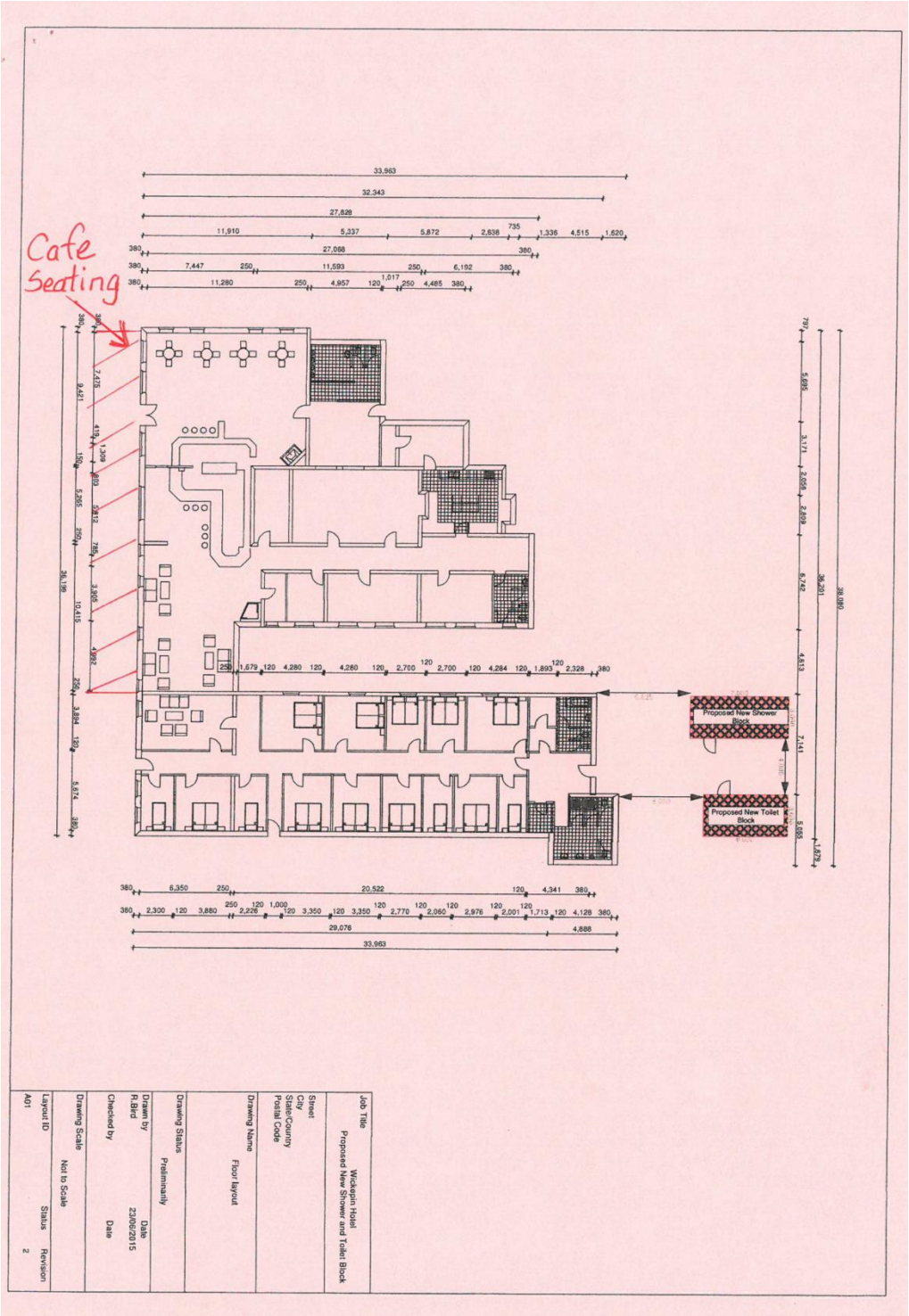
Council has received a request from the Wickepin Hotel requesting permission to have an alfresco dining area outside the hotel at the street frontage.

This had previously been granted to a previous owner of the Hotel in 2015 with the following resolution:

That Balcarres Pty Ltd of the Wickepin Hotel be permitted to provide alfresco dining outside and adjacent to the Wickepin Hotel on the condition that there is no obstruction to the main part of the Wogolin Street footpath and that pedestrians have clear access to the Hotel and surrounding businesses.

The Hotel is looking at a similar set-up for the alfresco area, as shown in the diagrams:





Comment

The Hotel has also submitted details of their liquor licence, which does cover the alfresco area as well.

The use of the alfresco area will be an attraction for the patrons of the Hotel, and also for visitors to Wickepin as they can enjoy an open setting and the views of the street and playground while enjoying their meal.

Council has also approved the Wickepin Newsagency to provide alfresco dining outside and adjacent to the Wickepin Newsagency on the condition that there are no obstructions to the footpath and pedestrians have clear access to the shop and surrounding businesses.

Policy Implications

Nil

Financial Implications

There is no cost to the Shire for this.

Strategic Implications**Goal - Economy**

Objective:	6	New businesses are attracted and existing businesses grow
Strategy	6.1	Support local business to thrive.

Voting Requirement

Simple Majority

Officer Recommendation

That Wickepin Community Investments, trading as the Wickepin Hotel be permitted to provide alfresco dining outside and adjacent to the Wickepin Hotel on the condition that there is no obstruction to the main part of the Wogolin Street footpath and that pedestrians have clear access to the Hotel and surrounding businesses.

13.7 Voting Delegates – WALGA Annual General Meeting 2024

Submission to	Ordinary Council Meeting
Location / Address	Nil
Name of Applicant	WALGA
File Reference	GR.SL.1452
Author	David Burton, Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item
Report Written Date	8 July 2026
Attachments	Attachment 13.7.1- WALGA Convention Schedule

Summary

This report is for Council to determine voting delegates for the Annual General Meeting (AGM) for the Western Australian Local Government Association (WALGA) to be held in September 2025.

Background

WALGA is required to hold an AGM annually and will be held during the Annual WALGA Conference to be held between Wednesday 16th September (Council Meeting day) and Friday 18th September 2026

Comments

Council will be required to provide WALGA with voting delegates and proxy delegates for registration. Local Governments may nominate the Mayor/President and Deputy Mayor/President to be voting delegates and two other elected members (or the CEO) as proxies in the event a delegate cannot attend.

The theme of the conference is “Tomorrow’s World”, and it is being held from 16th September to 18th September. It should be noted that the 16th of September is the normal Council Meeting, but the Convention event for this day is the Heads of Agency Lunch, the Presidents and Mayors Forum and the welcome drinks. Council has the option of changing the date of the meeting or simply missing the first day's events.

The WALGA AGM will be held on Thursday, 17th September, from 2.30 pm.

The details of the information/breakout sessions are currently not available, but the format for the event allows the Members to choose the event they wish to attend.

It is the Council’s decision to nominate the delegates for the 2026 AGM to be held at the Perth Convention and Exhibition Centre.

Given that the conference is straight after the Council Meeting, the current topics of the discussions are not available, and that budget considerations are restrictive, Council may wish to forgo attendance at the conference.

Statutory Environment

There are no statutory requirements to this report.

Policy Implications

There are no policy implications to this report.

Financial Implications

The current budget considerations do not include funding for attendance at the conference. If members are attending, this would have to be included in the budget deliberations.

Strategic Implications**GOAL - Governance**

Objective: 10 Our organisation is well positioned and has capacity for the future
Strategy: 10.3 Identify councillor training needs.

Voting Requirement

Simple Majority

Officer Recommendation

That Council;

1. *Nominates Councillor _____ and Councillor _____ as voting delegates for the 2024 WALGA Annual General Meeting; and*
2. *Nominates Councillor _____ and Councillor _____ as proxy voting delegates in the event that one or both delegates above are unable to attend.*

Alternative Officer Recommendation.

That: the Shire of Wickepin does not attend the 2026 WALGA Convention and does not have representation at the WALGA AGM.

14 Confidential Reports and Information

15 Urgent Business

16 Closure

With no further business, the Presiding Member declared the meeting closed at (time).