



Agenda

Ordinary Council Meeting
Tuesday 16 June 2026

Date	Tuesday 16 June 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	12 June 2026



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Tuesday 16 June 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "David Burton".

David Burton
Chief Executive Officer
12 June 2026

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at [time].

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
W Astbury	Councillor
J Mearns	Councillor
L Corke	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
E Gee	Executive Support Officer

Apologies

D Gaul	Councillor
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3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

[Public Question Time]

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

Cr Gaull requested a leave of absence for the June 2026 Ordinary Council Meeting

4.3 Requests for Leave of Absence

[Requests for leaves of absences]

5 Petitions, Memorials and Deputations

5.1 Petitions

5.2 Memorials

5.3 Deputations

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 20 May 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 20 May 2026, as included in Attachment 7.1.1, as a true and accurate record.

8 Motions of Which Notice Has Been Given

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the RoeROC Ordinary Meeting held Thursday 4 June 2026

10 Report by the President

11 Report by the Chief Executive Officer

14 May 2026	Meeting with OIC Wickepin Police
15 May 2026	Tobacco and Vape Enforcement Webinar
18 May 2026	Shire President discussion
19 May 2026	Staff Training – Code of Conduct / Policies
21 May 2026	General discussion – Walk Trails public feedback President – Burning of Roadside vegetation
25 May 2026	LGIS Golf Tournament Meeting
26 May 2026	Presentation – Claycrete roadbase solution.
28 May 2026	Discussion with Gardeners
29 May 2026	Local Govt Engagement Network Teams Meeting
3 Jun 2026	Discussion staff – Admin Centre
4 Jun 2026	RoeROC Meeting
5 Jun 2026	Narrogin East Renewable Energy Project Community Feedback RDAP Application discussion with Development WA Wickepin CRC Communitia.
9 Jun 2026	Discussion with Cr Mearns Albert Facey Homestead Meeting
12 Jun 2026	Central Country Zone – Dumbleyung Staff Training – Code of Conduct / Policies

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Wickepin Community Centre- G. Lang	02/06/2026	CEO
A13	Hire of Community Halls / Community Centre	CEO	Fee Waiver Approval – Wickepin Community	18/05/2026	CEO

			Centre 15 July 2026- Facey Group		
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO	Application for Temporary Approval of a Lodging House- Wickepin Hotel	08/06/2026	CEO
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			
A17	Prohibited and Restricted Burning Times – Vary	CEO			
A18	Disposal of Property	CEO			
A19	Native Flora – Seed Collection	CEO			

12 Notices of Motions for the Following Meeting

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – May 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	11 June 2026
Attachments	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – May 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for May 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 16166 – 16191, 16193-16214	\$210,453.82
Cheques	16055- 16057	\$ 17,959.57
Direct Deductions	May 2026	\$2,672.52
Superannuation	May 2026	\$16,431.84
Credit Card	May 2026	\$658.05
BPay Payments	May 2026	\$1,954.63
Payroll	May 2026	\$128,018.35
Licensing	May 2026	\$9,116.65
Municipal Fund Total		\$387,265.43
Trust Fund		
Electronic Funds Transfer	EFT 16192	\$630.00
Cheques		\$0
Trust Fund Total		\$630.00
Total		\$387,895.43

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$387,265.43 and \$630.00 from the Trust Fund for May 2026, as included in **Attachment 13.1.1**.*

13.2 Statement of Financial Activity – May 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	11 June 2026
Attachments	Attachment 13.2.1 - Statement of Financial Activity – May 2026

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended May 2026.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending May 2026, as included in **Attachment 13.2.1**.*

13.3 Fees and Charges 2026/2027

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.BU.1208
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 June 2026
Attachments	Attachment 13.3.1- Fees and Charges for 2026/2027

Summary

Each year Council is required to, and from time-to-time, consider the level of imposition of fees or charges for any goods or services it provides or may provide.

Shire Officers have assessed the goods and services currently provided, and those which may potentially be provided in the next financial year and have recommended the amount of relevant fees or charges to be imposed.

Council is requested, with regards to the Fees and Charges for 2026/2027, to impose the fees and charges for the provision of the goods and services as included in the attachments.

Background

The Annual Budget is to include a schedule of fees and charges for imposition during the relevant financial year.

The adoption of the Annual Budget is generally the mechanism by which Council accepts and imposes fees and charges, however many Councils set new fees and charges earlier so they may be advertised before the budget adoption, and the community advised in advance of any changes.

This Report allows for the early adoption of proposed fees and charges for the 2026/2027 financial year, effective 1 July 2026. The Fees and Charges are contained in **Attachment 13.3.1**.

Comments

Shire Officers have undertaken an analysis on the proposed fees and charges to be imposed.

Officers, in reviewing and proposing the applicable fees and charges, haven taken into consideration legislative requirements regarding setting the level of fees and charges.

The proposed schedule of fees and charges, which is included in the attachments, includes –

- Known changes to legislatively / externally set fees and charges at the time of publication, and
- A five percent (5%) increase across all Council-set fees and charges

Shire officers acknowledge the cost of providing goods and services in the district has probably increased greater than five percent (5%) although are conscious a greater increase may result in reduced usage of facilities leading to a downturn in revenue.

Should a need to change the fees and charges arise before the adoption of the annual budget these will be identified and presented to Council at the meeting to adopt the budget.

Statutory Environment

Local Government Act 1995 – Section 6.16 Imposition of fees and charges

Council, by an absolute majority decision, may impose and recover a fee or charge for any goods or services it provides or proposes to provide.

Fees and charges are to be imposed when adopting the annual budget, although may be imposed during the year, and may be amended from time-to-time.

Local Government Act 1995 – Section 6.17 Setting levels of fees and charges

In determining the amount of a fee or charge for a service or for goods, Council must consider –

- The cost to provide the service or goods,
- The importance of the service or goods to the community, and
- The price at which an alternative provider could provide the service or goods.

Local Government Act 1995 – Section 6.19 Local government to give notice of fees and charges

If a local government wishes to impose or alter any fees and charges not within the adoption of the annual budget, it must first give local public notice of the intention to do so and the date at which the fees or charges will be imposed.

Policy Implications

Nil

Financial Implications

Current Financial Year

Fees and charges constitute approximately fifteen percent (15%) of the operating funds required to undertake the activities of the Shire.

If adopted, due to the fees and charges being determined outside the annual budget adoption, local public notice is required, which has some minor associated advertising expenses.

Future Financial Years

It is likely there will be greater revenue generated through the proposed increases.

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Absolute majority

Officer Recommendation

*That Council, with respect to the fees and charges for 2026/2027 and pursuant to Section 6.16 of the Local Government Act 1995, imposes the fees and charges as included in **Attachment 13.3.1**, effective 1 July 2026.*

13.4 Equal Employment Opportunity Management Plan

Submission to	Ordinary Council Meeting
Location / Address	Whole of Shire
Name of Applicant	Shire of Wickepin
File Reference	PE.EEO.1
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 June 2026
Attachments	13.4.1 – EEO Management Plan 2025-2030

Summary

The Council to consider a review of the Equal Employment Opportunity Management Plan for 2025 – 2030 and ensure compliance with legislation in relation to employment practices.

Background

Under the Western Australian Equal Opportunity Act, 1984 (PART IX) it is the responsibility of Local Government Authorities to prepare and implement an Equal Employment Opportunity Management Plan in order to achieve the objects of the Act. These objects are:

- a) to eliminate and ensure the absence of discrimination in employment on the ground of sex, marital status, pregnancy, race, religious or political conviction, or impairment;
- b) to promote equal employment opportunity for all persons.

Comments

The Shire is required to be compliant with Equal Employment Opportunity legislation and the EEO Management Plan establishes the policies and processes to ensure compliance, while also providing a framework to engaging staff on a merit basis.

As per the EEO Management Plan, the document is to be reviewed each year to ensure compliance with any changes in legislation, and to ensure the relevance of the document is maintained in the workplace. The current plan will go from 2025 to 2030, keeping in the normal 5-year circuit.

The EEO Management Plan is a useful tool to reduce the possibility of the Shire being accused of showing bias towards any group of people and risking litigation and reputational damage for the Shire.

Statutory Environment

Western Australian Equal Opportunity Act 1984 (Part IX)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That Council adopts the Equal Employment Opportunity Management Plan for 2025 – 2030.

13.5 Camping on Property

Submission to	Ordinary Council Meeting
Location / Address	53 Henry Street, Wickepin
Name of Applicant	S & R Manners
File Reference	A5209
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 June 2026
Attachments	13.5.1 – Application to Camp 53 Henry Street Wickepin

Summary

The Council is to consider an application for camping at the property 53 Henry Street, Wickepin, as per the Caravan Parks and Camping Grounds Act 1995.

Background

The owner of 53 Henry Street, Wickepin, has requested a permit for 24 months for camping at the location with a caravan. A separate bathroom will be installed when it is able to be connected to the sewerage mains once a connection has been established. Until then, a self-contained toilet will be used, with emptying into a dump point.

Recent changes to the Caravan Parks and Camping Grounds Regulations do allow for this to be approved by Council for a period of 24 months. After which, the person can apply again.

This property has also been looked at as a development application for a shed, but as the house was only a concept, the development has been put on hold.

Comments

With regards to the assessment of the application, the main concern is that the home will have access to power, water and sewerage services to ensure that basic health provisions are covered. The applicant has indicated that the building will be connected to services and will have a solar power generation system for electricity. The conditions will still need to be approved by the EHO before final approval can be given.

The Regulations have been changed to allow people to 'camp' at their property while waiting for a building to be completed, rather than renting a separate property. This owner is also considering a building for the property, however only concept ideas have been received.

The Shire does have the right to disapprove the application but must give a reason for not allowing the camping. The owner can then apply directly to the Minister for approval, which would overrule the Shire.

For the approval, it is recommended that the following items be included as part of the approval:

- Camping is to be approved by the Environment Health Officer and declared fit for habitation;
- Annual Rubbish Fees will still apply for the property for rubbish removal or tip use.
- Further application is to be made within 3 months of the current permit expiring.
- Extension of the camping permit will require a building licence to be lodged.

Financial Implications

Financial implications at this time would be minimal, but as the person is looking at constructing a house in the future, rates will increase for this property after the building is completed.

Statutory Environment

Caravan Parks and Camping Grounds Act 1995

Policy Implications

Nil.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer Recommendation

*That Council **APPROVES** the camping at 53 Henry Street, Wickepin, subject to the following:*

- Camping is to be approved by the Environmental Health Officer and declared fit for habitation;
- Annual Rubbish Fees will still apply for the property for rubbish removal or tip use.
- Further application is to be made within 3 months of the current permit expiring.
- Extension of the camping permit will require a building licence to be lodged.

13.6 Community Grants 2026/2027

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	
File Reference	GS.PRG.1541
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	10 June 2026
Attachments	Nil

Summary

Council is being requested to allocate the 2026/2027 Community Grants funding.

Background

Each year the Shire of Wickepin makes a budget provision of a maximum of 2.5% of the previous year's levied rates to distribute to sporting, not-for-profit and community groups. It is estimated that this would equate to \$46,430 GST exclusive for the coming funding period.

Details of the funding guidelines are provided in Policy Guidelines 3.2.4 – Sponsorship, Contributions and Donations to Sporting, Not-for-Profit and Community Groups.

Comment

The Shire of Wickepin invited applications for the 2026/2027 Community Grants with applications closing on Friday 22 May 2026. Below is a summary of applications received.

Applicant	Project	Total Project Cost (ex GST)	Grant Requested (ex GST)	Eligible/ Ineligible
Wickepin History Group	Computer Upgrade	\$1,360.91	\$1,360.91	Eligible
Harrismith Golf Club	Purchase & Installation of Commercial Oven	\$7,535	\$3,767.50	Eligible
Wickepin Tennis Club	Purchase new Commercial Drinks Fridge	\$2,499.10	\$1,874.32	Eligible
Wickepin P&C	Purchase of 3 x Misting Fans & 6 x Wobble Stools	\$1,741.64	\$1,741.64	Eligible
Wickepin CRC	Carols By Candlelight & Wickepin CRC 25 th Anniversary Celebrations	\$3,863.64	\$2,000	Eligible
Facey Group	Practical AI for Farming & Regional Businesses Workshop	\$7,750	\$3,187.50	Eligible
Wickepin Hotel Co-operative Ltd	Guest Room Renewal – Purchase of Carpet	\$1,720	\$1,720	Ineligible
Second Act Arts Inc	Chronicle; Wickepin Stories	\$5,363	\$4,545.45	Ineligible
Total		\$31,833.29	\$20,197.32	
Total of Funding for Eligible Projects			\$13,931.87	

The total amount of funding sought (\$20,197.32 ex GST) and with 2 applications being ineligible, the total amount of \$13,931.87 ex GST is well below the 2.5% of rates allocation that would normally be allocated in the 2026/2027 budget (estimated @ \$46,430).

Statutory Environment:

N/A.

Policy Implications:**Council Policy 3.2.4 - Sponsorship, Contributions and Donations to Sporting, Not-for-Profit and Community Groups****OBJECTIVE:**

Provide guidelines for the provision of financial assistance to community groups, sporting clubs and not-for-profit organisations within the Shire of Wickepin.

POLICY:

A maximum of 2.5% of the previous year's levied rates may be provided for in Council's budget each year to distribute to community and sporting organisations upon application to the Council.

\$3,000 per year will be allocated to a rolling fund for grants up to \$500 with the CEO being given delegated authority to authorise the grants under \$500.

ELIGIBLE ITEMS FOR FUNDING

- Purchase of equipment required for the ongoing operations ie shade tent, tables, chairs, computers, etc;
- Infrastructure improvements ie fencing, lighting, storage, etc
- establishment or improvement of playing areas or buildings
- Support for major sporting and community events
- Support for general sporting clinics, including coaching clinics, workshops :and
- To assist community groups in establishing a service or activity seen as a need for the betterment of and improvement to the enjoyment of life within the community.
- Increasing visitors to the region

INELIGIBLE ITEMS FOR FUNDING

- Assistance towards Council's rates or standard user agreements;
- Assistance towards financial operating costs of the applicant ie rent, staff wages, utility costs, insurance, loan repayments stationery, etc;
- Replacement and repairs of consumables including technology items;
- Food, drinks and alcohol;
- Interstate and overseas travel;
- Conference attendance;
- Projects that have already commenced (retrospective applications);
- Projects not based in the Shire of Wickepin;
- Projects that duplicate an existing or similar project/service within the community unless support can be shown of approval by business and Council approval;
- An item benefiting an individual;
- Subsidising sporting club fees.
- Trophies, prizes

Applicants can request funding of:

- 100% up to \$2000
- 75% between \$2,000 and \$5,000
- 50% \$5,000 and above

Voluntary labour and equipment may be included in the applicant's contribution at a value of \$25/hour per person.

Council employees or equipment may be used in lieu of a cash contribution from Council.

Council will favour applications that would not otherwise be funded through other government grants e.g. CSRFF.

GUIDELINES

- All applications must be completed on the Shire of Wickepin Community Grants form.
- Applications should be supported by 2 written quotes for materials or other goods included in the funding submission if possible.
- Applications will be acknowledged as received by Council.
- Council reserves the right to request further information on demand.
- No project requiring funding shall commence without the written consent of Council.
- Money granted must be spent on the project allocated.
- All monies allocated must be spent and claimed by 30 June in the financial year for which it was allocated and any unspent allocation will not be carried over to the next budget year.
- Council reserves the right to inspect reserves and buildings without prior notification to the respective committee.
- All funded projects are to acknowledge the Shire of Wickepin through project media, community engagement and event promotions. CEO can provide support regarding signage and approved use of the Shires Logo.
- All successful applicants must provide Council with an acquittal of all funding received on a Shire of Wickepin acquittal form prior to 30 June of the year funding was received.
-

Strategic Implications:

Aligns with Shire of Wickepin Strategic Community Plan 2023 – 2033

Recommendation:

That Council allocates in its 2026/2027 Budget the following Community Grants:

1. *Wickepin History Group for funding of \$1,360.91 exclusive of GST to purchase a new computer.*
2. *Harrismith Golf Club for funding of \$3,767.50 exclusive of GST to purchase a new commercial oven.*
3. *Wickepin Tennis Club for funding of \$1,874.32 exclusive of GST to purchase a new drinks fridge.*
4. *Wickepin P&C for funding of \$1,741.64 exclusive of GST to purchase 3 x misting fans and 6 x wobble stools.*
5. *Wickepin Community Resource Centre for funding of \$2,000 exclusive of GST for Carols By Candlelight & Wickepin CRC 25th Anniversary Celebrations.*
6. *Facey Group for funding of \$3,187.50 exclusive of GST for Practical AI for Farming & Regional Businesses Workshop.*

14 Confidential Reports and Information

15 Urgent Business

16 Closure

With no further business, the Presiding Member declared the meeting closed at (time).