Attachments

Ordinary Council Meeting
Wednesday 18 November 2026

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Attachment 13.7.1	Application to Waiver Fees – Yealering Progress Society

Date	Wednesday 18 November 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 13 November 2026

7.1.1
Minutes of Previous Ordinary Council Meeting
Wednesday 21 October 2026

Minutes

Ordinary Council Meeting
Wednesday 21 October 2026

Date	Wednesday 21 October 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	23 October 2026

Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 21 October 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

David Burton
Chief Executive Officer
16 October 2026

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at 3.37pm.

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
W Astbury	Councillor
L Corke	Councillor
J Mearns	Councillor
D Gaull	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
E Gee	Executive Support Officer

Absent

G Cross	Manager Works & Services

3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

Nil

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

4.3 Requests for Leave of Absence

Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

5.2 Memorials

5.3 Deputations

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed – Nil

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 16 September 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 September 2026, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution	**OCM-211026-01**
Moved	**Cr Corke**
Second	**Cr Allan**

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 September 2026, as included in Attachment 7.1.1, as a true and accurate record.

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

8 Motions of Which Notice Has Been Given

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the WALGA AGM held on Thursday 17 September and Tuesday 23 September 2026.

9.2 Minutes of the RoeROC Committee Meeting held on Thursday 24 September 2026.

Officer Recommendation

That Council receives the minutes of the WALGA AGM held on Thursday 17 September and Tuesday 23 September, as included in Attachment 9.1.1 and the minutes of the RoeROC Committee Meeting held on Thursday 24 September 2026, as included in Attachment 9.2.1 en bloc

Council Decision

Resolution	**OCM-211026-02**
Moved	**Cr Mearns**
Second	**Cr Gaull**

That Council receives the minutes of the WALGA AGM held on Thursday 17 September and Tuesday 23 September, as included in Attachment 9.1.1 and the minutes of the RoeROC Committee Meeting held on Thursday 24 September 2026, as included in Attachment 9.2.1 en bloc

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

10 Report by the President

CEO David and myself travelled to Narembeen on Thursday 24th September to attend the RoeROC meeting for the quarter and updates to projects being considered by our organisation. A proposed RoeROC regional field trip was discussed and is being planned to be held between 22nd and 24th March 2027 and will include projects of interest and provide the opportunity for networking and strengthening relationships between RoeROC and other Councils.

On 6th October I attended, by Teams, the Central Country Zone of WALGA Executive Committee meeting where we received a summary of the Forward Planning Workshop that was held at the Central Country Zone meeting in Kulin in August. A full report and recommendation will be forthcoming at the next Central Country Zone meeting to be held in Lake Grace on 13th November.

On Thursday 8th October I attended, by Teams, along with CEO David and MOW Grant, the Wheatbelt South Regional Road Group Lakes Group Sub-Committee meeting to discuss the upcoming road programmes and funding requirements in preparation for the upcoming full Regional Road Group meeting.

We then attended the full Wheatbelt South Regional Road Group meeting which was held at Wickepin on Friday 9th October. Projects for the upcoming 2026-27 year were revised, and any amendments were endorsed. Projects and funding for the 2027-28 year were endorsed.
Of concern is funding commitments from our State Government which have been either reduced, or not committed to yet, which is putting pressure on the programmes and works that we absolutely need to be doing to keep our regional roads as safe as we can, given the extra tasks that are being expected of them.

Our local Bush Fire Brigades have been holding their annual meetings in readiness for the upcoming fire and emergency services season, and I would like to congratulate all of those volunteers who have continued to put their hand up for executive roles within their groups, and to those who have stood up and taken on a role for the first time. Well done, and Council absolutely appreciates the works of our volunteer emergency services personel and wishes everyone a safe season.
Grateful thanks is also extended to Dorcas Op-Shop in Narrogin who has made generous cash donations to our bush fire brigades, which will be expended on items needed by our volunteers in carrying out their vital roles. Thank You.

Meetings that I have attended in the past month are:
September 24th – RoeROC at Narembeen
October 6th – Central Country Zone Executive Committee Special Meeting
October 8th – Wheatbelt South Regional Road Group Lakes Sub-group committee
October 10th – Wheatbelt South Regional Road Group at Wickepin

Added acknowledgement of the record sheep sales by both Elders and Nutrien.

11 Report by the Chief Executive Officer

11th Sept 2026	Cr Mearns – Agenda Item
	Cr Gaull – Change of meeting date
14th Sept 2026	Shire President – ARIC Information
15th Sept 2026	Albert Facey Homestead Meeting
18th Sept 2026	Yealering Inter School Sports Carnival
22nd Sept 2026	Cr Corke – Bowling Club and Church Group concerns
23rd Sept 2026	John Nuttall – Wheatbelt Secondary Freight
24th Sept 2026	Upper Great Southern ROAC Meeting
	RoeROC Meeting
29th Sept 2026	Smartsheets User Group Webinar
30th Sept 2026	Cr Corke – Church Café, Yealering Hall Septics and gas.
1st October 2026	Rangers – Narrogin – Bush Fire Hazards Properties
8th October 2026	Lakes Sub Group RRG Meeting – Teams
9th October 2026	Wheatbelt South Regional Road Group
15th October 2026	Peter Stribling – Yealering Caravan Park.

Delegations exercised

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	**Cheque Signing and Account Authorisation**	**CEO**			CEO, DCEO MWS
A2	**Septic Tank Application Approvals**	**EHO**			
A3	**Building Approvals**	**BO**			
A4	**Roadside Advertising**	**CEO**			
A5	**Application for Planning Consent**	**CEO**			
A6	**Appointment and Termination of Staff**	**CEO**			
A7	**Rates Recovery – Instalment Payments**	**CEO**			
A8	**Issue of Orders**	**CEO**			
A9	**Legal Advice**	**CEO**			
A10	**Permits to Use Explosives**	**CEO**			
A11	**Street Stalls**	**CEO**	Temporary Food Stall – Albert Facey Carpark – The Fresh Fish Van, 3 October – D. Da Silva	30/09/2026	CEO
A12	**Liquor Consumption on Shire Owned Property**	**CEO**	Alcohol Consumption Approval – Wickepin Community Centre – Funeral Service, 8 October – T. Simpson Alcohol Consumption Approval – Wickepin Community Centre – Wickepin/Harrismith Cricket Club, 17 October – S. Bayley	22/09/2026 13/10/2026	CEO
A13	**Hire of Community Halls / Community Centre**	**CEO**	Approval Fee Waiver- Wickepin Community Centre- Wickepin/Harrismith Cricket Club, 17 October – S. Bayley	13/10/2026	CEO
A14	**The Food Act 2008 and the Food Regulations 2009**	**CEO**			
A15	**The Public Health Act 2016**	**CEO**			CEO
A16	**Sponsorship, contributions and donations to sporting and community groups**	**CEO**			CEO
A17	**Prohibited and Restricted Burning Times – Vary**	**CEO**			
A18	**Disposal of Property**	**CEO**			
A19	**Native Flora – Seed Collection**	**CEO**			

12 Notices of Motions for the Following Meeting

Nil

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – September 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	16 October 2026
Attachments	**Attachment 13.1.1** – Monthly Schedule of Accounts Paid – September 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for September 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1.**

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented

Municipal Fund	**Vouchers**	**Amounts**
Electronic Funds Transfer	EFT 16450 – 16478, 16481 - 16505	$191,058.96
Cheques	16077 -16079	$18,891.43
Direct Deductions	September 2026	$1,455.26
Superannuation	September 2026	$26,130.62
Credit Card	September 2026	$4,946.38
BPay Payments	September 2026	$1,866.36
Payroll	September 2026	$147,359.00
Licensing	September 2026	$8,339.75
Municipal Fund Total		**$400,047.76**
Trust Fund		
Electronic Funds Transfer		$61.65
Cheques		$0
Trust Fund Total		**$61.65**
Total		**$400,109.41**

Statutory Environment
Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications
Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications
Current Financial Year
Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years
Nil

Strategic Implications
Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement
Simple majority

Officer Recommendation
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of $400,047.76 and Trust $61.65 for September 2026, as included in ***Attachment 13.1.1****.*

Council Decision

Resolution	**OCM-211026-03**
Moved	**Cr Allan**
Second	**Cr Corke**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of $400,047.76 and Trust $61.65 for September 2026, as included in Attachment 13.1.1.

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

List of Accounts Due & Submitted to Council

September-26

Chq/EFT	Date	Name	Trust	Muni
EFT16479	10/09/2026	DEPT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY (LGIRS)	$ 56.65	
EFT16480	10/09/2026	SHIRE OF WICKEPIN	$ 5.00	
		TOTALS EFT	**$ 61.65**	
EFT16450	11/09/2026	AUSTRALIA POST		$ 721.04
EFT16451	11/09/2026	AIR LIQUIDE WA PTY LTD		$ 60.86
EFT16452	11/09/2026	AUSTRALIA'S GOLDEN OUTBACK		$ 495.00
EFT16453	11/09/2026	GOODYEAR AUTOCARE NARROGIN		$ 2,220.00
EFT16454	11/09/2026	BEST OFFICE SYSTEMS		$ 379.70
EFT16455	11/09/2026	BKS ELECTRICAL		$ 143.00
EFT16456	11/09/2026	BEACON EQUIPMENT		$ 895.00
EFT16457	11/09/2026	CUTTING EDGES PTY LTD		$ 7,634.00
EFT16458	11/09/2026	CLARK EQUIPMENT		$ 688.84
EFT16459	11/09/2026	CORSIGN WA		$ 784.30
EFT16460	11/09/2026	DX PRINT GROUP PTY LTD		$ 407.00
EFT16461	11/09/2026	DUFFY ELECTRICS		$ 3,389.27
EFT16462	11/09/2026	DYENAMIC SUBLIMINATION		$ 629.20
EFT16463	11/09/2026	EWEN RURAL SUPPLIES		$ 3,881.97
EFT16464	11/09/2026	GREAT SOUTHERN FUEL SUPPLIES		$ 19,351.16
EFT16465	11/09/2026	WICKEPIN HISTORY BOOK COMMITTEE		$ 1,360.91
EFT16466	11/09/2026	READY TECH -IT VISION		$ 550.00
EFT16467	11/09/2026	STEVEN BRUCE MANNERS		$ 647.00
EFT16468	11/09/2026	GREAT SOUTHERN WASTE DISPOSAL		$ 8,462.45
EFT16469	11/09/2026	NARROGIN QUARRY OPERATIONS		$ 1,649.11
EFT16470	11/09/2026	PERFECT COMPUTER SOLUTIONS - PCS		$ 977.50
EFT16471	11/09/2026	REPCO		$ 558.12
EFT16472	11/09/2026	PETER ROBERT STRIBLING		$ 335.39
EFT16473	11/09/2026	R J SMITH ENGINEERING		$ 1.80
EFT16474	11/09/2026	JUSTIN DRUMMOND SMITH		$ 25.95
EFT16475	11/09/2026	WESTRAC EQUIPMENT		$ 9,768.24
EFT16476	11/09/2026	WICKEPIN COMMUNITY RESOURCE CENTRE		$ 30,934.20
EFT16477	11/09/2026	WATERSHED NEWS		$ 6,500.00
EFT16478	14/09/2026	WICKEPIN DISTRICT SPORTS CLUB		$ 2,061.75
EFT16481	17/09/2026	STEVEN BRUCE MANNERS		$ 500.00
EFT16482	25/09/2026	GOODYEAR AUTOCARE NARROGIN		$ 130.00
EFT16483	25/09/2026	BEACON EQUIPMENT		$ 2,283.00
EFT16484	25/09/2026	BROWNLEY'S PLUMBING & GAS		$ 18,355.40
EFT16485	25/09/2026	CORSIGN WA		$ 3,132.80
EFT16486	25/09/2026	COZY GROVES		$ 270.80
EFT16487	25/09/2026	DUFFY ELECTRICS		$ 2,987.28
EFT16488	25/09/2026	DYENAMIC SUBLIMINATION		$ 1,877.70
EFT16489	25/09/2026	EDWARDS MOTORS PTY LTD		$ 5,614.53
EFT16490	25/09/2026	ERIKA CLEMENT		$ 66.79
EFT16491	25/09/2026	FULFORD EARTHMOVING & CIVIL		$ 4,312.00
EFT16492	25/09/2026	FACEY GROUP INC		$ 3,506.25
EFT16493	25/09/2026	HARRISMITH GOLF CLUB		$ 16,682.00
EFT16494	25/09/2026	HERSEY'S SAFETY PTY LTD		$ 4,022.17
EFT16495	25/09/2026	IKES HOME IMPROVEMENT & GLASS		$ 41.00
EFT16496	25/09/2026	NARROGIN HARDWARE MAKIT		$ 69.00
EFT16497	25/09/2026	OFFICEWORKS SUPERSTORES PTY LTD		$ 110.37
EFT16498	25/09/2026	REPCO		$ 733.21
EFT16499	25/09/2026	R J SMITH ENGINEERING		$ 450.00
EFT16500	25/09/2026	150 SQUARE PTY LTD		$ 5,352.00
EFT16501	25/09/2026	SHIRE OF NARROGIN		$ 561.76
EFT16502	25/09/2026	TEAM GLOBAL EXPRESS PTY LTD		$ 171.37
EFT16503	25/09/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- WALGA		$ 2,079.00
EFT16504	25/09/2026	WURTH AUSTRALIA PTY LTD		$ 797.77
EFT16505	25/09/2026	YENER MAINTENANCE AND PLANT HIRE		$ 11,440.00
		TOTALS EFT		**$ 191,058.96**

16077	11/09/2026	SYNERGY		$	3,961.91
16078	25/09/2026	SYNERGY		$	10,356.62
16079	25/09/2026	WATER CORPORATION		$	4,572.90
		TOTALS CHEQUE		**$**	**18,891.43**
63250926	25/09/2026	TELSTRA		$	1,866.36
		TOTALS BPAY		**$**	**1,866.36**
DD16849.1	01/09/2026	CRISP WIRELESS PTY LTD		$	238.00
DD16860.1	15/09/2026	3E ADVANTAGE PTY LTD		$	1,217.26
		TOTALS DIRECT DEBIT		**$**	**1,455.26**
DD16955.1	23/08/2026	ANZ BANK		$	2,107.74
DD16957.1	22/09/2026	ANZ BANK		$	2,838.64
		TOTALS CREDIT CARD		**$**	**4,946.38**
DD16868.1	02/09/2026	AWARE SUPER		$	4,902.79
DD16868.2	02/09/2026	REST INDUSTRY SUPER		$	700.28
DD16868.3	02/09/2026	ANZ SUPER		$	67.91
DD16868.4	02/09/2026	CARESUPER		$	494.52
DD16868.5	02/09/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		$	324.25
DD16868.6	02/09/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		$	602.64
DD16868.7	02/09/2026	PRIME SUPER		$	319.69
DD16868.8	02/09/2026	ESSENTIAL SUPER		$	111.50
DD16868.9	02/09/2026	MLC SUPER FUND - PLUM SUPER		$	582.39
DD16868.10	02/09/2026	AUSTRALIAN SUPER		$	292.06
DD16898.1	16/09/2026	AWARE SUPER		$	4,921.92
DD16898.2	16/09/2026	REST INDUSTRY SUPER		$	700.28
DD16898.3	16/09/2026	ANZ SUPER		$	451.17
DD16898.4	16/09/2026	CARESUPER		$	494.52
DD16898.5	16/09/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		$	324.25
DD16898.6	16/09/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		$	665.54
DD16898.7	16/09/2026	PRIME SUPER		$	318.64
DD16898.8	16/09/2026	ESSENTIAL SUPER		$	274.87
DD16898.9	16/09/2026	MLC SUPER FUND - PLUM SUPER		$	582.39
DD16898.10	16/09/2026	AUSTRALIAN SUPER		$	292.06
DD16924.1	30/09/2026	AWARE SUPER		$	5,008.38
DD16924.2	30/09/2026	REST INDUSTRY SUPER		$	700.28
DD16924.3	30/09/2026	ANZ SUPER		$	442.11
DD16924.4	30/09/2026	CARESUPER		$	493.31
DD16924.5	30/09/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		$	323.20
DD16924.6	30/09/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		$	345.61
DD16924.7	30/09/2026	PRIME SUPER		$	318.64
DD16924.8	30/09/2026	ESSENTIAL SUPER		$	200.97
DD16924.9	30/09/2026	MLC SUPER FUND - PLUM SUPER		$	582.39
DD16924.10	30/09/2026	AUSTRALIAN SUPER		$	292.06
		TOTALS SUPERANNUATION		**$**	**26,130.62**
98030926	03/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	172.00
98070926	07/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	140.70
98080926	08/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	19.40
98090926	09/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	86.50
98100926	10/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	17.20
98110926	11/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	2,177.70
98140926	14/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	1,204.95
98170926	17/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	322.80
98210926	21/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	330.70
98220926	22/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	530.20
98230926	23/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	51.40
98240926	24/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	2,420.65
98250926	25/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	622.75
98290926	29/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	172.00
98300926	30/09/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$	70.80
		TOTALS LICENSING		**$**	**8,339.75**
02/08/2026	02/09/2026	PAYROLL		$	47,278.00
03/09/2026	16/09/2026	PAYROLL		$	50,477.00
17/09/2026	30/09/2026	PAYROLL		$	49,604.00
		TOTALS PAYROLL		**$**	**147,359.00**
		ACCOUNT TOTALS	**$ 61.65**	**$**	**400,047.76**
		TOTAL PAYMENTS SEPTEMBER 2026		**$**	**400,109.41**

Credit Card Payment Summary

23/07/2026 TO 23/08/2026

CARD ENDING XXXX224175

DATE	COMPANY	AMOUNT
23/07/2026	CANVA	$ 164.99
24/07/2026	SEEK	$ 544.50
4/08/2026	BOOKING.COM	$ 850.00
17/08/2026	DEPARTMENT OF TRANSPORT	$ 32.00
17/08/2026	DEPARTMENT OF TRANSPORT	$ 465.85
21/08/2026	DEPARTMENT OF TRANSPORT	$ 50.40
	Total For This Card	**$ 2,107.74**

CARD ENDING XXXX244131

DATE	COMPANY	
	Total For This Card	$ -
	TOTAL FOR SHIRE OF WICKEPIN	**$ 2,107.74**

Credit Card Payment Summary

24/08/2026 TO 22/09/2026

CARD ENDING XXXX224175

DATE	COMPANY	AMOUNT
26/08/2026	AUSTRALIA POST	$ 400.00
1/09/2026	WHITNEY CONSULTING	$ 197.00
	Total For This Card	**$ 597.00**

CARD ENDING XXXX244131

DATE	COMPANY	AMOUNT
25/08/2026	SMARTSHEET INC	$ 160.68
28/08/2026	THE REJECT SHOP	$ 11.00
28/08/2026	HANCOCK & SONS NARROGIN	$ 32.95
28/08/2026	AUSTRALIA POST	$ 725.56
28/08/2026	AUSTRALIA POST	$ 1,165.45
14/09/2026	COLES NARROGIN	$ 146.00
	Total For This Card	**$ 2,241.64**
	TOTAL FOR SHIRE OF WICKEPIN	$ 2,838.64

FUEL CARD

Aug-26

Job	Job Description	Line total
P248	HINO 700 SERIES - FS 2848	$ 1,145.20
P342	HINO 700 SERIES FS2848	$ 3,397.85
P1955A	FUSO CANTER 7.5T CREW CAB	$ 4,804.82
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	$ 647.29
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	$ 789.68
P2433	HINO FG 1628 TRUCK	$ 1,050.03
P2489	BOBCAT T650 TRACK LOADER	$ 176.52
P664	JOHN DEERE Z997 RIDE ON MOWER - GREEN	$ 94.86
P454	2012 TORO GROUNDMASTER MOWER	$ 86.42
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	$ 863.47
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	$ 381.52
P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	$ 395.43
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	$ 1,381.94
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	$ 212.44
P237	TOYOTA COMMUNITY BUS	$ 96.21
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	$ 691.85
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	$ 1,772.09
P813	CAT 12H GRADER 2017	$ 1,341.71
P2495	TORO REELMASTER 5510	$ 21.83
		$ 19,351.16

13.2 Statement of Financial Activity – September 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	7 October 2026
Attachments	**Attachment 13.2.1** - Statement of Financial Activity – September 2026

Summary
Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended September 2026.

Council is requested to accept the Statement of Financial Activity.

Background
The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments
Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment
Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications
Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending September 2026, as included in ***Attachment 13.2.1****.*

Council Decision

Resolution	**OCM-211026-04**
Moved	**Cr Miller**
Second	**Cr Mearns**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending September 2026, as included in Attachment 13.2.1.

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 30 September 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin
Compilation Report
For the Period Ended 30 September 2026

Report Purpose
This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996,* Regulation 34 .

Overview
Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program
Is presented on page 6 and shows a surplus as at 30 September 2026 of $753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

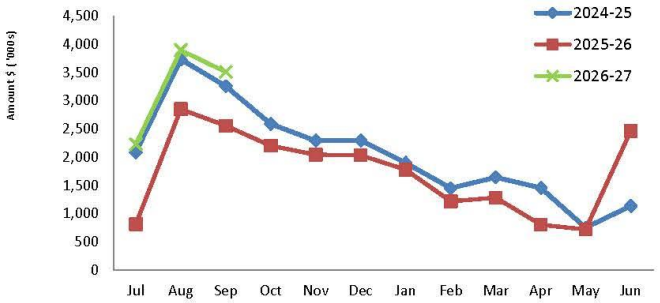
Preparation
Prepared by: E.Clement DCEO
Date prepared: 7-Oct-26
Reviewed by: David Burton CEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 30 September 2026

Liquidity Over the Year (Refer Note 3)



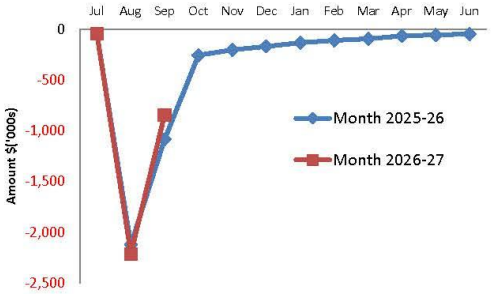
Cash and Cash Equivalents as at period end

Unrestricted	$	2,908,633
Restricted	$	3,247,257
	$	6,155,890

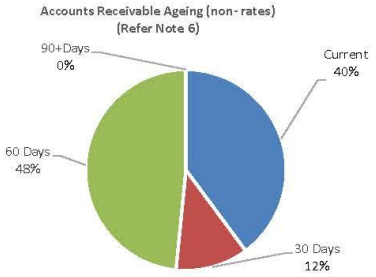
Receivables

Rates	$	841,279
Other	$	4,273
	$	845,552

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)



Comments

Unrestricted cash includes the following payments in advance

26/27 Grants Commission - General	$	1,047,174.00
26/27 Grants Commission - Roads	$	664,923.00
Amounts paid in advance	$	1,712,097.00

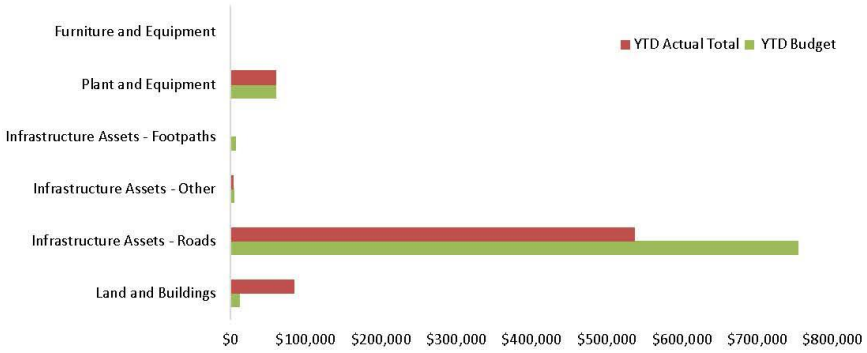
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

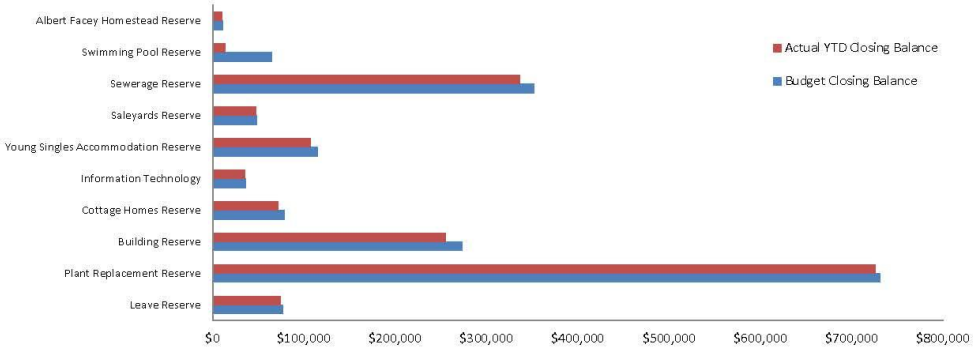
Monthly Summary Information

For the Period Ended 30 September 2026

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

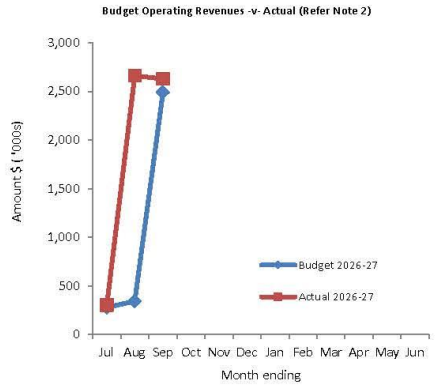
This information is to be read in conjunction with the accompanying Financial Statements and notes.

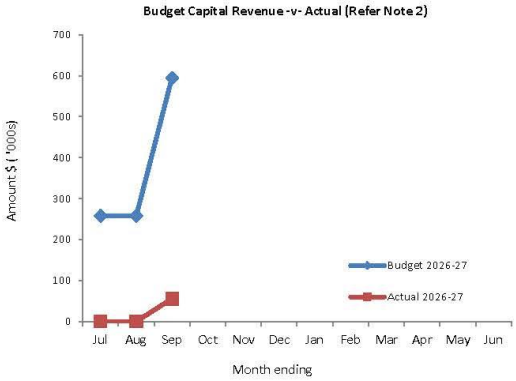
Shire of Wickepin

Monthly Summary Information

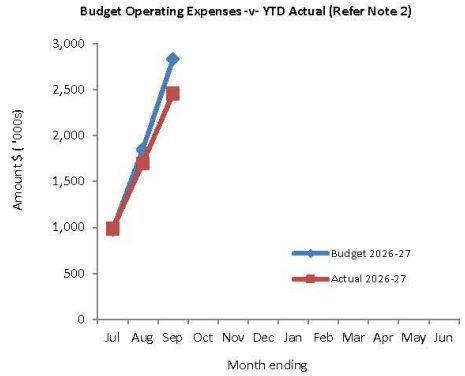
For the Period Ended 30 September 2026

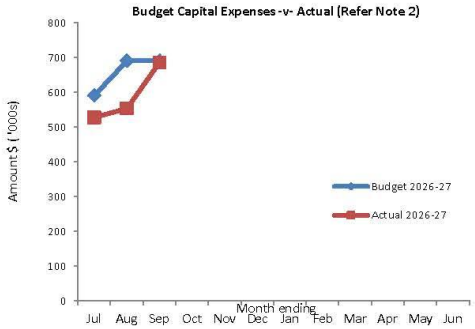
Revenues





Expenditure





Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	%	
Governance		2,005	498	**1,155**	657	132.00%	
General Purpose Funding - Rates	9	1,871,583	1,904,433	**1,878,558**	(25,875)	(1.36%)	
General Purpose Funding - Other		347,287	61,815	**108,000**	46,185	74.71%	▲
Law, Order and Public Safety		197,084	85,864	**83,542**	(2,322)	(2.70%)	
Health		220	54	**1,610**	1,556	2881.31%	
Education and Welfare		300	75	**68**	(7)	(9.09%)	
Housing		118,850	29,703	**36,997**	7,294	24.56%	
Community Amenities		220,755	175,211	**189,145**	13,934	7.95%	
Recreation and Culture		60,473	4,116	**2,401**	(1,715)	(41.66%)	
Transport		2,157,911	552,221	**214,082**	(338,139)	(61.23%)	▼
Economic Services		118,425	39,600	**68,316**	28,716	72.51%	▲
Other Property and Services		34,000	8,496	**42,226**	33,730	397.01%	▲
Total Operating Revenue		**5,128,893**	**2,862,086**	**2,626,100**	(235,986)		
Operating Expense							
Governance		(800,190)	(267,069)	**(170,198)**	96,871	36.27%	▼
General Purpose Funding		(152,699)	(38,169)	**(25,607)**	12,562	32.91%	▼
Law, Order and Public Safety		(299,148)	(106,420)	**(60,649)**	45,771	43.01%	▼
Health		(30,647)	(7,641)	**(4,876)**	2,765	36.19%	
Education and Welfare		(34,192)	(8,526)	**(1,995)**	6,531	76.60%	▼
Housing		(296,961)	(72,723)	**(53,027)**	19,696	27.08%	▼
Community Amenities		(709,681)	(177,237)	**(122,649)**	54,588	30.80%	▼
Recreation and Culture		(1,657,875)	(434,973)	**(372,617)**	62,356	14.34%	▼
Transport		(5,869,530)	(1,467,300)	**(1,398,346)**	68,954	4.70%	
Economic Services		(428,400)	(107,037)	**(112,088)**	(5,051)	(4.72%)	
Other Property and Services		(475,362)	(146,389)	**(136,900)**	9,489	6.48%	
Total Operating Expenditure		(10,754,684)	(2,833,484)	**(2,458,952)**	374,532		
Funding Balance Adjustments							
Add back Depreciation		6,118,030	1,529,490	**1,527,903**	(1,587)	(0.10%)	
Adjust (Profit)/Loss on Asset Disposal	8	(18,912)	(4,728)	**(1,155)**	3,573	(75.56%)	
Adjust Provisions and Accruals		0	0	**0**	0		
Adjust Rounding		0	0	**0**	0		
Net Cash from Operations		**473,327**	**1,553,364**	**1,693,896**	**140,532**		
Capital Revenues							
Proceeds from Disposal of Assets	8	258,183	258,183	**55,455**	(202,728)	(78.52%)	▼
Total Capital Revenues		258,183	258,183	**55,455**	(202,728)		
Capital Expenses							
Land and Buildings	13	(108,000)	(11,750)	(84,167)	(72,417)	(616.32%)	▲
Infrastructure - Roads	13	(2,164,091)	(754,061)	(537,291)	216,770	28.75%	▼
Infrastructure - Footpaths	13	(25,000)	(6,252)	0	6,252	100.00%	▼
Infrastructure -Other	13	(28,000)	(5,000)	(4,230)	770	15.40%	▼
Plant and Equipment	13	(646,400)	(60,400)	(60,397)	3	0.00%	
Furniture and Equipment	13	(18,000)	0	0	0		
Total Capital Expenditure		(2,989,491)	(837,463)	**(686,086)**	151,377		
Net Cash from Capital Activities		**(2,731,308)**	**(579,280)**	**(630,631)**	**(51,351)**		
Financing							
Transfer from Reserves	7	17,000	0	**0**	0		
Repayment of Debentures	10	(41,168)	0	**0**	0		
Transfer to Reserves	7	(250,000)	0	**(8,800)**	(8,800)		
Net Cash from Financing Activities		**(274,168)**	**0**	**(8,800)**	**(8,800)**		
Net Operations, Capital and Financing		**(2,532,149)**	**974,084**	**1,054,465**	**80,381**		
Opening Funding Surplus(Deficit)	3	**2,532,149**	**2,532,149**	**2,457,329**	**(74,820)**	(2.95%)	
Closing Funding Surplus(Deficit)	3	**0**	**3,506,233**	**3,511,794**	**5,561**		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	%	
Rates	9	1,854,772	1,904,433	1,878,558	(25,875)	(1.36%)	
Rates excluding General Rates	9	16,811	0	0	0		
Operating Grants, Subsidies and Contributions	11	533,512	278,384	356,897	78,513	28.20%	▲
Fees and Charges		605,612	328,525	376,335	47,810	14.55%	▲
Interest Earnings		139,000	9,747	13,154	3,407	34.95%	
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	20,632	5,157	1,155	(4,002)		
Total Operating Revenue		3,170,339	2,526,246	2,626,100	99,854		
Operating Expense							
Employee Costs		(2,014,787)	(497,469)	(360,665)	136,804	27.50%	▲
Materials and Contracts		(2,099,111)	(571,062)	(373,844)	197,218	34.54%	▲
Utility Charges		(225,552)	(55,416)	(52,934)	2,482	4.48%	
Depreciation on Non-Current Assets		(6,118,030)	(1,529,490)	(1,527,903)	1,587	0.10%	
Interest Expenses		(1,665)	0	132	132		
Insurance Expenses		(282,819)	(176,870)	(136,154)	40,716	23.02%	▲
Other Expenditure		(11,000)	(2,748)	(7,584)	(4,836)	(176.00%)	
Loss on Disposal of Assets	8	(1,720)	(429)	0	429	100.00%	
Total Operating Expenditure		(10,754,684)	(2,833,484)	(2,458,952)	374,532		
Funding Balance Adjustments							
Add back Depreciation		6,118,030	1,529,490	1,527,903	(1,587)	(0.10%)	
Adjust (Profit)/Loss on Asset Disposal	8	(18,912)	(4,728)	(1,155)	3,573	(75.56%)	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0			
Net Cash from Operations		(1,485,227)	1,217,524	1,693,896	476,372		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,958,554	335,840	0	(335,840)	(100.00%)	▼
Proceeds from Disposal of Assets	8	258,183	258,183	55,455	(202,728)	(78.52%)	▼
Proceeds from Sale of Assets		0	0	0	0		
Total Capital Revenues		2,216,737	594,023	55,455	(538,568)		
Capital Expenses							
Land and Buildings	13	(108,000)	(11,750)	(84,167)	(72,417)	(616.32%)	▼
Infrastructure - Roads	13	(2,164,091)	(754,061)	(537,291)	216,770	28.75%	▲
Infrastructure - Footpaths	13	(25,000)	(6,252)	0	6,252	100.00%	▲
Infrastructure - Drainage	13	(28,000)	(5,000)	(4,230)	770	15.40%	▲
Plant and Equipment	13	(646,400)	(60,400)	(60,397)	3	0.00%	
Furniture and Equipment	13	(18,000)	0	0	0		
Total Capital Expenditure		(2,989,491)	(837,463)	(686,086)	151,377		
Net Cash from Capital Activities		(772,754)	(243,440)	(630,631)	(387,191)		
Financing							
Transfer from Reserves	7	17,000	0	0	0		
Repayment of Debentures	10	(41,168)	0	0	0		
Transfer to Reserves	7	(250,000)	0	8,800	(8,800)		
Net Cash from Financing Activities		(274,168)	0	8,800	(8,800)		
Net Operations, Capital and Financing		(2,532,149)	974,084	1,054,465	80,381		
Opening Funding Surplus(Deficit)	3	2,532,149	2,532,149	2,457,329	(74,820)	(2.95%)	
Closing Funding Surplus(Deficit)	3	0	3,506,233	3,511,794	5,561		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

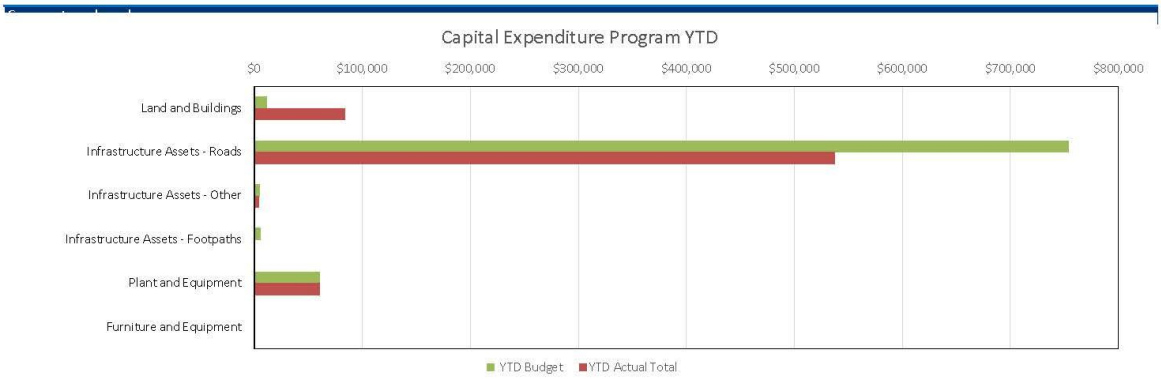
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 September 2026

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	YTD 30 09 2026 Amended Annual Budget	Variance (d) - (c)
		$	$	$	$	$	$
Land and Buildings	13	84,167.48	0.00	84,167.48	11,750.00	108,000.00	72,417.48
Infrastructure Assets - Roads	13		537,291.23	537,291.23	754,061.00	2,164,091.00	(216,769.77)
Infrastructure Assets - Other	13	4,230.00	0.00	4,230.00	5,000.00	28,000.00	(770.00)
Infrastructure Assets - Footpaths	13	0.00	0.00	0.00	6,252.00	25,000.00	(6,252.00)
Plant and Equipment	13	60,397.27	0.00	60,397.27	60,400.00	646,400.00	(2.73)
Furniture and Equipment	13	0.00	0.00	0.00	0.00	18,000.00	0.00
Capital Expenditure Totals		148,794.75	537,291.23	686,085.98	837,463.00	2,989,491.00	(151,377.02)

Funded By:

Capital Grants and Contributions	0	1,958,554	1,918,554	1,958,554
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	55,455	258,183	(18,912)	202,728
Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations	0	(1,379,274)	1,089,849	1,379,274
Capital Funding Total	64,255	837,463	2,989,491	(773,208)



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.
that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.
The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)
The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal
Profit on the disposal of assets including gains on the disposal of long term investments.
Losses are disclosed under the expenditure classifications.

Fees and Charges
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal
Loss on the disposal of fixed assets.

Depreciation on non-current assets
Depreciation expense raised on all classes of assets.

Interest expenses
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure
Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:
(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.
(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.
(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services a nd asset management.and inclusive community engagement
(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE
Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING
Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY
Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH
Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING
Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES
Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE
Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT
Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES
Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES
Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 30 September 2026

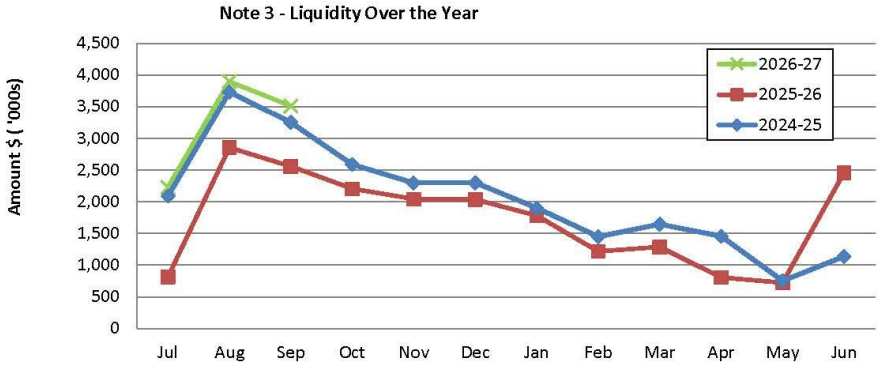
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	$	%			
Governance	657	132%			
General Purpose Funding - Other	46,185	75%	▲	Permanent	Increase in Fags First Payment
Law, Order and Public Safety	(2,322)	(3%)			
Health	1,556	2881%			
Education and Welfare	(7)	(9%)			
Housing	7,294	25%			
Community Amenities	13,934	8%		Timing	
Recreation and Culture	(1,715)	(42%)			
Transport	(338,139)	(61%)	▼	Timing	Road Project Funds no=t yet received
Economic Services	28,716	73%	▲	Permanent	LGIS Golf Day Income/Sponsership
Other Property and Services	33,730	397%	▲	Permanent	Works Compensation Reimbursement
Operating Expense					
Governance	96,871	36.27%	▼	Timing	Expenditure not yet occurred- Second instalment of insurance yert to be paid
General Purpose Funding	12,562	32.91%	▼	Timing	Expenditure not yet occurred- Second instalment of insurance yert to be paid
Law, Order and Public Safety	45,771	43.01%	▼		Expenditure not yet occurred- Second instalment of insurance yert to be paid
Health	2,765	36.19%			
Education and Welfare	6,531	76.60%	▼	Timing	Expenditure not yet occurred- Second instalment of insurance yert to be paid
Housing	19,696	27.08%	▼	Timing	Expenditure not yet occurred- Second instalment of insurance yert to be paid
Community Amenities	54,588	30.80%	▼	Timing	Expenditure not yet occurred- Second instalment of insurance yert to be paid
Recreation and Culture	62,356	14.34%	▼	Timing	Expenditure not yet occurred- Second instalment of insurance yert to be paid
Transport	68,954	4.70%			
Economic Services	(5,051)	(4.72%)			
Other Property and Services	9,489	6.48%			
Capital Revenues					
Grants, Subsidies and Contributions	(335,840)	(100.00%)	▼	Timing	Road Capitalm Income not yet received
Proceeds from Disposal of Assets	(202,728)	(78.52%)	▼	Timing	Plant not yet disposd of
Capital Expenses					
Land and Buildings	28,162	(616.32%)	▲	Timing	Yealering Hall expnediture
Infrastructure - Roads	12,744	28.75%	▼	Timing	Roads not yet done
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	No footpaths done yet
Infrastructure - Other	29,057	15.40%	▼	Timing	Capital Works not yet done
Plant and Equipment	321,302	0.00%			
Furniture and Equipment	25,750				
Financing					
Loan Principal	0				

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 3: NET CURRENT FUNDING POSITION

	Note	YTD 30 Sep 2026	30 June 2026	YTD 30 Sep 2025
		Positive=Surplus (Negative=Deficit)		
		$	$	$
Current Assets				
Cash Unrestricted	4	2,908,633	2,697,324	994,263
Cash Restricted	4	3,247,257	3,238,457	3,681,298
Receivables - Rates	6	841,279	45,881	43,153
Receivables -Other	6	4,273	1,557	2,729
Interest / ATO Receivable/Trust		22,346	40,382	39,220
		7,023,788	6,023,601	4,760,663
Less: Current Liabilities				
Payables		(37,252)	(100,190)	(34,727)
Contract Liabilities		-	0	0
Provisions		(227,485)	(227,624)	(231,014)
		(264,736)	(327,814)	(265,741)
Less: Cash Reserves	7	(3,247,257)	(3,238,457)	(3,681,298)
Net Current Funding Position		**3,511,794**	**2,457,329**	**813,624**



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 4: CASH AND INVESTMENTS

		Interest Rate	Unrestricted $	Restricted $	Trust $	Total Amount $	Institution	Maturity Date
(a)	**Cash Deposits**							
	Municipal Account	0.00%	1,235,974			1,235,974	ANZ	At Call
	Reserve Bank Account	0.00%		8,807		8,807	ANZ	At Call
	Trust Bank Account	0.00%			3,883	3,883	ANZ	At Call
	Cash On Hand	Nil	700.00			700	N/A	On Hand
(b)	**Term Deposits**							
	Municipal	4.27%				0	WA Treasury	11-Apr-25
	Municipal					0		
	Reserve	4.59%		3,000,000		3,000,000	WA Treasury	
	Municipal	4.80%	1,671,958			1,671,958	WA Treasury	At Call
	Reserve	4.53%		238,450		238,450	WA Treasury	
	Trust	0.40%				0		
	Total		2,908,633	3,247,257	3,883	6,159,773		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 5: BUDGET AMENDMENTS

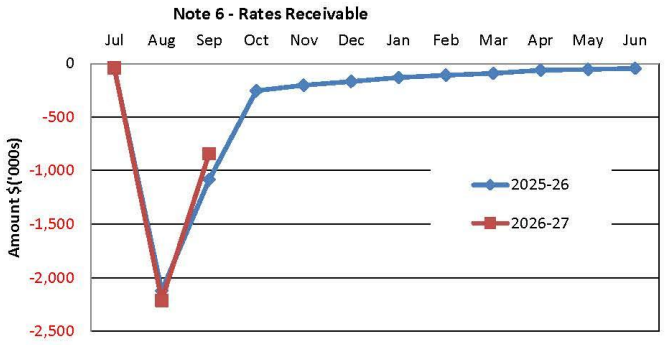
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						0
							0
							0
							0
							0
				0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 30 Sep 2026	30 June 2026
	$	$
Opening Arrears Previous Years	46,485	45,881
Levied this year	2,123,066	1,992,410
Less Collections to date	(1,328,388)	(1,991,806)
Equals Current Outstanding	**841,279**	**46,485**
Net Rates Collectable	**841,279**	**46,485**
% Collected	61.23%	97.72%

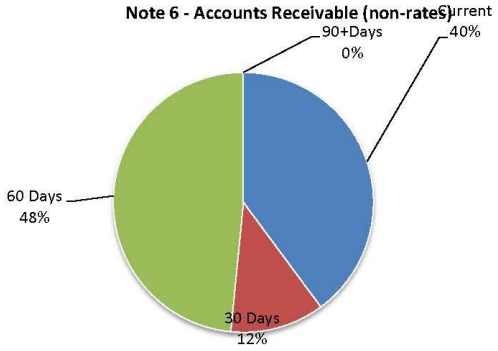


Comments/Notes - Receivables Rates

Receivables - General	Current	30 Days	60 Days	90+Days
	$	$	$	$
Receivables - General	1,703	500	2,070	0

Total Receivables General Outstanding **4,273.19**

Amounts shown above include GST (where applicable)



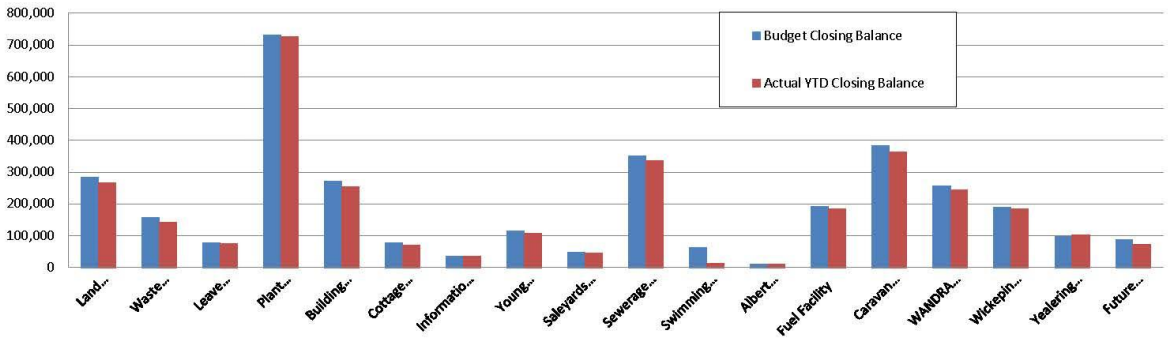
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 7: Cash Backed Reserve

2026-27 Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$		$	$
Land Development Reserve	267,416	8,115		10,000					285,531	267,416
Waste Management Reserve	143,613	4,359		10,000					157,972	143,613
Leave Reserve	74,937	2,274							77,211	74,937
Plant Replacement Reserve	726,058	22,057				17,000			731,115	726,058
Building Reserve	255,493	7,754		10,000					273,247	255,493
Cottage Homes Reserve	71,821	2,335		5,000					79,156	71,821
Information Technology	35,281	1,072							36,353	35,281
Young Singles Accommodation Reserve	107,170	3,260		5,000					115,430	107,170
Saleyards Reserve	47,358	1,446							48,804	47,358
Sewerage Reserve	336,740	10,218		5,000					351,958	336,740
Swimming Pool Reserve	14,136	441		50,000					64,577	14,136
Albert Facey Homestead Reserve	10,696	325							11,021	10,696
Fuel Facility	185,953	5,644							191,597	185,953
Caravan Park & Accommodation Reserve	363,213	11,022		10,000					384,235	363,213
WANDRA events & Emergency Repairs Reserve	243,872	7,400		5,000					256,272	243,872
Wickepin Bowling Greens - Replacement	184,518	5,600							190,118	184,518
Yealering Bowling Green - Replacement	95,533	2,899			8,800				98,432	104,333
Future Projects Rerserve	74,651	2,265		10,000					86,916	74,651
Software Reserve	0	1,514		30,000					31,514	0
	3,238,457	100,000	0	150,000	8,800	17,000	0	0	3,471,457	3,247,257

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal					Amended Current Budget YTD 30 09 2026			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
$	$	$	$		$	$	$	
				Plant and Equipment				
			0	XPM13	43,730	0	(43,730)	
			0	XPW4	(23,098)	0	23,098	
59,786	5,487	55,455	1,155	XCEO6	(860)	1,155	2,015	
			0	XCEO7	(860)	0	860	
			0			0	0	
			0			0	0	
			0			0	0	
			0			0	0	
59,786	**5,487**	**55,455**	**1,155**		**18,912**	**1,155.38**	**(17,757)**	

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 9: RATING INFORMATION RATE TYPE	Rate in $	Number of Properties	Rateable Value $	Rate Revenue $	Interim Rates $	Back Rates $	Total Revenue $	Amended Budget Rate Revenue $	Amended Budget Interim Rate $	Amended Budget Back Rate $	Amended Budget Total Revenue $
Differential General Rate											
GRV	9.129400	136	1,452,688	132,622			132,622	132,622	250		132,872
UV	0.380100	269	449,629,065	1,709,040			1,709,040	1,709,040	250		1,709,290
Mining UV	0.380100						0				
Sub-Totals		405	451,081,753	1,841,662	0	0	1,841,662	1,841,662	500	0	1,842,162
	Minimum										
Minimum Payment	**$**										
GRV	9.1294	126	494,923	82,530			82,530	82,530			82,530
UV	0.3801	46	5,003,729	30,130			30,130	30,130			30,130
Mining UV	0.3801										
Sub-Totals		172	5,498,652	112,660	0	0	112,660	112,660	0	0	112,660
							1,954,322				1,954,822
Ex Gratia Rates							0				16,811
Discount							(75,760)				(100,000)
Rates Writeoffs							(4)				(50)
Amount from General Rates							**1,878,559**				**1,871,583**
Specified Area Rates											
Totals							**1,878,559**				**1,871,583**

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

10. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-26	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		
			Actual $	Budget $	Actual $	Budget $	Actual $	Budget $	Loan Completion Date
Loan 103 -Staff House	147,532		-	41,168	208,757	147,532		1,665	2/12/2030
	147,532	0	0	41,168	208,757	147,532	0	1,665	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2026-27 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	$	$	$	$	$	$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	152,090	0	152,090	0	66,513	85,577
Grants Commission - Roads	WALGGC	Y	50,697	0	50,697	0	27,713	22,985
GOVERNANCE								
			0	0	0		0	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	18,965	58,035
							0	0
COMMUNITY AMENITIES								
		N	0			0	0	0
RECREATION AND CULTURE								
		Y	0			0	0	0
		N	0			0	0	0
		N	0	0			0	0
ECONOMIC SERVICES								
LGIS Golf Day 2026.2027			15,000				34,982	(34,982)
								0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,078,954	0	0	1,078,954	0	1,078,954
RRG Grants - Capital Projects	Regional Road Group	Y	839,600	0		839,600	0	839,600
Direct Grant - Maintenance	Dept. of Transport	Y	208,725		208,725		208,725	0
TOTALS			**2,422,066**	**0**	**488,512**	**1,918,554**	**356,897**	**2,050,169**

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 26	Amount Received	Amount Paid	Closing Balance 30-Sep-26
	$	$	$	$
Housing Bonds	730	3,478	-3,278	**930**
Master Key Deposits	1,372	882	-1,260	**994**
Nomination Deposits	0	0	0	**0**
Building and BCITF	0	62	-62	**0**
Miscellaneous Trust	2,809	1,194	-120	**3,883**
Yealering Bowling Club Greens	5,000	3,800	-8,800	**0**
Licensing		54,314	-54,314	**0**
	9,911	**63,729**	**-67,834**	**5,807**

Level of Completion Indicators
0%
20%
40%
60%
80%
100%

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 13: CAPITAL ACQUISITIONS

Infrastructure Assets		30/09/2026 Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Other Housing						
Patio - 10 Smith St	XHS1	5,000	5,000	2,505	0	
Other Housing Total		5,000	0	2,505	0	
Recreation and Culture						
Replace Roof and Ceiling Wickepin Tennis Club	XWTC	20,000	0	0	0	
Netball Court Seating	XNC1	5,000	0	0	5,000	
Wickepin Town Hall	CLPH1	8,000	8,000	0	8,000	
Yealering Bowling Club - Capital	YBCC	25,000	0	0	25,000	
Yealering Hall -Roof	CLPH2	15,000	3,750	81,662	(66,662)	
Wickepin Community Resource Centre 26.27	XCRC1	25,000	0	0.00		
Yealering Hall - Grant	CLPH2					
Recreation And Culture Total		98,000	11,750	81,662	(28,662)	
Transport						
Toolseum Restumping	LPWC	5,000	0	0	0	
Transport Total		5,000	0	0	0	
Land and Buildings Total		108,000	11,750	84,167	(28,662)	
Footpaths						
Transport						
Footpaths	LFP1	25,000	6,252	0	6,252	
Transport Total		25,000	6,252	0	6,252	
Footpaths Total		25,000	6,252	0	6,252	
Furniture & Equipment						
Governance						
Various Locations - New CCTV System	XCTV	18,000	0	0	0	
Governance Total		18,000	0	0	0	
Furniture & Office Equip. Total		18,000	0	0	0	
Plant , Equip. & Vehicles						
Governance						
Ceo Vehicle 26/27 Trade 1	XCEO6	60,400	60,400	60,397	3	
Ceo Vehicle - Trade 2 26.27	XCEO7	60,400	0	0	0	
Governance Total		120,800	60,400	60,397	3	
Recreation And Culture Total					0	
Law, Order and Public Safety						
					0	
					0	
Law, Order and Publis Safety Total		0	0	0	0	
Transport						
Grader	XPM13	400,000	0	0	400,000	
Generators	XGE1	60,000	0	0	60,000	
Mws Vehicle 26/27	XPW4	65,600	0	0	65,600	
Transport Total		525,600	0	0	525,600	
Plant , Equip. & Vehicles Total		646,400	60,400	60,397	525,603	
Infrastructure Other						
Community Amenity Total		0	0	0	0	
Recreation and Culture						
Wickepin Cemetery Upgrade	WCU1	18,000	0	0.00	18,000	
Yealering Niche Wall	XYC1	5,000	5,000	4,230.00	770	
Wickepin Skate Park Lighting 26/27	WSKP1	5,000	0	0.00	5,000	
		0	0			
Recreation and Culture Total	0	28,000	5,000	4,230	23,770	
Economic Services						
					0	
Economic Services Total		0	0	0	0	
Transport						
		0	0		0	
Transport Total	0	0	0	0	0	
Infrastructure Other Total		28,000	5,000	4,230	23,770	
Roads						
Transport Regional Road Group						
Wickepin - Corrigin Road	RRG001	599,739	149,934	51,481.87	548,257	
Lomos South Road	RRG155	342,000	85,503	81,552.96	260,447	
Fence Road	WSC150	227,850	0	0.00	227,850	
Rrg - Wickepin-Harrismith Rd	RG157	0	0	8,657.42	0	
Regional Road Group Total	0	1,169,589	235,437	141,692	1,036,554	
Transport Roads to Recovery						
Yilliminning Road	R2R004	350,000	350,000	356,281.15	(6,281)	
Stock Route Road	R2R163		0	3,225.16	(3,225)	
Gilliminning Road	R2R035		0	32,630.38	(32,630)	
Kirk Rock Road	R2014	160,988	80,493	2,713.68	158,274	
Kirk Rock Road	R2014a	160,988			160,988	
86 Gate Road	R2013	161,263	80,631	748.61	160,514	
86 Gate Road	R2013a	161,263			161,263	
Roads to Recovery Total		994,502	511,124	395,599	598,903	
Council Resources Construction						
Curlew Way - Wsc Construction	CO161	0	7,500	0	7,500	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2026

Note 13: CAPITAL ACQUISITIONS

			30/09/2026				
	Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
	Council Resources Construction Total		**0**	**7,500**	**0**	**7,500**	
	Roads Total		2,164,091	754,061	537,291	1,642,957.19	
	Capital Expenditure Total		2,989,491	837,463	686,085.98	2,169,920	

13.3 Administration Office & Works Depot Closure – Christmas Trading Hours 2026/2027

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Erika Clement
File Reference	PE.EC.1
Author	Erika Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	12 October 2026
Attachments	**Nil**

Summary

The purpose of this report is for Council to consider the closure of the Administration Office and Works Depot trading hours for the 2026/2027 Christmas period.

Background

In previous years, traditionally Council has approved the closure of the Administration Office for the period between Christmas and New Year.

Comments

The closure of the office will allow staff to have an extended period of leave and allow for any travel required for family gatherings without a last-minute rush, with the inclusion of the public holidays. Traditionally the number of enquiries and transactions during this period has been low.

The Depot crew also take leave during this period, however there will be staff available to attend any emergencies that may be required to be attended to.

Normally this time of the year is quiet, and Council generally allows staff time of over this period and the CEO believes the same should happen this year. In the previous years when the office is closed through the Christmas break, the shire has advertised the hours both on the front counter and in the Watershed News to give people the opportunity of completing urgent business or licensing prior to the Christmas break. The normal closure in previous years has been found to be of very little inconvenience to the public.

The Shire of Wickepin Tip hours will need to be adjusted for the holiday period as well as Boxing Day is on Saturday, which would include penalties for opening the tip. This will be discussed further with Council for options.

It is the officer's recommendation to support this request for the Christmas and New Year's closure period with emergency numbers to be available and distributed for the aspect of any significant emergencies or requirements that may be needed to be addressed over this period of time.

Statutory Environment

Local Government Industry Award 2020
25.5 Annual close-down
[25.5 renamed and substituted by PR583026 ppc 29Jul16]
An employer may require an employee to take annual leave as part of a close-down of its operations by giving at least four weeks' notice.

Policy Implications

Nil

Financial Implications

As staff will be using public holidays as provided by the award, rostered days off, annual leave or unpaid leave to cover this time, there will be no additional cost to Council.

Strategic Implications

GOAL - Governance

Objective: 12 Our communities are informed via multiple channels of regular intervals

Strategy: 12.1 Provide meaningful communication that delivers information regularly and succinctly.

Voting Requirement

Simple Majority

Original Officer Recommendation

That Council;

1. *approves the trading hours for 2026/2027 Christmas period be as follows:*

Monday 21 December	*Open*
Tuesday 22 December	*Open*
Wednesday 23 December	*Open*
Thursday 24 December	*Closed*
Friday 25 December	*Closed – Public Holiday (for Christmas Day)*
Monday 28 December	*Closed – Public Holiday (for Boxing Day)*
Tuesday 29 December	*Closed - Employee Annual Leave*
Wednesday 30 December	*Closed - Employee Annual Leave*
Thursday 31 December	*Closed - Employee Annual Leave*
Friday 1 January	*Closed – Public Holiday (for New Years Day)*
Monday 4 January	*Reopening to normal hours*

2. *Authorises the Chief Executive Officer that the closure and emergency contacts being published on the Shire's website, Facebook page, notice boards and the Watershed in the months leading up to the Christmas period; and*

3. *Notes that the Chief Executive Officer to ensure that there will be staff available for call outs in the event of an emergency.*

4. *That the Wickepin Waste Facility hours are advertised in advance to give the Shire Residents plenty of notice*

Council Decision

Resolution	**OCM-211026-05**
Moved	**Cr Allan**
Second	**Cr Gaull**

That Council;

1. **approves the trading hours for 2026/2027 Christmas period be as follows:**

Monday 21 December	**Open**
Tuesday 22 December	**Open**
Wednesday 23 December	**Open**
Thursday 24 December	**Closed**
Friday 25 December	**Closed – Public Holiday (for Christmas Day)**
Monday 28 December	**Closed – Public Holiday (for Boxing Day)**
Tuesday 29 December	**Closed - Employee Annual Leave**
Wednesday 30 December	**Closed - Employee Annual Leave**
Thursday 31 December	**Closed - Employee Annual Leave**
Friday 1 January	**Closed – Public Holiday (for New Years Day)**
Monday 4 January	**Reopening to normal hours**

2. **Authorises the Chief Executive Officer that the closure and emergency contacts being published on the Shire's website, Facebook page, notice boards and the Watershed in the months leading up to the Christmas period; and**

3. **Notes that the Chief Executive Officer to ensure that there will be staff available for call outs in the event of an emergency.**

4. **That the Wickepin Waste Facility hours are advertised in advance to give the Shire Residents plenty of notice**

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.4 Zone Item - CLGF

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	GR.MEE.1414
Author	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	**Nil**

Summary

For the Council to consider an item for the Central Country Zone with regards to the reinstatement of the Country Local Government Fund and WALGA's current advocacy position.

Background

The Country Local Government Fund (CLGF) was established as an early component of the Royalties for Regions (R4R) program to provide direct, predictable funding to country Local Governments for community infrastructure, asset renewal and organisational capacity. The Fund recognised that many regional Local Governments manage extensive infrastructure networks and community facilities from comparatively small rate bases, while also supporting services that underpin regional economic activity and community wellbeing.

When introduced, the CLGF provided formula-based allocations to individual country Local Governments together with funding for regional groupings and collaborative projects. By 2014–15, the program was expected to have invested more than $552 million through 109 Local Governments. Its purpose included addressing a substantial backlog in local infrastructure and enabling councils to plan and deliver priority works with greater certainty than is generally available through short-term competitive grants.

Although R4R continues to fund regional infrastructure and services, the former CLGF model of a dedicated, broadly accessible allocation to country Local Governments is no longer available. Current programs are commonly project-specific, competitive, co-contribution based or directed to particular State priorities. These programs remain valuable, but do not provide the same level of certainty or equitable access for long-term local asset planning across all country Local Governments.

WALGA currently has an advocacy position on the CLGF which was presented to State Council in 2013 and reaffirmed in 2022 but has seen little action recently.

2.4.2 Country Local Government Fund

Position Statement	The Country Local Government Fund should be reinstated at a level commensurate with its original intent of addressing country Local Governments' infrastructure backlog.
State Council Resolution	March 2022 – 324.2/2022 September 2013 – 244.4/2013

WALGA advocacy position

Comments

Currently, many regional local governments are experiencing difficulty with regards to housing and shortages for essential, Shire and local business workforce. Jobs are available in regional areas, but the lack of housing means that there are no people to fill the positions.

Funding has recently been available for housing, but it is a competitive process and only the successful Shires are able to fund projects.

If the CLGF were re-established for all local governments, then many of the Shires would be able to start trying to meet the requirements for housing in their areas and be able to plan a program for successive years as long as the funding is guaranteed. Additional housing would be able to grow our regional towns and provide a workforce where there is currently no people available for jobs are that needed.

The WALGA position on the CLGF is to support the reinstatement of the funding but has not seen any action recently to push the position. As housing is such a major concern for regional local governments, the housing crisis can be used as a catalyst for pushing the CLGF.

Royalties for Regions are still available; however, projects funded through the Royalties are state management programs and programs that previously may have been funded from general state revenue.

On the State Government Website for the Annual Report on State Finances, it is noted that “The Annual Report on State Finances shows that Western Australia recorded its eight consecutive general government sector operating surplus of $4.2 billion in 2025-26”. As State Government has posted surpluses for eight years, the funding should be able to fund items currently funded under R4R, allowing the reinstatement of the CLGF.

Statutory Environment

Royalties for Regions Act 2009

Policy Implications

Nil.

Financial Implications

The presentation of this item to the Central Country Zone will have no cost associated with it, however if the item is successful in getting the CLGF reinstated, then the funding for the Shire of Wickepin could be substantial.

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.1	Participate in regional groupings where value to the Shire of Wickepin can be demonstrated

Voting Requirement

Simple Majority

Officer Recommendation

That:

a) Council adopts the draft Central Zone Report item requesting WALGA advocate for the return of the CLGF for housing and land development in regional areas; and
b) the item be presented to the next Central Country Zone.

Council Decision

Resolution	**OCM-211026-06**
Moved	**Cr Gaull**
Second	**Cr Mearns**

That:

a) Council adopts the draft Central Zone Report item requesting WALGA advocate for the return of the CLGF for housing and land development in regional areas; and
b) the item be presented to the next Central Country Zone.

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.5 Dadour Provision – Possible Removal

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	GR.MEE.1414
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	**Nil**

Summary

For Council to consider an item for the Central Country Zone with regard to the Dadour Provisions and boundary changes for Local Government.

Background

On 17 September 2026 the Hon. Hannah Beasley MLA announced plans to remove the Dadour provisions on the basis that this would support voluntary district boundary changes by removing the ability for a small number of electors to "*undermine amalgamation proposals*". She has stated that the Cook Labor Government has no current plans for forced amalgamations and wants to support local governments in the voluntary amalgamation process.

Currently, the Dadour Provisions allow a local government self-determination by enabling the Electors to demand a poll (referendum) on a recommended amalgamation where 2 or more districts are to be abolished and amalgamated into one or more districts. This provision was seen as allowing the electors to determine the future of their local government.

The Dadour provisions are contained in Schedule 2.1 Clauses 8 and 10 of the *Local Government Act 1995*. Schedule 2.1 contains the provisions about creating, changing the boundaries of, and abolishing districts. Clause 8 states –

8. Electors may demand poll on recommended amalgamation

(1) Where the Advisory Board recommends to the Minister the making of an order to abolish 2 or more districts (the districts) and amalgamate them into one or more districts, the Board is to give notice to affected local governments, affected electors and the other electors of districts directly affected by the recommendation about the recommendation.

(2) The notice to affected ***electors*** *has to notify them of their* ***right to request a poll*** *about the recommendation under subclause (3).*

(3) If, within one month after the notice is given, the Minister receives a request made in accordance with regulations and signed by at least 250, or at least 10%, of the electors of one of the districts asking for the recommendation to be put to a poll of electors of that district, the Minister is to require that the Board's recommendation be put to a poll accordingly.

(4) This clause does not limit the Minister's power under clause 7 to require a recommendation to be put to a poll in any case.

10. Minister may accept or reject recommendation

(1) Subject to subclause (2), the Minister may accept or reject a recommendation of the Advisory Board made under clause 3 or 6.

(2) ***If at a poll*** *held as required by clause 8 —*

(a) at least 50% of the electors of one of the districts vote; and

(b) of those electors of that district who vote, a majority vote against the recommendation, the Minister is to reject the recommendation.

While the requirements of the Dadour provisions are high, it was seen as a way for local residents to determine their future, rather than it being dictated, possibly by a more aggressive neighbour.

WALGA currently has an advocacy position on Structural Reform but has no position on the Dadour Provisions.

2.2.1 Structural Reform

Position Statement *Structural Reform of Local Government, including amalgamations, should only be undertaken on a voluntary basis.*

Background *The Association has consistently and strongly argued that any State Government reform of the Local Government Sector – whether changes to boundaries, governance or service delivery arrangements – should be implemented on a voluntary basis and should be State Government funded. If this does not occur, affected communities will pay for reform which they may not have endorsed or supported.*

State Council Resolution *March 2022 – 324.2/2022*
January 2013 – 163.1/2013
August 2008 – 399.4/2008

Supporting Documents *Metropolitan Local Government Review Submissions (2012)*
Systemic Sustainability Study (SSS) Reports (2006, 2007, 2008)

Comments

The Dadour Provisions are an opportunity for the local residents and ratepayers to have a choice in their local government area, but has also been seen as an obstruction to forced amalgamations. While the current government has indicated that they have no intention of forcing amalgamations, the retention of the Provision is still recommended to allow residents their say.

Over the years, there has been many arguments supporting local government amalgamations, several of which have been disputed and not based on fact.

It has also been reported that amalgamations will not provide better services and will lead to increased costs. This was seen from the Queensland experience where several local governments de-merged.

The retention of the Dadour Provisions can also be seen as a tool to allow smaller local governments to avoid being taken over by a more aggressive neighbour and to have some self-determination.

The Shire of Wickepin is aware that the Shire of Waroona has passed a resolution for an item to go to the WALGA Peel Zone as an item for consideration. Rather than having a similar item, it is recommended that the Shire request the Central Country Zone to support the Peel Zone item for the retention of the Dadour Provisions. Other Shires have indicated plans for similar items in other zones.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

There is no financial cost association with this item.

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.1	Participate in regional groupings where value to the Shire of Wickepin can be demonstrated

Voting Requirement

Simple Majority

Officer Recommendation

That the Shire of Wickepin supports the Shire of Waroona consideration of a Peel Zone Item; and requests the Central Country Zone to support the item for the retention of the Dadour Provisions.

Council Decision

Resolution	**OCM-211026-07**
Moved	**Cr Miller**
Second	**Cr Allan**

That the Shire of Wickepin supports the Shire of Waroona consideration of a Peel Zone Item; and requests the Central Country Zone to support the item for the retention of the Dadour Provisions.

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.6 Smart Glasses at the Swimming Pool

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	A5172
Author	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	**Attachment 13.6.1 -** New Policy

Summary

For Council to consider a new Policy with regards to the wearing of smart glasses at the Wickepin Swimming Pool

Background

Concern has been raised by Contract Aquatics about the possibility of people wearing smart glasses at swimming pools and aquatic centres. These smart glasses are able to record video and photographs of other patrons at the facility.

The Education Department has also recently released a Policy not allowing people to enter school grounds while wearing smart glasses, even if the items are not recording.

Comments

To protect the privacy of other patrons at the Swimming Pool, the Shire of Wickepin has drafted a new policy refusing entrance for persons wearing smart glasses.

Recent Technology has improved significantly, and it is becoming more popular for some people to wear smart glasses, which are able to provide information to the wearer, but also allow for photographs or videos to be taken discreetly.

To ensure the privacy of other patrons at the Swimming Pool, the new policy refuses admission to patrons wearing smart glasses unless there is a bona fide medical reason for them to be wearing them.

The Policy will also fit in with the recent policy adopted by the Department of Education ensuring that all persons entering schools are not permitted entry while wearing smart glasses.

Contract Aquatic Services have their own Policy with regard to smart glasses, and the Shire Policy has been drafted in line with the Contract Aquatics Services Policy.

Statutory Environment

Local Government Act 1995

Policy Implications

This will create a policy position for smart glasses at the Swimming Pool.

Financial Implications

There is no financial cost association with this item.

Strategic Implications

Goal - Community

Objective:	9	Our communities are engaged, have a healthy lifestyle and are safe
Strategy	9.1	Advocate for quality health and community services.

Voting Requirement

Simple Majority

Officer Recommendation

That the Shire of Wickepin adopts Policy 7.2.7 – Smart Glasses and Recording Eyewear Policy.

Council Decision

Resolution	**OCM-211026-08**
Moved	**Cr Astbury**
Second	**Cr Miller**

That the Shire of Wickepin adopts Policy 7.2.7 – Smart Glasses and Recording Eyewear Policy.

Carried	**7/0**
For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.7 MRWA AMMS Network Sustainability Review

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	GR.SL.1446
Author	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	**Attachment 13.7.1 –** AMMS RAV Discussion Paper
	Attachment 13.7.2 – Draft Shire of Wickepin Submission AMMS

Summary

This report presents the AMMS–RAV Discussion Paper for Council's consideration and seeks endorsement of a submission to Main Roads Western Australia on the proposed network sustainability arrangements for Accredited Mass Management Scheme Level 2 and 3 access. The Discussion Paper provides the detailed policy and operational analysis underpinning the submission. The submission supports the objective of protecting road assets but raises concerns about the review's scope, the practical definition of the Freight Generator, the allocation of obligations, consistency between Road Managers, administrative burden, compliance and enforcement, and the need for meaningful Local Government and industry involvement.

Background

Main Roads WA Heavy Vehicle Services emailed the Shire on Friday, 2 October 2026 inviting feedback on the proposed Accredited Mass Management Scheme Network Sustainability arrangements, described as a replacement for the former CA07 access condition approach. The consultation is directed to Road Managers, Transport Operators, Freight Generators, industry associations and other interested stakeholders and is open for four weeks.

HVS advised that the CA07 wording had been amended after legal concerns were identified with directly linking road maintenance fees to RAV access approvals and enabling third parties to effectively switch Main Roads access approvals on and off. HVS has since worked with WALGA and a reference group of Local Government representatives on the proposed replacement model, including the proposed NS1 condition and Road Maintenance Agreement Confirmation Letter process.

A copy of the MRWA AMMS Information is included at Attachment 13.7.1. It examines the relationship between the AMMS review and the broader RAV Network, seasonal and cumulative freight impacts, Freight Generator responsibilities, State-wide consistency, materiality and risk triggers, administrative demands, compliance and enforcement, Working Group representation and practical scenario testing.

The proposal allows a Transport Operator to commence using the road after lodging an application. Where a new agreement is required, the Freight Generator would have two months to negotiate with the Road Manager while operations continue. Main Roads has advised that, once arrangements are finalised, Transport Operators will be given six months to comply.

The objective of protecting road infrastructure from extraordinary wear is supported. AMMS also provides substantial freight productivity benefits, and the proposed framework should preserve those benefits while directing additional maintenance arrangements toward freight tasks that create a material and identifiable impact.

Several matters warrant representation to Main Roads WA before the framework is finalised.

Comments

Scope of the review
The review is confined to AMMS Level 2 and 3, although many underlying issues—road capacity, pavement condition, freight intensity, route suitability, cumulative movements, seasonal vulnerability, Road Manager involvement and compliance—also arise across the broader Restricted Access Vehicle Network. The submission asks why AMMS is being considered in isolation and whether the work could support a more integrated and readily understood RAV access framework.

Different freight tasks
A formal Road Maintenance Agreement is well suited to sustained and identifiable mining, quarrying, industrial or major construction tasks involving a known generator, route, tonnage and operating period. Agricultural freight can involve multiple producers, operators, origins, destinations and routes, with grain, fertiliser, hay, fodder, livestock and other movements occurring at different stages of the agricultural cycle. A single model may not adequately address these differences.

Freight for the Shire of Wickepin is predominantly agricultural and seasonal, with some constant mining activity.

Freight Generator and allocation of obligations
The proposal depends on identifying the Freight Generator, but this may be unclear where the party producing, purchasing, arranging, transporting or receiving a commodity differs. The submission seeks an unambiguous definition and a State-wide responsibility matrix identifying who applies, notifies, negotiates, reports tonnage, contributes to maintenance, monitors impacts, monitors vehicle compliance and responds to a breach.

Consistency, thresholds and timing
Road Managers must retain appropriate discretion informed by local road construction, condition and seasonal vulnerability. However, common definitions, assessment criteria, documentation and materiality thresholds are needed to avoid inconsistent requirements across adjoining Local Governments. The proposed two-month negotiation period may also be ineffective for short, intensive freight tasks that could be substantially completed before an agreement is finalised.

Administration, compliance and enforcement
Applications, confirmation letters, negotiations, reporting, auditing, invoicing and renewals may be reasonable for significant sustained tasks but disproportionate if applied broadly. Road Maintenance Agreements address administration and asset management; they do not establish whether vehicles comply with approved axle group masses. The submission therefore requests details of HVS monitoring, enforcement resources, risk-based compliance activity, information sharing and the role expected of Road Managers.

Governance and practical testing
Further information is sought on the membership and Terms of Reference of the Committee or Working Group, including representation from WALGA, regional Local Governments, transport operators, Freight Generators and agricultural, mining and other freight sectors. Practical testing against representative scenarios, including agricultural, industrial, construction and multi-jurisdiction freight tasks, would assist in identifying unintended consequences before implementation.

Proposed position

The AMMS–RAV Discussion Paper provides the detailed basis for the proposed position. Consistent with that paper, the draft submission supports the network sustainability objective while recommending a proportionate, risk-based approach that distinguishes routine AMMS operations, seasonal or high-intensity freight, and extraordinary or sustained freight tasks that warrant a formal agreement or maintenance contribution.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

There is no financial cost association with this item, however, changes proposed for the road maintenance may have a cost to Council, but it cannot be determined.

Strategic Implications

GOAL – Infrastructure

Objective:	1	Roads are a key driver across the Shire
Strategy:	1.1	Improve road safety and connectivity
	1.2	Develop and implement long-term (minimum 5 years) works construction programs

Voting Requirement

Simple Majority

Officer Recommendation

That Council:

1. *notes the AMMS–RAV Discussion Paper at Attachment 13.7.1 and the key issues identified for the proposed network sustainability framework;*
2. *endorses the draft Shire of Wickepin submission at Attachment 13.7.2 for lodgement with Main Roads Western Australia;*
3. *authorises the Chief Executive Officer to make minor editorial amendments that do not alter the substance of the submission before lodgement;*
4. *requests that Main Roads WA clarify the rationale for limiting the review to AMMS Level 2 and 3 and explain how the proposed arrangements will integrate with the broader RAV Network framework;*
5. *requests clear State-wide definitions, materiality thresholds and an allocation of responsibilities between the Freight Generator, Transport Operator, Road Manager and Main Roads Heavy Vehicle Services;*
6. *requests details of the Committee or Working Group membership, Terms of Reference and Local Government and industry representation; and*
7. *supports practical scenario testing and a proportionate, risk-based framework before implementation.*

Council Decision

Resolution OCM-211026-09
Moved Cr Miller
Second Cr Gaull

That Council:

1. **notes the AMMS–RAV Discussion Paper at Attachment 13.7.1 and the key issues identified for the proposed network sustainability framework;**
2. **endorses the draft Shire of Wickepin submission at Attachment 13.7.2 for lodgement with Main Roads Western Australia;**
3. **authorises the Chief Executive Officer to make minor editorial amendments that do not alter the substance of the submission before lodgement;**
4. **requests that Main Roads WA clarify the rationale for limiting the review to AMMS Level 2 and 3 and explain how the proposed arrangements will integrate with the broader RAV Network framework;**
5. **requests clear State-wide definitions, materiality thresholds and an allocation of responsibilities between the Freight Generator, Transport Operator, Road Manager and Main Roads Heavy Vehicle Services;**
6. **requests details of the Committee or Working Group membership, Terms of Reference and Local Government and industry representation; and**
7. **supports practical scenario testing and a proportionate, risk-based framework before implementation.**

Carried 7/0
For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull
Against Nil

14 Urgent Business

15 Closure

With no further business, the Presiding Member declared the meeting closed at 4.13pm.

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 21 October 2026

Presiding Member, Cr J Russell _____

Date _____

9.1.1
Minutes of the RoeROC Executive Meeting
Monday 26 October 2026

RoeROC
Roe Regional Organisation of Councils

Corrigin
Kondinin
Kulin
Narembeen
Wickepin

RoeROC Executive Meeting

Monday 26th October 2026

Corrigin Council Chambers

MINUTES

Roe Regional Organisation of Councils

Minutes of the RoeROC Executive Meeting
held at the Shire of Corrigin on
Monday 26th October 2026

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Roe Regional Organisation of Councils

Minutes of the RoeROC Executive Meeting
held at the Shire of Corrigin on
Monday 26th October 2026

MINUTES

1. OPENING AND ANNOUNCEMENTS

Chairperson, Rebecca McCall declared the meeting open and welcomed attendees at 10.09am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Rebecca McCall	CEO, Shire of Narembeen (Chairperson)
Natalie Manton	CEO, Shire of Corrigin
Bruce Wright	CEO Shire of Kondinin
Alan Leeson	CEO, Shire of Kulin
David Burton	CEO, Shire of Wickepin – *joined via Teams*
Fiona Murphy	EMFS, Shire of Kulin (SSWG Chairperson)
Myra Henry	Deputy CEO, Shire of Corrigin – *joined via Teams*
Rajinder Sunner	ESCS, Shire of Narembeen
Vince Bunga	MCS Shire of Kondinin
Erika Clement	DCEO, Shire of Wickepin – *joined via Teams*
Darren Mollenoyux	RoeROC Executive Officer

2.2. Apologies

Vince Bunga	*MCS Shire of Kondinin*

2.3. Guests

Bindi Billingham	*CCS, Shire of Kondinin*

3. Presentations

4. MINUTES OF MEETINGS

4.1 Minutes of the RoeROC Executive Meeting held on the 20th July 2026, are provided at **Attachment 4.1.**

Noting minor corrections raised

OFFICER RECOMMENDATION AND DECISION
Moved: Alan Leeson **Seconded: Rebecca McCall**

That the Minutes of the RoeROC Executive Meeting held on the 20th July 2026 are received as a true and correct record of proceedings.

Carried 5/0

4.2 Minutes of the RoeROC Shared Services Working Group Meeting held on the 10 July 2026, are provided at **Attachment 4.2** for information.

4.1. Business Arising

Nil

5. STATUS REPORTS

RoeROC Executive Officer Key Performance Indicators Status Report
A copy of the Executive Officer KPI Status Report is attached.
RoeROC Meeting Outcomes Status Report
A copy of the Meeting Outcomes Status Report is attached.

EXECUTIVE OFFICER KPI 2026/2027 – STATUS REPORT

The following provides a status report as of 20 October 2026

ACTION	TIMELINE	STATUS
Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.	Ongoing	
KPI #1a	**Timeline**	
Coordinate the assessment process, in line with RoeROC's MOU, regarding the Shire of Quairading's consideration to join RoeROC, including consultation with member Shires and presentation of recommendations to the RoeROC Committee by the agreed timeframe. If endorsed - successfully implement all required actions to facilitate the inclusion of the Shire of Quairading, including governance, financial, administrative and communication requirements, by the agreed commencement date	July 2026 August 2026	• Presented to the RoeROC Committee Meeting on 4 June 2026. • Shire of Quairading advised of RoeROC's position by correspondence dated 4 June 2026, inviting a formal application under Clause 9 of the MOU. • Shire of Quairading Council resolved at its Ordinary Meeting on 30 July 2026 to seek membership of WEROC. • Advice received from the Shire CEO on 4 August 2026, with a reply acknowledging the decision provided on 7 August 2026. **Complete – no further action required**

ACTION	TIMELINE	STATUS
Coordinate the development and implementation of a professional RoeROC organisational identity and communications platform to strengthen regional advocacy, stakeholder engagement and information sharing.	2026	
KPI #2a	**Timeline**	
Coordinate the development of the RoeROC brand, logo and website project in consultation with appointed consultants and RoeROC CEOs, including facilitation of design feedback, project timelines and delivery of agreed branding and website outcomes.	July 2026	• Three branding concepts developed by Sally J Design, with CEO selecting Concept 1. • Logo and brand design undertaken June 2026; refinement completed 9 July 2026. • Full brand identity package delivered, including primary and secondary logos, supporting brand elements, colour palette, letterhead template and application mock-ups. • Final CEO feedback incorporated and brand style guide and associated files finalised and distributed. **Complete**

KPI #2b	Timeline	
Successfully implement the adopted RoeROC brand and website across RoeROC operations, including rollout of branding, website launch and integration into advocacy, governance and stakeholder engagement activities.	August 2026	• Rebrand rollout commenced across RoeROC governance and project documents – samples included in this agenda. • Rebrand Explanation Pack circulated. • Website development progressed using the new visual identity; site is now in draft and ready to launch. • Additional documents still to be added prior to launch. **In progress**
ACTION	**TIMELINE**	**STATUS**
Coordinate and progress regional advocacy, stakeholder engagement and funding opportunities to support the implementation of the RoeROC Key Worker Housing Project and endorsed Action Plan.	2026 - 2027	
KPI #3a	**TIMELINE**	
Proactively identify, investigate and progress relevant grant funding opportunities for the RoeROC Key Worker Housing Project, including coordination of funding applications, stakeholder engagement and reporting of opportunities and outcomes to RoeROC CEOs and Committee.	Ongoing 2026/27	• Joint Regional Housing Support Fund application unsuccessful; feedback obtained to inform future submissions, with next steps detailed in the main agenda. • Engagement with Housing Australia progressed on Commonwealth grant pathways, including the HAFF. • New Local Infrastructure Program grant opportunity identified and being assessed for joint ROC application. **Ongoing**
KPI #3b	**Lodgement**	
Coordinate and facilitate the RoeROC Key Worker Housing Action Group, including convening regular meetings, progressing agreed advocacy and implementation actions, and providing progress updates and recommendations to each RoeROC Executive and Committee Meeting.	Ongoing 2026/27	• Meeting held with the Hon John Carey MLA and the Hon Stephen Dawson MLA on 11 June 2026. • Lead Housing Project CEO attended the ALGA National General Assembly in Canberra and met with Housing Australia. • CEOs authorised advocacy letter and position paper to Commonwealth Ministers, Senators and Housing Australia at the Executive Meeting August 2026. • Updates provided at each RoeROC Meetings. **Ongoing**

ACTION	TIMELINE	STATUS
Coordinate and progress regional emergency resilience and disaster mitigation funding opportunities that support improved evacuation capability and infrastructure resilience across participating RoeROC Shires.	2025/26	
KPI #4a	**Timeline**	
Coordinate the development and submission of a joint RoeROC Disaster Ready Fund (DRF) application in consultation with participating member Shires, including Corrigin, Kulin, Narembeen and Wickepin.	3 July 2026	• Application prepared in conjunction with Empire Grants and submitted on 30 June 2026. • Outcome pending advice from NEMA. **Complete**
KPI #4b	**Lodgment**	
Continue to identify funding opportunities for additional projects that align with local emergency arrangements and community resilience objectives.	Ongoing 2026/27	**Monitoring**
ACTION	**TIMELINE**	**STATUS**
Maintain functioning shared services working groups.	2025/26	
KPI #5a	**Timeline**	
Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.	Ongoing	Continuing – with broader focus reset at the SSWG Meeting on the 10 July 2026, not just ERP project.
KPI #5b	**Timeline**	
Implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.	Ongoing delivery Review in March 2027	• SSWG met on 10 July 2026, with the Group's broader focus reset beyond the ERP Project. • Terms of Reference reviewed and updated. • Revised ERP delivery approach and implementation timetable endorsed. **Ongoing**
ACTION	**TIMELINE**	**STATUS**
Facilitate the sharing of knowledge and understanding between Shires for regional benefit.	Ongoing	
KPI #6a	**Implement**	
Populate a shared platform with expert contacts, resources and key RoeROC documents.	December 2026	• Dependent on the website, which is currently in draft and under review. • Governance documents, project information and resources are being prepared for upload.
REVIEWING AND REPORTING	**TIMELINE**	**STATUS**
Review of KPI's will be conducted by Executive May 2027	Endorsed June 2027	Scheduled for May 2027
The Executive Officer is required to provide action updates through either the status report or inclusion in meeting agendas.	RoeROC Meetings	Ongoing - updates provided at each meeting.

ROEROC MEETING OUTCOMES – STATUS REPORT

The following provides a status report as of 20 October 2026

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
5 March 2026	**Disaster Ready Funding – Evacuation Centre Power** That RoeROC makes a grant submission under Round Four of the Disaster Ready Fund for the installation of backup generators and power switches, in line with previous scope and including the Shires of Corrigin, Kulin, Narembeen and Wickepin, with the CEOs determine an aligned percentage co-contribution. At the CEOs Meeting in April 2026, it was agreed that participating member Shires contribute 25% towards their component of the grant application.	RoeROC EO	In March 2026 the Executive Officer distributed a spreadsheet to CEOs to compile quotes / information to strengthen business case. **Round 4 of the Disaster Ready Fund opened on 29 May 2026, with DFES providing an online briefing on 3 June 2026.** **Due to time constraints, Empire Grants were engaged to prepare the supporting business case and strengthen the submission.** **The joint DRF Round 4 application was submitted on 30 June 2026.**	The application is now awaiting the outcome of the funding assessment.
17 November 2025	**Key Workforce Housing Project** That the RoeROC Executive: 1. Agrees to support progressing with the preparation and submission of a joint application to the State Government's Regional Housing Support Fund (RHSF) for the RoeROC Key Worker Housing Project. 2. Ratifies the email approval to engage Whitney Consulting to prepare the application to the RHSF for the RoeROC Key Worker Housing Project at a cost of $5,980 (plus GST), to be shared equally among the member Shires. 3. Finalises its approach and position on the inclusion of project costs, co-contributions and letters of support to enable submission within the program timeframe.	RoeROC EO RoeROC CEOs	Update provided in the December 2025 Agenda outlining status and agreement to apply for RHSF grant. The joint application to the Regional Housing Support Fund was submitted in December 2025. The State Government subsequently extended the closing date to February 2026. The joint Regional Housing Support Fund application was unsuccessful, with feedback subsequently obtained from the Department to inform future submissions. Further detail on the feedback received and the proposed next steps is provided in the main agenda. **Currently seeking alternative funding opportunities.**	Individual Shires to provide all details by October 2025 Application submitted December 2025 Funding announced in August 2026

5 March 2026	**RoeROC Key Worker Housing – Action Plan Review** That the RoeROC Committee: 1. Endorses the revised RoeROC Key Worker Housing Project Action Plan provided at Attachment 11.3, with amendments to members of the Lobby Group 2. Representatives appointed to the Key Worker Housing Action Lobby Group, with Wickepin to provide name. 3. Sets a meeting date for the RoeROC Key Worker Housing Lobby Group to commence the actions outlined in the Action Plan on 16th March 2026.	RoeROC EO Rebecca McCall Alan Leeson	Cr Tyron Miller has been included as the representative from Shire of Wickepin. The first meeting was held on the 16 March 2026, with the minutes attached to this agenda. **An update on advocacy actions is provided in the main agenda.**	Ongoing
5 March 2026	**Joint ROC Event** That the RoeROC Committee: 1. Notes the outcomes of the Joint ROC Event; 2. Meet with WEROC, NEWROC & RoeROC annually on new priorities; and 3. RoeROC's immediate priorities arising from the event: a) Commence advocacy on RoeROC Key Worker Housing Project. b) Maintain contact with key stakeholders and Department Directors and build on those relationships.	RoeROC CEOs RoeROC EO	The NEWROC and WEROC Executive Officers have been informed of the decisions by RoeROC. At the April 2026 RoeROC Executive Meeting, CEOs discussed the outcomes from the Joint ROC Event, and agreed on the following additional points; *Workforce:* *1.RoeROC CEOs agreed that, while workforce shortages are impacting other sectors in the region, RoeROC should prioritise a focus on the local government workforce, where it has the greatest level of influence and capacity to make change.* *2.RoeROC supports a "grow your own" approach to workforce development to reduce reliance on recruitment from outside the region/sector.* *3.That opportunities for joint strategic workforce development with NEWROC and WEROC be further explored, including regional delivery of training and capacity-building initiatives.* *4.That consideration be given to collaborative workforce training and development, similar to the Joint ROC Works and Services Development Day.* *Housing:* *1. RoeROC continue to progress its Key Worker Housing Strategy and pursue relevant funding opportunities, while remaining open to joint regional advocacy.*	Ongoing

			2. That RoeROC strengthen its engagement and working relationship with Development WA. *3. RoeROC needs to ensure its advocacy highlights the need for shared investment in housing construction needs, including contributions from local business.* *4. We need to improve engagement with GROH to ensure they better understand current gaps and seek what are their strategic responses to government worker housing shortage.*	
4 June 2026 **20 July 2026**	**RoeROC Advocacy** RoeROC Committee Meeting Members discussed looking at promoting and highlighting the achievements, successes and outcomes delivered through RoeROC. It was suggested that key accomplishments and regional initiatives be communicated to relevant Ministers, government agencies and stakeholders to strengthen awareness of RoeROC's role and advocacy efforts across the region. RoeROC Executive Meeting CEOs agreed to the following actions: • Maintain a record of advocacy activities undertaken, for future reference. • Invite the WALGA President and Deputy President to attend a future RoeROC Meeting. • Invite the RDA and WDC Chairs and CEOs to attend a future RoeROC Meeting. • Create a RoeROC prospectus. • Issue regular media releases with concise updates on RoeROC projects and current initiatives. • Promote RoeROC through individual Shire social media channels and other platforms. • Promote the efficiencies achieved through working collaboratively as a region. RoeROC Committee Meeting 1. The RoeROC CEOs to discuss an improved shared image library to support the promotion of the RoeROC region, including its use across the RoeROC website, newsletter and advocacy. 2. The RoeROC CEOs to consider whether there is merit in developing a RoeROC advocacy document to support future advocacy activities.	RoeROC EO	A record of housing advocacy activities is now being maintained, with preliminary work underway on the RoeROC prospectus and media / promotion. **Advocacy will ramp up once the rebrand and website are complete, providing the platform to promote RoeROC's achievements, projects and regional efficiencies to Ministers, agencies and stakeholders, and through member Shire channels.** Invitations were sent to key stakeholders to attend the full RoeROC Meeting on the 3 December 2026, with the following confirming their attendance: - WALGA President & Deputy President - Sam McLeod, Manager Commercial Management at WALGA - RDA Chair and CEO - WDC Chair and Acting CEO An invitation has been sent to the Minister for Local Government and her advisor.	**Ongoing**

4 June 2026	**RoeROC Data and Document Management** RoeROC Committee Meeting Cr Smoker raised the importance of establishing a centralised and secure location for RoeROC data and documents. A shared access point would improve document security, ensure continuity of records, and provide members and staff with easy access to current and historical RoeROC information. It was noted that this action is included within the CEO's Eos KPIs and will be progressed as part of the website development project.	RoeROC EO	**To be progressed through RoeROC's website development and EO KPIs**	**December 2026**
20 July 2026	**Shared Services Working Group Terms of Reference** Executive Meeting That the RoeROC CEOs: 1. Receive and review the updated RoeROC Shared Services Working Group Terms of Reference, as reviewed by the RoeROC Shared Services Working Group. 2. Amend the RoeROC SSWG Terms of Reference to include that the SSWG meet once per year with the RoeROC Executive to collectively review the RoeROC Strategic Plan. 3. Recommend the updated RoeROC Shared Services Working Group Terms of Reference, incorporating the amendments endorsed by the RoeROC CEOs, to the RoeROC Committee for adoption.	RoeROC EO	**An agenda item seeking adoption of the updated RoeROC Shared Services Working Group Terms of Reference presented to RoeROC Committee on the 24 September 2026, and resolved:** **That the RoeROC Committee:** **1. Adopts the updated RoeROC Shared Services Working Group Terms of Reference, as reviewed by the RoeROC Shared Services Working Group and endorsed by the RoeROC CEOs, included at Attachment 11.1.** **2. Notes that the Working Group will meet once per year with the RoeROC Executive to collectively review the RoeROC Strategic Plan.**	**Completed**
24 September 2026	**RoeROC Executive Officer KPIs 2026/2027** RoeROC Committee Meeting That the RoeROC Committee: 1. Adopt the amended RoeROC Executive Officer Key Performance Indicators 2026/2027, as presented in Attachment 11.2, removing responsibilities relating to the Bendering Landfill Site in accordance with the resolution of the RoeROC Executive Meeting held on 20 July 2026. 2. Determine any additional Key Performance Indicators to be included for the 2026/2027 financial year, to be incorporated by the RoeROC Lead CEO. 3. Refer the review of Clause 5.1a of the RoeROC	RoeROC EO	**1. KPIs updated to remove the Bendering Landfill Site.** **2. No additional KPIs were determined.** **3. An item on the review of Clause 5.1a and the Shire of Wickepin's contribution is presented at this meeting.**	**December 2026**

	Memorandum of Understanding, relating to the Shire of Wickepin's Executive Officer Services Contribution, to the RoeROC Executive for consideration and recommendation back to the RoeROC Committee.			
24 September 2026	**RoeROC Regional Tour** Decision from Committee Meeting: The RoeROC Executive Officer and Alan Leeson to coordinate the planning and arrangements for the RoeROC Regional Tour, to be held on Tuesday 23 and Wednesday 24 March 2027.	RoeROC EO Alan Leeson	**The Shires of Dandaragan, Victoria Plains and Moora have confirmed they will host RoeROC as part of the RoeROC Regional Tour.** **Following a period of leave in early October 2026, the Executive Officer will commence arrangements for the tour in late October / early November 2026.**	**March 2027**
24 September 2026	**Future Collaboration** Decision from Committee Meeting The RoeROC CEOs to further discuss opportunities for future collaboration, including the structure and model of RoeROC, at the next RoeROC Executive Meeting.	RoeROC EO RoeROC CEOs	**An agenda item is presented at this joint RoeROC Executive and SSWG Meeting for discussion.**	**December 2026**

6. MATTERS FOR DISCUSSION

6.1. RoeROC Membership Engagement

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	Nil
DATE:	22 October 2026
ATTACHMENT NUMBER:	Nil
CONSULTATION:	RoeROC Lead CEO, Rebecca McCall

SUMMARY

This item provides an opportunity for CEOs to discuss member engagement and attendance across RoeROC meetings, and to consider opportunities to strengthen participation, clarify attendance expectations and reinforce the commitment of all member Shires to effective regional collaboration.

BACKGROUND

RoeROC operates through three levels of meetings, being the RoeROC Committee, the RoeROC Executive and its Working Groups, including the Shared Services Working Group (SSWG). The effectiveness of RoeROC relies on the active participation of all member Shires at each of these levels, to ensure decisions are representative, projects progress and the benefits of regional collaboration are shared across the region.

The RoeROC Memorandum of Understanding 2025 – 2029 (MOU) sets out the membership of the Committee and the role of members, which includes:

4.8 A member of RoeROC:
d) Works cooperatively with other members;
e) Supports the involvement of CEO's and senior staff in the RoeROC;
i) Participates in strategic decision-making processes at meetings of the RoeROC and its committees.

Clause 4.2 of the MOU provides that each member Shire is entitled to one vote, with decisions determined by a simple majority of members present and eligible to vote.

The SSWG Terms of Reference provide for one staff member from each member Council, appointed by the CEO, and list the role of members as including to attend meetings, with the Member Code of Conduct requiring members to attend meetings and provide apologies in advance where attendance is not possible.

COMMENT

Over the past year there have been varying levels of attendance across RoeROC Committee and SSWG meetings. It is acknowledged that all member Shires face competing priorities, limited resources and busy schedules, and that attendance is not always possible.

However, consistent representation is important to ensuring that all member Shires have an opportunity to contribute to discussions, participate in decision-making and support the progression of regional initiatives.

As a voluntary regional collaboration, RoeROC relies on the collective commitment of its members. While membership provides opportunities to share resources, knowledge and expertise, it also carries a responsibility to actively contribute to the group's objectives and activities.

This is particularly relevant in the current local government reform environment, including discussions regarding local government boundaries and potential amalgamations. Demonstrating genuine regional collaboration, effective partnerships and tangible shared outcomes is increasingly important in reinforcing the value of existing regional arrangements and the capacity of member Shires to work cooperatively.

While the MOU, Operational Guidelines and SSWG Terms of Reference outline membership and the role of members, there may be opportunities to provide greater clarity regarding attendance and representation arrangements, including:

- Quorum requirements for Committee, Executive and SSWG meetings.
- Arrangements for Deputy Delegates or Proxy Officers to attend and, where authorised, vote when primary delegates are unavailable.
- Expectations for providing apologies and advising of alternative representatives prior to meetings.
- Arrangements for alternate staff representation at SSWG meetings.
- An appropriate process for addressing ongoing difficulties with attendance or representation.

There may also be merit in encouraging member Shires to periodically review their nominated elected member delegates and deputies to ensure those appointed have the availability and capacity to actively participate in RoeROC meetings. Where existing arrangements are no longer practical, individual Councils may wish to consider whether alternative nominations would better support consistent representation.

Similarly, CEOs may wish to review their nominated SSWG representatives and arrangements for alternate staff attendance to support continuity of involvement in shared projects.

To assist CEOs in considering opportunities to strengthen participation, points for discussion include:

- Confirming reasonable attendance and representation expectations for member Shires at Committee, Executive and SSWG meetings.
- Whether quorum requirements should be established for each level of meeting.
- Ensuring each member Shire has appropriately nominated Deputy Delegates and Proxy Officers, with clear arrangements for attending in the absence of primary delegates.
- Encouraging member Councils to review elected member delegate arrangements where attendance has been difficult, recognising that nominations remain a decision for each Council.
- Ensuring each member Shire has a nominated SSWG representative, with provision for an alternate staff member to attend where appropriate.
- Establishing consistent arrangements for providing apologies and confirming alternative representatives prior to meetings.
- Whether the timing, frequency or format of meetings could better support participation.
- Whether direct engagement by the Chairperson or Lead CEO with member Shires experiencing ongoing attendance difficulties may assist in identifying barriers and practical solutions.
- The option of the Chairperson or Lead CEO and RoeROC Executive Officer attending a Council meeting or Councillor briefing at each member Shire to present RoeROC's achievements, current projects and priorities, and reinforce the value of regional collaboration.
- Whether the Operational Guidelines and SSWG Terms of Reference should be reviewed to provide clearer guidance on attendance and representation, with any proposed amendments presented to a future Committee meeting for consideration and endorsement.

The intention of this item is to encourage a constructive discussion about how RoeROC can continue to operate effectively, maintain strong engagement across all member Shires and demonstrate the value of genuine regional partnerships.

Any agreed actions or proposed changes to existing arrangements can be progressed following CEO discussion.

STRATEGIC OBJECTIVES

RoeROC MOU

2(c) To form an alliance for the achievement of strategic goals in accordance with the group's Strategic Priorities.

2(e) To promote cooperation and resource sharing for financial and service efficiency.

RoeROC Strategic Priorities 2026 – 2028

- **Facilitate** – Maintain functioning shared services working groups.
- **Facilitate** – Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.

ACTION

For discussion, with CEOs to identify any agreed actions for the Executive Officer to progress, including potential improvements to attendance and representation arrangements and any proposed amendments to RoeROC's Operational Guidelines or SSWG Terms of Reference.

Discussion

- *Bruce Wright advised that Bindi Billingham, Coordinator Corporate Services, will be the Shire of Kondinin's new representative on the RoeROC Shared Services Working Group.*
- *CEOs discussed a range of options to improve attendance and representation at RoeROC.*
- *CEOs agreed that, in the first instance, the RoeROC Chairperson make direct contact with Council delegates on an as needs basis. The purpose would be to encourage consistent attendance and identify any factors affecting delegates' attendance.*
- *It was acknowledged that the benefits of RoeROC may not always be clearly visible to delegates and staff, and that this may influence attendance at times. It was also recognised that delegates may have a particular interest in specific projects. This highlights the value of regularly communicating RoeROC's broader achievements and outcomes.*
- *The point was raised that the timing of the December meeting may not suit all delegates. Harvest and seeding commitments should be considered when scheduling meetings, although these do not affect all delegates.*
- *CEOs and SSWG members discussed moving the start time of future RoeROC meetings from 1.00pm to 9.00am. It was felt this may improve attendance, as a morning meeting would leave the afternoon free for delegates' other commitments. A 1.00pm start, once travel time is included, takes up most of the day. The December 2026 Committee Meeting will proceed at its scheduled time because of arrangements already made with invited guests. This change is to be recommended for consideration at the December 2026 Committee Meeting.*
- *CEOs and SSWG members noted that the reduction in Councillor numbers across member Shires in recent years has placed greater responsibility on fewer Councillors. This has made it increasingly difficult for elected members to manage competing priorities and time commitments.*
- *CEOs discussed the importance of ensuring that Councillors nominated as RoeROC delegates have the capacity to participate actively. It was suggested that the RoeROC Executive Officer develop a one-page information sheet for member Councils to consider before nominating delegates. The sheet would give an overview of RoeROC, its meeting schedule and the time commitment expected of delegates.*
- *It was noted that some member Shires include RoeROC as a standing item in their Councillor briefing or information sessions, while others do not. It was suggested that member Shires could use a one-page RoeROC update at their briefing sessions and information forums. The aim would be to improve awareness among Councillors of RoeROC's purpose, current projects and ongoing work.*
- *It was suggested that, following each Local Government election, the RoeROC Executive Officer attend a Council meeting at each member Shire. At that meeting, the Executive Officer would give an overview of RoeROC and its current projects and initiatives.*
- *CEOs and SSWG members agreed that member Shires, delegates and staff need to see value in RoeROC and in attending meetings. CEOs noted that RoeROC is delivering value through many of its current projects, although a number of these are longer term in nature.*

ACTION

1. **The RoeROC Chairperson to make direct contact with Council delegates, as needed, about meeting attendance and to identify any factors affecting attendance.**
2. **The RoeROC Executive Officer to present a recommendation to the December 2026 Committee Meeting that future RoeROC meetings commence at 9.00am.**
3. **The RoeROC Executive Officer to develop a one-page information sheet for member Councils to consider before nominating delegates. The sheet will give an overview of RoeROC, its meeting arrangements and the expected time commitments.**
4. **Following each Local Government election, the RoeROC Executive Officer to attend a Council meeting at each member Shire to give an overview of RoeROC and its current projects and initiatives.**
5. **The SSWG membership to be updated to reflect Bindi Billingham as the Shire of Kondinin representative.**

6.2. RoeROC Advocacy Update

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	Nil
DATE:	9 October 2026
ATTACHMENT NUMBER:	6.2 – Draft RoeROC Prospectus
CONSULTATION:	RoeROC Executive RoeROC Committee

SUMMARY

This item provides an update on the advocacy actions identified at the July 2026 Executive Meeting, and an opportunity to discuss the matters referred by the RoeROC Committee in September 2026.

BACKGROUND

At the RoeROC Committee Meeting held on 4 June 2026, Members discussed the value of promoting and highlighting the achievements, successes and outcomes delivered through RoeROC and suggested that key accomplishments and regional initiatives be communicated to relevant Ministers, government agencies and stakeholders.

The matter was referred to CEOs and discussed at the RoeROC Executive Meeting held on 20 July 2026, where the following actions were identified:

- Maintain a record of advocacy activities undertaken, for future reference.
- Invite the WALGA President and Deputy President to attend a future RoeROC Meeting.
- Invite the RDA and WDC Chairs and CEOs to attend a future RoeROC Meeting.
- Create a RoeROC prospectus.
- Issue regular media releases with concise updates on RoeROC projects and current initiatives.
- Promote RoeROC through individual Shire social media channels and other platforms.
- Promote the efficiencies achieved through working collaboratively as a region.

These actions were reported to the RoeROC Committee Meeting held on 24 September 2026, where the Committee requested:

1. The RoeROC CEOs to discuss an improved shared image library to support the promotion of the RoeROC region, including its use across the RoeROC website, newsletter and advocacy.
2. The RoeROC CEOs to consider whether there is merit in developing a RoeROC advocacy document to support future advocacy activities.

COMMENT

Progress on Advocacy Actions

The following provides an update on advocacy actions identified at the July 2026 Executive Meeting and September 2026 Committee meeting 2026:

ACTION	STATUS
Maintain a record of advocacy activities undertaken.	*Advocacy register created and regularly updated*
Invite the WALGA President and Deputy President to attend a future RoeROC Meeting.	*WALGA President and Deputy President invited, and confirmed attendance at the Committee meeting on 3 December 2026*
Invite the RDA and WDC Chairs and CEOs to attend a future RoeROC Meeting.	*RDA and WDC Charis and CEOs invited, and confirmed attendance at the Committee meeting on 3 December 2026*
Invite the Minister for Local Government and / or Senior Policy Advisor to attend a future RoeROC Meeting.	*Minister for Local Government and Senior Policy Advisor invited to 3 December 2026 Committee meeting. Awaiting a reply*
Create a RoeROC prospectus.	*The Executive Officer has created a sample / draft RoeROC Prospectus. This is intended as a starting point and seeking CEOs feedback.*
Issue regular media releases on RoeROC projects and current initiatives.	*Not progressed, will be starting at the end of October to align with launch of new website*

Promote RoeROC through individual Shire social media channels and other platforms.	*Not progressed, will be starting at the end of October to align with launch of new website*
Promote the efficiencies achieved through working collaboratively as a region.	*Not progressed, will be starting at the end of October to align with launch of new website*

Shared Image Library

At the RoeROC Committee Meeting held on 24 September 2026, the meeting requested that CEOs discuss an improved shared image library to support the promotion of the RoeROC region, including its use across the RoeROC website, newsletters and advocacy.

The image library is intended to better promote RoeROC, providing a consistent source of quality images to support the RoeROC website, newsletter, media releases and advocacy material. To build the library, it will be important to ensure relevant RoeROC photos are captured on an ongoing basis, including at:

- RoeROC Committee, Executive and Working Group Meetings;
- meetings with Ministers, Members of Parliament and government agencies;
- meetings and events with key stakeholders and partner organisations; and
- RoeROC projects, initiatives and regional events.

The Executive Officer has requested and received several photos from member Shires for inclusion on the new RoeROC website. Member Shires will continue to be asked to provide relevant promotional photos of their Shire when requested, to ensure the library reflects the whole RoeROC region.

Proposed RoeROC Advocacy Document

At the September 2026 RoeROC Committee Meeting, the Committee requested that CEOs consider whether there is merit in developing a RoeROC advocacy document to support future advocacy activities.

An advocacy document would provide a concise summary of RoeROC's regional priorities and key asks of State and Federal Government, to be used when meeting with Ministers, agencies and stakeholders.

Points for discussion include:

- whether there is merit in developing an advocacy document separate to, or combined with, the proposed RoeROC prospectus;
- the priorities to be included, such as the RoeROC Key Worker Housing Project and the infrastructure required to attract and retain business and projects in the region;
- the intended audience and format; and
- any further work or resourcing required to progress this matter.

STRATEGIC OBJECTIVES

RoeROC Strategic Priorities 2026 – 2028

- **Deliver** – Develop and implement of a professional RoeROC organisational identity and website to strengthen regional advocacy, stakeholder engagement and information sharing.
- **Advocate** – Advocate for the infrastructure required to attract and retain business and projects in the region.
- **Facilitate and Partner** – Identify and develop strategic projects for collaborative future funding opportunities and partnerships with State and Federal Government, or other key stakeholders.

ACTION

That RoeROC CEOs and SSWG consider the RoeROC Advocacy update and provide direction on the matters raised at the last RoeROC Committee Meeting in September 2026.

6.3. RoeROC Key Worker Housing Project - Update

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Executive Officer
DISCLOSURE OF INTEREST:	Darren Mollenoyux, 150Square
DATE:	9 October 2026
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Rebecca McCall, Lead Housing Project CEO Alan Leeson, RoeROC Member CEO WEROC and NEWROC Executive Officers

SUMMARY

This item provides CEOs with an update on the RoeROC Key Worker Housing Project since the September 2026 Committee Meeting, including Commonwealth advocacy on the Housing Australia Future Fund (HAFF), the proposed joint ROC application to the Housing Support Program – Local Infrastructure Fund, and next steps following the Regional Housing Support Fund (RHSF) outcome.

BACKGROUND

At the RoeROC Executive Meeting held on 20 July 2026, CEOs were updated on the meeting with the Hon John Carey MLA and the Hon Stephen Dawson MLC on 11 June 2026, and on the advocacy undertaken by Rebecca McCall and Natalie Manton at the ALGA National General Assembly in Canberra. CEOs agreed the following actions:

- Present the RoeROC HAFF Advocacy Position at a higher level, including WALGA Zones.
- Provide Minister Carey and Minister Dawson with an update on the outcomes of the Canberra ALGA visit.
- Advocate for improved awareness between agencies and GROH regarding the need, allocation and availability of Government Employee Housing.
- Obtain a quote from Whitney Consulting to update the Business Case and Cost-Benefit Analysis (CBA) for the inclusion of Wickepin in the Key Worker Housing Project.

At the RoeROC Committee Meeting held on 24 September 2026, delegates received an update on the following matters:

- RHSF Application – The Department of Planning, Lands and Heritage advised on 5 August 2026 that the RoeROC application was not successful. Feedback indicated the application performed well and reached the final mix for assessment, with value for money being the deciding factor based on the $13 million request and 20% cash contribution. RoeROC members agreed to review individual project budgets with a minimum 30% cash contribution proposed, with land treated as an additional in-kind contribution.
- State Ministerial Engagement – Follow up correspondence was provided to Minister Carey and Minister Dawson on 28 July 2026, with responses received from both offices in August 2026 acknowledging RoeROC's progress and continued advocacy.
- HAFF Advocacy – Correspondence and two briefing papers were provided to the Hon Kristy McBain MP on 24 July 2026. A Teams meeting with Senior Adviser, Ms Bec Duncan, was scheduled for 21 September 2026.
- Housing Support Program – Local Infrastructure Fund (LIF) – A proposal for a joint NEWROC, RoeROC and WEROC application has been prepared, with a project spreadsheet distributed to member Councils to identify eligible projects and assess readiness. A meeting was held with WDC and RDA Wheatbelt to seek assistance in establishing a pathway to State Government support.
- Advocacy Register – The Executive Officer is maintaining an advocacy register to record activities associated with the Key Worker Housing Project.

COMMENT

Below is an update of the current matters progressing with the Key Worker Housing Project.

Matter	Update
Regional Housing Support Fund (RHSF) – Application	**Outcome** The Department of Planning, Lands and Heritage advised on 5 August 2026 that the RoeROC application (RHSF-2025-113) was not successful. **Assessment Feedback** Feedback was sought from the Department, with a meeting held with Jason Gordon, Planning Director Infrastructure Planning and Policy. Key points included: • The response rate far exceeded expectations and applications were highly competitive; • The initial funding pool of $25 million was extended to $75 million; • 25 projects were successful across local government, private sector and not-for-profit applicants; and • The maximum grant allocation was $5 million. The RoeROC application performed well, progressed to the evaluation panel and was in the final mix for assessment. Value for money was the deciding factor, with the application scoring low against this criterion based on the total request of $13 million and a 20% cash contribution. Successful local government projects in the Wheatbelt and comparable regions recorded cash contributions ranging from 30% to 68%, with land considered an additional contribution. **RHSF – Progressed** Future or similar funding rounds are unknown at this stage. RoeROC members will review individual project budgets to determine capacity to increase the cash contribution, with a minimum of 30% proposed and land treated as an additional in-kind contribution. **UPDATE** **The Executive Officer and CEOs to continue to seek further funding opportunities for the RoeROC Key Worker Housing Project.**
Shire of Wickepin – Business Case and CBA	At the RoeROC Committee Meeting held on 24 September 2026, it was agreed that the inclusion of the Shire of Wickepin's project in the Business Case and CBA be deferred until a new funding stream is identified. This will avoid the cost of engaging a consultant to update the Business Case twice, with the Shire of Wickepin's project to be incorporated as part of the preparation for a future funding application.
State Ministerial Engagement	**Follow Up Correspondence** Following the meeting of 11 June 2026, correspondence was provided to the Hon John Carey MLA and the Hon Stephen Dawson MLC on 28 July 2026, updating both Ministers on the progress of the RoeROC Key Worker Housing Project and the advocacy initiatives undertaken since the meeting. The correspondence confirmed that RoeROC had acted on Minister Carey's recommendation to pursue sector-wide advocacy on the Major Land Transaction provisions of the Local Government Act 1995, through the submission of a formal advocacy motion to the WALGA Central Country Zone and Great Eastern Country Zone. It also advised of the HAFF policy briefing provided to the Office of the Minister for Housing and Homelessness, the Commonwealth Treasury and Housing Australia, and confirmed the project remains shovel-ready, delivering 32 affordable key worker dwellings across five Wheatbelt communities. **Responses Received** Responses were received from Minister Dawson on 13 August 2026 and from Minister Carey's Office on 27 August 2026. Minister Dawson acknowledged the progress made since the June meeting and noted RoeROC's advocacy through WALGA on the Major Land Transaction provisions. The Minister welcomed RoeROC's continued commitment to

Matter	Update
	addressing workforce housing challenges across the eastern Wheatbelt and noted the recommendations contained in the HAFF briefing note, including recognition of local government as an eligible delivery partner, a dedicated regional funding stream and greater flexibility in program settings. Minister Carey's Office recognised the effort and collaboration invested in advancing the project, confirmed that addressing regional housing challenges remains a priority for the State Government, and encouraged RoeROC to continue its leadership and advocacy in this area.
HAFF Advocacy	**Commonwealth Engagement** On 24 July 2026, correspondence and two briefing papers were provided to the Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories, outlining opportunities to improve the Housing Australia Future Fund (HAFF) to better support rural and regional Australia. The briefing material sets out how current HAFF policy settings disadvantage rural communities and recommends recognition of Local Government as an eligible delivery partner for affordable workforce housing where market failure exists. A copy of the briefing note is attached. **Follow Up Meeting** The Minister's Office advised that parliamentary obligations prevented the Minister meeting directly, and offered a meeting with Senior Adviser, Ms Bec Duncan. A Teams meeting has been scheduled for Monday 21 September 2026 to discuss the HAFF funding model and its suitability for rural and regional local government. **UPDATE** **A Teams meeting was held on 21 September 2026 with Bec Duncan, Senior Adviser to the Hon Kristy McBain MP, attended by Rebecca McCall and the RoeROC Executive Officer. The meeting discussed the HAFF funding model and its suitability for rural and regional local government and briefly raised the proposed joint ROC LIF application.**
Housing Support Program – Local Infrastructure Fund (Joint ROC Proposal)	**Overview** The Australian Government's Housing Support Program – Local Infrastructure Fund (LIF) is a $2 billion program funding enabling "last mile" infrastructure, such as roads, water, power and sewerage, that unlocks new housing development. Funding will be delivered over two rounds of $1 billion, with regional projects a key focus and $53.6 million of Western Australia's $214.2 million allocation quarantined for regional areas. RoeROC, NEWROC and WEROC are working together to prepare a joint application, combining eligible infrastructure projects from participating member Councils to demonstrate broader regional housing outcomes across the eastern Wheatbelt. **PROGRESS** **Officers from RoeROC, NEWROC and WEROC have met on several occasions to discuss a joint application to the LIF, including meetings with the Wheatbelt Development Commission and RDA Wheatbelt. Guidance on the proposed application has also been sought from Senior Advisers in the Office of the Hon Kristy McBain MP.** **Indications are that the funding round will be announced in early November 2026 and will close in February 2027.** **Each ROC has already invested significantly in key worker housing investigations, town action plans, business cases and cost benefit analyses, providing a strong foundation for the application. However, considerable work is still required before the project can be considered shovel ready, and it is important this work is progressed before the guidelines are released.** **PROPOSED APPROACH** **To avoid duplicating the planning already undertaken, the proposed approach is to:**

Matter	Update
	1. use the established town action plans, business cases, cost benefit analyses and housing needs assessments as the evidence base; and 2. bring this together in a single consolidated project plan for the joint application. The Shire of Narembeen has agreed to be the lead agent for the project. <u>REQUIREMENTS BY MEMBER SHIRES</u> On 9 October 2026, an email was sent to all RoeROC, NEWROC and WEROC CEOs with a LIF Readiness Criteria and Action Sheet and a Statement of Financial Position template (attached). The Readiness Criteria reflects the best assessment of requirements based on current information and may need to be adjusted once the guidelines are released. The Statement of Financial Position letter summarises each Shire's financial position, its contribution to the joint application, and the investment already made in housing, including dwellings constructed, land assembly and planning work. Each Shire has been asked to: 1. review the Readiness Criteria and Action Sheet and confirm which projects it wishes to put forward by 16 October 2026; 2. provide copies of any existing concept plans, costings or other project documents by 16 October 2026; 3. nominate a contact officer for the project by 16 October 2026; 4. commence the outstanding readiness actions identified for its projects as soon as possible; 5. confirm Council endorsement of the application and the Shire's contribution at the November 2026 Council meeting; and 6. complete the Statement of Financial Position letter by December 2026, prior to the Christmas and New Year closures. Examples of concept plans and QS estimates provided to the Shire of Narembeen by Evoke Living Homes have been shared to assist Shires yet to progress to this level of planning, with an indicative cost of $8,000 to prepare these documents.
Advocacy Register	The RoeROC Executive Officer and Lead CEO continue to maintain the advocacy register.

FINANCIAL IMPLICATIONS
No additional financial commitment is sought from RoeROC at this stage.

Participating member Shires will be required to confirm their contribution to the joint LIF application through their November 2026 Council meetings.

STRATEGIC OBJECTIVES
<u>RoeROC MOU</u>
2(b) To advocate on regional issues as they are identified and supported by member Councils.
2(e) To promote cooperation and resource sharing for financial and service efficiency.

<u>RoeROC Strategic Priorities 2026 – 2028</u>
Advocate – Progress regional advocacy, stakeholder engagement and funding opportunities to support the implementation of the RoeROC Key Worker Housing Project and endorsed Action Plan (2026–2028).

VOTING REQUIREMENTS
Simple Majority

ACTION
That the RoeROC CEOs review and receive the update and provide any feedback or additional information relevant to the project.

Discussion – points raised by Rebecca McCall as Housing Project Lead CEO

Any future funding application, including a future RHSF round, will need to address the project's feasibility gap.

The Shire of Wickepin's data is now ready to be incorporated into the RoeROC Key Worker Housing Project Business Case.

Rebecca clarified the requirements for the joint LIF application and the funding contributions expected from participating member Shires.

CEOs also discussed the readiness of member Shires for the LIF application and for future RHSF funding opportunities.

ACTION

The RoeROC Executive Officer to follow up with Caroline Robinson, 150Square, on a quotation for preparing supporting documents for the joint LIF application.

6.4. Joint ROC Works and Services Development Day

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Executive Officer
DISCLOSURE OF INTEREST:	Darren Mollenoyux, Employee of 150Square
DATE:	21 October 2026
ATTACHMENT NUMBER:	6.4a – Works & Services Development Day Post-Event Report 6.4b – Works & Services Managers Strategic Forum Summary
CONSULTATION:	President of Works Managers Association – Judd Hobson

SUMMARY
This item provides an opportunity to consider holding a second Joint ROC Works and Services Development Day.

BACKGROUND
The inaugural Joint ROC Works and Services Development Day was held in May 2026. The day brought together works and services staff from across the eastern Wheatbelt for a day of practical sessions, demonstrations and a Works Managers Strategic Forum.

At the RoeROC Committee Meeting held on 24 September 2026, a request was raised for a further Joint ROC Works and Services Development Day to be considered.

COMMENT
The inaugural event was well received, with 86 attendees from 13 Shires. Of those who completed the survey, 97% were satisfied or very satisfied with the overall day, and 96% indicated they would attend again. The Post-Event Report is provided at Attachment 6.4a.

The Works Managers Strategic Forum identified a range of shared workforce challenges, including development, hard-to-fill roles, leadership development and housing, with joint events and greater regional collaboration identified as practical solutions. A summary is provided at Attachment 6.4b.

NEWROC has indicated its support for a second event, and WEROC will be considering the matter at its meeting later this month.

Feedback from the inaugural event suggests that a second event be held in the later part of 2027, with future events held every second year. A biennial event would allow time for planning, help maintain strong attendance and keep the program fresh, while reducing the demand on works staff and ROC resources.

The Executive Officer has sought advice from Judd Hobson, President of the WA Local Government Works Managers Association, who has suggested early August 2027 as the preferred timing for the next event. This would avoid the busier period later in the year and allow sufficient separation from the Association's annual works conference, held at Ascot Racecourse on 22 to 24 September 2027.

To assist CEOs in considering this matter, points for discussion include:

- Support for RoeROC participating in a second Joint ROC Works and Services Development Day.
- The preferred timing of the event being early August 2027.
- Whether future events should be held every second year.
- Possible location, host arrangements and cost-sharing between the three ROCs.
- Topics or sessions of interest for the next program, including those raised at the Works Managers Strategic Forum.

STRATEGIC OBJECTIVES
RoeROC MOU

e) To promote cooperation and resource sharing for financial and service efficiency.

Strategic Priorities 2026 – 2028

Facilitate – Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.

RECOMMENDATION

For discussion and direction for future Works and Services Development Day.

ACTION

1. RoeROC supports participating in a second Joint ROC Works and Services Development Day, with early August 2027 as the preferred timing.
2. The WA Local Government Works Managers Association be promoted to works and services staff across member Shires, and as part of the event.
3. Opportunities be explored to involve more people in planning and running the event, including works and services staff from participating Shires.

7. MATTERS FOR DECISION

7.1. RoeROC Meeting Schedule 2027

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	6 October 2026
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil

SUMMARY
CEOs are to consider and recommend the 2026 RoeROC meeting schedule to the RoeROC Committee for endorsement at the December 2026 Meeting.

BACKGROUND
The RoeROC MOU sets out the annual schedule of meeting of RoeROC Committee, as follows:

6. *Schedule of Meetings*
   RoeROC Committee meetings will generally be held quarterly on the first Thursday of March, June, September, and December at 1:00 PM, unless otherwise agreed.

In addition, the meetings are held at the Shire that holds the Chair, which will change during next year following the Local Government Elections in October 2027.

RoeROC MOU
(2) The Chair shall be rotated accordingly;

March 2023 – March 2025	Shire of Corrigin
March 2025 – October 2027	Shire of Narembeen
November 2027 – October 2029	Shire of Kulin
November 2029 – October 2031	Shire of Kondinin
November 2031 – October 2033	Shire of Wickepin

The RoeROC **Committee** Meeting schedule, to be confirmed:

Thursday 4th March 2027 at 4.00pm - Narembeen
Thursday 3rd June 2027 at 1.00pm - Narembeen
Thursday 2nd September 2027 at 1.00pm - Narembeen
Thursday 2nd December 2027 at 1.00pm - Kulin

COMMENT
To support planning and to address key matters ahead of RoeROC Committee Meetings, it is recommended that CEOs continue meeting one month prior to each Committee Meeting. This approach has streamlined processes and improved the quality of information presented.

Proposed **Executive** Meeting dates:

Thursday 4th February 2027 - Narembeen
Thursday 6th May 2027 - Narembeen
Thursday 5th August 2027 - Narembeen
Thursday 4th November or Thursday 28th October 2027 - Kulin

Feedback is requested on any potential conflicts or suitability of proposed schedule.

FINANCIAL IMPLICATIONS
There are no financial implications associated with this report.

STRATEGIC OBJECTIVES
RoeROC MOU
2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

RoeROC Strategic Priorities 2026–2028
Statement of Strategic Outcome 3 – We are a regional network of diverse communities, advocating and working together to grow a positive future.

- Facilitate – Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.

VOTING REQUIREMENTS
Simple Majority

RECOMMENDATION
That the RoeROC CEOs recommend the following meeting schedules to RoeROC Committee:

RoeROC Executive
Thursday 4th February 2027 - Narembeen
Thursday 6th May 2027 - Narembeen
Thursday 5th August 2027 - Narembeen
Thursday 4th November or Thursday 28th October 2027 - Kulin

RoeROC Committee
Thursday 4th March 2027 at 4.00pm - Narembeen
Thursday 3rd June 2027 at 1.00pm - Narembeen
Thursday 2nd September 2027 at 1.00pm - Narembeen
Thursday 2nd December 2027 at 1.00pm – Kulin

Recommendation varied to change start times to reflect discussion around improved meeting attendance.

DECISION
Moved: Bruce Wright **Seconded: Natalie Manton**

That the RoeROC CEOs recommend the following meeting schedules to RoeROC Committee:

RoeROC Executive
Thursday 4th February 2027 at 9.00am - Narembeen
Thursday 6th May 2027 at 9.00am - Narembeen
Thursday 5th August 2027 at 9.00am - Narembeen
Thursday 4th November or Thursday 28th October 2027 at 9.00am - Kulin

RoeROC Committee
Thursday 4th March 2027 at 4.00pm – Narembeen
Thursday 3rd June 2027 at 9.00pm - Narembeen
Thursday 2nd September 2027 at 9.00pm - Narembeen
Thursday 2nd December 2027 at 9.00pm – Kulin

Carried 5/0

7.2. ERP – Shire Software Replacement Approach

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	9 October 2026
ATTACHMENT NUMBER:	Nil
CONSULTATION:	RoeROC SSWG, RoeROC CEOs ERP Providers WALGA Daniel Gaunt – Tango Information Technology

SUMMARY

This item provides an opportunity for CEOs and members of the Shared Services Working Group (SSWG) to determine the preferred procurement method for the Enterprise Resource Planning (ERP) Project, and to determine whether additional technical or project support is required to deliver the project.

BACKGROUND

The RoeROC SSWG has been progressing a collaborative ERP procurement project since 2025, with the objective of improving organisational capability, achieving procurement efficiencies and supporting greater consistency across participating member Councils.

At its meeting held on 10 July 2026, the SSWG noted the progress made since the project commenced, including refinement of the WALGA ERP procurement resources, completion of Council specific scoping work, development of procurement documentation and consideration of the legislative requirements associated with collaborative procurement under the *Competition and Consumer Act 2010 (Cth)*.

The SSWG endorsed a revised project delivery approach that supports a coordinated regional process while allowing each participating Local Government the flexibility to select the ERP solution that best meets its individual Council requirements. The indicative implementation timetable was revised as follows:

Council	Indicative Go Live
Narembeen	1 July 2028
Kulin	1 July 2028
Corrigin	1 July 2028
Kondinin	1 July 2028
Wickepin	TBA

The Working Group agreed to the following next steps:

- The 2026/2027 financial year will be dedicated to data cleansing and preparation across participating Local Governments.
- Fiona to prepare and circulate a schedule outlining the proposed data cleansing activities and associated timeframes.
- The RoeROC Executive Officer to coordinate presentations from ERP software providers to the Working Group in February 2027.
- Subject to the outcomes of the provider presentations, procurement documentation to be prepared for release in March 2027.

The outcomes were reported to the RoeROC Executive Meeting on 20 July 2026, where CEOs requested:

1. That the RoeROC SSWG consider proceeding directly to a Request for Tender (RFT), rather than conducting a Request for Quotation (RFQ) beforehand, removing duplication between the two processes.
2. That the Executive Officer seeks feedback from the Shared Services Working Group on whether additional technical or project support is required.

These matters were subsequently reported to the RoeROC Committee Meeting on 24 September 2026.

COMMENT

This joint meeting provides an opportunity for CEOs and SSWG to resolve the matters raised by CEOs in July, so that the project can move forward with a confirmed procurement pathway forward.

Procurement Method

The following options are available to participating Councils:

Method	Purpose	Considerations
Request for Information (RFI)	Non-binding market approach to gather information on available solutions, capabilities, implementation approaches and indicative costs.	Informs the final specification but does not result in a contract. A further RFQ or RFT would still be required, adding time to the process. Much of this information may be obtained through the provider presentations in February 2027.
Request for Quotation (RFQ)	Formal request for priced offers against a defined specification.	Only suitable where the expected value of the contract for each Council is below the tender threshold, or where quotations are sought through an exempt arrangement such as the WALGA Preferred Supply Program. Must comply with each Council's Purchasing Policy.
Request for Tender (RFT)	Formal public tender for priced offers against a defined specification.	Required where the expected value of the contract exceeds the tender threshold under the *Local Government (Functions and General) Regulations 1996*, unless an exemption applies. Provides the most robust and transparent process but requires greater preparation time.

At the July 2026 Executive Meeting, CEOs discussed consideration to proceed directly to an RFT to remove duplication between processes. If a staged approach is preferred, an RFI could be undertaken following the provider presentations to refine the specification, followed by an RFQ or RFT. This would provide additional market information but would extend the procurement timeframe and may affect the Shire of Narembeen's 1 July 2027 go live date.

Whichever method is selected, the process will need to be structured so that each participating Local Government evaluates responses against its own requirements and makes its own decision on award, consistent with the endorsed delivery approach and competition law considerations. The expected contract value for each Council will also be a key factor in determining whether an RFQ is an available option.

Technical and Project Support

The meeting is asked to consider whether the project can continue to be delivered with internal resources, or whether specialist support is required for any of the following:

- coordinating the data cleansing program across participating Councils;
- finalising RFT specifications and evaluation criteria;
- procurement and legal advice on the structure of a joint tender; and
- implementation and project management support for participating Councils.

Data Cleansing

Members of the SSWG to provide an update on the data cleansing schedule and progress.

STATUTORY IMPLICATIONS

Local Government Act 1995 (WA)
Local Government (Functions and General) Regulations 1996 (WA), Part 4 Tenders for Providing Goods or Services
Competition and Consumer Act 2010 (Cth)

POLICY IMPLICATIONS

Any procurement process will be undertaken in accordance with the Procurement Policies of participating member Councils.

FINANCIAL IMPLICATIONS

The RoeROC 2026/2027 Budget includes a provision of $2,000 for ERP Tender Specification Preparation. Should additional technical or project support be required beyond this provision, costs will be subject to quotation and endorsement by the participating member Councils.

STRATEGIC OBJECTIVES

RoeROC MOU

e) To promote cooperation and resource sharing for financial and service efficiency.

Strategic Priorities 2026 – 2028

Facilitate – Maintain functioning shared services working groups.

Facilitate – Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.

RoeROC Executive Officer KPIs

KPI 5a Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the RoeROC Executive, in conjunction with members of the RoeROC SSWG:

1. Notes the progress of the regional ERP Project and the update on data cleansing activities across participating Local Governments.
2. Determines the preferred procurement method for the ERP Project, being either:
   a) a Request for Information, followed by a Request for Quotation or Request for Tender;
   b) a Request for Quotation; or
   c) a Request for Tender,
   structured so that each participating Local Government retains the flexibility to select its preferred ERP solution.
3. Determines whether additional technical or project support is required to deliver the ERP Project and, if so, requests the RoeROC Executive Officer to obtain quotations for consideration by participating member Councils.
4. Confirms the indicative implementation timeframes for participating member Councils.

Recommendation varied to confirm approach to procurement process for the ERP project.

DECISION
Moved: Bruce Wright **Seconded: Natalie Manton**

That the RoeROC Executive, in conjunction with members of the RoeROC SSWG:

1. **Notes the progress of the regional ERP Project and the update on data cleansing activities across participating Local Governments.**
2. **Determines that the preferred procurement method for the ERP Project is a Request for Tender. The tender is to be structured so that each participating Local Government keeps the flexibility to select its preferred ERP solution, and is to be released in March/April 2027.**
3. **Agrees that additional technical or project support is required to deliver the ERP Project. It requests the RoeROC Executive Officer to seek quotations, by mid December 2026, for a project support person to:**
   - develop a change management plan framework; and
   - assist with the assessment of tenders,
   - with the quotations to be considered by participating member Councils.
4. **Confirms an indicative go-live date of 1 July 2028 for all participating member Councils, noting that the Shire of Wickepin has chosen not to participate in the ERP Project because of the project timeframes.**

Carried 5/0

7.3. Shared Services and Collaboration Plan Review and Future Collaboration

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Executive Officer
DISCLOSURE OF INTEREST:	
DATE:	20 October 2026
ATTACHMENT NUMBER:	7.3 – Draft RoeROC Shared Services and Collaboration Plan (Reviewed October 2026)
CONSULTATION:	RoeROC Lead CEO, Rebecca McCall Shire of Corrigin CEO, Natalie Manton

SUMMARY

CEOs and members of the Shared Services Working Group (SSWG) are requested to consider the reviewed draft RoeROC Shared Services and Collaboration Plan and recommend that it be presented to the RoeROC Committee Meeting on 3 December 2026 for endorsement.

Delegates are also requested to discuss opportunities for future collaboration as requested by the RoeROC Committee.

BACKGROUND

The RoeROC Shared Services and Collaboration Plan identifies key areas for collaboration, resource sharing and efficiency improvements across RoeROC member Shires. The Plan was developed and adopted at the RoeROC Committee Meeting held on 5 June 2025.

The Plan is a living document and is reviewed regularly by the Shared Services Working Group and the RoeROC Executive. A minor review was undertaken in March 2026 which considered the Plan against the current RoeROC Strategic Priorities.

Since that time, several initiatives identified in the Plan have progressed, RoeROC has adopted the Strategic Priorities 2026–2028, the Shared Services Working Group has reviewed its Terms of Reference, and RoeROC has been rebranded.

A full review of the Plan has been undertaken by the RoeROC Executive Officer to reflect the current position of each initiative and to address progress of various projects. Feedback on the draft Plan was also received from the Shire of Corrigin CEO.

At the RoeROC Committee Meeting held on 24 September 2026, Members discussed future collaboration and the governance model of RoeROC, and requested the RoeROC CEOs discuss opportunities for future collaboration, including the structure and model of RoeROC, at the next RoeROC Executive Meeting.

COMMENT

The reviewed draft Plan is provided as Attachment 7.3. The key amendments are outlined below.

Section	Amendment
General – Presentation and Document Control	• Updated to the new RoeROC brand. • Page numbers added.
Section 1 – Introduction	Opening sentence reworded for clarity, including reference to the Shire of Wickepin joining RoeROC in 2025.
Section 2 – Objectives	• "Councils" replaced with "member Shires". • Final objective reworded to align with the other objectives.
Section 3 – Key Areas (Structure)	• Each key area structured under consistent headings. • Introductory statement added confirming participation is in accordance with the RoeROC MOU. • Duplicated points, list lettering, spelling and other minor errors.
3.1 Waste Management	Realignment of Bendering Landfill Site management and reporting arrangements to the participating Shires in July 2026.

Section	Amendment
3.2 Health, Building and Planning Services	• RoeHealth membership clarified. • Progress on the Joint Local Planning Strategy with the Department of Planning, Lands and Heritage.
3.3 Regional Housing	Key Worker Housing Action Plan, outcome of the Regional Housing Support Fund application, review of project budgets and the proposed joint application to the Housing Support Program – Local Infrastructure Fund.
3.4 Enterprise Resource Planning (ERP) and IT Services	• Acronyms spelt out in full. • ERP Project, procurement approach and indicative implementation timeframes for participating Shires.
3.5 Infrastructure Development	Current initiatives added for regional infrastructure advocacy, with future opportunities and joint funding applications.
3.6 Environmental Sustainability	• Position to monitor State Government renewable energy planning reforms before progressing a joint framework. • Duplicated opportunities combined.
3.7 Emergency Management	Joint Disaster Ready Fund Round 4 application for backup power at designated evacuation centres.
3.8 Human Resource Management and Workforce Development	Inaugural Joint ROC Works and Services Development Day and the "grow your own" approach to workforce development.
3.9 Governance, Compliance and Asset Management	• Regional delivery of WALGA Audit, Risk and Improvement Committee training in Corrigin. • Opportunities to share knowledge on the Local Government Act 1995 and local government reform.
3.10 Community Services and Development	• Establishment of the RoeROC Community Development Group and its agreed focus areas. • Efficiency Goals and Benefits completed.
Section 4 – Implementation Framework	• Quarterly Shared Services Working Group meetings, annual joint meeting with the RoeROC Executive, and reporting to RoeROC Executive and Committee Meetings. • Resource Allocation aligned with clauses 5.3 and 6.5 of the RoeROC MOU: each member Shire elects whether to participate, with contributions shared equally between participating Shires unless otherwise agreed. • References updated to the RoeROC MOU (2025–2029) and Strategic Priorities 2026–2028.
Section 5 – Key Benefits	Terminology and spelling standardised.
Section 6 – Challenges and Mitigation Strategies	• Joint funding applications included as a mitigation strategy. • New challenge added on the limited influence of individual Shires on State and Federal decisions, with coordinated regional advocacy as the mitigation strategy.

Future Collaboration Discussion

In response to the request from the RoeROC Committee, and following discussions with the RoeROC Lead CEO, the shared services and collaboration discussion will open with a short comment from each Shire.

On 5 October 2026, the RoeROC Executive Officer wrote to CEOs and SSWG members asking each attendee to come prepared to speak briefly to the following two questions:

1. *What is one project or matter your Shire is currently working on that is going well, and what has made it a success?*
2. *What current or upcoming project or issue is creating a challenge for your Shire, and is there an opportunity to work together on it?*

The discussion is intended to identify shared challenges and successes, and to inform discussion on opportunities for future collaboration, including the structure and model of RoeROC.

CEOs and Working Group members are invited to provide any further feedback on the draft Plan. Any changes identified at the meeting will be incorporated prior to the Plan being presented to the RoeROC Committee Meeting on 3 December 2026 for endorsement.

STATUTORY IMPLICATIONS
Nil

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
Nil. Participation in individual initiatives identified in the Plan is at the election of each member Shire, with participating Shires required to make provision in their own annual budgets in accordance with clause 5.3 of the RoeROC Memorandum of Understanding.

STRATEGIC OBJECTIVES
RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources.

Strategic Priorities 2026 – 2028

- Maintain functioning shared services working groups.
- Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.

RoeROC Executive Officer KPIs

KPI 5c Finalise and implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.

VOTING REQUIREMENTS
Simple Majority

RECOMMENDATION
That the RoeROC Executive, in conjunction with members of the RoeROC SSWG:

1. Endorses the reviewed draft RoeROC Shared Services and Collaboration Plan (October 2026), as presented in Attachment 7.3, subject to any further changes identified at this meeting;
2. Requests the RoeROC Executive Officer to present the reviewed RoeROC Shared Services and Collaboration Plan to the RoeROC Committee Meeting on 3 December 2026 for endorsement; and
3. Following the roundtable discussion, provides direction on opportunities for future collaboration, including the structure and model of RoeROC, for report to the RoeROC Committee Meeting on 3 December 2026.

Discussion
As part of the discussion on future collaboration, the following points were raised:

- The Shire of Narembeen raised that we should be looking at quick win collaboration projects, which could be progressed at officer level beneath the CEOs.
- It was suggested that a register of potential resource sharing opportunities be developed at officer level.
- The Shire of Corrigin identified training and development as an area for collaboration.
- Under section 3.9, Governance, Compliance and Asset Management, getting data out of the RAMM asset management system was raised as a common challenge.
- Asset valuations were discussed as a possible area for collaboration. However, valuation timeframes do not currently align across member Shires.
- Further opportunities for shared arrangements, similar to the RoeHealth model, were discussed.

The recommendation varied to include amendments to Draft Plan and additional actions to progress with collaboration opportunities.

DECISION
Moved: Alan Leeson Seconded: Bruce Wright

That the RoeROC Executive, in conjunction with members of the RoeROC SSWG:

1. Endorses the reviewed draft RoeROC Shared Services and Collaboration Plan (October 2026), as presented in Attachment 7.3, subject to the following amendments:
   Section 3.8, Human Resource Management and Workforce Development: include training and development as an opportunity for collaboration;
   Section 3.9, Governance, Compliance and Asset Management: include the extraction of data from the RAMM asset management system as a shared challenge, and asset valuations as a future opportunity, noting that valuation timeframes do not currently align across member Shires;
   Include opportunities for shared staffing arrangements, similar to the RoeHealth model.
   Requests the RoeROC Executive Officer to present the amended RoeROC Shared Services and Collaboration Plan to the RoeROC Committee Meeting on 3 December 2026 for endorsement;
2. Notes the outcomes of the discussion on opportunities for future collaboration, for report to the RoeROC Committee Meeting on 3 December 2026;
3. Requests the RoeROC Executive Officer to develop a survey for member Shires to identify potential resource sharing opportunities, including the shared staffing opportunities raised at this meeting.

Carried 5/0

7.4. Financial Implications – Allocation of Executive Services Duties

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Executive Officer
DISCLOSURE OF INTEREST:	Darren Mollenoyux, RoeROC Executive Officer
DATE:	21 October 2026
ATTACHMENT NUMBER:	Nil
CONSULTATION:	RoeROC Executive Meeting – July 2026 RoeROC Committee Meeting – September 2026

SUMMARY

This item seeks the RoeROC Executive's consideration of a review of Clause 5.1a of the RoeROC Memorandum of Understanding 2025 – 2029 (MOU), relating to the Shire of Wickepin's Executive Officer Services contribution, following the removal of Bendering Landfill Site responsibilities from the Executive Officer's role.

BACKGROUND

At the RoeROC Executive Meeting held on 20 July 2026, CEOs resolved that the management, decision-making and reporting arrangements for the Bendering Landfill Site Project be realigned to the Bendering Landfill Site member Councils, with coordination provided by the Lead Shire (Shire of Corrigin), and that RoeROC, including the RoeROC Executive Officer, cease to have any decision-making authority or operational involvement in the Project.

At the RoeROC Committee Meeting held on 24 September 2026, the Committee adopted the amended RoeROC Executive Officer KPIs 2026/2027, removing responsibilities relating to the Bendering Landfill Site, and resolved to:

> *3. Refer the review of Clause 5.1a of the RoeROC Memorandum of Understanding, relating to the Shire of Wickepin's Executive Officer Services Contribution, to the RoeROC Executive for consideration and recommendation back to the RoeROC Committee.*

Clause 5.1 of the RoeROC MOU requires each member Council to make an annual financial contribution, in equal 1/5th shares, toward the engagement of the RoeROC Executive Officer. Clause 5.1a states:

> *5.1a – Clause: Inclusion of the Shire of Wickepin and Allocation of Executive Officer Resources*
> 1) *It is acknowledged that the Shire of Wickepin will not participate in the Bendering Waste Site Project.*
> 2) *In recognition of this arrangement, the allocation of Executive Officer resources shall be adjusted accordingly to ensure an equitable distribution of time and costs among participating Members.*
> 3) *For the purpose of determining the Executive Officer Services Contribution, it is recognised that Executive Officer time associated with the Bendering Waste Site Project shall be set at a standard allocation of 38 hours per financial year. This allocation shall be excluded from the Shire of Wickepin's contribution and apportioned among participating Members accordingly.*

COMMENT

Clause 5.1a was included in the MOU to ensure the Shire of Wickepin did not contribute toward Executive Officer time associated with the Bendering Landfill Site Project, in which it does not participate.

With the Executive Officer no longer holding any operational involvement in the Bendering Landfill Site Project, all Executive Officer time is now dedicated to RoeROC functions, projects and advocacy that benefit all five member Shires. The basis for the adjustment under Clause 5.1a is no longer relevant.

It is proposed that Clause 5.1a be removed from the MOU, with the Shire of Wickepin's Executive Officer Services contribution aligned to an equal 1/5th share in line with Clause 5.1. This would result in a reduction in the contribution of the four Bendering Landfill Site member Councils, as the 38 hours previously distributed among them would now be shared equally by all five member Councils.

CEOs will need to determine when the revised contributions take effect. Options include:

1. **From 1 July 2026** – reflecting the full 2026/2027 financial year, with an adjustment to invoicing already issued.
2. **From the date of the RoeROC Executive resolution of 20 July 2026** – reflecting the date the Executive Officer ceased involvement in the Project, on a pro-rata basis.
3. **From 1 July 2027** – aligning with the 2027/2028 financial year and member Council budget processes, with no adjustment to the current year.

Clause 12(1) of the MOU states:

> *(1) This MOU may be amended only with the unanimous agreement of all Member Councils, with any such amendments requiring formal resolution and endorsement by each respective Council.*

Any amendment to Clause 5.1a will require the unanimous agreement of all member Councils, and formal resolution by each Council, following endorsement by the RoeROC Committee.

STATUTORY IMPLICATIONS
Nil

POLICY IMPLICATIONS
- RoeROC Memorandum of Understanding 2025 – 2029, Clauses 5.1, 5.1a and 12
- RoeROC Executive Officer Agreement

FINANCIAL IMPLICATIONS
The RoeROC 2026/2027 Budget provides for Executive Officer Services as follows:

Item	Budget
Executive Services	$47,000
Travel	$1,200
Office Expenses	$800
Total	**$49,000**

There is no change to the total cost of the Executive Officer engagement. The proposed amendment changes only the apportionment of contributions between member Councils, as follows:

Member Council	Current Contribution	Proposed Annual Contribution	Change
Shire of Corrigin	$9,971.73	$9,800	– $171.73
Shire of Kondinin	$9,971.73	$9,800	– $171.73
Shire of Kulin	$9,971.73	$9,800	– $171.73
Shire of Narembeen	$9,971.73	$9,800	– $171.73
Shire of Wickepin	$9,113.08	$9,800	+ $686.92
Total	**$49,000**	**$49,000**	**Nil**

Any adjustment will be invoiced and administered by the Lead Council.

STRATEGIC OBJECTIVES
RoeROC MOU
e) To promote cooperation and resource sharing for financial and service efficiency.

VOTING REQUIREMENTS
Simple Majority

RECOMMENDATION
That the RoeROC Executive recommends to the RoeROC Committee:

1. That Clause 5.1a of the RoeROC Memorandum of Understanding 2025 – 2029 be removed, noting the RoeROC Executive Officer no longer has any operational involvement in the Bendering Landfill Site Project.
2. That the Shire of Wickepin's Executive Officer Services contribution be aligned to an equal 1/5th share in accordance with Clause 5.1, effective from [1 July 2026 or 20 July 2026 or 1 July 2027].
3. That, in accordance with Clause 12 of the MOU, the amendment be referred to each member Council for formal resolution and endorsement.
4. That the Lead Council adjust the Executive Officer Services invoicing arrangements accordingly, following endorsement by all member Councils.

Recommendation varied to confirm the timeframe for point 2.

DECISION
Moved: Bruce Wright **Seconded: Rebecca McCall**

That the RoeROC Executive recommends to the RoeROC Committee:

1. **That Clause 5.1a of the RoeROC Memorandum of Understanding 2025 – 2029 be removed, noting the RoeROC Executive Officer no longer has any operational involvement in the Bendering Landfill Site Project.**
2. **That the Shire of Wickepin's Executive Officer Services contribution be aligned to an equal 1/5th share in accordance with Clause 5.1, effective from 1 July 2026.**
3. **That, in accordance with Clause 12 of the MOU, the amendment be referred to each member Council for formal resolution and endorsement.**
4. **That the Lead Council adjust the Executive Officer Services invoicing arrangements accordingly, following endorsement by all member Councils.**

Carried 5/0

8. GENERAL BUSINESS / UPDATES

8.1 Rebrand and Website Project

The RoeROC rebrand was completed and reported at the Committee Meeting on 24 September 2026, and all RoeROC documents now reflect the new branding.

The draft RoeROC website has been developed using the new branding and visual identity. Since the September 2026 Committee Meeting, the following has been progressed:

- Feedback on the draft website was received from Shires and forwarded to the consultant.
- The Executive Officer sought images from each member Shire's Community Development Officer for use on the website, which have been forwarded to the consultant.
- The Executive Officer reviewed the draft website and provided several minor corrections to the consultant.

The consultant has completed these changes, and the final version has been reviewed by the Executive Officer. Draft website site - https://wordpress-656270-6616895.cloudwaysapps.com/

CEOs are asked to provide their final agreement to the website at this meeting. The consultant will launch the website live on Friday 30 October 2026.

To support the launch, the Executive Officer will prepare a media release announcing the RoeROC rebrand and new website, together with a new edition of the RoeROC newsletter to be published on the website.

8.2 Presentation to Minister, WALGA, RDA and WDC

Invitations have been sent to the WALGA President and Deputy President, the Chair and CEO of RDA Wheatbelt, the Chair and A/CEO of the Wheatbelt Development Commission, and the Minister for Local Government, the Hon Hannah Beazley MLA, and her Senior Policy Advisor, to attend the RoeROC Committee Meeting on Thursday 3 December 2026 at the Shire of Narembeen.

Responses have been received from WALGA, RDA Wheatbelt and the WDC, with a response from the Minister's Office still pending.

To assist in preparing the RoeROC presentation, CEOs are asked to briefly confirm:

- **Focus areas** – such as an overview of RoeROC and its new brand, shared services and collaboration outcomes, achievements to date, the Key Worker Housing Project, and advocacy priorities including the Housing Australia Future Fund and the re-establishment of the Local Government Fund.
- **Presenters** – who will deliver the presentation, for example the Chairperson, Lead CEO and/or the Executive Officer.

The Executive Officer will prepare the presentation and liaise with presenters prior to the Committee Meeting on 3 December 2026.

Discussion

- CEOs discussed the support RoeROC is seeking from each of the invited guests, so this can be addressed during the meeting.
- It was suggested that each invited guest be asked to give a five-minute presentation to the Committee.
- It was suggested that WALGA be asked to speak to the local government reform process and its potential impacts on member Shires.
- CEOs discussed the importance of RoeROC presenting a positive and consistent message at the meeting. It was suggested that a one-page key messages briefing be provided to RoeROC delegates and CEOs beforehand.

- CEOs agreed that the key messages should highlight that amalgamation is not the only answer, and that regional collaboration can deliver equally strong benefits. It was noted that RoeROC is actively addressing collaboration and service delivery through its shared services and collaboration initiatives.
- The point was raised as to the reform announcements and what criteria will be used to assess financial viability and service delivery under the reform process.

ACTION
1. **The RoeROC Executive Officer is to prepare the RoeROC presentation, with the RoeROC Chairperson to deliver it at the Committee Meeting on 3 December 2026.**
2. **The RoeROC Executive Officer to invite each guest to give a five-minute presentation, including asking WALGA to speak to the local government reform process and its impacts.**
3. **The RoeROC Executive Officer to identify specific support RoeROC is seeking from each invited organisation and include in presentation.**
4. **The Shire of Kulin's question on the criteria for assessing financial viability and service delivery to be put to the Minister for Local Government or her representative.**
5. **The RoeROC Executive Officer to prepare and circulate a one-page key messages briefing to RoeROC delegates and CEOs before the meeting.**

8.3 RoeROC Regional Tour

Following a suggestion from Alan Leeson, a two-day RoeROC Regional Tour is being planned for **Tuesday 23 and Wednesday 24 March 2027**. The tour will provide an opportunity for RoeROC representatives to visit the Shires of Dandaragan, Victoria Plains and Moora to learn from their experiences and opportunities, while strengthening relationships between RoeROC member Councils.

Key areas of interest include renewable energy developments, residential land and housing, childcare infrastructure and service sustainability, tourism and destination marketing, economic development, major infrastructure and community projects, and population growth and workforce attraction.

Darren and Alan are working towards the arrangements for the tour.

To assist with planning, CEOs are asked to consider who will be invited to attend from each Shire, such as Shire Presidents, Councillors, CEOs and relevant staff.

ACTION
- **It was agreed that each Member Shire could invite 4 – 6 representatives for the tour.**
- **The RoeROC Executive Officer is to commence seeking accommodation options.**

9. Late Items / Member Shire Updates

This section provides an opportunity for each member Shire to raise any late items or share general updates on matters of interest to RoeROC.

- **Shire of Corrigin**
  - *Business as usual.*
  - *Townsite preparation and weed control underway ahead of the fire season.*
  - *Challenge: the community has asked for works on the town water tower. The engineering report and associated costs are high, and the Shire is balancing community expectations against viability and cost.*
  - *The Shire is looking at progressing a change of reserve vesting to freehold.*

- **Shire of Kulin**
  Raised the Work Health and Safety requirements, including safety representatives and direct reporting to WorkSafe. It was agreed that WHS management be listed on the February 2027 RoeROC Executive Meeting agenda.

  ACTION
  The RoeROC Executive Officer to list Work Health and Safety requirements on the February 2027 RoeROC Executive Meeting agenda for discussion.

- **Shire of Kondinin**
  No additional comments

- **Shire of Narembeen**
  Success: under its Local Emergency Management Arrangements, the Shire has formed a local welfare group. It has developed a framework and a vulnerable residents register to support evacuation and communication during emergencies, with 38 residents registered for support services. A desktop exercise is being undertaken to test the framework and procedures.
  Challenge: change management for the new ERP and records management systems. Engaging someone with specialist knowledge to support this process would be of significant benefit.

- **Shire of Wickepin**
  David Burton asked whether member Shires would be interested in investigating ways to better support volunteering across RoeROC communities. David referred to a recent 150Square newsletter article on a Pingrup initiative. In that initiative, community groups came together to address volunteering pressures through a joint meeting schedule, collective fundraising and shared projects, and streamlined governance and new volunteering models.

  ACTION
  A presentation on volunteering be sought from Caroline Robinson, 150Square, for the March 2027 RoeROC meeting.

10. NEXT MEETING SCHEDULE

Executive Meeting Schedule 2026
Monday 26th October 2026 at 10.00am Shire of Corrigin

RoeROC Meeting Schedule 2026
Thursday 3rd December 2026 at 1.00pm Shire of Narembeen

11. CLOSURE

The Chair, Rebecca McCall thanked everyone for their attendance and declared the meeting closed at 12.41pm.

13.1.1
List of Accounts Paid
October 2026

List of Accounts Due & Submitted to Council

Oct-26

Chq/EFT	Date	Name	Trust	Muni
EFT16506	08/10/2026	SHIRE OF WICKEPIN	$ 803.70	
EFT16535	09/10/2026	KYLIE BOZANICH	$ 80.00	
			$ 883.70	
EFT16507	08/10/2026	AUSTRALIA POST		$ 92.06
EFT16508	08/10/2026	AIR LIQUIDE WA PTY LTD		$ 58.90
EFT16509	08/10/2026	BKS ELECTRICAL		$ 143.00
EFT16510	08/10/2026	BEACON EQUIPMENT		$ 140.00
EFT16511	08/10/2026	CONTRACT AQUATIC SERVICES		$ 24,498.42
EFT16512	08/10/2026	COZY GROVES		$ 20.80
EFT16513	08/10/2026	LANDGATE		$ 285.50
EFT16514	08/10/2026	DIGGAWEST & EARTHPARTS WA		$ 1,340.00
EFT16515	08/10/2026	DUFFY ELECTRICS		$ 2,629.95
EFT16516	08/10/2026	EWEN RURAL SUPPLIES		$ 6,226.86
EFT16517	08/10/2026	GREAT SOUTHERN FUEL SUPPLIES		$ 24,783.39
EFT16518	08/10/2026	LOCAL GOVERNMENT PROFESSIONALS WA (LG PRO)		$ 1,720.00
EFT16519	08/10/2026	GREAT SOUTHERN WASTE DISPOSAL		$ 10,492.68
EFT16520	08/10/2026	NARROGIN GLASS		$ 707.76
EFT16521	08/10/2026	STAR TRACK EXPRESS		$ 366.87
EFT16522	08/10/2026	NICHOLLS BUS SERVICE		$ 1,200.00
EFT16523	08/10/2026	NARROGIN & DISTRICTS PLUMBING SERVICE		$ 9,328.00
EFT16524	08/10/2026	OWENS BUILDING		$ 2,852.30
EFT16525	08/10/2026	PERFECT COMPUTER SOLUTIONS - PCS		$ 85.00
EFT16526	08/10/2026	REPCO		$ 161.84
EFT16527	08/10/2026	STATION MOTORS HOLDEN		$ 20,176.30
EFT16528	08/10/2026	150 SQUARE PTY LTD		$ 600.00
EFT16529	08/10/2026	SHEEP DIP WA PTY LTD		$ 8,408.40
EFT16530	08/10/2026	TEAM GLOBAL EXPRESS PTY LTD		$ 124.54
EFT16531	08/10/2026	PA ENTERPRISES WA PTY LTD		$ 440.00
EFT16532	08/10/2026	WEST AUSTRALIAN NEWSPAPERS		$ 275.00
EFT16533	08/10/2026	INDUSTRIAL AUTOMATION		$ 3,714.70
EFT16534	08/10/2026	SHIRE OF WEST ARTHUR		$ 10,352.91
EFT16536	09/10/2026	STEVEN BRUCE MANNERS		$ 799.19
EFT16537	09/10/2026	PETER ROBERT STRIBLING		$ 646.89
EFT16538	21/10/2026	STEVEN BRUCE MANNERS		$ 500.00
EFT16539	23/10/2026	GOODYEAR AUTOCARE NARROGIN		$ 1,539.50
EFT16540	23/10/2026	BENNIER TRADING TRUST		$ 16,500.00
EFT16541	23/10/2026	BURGESS RAWSON (WA) PTY LTD		$ 4,476.44
EFT16542	23/10/2026	CONTRACT AQUATIC SERVICES		$ 2,836.17
EFT16543	23/10/2026	DAIMLER TRUCKS		$ 2,253.88
EFT16544	23/10/2026	DUFFY ELECTRICS		$ 1,162.70
EFT16545	23/10/2026	FULFORD EARTHMOVING & CIVIL		$ 15,312.00
EFT16546	23/10/2026	ELIZABETH HEFFERNAN		$ 60.00
EFT16547	23/10/2026	HARRISMITH GOLF CLUB		$ 3,767.50
EFT16548	23/10/2026	JASON SIGNMAKERS		$ 399.96

Chq/EFT	Date	Name	Trust	Muni
EFT16549	23/10/2026	LGISWA		$ 137,231.20
EFT16550	23/10/2026	M.E PUMP WIZARDS		$ 2,849.00
EFT16551	23/10/2026	BRETT MUNDAY		$ 270.00
EFT16552	23/10/2026	NARROGIN & DISTRICTS PLUMBING SERVICE		$ 1,446.50
EFT16553	23/10/2026	ORIGO		$ 2,183.50
EFT16554	23/10/2026	REPCO		$ 139.90
EFT16555	23/10/2026	SHIRE OF NARROGIN		$ 663.76
EFT16556	23/10/2026	TEAM GLOBAL EXPRESS PTY LTD		$ 47.37
EFT16557	23/10/2026	WICKEPIN PRIMARY SCHOOL		$ 50.00
EFT16558	23/10/2026	WURTH AUSTRALIA PTY LTD		$ 560.40
EFT16559	23/10/2026	YENER MAINTENANCE AND PLANT HIRE		$ 4,400.00
EFT16560	26/10/2026	AUSTRALIAN TAXATION OFFICE		$ 18,278.00
		TOTALS EFT		**$ 349,599.04**
16080	08/10/2026	WATER CORPORATION		$ 4,536.10
16081	13/10/2026	DMIRS - BOND ADMINISTRATOR		$ 730.00
16082	23/10/2026	SYNERGY		$ 6,335.64
		TOTALS CHEQUE		**$ 11,601.74**
63261026	26/10/2026	TELSTRA		$ 1,767.87
		TOTALS BPAY		**$ 1,767.87**
DD16937.1	08/10/2026	3E ADVANTAGE PTY LTD		$ 1,217.26
DD16937.2	08/10/2026	CRISP WIRELESS PTY LTD		$ 238.00
		TOTALS DIRECT DEBIT		**$ 1,455.26**
DD17008.1	22/10/2026	ANZ BANK		$ 495.25
		TOTALS CREDIT CARD		**$ 495.25**
98011026	01/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 239.00
98021026	02/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 32.00
98061026	06/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 551.15
98081026	08/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 34.25
98091026	09/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 79.30
98131026	13/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 223.40
98141026	14/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 772.50
98151026	15/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 100.90
98161026	16/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 7,014.20
98191026	19/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 187.95
98211026	21/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 81.60
98221026	22/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 210.80
98231026	23/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 622.10
98261026	26/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 49.20
98271026	27/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 2,363.20
98291026	29/10/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		$ 100.90
		TOTALS LICENSING		**$ 12,662.45**
DD16954.1	14/10/2026	AWARE SUPER		$ 5,067.68
DD16954.10	14/10/2026	AUSTRALIAN SUPER		$ 292.06
DD16954.2	14/10/2026	REST INDUSTRY SUPER		$ 700.28
DD16954.3	14/10/2026	ANZ SUPER		$ 482.74
DD16954.4	14/10/2026	CARESUPER		$ 494.45
DD16954.5	14/10/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		$ 324.25
DD16954.6	14/10/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		$ 359.80

Chq/EFT	Date	Name	Trust	Muni
DD16954.7	14/10/2026	PRIME SUPER		$ 319.69
DD16954.8	14/10/2026	ESSENTIAL SUPER		$ 119.28
DD16954.9	14/10/2026	MLC SUPER FUND - PLUM SUPER		$ 582.39
DD16988.1	28/10/2026	AWARE SUPER		$ 4,864.66
DD16988.10	28/10/2026	MLC SUPER FUND - PLUM SUPER		$ 582.39
DD16988.11	28/10/2026	AUSTRALIAN SUPER		$ 292.06
DD16988.2	28/10/2026	REST INDUSTRY SUPER		$ 700.28
DD16988.3	28/10/2026	MERCER SUPER		$ 269.72
DD16988.4	28/10/2026	ANZ SUPER		$ 478.49
DD16988.5	28/10/2026	CARESUPER		$ 494.52
DD16988.6	28/10/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		$ 324.25
DD16988.7	28/10/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		$ 359.80
DD16988.8	28/10/2026	PRIME SUPER		$ 318.64
DD16988.9	28/10/2026	ESSENTIAL SUPER		$ 171.15
		TOTALS SUPERANNUATION		**$ 17,598.58**
1/10/2026	14/10/2026	PAYROLL		$ 49,457.00
15/10/2026	28/10/2026	PAYROLL		$ 50,084.00
		TOTALS PAYROLL		**$ 99,541.00**
		ACCOUNT TOTALS	**$ 883.70**	**$ 494,721.19**
		TOTAL PAYMENTS OCTOBER 2026		**$ 495,604.89**

Credit Card Payment Summary

23/09/2026 TO 22/10/2026

CARD ENDING XXXX224175

DATE	COMPANY		Amount
21/09/2026	DEPARTMENT OF TRANSPORT		$ 32.00
25/09/2026	DEPARTMENT OF TRANSPORT		$ 371.25
3/10/2026	KMART		$ 54.00
18/10/2026	BELVEDERE HOMESTEAD NARROGIN		$ 38.00
	Total For This Card		**$ 495.25**

CARD ENDING XXXX244131

DATE	COMPANY		
	Total For This Card		$ -
	TOTAL FOR SHIRE OF WICKEPIN		**$ 495.25**

FUEL CARD

Sep-26

Job	Job Description		Line Total
P475	CAT 444F2 BACKHOE LOADER		$ 253.49
P248	HINO 700 SERIES - FS 2848		$ 1,444.13
P342	HINO 700 SERIES FS2848		$ 2,505.94
P1955A	FUSO CANTER 7.5T CREW CAB		$ 6,737.31
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK		$ 2,149.37
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS		$ 258.00

Chq/EFT	Date	Name	Trust	Muni
	P2433	HINO FG 1628 TRUCK		$ 1,248.24
	P2489	BOBCAT T650 TRACK LOADER		$ 536.06
	P454	2012 TORO GROUNDMASTER MOWER		$ 44.34
	P2473	HINO 300 SERIES 921 AUTO TRADE ACE		$ 386.95
	P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE		$ 115.60
	P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL		$ 778.07
	P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO		$ 446.81
	PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO		$ 764.65
	P237	TOYOTA COMMUNITY BUS		$ 266.46
	P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO		$ 954.72
	PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L		$ 1,609.35
	P813	CAT 12H GRADER 2017		$ 4,217.98
	P2495	TORO REELMASTER 5510		$ 65.92
				$ 24,783.39

13.2.1
Monthly Financial Report
October 2026

SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 October 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996,* Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2026 of $753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

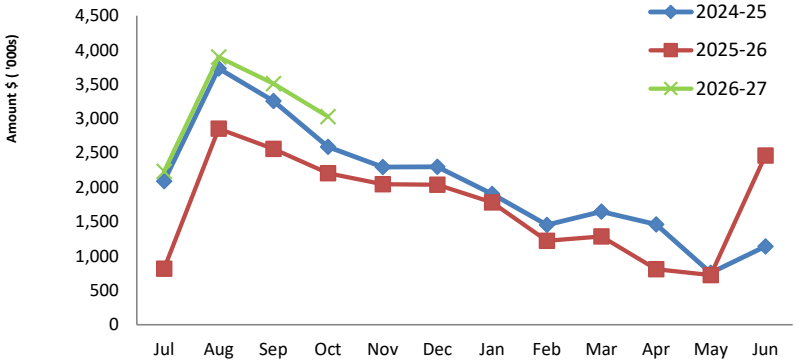
Prepared by: E.Clement DCEO
Date prepared: 10-Nov-26
Reviewed by: David Burton CEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 31 October 2026

Liquidity Over the Year (Refer Note 3)



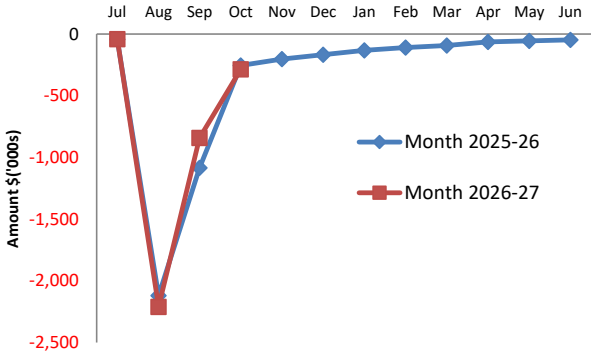
Cash and Cash Equivalents as at period end

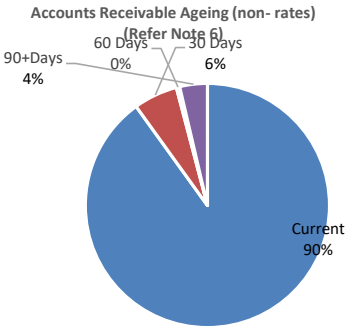
Unrestricted	$	2,981,480
Restricted	$	3,247,257
	$	6,228,737

Receivables

Rates	$	286,173
Other	$	27,345
	$	313,518

Rates Receivable (Refer Note 6)





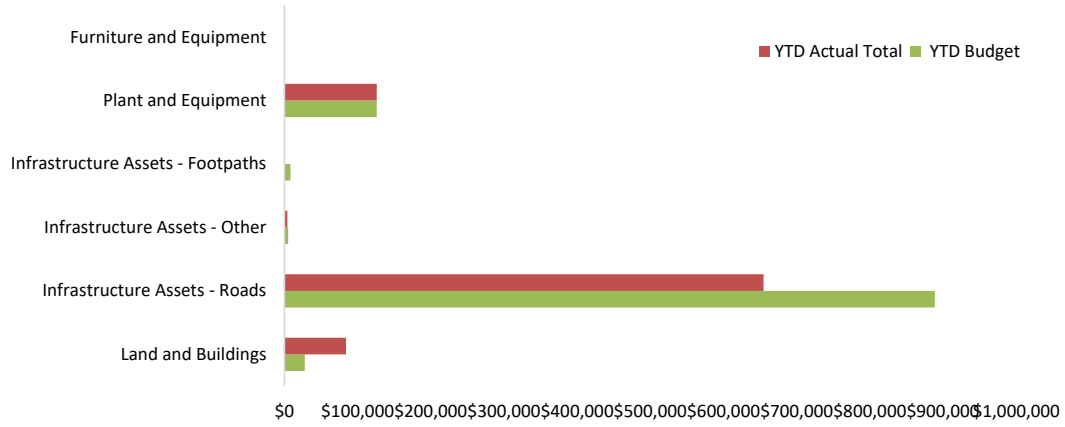
Comments

Unrestricted cash includes the following payments in advance

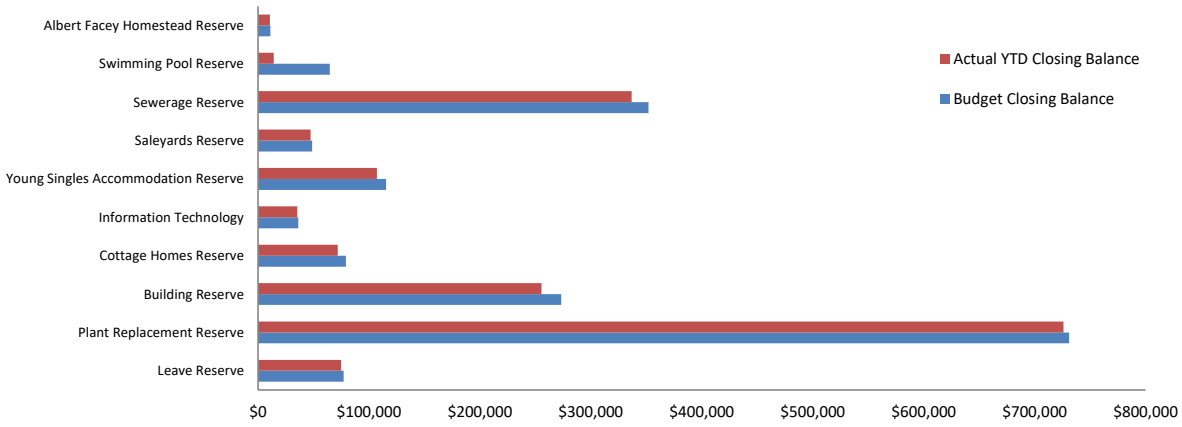
26/27 Grants Commission - General	$	1,047,174.00
26/27 Grants Commission - Roads	$	664,923.00
Amounts paid in advance	$	1,712,097.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

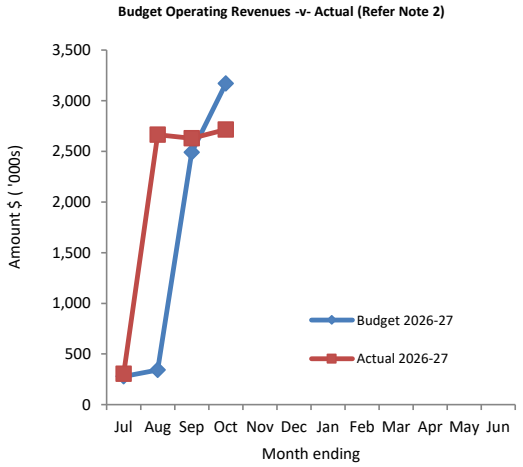
This information is to be read in conjunction with the accompanying Financial Statements and notes.

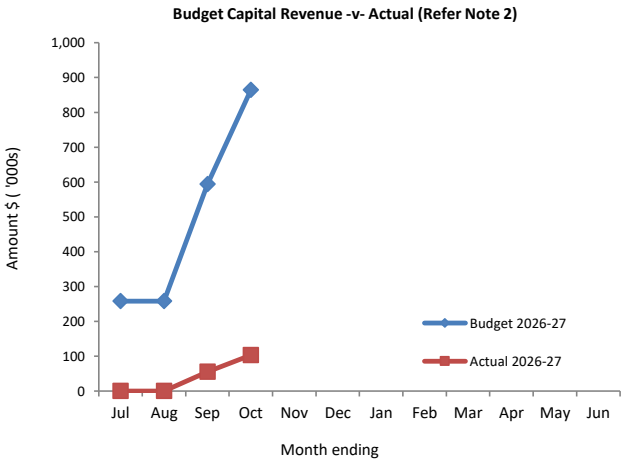
Shire of Wickepin

Monthly Summary Information

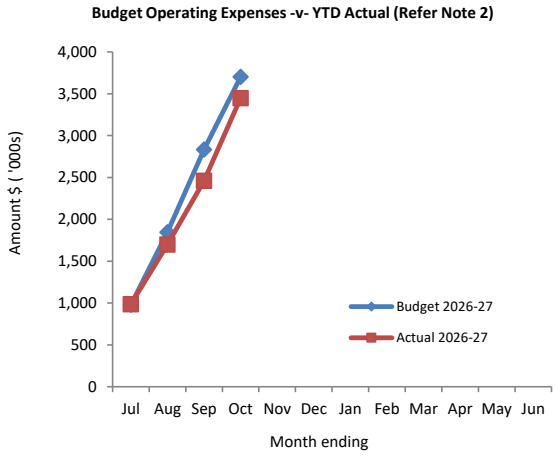
For the Period Ended 31 October 2026

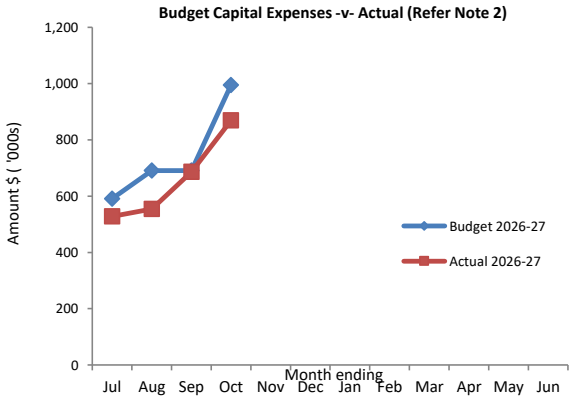
Revenues





Expenditure





Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	%	
Governance		2,005	664	**3,155**	2,491	375.21%	
General Purpose Funding - Rates	9	1,871,583	1,854,470	**1,873,725**	19,255	1.04%	
General Purpose Funding - Other		347,287	82,420	**116,122**	33,702	40.89%	▲
Law, Order and Public Safety		197,084	105,734	**106,717**	983	0.93%	
Health		220	72	**1,610**	1,538	2135.99%	
Education and Welfare		300	100	**305**	205	204.55%	
Housing		118,850	39,604	**49,253**	9,649	24.36%	
Community Amenities		220,755	192,003	**191,576**	(427)	(0.22%)	
Recreation and Culture		60,473	5,488	**15,382**	9,894	180.29%	
Transport		2,157,911	817,635	**228,325**	(589,310)	(72.08%)	▼
Economic Services		118,425	52,800	**82,840**	30,040	56.89%	▲
Other Property and Services		34,000	11,328	**45,741**	34,413	303.79%	▲
Total Operating Revenue		**5,128,893**	**3,162,318**	**2,714,749**	(447,569)		
Operating Expense							
Governance		(800,190)	(320,641)	**(245,126)**	75,515	23.55%	▼
General Purpose Funding		(152,699)	(50,892)	**(38,949)**	11,943	23.47%	▼
Law, Order and Public Safety		(299,148)	(122,474)	**(91,851)**	30,623	25.00%	▼
Health		(30,647)	(10,188)	**(6,619)**	3,569	35.03%	
Education and Welfare		(34,192)	(11,368)	**(4,008)**	7,360	64.74%	▼
Housing		(296,961)	(96,964)	**(83,458)**	13,506	13.93%	▼
Community Amenities		(709,681)	(236,316)	**(183,191)**	53,125	22.48%	▼
Recreation and Culture		(1,657,875)	(570,764)	**(565,000)**	5,764	1.01%	
Transport		(5,869,530)	(1,956,400)	**(1,902,518)**	53,882	2.75%	
Economic Services		(428,400)	(142,716)	**(150,777)**	(8,061)	(5.65%)	
Other Property and Services		(475,362)	(181,847)	**(177,107)**	4,740	2.61%	
Total Operating Expenditure		(10,754,684)	(3,700,570)	**(3,448,606)**	251,964		
Funding Balance Adjustments							
Add back Depreciation		6,118,030	2,039,320	**2,045,918**	6,598	0.32%	
Adjust (Profit)/Loss on Asset Disposal	8	(18,912)	0	**19,014**	19,014		▲
Adjust Provisions and Accruals		0	0	**0**	0		
Adjust Rounding		0	0	**0**	0		
Net Cash from Operations		**473,327**	**1,501,068**	**1,331,076**	**(169,992)**		
Capital Revenues							
Proceeds from Disposal of Assets	8	258,183	258,183	**102,727**	(155,456)	(60.21%)	▼
Total Capital Revenues		258,183	258,183	**102,727**	(155,456)		
Capital Expenses							
Land and Buildings	13	(108,000)	(28,000)	(84,167)	(56,167)	(200.60%)	▲
Infrastructure - Roads	13	(2,164,091)	(888,748)	(654,788)	233,960	26.32%	▼
Infrastructure - Footpaths	13	(25,000)	(8,336)	0	8,336	100.00%	▼
Infrastructure -Other	13	(28,000)	(5,000)	(4,230)	770	15.40%	▼
Plant and Equipment	13	(646,400)	(126,000)	(126,012)	(12)	(0.01%)	
Furniture and Equipment	13	(18,000)	0	0	0		
Total Capital Expenditure		(2,989,491)	(1,056,084)	**(869,197)**	186,887		
Net Cash from Capital Activities		**(2,731,308)**	**(797,901)**	**(766,470)**	**31,431**		
Financing							
Transfer from Reserves	7	17,000	0	**0**	0		
Repayment of Debentures	10	(41,168)	0	**0**	0		
Transfer to Reserves	7	(250,000)	0	**(8,800)**	(8,800)		
Net Cash from Financing Activities		**(274,168)**	**0**	**(8,800)**	**(8,800)**		
Net Operations, Capital and Financing		**(2,532,149)**	**703,167**	**555,806**	**(147,361)**		
Opening Funding Surplus(Deficit)	3	**2,532,149**	**2,532,149**	**2,457,329**	**(74,820)**	(2.95%)	
Closing Funding Surplus(Deficit)	3	**0**	**3,235,316**	**3,013,135**	**(222,181)**		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	%	
Rates	9	1,854,772	1,854,470	**1,856,914**	2,444	0.13%	
Rates excluding General Rates	9	16,811	0	**16,811**	16,811		
Operating Grants, Subsidies and Contributions	11	533,512	314,247	**377,862**	63,615	20.24%	▲
Fees and Charges		605,612	375,027	**427,520**	52,493	14.00%	▲
Interest Earnings		139,000	12,996	**20,996**	8,000	61.56%	
Other Revenue		0	0	**13,490**	13,490		▲
Profit on Disposal of Assets	8	20,632	0	**1,155**	1,155		
Total Operating Revenue		3,170,339	2,556,740	**2,714,749**	158,009		
Operating Expense							
Employee Costs		(2,014,787)	(663,292)	**(542,755)**	120,537	18.17%	▲
Materials and Contracts		(2,099,111)	(731,790)	**(498,117)**	233,673	31.93%	▲
Utility Charges		(225,552)	(73,888)	**(69,178)**	4,710	6.37%	
Depreciation on Non-Current Assets		(6,118,030)	(2,039,320)	**(2,045,918)**	(6,598)	(0.32%)	
Interest Expenses		(1,665)	0	**129**	129		
Insurance Expenses		(282,819)	(188,616)	**(260,909)**	(72,293)	(38.33%)	▼
Other Expenditure		(11,000)	(3,664)	**(11,687)**	(8,023)	(218.98%)	
Loss on Disposal of Assets	8	(1,720)	0	**(20,169)**	(20,169)		
Total Operating Expenditure		(10,754,684)	(3,700,570)	**(3,448,606)**	251,964		
Funding Balance Adjustments							
Add back Depreciation		6,118,030	2,039,320	**2,045,918**	6,598	0.32%	
Adjust (Profit)/Loss on Asset Disposal	8	(18,912)	0	**19,014**	19,014		▲
Adjust Provisions and Accruals		0	0	**0**	0		
Adjust Rounding		0	0	**0**			
Net Cash from Operations		**(1,485,227)**	**895,490**	**1,331,076**	**435,586**		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,958,554	605,578	**0**	(605,578)	(100.00%)	▼
Proceeds from Disposal of Assets	8	258,183	258,183	**102,727**	(155,456)	(60.21%)	▼
Proceeds from Sale of Assets		0	0	**0**	0		
Total Capital Revenues		2,216,737	863,761	**102,727**	(761,034)		
Capital Expenses							
Land and Buildings	13	(108,000)	(28,000)	(84,167)	(56,167)	(200.60%)	▼
Infrastructure - Roads	13	(2,164,091)	(888,748)	(654,788)	233,960	26.32%	▲
Infrastructure - Footpaths	13	(25,000)	(8,336)	0	8,336	100.00%	▲
Infrastructure - Drainage	13	(28,000)	(5,000)	(4,230)	770	15.40%	▲
Plant and Equipment	13	(646,400)	(126,000)	(126,012)	(12)	(0.01%)	
Furniture and Equipment	13	(18,000)	0	0	0		
Total Capital Expenditure		**(2,989,491)**	**(1,056,084)**	**(869,197)**	186,887		
Net Cash from Capital Activities		**(772,754)**	**(192,323)**	**(766,470)**	**(574,147)**		
Financing							
Transfer from Reserves	7	17,000	0	0	0		
Repayment of Debentures	10	(41,168)	0	0	0		
Transfer to Reserves	7	(250,000)	0	8,800	(8,800)		
Net Cash from Financing Activities		**(274,168)**	**0**	**8,800**	**(8,800)**		
Net Operations, Capital and Financing		**(2,532,149)**	**703,167**	**555,806**	**(147,361)**		
Opening Funding Surplus(Deficit)	3	**2,532,149**	**2,532,149**	**2,457,329**	**(74,820)**	(2.95%)	
Closing Funding Surplus(Deficit)	3	**0**	**3,235,316**	**3,013,135**	**(222,181)**		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

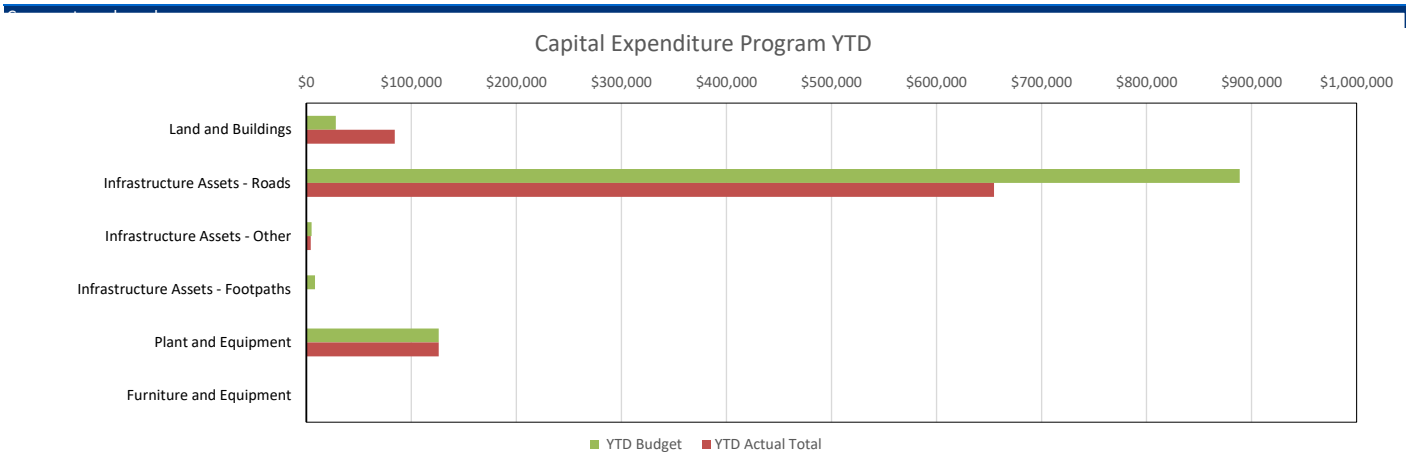
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUSITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2026

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	YTD 31 10 2026 Amended Annual Budget	Variance (d) - (c)
		$	$	$	$	$	$
Land and Buildings	13	84,167.48	0.00	84,167.48	28,000.00	108,000.00	56,167.48
Infrastructure Assets - Roads	13		654,787.73	654,787.73	888,748.00	2,164,091.00	(233,960.27)
Infrastructure Assets - Other	13	4,230.00	0.00	4,230.00	5,000.00	28,000.00	(770.00)
Infrastructure Assets - Footpaths	13	0.00	0.00	0.00	8,336.00	25,000.00	(8,336.00)
Plant and Equipment	13	126,012.09	0.00	126,012.09	126,000.00	646,400.00	12.09
Furniture and Equipment	13	0.00	0.00	0.00	0.00	18,000.00	0.00
Capital Expenditure Totals		214,409.57	654,787.73	869,197.30	1,056,084.00	2,989,491.00	(186,886.70)

Funded By:

Capital Grants and Contributions	0	1,958,554	1,918,554	1,958,554
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	102,727	258,183	(18,912)	155,456
Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations	0	(1,160,653)	1,089,849	1,160,653
Capital Funding Total	111,527	1,056,084	2,989,491	(944,557)



1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.
that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.
The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)
The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal
Profit on the disposal of assets including gains on the disposal of long term investments.
Losses are disclosed under the expenditure classifications.

Fees and Charges
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal
Loss on the disposal of fixed assets.

Depreciation on non-current assets
Depreciation expense raised on all classes of assets.

Interest expenses
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure
Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:
(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.
(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.
(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services a nd asset management.and inclusive community engagement
(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE
Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING
Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY
Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH
Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING
Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES
Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE
Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT
Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES
Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES
Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 October 2026

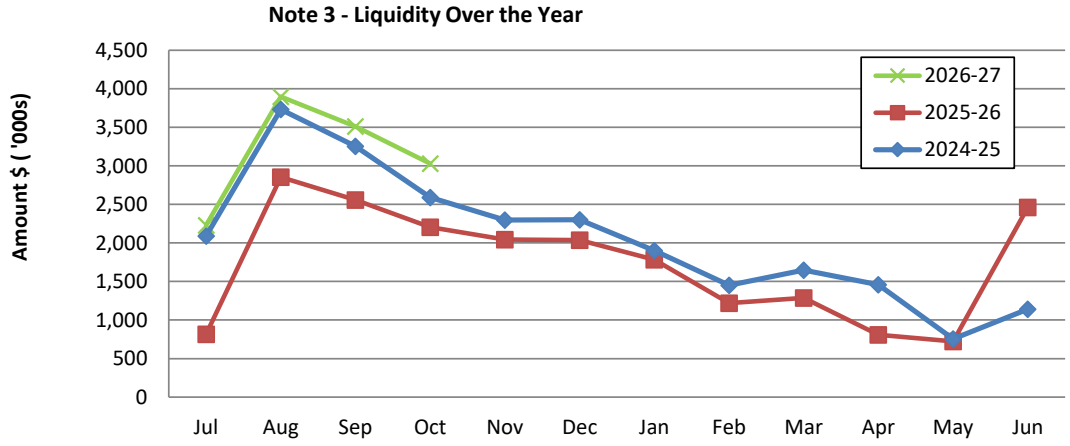
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	$	%			
Governance	2,491	375%			
General Purpose Funding - Other	33,702	41%	▲	Permanent	Increase in Fags First Payment
Law, Order and Public Safety	983	1%			
Health	1,538	2136%			
Education and Welfare	205	205%			
Housing	9,649	24%			
Community Amenities	(427)	(0%)			
Recreation and Culture	9,894	180%			
Transport	(589,310)	(72%)	▼	Timing	Road Project Funds no=t yet received
Economic Services	30,040	57%	▲	Permanent	LGIS Golf Day Income/Sponsership
Other Property and Services	34,413	304%	▲	Permanent	Works Compensation Reimbursement
Operating Expense					
Governance	75,515	23.55%	▼	Timing	Expenditure not yet occurred- Staff Training, Uniforms, Consultants
General Purpose Funding	11,943	23.47%	▼	Timing	Expenditure not yet occurred-Valuation not yet done
Law, Order and Public Safety	30,623	25.00%	▼		Expenditure not yet occurred-Fire Equip Maintenance acc still to come
Health	3,569	35.03%			
Education and Welfare	7,360	64.74%	▼	Timing	Expenditure not yet occurred- CDO Projects, Playgroup Maintenance, Mosquito costs
Housing	13,506	13.93%	▼	Timing	Expenditure not yet occurred- Buildijng Maintenance
Community Amenities	53,125	22.48%	▼	Timing	Expenditure not yet occurred- Building Maintenance
Recreation and Culture	5,764	1.01%			
Transport	53,882	2.75%			
Economic Services	(8,061)	(5.65%)			
Other Property and Services	4,740	2.61%			
Capital Revenues					
Grants, Subsidies and Contributions	(605,578)	(100.00%)	▼	Timing	Road Capitalm Income not yet received - R2R, RRG
Proceeds from Disposal of Assets	(155,456)	(60.21%)	▼	Timing	Plant not yet disposd of
Capital Expenses					
Land and Buildings	28,162	(200.60%)	▲	Timing	Yealering Hall expnediture
Infrastructure - Roads	12,744	26.32%	▼	Timing	Roads not yet done
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	No footpaths done yet
Infrastructure - Other	29,057	15.40%	▼	Timing	Capital Works not yet done
Plant and Equipment	321,302	(0.01%)			
Furniture and Equipment	25,750				
Financing					
Loan Principal	0				

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Oct 2026	30 June 2026	YTD 31 Oct 2025
		$	$	$
Current Assets				
Cash Unrestricted	4	2,981,480	2,697,324	994,263
Cash Restricted	4	3,247,257	3,238,457	3,681,298
Receivables - Rates	6	286,173	45,881	43,153
Receivables -Other	6	27,345	1,557	2,729
Interest / ATO Receivable/Trust		35,306	40,382	39,220
		6,577,561	6,023,601	4,760,663
Less: Current Liabilities				
Payables		(89,684)	(100,190)	(34,727)
Contract Liabilities		-	0	0
Provisions		(227,485)	(227,624)	(231,014)
		(317,169)	(327,814)	(265,741)
Less: Cash Reserves	7	(3,247,257)	(3,238,457)	(3,681,298)
Net Current Funding Position		**3,013,135**	**2,457,329**	**813,624**



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted $	Restricted $	Trust $	Total Amount $	Institution	Maturity Date
(a) **Cash Deposits**							
Municipal Account	0.00%	1,302,901			1,302,901	ANZ	At Call
Reserve Bank Account	0.00%		8,807		8,807	ANZ	At Call
Trust Bank Account	0.00%			3,229	3,229	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) **Term Deposits**							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%		3,000,000		3,000,000	WA Treasury	
Municipal	4.80%	1,677,879			1,677,879	WA Treasury	At Call
Reserve	4.53%		238,450		238,450	WA Treasury	
Trust	0.40%				0		
Total		2,981,480	3,247,257	3,229	6,231,966		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

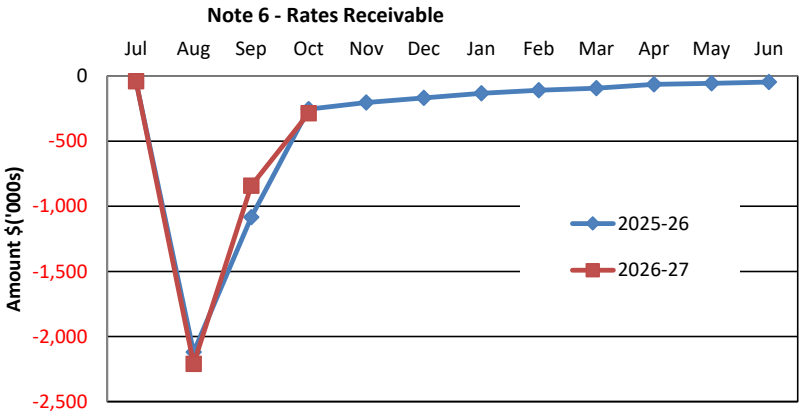
Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption		Opening Surplus				
	Permanent Changes						0
							0
							0
							0
							0
							0
				0	0	0	

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 31 Oct 2026	30 June 2026
	$	$
Opening Arrears Previous Years	46,485	45,881
Levied this year	2,103,417	1,992,410
Less Collections to date	(1,863,845)	(1,991,806)
Equals Current Outstanding	**286,173**	**46,485**
Net Rates Collectable	**286,173**	**46,485**
% Collected	86.69%	97.72%

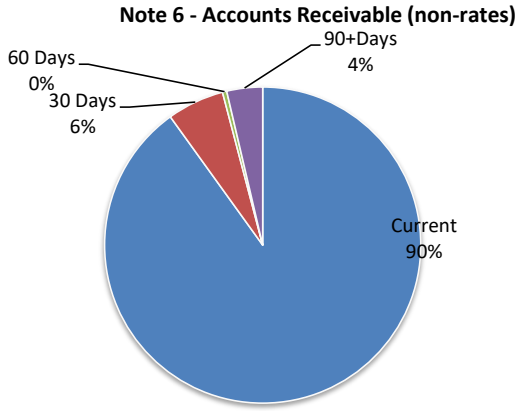


Comments/Notes - Receivables Rates

Receivables - General	Current	30 Days	60 Days	90+Days
	$	$	$	$
Receivables - General	24,629	1,596	120	1,000

Total Receivables General Outstanding **27,344.72**

Amounts shown above include GST (where applicable)



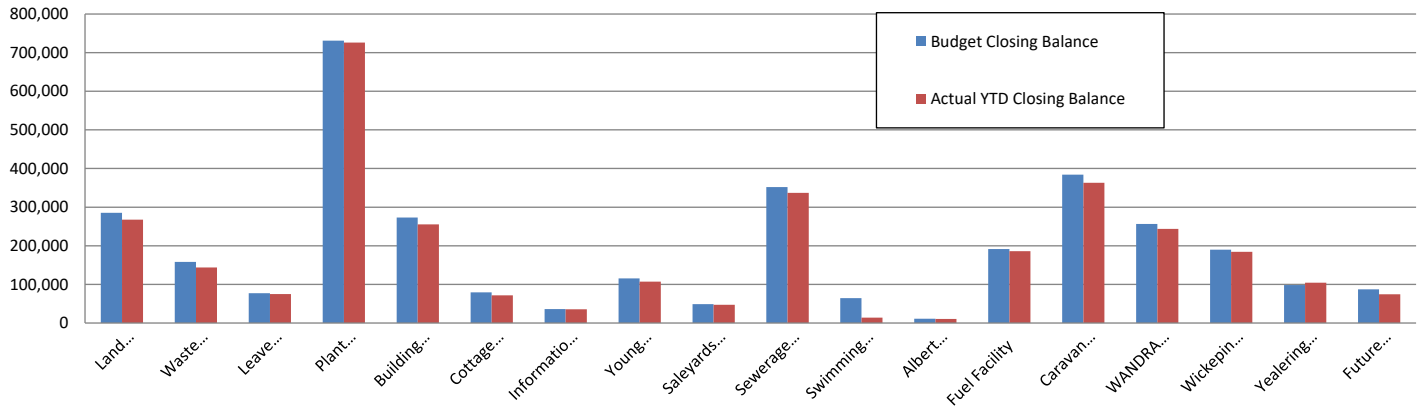
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 7: Cash Backed Reserve

2026-27 Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$		$	$
Land Development Reserve	267,416	8,115		10,000					285,531	267,416
Waste Management Reserve	143,613	4,359		10,000					157,972	143,613
Leave Reserve	74,937	2,274							77,211	74,937
Plant Replacement Reserve	726,058	22,057				17,000			731,115	726,058
Building Reserve	255,493	7,754		10,000					273,247	255,493
Cottage Homes Reserve	71,821	2,335		5,000					79,156	71,821
Information Technology	35,281	1,072							36,353	35,281
Young Singles Accommodation Reserve	107,170	3,260		5,000					115,430	107,170
Saleyards Reserve	47,358	1,446							48,804	47,358
Sewerage Reserve	336,740	10,218		5,000					351,958	336,740
Swimming Pool Reserve	14,136	441		50,000					64,577	14,136
Albert Facey Homestead Reserve	10,696	325							11,021	10,696
Fuel Facility	185,953	5,644							191,597	185,953
Caravan Park & Accommodation Reserve	363,213	11,022		10,000					384,235	363,213
WANDRA events & Emergency Repairs Reserve	243,872	7,400		5,000					256,272	243,872
Wickepin Bowling Greens - Replacement	184,518	5,600							190,118	184,518
Yealering Bowling Green - Replacement	95,533	2,899			8,800				98,432	104,333
Future Projects Rerserve	74,651	2,265		10,000					86,916	74,651
Software Reserve	0	1,514		30,000					31,514	0
	3,238,457	**100,000**	**0**	**150,000**	**8,800**	**17,000**	**0**	**0**	**3,471,457**	**3,247,257**

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal					Amended Current Budget YTD 31 10 2026			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
$	$	$	$		$	$	$	
				Plant and Equipment				
78,172	10,730	47,273	(20,169)	XPW4	(23,098)	(20,169)	2,929	
			0	XPM13	43,730	0	(43,730)	
59,786	5,487	55,455	1,155	XCEO6	(860)	1,155	2,015	
			0	XCEO7	(860)	0	860	
			0			0	0	
			0			0	0	
			0			0	0	
			0			0	0	
	.							
137,958	**16,217**	**102,727**	**(19,014)**		**18,912**	**(19,013.97)**	**(37,926)**	

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 9: RATING INFORMATION RATE TYPE	Rate in $	Number of Properties	Rateable Value $	Rate Revenue $	Interim Rates $	Back Rates $	Total Revenue $	Amended Budget Rate Revenue $	Amended Budget Interim Rate $	Amended Budget Back Rate $	Amended Budget Total Revenue $
Differential General Rate											
GRV	9.129400	136	1,452,688	132,622			132,622	132,622	250		132,872
UV	0.380100	269	449,629,065	1,709,040			1,709,040	1,709,040	250		1,709,290
Mining UV	0.380100						0				
Sub-Totals		405	451,081,753	1,841,662	0	0	1,841,662	1,841,662	500	0	1,842,162
	Minimum										
Minimum Payment	**$**										
GRV	9.1294	126	494,923	82,530			82,530	82,530			82,530
UV	0.3801	46	5,003,729	30,130			30,130	30,130			30,130
Mining UV	0.3801										
Sub-Totals		172	5,498,652	112,660	0	0	112,660	112,660	0	0	112,660
							1,954,322				1,954,822
Ex Gratia Rates							16,811				16,811
Discount							(97,372)				(100,000)
Rates Writeoffs							(36)				(50)
Amount from General Rates							**1,873,725**				**1,871,583**
Specified Area Rates											
Totals							**1,873,725**				**1,871,583**

Comments - Rating Information

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-26	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		
			Actual $	Budget $	Actual $	Budget $	Actual $	Budget $	Loan Completion Date
Loan 103 -Staff House	147,532		-	41,168	208,757	147,532		1,665	2/12/2030
	147,532	0	0	41,168	208,757	147,532	0	1,665	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2026-27 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received	Recoup Status Not Received
		(Y/N)	$	$	$	$	$	$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	152,090	0	152,090	0	66,513	85,577
Grants Commission - Roads	WALGGC	Y	50,697	0	50,697	0	27,713	22,985
GOVERNANCE								
			0	0	0		2,000	(2,000)
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	37,930	39,070
							0	0
COMMUNITY AMENITIES								
		N	0			0	0	0
RECREATION AND CULTURE								
		Y	0			0	0	0
		N	0			0	0	0
		N	0	0			0	0
ECONOMIC SERVICES								
LGIS Golf Day 2026.2027			15,000				34,982	(34,982)
								0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,078,954	0	0	1,078,954	0	1,078,954
RRG Grants - Capital Projects	Regional Road Group	Y	839,600	0		839,600	0	839,600
Direct Grant - Maintenance	Dept. of Transport	Y	208,725		208,725		208,725	0
TOTALS			**2,422,066**	**0**	**488,512**	**1,918,554**	**377,862**	**2,029,204**

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 26	Amount Received	Amount Paid	Closing Balance 31-Oct-26
	$	$	$	$
Housing Bonds	730	4,078	-4,008	**800**
Master Key Deposits	1,372	2,099	-1,340	**2,131**
Nomination Deposits	0	0	0	**0**
Building and BCITF	0	62	-62	**0**
Miscellaneous Trust	2,809	1,344	-924	**3,229**
Yealering Bowling Club Greens	5,000	3,800	-8,800	**0**
Licensing		66,977	-66,977	**0**
	9,911	**78,359**	**-82,110**	**6,160**

Level of Completion Indicators
0%
20%
40%
60%
80%
100%

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 13: CAPITAL ACQUISITIONS

			31/10/2026				
	Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
	Land & Buildings						
	Other Housing						
	Patio - 10 Smith St	XHS1	5,000	5,000	2,505	**0**	
●							
	Other Housing Total		**5,000**	**0**	**2,505**	**0**	
	Recreation and Culture						
○	Replace Roof and Ceiling Wickepin Tennis Club	XWTC	20,000	0	0	0	
○	Netball Court Seating	XNC1	5,000	0	0	5,000	
○	Wickepin Town Hall	CLPH1	8,000	8,000	0	8,000	
○	Yealering Bowling Club - Capital	YBCC	25,000	0	0	25,000	
○	Yealering Hall -Roof	CLPH2	15,000	5,000	81,662	(66,662)	
○	Wickepin Community Resource Centre 26.27	XCRC1	25,000	15,000	0.00		
○	Yealering Hall - Grant	CLPH2					
	Recreation And Culture Total		**98,000**	**28,000**	**81,662**	**(28,662)**	
	Transport						
○	Toolseum Restumping	LPWC	5,000	0	0	0	
	Transport Total		**5,000**	**0**	**0**	**0**	
	Land and Buildings Total		108,000	28,000	84,167	(28,662)	
	Footpaths						
	Transport						
○	Footpaths	LFP1	25,000	8,336	0	8,336	
	Transport Total		**25,000**	**8,336**	**0**	**8,336**	
	Footpaths Total		25,000	8,336	0	8,336	
	Furniture & Equipment						
	Governance						
○	Various Locations - New CCTV System	XCTV	18,000	0	0	0	
○							
	Governance Total		**18,000**	**0**	**0**	**0**	
	Furniture & Office Equip. Total		18,000	0	0	0	
	Plant , Equip. & Vehicles						
	Governance						
○	Ceo Vehicle 26/27 Trade 1	XCEO6	60,400	60,400	60,397	3	
○	Ceo Vehicle - Trade 2 26.27	XCEO7	60,400	0	0	0	
	Governance Total		**120,800**	**60,400**	**60,397**	**3**	
	Recreation And Culture Total					**0**	
	Law, Order and Public Safety						
○						0	
○						0	
	Law, Order and Publis Safety Total		**0**	**0**	**0**	**0**	
	Transport						
○	Grader	XPM13	400,000	0	0	400,000	
○	Generators	XGE1	60,000	0	0	60,000	
○	Mws Vehicle 26/27	XPW4	65,600	65,600	65,615	(15)	
	Transport Total		**525,600**	**65,600**	**65,615**	**459,985**	
	Plant , Equip. & Vehicles Total		646,400	126,000	126,012	459,988	
	Infrastructure Other						
	Community Amenity Total		**0**	**0**	**0**	**0**	
	Recreation and Culture						
○	Wickepin Cemetery Upgrade	WCU1	18,000	0	0.00	18,000	
○	Yealering Niche Wall	XYC1	5,000	5,000	4,230.00	770	
○	Wickepin Skate Park Lighting 26/27	WSKP1	5,000	0	0.00	5,000	
○							
○			0	0			
	Recreation and Culture Total	**0**	**28,000**	**5,000**	**4,230**	**23,770**	
	Economic Services						
○						0	
	Economic Services Total		**0**	**0**	**0**	**0**	
	Transport						
○			**0**	**0**		**0**	
	Transport Total	**0**	**0**	**0**	**0**	**0**	
	Infrastructure Other Total		28,000	5,000	4,230	23,770	
	Roads						
	Transport Regional Road Group						
○	Wickepin - Corrigin Road	RRG001	599,739	199,912	162,687.82	437,051	
○	Lomos South Road	RRG155	342,000	114,004	87,843.51	254,156	
	Fence Road	WSC150	227,850	0	0.00	227,850	
	Rrg - Wickepin-Harrismith Rd	RG157	0	0	8,657.42	0	
	Regional Road Group Total	**0**	**1,169,589**	**313,916**	**259,189**	**919,058**	
	Transport Roads to Recovery						
○	Yilliminning Road	R2R004	350,000	350,000	356,281.15	**(6,281)**	
○	Stock Route Road	R2R163		0	3,225.16	**(3,225)**	
○	Gilliminning Road	R2R035		0	32,630.38	**(32,630)**	
○	Kirk Rock Road	R2014	160,988	107,324	2,713.68	**158,274**	
	Kirk Rock Road	R2014a	160,988			**160,988**	
	86 Gate Road	R2013	161,263	107,508	748.61	**160,514**	
	86 Gate Road	R2013a	161,263			**161,263**	
	Roads to Recovery Total		**994,502**	**564,832**	**395,599**	**598,903**	
	Council Resources Construction						
○	Curlew Way - Wsc Construction	CO161	0	10,000	0	**10,000**	
○							

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2026

Note 13: CAPITAL ACQUISITIONS

			31/10/2026				
	Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
	Council Resources Construction Total		**0**	**10,000**	**0**	**10,000**	
	Roads Total		2,164,091	888,748	654,788	1,527,960.69	
○	**Capital Expenditure Total**		2,989,491	1,056,084	869,197.30	1,991,393	

13.3.1
Use of Artificial Intelligence (AI) Policy

2.1.33 Use of Artificial Intelligence (AI)

OBJECTIVE:
To outline the acceptable use of artificial intelligence, and to provide guidance on how to use artificial intelligence (AI) tools in a responsible, safe and effective way by the Shire of Wickepin.

SCOPE:
This policy applies to all council members, employees, contractors and volunteers using AI technology at the Shire of Wickepin.

DEFINITIONS:

Artificial Intelligence (AI)	software or tools that use machine learning, large language models or similar technology to generate text, images, analysis, code or other content, or to support decision-making.
Generative AI	a subset of AI that can produce new content such as text, images, audio or data based on patterns learned from existing datasets.
Council Member	a person elected under the Act as a member of council. The Shire's council members include the Shire President, Deputy Shire President and Councillors (as defined by the Act)
Contractor	a person or firm that undertakes a contract to provide materials or labour to perform a service or undertake a job on behalf of the Shire.
Employee	an employee of the Shire including casual or contract employees.
Volunteer	an individual or group who provides time, support, or services under specific key conditions

POLICY:
The Shire recognises the potential for artificial intelligence software tool to generate efficiencies in the organisation but is mindful that the risks of doing so need to be effectively managed and controls established to mitigate these risks.

Use of AI software tools is acceptable subject to adherence to this Policy.

- The use of Generative AI tools is supported and encouraged to improve efficiency, productivity and the quality of services provided to the community, where such use is consistent with this Policy.
- All documents, their recommendations and accuracy, remain the responsibility of the staff member or Councillor who produces or releases it, regardless of AI involvement.
- Staff and Councillors must independently check AI-generated content for factual accuracy, bias, and fitness for purpose prior to use.

- AI software and tools may only be used for Shire business once approved by the Chief Executive Officer. Unapproved AI tools, including free or personal AI accounts, must not be used for Shire business.
- Confidential, sensitive, personal or commercially sensitive information must **not** be input into any AI tool that has not been approved for that purpose, having regard to the privacy and security settings of the tool and the Shire's obligations under the *Privacy and Responsible Information Sharing Act 2024 (WA)*
- All customer and community-facing communication must be authored or reviewed by a staff member before release.
- Records created or received using AI must be managed in accordance with the *State Records Act 2000* and the *Shire of Wickepin Record Keeping Plan*.
- The use of AI tools must be considered in conjunction with the *Employee Code of Conduct*; Council Policy 2.1.6 *Code of Conduct for Council Members, Committee Members and Candidates*; and Council Policy 2.1.8 *Social Media – Councillors*.

Review

This policy will be reviewed periodically by Shire of Wickepin to ensure it remains appropriate, effective and consistent with operational requirements, community expectations and applicable legislation.

Document Control Box							
Document Responsibilities:							
Owner:	Chief Executive Officer			**Owner Business Unit:**	Corporate		
Reviewer:	Chief Executive Officer			**Decision Maker:**	Council		
Compliance Requirements:							
Legislation:	*Local Government Act 1995* *Privacy and Responsible Information Sharing Act 2024 (WA)* *State Records Act 2000* *WA Government Artificial Intelligence Policy* *Shire of Wickepin Record Keeping Plan* *Employee Code of Conduct* *Council Policy 2.1.6 Code of Conduct for Council Members, Committee Members and Candidates* *Council Policy 2.1.8 Social Media – Councillors*						
Industry:							
Organisational:							
Document Management:							
Risk Rating:	Medium	**Review Frequency**:	Every 2 years	**Next Due:**	2028	**Records Ref:**	
Version #	**Decision Reference:**		**Synopsis:**				
1.							

13.4.1
Whistleblower
(Public Interest Disclosure) Policy

2.1.34 Whistleblower (Public Interest Disclosure) Policy

PURPOSE

The Shire of Wickepin is committed to fostering a culture of ethical conduct, integrity, accountability and good governance. This policy provides framework for employees, contractors and members of the public to report improper conduct, corruption, fraud or any other serious misconduct in relation to the operations of the Shire, without fear of retaliation.

POLICY OBJECTIVE

To encourage employees, Council members, contractors and consultants to report unlawful, unethical or undesirable conduct (Misconduct) that they genuinely believe has been committed by a person or persons in breach of the Shire of Wickepin's Code of Conduct, policies or the law.

POLICY SCOPE

This policy applies to all Council members, employees, contractors, volunteers, and members of the public of the Shire of Wickepin. It provides mechanisms for confidential reporting and protection against detrimental action.

DEFINITIONS

Whistleblower	A person who reports misconduct in good faith.
Misconduct	Any illegal, unethical or improper behaviour, including fraud, corruption and abuse of power.
Retaliation	Any adverse action taken against the whistleblower in reprisal for reporting misconduct.

POLICY STATEMENT

The Shire of Wickepin is committed to the aims and objectives of the *Public Interest Disclosure Act 2003*. It recognises the value and importance of employees and others to enhance administrative and management practices and strongly supports disclosures being made as to alleged Misconduct.

The Shire will not tolerate Misconduct and has developed its Whistleblower Policy and PID Procedures to assist Council members, employees, contractors, consultants and members of the public to raise concerns through a constructive and safe process.

The Shire will achieve this through the creation of an open working environment in which Council members, employees (whether they are full-time, part-time or casual), contractors and consultants as well as members of the public, are able to raise concerns regarding actual suspected Misconduct.

The Shire recognises that any genuine commitment to detecting and preventing Misconduct must include a mechanism whereby employees and others can report their concerns freely and without fear of reprisal or intimidation. The Whistleblower Policy and PID Procedure provides such a mechanism and encourages the reporting of such conduct.

The Shire will endeavour to provide to “Whistleblowers” from any detrimental action in reprisal for the making of a public interest disclosure.

The Shire’s Code of Conduct requires Council members and employees to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. As Council members and employees and representatives of the Shire, everyone has a responsibility to practice honesty and integrity in fulfilling their responsibilities and to comply with all applicable laws and regulations.

All information, documents, records and reports relating to the investigation of reported Misconduct will be confidentially stored and retained in an appropriate and secure manner, in accordance with the *Public Interest Disclosure Act 2003*.

POLICY PROCESS

Reporting Misconduct

Whistleblowers can report Misconduct through designated channels, including in writing, via email or in person to a designated officer which may either be the Shire President in the case the report is against the Chief Executive Officer, the Deputy Chief Executive Officer or other Department Executive Managers.

This report is to be treated as confidential.

Investigation

All reports will be promptly and thoroughly investigated by an independent person or representative.

Investigations will be conducted fairly and impartially.

Outcomes of investigations will be reported to the relevant authorities where required.

Protection

Whistleblowers will be protected from retaliation.

Any person found to have engaged in detrimental action against a Whistleblower will be subject to disciplinary action.

Support, including access to counselling services will be provided to Whistleblowers.

Confidentiality

The identity of the Whistleblower and the details of the report will be kept confidential to the extent possible.

Outcome

The findings of the investigation will be communicated to the Whistleblower, and appropriate actions will be taken based on the findings.

RESPONSIBILITIES

The Chief Executive Officer is responsible for implementing this policy. Council Members, staff, contractors and consultants are required to adhere to all aspects of this policy.

Document Control Box							
Document Responsibilities:							
Owner:	Chief Executive Officer			**Owner Business Unit:**	Corporate		
Reviewer:	Chief Executive Officer			**Decision Maker:**	Council		
Compliance Requirements:							
Legislation:	*Local Government Act 1995 (5.103)* *Corruption, Crime and Misconduct Act 2003* *Public Interest Disclosures Act 2003* *State Records Act 2000*						
Industry:							
Organisational:	Related Policy; 2.1.28 Code of Conduct Behaviour Complaints Management						
Document Management:							
Risk Rating:	**Medium**	**Review Frequency**:	Every 2 years	**Next Due:**	-	**Records Ref:**	
Version #	**Decision Reference:**		**Synopsis:**				
1.							

13.6.1
Delegation Register A13 Revision

1.1 A13 HIRE OF COMMUNITY HALLS/COMMUNITY CENTRES AND ADDITIONAL ACCOMMODATION

Delegation:	The Chief Executive Officer is authorised to waive/grant concessions in respect of hire of council's halls and community centres and approve/deny accommodation applications if required.
Objectives:	The purpose of this is to encourage expediency in respect of requests that may be forthcoming from community organisations and groups that bring broad base community interaction and support (not for profit) for hall/community centre hire charges to be waived, and approve additional accommodation if required.
Conditions:	Waiving of fees or concessions are to be for local organisations or events for the benefit of local residents and for accommodation approvals, ensure occupation is kept within the building limits.

Formal Record	:	Officer's report to Council.
Heads of Power	:	
History	:	Adopted 18 May 2005 Reviewed 21 November 2007 Reviewed 17 June 2009 Reviewed 18 August 2010 Reviewed 19 June 2013 Reviewed 19 November 2014 Reviewed 17 June 2015 Reviewed 15 June 2016 Reviewed 19 April 2017 Reviewed 16 June 2021 Reviewed 17 August 2022 Reviewed 18 October 2023 Amended 21 February 2024

13.7.1
Application to Waiver Fees – Yealering Progress Society

Shire of Wickepin
Halls & Buildings Venue Hire Application Form 2026/27

Name/Organisation:	Yealering Progress		
Contact Person:	Sam Hankinson	**Phone:**	0437 028 357
Email Address:			
Billing Address:			
Purpose of Function:	Back to Yealering		
Date Required Start:	8/10/~~2026~~ 2027	**Date Required Finish:**	11/10/2027
Times From/To:	0900 - 1700		
Days:	Mon ☐ Tues ☐ Wed ☐ Thur ☐ Fri ☑ Sat ☑ Sun ☐		

WICKEPIN TOWN HALL		
☐ Night - $110	☐ Per Hour - $25	☐ Supper Room - $20
WICKEPIN RAILWAY BUILDING (No bond required)		
☐ Day - $27.50	☐ Night - $27.50	☐ Per Session - $16.50
WICKEPIN PLAYGROUP (No Bond Required)		
☐ Per Booking - $100		
YEALERING TOWN HALL		
☑ Complete Hall Full Day - $170	☐ Complete Hall Half Day - $116	
☐ Kitchen, Foyer & Bar Full Day - $132.00	☐ Kitchen, Foyer & Bar Half Day - $100.00	
☐ Kitchen & Foyer Per Booking - $58		
WICKEPIN SALEYARDS (No Bond Required)	☐ $0.55 per head	
Additional Requirements/Equipment:		

Bond: ☐ **$255 Corporate** ☐ **$630 Private** ☑ **Waived for Community Group**

Request for fees to be waived for Community Groups can be directed in writing to the Chief Executive Officer.

Will you be consuming alcohol: **Yes** ☑ **No** ☐

Will you be selling alcohol: **Yes** ☑ **No** ☐

An Application to Consume Alcohol on Shire Property Form is also required to be submitted.

If you will be selling alcohol you will require a Liquor Licence from Department of Racing, Gaming and Liquor. The Shire of Wickepin requires a copy of the Liquor Licence/Licenses before the event.

I/we agree to the conditions set by the Shire of Wickepin for the hire of the venue noted above and understand that the premises are left in any condition other than acceptable. I agree to reimburse the Shire of Wickepin for any costs incurred and may be charged an additional fee for cleaning of $60. The bond will be returned to the hirer, as detailed above and only when the premises have been left in a satisfactory condition.

I/we agree to indemnify the Shire of Wickepin against all actions, claims, demands and costs arising out of in connection with the hire of this facility.

Signed: _____ **Date:** 24 Oct 26'

OFFICE USE ONLY:			
Hire Fee:		***Bond:***	
Debtor:		***Batch:***	
Alcohol Consumption Approved by Chief Executive Officer		***Signed:***	