



Agenda

Ordinary Council Meeting
Wednesday 21 October 2026

Date	Wednesday 21 October 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	16 October 2026



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 21 October 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "David Burton".

David Burton
Chief Executive Officer
16 October 2026

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In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at [time].

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
W Astbury	Councillor
L Corke	Councillor
J Mearns	Councillor
D Gaul	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
E Gee	Executive Support Officer

3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

[Public Question Time]

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

4.3 Requests for Leave of Absence

[Requests for leaves of absence]

5 Petitions, Memorials and Deputations

5.1 Petitions

5.2 Memorials

5.3 Deputations

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 16 September 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 September 2026, as included in Attachment 7.1.1, as a true and accurate record.

8 Motions of Which Notice Has Been Given

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the WALGA AGM held on Thursday 17 September and Tuesday 23 September 2026.

Officer Recommendation

That Council receives the minutes of the WALGA AGM held on Thursday 17 September 2026 and Tuesday 23 September, as included in Attachment 9.1.1.

9.2 Minute of the RoeROC Committee Meeting held on Thursday 24 September 2026.

Officer Recommendation

That Council receives the minutes of the RoeROC Committee meeting held on Thursday 24 September 2026, as included in Attachment 9.1.1.

10 Report by the President

11 Report by the Chief Executive Officer

11 th Sept 2026	Cr Mearns – Agenda Item Cr Gaul – Change of meeting date
14 th Sept 2026	Shire President – ARIC Information
15 th Sept 2026	Albert Facey Homestead Meeting
18 th Sept 2026	Yealering Inter School Sports Carnival
22 nd Sept 2026	Cr Corke – Bowling Club and Church Group concerns
23 rd Sept 2026	John Nuttall – Wheatbelt Secondary Freight
24 th Sept 2026	Upper Great Southern ROAC Meeting RoeROC Meeting
29 th Sept 2026	Smartsheets User Group Webinar
30 th Sept 2026	Cr Corke – Church Café, Yealering Hall Septics and gas.
1 st October 2026	Rangers – Narrogin – Bush Fire Hazards Properties
8 th October 2026	Lakes Sub Group RRG Meeting – Teams
9 th October 2026	Wheatbelt South Regional Road Group
15 th October 2026	Peter Stribling – Yealering Caravan Park.

Delegations exercised

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO MWS
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO	Temporary Food Stall – Albert Facey Carpark – The Fresh Fish Van, 3 October – D. Da Silva	30/09/2026	CEO
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Wickepin Community Centre – Funeral Service, 8 October – T. Simpson Alcohol Consumption Approval – Wickepin Community Centre – Wickepin/Harrismith Cricket Club, 17 October – S. Bayley	22/09/2026 13/10/2026	CEO
A13	Hire of Community Halls / Community Centre	CEO	Approval Fee Waiver- Wickepin Community Centre- Wickepin/Harrismith Cricket Club, 17 October – S. Bayley	13/10/2026	CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			CEO
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			CEO
A17	Prohibited and Restricted Burning Times – Vary	CEO			
A18	Disposal of Property	CEO			
A19	Native Flora – Seed Collection	CEO			

12 Notices of Motions for the Following Meeting**13 Reports and Information**

13.1 Monthly Schedule of Accounts Paid – September 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	16 September 2026
Attachments	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – September 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for September 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 16450 – 16478, 16481 - 16505	\$191,058.96
Cheques	16077 -16079	\$18,891.43
Direct Deductions	September 2026	\$1,455.26
Superannuation	September 2026	\$26,130.62
Credit Card	September 2026	\$4,946.38
BPay Payments	September 2026	\$1,866.36
Payroll	September 2026	\$147,359.00
Licensing	September 2026	\$8,339.75
Municipal Fund Total		\$400,047.76
Trust Fund		
Electronic Funds Transfer		\$61.65
Cheques		\$0
Trust Fund Total		\$61.65
Total		\$400,109.41

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications**Current Financial Year**

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$400,047.76 and Trust \$61.65 for September 2026, as included in **Attachment 13.1.1**.*

13.2 Statement of Financial Activity – September 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	7 October 2026
Attachments	Attachment 13.2.1 - Statement of Financial Activity – September 2026

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended September 2026.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending September 2026, as included in **Attachment 13.2.1**.*

13.3 Administration Office & Works Depot Closure – Christmas Trading Hours 2026/2027

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Erika Clement
File Reference	PE.EC.1
Author	Erika Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	12 October 2026
Attachments	Nil

Summary

The purpose of this report is for Council to consider the closure of the Administration Office and Works Depot trading hours for the 2026/2027 Christmas period.

Background

In previous years, traditionally Council has approved the closure of the Administration Office for the period between Christmas and New Year.

Comments

The closure of the office will allow staff to have an extended period of leave and allow for any travel required for family gatherings without a last-minute rush, with the inclusion of the public holidays. Traditionally the number of enquiries and transactions during this period has been low.

The Depot crew also take leave during this period, however there will be staff available to attend any emergencies that may be required to be attended to.

Normally this time of the year is quiet, and Council generally allows staff time off over this period and the CEO believes the same should happen this year. In the previous years when the office is closed through the Christmas break, the shire has advertised the hours both on the front counter and in the Watershed News to give people the opportunity of completing urgent business or licensing prior to the Christmas break. The normal closure in previous years has been found to be of very little inconvenience to the public.

The Shire of Wickepin Tip hours will need to be adjusted for the holiday period as well as Boxing Day is on Saturday, which would include penalties for opening the tip. This will be discussed further with Council for options.

It is the officer's recommendation to support this request for the Christmas and New Year's closure period with emergency numbers to be available and distributed for the aspect of any significant emergencies or requirements that may be needed to be addressed over this period of time.

Statutory Environment

Local Government Industry Award 2020

25.5 Annual close-down

[25.5 renamed and substituted by PR583026 ppc 29Jul16]

An employer may require an employee to take annual leave as part of a close-down of its operations by giving at least four weeks' notice.

Policy Implications

Nil

Financial Implications

As staff will be using public holidays as provided by the award, rostered days off, annual leave or unpaid leave to cover this time, there will be no additional cost to Council.

Strategic Implications

GOAL - Governance

Objective: 12 Our communities are informed via multiple channels of regular intervals
 Strategy: 12.1 Provide meaningful communication that delivers information regularly and succinctly.

Voting Requirement

Simple Majority

Original Officer Recommendation

That Council;

1. *approves the trading hours for 2026/2027 Christmas period be as follows:*

<i>Monday 21 December</i>	<i>Open</i>
<i>Tuesday 22 December</i>	<i>Open</i>
<i>Wednesday 23 December</i>	<i>Open</i>
<i>Thursday 24 December</i>	<i>Closed</i>
<i>Friday 25 December</i>	<i>Closed – Public Holiday (for Christmas Day)</i>
<i>Monday 28 December</i>	<i>Closed – Public Holiday (for Boxing Day)</i>
<i>Tuesday 29 December</i>	<i>Closed - Employee Annual Leave</i>
<i>Wednesday 30 December</i>	<i>Closed - Employee Annual Leave</i>
<i>Thursday 31 December</i>	<i>Closed - Employee Annual Leave</i>
<i>Friday 1 January</i>	<i>Closed – Public Holiday (for New Years Day)</i>
<i>Monday 5 January</i>	<i>Reopening to normal hours</i>

2. *Authorises the Chief Executive Officer that the closure and emergency contacts being published on the Shire's website, Facebook page, notice boards and the Watershed in the months leading up to the Christmas period; and*
3. *Notes that the Chief Executive Officer to ensure that there will be staff available for call outs in the event of an emergency.*

13.4 Zone Item - CLGF

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	GR.MEE.1414
Author	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	Nil

Summary

For the Council to consider an item for the Central Country Zone with regards to the reinstatement of the Country Local Government Fund and WALGA's current advocacy position.

Background

The Country Local Government Fund (CLGF) was established as an early component of the Royalties for Regions (R4R) program to provide direct, predictable funding to country Local Governments for community infrastructure, asset renewal and organisational capacity. The Fund recognised that many regional Local Governments manage extensive infrastructure networks and community facilities from comparatively small rate bases, while also supporting services that underpin regional economic activity and community wellbeing.

When introduced, the CLGF provided formula-based allocations to individual country Local Governments together with funding for regional groupings and collaborative projects. By 2014–15, the program was expected to have invested more than \$552 million through 109 Local Governments. Its purpose included addressing a substantial backlog in local infrastructure and enabling councils to plan and deliver priority works with greater certainty than is generally available through short-term competitive grants.

Although R4R continues to fund regional infrastructure and services, the former CLGF model of a dedicated, broadly accessible allocation to country Local Governments is no longer available. Current programs are commonly project-specific, competitive, co-contribution based or directed to particular State priorities. These programs remain valuable, but do not provide the same level of certainty or equitable access for long-term local asset planning across all country Local Governments.

WALGA currently has an advocacy position on the CLGF which was presented to State Council in 2013 and reaffirmed in 2022 but has seen little action recently.

2.4.2 Country Local Government Fund

Position Statement	The Country Local Government Fund should be reinstated at a level commensurate with its original intent of addressing country Local Governments' infrastructure backlog.
State Council Resolution	March 2022 – 324.2/2022 September 2013 – 244.4/2013

WALGA advocacy position

Comments

Currently, many regional local governments are experiencing difficulty with regards to housing and shortages for essential, Shire and local business workforce. Jobs are available in regional areas, but the lack of housing means that there are no people to fill the positions.

Funding has recently been available for housing, but it is a competitive process and only the successful Shires are able to fund projects.

If the CLGF were re-established for all local governments, then many of the Shires would be able to start trying to meet the requirements for housing in their areas and be able to plan a program for successive years as long as the funding is guaranteed. Additional housing would be able to grow our regional towns and provide a workforce where there is currently no people available for jobs are that needed.

The WALGA position on the CLGF is to support the reinstatement of the funding but has not seen any action recently to push the position. As housing is such a major concern for regional local governments, the housing crisis can be used as a catalyst for pushing the CLGF.

Royalties for Regions are still available; however, projects funded through the Royalties are state management programs and programs that previously may have been funded from general state revenue.

On the State Government Website for the Annual Report on State Finances, it is noted that "The Annual Report on State Finances shows that Western Australia recorded its eight consecutive general government sector operating surplus of \$4.2 billion in 2025-26". As State Government has posted surpluses for eight years, the funding should be able to fund items currently funded under R4R, allowing the reinstatement of the CLGF.

Statutory Environment

Royalties for Regions Act 2009

Policy Implications

Nil.

Financial Implications

The presentation of this item to the Central Country Zone will have no cost associated with it, however if the item is successful in getting the CLGF reinstated, then the funding for the Shire of Wickepin could be substantial.

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.1	Participate in regional groupings where value to the Shire of Wickepin can be demonstrated

Voting Requirement

Simple Majority

Officer Recommendation

That:

- a) Council adopts the draft Central Zone Report item requesting WALGA advocate for the return of the CLGF for housing and land development in regional areas; and*
- b) the item be presented to the next Central Country Zone.*

13.5 Dadour Provision – Possible Removal

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	GR.MEE.1414
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	Nil

Summary

For Council to consider an item for the Central Country Zone with regard to the Dadour Provisions and boundary changes for Local Government.

Background

On 17 September 2026 the Hon. Hannah Beasley MLA announced plans to remove the Dadour provisions on the basis that this would support voluntary district boundary changes by removing the ability for a small number of electors to “*undermine amalgamation proposals*”. She has stated that the Cook Labor Government has no current plans for forced amalgamations and wants to support local governments in the voluntary amalgamation process.

Currently, the Dadour Provisions allow a local government self-determination by enabling the Electors to demand a poll (referendum) on a recommended amalgamation where 2 or more districts are to be abolished and amalgamated into one or more districts. This provision was seen as allowing the electors to determine the future of their local government.

The Dadour provisions are contained in Schedule 2.1 Clauses 8 and 10 of the *Local Government Act 1995*. Schedule 2.1 contains the provisions about creating, changing the boundaries of, and abolishing districts. Clause 8 states –

8. Electors may demand poll on recommended amalgamation

- (1) *Where the Advisory Board recommends to the Minister the making of an order to abolish 2 or more districts (the districts) and amalgamate them into one or more districts, the Board is to give notice to affected local governments, affected electors and the other electors of districts directly affected by the recommendation about the recommendation.*
- (2) *The notice to affected **electors** has to notify them of their **right to request a poll** about the recommendation under subclause (3).*
- (3) *If, within one month after the notice is given, the Minister receives a request made in accordance with regulations and signed by at least 250, or at least 10%, of the electors of one of the districts asking for the recommendation to be put to a poll of electors of that district, the Minister is to require that the Board’s recommendation be put to a poll accordingly.*
- (4) *This clause does not limit the Minister’s power under clause 7 to require a recommendation to be put to a poll in any case.*

10. Minister may accept or reject recommendation

- (1) *Subject to subclause (2), the Minister may accept or reject a recommendation of the Advisory Board made under clause 3 or 6.*
- (2) *If at a poll held as required by clause 8 —*
- (a) *at least 50% of the electors of one of the districts vote; and*
 - (b) *of those electors of that district who vote, a majority vote against the recommendation, the Minister is to reject the recommendation.*

While the requirements of the Dadour provisions are high, it was seen as a way for local residents to determine their future, rather than it being dictated, possibly by a more aggressive neighbour.

WALGA currently has an advocacy position on Structural Reform but has no position on the Dadour Provisions.

2.2.1 Structural Reform

Position Statement *Structural Reform of Local Government, including amalgamations, should only be undertaken on a voluntary basis.*

Background *The Association has consistently and strongly argued that any State Government reform of the Local Government Sector – whether changes to boundaries, governance or service delivery arrangements – should be implemented on a voluntary basis and should be State Government funded. If this does not occur, affected communities will pay for reform which they may not have endorsed or supported.*

State Council Resolution *March 2022 – 324.2/2022*
 January 2013 – 163.1/2013
 August 2008 – 399.4/2008

Supporting Documents *Metropolitan Local Government Review Submissions (2012)*
 Systemic Sustainability Study (SSS) Reports (2006, 2007, 2008)

Comments

The Dadour Provisions are an opportunity for the local residents and ratepayers to have a choice in their local government area, but has also been seen as an obstruction to forced amalgamations. While the current government has indicated that they have no intention of forcing amalgamations, the retention of the Provision is still recommended to allow residents their say.

Over the years, there has been many arguments supporting local government amalgamations, several of which have been disputed and not based on fact.

It has also been reported that amalgamations will not provide better services and will lead to increased costs. This was seen from the Queensland experience where several local governments de-merged.

The retention of the Dadour Provisions can also be seen as a tool to allow smaller local governments to avoid being taken over by a more aggressive neighbour and to have some self-determination.

The Shire of Wickepin is aware that the Shire of Waroona has passed a resolution for an item to go to the WALGA Peel Zone as an item for consideration. Rather than having a similar item, it is recommended that the Shire request the Central Country Zone to support the Peel Zone item for the retention of the Dadour Provisions. Other Shires have indicated plans for similar items in other zones.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

There is no financial cost association with this item.

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.1	Participate in regional groupings where value to the Shire of Wickepin can be demonstrated

Voting Requirement

Simple Majority

Officer Recommendation

That the Shire of Wickepin supports the Shire of Waroona consideration of a Peel Zone Item; and requests the Central Country Zone to support the item for the retention of the Dadour Provisions.

13.6 Smart Glasses at the Swimming Pool

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	A5172
Author	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	Attachment 13.6.1 - New Policy

Summary

For Council to consider a new Policy with regards to the wearing of smart glasses at the Wickepin Swimming Pool

Background

Concern has been raised by Contract Aquatics about the possibility of people wearing smart glasses at swimming pools and aquatic centres. These smart glasses are able to record video and photographs of other patrons at the facility.

The Education Department has also recently released a Policy not allowing people to enter school grounds while wearing smart glasses, even if the items are not recording.

Comments

To protect the privacy of other patrons at the Swimming Pool, the Shire of Wickepin has drafted a new policy refusing entrance for persons wearing smart glasses.

Recent Technology has improved significantly, and it is becoming more popular for some people to wear smart glasses, which are able to provide information to the wearer, but also allow for photographs or videos to be taken discreetly.

To ensure the privacy of other patrons at the Swimming Pool, the new policy refuses admission to patrons wearing smart glasses unless there is a bona fide medical reason for them to be wearing them.

The Policy will also fit in with the recent policy adopted by the Department of Education ensuring that all persons entering schools are not permitted entry while wearing smart glasses.

Contract Aquatic Services have their own Policy with regard to smart glasses, and the Shire Policy has been drafted in line with the Contract Aquatics Services Policy.

Statutory Environment

Local Government Act 1995

Policy Implications

This will create a policy position for smart glasses at the Swimming Pool.

Financial Implications

There is no financial cost association with this item.

Strategic Implications

Goal - Community

Objective:	9	Our communities are engaged, have a healthy lifestyle and are safe
Strategy	9.1	Advocate for quality health and community services.

Voting Requirement

Simple Majority

Officer Recommendation

That the Shire of Wickepin adopts Policy 7.2.7 – Smart Glasses and Recording Eyewear Policy.

13.7 MRWA AMMS Network Sustainability Review

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	Shire of Wickepin
File Reference	GR.SL.1446
Author	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 October 2026
Attachments	Attachment 13.7.1 – AMMS RAV Discussion Paper Attachment 13.7.2 – Draft Shire of Wickepin Submission AMMS

Summary

This report presents the AMMS–RAV Discussion Paper for Council's consideration and seeks endorsement of a submission to Main Roads Western Australia on the proposed network sustainability arrangements for Accredited Mass Management Scheme Level 2 and 3 access. The Discussion Paper provides the detailed policy and operational analysis underpinning the submission. The submission supports the objective of protecting road assets but raises concerns about the review's scope, the practical definition of the Freight Generator, the allocation of obligations, consistency between Road Managers, administrative burden, compliance and enforcement, and the need for meaningful Local Government and industry involvement.

Background

Main Roads WA Heavy Vehicle Services emailed the Shire on Friday, 2 October 2026 inviting feedback on the proposed Accredited Mass Management Scheme Network Sustainability arrangements, described as a replacement for the former CA07 access condition approach. The consultation is directed to Road Managers, Transport Operators, Freight Generators, industry associations and other interested stakeholders and is open for four weeks.

HVS advised that the CA07 wording had been amended after legal concerns were identified with directly linking road maintenance fees to RAV access approvals and enabling third parties to effectively switch Main Roads access approvals on and off. HVS has since worked with WALGA and a reference group of Local Government representatives on the proposed replacement model, including the proposed NS1 condition and Road Maintenance Agreement Confirmation Letter process.

A copy of the MRWA AMMS Information is included at Attachment 13.7.1. It examines the relationship between the AMMS review and the broader RAV Network, seasonal and cumulative freight impacts, Freight Generator responsibilities, State-wide consistency, materiality and risk triggers, administrative demands, compliance and enforcement, Working Group representation and practical scenario testing.

The proposal allows a Transport Operator to commence using the road after lodging an application. Where a new agreement is required, the Freight Generator would have two months to negotiate with the Road Manager while operations continue. Main Roads has advised that, once arrangements are finalised, Transport Operators will be given six months to comply.

The objective of protecting road infrastructure from extraordinary wear is supported. AMMS also provides substantial freight productivity benefits, and the proposed framework should preserve those benefits while directing additional maintenance arrangements toward freight tasks that create a material and identifiable impact.

Several matters warrant representation to Main Roads WA before the framework is finalised.

Comments

Scope of the review

The review is confined to AMMS Level 2 and 3, although many underlying issues—road capacity, pavement condition, freight intensity, route suitability, cumulative movements, seasonal vulnerability, Road Manager involvement and compliance—also arise across the broader Restricted Access Vehicle Network. The submission asks why AMMS is being considered in isolation and whether the work could support a more integrated and readily understood RAV access framework.

Different freight tasks

A formal Road Maintenance Agreement is well suited to sustained and identifiable mining, quarrying, industrial or major construction tasks involving a known generator, route, tonnage and operating period. Agricultural freight can involve multiple producers, operators, origins, destinations and routes, with grain, fertiliser, hay, fodder, livestock and other movements occurring at different stages of the agricultural cycle. A single model may not adequately address these differences.

Freight for the Shire of Wickpin is predominantly agricultural and seasonal, with some constant mining activity.

Freight Generator and allocation of obligations

The proposal depends on identifying the Freight Generator, but this may be unclear where the party producing, purchasing, arranging, transporting or receiving a commodity differs. The submission seeks an unambiguous definition and a State-wide responsibility matrix identifying who applies, notifies, negotiates, reports tonnage, contributes to maintenance, monitors impacts, monitors vehicle compliance and responds to a breach.

Consistency, thresholds and timing

Road Managers must retain appropriate discretion informed by local road construction, condition and seasonal vulnerability. However, common definitions, assessment criteria, documentation and materiality thresholds are needed to avoid inconsistent requirements across adjoining Local Governments. The proposed two-month negotiation period may also be ineffective for short, intensive freight tasks that could be substantially completed before an agreement is finalised.

Administration, compliance and enforcement

Applications, confirmation letters, negotiations, reporting, auditing, invoicing and renewals may be reasonable for significant sustained tasks but disproportionate if applied broadly. Road Maintenance Agreements address administration and asset management; they do not establish whether vehicles comply with approved axle group masses. The submission therefore requests details of HVS monitoring, enforcement resources, risk-based compliance activity, information sharing and the role expected of Road Managers.

Governance and practical testing

Further information is sought on the membership and Terms of Reference of the Committee or Working Group, including representation from WALGA, regional Local Governments, transport operators, Freight Generators and agricultural, mining and other freight sectors. Practical testing against representative scenarios, including agricultural, industrial, construction and multi-jurisdiction freight tasks, would assist in identifying unintended consequences before implementation.

Proposed position

The AMMS–RAV Discussion Paper provides the detailed basis for the proposed position. Consistent with that paper, the draft submission supports the network sustainability objective while recommending a proportionate, risk-based approach that distinguishes routine AMMS operations, seasonal or high-intensity freight, and extraordinary or sustained freight tasks that warrant a formal agreement or maintenance contribution.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

There is no financial cost association with this item, however, changes proposed for the road maintenance may have a cost to Council, but it cannot be determined.

Strategic Implications

GOAL – Infrastructure

Objective:	1	Roads are a key driver across the Shire
Strategy:	1.1	Improve road safety and connectivity
	1.2	Develop and implement long-term (minimum 5 years) works construction programs

Voting Requirement

Simple Majority

Officer Recommendation

That Council:

- notes the AMMS–RAV Discussion Paper at Attachment 13.7.1 and the key issues identified for the proposed network sustainability framework;*
- endorses the draft Shire of Wickepin submission at Attachment 13.7.2 for lodgement with Main Roads Western Australia;*
- authorises the Chief Executive Officer to make minor editorial amendments that do not alter the substance of the submission before lodgement;*
- requests that Main Roads WA clarify the rationale for limiting the review to AMMS Level 2 and 3 and explain how the proposed arrangements will integrate with the broader RAV Network framework;*
- requests clear State-wide definitions, materiality thresholds and an allocation of responsibilities between the Freight Generator, Transport Operator, Road Manager and Main Roads Heavy Vehicle Services;*
- requests details of the Committee or Working Group membership, Terms of Reference and Local Government and industry representation; and*
- supports practical scenario testing and a proportionate, risk-based framework before implementation.*

14 Urgent Business

15 Closure

With no further business, the Presiding Member declared the meeting closed at (time).