



Attachments

Ordinary Council Meeting Tuesday 16 June 2026

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Date	Tuesday 16 June 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Friday 12 June 2026



7.1. Confirmation of Minutes of Previous Ordinary Council Meeting 20 May 2026



Minutes

Ordinary Council Meeting
Wednesday 20 May 2026

UNCONFIRMED

Date	Wednesday 20 May 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	21 May 2026



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 20 May 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

David Burton
Chief Executive Officer
15 May 2026

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at 3.33pm

The Presiding Member announced that the meeting is being recorded in accordance with section 141 of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
W Astbury	Councillor
L Corke	Councillor
D Gaul	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
E Gee	Executive Support Officer

Apologies

J Mearns	Councillor
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3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

[Public Question Time]

4 Apologies and Leave of Absence

4.1 Apologies

Cr Mearns

4.2 Previously Approved Leave of Absence

Cr Allan requested a leave of absence for the Ordinary Council Meeting on 20 May 2026. Cr Allan was able to attend so leave was not required.

4.3 Requests for Leave of Absence

Cr Gaull requested a leave of absence for the June 2026 Ordinary Council Meeting

Council Decision

Resolution	OCM-200526-01
Moved	Cr Astbury
Second	Cr Allan

That Cr Gaull be granted a leave of absence for the June 2026 Ordinary Council Meeting for personal reasons.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,
Against	Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

5.2 Memorials

5.3 Deputations

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 15 April 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 15 April 2026, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution **OCM-200526-02**
Moved **Cr Corke**
Second **Cr Gaul**

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 15 April 2026, as included in Attachment 7.1.1, as a true and accurate record.

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

8 Motions of Which Notice Has Been Given

Cr Astbury raised for a change of June Ordinary Council Meeting date due to unavailability of some Councillors

Council Decision

Resolution **OCM-200526-03**
Moved **Cr Astbury**
Second **Cr Miller**

That the date for the June Ordinary Council Meeting be changed to 16 June 2026.

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

Agenda items 9.1 and 9.2 moved en bloc

9.1 Minutes of the RoeROC Ordinary meeting held on Thursday 9 April 2026

Officer Recommendation

That Council receives the minutes of the RoeROC Ordinary Meeting held on Thursday 9 April 2026, as included in Attachment 9.1 and Attachment 9.1a

Council Decision

Resolution **OCM-200526-04**
Moved **Cr Allan**
Second **Cr Gaul**

That Council receives the minutes of the RoeROC Ordinary Meeting held on Thursday 9 April 2026, as included in Attachment 9.1 and Attachment 9.1a

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

9.2 Minutes of the Central Country Zone meeting held on Friday 17 April 2026

Officer Recommendation

That Council receives the minutes of the Central Country Zone's Meeting held on Friday 17 April 2026, as included in Attachment 9.2

Council Decision

Resolution **OCM-200526-04**
Moved **Cr Allan**
Second **Cr Gaul**

That Council receives the minutes of the Central Country Zone's Meeting held on Friday 17 April 2026, as included in Attachment 9.2

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

10 Report by the President

Welcome is extended from Council to Kylie Bozanich and Emma Gee who have joined the Shire of Wickepin administration team.

On Friday April 17th CEO David and Myself attended the Central Country Zone of WALGA meeting hosted by Shire of Cuballing.

The annual Shire of Wickepin Commemorative ANZAC Day Service was held on Saturday 25th April to remember the sacrifices of the original ANZAC's, to pay respect, and give thanks, to our Service Men, Women and Animals who have served, and continue to serve our nation; and to remember those who are no longer with us.

Tributes were paid to the mateship of the Australian and New Zealand Defence Forces of the Army; the Navy and the Air Force who have served with distinction, side-by-side for over a century, in conflict and in peace around the world in battles within WW1, WW2, Korea, Vietnam and all other wars.

We were reminded of The ANZAC Spirit that was forged 111 years ago when the British Allied Invasion of the Gallipoli Peninsula happened at dawn on 25th April 1915. For Australia and New Zealand it has great significance, as the Gallipoli Campaign helped to foster a developing sense of national identity which has carried on for more than a century with the Australian and New Zealand Defence Forces serving side by side in countries around the world.

This ANZAC Day we commemorate this mate ship as we reflect on the many different meanings of WAR.

Special Thanks go to Tom and Chris who helped setting up chairs and power cords before the ceremony, Irene Moore who read "ANZAC Reflection" followed by The Prayer of Remembrance, David Koppers who sounded the "Last Post", Freeman of the Shire Murray Lang who read "The Ode" and Cr Gauld who took charge of the Flag protocol.

Wreaths were laid by the local school children Vinny Martin & Mason Edwards, Shire Cr Allan and CEO David Burton and Community Members.

The Shire Staff assisted in setting up the previous day and the Shire Gardeners had the lawns and gardens surrounding the War Memorial looking fantastic. In the Town Hall, community donations saw a wonderful spread of morning tea and the Wickepin History Group once again had a wonderful District Historical photographic display and Memorabilia set up.

Thank You to All for making this day very Special.

On April 29th saw the Shire's Local Emergency Management Committee (LEMC) Meeting held in order to finalise the Shire of Wickepin's risk assessment analysis document.

Early May saw a mass influx to Wickepin of Western Power Contractors who set up a compound of infrastructure at the saleyards in Richter Street, and proceeded to undertake the huge task within Wickepin townsite of replacing 45 power poles, 3.6km of overhead power wiring and equipment upgrades including crossarms and insulators, in order to strengthen to local network and increase the resilience to weather events to ensure a more reliable supply to homes and businesses.

Contractors set up 4 large portable generators around the town to minimise disruption to supply, and whilst the power was disabled at times for a few days throughout this time, the disruption was essential and will be well worth the inconvenience. Thank you to them for their consideration and great work.

Meetings and events that I have attended are:

April 17 CCZ of WALGA at Cuballing with CEO

April 25 ANZAC Ceremony at Wickepin

April 29 LEMC Meeting at Wickepin

11 Report by the Chief Executive Officer

13 April 2026	Meeting with Shire President
14 April 2026	Discussion with Ranger
15 April 2026	Meeting with Shire President
17 April 2026	CCZ – Shire of Cuballing
23 April 2026	Discussion with Ranger
	Meeting with the Shire President and Deputy President
24 April 2026	ROAC Meeting – Attend via video WALGA Webinar – Economic Brief
25 April 2026	ANZAC Day Event
29 April 2026	Meeting – Consultant for Housing Project funding.
01 May 2026	Meeting with WSM and Gardener for Oval Retic.
04 May 2026	Discussion with Pool Contractor – possible leak in pool.
05 May 2026	Visit local businesses for a letter of support for the Housing Project.
05 - 06 May 2026	Attend AGO Meeting - Westonia (Annual Leave)
07 May 2026	LGIS Golf Tournament Meeting Discussion with Shire President
12 May 2026	Discussion with Local Police – CCTV Grant application

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Yealering Hall – T. Dyer	01/05/2026	CEO
A13	Hire of Community Halls / Community Centre	CEO			
A14	The Food Act 2008 and the Food Regulations 2009	CEO			

A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			
A17	Prohibited and Restricted Burning Times – Vary	CEO			
A18	Disposal of Property	CEO			
A19	Native Flora – Seed Collection	CEO			

12 Notices of Motions for the Following Meeting

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – April 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	13 May 2026
Attachments	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – April 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for April 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 16111 - 16165	\$369,176.69
Cheques	16051- 16054	\$ 21,267.49
Direct Deductions	April 2026	\$0
Superannuation	April 2026	\$24,799.82
Credit Card	April 2026	\$0
BPay Payments	April 2026	\$0
Payroll	April 2026	\$152,103.63
Licensing	April 2026	\$17,839.9
Municipal Fund Total		\$585,187.53
Trust Fund		
Electronic Funds Transfer		\$0
Cheques		\$0
Trust Fund Total		\$0
Total		\$585,187.53

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$585,187.53 for April 2026, as included in Attachment 13.1.1.

Council Decision

Resolution	OCM-200526-05
Moved	Cr Miller
Second	Cr Allan

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$585,187.53 for April 2026, as included in Attachment 13.1.1.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,
Against	Nil

Monthly Schedule of Accounts Paid – April 2026 – Attachment 13.1.1

List of Accounts Due & Submitted to Council			
<u>April-26</u>			
Chq/EFT	Date	Name	Muni
EFT16111	09/04/2026	AUSTRALIA POST	\$ 21.84
EFT16112	09/04/2026	AIR LIQUIDE WA PTY LTD	\$ 60.86
EFT16113	09/04/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	\$ 846.85
EFT16114	09/04/2026	GOODYEAR AUTOCARE NARROGIN	\$ 1,600.00
EFT16115	09/04/2026	BURGESS RAWSON (WA) PTY LTD	\$ 858.12
EFT16116	09/04/2026	BKS ELECTRICAL	\$ 71.50
EFT16117	09/04/2026	BEACON EQUIPMENT	\$ 322.00
EFT16118	09/04/2026	LANDGATE	\$ 18.60
EFT16119	09/04/2026	ELDERS WICKEPIN	\$ 468.18
EFT16120	09/04/2026	GREAT SOUTHERN FUEL SUPPLIES - MARCH 2026	\$ 25,904.77
EFT16121	09/04/2026	G & M DETERGENTS	\$ 3,080.00
EFT16122	09/04/2026	BERYLE HOLM	\$ 474.46
EFT16123	09/04/2026	HC CONSTRUCTION SERVICES	\$ 44,000.00
EFT16124	09/04/2026	ID RENT	\$ 10,890.00
EFT16125	09/04/2026	MOMAR AUSTRALIA PTY LTD	\$ 1,466.85
EFT16126	09/04/2026	NARROGIN HARDWARE MAKIT	\$ 971.75
EFT16127	09/04/2026	NARROGIN BEARING SERVICES	\$ 123.20
EFT16128	09/04/2026	NARROGIN PACKAGING	\$ 278.50
EFT16129	09/04/2026	STAR TRACK EXPRESS	\$ 674.76
EFT16130	09/04/2026	NARROGIN CARPETS & CURTAINS	\$ 200.00
EFT16131	09/04/2026	OXTER SERVICES	\$ 176.00
EFT16132	09/04/2026	PERFECT COMPUTER SOLUTIONS - PCS	\$ 8,834.50
EFT16133	09/04/2026	REPCO	\$ 585.41
EFT16134	09/04/2026	PETER ROBERT STRIBLING	\$ 358.78
EFT16135	09/04/2026	R J SMITH ENGINEERING	\$ 1,559.84
EFT16136	09/04/2026	SUPAGAS PTY LTD	\$ 99.00
EFT16137	09/04/2026	SHIRE OF NARROGIN	\$ 1,310.46
EFT16138	09/04/2026	WEST AUSTRALIAN NEWSPAPERS	\$ 795.62
EFT16139	09/04/2026	WCP CIVIL PTY LTD	\$ 160,480.65
EFT16140	09/04/2026	WHITNEY CONSULTING	\$ 21,777.80
EFT16141	14/04/2026	AUSTRALIAN TAXATION OFFICE	\$ 45,501.00
EFT16142	23/04/2026	ALLAN'S BOBCAT & TRUCK HIRE	\$ 605.00
EFT16143	23/04/2026	BURGESS RAWSON (WA) PTY LTD	\$ 4,371.03
EFT16144	23/04/2026	BACKROADS MECHANICAL	\$ 2,513.21
EFT16145	23/04/2026	COUNTRY PAINT SUPPLIES	\$ 57.45
EFT16146	23/04/2026	CLARK EQUIPMENT	\$ 2,334.96
EFT16147	23/04/2026	CONTRACT AQUATIC SERVICES	\$ 5,092.50
EFT16148	23/04/2026	EWEN RURAL SUPPLIES	\$ 8,383.21

EFT16149	23/04/2026	EVERLON BRONZE	\$	883.30
EFT16150	23/04/2026	ARETA KIN ELLIS	\$	909.05
EFT16151	23/04/2026	FULFORD EARTHMOVING & CIVIL	\$	4,496.80
EFT16152	23/04/2026	HANCOCKS HOME HARDWARE	\$	50.70
EFT16153	23/04/2026	ELIZABETH HEFFERNAN	\$	50.00
EFT16154	23/04/2026	KULKER CARPENTRY & CONSTRUCTION	\$	1,000.00
EFT16155	23/04/2026	NARROGIN HARDWARE MAKIT	\$	97.20
EFT16156	23/04/2026	NARROGIN BEARING SERVICES	\$	303.60
EFT16157	23/04/2026	NARROGIN PACKAGING	\$	1,320.45
EFT16158	23/04/2026	STAR TRACK EXPRESS	\$	80.84
EFT16159	23/04/2026	REPCO	\$	518.91
EFT16160	23/04/2026	R J SMITH ENGINEERING	\$	165.50
EFT16161	23/04/2026	SHIRE OF NARROGIN	\$	138.50
EFT16162	23/04/2026	TEAM GLOBAL EXPRESS PTY LTD	\$	96.18
EFT16163	23/04/2026	WESTRAC EQUIPMENT	\$	230.79
EFT16164	23/04/2026	WICKEPIN NEWSAGENCY	\$	1,016.21
EFT16165	23/04/2026	WICKEPIN FOOTBALL CLUB	\$	650.00
			TOTALS EFT	\$ 369,176.69
16051	09/04/2026	WATER CORPORATION	\$	14,666.33
16052	09/04/2026	SYNERGY	\$	155.86
16053	23/04/2026	SYNERGY	\$	4,960.26
16054	23/04/2026	WATER CORPORATION	\$	1,485.04

			TOTALS CHEQUE	\$ 21,267.49
DD16541.1	01/04/2026	AWARE SUPER	\$	5,193.64
DD16541.2	01/04/2026	ANZ SUPER	\$	289.74
DD16541.3	01/04/2026	CARESUPER	\$	471.53
DD16541.4	01/04/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$	310.99
DD16541.5	01/04/2026	FIRSTCHOICE WHOLESALE PERSONAL SUPERANNUATION	\$	623.93
DD16541.6	01/04/2026	PRIME SUPER	\$	306.43
DD16541.7	01/04/2026	REST INDUSTRY SUPER	\$	295.31
DD16541.8	01/04/2026	MLC SUPER FUND - PLUM SUPER	\$	562.69
DD16541.9	01/04/2026	AUSTRALIAN SUPER	\$	279.25
DD16563.1	15/04/2026	AWARE SUPER	\$	5,124.13
DD16563.2	15/04/2026	ANZ SUPER	\$	176.05
DD16563.3	15/04/2026	CARESUPER	\$	470.43
DD16563.4	15/04/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$	305.99
DD16563.5	15/04/2026	FIRSTCHOICE WHOLESALE PERSONAL SUPERANNUATION	\$	563.73
DD16563.6	15/04/2026	PRIME SUPER	\$	303.43
DD16563.7	15/04/2026	REST INDUSTRY SUPER	\$	412.11
DD16563.8	15/04/2026	MLC SUPER FUND - PLUM SUPER	\$	562.69
DD16563.9	15/04/2026	AUSTRALIAN SUPER	\$	279.25
DD16578.1	29/04/2026	AWARE SUPER	\$	5,039.54
DD16578.2	29/04/2026	ANZ SUPER	\$	201.72

DD16578.3	29/04/2026	CARESUPER	\$	471.53
DD16578.4	29/04/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$	307.99
DD16578.5	29/04/2026	FIRSTCHOICE WHOLESALE PERSONAL SUPERANNUATION	\$	341.80
DD16578.6	29/04/2026	PRIME SUPER	\$	305.43
DD16578.7	29/04/2026	REST INDUSTRY SUPER	\$	758.55
DD16578.8	29/04/2026	MLC SUPER FUND - PLUM SUPER	\$	562.69
DD16578.9	29/04/2026	AUSTRALIAN SUPER	\$	279.25
		TOTALS SUPERANNUATION	\$	24,799.82
98010426	01/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	217.50
98070426	07/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	4,860.95
98080426	08/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	776.45
98100426	10/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	2,158.20
98160426	16/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	802.80
98170426	17/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	6,112.35
98280426	28/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	2,584.20
98290426	29/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	327.45
		TOTALS LICENSING	\$	17,839.90
PAYROLL	02/04/2026	PAYROLL	\$	51,052.00
PAYROLL	16/04/2026	PAYROLL	\$	49,021.00
PAYROLL	30/04/2026	PAYROLL	\$	52,030.63
		TOTALS PAYROLL	\$	152,103.63
		ACCOUNT TOTALS	\$	585,187.53
		TOTAL PAYMENTS APRIL 2026	\$	585,187.53

Credit Card Payment Summary		
23/03/2025 TO 22/04/2026		
CARD ENDING XXXX224175		
DATE	COMPANY	AMOUNT
Total For This Card		0
CARD ENDING XXXX244131		
DATE	COMPANY	AMOUNT
Total For This Card		\$0.00
TOTAL FOR SHIRE OF WICKEPIN		\$0.00
FUEL CARD		
Apr-26		
Job	Job Description	Line Total
P248	HINO 700 SERIES - FS 2848	2143.33
P342	HINO 700 SERIES FS2848	731.70
P1955A	FUSO CANTER 7.5T CREW CAB	6642.60
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	339.44
P2489	BOBCAT T650 TRACK LOADER	291.91
P664	JOHN DEERE Z997 RIDE ON MOWER - GREEN	122.28
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	1501.11
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	211.53
P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	411.21
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	552.75
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	516.82
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	835.18
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	2384.71
P813	CAT 12H GRADER 2017	2984.52
TOTAL		\$ 19,669.09

13.2 Statement of Financial Activity – April 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	13 May 2026
Attachments	Attachment 13.2.1 - Statement of Financial Activity – April 2026

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended February 2026.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial ImplicationsCurrent Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2026, as included in **Attachment 13.2.1**.*

Council Decision

Resolution **OCM-200526-06**

Moved **Cr Miller**

Second **Cr Gaull**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2026, as included in Attachment 13.2.1.

Carried **6/0**

For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,**

Against **Nil**

Statement of Financial Activity- April 2026 – Attachment 13.2.1

**SHIRE OF WICKEPIN****MONTHLY FINANCIAL REPORT****For the Period Ended 30 April 2026****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 30-Apr-26
	\$	\$	\$	\$
Housing Bonds	0	1,108	-1,108	0
Master Key Deposits	1,122	4,354	-4,104	1,372
Nomination Deposits	0	500	-500	0
Building and BCITF	282	256	-538	0
Wickepin Community Harvest Fund	76,903	0	-76,903	0
Miscellaneous Trust	2,449	1,440	-1,080	2,809
Licensing		171,242	-171,242	0
	80,755	178,900	-255,475	4,181

**SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026**

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2025-26 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
			\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	530,348	0	530,348	0	457,187	73,162
Grants Commission - Roads	WALGGC	Y	298,320	0	298,320	0	261,658	36,662
GOVERNANCE								
Australia Day Grant	Aust Day Council	N	0	2,000	2,000		2,000	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	77,000	0
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
RECREATION AND CULTURE								
LRCI Phase 4	LRCI Stage 4	Y	181,943			181,943	226,332	(44,389)
Yealering Hall	Lotterywest	N	0			70,000	70,000	0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	429,685	623,657
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334	571,334	0
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
TOTALS			2,995,330	2,000	1,100,711	1,966,619	2,288,238	779,092

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual	Budget	Actual	Budget	Actual	Budget	
			\$	\$	\$	\$	\$	\$	
Loan 103 - Staff House	229,102		20,345	40,785	208,757	229,102	1,071	2,047	2/12/2030
	229,102	0	20,345	40,785	208,757	229,102	1,071	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV	0.869500	261	1,543,428	135,462			135,462				134,196
UV	0.004310	308	378,123,945	1,631,037	13		1,631,050		500		1,631,550
Mining UV	0.004310						0				
Sub-Totals		569	379,667,373	1,766,499	13	0	1,766,512	0	500	0	1,765,746
	Minimum \$										
Minimum Payment											
GRV	600	111	389,968	66,000			66,000				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
Sub-Totals		153	4,345,676	91,200	0	0	91,200	0	0	0	91,800
							1,857,712				1,857,546
Ex Gratia Rates							16,011				16,025
Discount							(97,047)				(110,000)
Rates Writeoffs							(40)				(50)
Amount from General Rates							1,776,635				1,763,521
Specified Area Rates											
Totals							1,776,635				1,763,521

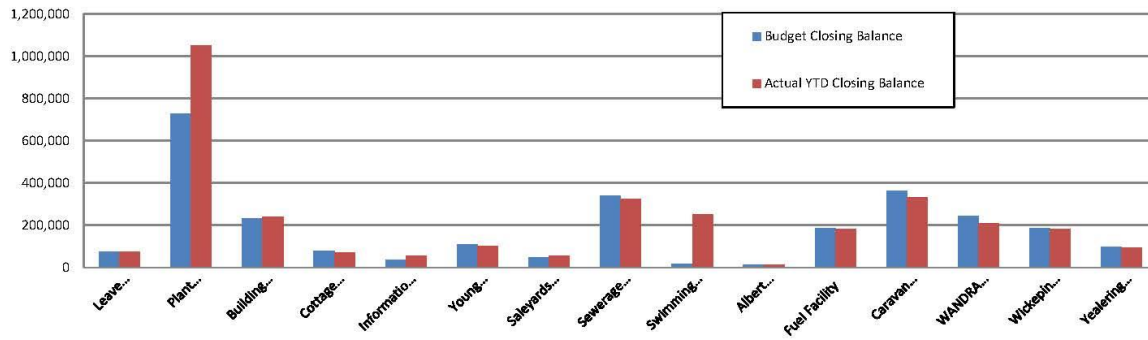
Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 7: Cash Backed Reserve

2025-26	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Land Development Reserve	247,491	5,328		15,000					267,819	247,491
Waste Management Reserve	140,810	3,034							143,844	140,810
Leave Reserve	73,475	1,582							75,057	73,475
Plant Replacement Reserve	1,051,239	22,800				346,000			728,039	1,051,239
Building Reserve	240,703	5,181		10,000		25,000			230,884	240,703
Cottage Homes Reserve	70,419	1,626		5,000					77,045	70,419
Information Technology	54,202	1,167				20,000			35,369	54,202
Young Singles Accommodation Reserve	100,176	2,396		5,000					107,572	100,176
Saleyards Reserve	56,239	1,469				10,000			47,708	56,239
Sewerage Reserve	325,267	6,963		5,000					337,230	325,267
Swimming Pool Reserve	249,178	5,366				240,000			14,544	249,178
Albert Facey Homestead Reserve	10,487	223							10,710	10,487
Fuel Facility	182,323	3,925							186,248	182,323
Caravan Park & Accommodation Reserve	331,615	7,138		25,000					363,753	331,615
WANDRA events & Emergency Repairs Reserve	209,698	4,514		30,000					244,212	209,698
Wickepin Bowling Greens - Replacement	180,917	3,894							184,811	180,917
Yealering Bowling Green - Replacement	93,669	2,016							95,685	93,669
Future Projects Reserve	63,391	1,378		10,000					74,769	63,391
	3,681,298	80,000	0	105,000	0	641,000	0	0	3,225,298	3,681,298

Note 7 - Year To Date Reserve Balance to End of Year Estimate



**SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026**

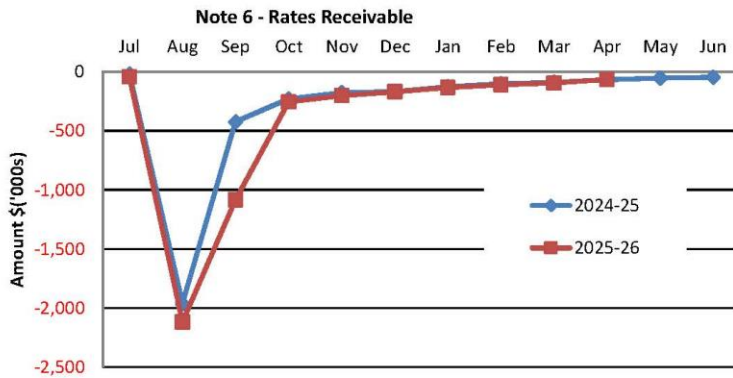
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

	YTD 30 Apr 2026	30 June 2025
	\$	\$
Opening Arrears Previous Years	44,774	20,238
Levied this year	1,991,399	1,834,180
<u>Less</u> Collections to date	(1,972,033)	(1,809,644)
Equals Current Outstanding	64,140	44,774
Net Rates Collectable	64,140	44,774
% Collected	96.85%	97.59%



Comments/Notes - Receivables Rates

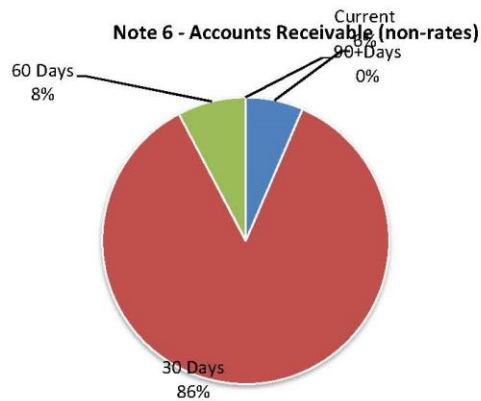
Receivables - General

Receivables - General

Total Receivables General Outstanding

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	447	5,910	532	0
Total Receivables General Outstanding				6,888.65

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

SHIRE OF WICKEPIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2026

Note 5: BUDGET AMENDMENTS
 Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$		\$
	Permanent Changes						
	Yealering Tennis Club - Power		Capital Expenditure		25,000	(25,000)	0
	Transfer from Reserve		Operating Revenue				0
							0
							0
							0
				0	25,000	(25,000)	

**SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026**

Note 4: CASH AND INVESTMENTS

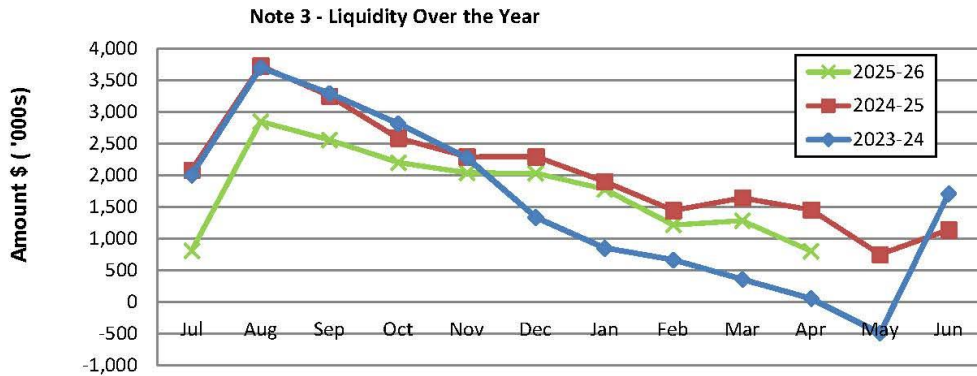
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	227,548			227,548	ANZ	At Call
Reserve Bank Account	0.00%		20		20	ANZ	At Call
Trust Bank Account	0.00%			2,809	2,809	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%		3,000,000		3,000,000		03-Jun-25
Municipal	4.80%	754,792			754,792	WA Treasury	At Call
Reserve	4.53%		681,277		681,277		03-Jun-25
Trust	0.40%				0		
Total		983,039	3,681,298	2,809	4,667,146		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2026

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
Note	YTD 30 Apr 2026	30 June 2025	YTD 29 Apr 2025	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	4	984,161	1,247,830	3,054,752
Cash Restricted	4	3,681,298	3,681,298	2,824,404
Receivables - Rates	6	64,140	44,991	157,827
Receivables -Other	6	6,889	287,679	5,929
Interest / ATO Receivable/Trust		29,813	42,308	25,304
		4,766,300	5,304,106	6,068,216
Less: Current Liabilities				
Payables	-	46,044	(264,315)	(210,020)
Contract Liabilities	-	-	-	(853,441)
Provisions	-	231,014	(231,184)	(227,654)
	-	277,057	(495,499)	(1,291,116)
Less: Cash Reserves	7	3,681,298	(3,681,298)	(2,824,404)
Net Current Funding Position		807,945	1,127,309	1,952,696



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
 For the Period Ended 30 April 2026

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	25,211	151.9%	▲	Permanent	Paid Parental Leave income, Aus Day Grant, Profit on sale of plant increase.
General Purpose Funding - Other	(7,334)	(1%)			
Law, Order and Public Safety	751	1%			
Health	395	21.9%			
Education and Welfare	533	22.2%			
Housing	6,599	7%			
Community Amenities	30,460	16%	▲	Timing	Increase in Bus Charges, Cemetery Charges
Recreation and Culture	119,209	60%	▲	Permanent	LRCI Funding increase
Transport	(325,152)	(2.0%)	▼	Timing	Road funding not yet received
Economic Services	27,719	42%	▲	Timing	Caravan Park fees income up
Other Property and Services	5,397	2.0%			
Operating Expense					
Governance	187,552	27.38%	▼	Timing	Decrease in admin salaries, superannuation, subscriptions.
General Purpose Funding	22,504	23.46%	▼	Timing	Administration Allocation reduced to staff movements
Law, Order and Public Safety	104,139	33.50%	▼	Timing	Fire maintenance accounts not yet expened.
Health	5,656	24.91%			
Education and Welfare	21,867	62.09%	▼	Timing	CDO projects on hold. Playgroup maintenance not yet expended
Housing	61,692	23.75%	▼	Timing	Housing maintenance not yet expended
Community Amenities	109,130	18.90%	▼	Timing	Building maintenance still to be done
Recreation and Culture	(117,404)	(9.09%)			
Transport	(42,976)	(0.89%)			
Economic Services	58,231	19.03%	▼	Timing	Area Promotion - not yet expended. Standpipe costs down
Other Property and Services	(99,453)	(77.87%)	▲	Timing	Parts & repairs costs up, Staff payouts of Leave on termination.
Capital Revenues					
Grants, Subsidies and Contributions	(238,692)	(15.54%)	▼	Timing	Road Funding not yet received
Proceeds from Disposal of Assets	(7,061)	(2.62%)			
Capital Expenses					
Land and Buildings	28,162	(1.50%)			
Infrastructure - Roads	12,744	40.41%	▼	Timing	Road Construction Projects not yet completed
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	Not yet expended
Infrastructure - Other	29,057	12.16%	▼	Timing	Niche Wall, Dust Suppression still to be done.
Plant and Equipment	321,302	7.04%			
Furniture and Equipment	25,750	88.00%	▼	Timing	Computer equipment not yet purchased, CCTV project not yet expended
Financing					
Loan Principal	90	0.44%			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

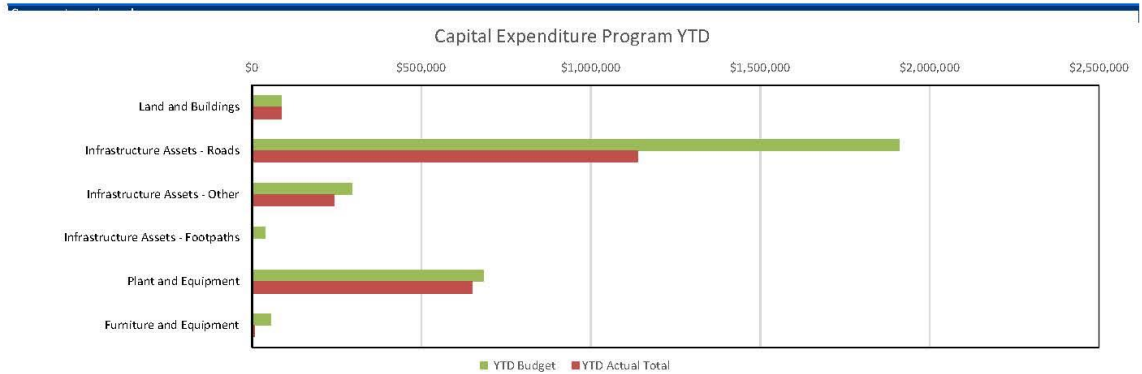
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2026**

Capital Acquisitions	Note	YTD 30 04 2026					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal) Expenditure (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 86,783	\$ 0	\$ 86,783	\$ 85,500	\$ 100,500	\$ 1,283
Infrastructure Assets - Roads	13		1,138,018	1,138,018	1,909,630	1,909,630	(771,612)
Infrastructure Assets - Other	13	243,275	0	243,275	294,000	294,000	(50,725)
Infrastructure Assets - Footpaths	13	0	0	0	37,500	45,000	(37,500)
Plant and Equipment	13	650,841	0	650,841	684,000	937,000	(33,160)
Furniture and Equipment	13	6,719	0	6,719	56,000	56,000	(49,281)
Capital Expenditure Totals		987,618	1,138,018	2,125,635	3,066,630	3,342,130	(940,995)

Funded By:

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	262,832	269,893	(58,537)	7,061
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	899,868	1,484,048	899,868
Capital Funding Total	262,832	3,066,630	3,342,130	(2,803,798)



**SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2026**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Rates	9	1,747,673.00	1,747,593	1,760,625	13,032	0.75%	
Rates excluding General Rates	9	16,025.00	16,025	16,011	(14)	(0.09%)	
Operating Grants, Subsidies and Contributions	11	1,098,711.00	891,544	990,887	99,343	11.14%	▲
Fees and Charges		530,421.00	481,581	580,475	98,894	20.54%	▲
Interest Earnings		152,000.00	140,570	36,473	(104,097)	(74.05%)	▼
Other Revenue		0.00	0	10,213	10,213		▲
Profit on Disposal of Assets	8	86,913.00	72,420	90,547	18,127		
Total Operating Revenue		3,631,743.00	3,349,733	3,485,230	135,497		
Operating Expense							
Employee Costs		(1,624,033.00)	(1,358,835)	1,480,519	(121,684)	(8.95%)	
Materials and Contracts		(1,810,357.00)	(1,530,196)	1,176,363	353,833	23.12%	▲
Utility Charges		(294,193.00)	(243,771)	183,924	59,847	24.55%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(5,104,410)	5,096,397	8,013	0.16%	
Interest Expenses		(2,047.00)	(1,024)	908	115	11.27%	▲
Insurance Expenses		(273,080.00)	(271,935)	262,996	8,939	3.29%	
Other Expenditure		(11,000.00)	(9,160)	23,540	(14,380)	(156.99%)	▼
Loss on Disposal of Assets	8	(28,376.00)	(23,630)	7,377	16,253	68.78%	
Total Operating Expenditure		(10,168,446.00)	(8,542,961)	8,232,024	310,937		
Funding Balance Adjustments							
Add back Depreciation		6,125,360.00	5,104,410	5,096,397	(8,013)	(0.16%)	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(48,790)	83,170	(34,380)	70.47%	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
Net Cash from Operations		(469,880.00)	(137,608)	266,433	404,040		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,896,869.00	1,536,043	1,297,351	(238,692)	(15.54%)	▼
Proceeds from Disposal of Assets	8	323,872.00	269,893	262,832	(7,061)	(2.62%)	
Proceeds from Sale of Assets		0.00	0	0	0		
Total Capital Revenues		2,220,741.00	1,805,936	1,560,183	(245,753)		
Capital Expenses							
Land and Buildings	13	(100,500.00)	(85,500)	86,783	(1,283)	(1.50%)	
Infrastructure - Roads	13	(1,909,630.00)	(1,909,630)	1,138,018	771,612	40.41%	▲
Infrastructure - Footpaths	13	(45,000.00)	(37,500)	0	37,500	100.00%	▲
Infrastructure - Drainage	13	(294,000.00)	(294,000)	258,245	35,755	12.16%	▲
Plant and Equipment	13	(937,000.00)	(684,000)	635,871	48,130	7.04%	
Furniture and Equipment	13	(56,000.00)	(56,000)	6,719	49,281	88.00%	▲
Total Capital Expenditure		(3,342,130.00)	(3,066,630)	2,125,635	940,995		
Net Cash from Capital Activities		(1,121,389.00)	(1,260,694)	565,452	695,241		
Financing							
Transfer from Reserves	7	616,100.00	0	0	0		
Repayment of Debentures	10	(40,785.00)	(20,435)	20,345	90	0.44%	
Transfer to Reserves	7	(185,000.00)	0	0	0		
Net Cash from Financing Activities		390,315.00	(20,435)	20,345	90		
Net Operations, Capital and Financing		(1,200,954.00)	(1,418,736)	319,364	1,099,372		
Opening Funding Surplus(Deficit)	3	1,200,954.00	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	(217,782)	807,945	1,025,727		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2026**

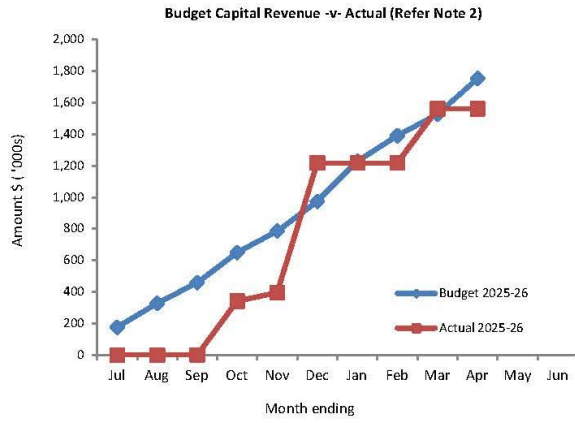
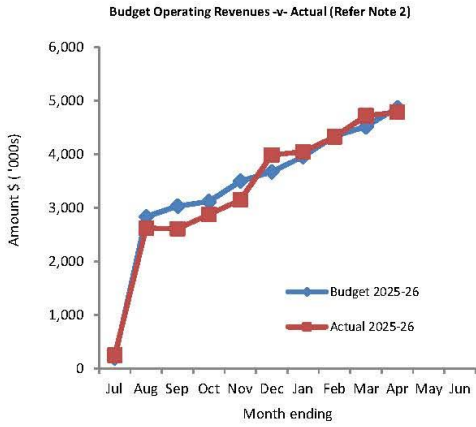
Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
	2,005	1,660	26,871	25,211	1518.73%	▲
9	1,763,698	1,763,618	1,776,636	13,018	0.74%	
	986,168	766,651	759,317	(7,334)	(0.96%)	
	145,000	143,990	144,741	751	0.52%	
	220	180	575	395	219.20%	
	300	240	773	533	221.98%	
	116,850	97,340	103,939	6,599	6.78%	
	288,221	192,351	222,811	30,460	15.84%	▲
	201,943	199,273	318,482	119,209	59.82%	▲
	1,914,882	1,627,893	1,302,741	(325,152)	(19.97%)	▼
	77,325	65,920	93,639	27,719	42.05%	▲
	32,000	26,660	32,057	5,397	20.24%	
Total Operating Revenue	5,528,612	4,885,776	4,782,581	(103,195)		
Operating Expense						
	(778,721)	(685,015)	(497,463)	187,552	27.38%	▼
	(115,118)	(95,940)	(73,436)	22,504	23.46%	▼
	(365,208)	(310,830)	(206,691)	104,139	33.50%	▼
	(25,804)	(22,700)	(17,044)	5,656	24.91%	
	(42,216)	(35,220)	(13,353)	21,867	62.09%	▼
	(308,643)	(259,734)	(198,042)	61,692	23.75%	▼
	(692,590)	(577,280)	(468,150)	109,130	18.90%	▼
	(1,536,391)	(1,291,735)	(1,409,139)	(117,404)	(9.09%)	
	(5,794,448)	(4,830,832)	(4,873,808)	(42,976)	(0.89%)	
	(366,485)	(305,960)	(247,729)	58,231	19.03%	▼
	(142,822)	(127,715)	(227,168)	(99,453)	(77.87%)	▲
Total Operating Expenditure	(10,168,446)	(8,542,961)	(8,232,024)	310,937		
Funding Balance Adjustments						
	6,125,360	5,104,410	5,096,397	(8,013)	(0.16%)	
8	(58,537)	(48,790)	(83,170)	(34,380)	70.47%	
	0	0	0	0		
	0	0	0	0		
Net Cash from Operations	1,426,989	1,398,436	1,563,784	165,348		
Capital Revenues						
8	323,872	269,893	262,832	(7,061)	(2.62%)	
Total Capital Revenues	323,872	269,893	262,832	(7,061)		
Capital Expenses						
13	(100,500)	(85,500)	(86,783)	(1,283)	(1.50%)	
13	(1,909,630)	(1,909,630)	(1,138,018)	771,612	40.41%	▼
13	(45,000)	(37,500)	0	37,500	100.00%	▼
13	(294,000)	(294,000)	(258,245)	35,755	12.16%	▼
13	(937,000)	(684,000)	(635,871)	48,130	7.04%	
13	(56,000)	(56,000)	(6,719)	49,281	88.00%	▼
Total Capital Expenditure	(3,342,130)	(3,066,630)	(2,125,635)	940,995		
Net Cash from Capital Activities	(3,018,258)	(2,796,737)	(1,862,803)	933,933		
Financing						
7	616,100	0	0	0		
10	(40,785)	(20,435)	(20,345)	90	0.44%	
7	(185,000)	0	0	0		
Net Cash from Financing Activities	390,315	(20,435)	(20,345)	90		
Net Operations, Capital and Financing						
	(1,200,954)	(1,418,736)	(319,364)	1,099,372		
Opening Funding Surplus(Deficit)	1,200,954	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	0	(217,782)	807,945	1,025,727		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

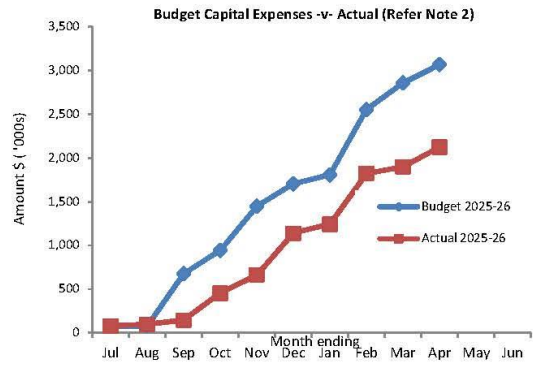
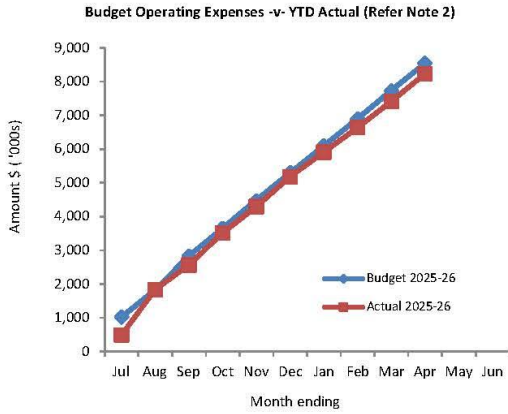
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 30 April 2026

Revenues



Expenditure

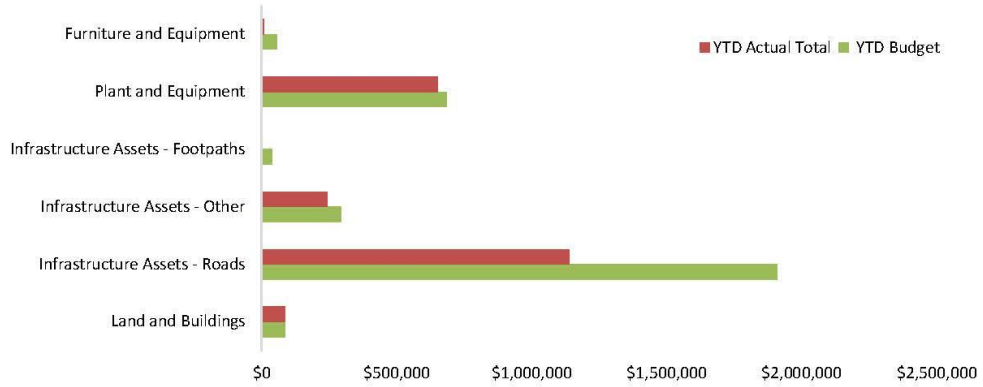


Comments

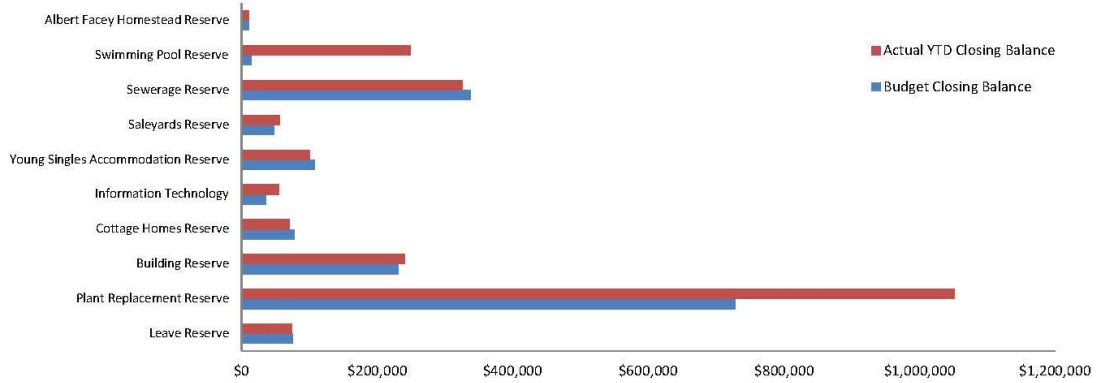
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
 Monthly Summary Information
 For the Period Ended 30 April 2026

Capital Expenditure Program YTD (Refer Note 13)



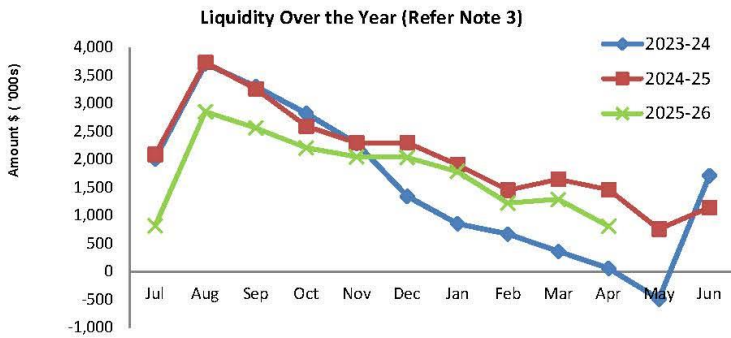
Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 30 April 2026

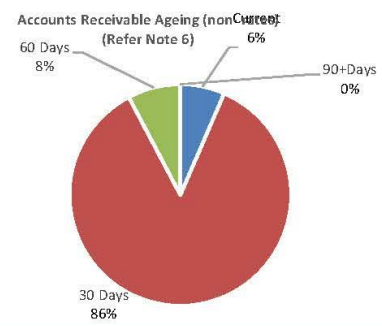
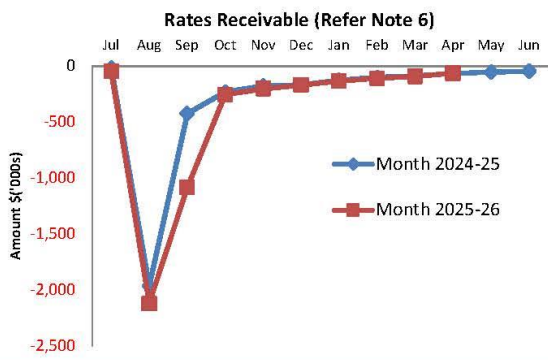


Cash and Cash Equivalents as at period end

Unrestricted	\$ 984,161
Restricted	\$ 3,681,298
	\$ 4,665,459

Receivables

Rates	\$ 64,140
Other	\$ 6,889
	\$ 71,029



Comments

Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General	\$ 622,862.00
25/26 Grants Commission - Roads	\$ 386,093.00
Amounts paid in advance	\$ 1,008,955.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Compilation Report
For the Period Ended 30 April 2026

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2026 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: E.Clement DCEO

Date prepared: 13-May-26

Reviewed by: David Burton CEO

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ○
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 13: CAPITAL ACQUISITIONS

		30/04/2026				
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Recreation and Culture						
	Replace Roof and Ceiling Wickepin Tennis Club	15,000	15,000	0	15,000	
	Netball Court Seating	5,000	5,000	0	5,000	
	Wickepin Town Hall	8,000	8,000	6,000	2,000	
	Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	8,500	8,500	0	8,500
	Yealering Hall	CLPH2	29,000	29,000	41,250	(12,250)
	Lake Yealering Foreshore Ablution Building	LYFA2	0	0	7,696	
	Yealering Tennis Club Power	XYTC	0	0	31,837	
	Recreation And Culture Total	65,500	65,500	86,783	18,250	
Transport						
	Toolseum Restumping	5,000	5,000	0	5,000	
	Transport Total	5,000	5,000	0	5,000	
Land and Buildings Total		100,500	85,500	86,783	38,250	
Footpaths						
Transport						
	Footpaths	LFP1	45,000	37,500	0	37,500
	Transport Total	45,000	37,500	0	37,500	
Footpaths Total		45,000	37,500	0	37,500	
Furniture & Equipment						
Governance						
	Various Locations - New CCTV System	XCTV	36,000	36,000	6,719	29,281
	Computer Server	XAB5	20,000	20,000	0	20,000
	Governance Total	56,000	56,000	6,719	49,281	
Furniture & Office Equip. Total		56,000	56,000	6,719	49,281	
Plant , Equip. & Vehicles						
Governance						
	Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	60,000	59,786	214
	Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	60,000	0	60,000
	Governance Total	120,000	120,000	59,786	60,214	
Recreation And Culture Total					0	
Law, Order and Public Safety						
	Weather Stations	XWS1	33,000	33,000	23,628	(9,372)
	Fast Fill Trailers x3	XFFT			28,725	28,725
	Law, Order and Public Safety Total	33,000	33,000	52,353	(9,372)	
Transport						
	Truck WK342	XPM4	324,000	324,000	317,671	6,329
	Bus	XPM6	220,000	0	0	220,000
	Cherry Picker - P3570	XPM8	30,000	30,000	0	30,000
	Gardeners Ute WK468	XPM9	50,000	50,000	47,061	2,939
	Crew Cab WK2567	XPM10	55,000	55,000	50,796	4,204
	Traffic Lights	XPM11	25,000	25,000	30,030	(5,030)
	MWS Ute	XPW3	80,000	80,000	78,172	1,828
	Transport Total	784,000	564,000	523,731	270,251	
Plant , Equip. & Vehicles Total		937,000	684,000	635,871	330,465	
Infrastructure Other						
Law, Order and Public Safety						
		0	0		0	
Community Amenity Total		0	0	0	0	
Recreation and Culture						
	Harrismith Community Centre Playground- LRCI Phase 4	XHC1	25,000	25,000	25,750	(750)
	Yealering Niche Wall	XYC1	25,000	25,000	0	25,000
	Wickepin Swimming Pool	XSP8	234,000	234,000	171,591	62,409
	Lake Yealering Limestone Wall	XLY2	0	0	42,410	(42,410)
	Recreation and Culture Total	284,000	284,000	239,751	44,249	
Economic Services						
	Saleyards Dust Suppression	CLSY1	10,000	10,000	3,525	6,475
	Economic Services Total	10,000	10,000	3,525	6,475	
Transport						
	Traffic Signs - Smiley Faces	XPM12	0	0	14,970	(14,970)
	Transport Total	0	0	14,970	(14,970)	
Infrastructure Other Total		294,000	294,000	258,245	35,755	
Roads						
Transport Regional Road Group						
	Wickepin Harrismith Rd	RG157	538,296	538,296	546,325.77	(8,030)
	Lomos South Road	RRG155	317,992	317,992	315,853.24	2,139
	Regional Road Group Total	856,288	856,288	862,179	(5,891)	
Transport Roads to Recovery						
	Yilliminning Road	R2R004	475,629	475,629	10,164.80	
	Stock Route Road	R2R163	198,729	198,729	145,891.50	
	Gilliminning Road	R2R035	189,492	189,492	29,525.45	
	Wishbone Road	R2R040	189,492	189,492	84,805.21	
	Roads to Recovery Total	1,053,342	1,053,342	270,387	0	
Council Resources Construction						
	Railway Road - Harrismith - Lrci 4- Layby	XH15	0	0	2,335	(2,335)
	Toolibin Rd, Toolibin - Lrci 4- Layby	XH16	0	0	3,116	(3,116)
	Council Resources Construction Total	0	0	5,451	(2,335)	
Roads Total		1,909,630	1,909,630	1,138,018	(5,226,159)	
Capital Expenditure Total		3,342,130	3,066,630	2,125,635.35	483,024	

13.3 Dual Fire Control Officers

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	ES.MEE.904
Author/s	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	Attachment 13.3.1 - Letter – Dual Fire Control Officers, Shire of Corrigin

Summary

The Shire of Corrigin has requested Council to formally approve the appointment of two (2) of their Fire Control Officers as Dual Fire Control Officers for the 2026/2027 Fire Season.

Background

Section 40 of the Bush Fires Act 1954 states the following in respect to Dual Bush Fire Control Officers:-

Local governments may join in appointing and employing bush fire control officers

- (1) Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.
- (2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.

Comments

The Shire of Corrigin has requested that the following people be appointed as Dual Fire Control Officers:-

Mr Craig Jespersen and Mr Joel Bell

Statutory Environment

Bush Fires Act 1954

Policy Implications

Nil.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2026/2027 Fire Season:-Mr Craig Jespersen and Mr Joel Bell.

Council Decision

Resolution	OCM-200526-07
Moved	Cr Corke
Second	Cr Astbury

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2026/2027 Fire Season: - Mr Craig Jesperson and Mr Joel Bell.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul.
Against	Nil

UNCONFIRMED

13.4 Review – Delegation Register

Submission to	Ordinary Council Meeting
Location / Address	Whole of Shire
Name of Applicant	Shire of Wickepin
File Reference	GO.AUT.1320
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	Attachment 13.4.1 - Reviewed Delegation Register

Summary

The Council to consider a review of the Delegations Register.

Background

In accordance with section 5.46 of the Local Government Act 1995, Council must review its delegations at least once each financial year.

The last significant review was conducted on 17 August 2023

Delegations are most commonly used in organisations where:

1. A particular person has authority to exercise a discretion to enforce a right or discharge a duty on behalf of the organisation.
2. That person or officer has either:
 - A multitude of authorities to exercise a discretion to enforce rights or discharge powers; or
 - Many circumstances in which they have authority to exercise a discretion to enforce rights or discharge duties.
3. The business of the organisation could not be efficiently carried on if that person were to personally exercise their discretion to enforce all the rights or discharge all the duties.
4. Through practical administration, that person needs to appoint other persons to exercise their discretion to exercise powers or discharge duties on behalf of the organisation.

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Comments

The Delegation Register has not been reviewed in the current financial year. Some changes have been made to delegations for clarity. Changes to the Delegations Register are noted for Council to approve or change.

In order to ensure the Shire is compliant with Section 5.45 (2) of the Local Government Act 1995, a complete review has been done for the Delegation Register.

It needs to be noted that some delegations are in a different format. The Shire will be further reviewing the Delegations to ensure that all delegations are listed in the same format, however this is likely to commence in the new financial year.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil.

Financial Implications

Nil

Strategic Implications*Shire of Wickepin – Strategic Community Plan 2022-2032*

4.2 We are a compliant and resourced Local Government

Voting Requirement

Absolute Majority

Officer/Committee Recommendation*That Council adopts Shire of Wickepin Delegations Register as reviewed at its Audit, Risk and Improvement Committee meeting on 20 May 2026.***Council Decision**

Resolution	OCM-200526-08
Moved	Cr Gaul
Second	Cr Corke

That Council adopts Shire of Wickepin Delegations Register as reviewed at its Audit, Risk and Improvement Committee meeting on 20 May 2026.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,
Against	Nil

13.5 Internal Audit – Risk Assessment

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	FM.AUD.1225
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	13.5.1 - Risk Assessment Dashboard Report

Summary

For the Audit Risk and Improvement Committee to consider an internal audit report on Risk Assessment items for the Shire of Wickepin.

Background

As part of the Key Performance Indicators (KPI's) for the CEO, it is required that 2 internal audits be performed each year on Shire operations.

One of the audits will be looking at a Risk Assessment (internal) as a comparison to the Financial Management Review and Regulation 17 audits completed externally.

Comments

The template adopted by the Administration is fairly comprehensive and looks at the Shire's operations in various areas and assesses the risk of items/actions going wrong and also the likelihood of these events taking place. Areas covered by the Risk assessment include:

- Asset Sustainability Practices
- Business and Community Disruption
- Compliance
- Document Management
- Employment Practices
- Engagement Practices
- Environmental Management
- Errors, Omissions, and delays
- External Theft and Fraud
- Management of Facilities/Venues/Events
- It and Communications Infrastructure
- Misconduct
- Project / Change Management
- Safety and Security Practices
- Supplier and Contract Management

The information is based on the staff's confidence in our current operating systems and practices, with a consideration of what could go wrong and what the impact would be to the Shire, whether for reputational damage, financial loss, or downtime for the Shire.

While controls are listed as adequate, several of the categories came up with a "High" risk assessment. A recurring comment was that concerns may be due to changes at an executive level for the Shire over the last few years. While numerous changes have been implemented over the last 12 months, some of the changes are yet to be fully embedded into the culture of the organisation, which increases the possibility of wrongdoing or failure of systems. Several items have been raised as actions to embed these processes and reduce the risk to the Shire. These action items are listed in the Dashboard

report presented to Council. Stability in the executive staff of the Shire will greatly assist this improvement.

While staff will be referring to this document on a regular basis to complete the actions listed, it is also recommended that this assessment be repeated in 2-3 years to ensure that improvements are being made for the Shire.

Statutory Environment

Nil

Policy Implications

The report does not have any policy implications, but the actions of the attached risk report may cause changes to some policies to reduce the risk exposure for the Shire.

Financial Implications

The report does not have any financial implications, but actions taken as a result of the report may need to be included in forward budgets.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That the Council accepts the Internal Audit for risk assessment for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Council Decision

Resolution	OCM-200526-09
Moved	Cr Gaul
Second	Cr Corke

That the Council accepts the Internal Audit for risk assessment for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,
Against	Nil

13.6 Internal Audit – Cash Handling

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	FM.AUD.1225
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	12 April 2026
Attachments	13.6.1 - Assessment Checklist

Summary

For the Audit Risk and Improvement Committee to consider an internal audit report on Cash Handling items for the Shire of Wickepin.

Background

As part of the Key Performance Indicators (KPI's) for the CEO, it is required that 2 internal audits be performed each year on Shire operations.

The second internal audit for the Shire was for Cash Handling.

Comments

The CEO and DCEO completed a desktop assessment of the Shire of Wickepin's cash handling processes against a checklist created to ensure adequate controls and separation of duties was maintained.

The assessment covered:

- General Cash Management
- Cash Receipts
- Cash Disbursement / Petty Cash
- Bank Reconciliation
- Physical Cash Controls
- Reporting and Compliance

Due to the small size of the Administration Staff, separation of duties is always a concern. This is required to ensure that no single person can control a process without oversight from a third party to ensure processes are followed. Given the staffing level that the Shire has, we believe that the controls are adequate, given staffing limitations.

It was also noted through the Audit that actual cash being used for the Shire is limited, as most payments are through EFTPOS or bank transfer. This again limits the risk for the Shire for cash handling.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That the Council accepts the Internal Audit for Cash Handling for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Council Decision

Resolution **OCM-200526-10**

Moved **Cr Allan**

Second **Cr Gaul**

That the Council accepts the Internal Audit for Cash Handling for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Carried **6/0**

For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**

Against **Nil**

13.7 Financial Management Review/Regulation 17 Review

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	CM.PLA.401
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 April 2026
Attachments	13.7.1- FMSR Report – 13.7.2- Regulation 17 Report

Summary

For the Audit Risk and Improvement Committee to consider external Financial Management Review and Regulation 17 Review for the Shire of Wickepin.

Background

Under Regulations, a Financial Management review and Regulation 17 Review is required to be undertaken by the Shire at least every 3 years.

Due to changes in the Executive area, these Reviews were undertaken by an external auditor to provide the information for the Council to consider.

Local Government (Financial Management) Regulations 1996

5. CEO's duties as to financial management

(2) The CEO is to —

- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Local Government (Audit) Regulations 1996

17. CEO to review certain systems and procedures

(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —

- (a) risk management; and
- (b) internal control; and
- (c) legislative compliance.

(2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.

Comments

The Financial Management review and Regulation 17 Review was undertaken by AMD Auditors as the previous auditor for the Shire of Wickepin, as they were aware of the Shire's operations.

Tim Partridge – Director AMD – advised that there were very few recommendations on either report overall in comparison to other Reviews that they have conducted.

Financial Management Systems Review

The Table of concerns raised through this report is as follows:

2. Collection of money		
	We have no findings to report relating to the collection of money.	
3. Custody and security of money		
	We have no findings to report relating to the custody and security of money.	
4. Maintenance and security of financial records and assets		
4.2.1	Plans, Policies and Registers	High
	The Shire has not developed a Risk Management Plan, has an untested Business Continuity Plan, does not include ICT policy in staff induction, and does not maintain an IT Risk Register. The Shire does not have a key management policy or documented procedure in place in respect to the security and issuing of property, plant and equipment keys.	
5. Accounting for municipal or trust transactions		
	We have no findings to report relating to the accounting for municipal or trust transactions.	
6. Authorisation for incurring liabilities and making payments		
6.2.1	Fuel card reconciliations not supported by invoices for all transactions incurred, as required by stated Policy.	Low
7. Maintenance of payroll, stock control and costing records		
	Employee Off-Boarding	Medium
7.2.1	Building access codes are not changed or deactivated when employees leave the Shire, and termination checklists or exit interviews are not being completed.	
	Operational Policy Enhancements	Medium
7.2.2	The Shire does not have a Disciplinary/Resolution Policy in place, and furthermore operational procedures do not specify a required review date.	
8. Preparation of budgets, budget reviews, accounts and reports required by the Act or the Regulations		
	We have no findings to report relating to the preparation of budgets, budget reviews, accounts and reports required by the Act or the Regulations.	

Staff are currently working through the issues listed and updating documentation for compliance. The Business Continuity Plan was recently tested as part of the fuel concerns for the Shire.

Fuel Receipts missing is an item for when the machine is unable to produce a report. WE have requested that staff take a photo of the transaction and send to the admin for reference.

Changing the building access codes can be difficult as noted with the recent change. This matter will be considered and implemented if required.

Policies are currently being reviewed, and the Disciplinary/Resolution Policy will be included.

Regulation 17 Review

The Table of concerns raised through this report is as follows:

Issue	Risk Rating
Risk management	
	Risk Management Policies, Procedures and Plan
2.2.1	The Shire does not have various policies, procedures and plans in place to address key risk areas. Risk Reports are not prepared and tabled periodically with the Audit, Risk and Improvement Committee. In addition, a number of policies, procedures and plans require updating.
	Testing of Business Continuity Plan and Local Emergency Management Arrangement
2.2.2	The Business Continuity Plan and Local Emergency Management Arrangement has not been tested.
	Lease Register
	The Shire's lease register does not include key information in respect to lessee obligations.
Internal controls	
	Whistle-Blower Policy
3.2.1	The Shire does not have a formal Whistle-Blower Policy in place.
	Grant Register
3.2.2	While the Shire does maintain a grant register, it does not summarise all grants received/receivable by the Shire annually and tracking related obligations.

Issue	Risk Rating
Legislative compliance	
Audit Committee Charter and Meetings 4.2.1 No Audit Committee charter in place. Enhancements identified regarding Audit Committee meetings, and changes to Audit, Risk and Improvement Committee requirements effective 1 January 2026.	Medium

Staff are currently working through the issues listed and updating documentation for compliance. The Business Continuity Plan was recently tested as part of the fuel concerns for the Shire. The LEMA documentation should be finalised in the next few months.

The Shire Lease Register is being updated.

The Shire covers Whistleblower protection in other policies, but a separate policy will be drafted for this provision.

The Shire has a current Grant Register, but the recommendation was to include grants such as FAG, RTR and RRG, which are regular grants managed by the Shire. This is considered to be managed through other items rather than the Grants Register.

The Audit Committee charter has changed due to the recent changes in legislation. This will be updated to ensure compliance.

Actions

Items listed as high priorities in both reports are currently being addressed by staff, and several items have been implemented or are currently being reviewed to address these items.

Shire staff are currently reviewing all Policies, which will also correct several issues identified in the reports.

Statutory Environment

Nil

Policy Implications

Some changes will be required to Policies as a result of actions taken for this report.

Financial Implications

Most items can be done in-house, so financial impact should be limited.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That the Council accepts the Financial Management Review and Regulations 17 Review for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Council Decision

Resolution **OCM-200526-11**

Moved **Cr Gaul**

Second **Cr Allan**

That the Council accepts the Financial Management Review and Regulations 17 Review for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Carried **6/0**

For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**

Against **Nil**

UNCONFIRMED

13.8 Town Hall Airconditioning – Member Motion

Submission to	Ordinary Council Meeting
Location / Address	Wickepin Townsite
Name of Applicant	Shire of Wickepin – Cr D Gaull
File Reference	CP.MAI.532
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 April 2026
Attachments	Nil

Summary

The Council to consider investigating the possibility of air conditioning for the Wickepin Town Hall

Background

A notice of Motion has been received from Cr Gaull for the shire to investigate the feasibility of air conditioning at Wickepin Town Hall.

Cr Gaull notes:

The Town Hall is a key community facility used for meetings, events, and gatherings. During periods of warm weather, the lack of adequate climate control can impact comfort, attendance, and usability of the space. As an example, I would like to reference the Wickepin Primary School Graduation Ceremony 2025.

Investigating the installation of air conditioning will allow Council to make an informed decision on improving the functionality and accessibility of this important asset.

Comments

Cr Gaull comments:

This motion does not commit Council to expenditure but seeks detailed information to support future decision-making.

Author comments:

The usage of the Town Hall in Wickepin is minimal, with approximately 3-4 events each year. This may be in part due to it being hot in the summer months and cold in the winter months.

The local Primary School is looking at using the Hall regularly for the end-of-year celebrations, which is normally held in December. The hot climate at that time of the year does make the hall uncomfortable for many attendees, and while fans have been used, they provide little relief from the hot weather.

While use of the facility may be minimal, by installing reverse cycle air conditioning, the Town Hall would be able to provide a more comfortable area for the users of the hall. This may prompt more people to use the facility throughout the year.

It should be noted that the installation of air conditioning may increase the cost of using the hall. Hire fees may need to be increased to cover this additional cost. Often, the cost of hire is waived for local events, so the Shire would be contributing more to the local event by waiving the fees.

As noted by Cr Gaull, this motion is only to investigate the possibility of air conditioning and does not pre-empt the installation, but for the information to be related back to Council for consideration.

Other Town Halls have installed air conditioning, such as Yealering and Cuballing, as an example. Often this is done where there are no other facilities. Wickepin still has the Community Centre, which is air-conditioned, as another facility.

If the Shire is to consider air conditioning for the Wickepin Town Hall, then a further request may be made for the Harrismith Town Hall.

Statutory Environment

Nil

Policy Implications

Nil.

Financial Implications

While the item itself does not require costs for the Shire, if the air conditioning installation goes ahead, it will have a cost. This may be included in the relevant budget.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Members Motion

Moved: Cr D Gaull

That Council requests the Chief Executive Officer to investigate the installation of air conditioning in the Wickepin Town Hall, including:

- 1. The feasibility of installation, including any structural or electrical requirements;*
- 2. Options available (e.g. split systems, ducted systems, or other suitable alternatives);*
- 3. Estimated capital and ongoing operational costs; and*
- 4. Potential funding sources and budget implications.*

Further, that a report be presented to Council for consideration.

Council Decision

Resolution	OCM-200526-12
Moved	Cr Astbury
Second	Cr Miller

That Council suspends standing orders at this juncture 3:50pm

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,
Against	Nil

Council Decision

Resolution **OCM-200526-13**
Moved **Cr Miller**
Second **Cr Gaul**

That Council resume standing orders at this juncture 4:10pm

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

Council Decision

Resolution **OCM-200526-14**
Moved **Cr Gaul**
Second **Cr Miller**

That Council requests the Chief Executive Officer to investigate the installation of air conditioning in the Wickepin Town Hall, including:

- 1. The feasibility of installation, including any structural or electrical requirements;**
- 2. Options available (e.g. split systems, ducted systems, or other suitable alternatives);**
- 3. Estimated capital and ongoing operational costs; and**
- 4. Potential funding sources and budget implications.**

Further, that a report be presented to Council for consideration.

Carried **3/3**
For **Cr J Russell, Cr T Miller, Cr D Gaul**
Against **Cr F Allan, Cr W Astbury, Cr L Corke**

As the vote was tied, the Presiding Member used their casting vote.

Carried **4/3**
For **Cr J Russell, Cr T Miller, Cr D Gaul, Casting Vote**
Against **Cr F Allan, Cr W Astbury, Cr L Corke**

13.9 Corporate Business Plan

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	CM.PLA.401
Author/s	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 April 2026
Attachments	13.9.1 - Draft Corporate Business Plan Submissions

Summary

The Council to consider adopting the Corporate Business Plan for the Shire of Wickepin for 2026-2030.

Background

The Corporate Business Plan has been developed from the Strategic Community Plan to establish a timeline for the major works of the Shire to meet the community's expectations with the Plan. The Corporate Business Plan will establish projects as priorities over a 4-year period.

The Corporate Business Plan will focus on Shire works for the next four years as part of the Strategic Planning process for the Shire.

Comments

The corporate Business Plan has been derived from the actions requested by Council Members from discussion with the general public and the longer-term plans of the Shire of Wickepin to deliver on outcomes. The main projects for consideration include:

- Land Development
- Housing
- Upgrades to Caravan Parks
- Gravel Re-sheeting
- Tourism items, including walk trails, etc.

The draft Corporate Business Plan was made available for public comment after the April Meeting. The Shire has received two responses to the draft, and the information and considerations have been included for Council. Council may alter the Corporate Business Plan to include the considerations from the submission.

Statutory Environment

Local Government Act 1995 Section 5.56

Local Government (Administration) Regulations 1996 Section 19DA

Policy Implications

Nil.

Financial Implications

The adoption of the Corporate Business Plan will not have any costs other than administrative costs, but the projects contained in the Plan will have significant costs for the Shire and will need to be considered in future budgets.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer Recommendation

That Council consider the submissions received and adopts the Corporate Business Plan with amendments to be included in the final document, and additional items be noted for future years' deliberation.

Council Decision

Resolution	OCM-200526-15
Moved	Cr Astbury
Second	Cr Gaul

That Council consider the submissions received and adopts the Corporate Business Plan with amendments to be included in the final document, and additional items be noted for future years' deliberation.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,
Against	Nil

14 Confidential Reports and Information

15 Urgent Business

16 Closure

With no further business, the Presiding Member declared the meeting closed at 4.20pm.

UNCONFIRMED



9.1 RoeROC Committee Meeting Minutes

ROEROC

Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen | Wickepin

MINUTES

RoeROC Ordinary Meeting

Thursday 4th June 2026

Shire of Narembeen Council Chambers



CONDUCT OF MEETINGS

Membership:

The RoeROC Committee includes:

- The Shire President of each Member Council
- One elected member (Deputy Delegate)
- The Chief Executive Officer of each Member Council
- One senior officer (Deputy Officer)

Deputy CEOs and observers may attend at the discretion of their Council.

Presiding Member:

The Chairperson and Deputy Chairperson are elected every two years in line with the Host Shire rotation. If the Chairperson is unavailable, the Deputy or a nominated member will preside.

Voting:

- Each Member Council has **one vote**, regardless of the number of representatives present.
- All resolutions or decisions of RoeROC (whether by the Committee or the Executive) are to be determined by a simple majority vote of members present and eligible to vote.

Role of the Committee

The role of the RoeROC Committee is to:

- Facilitate collaboration among Member Councils on matters of mutual interest;
- Provide a forum for regional leadership, shared decision-making, and advocacy;
- Oversee the development, coordination, and delivery of joint projects, services, and initiatives;
- Consider strategic regional issues affecting the Member Councils and propose coordinated responses; and
- Provide guidance and direction to working groups and the RoeROC Executive Officer.

Objectives of RoeROC

The objectives of RoeROC are to:

- Provide strong regional leadership and strategic direction;
- Advocate on regional priorities identified and supported by Member Councils;
- Form a collaborative alliance to improve infrastructure, community services, and economic resilience across the region;
- Promote cooperation and resource sharing for greater efficiency and cost-effectiveness;
- Pursue joint initiatives that enhance environmental management, tourism, health services, and local government capability; and
- Support sustainable population retention and regional development without diminishing the autonomy or relationships of individual Member Councils with their communities or external stakeholders.

Arrangements for Projects and Non-Ongoing Agreements

Projects may only proceed where participating Member Councils have agreed. Each participating Council must make necessary budget provisions for their share. A formal Project Plan must be prepared outlining scope, timeline, financial commitments, and governance arrangements.

All RoeROC projects are managed by a Lead Council and supported by the Executive Officer, with reporting provided to participating Councils. Councils that commit to a project are financially responsible until its completion, regardless of later changes to membership.

No Delegated Powers

RoeROC is an advisory and collaborative body and does **not** hold any delegated authority under the *Local Government Act 1995* or any other legislation. All decisions and recommendations made by RoeROC must be referred to the respective Member Councils for formal resolution, endorsement, or implementation unless otherwise provided for in a specific agreement or project.

Working Group Protocols and Structure

RoeROC may establish Working Groups to support its strategic or operational objectives. These groups report to the RoeROC Executive and Committee through the Executive Officer.

ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting
held at the Shire of Narembeen on
Thursday 4th June 2026

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ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting
held at the Shire of Narembeen on
Thursday 4th June 2026

MINUTES

1. Opening And Announcements

The Chairperson, Cr Holly Cusack welcomed attendees and declared the meeting open at 1.30pm

2. Attendance

<i>Cr Sharon Jacobs</i>	<i>President, Shire of Corrigin</i>
<i>Cr Heather Talbot</i>	<i>Councillor, Shire of Corrigin</i>
<i>Natalie Manton</i>	<i>CEO, Shire of Corrigin</i>
<i>Cr Holly Cusack</i>	<i>President, Shire of Narembeen (Chairperson)</i>
<i>Cr Hannah Bald</i>	<i>Deputy President, Shire of Narembeen</i>
<i>Rebecca McCall</i>	<i>CEO, Shire of Narembeen</i>
<i>Cr Brad Smoker</i>	<i>Deputy President, Shire of Kulin</i>
<i>Cr Robbie Bowey</i>	<i>Councillor, Shire of Kulin</i>
<i>Alan Leeson</i>	<i>CEO, Shire of Kulin</i>
<i>Bruce Wright</i>	<i>CEO, Shire of Kondinin</i>
<i>Cr Julie Russell</i>	<i>President, Shire of Wickepin</i>
<i>Cr Tyron Miller</i>	<i>Deputy President, Shire of Wickepin</i>
<i>David Burton</i>	<i>CEO, Shire of Wickepin</i>
<i>Darren Mollenoyux</i>	<i>Executive Officer, RoeROC</i>

3. Apologies

<i>Cr Bruce Browning</i>	<i>Councillor, Shire of Kondinin</i>
<i>Cr Beverley Gangell</i>	<i>Deputy President, Shire of Kondinin</i>

4. Guests

Trevor Stacey – President, Shire of Quairading
Jo Hayes – Deputy President, Shire of Quairading
Cr Becky Cowcill – Councillor, Shire of Quairading
Nic Warren – CEO, Shire of Quairading

5. Declarations of Interest

Nil

6. Presentations

Shire of Quairading

The Shire of Quairading, represented by four delegates attended the meeting to present and discuss their interest in joining RoeROC and to respond to questions from member Councils in relation to their strategic alignment.

RoeROC presented an introductory overview of RoeROC to the Shire of Quairading delegation.

7. Minutes of Meetings

- Minutes of the RoeROC Ordinary Committee Meeting held on the 5 March 2026, included at Attachment 7.1.
- Minutes of the RoeROC Executive Meeting held on the 9 April 2026, included at Attachment 7.2.
- Minutes of the RoeROC Key Worker Housing Action Group Meeting held on the 16 March 2026, included at Attachment 7.3.

OFFICER RECOMMENDATION AND RESOLUTION

Moved: Cr Jacobs

Seconded: Cr Smoker

The following minutes endorsed en bloc;

That the following minutes are received as a true and correct record of proceedings;

- **RoeROC Ordinary Committee Meeting held on the 5th March 2026.**

The following minutes are received;

- **RoeROC Executive Meeting held on the 9th April 2026.**
- **RoeROC Key Worker Housing Action Group Meeting on the 16th March 2026.**

Carried 4 / 0

8. RoeROC Meeting Outcomes Status Report

The following provides a status report as of 29 May 2026

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
5 February 2026	Public Health Plans With the deadline for Public Health Plans to be updated being the 30 June 2026, RoeROC CEOs resolved: That a quote be sought from 150Square for: <ul style="list-style-type: none"> the review of RoeROC Member Councils' Public Health Plans; and the development of a new Public Health Plan for the Shire of Wickepin. 	RoeROC EO RoeROC CEOs	Quote sought and presented to RoeROC and individual Council's for consideration. No further Action at a RoeROC level. Shires are required to submit their Plans to Department of Health by 4th June 2026.	4 June 2026
9 th April 2026	Public Health Plans <ul style="list-style-type: none"> The CEOs agreed undertake their own reviews of Public Health Plans using the template from Department of Health. David advised that the Shire of Wickepin would plan for the development of its Public Health Plan. 			
5 February 2026	CEOs reviewed the feedback on the unsuccessful application at the February 2026 Executive meeting. The RoeROC CEOs agreed that the following actions be undertaken: <ul style="list-style-type: none"> The RoeROC Executive Officer provide a template to CEOs on what additional / missing information is required to meet in readiness for future funding applications for backup power upgrades at evacuation centres. RoeROC to ensure that everyone is ready for when grant applications are available. Monitor smaller grant opportunities for funding of the initial readiness for generators with the installation of power switch set up (Transfer Switch). 	RoeROC EO	In November 2025 received advice that the round 3 grant was unsuccessful. In March 2026 the Executive Officer distributed a spreadsheet to CEOs to compile quotes / information to strengthen business case. At the CEOs Meeting in April 2026, it was agreed that participating member Shires contribute 25% towards their component of the grant application.	
5 March 2026	That RoeROC makes a grant submission under Round Four of the Disaster Ready Fund for the installation of backup generators and power switches, in line with previous scope and including the Shires of Corrigin, Kulin, Narembeen and Wickepin, with the CEOs determine an aligned percentage co-contribution.		Round 4 of the Disaster Ready Fund is opening soon, and DFES is providing an online briefing on the 3 June 2026. The EO will participate and provide an update to CEOs.	

<p>17 November 2025</p>	<p>Key Workforce Housing Project That the RoeROC Executive:</p> <ol style="list-style-type: none"> 1. Agrees to support progressing with the preparation and submission of a joint application to the State Government’s Regional Housing Support Fund (RHSF) for the RoeROC Key Worker Housing Project. 2. Ratifies the email approval to engage Whitney Consulting to prepare the application to the RHSF for the RoeROC Key Worker Housing Project at a cost of \$5,980 (plus GST), to be shared equally among the member Shires. 3. Finalises its approach and position on the inclusion of project costs, co-contributions and letters of support to enable submission within the program timeframe. 	<p>RoeROC EO RoeROC CEOs</p>	<p>Update provided in the December 2025 Agenda outlining status and agreement to apply for RHSF grant.</p> <p>The joint application to the Regional Housing Support Fund was submitted in December 2025. The State Government subsequently extended the closing date to February 2026.</p> <p>The State Government has not announced the successful applications. RoeROC has received contact for a follow up question but no further details at this stage.</p>	<p>Individual Shires to provide all details by October 2025</p> <p>Application to be submitted by December 2025</p>
<p>28 July 2025</p> <p>17 November 2025</p> <p>4 December 2025</p> <p>5 March 2026</p>	<p>Joint Renewable Energy Policy</p> <ol style="list-style-type: none"> 1. It was agreed to develop a shared Council Planning Policy framework to guide renewable energy developments across RoeROC Shires, using WALGA’s guidance document and templates. 2. A working group of Tory Young, Natalie Manton and Alan Leeson lead the development of a draft Council Planning Policy framework and templates to for use by member Councils. 3. The working group to report progress of the draft RoeROC policy and engagement framework for the RoeROC CEOs at the Executive Meeting by 30/11/25 <p>That the RoeROC Executive Officer:</p> <ol style="list-style-type: none"> 1. Invite Steve Thompson, Edge Planning and Property to the December RoeROC Meeting and seek an itemised quote. 2. Seek additional quotations from Shire of Kalamunda and Joe Douglas from Exurban. <p>That RoeROC defers progressing the renewables framework until further details become available, with further updates to be provided at the March 2026 RoeROC Committee Meeting.</p> <p>At the March 2026 RoeROC Committee Meeting the following decision was made: No further action on development of joint RoeROC Renewables Framework at this time.</p>	<p>RoeROC EO & Working Group</p>	<p>First meeting of the working group held on the 2nd September 2025.</p> <p>At the Committee Meeting 4 November 2025 it was agreed “The Committee requested the RoeROC Executive Officer to obtain quotations for a consultant or temporary employee to assist member Councils in formalising a suite of policies and frameworks to support the management and development of renewable energy projects and related initiatives.”</p> <p>Update provided at the December 2025 Committee Meeting, where it was resolved to defer any further progress.</p> <p>The State Government has released the Draft Renewable Energy Planning Code for public comment. Four Shires have been selected for a Community Benefits Program Pilot.</p>	

<p>5 March 2026</p>	<p>RoeROC Key Worker Housing – Action Plan Review That the RoeROC Committee:</p> <ol style="list-style-type: none"> 1. Endorses the revised RoeROC Key Worker Housing Project Action Plan provided at Attachment 11.3, with amendments to members of the Lobby Group 2. Representatives appointed to the Key Worker Housing Action Lobby Group, with Wickepin to provide name. 3. Sets a meeting date for the RoeROC Key Worker Housing Lobby Group to commence the actions outlined in the Action Plan on 16th March 2026. 	<p>RoeROC EO Rebecca McCall Alan Leeson</p>	<p>Cr Tyron Miller has been included as the representative from Shire of Wickepin.</p> <p>The first meeting was held on the 16 March 2026, with the minutes attached to this agenda.</p> <p>An update on advocacy actions will be provided in the June 2026 agenda.</p>	<p>Ongoing</p>
<p>5 March 2026</p>	<p>Joint ROC Event That the RoeROC Committee:</p> <ol style="list-style-type: none"> 1. Notes the outcomes of the Joint ROC Event; 2. Meet with WEROC, NEWROC & RoeROC annually on new priorities; and 3. RoeROC’s immediate priorities arising from the event: <ol style="list-style-type: none"> a) Commence advocacy on RoeROC Key Worker Housing Project. b) Maintain contact with key stakeholders and Department Directors and build on those relationships. 	<p>RoeROC CEOs RoeROC EO</p>	<p>The NEWROC and WEROC Executive Officers have been informed of the decisions by RoeROC.</p> <p>At the April 2026 RoeROC Executive Meeting, CEOs discussed the outcomes from the Joint ROC Event, and agreed on the following additional points;</p> <p>Workforce:</p> <ol style="list-style-type: none"> 1. RoeROC CEOs agreed that, while workforce shortages are impacting other sectors in the region, RoeROC should prioritise a focus on the local government workforce, where it has the greatest level of influence and capacity to make change. 2. RoeROC supports a “grow your own” approach to workforce development to reduce reliance on recruitment from outside the region/sector. 3. That opportunities for joint strategic workforce development with NEWROC and WEROC be further explored, including regional delivery of training and capacity-building initiatives. 4. That consideration be given to collaborative workforce training and development, similar to the Joint ROC Works and Services Development Day. <p>Housing:</p> <ol style="list-style-type: none"> 1. RoeROC continue to progress its Key Worker Housing Strategy and pursue relevant funding opportunities, while remaining open to joint regional advocacy. 2. That RoeROC strengthen its engagement and working relationship with Development WA. 3. RoeROC needs to ensure its advocacy highlights the need for shared investment in housing construction needs, including contributions from local business. 4. We need to improve engagement with GROH to ensure they better understand current gaps and seek what are their strategic responses to government worker housing shortage. 	<p>Ongoing</p>

<p>9 April 2026</p>	<p>Branding & Website – Marketing / Advocacy Platform That the RoeROC Executive:</p> <ol style="list-style-type: none"> 1. Endorse the development of a RoeROC website and professionally designed brand and logo; 2. Supports proceeding with implementation in the current financial year through Constructive Visual and Sally J Design, with delivery targeted by May 2026, with costs to be split equally between member Shires. 	<p>RoeROC EO</p>	<p>Purchase order issued to Constructive Visual and Sally J Design. Project commenced in early May 2026.</p> <p>First concept designs reviewed by CEOs and feedback provided, with refinement and further design options to be developed.</p>	<p>July 2026</p>
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9. RoeROC Executive Officer KPIs – Status Report

The following provides a status report as of 28 May 2026

ACTION	TIMELINE	STATUS
<p>Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.</p>	<p>Ongoing</p>	
<p>KPI #1a</p>	<p>Timeline</p>	
<p>Effectively manage the process of improving the RoeROC governance structure, to be retained as a VROC, amending the current MOU and Terms of Reference to create a single document, ensuring a smooth transition and successful implementation.</p>	<p>July 2025</p>	<ul style="list-style-type: none"> • Presented in the July 2025 Executive Meeting. • Updates made by Executive in August 2025. • RoeROC Committee endorsed September 2026. • Endorsed at RoeROC Special Meeting on 10th November 2025 <p style="text-align: right;">COMPLETED</p>
<p>KPI #1b</p>	<p>Timeline</p>	
<p>Ensure an effective and transparent process is undertaken for evaluating and implementing the inclusion of the Shire of Wickepin as a member of RoeROC.</p>	<p>August 2025</p>	<ul style="list-style-type: none"> • Presented for discussion and direction at the July 2025 Executive Meeting Agenda. • Discussion Paper presented to RoeROC Executive Meeting in August 2026. • Presented at September 2025 Committee Meeting with recommendation made to present to individual Member Councils at September 2026 Council Meeting. • Endorsed at RoeROC Special Meeting on 10th November 2025 <p style="text-align: right;">COMPLETED</p>
<p>Review the Bending Landfill Site Working Group Terms of Reference.</p>	<p>March 2026</p>	<p>CEOs considered at the April 2026 Meeting with suggested changes. To be further developed and updated at the next RoeROC Executive Meeting.</p>

ACTION	TIMELINE		STATUS
Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.	2025/26		
KPI #2	Draft	Adoption	
Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region. Potential planning policy to be drafted.	Sept 2025		<ul style="list-style-type: none"> • WALGA released the guide and templates in early July 2025, this will be discussed in this agenda. • Working group formed and met in August 2026. • Update provided at September 2026 Committee meeting where delegates voted to seek external consultant to support process. • At the March 2026 RoeROC Committee resolved to not proceed at this point in time. <p style="text-align: right;">NO FURTHER ACTIONS</p>
ACTION	TIMELINE		STATUS
Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities.	2025 - 2027		
KPI #3a	TIMELINE		
Establish and support RoeROC Key Worker Housing Lobby Group to implement targeted advocacy and lobbying activities aligned with the approved Action Plan.	Ongoing 25/26		<p>Action Plan reviewed and updated at the February 2026 Executive Meeting. Lobby Group is to meet and commence advocacy work following joint ROC event.</p> <p>RoeROC Key Worker Housing Lobby Group met in March 2026 and updated action plan. Advocacy work has been ongoing, including development of advocacy kit and meetings arranged with RDA, WDC, Ministers and relevant Agencies.</p>
KPI #3b	Lodgement		
In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.	Prior to closing date of funding program.		<ul style="list-style-type: none"> • Individual member Councils are progressing with compilation of additional information for Tara Whitney, which is due by end of October 2025. • RHSF Grant Application submitted December 2025. <p>Awaiting funding announcement, whilst investigating other funding options and advocating with other Wheatbelt LGs to access suitable housing funding.</p>

ACTION	TIMELINE	STATUS
Support the implementation of the Eastern Wheatbelt Power Resilience Project by progressing initiatives to enhance evacuation centre infrastructure across RoeROC Shires.	2025/26	
KPI #4a	Timeline	
Pending funding outcomes, coordinate the delivery of the project at identified RoeROC evacuation centres.	Dependent on success of funding application	Notified that our grant application was unsuccessful.
KPI #4b	Lodgment	
Continue to identify funding opportunities for additional projects that align with local emergency arrangements and community resilience objectives.	Prior to closing date of funding program.	Monitoring and strengthening business case. Disaster Readiness Fund Round 4 opening soon, RoeROC EO joining the online briefing on 3 June 2026.

ACTION	TIMELINE	STATUS
Maintain functioning shared services working groups.	2025/26	
KPI #5a	Timeline	
Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.	Ongoing	Ongoing
KPI #5b	Timeline	
Deliver effective executive support to the Bending Landfill Site Working Group to ensure timely progression of initiatives and actions as directed by RoeROC, and in line with the Bending Landfill Site Working Group MOU.	Ongoing	Continuing Workshop with Talis being held on 29 th July 2025 On site works undertaken in September 2025 Meeting held on 12 February 2026
KPI #5c	Timeline	
Finalise and implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.	Endorsed by Executive July 2025 Adopted by Committee by Sept 25 Ongoing delivery	Plan adopted at the June 2025 RoeROC Committee Meeting, will be reviewed regularly by the SSWG and Executive, including any impacts from the request by Shire of Wickepin to become a member. SSWG met with Community Development staff to review potential collaboration points from the RoeROC Plan. Update provided at the November 2025 RoeROC Executive Meeting.

		<p>As per direction from February 2026 Executive Meeting, the Executive Officer is commencing review of projects and strategic priorities for presentation at the May 2026 Executive Meeting.</p> <p>Document reviewed in April 2026, with minor updates.</p>
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ACTION	TIMELINE	STATUS
Facilitate the sharing of knowledge and understanding between Shires for regional benefit.	Ongoing	
KPI #6a	Implement	
Populate the platform with expert contacts and initial resources.	July 2025	Not all Shires have the same software and further research needs to occur as to establishment of a RoeROC sharing platform.

10. Matters for Decision

10.1 Consideration of Potential New Member

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	Nil
DATE:	28 May 2026
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Rebecca McCall, RoeROC Lead CEO Nic Warren, CEO Shire of Quairading RoeROC CEOs

SUMMARY

The RoeROC Committee is asked to consider the Shire of Quairading's initial interest in membership of RoeROC and their alignment with RoeROC, including receiving a presentation from the Shire of Quairading.

BACKGROUND

IN April 2026 the CEO of the Shire of Quairading, Mr Nic Warren, contacted the RoeROC Executive Officer (as well as other Regional Organisations of Councils') advising that the Shire of Quairading is in the early stages of considering joining a Regional Organisation of Councils.

The initial request was presented to at the RoeROC Executive Meeting on the 9th April 2026, with the RoeROC CEOs resolving as follows:

That RoeROC CEOs:

- 1. Note the initial enquiry from the Shire of Quairading regarding potential membership of RoeROC;*
- 2. Request the Shire of Quairading submit a formal written application in accordance with Section 9 of the RoeROC MOU;*
- 3. The RoeROC Executive Officer provide the Shire of Quairading a copy of the New Delegate Package as an initial briefing of RoeROC, and*
- 4. Invite the Shire President, Deputy President and CEO of the Shire of Quairading to attend the RoeROC Meeting on 4 June 2026 to observe proceedings and present on their application and strategic alignment with RoeROC.*

The Shire of Quairading will be represented by four delegates attending this meeting to present and discuss their interest in joining RoeROC and to respond to questions from member Councils in relation to their strategic alignment.

The RoeROC Executive Officer has also prepared an introductory overview of RoeROC to be presented to the Shire of Quairading delegation at the commencement of the meeting.

COMMENT

Clause 9 of the RoeROC Memorandum of Understanding 2024–2029 sets out the process and requirements for admitting new members, including application requirements, assessment criteria, and decision-making provisions.

The Shire of Quairading will be invited to provide a presentation addressing the eligibility and consideration criteria outlined in Clause 9.2 of the MOU, including:

- Strategic alignment with RoeROC priorities;
- Community and regional fit;
- Value and contribution to RoeROC;
- Participation in existing and future RoeROC initiatives;
- Financial and governance commitment; and
- Long-term engagement and collaboration.

In addition, RoeROC will provide an overview presentation to the Shire of Quairading delegation outlining RoeROC's governance structure, strategic priorities, key projects, and regional role.

Initial discussions undertaken by the RoeROC Executive indicate there is likely strong alignment between the Shire of Quairading and RoeROC, including:

This initial assessment is informed by a number of factors, including:

- Existing working relationships across the region;
- Alignment with WALGA Central Zone representation;
- Participation in the same Regional Road Group;
- Alignment with regional tourism initiatives, including Roe Tourism;
- Shared tourism routes and regional visitor experiences;
- Similar community interests and priorities; and
- Potential alignment with current and future RoeROC projects.

In accordance with Clause 9.3 of the MOU, this meeting represents an initial formal step in the membership consideration process, allowing for:

- The applicant local government to present at a scheduled RoeROC meeting;
- Member Councils to consider alignment against the MOU criteria; and
- A structured and transparent progression of the application process.

Any formal decision regarding membership will be required to proceed in accordance with Clause 9.6 of the MOU, requiring unanimous support of all existing member Councils.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.65 (relates to amendment of a regional establishment agreement)

POLICY IMPLICATIONS

RoeROC MOU 2024–2029, Section 9 – Admitting New Members

9 ADMITTING NEW MEMBERS

The Roe Regional Organisation of Councils (RoeROC) recognises the value of expanding its membership where such inclusion enhances the organisation's strategic capacity, fosters regional cooperation, and supports the efficient delivery of shared objectives.

9.1 *Section 3.65 of the Local Government Act 1995 is to apply if a Regional Local Government is established.*

9.2 Eligibility and Consideration Criteria

A local government may seek membership of RoeROC by submitting a formal written request to the Executive Officer. To facilitate informed consideration, the application must include a statement or presentation addressing the following criteria;

- a) *Strategic Alignment – The alignment of the applicant's community priorities and strategic goals with RoeROC's Strategic Objectives and regional development vision.*
- b) *Community and Regional Fit – Demonstration of the applicant's regional characteristics, needs, and potential mutual benefits of membership.*
- c) *Value and Contribution – An outline of the specific resources, skills, or opportunities the applicant would contribute to RoeROC.*
- d) *Project Participation – Identification of existing or future RoeROC initiatives the applicant seeks to join or support.*
- e) *Financial and Governance Commitment – Confirmation of the applicant's ability to meet RoeROC's financial contributions and governance responsibilities as detailed in this MOU.*
- f) *Long-Term Engagement – A commitment to active participation, shared leadership, and long-term collaboration with RoeROC.*

9.3 Application Process

- a) *Upon receipt of a request, the RoeROC Executive may invite the applicant's Shire President or representative to present at a scheduled RoeROC meeting.*
- b) *The RoeROC Executive Officer will prepare an application review and assessment framework for consideration, ensuring consistency and transparency in decision-making.*
- c) *A decision to admit a new member requires a simple majority vote by existing members at a formal RoeROC meeting.*

9.4 Membership Contributions

A new member, upon acceptance, must agree to:

- a) *Pay an entry contribution as determined and agreed by the existing members;*

- b) *Provide a financial contribution equal to that of current members, unless varied by resolution of the RoeROC Committee;*
- c) *Contribute to the costs of shared projects and services on an equitable basis, as defined within applicable project plans or service agreements.*

9.5 *MOU Review and Flexibility*

RoeROC acknowledges the need for clarity and responsiveness in its governance framework. Accordingly, this clause shall be subject to periodic review and may be amended by agreement of the member Councils to ensure alignment with best practice, strategic intent, and emerging regional needs.

9.6 *Voting Requirements for Admitting New Members*

The admission of a new member to RoeROC shall require a unanimous resolution of all existing member Councils, passed at a duly convened RoeROC Committee Meeting.

This provision ensures collective agreement and alignment among all members prior to any change in the composition of the organisation. The requirement for unanimous consent recognises the strategic, financial, and governance implications associated with membership expansion.

No new member shall be admitted unless all current member Councils have formally resolved to support the application in accordance with this clause.

FINANCIAL IMPLICATIONS

Should the Shire of Quairading be formally admitted as a member of RoeROC, financial implications would include:

- Contribute an agreed entry sum of \$8,869; and
- Provide an annual contribution equal to existing member contributions, unless otherwise determined by RoeROC;

Should the Shire of Quairading be admitted as a new member of RoeROC, annual costs will be reduced by approximately \$2,000 per Member Shire.

STRATEGIC OBJECTIVES

The addition of a new member may enhance RoeROC's regional influence and capability in delivering on shared priorities such as infrastructure, service delivery, and advocacy.

RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

ROERO Strategic Objectives 2024-2026

Facilitate the sharing of knowledge and understanding between Shires for regional benefit.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the RoeROC Committee:

1. Notes the initial expression of interest from the Shire of Quairading regarding potential membership of RoeROC;
2. Receives the presentation from the Shire of Quairading outlining its strategic alignment with RoeROC;
3. Notes the preliminary assessment undertaken by the RoeROC Executive indicating potential alignment between the Shire of Quairading and RoeROC objectives;
4. Notes that any decision regarding the admission of a new member must be undertaken in accordance with Clause 9.6 of the RoeROC MOU, requiring unanimous support from all existing member Councils; and
5. Should the Shire of Quairading submit a formal application for membership, the RoeROC Executive Officer convenes a Special RoeROC Committee Meeting via Microsoft Teams to progress consideration of the application in a timely manner that is beneficial to all parties.

Recommendation varied to change point 5, replacing “Should” with “Invite”.

RESOLUTION

Moved: Cr Smoker

Seconded Cr Jacobs

That the RoeROC Committee:

- 1. Notes the initial expression of interest from the Shire of Quairading regarding potential membership of RoeROC;**
- 2. Receives the presentation from the Shire of Quairading outlining its strategic alignment with RoeROC;**
- 3. Notes the preliminary assessment undertaken by the RoeROC Executive indicating potential alignment between the Shire of Quairading and RoeROC objectives;**
- 4. Notes that any decision regarding the admission of a new member must be undertaken in accordance with Clause 9.6 of the RoeROC MOU, requiring unanimous support from all existing member Councils; and**
- 5. Invite the Shire of Quairading to submit a formal application for membership, the RoeROC Executive Officer convenes a Special RoeROC Committee Meeting via Microsoft Teams to progress consideration of the application in a timely manner that is beneficial to all parties.**

Carried 4 / 0

10.2 RoeROC Budget 2026/2027

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	Darren Mollenoyux, RoeROC Executive Officer 150Square
DATE:	29 May 2026
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Rebecca McCall, RoeROC Lead CEO RoeROC CEOs

SUMMARY

The RoeROC Committee are asked to consider and endorse the draft RoeROC Budget for the 2026/2027 financial year. The draft budget provides an overview of anticipated income, expenditure, and member Shire contributions required to support RoeROC operations.

BACKGROUND

The RoeROC CEOs have reviewed the draft budget in line with previous meeting recommendations, agreed and proposed projects. The budget reflects operational costs, project contributions, and administrative expenses for the 2026/2027 financial year.

COMMENT

The draft budget is structured to ensure clarity and equitable contributions across member Shires. Key areas for CEO consideration include:

- Proposed contributions from each Shire
- Anticipated operational and project expenditure
- Any adjustments or carry forward from the previous financial year

The preparation of the budget allows member Shires to review proposed allocations and contributions prior to their individual budget adoptions.

FINANCIAL IMPLICATIONS

The draft RoeROC Budget for 2026/2027 is presented below:

Budget Item	Budget	Notes
Executive Officer Services		
Service Charge	\$ 47,000	
Travel	\$ 1,200	
Office Expenses	\$ 800	
Governance		
Special Projects		
Key Worker Housing - Advocacy	\$ 4,000	
Key Worker Housing - Business Case Review & Grant Writing Preparation	\$ 12,000	
Key Worker Housing - Individual Shire Project Contribution		Individual Shires to Advertise Major Land Transaction s3.58
Emergency Preparedness - Grant Writing		As part of EO role
Emergency Preparedness - Shire Project Contribution		Individual Shires to budget agreed % co contribution
ERP - Tender Specification Preparation	\$ 2,000	For Narembeen, Corrigin, Kulin
TOTAL	\$ 67,000	

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION AND RESOLUTIONS

Moved: Cr Smoker

Seconded Cr Jacobs

The RoeROC Committee endorses the proposed RoeROC budget for the 2026/2027 financial year.

Carried 4 / 0

10.3 RoeROC Strategic Priorities 2026 - 2028

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	Nil
DATE:	29 May 2026
ATTACHMENT NUMBER:	10.3 – RoeROC Strategic Priorities 2026 – 2028
CONSULTATION:	Rebecca McCall, RoeROC Lead CEO RoeROC CEOs

SUMMARY

This item presents the updated RoeROC Strategic Priorities 2026 - 2028 for consideration and endorsement by the RoeROC Committee, following strategic discussions and direction provided by RoeROC CEOs at the RoeROC Executive Meeting held on 9 April 2026.

BACKGROUND

At the RoeROC Executive Meeting held in February 2026, CEOs commenced discussions regarding future projects, priorities and strategic direction for RoeROC. During those discussions, CEOs acknowledged that RoeROC is currently progressing several significant regional initiatives and collaborative projects requiring substantial organisational capacity and resources.

Key projects identified included:

- RoeROC Key Worker Housing Project;
- Joint Local Planning Strategy;
- Shared services and collaboration initiatives;
- Emergency resilience and Disaster Ready Fund opportunities; and
- Regional working group and governance initiatives.

CEOs recognised the importance of ensuring RoeROC remains strategically focused and does not overextend its capacity through the addition of competing projects.

COMMENT

At the RoeROC Executive Meeting held on 9 April 2026, CEOs considered the current RoeROC Strategic Priorities 2025 - 2027 and the RoeROC Shared Services and Collaboration Plan, together with the status of existing regional initiatives and emerging opportunities.

Following discussion, CEOs agreed that RoeROC should maintain focus on the delivery and implementation of projects and initiatives already commenced, endorsed or identified through RoeROC meeting resolutions during the 2025/2026 period, rather than progressing additional major projects at this time.

CEOs noted that current priority areas continue to include:

- RoeROC Key Worker Housing advocacy and funding initiatives;
- Shared services and collaboration projects;
- Joint Local Planning Strategy implementation;
- Disaster Ready Fund and emergency resilience opportunities;
- Regional governance and collaboration initiatives; and
- RoeROC branding, logo and website project.

CEOs further recognised the importance of ensuring current projects are effectively delivered and appropriately resourced prior to considering any substantial additional regional initiatives. The updated strategic priorities also align with the proposed 2026/2027 RoeROC Executive Officer KPIs.

As resolved at the 9 April 2026 RoeROC Executive Meeting, the RoeROC Strategic Priorities document has now been updated to reflect the agreed strategic direction and priority focus areas for the 2026–2028 period and is presented for Committee consideration and endorsement.

Below are the proposed amended priorities, with a full version of the updated RoeROC Strategic Priorities 2026 – 2028 provided as an attachment to this report.

ACTIVITY	ACTION	TIMEFRAME
Advocate	Advocate for improvement in health, education and social service delivery.	Ongoing
Advocate	Advocate for the infrastructure required to attract and retain business and projects in the region.	Ongoing
Advocate	Advocate for the development of a shared policy framework among Shires for the betterment of the region.	Ongoing
Advocate	Progress regional advocacy, stakeholder engagement and funding opportunities to support the implementation of the RoeROC Key Worker Housing Project and endorsed Action Plan.	2026/27 – 2027/28
Facilitate and Partner	Facilitate regional collaboration and partnerships to progress the RoeROC Key Worker Housing Project through proactive identification and pursuit of grant funding opportunities with key partners, stakeholder engagement.	2026/27 – 2027/28
Deliver	Develop and implement of a professional RoeROC organisational identity and website to strengthen regional advocacy, stakeholder engagement and information sharing.	2026
Deliver	Maintain a viable and functional Bending regional waste site, RoeHealth service and value-added waste initiatives to all member Shires.	Ongoing
Deliver	Progress regional emergency resilience and disaster mitigation funding opportunities that support improved evacuation capability and infrastructure resilience across participating RoeROC Shires.	2026/27
Facilitate	Maintain functioning shared services working groups.	Ongoing
Facilitate	Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.	Ongoing
Facilitate and Partner	Identify and develop strategic projects for collaborative future funding opportunities and partnerships with State and Federal Government, or other key stakeholders.	Ongoing
Resource	Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.	Ongoing

STRATEGIC OBJECTIVES

The RoeROC Strategic Priorities 2026–2028 provide the overarching strategic framework to guide regional collaboration, advocacy, shared services and project delivery across RoeROC member Shires.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION AND RESOLUTION

Moved: Cr Jacobs

Seconded: Cr Russell

That the RoeROC Committee endorse the updated RoeROC Strategic Priorities 2026–2028, as presented in Attachment 10.3.

Carried 4 / 0

Note: amend wording in the Strategic Priorities document under “Why we Exist” to include “Projects”.

10.4 RoeROC Executive Officer KPIs 2026/2027

REPORTING OFFICER:	Rebecca McCall, RoeROC Lead CEO
DISCLOSURE OF INTEREST:	RoeROC Executive Officer, Darren Mollenoyux
DATE:	27 th May 2026
ATTACHMENT NUMBER:	10.4 – RoeROC Executive Officer KPIs 2026/2027
CONSULTATION:	Rebecca McCall – RoeROC Lead CEO RoeROC CEOs

Darren Mollenoyux declared an interest in this item and left the room at 2.20pm

SUMMARY

This item presents the setting of the RoeROC Executive Officer's Key Performance Indicators (KPIs) and seeks RoeROC Committee endorsement of the proposed 2026/2027 KPIs.

BACKGROUND

The RoeROC Executive Officer KPIs are reviewed annually by the RoeROC Executive to ensure alignment with RoeROC's strategic priorities, regional projects and operational objectives, with final endorsement provided by the RoeROC Committee. The current KPIs were endorsed in June 2025 and have been reviewed and updated to reflect the evolving priorities and activities of RoeROC for the 2026/2027 financial year.

COMMENT

The proposed 2026/2027 KPIs have been revised to align with the RoeROC Strategic Priorities 2026 – 2028 and incorporate several new and emerging initiatives currently being progressed by RoeROC.

Key areas reflected within the updated KPI framework include:

- Coordination of the assessment and potential inclusion of new member Shires;
- Progression of the RoeROC Key Worker Housing Project, including ongoing advocacy, and grant funding opportunities;
- Coordination of Disaster Ready Fund (DRF) Round 4 funding across participating member Shires;
- Development and implementation of the RoeROC website, branding and logo;
- Continued implementation of regional collaboration and information-sharing initiatives through the new RoeROC communications platform; and
- Ongoing facilitation of RoeROC governance, strategic projects, advocacy and inter-council collaboration activities.

At the RoeROC Executive Meeting held on 9 April 2026, CEOs also held informal discussions regarding the current RoeROC Executive Officer Contract, which is due to expire in June 2027. To ensure consistency and appropriate lead time prior to the expiry of the contract, it was agreed that Alan Leeson would undertake the review process for the Executive Officer Contract during the late 2026.

POLICY IMPLICATIONS

RoeROC MOU, Executive Officer Agreement

CONSULTATION

RoeROC Executive Meeting held on 9th April 2026, as part of the Strategic Priorities setting for 2026-2028.

COMMUNITY AND STRATEGIC OBJECTIVES

The Strategic Priorities 2026-2028 were referenced in developing the new RoeROC Executive Officer KPIs.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION AND RESOLUTION

Moved: Cr Smoker

Seconded: Jacobs

That the RoeROC Committee endorse the RoeROC Executive Officer Key Performance Indicators 2026/2027, as presented in Attachment 10.4.

Carried 4/0

Darren Mollenoyux returned to the meeting at 2.25pm

11. Matters for Discussion

11.1 RoeROC Key Worker Housing Action Group - Update

REPORTING OFFICER:	Darren Mollenoyux
DATE:	29 th May 2026
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	11.1 - RoeROC Key Worker Housing - Briefing Paper
CONSULTATION	WEROC Executive Officer NEWROC Executive Officer

SUMMARY

Since the previous RoeROC Committee Meeting in March 2026, the RoeROC Key Worker Housing Action Group has continued progressing advocacy, stakeholder engagement and funding investigations relating to key worker housing opportunities across the RoeROC region.

COMMENT

The RoeROC Key Worker Housing Action Group held its first meeting on 16 March 2026. The purpose of the Action Group is to support the coordinated implementation of the RoeROC Key Worker Housing Project through regional collaboration, advocacy and engagement with State and Federal Government agencies and stakeholders. The minutes of the meeting are provided in the attachments to this agenda.

At the inaugural meeting, the Action Group:

- Confirmed priority advocacy and implementation actions under the endorsed Action Plan;
- Confirmed roles and responsibilities for progressing agreed actions;
- Considered stakeholder engagement opportunities with government agencies, Ministers and regional organisations; and
- Discussed approaches to progressing advocacy, funding opportunities and regional collaboration.

A number of priority advocacy actions and implementation timeframes were established, including:

- Development of a RoeROC Key Worker Housing Advocacy Kit to support consistent regional advocacy messaging;
- Identification of key stakeholders, political contacts, decision-makers and advocacy champions;
- Preparation of stakeholder-specific briefing material and advocacy strategies;
- Engagement with Ministers, Director Generals and regional development organisations; and
- Investigation of opportunities to engage specialist advocacy or funding support consultants.

Since the March 2026 meeting, the following actions have been undertaken:

- The RoeROC Key Worker Housing Advocacy Kit is nearing completion, including the finalisation of the Ministerial Briefing Paper and supporting graphic design material. A copy of the briefing document is attached for information.
- A meeting was held with Whitney Consulting regarding potential eligibility under the Federal Government's Housing Australia Future Fund (HAFF). Following preliminary assessment and discussions with other regional local governments, it was identified that the current funding criteria are not suitably aligned to the RoeROC project model or broader Wheatbelt local government housing initiatives.
- Meetings have been undertaken with key regional stakeholders, including:
 - the CEO of Regional Development Australia Wheatbelt;
 - the Acting CEO of the Wheatbelt Development Commission; and
 - the CEO of the Shire of Victoria Plains, who is coordinating a collaborative Wheatbelt local government housing initiative.
- Discussions with regional stakeholders have assisted in providing greater clarity regarding potential project pathways, suitable funding opportunities and broader collaborative advocacy opportunities relating to regional housing delivery.

- Preliminary advocacy discussions have been undertaken with a range of contacts and associated regional networks to support ongoing engagement with State and Federal Government.
- Meetings are scheduled during June 2026 with:
 - Hon John Carey BA MLA, Minister for Planning and Lands; Housing and Works; Health Infrastructure;
 - Hon Stephen Dawson MLC, Minister for Regional Development; and
 - several Ministers and Opposition representatives during the Australian Local Government Association (ALGA) National General Assembly in Canberra.
- Discussions with other Wheatbelt local governments have similarly identified that several current housing grant programs contain eligibility criteria that limit access for Wheatbelt local government-led housing projects. As a result, collaborative advocacy across Wheatbelt local governments is emerging as a preferred approach in seeking amendments to funding eligibility and improved access to future housing funding opportunities.

The RoeROC Key Worker Housing Action Group will continue progressing advocacy activities, stakeholder engagement and funding investigations aligned with the endorsed RoeROC Key Worker Housing Action Plan.

FINANCIAL IMPLICATIONS

No additional financial commitment is sought at this stage. Any future funding allocations, co-contributions or project delivery costs will be subject to further Executive and individual Council consideration, dependent on the outcome of the RHSF application.

STRATEGIC OBJECTIVES

RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

Strategic Priorities 2025 – 2027

Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities. In collaboration with the RoeROC Key Worker Housing Lobby Group, implement targeted advocacy and lobbying activities aligned with the approved Action Plan.

RoeROC Executive Officer KPI 3b

In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.

RECOMMENDATION

This item is provided for information only and no decision is required.

12. Matters for Information / Update

12.1 Disaster Ready Fund Application

WALGA has advised that Round 4 of the Federal Government's Disaster Ready Fund (DRF) is opening shortly, with approximately \$200 million available nationally for disaster resilience and mitigation projects. Funding is anticipated to prioritise construction-ready infrastructure projects, including emergency evacuation shelters, backup power systems and emergency warning infrastructure.

At the RoeROC CEO Meeting held on 9 April 2026, CEOs agreed to progress **the** joint RoeROC DRF application and confirmed a 25% co-contribution across participating member Shires, including Corrigin, Kulin, Narembeen and Wickepin. CEOs also resolved that, once the funding round opens, the RoeROC Executive Officer is to coordinate preparation of the application and provide a draft to CEOs for feedback prior to submission.

DFES is scheduled to conduct an online DRF Round 4 briefing on 3 June 2026. The RoeROC Executive Officer will attend and provide a further update to CEOs regarding eligibility requirements and application next steps.

12.2 Branding and Website – Marketing and Advocacy Platform

At the RoeROC Executive Meeting held on 9 April 2026, the Executive considered a proposal to establish a RoeROC website and develop a professionally designed RoeROC brand and logo to support improved communication, advocacy and stakeholder engagement.

The proposal recognised the need for a stronger and more consistent regional identity, while also providing a centralised platform for the sharing of RoeROC information, advocacy initiatives and key regional projects, including the RoeROC Key Worker Housing Project.

The RoeROC Executive has resolved to proceed with the development of the RoeROC website and branding/logo in the current financial year. Constructive Visual and Sally J Design were endorsed to undertake the works, with costs to be shared equally between member Shires.

Since the Executive Meeting, purchase orders have been issued to Constructive Visual and Sally J Design, with the project commencing in early May 2026. CEOs have reviewed the initial RoeROC logo concepts and provided feedback to refine the designs and develop further options. Work on the website and branding project is expected to be nearing completion by July 2026.

12.3 Joint ROC Works and Services Development Day

The inaugural Joint ROC Works and Services Development Day was a great success, with 86 attendees representing 13 Shires.

The event also included twelve presenters and representatives from key businesses, industry organisations and support services relevant to local government works and services operations.

The Development Day provided a valuable opportunity for regional collaboration, networking, professional development and information sharing across participating local governments and industry stakeholders.

A copy of the Post Event Report is provided at Attachment 12.3.

12.4 Audit, Risk and Improvement Committee Member Training

Following the RoeROC Committee Meeting held on 5 March 2026, the RoeROC Executive Officer liaised with WALGA regarding the opportunity to host the Essential Skills for Independent Audit Risk and Improvement Committee Members training within the RoeROC region.

RoeROC has subsequently been successful in securing delivery of the training course in the region, with the session scheduled to be held in Corrigin on Thursday, 23 July 2026.

Registration details: [Essential Skills for Independent Audit Risk and Improvement Committee Members](#)

13. General Business / Late Items

This section provides an opportunity for delegates to raise any additional matters, late business or emerging issues relevant to RoeROC.

Delegates are encouraged to highlight topics that may warrant future consideration, collaboration or further exploration, as well as any matters they wish to bring to the meeting's attention for awareness.

- **RoeROC Advocacy**

Members discussed looking at promoting and highlighting the achievements, successes and outcomes delivered through RoeROC. It was suggested that key accomplishments and regional initiatives be communicated to relevant Ministers, government agencies and stakeholders to strengthen awareness of RoeROC's role and advocacy efforts across the region. This will also form part of the new RoeROC website.

- **RoeROC Data and Document Management**

Cr Smoker raised the importance of establishing a centralised and secure location for RoeROC data and documents. A shared access point would improve document security, ensure continuity of records, and provide members and staff with easy access to current and historical RoeROC information.

It was noted that this action is included within the CEO's Eos KPIs and will be progressed as part of the website development project.

14. Next Meeting

CEO meeting Schedule 2026

Thursday 6 th August 2026 at 1.00pm	Shire of Narembeen
Thursday 5 th November 2026 at 1.00pm	Shire of Narembeen

RoeROC Meeting Schedule 2026

Thursday 3 rd September 2026 at 1.00pm	Shire of Narembeen
Thursday 3 rd December 2026 at 1.00pm	Shire of Narembeen

The next RoeROC Committee meeting will be held on Thursday 3rd September 2026.

15. Meeting Closure

The Chair, Cr Holly Cusack thanked everyone for their attendance and contribution to the meeting and declared the meeting closed 2.44pm.



9.1a RoeROC Presentation to Shire of Quairading

ROEROC

Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen | Wickepin

RoeROC & the Shire of Quairading

A Regional Partnership Opportunity



We are a voice for our communities and actively collaborate and agree on regional approaches to regionally significant issues and opportunities

About RoeROC

- Established in 2006, *Shire of Wickepin joined in 2025*
- Operates under a MOU and Operational Guidelines
- **Current Member Shires:**
 - Corrigin
 - Kondinin
 - Kulin
 - Narembeen
 - Wickepin
- **Provides a regional platform for:**
 - Strategic leadership
 - Targeted Advocacy
 - Shared services
 - Collaborative projects
 - Knowledge sharing

“Partnering for regional strength and long-term sustainability”

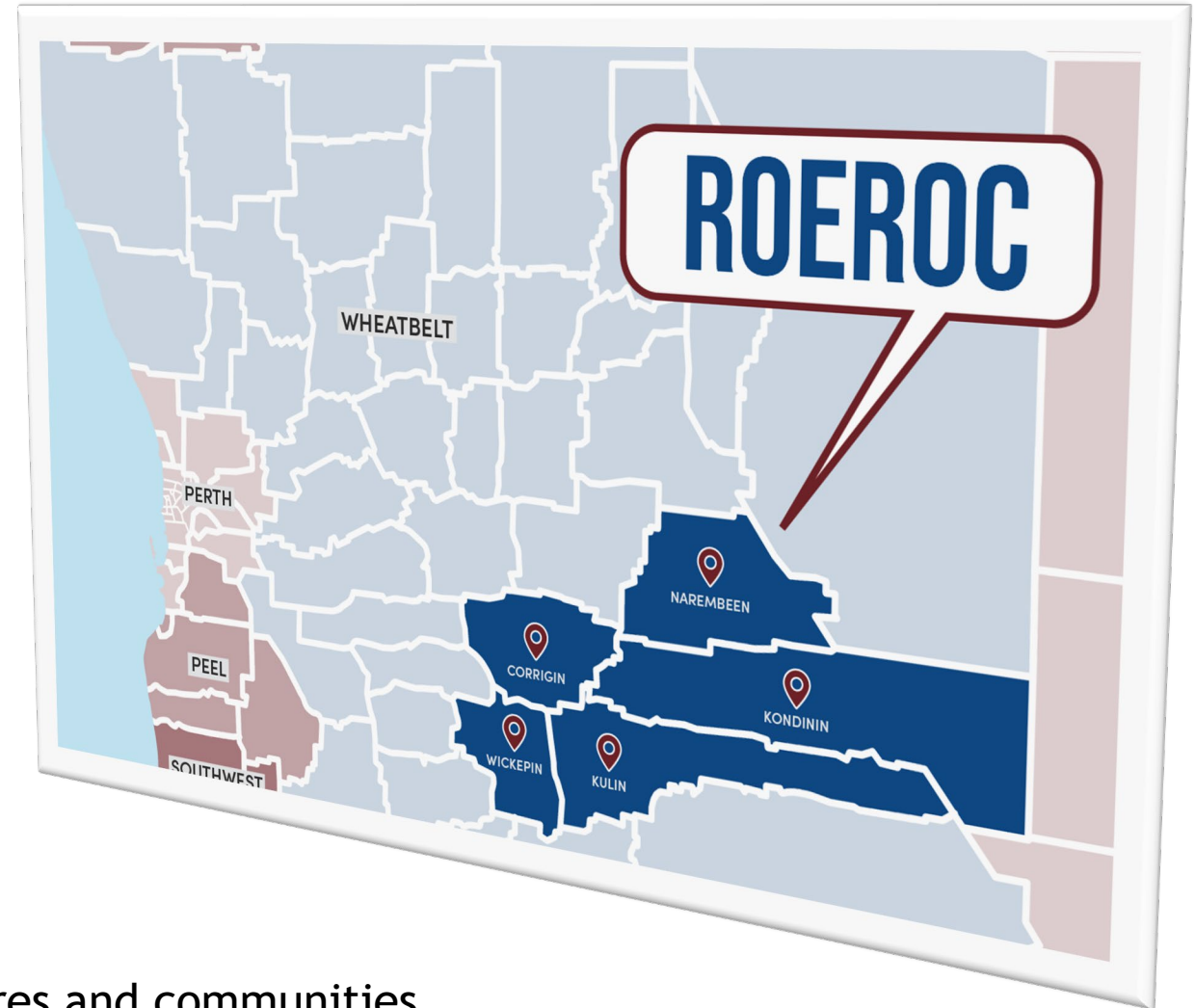
RoeROC at a Glance

RoeROC Regional Snapshot:

- Combined population of approximately 4,143
- Covers more than 21,700 km²
- 815 registered businesses
- Strong agricultural and mining economies
- Six interconnected regional communities

Key Focus:

Creating stronger, more sustainable and resilient Shires and communities.



Purpose & Objectives

Our Purpose

To advocate for the growth and sustainability of key services and infrastructure across member local government communities.

Our Objectives:

- Provide regional leadership
- Advocate on shared regional priorities
- Improve infrastructure and services
- Promote resource sharing and efficiencies
- Foster economic and community development
- Strengthen regional collaboration and partnerships

RoeROC exists to achieve outcomes collectively that would be difficult for individual Councils to achieve alone.

Structure & Governance

RoeROC Governance

RoeROC is a regional alliance that advocates on shared regional issues and coordinates strategic collaboration to benefit our Shires and communities, comprising Council delegates and CEOs from the five Shires.

Appointment of Committee Members

- Each Shire appoints a Council Delegate and a Deputy Delegate (two-year terms).
- CEOs attend and contribute but do not vote.
- The Chair rotates every two years in line with the Local Government election cycle.
- Narembeen currently holds the Chair until October 2027.
- The Executive Officer is a non-voting role providing administrative support.

Committees & Working Groups

- **Executive Committee**

CEOs guiding strategy, opportunities, and decision-making – meeting bimonthly.

- **Shared Services Working Group**

Deputy CEOs / Managers of Finance meet bimonthly on collaboration on shared services and efficiencies, with current focus on joint ERP approach.

- **Bendering Landfill Site Working Group**

Works Managers - oversee planning, operations, and civil works at the Landfill Site.

- **Key Worker Housing Lobby Group**

A mix of Shire representatives advocating for funding and solutions for key worker housing.

Key Governance Principle

Projects operate on an opt-in basis, ensuring flexibility for member Councils to participate in initiatives aligned with their local priorities and capacity.

Strategic Priorities 2024-2026

Advocate

- Health, education and community
- Infrastructure investment
- Renewable energy and regional policy development

Facilitate & Partner

- Key worker housing initiatives
- Regional advocacy and grant funding
- Shared knowledge and collaboration

Deliver

- Emergency management resilience projects
- Waste management initiatives
- Shared regional services

Resource

- Executive Officer
- Coordinated Governance and project delivery

Shared Services & Collaboration

Key Areas

- Housing
- Emergency Management
- ERP & IT Services
- Workforce Development
- Governance & Compliance
- Asset Management
- Renewable Energy
- Community Development

Key Benefits

- Reduced duplication
- Shared expertise
- Improved service delivery
- Stronger regional advocacy
- Better value for member Councils

Current Regional Projects

Key Worker Housing Project

32 proposed dwellings

Regional advocacy and business case development

Supporting workforce attraction and retention

Emergency Evacuation Centre Enhancement Project

Backup power infrastructure

Strengthening community preparedness and resilience

ERP / Accounting Software Collaboration

Shared systems investigation

Streamlining RFQ process and reducing costs

Workforce Development

Skills audit and procedure sharing

Joint training opportunities for Councillors & Staff

Joint Works and Services Development Day

Joint Planning & Policies

Shared regional policy approach

Joint Local Planning Strategy

Exploring potential shared Planning Services

Rebranding & Website

Currently establishing a website

Commencing rebrand with new logo

Improving ROC awareness, promotion to support advocacy

Why Quairading Aligns with RoeROC

There are existing strong alignments between RoeROC and the Shire of Quairading

Existing Regional Alignment

- Alignment through WALGA Central Zone
- Participation in the same Regional Road Group
- As with RoeROC Shires, Quairading is a member of RoeTourism
- Regional tourism connections and visitor experiences - *Pathways to Wave Rock*

Shared Community Priorities

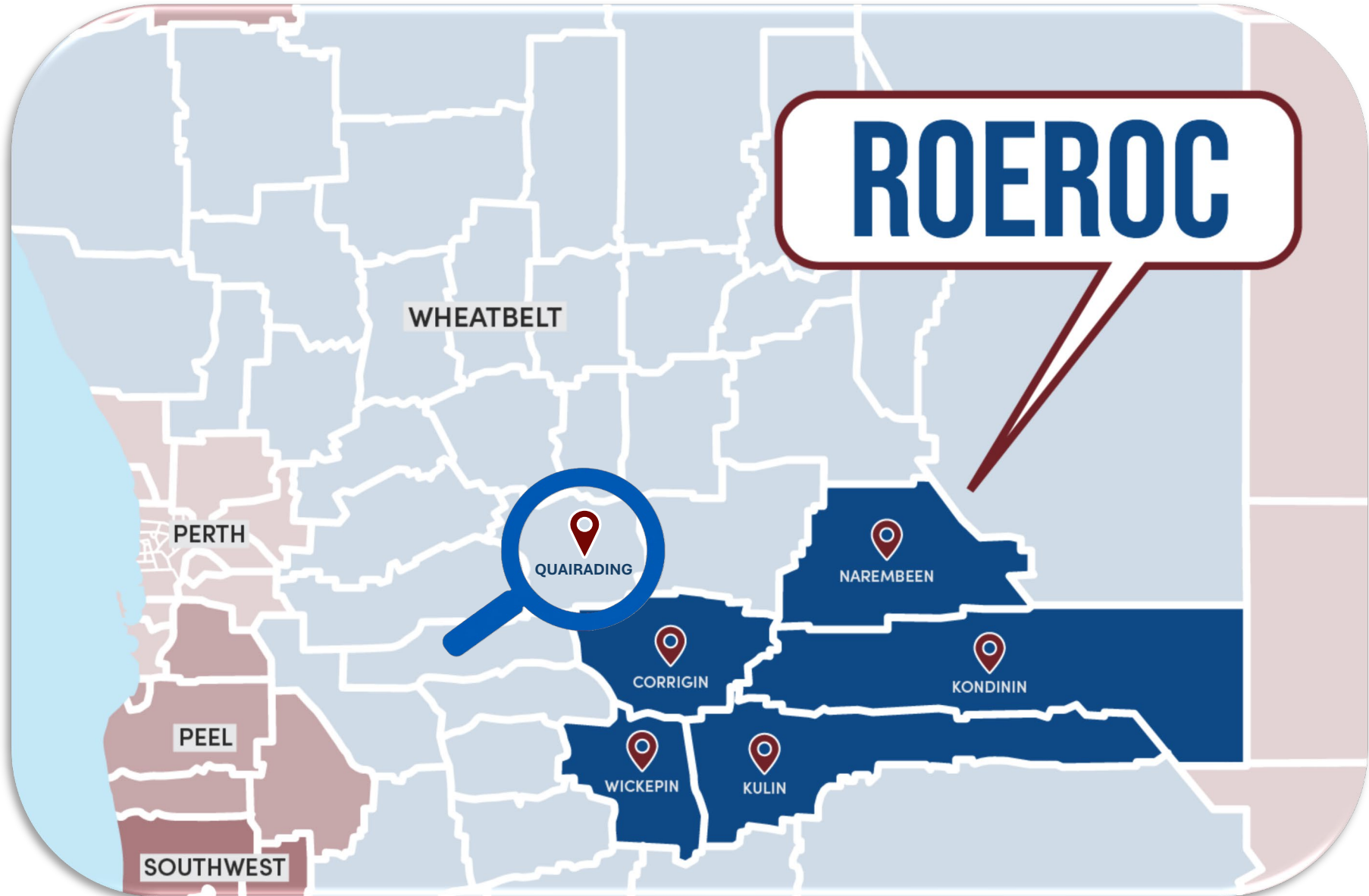
- Regional sustainability
- Infrastructure advocacy
- Workforce attraction and retention
- Service delivery challenges
- Economic and tourism development

Strategic Opportunities

- Participation in shared regional projects
- Enhanced regional advocacy
- Collaboration on future grant funding opportunities
- Access to shared knowledge, expertise and resources



Geographical Alignment



RoeROC Membership Process

Membership Considerations

- Strategic alignment
- Community and regional fit
- Value and contribution
- Project participation
- Governance and financial commitment
- Long-term collaboration

Membership Process

- Formal written application
- Presentation to RoeROC
- Assessment framework review
- Consideration by member Councils
- Unanimous approval required by existing members

Financial Commitment

- The only ongoing fixed annual cost is the engagement of the Executive Officer.
- Quairading's annual Executive Officer contribution would be slightly reduced due to non-participation in the Bendinger Landfill Site.
- Estimated annual Executive Officer contribution for Quairading is approx \$6,500.
- Participation in specific projects and services is optional, with costs shared equally among participating member councils.
- A one-off entry contribution of approx. \$8,869 would apply, recognising the foundational investment and work undertaken by existing RoeROC members.

Working Together for Regional Outcomes and Local Benefits

RoeROC believes regional collaboration creates stronger outcomes for communities, businesses and local governments.

Opportunities Moving Forward

- Shared advocacy
- Regional project delivery
- Resource sharing
- Stronger regional voice
- Long-term strategic partnerships

“By working together, regional local governments can achieve outcomes that are larger, stronger and more sustainable than any one Council can achieve alone.”

ROEROC

Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen | Wickiepin

Thank You

Questions & Discussion

“Working together to enhance our region.”





9.2 Quairading - Presentation_Roe ROC V2



**Roe ROC
Presentation
4 June 2026**



- Attendees
 - Cr Trevor Stacey – President
 - Cr Jo Hayes – Deputy President
 - Cr Becky Cowcill
 - CEO – Nic Warren
- Council
 - 7 Councillors
 - 35 Staff



Our Statements

Our Vision:

A welcoming and united community where all residents contribute and work together to create thriving businesses, new job opportunities, a bright future for our young people and strong community and sporting organisations within a beautiful and productive rural setting.

Our Mission:

To guide the growth and development of the Quairading community, economy and environment through the provision of strong civic leadership, provision of quality services and facilitation of active community participation.



Our Shire

THE STATS



ESTABLISHED
1907



POPULATION
961



LAND AREA
2018 sq km



FROM PERTH
165km



Our produce

AGRICULTURE



GRAIN

242,000 tonnes (\$85 million) of grain (wheat, barley, canola) produced annually with 90% exported to over 50 countries. Our passionate and innovative grain producers are known for their efficiency and use of the latest technological advances to produce high quality crops.



FORESTRY

Part of WA's largest Sandalwood plantation of over 5 million trees. Rapidly depleted wild resources has resulted in the establishment of a sustainable plantation industry.



LIVESTOCK

Livestock numbers have declined since 2022 in the region. Strong prices have encouraged some producers to keep sheep, however, live export bans will likely have a negative impact on meat and wool production into the future.

Why Regional Collaboration

- Key outcomes identified in Council Plan 2026-2036:
 - Housing
 - Workforce constraints
 - Decreasing population
 - Service delivery
 - Economic Development
 - Regional collaboration

These are regional challenges, not just local issues.

Collaboration improves outcomes for the region and subsequently for the individual Councils.



Why Regional Collaboration

- The Shire of Quairading is undertaking its due diligence in this process
- For transparency, the Shire has also reached out to WEROC and have attended a meeting.
- The Shire is looking forward to hearing from Roe ROC to better understand current strategic priorities and how that is being put into action.



What We Will Address

- Strategic Alignment
- Community / Regional Fit
- Value and Contribution
- Project Participation
- Financial and Governance Commitment
- Long Term Engagement



Strategic Alignment

Strong strategic alignment between Quairading & Roe ROC

Both share a focus on:

- Economic Development and Regional Growth
- Infrastructure & Service Sustainability
- Workforce – Housing and Retention
- Community Wellbeing
- Collaboration and Shared Services



Economic Development & Regional Growth

Quairading Council Plan Actions:

- Business attraction strategy
- Tourism development
- Support local industry

Roe ROC Strategic outcome:

- “Strong regional economy... diverse employment opportunities”

Both groups aim to grow regional economies.



Strategic Alignment

Infrastructure & Service Sustainability

Quairading Council Plan Priorities:

- Community infrastructure investment
- Housing supply
- Asset management

Roe ROC Strategic focus:

- Key worker housing project
- Infrastructure to attract and retain business
- Asset management shared services

Shared solutions improves opportunities



Workforce - Housing & Retention

Quairading Council Plan Priority areas:

- Housing shortages
- Worker accommodation
- Workforce sustainability

Roe ROC Key projects and focus:

- Regional Key Worker Housing Project
- Workforce attraction and retention

Housing is a priority and strategically identified by both groups.



Community Wellbeing

Quairading Council Plan Priorities:

- Health services retention
- Youth development
- Ageing in place
- Community connection and inclusion

Roe ROC Strategic outcomes:

- “Communities are well serviced and connected”

Both aim to serve, support and connect communities



Strategic Alignment

Collaboration & Shared Services

Quairading Council Plan emphasizes:

- Partnerships
- External collaboration
- Collective solutions

Roe ROC core model:

- Shared services (IT, HR, governance, infrastructure)
- Working groups
- Joint projects

Our Shire Council Plan explicitly supports the VROC operating model.



Strategic Alignment

We see strategic alignment between the Shire of Quairading and Roe ROC.

Both the Shire's Council Plan 2026 – 2036 and Roe ROC's strategic outlook from the induction materials have similar goals and outcomes which is deemed necessary for a future partnership.



Shire Characteristics

- Quairading is a small, resilient Wheatbelt community:
 - Population ~961
 - Strong volunteerism and community identity
 - Economy driven by agriculture and local businesses

Shared key characteristics with existing Roe ROC members:

- Rural service delivery challenges
- Workforce and housing constraints
- Infrastructure cost pressures

Strong regional mindset:

- Quairading participates in Roe Tourism, Regional Road Groups, and CEACA.
- Newly represented on Wheatbelt District Leadership Group



Mutual benefits:

- For Quairading:
 - Access to shared expertise, funding and advocacy
 - Stronger regional voice
- For RoeROC:
 - Adds a strategically located and proactive Shire
 - Engaged community committed to regional partnerships evidence by Council Plan
 - Improves already established expertise, funding and advocacy position.



Value and Contribution

What Quairading can bring

- Proven project delivery capability
 - Delivered \$4.6M+ in capital infrastructure 25/26

Community and Economic Development expertise

- Community grants program
- Business GRANTS program
- Youth, literacy and cultural initiatives

Tourism and Regional Promotion

- Roe Tourism

Community Engagement capability

- Commitment to inclusive engagement (RAP, WDLG)
- 1200 engagements for Council Plan



Value and Contribution

If a part of Roe ROC the Shire of Quairading would bring a practical capability and a proven ability to deliver outcomes



Project Participation

The Shire of Quairading is currently prioritising the following, similarly to Roe ROC:

- Shared Services / Workforce Sustainability
 - Seeking to support and upskill staff
 - Seeking to improve external contractor services provision
 - Seeking networking opportunities for staff
- Workforce housing
 - Already prioritising accommodation and attracting industry
- Evacuation Centre Enhancement Project
 - Seeking upgrades to evacuation centre
- ERP / Accounting systems
 - Currently exploring ERP options

Project Participation

Future projects aligned to our Council Plan include:

- Tourism initiatives
- Renewable energy planning
- Regional economic development initiatives



Financial and Governance Commitment

If Quairading was to join Roe ROC, the Shire understands

Financial commitment:

- Shared operational costs
- Opt-in project funding models

Governance

- Compliance with MOU and Operational Guidelines

Engagement

- Committee meetings
- Working groups

Quairading is fully prepared to meet both the financial, governance and participation expectations of a VROC membership



Long-Term Engagement

The Shire of Quairading 10-year Council Plan provides a clear commitment and directive for:

- Regional Collaboration
- Regional Partnerships
- Regional Advocacy

Supporting the Shire's involvement with a VROC



Long-Term Engagement

How Quairading could support Roe ROC as a long-term partner:

- Active participation in:
 - Leadership roles (rotational Chair/Deputy opportunities)
 - Working groups and project delivery
- Contribution to:
 - Regional advocacy efforts
 - Joint funding applications
- Continued alignment with:
 - Shared priorities (housing, infrastructure, workforce, resilience)

Quairading is committed to being an active, long-term partner.



Thank you
Questions?





13.1.1 List of Accounts May 2026

List of Accounts Due & Submitted to Council

June-26

Chq/EFT	Date	Name	Trust	Muni
EFT16192	08/05/2026	LEONIE KIRBY	\$ 630.00	
		TOTALS TRUST	\$ 630.00	
EFT16166	07/05/2026	AUSTRALIA POST		36.58
EFT16167	07/05/2026	AIR LIQUIDE WA PTY LTD		58.91
EFT16168	07/05/2026	AUSTRALIAN INSTITUTE OF MANAGEMENT WA		49
EFT16169	07/05/2026	AMD AUDIT AND ASSURANCE PTY LTD		17270
EFT16170	07/05/2026	BKS ELECTRICAL		71.5
EFT16171	07/05/2026	CORRIGIN HOME HARDWARE		17.25
EFT16172	07/05/2026	LANDGATE		2681
EFT16173	07/05/2026	EWEN RURAL SUPPLIES		1757.32
EFT16174	07/05/2026	EVERLON BRONZE		346.5
EFT16175	07/05/2026	FLOWERS IN THE VALLEY		140
EFT16176	07/05/2026	GREAT SOUTHERN FUEL SUPPLIES		19669.09
EFT16177	07/05/2026	BERYLE HOLM		344.19
EFT16178	07/05/2026	METAL ARTWORK CREATIONS		51.26
EFT16179	07/05/2026	MOORE		2310
EFT16180	07/05/2026	GREAT SOUTHERN WASTE DISPOSAL		8385.13
EFT16181	07/05/2026	NARROGIN HARDWARE MAKIT		379
EFT16182	07/05/2026	NARROGIN BEARING SERVICES		898
EFT16183	07/05/2026	NARROGIN LIQUOR BARONS		159.97
EFT16184	07/05/2026	PERFECT COMPUTER SOLUTIONS - PCS		170
EFT16185	07/05/2026	PILA		2737.63
EFT16186	07/05/2026	REPCO		1033.38
EFT16187	07/05/2026	PETER ROBERT STRIBLING		431.29
EFT16188	07/05/2026	R J SMITH ENGINEERING		412
EFT16189	07/05/2026	150 Square Pty Ltd		1815
EFT16190	07/05/2026	MADDINGTON VALVOLINE GLOBAL OPERATIONS AUSTRALIA		5537.65
EFT16191	07/05/2026	YENER MAINTENANCE AND PLANT HIRE		11000
EFT16193	21/05/2026	AUSTRALIAN TAXATION OFFICE FBT		15968.79
EFT16194	21/05/2026	BEST OFFICE SYSTEMS		287.79
EFT16195	21/05/2026	BKS ELECTRICAL		10521.5
EFT16196	21/05/2026	BEACON EQUIPMENT		1056
EFT16197	21/05/2026	COZY GROVES		275
EFT16198	21/05/2026	ECO-EDGE ENVIRONMENTAL SERVICES		30416.1
EFT16199	21/05/2026	JOHN PARRY MEDICAL CENTRE		205
EFT16200	21/05/2026	HERSEY'S SAFETY PTY LTD		224.4
EFT16201	21/05/2026	HC CONSTRUCTION SERVICES		24046
EFT16202	21/05/2026	ISWEEP		3118.5
EFT16203	21/05/2026	LGISWA		2786.94
EFT16204	21/05/2026	MICROWAVE SAFETY SYSTEMS		204.6
EFT16205	21/05/2026	GREAT SOUTHERN WASTE DISPOSAL		9935
EFT16206	21/05/2026	NARROGIN BEARING SERVICES		627.54
EFT16207	21/05/2026	NARROGIN & DISTRICTS PLUMBING SERVICE		5088.6
EFT16208	21/05/2026	PARRYS		73.91
EFT16209	21/05/2026	R J SMITH ENGINEERING		318
EFT16210	21/05/2026	NARROGIN CAMPUS SOUTH REGIONAL TAFE		54
EFT16211	21/05/2026	MADDINGTON VALVOLINE GLOBAL OPERATIONS AUSTRALIA		643.5
EFT16212	21/05/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- WALGA		1859
EFT16213	21/05/2026	YENER MAINTENANCE AND PLANT HIRE		11440
EFT16214	21/05/2026	AUSTRALIAN TAXATION OFFICE		13542
		TOTALS EFT		\$ 210,453.82
16055	07/05/2026	SYNERGY		731.87
16056	07/05/2026	WATER CORPORATION		3599.96
16057	21/05/2026	SYNERGY		13627.74
		TOTALS CHEQUE		\$ 17,959.57
DD16654.1	26/05/2026	3E ADVANTAGE PTY LTD		1217.26
DD16583.1	01/05/2026	CRISP WIRELESS PTY LTD		238
DD16589.1	01/05/2026	3E ADVANTAGE PTY LTD		1217.26
		TOTALS DIRECT DEBIT		\$ 2,672.52
DD16645.1	22/05/2026	ANZ BANK		658.05
		TOTALS CREDIT CARD		\$ 658.05
63110526	11/05/2026	TELSTRA		\$ 1,954.63
		TOTALS BPAY	\$ -	\$ 1,954.63
DD16606.1	13/05/2026	AWARE SUPER		4981.92
DD16606.2	13/05/2026	ANZ SUPER		286.07
DD16606.3	13/05/2026	CARESUPER		472.63
DD16606.4	13/05/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		324.79

DD16606.5	13/05/2026	PRIME SUPER		305.9
DD16606.6	13/05/2026	FIRSTCHOICE WHOLESAL PERSONALSUPERANNUATION		301.87
DD16606.7	13/05/2026	MLC SUPER FUND - PLUM SUPER		562.69
DD16606.8	13/05/2026	AUSTRALIAN SUPER		279.25
DD16606.9	13/05/2026	REST INDUSTRY SUPER		669.56
DD16608.1	13/05/2026	REST INDUSTRY SUPER		-279.25
DD16610.1	13/05/2026	REST INDUSTRY SUPER		279.25
DD16631.1	27/05/2026	AWARE SUPER		4980.6
DD16631.2	27/05/2026	ANZ SUPER		227.39
DD16631.3	27/05/2026	CARESUPER		472.63
DD16631.4	27/05/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		325.35
DD16631.5	27/05/2026	FIRSTCHOICE WHOLESAL PERSONALSUPERANNUATION		423.26
DD16631.6	27/05/2026	PRIME SUPER		306.43
DD16631.7	27/05/2026	MLC SUPER FUND - PLUM SUPER		562.69
DD16631.8	27/05/2026	AUSTRALIAN SUPER		279.25
DD16631.9	27/05/2026	REST INDUSTRY SUPER		669.56
		TOTALS SUPERANNUATION	\$	16,431.84
98060526	06/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		258.45
98070526	07/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		2299.45
98120526	12/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		19.4
98130526	13/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		500.35
98140526	14/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		1812.6
98150526	15/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		1076.15
98180526	18/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		400.1
98200526	20/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		85.95
98260526	26/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		526.2
98260526	26/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		32
98270526	27/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		2106
		TOTALS LICENSING	\$	9,116.65
PAYROLL	13/05/2026	PAYROLL	\$	65,137.11
PAYROLL	27/05/2026	PAYROLL	\$	62,881.24
		TOTALS PAYROLL	\$	128,018.35
		ACCOUNT TOTALS	\$ 630.00	\$ 387,265.43
		TOTAL PAYMENTS MARCH 2026	\$	387,895.43

Credit Card Payment Summary

23/04/2025 TO 22/05/2026

CARD ENDING XXXX224175

DATE	COMPANY	AMOUNT
29/04/2026	POST WICKEPIN LPO WICKEPIN	\$ 311.90
19/05/2026	COLES NARROGIN	\$ 56.09
19/05/2026	NARROGIN FRUIT MARKET	\$ 204.11
20/05/2026	SHIRE OF WICKEPIN	\$ 85.95
Total For This Card		\$ 658.05

CARD ENDING XXXX244131

DATE	COMPANY	AMOUNT
Total For This Card		\$0.00

TOTAL FOR SHIRE OF WICKEPIN

\$ 658.05

FUEL CARD

May-26

Job	Job Description	Line Total
P518	JOHN DEERE 670G GRADER - CONSTRUCTION	\$ 548.78
P248	HINO 700 SERIES - FS 2848	\$ 2,748.46
P342	HINO 700 SERIES FS2848	\$ 889.32
P1955A	FUSO CANTER 7.5T CREW CAB	\$ 3,345.81
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	\$ 632.46
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	\$ 480.69
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	\$ 32.34
P2433	HINO FG 1628 TRUCK	\$ 654.85
P2489	BOBCAT T650 TRACK LOADER	\$ 254.52
P3570	GENIE TZTO TRAILER MOUNTED CHERRY PICKER	\$ 360.19
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	\$ 1,594.11
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	\$ 82.83
P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	\$ 398.41
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	\$ 647.15
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	\$ 377.82
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	\$ 601.09
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	\$ 1,324.28
P813	CAT 12H GRADER 2017	\$ 2,520.20
TOTAL		\$ 17,493.31



13.2.1 Monthly Financial Report May 2026



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 May 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin

Compilation Report

For the Period Ended 31 May 2026

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 May 2026 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

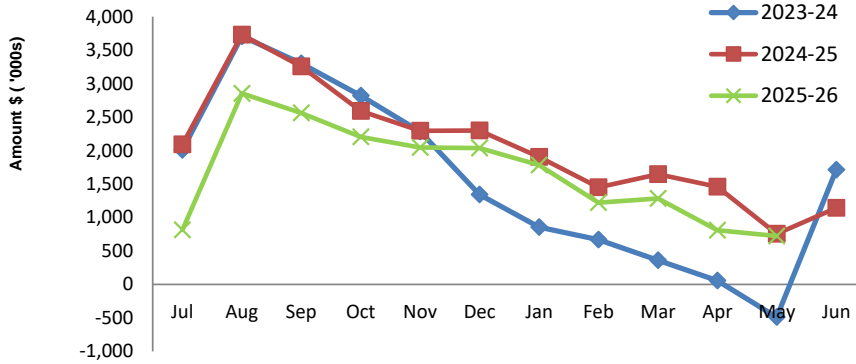
Prepared by: E.Clement DCEO

Date prepared: 10-Jun-26

Reviewed by: David Burton CEO

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 31 May 2026

Liquidity Over the Year (Refer Note 3)



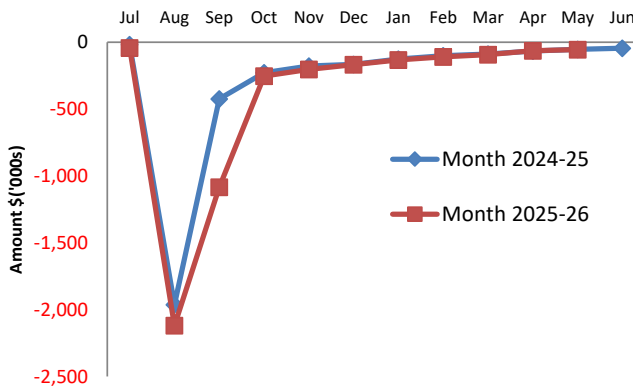
Cash and Cash Equivalents as at period end

Unrestricted	\$ 918,804
Restricted	\$ 3,681,298
	\$ 4,600,102

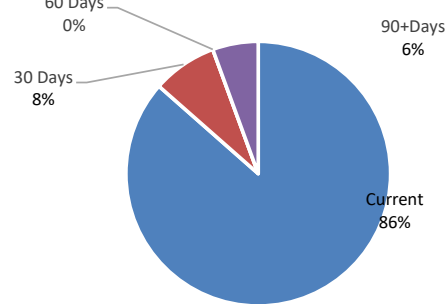
Receivables

Rates	\$ 55,342
Other	\$ 9,529
	\$ 64,871

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)



Comments

Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General	\$ 622,862.00
25/26 Grants Commission - Roads	\$ 386,093.00
Amounts paid in advance	\$ 1,008,955.00

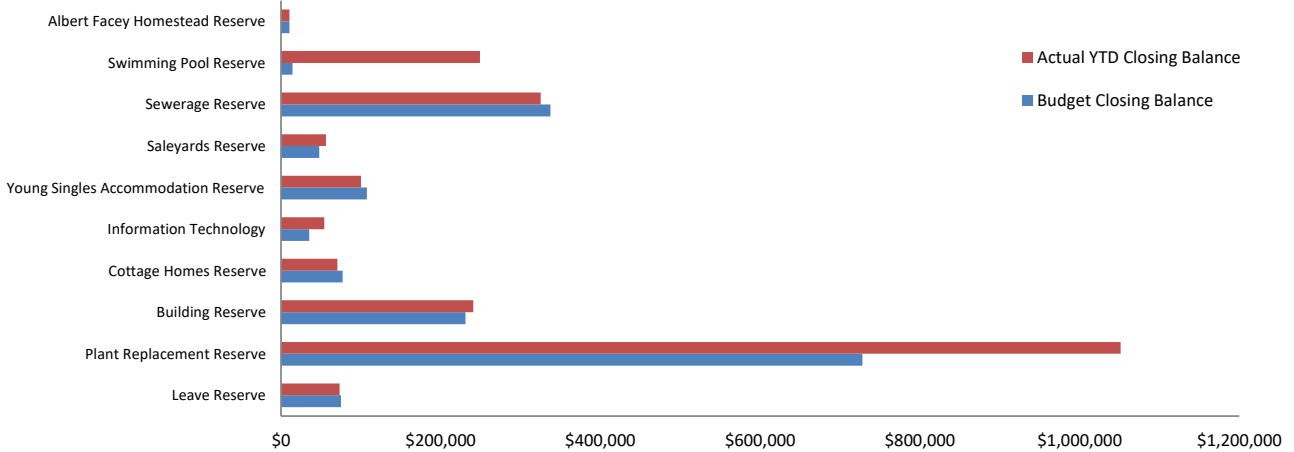
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 31 May 2026

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

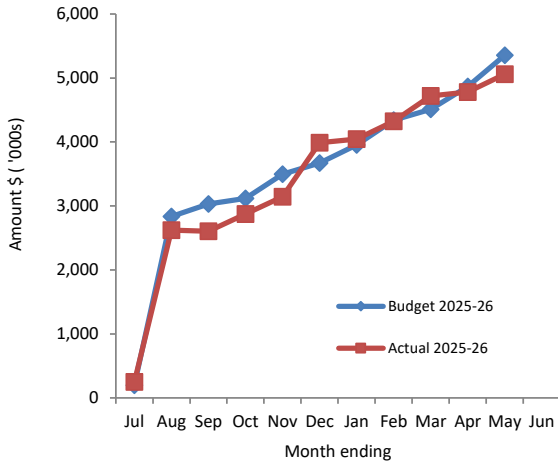
Shire of Wickepin

Monthly Summary Information

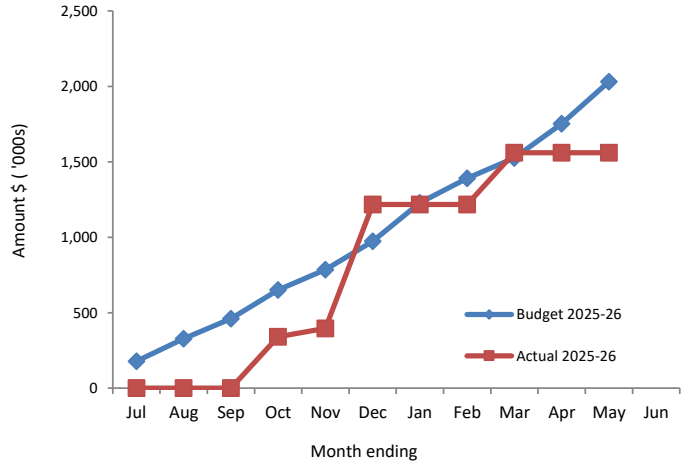
For the Period Ended 31 May 2026

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

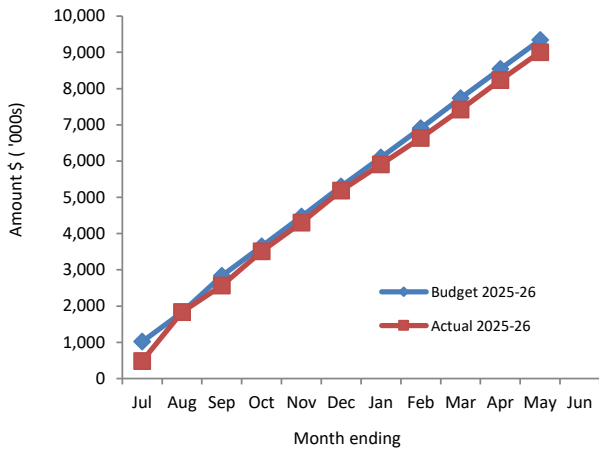


Budget Capital Revenue -v- Actual (Refer Note 2)

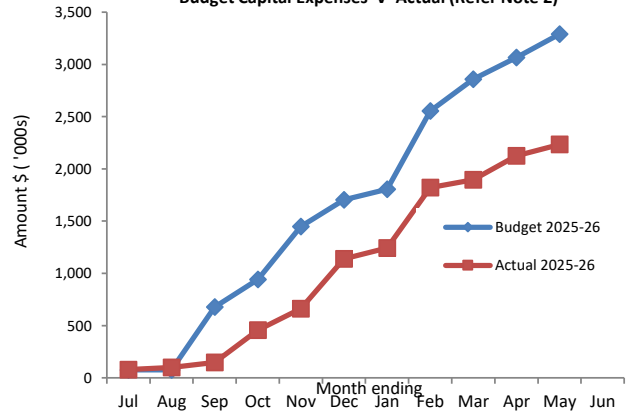


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2026

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
Governance	2,005	1,826	30,663	28,837	1579.26%	▲
General Purpose Funding - Rates	1,763,698	1,763,655	1,776,636	12,981	0.74%	
General Purpose Funding - Other	986,168	979,989	1,001,708	21,719	2.22%	
Law, Order and Public Safety	145,000	144,479	144,797	318	0.22%	
Health	220	198	575	377	190.18%	
Education and Welfare	300	264	845	581	220.25%	
Housing	116,850	107,074	112,089	5,015	4.68%	
Community Amenities	288,221	285,276	227,119	(58,157)	(20.39%)	▼
Recreation and Culture	201,943	200,606	320,467	119,861	59.75%	▲
Transport	1,914,882	1,771,378	1,303,422	(467,956)	(26.42%)	▼
Economic Services	77,325	71,612	101,317	29,705	41.48%	▲
Other Property and Services	32,000	29,326	40,739	11,413	38.92%	▲
Total Operating Revenue	5,528,612	5,355,683	5,060,375	(295,308)		
Operating Expense						
Governance	(778,721)	(723,005)	(542,600)	180,405	24.95%	▼
General Purpose Funding	(115,118)	(105,492)	(82,284)	23,208	22.00%	▼
Law, Order and Public Safety	(365,208)	(337,968)	(215,858)	122,110	36.13%	▼
Health	(25,804)	(24,229)	(18,088)	6,141	25.34%	
Education and Welfare	(42,216)	(38,676)	(14,133)	24,543	63.46%	▼
Housing	(308,643)	(283,495)	(210,682)	72,813	25.68%	▼
Community Amenities	(692,590)	(634,581)	(515,089)	119,492	18.83%	▼
Recreation and Culture	(1,536,391)	(1,413,727)	(1,507,309)	(93,582)	(6.62%)	
Transport	(5,794,448)	(5,312,484)	(5,355,910)	(43,426)	(0.82%)	
Economic Services	(366,485)	(336,119)	(271,863)	64,256	19.12%	▼
Other Property and Services	(142,822)	(130,725)	(273,255)	(142,530)	(109.03%)	▲
Total Operating Expenditure	(10,168,446)	(9,340,501)	(9,007,071)	333,429		
Funding Balance Adjustments						
Add back Depreciation	6,125,360	5,614,851	5,616,015	1,164	0.02%	
Adjust (Profit)/Loss on Asset Disposal	(58,537)	(53,669)	(83,170)	(29,501)	54.97%	
Adjust Provisions and Accruals	0	0	0	0		
Adjust Rounding	0	0	0	0		
Net Cash from Operations	1,426,989	1,576,365	1,586,148	9,784		
Capital Revenues						
Proceeds from Disposal of Assets	323,872	296,883	262,832	(34,051)	(11.47%)	▼
Total Capital Revenues	323,872	296,883	262,832	(34,051)		
Capital Expenses						
Land and Buildings	(100,500)	(85,500)	(90,283)	(4,783)	(5.59%)	▼
Infrastructure - Roads	(1,909,630)	(1,909,630)	(1,211,832)	697,798	36.54%	▼
Infrastructure - Footpaths	(45,000)	(41,250)	0	41,250	100.00%	▼
Infrastructure -Other	(294,000)	(294,000)	(278,312)	15,688	5.34%	
Plant and Equipment	(937,000)	(904,000)	(635,871)	268,130	29.66%	▼
Furniture and Equipment	(56,000)	(56,000)	(16,284)	39,716	70.92%	▼
Total Capital Expenditure	(3,342,130)	(3,290,380)	(2,232,582)	1,057,798		
Net Cash from Capital Activities	(3,018,258)	(2,993,497)	(1,969,750)	1,023,748		
Financing						
Transfer from Reserves	616,100	0	0	0		
Repayment of Debentures	(40,785)	(20,435)	(20,345)	90	0.44%	
Transfer to Reserves	(185,000)	0	0	0		
Net Cash from Financing Activities	390,315	(20,435)	(20,345)	90		
Net Operations, Capital and Financing						
	(1,200,954)	(1,437,568)	(403,947)	1,033,621		
Opening Funding Surplus(Deficit)	1,200,954	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	0	(236,614)	723,363	959,977		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Rates	9	\$ 1,747,673.00	\$ 1,747,630	\$ 1,760,625	\$ 12,995	0.74%	
Rates excluding General Rates	9	16,025.00	16,025	16,011	(14)	(0.09%)	
Operating Grants, Subsidies and Contributions	11	1,098,711.00	1,098,711	1,231,645	132,934	12.10%	▲
Fees and Charges		530,421.00	505,919	614,735	108,816	21.51%	▲
Interest Earnings		152,000.00	146,283	39,249	(107,034)	(73.17%)	▼
Other Revenue		0.00	0	10,213	10,213		▲
Profit on Disposal of Assets	8	86,913.00	79,662	90,547	10,885		
Total Operating Revenue		3,631,743.00	3,594,230	3,763,024	168,794		
Operating Expense							
Employee Costs		(1,624,033.00)	(1,491,091)	1,622,215	(131,124)	(8.79%)	
Materials and Contracts		(1,810,357.00)	(1,657,015)	1,267,090	389,925	23.53%	▲
Utility Charges		(294,193.00)	(267,963)	202,850	65,113	24.30%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(5,614,851)	5,616,015	(1,164)	(0.02%)	
Interest Expenses		(2,047.00)	(1,024)	910	114	11.09%	▲
Insurance Expenses		(273,080.00)	(272,488)	265,530	6,958	2.55%	
Other Expenditure		(11,000.00)	(10,076)	25,085	(15,009)	(148.96%)	▼
Loss on Disposal of Assets	8	(28,376.00)	(25,993)	7,377	18,616	71.62%	
Total Operating Expenditure		(10,168,446.00)	(9,340,501)	9,007,071	333,429		
Funding Balance Adjustments							
Add back Depreciation		6,125,360.00	5,614,851	5,616,015	1,164	0.02%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(53,669)	83,170	(29,501)	54.97%	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
Net Cash from Operations		(469,880.00)	(185,089)	288,797	473,886		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,896,869.00	1,761,453	1,297,351	(464,102)	(26.35%)	▼
Proceeds from Disposal of Assets	8	323,872.00	296,883	262,832	(34,051)	(11.47%)	▼
Proceeds from Sale of Assets		0.00	0	0	0		
Total Capital Revenues		2,220,741.00	2,058,336	1,560,183	(498,153)		
Capital Expenses							
Land and Buildings	13	(100,500.00)	(85,500)	90,283	(4,783)	(5.59%)	
Infrastructure - Roads	13	(1,909,630.00)	(1,909,630)	1,211,832	697,798	36.54%	▲
Infrastructure - Footpaths	13	(45,000.00)	(41,250)	0	41,250	100.00%	▲
Infrastructure - Drainage	13	(294,000.00)	(294,000)	278,312	15,688	5.34%	
Plant and Equipment	13	(937,000.00)	(904,000)	635,871	268,130	29.66%	▲
Furniture and Equipment	13	(56,000.00)	(56,000)	16,284	39,716	70.92%	▲
Total Capital Expenditure		(3,342,130.00)	(3,290,380)	2,232,582	1,057,798		
Net Cash from Capital Activities		(1,121,389.00)	(1,232,044)	672,399	559,646		
Financing							
Transfer from Reserves	7	616,100.00	0	0	0		
Repayment of Debentures	10	(40,785.00)	(20,435)	20,345	90	0.44%	
Transfer to Reserves	7	(185,000.00)	0	0	0		
Net Cash from Financing Activities		390,315.00	(20,435)	20,345	90		
Net Operations, Capital and Financing		(1,200,954.00)	(1,437,568)	403,947	1,033,621		
Opening Funding Surplus(Deficit)	3	1,200,954.00	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	(236,614)	723,363	959,977		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

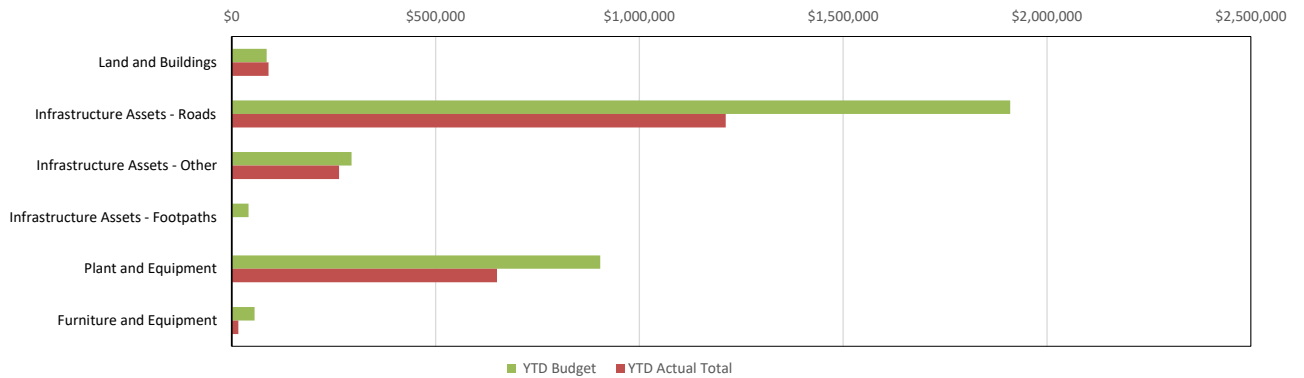
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2026

Capital Acquisitions	Note	YTD 31 05 2026					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 90,283	\$ 0	\$ 90,283	\$ 85,500	\$ 100,500	\$ 4,783
Infrastructure Assets - Roads	13		1,211,832	1,211,832	1,909,630	1,909,630	(697,798)
Infrastructure Assets - Other	13	263,342	0	263,342	294,000	294,000	(30,658)
Infrastructure Assets - Footpaths	13	0	0	0	41,250	45,000	(41,250)
Plant and Equipment	13	650,841	0	650,841	904,000	937,000	(253,160)
Furniture and Equipment	13	16,284	0	16,284	56,000	56,000	(39,716)
Capital Expenditure Totals		1,020,750	1,211,832	2,232,582	3,290,380	3,342,130	(1,057,798)

Funded By:

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	262,832	296,883	(58,537)	34,051
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	1,096,628	1,484,048	1,096,628
Capital Funding Total	262,832	3,290,380	3,342,130	(3,027,548)

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 May 2026

Note 2: EXPLANATION OF MATERIAL VARIANCES

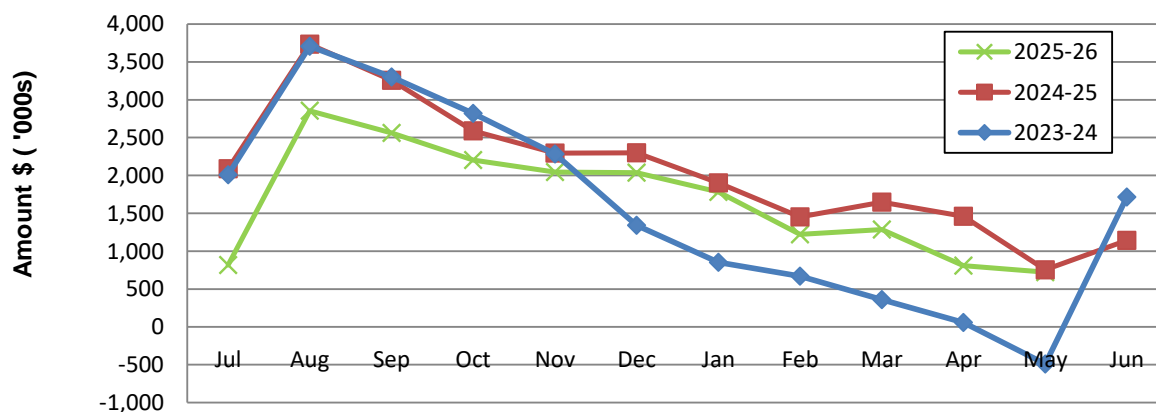
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	28,837	1579%	▲	Permanent	Paid Parental Leave income, Aus Day Grant, Profit on sale of plant increase.
General Purpose Funding - Other	21,719	2%			
Law, Order and Public Safety	318	0%			
Health	377	190%			
Education and Welfare	581	220%			
Housing	5,015	5%			
Community Amenities	(58,157)	(20%)	▼	Timing	Increase in Bus Charges, Cemetery Charges
Recreation and Culture	119,861	60%	▲	Permanent	LRCI Funding increase
Transport	(467,956)	(26%)	▼	Timing	Road funding not yet received
Economic Services	29,705	41%	▲	Timing	Caravan Park fees income up
Other Property and Services	11,413	39%	▲	Timing	Private Charges increase
Operating Expense					
Governance	180,405	24.95%	▼	Timing	Decrease in admin salaries, superannuation., subscriptions.
General Purpose Funding	23,208	22.00%	▼	Timing	Administration Allocation reduced to staff movements
Law, Order and Public Safety	122,110	36.13%	▼	Timing	Fire maintenance accounts not yet expended.
Health	6,141	25.34%			
Education and Welfare	24,543	63.46%	▼	Timing	CDO projects on hold. Playgroup maintenance not yet expended
Housing	72,813	25.68%	▼	Timing	Housing maintenance not yet expended
Community Amenities	119,492	18.83%	▼	Timing	Building maintenance still to be done
Recreation and Culture	(93,582)	(6.62%)			
Transport	(43,426)	(0.82%)			
Economic Services	64,256	19.12%	▼	Timing	Area Promotion - not yet expended. Standpipe costs down
Other Property and Services	(142,530)	(109.03%)	▲	Timing	Parts & repairs costs up, Staff payouts of Leave on termination.
Capital Revenues					
Grants, Subsidies and Contributions	(464,102)	(26.35%)	▼	Timing	Road Funding not yet received
Proceeds from Disposal of Assets	(34,051)	(11.47%)	▼	Timing	Bus nad Cherry Picker not traded
Capital Expenses					
Land and Buildings	28,162	(5.59%)			
Infrastructure - Roads	12,744	36.54%	▼	Timing	Road Construction Projects not yet completed
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	Not yet expended
Infrastructure - Other	29,057	5.34%			
Plant and Equipment	321,302	29.66%	▼	Timing	Bus (not Bought) Cherry Picker removed
Furniture and Equipment	25,750	70.92%	▼	Timing	Computer equipment not yet purchased, CCTV project not yet expended
Financing					
Loan Principal	90	0.44%			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 May 2026	30 June 2025	YTD 30 May 2025
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	918,804	1,247,830	3,054,752
Cash Restricted	4	3,681,298	3,681,298	2,824,404
Receivables - Rates	6	55,342	44,991	157,827
Receivables -Other	6	9,529	287,679	5,929
Interest / ATO Receivable/Trust		19,883	42,308	25,304
		4,684,856	5,304,106	6,068,216
Less: Current Liabilities				
Payables	-	49,182	(264,315)	(210,020)
Contract Liabilities		-		(853,441)
Provisions	-	231,014	(231,184)	(227,654)
		280,196	(495,499)	(1,291,116)
Less: Cash Reserves	7	3,681,298	(3,681,298)	(2,824,404)
Net Current Funding Position		723,363	1,127,309	1,952,696

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	159,679			159,679	ANZ	At Call
Reserve Bank Account	0.00%		20		20	ANZ	At Call
Trust Bank Account	0.00%			2,809	2,809	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%		3,000,000		3,000,000		03-Jun-25
Municipal	4.80%	757,304			757,304	WA Treasury	At Call
Reserve	4.53%		681,277		681,277		03-Jun-25
Trust	0.40%				0		
Total		917,683	3,681,298	2,809	4,601,790		

Comments/Notes - Investments

SHIRE OF WICKEPIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 May 2026

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
	Yealering Tennis Club - Power		Capital Expenditure		25,000	(25,000)	(25,000)
	Transfer from Reserve		Operating Revenue				0
							0
							0
							0
				0	25,000	(25,000)	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 6: RECEIVABLES

Receivables - Rates Receivable

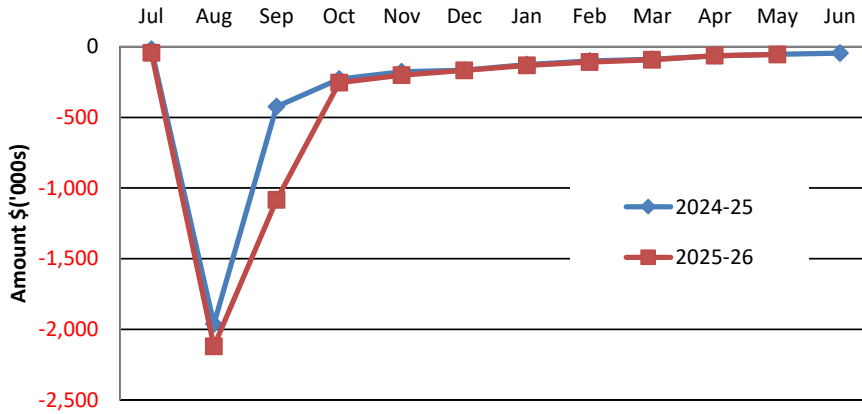
Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

	YTD 31 May 2026	30 June 2025
	\$	\$
Opening Arrears Previous Years	44,774	20,238
Levied this year	1,991,693	1,834,180
Less Collections to date	(1,981,125)	(1,809,644)
Equals Current Outstanding	55,342	44,774
Net Rates Collectable	55,342	44,774
% Collected	97.28%	97.59%

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Receivables - General

Receivables - General

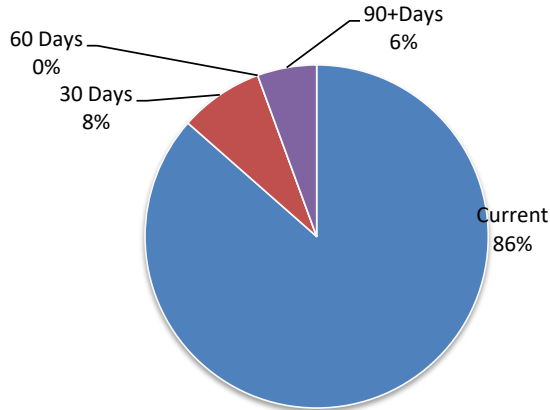
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	8,242	755	0	532

Total Receivables General Outstanding

9,529.24

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



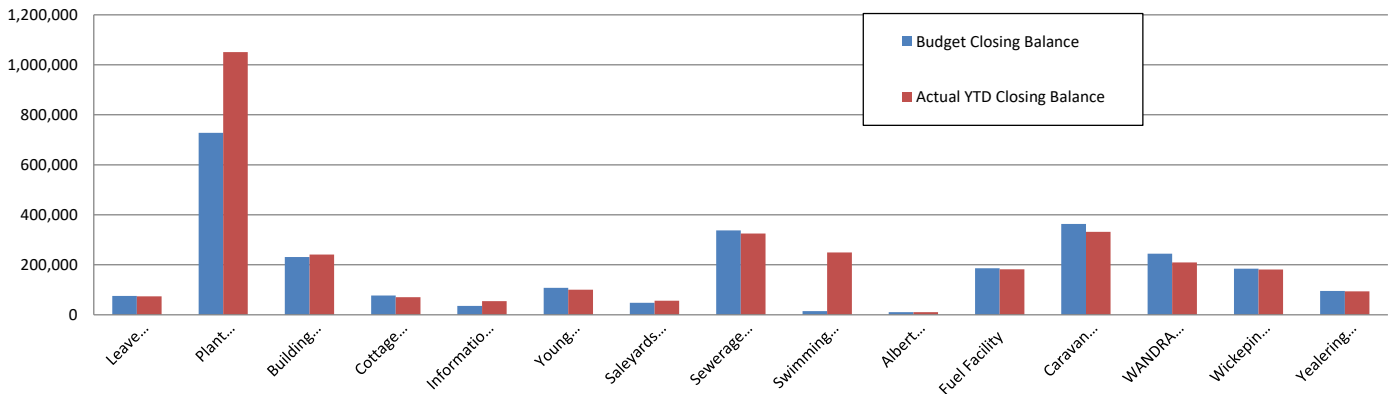
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 7: Cash Backed Reserve

2025-26	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Land Development Reserve	247,491	5,328		15,000					267,819	247,491
Waste Management Reserve	140,810	3,034							143,844	140,810
Leave Reserve	73,475	1,582							75,057	73,475
Plant Replacement Reserve	1,051,239	22,800				346,000			728,039	1,051,239
Building Reserve	240,703	5,181		10,000		25,000			230,884	240,703
Cottage Homes Reserve	70,419	1,626		5,000					77,045	70,419
Information Technology	54,202	1,167				20,000			35,369	54,202
Young Singles Accommodation Reserve	100,176	2,396		5,000					107,572	100,176
Saleyards Reserve	56,239	1,469				10,000			47,708	56,239
Sewerage Reserve	325,267	6,963		5,000					337,230	325,267
Swimming Pool Reserve	249,178	5,366				240,000			14,544	249,178
Albert Facey Homestead Reserve	10,487	223							10,710	10,487
Fuel Facility	182,323	3,925							186,248	182,323
Caravan Park & Accommodation Reserve	331,615	7,138		25,000					363,753	331,615
WANDRA events & Emergency Repairs Reserve	209,698	4,514		30,000					244,212	209,698
Wickepin Bowling Greens - Replacement	180,917	3,894							184,811	180,917
Yealering Bowling Green - Replacement	93,669	2,016							95,685	93,669
Future Projects Rerserve	63,391	1,378		10,000					74,769	63,391
	3,681,298	80,000	0	105,000	0	641,000	0	0	3,225,298	3,681,298

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget			
				YTD 31 05 2026			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
185,000	174,254	95,455	84,709	Truck WK342	78,408	84,709	6,301
			0	Bus	5,794	0	(5,794)
			0	Cherry Picker - P3570	1,965	0	(1,965)
41,358	18,968	26,364	3,974	Gardeners Ute WK468	(4,124)	3,974	8,098
47,050	12,168	31,818	(3,064)	Crew Cab WK2567	(18,854)	(3,064)	15,790
71,350	12,491	54,545	(4,314)	PWS 2024 Isuzu D Max Dual Cab	746	(4,314)	(5,060)
56,073	3,288	54,650	1,865	PCEO - 2025 Isuzu STNSDN (Trade 1)	(2,699)	1,865	4,564
			0	PCEO - 2025 Isuzu STNSDN (Trade 2)	(2,699)	0	2,699
400,831	221,169	262,832	83,170		58,537	83,170.28	24,633

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV	0.869500	261	1,543,428	135,462			135,462				134,196
UV	0.004310	308	378,123,945	1,631,037	13		1,631,050		500		1,631,550
Mining UV	0.004310						0				
Sub-Totals		569	379,667,373	1,766,499	13	0	1,766,512	0	500	0	1,765,746
Minimum Payment	Minimum \$										
GRV	600	111	389,968	66,000			66,000				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
Sub-Totals		153	4,345,676	91,200	0	0	91,200	0	0	0	91,800
Ex Gratia Rates							1,857,712				1,857,546
Discount							16,011				16,025
Rates Writeoffs							(97,047)				(110,000)
							(40)				(50)
Amount from General Rates							1,776,635				1,763,521
Specified Area Rates											
Totals							1,776,635				1,763,521

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 103 -Staff House	229,102		20345	40,785	208,757	229,102	1071	2,047	2/12/2030
	229,102	0	20,345	40,785	208,757	229,102	1,071	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2025-26 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGCC	Y	530,348	0	530,348	0	609,582	(79,234)
Grants Commission - Roads	WALGCC	Y	298,320	0	298,320	0	348,877	(50,557)
GOVERNANCE								
Australia Day Grant	Aust Day Council	N	0	2,000	2,000		2,000	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	77,000	0
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
RECREATION AND CULTURE								
LRCI Phase 4	LRCI Stage 4	Y	181,943			181,943	226,332	(44,389)
Yealering Hall	Lotterywest	N	0			70,000	70,000	0
Fallen Soldiers Grant WW1	DVA	N	0	1,143			1,143	0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	429,685	623,657
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334	571,334	0
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
TOTALS			2,995,330	3,143	1,100,711	1,966,619	2,528,996	539,477

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 31-May-26
	\$	\$	\$	\$
Housing Bonds	0	1,108	-1,108	0
Master Key Deposits	1,122	4,984	-4,734	1,372
Nomination Deposits	0	500	-500	0
Building and BCITF	282	256	-538	0
Wickepin Community Harvest Fund	76,903	0	-76,903	0
Miscellaneous Trust	2,449	1,440	-1,080	2,809
Licensing		180,359	-180,359	0
	80,755	188,647	-265,221	4,181

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ●
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 13: CAPITAL ACQUISITIONS

31/05/2026						
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Recreation and Culture						
○	Replace Roof and Ceiling Wickepin Tennis Club	15,000	15,000	0	15,000	
○	Netball Court Seating	5,000	5,000	0	5,000	
●	Wickepin Town Hall	8,000	8,000	6,000	2,000	
○	Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	8,500	8,500	0	8,500
○	Yealering Hall	CLPH2	29,000	29,000	41,250	(12,250)
●	Lake Yealering Foreshore Ablution Building	LYFA2	0	0	11,196.36	
●	Yealering Tennis Club Power	XYTC	0	0	31,837	
	Recreation And Culture Total	65,500	65,500	90,283	18,250	
	Transport					
○	Toolseum Restumping	5,000	5,000	0	5,000	
	Transport Total	5,000	5,000	0	5,000	
	Land and Buildings Total	100,500	85,500	90,283	38,250	
	Footpaths					
○	Transport					
	Footpaths	LFP1	45,000	41,250	0	41,250
	Transport Total	45,000	41,250	0	41,250	
	Footpaths Total	45,000	41,250	0	41,250	
	Furniture & Equipment					
	Governance					
○	Various Locations - New CCTV System	XCTV	36,000	36,000	16,284	19,716
○	Computer Server	XAB5	20,000	20,000	0	20,000
	Governance Total	56,000	56,000	16,284	39,716	
	Furniture & Office Equip. Total	56,000	56,000	16,284	39,716	
	Plant , Equip. & Vehicles					
	Governance					
●	Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	60,000	59,786	214
○	Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	60,000	0	60,000
	Governance Total	120,000	120,000	59,786	60,214	
	Recreation And Culture Total				0	
	Law, Order and Public Safety					
●	Weather Stations	XWS1	33,000	33,000	23,628	(9,372)
●	Fast Fill Trailers x3	XFFT			28,725	28,725
	Law, Order and Publis Safety Total	33,000	33,000	52,353	(9,372)	
	Transport					
●	Truck WK342	XPM4	324,000	324,000	317,671	6,329
○	Bus	XPM6	220,000	220,000	0	220,000
○	Cherry Picker - P3570	XPM8	30,000	30,000	0	30,000
●	Gardeners Ute WK468	XPM9	50,000	50,000	47,061	2,939
●	Crew Cab WK2567	XPM10	55,000	55,000	50,796	4,204
●	Traffic Lights	XPM11	25,000	25,000	30,030	(5,030)
●	MWS Ute	XPW3	80,000	80,000	78,172	1,828
	Transport Total	784,000	784,000	523,731	270,251	
	Plant , Equip. & Vehicles Total	937,000	904,000	635,871	330,465	
	Infrastructure Other					
	Law, Order and Public Safety					
○		0	0		0	
○					0	
	Community Amenity Total	0	0	0	0	
	Recreation and Culture					
●	Harrismith Community Centre Playground- LRCI Phase 4	XHC1	25,000	25,000	25,750.00	(750)
●	Yealering Niche Wall	XYC1	25,000	25,000	3,500.00	21,500
○	Wickepin Swimming Pool	XSP8	234,000	234,000	171,590.91	62,409
○	Lake Yealering Limestone Wall	XLY2	0	0	44,116.96	(44,117)
●	Lake Yealering - Capital	LYJ1	0	0	14,860.00	
	Recreation and Culture Total	0	284,000	284,000	259,818	39,042
	Economic Services					
○	Saleyards Dust Suppression	CLSY1	10,000	10,000	3,525	6,475
	Economic Services Total	10,000	10,000	3,525	6,475	
	Transport					
●	Traffic Signs - Smiley Faces	XPM12	0	0	14,970	(14,970)
	Transport Total	0	0	14,970	(14,970)	
	Infrastructure Other Total	294,000	294,000	278,312	30,548	
	Roads					
	Transport Regional Road Group					
●	Wickepin Harrismith Rd	RG157	538,296	538,296	546,325.77	(8,030)
●	Lomos South Road	RRG155	317,992	317,992	315,853.24	2,139
	Regional Road Group Total	856,288	856,288	862,179	(5,891)	
	Transport Roads to Recovery					
○	Yilliminning Road	R2R004	475,629	475,629	37,815.80	
○	Stock Route Road	R2R163	198,729	198,729	145,891.50	
○	Gilliminning Road	R2R035	189,492	189,492	65,688.49	
○	Wishbone Road	R2R040	189,492	189,492	94,805.21	
	Roads to Recovery Total	1,053,342	1,053,342	344,201	0	
	Council Resources Construction					
●	Railway Road Harrismith - Lrci 4- Layby	XH15	0	0	2,335	(2,335)
●	Toolbin Rd, Toolbin - Lrci 4- Layby	XH16	0	0	3,116	(3,116)
	Council Resources Construction Total	0	0	5,451	(2,335)	
	Roads Total	1,909,630	1,909,630	1,211,832	(8,226,149)	
○	Capital Expenditure Total	3,342,130	3,290,380	2,232,581.63	472,002	



13.3.1 Fees and Charges

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
General Purpose Funding			
Freedom Of Information - Set by FOI Regs 1993			
Receipt to 109030			
Application (per enquiry)	\$30.00		Set by FOI Regs 1993
Research and Collation Time Per Hour)	\$30.00		Set by FOI Regs 1993
Supervised Access (per Hour)	\$30.00		Set by FOI Regs 1993
Administration Staff Time (per Hour)	\$30.00		Set by FOI Regs 1993
Transcribing from Tape, Film or computer (per Hour)	\$30.00		Set by FOI Regs 1993
Duplicating from Tape, Film or Computer (per instance)	At Cost		Set by FOI Regs 1993
Delivery, Packaging and Postage (per instance)	At Cost		Set by FOI Regs 1993
Eligible Concession Card Holder Discount (per enquiry)	\$0.25		Set by FOI Regs 1993
Advanced deposit of the estimated charge (per applicable item)	\$0.25		Set by FOI Regs 1993
Further advance deposit of the estimated charges (per applicable item)	\$0.75		Set by FOI Regs 1993
Photocopying Under Freedom of Information (per page)	\$0.20		Set by FOI Regs 1993
Rates Enquiry Fees			
Receipt to 101530			
Settlement Agent Enquiry Fee	\$110.00	Yes	S6.16 LGA
Reinspection Fee Statutory	\$110.00	Yes	S6.16 LGA
Orders/Requisitions Enquiry (additional to standard)	\$60.00	Yes	S6.16 LGA
Group Rating Fee (amalgamate two or more assessments)	\$110.00	Yes	S6.16 LGA
Governance			
Customers are referred to the CRC for the following services, however if the Telecentre is closed, we require set fees to charge.			
General per page A4 - black and white	\$1.10	Yes	S6.16 LGA
General per page A4 - colour	\$1.60	Yes	S6.16 LGA
General per page A3 - black and white	\$1.70	Yes	S6.16 LGA
General per page A3 - colour	\$2.00	Yes	S6.16 LGA
Back & Front A4 - black and white	\$2.10	Yes	S6.16 LGA
Back & Front A4 - colour	\$2.60	Yes	S6.16 LGA
Back and Front A3 - black and white	\$2.70	Yes	S6.16 LGA
Back and Front A3 - colour	\$3.00	Yes	S6.16 LGA
Laminating			
Receipt to 108230			
A4	\$5.80	Yes	S6.16 LGA
Council Minutes			
Receipt to 108230			
Annual subscription to council minutes	\$115.00	Yes	S6.16 LGA
Pens & Coasters			
Receipt to 108230			
Coasters (Set of 6)	\$33.00	Yes	S6.16 LGA

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Law, Order & Public Safety			
Rural Street Number Signs	Receipt to 111430		
Rural Street Number with Star Picket Installation (Green Sign)	\$105.00	Yes	S6.16 LGA
Dog Registrations - Fees set by regulations S6.16 & Reg 17	Receipt to 113430		
1 Year - Sterilised	\$20.00		Regulation 17 DA
1 Year - Unsterilized	\$50.00		Regulation 17 DA
1 Year - Dangerous Dog	\$50.00		Regulation 17 DA
3 Years - Sterilised	\$42.50		Regulation 17 DA
3 Years - Unsterilized	\$120.00		Regulation 17 DA
Life Time - Sterilised	\$100.00		Regulation 17 DA
Life Time Unsterilized	\$250.00		Regulation 17 DA
Stock Dogs	Receipt to 113430		
1 Year - Sterilised	\$5.00		Regulation 17 DA
1 Year - Unsterilized	\$12.50		Regulation 17 DA
3 Years - Sterilised	\$10.63		Regulation 17 DA
3 Years - Unsterilized	\$30.00		Regulation 17 DA
Life Time - Sterilised	\$25.00		Regulation 17 DA
Life Time Unsterilized	\$62.50		Regulation 17 DA
Pensioner Dogs	Receipt to 113430		
1 Year - Sterilised	\$10.00		Regulation 17 DA
1 Year - Unsterilized	\$25.00		Regulation 17 DA
3 Years - Sterilised	\$21.25		Regulation 17 DA
3 Years - Unsterilized	\$60.00		Regulation 17 DA
Life Time - Sterilised	\$100.00		Regulation 17 DA
Life Time Unsterilized	\$125.00		Regulation 17 DA
Dogs registered after May 31 - 50% of above fee (excluding Lifetime)	50% of above fee		
Pound Fees	Receipt to 113230		
Daily Sustenance - Dog/Cat	\$35.70	Yes	S6.16 LGA
Surrender and/or destruction of Dog/Cat	\$135.00	Yes	S29 DA S27 CA S6.16 LGA
Replacement of Dog & Cat Licence Tag	\$4.00	Yes	S6.16 LGA
Application to keep more than 3 dogs (per application)- requires inspection of premises	\$105.00	Yes	S6.16 LGA
Cat Registrations - Fees set by Cat Regulations 2012- Schedule 3	Receipt to 113430		
Fee for application for grant or renewal of the registration of a cat for one year			
a) if application is for grant of registration and is made after 31 May for registration until the next 31 October	\$10.00		Schedule 3 — Fees CA
(b) otherwise	\$20.00		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for 3 years	\$42.50		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for life	\$100.00		Schedule 3 — Fees CA
Fee for application for grant or renewal of approval to breed cats per breeding cat (male or female)	\$100.00		Schedule 3 — Fees CA
Pensioner Cats			
If the owner of a cat is a pensioner, the fee payable for an application for the grant or renewal of the registration of the cat is 50% of the fee that would otherwise be payable under subclause (2).			
Fee for application for grant or renewal of the registration of a cat for 1 years (Pensioner)	\$10.00		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for 3 years (Pensioner)	\$21.25		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for life (Pensioner)	\$50.00		Schedule 3 — Fees CA
Cat Traps	Receipt to TRUST		
Bond - Cash or Cheuqe only)	\$60.00		S6.16 LGA
Hire Charge	Free		

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Health			
Health			
Receipt to 126730			
Annual Food Business Registration Fee	\$132.00	Yes	S6.16 LGA
Itinerant Food Vendor/Stallholder Fee Initial License Fee	\$132.00	Yes	S140 FA
Annual Itinerant Food Vendor/Stallholder Fee License Renewal	\$70.00	Yes	S6.16LGA
Camping Application (Owner land - Tiny Homes)	\$150.00	Yes	S6.16LGA
Lodging House Application	\$200.00	Yes	S6.16 LGA
Lodging House Renewal	\$100.00	Yes	S6.16 LGA
Liquor Act Certification Section 39 (Commercial)	\$147.00	Yes	S6.16 LGA
Liquor Act Certification Section 39 (Not for Profit)	\$75.00	Yes	S6.16 LGA
Housing			
Cottage Homes Units - Wogolin Rd			
Receipt to 134130			
Units 1-5 - Eligible Occupant	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount. Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Young Singles Rental - Wogolin Rd			
Receipt to 134330			
One person in unit - per week	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount.		
	As per joint venture agreement		
Two people in unit - per week	Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Joint Venture Duplex - Collins ST			
Receipt to 134430			
Unit A (3 bed)	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount.		
	As per joint venture agreement		
Unit B (4 bed)	Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Woodland Court - Johnston St			
Receipt to 134730			
One person in unit - per week	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount.		
	As per joint venture agreement		
Two people in unit - per week	Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Private Rentals			
Receipt to 134630			
10 Smith St	\$300.00 (under Lease)		S6.16 LGA
Private Rentals	at market value		

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Housing Rentals - Staff Subsidised			
	Receipt to 134630		
7 Smith St	\$95.00		S6.16 LGA
49 Collins St	\$83.00		S6.16 LGA
7 Fisher - Caravan Park Caretaker	Contract		S6.16 LGA
5 Smith St - per week	\$95.00		S6.16 LGA
Unit 5 - Wogolin Road (if occupied by a staff member)	\$87.00		S6.16 LGA
13B Collins St(If occupied by staff member)	\$95.00		
Yarling Court	\$87.00		S6.16 LGA
19 Moss Parade	as per contract		S6.16 LGA
14 Smith St	as per contract		S6.16 LGA
7 Rintel St	as per contract		S6.16 LGA
Community Amenities			
Cemeteries Wickepin, Yealering, Harrismith			
Land for Right of Burial			
	Receipt to 140030		
Reservation Fee includes Grant of Right of Burial	\$160.00	Yes	S53 CA
Grave Digging to depth of 2.1 (on application)			
	Receipt to 140030		
Grant right of burial if no reservation	\$160.00	Yes	S53 CA
Single 2.4m long x 2.1m deep	\$685.00	Yes	S53 CA
Double 2.4m x 3.6m	\$810.00	Yes	S53 CA
Triple 2.4m x 4.8m	\$990.00	Yes	S53 CA
Interment on Weekends additional (on approval of CEO)	\$1,100.00	Yes	S53 CA
Graves be sunk deeper than 2.1m			
	Receipt to 140030		
First additional 0.3m	\$95.00	Yes	S53 CA
Second additional 0.3m	\$120.00	Yes	S53 CA
Third additional 0.3m	\$140.00	Yes	S53 CA
(and so on in proportion for each additional 0.3m)	\$25.00	Yes	S53 CA
Re-opening Fees (re-opening an ordinary grave for each interment or exhumation)			
	Receipt to 140030		
Ordinary Grave - Adult	\$600.00	Yes	S53 CA
Removal of kerbing, tiles etc., if necessary Per Hour	\$75.00	Yes	S53 CA
Internment of Ashes			
	Receipt to 140030		
Internment of ashes in a grave	\$355.00	Yes	S53 CA
Extra charge for			
	Receipt to 140030		
Interment without due notice under Local Law 3.2	\$66.00	Yes	S53 CA
Late arrival at Cemetery gates under Local Law 5.2	\$26.00	Yes	S53 CA
Exhumations in addition to re-opening fee	\$660.00	Yes	S53 CA
Niche Wall			
	Receipt to 140030		
Reservation Fee includes Grant of Right of Burial	\$150.00	Yes	S53 CA
Grant right of burial if no reservation	\$150.00	Yes	S53 CA
Compartment for ashes Single	\$235.00	Yes	S53 CA
Compartment for ashes Double	\$265.00	Yes	S53 CA
Compartment plaque - standard single	At Cost	Yes	S53 CA
Compartment plaque - standard double	At Cost	Yes	S53 CA
Interment of Ashes / Erecting nameplate	\$200.00	Yes	S53 CA
No Interment on availabel on Weekends			

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Miscellaneous charges			
Permission to erect Monument &/or kerbing	Receipt to 140030 \$100.00	Yes	S53 CA
Registration of "Transfer of Form of Grant of Right of Burial"	\$50.00	Yes	S53 CA
Copy of "Grant of Burial"	\$26.00	Yes	S53 CA
Grave number plate	\$29.00	Yes	S53 CA
Making a search in register (per ½ hour)	\$26.00	Yes	S53 CA
Copy of Local Laws	\$10.00	Yes	S53 CA
Funeral Director's Annual Licence	\$70.00	Yes	S53 CA
Community Bus per kilometre			
All Distances Travelled - per km	Receipt to 140330 \$2.50	Yes	S6.16 LGA
Bond as per policy 6.2.5.4 BOND □ A bond of \$120.00 must be deposited at the Shire prior to the bus departing.	\$150.00		S6.16 LGA
Late FEE per day if returned after 9am	\$130.00	Yes	S6.16 LGA
BBQ Trailer			
Shire of Wickepin Community Group	Receipt to 140330 \$52.50	Yes	S6.16 LGA
Shire of Wickepin Business	\$74.00	Yes	S6.16 LGA
Commercial Rate	\$105.00	Yes	S6.16 LGA
Bond - *Cash/Chq Only is required for Bonds*	\$200.00		S6.16 LGA
NOTE: An additional Cleaning Fee will be charged at \$65/hour if BBQ Trailer is returned in an unsatisfactory condition			
Rubbish Charges			
Refuse Bins			
240 litre refuse bins	Receipt to 135630 To be purchased by Owner		Refer Policy 6.2.1 GENERAL
240 litre recycling bins	To be purchased by Owner		Refer Policy 6.2.1 GENERAL
Waste Collection			
Domestic (first service)	\$315.00		S6.16 LGA
Domestic (additional service)	\$315.00	Yes	S6.16 LGA
Commercial	\$600.00		S6.16 LGA
Commercial(additional service)	\$600.00	Yes	S6.16 LGA
Refuse Site Levy	\$75.00		S6.16 LGA
Refuse Site Levy - vacant Land	\$40.00		S6.16 LGA
Sewerage			
Based on GRV of Property	\$0.05		S6.16 LGA
Sewerage - Police Dept.	\$650.00		S6.16 LGA
Sewerage - Medical Centre	\$650.00		S6.16 LGA
Sewerage - Education Dept.	\$650.00		S6.16 LGA
Sewerage - St Johns Ambulance	\$650.00		S6.16 LGA
General Refuse Tipping Charges			
Asbestos Cement Disposal (by Prior Arrangement Only)			
Minimum Charge	\$110.00	Yes	S6.16 LGA
Volume Charge per m3	\$220.00	Yes	S6.16 LGA
Clean Up of Wastes Not Dumped in Correct Location or not Segregated	at Cost ##		S6.16 LGA
Vehicle Tyres (off rim - rims are to go to metal dump area)			
Car per tyre	\$5.50	Yes	S6.16 LGA
Light Commercial per tyre	\$8.00	Yes	S6.16 LGA
4WD Vehicle per tyre	\$8.00	Yes	S6.16 LGA
Truck per tyre	\$16.00	Yes	S6.16 LGA
All Other Vehicles	\$5.50	Yes	S6.16 LGA

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Town Planning (part 17 PDA)	Receipt to 4203		
Determination of development application (other than for an extractive industry) where the estimated cost of the development is:			
a) Not more than \$50,000	\$147.00		Part 17 PDA
b) More than \$50,000 but not more than \$500,000	\$0.32% of the estimated cost of development		Part 17 PDA
c) More than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000		Part 17 PDA
d) More than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5m		Part 17 PDA
e) More than \$5 million but not than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5m		Part 17 PDA
Deemed to Comply Check - Development approval exemption for Single House	\$295.00		Part 17 PDA
More than \$21.5 million	\$34,196.00		Part 17 PDA
NOTE: If development has commenced or been carried out, an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the			
Amended plans (this applies where a determination is already given by the Shire or where amended plans are submitted and not requested by the Shire)	66% of the original application fee with a minimum of \$92		Part 17 PDA
Single House – Residential Design Codes performance criteria or Town Planning Scheme variation assessment	\$69 per performance criteria / Town Planning Scheme variation assessed with a minimum of \$138 and a maximum of \$690		Part 17 PDA
Demolition where Planning Approval required	\$140.00		Part 17 PDA
Application for approval of home based business (including cottage industry):			
a) Initial fee	\$222.00		Part 17 PDA
NOTE: If the home based business or cottage industry has commenced an amount equivalent to twice the normal fee as a penalty			
b) Annual renewal fee	\$444.00		Part 17 PDA
	\$73.00		Part 17 PDA
NOTE: If the home based business or cottage industry Licence has expired amount equivalent to twice the normal fee as a penalty			
	\$146.00		Part 17 PDA
Application for change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply			
	\$295.00		Part 17 PDA
NOTE: If the change of use or the alteration or extension or change of the non-conforming use has commenced, an amount of \$590 by way of penalty			
	\$590.00		Part 17 PDA
Extension of current Planning Approval	\$105.00		Part 17 PDA
Relocation of building envelope	\$140.00		Part 17 PDA
Determination of development application for an extractive industry	\$739.00		Part 17 PDA
NOTE: If development has commenced or been carried out, an additional amount by way of penalty twice the normal fee			
	\$1,478.00		Part 17 PDA
Provision of a subdivision clearance:			
a) Not more than 5 lots Per Lot	\$73.00		Part 17 PDA
b) More than 5 lots but not more than 195 lots -\$73 per lot for the first 5 lots and \$35 per lot thereafter			
c) More than 195 lots	\$7,393.00		Part 17 PDA
* Minor Scheme Amendment (i.e. an amendment that involves only textural changes or rectifies a zoning anomaly):			
	\$3,235.00	Yes	Part 17 PDA
a) Request for Council initiation	\$2,370.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$865.00	Yes	Part 17 PDA
* Major Scheme Amendment (i.e. an amendment that involves a zoning change):			
	\$5,935.00	Yes	Part 17 PDA
a) Request for Council initiation	\$4,210.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$1,725.00	Yes	Part 17 PDA
* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or similar:			
	\$2,695.00	Yes	Part 17 PDA
a) Lodgement of documentation	\$1,620.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$1,075.00	Yes	Part 17 PDA
Modifications to Plans once approval given	\$865.00	Yes	Part 17 PDA
* Major Structure Plans, Outline Development Plans, Subdivision Guide Plans or similar:			
	\$4,860.00	Yes	Part 17 PDA
a) Lodgement of documentation	\$2,965.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$1,895.00	Yes	Part 17 PDA
Modifications to Plans once approval given	\$1,725.00	Yes	Part 17 PDA

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Detailed Area Plan	\$750.00	Yes	Part 17 PDA
Issue of zoning certificate	\$73.00	Yes	Part 17 PDA
Replying to a property settlement questionnaire	\$73.00	Yes	Part 17 PDA
Issue of Section 40 certificate	\$73.00	Yes	Part 17 PDA
Issue of written planning advice	\$73.00	Yes	Part 17 PDA
* Road / R.O.W / P.A.W. request for closure	\$530.00	Yes	Part 17 PDA
Advertising			
a) On site signage - Per Sign	\$260.00	Yes	Part 17 PDA
b) Newspaper advertising Per Advertisement	\$260.00	Yes	Part 17 PDA
CD digital copy of planning document	\$20.00	Yes	Part 17 PDA
Pre-strata inspection	\$265.00	Yes	Part 17 PDA
NOTE: All fees are exempt from GST unless otherwise indicated.			
* Fee is inclusive of all associated advertising charges.			
*The estimated cost of development is calculated exclusive of GST			
Example: If an application is received with a cost of development, exclusive of GST, valued at \$10 million, the associated fee does not fall into the lower threshold as the estimated cost is not less than \$10 million			
Development Assessment Panel Application Fees (Sch 1 r.10 PDR)	Receipt to 142030		
Not less than \$2 million and Less than \$7 million	\$5,815.00	Yes	Sch 1 r.10 PDR)
Not less than \$7 million and Less than \$10 million	\$8,977.00	Yes	Sch 1 r.10 PDR)
Not less than \$10 million and Less than \$12.5 million	\$9,767.00	Yes	Sch 1 r.10 PDR)
Not less than \$12.5 million and Less than \$15 million	\$10,045.00	Yes	Sch 1 r.10 PDR)
Not less than \$15 million and Less than \$17.5 million	\$10,324.00	Yes	Sch 1 r.10 PDR)
Not less than \$17.5 million and Less than \$20 million	\$10,604.00	Yes	Sch 1 r.10 PDR)
20 million or more	\$10,883.00	Yes	Sch 1 r.10 PDR)
An application under Regulation 17	\$249.00	Yes	Sch 1 r.10 PDR)
*The estimated cost of development is calculated exclusive of GST			
Example: If an application is received with a cost of development, exclusive of GST, valued at \$10 million, the associated fee			
Recreation & Culture			
Board Room meetings	No Charge		
Wickepin Play Group Building	Receipt to 115330		
Narrogin Day Care Per Session	\$5.50	Yes	S6.16 LGA
Play Group Annual Fee	\$100.00		S6.16 LGA
Private Day Care	As per Agreement		S6.16 LGA
Private Functions	\$100.00	Yes	S6.16 LGA
No Bond required			
Wickepin Old Railway Station	Receipt to 144530		
Per Day	\$28.00	Yes	S6.16 LGA
Per Night	\$28.00	Yes	S6.16 LGA
Per Session	\$17.00	Yes	S6.16 LGA
No Bond required	\$0.00		
Wickepin Town Hall	Receipt to 144530		
Per Night Fee	\$115.00	Yes	S6.16 LGA
Per Hour (maximum \$62)	\$27.00	Yes	S6.16 LGA
Community groups - Cleaning fee only (Policy)	\$72.00	Yes	S6.16 LGA
Supper room meetings	\$21.00	Yes	S6.16 LGA
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$21.00	Yes	S6.16 LGA
30 Chairs	\$31.50	Yes	S6.16 LGA
Trestles	\$27.00	Yes	S6.16 LGA
Additional fee for Cleaning	\$70.00	Yes	S6.16 LGA
Free use for all shire school activities			

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Yealering Town Hall	Receipt to 144530		
Full Kitchen/Bar & Function Area (whole hall)	\$170.00	Yes	S6.16 LGA
Full Kitchen/Bar & Function Area (whole hall) - half day	\$116.00	Yes	S6.16 LGA
Full Kitchen/Bar & Foyer	\$132.00	Yes	S6.16 LGA
full Kitchen/Bar & Foyer - half day	\$100.00	Yes	S6.16 LGA
Basic Kitchen/Foyer - morning/afternoon tea	\$58.00	Yes	S6.16 LGA
Equip Hire - trestle tables (old)	\$17.00	Yes	S6.16 LGA
30 chairs (old)	\$21.00	Yes	S6.16 LGA
NO tables and chairs to be removed from the YE Town hall			
Community groups - Cleaning fee only (Policy)	\$70.00	Yes	S6.16 LGA
Cricket Club Annual Fee - Waived	\$0.00		S6.16 LGA
Additional fee for Cleaning Free use for all shire school activities	\$70.00	Yes	S6.16 LGA
Wickepin Community Centre	Receipt to 149130		
FULL DAY RATES			
Function Room 1	\$125.00	Yes	S6.16 LGA
Function Room + Kitchen	\$190.00	Yes	S6.16 LGA
Function Room + Kitchen + Bar	\$237.00	Yes	S6.16 LGA
Function Room + Bar	\$184.00	Yes	S6.16 LGA
Mezzanine Room	\$115.00	Yes	S6.16 LGA
Mezzanine Room + Kitchen	\$175.00	Yes	S6.16 LGA
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$25.00	Yes	S6.16 LGA
Play Group Casual Daily Rate	\$25.00	Yes	S6.16 LGA
Kitchen Only	\$115.00	Yes	S6.16 LGA
Bar Only	\$115.00	Yes	S6.16 LGA
Half Day			
Function Room 1	\$75.00	Yes	S6.16 LGA
Function Room + Kitchen	\$120.00	Yes	S6.16 LGA
Function Room + Kitchen + Bar	\$153.00	Yes	S6.16 LGA
Function Room + Bar	\$75.00	Yes	S6.16 LGA
Mezzanine Room	\$75.00	Yes	S6.16 LGA
Mezzanine Room + Kitchen	\$120.00	Yes	S6.16 LGA
Kitchen	\$75.00	Yes	S6.16 LGA
Bar	\$75.00	Yes	S6.16 LGA
Crêche	\$75.00	Yes	S6.16 LGA
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$27.00	Yes	S6.16 LGA
Play Group Casual Daily Rate	\$27.00	Yes	S6.16 LGA
Additional fee for Cleaning	\$70.00	Yes	S6.16 LGA
Portable PA System	\$84.00	Yes	S6.16 LGA
Bain Marie - not for hire			
Pie Warmer- not for hire			
Urn- not for hire			
Crockery & Cutlery - not for hire			

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Ground/Court Fees - per annum	Receipt to 149130		
Football Annual Fee	\$3,130.00	Yes	S6.16 LGA
Cricket	\$490.00	Yes	S6.16 LGA
Hockey	\$490.00	Yes	S6.16 LGA
Badminton Club	\$185.00	Yes	S6.16 LGA
Netball Club	\$490.00	Yes	S6.16 LGA
Archery Club	\$490.00	Yes	S6.16 LGA
Miscellaneous - Other	\$490.00	Yes	S6.16 LGA
<i>Free use for all shire school activities</i>			
Bonds All Halls	Receipt to TRUST		
Community Group	\$0.00		S6.16 LGA
Corporate Booking/Function	\$255.00		S6.16 LGA
Private Booking/Function	\$630.00		S6.16 LGA
Circuses - Bond	\$760.00		S6.16 LGA
Main Pavilion Hire	Receipt to 149130		
<i>Sheep Field Days</i>			
Annual Pen Hire - Non original Sponsor	\$555.00	Yes	S6.16 LGA
Other Expo's			
Pavilion Hire - per day	\$237.00	Yes	S6.16 LGA
Pavilion Hire - per ½ day	\$121.00	Yes	S6.16 LGA
Pavilion Hire - per day excluding netball court	\$190.00	Yes	S6.16 LGA
Pavilion Hire - per ½ day excluding netball court	\$105.00	Yes	S6.16 LGA
Non Scheduled Sport Activities - Hire of court area			
Court Hire -			
Full day	\$75.00	Yes	S6.16 LGA
half day	\$40.00	Yes	S6.16 LGA
<i>Free use for all shire school activities</i>			
Other -	Receipt to 149130		
Circuses - Hire Fee	\$210.00	Yes	S6.16 LGA
Swimming Pool	Receipt to 146630		
Adult	\$3.00	Yes	S6.16 LGA
Child/Pensioner/Spectator	\$2.00	Yes	S6.16 LGA
Season Pass - Family	\$150.00	Yes	S6.16 LGA
Season Pass - Adult	\$95.00	Yes	S6.16 LGA
Season Pass - Child	\$70.00	Yes	S6.16 LGA
Local School Swimming Lessons/Carnivals - For Children and spectators Wickepin, Yealering	Free		S6.16 LGA

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Economic Services			
Building Licence Fees - Set by regulation (Sch 2 BR)			
Applications for occupancy permits and building approval certificates			
Application for an occupancy permit for a completed building (s. 46)	\$110.00		Sch 2 BR
Application for a temporary occupancy permit for an incomplete building (s. 47)	\$110.00		Sch 2 BR
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$110.00		Sch 2 BR
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$110.00		Sch 2 BR
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))	\$10.50 for each strata unit covered by the application, but not less than \$104.65		Sch 2 BR
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$110		Sch 2 BR
Application to replace an occupancy permit for an existing building (s. 52(1))	\$110.00		Sch 2 BR
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	\$110.00		Sch 2 BR
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	\$110.00		Sch 2 BR
Applications for building permits and demolition permits			
Certified application for a building permit (s.16(1))	For building work for a Class 1 or Class 10 Building or incidental structure the fee is 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00		S16(1)
	For building work for a Class 2 to Class 9 building or incidental structure the fee is 0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00		
Uncertified application for a building permit (s.16(1))	The fee is 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00		S16(1)
Application for a demolition permit (s. 16(1))	For demolition work in respect of a Class 1 or Class 10 building or incidental structure the fee is \$110 For demolition work in respect of a Class 2 to Class 9 building the fee is \$110.00 for each storey of the building.		S16(1)
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$110.00		S32 (3)(f)
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	\$2,160.15		Sch 2 BR
Inspection of pool enclosures (regulation 53)	\$57.45	Yes	R53 BR
Application for approval of battery powered smoke alarms (regulation 61)	\$176.30		R61 BR
Building Services Levy			
Building permit	0.137% of the value of the work		R12 BS
Demolition Permit	0.137% of the value of the work		R12 BS
Occupancy permit or building approval certificate for approved building work under S47, 49, 50 or 52 of the Building Act	\$61.65		S47,49,50,52
Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act	0.274% of the value of the work		S51 BS

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Occupancy permit under s46 of the Building Act	No levy is payable		S46
Modification of occupancy permit for additional use of building on temporary basis under s48 of the Building Act	No levy is payable		S48
Septic Tank Application Fee (Rec 124430)	\$120.00		S344c HA
Septic Inspection Fee (Rec 124430)	\$150.00		S344c HA
Private Swimming Pool Inspection Fees	Receipt to 7073		
Mandatory Swimming Pool Inspection Fee - charged over 4 years - per year	\$58.00		sub-regulation 53A(3)
Inspection outside mandatory inspection regime	\$100.00		
Swimming Pool Barrier Reinspections and Requested Inspections (includes inspections for settlements)			
Caravan Parks	Receipt to WK 168640 HS 168660 Yeal 168650		
Powered Site - per night	\$28.00	Yes	S6.16 LGA
Powered Site Fee -Weekly	\$133.00	Yes	S6.16 LGA
Unpowered Site - per night	\$20.00	Yes	S6.16 LGA
RV - Per night Caravan Park (No access to power or ablutions)	\$17.00	Yes	S6.16 LGA
RV - Per night Wickepin Community Centre Oval	\$17.00	Yes	S6.16 LGA
Caravan Parks	Receipt to WK 168640 Yeal 168650		
<i>Seasonal Accommodation Unit - Wickepin & Yealering - per night</i>			
Per night (single room)	\$62.00	Yes	S6.16 LGA
Per night (double room)	\$90.00	Yes	S6.16 LGA
5 nights or more in one stay - per night Single	\$40.00	Yes	S6.16 LGA
5 nights or more in one stay - per night Double	\$70.00	Yes	S6.16 LGA
Caravan Parks	Receipt to HS 168660		
<i>Seasonal Accommodation Unit - Harrismith - per night</i>			
Short term - less than 5 nights - per night Single	\$45.00	Yes	S6.16 LGA
Short term - less than 5 nights - per night Double	\$65.00	Yes	S6.16 LGA
5 nights or more in one stay - per night single	\$30.00	Yes	S6.16 LGA
5 nights or more in one stay - per night Double	\$40.00	Yes	S6.16 LGA
Albert Facey Homestead	Receipt to 168830		
Admission Fees - Adult	\$3.00	Yes	S6.16 LGA
Admission Fees - Children	\$1.00	Yes	S6.16 LGA
Group Bookings - Per head (over 10 people)	\$2.00	Yes	S6.16 LGA
Saleyard Fees	Receipt to 170130		
Fee per head	\$0.55	Yes	S6.16 LGA
eID Reader Panel - BOND - payable in advance	\$200.00		S6.16 LGA
Standpipes	Receipt to 170830		
As per water corporation charge rates per Kilo litre	At Water Corp Rate		
Administration Fee	15%	Yes	S6.16 LGA
Minimum Charge	\$15.00	Yes	S6.16 LGA
Standpipe Cards	\$30.00	Yes	S6.16 LGA
Replacement Standpipe Cards	\$80.00	Yes	S6.16 LGA
Centenary Wall	Receipt to 168730		
Centenary Wall Plaques	At Cost	Yes	S6.16 LGA
Admin Fee (per plaques)	\$20.00	Yes	S6.16 LGA
Wickepin Business Centre - Part of CAC Building	Receipt to 170430		
Charge per day or part thereof	\$30.00	Yes	S6.16 LGA
Central Agcare - casual hire	Free		

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Other Property & Services			
Private Works			
Wickepin Ratepayers/Electors			
No Dry Hire of plant			
Labour - per hour	\$80.00	Yes	S6.16 LGA
Graders, includes labour - per hour	\$285.00	Yes	S6.16 LGA
Loaders, steel roller, includes labour - per hour	\$235.00	Yes	S6.16 LGA
Tractors/Rubber Tyred Rollers, Bob Cat includes labour - per hour (subject to negotiation with	\$110.00	Yes	S6.16 LGA
8 Wheeler Truck, includes labour - per hour	\$215.00	Yes	S6.16 LGA
Single Axle Truck, includes labour - per hour	\$170.00	Yes	S6.16 LGA
Backhoe, includes labour - per hour	\$215.00	Yes	S6.16 LGA
Plate compactor - per day	\$95.00	Yes	S6.16 LGA
Plate compactor - per hour	\$27.00	Yes	S6.16 LGA
Ute - per kilometre	\$1.60	Yes	S6.16 LGA
Small plant (Mowers, whipper snippers) - per day	\$95.00	Yes	S6.16 LGA
Mowing- including labour (includes fire reductions	\$130.00	Yes	S6.16 LGA
External Commercial Rates			
Receipt to 173330			
Labour - per hour	\$110.00	Yes	S6.16 LGA
Graders, includes labour - per hour	\$395.00	Yes	S6.16 LGA
Loaders, steel roller, includes labour - per hour	\$340.00	Yes	S6.16 LGA
Tractors/Rubber Tyred Rollers, Bob Cat includes labour - per hour	\$215.00	Yes	S6.16 LGA
8 Wheeler Truck, includes labour - per hour	\$352.00	Yes	S6.16 LGA
Single Axle Truck, includes labour - per hour	\$252.00	Yes	S6.16 LGA
Backhoe, includes labour - per hour	\$315.00	Yes	S6.16 LGA
Plate compactor - per day	\$147.00	Yes	S6.16 LGA
Plate compactor - per hour	\$37.00	Yes	S6.16 LGA
Ute - per kilometre	\$2.70	Yes	S6.16 LGA
Small plant (Mowers, whipper snippers)	\$105.00	Yes	S6.16 LGA
Mowing- including labour (includes fire reductions	\$142.00	Yes	S6.16 LGA
Sand and Gravel			
Receipt to 173330			
Materials - per m ³	\$7.00	Yes	S6.16 LGA
Materials - per 10m ³ load - within 10km of town additional freight	\$221.00	Yes	S6.16 LGA
Materials - per 10m ³ load - over 10km from town additional freight	\$260.00	Yes	S6.16 LGA
Materials - Over 10m ³ - 3.50 per m ³ Plus Private works Rate	\$6.90	Yes	S6.16 LGA
Gravel & Road Making Material - Royalties			
Costed to Jobs			
Purchase of Gravel and Road Making Materials - per m ³	\$2.60	Yes	
(payable to land owners when gravel extracted from property)			



13.4.1 EEO Management Plan 2025-2030



Shire of Wickepin

**EQUAL EMPLOYMENT OPPORTUNITY
MANAGEMENT PLAN**

2025 to 2030

SHIRE OF WICKEPIN – EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

INTRODUCTION:

1. Legislative Responsibility.
2. Discrimination.
3. Harassment.
4. Complaint Machinery.

SECTION 1 – POLICY STATEMENT

1. Policy
2. Adoption
3. Manuals
4. Circulation
5. Review.

SECTION 2 – AWARENESS RAISING

1. Objective
2. Action Plan

SECTION 3 – PERSONNEL PRACTICES

1. Recruitment.
2. Appointment, Promotion, Transfer.
3. Training and Development.
4. Conditions of Service.
5. Exit Interviews.

SECTION 4 – WORKFORCE PROFILE

1. Responsible Officer
2. Review of Data

SECTION 5 – E.E.O. PLAN REVISION

1. May Annual Review.
2. June Report to Director

SECTION 6 – INTERNAL GRIEVANCE PROCEDURES

1. Objective.
2. Grievance Officer.
3. Responsibilities of Officers.
4. Procedure on receiving a complaint.
5. Steps to be taken to resolve complaints.

SHIRE OF WICKEPIN – EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN
INTRODUCTION

1. **LEGISLATIVE RESPONSIBILITY**

Under the Western Australian Equal Opportunity Act, 1984 (PART IX) it is the responsibility of Local Government Authorities to prepare and implement an Equal Employment Opportunity Management Plan in order to achieve the objects of the Act. These objects are:

- (A) to eliminate and ensure the absence of discrimination in employment on the ground of sex, marital status, pregnancy, race religious or political conviction, or impairment;
- (B) to promote equal employment opportunity for all persons.

2. **DISCRIMINATION**

Discrimination is deemed to have occurred where the “discriminator” treats and “aggrieved person” less favourable than in the same circumstances the discriminator treats or would treat another person in any of the areas covered by the Act, and is defined as:

- (A) Direct Discrimination.

“Any decision or action which specifically excludes a person or group from benefit or opportunity, or significantly reduces their chances of obtaining it, because a personal characteristic, irrelevant to the situation, is applied as a barrier.”

- (B) Indirect Discrimination.

“Rules, policies and procedures that appear neutral but incorporate attitudes and assumptions which disadvantage a particular group.”

- (C) Systemic or Structural Discrimination.

“The result of interaction of a range of objective practices sanctioned by custom, and may be recognised by analysing statistical data.”

3. **HARASSMENT**

Harassment is defined as unwelcome, offensive actions or remarks concerning a person's sex, marital status, pregnancy, race, colour, language, ethnicity, disability, impairment, or religious political conviction.

Harassment is deemed to have occurred, not as a result of a one off or occasional comment or remark, but repeated or continual harassment, as defined.

4. **COMPLAINT MACHINERY**

The legislation provides its own machinery for processing complaints which is distinct from the existing legal system. Complaints are referred to the Commissioner who attempts to settle by conciliation. If the Commissioner fails to settle the matter it may be referred to the Tribunal which may:

- (A) Dismiss the complaint.
- (B) Order Respondent to cease conduct or redress any loss (Penalty for failure to comply is \$1,000 or \$5,000 for Body Corporate).
- (C) Order Respondent to pay damages (not exceeding \$40,000).

SECTION ONE – EQUAL OPPORTUNITY POLICY STATEMENT

1. **POLICY STATEMENT**

Council recognises its legal obligations under the Equal Opportunity Act, 1984 and will promote equal employment opportunity, based solely on merit, to ensure that discrimination does not occur on the grounds of gender, marital status, pregnancy, race, disability, religious or political convictions, or physical impairment.

All employment training provided by Council will be directed towards providing equal opportunity for all employees, according to their relevant experiences, skills and ability to meet the minimum requirements for such training.

All employment and/or promotional policies and opportunities with Council will be directed towards providing equal opportunity to all concerned, provided their relevant experience, skills and ability, meet the minimum requirements for such engagement and/or promotion.

Council will not tolerate harassment within its workplace. Harassment being defined as any unwelcome, offensive action or remark concerning a person race, colour, language, ethnicity, political or religious convictions, gender, marital status, disability, or impairment.

The equal employment opportunity goals of Council are designed to provide the best possible work environment for all employees, where each has equal opportunity to progress to the extent of their ability.

2. **ADOPTION OF POLICY**

This policy statement was adopted by the Wickepin Shire Council on 16th June 2026

3. **POLICY/STAFF MANUALS**

This Policy Statement will form part of Council's policy or staff manual.

4. **CIRCULATION**

Council has distributed this policy to all current employees and will advise future job applicants of Council's policy on equal opportunity.

Present and future Councillors and staff will have access to a full copy of Council's Equal Opportunity Management Plan, which contains a copy of the adopted equal opportunity policy of Council. Copies of the policy will be made available to anyone requiring it upon request.

5. **REVIEW**

The Equal Opportunity Policy Statement is to be reviewed annually by Council, on or before June 30th each year.

SECTION TWO – AWARENESS RAISING

1. OBJECTIVE

To raise the awareness, of the Councillors and Employees, of the need and desirability of Equal Employment Opportunity (E.E.O.) practices and to endeavour to ensure compliance with the requirements of the Equal Opportunity Act 1984.

2. ACTION PLAN

(A) Responsible Officer (E.E.O. Officer)

The Chief Executive Officer, as appointed by Council, will be the Officer responsible for raising awareness of Councillors and staff to E.E.O. issues. This Officer is also responsible for implementing and raising awareness of Council's E.E.O Management Plan, and the ongoing work associated with the implementation of the Plan.

(B) Staff Training

As part of the ongoing commitment to Equal Employment Opportunity, an E.E.O. component, where considered appropriate by the CEO, will be introduced into staff training.

Training courses held by other appropriate organisations will also be attended by staff, where this is considered necessary by the CEO.

(C) Organization Chart

The following organization flow chart has been adopted by the Council, as have the undermentioned schedule of occupations for the Councils workforce. Both the flow chart and the schedule of occupations will be reviewed annually in conjunction with the general review of the E.E.O. Plan.

SHIRE OF WICKEPIN – ORGANISATION

COUNCIL

CHIEF EXECUTIVE OFFICER

DEPUTY CEO

ADMINISTRATION STAFF

Administration Officer (Finance)

Administration Officer (Customer Service)

Community Development Officer

Executive Services Officer

Part Time Administration Officers

WORKS MANAGER

WORKS STAFF

Leading Hand

General Hands/Plant Operators

Gardeners

Town Maintenance

Cleaners

(D) Advice

As and/or when considered necessary by either the Council, or the E.E.O. Officer, E.E.O. awareness will be raised using the following methods: -

- a) Preparation of notices for both staff and Councillors.
- b) Consultation with the Unions of E.E.O. issues when requested.
- c) Inclusion of E.E.O. issues in staff training
- d) Inclusion of E.E.O. issues on the agenda for staff meetings.
- e) Accepting feedback from staff to management.

SHIRE OF WICKEPIN – EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

(E) Complaints

All complaints will be recorded by the E.E.O. Officer. Complaints will be referred to the Shire President or CEO who will determine what action should be taken with regard to the complaint. The complainant will be advised of all other avenues to have the complaint heard if dissatisfied with the decision or actions of the E.E.O. Officer; ; or any other party to the dispute, in accordance with the complaint machinery as detailed in the introduction to this plan.

SHIRE OF WICKEPIN – EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

SECTION THREE – PERSONNEL PRACTICES AND POLICIES

From that date of acceptance/implementation of the EEO Management Plan, all policies or practices adopted by Council, as recorded in the Council Minute Books, shall be deemed amended in so far as any section that is discriminatory under the Equal Opportunity Act or this Management Plan will be deleted.

The Personnel Policies and practices of other Local Government Authorities will be monitored, and where practical, implemented by Council and incorporated in this Plan.

Complaints, problems or queries, in relation to personnel policy and practices, will be considered by the Consultative Committee, who will make recommendations to Council.

1. RECRUITMENT

All advertised vacancies, descriptions and titles are to be non-discriminatory, and all recruitment practices are to be fair and shall not contain any discriminatory requirements or conditions.

2. APPOINTMENT, PROMOTION AND TRANSFER

The most suitable person is to be appointed to each position, in consultation with Council, , CEO or any staff member as appropriate. Such appointment is to be based on qualifications, skills, expertise, experience, aptitude, and such further criteria as is deemed relevant. All administrative forms are to be reviewed for relevancy and discriminatory phrasing or requirements deleted. Job descriptions and duty statements to be drawn up where necessary and reviewed regularly for accuracy. Qualification requirements for each position are to be reviewed for validity, relevance and non-discrimination. All applicants for any position are to be kept fully informed, in writing, at every stage of the selection procedure.

3. TRAINING & DEVELOPMENT

Council and the CEO encourages participation by any employee in any relevant course of study or training, and reserves the right to apply study requirements or qualification standards to a particular position. The requirements and/or standards shall not be onerous or excessively high and shall be relevant to the position and subject to negotiation with the prospective employee before imposition. Council's requirements must be stated briefly in any advertisement for the position and discussed with the prospective employee prior to interview and/or appointment. Relevant training courses should be publicised to all appropriate employees when the course is acceptable in all respects (e.g. timing, cost) and where possible, multi-skilling is encouraged.

4. CONDITIONS OF SERVICE

Benefits/entitlements are to be consistent throughout the workforce and without restriction. Facilities such as toilets, amenities and work areas should be adequate. Inconsistencies in rates of pay, allowances, and expenses permitted, or entitlements are not permitted.

5. EXIT INTERVIEWS

Staff, leaving the employ of Council, is to be given the opportunity to comment on all aspects of their employment with Council, including E.E.O. issues. These comments are to be recorded and reviewed in conjunction with existing policy and practices along with periodical reviews of existing policy and practices; and/or the formulation of new policy and practices, but not less than annually in conjunction with the review of the E.E.O Plan.

SECTION FOUR – DEMOGRAPHIC PROFILE OF EMPLOYEES

Personnel data, to enable effective management and to assist in the elimination of discrimination in employment, will be collected from all staff members. Data required incorporates statistics relevant to discrimination on grounds covered by the Equal Opportunity Act.

Specifically the data includes:

- Sex;
- Salary;
- Occupation;
- Employment status;
- Employment type;
- Length of employment (within organization)

1. RESPONSIBLE OFFICER

The E.E.O. Officer for Council is responsible for the preparation and circulation of the demographic profile to all present and future employees.

Confidentiality of the employee is to be ensured by the E.E.O. Officer and the appropriate storage of completed forms.

2. REVIEW OF DATA

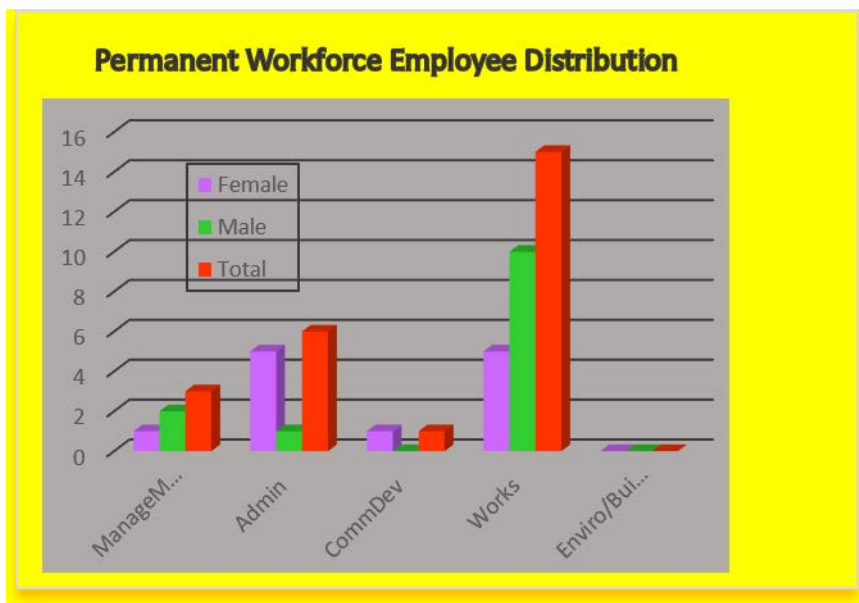
Aggregated information from the demographic survey, from present employees, is presented below.

67% of Council's existing workforce is over the age of 45, with 44% being over 55 years. Female employment peaks between 40 and 50 years of age, while male employment peaks slightly later, between 55 and 65 years of age.

The most significant impacts of an ageing workforce will be predominantly by those areas with a high concentration of males, being the Works department. Historical workforce data reveals that Council's employee turnover has remained relatively stable. Council has maintained an average of 10.5% turnover. Seven percent turnover is considered satisfactory and is indicative of customary turnover attributed to relocation, retirement, death and performance management.

Nineteen of the current staff have done less than seven years service with the balance being between eight and thirty five years of service. 46% of Council's existing workforce is female. 29% of females are aged 50 and over, with 8% being 40-49 years of age and 8% being 20-30. With a relatively older female demographic, the provision of access to part-time and flexible work arrangements has become increasingly important in securing the long-term retention of female employees.

The chart below identifies the distribution of employees across the organisation.



Decline of the labour force in the years ahead will continue to have a significant impact on Council's ability to deliver its services. Increasingly, the organisation will need to look at alternative service delivery models as well as technological and human resource solutions in lieu of expanding its human resource base, in order to provide service continuity.

The Shire has an estimated residential population of 733 in 2017 with population growth ranging between 0-2.5% p.a. since 2001.

The Shire of Wickepin Population in 2016 was 734 and is projected to be 2027 - 765, The 55+ age group population is projected to increase from 213 (2011 Census) to 311 by 2027; an increase of 46%, or 98 people, the 70+ age population will increase by 78.9% between 2011 and 2027, from 71 to 127 (56 people), the 85+ age population is projected to increase from 8 in 2011 to 19 in 2027 (137.5%), or 11 people.

Over the next 20 years, the annual population growth forecast in the region is 1% versus a predicted growth rate of 1.3% in WA. The median age of the population is currently higher than in other regions of the state and it is anticipated this will increase further in line with general ageing population trends. Wickepin's current population growth is in decline at -.081%

Staffing Levels	2006	2011	2017	2025	Projections to 2027	Projections to 20297	Projections to 2031
Total	33	34	31	24	25	25	26
Population	716	750	750	734	734	734	734
% of Population	4.60	4.53	4.53	3.27	3.27	3.40	3.54

SECTION 5 – EEO PLAN REVISION

The Plan is to be reviewed in March each year, by the E.E.O. Officer unless special problems or changes are required by the Council. Administrative forms and practices, as necessary, will also be reviewed by the E.E.O. Officer.

1. MAY ANNUAL REVIEW

Consideration of reports, complaints and amendments made during the year and assessment of consistency with the Plan as a whole, will be undertaken. Comments and advice will be sought from employees, Councillors and other Local Authorities as appropriate.

A complete and updated copy of the Plan is to be supplied to Councillors and other parties on request, annually after amendment as necessary.

2. JUNE REPORT TO DIRECTOR

A complete and updated copy of the plan as adopted/amended by Council each April is to be forwarded to the Director of Equal Opportunity in Public Employment on or before June 30th. This is to be accompanied by a report from the E.E.O. Officer on the operation of the Plan for the year under review, and a specific aims and proposals for the year ahead, if any.

SECTION SIX – INTERNAL GRIEVANCE PROCEDURES

1. OBJECTIVE

To ensure that Council's work environment is discrimination and harassment free.

2. GRIEVANCE OFFICER

Due to the size of the Council's workforce, the person appointed from time to time as the E.E.O. Officer, shall also be the Grievance Officer. A complainant will be advised that if they so wish, their complaint may be referred to the Council. Upon such a request to the E.E.O. Officer/Grievance Officer, the Council (or selected Members) shall hear the complaint and act upon that complaint in accordance with the responsibilities and procedures detailed below for the Grievance Officer. The Grievance Officer and members of the Council will, where necessary, be provided with training in the procedures for resolving grievances.

3. RESPONSIBILITIES OF GRIEVANCE OFFICER

Again, due to the size of Council's workforce, it shall be the responsibility of the E.E.O./Grievance Officer to: -

- i) Ensure that a working knowledge of the Equal, Opportunity Act, as amended, and what constitutes harassment and/or discrimination is maintained. Also be familiar with the dispute settlement procedures set out in the relevant Awards;
- ii) Set an example in proper standards of conduct in the workplace;
- iii) Provide present and future staff members with the information on what constitutes discriminatory or harassing acts, and inform them that Council and the CEO disapprove of such conduct/behaviour.
- iv) Advise all employees that they do not have to tolerate harassment or discriminatory acts within their workplace, and advise them of the grievance procedures;
- v) Assist complainants to choose an appropriate course of action to resolve a complaint and to follow through with the chosen course of action;
- vi) Closely monitor any incident of discrimination or harassment and bring Council's policy regarding proper standards of personal conduct in the workplace to the attention of the employee;
- vii) Ensure that the interests and rights of both the complainant and the employee/s, against whom the allegations are being made, are protected.
- viii) Ensure that complete confidentiality is maintained and take no action on a complaint without the complainant's consent.

4. PROCEDURE ON RECEIVING A COMPLAINT

- (A) Assure complainant that confidentiality will be maintained, that victimisation of the complaint will not be tolerated, and that further procedures will only be undertaken with the complainant's consent.
- (B) Clarify the complaint the facts of the matter in so far as they can be established without further investigation.
- (C) Take brief but accurate notes using the complainant's own words where possible. Check all details with the complainant.
- (D) Clarify the options available to the complainant and the actions, which the complainant or grievance officer could take eg:
 - (i) the complainant could make it clear to the other party that their behaviour is unwelcome and request that it cease;
 - (ii) the complainant could contact their Union of the Equal Opportunity Commission; or

SHIRE OF WICKEPIN – EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

(iii) the Grievance Officer could proceed with an investigation of the complaint. This is not to occur without the written consent of the complainant.

(E) If the complainant wishes to proceed with an investigation in the first instance, it is undertaken with informality and flexibility. It should be recognised that all persons have the right to a fair hearing conducted in a non-accusative and non-judgmental manner.

5. **STEPS TO BE TAKEN TO RESOLVE COMPLAINTS**

Within 14 days of a written request, by the complainant, that they wish their complaint to be acted upon, the Grievance Officer shall:-

(A) Interview in an impartial manner, the employee's against whom the allegations have been made;

(B) State exactly what it is they are accused of doing;

(C) Provide the opportunity for the person/s to respond fully to the allegations;

(D) Interview any witness to the incidents under investigation;

(E) Check the work record of the complainant to see if any alleged employment disadvantages are evident;

(F) Make it clear to all people involved in the investigation that it is unlawful to victimise another person in relation to a complaint.

(G) Resolution of a grievance:

i) If the grievance is not substantiated, explain the reasons for this finding to both parties. An example of such a finding may be that there is no evidence to support the complaint or the conduct does not amount to discrimination under the Equal Opportunity Act. The complainant should be told again of their right to take the complaint to their Union or the Equal Opportunity Commission if they are not satisfied.

ii) If the grievance is substantiated, tell both parties of this conclusion and the reasons for it.

Decide on immediate and appropriate steps to prevent the behaviour from recurring.

In most cases it should be sufficient to counsel the employee or employees concerned and exercise closer supervision in the work area.

(H) All note, records, statements etc. pertaining to the investigation of any complaint are to remain confidential to the E.E.O. Officer or Consultative Committee, where appropriate.

(I) Where formal disciplinary action is necessary, the steps outlined in the award relevant to the employee should be observed.

Reference: - Dispute Settlement Procedures.

- Local Government Industry Award 2020, Industrial Agreement.

Outcome 1

The organisation values EEO and Diversity and the work environment is free from racial and sexual harassment.

Initiative	Task /Action	Timeframe	Accountability	Measures of success
Equal Employment Opportunity (EEO) and Diversity principles are incorporated into corporate values and workforce planning processes.	CEO to review Workforce Plan	12 Months	CEO	Reviewed Workforce Plan
Managers and leaders are aware of their EEO responsibilities.	Distribute EEO policy to all current employees and will advise future job applicants of Council's policy on equal opportunity.	3 Months	CEO	Copy given to all Employees
The performance management criteria for managers and leaders include the ability to attract and retain a diverse workforce and promote an inclusive work culture.	Incorporate in Annual Performance Reviews	12 Months	CEO	Retention and attraction of diverse work force
Induction programs incorporate EEO and diversity principles, including awareness of the EEO Management Plan.	E.E.O. component, where considered appropriate by Council, will be introduced into staff training.	3 Months	CEO	Better awareness off EEO amongst work force

Outcome 2

Workplaces are free from employment practices that are biased or discriminate unlawfully against employees or potential employees.

Initiative	Task /Action	Timeframe	Accountability	Measures of success
Recruitment and selection practices provide equal opportunity and flexibility for all employees and potential employees.	All administrative forms are to be reviewed for relevancy and discriminatory phrasing or requirements deleted. Job descriptions and duty statements to be drawn up where necessary and reviewed regularly for accuracy. Qualification requirements for each position are to be reviewed for validity, relevance and non-discrimination.	Immediate	CEO	Compliant Job descriptions and duty statements.
Retention and career development practices provide equal opportunity and flexibility for all employees.	Relevant training courses to be publicised to all appropriate employees when the course is acceptable in all respects (e.g. timing, cost) and where possible, multi-skilling is encouraged.	Immediate	CEO	Better trained staff.
EEO and cross cultural awareness training is provided to all staff.	Provide appropriate training	12 Months	CEO	Better understanding of EEO by staff members
Human resource management policies, procedures and job descriptions are reviewed for both direct and indirect bias and potential barriers.	The Equal Opportunity Policy Statement is to be reviewed annually by Council, on or before June 30th each year.	Immediate	CEO	Reviewed Policy Statement by 30 th June
There is an effective Grievance Resolution Process where people feel able to raise concerns and issues.	Due to the size of the Council's workforce, the person appointed from time to time as the E.E.O. Officer, shall also be the Grievance Officer	Immediate	CEO	Resolution of grievances to satisfactory level
Employee terminations are monitored through exit interviews.	Staff, leaving the employ of Council, is to be given the opportunity to comment on all aspects of their employment with	Immediate	CEO	Number of Exit interviews held

SHIRE OF WICKEPIN – EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

<p>Outcomes are evaluated to determine emerging patterns.</p>	<p>Council, including E.E.O. issues. These comments are to be recorded and reviewed in conjunction with existing policy and practices along with periodical reviews of existing policy and practices; and/or the formulation of new policy and practices, but not less than annually in conjunction with the review of the E.E.O Plan.</p>			
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Outcome 3

Employment programs and practices recognise and include strategies for EEO groups to achieve workforce diversity.

Initiative	Task /Action	Timeframe	Accountability	Measures of success
Demographic data is systematically collected to monitor and report on the progress of all diversity groups.	<p>Personnel data, be collected from all staff members.</p> <p>Data required incorporates statistics relevant to discrimination on grounds covered by the Equal Opportunity Act.</p> <p>Specifically the data includes:</p> <ul style="list-style-type: none"> • Sex; • Salary; • Occupation; • Employment status; • Employment type; • Length of employment (within organization) 	3 Months	CEO	Return of Annual Surveys
Workforce planning incorporates appropriate strategies to attract and retain employees from diversity groups.	Review of Workforce Plan	12 Months	CEO	.Adopted revised Workforce Plan
Diversity objectives are identified to define the workforce profile suited to the agency's business needs.	Review of Workforce Plan	12 Months	CEO	.Adopted revised Workforce Plan
Advertising methods are enhanced to attract diverse applicants.	All advertised vacancies, descriptions and titles are to be non-discriminatory	Immediate	CEO	Number of Applications received

SHIRE OF WICKEPIN – EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

	All recruitment practices are to be fair and shall not contain any discriminatory requirements or conditions			
Strategies are developed and implemented to attract, retain and provide career development opportunities for the diversity groups:	Development of strategies to provide career development opportunities for the diversity groups:	12 Months	CEO	Developed Strategies to provide career development opportunities for the diversity groups:

Outcome 4

Maintain a relevant and achievable EEO Management Plan through Communication, Review and Amendment and Evaluation

Initiative	Task /Action	Timeframe	Accountability	Measures of success
The Plan and its policies and programs are communicated to all staff.	Copy to all staff and posted on staff notice board	3 Months	CEO	
The Plan is monitored, reviewed and amended to ensure strategies remain relevant to the operations of the organisation.	The Equal Opportunity Plan and Policy Statement is to be reviewed annually by Council, on or before June 30th each year.	3 Months	CEO	Annual review completed by 30 th June each year
The Plan and its policies and programs are evaluated to determine the effectiveness of the Plan.	The Plan is to be reviewed in May each year, by the E.E.O. Officer Administrative forms and practices, as necessary, will also be reviewed by the E.E.O. Officer.	12 Months	CEO	Completion of Annual Review in May each year.

.....
Cr J A Russell
President

.....
DN Burton
Chief Executive Officer

Adopted by the Wickepin Shire Council

16th June 2026



13.5.1 Application to Camp 53 Henry Street Wickepin



SHIRE OF WICKEPIN

Application for Approval to Camp other than at a Caravan Park

PART A – Applicant Details			
Applicant Name:	Steven Bruce MANNERS & Rachael Lillian MANNERS		
Business/Organisation:			
Address:	PO Box 42		
Town:	WICKEPIN	Postcode:	6370
Email:	rsmanners104@bigpond.com	Mobile:	0427 999 720

PART B – Property Details			
House/Street Number:	53	Lot Number:	12
Street Name:	Henry Street	Town:	Wickepin
Zoning	<input checked="" type="checkbox"/> Residential <input type="checkbox"/> Rural <input type="checkbox"/> Industry <input type="checkbox"/> Park/Recreation		
Other (please specify)			

PART C – Previous Application(s) and Approvals			
To your knowledge, has an application been lodged for this property before?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please indicate the date of the application approval:			Not received
Number of Caravans:	1	Tents:	People: 2


PART D – New Application Details			
Requesting to stay from:	1 July 2026 pending sewer connection	To:	29 April 2028
Number of Caravans:	1	Tents:	0
People:	2		
Please indicate the distance between each caravan and the closest:			
Road abounding property:	Site plan attached		
Property boundary:			
Vehicle access areas on property:			
Other caravan/tent on property:			
Building on property:			
<i>If you prefer, you can submit a site plan indicating the above distances instead.</i>			
Site Plan attached?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PART E – Sanitary Facilities			
Will sanitary facilities be provided for campers to use?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, location of facilities:		Adjacent to the caravan location	
Number available for use for people camping:			
	Unisex	Male	Female
WC's/Toilets	1		
Showers	1		
Hand Wash Basin(s)	1		
Are these facilities shared with anyone else (i.e. workers)?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are these new facilities or existing facilities?			<input type="checkbox"/> Yes <input type="checkbox"/> No New

PART F – Laundry Facilities			
Will laundry facilities be provided for camper's use?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, location of facilities:		Adjacent to caravan location	
Number of	Washing Machines:	1	Drying Facilities: 1
Are these new facilities or existing facilities?			<input type="checkbox"/> Yes <input type="checkbox"/> No New


PART G – Waste Disposal	
How will waste be disposed of?	Deep sewer connection
If the caravan is self-contained with a toilet, how will this waste be disposed of?	
Yes - if necessary the RV dump point would be used	

PART H – Further Details	
Have the occupiers of adjacent properties been notified in writing?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
List any further details that you would like the Shire to take into consideration:	
Wish to reside on the block, once the sanitation area is acceptable, to facilitate further construction. Particular care to be taken to ensure a clean area with nothing unsightly visible or any dangerous material accessible, due to the school location.	

PART I - Declaration			
Applicant Name:		Rachael MANNERS	
I / We declare that all details in this form are true and correct.			
Signature:		Date:	29/05/2026

PART J – Property Owner Details and Approval

They can either sign this application form or send a signed letter of approval. A copy of the outcome of this application will be sent to the owner.

Owner Name:	Steve MANNERS & Rachael MANNERS		
Address:	PO Box 42	Postcode:	6370
Email:	rsmanners104@bigpond.com	Mobile:	0427 999 720
Signature:		Date:	29/05/2026

PLEASE NOTE: The property owner's signature is required prior to submission of this application.

How to lodge your application

Lodging your application (**Please allow for up to 14 days for applications to be processed**).

In Person: Shire of Wickepin Administration Office, 77 Wogolin Road, WICKEPIN WA 6370

By Mail: Shire of Wickepin, PO Box 19, WICKEPIN WA 6370

By Email: admin@wickepin.wa.gov.au

Should you have any queries regarding any of the above, please don't hesitate to contact the Shire of Wickepin on (08) 9888 1005.

What is temporary accommodation?

Under the Caravan Parks and Camping Grounds Regulations 1997, a local government can consider applications to occupy a caravan or camp on private land.

Usually, a caravan or tiny home on wheels is the easiest form of temporary accommodation to place on the land under these approvals. Caravans or tiny homes on wheels are easily removable if need be.

The construction of a building or permanent structure on the land is generally subject to planning or building approval and cannot be approved under these regulations.

Reasons for use

Caravans and tiny homes on wheels are used by many people in WA for a variety of reasons including:

- temporary housing following a natural disaster
- staying in a caravan or tiny home on wheels while building or renovating a permanent home
- for seasonal worker housing
- to support someone ageing-in-place
- for holiday-makers
- other personal circumstances.

It is important that caravans and tiny homes on wheels are used in a safe and healthy manner. That's why WA Legislation generally restricts the use of caravans to licensed caravan parks, where a certain level of services and utilities must be supplied.

If a person uses a caravan or tiny home on wheels outside a licensed park without approval or exemption, they risk committing an offence, regardless of whether the land is private or public.

What are the exemptions?

Approved short-term stay

- up to 5 nights approval required from the property owner
- up to 24 months approval required from the property owner and the local government
- re-applying after 24 months — approval required from the property owner and the local government.

If the applicant is seeking to camp on a state or federal reserve, approval may also be required from the authority who manages that land.

Roadside emergency

A person may use a caravan on a roadside if their vehicle has broken down or they are unable to drive safely.

For this exemption to apply:

- there must be a legitimate emergency
- the vehicle must not cause a road hazard
- the vehicle must be moved as soon as it is safe to do so (if it is immobile, it should be towed away).

Overnight rest stop

Many local governments and state highways provide clearly marked overnight rest stops for convenience and public safety.

No approval is required to use these rest stops for up to 48 consecutive hours only.

Approval conditions

If a local government grants an approval to camp, they may make it subject to health and safety conditions. For example, the local government may require the applicant to have sufficient power, water, sewage, and cooking facilities.

The duties, approvals and exemptions that may apply are outlined in the [Caravan Parks and Camping Grounds Regulation 1997](#).

The Minister for Local Government has the power to consider camping approvals in instances where a local government does not provide approval or revokes an approval. If the Minister provides an approval to camp, this cannot be revoked by the local government.

Office Use Only			
Officer Name:		Date:	
Application Fee	\$		
Record Number:		File Number:	

53 Henry Street, Wickepin 6370

