



Minutes

Ordinary Council Meeting
Wednesday 15 April 2026

Date	Wednesday 15 April 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	16 April 2026



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin was held at 3:30pm on Wednesday 15 April 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "David Burton".

David Burton
Chief Executive Officer
15 April 2026

Disclaimer

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In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at 3.33pm

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
W Astbury	Councillor
F Allan	Councillor
J Mearns	Councillor
L Corke	Councillor
D Gaul	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services

3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

Nil

3.2 Public Question Time

Nil

4 Apologies and Leave of Absence

4.1 Apologies

Nil

4.2 Previously Approved Leave of Absence –

4.3 Requests for Leave of Absence

Cr Allan requested a leave of absence for the Ordinary Council Meeting on 20 May 2026.

Council Decision

Resolution **OCM-150426-01**
Moved **Cr Miller**
Second **Cr Corke**

That Cr Allan be granted a leave of absence for the Ordinary Council Meeting on 20 May 2026 for personal reasons.

Carried **7/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
 Cr J Mearns
Against **Nil**

5 Petitions, Memorials and Deputations

5.1 Petitions

Nil

5.2 Memorials

Nil

5.3 Deputations

Nil

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed – Nil

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 18 March 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 18 March 2026, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution **OCM-150426-02**
Moved **Cr Allan**
Second **Cr Gaul**

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 18 March 2026, as included in Attachment 7.1.1, as a true and accurate record

Carried **7/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
 Cr J Mearns
Against **Nil**

8 Motions of Which Notice Has Been Given

Nil

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

Nil

10 Report by the President

Thank you to our whole community for their co-operation during the current global fuel crisis caused by the closure of the Strait of Hormuz by Iran, causing disruption to the global oil supply from that area.

Also thank you to Great Southern Fuel Supplies for assisting in maintaining our fuel supplies for our communities as much as possible.

March 21st brought extremely hot temperatures and high winds, unfortunately a fire broke out near Pauley Road which closed the main Wickepin-Pingelly road for a few hours due to smoke and debris over the road.

Thank you to the prompt and strong response from the FCO's, Shire Staff, community and neighbouring emergency volunteer crews for their fast action which captured the fire before it escalated into a disaster, and for their attention to the site in the next few days for the mop-up.

March 25th and 26th saw ex-tropical cyclone Narelle come our way, fortunately passing slightly north of the projected pathway, and so relieving us of the forecast strong winds, but bringing some much needed rain across our shire.

Thank you to staff and community who worked hard beforehand in preparedness for this event.

On April 1st the summer swimming pool season was wound up at the Wickepin swimming pool with the Small Schools Swimming Carnival, which I attended and presented the medals to award recipients. Congratulations to those organising the event, and to all of the participants who competed on the day. Thank you also to the swimming pool manager Meeks, for the Summer swimming season.

Meetings and events that I have attended are:

March 24	Information Session-Narrogin East Renewable–LightSourceBP Project FCO Debrief – Pauley Road Fire
March 26	Shire Cyclone Preparedness meeting LEMAC Cyclone Preparedness and Fuel Issues meeting
April 1	Small Schools Swimming Carnival
April 7	Central Country Zone Executive meeting by Teams Meeting with CEO
April 8	Pre-Audit Entrance Teams meeting–CEO, DCEO, CROWE (Auditors)
April 10	Meeting with CEO and Deputy President

11 Report by the Chief Executive Officer

16 March 2026	Pre-Planning Meeting with Auditors RoeROC Key Worker Housing Project – Lobby Group Meeting with Cr Miller
18 March 2026	LGIS Zoom Meeting – Fuel Crisis Bird Flu Webinar Council Meeting
19 March 2026	Risk Management Webinar LGIS Site visit – Railway Dam
23 March 2026	Staff position Interview
24 March 2026	2 x Meetings with Individual Staff LightsourceBP Information Session Bush Fire Brigade Debrief – Pauley Road Fire
25 March 2026	Public sector Commission Webinar DFES Meeting (Teams) – Fuel Issues Meeting with Australian Energy Infrastructure Commissioner – Narrogin
26 March 2026	Shire Cyclone Preparedness Meeting LEMAC Cyclone Preparedness and Fuel Issues Meeting Individual Staff Member Meeting LGIS Tournament Meeting
30 March 2026	Staff position Interview
31 March 2026	Toolibin Tennis Club Meeting Yealering Progress Association Meeting
7 April 2026	Meeting Shire President
8 April 2026	Audit Planning Meeting Meeting Cr Mearns
9 April 2026	RoeROC Executive Meeting

10 April 2026

Meeting with Shire President and Deputy President.

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Wickepin Community Centre, 22 April 2026 – Wickepin Netball Club Alcohol Consumption Approval – Wickepin Community Centre, 28 March 2026 – Alyce Tropiano	19/03/2026 24/03/2026	CEO CEO
A13	Hire of Community Halls / Community Centre	CEO	Fee Waiver Approval – Wickepin Town Hall, 14 April 2026 – Wickepin Health Centre Fee Waiver Approval – Wickepin Community Centre, 27 August 2026, Wickepin St. John Ambulance Fee Waiver Approval – Wickepin Oval, 29 May 2026, Yealering PS	19/03/2026 24/03/2026 26/03/2026	CEO CEO CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			
A17	Prohibited and Restricted Burning Times – Vary	CEO			
A18	Disposal of Property	CEO			
A19	Native Flora – Seed Collection	CEO			

12 Notices of Motions for the Following Meeting

Nil

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – March 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	7 April 2026
Attachments	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – March 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for March 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 16051,16054-16089,16092-16110	\$721,223.26
Cheques	16047-16050	\$ 22,987.51
Direct Deductions	March 2026	\$1,455.26
Superannuation	March 2026	\$16,467.42
Credit Card	March 2026	\$88.30
BPay Payments	March 2026	\$0
Payroll	March 2026	\$99,987.00
Licensing	March 2026	\$13,186.75
Municipal Fund Total		\$875,392.50
Trust Fund		
Electronic Funds Transfer	16090-16091,16052-16053	\$363.30
Cheques		\$0
Trust Fund Total		\$363.30
Total		\$875,755.80

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$875,392.50 and from Trust Fund of \$363.30 for March 2026, as included in **Attachment 13.1.1**.*

Council Decision

Resolution OCM-150426-03

Moved Cr Corke

Second Cr Allan

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$875,392.50 and Trust of \$363.80 for March 2026, as included in Attachment 13.1.1.

Carried 7/0

For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull, Cr J Mearns

Against Nil

13.2 Statement of Financial Activity – March 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	7 April 2026
Attachments	Attachment 13.2.1 - Statement of Financial Activity – March 2026

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended February 2026.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial ImplicationsCurrent Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending March 2026, as included in **Attachment 13.2.1**.*

Council Decision

Resolution	OCM-150426-04
Moved	Cr Miller
Second	Cr Gaul

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending March 2026, as included in Attachment 13.3.1.

Carried 7/0

For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul, Cr J Mearns

Against Nil

13.3 Policy Review – Council Polices 3.1.1 – 3.1.14 and Council Policies 4.1.1 - 4.3.1

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	David Burton – Chief Executive Officer
File Reference	Policy Manual
Author/s	David Burton – Chief Executive Officer Erika Clement – Deputy Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	9 April 2026
Attachments	Attachment 13.3.1 Revised Council Policies 3.1.1 - 3.1.14 & 4.1.1 – 4.3.1

Summary

The purpose of this report is to recommend to the Council to amend the current Council Policies – Section 3 General Purpose Funding 3.1.1 – 3.1.14 and Section 4 Law, Order, Public Safety 4.1.1 – 4.3.1 so that it reflects current practice.

Background

Shire Officers have commenced the review of the policies to be presented to the Council. The review will identify to revoke, review or endorse work procedures due to their administrative functions.

The Council Policies – Section 3 General Purpose Funding and Section 4 Law, Order, Public Safety have been endorsed since 2022 in its entirety and had individual reviews of certain policies during this time.

Comments

Shire Officer's have reviewed and updated the changes to Council Policies 3.1.1 – 3.1.14 and 4.1.1 – 4.3.1 as contained in **Attachment 13.3.1**.

The changes are noted in **RED** for additional wording and the deletions are noted with **STRIKE-OUT** in **BLUE**.

Statutory Environment

Section 2.7 of the Local Government Act 1995, states:

2.7. Role of council

(1) *The council —*

(a) *governs the local government's affairs; and*

(b) *is responsible for the performance of the local government's functions.*

(2) *Without limiting subsection (1), the council is to —*

(a) *oversee the allocation of the local government's finances and resources; and*

(b) *determine the local government's policies.*

Furthermore, section 5.41 of the *Local Government Act 1995* notes that one of the CEO's functions is to ensure that advice and information is available to Council so that informed decisions can be made.

Policy Implications

The policy will provide guidance for Council members and Administration when dealing with matters of governance.

Financial Implications

There are no financial implications to this item.

Strategic Implications

GOAL - Governance

Objective: 10 Our organisation is well positioned and has capacity for the future.

Strategy: 10.1 Attract, train, develop and retain a skilled and effective workforce.

Objective: 11. We are proactive about collaboration and forward planning our future success

Strategy: 11.3 Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

That Council adopts the revised Council Policy 3.1.1 – 3.1.14 and 4.1.1 – 4.3.1 Policies with the relevant changes noted and contained in Attachment 13.3.1.

Council Decision

Resolution **OCM-150426-05**
Moved **Cr Gaul**
Second **Cr Allan**

That Council adopts the revised Council Policy 3.1.1 – 3.1.14 and 4.1.1 – 4.3.1 Policies with the relevant changes noted and contained in Attachment 13.3.1.

Carried **7/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul, Cr J Mearns**
Against **Nil**

13.4 Water Catchment MOU

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	A6347, A6746
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	Attachment 13.4.1 Draft Water Catchment MOU

Summary

For Council to consider a formal Memorandum of Understanding (MOU) with Mr Ray Lewis for the agreement to share water from the road catchment on the near property

Background

At the Annual Electors Meeting and at the following Council Meeting, Mr Lewis requested a consideration of Council for the sharing of the water runoff from the Harrismith Road between his dam and the Town Oval dam. Council indicated that it was prepared to look at a shared arrangement.

Comments

To ensure an agreement is formalised, a draft MOU has been prepared by staff to allow for the sharing of the water resources from the road runoff. The main points of the Agreement are:

1. The Shire CEO will have the authority to control the water direction;
2. Only Shire staff can alter the water flow under the direction of the CEO; and
3. All parties are to maintain waterways to ensure as much water is directed towards the dams.

For the sharing of the water resources, it was considered that the best policy was to have the Shire in control of the direction of the water. This would ensure the Shire has water for the ovals and also protects Mr Lewis from being accused of taking water from the town, as it is at the Shires discretion.

The maintenance of the waterways will also ensure that the most water is captured so it can be shared by the parties, rather than just relying on the run off from the roads as well.

It is recommended that the Agreement be maintained for 5 years to ensure it works for all parties and before it needs review and renewal. If at any time the parties agree to terminate the MOU, it can be terminated with immediate effect.

The CEO has discussed the MOU with Mr Lewis, and he is happy to accept it.

Statutory Environment

Nil

Policy Implications

Nil, this MOU will establish a process for the sharing of water.

Financial Implications

Nil

Strategic Implications

GOAL - Infrastructure

Objective: 4 Maintain Shire owned facilities in a strategic manner and also to meet community needs.

Strategy: 4.1 Ensure currency of the Asset Management Plan; fund and deliver the asset preservation needs for the organisation's assets including roads, buildings, plant and equipment.

Voting Requirement

Simple Majority

Officer Recommendation

That Council adopts the Memorandum of Understanding with Mr Lewis for the sharing of water resources from the road reserve and authorises the CEO to sign the document.

Council Decision

Resolution OCM-150426-06

Moved Cr Gaul

Second Cr Mearns

That Council adopts the Memorandum of Understanding with Mr Lewis for the sharing of water resources from the road reserve and authorises the CEO to sign the document.

Carried 7/0

For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul, Cr J Mearns

Against Nil

13.5 Corporate Business Plan

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	CM.PLA.401
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	Attachment 13.5.1 Draft Corporate Business Plan (to be distributed separately)

Summary

For the Council to consider the draft Corporate Business Plan before it is put out for public comment.

Background

Over the last few months, staff have been working with 150Squared to develop the Corporate Business Plan for the Shire of Wickepin as part of the Strategic Planning documentation.

The Corporate Business Plan has been developed from the Strategic Community Plan to establish a timeline for the major works of the Shire to meet the community's expectations with the Plan. The Corporate Business Plan will establish projects as priorities over a 4-year period.

Comments

The corporate Business Plan has been derived from the actions requested by Council Members from discussion with the general public and the longer-term plans of the Shire of Wickepin to deliver on outcomes. The main projects for consideration include:

- Land Development
- Housing
- Upgrades to Caravan Parks
- Gravel Re-sheeting
- Tourism items, including walk trails, etc.

It is recommended that the Corporate Business Plan be advertised for public comment before being adopted by Council. This will allow the public to see what the Council has planned and how it will be rolled out, while also allowing for comment.

Statutory Environment

Local Government Act 1995 Section 5.56

Local Government (Administration) Regulations 1996 Section 19DA

Policy Implications

Nil

Financial Implications

The adoption of the Corporate Business Plan will not have any costs other than administrative costs, but the projects contained in the Plan will have significant costs for the Shire and will need to be considered in future budgets.

Strategic Implications**GOAL - Governance**

Objective:11 We are proactive about collaboration and forward planning our future success

Strategy: 11.2 Long Term Financial Plan is reviewed on a regular basis

11.3 Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

That Council receives the draft Corporate Business Plan, with staff to advertise the document for public comment and to return for adoption at the May Ordinary Meeting of Council.

Council Decision

Resolution OCM-150426-07

Moved Cr Mearns

Second Cr Gaul

That Council receives the draft Corporate Business Plan, with staff to advertise the document for public comment and to return for adoption at the May Ordinary Meeting of Council.

Carried 7/0

For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul, Cr J Mearns

Against Nil

13.6 Revocation of Motions OCM-210525-07 and OCM-201025-18

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	David Burton – Chief Executive Officer
File Reference	LD.LA.7
Author/s	David Burton – Chief Executive Officer Lara Marchei – Governance Officer
Interest Disclosures	The authors have no financial, proximity or impartiality interests in this item.
Report Written Date	10 April 2026
Attachments	Nil

Summary

To consider the revocation of Motions OCM-210525-07 passed at the Ordinary Meeting of Council held on 21 May 2025 and OCM-201025-18 passed at the Ordinary Meeting of Council held on 20 October 2025, and replace with another motion for action.

Background

The Wickepin Sheep Saleyards are currently operated under an agreement basis, currently with Nutrien, Elders and AWN. Nutrien and Elders agreements expired 30 June 2023, and AWN expired 30 June 2025.

Comments

The agreements were previously endorsed at the May 2025 Ordinary Meeting of Council but upon revision by Elders prior to signing, various amendments to the agreement were requested.

The amended agreement was presented to Council at the October 2025 Ordinary Meeting of Council for endorsement, and upon revision by Council, further conditions were added to the agreement prior being sent to the Agents for signing.

At the time of this report and after numerous attempts to request a signed agreement from Elders, no signed agreement has been received.

After further consideration, it is requested that, instead of the Wickepin Sheep Saleyards use be by way of a lease agreement, a booking form outlining conditions of use be implemented instead.

For this action to proceed, Council will need to revoke Motions OCM-210525-07 passed at the Ordinary Meeting of Council held on 21 May 2025 and OCM-201025-18 passed at the Ordinary Meeting of Council held on 20 October 2025.

Statutory Environment

Local Government Act 1995.

Local Government (Administration) Regulations 1996

Part 2 Council and committee meetings

10 Revoking or changing decisions (Act s. 5.25(1)(e))

- 1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —
 1. in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

2. in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- 2) If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.
- 3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

GOAL - Infrastructure

Objective: 4 Maintain Shire owned facilities in a strategic manner and also to meet community needs.

Strategy: 4.3 Encourage greater usage of Shire facilities.

Voting Requirement

Absolute Majority

Officer Recommendations

Council Members in support of revoking the decisions:

Cr _____, Cr _____ and Cr _____.

Recommendation 1:

That the following motions be revoked:

Resolution OCM-210525-07

Moved Cr P Thompson

Second Cr L Corke

1. *That the users of the Wickepin Sheep Saleyards be offered the Wickepin Sheep Saleyards Agreement as contained in attachment 13.4.1.*
2. *That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the agreements once signed by the users.*

Carried 5/0

For Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson

Against Nil

Resolution OCM-201025-18

Moved Cr L Corke

Second Cr D Gaull

1. *That the users of the Wickepin Sheep Saleyards be offered the amended Wickepin Sheep Saleyards Agreement as contained in attachment 13.12.1. With further dot points listed:*
Damage to property –
 - *The Agent must report any damage to the Shire within 24 hours to allow sufficient time for repairs.*

- *The Agent must ensure all rubbish is removed, and the area left in a neat and tidy condition.*
 - *The Agent must ensure gates are closed after use to ensure entrances to the town remain presentable.*
2. *That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the amended agreements once signed by the users.*

Carried 7/0

For Cr J Russell, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr T Miller, Cr L Corke, Cr D Gaul

Against Nil

Recommendation 2:

That the CEO establish, as part of Administration operational procedures, a booking form for users of the Wickepin Sheep Saleyards outlining hire terms and conditions.

**Council Members in support of revoking the decisions:
Cr Astbury, Cr Allan and Cr Gaul.**

Recommendation 1:

Resolution OCM-150426-8

Moved Cr Gaul

Second Cr Allan

That the following motions be revoked:

Resolution OCM-210525-07

Moved Cr P Thompson

Second Cr L Corke

1. **That the users of the Wickepin Sheep Saleyards be offered the Wickepin Sheep Saleyards Agreement as contained in attachment 13.4.1.**
2. **That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the agreements once signed by the users.**

Carried 5/0

For Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson

Against Nil

Resolution OCM-201025-18

Moved Cr L Corke

Second Cr D Gaul

1. **That the users of the Wickepin Sheep Saleyards be offered the amended Wickepin Sheep Saleyards Agreement as contained in attachment 13.12.1. With further dot points listed:
Damage to property –**
 - **The Agent must report any damage to the Shire within 24 hours to allow sufficient time for repairs.**
 - **The Agent must ensure all rubbish is removed, and the area left in a neat and tidy condition.**
 - **The Agent must ensure gates are closed after use to ensure entrances to the town remain presentable.**

That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the amended agreements once signed by the users. That the CEO establish, as part of Administration operational procedures, a booking form for users of the Wickepin Sheep Saleyards outlining hire terms and conditions.

Carried 7/0

For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul, Cr J Mearns

Against Nil

Recommendation 2:

Resolution OCM-150426-9

Moved Cr Mearns

Second Cr Gaul

That the CEO establish, as part of Administration operational procedures, a booking form for users of the Wickepin Sheep Saleyards outlining hire terms and conditions.

Carried 7/0

For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul, Cr J Mearns

Against Nil

14 Confidential Reports and Information

15 Urgent Business

16 Closure

With no further business, the Presiding Member declared the meeting closed at 3.47pm.