Minutes

Ordinary Council Meeting
Wednesday 19 August 2026

Date	Wednesday 19 August 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	26 August 2026

Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 19 August 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

David Burton
Chief Executive Officer
14 August 2026

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Contents

1 Declaration of Opening

The Presiding Member declared the meeting open at 3.33pm.

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

<u>Councillors</u>

J Russell	President
T Miller	Deputy President
F Allan	Councillor
W Astbury	Councillor
L Corke	Councillor
J Mearns	Councillor
D Gaull	Councillor

<u>Employees</u>

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
E Gee	Executive Support Officer

3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

Tom Sands- Public comments regarding 13.11 Air Conditioning in the Wickepin Town Hall.
He and other members of the public don't support the installation of air conditioning in the Wickepin Town Hall as the Hall receives minimal use.

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

4.3 Requests for Leave of Absence

Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

5.2 Memorials

5.3 Deputations

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

W Astbury – Financial - 13.12 Application for Development Approval CBH – Shareholder
L Corke – Financial - 13.12 Application for Development Approval CBH - Shareholder
J Russell – Financial and Proximity - 13.12 Application for Development Approval CBH – Shareholder and Neighbouring Property

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 15 July 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 15 July 2026, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution **OCM-190826-01**
Moved **Cr Corke**
Second **Cr Miller**

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 15 July 2026, as included in Attachment 7.1.1, as a true and accurate record.

Carried 7/0
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against **Nil**

8 Motions of Which Notice Has Been Given

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the RoeROC Executive Meeting held Monday 20 July 2026

Officer Recommendation

That Council receives the minutes of the RoeROC Executive Meeting held on Monday 20 July 2026, as included in Attachment 9.1.1.

Council Decision

Resolution	**OCM-190826-02**
Moved	**Cr Allen**
Second	**Cr Gaull**

That Council receives the minutes of the RoeROC Executive Meeting held on Monday 20 July 2026, as included in Attachment 9.1.1.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

10 Report by the President

Farewell and Thank You to staff members Steve Atherton, Peter Lewis and Tony Brown who have recently resigned from the Works Crew. Thank you all for your time and efforts at the Shire of Wickepin, and Council wishes you well in your future endeavours.

Cheerio also to Plant Operator Mick, who is on extended leave due to medical reasons. Get Well Soon Mick.

A big Thank You to our Gardening Team – Caron, JD and Steve (before retirement) then Chrissy who have done an amazing job in installing a dust suppressant sprinkler system at our Sheep Saleyard Complex in Richter Street.
Due to their expertise and perseverance, this project has been installed professionally and at a much lower cost than was originally anticipated.
Great work, and it will be sure to assist in minimising the sheep dust at the ensuing sales in the future.

The LGIS Golf Tournament is soon to be held at Yealering Golf Club and Harrismith Golf Club. Thank you to everyone who has helped organise this and best of luck to our Shire Team who will be participating. We look forward to a report on the event in September.

Apart from the LEMC Meeting held on 30th July, as I have been away on annual leave, I have not recently attended any meetings.

Thank you to those Councillors who stepped in during my absence and attended the meetings that were held during that time.

11 Report by the Chief Executive Officer

7th July 2026	Budget Discussions
14th July 2026	Risk Management Action Group Webinar
15th July 2026	Budget discussions / Council Meeting
16th July 2026	Bushfire working Group Meeting
20th July 2026	RoeROC Executives Meeting
21st July 2026	Public Sector Commission Webinar
	Bushfire Risk Mitigation Meeting
	Golf Event Meeting
22nd July 2026	Meeting with WALGA – Services
23rd July 2026	ARIC Training – Corrigin
29th July 2026	Meeting with Wickepin Hotel Reps.
30th July 2026	LEMC Meeting
4th August 2026	Meeting with Wheatbelt Connect for post planting update.
6th August 2026	Doing Co – Streets Alive webinar with CRC.
12th August 2026	Western Power – Street Lighting Strategy Webinar
	Public Sector Commission – Webinar

Delegations exercised –

No.	Delegation Name		Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	**Cheque Signing and Account Authorisation**		**CEO**			CEO, DCEO
A2	**Septic Tank Application Approvals**		**EHO**			
A3	**Building Approvals**		**BO**			
A4	**Roadside Advertising**		**CEO**			
A5	**Application for Planning Consent**		**CEO**			
A6	**Appointment and Termination of Staff**		**CEO**			
A7	**Rates Recovery – Instalment Payments**		**CEO**			
A8	**Issue of Orders**		**CEO**			
A9	**Legal Advice**		**CEO**			
A10	**Permits to Use Explosives**		**CEO**			
A11	**Street Stalls**		**CEO**	Approval–Wickepin Market Day 27 September 2026-Wickepin CRC	16/07/2026	CEO
A12	**Liquor Consumption on Shire Owned Property**		**CEO**	Alcohol Consumption Approval – Yealering Bowling Club 24 July-26 July 2026 – Happy Campers Alcohol Consumption Approval -Wickepin Community Centre-Wickepin Football Club and Netball Club combined Presentation Night 12 September 2026-Wickepin Football Club	13/07/2026 29/07/2026	CEO
A13	**Hire of Community Halls / Community Centre**		**CEO**	Approval Fee Waiver-Wickepin Community Centre- Football and Netball Club Presentation Night 12 September 2026 – Wickepin Football Club Approval Fee Waiver– Yealering Town Hall 18 August 2026 – Yealering Primary School	10/07/2026 29/07/2026	CEO
A14	**The Food Act 2008 and the Food Regulations 2009**		**CEO**			
A15	**The Public Health Act 2016**		**CEO**			CEO
A16	**Sponsorship, contributions and donations to sporting and community groups**		**CEO**			
A17	**Prohibited and Restricted Burning Times – Vary**		**CEO**			
A18	**Disposal of Property**		**CEO**			
A19	**Native Flora – Seed Collection**		**CEO**			

12 Notices of Motions for the Following Meeting

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – July 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	10 August 2026
Attachments	**Attachment 13.1.1** – Monthly Schedule of Accounts Paid – July 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for July 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	**Vouchers**	**Amounts**
Electronic Funds Transfer	EFT 16290-16380	$441,174.93
Cheques	16063-16071	$22,751.64
Direct Deductions	July 2026	$2,168.54
Superannuation	July 2026	$17,621.90
Credit Card	July 2026	$596.31
BPay Payments	July 2026	$3,495.19
Payroll	July 2026	$99,545.00
Licensing	July 2026	$17,885.95
Municipal Fund Total		**$605,112.46**
Trust Fund		
Electronic Funds Transfer		$0
Cheques		$0
Trust Fund Total		**$0.00**
Total		**$605,112.46**

Statutory Environment
Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications
Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications
Current Financial Year
Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years
Nil

Strategic Implications
Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement
Simple majority

Officer Recommendation
*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of $605,112.46 for July 2026, as included in **Attachment 13.1.1**.*

Council Decision

Resolution	**OCM-190826-03**
Moved	**Cr Corke**
Second	**Cr Astbury**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of $605,112.46 for July 2026, as included in Attachment 13.1.1.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

List of Accounts Due & Submitted to Council

July-26

Chq/EFT	Date	Name	Muni
EFT16290	03/07/2026	AUSTRALIA POST	$ 68.06
EFT16291	03/07/2026	AIR LIQUIDE WA PTY LTD	$ 58.90
EFT16292	03/07/2026	GOODYEAR AUTOCARE NARROGIN	$ 7,870.00
EFT16293	03/07/2026	BKS ELECTRICAL	$ 143.00
EFT16294	03/07/2026	COUNTRY PAINT SUPPLIES	$ 199.76
EFT16295	03/07/2026	COZY GROVES	$ 368.80
EFT16296	03/07/2026	LANDGATE	$ 7,104.29
EFT16297	03/07/2026	DAIMLER TRUCKS	$ 544.49
EFT16298	03/07/2026	ELDERS WICKEPIN	$ 4,683.80
EFT16299	03/07/2026	JOHN PARRY MEDICAL CENTRE	$ 205.00
EFT16300	03/07/2026	GREAT SOUTHERN FUEL SUPPLIES	$ 17,649.01
EFT16301	03/07/2026	G & M DETERGENTS	$ 520.00
EFT16302	03/07/2026	BERYLE HOLM	$ 677.55
EFT16303	03/07/2026	IT VISION	$ 43,543.58
EFT16304	03/07/2026	ID RENT	$ 6,897.00
EFT16305	03/07/2026	LOCAL GOVERNMENT PROFESSIONALS WA (LG PRO)	$ 1,780.00
EFT16306	03/07/2026	MADEJ CONCRETING	$ 4,543.00
EFT16307	03/07/2026	MARKET CREATIONS	$ 13,750.00
EFT16308	03/07/2026	GREAT SOUTHERN WASTE DISPOSAL	$ 7,682.68
EFT16309	03/07/2026	NARROGIN GLASS	$ 275.09
EFT16310	03/07/2026	NARROGIN HARDWARE MAKIT	$ 47.00
EFT16311	03/07/2026	NARROGIN PACKAGING	$ 90.00
EFT16312	03/07/2026	ONE MUSIC	$ 402.37
EFT16313	03/07/2026	OWENS BUILDING	$ 708.84
EFT16314	03/07/2026	PERFECT COMPUTER SOLUTIONS - PCS	$ 340.00
EFT16315	03/07/2026	REPCO	$ 345.40
EFT16316	03/07/2026	RHYS ANTHONY BARRON-ALLISON	$ 92.00
EFT16317	03/07/2026	PETER ROBERT STRIBLING	$ 380.52
EFT16318	03/07/2026	TEAM GLOBAL EXPRESS PTY LTD	$ 34.46
EFT16319	03/07/2026	SSJ TRANSPORT PTY LTD	$ 19,800.00
EFT16320	03/07/2026	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	$ 550.00
EFT16321	10/07/2026	GARY JOHN LANG	$ 630.00
EFT16322	15/07/2026	GORDON PHILIP MCLEAN	$ 630.00
EFT16323	20/07/2026	TUTT BRYANT EQUIPMENT	$ 279.52
EFT16324	20/07/2026	KYLIE BOZANICH	$ 69.50
EFT16325	20/07/2026	BRENTON CHIVERS	$ 64.90
EFT16326	20/07/2026	DIGGAWEST & EARTHPARTS WA	$ 2,580.82
EFT16327	20/07/2026	DUFFY ELECTRICS	$ 387.56
EFT16328	20/07/2026	EWEN RURAL SUPPLIES	$ 2,973.15
EFT16329	20/07/2026	ELDERS WICKEPIN	$ 122.44
EFT16330	20/07/2026	FULFORD EARTHMOVING & CIVIL	$ 4,312.00
EFT16331	20/07/2026	HC CONSTRUCTION SERVICES	$ 7,345.80
EFT16332	20/07/2026	READYTECH USER GROUP WA INC	$ 962.50
EFT16333	20/07/2026	LGIS INSURANCE BROKING SERVICE	$ 8,063.00
EFT16334	20/07/2026	GREAT SOUTHERN WASTE DISPOSAL	$ 7,057.40
EFT16335	20/07/2026	NARROGIN GLASS	$ 180.36
EFT16336	20/07/2026	NARROGIN PUMPS, SOLAR AND SPRAYING	$ 433.25
EFT16337	20/07/2026	NARROGIN PACKAGING	$ 691.72
EFT16338	20/07/2026	SHIRE OF NAREMBEEN	$ 2,307.80
EFT16339	20/07/2026	NARROGIN & DISTRICTS PLUMBING SERVICE	$ 520.30
EFT16340	20/07/2026	OFFICEWORKS SUPERSTORES PTY LTD	$ 378.69
EFT16341	20/07/2026	QUEST INNALOO	$ 1,080.15
EFT16342	20/07/2026	THINKPROJECT AUSTRALIA PTY LTD	$ 9,550.33
EFT16343	20/07/2026	REPCO	$ 57.75
EFT16344	20/07/2026	SAFE ROADS WA	$ 2,814.90
EFT16345	20/07/2026	SHIRE OF NARROGIN	$ 1,564.50
EFT16346	20/07/2026	TEAM GLOBAL EXPRESS PTY LTD	$ 48.24

Chq/EFT	Date	Name	Muni	
EFT16347	20/07/2026	WORLDWIDE ONLINE PRINTING	$	1,120.00
EFT16348	20/07/2026	INDUSTRIAL AUTOMATION	$	4,587.00
EFT16349	20/07/2026	YEALERING SPRAYING SERVICE	$	1,320.00
EFT16350	20/07/2026	YENER MAINTENANCE AND PLANT HIRE	$	11,880.00
EFT16351	21/07/2026	AUSTRALIAN TAXATION OFFICE	$	4,011.00
EFT16352	28/07/2026	WHOLESALE PROMOTIONS WAREHOUSE PTY LTD	$	2,618.55
EFT16353	29/07/2026	DYENAMIC SUBLIMINATION	$	1,899.70
EFT16354	31/07/2026	ARCUS	$	5,934.50
EFT16355	31/07/2026	AD ENGINEERING PTY LTD	$	528.00
EFT16356	31/07/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	$	3,179.08
EFT16357	31/07/2026	ARTFRAMERS VIC PARK PTY LTD	$	320.00
EFT16358	31/07/2026	GOODYEAR AUTOCARE NARROGIN	$	1,240.00
EFT16359	31/07/2026	BURGESS RAWSON (WA) PTY LTD	$	4,371.03
EFT16360	31/07/2026	CLARK EQUIPMENT	$	1,234.56
EFT16361	31/07/2026	COZY GROVES	$	275.00
EFT16362	31/07/2026	Dews Excavations	$	561.00
EFT16363	31/07/2026	BEFORE YOU DIG AUSTRALIA	$	498.08
EFT16364	31/07/2026	EVERLON BRONZE	$	333.30
EFT16365	31/07/2026	HITACHI CONSTRUCTION MACHINERY AUSTRALIA	$	978.22
EFT16366	31/07/2026	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	$	420.74
EFT16367	31/07/2026	LOCAL GOVERNMENT WORKS ASSOCIATION	$	1,145.00
EFT16368	31/07/2026	LGISWA	$	138,955.59
EFT16369	31/07/2026	MHG CONSTRUCTION PTY LTD	$	19,272.00
EFT16370	31/07/2026	NARROGIN & DISTRICTS PLUMBING SERVICE	$	7,387.60
EFT16371	31/07/2026	OWENS BUILDING	$	2,755.94
EFT16372	31/07/2026	REPCO	$	261.78
EFT16373	31/07/2026	R J SMITH ENGINEERING	$	240.00
EFT16374	31/07/2026	TEAM GLOBAL EXPRESS PTY LTD	$	128.31
EFT16375	31/07/2026	MADDINGTON VALVOLINE GLOBAL OPERATIONS AUSTRALIA	$	495.00
EFT16376	31/07/2026	WESTRAC EQUIPMENT	$	551.67
EFT16377	31/07/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- WALGA	$	23,568.97
EFT16378	31/07/2026	WURTH AUSTRALIA PTY LTD	$	1,165.83
EFT16379	31/07/2026	WICKEPIN POST OFFICE	$	1,050.00
EFT16380	31/07/2026	INDUSTRIAL AUTOMATION	$	399.30
		TOTALS EFT	$	441,147.93
16063	03/07/2026	SYNERGY	$	457.61
16064	03/07/2026	WATER CORPORATION	$	2,092.28
16065	20/07/2026	SYNERGY	$	14,472.09
16066	20/07/2026	DMIRS - BOND ADMINISTRATOR	$	1,400.00
16067	20/07/2026	DMIRS - BOND ADMINISTRATOR	$	730.00
16068	20/07/2026	DMIRS - BOND ADMINISTRATOR	$	348.00
16069	31/07/2026	DMIRS - BOND ADMINISTRATOR	$	800.00
16070	31/07/2026	SYNERGY	$	38.21
16071	31/07/2026	WATER CORPORATION	$	2,413.45
		TOTALS CHEQUE	$	22,751.64
63030726	03/07/2026	TELSTRA	$	1,765.57
63310726	31/07/2026	TELSTRA	$	1,729.62
		TOTALS BPAY	$	3,495.19
DD98010726	01/07/2026	CRISP WIRELESS PTY LTD	$	238.00
DD16781.1	30/07/2026	3E ADVANTAGE PTY LTD	$	1,217.26
DD16788.1	23/07/2026	WA TREASURY	$	713.28
		TOTALS DIRECT DEBIT	$	2,168.54
DD16725.1	08/07/2026	AWARE SUPER	$	5,442.65
DD16725.2	08/07/2026	ANZ SUPER	$	130.05
DD16725.3	08/07/2026	CARESUPER	$	471.53
DD16725.4	08/07/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	$	310.99
DD16725.5	08/07/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	$	629.74
DD16725.6	08/07/2026	PRIME SUPER	$	305.43
DD16725.7	08/07/2026	MLC SUPER FUND - PLUM SUPER	$	562.69
DD16725.8	08/07/2026	AUSTRALIAN SUPER	$	279.25
DD16725.9	08/07/2026	REST INDUSTRY SUPER	$	669.56

Chq/EFT	Date	Name	Muni	
DD16757.1	22/07/2026	AWARE SUPER	$	5,344.43
DD16757.2	22/07/2026	ANZ SUPER	$	195.23
DD16757.3	22/07/2026	CARESUPER	$	494.52
DD16757.4	22/07/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	$	324.25
DD16757.5	22/07/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION	$	567.16
DD16757.6	22/07/2026	PRIME SUPER	$	319.69
DD16757.7	22/07/2026	MLC SUPER FUND - PLUM SUPER	$	582.39
DD16757.8	22/07/2026	AUSTRALIAN SUPER	$	292.06
DD16757.9	22/07/2026	REST INDUSTRY SUPER	$	700.28
		TOTALS SUPERANNUATION	$	17,621.90
DD16763.1	22/06/2026	ANZ BANK	$	226.31
DD16792.1	22/07/2026	ANZ BANK	$	370.00
		TOTALS CREDIT CARD	**$**	**596.31**
98010726	01/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	1,775.15
98020726	02/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	32.00
98030726	03/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	726.30
98070726	07/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	888.20
98090726	09/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	1,065.50
98140726	14/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	6,532.00
98160726	16/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	1,791.45
98170726	17/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	574.90
98200726	20/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	1,956.75
98210726	21/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	172.00
98220726	22/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	877.65
98230726	23/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	126.55
98240726	24/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	225.00
98270726	27/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	741.80
98290726	29/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	329.80
98300726	30/07/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	$	70.90
		TOTALS LICENSING	$	17,885.95
25/06/2026	08/07/2026	PAYROLL	$	48,264.00
9/07/2026	22/07/2026	PAYROLL	$	51,281.00
		TOTALS PAYROLL	$	99,545.00
		ACCOUNT TOTALS	**$**	**605,212.46**
		TOTAL PAYMENTS JULY 2026	**$**	**605,212.46**

Credit Card Payment Summary

25/05/2026 TO 22/06/2026

CARD ENDING XXXX224175		
DATE	COMPANY	AMOUNT
26/05/2026	FLAG WORLD	176.31
12/06/2026	MAIN ROADS WA	50.00
		$ 226.31

CARD ENDING XXXX244131		
DATE	COMPANY	AMOUNT
		$ -
		$0.00
		$226.31

Credit Card Payment Summary

23/06/2026 TO 22/07/2026

CARD ENDING XXXX224175		
DATE	COMPANY	AMOUNT
30/06/2026	ROYAL LIFE SAVING BROADWAY	$ 130.00
2/07/2026	SPOTLIGHT PTY LTD	$ 240.00
		$ 370.00

CARD ENDING XXXX244131		
DATE	COMPANY	
		$ -
		$ -
		$ 370.00

FUEL CARD

Jun-26

Job	Job Description	Line Total
P475	CAT 444F2 BACKHOE LOADER	$ 452.05
P248	HINO 700 SERIES - FS 2848	$ 1,229.75
P342	HINO 700 SERIES FS2848	$ 237.22
P1955A	FUSO CANTER 7.5T CREW CAB	$ 4,341.58
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	$ 495.85
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	$ 384.37
P2433	HINO FG 1628 TRUCK	$ 557.67
P2489	BOBCAT T650 TRACK LOADER	$ 570.37
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	$ 1,042.61
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	$ 206.72
P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE	$ 643.63
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	$ 479.18
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	$ 10.92
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	$ 269.09
P237	TOYOTA COMMUNITY BUS	$ 105.15
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	$ 661.15
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	$ 1,538.93
P813	CAT 12H GRADER 2017	$ 1,326.93
	TOTAL	**$ 14,553.17**

13.2 Statement of Financial Activity – July 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	10 August 2026
Attachments	**Attachment 13.2.1** - Statement of Financial Activity – July 2026

Summary
Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended July 2026.

Council is requested to accept the Statement of Financial Activity.

Background
The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments
Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment
Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications
Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending July 2026, as included in **Attachment 13.2.1**.*

Council Decision

Resolution	**OCM-190826-04**
Moved	**Cr Miller**
Second	**Cr Gaull**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending July 2026, as included in Attachment 13.2.1.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 July 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Shire of Wickepin
Compilation Report
For the Period Ended 31 July 2026

Report Purpose
This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996,* Regulation 34 .

Overview
Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program
Is presented on page 6 and shows a surplus as at 31 July 2026 of $753,635.

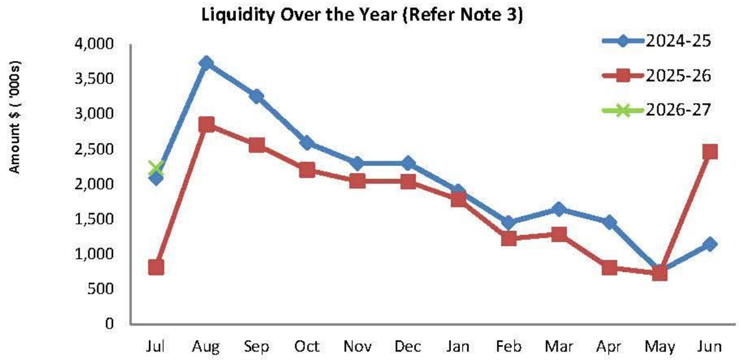
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation
Prepared by: E.Clement DCEO
Date prepared: 10-Aug-26
Reviewed by: David Burton CEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 31 July 2026

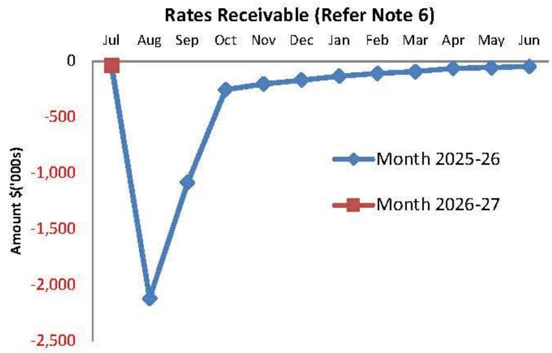


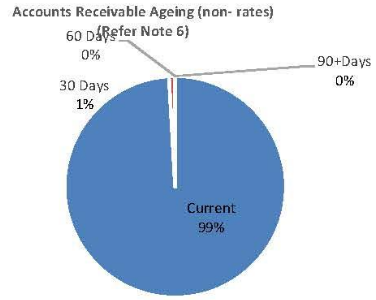
Cash and Cash Equivalents as at period end

Unrestricted	$	2,425,547
Restricted	$	3,238,457
	$	5,664,004

Receivables

Rates	$	39,700
Other	$	8,754
	$	48,454





Comments

Unrestricted cash includes the following payments in advance

26/27 Grants Commission - General	$	1,712,000.00
26/27 Grants Commission - Roads		
Amounts paid in advance	$	1,712,000.00

Please note breakdown is not yet available

This information is to be read in conjunction with the accompanying Financial Statements and notes.

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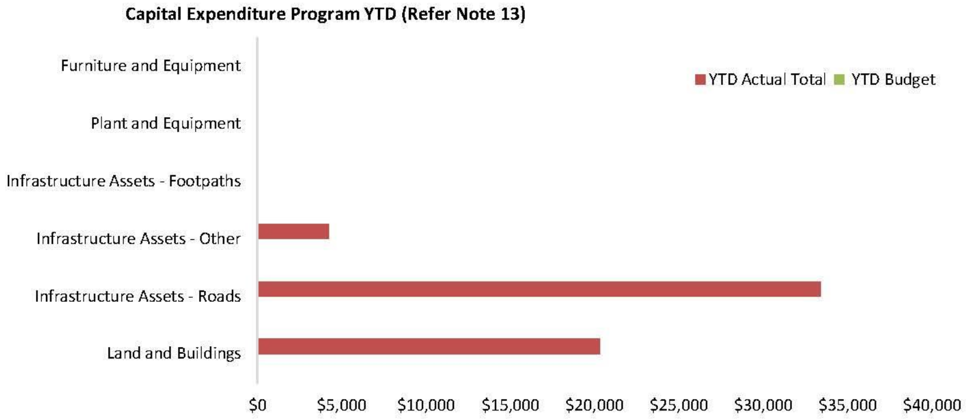
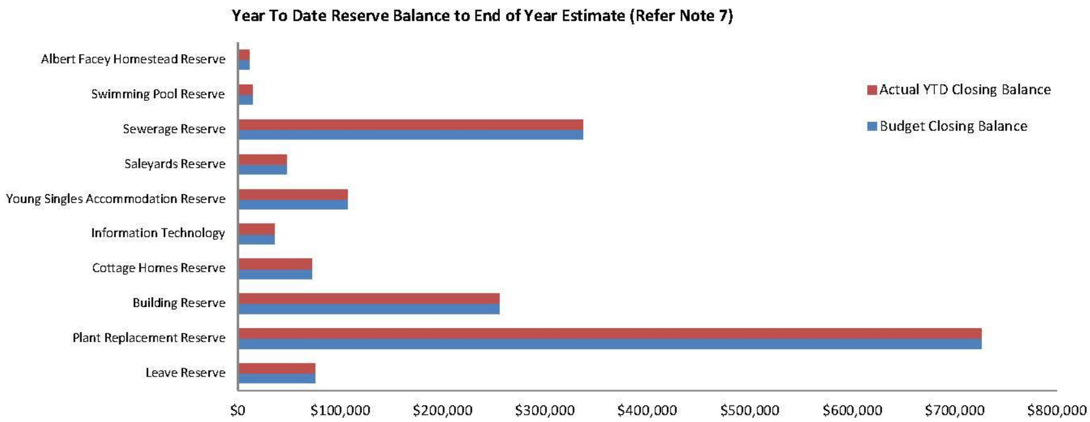
Shire of Wickepin
Monthly Summary Information
For the Period Ended 31 July 2026





Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

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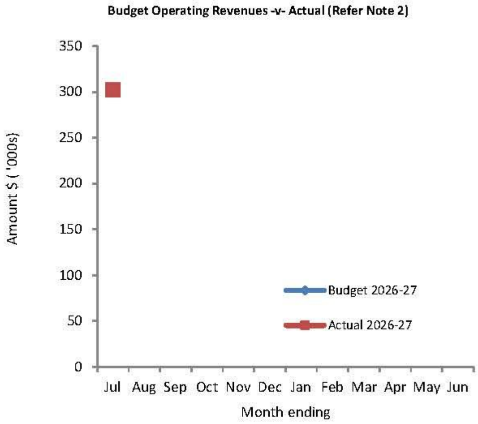
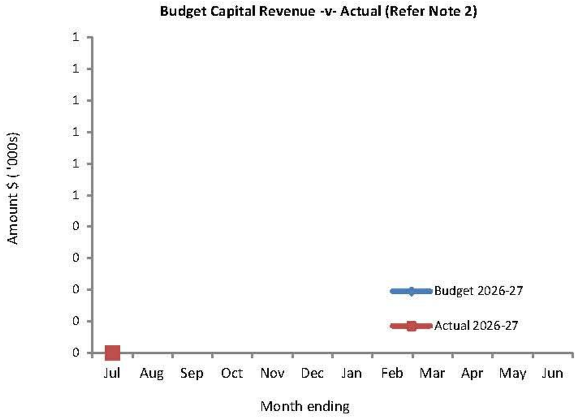
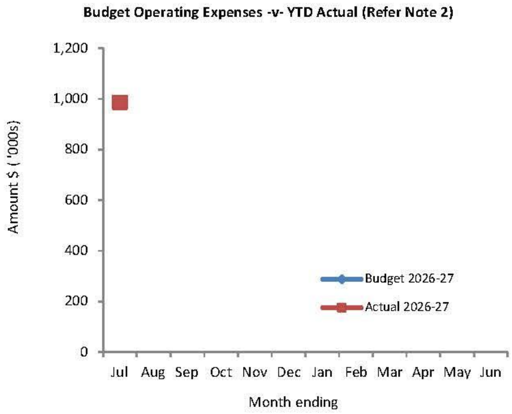
Shire of Wickepin
Monthly Summary Information
For the Period Ended 31 July 2026

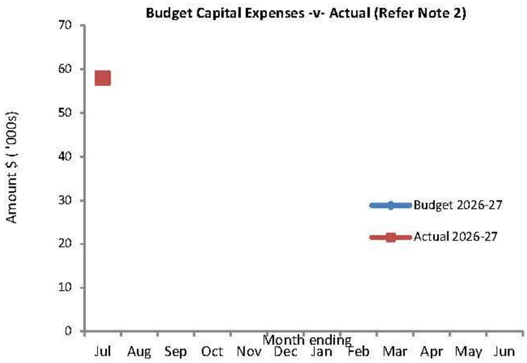
Revenues





Expenditure





Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

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SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	%	
Governance		-	0	0	0		
General Purpose Funding - Rates	9	-	0	0	0		
General Purpose Funding - Other		-	0	2,268	2,268		
Law, Order and Public Safety		-	0	18,968	18,968		▲
Health		-	0	0	0		
Education and Welfare		-	0	68	68		
Housing		-	0	16,843	16,843		▲
Community Amenities		-	0	3,617	3,617		
Recreation and Culture		-	-	682	682		
Transport		-	0	210,057	210,057		▲
Economic Services		-	0	48,452	48,452		▲
Other Property and Services		-	0	1,455	1,455		
Total Operating Revenue		-	-	302,409	302,409		▲
Operating Expense							
Governance		0	0	(111,001)	(111,001)		▲
General Purpose Funding		0	0	(12,662)	(12,662)		▲
Law, Order and Public Safety		0	0	(27,653)	(27,653)		▲
Health		0	0	(1,720)	(1,720)		▲
Education and Welfare		0	0	(1,308)	(1,308)		
Housing		0	0	(25,476)	(25,476)		▲
Community Amenities		0	0	(40,363)	(40,363)		▲
Recreation and Culture		0	0	(132,759)	(132,759)		▲
Transport		0	0	(484,434)	(484,434)		▲
Economic Services		0	0	(46,898)	(46,898)		▲
Other Property and Services		0	0	(101,630)	(101,630)		▲
Total Operating Expenditure		0	0	(985,903)	(985,903)		▼
Funding Balance Adjustments							
Add back Depreciation		0	0	515,003	515,003		▲
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0	0		
Net Cash from Operations		0	0	(168,491)	(168,491)		
Capital Revenues							
Proceeds from Disposal of Assets	8	0	0	0	0		
Total Capital Revenues		0	0	0	0		
Capital Expenses							
Land and Buildings	13	0	0	(20,285)	(20,285)		▲
Infrastructure - Roads	13	0	0	(33,392)	(33,392)		▲
Infrastructure - Footpaths	13	0	0	0	0		
Infrastructure -Other	13	0	0	(4,230)	(4,230)		
Plant and Equipment	13	0	0	0	0		
Furniture and Equipment	13	0	0	0	0		
Total Capital Expenditure		0	0	(57,908)	(57,908)		
Net Cash from Capital Activities		0	0	(57,908)	(57,908)		
Financing							
Transfer from Reserves	7		0	0	0		
Repayment of Debentures	10		0	0	0		
Transfer to Reserves	7		0	0	0		
Net Cash from Financing Activities		0	0	0	0		
Net Operations, Capital and Financing		0	0	(226,399)	(226,399)		
Opening Funding Surplus(Deficit)	3	0	0	2,457,329	2,457,329		▲
Closing Funding Surplus(Deficit)	3	0	0	2,230,930	2,230,930		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	%	
Rates	9	0.00	0	0	0		
Rates excluding General Rates	9	0.00	0	0	0		
Operating Grants, Subsidies and Contributions	11	0.00	0	260,708	260,708		▲
Fees and Charges		0.00	0	39,602	39,602		▲
Interest Earnings		0.00	0	2,098	2,098		
Other Revenue		0.00	0	0	0		
Profit on Disposal of Assets	8	0.00	0	0	0		
Total Operating Revenue		0.00	0	302,409	302,409		▲
Operating Expense							
Employee Costs		0.00	0	(138,899)	(138,899)		▼
Materials and Contracts		0.00	0	(172,938)	(172,938)		▼
Utility Charges		0.00	0	(21,642)	(21,642)		▼
Depreciation on Non-Current Assets		0.00	0	(515,003)	(515,003)		▼
Interest Expenses		0.00	0	138	138		
Insurance Expenses		0.00	0	(131,019)	(131,019)		▼
Other Expenditure		0.00	0	(6,539)	(6,539)		
Loss on Disposal of Assets	8	0.00	0	0	0		
Total Operating Expenditure		0.00	0	(985,903)	(985,903)		▼
Funding Balance Adjustments							
Add back Depreciation		0.00	0	515,003	515,003		▲
Adjust (Profit)/Loss on Asset Disposal	8	0.00	0	0	0		
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0			
Net Cash from Operations		**0.00**	**0**	**(168,491)**	**(168,491)**		
Capital Revenues							
Grants, Subsidies and Contributions	11	0.00	0	0	0		
Proceeds from Disposal of Assets	8	0.00	0	0	0		
Proceeds from Sale of Assets		0.00	0	0	0		
Total Capital Revenues		0.00	0	0	0		
Capital Expenses							
Land and Buildings	13	0.00	0	(20,285)	(20,285)		▼
Infrastructure - Roads	13	0.00	0	(33,392)	(33,392)		▼
Infrastructure - Footpaths	13	0.00	0	0	0		
Infrastructure - Drainage	13	0.00	0	(4,230)	(4,230)		
Plant and Equipment	13	0.00	0	0	0		
Furniture and Equipment	13	0.00	0	0	0		
Total Capital Expenditure		0.00	0	(57,908)	(57,908)		
Net Cash from Capital Activities		**0.00**	**0**	**(57,908)**	**(57,908)**		
Financing							
Transfer from Reserves	7	0.00	0	0	0		
Repayment of Debentures	10	0.00	0	0	0		
Transfer to Reserves	7	0.00	0	0	0		
Net Cash from Financing Activities		**0.00**	**0**	**0**	**0**		
Net Operations, Capital and Financing		**0.00**	**0**	**(226,399)**	**(226,399)**		
Opening Funding Surplus(Deficit)	3	**0.00**	**0**	**2,457,329**	**2,457,329**		▲
Closing Funding Surplus(Deficit)	3	**0**	**0**	**2,230,930**	**2,230,930**		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

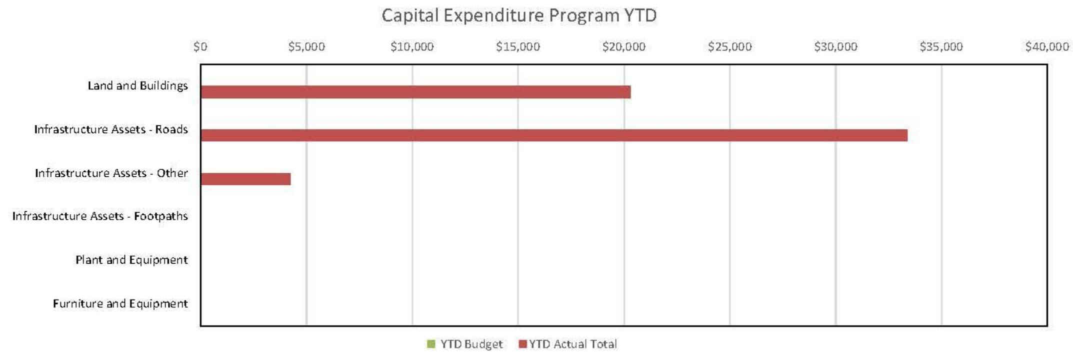
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUSITIONS AND CAPITAL FUNDING
For the Period Ended 31 July 2026

						YTD 31 07 2026	
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		$	$	$	$	$	$
Land and Buildings	13	20,285	0	20,285	0	0	20,285
Infrastructure Assets - Roads	13		33,392	33,392	0	0	33,392
Infrastructure Assets - Other	13	4,230	0	4,230	0	0	4,230
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Plant and Equipment	13	0	0	0	0	0	0
Furniture and Equipment	13	0	0	0	0	0	0
Capital Expenditure Totals		24,515	33,392	57,908	0	0	57,908

Funded By:

Capital Grants and Contributions	0	0	0	0
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	0	0	0	0
Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations	0	0	0	0
Capital Funding Total	0	0	0	0



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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.
that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.
The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions
Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal
Loss on the disposal of fixed assets.

Depreciation on non-current assets
Depreciation expense raised on all classes of assets.

Interest expenses
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure
Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:
(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.
(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.
(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services c nd asset management.and inclusive community engagement
(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientatea activities/programs:

(s) GOVERNANCE
Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING
Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY
Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH
Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING
Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES
Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE
Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT
Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES
Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES
Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 July 2026

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	$	%			As Budget has not yet been adopted - comparison figures are unavailable for this report
Governance	0				Revised July report will be presented in September with Buf=dgeted figures.
General Purpose Funding - Other	2,268				
Law, Order and Public Safety	18,968		▲		
Health	0				
Education and Welfare	68				
Housing	16,843		▲		
Community Amenities	3,617				
Recreation and Culture	682				
Transport	210,057		▲		
Economic Services	48,452		▲		
Other Property and Services	1,455				
Operating Expense					
Governance	(111,001)		▲		
General Purpose Funding	(12,662)		▲		
Law, Order and Public Safety	(27,653)		▲		
Health	(1,720)		▲		
Education and Welfare	(1,308)				
Housing	(25,476)		▲		
Community Amenities	(40,363)		▲		
Recreation and Culture	(132,759)		▲		
Transport	(484,434)		▲		
Economic Services	(46,898)		▲		
Other Property and Services	(101,630)		▲		
Capital Revenues					
Grants, Subsidies and Contributions	0				
Proceeds from Disposal of Assets	0				
Capital Expenses					
Land and Buildings	28,162		▲		
Infrastructure - Roads	12,744		▲		
Infrastructure - Footpaths	22,500				
Infrastructure - Other	29,057				
Plant and Equipment	321,302				
Furniture and Equipment	25,750				
Financing					
Loan Principal	0				

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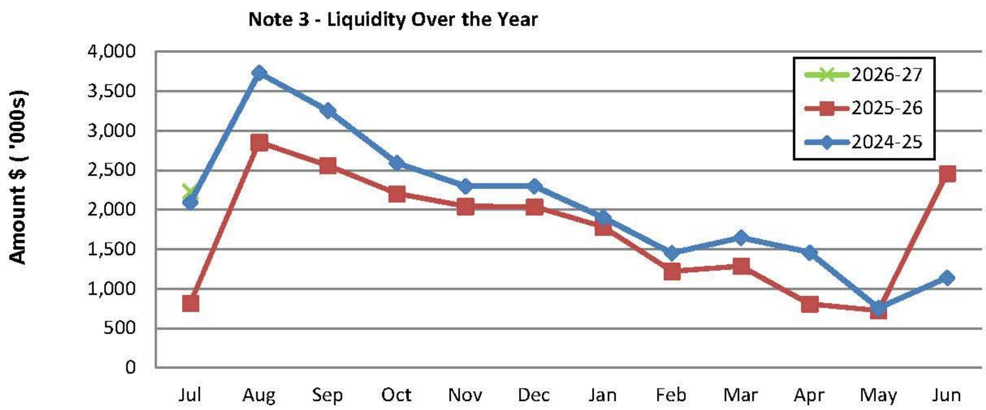
SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Jul 2026	30 June 2026	YTD 31 Jul 2025
		$	$	$
Current Assets				
Cash Unrestricted	4	2,425,547	2,697,324	994,263
Cash Restricted	4	3,238,457	3,238,457	3,681,298
Receivables - Rates	6	39,700	45,881	43,153
Receivables -Other	6	8,754	1,557	2,729
Interest / ATO Receivable/Trust		36,380	40,382	39,220
		5,748,838	6,023,601	4,760,663
Less: Current Liabilities				
Payables		(51,966)	(100,190)	(34,727)
Contract Liabilities		-	0	0
Provisions		(227,485)	(227,624)	(231,014)
		(279,451)	(327,814)	(265,741)
Less: Cash Reserves	7	(3,238,457)	(3,238,457)	(3,681,298)
Net Current Funding Position		**2,230,930**	**2,457,329**	**813,624**



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted $	Restricted $	Trust $	Total Amount $	Institution	Maturity Date
(a) **Cash Deposits**							
Municipal Account	0.00%	362,729			362,729	ANZ	At Call
Reserve Bank Account	0.00%		7		7	ANZ	At Call
Trust Bank Account	0.00%			8,049	8,049	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) **Term Deposits**							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%		3,000,000		3,000,000	WA Treasury	
Municipal	4.80%	2,062,118			2,062,118	WA Treasury	At Call
Reserve	4.53%		238,450		238,450	WA Treasury	
Trust	0.40%				0		
Total		2,425,547	3,238,457	8,049	5,672,054		

Comments/Notes - Investments

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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption		Opening Surplus				
	Permanent Changes						0
							0
							0
							0
							0
							0
				0	0	0	

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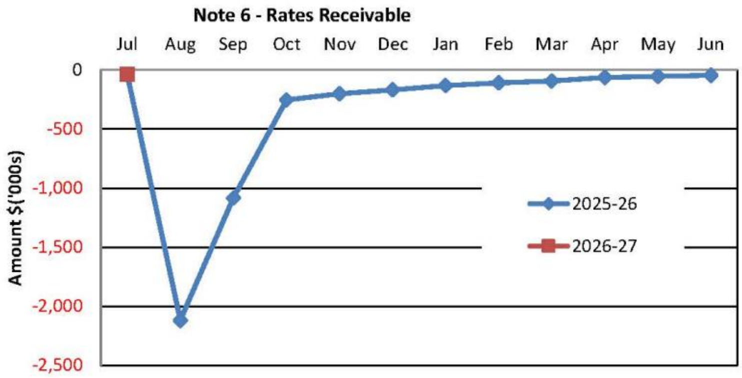
SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 6: RECEIVABLES

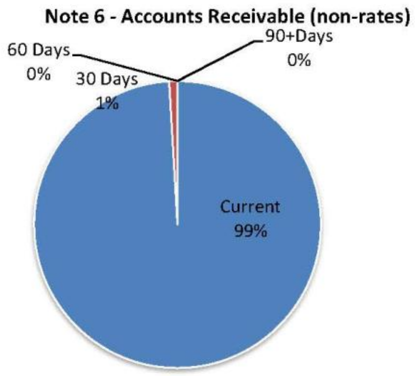
Receivables - Rates Receivable	YTD 31 Jul 2026	30 June 2026
	$	$
Opening Arrears Previous Years	45,378	44,774
Levied this year	27	1,992,410
Less Collections to date	(5,705)	(1,991,806)
Equals Current Outstanding	**39,700**	**45,378**
Net Rates Collectable	**39,700**	**45,378**
% Collected	12.56%	97.77%



Comments/Notes - Receivables Rates

Receivables - General	Current	30 Days	60 Days	90+Days
	$	$	$	$
Receivables - General	8,674	80	0	0
Total Receivables General Outstanding				**8,753.91**

Amounts shown above include GST (where applicable)



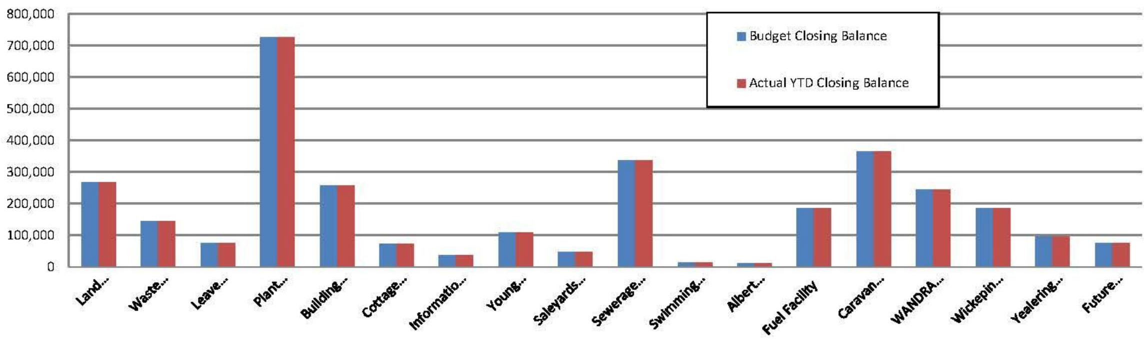
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 7: Cash Backed Reserve

2026-27 Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$		$	$
Land Development Reserve	267,416								267,416	267,416
Waste Management Reserve	143,613								143,613	143,613
Leave Reserve	74,937								74,937	74,937
Plant Replacement Reserve	726,058								726,058	726,058
Building Reserve	255,493								255,493	255,493
Cottage Homes Reserve	71,821								71,821	71,821
Information Technology	35,281								35,281	35,281
Young Singles Accommodation Reserve	107,170								107,170	107,170
Saleyards Reserve	47,358								47,358	47,358
Sewerage Reserve	336,740								336,740	336,740
Swimming Pool Reserve	14,136								14,136	14,136
Albert Facey Homestead Reserve	10,696								10,696	10,696
Fuel Facility	185,953								185,953	185,953
Caravan Park & Accommodation Reserve	363,213								363,213	363,213
WANDRA events & Emergency Repairs Reserve	243,872								243,872	243,872
Wickepin Bowling Greens - Replacement	184,518								184,518	184,518
Yealering Bowling Green - Replacement	95,533								95,533	95,533
Future Projects Rerserve	74,651								74,651	74,651
	3,238,457	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,238,457**	**3,238,457**

Note 7 - Year To Date Reserve Balance to End of Year Estimate



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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal					Amended Current Budget YTD 31 07 2026		
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
$	$	$	$		$	$	$
				Plant and Equipment			
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
			0			0	0
0	0	0	0		0	0.00	0

Comments - Capital Disposal/Replacements

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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 9: RATING INFORMATION RATE TYPE	Rate in $	Number of Properties	Rateable Value $	Rate Revenue $	Interim Rates $	Back Rates $	Total Revenue $	Amended Budget Rate Revenue $	Amended Budget Interim Rate $	Amended Budget Back Rate $	Amended Budget Total Revenue $
Differential General Rate											
GRV							0				
UV							0				0
Mining UV							0				
Sub-Totals		0	0	0	0	0	0	0	0	0	0
Minimum Payment	**Minimum $**										
GRV											
UV							0				
Mining UV											
Sub-Totals		0	0	0	0	0	0	0	0	0	0
							0				0
Ex Gratia Rates							0				
Discount							0				0
Rates Writeoffs							0				0
Amount from General Rates							**0**				**0**
Specified Area Rates											
Totals							**0**				**0**

Comments - Rating Information

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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

10. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-26	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		
			Actual $	Budget $	Actual $	Budget $	Actual $	Budget $	Loan Completion Date
Loan 103 -Staff House	147,532		-	41,168	208,757	147,532		1,665	2/12/2030
	147,532	0	0	41,168	208,757	147,532	0	1,665	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2026-27 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received	Not Received
		(Y/N)	$	$	$	$	$	$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	0	0	0	0	0	0
Grants Commission - Roads	WALGGC	Y	0	0	0	0	0	0
GOVERNANCE								
			0	0	0		0	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	0	0	0	0	18,965	(18,965)
							0	0
COMMUNITY AMENITIES								
		N	0			0	0	0
RECREATION AND CULTURE								
		Y	0			0	0	0
		N	0			0	0	0
		N	0	0			0	0
ECONOMIC SERVICES								
LGIS Golf Day 2026.2027							33,018	
								0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	0	0	0	0	0	0
RRG Grants - Capital Projects	Regional Road Group	Y	0	0		0	0	0
Direct Grant - Maintenance	Dept. of Transport	Y	208,725		208,725		208,725	0
TOTALS			**208,725**	**0**	**208,725**	**0**	**260,708**	**(18,965)**

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SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 26	Amount Received	Amount Paid	Closing Balance 31-Jul-26
	$	$	$	$
Housing Bonds	730	2,548	-3,278	**0**
Master Key Deposits	1,372	630	-1,260	**742**
Nomination Deposits	0	0	0	**0**
Building and BCITF	0	0	0	**0**
Wickepin Community Harvest Fund	0	0	0	**0**
Miscellaneous Trust	2,809	240	0	**3,049**
Licensing		17,886	-17,886	**0**
	9,911	**21,304**	**-22,424**	**8,791**

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Level of Completion Indicators
- 0% ○
- 20%
- 40%
- 60%
- 80%
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2026

Note 13: CAPITAL ACQUISITIONS

		31/07/2026				
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Other Housing						
Patio - 10 Smith St	XHS1	0	0	2,505	0	
		0	0	0	0	
Other Housing Total		0	0	2,505	0	
Recreation and Culture						
Replace Roof and Ceiling Wickepin Tennis Club		0	0	0	0	
Netball Court Seating		0	0	0	0	
		0	0	0	0	
		0	0	0	0	
Yealering Hall	CLPH2	0	0	17,780	(17,780)	
		0	0	0.00		
		0	0	0		
Recreation And Culture Total		0	0	17,780	(17,780)	
Transport						
Toolseum Restumping		0	0	0	0	
Transport Total		0	0	0	0	
Land and Buildings Total		0	0	20,285	(17,780)	
Footpaths						
Transport						
Footpaths	LFP1	0	0	0	0	
Transport Total		0	0	0	0	
Footpaths Total		0	0	0	0	
Furniture & Equipment						
Governance						
Various Locations - New CCTV System	XCTV	0	0	0	0	
	XAB5	0	0	0	0	
Governance Total		0	0	0	0	
Furniture & Office Equip. Total		0	0	0	0	
Plant , Equip. & Vehicles						
Governance						
Ceo Vehicle 25/26 Trade 1		0	0	0	0	
Ceo Vehicle 25/26 Trade 2		0	0	0	0	
Governance Total		0	0	0	0	
Recreation And Culture Total					0	
Law, Order and Public Safety						
		0	0	0	0	
				0	0	
Law, Order and Publis Safety Total		0	0	0	0	
Transport						
		0	0	0	0	
		0	0	0	0	
		0	0	0	0	
		0	0	0	0	
		0	0	0	0	
		0	0	0	0	
		0	0	0	0	
Transport Total		0	0	0	0	
Plant , Equip. & Vehicles Total		0	0	0	0	
Infrastructure Other						
Community Amenity Total		0	0	0	0	
Recreation and Culture						
		0	0	0.00	0	
Yealering Niche Wall	XYC1	0	0	4,230.00	(4,230)	
		0	0	0.00	0	
		0	0	0.00	0	
		0	0	0.00		
Recreation and Culture Total	0	0	0	4,230	(4,230)	
Economic Services						
		0	0	0	0	
Economic Services Total		0	0	0	0	
Transport						
		0	0	0	0	
Transport Total	0	0	0	0	0	
Infrastructure Other Total		0	0	4,230	(4,230)	
Roads						
Transport Regional Road Group						
Wickepin - Corrigin Road	RRG001	0	0	6,171.26	(6,171)	
Lomos South Road	RRG155	0	0	515.78	(516)	
Fence Road	WSC150	0	0	0.00	0	
Regional Road Group Total		0	0	6,687	(6,687)	
Transport Roads to Recovery						
Yilliminning Road	R2R004	0	0	0.00	0	
Stock Route Road	R2R163	0	0	0.00	0	
Gilliminning Road	R2R035	0	0	26,705.38	(26,705)	
Kirk Rock Road	R2014	0	0	0.00	0	
Kirk Rock Road	R2014	0	0	0.00	0	
86 Gate Road	R2013	0	0	0.00	0	
86 Gate Road	R2013	0	0	0.00	0	
Roads to Recovery Total		0	0	26,705	(26,705)	
Council Resources Construction						
		0	0	0	0	
		0	0	0	0	
Council Resources Construction Total		0	0	0	0	
Roads Total		0	0	33,392	(33,392.42)	
Capital Expenditure Total		0	0	57,907.82	(55,402)	

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13.3 2026/2027 Annual Budget Adoption

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	FM.BU.1208
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	5 August 2026
Attachments	**Attachment 13.3.1-** 2026/2027 Annual Budget (Under Separate Cover)

Summary

Council is required to adopt an annual budget by the 31st August for each financial year for the purposes of allocating resources towards the provision of works and services.

Council is requested to –

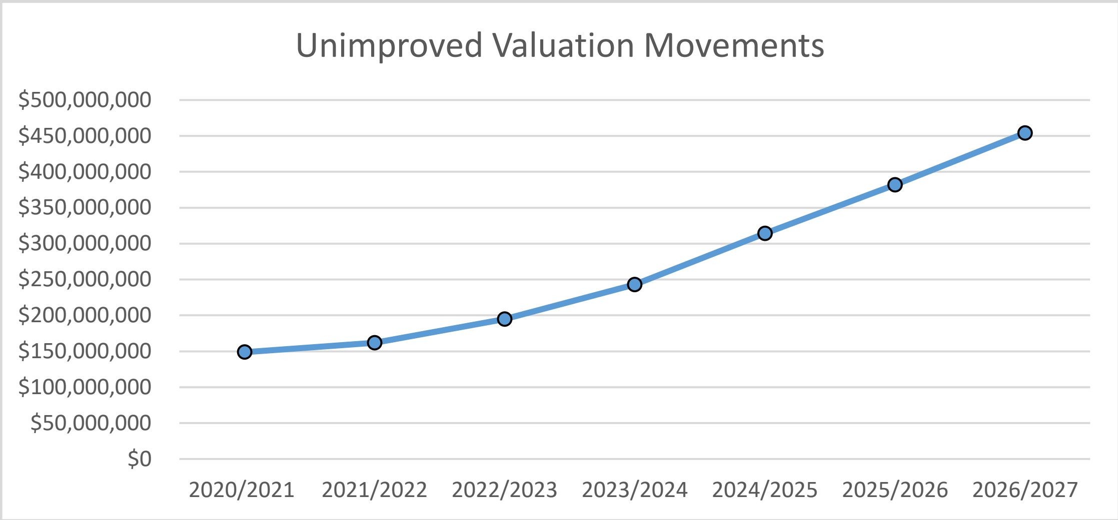
1. Adopt, by an absolute majority, the 2026/2027 Annual Budget which includes –
    - The Municipal Fund Budget for 2026/2027,
    - General rates, minimum payments, and instalment arrangements,
    - Fees and charges,
    - Council member payments, and

2. Adopt, by a simple majority, the 2026/2027 material variance reporting parameters.

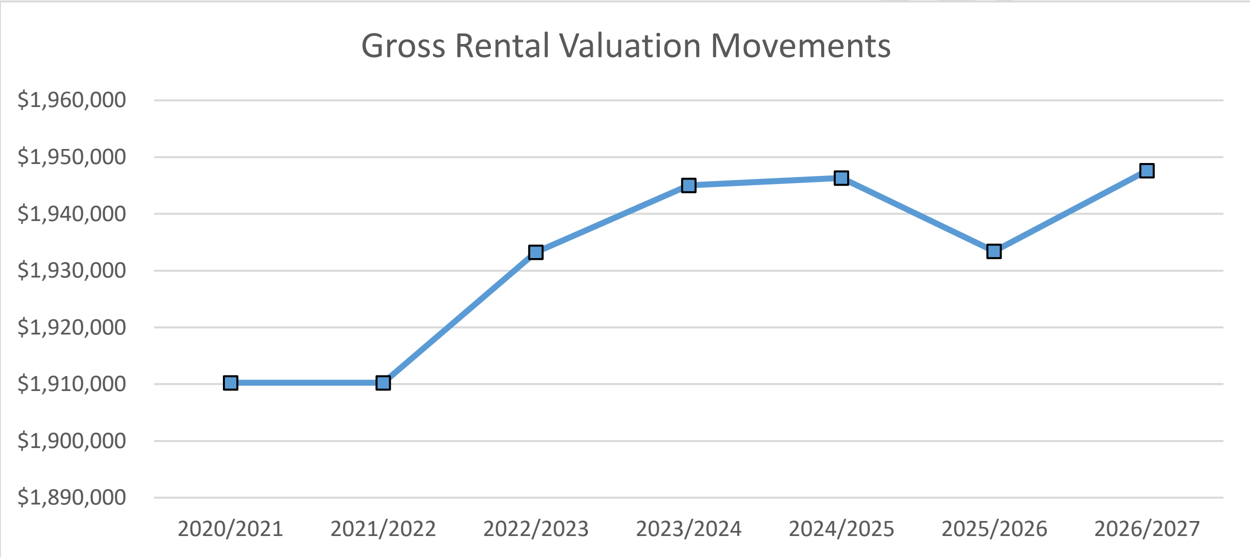
Background

The 2026/2027 Annual Budget has been developed over several months, which has included –
- Workshops for council members aimed at delivering information, exploring concepts and clarifying options,
- Research with other local governments regarding the approach towards increased costs,
- Consideration of grant funding and the conditions for those funds and
- Consideration of Council’s Integrated Planning Framework.
- Consideration of Financial impacts to ratepayers

The following chart highlights the total of the Shire’s Unimproved Property Valuations over the past years. The valuations averaged an increase of 18.90 % across the Shire for the 2026/2027 financial year.



The following chart highlights the total of the Shire's Gross Rental Property Valuations over the past years. This year was a non-assessment year.



Comments

<u>Annual Budget</u>
The 2026/2027 Annual Budget has been prepared to include information required by legislation and Australian Accounting Standards.

The main features of the Annual Budget include –

- The budget has been prepared with an average 5% rate increase, which is comparative to increased costs currently being experienced for local governments.
- Minimum Payments for Rates has increased to $660, compared to $600 in 2025/2026
- The initial rates strike is $1.97 million, which compares to $1.85 million in 2025/2026.
- Individual salaries and wages have increased by 4.75 % in accordance with instruction from the Fair Work Commissioner.
- Fees and charges increased by 5%, where applicable, to reflect the increased cost in providing goods and services.
- Total capital expenses of $2.76 million, representing $2.76 million in new initiatives and
- $0.04 million of projects funded and carried forward from the previous year.

- No new loans are proposed.
- An estimated surplus of $2.53 million is anticipated to be brought forward from 30 June 2026. This is an unaudited figure which includes $1.71 million of prepaid Financial Assistance Grants (which has been notionally identified as Council's total annual grant allocation). However this is unaudited and may change. Any changes to this surplus value will be presented to Council at a future budget review.
- Household and commercial waste charge are proposed to increase beyond 5% to ensure coverage of rubbish fees. This will be done over several years to reduce financial impact.

<u>Material Variance</u>
Each year Council is required to adopt a percentage or value for the purposes of reporting material variances in the monthly Statement of Financial Activity.

This value or percentage is then used throughout the financial year to identify potential areas in Council's actual revenue and expenses which may be deviating from Council's budget.

The early identification of those potential issues can assist in better utilisation and allocation of Council funds and resources.

It is proposed to maintain the material variance adopted by Council in 2025/2026

The level for reporting is proposed is for 10% or $10,000, whichever is the greater.

It should be noted Shire Officers are monitoring variances at a more granular level on a weekly basis.

<u>Statement of Calculation of the Annual Budget</u>
In compiling the Annual Budget, Shire Officers have, in accordance with legislation and Australian Accounting Standards –

- Identified and reviewed recurring operating revenue and expense,
- Prepared salary and wage schedules, including proposed new employees (if applicable), employee increment changes, local government award increases, and the mandated 12 % for the superannuation guarantee,
- Prepared water, power, and other essential cost estimates and increase assumptions,
- Prepared capital expense forecasts based, where possible, on reasonably assumed estimates for construction and/or purchase, together with indicative timing (taking into account resourcing requirements),
- Confirmed grants reasonably expected to be received for both operating and capital initiatives,
- Forecast the opening position based on the information available at the time of collation,
- Identified committed carry forward funds from the previous financial year,
- Identified committed funds held as contract liabilities,
- Obtained revenue estimates for the disposal of non-current assets,
- Obtained estimates for insurance, including workers' compensation,
- Reviewed fees and charges, and Department of Local Government, Industry Regulation and Safety

Statutory Environment

Local Government Act 1995
Section 2.7 (Role of council)

Council is responsible for the performance of the local government's function and is responsible for the allocation of the local government's finances and resources.

Local Government Act 1995
Section 5.2 (Administration of local governments)

Council is to ensure there is an appropriate structure for administering the local government.

Local Government Act 1995
Section 5.56 (Planning for the future)
A local government is to plan for the future of the district and is to ensure plans are made.

Local Government Act 1995
Section 6.2 (Local government to prepare annual budget)

During the period 1 June in a financial year to 31 August in the next financial year, or such extended time the Minister allows, each local government is to prepare and adopt, by absolute majority, in the form and manner prescribed, a budget for its Municipal Fund for the financial year end 30 June next following the 31 August.
In formulating the budget, Council is to have regard to the contents of the Strategic Community Plan and prepare detailed estimates for the applicable year.

Local Government (Financial Management) Regulations 1996
Part 3 (Annual Budget)

This area establishes the form and content of the budget document and requires a copy of the Annual Budget to be submitted to the department responsible for local government within thirty (30) days of adoption by Council.

Local Government (Financial Management) Regulations 1996
Regulation 34 (Financial activity statement required each month)
Council is required to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in the monthly Statement of Financial Activity for the purposes of reporting material variances.

Policy Implications

Nil

Financial Implications

<u>Current Financial Year</u>
This report makes recommendation to Council on the adoption of the 2026/2027 Annual Budget, which includes –

- Operating revenue of $3.18 million,
- Operating expense of $10.92 million,
- Capital funding of $1.89 million,
- Capital expense of $2.74 million,

- No new loans,
- Transfers from Reserve of $0.017 million,
- Transfers to Reserve of $0.26 million and
- A surplus brought forward from the previous year of $2.53 million.

Strategic Implications

The Annual Budget has been prepared to deliver outcomes identified in the Strategic Community Plan.

Voting Requirement

Absolute majority for budget adoption, simple majority for material variance adoption (may be considered separately or together)

Officer Recommendation

That Council, with respect to the adoption of the 2026/2027 Annual Budget,

Recommendation 1

Municipal Fund Budget for 2026/2027
Adopts

a *In accordance with the provisions of Section 6.2 of the Local Government Act 1995, and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the 2026/2027 Annual Budget, as included in the Attachments (under separate cover), which includes the following –*
 i *Statement of Comprehensive Income showing total comprehensive income*
 ii *Statement of Financial Activity*
 iii *Notes to, and forming part of, the budget,*
 iv *Capital initiatives for the year,*
 v *Fees and charges to be applied for the year, and*
 vi *Budgeted management schedules.*

Absolute Majority Required

Council Decision

Resolution	**OCM-190826-05**
Moved	**Cr Allan**
Second	**Cr Gaull**

That Council,
Municipal Fund Budget for 2026/2027
Adopts

a In accordance with the provisions of Section 6.2 of the Local Government Act 1995, and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the 2026/2027 Annual Budget, as included in the Attachments (under separate cover), which includes the following –
 i Statement of Comprehensive Income showing total comprehensive income
 ii Statement of Financial Activity
 iii Notes to, and forming part of, the budget,
 iv Capital initiatives for the year,

v Fees and charges to be applied for the year, and
vi Budgeted management schedules.

Carried 7/0
For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull
Against Nil

<u>Recommendation 2</u>

<u>General and Minimum Rates. Instalment Payment Arrangements</u>:
Adopts

a For the purpose of yielding the deficiency disclosed in the 2026/2027 Annual Budget, and in accordance with Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments –

i	*General Rate – Gross Rental Valuation (GRV) rate in the dollar*	*0.092164*
ii	*General Rate – Unimproved Valuation (UV) rate in the dollar*	*0.003801*
iii	*Minimum Payment – Gross Rental Valuation (GRV)*	*$ 655.00*
iv	*Minimum Payment – Unimproved Valuation (UV)*	*$ 655.00*

b In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 64 of the Local Government (Financial Management) Regulations 1996, determines the following due dates for rate payments in full and by instalments –

i	*Option 1 Full payment due date*	*02 October 2026*
ii	*Option 2 Instalment 1 due date*	*02 October 2026*
	Instalment 2 due date	*02 December 2026*
	Instalment 3 due date	*02 February 2027*
	Instalment 4 due date	*02 April 2027*

c In accordance with Section 6.46 of the Local Government Act 1995, offers a discount of 6% to ratepayers who have paid their rates in full, including any arrears and other charges, on or before 4:00pm 2 October 2026 or 35 days after the date of service appearing on the rate notice, whichever is the later.

d In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 68 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through the instalment option.

e In accordance with Section 6.51 of the Local Government Act 1995, and Regulation 70 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 7% for rates and service charges and costs of proceedings to recover such charges remaining unpaid after becoming due and payable.

Absolute Majority Required

Resolution **OCM-190826-06**
Moved **Cr Miller**
Second **Cr Astbury**

That Council,
<u>General and Minimum Rates. Instalment Payment Arrangements</u>:
Adopts

a **For the purpose of yielding the deficiency disclosed in the 2026/2027 Annual Budget, and in accordance with Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments –**

i	**General Rate – Gross Rental Valuation (GRV) rate in the dollar**	**0.092164**
ii	**General Rate – Unimproved Valuation (UV) rate in the dollar**	**0.0038301**
iii	**Minimum Payment – Gross Rental Valuation (GRV)**	**$ 655.00**
iv	**Minimum Payment – Unimproved Valuation (UV)**	**$ 655.00**

b **In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 64 of the Local Government (Financial Management) Regulations 1996, determines the following due dates for rate payments in full and by instalments –**

i	**Option 1 Full payment due date**	**02 October 2026**
ii	**Option 2 Instalment 1 due date**	**02 October 2026**
	Instalment 2 due date	**02 December 2026**
	Instalment 3 due date	**02 February 2027**
	Instalment 4 due date	**02 April 2027**

c **In accordance with Section 6.46 of the Local Government Act 1995, offers a discount of 6% to ratepayers who have paid their rates in full, including any arrears and other charges, on or before 4:00pm 2 October 2026 or 35 days after the date of service appearing on the rate notice, whichever is the later.**

d **In accordance with Section 6.45 of the Local Government Act 1995, and Regulation 68 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through the instalment option.**

e **In accordance with Section 6.51 of the Local Government Act 1995, and Regulation 70 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 7% for rates and service charges and costs of proceedings to recover such charges remaining unpaid after becoming due and payable.**

Carried 7/0
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against **Nil**

Recommendation 3

Schedule of Fees and Charges 2026/2027

a *Adopts in accordance with Section 6.16 of the Local Government Act 1995, and other relevant legislation, adopts the fees and charges included in the 2026/2027 Annual Budget, as included in the Attachments- (Under separate Cover).*

Absolute Majority Required

Council Decision

Resolution	**OCM-190826-07**
Moved	**Cr Corke**
Second	**Cr Miller**

That Council,
Schedule of Fees and Charges 2026/2027

a Adopts in accordance with Section 6.16 of the Local Government Act 1995, and other relevant legislation, adopts the fees and charges included in the 2026/2027 Annual Budget, as included in the Attachments- (Under separate Cover).

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

Recommendation 4:

Waste Charges for 2026/2027

Adopts in accordance with section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for the removal and deposit of domestic and commercial waste:

a. Residential

Domestic service (annual charge) $315.00 (GST free) Service includes:

1. *240 litre waste bin collected weekly;*
2. *240 litre yellow lidded recycling bin collected fortnightly*

b. Commercial Premises:

Commercial service (annual charge) $600.00 (GST free) Service includes:

1. *3 x 240 litre waste bin collected weekly;*
2. *3 x 240 yellow lidded recycle bins collected fortnightly*

c Refuse Site Levy

For access to the waste management sites

a Refuse site levy – GRV & UV $75.00

b Refuse site levy – GRV vacant land - $40.00

Notes all additional bin service is as per the first service cost and will include GST.

Simple Majority Required

Council Decision

Resolution	**OCM-190826-08**
Moved	**Cr Mearns**
Second	**Cr Allan**

That Council,
<u>Waste Charges for 2026/2027</u>

Adopts in accordance with section 67 of the Waste Avoidance and Resources Recovery Act 2007, the following charges for the removal and deposit of domestic and commercial waste:

a. Residential

Domestic service (annual charge) $315.00 (GST free) Service includes:

1. 240 litre waste bin collected weekly;
2. 240 litre yellow lidded recycling bin collected fortnightly

b. Commercial Premises:

Commercial service (annual charge) $600.00 (GST free) Service includes:

1. 3 x 240 litre waste bin collected weekly;
2. 3 x 240 yellow lidded recycle bins collected fortnightly

c Refuse Site Levy

For access to the waste management sites

a Refuse site levy – GRV & UV $75.00
b Refuse site levy – GRV vacant land - $40.00

Notes all additional bin service is as per the first service cost and will include GST.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

<u>Recommendation 5</u>

<u>2026/2027 Elected Members Entitlements</u>

Adopts, in accordance with Sections 5.98, 5.98A and 5.99A the following in relation to Elected Members Entitlements:

a *In accordance with Section 5.99 of the Local Government Act 1995, and Regulation 30 of the Local Government (Administration) Regulations 1996, adopts the following sitting fees for payment of council member's individual meeting attendance fees –*

i	*Council meetings – Shire President*	*$200.00*
ii	*Council meetings – Council member other than the Shire President*	*$150.00*
iii	*Committee meetings – All council members*	*$65.00*
iv	*Prescribed meetings – All council members*	*$65.00*
v	*Committee Meetings – Full Day - All council Members*	*$130.00*

b *In accordance with Section 5.98 of the Local Government Act 1995, and Regulation 33 of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of $9,000.00 to be paid to the Shire President in addition to the individual meeting attendance fees.*

c *In accordance with Section 5.98A of the Local Government Act 1995, and Regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual local government* *allowance of $1,500.00 to be paid to the Deputy Shire President in addition to the individual meeting attendance fees.*

d *In accordance with Section 5.99 of the Local Government Act 1995, adopts an annual Information and Communications Technology (ICT) Allowance of $526.00 for each council member.*

e *In accordance with Section 5.99A of the Local Government Act 1995, and Regulation 32 of the Local Government (Financial Management) Regulations 1996, adopts a childcare / child minding reimbursement of the actual cost per hour or $35.00 per hour, whichever is the lesser, for council members requiring childcare / child minding services whilst undertaking their role as a council member.*

Simple Majority Required

Council Decision

Resolution	**OCM-190826-09**
Moved	**Cr Gaull**
Second	**Cr Miller**

That Council,

<u>2026/2027 Elected Members Entitlements</u>

Adopts, in accordance with Sections 5.98, 5.98A and 5.99A the following in relation to Elected Members Entitlements:

a In accordance with Section 5.99 of the Local Government Act 1995, and Regulation 30 of the Local Government (Administration) Regulations 1996, adopts the following sitting fees for payment of council member's individual meeting attendance fees –

i	**Council meetings – Shire President**	**$200.00**
ii	**Council meetings – Council member other than the Shire President**	**$150.00**
iii	**Committee meetings – All council members**	**$65.00**
iv	**Prescribed meetings – All council members**	**$65.00**
v	**Committee Meetings – Full Day - All council Members**	**$130.00**

b In accordance with Section 5.98 of the Local Government Act 1995, and Regulation 33 of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of $9,000.00 to be paid to the Shire President in addition to the individual meeting attendance fees.

c In accordance with Section 5.98A of the Local Government Act 1995, and Regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of $1,500.00 to be paid to the Deputy Shire President in addition to the individual meeting attendance fees.

d In accordance with Section 5.99 of the Local Government Act 1995, adopts an annual Information and Communications Technology (ICT) Allowance of $526.00 for each council member.

e In accordance with Section 5.99A of the Local Government Act 1995, and Regulation 32 of the Local Government (Financial Management) Regulations 1996, adopts a childcare / child

minding reimbursement of the actual cost per hour or $35.00 per hour, whichever is the lesser, for council members requiring childcare / child minding services whilst undertaking their role as a council member.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

Recommendation 6:

LEVELS OF MATERIALITY 2026/2027

Adopts in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, adopts the level to be used in reporting material variances in the Statement of Financial Activity as 10% or $10,000.00, whichever is the greater.

Simple Majority Required

Council Decision

Resolution	**OCM-190826-10**
Moved	**Cr Mearns**
Second	**Cr Allan**

That Council,

LEVELS OF MATERIALITY 2026/2027

Adopts in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, adopts the level to be used in reporting material variances in the Statement of Financial Activity as 10% or $10,000.00, whichever is the greater.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.4 Policy Review – Council Policies 5.1-10.3.6

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	David Burton – Chief Executive Officer
File Reference	Policy Manual
Author/s	David Burton - Chief Executive Officer Erika Clement – Deputy Chief Executive Officer Lara Marchei – Governance Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	13 August 2026
Attachments	**Attachment 13.4.1** – Revised Council Policies 5.1-10.3.6

Summary

The purpose of this report is to recommend to the Council to amend the current Council Policies – Section 5.1, Employee Housing through Section 10.3.6, Fencing of Light Industrial Lots, so that it reflects current practice.

Background

Shire Officers have commenced the review of the policies to be presented to the Council. The review will identify to revoke, review or endorse work procedures due to their administrative functions.

The Council Policies – Section 5.1, Employee Housing through Section 10.3.6, Fencing of Light Industrial Lots have been endorsed since 2022 in its entirety and had individual reviews of certain policies during this time.

Comments

Shire Officers have reviewed and updated the changes to Council Policies 5.1 to 10.3.6 as contained in **Attachment 13.4.1.**

The changes are noted in BLUE for additional wording and the deletions are noted with ~~STRIKE OUT~~ in RED.

Statutory Environment

Section 2.7 of the Local Government Act 1995, states:

2.7. Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

Furthermore, section 5.41 of the *Local Government Act 1995* notes that one of the CEO's functions is to ensure that advice and information is available to Council so that informed decisions can be made.

Policy Implications

The policy will provide guidance for Council members and Administration when dealing with matters of governance.

Financial Implications

There are no financial implications to this item.

Strategic Implications

GOAL - Governance
Objective: 10 Our organisation is well positioned and has capacity for the future.
Strategy: 10.1 Attract, train, develop and retain a skilled and effective workforce.

Objective: 11. We are proactive about collaboration and forward planning our future success
Strategy: 11.3 Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Original Officer Recommendation

That Council adopts the revised Council Policies 5.1 – 10.3.6. with the relevant changes noted and contained in Attachment 13.4.1.

Council Decision

Resolution **OCM-190826-11**
Moved **Cr Miller**
Second **Cr Gaull**

That Council adopts the revised Council Policies 5.1 – 10.3.6. with the relevant changes noted and contained in Attachment 13.4.1. with the retention of surplus funds from the saleyards to the reserve account.

Carried 7/0
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against **Nil**

Council wanted to retain any surplus funds from the saleyard operations to be held in reserve for any improvements and maintenance.

13.5 Confirmation of Deputy of Presiding Member - ARIC

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	CR.MEE.202
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	10 August 2026
Attachments	**-**

Summary

For Council to confirm the appointment to the position of Deputy of Presiding Member – Independent for the Audit Risk and Improvement Committee for compliance.

Background

At the recent WALGA training for Audit Risk and Improvement Members, discussion took place over the wording of the position of Deputy of Presiding Member – Independent and the clash with the position of Deputy Independent Chair. These positions are appointed under different sections of the Local Government Act 1995, and if not done correctly, the Shire is non-compliant with the requirements for the ARIC.

At the Ordinary Meeting of Council held on the 20th October 2025, Ms Tina Astbury was appointed to the position of Deputy Independent Chair. To clarify for compliance, this position should have been Deputy of Presiding Member – Independent.

Resolution OCM-201025-07

Moved Cr J Mearns
Second Cr T Miller

2. That Council appoint the following members to the Audit, Risk and Improvement Committee:
- ***Independent Chair Shelly Starr & Deputy Independent Chair Tina Astbury***
- ***All Councillors***

Carried 7/0
For Cr J Russell, Cr F Allan, Cr J Mearns, Cr W Astbury, Cr T Miller, Cr L Corke, Cr D Gaull
Against Nil

Comments

While the wording does seem similar, the way the position is appointed as per the Local Government Act 1995 is different as the titles refer to different sections. At the time of appointing Ms Astbury, the position was always to be the Independent Chair should the original Presiding Member not be available; if they were available, then this position would not be required for the meeting. The correct term for this position is Deputy of the Presiding Member – Independent.

To ensure compliance with the Local Government Act 1995, it is requested that Council confirm the correct terminology of the appointment.

As per Section 5.11A, The Shire of Wickepin will appoint Ms Tina Astbury as the Deputy of the Presiding Member – Independent of the Audit Risk and Improvement Committee.

Statutory Environment

Local Government Act 1995 Section 5.11A

(1) The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.

* Absolute majority required.

(2) person who is appointed as a deputy of a member of a committee is to be —

(a) if the member of the committee is a council member — a council member;

(b) or if the member of the committee is an employee — an employee;

(c) or if the member of the committee is not a council member or an employee — a person who is not a council member or an employee; or

(d) if the member of the committee is a person appointed under section 5.10(5) — a person nominated by the CEO.

Policy Implications

Nil.

Financial Implications

The confirmation of the position will not have financial impacts to the Shire.

Strategic Implications

Nil

Voting Requirement

Absolute Majority

Officer Recommendation

That the Shire of Wickepin confirms the appointment of Ms Tina Astbury to the position of Deputy of Presiding Members – Independent, of the Audit, Risk and Improvement Committee as per section 5.11A of the Local Government Act 1995.

Council Decision

Resolution OCM-190826-12
Moved Cr Gaull
Second Cr Astbury

That the Shire of Wickepin confirms the appointment of Ms Tina Astbury to the position of Deputy of Presiding Members – Independent, of the Audit, Risk and Improvement Committee as per section 5.11A of the Local Government Act 1995.

Carried 7/0
For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull
Against Nil

13.6 Extension of Refuse Collection Contract

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	LD.SA.3
Author	David Burton, Chief Executive Officer
Interest Disclosures	
Report Written Date	11 August 2026
Attachments	Nil

Summary

For Council to consider the extension of the Refuse Collection Contract with Great Southern Waste for an additional 5 years as per the current agreement

Background

In September 2021, the Shire of Wickepin entered into an agreement with Great Southern Waste for the Refuse Collection Services for a contract period of 5 years.

At the time of the tender, Great Southern Waste was the only respondent to the tender requirements.

The agreement with Great Southern Waste was for a 5-year contract expiring in August 2026 and a possible extension of the contract for a further 5 years. To formalise the extension of the contract, the item is being brought to Council.

Comments

The original refuse collection tender was as per Tender 07-2021/22 Refuse Collection. This tender was to provide rubbish services to all the towns in the Shire of Wickepin and also a recycling service.

The Shire is the owner of the standard household bins, but the contractor is the owner of any bulk bins used (meaning a change of contractor would require new bulk bins).

Over the last five years of services from Great Southern, the Shire is not aware of any major issues with regard to the removal of the waste.

As tenders are time-consuming and heavy on administration resources, the extension of the current contract would be easier for the administration. Given that the current services meet our requirements, this may be easier than going through the tender process.

In general discussion with Great southern Waste, they would be happy to continue with the extension of the current contract.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The agreement would continue as per normal with annual adjustments. The financial implications would be as per the original agreement.

Strategic Implications

Nil

Voting Requirement

Absolute Majority

Officer Recommendation

That the Chief Executive Officer be authorised to extend the current Refuse Collection Service for a further 5 years as per the original tender.

Council Decision

Resolution	**OCM-190826-13**
Moved	**Cr Mearns**
Second	**Cr Astbury**

That the Chief Executive Officer be authorised to extend the current Refuse Collection Service for a further 5 years as per the original tender.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.7 Request to Keep Bees in the Town Site

Submission to	Ordinary Council Meeting
Location / Address	34 Roberts Street, Yealering
Name of Applicant	Martin Stone
File Reference	A2512
Author	Kylie Bozanich – Customer service Officer
Approved By	David Burton – Chief Executive Officer
Interest Disclosures	
Report Written Date	13 August 2026
Attachments	**Attachment 13.7.1 –** Request Letter from Martin Stone and Certificate

Summary

For the council to consider Bee Hives to be kept on a premises in Yealering

Background

The Shire has received a letter from Mr Martin Stone requesting permission to keep bee hives on his property at 34 Roberts Street, Yealering. He is willing to abide by the following conditions:

1. Located minimum of 5 metres from all property boundaries
2. Ensure adequate water supply
3. Hives managed responsibly
4. Full compliance with Shires local laws

The administration is aware that bees are being kept within the Wickepin town site.

Comments

The staff are aware that other properties keep bees within the Shire of Wickepin. It is recommended that if approval is granted, it is done on the basis that no complaints are received, or the approval will be revoked.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That the CEO be authorised to approve the keeping of bees at 34 Roberts Street, Yealering on the proviso that no complaints are received.

Council Decision

Resolution OCM-190826-14
Moved Cr Mearns
Second Cr Astbury

That the CEO be authorised to approve the keeping of bees at 34 Roberts Street, Yealering on the proviso that no complaints are received.

Carried 7/0
For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull
Against Nil

13.8 Review of LEMC Information

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	
File Reference	ES.MEE.905
Author	David Burton – Chief Executive Officer
Interest Disclosures	
Report Written Date	13 August 2026
Attachments	**Attachment 13.8.1 –** LEMC Contact List **Attachment 13.8.2 –** Local Contacts List **Attachment 13.8.3 –** Emergency Evacuation Plan **Attachment 13.8.4 –** Recovery Plan 2026

Summary

The LEMC Committee is being requested to accept the revised documents listed below:

1. LEMC Contact Details 2026 – Refer **Attachment 13.8.1**
2. Shire of Wickepin Local Contact and Resource Register – Refer **Attachment 13.8.2**
3. Emergency Evacuation Plan – Refer **Attachment 13.8.3**
4. Recovery Plan 2026 - Refer **Attachment 13.8.4**

Background

The Chief Executive Officer has updated all documents as of 10 July 2026 or is providing the documents for review by the Committee.

Comments

The Chief Executive Officer is satisfied with all the updated/amended documents and contacted all members listed within the Local Contacts and Resource Register, requesting any changes.

The Local Emergency Management Arrangement is currently being finalised but needs to be updated with information from the Emergency Evacuation Plan and Recovery Plan.

Statutory Environment

- Emergency Management Act 2005
- Bush Fires Act 1954.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

GOAL - Community

9. Our communities are engaged, have a healthy lifestyle and are safe.
9.8 Emergency service planning is coordinated and articulated.
9.9 Recruiting volunteers is a partnership approach between the Shire and emergency services.

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That Council accept all revised documents and endorse the following –

1. *Emergency Evacuation Plan*
2. *Local Contact and Resource Register*
3. *Emergency Evacuation Plan 2026*
4. *Recovery Plan 2026*

Council Decision

Resolution	**OCM-190826-15**
Moved	**Cr Gaull**
Second	**Cr Corke**

That Council accept all revised documents and endorse the following –

1. **Emergency Evacuation Plan**
2. **Local Contact and Resource Register**
3. **Emergency Evacuation Plan 2026**
4. **Recovery Plan 2026**

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.9 Review of Local Emergency Management Arrangements

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	
File Reference	ES.MEE.905
Author	David Burton – Chief Executive Officer
Interest Disclosures	
Report Written Date	13 August 2026
Attachments	**Attachment 13.9.1 –** Local Emergency Management Arrangement 2026

Summary

The LEMC Committee is being requested to accept the revised documents listed below:
1. Local Emergency Management Arrangements 2026 (if available) – Refer **Attachment 13.9.1**

Background

The Shire of Wickepin received AWARE Grant funding for the documentation for the LEMC, including the Local Emergency Management Arrangements (LEMA) documentation.

This documentation has now been finalised

Comments

The documentation for the LEMA has been prepared for the Shire of Wickepin LEMC as a formal document for the consideration and management of emergencies in the area. This document will be used as the basis of the LEMC Meetings and assistance for future events.

Once the LEMA has been adopted by the LEMC, it will be adopted by the Shire of Wickepin Council, then forwarded to the District Emergency Management Committee (DEMC), then State Emergency Management Committee (SEMC).

The LEMA carries information for:

Emergency Agencies for the area
Possible Risks for the area
Actions required in the event of an emergency
Contact information for various Agencies
Details of the Shire's evacuation Centre

The Chief Executive Officer is satisfied with all the updated/amended documents and is requesting any changes or confirmation of the report.

Statutory Environment

- Emergency Management Act 2005
- Bush Fires Act 1954.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

GOAL - Community

9. Our communities are engaged, have a healthy lifestyle and are safe.
9.8 Emergency service planning is coordinated and articulated.
9.9 Recruiting volunteers is a partnership approach between the Shire and emergency services.

Voting Requirement

Simple Majority

Officer Recommendation

That Council adopts the Local Emergency Management Arrangements for the Shire of Wickepin.

Council Decision

Resolution	**OCM-190826-16**
Moved	**Cr Corke**
Second	**Cr Gaull**

That Council adopts the Local Emergency Management Arrangements for the Shire of Wickepin.

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.10 LEMC Dates 2026/2027

Submission to	Ordinary Council Meeting
Location / Address	Shire of Wickepin
Name of Applicant	
File Reference	ES.MEE.905
Author	David Burton – Chief Executive Officer
Interest Disclosures	
Report Written Date	13 August 2026
Attachments	Nil

Summary

For the council to consider meeting dates for the 2026/27 Financial Year for the LEMC Meetings.

Background

The LEMC should meet on a regular basis, with the possibility of 4 meetings a year. This is to ensure that all members are current and the details of Emergency Arrangements in the Shire of Wickepin are kept up to date.

Comments

The July Meeting is earlier than normal, so the Shire can finalise the LEMA document and finalise the requirements of the grant funding received for the documentation.

The initial meeting for the start of the financial year was previously conducted in September to allow for the budget adoption and reduce the administrative impact on staff at this time of the year. As the meeting is held in July, the September meeting will be withheld, and the schedule will return to normal in future years.

It is recommended that the Schedule of meetings be held as follows:

Meeting 1: September (Held in July)
Meeting 2: 3rd December 2026
Meeting 3: 4th March 2027
Meeting 4: 3rd June 2027

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That the Local Emergency Management Committee Meeting dates be set for:

Meeting 2: 3rd December 2026
Meeting 3: 4th March 2027
Meeting 4 : 3rd June 2027

Council Decision

Resolution	**OCM-190826-17**
Moved	**Cr Miller**
Second	**Cr Mearns**

That the Local Emergency Management Committee Meeting dates be set for:

Meeting 2: 3rd December 2026
Meeting 3: 4th March 2027
Meeting 4 : 3rd June 2027

Carried 7/0

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns, Cr D Gaull**
Against	**Nil**

13.11 Wickepin Town Hall Air Conditioning

Submission to	Ordinary Council Meeting
Location / Address	Wickepin Town Hall
Name of Applicant	Shire of Wickepin
File Reference	CP.MAI.532
Author	David Burton – Chief Executive Officer
Interest Disclosures	
Report Written Date	12 August 2026
Attachments	**Attachment 13.11.1 –** Air Response Quote **Attachment 13.11.2 –** Duffy Electrics Quote

Summary

For the council to consider the installation of air conditioning at the Wickepin Town Hall

Background

At the May Ordinary Meeting of Council, a member motion was adopted by Council for the following:

Council Decision

Resolution	**OCM-200526-14**
Moved	**Cr Gaull**
Second	**Cr Miller**

That Council requests the Chief Executive Officer to investigate the installation of air conditioning in the Wickepin Town Hall, including:

1. **The feasibility of installation, including any structural or electrical requirements;**
2. **Options available (e.g. split systems, ducted systems, or other suitable alternatives);**
3. **Estimated capital and ongoing operational costs; and**
4. **Potential funding sources and budget implications.**

Further, that a report be presented to Council for consideration.

Carried	**3/3**
For	**Cr J Russell, Cr T Miller, Cr D Gaull**
Against	**Cr F Allan, Cr W Astbury, Cr L Corke**

As the vote was tied, the Presiding Member used their casting vote.

Carried	**4/3**
For	**Cr J Russell, Cr T Miller, Cr D Gaull, Casting Vote**
Against	**Cr F Allan, Cr W Astbury, Cr L Corke**

Comments

In consideration of the installation of air-conditioning for the Town Hall in Wickepin, several factors need to be considered as part of the proposal.

a) Is the installation of air-conditioning at the hall possible?

b) The Hall receives minimal use as most functions are held in the Community Centre (more modern, air-conditioned and better facilities)

c) Will the air conditioning increase the use of the facility?

d) What will be the increase in cost for use with air-conditioning?

e) What are the options for air conditioning?

f) What is the cost of the installation and ongoing costs?

g) Can the Shire get funding assistance with the costs?

Is it possible to install air-conditioning?

Information from Air Response indicates that the installation of air-conditioners at the Wickepin Town Hall is possible, and they have recommended the installation of 5 units.

They have also noted that the current power supply to the hall is insufficient and the main power boards would have to be upgraded to accommodate the extra power use of the air-conditioners. This would increase the cost of the installation.

Staff have not followed up with Western Power to ascertain if the additional power is available in the area at this time, as Western Power usually requires payment for this advice and additional time.

Current use of the facility

The main concern with the use was at the Primary School end-of-year function, which is held in December. Although doors were opened in the facility and large industrial fans were used to circulate the air, it was still very warm and uncomfortable inside the facility.

The Hall is used as per the attached table, which is extracted from the use for the financial year 2025/26 as an estimate.

Hall Bookings	**Usage**	**Fees paid**
Dance Group	40 days of 2 hour hire	Fees Waived
Art Narrogin	1 booking	Fees Waived
Wickepin Winter Weekend	1 weekend hire	Fees Waived
Facey Group	1 day hire (Community Centre unavailable)	$100.00
Wickepin Health Centre	1 day hire	Fees Waived
Wickepin Primary School	End of year function	Fees Waived
Wickepin History Group	2 bookings	$36.36
Total takings for hall		$136.36

Will air conditioning increase the use of the facility?

For most larger functions, the Community Centre is used as it is more modern and has better facilities. Regional Road Group Meetings and larger meetings of the Shire are usually conducted at the Community Centre as well.

Installing the air-conditioning units may increase the use of the Town Hall, but would this be an increase in facility use overall, or would it simply relocate users from other Shire facilities into the Town Hall. Being that growth is a major consideration for Wickepin and increased housing, the need for an extra facility with air conditioning may assist in catering for various groups.

If air conditioning is installed, it may be possible to use the hall as a town gymnasium, increasing the use of the facility. Memberships for the gymnasium may assist in recovering some of the operational costs of the hall.

Will air conditioning increase the cost of the facility?

The installation of air conditioners in the Hall would be impacted by how they are used. During warmer months, the use of air conditioners to cool the facility would extend beyond the use as the facility would need time to 'cool to an acceptable level'. Heating in the wintertime would also increase the cost of the facility, as people are more used to artificial environments, rather than relying on current weather conditions.

The use of the air conditioner would certainly increase the cost of using the facility pending on how long it is used to prepare the facility before the actual event.

It also needs to be considered that for several events, the hall use hire fee is waived, and the Shire receives no funding for the use of the hall. The installation of air conditioners would increase the cost to the Shire, but there would be no corresponding increase in revenue. The installation of the units may also lead to an increase in the hire charges, which may deter use as well.

Possible options for the facility?

The staff did consider possible alternatives, including using moisture fans, but concern was raised that the increased humidity inside the building may damage the photographs and artifacts on display. Therefore, this option was ruled out.

For ducted air conditioning, it would require a large system needing 3-phase power. Ducting would have to be done through a large pipe through the facility.

Multiple split systems was seen as the best option.

Cost of the installation.

An indicative quote has been received from Air Response for a recommended 5 units at a cost of around $31,000.00. As indicated in the quote, this does not include a power upgrade that they have recommended.

A second quote was received from Duffy Electrical, which included the power upgrade requirements, and this came in at $36,476.00

The Shire has not confirmed with Western Power if the additional power supply is in the lines of that area, as this process does take several months, but may be a consideration. If an extra transformer is required for power supply, the costs would have to be determined.

Operational costs for each event are difficult to calculate as it would depend on the use and any preheating or pre-cooling. This may require the air conditioners to run for 2-3 hours before the event.

The installation costs and operating costs are shown in the table below:

Installation of air conditioning				
Cost of Air Con units	5 units	$30,932.00		
Power upgrade to hall				
Total cost of installation Not including Western Power upgrade if required		$30,932.00		
Operating costs				
The unit quoted uses approximately 4kw	kw/5 units	.30c/pkw/hr	$6.00	per hour of operation
Annual Cleaning fee	$120 per unit		$600.00	
Units have a 7 year warranty - annual amortisation for replacement			$4,418.86	

Installation of air conditioning				
Cost of Air Con units	6 Units	$36,476.00		
Power upgrade to hall				
total cost of installation Advice from Western Power, Main Board does not need to be upgraded.		$36,476.00		
Operating costs				
The unit quotes uses approximately 4kw (est)	kw/5 units	.30c/pkw	$6.00	per hour of operation
Annual Cleaning fee	$120 per unit		$600.00	
Amortisation over 7 years			$5,210.86	

Funding to assist with installation

The Shire recently received funding from Lotterywest for upgrades to the Yealering Hall, including the installation of air conditioners. It may be possible to apply for similar funding for the Wickepin Town Hall and have 50% (as a base) of the costs funded, reducing the financial impact to $18,238

Conclusion

The installation of air conditioning in the Hall would be a benefit for the events that are held there but given the limited use and the fact that most events have the fees waived, this would be increasing the costs for the Shire for the operation of the Town Hall, which for the 2025-26 financial year was approximately $21,000. Any increase in costs for the Ratepayers may be deemed unwarranted, given that other facilities are available.

As the Shire is currently working on expanding the townsite and increasing our population, it may be warranted in future years, as a larger community may have more need of the extra facility and the use of the Hall could increase substantially.

As per the current Corporate Business Plan, the Shire does have considerable expenses over the next 4-5 years to meet the expectations of the Plan. As the cost of the installation has not been included as a project and the installation would increase costs of running the Town Hall, any savings should be considered while we are looking at larger projects.

It is recommended that Council not proceed with the installation of the air conditioners at this time, but may reconsider the purchase of the air conditioners in the next or future Corporate Business Plans when the requirements for use of the Town Hall change.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

This item does not have any charge, however if the Shire proceeds with the installation of the air conditioner units, funds will need to be allocated.

Strategic Implications

Nil

Voting Requirement

Simple Majority

Member Motion
Cr Gaull motioned that item 13.11 be laid on the table until September meeting for a 3rd quote

OCM-190826-18

Move Cr Gaull
Second Cr Mearns

Lost 2/5
For **Cr J Mearns, Cr D Gaull**
Against **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke**

Officer Recommendation

That the Shire does not install air conditioning in the Wickepin Town Hall at the current time but re-examines the options in future planning if the need arises.

Council Decision

Resolution	**OCM-190826-19**
Moved	**Cr Astbury**
Second	**Cr Allan**

That the Shire does not install air conditioning in the Wickepin Town Hall at the current time but re-examines the options in future planning if the need arises.

Carried 5/2

For	**Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke,**
Against	**Cr J Mearns, Cr D Gaull**

4.28pm

Cr Russell, Cr Astbury, Cr Corke declared interest in the next item and left the chambers.

Cr Miller assumed the Chair for the item.

13.12 Application for Development Approval CBH

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	A6346
Author	Kiralee Harris
Interest Disclosures	-
Report Written Date	5 August 2026
Attachments	**Attachment 13.12.1 –** Development Application Submission for CBH

Summary

Council is requested to consider an Application for Development Approval submitted by Co-operative Bulk Handling Limited (CBH) for three additional open grain storage bulkheads and associated infrastructure at its existing grain receival and storage facility on Lot 55 Bin Road, Wickepin.

The proposal is considered consistent with the General Agriculture zone and the relevant planning framework. It is recommended that Council conditionally approve the application, accompanied with advice notes.

Background

The subject property is Lot 55 on Deposited Plan 412971, Bin Road, Wickepin owned by CBH, and currently is an established grain receival, handling and storage facility.
The applications propose three additional open storage bulkheads, identified as TBH08, TBH09 and TBH10 as referred to in the attachment, together with associated Drive Over Grids (DOGs), grain handling equipment and drainage infrastructure. As referred to the cover letter, applicant outlines, the reason and intent to accommodate, for oversupply, if in case and predation for upcoming harvest, seasonal.
The applicant advises that the additional storage is required following increased grain production and the record 2025/26 harvest. The additional capacity will allow a greater volume of grain received at Wickepin to remain onsite during harvest rather than requiring transfer to alternative storage facilities. The subject land is zoned General Agriculture under the Shire of Wickepin Local Planning Scheme No. 4.

Comments

The proposal is considered an Industry – Rural use, which is a ‘D’ use within the General Agriculture zone and may be approved at the discretion of Council. The proposal represents an expansion of the established CBH grain receival, handling and storage facility and is considered consistent with the objectives of the General Agriculture zone.

Clause 4.19 of the Scheme requires consideration of services, roads and potential environmental impacts. The applicant advises that the additional storage will allow more grain to remain onsite during harvest and reduce the need for Harvest Essential Moves during peak periods. The proposal will utilise the existing access and internal vehicle circulation arrangements, with no new external access proposed. A significant increase in traffic movements on the surrounding road network is therefore not anticipated.

Clause 4.11.5 requires storage facilities and other open areas to be sealed, paved or landscaped to the satisfaction of the Shire and maintained in good condition. A condition is recommended requiring the proposed bulkhead areas to be constructed in accordance with the surface treatment shown on the approved plans and thereafter maintained in good condition.

Stormwater runoff from the proposed bulkheads is proposed to be directed through pipes and drains to onsite drainage basins. While the overall drainage approach has been identified, some components remain subject to detailed design. Conditions are recommended requiring final drainage details to be approved by the Shire and the drainage infrastructure to be installed prior to use of the bulkheads.

The proposed bulkheads are located within the established CBH facility and more than 200 metres from the nearest residence. Given the separation from nearby residences and the existing use of the site, significant amenity impacts are not anticipated. A condition is nevertheless recommended to address potential dust, noise, odour and other emissions.

The proposal has been considered against State Planning Policy 2.5 – Rural Planning and is considered consistent with the relevant provisions. State Planning Policy 3.7 – Planning in Bushfire Prone Areas is not applicable to the development proposed.

The application does not require mandatory advertising as Industry – Rural is a ‘D’ use. Given the proposal is an expansion of an established facility, is located more than 200 metres from the nearest residence and does not propose a new external access, public advertising is not considered necessary.

Overall, the proposal is considered consistent with the General Agriculture zone and relevant planning requirements. The matters relating to surface treatment, stormwater and amenity can be appropriately addressed through conditions of approval. Approval is therefore recommended subject to conditions and advice notes.

Statutory Environment

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015 - Schedule 2
- Shire of Wickepin Local Planning Scheme No. 4

Policy Implications

- State Planning Policy 2.5 - Rural Planning
- State Planning Policy 3.7 - Planning in Bushfire Prone Areas (not applicable)

Financial Implications

Application fees have been paid in accordance with the Shire’s Schedule of Fees and Charges.

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That with respect to the Development Application for three additional open storage bulkheads (TBH08, TBH09 and TBH10) and associated infrastructure at the existing grain handling and storage facility at Lot 55 on Deposited Plan 412971, Bin Road, Wickepin, Council:

1. Determine that the proposed use ‘Industry - Rural’ is consistent with the objectives of the General Agriculture zone in accordance with Clause 3.4.2 of the Shire of Wickepin Local Planning Scheme No. 4; and
2. Grant Development Approval for the three additional open storage bulkheads (TBH08, TBH09 and TBH10) and associated infrastructure, subject to the following conditions and advice notes.

Conditions of approval
1. The development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by the Shire of Wickepin.
2. The open bulkhead storage areas shall incorporate the sealed surface treatment shown on the approved plans and thereafter be maintained in good condition to the satisfaction of the Shire of Wickepin.
3. The use herby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
4. Vehicle access, manoeuvring and loading/unloading areas associated with the proposed bulkheads shall be constructed and maintained to a standard satisfactory to the Shire of Wickepin.
5. Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting and not spill into any adjacent residential premises.
6. Prior to commencement of development, final details of the proposed stormwater drainage system shall be submitted to and approved by the Shire of Wickepin, including the location, dimensions and capacity of the proposed drainage basins and associated pipes and drains.
7. All stormwater generated by the development shall be retained and managed onsite in accordance with the approved stormwater drainage details, with the required drainage infrastructure installed prior to use of the proposed bulkheads and thereafter maintained in good working order.
8. Appropriate dust management measures shall be implemented during construction and operation of the development to minimise dust leaving the site.

ADVICE NOTES
1. The applicant is advised that construction work should be undertaken between 7.00 am and 7.00 pm Monday to Saturday, with no construction work on Sundays or public holidays, in accordance with the Environmental Protection Act 1986 and the Environmental Protection (Noise) Regulations 1997. Construction work outside these hours requires approval under the Environmental Protection (Noise) Regulations 1997.
2. The development shall be substantially commenced within two (2) years from the date of this approval. If the development is not substantially commenced within this period, the approval will lapse and be of no further effect.
3. This is a development approval only and is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law and to carry out the development in accordance with all relevant laws.
4. Noise generated by activities associated with the development, including machinery and vehicles, is required to comply with the Environmental Protection (Noise) Regulations 1997.

If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.

Council Decision

Resolution	**OCM-190826-20**
Moved	**Cr Gaull**
Second	**Cr Allan**

That with respect to the Development Application for three additional open storage bulkheads (TBH08, TBH09 and TBH10) and associated infrastructure at the existing grain handling and storage facility at Lot 55 on Deposited Plan 412971, Bin Road, Wickepin, Council:
1. Determine that the proposed use 'Industry - Rural' is consistent with the objectives of the General Agriculture zone in accordance with Clause 3.4.2 of the Shire of Wickepin Local Planning Scheme No. 4; and
2. Grant Development Approval for the three additional open storage bulkheads (TBH08, TBH09 and TBH10) and associated infrastructure, subject to the following conditions and advice notes.

Conditions of approval
1. The development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by the Shire of Wickepin.
2. The open bulkhead storage areas shall incorporate the sealed surface treatment shown on the approved plans and thereafter be maintained in good condition to the satisfaction of the Shire of Wickepin.
3. The use herby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
4. Vehicle access, manoeuvring and loading/unloading areas associated with the proposed bulkheads shall be constructed and maintained to a standard satisfactory to the Shire of Wickepin.
5. Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting and not spill into any adjacent residential premises.
6. Prior to commencement of development, final details of the proposed stormwater drainage system shall be submitted to and approved by the Shire of Wickepin, including the location, dimensions and capacity of the proposed drainage basins and associated pipes and drains.
7. All stormwater generated by the development shall be retained and managed onsite in accordance with the approved stormwater drainage details, with the required drainage infrastructure installed prior to use of the proposed bulkheads and thereafter maintained in good working order.
8. Appropriate dust management measures shall be implemented during construction and operation of the development to minimise dust leaving the site.

ADVICE NOTES
1. The applicant is advised that construction work should be undertaken between 7.00 am and 7.00 pm Monday to Saturday, with no construction work on Sundays or public holidays, in accordance with the Environmental Protection Act 1986 and the Environmental Protection (Noise) Regulations 1997. Construction work outside these hours requires approval under the Environmental Protection (Noise) Regulations 1997.
2. The development shall be substantially commenced within two (2) years from the date of this approval. If the development is not substantially commenced within this period, the approval will lapse and be of no further effect.
3. This is a development approval only and is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner

to obtain any other necessary approvals, consents, permits and licences required under any other law and to carry out the development in accordance with all relevant laws.
4. Noise generated by activities associated with the development, including machinery and vehicles, is required to comply with the Environmental Protection (Noise) Regulations 1997.

If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.

Carried	**4/0**
For	**Cr T Miller, Cr F Allan, Cr J Mearns, Cr D Gaull**
Against	**Nil**

4.31pm Cr Russell, Cr Astbury, Cr Corke returned to chambers.
Cr Russell resumed the Chair.

14 Confidential Reports and Information

15 Urgent Business

16 Closure

With no further business, the Presiding Member declared the meeting closed at 4.32pm.