



Minutes

**Ordinary Council Meeting
Tuesday 16 June 2026**

Date	Tuesday 16 June 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	19 June 2026



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Tuesday 16 June 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to be "David Burton", written in a cursive style.

David Burton
Chief Executive Officer
12 June 2026

Disclaimer

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In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member declared the meeting open at 3.30pm.

The Presiding Member announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
W Astbury	Councillor
J Mearns	Councillor
L Corke	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
E Gee	Executive Support Officer

Apologies

D Gaull	Councillor
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3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

Nil

4 Apologies and Leave of Absence

4.1 Apologies

4.2 Previously Approved Leave of Absence

Cr Gaull requested a leave of absence for the June 2026 Ordinary Council Meeting

4.3 Requests for Leave of Absence

Cr Astbury requested a leave of absence for the July 2026 Ordinary Meeting

Council Decision

Resolution OCM-160626-01
Moved Cr Allan
Second Cr Corke

That Cr Astbury be granted a leave of absence for the July 2026 Ordinary Council Meeting

Carried 6/0
For Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns.
Against Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

Nil

5.2 Memorials

Nil

5.3 Deputations

Nil

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 20 May 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 20 May 2026, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution	OCM-160626-02
Moved	Cr Miller
Second	Cr Corke

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 20 May 2026, as included in Attachment 7.1.1, as a true and accurate record.

Carried 6/0

For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns.
Against	Nil

8 Motions of Which Notice Has Been Given

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the RoeROC Ordinary Meeting held Thursday 4 June 2026

Officer Recommendation

That Council receives the minutes of the RoeROC Ordinary Meeting held on Thursday 4 June 2026, as included in Attachment 9.1, Attachment 9.1a and Attachment 9.1b

Council Decision

Resolution	OCM-160626-03
Moved	Cr Astbury
Second	Cr Allan

That Council receives the minutes of the RoeROC Ordinary Meeting held on Thursday 4 June 2026, as included in Attachment 9.1, Attachment 9.1a and Attachment 9.1b

Carried 6/0

For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns.
Against	Nil

10 Report by the President

Presidents Report June 2026

It has been 12 months today that CEO David joined our council. We have achieved a lot and look forward to furthering our achievements in the next few years.

On June 2nd I joined the Central Country Zone of WALGA Executive Meeting by teams in preparation for the full Central Country Zone meeting which was held in Dumbleyung on June 12th, at which CEO David and myself attended.

Also in June Cr Miller, CEO David and myself travelled to Narembreen to attend the quarterly RoeROC meeting. A presentation was made to RoeROC by the Shire of Quairading with their interest in joining RoeROC, and they have been invited to submit a formal application to the group for further consideration.

Following the positive information in the presentations given to the attendees from both RoeROC Executive Darren, and Shire of Quairading president David, it was discussed that this information formulated positive and productive combinations of success, achievements and growth shown by the regional local governments, especially when sharing facilities and executive roles, and joining together in united fronts in order to achieve bigger strategic goals, whilst still retaining the services and needs of our grassroots local ratepayers.

It was felt that this positive information should be culminated, highlighted and promoted to the Minister for Local Government and others as responses to the indications that Government is encouraging the reduction of the number of Local Governments.

These thoughts were further solidified at the Central Country Zone meeting in Dumbleyung following the presentation by the Shire of Dumbleyung.

Meetings Attended –

June 2nd -CCZ Executive by Teams

June 4th – RoeROC at Narembreen

June 12th – CCZ at Dumbleyung

11 Report by the Chief Executive Officer

14 May 2026	Meeting with OIC Wickepin Police
15 May 2026	Tobacco and Vape Enforcement Webinar
18 May 2026	Shire President discussion
19 May 2026	Staff Training – Code of Conduct / Policies
21 May 2026	General discussion – Walk Trails public feedback
	President – Burning of Roadside vegetation
25 May 2026	LGIS Golf Tournament Meeting
26 May 2026	Presentation – Claycrete roadbase solution.
28 May 2026	Discussion with Gardeners

29 May 2026	Local Govt Engagement Network Teams Meeting
3 Jun 2026	Discussion staff – Admin Centre
4 Jun 2026	RoeROC Meeting
5 Jun 2026	Narrogin East Renewable Energy Project Community Feedback RDAP Application discussion with Development WA Wickepin CRC Communitia.
9 Jun 2026	Discussion with Cr Mearns Albert Facey Homestead Meeting
12 Jun 2026	Central Country Zone – Dumbleyung Staff Training – Code of Conduct / Policies

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Wickepin Community Centre- G. Lang	02/06/2026	CEO
A13	Hire of Community Halls / Community Centre	CEO	Fee Waiver Approval – Wickepin Community Centre 15 July 2026- Facey Group	18/05/2026	CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO	Application for Temporary Approval of a Lodging House- Wickepin Hotel	08/06/2026	CEO
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			
A17	Prohibited and Restricted Burning Times – Vary	CEO			
A18	Disposal of Property	CEO			
A19	Native Flora – Seed Collection	CEO			

12 Notices of Motions for the Following Meeting

Nil

13 Reports and Information

Nil

13.1 Monthly Schedule of Accounts Paid – May 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	11 June 2026
Attachments	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – May 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for May 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 16166 – 16191, 16193-16214	\$210,453.82
Cheques	16055- 16057	\$ 17,959.57
Direct Deductions	May 2026	\$2,672.52
Superannuation	May 2026	\$16,431.84
Credit Card	May 2026	\$658.05
BPay Payments	May 2026	\$1,954.63
Payroll	May 2026	\$128,018.35
Licensing	May 2026	\$9,116.65
Municipal Fund Total		\$387,265.43
Trust Fund		
Electronic Funds Transfer	EFT 16192	\$630.00
Cheques		\$0
Trust Fund Total		\$630.00
Total		\$387,895.43

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$387,265.43 and \$630.00 from the Trust Fund for May 2026, as included in **Attachment 13.1.1**.*

Council Decision

Resolution	OCM-160626-04
Moved	Cr Astbury
Second	Cr Corke

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$387,265.43 and \$630.00 from the Trust Fund for May 2026, as included in Attachment 13.1.1.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns
Against	Nil

Attachment 13.1.1 – Monthly Schedule of Accounts Paid – May 2026

List of Accounts Due & Submitted to Council				
June-26				
Chq/EFT	Date	Name	Trust	Muni
EFT16192	08/05/2026	LEONIE KIRBY	\$ 630.00	
TOTALS TRUST			\$ 630.00	
EFT16166	07/05/2026	AUSTRALIA POST		36.58
EFT16167	07/05/2026	AIR LIQUIDE WA PTY LTD		58.91
EFT16168	07/05/2026	AUSTRALIAN INSTITUTE OF MANAGEMENT WA		49
EFT16169	07/05/2026	AMD AUDIT AND ASSURANCE PTY LTD		17270
EFT16170	07/05/2026	BKS ELECTRICAL		71.5
EFT16171	07/05/2026	CORRIGIN HOME HARDWARE		17.25
EFT16172	07/05/2026	LANDGATE		2681
EFT16173	07/05/2026	EWEN RURAL SUPPLIES		1757.32
EFT16174	07/05/2026	EVERLON BRONZE		346.5
EFT16175	07/05/2026	FLOWERS IN THE VALLEY		140
EFT16176	07/05/2026	GREAT SOUTHERN FUEL SUPPLIES		19669.09
EFT16177	07/05/2026	BERYLE HOLM		344.19
EFT16178	07/05/2026	METAL ARTWORK CREATIONS		51.26
EFT16179	07/05/2026	MOORE		2310
EFT16180	07/05/2026	GREAT SOUTHERN WASTE DISPOSAL		8385.13
EFT16181	07/05/2026	NARROGIN HARDWARE MAKIT		379
EFT16182	07/05/2026	NARROGIN BEARING SERVICES		898
EFT16183	07/05/2026	NARROGIN LIQUOR BARONS		159.97
EFT16184	07/05/2026	PERFECT COMPUTER SOLUTIONS - PCS		170
EFT16185	07/05/2026	PILA		2737.63
EFT16186	07/05/2026	REPCO		1033.38
EFT16187	07/05/2026	PETER ROBERT STRIBLING		431.29
EFT16188	07/05/2026	R J SMITH ENGINEERING		412
EFT16189	07/05/2026	150 Square Pty Ltd		1815
EFT16190	07/05/2026	MADDINGTON VALVOLINE GLOBAL OPERATIONS AUSTRALIA		5537.65
EFT16191	07/05/2026	YENER MAINTENANCE AND PLANT HIRE		11000
EFT16193	21/05/2026	AUSTRALIAN TAXATION OFFICE FBT		15968.79
EFT16194	21/05/2026	BEST OFFICE SYSTEMS		287.79
EFT16195	21/05/2026	BKS ELECTRICAL		10521.5
EFT16196	21/05/2026	BEACON EQUIPMENT		1056
EFT16197	21/05/2026	COZY GROVES		275
EFT16198	21/05/2026	ECO-EDGE ENVIRONMENTAL SERVICES		30416.1
EFT16199	21/05/2026	JOHN PARRY MEDICAL CENTRE		205
EFT16200	21/05/2026	HERSEY'S SAFETY PTY LTD		224.4
EFT16201	21/05/2026	HC CONSTRUCTION SERVICES		24046
EFT16202	21/05/2026	ISWEEP		3118.5
EFT16203	21/05/2026	LGISWA		2786.94
EFT16204	21/05/2026	MICROWAVE SAFETY SYSTEMS		204.6
EFT16205	21/05/2026	GREAT SOUTHERN WASTE DISPOSAL		9935
EFT16206	21/05/2026	NARROGIN BEARING SERVICES		627.54
EFT16207	21/05/2026	NARROGIN & DISTRICTS PLUMBING SERVICE		5088.6
EFT16208	21/05/2026	PARRY'S		73.91
EFT16209	21/05/2026	R J SMITH ENGINEERING		318
EFT16210	21/05/2026	NARROGIN CAMPUS SOUTH REGIONAL TAFE		54
EFT16211	21/05/2026	MADDINGTON VALVOLINE GLOBAL OPERATIONS AUSTRALIA		643.5
EFT16212	21/05/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- WALGA		1859
EFT16213	21/05/2026	YENER MAINTENANCE AND PLANT HIRE		11440
EFT16214	21/05/2026	AUSTRALIAN TAXATION OFFICE		13542
TOTALS EFT			\$	210,453.82
16055	07/05/2026	SYNERGY		731.87
16056	07/05/2026	WATER CORPORATION		3599.96
16057	21/05/2026	SYNERGY		13627.74
TOTALS CHEQUE			\$	17,959.57
DD16654.1	26/05/2026	3E ADVANTAGE PTY LTD		1217.26
DD16583.1	01/05/2026	CRISP WIRELESS PTY LTD		238
DD16589.1	01/05/2026	3E ADVANTAGE PTY LTD		1217.26
TOTALS DIRECT DEBIT			\$	2,672.52
DD16645.1	22/05/2026	ANZ BANK		658.05
TOTALS CREDIT CARD			\$	658.05
63110526	11/05/2026	TELSTRA	\$	1,954.63
TOTALS BPAY			\$ - \$	1,954.63
DD16606.1	13/05/2026	AWARE SUPER		4981.92
DD16606.2	13/05/2026	ANZ SUPER		286.07
DD16606.3	13/05/2026	CARESUPER		472.63
DD16606.4	13/05/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		324.79

DD16606.5	13/05/2026	PRIME SUPER		305.9
DD16606.6	13/05/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		301.87
DD16606.7	13/05/2026	MLC SUPER FUND - PLUM SUPER		562.69
DD16606.8	13/05/2026	AUSTRALIAN SUPER		279.25
DD16606.9	13/05/2026	REST INDUSTRY SUPER		669.56
DD16608.1	13/05/2026	REST INDUSTRY SUPER		-279.25
DD16610.1	13/05/2026	REST INDUSTRY SUPER		279.25
DD16631.1	27/05/2026	AWARE SUPER		4980.6
DD16631.2	27/05/2026	ANZ SUPER		227.39
DD16631.3	27/05/2026	CARESUPER		472.63
DD16631.4	27/05/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		325.35
DD16631.5	27/05/2026	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		423.26
DD16631.6	27/05/2026	PRIME SUPER		306.43
DD16631.7	27/05/2026	MLC SUPER FUND - PLUM SUPER		562.69
DD16631.8	27/05/2026	AUSTRALIAN SUPER		279.25
DD16631.9	27/05/2026	REST INDUSTRY SUPER		669.56
TOTALS SUPERANNUATION			\$	16,431.84
98060526	06/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		258.45
98070526	07/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		2299.45
98120526	12/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		19.4
98130526	13/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		500.35
98140526	14/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		1812.6
98150526	15/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		1076.15
98180526	18/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		400.1
98200526	20/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		85.95
98260526	26/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		526.2
98260526	26/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		32
98270526	27/05/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		2106
TOTALS LICENSING			\$	9,116.65
PAYROLL	13/05/2026	PAYROLL	\$	65,137.11
PAYROLL	27/05/2026	PAYROLL	\$	62,881.24
TOTALS PAYROLL			\$	128,018.35
ACCOUNT TOTALS			\$ 630.00	\$ 387,265.43
TOTAL PAYMENTS MARCH 2026			\$	387,895.43

Credit Card Payment Summary			
23/04/2025 TO 22/05/2026			
CARD ENDING XXXX224175			
DATE	COMPANY	AMOUNT	
29/04/2026	POST WICKEPIN LPO WICKEPIN	\$ 311.90	
19/05/2026	COLES NARROGIN	\$ 56.09	
19/05/2026	NARROGIN FRUIT MARKET	\$ 204.11	
20/05/2026	SHIRE OF WICKEPIN	\$ 85.95	
Total For This Card		\$ 658.05	
CARD ENDING XXXX244131			
DATE	COMPANY	AMOUNT	
Total For This Card		\$0.00	
TOTAL FOR SHIRE OF WICKEPIN		\$ 658.05	
FUEL CARD			
May-26			
Job	Job Description	Line Total	
P518	JOHN DEERE 670G GRADER - CONSTRUCTION	\$ 548.78	
P248	HINO 700 SERIES - FS 2848	\$ 2,748.46	
P342	HINO 700 SERIES FS2848	\$ 889.32	
P1955A	FUSO CANTER 7.5T CREW CAB	\$ 3,345.81	
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	\$ 632.46	
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	\$ 480.69	
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	\$ 32.34	
P2433	HINO FG 1628 TRUCK	\$ 654.85	
P2489	BOBCAT T650 TRACK LOADER	\$ 254.52	
P3570	GENIE TZTO TRAILER MOUNTED CHERRY PICKER	\$ 360.19	
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	\$ 1,594.11	
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	\$ 82.83	
P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	\$ 398.41	
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	\$ 647.15	
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	\$ 377.82	
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	\$ 601.09	
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	\$ 1,324.28	
P813	CAT 12H GRADER 2017	\$ 2,520.20	
TOTAL		\$ 17,493.31	

13.2 Statement of Financial Activity – May 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	11 June 2026
Attachments	Attachment 13.2.1 - Statement of Financial Activity – May 2026

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended May 2026.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial ImplicationsCurrent Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending May 2026, as included in **Attachment 13.2.1**.*

Council Decision

Resolution	OCM-160626-05
Moved	Cr Allan
Second	Cr Mearns

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending May 2026, as included in Attachment 13.2.1.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns
Against	Nil

Attachment 13.2.1 - Statement of Financial Activity – May 2026**SHIRE OF WICKEPIN****MONTHLY FINANCIAL REPORT****For the Period Ended 31 May 2026****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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Shire of Wickepin
Compilation Report
For the Period Ended 31 May 2026

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

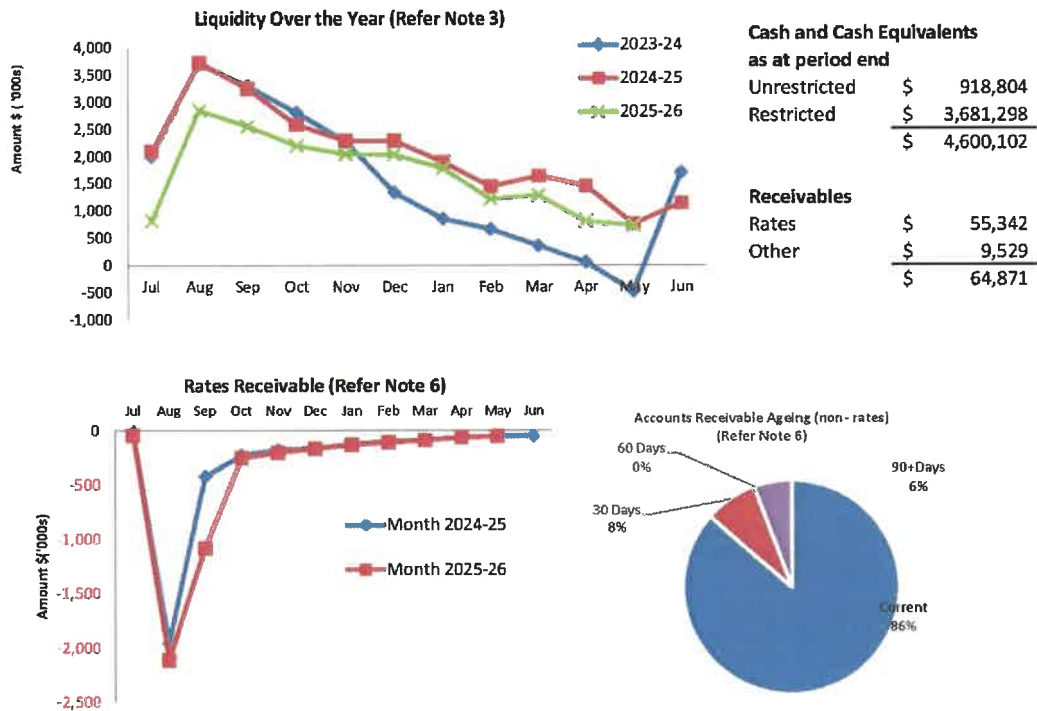
Is presented on page 6 and shows a surplus as at 31 May 2026 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: E.Clement DCEO
Date prepared: 10-Jun-26
Reviewed by: David Burton CEO

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 31 May 2026

**Comments**

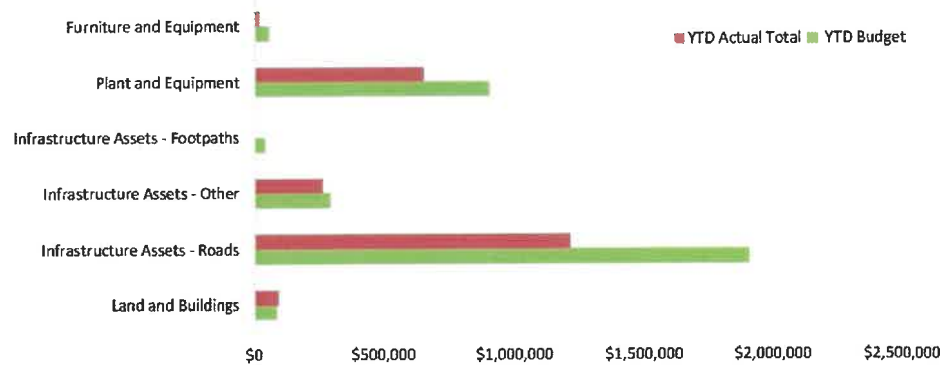
Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General	\$ 622,862.00
25/26 Grants Commission - Roads	\$ 386,093.00
Amounts paid in advance	\$ 1,008,955.00

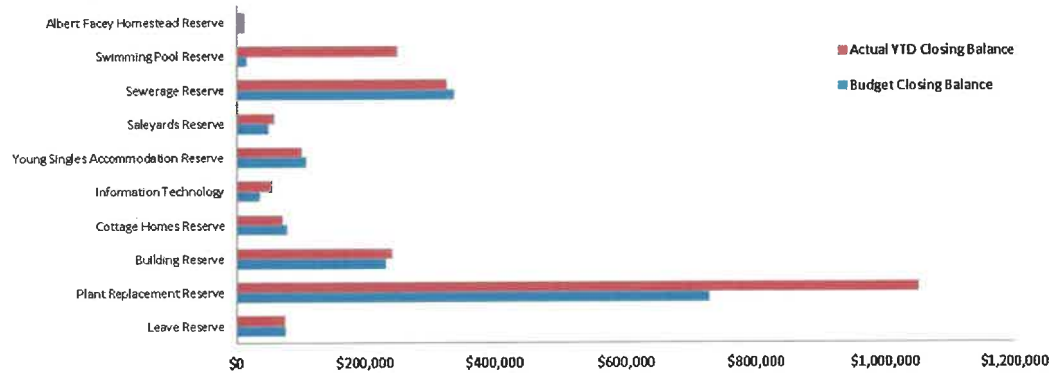
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
For the Period Ended 31 May 2026

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)

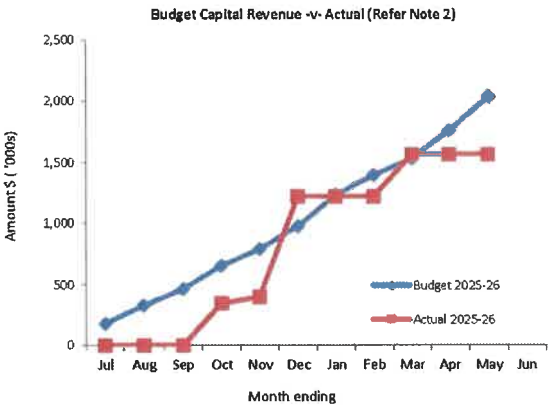
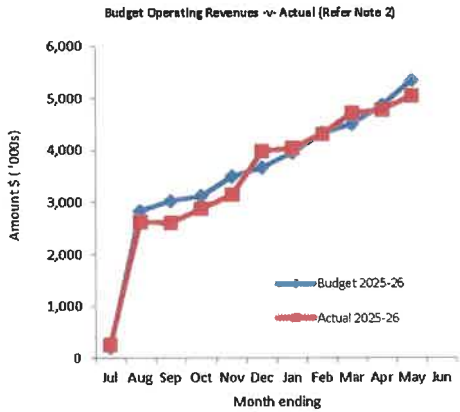


Comments:

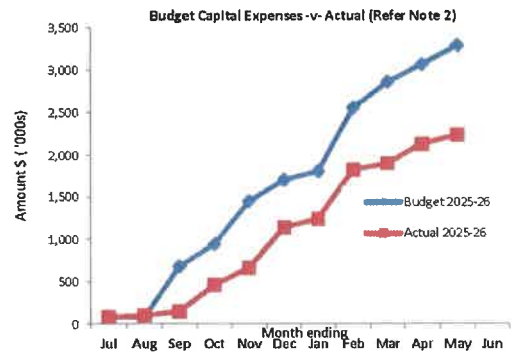
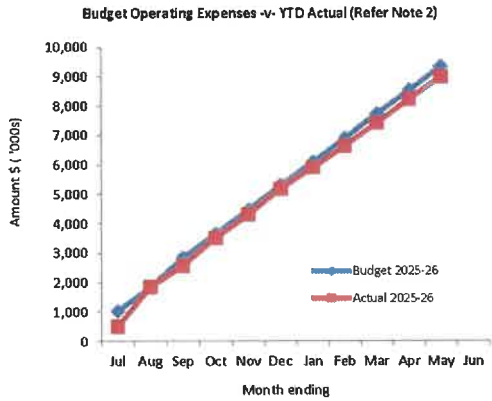
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
For the Period Ended 31 May 2026

Revenues



Expenditure



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2026

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var \$ (b)-(a)	Var % (b)-(a)/(a)	Var
	\$	\$	\$	\$	%	
Operating Revenues						
Governance	2,005	1,826	30,663	28,837	1579.26%	▲
General Purpose Funding - Rates	1,763,698	1,763,655	1,776,636	12,981	0.74%	
General Purpose Funding - Other	986,168	979,989	1,001,708	21,719	2.22%	
Law, Order and Public Safety	145,000	144,479	144,797	318	0.22%	
Health	220	198	575	377	190.18%	
Education and Welfare	300	264	845	581	220.25%	
Housing	116,850	107,074	112,089	5,015	4.68%	
Community Amenities	288,221	285,276	227,119	(58,157)	(20.39%)	▼
Recreation and Culture	201,943	200,606	320,467	119,861	59.75%	▲
Transport	1,914,882	1,771,378	1,303,422	(467,956)	(26.42%)	▼
Economic Services	77,325	71,612	101,317	29,705	41.48%	▲
Other Property and Services	32,000	29,326	40,739	11,413	38.92%	▲
Total Operating Revenue	5,528,612	5,355,683	5,060,375	(295,308)		
Operating Expense						
Governance	(778,721)	(723,005)	(542,600)	180,405	24.95%	▼
General Purpose Funding	(115,118)	(105,492)	(82,284)	23,208	22.00%	▼
Law, Order and Public Safety	(365,208)	(337,968)	(215,858)	122,110	36.13%	▼
Health	(25,804)	(24,229)	(18,088)	6,141	25.34%	
Education and Welfare	(42,216)	(38,676)	(14,133)	24,543	63.46%	▼
Housing	(308,643)	(283,495)	(210,682)	72,813	25.68%	▼
Community Amenities	(692,590)	(634,581)	(615,089)	119,492	18.83%	▼
Recreation and Culture	(1,536,391)	(1,413,727)	(1,507,309)	(93,582)	(6.62%)	
Transport	(5,794,448)	(5,312,484)	(5,355,910)	(43,426)	(0.82%)	
Economic Services	(366,485)	(336,119)	(271,863)	64,256	19.12%	▼
Other Property and Services	(142,822)	(130,725)	(278,255)	(142,530)	(109.03%)	▲
Total Operating Expenditure	(10,168,446)	(9,348,501)	(9,007,071)	333,429		
Funding Balance Adjustments						
Add back Depreciation	6,125,360	5,614,851	5,616,015	1,164	0.02%	
Adjust (Profit)/Loss on Asset Disposal	(58,537)	(53,669)	(83,170)	(29,501)	54.97%	
Adjust Provisions and Accruals	0	0	0	0		
Adjust Rounding	0	0	0	0		
Net Cash from Operations	1,426,989	1,576,365	1,586,148	9,784		
Capital Revenues						
Proceeds from Disposal of Assets	323,872	296,883	262,832	(34,051)	(11.47%)	▼
Total Capital Revenues	323,872	296,883	262,832	(34,051)		
Capital Expenses						
Land and Buildings	(100,500)	(85,500)	(90,283)	(4,783)	(5.59%)	
Infrastructure - Roads	(1,909,630)	(1,909,630)	(1,211,832)	697,798	36.54%	▼
Infrastructure - Footpaths	(45,000)	(41,250)	0	41,250	100.00%	▼
Infrastructure - Other	(294,000)	(294,000)	(278,312)	15,688	5.34%	
Plant and Equipment	(997,000)	(904,000)	(635,871)	268,130	29.66%	▼
Furniture and Equipment	(56,000)	(56,000)	(16,284)	39,716	70.92%	▼
Total Capital Expenditure	(3,342,130)	(3,290,380)	(2,232,582)	1,057,798		
Net Cash from Capital Activities	(3,018,258)	(2,993,497)	(1,969,750)	1,023,748		
Financing						
Transfer from Reserves	616,100	0	0	0		
Repayment of Debentures	(40,785)	(20,435)	(20,345)	90	0.44%	
Transfer to Reserves	(185,000)	0	0	0		
Net Cash from Financing Activities	390,315	(20,435)	(20,345)	90		
Net Operations, Capital and Financing	(1,200,954)	(1,437,568)	(403,947)	1,033,621		
Opening Funding Surplus(Deficit)	1,200,954	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	0	(236,614)	723,363	959,977		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2026

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var \$ (b)-(a)	Var % (b) / (a) x 100	Var
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,747,673.00	1,747,630	1,760,625	12,995	0.74%	
Rates excluding General Rates	9	16,025.00	16,025	16,011	(14)	(0.09%)	
Operating Grants, Subsidies and Contributions	11	1,098,711.00	1,098,711	1,231,645	132,934	12.10%	▲
Fees and Charges		530,421.00	505,919	614,735	108,816	21.51%	▲
Interest Earnings		152,000.00	146,283	39,249	(1,07,034)	(73.17%)	▼
Other Revenue		0.00	0	10,213	10,213		▲
Profit on Disposal of Assets	8	86,913.00	79,662	90,547	10,885		
Total Operating Revenue		3,631,743.00	3,594,230	3,763,024	168,794		
Operating Expense							
Employee Costs		(1,624,033.00)	(1,491,091)	1,622,215	(131,124)	(8.79%)	
Materials and Contracts		(1,810,357.00)	(1,657,815)	1,287,090	389,925	23.53%	▲
Utility Charges		(294,193.00)	(267,963)	202,850	65,113	24.30%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(5,614,851)	5,616,015	(1,164)	(0.02%)	
Interest Expenses		(2,047.00)	(1,024)	910	114	11.09%	▲
Insurance Expenses		(273,080.00)	(272,488)	265,530	6,958	2.55%	
Other Expenditure		(11,000.00)	(10,876)	25,085	(15,009)	(148.96%)	▼
Loss on Disposal of Assets	8	(28,376.00)	(25,993)	7,377	18,616	71.62%	
Total Operating Expenditure		(10,168,446.00)	(9,340,501)	9,007,671	333,429		
Funding Balance Adjustments							
Add back Depreciation		6,125,360.00	5,614,851	5,616,015	1,164	0.02%	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(53,669)	83,170	(29,501)	54.97%	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
Net Cash from Operations		(469,880.00)	(185,089)	288,797	473,886		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,896,869.00	1,761,453	1,297,351	(464,102)	(26.38%)	▼
Proceeds from Disposal of Assets	8	323,872.00	296,883	262,832	(34,051)	(11.47%)	▼
Proceeds from Sale of Assets		0.00	0	0	0		
Total Capital Revenues		2,220,741.00	2,058,336	1,560,183	(498,153)		
Capital Expenses							
Land and Buildings	13	(100,500.00)	(85,500)	90,283	(4,783)	(5.59%)	
Infrastructure - Roads	13	(1,909,630.00)	(1,909,630)	1,211,832	697,798	36.54%	▲
Infrastructure - Footpaths	13	(45,000.00)	(41,250)	0	41,250	100.00%	▲
Infrastructure - Drainage	13	(294,000.00)	(294,000)	278,312	15,688	5.34%	
Plant and Equipment	13	(937,000.00)	(904,000)	635,871	268,130	29.66%	▲
Furniture and Equipment	13	(56,000.00)	(56,000)	16,284	39,716	70.92%	▲
Total Capital Expenditure		(3,342,130.00)	(3,290,380)	2,252,582	1,057,798		
Net Cash from Capital Activities		(1,121,389.00)	(1,232,044)	672,399	559,646		
Financing							
Transfer from Reserves	7	616,100.00	0	0	0		
Repayment of Debentures	10	(40,785.00)	(20,435)	20,345	90	0.44%	
Transfer to Reserves	7	(185,000.00)	0	0	0		
Net Cash from Financing Activities		390,315.00	(20,435)	20,345	90		
Net Operations, Capital and Financing		(1,200,954.00)	(1,437,568)	403,947	1,033,621		
Opening Funding Surplus(Deficit)	3	1,200,954.00	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	(236,614)	723,363	959,977		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

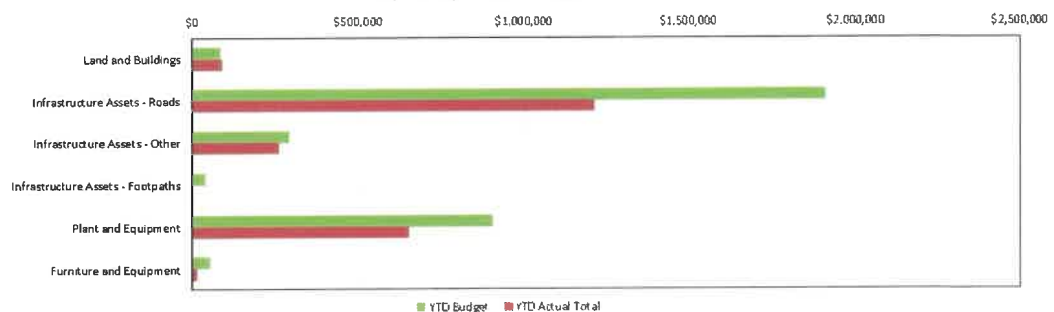
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2026

		YTD 31 05 2026					
Capital Acquisitions	Note	YTD Actual New / Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a) + (b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (e)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	90,283	0	90,283	85,500	100,500	4,783
Infrastructure Assets - Roads	13		1,211,832	1,211,832	1,909,630	1,909,630	(697,798)
Infrastructure Assets - Other	13	263,342	0	263,342	294,000	294,000	(30,658)
Infrastructure Assets - Footpaths	13	0	0	0	41,250	45,000	(41,250)
Plant and Equipment	13	650,841	0	650,841	904,000	937,000	(253,160)
Furniture and Equipment	13	16,284	0	16,284	56,000	56,000	(39,716)
Capital Expenditure Totals		1,020,750	1,211,832	2,232,582	3,290,380	3,342,130	(1,057,798)

Funded By:

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	262,832	296,863	(58,537)	34,051
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	1,096,628	1,484,048	1,096,628
Capital Funding Total	262,832	3,290,380	3,342,130	(3,027,548)

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses, that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.
 The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) *Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) *Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) *Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) *Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 May 2026

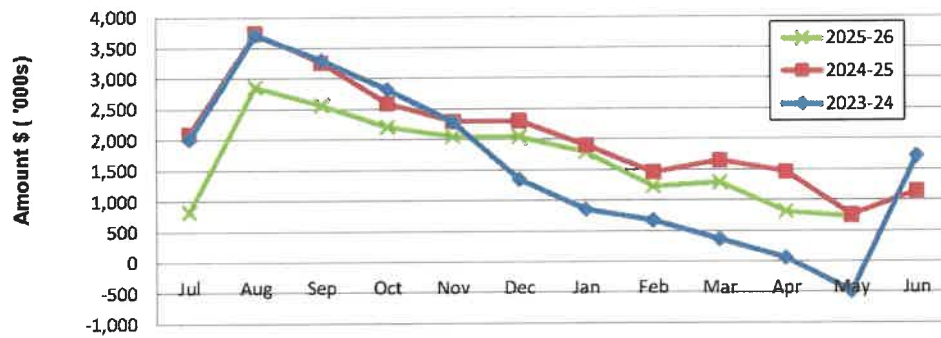
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	28,837	1579%	▲	Permanent	Paid Parental Leave income, Aus Day Grant, Profit on sale of plant increase.
General Purpose Funding - Other	21,719	2%			
Law, Order and Public Safety	318	6%			
Health	377	190%			
Education and Welfare	581	220%			
Housing	5,015	5%			
Community Amenities	(59,157)	(26%)	▼	Timing	Increase in Bus Charges, Cemetery Charges
Recreation and Culture	119,861	60%	▲	Permanent	LRO Funding increase
Transport	(467,956)	(26%)	▼	Timing	Road funding not yet received
Economic Services	29,705	41%	▲	Timing	Caravan Park fees income up
Other Property and Services	11,413	35%	▲	Timing	Private Charges increase
Operating Expense					
Governance	160,405	24.95%	▼	Timing	Decrease in admin salaries, superannuation, subscriptions.
General Purpose Funding	23,208	22.00%	▼	Timing	Administration Allocation reduced to staff movements
Law, Order and Public Safety	122,110	36.13%	▼	Timing	Fire maintenance accounts not yet expended.
Health	6,141	25.34%			
Education and Welfare	24,543	63.46%	▼	Timing	CDO projects on hold. Playgroup maintenance not yet expended
Housing	72,813	25.68%	▼	Timing	Housing maintenance not yet expended
Community Amenities	119,492	18.89%	▼	Timing	Building maintenance still to be done
Recreation and Culture	(9,582)	(6.62%)			
Transport	(43,426)	(9.82%)			
Economic Services	64,256	19.17%	▼	Timing	Waste Promotion - not yet expended. Standpipe costs down
Other Property and Services	(142,538)	(109.83%)	▲	Timing	Parts & repairs costs up, Staff payouts of Leave on termination.
Capital Revenues					
Grants, Subsidies and Contributions	(46,483)	(26.35%)	▼	Timing	Road Funding not yet received
Proceeds from Disposal of Assets	(3,451)	(11.47%)	▼	Timing	Bus and Cherry Picker not traded
Capital Expenses					
Land and Buildings	28,162	(5.59%)			
Infrastructure - Roads	12,744	36.54%	▼	Timing	Road Construction Projects not yet completed
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	Not yet expended
Infrastructure - Other	29,057	5.34%			
Plant and Equipment	321,302	29.66%	▼	Timing	Bus (not Bought) Cherry Picker removed
Furniture and Equipment	25,750	70.92%	▼	Timing	Computer equipment not yet purchased, CCTV project not yet expended
Financing					
Loan Principal	90	0.44%			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 May 2026	30 June 2025	YTD 30 May 2025
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	918,804	1,247,830	3,054,752
Cash Restricted	4	3,681,298	3,681,298	2,824,404
Receivables - Rates	6	55,342	44,991	157,827
Receivables -Other	6	9,529	287,679	5,929
Interest / ATO Receivable/Trust		19,883	42,308	25,304
		4,684,856	5,304,106	6,068,216
Less: Current Liabilities				
Payables	-	49,182	(264,315)	(210,020)
Contract Liabilities	-	-	-	(853,441)
Provisions	-	231,014	(231,184)	(227,654)
		280,196	(495,499)	(1,291,116)
Less: Cash Reserves	7	-	(3,681,298)	(2,824,404)
Net Current Funding Position		723,363	1,127,309	1,952,696

Note 3 - Liquidity Over the Year

Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	159,679			159,679	ANZ	At Call
Reserve Bank Account	0.00%		20		20	ANZ	At Call
Trust Bank Account	0.00%			2,809	2,809	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%		3,000,000		3,000,000		03-Jun-25
Municipal	4.80%	757,304			757,304	WA Treasury	At Call
Reserve	4.53%		681,277		681,277		03-Jun-25
Trust	0.40%				0		
Total		917,683	3,681,298	2,809	4,601,790		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Notes E: BUDGET AMENDMENTS
Amendments to original budget since budget adoption, Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	0
	Permanent Changes						(25,000)
	Yeelering Tennis Club - Power		Capital Expenditure		25,000	(25,000)	0
	Transfer from Reserve		Operating Revenue				0
							0
				0	25,000	(25,000)	

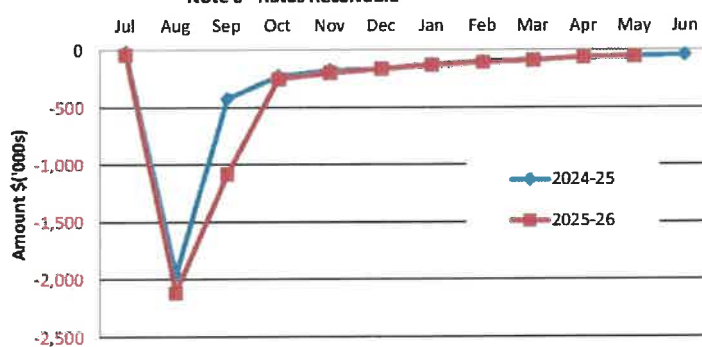
SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 6: RECEIVABLES**Receivables - Rates Receivable**

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

YTD 31 May 2026	30 June 2025
\$ 44,774	\$ 20,238
1,991,693	1,834,180
(1,981,125)	(1,809,644)
55,342	44,774
55,342	44,774
97.28%	97.59%

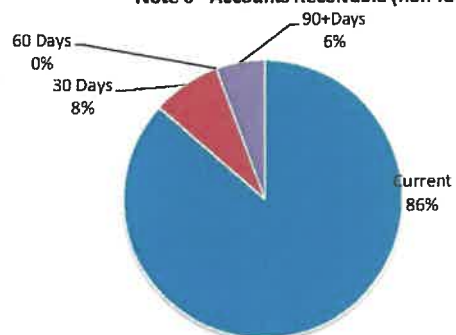
Note 6 - Rates Receivable**Comments/Notes - Receivables Rates****Receivables - General**

Receivables - General

Current	30 Days	60 Days	90+Days
\$ 8,242	\$ 755	\$ 0	\$ 532

Total Receivables General Outstanding**9,529.24**

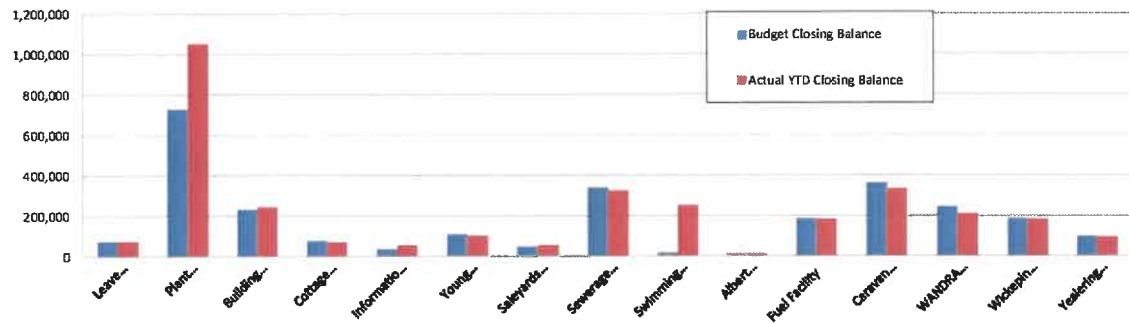
Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)**Comments/Notes - Receivables General**

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 7: Cash Backed Reserve

2025-26										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (-)	Actual Transfers In (-)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Land Development Reserve	247,491	5,328		15,000					267,819	247,491
Waste Management Reserve	140,810	3,034							143,844	140,810
Leave Reserve	73,475	1,582							75,057	73,475
Plant Replacement Reserve	1,051,239	22,800				346,000			728,039	1,051,239
Building Reserve	240,703	5,181		10,000		25,000			230,884	240,703
Cottage Homes Reserve	70,419	1,626		5,000					77,045	70,419
Information Technology	54,202	1,167				20,000			35,369	54,202
Young Singles Accommodation Reserve	100,176	2,396		5,000					107,572	100,176
Saleyards Reserve	56,239	1,469				10,000			47,708	56,239
Sewerage Reserve	325,267	6,963		5,000					337,230	325,267
Swimming Pool Reserve	249,178	5,366				240,000			14,544	249,178
Albert Facey Homestead Reserve	10,487	223							10,710	10,487
Fuel Facility	182,323	3,925							186,248	182,323
Caravan Park & Accommodation Reserve	331,615	7,138		25,000					363,753	331,615
WANDRA events & Emergency Repairs Reserve	209,698	4,514		30,000					244,212	209,698
Wickepin Bowling Greens - Replacement	180,917	3,894							184,811	180,917
Yealering Bowling Green - Replacement	93,669	2,016							95,685	93,669
Future Projects Reserve	63,391	1,378		10,000					74,769	63,391
	3,681,298	80,000	0	105,000	0	641,000	0	0	3,225,298	3,681,298

Note 7 - Year To Date Reserve Balance to End of Year Estimate

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget			
				YTD 31 05 2026			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
185,000	174,254	95,455	84,709	Truck WK342	78,408	84,709	6,301
			0	Bus	5,794	0	(5,794)
			0	Cherry Picker - P3570	1,965	0	(1,965)
41,358	18,968	26,364	3,974	Gardeners Ute WK468	(4,124)	3,974	8,098
47,050	12,168	31,818	(3,064)	Crew Cab WK2567	(18,854)	(3,064)	15,790
71,350	12,491	54,545	(4,314)	PWS 2024 Isuzu D Max Dual Cab	746	(4,314)	(5,060)
56,073	3,288	54,650	1,865	PCEO - 2025 Isuzu STNSDN (Trade 1)	(2,699)	1,865	4,564
			0	PCEO - 2025 Isuzu STNSDN (Trade 2)	(2,699)	0	2,699
400,831	221,169	262,832	83,170		58,537	83,170.28	24,633

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 9: RATING INFORMATION											
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.869500	261	1,543,428	135,462			135,462				134,196
UV	0.004310	308	378,123,945	1,631,037	13		1,631,050		500		1,631,550
Mining UV	0.004310						0				
Sub-Totals		569	379,667,373	1,766,499	13	0	1,766,512	0	500	0	1,765,746
Minimum Payment	Minimum \$										
GRV	600	111	389,968	66,000			66,000				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
Sub-Totals		153	4,345,676	91,200	0	0	91,200	0	0	0	91,800
Ex Gratia Rates							1,857,712				1,857,546
Discount							16,011				16,025
Rates Writeoffs							(97,047)				(110,000)
							(40)				(50)
Amount from General Rates							1,776,635				1,763,521
Specified Area Rates											
Totals							1,776,635				1,763,521
Comments - Rating Information											

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

10. INFORMATION ON BORROWINGS**(a) Debenture Repayments**

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 103 -Staff House	229,102		20345	40,785	208,757	229,102	1071	2,047	2/12/2030
	229,102	0	20,345	40,785	208,757	229,102	1,071	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 11: GRANTS AND CONTRIBUTIONS

Program /Details GL	Grant Provider	Approval (Y/N)	2025-26 Budget	Variations Additions (Deletions)	Operating		Recoup Status	
						Capital	Received	Not Received
			\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	530,348	0	530,348	0	609,582	(79,234)
Grants Commission - Roads	WALGGC	Y	298,320	0	298,320	0	348,877	(50,557)
GOVERNANCE								
Australia Day Grant	Aust Day Council	N	0	2,000	2,000		2,000	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	77,000	0
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
RECREATION AND CULTURE								
LRCI Phase 4	LRCI Stage 4	Y	181,943			181,943	226,332	(44,389)
Yealering Hall	Lotterywest	N	0			70,000	70,000	0
Fallen Soldiers Grant WW1	DVA	N	0	1,143			1,143	0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	429,685	623,657
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334	571,334	0
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
TOTALS			2,995,330	3,143	1,100,711	1,966,619	2,528,996	539,477

\$

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 31-May-26
	\$	\$	\$	\$
Housing Bonds	0	1,108	-1,108	0
Master Key Deposits	1,122	4,984	-4,734	1,372
Nomination Deposits	0	500	-500	0
Building and BCITF	282	256	-538	0
Wickepin Community Harvest Fund	76,903	0	-76,903	0
Miscellaneous Trust	2,449	1,440	-1,080	2,809
Licensing		180,359	-180,359	0
	80,755	188,647	-265,221	4,181

Level of Completion Indicators

0% ○
 20% ○
 40% ○
 60% ○
 80% ○
 100% ●

SHIRE OF WICKEPIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 May 2026

Note 13: CAPITAL ACQUISITIONS

		31/05/2026			
		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Infrastructure Assets					
Land & Buildings					
Recreation and Culture					
Replace Roof and Ceiling Wickepin Tennis Club		15,000	15,000	0	15,000
Netball Court Seating		5,000	5,000	0	5,000
Wickepin Town Hall		8,000	8,000	6,000	2,000
Wickepin Swimming Pool- Disable Toilet- LRQ Phase 4	XSP6	8,500	8,500	0	8,500
Yealering Hall	CLPH2	29,000	29,000	0	29,000
Lake Yealering Foreshore Ablution Building	LWFA2	0	0	11,196.36	(11,196.36)
Yealering Tennis Club Power	XYTC	0	0	31,837	31,837
Recreation And Culture Total		65,500	65,500	37,837	27,663
Transport					
Tooloom Restumping		5,000	5,000	0	5,000
Transport Total		5,000	5,000	0	5,000
Footpaths					
Transport					
Footpaths	LFP1	45,000	41,250	0	41,250
Transport Total		45,000	41,250	0	41,250
Furniture & Equipment					
Governance					
Various Locations - New CCTV System	XCTV	36,000	36,000	16,284	19,716
Computer Server	XABS	20,000	20,000	0	20,000
Governance Total		56,000	56,000	16,284	39,716
Plant, Equip. & Vehicles					
Governance					
Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	60,000	59,786	214
Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	60,000	0	60,000
Governance Total		120,000	120,000	59,786	60,214
Recreation And Culture Total					
Law, Order and Public Safety					
Weather Stations	XWS1	33,000	33,000	23,628	(9,372)
Fast Fill Trailers x3	XFT1	0	0	28,725	28,725
Law, Order and Public Safety Total		33,000	33,000	23,628	(9,372)
Transport					
Truck WK342	XPM4	324,000	324,000	317,671	6,329
Bus	XPM6	220,000	220,000	0	220,000
Cherry Picker - P3570	XPM8	30,000	30,000	0	30,000
Gardener's Ute WK468	XPM9	50,000	50,000	47,061	2,939
Crew Cab WK2567	XPM10	55,000	55,000	50,796	4,204
Traffic Lights	XPM11	25,000	25,000	30,030	(5,030)
MWS Ute	XPW3	80,000	80,000	78,172	1,828
Transport Total		784,000	784,000	624,554	159,446
Infrastructure: Other					
Law, Order and Public Safety					
		0	0	0	0
Community Amenities Total		0	0	0	0
Recreation and Culture					
Harrison Community Centre Playground- LRQ Phase 4	XHIC1	25,000	25,000	25,750.00	(750)
Yealering Niche Wall	XVC1	25,000	25,000	3,500.00	21,500
Wickepin Swimming Pool	XSP6	234,000	234,000	171,590.91	62,409
Lake Yealering Limestone Wall	XLV2	0	0	44,116.96	(44,117)
Lake Yealering - Capital	LYJ1	0	0	14,860.00	14,860
Recreation and Culture Total		284,000	284,000	259,817	24,183
Economic Services					
Sale and Dust Suppression	CLSY1	10,000	10,000	3,525	6,475
Economic Services Total		10,000	10,000	3,525	6,475
Transport					
Traffic Signs - Smiley Faces	XPM12	0	0	14,970	(14,970)
Transport Total		0	0	14,970	(14,970)
Roads					
Transport Regional Road Group					
Wickepin Harrison Rd	RG157	538,296	538,296	546,325.77	(8,029)
Lomos South Road	RRG155	317,992	317,992	315,853.24	2,139
Regional Road Group Total		856,288	856,288	862,179	(5,891)
Transport Roads to Recovery					
Yilliminning Road	R2R004	475,629	475,629	37,815.80	437,813
Stock Route Road	R2R163	198,729	198,729	145,891.50	52,837
Gilliminning Road	R2R035	189,492	189,492	65,688.49	123,803
Wishbone Road	R2R040	189,492	189,492	94,805.21	94,687
Roads to Recovery Total		1,053,342	1,053,342	344,201	709,141
Council Resources Construction					
Railway Road Harrison Rd - Lrd 4- Layby	XH15	0	0	2,335	(2,335)
Toolbin Rd, Toolbin - Lrd 4- Layby	XH16	0	0	3,116	(3,116)
Council Resources Construction Total		0	0	5,451	(5,451)
Capital Expenditure Total					
		3,342,190	3,290,590	2,257,501.63	1,032,088

13.3 Fees and Charges 2026/2027

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.BU.1208
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 June 2026
Attachments	Attachment 13.3.1- Fees and Charges for 2026/2027

Summary

Each year Council is required to, and from time-to-time, consider the level of imposition of fees or charges for any goods or services it provides or may provide.

Shire Officers have assessed the goods and services currently provided, and those which may potentially be provided in the next financial year and have recommended the amount of relevant fees or charges to be imposed.

Council is requested, with regards to the Fees and Charges for 2026/2027, to impose the fees and charges for the provision of the goods and services as included in the attachments.

Background

The Annual Budget is to include a schedule of fees and charges for imposition during the relevant financial year.

The adoption of the Annual Budget is generally the mechanism by which Council accepts and imposes fees and charges, however many Councils set new fees and charges earlier so they may be advertised before the budget adoption, and the community advised in advance of any changes.

This Report allows for the early adoption of proposed fees and charges for the 2026/2027 financial year, effective 1 July 2026. The Fees and Charges are contained in **Attachment 13.3.1**.

Comments

Shire Officers have undertaken an analysis on the proposed fees and charges to be imposed.

Officers, in reviewing and proposing the applicable fees and charges, have taken into consideration legislative requirements regarding setting the level of fees and charges.

The proposed schedule of fees and charges, which is included in the attachments, includes –

- Known changes to legislatively / externally set fees and charges at the time of publication, and
- A five percent (5%) increase across all Council-set fees and charges

Shire officers acknowledge the cost of providing goods and services in the district has probably increased greater than five percent (5%) although are conscious a greater increase may result in reduced usage of facilities leading to a downturn in revenue.

Should a need to change the fees and charges arise before the adoption of the annual budget these will be identified and presented to Council at the meeting to adopt the budget.

Statutory Environment

Local Government Act 1995 – Section 6.16 Imposition of fees and charges

Council, by an absolute majority decision, may impose and recover a fee or charge for any goods or services it provides or proposes to provide.

Fees and charges are to be imposed when adopting the annual budget, although may be imposed during the year, and may be amended from time-to-time.

Local Government Act 1995 – Section 6.17 Setting levels of fees and charges

In determining the amount of a fee or charge for a service or for goods, Council must consider –

- The cost to provide the service or goods,
- The importance of the service or goods to the community, and
- The price at which an alternative provider could provide the service or goods.

Local Government Act 1995 – Section 6.19 Local government to give notice of fees and charges

If a local government wishes to impose or alter any fees and charges not within the adoption of the annual budget, it must first give local public notice of the intention to do so and the date at which the fees or charges will be imposed.

Policy Implications

Nil

Financial Implications

Current Financial Year

Fees and charges constitute approximately fifteen percent (15%) of the operating funds required to undertake the activities of the Shire.

If adopted, due to the fees and charges being determined outside the annual budget adoption, local public notice is required, which has some minor associated advertising expenses.

Future Financial Years

It is likely there will be greater revenue generated through the proposed increases.

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Absolute majority

Officer Recommendation

*That Council, with respect to the fees and charges for 2026/2027 and pursuant to Section 6.16 of the Local Government Act 1995, imposes the fees and charges as included in **Attachment 13.3.1**, effective 1 July 2026.*

Council Decision

Resolution	OCM-160626-06
Moved	Cr Astbury
Second	Cr Miller

That Council, with respect to the fees and charges for 2026/2027 and pursuant to Section 6.16 of the Local Government Act 1995, imposes the fees and charges as amended in Attachment 13.3.1, effective 1 July 2026.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns
Against	Nil

Attachment 13.3.1- Fees and Charges for 2026/2027

SHIRE OF WICKEPIN FEES AND CHARGES 2026/2027

	Fee	GST	Legislative Authority
General Purpose Funding			
Freedom Of Information - Set by FOI Regs 1993	Receipt to 109030		
Application (per enquiry)	\$30.00		Set by FOI Regs 1993
Research and Collation Time Per Hour)	\$30.00		Set by FOI Regs 1993
Supervised Access (per Hour)	\$30.00		Set by FOI Regs 1993
Administration Staff Time (per Hour)	\$30.00		Set by FOI Regs 1993
Transcribing from Tape, Film or computer (per Hour)	\$30.00		Set by FOI Regs 1993
Duplicating from Tape, Film or Computer (per instance)	At Cost		Set by FOI Regs 1993
Delivery, Packaging and Postage (per instance)	At Cost		Set by FOI Regs 1993
Eligible Concession Card Holder Discount (per enquiry)	\$0.25		Set by FOI Regs 1993
Advanced deposit of the estimated charge (per applicable item)	\$0.25		Set by FOI Regs 1993
Further advance deposit of the estimated charges (per applicable item)	\$0.75		Set by FOI Regs 1993
Photocopying Under Freedom of Information (per page)	\$0.20		Set by FOI Regs 1993
Rates Enquiry Fees			
Settlement Agent Enquiry Fee	Receipt to 101530 \$110.00	Yes	S6.16 LGA
Reinspection Fee Statutory	\$110.00	Yes	S6.16 LGA
Orders/Requisitions Enquiry (additional to standard)	\$60.00	Yes	S6.16 LGA
Group Rating Fee (amalgamate two or more assessments)	\$110.00	Yes	S6.16 LGA
Governance			
Customers are referred to the CRC for the following services, however if the Telecentre is closed, we require set fees to charge.			
General per page A4 - black and white	\$1.10	Yes	S6.16 LGA
General per page A4 - colour	\$1.60	Yes	S6.16 LGA
General per page A3 - black and white	\$1.70	Yes	S6.16 LGA
General per page A3 - colour	\$2.00	Yes	S6.16 LGA
Back & Front A4 - black and white	\$2.10	Yes	S6.16 LGA
Back & Front A4 - colour	\$2.60	Yes	S6.16 LGA
Back and Front A3 - black and white	\$2.70	Yes	S6.16 LGA
Back and Front A3 - colour	\$3.00	Yes	S6.16 LGA
Laminating	Receipt to 105230		
A4	\$5.80	Yes	S6.16 LGA
Council Minutes	Receipt to 105230		
Annual subscription to council minutes	\$115.00	Yes	S6.16 LGA
Pens & Coasters	Receipt to 105230		
Coasters (Set of 6)	\$33.00	Yes	S6.16 LGA

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Law, Order & Public Safety			
Rural Street Number Signs	Receipt to 111430		
Rural Street Number with Star Picket Installation (Green Sign)	\$105.00	Yes	S6.16 LGA
Dog Registrations - Fees set by regulations S6.16 & Reg 17			
1 Year - Sterilised	Receipt to 113430 \$20.00		Regulation 17 DA
1 Year - Unsterilised	\$50.00		Regulation 17 DA
1 Year - Dangerous Dog	\$50.00		Regulation 17 DA
3 Years - Sterilised	\$42.50		Regulation 17 DA
3 Years - Unsterilised	\$120.00		Regulation 17 DA
Life Time - Sterilised	\$100.00		Regulation 17 DA
Life Time Unsterilised	\$250.00		Regulation 17 DA
Stock Dogs			
1 Year - Sterilised	Receipt to 113430 \$5.00		Regulation 17 DA
1 Year - Unsterilised	\$12.50		Regulation 17 DA
3 Years - Sterilised	\$10.63		Regulation 17 DA
3 Years - Unsterilised	\$30.00		Regulation 17 DA
Life Time - Sterilised	\$25.00		Regulation 17 DA
Life Time Unsterilised	\$62.50		Regulation 17 DA
Pensioner Dogs			
1 Year - Sterilised	Receipt to 113430 \$10.00		Regulation 17 DA
1 Year - Unsterilised	\$25.00		Regulation 17 DA
3 Years - Sterilised	\$21.25		Regulation 17 DA
3 Years - Unsterilised	\$60.00		Regulation 17 DA
Life Time - Sterilised	\$100.00		Regulation 17 DA
Life Time Unsterilised	\$125.00		Regulation 17 DA
Dogs registered after May 31 - 50% of above fee (excluding Lifetime)	50% of above fee		
Pound Fees			
Daily Sustenance - Dog/Cat	Receipt to 113230 \$35.70	Yes	S6.16 LGA
Surrender and/or destruction of Dog/Cat	\$135.00	Yes	S29 DA S27 CA S6.16 LGA
Replacement of Dog & Cat Licence Tag	\$4.00	Yes	S6.16 LGA
Application to keep more than 3 dogs (per application) - requires inspection of premises	\$105.00	Yes	S6.16 LGA
Cat Registrations - Fees set by Cat Regulations 2012- Schedule 3			
Fee for application for grant or renewal of the registration of a cat for one year	Receipt to 113430		
a) if application is for grant of registration and is made after 31 May for registration until the next 31 October	\$10.00		Schedule 3 — Fees CA
(b) otherwise	\$20.00		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for 3 years	\$42.50		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for life	\$100.00		Schedule 3 — Fees CA
Fee for application for grant or renewal of approval to breed cats per breeding cat (male or female)	\$100.00		Schedule 3 — Fees CA
Pensioner Cats			
If the owner of a cat is a pensioner, the fee payable for an application for the grant or renewal of the registration of the cat is 50% of the fee that would otherwise be payable under subclause (2).			
Fee for application for grant or renewal of the registration of a cat for 1 years (Pensioner)	\$10.00		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for 3 years (Pensioner)	\$21.25		Schedule 3 — Fees CA
Fee for application for grant or renewal of the registration of a cat for life (Pensioner)	\$50.00		Schedule 3 — Fees CA
Cat Traps			
Bond - Cash or Cheque only	Receipt to TRUST \$50.00		S6.16 LGA
Hire Charge	Free		

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Health			
Health	Receipt to 126730		
Annual Food Business Registration Fee	\$132.00	Yes	S6.16 LGA
Itinerant Food Vendor/Stallholder Fee Initial License Fee	\$132.00	Yes	S140 FA
Annual Itinerant Food Vendor/Stallholder Fee License Renewal	\$70.00	Yes	S6.16LGA
Camping Application (Owner land - Tiny Homes)	\$150.00	Yes	S6.16LGA
Lodging House Application	\$200.00	Yes	S6.16 LGA
Lodging House Renewal	\$100.00	Yes	S6.16 LGA
Liquor Act Certification Section 39 (Commercial)	\$147.00	Yes	S6.16 LGA
Liquor Act Certification Section 39 (Not for Profit)	\$75.00	Yes	S6.16 LGA
Housing			
Cottage Homes Units - Wogolin Rd	Receipt to 134130		
Units 1-5 - Eligible Occupant	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount. Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Young Singles Rental - Wogolin Rd	Receipt to 134330		
One person in unit - per week	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount.		
	As per joint venture agreement		
Two people in unit - per week	Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Joint Venture Duplex - Collins St	Receipt to 134430		
Unit A (3 bed)	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount.		
	As per joint venture agreement		
Unit B (4 bed)	Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Woodland Court - Johnston St	Receipt to 134730		
One person in unit - per week	Tenants are required to pay 25% of the total assessable gross (before tax) income of all household members who have reached 16 years of age as rent or market rent, whichever is the lower amount.		
	As per joint venture agreement		
Two people in unit - per week	Any income which is regular, ongoing and provided to meet the general costs of living is considered assessable income for the purpose of calculating rent.		
	As per joint venture agreement		
Private Rentals	Receipt to 134630		
10 Smith St	\$300.00 (under Lease)		S6.16 LGA
Private Rentals	at market value		

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Housing Rentals - Staff Subsidised			
	Receipt to 134630		
7 Smith St	\$95.00		S6.16 LGA
49 Collins St	\$83.00		S6.16 LGA
7 Fisher - Caravan Park Caretaker	Contract		S6.16 LGA
5 Smith St - per week	\$95.00		S6.16 LGA
Unit 5 - Wogolin Road (if occupied by a staff member)	\$87.00		S6.16 LGA
13B Collins St(if occupied by staff member)	\$95.00		
Yarling Court	\$87.00		S6.16 LGA
19 Moss Parade	as per contract		S6.16 LGA
14 Smith St	as per contract		S6.16 LGA
7 Rintel St	as per contract		S6.16 LGA
Community Amenities			
Cemetenes Wickepin, Yeralering, Harrismith			
Land for Right of Burial			
	Receipt to 140030		
Reservation Fee includes Grant of Right of Burial	\$160.00	Yes	S53 CA
Grave Digging to depth of 2.1 (on application)			
	Receipt to 140030		
Grant right of burial if no reservation	\$160.00	Yes	S53 CA
Single 2.4m long x 2.1m deep	\$685.00	Yes	S53 CA
Double 2.4m x 3.6m	\$810.00	Yes	S53 CA
Triple 2.4m x 4.8m	\$990.00	Yes	S53 CA
Interment on Weekends additional (on approval of CEO)	\$1,100.00	Yes	S53 CA
Graves be sunk deeper than 2.1m			
	Receipt to 140030		
First additional 0.3m	\$95.00	Yes	S53 CA
Second additional 0.3m	\$120.00	Yes	S53 CA
Third additional 0.3m	\$140.00	Yes	S53 CA
(and so on in proportion for each additional 0.3m)	\$25.00	Yes	S53 CA
Re-opening Fees (re-opening an ordinary grave for each interment or exhumation)			
	Receipt to 140030		
Ordinary Grave - Adult	\$600.00	Yes	S53 CA
Removal of kerbing, tiles etc., if necessary Per Hour	\$75.00	Yes	S53 CA
Interment of Ashes			
	Receipt to 140030		
Interment of ashes in a grave	\$355.00	Yes	S53 CA
Extra charge for			
	Receipt to 140030		
Interment without due notice under Local Law 3.2	\$66.00	Yes	S53 CA
Late arrival at Cemetery gates under Local Law 5.2	\$26.00	Yes	S53 CA
Exhumations in addition to re-opening fee	\$660.00	Yes	S53 CA
Niche Wall			
	Receipt to 140030		
Reservation Fee includes Grant of Right of Burial	\$150.00	Yes	S53 CA
Grant right of burial if no reservation	\$150.00	Yes	S53 CA
Compartment for ashes Single	\$235.00	Yes	S53 CA
Compartment for ashes Double	\$265.00	Yes	S53 CA
Compartment plaque - standard single	At Cost	Yes	S53 CA
Compartment plaque - standard double	At Cost	Yes	S53 CA
Interment of Ashes / Erecting nameplate	\$200.00	Yes	S53 CA
No Interment on available on Weekends			

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Miscellaneous charges	Receipt to 140030		
Permission to erect Monument &/or kerbing	\$100.00	Yes	S53 CA
Registration of "Transfer of Form of Grant of Right of Burial"	\$50.00	Yes	S53 CA
Copy of "Grant of Burial"	\$26.00	Yes	S53 CA
Grave number plate	\$29.00	Yes	S53 CA
Making a search in register (per ½ hour)	\$26.00	Yes	S53 CA
Copy of Local Laws	\$10.00	Yes	S53 CA
Funeral Director's Annual Licence	\$70.00	Yes	S53 CA
Community Bus per kilometre	Receipt to 140330		
All Distances Travelled - per km	\$2.50	Yes	S6.16 LGA
Bond as per policy 6.2.5.4 BOND - A bond of \$120.00 must be deposited at the Shire prior to the bus departing.	\$150.00		S6.16 LGA
Late FEE per day if returned after 9am	\$130.00	Yes	S6.16 LGA
BBQ Trailer	Receipt to 140330		
Shire of Wickepin Community Group	\$52.50	Yes	S6.16 LGA
Shire of Wickepin Business	\$74.00	Yes	S6.16 LGA
Commercial Rate	\$105.00	Yes	S6.16 LGA
Bond - *Cash/Chq Only is required for Bonds*	\$200.00		S6.16 LGA
NOTE: An additional Cleaning Fee will be charged at \$65/hour if BBQ Trailer is returned in an unsatisfactory condition			
Rubbish Charges			
Refuse Bins	Receipt to 135630		
240 litre refuse bins	To be purchased by Owner		Refer Policy 6.2.1 GENERAL
240 litre recycling bins	To be purchased by Owner		Refer Policy 6.2.1 GENERAL
Waste Collection			
Domestic (first service)	\$315.00		S6.16 LGA
Domestic (additional service)	\$315.00	Yes	S6.16 LGA
Commercial	\$600.00		S6.16 LGA
Commercial(additional service)	\$600.00	Yes	S6.16 LGA
Refuse Site Levy	\$75.00		S6.16 LGA
Refuse Site Levy - vacant Land	\$40.00		S6.16 LGA
Sewerage			
Based on GRV of Property	\$0.05		S6.16 LGA
Sewerage - Police Dept.	\$650.00		S6.16 LGA
Sewerage - Medical Centre	\$650.00		S6.16 LGA
Sewerage - Education Dept.	\$650.00		S6.16 LGA
Sewerage - St Johns Ambulance	\$650.00		S6.16 LGA
General Refuse Tipping Charges			
Asbestos Cement Disposal (by Prior Arrangement Only)			
Minimum Charge	\$110.00	Yes	S6.16 LGA
Volume Charge per m3	\$220.00	Yes	S6.16 LGA
Clean Up of Wastes Not Dumped in Correct Location or not Segregated	at Cost ##		S6.16 LGA
Vehicle Tyres (off rim - rims are to go to metal dump area)			
Car per tyre	\$5.50	Yes	S6.16 LGA
Light Commercial per tyre	\$8.00	Yes	S6.16 LGA
4WD Vehicle per tyre	\$8.00	Yes	S6.16 LGA
Truck per tyre	\$16.00	Yes	S6.16 LGA
All Other Vehicles	\$5.50	Yes	S6.16 LGA

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Town Planning (part 17 PDA)			
Receipt to 4203			
Determination of development application (other than for an extractive industry) where the estimated cost of the development is:			
a) Not more than \$50,000	\$147.00		Part 17 PDA
b) More than \$50,000 but not more than \$500,000	\$0.32% of the estimated cost of development		Part 17 PDA
c) More than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000		Part 17 PDA
d) More than \$2.5 million but not more than \$5 million	\$7,161 + 0.208% for every \$1 in excess of \$2.5m		Part 17 PDA
e) More than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5m		Part 17 PDA
Deemed to Comply Check - Development approval exemption for Single House	\$295.00		Part 17 PDA
More than \$21.5 million	\$34,196.00		Part 17 PDA
NOTE: If development has commenced or been carried out, an additional amount by way of penalty that is twice the amount of the fee payable for determination of the			
Amended plans (this applies where a determination is already given by the Shire or where amended plans are submitted and not requested by the Shire)	66% of the original application fee with a minimum of \$92		Part 17 PDA
Single House – Residential Design Codes performance criteria or Town Planning Scheme variation assessment	\$69 per performance criteria / Town Planning Scheme variation assessed with a minimum of \$138 and a maximum of \$690		Part 17 PDA
Demolition where Planning Approval required	\$140.00		Part 17 PDA
Application for approval of home based business (including cottage industry):			Part 17 PDA
a) Initial fee	\$222.00		Part 17 PDA
NOTE: If the home based business or cottage industry has commenced an amount equivalent to twice the normal fee as a penalty	\$444.00		Part 17 PDA
b) Annual renewal fee	\$73.00		Part 17 PDA
NOTE: If the home based business or cottage industry Licence has expired amount equivalent to twice the normal fee as a penalty	\$146.00		Part 17 PDA
Application for change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply	\$295.00		Part 17 PDA
NOTE: If the change of use or the alteration or extension or change of the non-conforming use has commenced, an amount of \$590 by way of penalty	\$590.00		Part 17 PDA
Extension of current Planning Approval	\$105.00		Part 17 PDA
Relocation of building envelope	\$140.00		Part 17 PDA
Determination of development application for an extractive industry	\$739.00		Part 17 PDA
NOTE: If development has commenced or been carried out, an additional amount by way of penalty twice the normal fee	\$1,478.00		Part 17 PDA
Provision of a subdivision clearance:			
a) Not more than 5 lots Per Lot	\$73.00		Part 17 PDA
b) More than 5 lots but not more than 195 lots - \$73 per lot for the first 5 lots and \$35 per lot thereafter			
c) More than 195 lots	\$7,393.00		Part 17 PDA
* Minor Scheme Amendment (i.e. an amendment that involves only textural changes or rectifies a zoning anomaly):	\$3,235.00	Yes	Part 17 PDA
a) Request for Council initiation	\$2,370.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$865.00	Yes	Part 17 PDA
* Major Scheme Amendment (i.e. an amendment that involves a zoning change):	\$5,935.00	Yes	Part 17 PDA
a) Request for Council initiation	\$4,210.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$1,725.00	Yes	Part 17 PDA
* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or similar:	\$2,695.00	Yes	Part 17 PDA
a) Lodgement of documentation	\$1,620.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$1,075.00	Yes	Part 17 PDA
Modifications to Plans once approval given	\$865.00	Yes	Part 17 PDA
* Major Structure Plans, Outline Development Plans, Subdivision Guide Plans or similar:	\$4,860.00	Yes	Part 17 PDA
a) Lodgement of documentation	\$2,965.00	Yes	Part 17 PDA
b) Conclusion of advertising for Council adoption	\$1,895.00	Yes	Part 17 PDA
Modifications to Plans once approval given	\$1,725.00	Yes	Part 17 PDA

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Detailed Area Plan	\$750.00	Yes	Part 17 PDA
Issue of zoning certificate	\$73.00	Yes	Part 17 PDA
Replying to a property settlement questionnaire	\$73.00	Yes	Part 17 PDA
Issue of Section 40 certificate	\$73.00	Yes	Part 17 PDA
Issue of written planning advice	\$73.00	Yes	Part 17 PDA
* Road / R.O.W / P.A.W. request for closure	\$530.00	Yes	Part 17 PDA
Advertising			
a) On site signage - Per Sign	\$260.00	Yes	Part 17 PDA
b) Newspaper advertising Per Advertisement	\$260.00	Yes	Part 17 PDA
CD digital copy of planning document	\$20.00	Yes	Part 17 PDA
Pre-strata inspection	\$265.00	Yes	Part 17 PDA
NOTE: All fees are exempt from GST unless otherwise indicated.			
* Fee is inclusive of all associated advertising charges.			
*The estimated cost of development is calculated exclusive of GST			
Example: If an application is received with a cost of development, exclusive of GST, valued at \$10 million, the associated fee does not fall into the lower threshold as the estimated cost is not less than \$10 million			
Development Assessment Panel Application Fees (Sch 1 r.10 PDR)	Receipt to 142030		
Not less than \$2 million and Less than \$7 million	\$5,815.00	Yes	Sch 1 r.10 PDR)
Not less than \$7 million and Less than \$10 million	\$8,977.00	Yes	Sch 1 r.10 PDR)
Not less than \$10 million and Less than \$12.5 million	\$9,767.00	Yes	Sch 1 r.10 PDR)
Not less than \$12.5 million and Less than \$15 million	\$10,045.00	Yes	Sch 1 r.10 PDR)
Not less than \$15 million and Less than \$17.5 million	\$10,324.00	Yes	Sch 1 r.10 PDR)
Not less than \$17.5 million and Less than \$20 million	\$10,604.00	Yes	Sch 1 r.10 PDR)
20 million or more	\$10,883.00	Yes	Sch 1 r.10 PDR)
An application under Regulation 17	\$249.00	Yes	Sch 1 r.10 PDR)
*The estimated cost of development is calculated exclusive of GST			
Example: If an application is received with a cost of development, exclusive of GST, valued at \$10 million, the associated fee			
Recreation & Culture			
Board Room meetings	No Charge		
Wickepin Play Group Building	Receipt to 115330		
Narrogin Day Care Per Session	\$5.50	Yes	\$6.16 LGA
Play Group Annual Fee	\$100.00		\$6.16 LGA
Private Day Care	As per Agreement		\$6.16 LGA
Private Functions	\$100.00	Yes	\$6.16 LGA
No Bond required			
Wickepin Old Railway Station	Receipt to 144530		
Per Day	\$28.00	Yes	\$6.16 LGA
Per Night	\$28.00	Yes	\$6.16 LGA
Per Session	\$17.00	Yes	\$6.16 LGA
No Bond required	\$0.00		
Wickepin Town Hall	Receipt to 144530		
Per Night Fee	\$115.00	Yes	\$6.16 LGA
Per Hour (maximum \$62)	\$27.00	Yes	\$6.16 LGA
Community groups - Cleaning fee only (Policy)	\$72.00	Yes	\$6.16 LGA
Supper room meetings	\$21.00	Yes	\$6.16 LGA
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$21.00	Yes	\$6.16 LGA
30 Chairs	\$31.50	Yes	\$6.16 LGA
Trestles	\$27.00	Yes	\$6.16 LGA
Additional fee for Cleaning	\$70.00	Yes	\$6.16 LGA
Free use for all shire school activities			

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Yealering Town Hall	Receipt to 144530		
Full Kitchen/Bar & Function Area (whole hall)	\$170.00	Yes	S6.16 LGA
Full Kitchen/Bar & Function Area (whole hall) - half day	\$116.00	Yes	S6.16 LGA
Full Kitchen/Bar & Foyer	\$132.00	Yes	S6.16 LGA
Full Kitchen/Bar & Foyer - half day	\$100.00	Yes	S6.16 LGA
Basic Kitchen/Foyer - morning/afternoon tea	\$58.00	Yes	S6.16 LGA
Equip Hire - trestle tables (old)	\$17.00	Yes	S6.16 LGA
30 chairs (old)	\$21.00	Yes	S6.16 LGA
NO tables and chairs to be removed from the YE Town hall			
Community groups - Cleaning fee only (Policy)	\$70.00	Yes	S6.16 LGA
Cricket Club Annual Fee - Waived	\$0.00		S6.16 LGA
Additional fee for Cleaning	\$70.00	Yes	S6.16 LGA
Free use for all shire school activities			
Wickepin Community Centre	Receipt to 149130		
FULL DAY RATES			
Function Room 1	\$125.00	Yes	S6.16 LGA
Function Room + Kitchen	\$180.00	Yes	S6.16 LGA
Function Room + Kitchen + Bar	\$237.00	Yes	S6.16 LGA
Function Room + Bar	\$184.00	Yes	S6.16 LGA
Mezzanine Room	\$115.00	Yes	S6.16 LGA
Mezzanine Room + Kitchen	\$175.00	Yes	S6.16 LGA
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$25.00	Yes	S6.16 LGA
Play Group Casual Daily Rate	\$25.00	Yes	S6.16 LGA
Kitchen Only	\$115.00	Yes	S6.16 LGA
Bar Only	\$115.00	Yes	S6.16 LGA
Half Day			
Function Room 1	\$75.00	Yes	S6.16 LGA
Function Room + Kitchen	\$120.00	Yes	S6.16 LGA
Function Room + Kitchen + Bar	\$153.00	Yes	S6.16 LGA
Function Room + Bar	\$75.00	Yes	S6.16 LGA
Mezzanine Room	\$75.00	Yes	S6.16 LGA
Mezzanine Room + Kitchen	\$120.00	Yes	S6.16 LGA
Kitchen	\$75.00	Yes	S6.16 LGA
Bar	\$75.00	Yes	S6.16 LGA
Crèche	\$75.00	Yes	S6.16 LGA
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$27.00	Yes	S6.16 LGA
Play Group Casual Daily Rate	\$27.00	Yes	S6.16 LGA
Additional fee for Cleaning	\$70.00	Yes	S6.16 LGA
Portable PA System	\$84.00	Yes	S6.16 LGA
Bain Marie - not for hire			
Pie Warmer- not for hire			
Urn- not for hire			
Crockery & Cutlery - not for hire			

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Ground/Court Fees - per annum	Receipt to 145130		
Football Annual Fee	\$3,130.00	Yes	S6.16 LGA
Cricket	\$490.00	Yes	S6.16 LGA
Hockey	\$490.00	Yes	S6.16 LGA
Badminton Club	\$185.00	Yes	S6.16 LGA
Netball Club	\$490.00	Yes	S6.16 LGA
Archery Club	\$490.00	Yes	S6.16 LGA
Miscellaneous - Other	\$490.00	Yes	S6.16 LGA
<i>Free use for all shire school activities</i>			
Bonds All Halls	Receipt to TRUST		
Community Group	\$0.00		S6.16 LGA
Corporate Booking/Function	\$255.00		S6.16 LGA
Private Booking/Function	\$630.00		S6.16 LGA
Circuses - Bond	\$760.00		S6.16 LGA
Main Pavilion Hire	Receipt to 145130		
<i>Sheep Field Days</i>			
Annual Pen Hire - Non original Sponsor	\$555.00	Yes	S6.16 LGA
Other Expo's			
Pavilion Hire - per day	\$237.00	Yes	S6.16 LGA
Pavilion Hire - per ½ day	\$121.00	Yes	S6.16 LGA
Pavilion Hire - per day excluding netball court	\$190.00	Yes	S6.16 LGA
Pavilion Hire - per ½ day excluding netball court	\$105.00	Yes	S6.16 LGA
Non Scheduled Sport Activities - Hire of court area			
Court Hire -			
Full day	\$75.00	Yes	S6.16 LGA
half day	\$40.00	Yes	S6.16 LGA
<i>Free use for all shire school activities</i>			
Other -	Receipt to 145130		
Circuses - Hire Fee	\$210.00	Yes	S6.16 LGA
Swimming Pool	Receipt to 145630		
Adult	\$3.00	Yes	S6.16 LGA
Child/Pensioner/Spectator	\$2.00	Yes	S6.16 LGA
Season Pass - Family	\$150.00	Yes	S6.16 LGA
Season Pass - Adult	\$95.00	Yes	S6.16 LGA
Season Pass - Child	\$70.00	Yes	S6.16 LGA
Local School Swimming Lessons/Carnivals - For Children and spectators	Free		S6.16 LGA
<i>Wickepin, Yealering</i>			

SHIRE OF WICKPIN FEES AND CHARGES
2026/2027

	Fee	G&T	Legislative Authority
Economic Services			
Building Licence Fees - Set by regulation (Sch 2 BR)	Receipt to 170000		
Applications for occupancy permits and building approval certificates			
Application for an occupancy permit for a completed building (s. 46)	\$110.00		Sch 2 BR
Application for a temporary occupancy permit for an incomplete building (s. 47)	\$110.00		Sch 2 BR
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$110.00		Sch 2 BR
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$110.00		Sch 2 BR
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))	\$10.50 for each strata unit covered by the application, but not less than \$104.65		Sch 2 BR
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$110		Sch 2 BR
Application to replace an occupancy permit for an existing building (s. 52(1))	\$110.00		Sch 2 BR
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	\$110.00		Sch 2 BR
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	\$110.00		Sch 2 BR
Applications for building permits and demolition permits			
Certified application for a building permit (s.16(1))	For building work for a Class 1 or Class 10 Building or incidental structure the fee is 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00		S16(1)
	For building work for a Class 2 to Class 9 building or incidental structure the fee is 0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00		
Uncertified application for a building permit (s.16(1))	The fee is 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00		S16(1)
Application for a demolition permit (s. 16(1))	For demolition work in respect of a Class 1 or Class 10 building or incidental structure the fee is \$110		S16(1)
	For demolition work in respect of a Class 2 to Class 9 building the fee is \$110.00 for each storey of the building.		
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$110.00		S32 (3)(f)
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	\$2,160.15		Sch 2 BR
Inspection of pool enclosures (regulation 53)	\$57.45	Yes	R53 BR
Application for approval of battery powered smoke alarms (regulation 61)	\$176.30		R61 BR
Building Services Levy			
	Over \$45,000		
Building permit	0.137% of the value of the work		R12 BS
Demolition Permit	0.137% of the value of the work		R12 BS
Occupancy permit or building approval certificate for approved building work under S47, 49, 50 or 52 of the Building Act	\$61.65		S47.49.50.52
Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act	0.274% of the value of the work		S51 BS

SHIRE OF WICKEPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Occupancy permit under s46 of the Building Act	No levy is payable		S46
Modification of occupancy permit for additional use of building on temporary basis under s48 of the Building Act	No levy is payable		S48
Septic Tank Application Fee (Rec 124430)	\$120.00		S344c HA
Septic Inspection Fee (Rec 124430)	\$150.00		S344c HA
Private Swimming Pool Inspection Fees			
Mandatory Swimming Pool Inspection Fee - charged over 4 years - per year	\$58.00		sub-regulation 53A(3)
Inspection outside mandatory inspection regime	\$100.00		
Swimming Pool Barrier Reinspections and Requested Inspections (includes inspections for settlements)			
Caravan Parks			
Powered Site - per night	Receipt to WK 168640 HS 168660 Year 168650 \$28.00	Yes	S6.16 LGA
Powered Site Fee -Weekly	\$133.00	Yes	S6.16 LGA
Unpowered Site - per night	\$20.00	Yes	S6.16 LGA
RV - Per night Caravan Park (No access to power or ablutions)	\$17.00	Yes	S6.16 LGA
RV - Per night Wickepin Community Centre Oval	\$17.00	Yes	S6.16 LGA
Caravan Parks			
Seasonal Accommodation Unit - Wickepin & Yealering - per night	Receipt to WK 168640 Year 168650		
Per night (single room)	\$62.00	Yes	S6.16 LGA
Per night (double room)	\$90.00	Yes	S6.16 LGA
5 nights or more in one stay - per night Single	\$40.00	Yes	S6.16 LGA
5 nights or more in one stay - per night Double	\$70.00	Yes	S6.16 LGA
Caravan Parks			
Seasonal Accommodation Unit - Hamismith - per night	Receipt to HS 168660		
Short term - less than 5 nights - per night Single	\$45.00	Yes	S6.16 LGA
Short term - less than 5 nights - per night Double	\$65.00	Yes	S6.16 LGA
5 nights or more in one stay - per night single	\$30.00	Yes	S6.16 LGA
5 nights or more in one stay - per night Double	\$40.00	Yes	S6.16 LGA
Albert Facey Homestead			
Admission Fees - Adult	Receipt to 168830 \$3.00	Yes	S6.16 LGA
Admission Fees - Children	\$1.00	Yes	S6.16 LGA
Group Bookings - Per head (over 10 people)	\$2.00	Yes	S6.16 LGA
Saleyard Fees			
Fee per head	Receipt to 170130 \$0.55	Yes	S6.16 LGA
eID Reader Panel - BOND - payable in advance	\$200.00		S6.16 LGA
Standpipes			
As per water corporation charge rates per Kilo litre	Receipt to 170830 At Water Corp Rate		
Administration Fee	15%	Yes	S6.16 LGA
Minimum Charge	\$15.00	Yes	S6.16 LGA
Standpipe Cards	\$30.00	Yes	S6.16 LGA
Replacement Standpipe Cards	\$80.00	Yes	S6.16 LGA
Centenary Wall			
Centenary Wall Plaques	Receipt to 158730 At Cost	Yes	S6.16 LGA
Admin Fee (per plaques)	\$20.00	Yes	S6.16 LGA
Wickepin Business Centre - Part of CAC Building			
Charge per day or part thereof	Receipt to 170430 \$30.00	Yes	S6.16 LGA
Central Agcare - casual hire	Free		

SHIRE OF WICKPIN FEES AND CHARGES
2026/2027

	Fee	GST	Legislative Authority
Other Property & Services			
Private Works			
Wickpin Ratepayers/Electors	Receipt to 173330		
No Dry Hire of plant			
Labour - per hour	\$80.00	Yes	S6.16 LGA
Graders, includes labour - per hour	\$285.00	Yes	S6.16 LGA
Loaders, steel roller, includes labour - per hour	\$235.00	Yes	S6.16 LGA
Tractors/Rubber Tyred Rollers, Bob Cat includes labour - per hour (subject to negotiation with	\$110.00	Yes	S6.16 LGA
8 Wheeler Truck, includes labour - per hour	\$215.00	Yes	S6.16 LGA
Single Axle Truck, includes labour - per hour	\$170.00	Yes	S6.16 LGA
Backhoe, includes labour - per hour	\$215.00	Yes	S6.16 LGA
Plate compactor - per day	\$95.00	Yes	S6.16 LGA
Plate compactor - per hour	\$27.00	Yes	S6.16 LGA
Ute - per kilometre	\$1.60	Yes	S6.16 LGA
Small plant (Mowers, whipper snippers) - per day	\$95.00	Yes	S6.16 LGA
Mowing- including labour (includes fire reductions	\$130.00	Yes	S6.16 LGA
External Commercial Rates	Receipt to 173330		
Labour - per hour	\$110.00	Yes	S6.16 LGA
Graders, includes labour - per hour	\$395.00	Yes	S6.16 LGA
Loaders, steel roller, includes labour - per hour	\$340.00	Yes	S6.16 LGA
Tractors/Rubber Tyred Rollers, Bob Cat includes labour - per hour	\$215.00	Yes	S6.16 LGA
8 Wheeler Truck, includes labour - per hour	\$352.00	Yes	S6.16 LGA
Single Axle Truck, includes labour - per hour	\$252.00	Yes	S6.16 LGA
Backhoe, includes labour - per hour	\$315.00	Yes	S6.16 LGA
Plate compactor - per day	\$147.00	Yes	S6.16 LGA
Plate compactor - per hour	\$37.00	Yes	S6.16 LGA
Ute - per kilometre	\$2.70	Yes	S6.16 LGA
Small plant (Mowers, whipper snippers)	\$105.00	Yes	S6.16 LGA
Mowing- including labour (includes fire reductions	\$142.00	Yes	S6.16 LGA
Sand and Gravel	Receipt to 173330		
Materials - per m ³	\$7.00	Yes	S6.16 LGA
Materials - per 10m ³ load - within 10km of town additional freight	\$221.00	Yes	S6.16 LGA
Materials - per 10m ³ load - over 10km from town additional freight	\$260.00	Yes	S6.16 LGA
Materials - Over 10m ³ - 3.50 per m ³ Plus Private works Rate	\$6.90	Yes	S6.16 LGA
Gravel & Road Making Material - Royalties	Costed to Jobs		
Purchase of Gravel and Road Making Materials - per m ³	\$2.60	Yes	
(payable to land owners when gravel extracted from property)			

13.4 Equal Employment Opportunity Management Plan

Submission to	Ordinary Council Meeting
Location / Address	Whole of Shire
Name of Applicant	Shire of Wickepin
File Reference	PE.EEO.1
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 June 2026
Attachments	13.4.1 – EEO Management Plan 2025-2030

Summary

The Council to consider a review of the Equal Employment Opportunity Management Plan for 2025 – 2030 and ensure compliance with legislation in relation to employment practices.

Background

Under the Western Australian Equal Opportunity Act, 1984 (PART IX) it is the responsibility of Local Government Authorities to prepare and implement an Equal Employment Opportunity Management Plan in order to achieve the objects of the Act. These objects are:

- a) to eliminate and ensure the absence of discrimination in employment on the ground of sex, marital status, pregnancy, race, religious or political conviction, or impairment;
- b) to promote equal employment opportunity for all persons.

Comments

The Shire is required to be compliant with Equal Employment Opportunity legislation and the EEO Management Plan establishes the policies and processes to ensure compliance, while also providing a framework to engaging staff on a merit basis.

As per the EEO Management Plan, the document is to be reviewed each year to ensure compliance with any changes in legislation, and to ensure the relevance of the document is maintained in the workplace. The current plan will go from 2025 to 2030, keeping in the normal 5-year circuit.

The EEO Management Plan is a useful tool to reduce the possibility of the Shire being accused of showing bias towards any group of people and risking litigation and reputational damage for the Shire.

Statutory Environment

Western Australian Equal Opportunity Act 1984 (Part IX)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That Council adopts the Equal Employment Opportunity Management Plan for 2025 – 2030.

Council Decision

Resolution	OCM-160626-07
Moved	Cr Miller
Second	Cr Mearns

That Council adopts the Equal Employment Opportunity Management Plan for 2025 – 2030.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns
Against	Nil

13.5 Camping on Property

Submission to	Ordinary Council Meeting
Location / Address	53 Henry Street, Wickepin
Name of Applicant	S & R Manners
File Reference	A5209
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 June 2026
Attachments	13.5.1 – Application to Camp 53 Henry Street Wickepin

Summary

The Council is to consider an application for camping at the property 53 Henry Street, Wickepin, as per the Caravan Parks and Camping Grounds Act 1995.

Background

The owner of 53 Henry Street, Wickepin, has requested a permit for 24 months for camping at the location with a caravan. A separate bathroom will be installed when it is able to be connected to the sewerage mains once a connection has been established. Until then, a self-contained toilet will be used, with emptying into a dump point.

Recent changes to the Caravan Parks and Camping Grounds Regulations do allow for this to be approved by Council for a period of 24 months. After which, the person can apply again.

This property has also been looked at as a development application for a shed, but as the house was only a concept, the development has been put on hold.

Comments

With regards to the assessment of the application, the main concern is that the home will have access to power, water and sewerage services to ensure that basic health provisions are covered. The applicant has indicated that the building will be connected to services and will have a solar power generation system for electricity. The conditions will still need to be approved by the EHO before final approval can be given.

The Regulations have been changed to allow people to 'camp' at their property while waiting for a building to be completed, rather than renting a separate property. This owner is also considering a building for the property, however only concept ideas have been received.

The Shire does have the right to disapprove the application but must give a reason for not allowing the camping. The owner can then apply directly to the Minister for approval, which would overrule the Shire.

For the approval, it is recommended that the following items be included as part of the approval:

- Camping is to be approved by the Environment Health Officer and declared fit for habitation;
- Annual Rubbish Fees will still apply for the property for rubbish removal or tip use.
- Further application is to be made within 3 months of the current permit expiring.
- Extension of the camping permit will require a building licence to be lodged.

Financial Implications

Financial implications at this time would be minimal, but as the person is looking at constructing a house in the future, rates will increase for this property after the building is completed.

Statutory Environment

Caravan Parks and Camping Grounds Act 1995

Policy Implications

Nil.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer Recommendation

*That Council **APPROVES** the camping at 53 Henry Street, Wickepin, subject to the following:*

- Camping is to be approved by the Environmental Health Officer and declared fit for habitation;*
- Annual Rubbish Fees will still apply for the property for rubbish removal or tip use.*
- Further application is to be made within 3 months of the current permit expiring.*
- Extension of the camping permit will require a building licence to be lodged.*

Council Decision

Resolution	OCM-160626-08
Moved	Cr Miller
Second	Cr Allan

That Council APPROVES the camping at 53 Henry Street, Wickepin, subject to the following:

- Camping is to be approved by the Environmental Health Officer and declared fit for habitation;**
- Annual Rubbish Fees will still apply for the property for rubbish removal or tip use.**
- Further application is to be made within 3 months of the current permit expiring.**
- Extension of the camping permit will require a building licence to be lodged.**

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns
Against	Nil

13.6 Community Grants 2026/2027

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	
File Reference	GS.PR.G.1541
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	10 June 2026
Attachments	Nil

Summary

Council is being requested to allocate the 2026/2027 Community Grants funding.

Background

Each year the Shire of Wickepin makes a budget provision of a maximum of 2.5% of the previous year's levied rates to distribute to sporting, not-for-profit and community groups. It is estimated that this would equate to \$46,430 GST exclusive for the coming funding period.

Details of the funding guidelines are provided in Policy Guidelines 3.2.4 – Sponsorship, Contributions and Donations to Sporting, Not-for-Profit and Community Groups.

Comment

The Shire of Wickepin invited applications for the 2026/2027 Community Grants with applications closing on Friday 22 May 2026. Below is a summary of applications received.

Applicant	Project	Total Project Cost (ex GST)	Grant Requested (ex GST)	Eligible/ Ineligible
Wickepin History Group	Computer Upgrade	\$1,360.91	\$1,360.91	Eligible
Harrismith Golf Club	Purchase & Installation of Commercial Oven	\$7,535	\$3,767.50	Eligible
Wickepin Tennis Club	Purchase new Commercial Drinks Fridge	\$2,499.10	\$1,874.32	Eligible
Wickepin P&C	Purchase of 3 x Misting Fans & 6 x Wobble Stools	\$1,741.64	\$1,741.64	Eligible
Wickepin CRC	Carols By Candlelight & Wickepin CRC 25 th Anniversary Celebrations	\$3,863.64	\$2,000	Eligible
Facey Group	Practical AI for Farming & Regional Businesses Workshop	\$7,750	\$3,187.50	Eligible
Wickepin Hotel Co-operative Ltd	Guest Room Renewal – Purchase of Carpet	\$1,720	\$1,720	Ineligible
Second Act Arts Inc	Chronicle; Wickepin Stories	\$5,363	\$4,545.45	Ineligible
Total		\$31,833.29	\$20,197.32	
Total of Funding for Eligible Projects			\$13,931.87	

The total amount of funding sought (\$20,197.32 ex GST) and with 2 applications being ineligible, the total amount of \$13,931.87 ex GST is well below the 2.5% of rates allocation that would normally be allocated in the 2026/2027 budget (estimated @ \$46,430).

Statutory Environment:

N/A.

Policy Implications:***Council Policy 3.2.4 - Sponsorship, Contributions and Donations to Sporting, Not-for-Profit and Community Groups*****OBJECTIVE:**

Provide guidelines for the provision of financial assistance to community groups, sporting clubs and not-for-profit organisations within the Shire of Wickepin.

POLICY:

A maximum of 2.5% of the previous year's levied rates may be provided for in Council's budget each year to distribute to community and sporting organisations upon application to the Council.

\$3,000 per year will be allocated to a rolling fund for grants up to \$500 with the CEO being given delegated authority to authorise the grants under \$500.

ELIGIBLE ITEMS FOR FUNDING

- Purchase of equipment required for the ongoing operations ie shade tent, tables, chairs, computers, etc;
- Infrastructure improvements ie fencing, lighting, storage, etc
- establishment or improvement of playing areas or buildings
- Support for major sporting and community events
- Support for general sporting clinics, including coaching clinics, workshops :and
- To assist community groups in establishing a service or activity seen as a need for the betterment of and improvement to the enjoyment of life within the community.
- Increasing visitors to the region

INELIGIBLE ITEMS FOR FUNDING

- Assistance towards Council's rates or standard user agreements;
- Assistance towards financial operating costs of the applicant ie rent, staff wages, utility costs, insurance, loan repayments stationery, etc;
- Replacement and repairs of consumables including technology items;
- Food, drinks and alcohol;
- Interstate and overseas travel;
- Conference attendance;
- Projects that have already commenced (retrospective applications);
- Projects not based in the Shire of Wickepin;
- Projects that duplicate an existing or similar project/service within the community unless support can be shown of approval by business and Council approval;
- An item benefiting an individual;
- Subsidising sporting club fees.
- Trophies, prizes

Applicants can request funding of:

- 100% up to \$2000
- 75% between \$2,000 and \$5,000
- 50% \$5,000 and above

Voluntary labour and equipment may be included in the applicant's contribution at a value of \$25/hour per person.

Council employees or equipment may be used in lieu of a cash contribution from Council.

Council will favour applications that would not otherwise be funded through other government grants e.g. CSRFF.

GUIDELINES

- All applications must be completed on the Shire of Wickepin Community Grants form.
- Applications should be supported by 2 written quotes for materials or other goods included in the funding submission if possible.
- Applications will be acknowledged as received by Council.
- Council reserves the right to request further information on demand.
- No project requiring funding shall commence without the written consent of Council.
- Money granted must be spent on the project allocated.
- All monies allocated must be spent and claimed by 30 June in the financial year for which it was allocated and any unspent allocation will not be carried over to the next budget year.
- Council reserves the right to inspect reserves and buildings without prior notification to the respective committee.
- All funded projects are to acknowledge the Shire of Wickepin through project media, community engagement and event promotions. CEO can provide support regarding signage and approved use of the Shires Logo.
- All successful applicants must provide Council with an acquittal of all funding received on a Shire of Wickepin acquittal form prior to 30 June of the year funding was received.

Strategic Implications:

Aligns with Shire of Wickepin Strategic Community Plan 2023 – 2033

Recommendation:

That Council allocates in its 2026/2027 Budget the following Community Grants:

1. *Wickepin History Group for funding of \$1,360.91 exclusive of GST to purchase a new computer.*
2. *Harrismith Golf Club for funding of \$3,767.50 exclusive of GST to purchase a new commercial oven.*
3. *Wickepin Tennis Club for funding of \$1,874.32 exclusive of GST to purchase a new drinks fridge.*
4. *Wickepin P&C for funding of \$1,741.64 exclusive of GST to purchase 3 x misting fans and 6 x wobble stools.*
5. *Wickepin Community Resource Centre for funding of \$2,000 exclusive of GST for Carols By Candlelight & Wickepin CRC 25th Anniversary Celebrations.*
6. *Facey Group for funding of \$3,187.50 exclusive of GST for Practical AI for Farming & Regional Businesses Workshop.*

Amendment to Motion

Moved	Cr Miller
Second	Nil

That the Wickepin Hotel Co-operative Ltd be included in the approved list of Community Grants.

Amendment Motion lapsed as there was no seconder for the motion.

Motion remained as original.

Council Decision

Resolution	OCM-160626-09
Moved	Cr Astbury
Second	Cr Allan

That Council allocates in its 2026/2027 Budget the following Community Grants:

1. Wickepin History Group for funding of \$1,360.91 exclusive of GST to purchase a new computer.
2. Harrismith Golf Club for funding of \$3,767.50 exclusive of GST to purchase a new commercial oven.
3. Wickepin Tennis Club for funding of \$1,874.32 exclusive of GST to purchase a new drinks fridge.
4. Wickepin P&C for funding of \$1,741.64 exclusive of GST to purchase 3 x misting fans and 6 x wobble stools.
5. Wickepin Community Resource Centre for funding of \$2,000 exclusive of GST for Carols By Candlelight & Wickepin CRC 25th Anniversary Celebrations.
6. Facey Group for funding of \$3,187.50 exclusive of GST for Practical AI for Farming & Regional Businesses Workshop.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr J Mearns
Against	Nil

14 Confidential Reports and Information

Nil

15 Urgent Business

Nil

16 Closure

With no further business, the Presiding Member declared the meeting closed at 3.54pm.

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Tuesday 16 June 2026

Presiding Member, Cr J Russell

Date


15/07/2026

