



Minutes

Ordinary Council Meeting
Wednesday 21 May 2025

Date	Wednesday 21 May 2025
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Monday 26 May 2025



Notice of Meeting Minutes

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin was held at 3:30pm on Wednesday 21 May 2025 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "Peter Clarke".

Peter Clarke
Acting Chief Executive Officer

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1 Declaration of Opening

The Presiding Member, Cr Russell declared the meeting open at 3.30pm.

Cr Russell announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	Shire President (Chair)
W Astbury	Deputy Shire President
F Allan	Councillor
J Mearns	Councillor
L Corke	Councillor
P Thompson	Councillor
T Miller	Councillor

Employees

P Clarke	Acting Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
J Harvey	Executive Support Officer

3 Public Question Time

3.1 Responses to Previous Public Questions Taken On Notice

3.2 Public Question Time

Nil.

4 Apologies and Leave of Absence

4.1 Apologies

Nil

4.2 Previously Approved Leave of Absence

Nil

4.3 Requests for Leave of Absence

Cr Peter Thompson requested a leave of absence for the Ordinary Council Meeting 18 June 2025 for personal reasons.

Council Decision

Resolution OCM-190325-01

Moved Cr L Corke

Second Cr W Astbury

That Cr Peter Thompson be granted a leave of absence for the Ordinary Council Meeting 18 June 2025 for personal reasons.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller

Against Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

Wickepin Playground Safety Group

A Petition was received at the Shire Office on Wednesday, 14 May 2025 stating the following:-

“Wickepin Playground safety group would like to apply for a grant to place safety bollards around the Wogolin Road Playground on the Williams-Kondinin Highway”.

The Petition was signed by 15 residents.

Comment

The Manager for Works has costed the installation of bollards around the Playground and had intended to list these works for consideration in the 2025/2026 Budget deliberations.

The Shire President advised that, in consideration of the above comment, no further action is required on this matter as Council will be considering such expenditure in its 2025/2026 Budget deliberations.

5.2 Memorials

Nil

5.3 Deputations

Nil

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

Item	Item Title	Councillor/Officer	Interest	Reason
13.4	Wickepin Sheep Saleyards Agents' Agreements 2025 - 2030	Cr Julie Russell	Proximity	Own land adjoining the Wickepin Saleyards in partnership with husband Philip Lloyd Russell.
13.4	Wickepin Sheep Saleyards Agents' Agreements 2025 - 2030	Cr Ty Miller	Indirect Financial	New agent agreement.

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 16 April 2025

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 April 2025, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution OCM-210525-02

Moved Cr L Corke

Second Cr F Allan

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 April 2025, as included in Attachment 7.1.1, as a true and accurate record.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller

Against Nil

8 Motions of Which Notice Has Been Given

Nil.

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the WALGA Central Country Zone Meeting held on Friday 11 April 2025.

That Council receives the minutes of the WALGA Central Country Zone Meeting held on Friday 11 April 2025, as included in Attachment 9.1.1.

Council Decision

Resolution OCM-210525-03

Moved Cr P Thompson

Second Cr T Miller

That Council receives the minutes of the WALGA Central Country Zone Meeting held on Friday 11 April 2025, as included in Attachment 9.1.1.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller

Against Nil

10 Report by the President

Shire President advised that she did not attend any Meetings since the April Council Meeting. Thanks to all for attending the ANZAC day service on Friday the 25 April 2025. Was a lovely morning and well attended. Thanks to all who helped set it up.

Thanks to ACEO Peter Clarke who has been with the Shire of Wickepin since March 2025. He will be leaving our employ before the June Council Meeting. We are very grateful for your time and expertise in keeping our staff and business running very smoothly.

11 Report by the Chief Executive Officer

- 2/5/2025 - Met with Auditors following Interim Audit conducted on 1 and 2 May. – No major issues reported.
- 7/5/2025 - Together with Manager for Works, attended Wickepin Saleyards Working Group to discuss dust suppression proposals.
- 14/5/2025 - Together with DCEO, viewed online WAPC meeting held to consider Shire of Wickepin's Local Planning Strategy.

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			A/CEO, DCEO
A2	Septic Tank Application Approvals	EHO	Septic Approval – 9703 Williams-Kondinin Rd, Wogolin	23/04/2025	A/CEO
A3	Building Approvals	BO	Building Approval – 9703 Williams-Kondinin Rd, Wogolin	9/04/2025	A/CEO
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Permission – Yealering Town Hall 1 May 2025, Funeral	29/04/2025	A/CEO
A13	Hire of Community Halls / Community Centre	CEO	Fee Waiver Approval – Wickepin Community Centre 3 July 2025, Facey Group	29/04/2025	A/CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			

12 Notices of Motions for the Following Meeting

Nil.

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – April 2025

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	14 May 2025
Attachment	13.1.1 – Monthly Schedule of Accounts Paid – April 2025

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for April 2025.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 14.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 15329-15366, 15369-15386	\$ 609,286.52
Cheques	15992 -15995	\$ 9,701.92
Direct Deductions	April 2025	\$ 238.00
Superannuation	April 2025	\$ 25,789.78
Credit Card	April 2025	\$ 559.45
BPay Payments	April 2025	\$ 0
Payroll	April 2025	\$171,802.00
Licensing	April 2025	\$ 24,423.30
Municipal Fund Total		\$ 841,800.97
Trust Fund		
Electronic Funds Transfer	EFT 15367,15368,15387	\$ 2,231.02
Cheques		\$
Trust Fund Total		\$ 2,231.02
Total		\$ 844,031.99

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$841,800.97 and Trust of \$2,231.02 for April 2025, as included in **Attachment 14.1.1**.*

Council Decision

Resolution OCM-210525-04

Moved Cr F Allan

Second Cr W Astbury

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$841,800.97 and Trust of \$2,231.02 for April 2025, as included in Attachment 14.1.1.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
Cr T Miller

Against Nil

13.2 Statement of Financial Activity – April 2025

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	14 February 2025
Attachment	13.2.1 - Statement of Financial Activity – April 2025

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended April 2025.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 14.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial ImplicationsCurrent Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2025, as included in **Attachment 14.2.1**.*

Council Decision

Resolution OCM-210525-05

Moved Cr T Miller

Second Cr F Allan

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2025, as included in Attachment 14.2.1.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
Cr T Miller

Against Nil

13.3 Appointment of Dual Fire Control Officers

Submission to	Ordinary Council Meeting
Location / Address	Whole of Shire
Name of Applicant	N/A
File Reference	ES.APN.901
Author	Peter Clarke – Acting Chief Executive Officer
Interest Disclosures	Nil
Report Written Date	7 May 2025
Attachments	Nil

Summary

The Shire of Corrigin has requested Council to formally approve the appointment of two (2) of their Fire Control Officers as Dual Fire Control Officers for the 2025/2026 Fire Season.

Background

Section 40 of the *Bush Fires Act 1954* states the following in respect to Dual Bush Fire Control Officers:-

Local governments may join in appointing and employing bush fire control officers

- (1) *Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.*
- (2) *Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.*

Comments

The Shire of Corrigin has requested that the following people be appointed as Dual Fire Control Officers:-

Mr Craig Jespersen and Mr Joel Bell

Statutory Environment

Bush Fires Act 1954.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2025/2026 Fire Season:-

Mr Craig Jespersen and Mr Joel Bell.

Council Decision

Resolution OCM-210525-06

Moved Cr W Astbury

Second Cr L Corke

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2025/2026 Fire Season:-

Mr Craig Jespersen and Mr Joel Bell.

Carried 7/0

**For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
 Cr T Miller**

Against Nil

Cr Julie Russell declared a Proximity Interest in the following item 13.4 and left the chambers at 3.41pm and Cr Wes Astbury took the Chair.

Cr Ty Miller declared an Indirect Interest and left the chambers at 3.41pm.

13.4 Wickepin Sheep Saleyards Agents' Agreements 2025 - 2030

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Peter Clarke – Acting Chief Executive Officer
File Reference	LD.MM.6, RD.LIA.2406
Author/s	Peter Clarke – Acting Chief Executive Officer Lara Marchei – Governance Officer
Interest Disclosures	The authors have no financial, proximity or impartiality interests in this item.
Report Written Date	13 May 2025
Attachments	Attachment 13.4.1 – Wickepin Sheep Saleyards Agents' Agreement

Summary

Council is asked to renew the agreements with the users of the Wickepin Sheep Saleyards for the period 1 July 2025 – 30 June 2030.

Background

The Wickepin Sheep Saleyards are currently operated under an agreement basis, currently with Nutrien, Elders and AWN. Nutrien and Elders agreements expired 30 June 2023, and AWN expires 30 June 2025.

Comments

The agreement is for a five year period and covers the operations of the Wickepin Sheep Saleyards, situated on Wickepin-Pingelly Rd/Richter St, Wickepin.

The agreement lays down the fees per head which enter or are present at the saleyards on sale day. Currently the fees are \$0.55 per head (GST inclusive) as listed in the 2024/25 fees and charges adopted by Council.

The agreement also covers animal welfare during the period they are in the saleyards and the behaviour of the stock agents and their representatives while at the saleyards.

The agreement does have a termination clause and a default clause along with a dispute resolution clause and general clause.

Statutory Environment

Local Government Act 1995.

Division 3 — Documents

9.49A. Execution of documents

- (1) A document is duly executed by a local government if —
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

SHIRE OF WICKEPIN STANDING ORDERS 21.2 AND 21.3

21.2 Custody and Use of Common Seal

The Chief Executive Officer shall have charge of the common seal of the Council and shall be responsible for the safe custody and proper use of it.

21.3 Seal Not to be Improperly Used

Except as required by law, or in the exercise of the express authority of the Council, the Chief Executive Officer shall not use the common seal of the Council.

Policy Implications

Nil

Financial Implications

Fees and charges for the Wickepin Sheep Saleyards as set in the 2024/25 budget is \$0.55 per head GST inclusive.

Strategic Implications

GOAL - Infrastructure

Objective: 4 Maintain Shire owned facilities in a strategic manner and also to meet community needs.

Strategy: 4.3 Encourage greater usage of Shire facilities.

Voting Requirement

Simple Majority

Officer Recommendation

1. *That the users of the Wickepin Sheep Saleyards be offered the Wickepin Sheep Saleyards Agreement as contained in attachment 13.4.1.*
2. *That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the agreements once signed by the users.*

Council Decision

Resolution **OCM-210525-07**

Moved **Cr P Thompson**

Second **Cr L Corke**

- 1. That the users of the Wickepin Sheep Saleyards be offered the Wickepin Sheep Saleyards Agreement as contained in attachment 13.4.1.***
- 2. That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the agreements once signed by the users.***

Carried **5/0**

For **Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson**

Against **Nil**

Cr Julie Russell returned to the meeting at 3.42pm and resumed the Chair from Cr Wes Astbury.

Cr Ty Miller returned to the meeting at 3.42pm.

13.5 Tender RFT-03-2024-2025 Supply and Delivery of a 6 x 4, Two-Way Tip Truck

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.TEN.1220
Author	Grant Cross, Manager for Works & Services
Interest Disclosures	-
Report Written Date	15 May 2025
Attachments	-

Summary

Shire officers recently requested tenders for the supply and delivery of a 6 x 4, Two-Way Tip Truck, which also included the trade-in of the Shire's current 2015 Hino Tip Truck.

Council is requested to accept the tender submission from Daimler Trucks Perth for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck.

Background

In May 2025 Shire officers requested tenders for the supply and delivery of a 6 x 4, Two-Way Tip Truck, which also included the trade-in of the Shire's current Hino Tip Truck, on the Western Australian Local Government Association's ("WALGA") Preferred Supplier e-Quotes System.

The tender documentation sought the supply and delivery of a similarly sized Tip Truck (as currently held by the Shire), and to include –

- UHF Radio Uniden 80 channel,
- LED Flashing Beacon
- Can tow a trailer up to 30 tons
- Approximately 510hp, and above
- Shire of Wickepin Signwriting

Additionally, tender submissions were required to include the following –

- One (1) year licensing,
- Upon supply the machine must be available for immediate use,
- All warranty and defect replacement details, with the option for extended warranty,
- Compliance with all relevant specifications and standards currently in place for Western Australia, and
- Allowance for the trade-in of a 2015 Hino Tip Truck "as is, where is".

Tender submissions failing to complete all information will be rejected.

The information requirements included, although were not limited to, –

- Make and model of 6 x 4, Two-Way Tip Truck,
- Date of manufacture,
- Delivery month and anticipated supply date,
- Purchase price of supplied machine only or purchase price of supplied machine when included with trade-in of existing machine.

The selection criteria, and associated weighting, for consideration in determining the successful complying tender submission are listed below –

- Price (60% weighting)
- Demonstrated experience with after-sales support and on-site service of the machine (15% weighting)
- Operator feedback from demonstration (25% weighting)

Comments

Tender submissions closed at 5:00pm Friday, 9 May 2025.

At the close of the submission period three (4) complying submissions were received with zero (0) non-complying submissions (a total of three (4) submissions).

Tender submissions were received from, in the order they were considered, –

- Daimler Trucks Perth
- CJD Trucks
- Volvo Trucks (2 Tenders received 1 for a UD Quon Truck and 1 for a Mack Truck)

The assessment of the submissions was formally undertaken by the Manager Works and Services, DCEO and A/CEO.

The three (3) submissions elected to provide a purchase and trade-in combined price.

Following assessment the below ranking order was determined –

1. Daimler Trucks Perth
2. Volvo Trucks
3. CJD Trucks

Council is requested to accept the tender submission from Daimler Trucks Perth for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck.

Statutory Environment

Local Government Act 1995 – Section 3.57

A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

Local Government (Functions and General) Regulations 1996 – Division 2 Part 4

Tenders shall be invited before the Shire enters into a contract for another person to supply goods or services if the consideration under the contract is or is expected to exceed \$250,000.

Local Government (Functions and General) Regulations 1996 – Regulation 18 Rejecting and accepting tenders

A local government may reject, accept or decline to accept any or all tenders received through a request for tender process.

Policy Implications

Council Policy 3.1.6 Purchasing

Purchases which may be in excess of \$250,000 ex GST must be tendered.

Financial Implications

Council has budgeted \$324,000 ex GST for the acquisition of a 6x4 Two Way Tip Truck and \$100,000 ex GST for the disposal of the current Hino Tip Truck (with the net changeover budgeted at \$224,000 ex GST).

The Officer Recommendation is for a total changeover of \$222,216.48 ex GST which is \$1783.52 ex GST under the allocated budget.

Future Financial Years

Maintenance costs associated with the proposed acquisition will occur. The substance of the proposed maintenance costs is likely to have a minor impact in the future.

Strategic Implications

Shire of Wickepin Strategic Community Plan – Goal 4 Maintain Shire owned facilities in a strategic manner and also to meet community needs

Medium Term Strategy 4.4 supports the improvement and maintenance of assets in a strategic manner.

Voting Requirement

Simple majority

Officer Recommendation

That Council, with respect to Tender RFT-03-2024-2025 Supply and Delivery of a 6 x 4 Two Way Tip Truck,

- a Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 accepts the tender submission from Daimler Trucks for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck for \$317,671.02 ex GST and trade-in current 2015 Hino Tip Truck \$95,454.54 ex GST (with the net changeover of \$222,216.48), and*
- b Authorises the Chief Executive Officer to endorse documentation to purchase and dispose of the above machinery.*

Council Decision**Resolution** **OCM-210525-08****Moved** **Cr P Thompson****Second** **Cr W Astbury**

That Council, with respect to Tender RFT-03-2024-2025 Supply and Delivery of a 6 x 4 Two Way Tip Truck,

- a Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 accepts the tender submission from Daimler Trucks for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck for \$317,671.02 ex GST and trade-in current 2015 Hino Tip Truck \$95,454.54 ex GST (with the net changeover of \$222,216.48), and***
- b Authorises the Chief Executive Officer to endorse documentation to purchase and dispose of the above machinery.***

Carried **7/0****For** **Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
 Cr T Miller****Against** **Nil**

14 Confidential Reports and Information

Officer Recommendation

That the meeting be closed to the public in accordance with the Local Government Act 1995 section 5.23 (2)(c).

Council Decision

Resolution OCM-210525-09

Moved Cr W Astbury

Second Cr P Thompson

That the meeting be closed to the public in accordance with the Local Government Act 1995 section 5.23 (2)(c).

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller

Against Nil

The meeting went behind closed doors at 3.48pm.

Section 5.23 Local Government Act 1995

Meetings generally open to public

- (1) *Subject to subsection (2), the following are to be open to members of the public —*
 - (a) *all council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
 - (a) *a matter affecting an employee or employees; and*
 - (b) *the personal affairs of any person; and*
 - (c) ***a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and***
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and*
 - (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or*
 - (ii) *endanger the security of the local government's property; or*

- (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and*
 - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

MEETING OPENED TO THE PUBLIC

Council Decision

Resolution OCM-210525-11

Moved Cr P Thompson

Second Cr F Allan

That the meeting be re-opened to the public.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

Council came back from behind closed doors at 3.55pm.

14.1 Shire of Wickepin Swimming Pool – Consideration of Quotations for Proposed Refurbishment Works

Submission to	Ordinary Council Meeting
Location / Address	Wickepin Swimming Pool
Name of Applicant	N/A
File Reference	
Author	Peter Clarke – Acting Chief Executive Officer
Interest Disclosures	Nil
Report Written Date	12 May 2025
Attachments	Attachment 14.1.1 - Quotation received from WetDeck Pty Ltd Attachment 14.1.2 - Quotation received from Online Tiling Pty Ltd

Officer Recommendation

That Council:-

- Accepts the quotation submitted by WetDeck Pty Ltd totalling \$221,100.00 for refurbishment works to the Wickepin Swimming Pool as detailed in the quotation provided and as recommended by Royal Life Saving WA and the Shire of Wickepin Swimming Pool Manager.*
- Expenditure incurred for the above works be sourced from the Swimming Pool Reserve Fund; and*
- In accepting the above quotation, Council notes only two (2) quotations were received, being contrary to Council's Purchasing Policy 3.1.6.*

Council Decision

Resolution OCM-210525-10
Moved Cr J Mearns
Second Cr F Allan

That Council:-

- 1. Accepts the quotation submitted by WetDeck Pty Ltd totalling \$221,100.00 for refurbishment works to the Wickepin Swimming Pool as detailed in the quotation provided and as recommended by Royal Life Saving WA and the Shire of Wickepin Swimming Pool Manager.***
- 2. Expenditure incurred for the above works be sourced from the Swimming Pool Reserve Fund; and***
- 3. In accepting the above quotation, Council notes only two (2) quotations were received, being contrary to Council's Purchasing Policy 3.1.6.***

Carried 7/0
For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
Cr T Miller
Against Nil

15 Urgent Business

Nil.

16 Closure

With no further business, the Presiding Member Cr Russell declared the meeting closed at 3.55pm.

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 18 June 2025.

Presiding Member, Cr J Russell



Date

18/06/2025.