



Minutes

Ordinary Council Meeting
Wednesday 20 May 2026

Date	Wednesday 20 May 2026
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	21 May 2026



Notice of Meeting

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 20 May 2026 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read 'David Burton', is positioned above the printed name.

David Burton
Chief Executive Officer
15 May 2026

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Contents

1	Declaration of Opening	4
2	Attendance	4
2.1	Present.....	4
3	Public Question Time	4
3.1	Responses to Previous Public Questions Taken on Notice	4
3.2	Public Question Time.....	4
4	Apologies and Leave of Absence	5
4.1	Apologies	5
4.2	Previously Approved Leave of Absence.....	5
4.3	Requests for Leave of Absence	5
5	Petitions, Memorials and Deputations	5
5.1	Petitions	5
5.2	Memorials	5
5.3	Deputations.....	5
6	Declarations of Councillors and Officers Interest	5
7	Confirmation of Minutes of Previous Meetings	6
7.1	Minutes of the Ordinary Council Meeting held Wednesday 15 April 2026	6
8	Motions of Which Notice Has Been Given	6
9	Receipt of Committee Minutes or Reports and Consideration of Recommendations	7
9.1	Minutes of the RoeROC Ordinary meeting held on Thursday 9 April 2026	7
9.2	Minutes of the Central Country Zone meeting held on Friday 17 April 2026	7
10	Report by the President	8
11	Report by the Chief Executive Officer	9
12	Notices of Motions for the Following Meeting	10
13	Reports and Information	10
13.1	Monthly Schedule of Accounts Paid – April 2026.....	11
13.2	Statement of Financial Activity – April 2026	18
13.3	Dual Fire Control Officers	47
13.4	Review – Delegation Register	49
13.5	Internal Audit – Risk Assessment.....	51
13.6	Internal Audit – Cash Handling	53
13.7	Financial Management Review/Regulation 17 Review	55

13.8	Town Hall Airconditioning – Member Motion	59
13.9	Corporate Business Plan	62
14	Confidential Reports and Information	64
15	Urgent Business.....	64
16	Closure.....	64

1 Declaration of Opening

The Presiding Member declared the meeting open at 3.33pm

The Presiding Member announced that the meeting is being recorded in accordance with section 141 of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	President
T Miller	Deputy President
F Allan	Councillor
W Astbury	Councillor
L Corke	Councillor
D Gaul	Councillor

Employees

D Burton	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
E Gee	Executive Support Officer

Apologies

J Mearns	Councillor
----------	------------

3 Public Question Time

3.1 Responses to Previous Public Questions Taken on Notice

3.2 Public Question Time

[Public Question Time]

4 Apologies and Leave of Absence

4.1 Apologies

Cr Mearns

4.2 Previously Approved Leave of Absence

Cr Allan requested a leave of absence for the Ordinary Council Meeting on 20 May 2026.
Cr Allan was able to attend so leave was not required.

4.3 Requests for Leave of Absence

Cr Gaull requested a leave of absence for the June 2026 Ordinary Council Meeting

Council Decision

Resolution	OCM-200526-01
Moved	Cr Astbury
Second	Cr Allan

That Cr Gaull be granted a leave of absence for the June 2026 Ordinary Council Meeting for personal reasons.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,
Against	Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

5.2 Memorials

5.3 Deputations

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 15 April 2026

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 15 April 2026, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution **OCM-200526-02**
Moved **Cr Corke**
Second **Cr Gaul**

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 15 April 2026, as included in Attachment 7.1.1, as a true and accurate record.

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

8 Motions of Which Notice Has Been Given

Cr Astbury raised for a change of June Ordinary Council Meeting date due to unavailability of some Councillors

Council Decision

Resolution **OCM-200526-03**
Moved **Cr Astbury**
Second **Cr Miller**

That the date for the June Ordinary Council Meeting be changed to 16 June 2026.

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

Agenda items 9.1 and 9.2 moved en bloc

9.1 Minutes of the RoeROC Ordinary meeting held on Thursday 9 April 2026

Officer Recommendation

That Council receives the minutes of the RoeROC Ordinary Meeting held on Thursday 9 April 2026, as included in Attachment 9.1 and Attachment 9.1a

Council Decision

Resolution **OCM-200526-04**
Moved **Cr Allan**
Second **Cr Gaul**

That Council receives the minutes of the RoeROC Ordinary Meeting held on Thursday 9 April 2026, as included in Attachment 9.1 and Attachment 9.1a

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

9.2 Minutes of the Central Country Zone meeting held on Friday 17 April 2026

Officer Recommendation

That Council receives the minutes of the Central Country Zone's Meeting held on Friday 17 April 2026, as included in Attachment 9.2

Council Decision

Resolution **OCM-200526-04**
Moved **Cr Allan**
Second **Cr Gaul**

That Council receives the minutes of the Central Country Zone's Meeting held on Friday 17 April 2026, as included in Attachment 9.2

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

10 Report by the President

Welcome is extended from Council to Kylie Bozanich and Emma Gee who have joined the Shire of Wickepin administration team.

On Friday April 17th CEO David and Myself attended the Central Country Zone of WALGA meeting hosted by Shire of Cuballing.

The annual Shire of Wickepin Commemorative ANZAC Day Service was held on Saturday 25th April to remember the sacrifices of the original ANZAC's, to pay respect, and give thanks, to our Service Men, Women and Animals who have served, and continue to serve our nation; and to remember those who are no longer with us.

Tributes were paid to the mateship of the Australian and New Zealand Defence Forces of the Army; the Navy and the Air Force who have served with distinction, side-by-side for over a century, in conflict and in peace around the world in battles within WW1, WW2, Korea, Vietnam and all other wars.

We were reminded of The ANZAC Spirit that was forged 111 years ago when the British Allied Invasion of the Gallipoli Peninsula happened at dawn on 25th April 1915. For Australia and New Zealand it has great significance, as the Gallipoli Campaign helped to foster a developing sense of national identity which has carried on for more than a century with the Australian and New Zealand Defence Forces serving side by side in countries around the world.

This ANZAC Day we commemorate this mate ship as we reflect on the many different meanings of WAR.

Special Thanks go to Tom and Chris who helped setting up chairs and power cords before the ceremony, Irene Moore who read "ANZAC Reflection" followed by The Prayer of Remembrance, David Koppers who sounded the "Last Post", Freeman of the Shire Murray Lang who read "The Ode" and Cr Gauld who took charge of the Flag protocol.

Wreaths were laid by the local school children Vinny Martin & Mason Edwards, Shire Cr Allan and CEO David Burton and Community Members.

The Shire Staff assisted in setting up the previous day and the Shire Gardeners had the lawns and gardens surrounding the War Memorial looking fantastic. In the Town Hall, community donations saw a wonderful spread of morning tea and the Wickepin History Group once again had a wonderful District Historical photographic display and Memorabilia set up.

Thank You to All for making this day very Special.

On April 29th saw the Shire's Local Emergency Management Committee (LEMC) Meeting held in order to finalise the Shire of Wickepin's risk assessment analysis document.

Early May saw a mass influx to Wickepin of Western Power Contractors who set up a compound of infrastructure at the saleyards in Richter Street, and proceeded to undertake the huge task within Wickepin townsite of replacing 45 power poles, 3.6km of overhead power wiring and equipment upgrades including crossarms and insulators, in order to strengthen to local network and increase the resilience to weather events to ensure a more reliable supply to homes and businesses.

Contractors set up 4 large portable generators around the town to minimise disruption to supply, and whilst the power was disabled at times for a few days throughout this time, the disruption was essential and will be well worth the inconvenience. Thank you to them for their consideration and great work.

Meetings and events that I have attended are:

April 17 CCZ of WALGA at Cuballing with CEO

April 25 ANZAC Ceremony at Wickepin

April 29 LEMC Meeting at Wickepin

11 Report by the Chief Executive Officer

13 April 2026	Meeting with Shire President
14 April 2026	Discussion with Ranger
15 April 2026	Meeting with Shire President
17 April 2026	CCZ – Shire of Cuballing
23 April 2026	Discussion with Ranger
	Meeting with the Shire President and Deputy President
24 April 2026	ROAC Meeting – Attend via video WALGA Webinar – Economic Brief
25 April 2026	ANZAC Day Event
29 April 2026	Meeting – Consultant for Housing Project funding.
01 May 2026	Meeting with WSM and Gardener for Oval Retic.
04 May 2026	Discussion with Pool Contractor – possible leak in pool.
05 May 2026	Visit local businesses for a letter of support for the Housing Project.
05 - 06 May 2026	Attend AGO Meeting - Westonia (Annual Leave)
07 May 2026	LGIS Golf Tournament Meeting Discussion with Shire President
12 May 2026	Discussion with Local Police – CCTV Grant application

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			CEO, DCEO
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Approval – Yealering Hall – T. Dyer	01/05/2026	CEO
A13	Hire of Community Halls / Community Centre	CEO			
A14	The Food Act 2008 and the Food Regulations 2009	CEO			

A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			
A17	Prohibited and Restricted Burning Times – Vary	CEO			
A18	Disposal of Property	CEO			
A19	Native Flora – Seed Collection	CEO			

12 Notices of Motions for the Following Meeting

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – April 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	13 May 2026
Attachments	Attachment 13.1.1 – Monthly Schedule of Accounts Paid – April 2026

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for April 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 13.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 16111 - 16165	\$369,176.69
Cheques	16051- 16054	\$ 21,267.49
Direct Deductions	April 2026	\$0
Superannuation	April 2026	\$24,799.82
Credit Card	April 2026	\$0
BPay Payments	April 2026	\$0
Payroll	April 2026	\$152,103.63
Licensing	April 2026	\$17,839.9
Municipal Fund Total		\$585,187.53
Trust Fund		
Electronic Funds Transfer		\$0
Cheques		\$0
Trust Fund Total		\$0
Total		\$585,187.53

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$585,187.53 for April 2026, as included in Attachment 13.1.1.

Council Decision

Resolution	OCM-200526-05
Moved	Cr Miller
Second	Cr Allan

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$585,187.53 for April 2026, as included in Attachment 13.1.1.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,
Against	Nil

Monthly Schedule of Accounts Paid – April 2026 – Attachment 13.1.1

List of Accounts Due & Submitted to Council			
<u>April-26</u>			
Chq/EFT	Date	Name	Muni
EFT16111	09/04/2026	AUSTRALIA POST	\$ 21.84
EFT16112	09/04/2026	AIR LIQUIDE WA PTY LTD	\$ 60.86
EFT16113	09/04/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	\$ 846.85
EFT16114	09/04/2026	GOODYEAR AUTOCARE NARROGIN	\$ 1,600.00
EFT16115	09/04/2026	BURGESS RAWSON (WA) PTY LTD	\$ 858.12
EFT16116	09/04/2026	BKS ELECTRICAL	\$ 71.50
EFT16117	09/04/2026	BEACON EQUIPMENT	\$ 322.00
EFT16118	09/04/2026	LANDGATE	\$ 18.60
EFT16119	09/04/2026	ELDERS WICKEPIN	\$ 468.18
EFT16120	09/04/2026	GREAT SOUTHERN FUEL SUPPLIES - MARCH 2026	\$ 25,904.77
EFT16121	09/04/2026	G & M DETERGENTS	\$ 3,080.00
EFT16122	09/04/2026	BERYLE HOLM	\$ 474.46
EFT16123	09/04/2026	HC CONSTRUCTION SERVICES	\$ 44,000.00
EFT16124	09/04/2026	ID RENT	\$ 10,890.00
EFT16125	09/04/2026	MOMAR AUSTRALIA PTY LTD	\$ 1,466.85
EFT16126	09/04/2026	NARROGIN HARDWARE MAKIT	\$ 971.75
EFT16127	09/04/2026	NARROGIN BEARING SERVICES	\$ 123.20
EFT16128	09/04/2026	NARROGIN PACKAGING	\$ 278.50
EFT16129	09/04/2026	STAR TRACK EXPRESS	\$ 674.76
EFT16130	09/04/2026	NARROGIN CARPETS & CURTAINS	\$ 200.00
EFT16131	09/04/2026	OXTER SERVICES	\$ 176.00
EFT16132	09/04/2026	PERFECT COMPUTER SOLUTIONS - PCS	\$ 8,834.50
EFT16133	09/04/2026	REPCO	\$ 585.41
EFT16134	09/04/2026	PETER ROBERT STRIBLING	\$ 358.78
EFT16135	09/04/2026	R J SMITH ENGINEERING	\$ 1,559.84
EFT16136	09/04/2026	SUPAGAS PTY LTD	\$ 99.00
EFT16137	09/04/2026	SHIRE OF NARROGIN	\$ 1,310.46
EFT16138	09/04/2026	WEST AUSTRALIAN NEWSPAPERS	\$ 795.62
EFT16139	09/04/2026	WCP CIVIL PTY LTD	\$ 160,480.65
EFT16140	09/04/2026	WHITNEY CONSULTING	\$ 21,777.80
EFT16141	14/04/2026	AUSTRALIAN TAXATION OFFICE	\$ 45,501.00
EFT16142	23/04/2026	ALLAN'S BOBCAT & TRUCK HIRE	\$ 605.00
EFT16143	23/04/2026	BURGESS RAWSON (WA) PTY LTD	\$ 4,371.03
EFT16144	23/04/2026	BACKROADS MECHANICAL	\$ 2,513.21
EFT16145	23/04/2026	COUNTRY PAINT SUPPLIES	\$ 57.45
EFT16146	23/04/2026	CLARK EQUIPMENT	\$ 2,334.96
EFT16147	23/04/2026	CONTRACT AQUATIC SERVICES	\$ 5,092.50
EFT16148	23/04/2026	EWEN RURAL SUPPLIES	\$ 8,383.21

EFT16149	23/04/2026	EVERLON BRONZE	\$	883.30
EFT16150	23/04/2026	ARETA KIN ELLIS	\$	909.05
EFT16151	23/04/2026	FULFORD EARTHMOVING & CIVIL	\$	4,496.80
EFT16152	23/04/2026	HANCOCKS HOME HARDWARE	\$	50.70
EFT16153	23/04/2026	ELIZABETH HEFFERNAN	\$	50.00
EFT16154	23/04/2026	KULKER CARPENTRY & CONSTRUCTION	\$	1,000.00
EFT16155	23/04/2026	NARROGIN HARDWARE MAKIT	\$	97.20
EFT16156	23/04/2026	NARROGIN BEARING SERVICES	\$	303.60
EFT16157	23/04/2026	NARROGIN PACKAGING	\$	1,320.45
EFT16158	23/04/2026	STAR TRACK EXPRESS	\$	80.84
EFT16159	23/04/2026	REPCO	\$	518.91
EFT16160	23/04/2026	R J SMITH ENGINEERING	\$	165.50
EFT16161	23/04/2026	SHIRE OF NARROGIN	\$	138.50
EFT16162	23/04/2026	TEAM GLOBAL EXPRESS PTY LTD	\$	96.18
EFT16163	23/04/2026	WESTRAC EQUIPMENT	\$	230.79
EFT16164	23/04/2026	WICKEPIN NEWSAGENCY	\$	1,016.21
EFT16165	23/04/2026	WICKEPIN FOOTBALL CLUB	\$	650.00
			TOTALS EFT	\$ 369,176.69
16051	09/04/2026	WATER CORPORATION	\$	14,666.33
16052	09/04/2026	SYNERGY	\$	155.86
16053	23/04/2026	SYNERGY	\$	4,960.26
16054	23/04/2026	WATER CORPORATION	\$	1,485.04

			TOTALS CHEQUE	\$ 21,267.49
DD16541.1	01/04/2026	AWARE SUPER	\$	5,193.64
DD16541.2	01/04/2026	ANZ SUPER	\$	289.74
DD16541.3	01/04/2026	CARESUPER	\$	471.53
DD16541.4	01/04/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$	310.99
DD16541.5	01/04/2026	FIRSTCHOICE WHOLESALE PERSONAL SUPERANNUATION	\$	623.93
DD16541.6	01/04/2026	PRIME SUPER	\$	306.43
DD16541.7	01/04/2026	REST INDUSTRY SUPER	\$	295.31
DD16541.8	01/04/2026	MLC SUPER FUND - PLUM SUPER	\$	562.69
DD16541.9	01/04/2026	AUSTRALIAN SUPER	\$	279.25
DD16563.1	15/04/2026	AWARE SUPER	\$	5,124.13
DD16563.2	15/04/2026	ANZ SUPER	\$	176.05
DD16563.3	15/04/2026	CARESUPER	\$	470.43
DD16563.4	15/04/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$	305.99
DD16563.5	15/04/2026	FIRSTCHOICE WHOLESALE PERSONAL SUPERANNUATION	\$	563.73
DD16563.6	15/04/2026	PRIME SUPER	\$	303.43
DD16563.7	15/04/2026	REST INDUSTRY SUPER	\$	412.11
DD16563.8	15/04/2026	MLC SUPER FUND - PLUM SUPER	\$	562.69
DD16563.9	15/04/2026	AUSTRALIAN SUPER	\$	279.25
DD16578.1	29/04/2026	AWARE SUPER	\$	5,039.54
DD16578.2	29/04/2026	ANZ SUPER	\$	201.72

DD16578.3	29/04/2026	CARESUPER	\$	471.53
DD16578.4	29/04/2026	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS	\$	307.99
DD16578.5	29/04/2026	FIRSTCHOICE WHOLESALE PERSONAL SUPERANNUATION	\$	341.80
DD16578.6	29/04/2026	PRIME SUPER	\$	305.43
DD16578.7	29/04/2026	REST INDUSTRY SUPER	\$	758.55
DD16578.8	29/04/2026	MLC SUPER FUND - PLUM SUPER	\$	562.69
DD16578.9	29/04/2026	AUSTRALIAN SUPER	\$	279.25
		TOTALS SUPERANNUATION	\$	24,799.82
98010426	01/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	217.50
98070426	07/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	4,860.95
98080426	08/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	776.45
98100426	10/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	2,158.20
98160426	16/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	802.80
98170426	17/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	6,112.35
98280426	28/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	2,584.20
98290426	29/04/2026	DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE	\$	327.45
		TOTALS LICENSING	\$	17,839.90
PAYROLL	02/04/2026	PAYROLL	\$	51,052.00
PAYROLL	16/04/2026	PAYROLL	\$	49,021.00
PAYROLL	30/04/2026	PAYROLL	\$	52,030.63
		TOTALS PAYROLL	\$	152,103.63
		ACCOUNT TOTALS	\$	585,187.53
		TOTAL PAYMENTS APRIL 2026	\$	585,187.53

Credit Card Payment Summary		
23/03/2025 TO 22/04/2026		
CARD ENDING XXXX224175		
DATE	COMPANY	AMOUNT
	Total For This Card	0
CARD ENDING XXXX244131		
DATE	COMPANY	AMOUNT
	Total For This Card	\$0.00
TOTAL FOR SHIRE OF WICKEPIN		\$0.00
FUEL CARD		
Apr-26		
Job	Job Description	Line Total
P248	HINO 700 SERIES - FS 2848	2143.33
P342	HINO 700 SERIES FS2848	731.70
P1955A	FUSO CANTER 7.5T CREW CAB	6642.60
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	339.44
P2489	BOBCAT T650 TRACK LOADER	291.91
P664	JOHN DEERE Z997 RIDE ON MOWER - GREEN	122.28
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	1501.11
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	211.53
P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	411.21
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	552.75
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	516.82
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	835.18
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	2384.71
P813	CAT 12H GRADER 2017	2984.52
TOTAL		\$ 19,669.09

13.2 Statement of Financial Activity – April 2026

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	E Clement, Deputy Chief Executive Officer
File Reference	FM.FR.1212
Author	E Clement, Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	13 May 2026
Attachments	Attachment 13.2.1 - Statement of Financial Activity – April 2026

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended February 2026.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 13.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial ImplicationsCurrent Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2026, as included in **Attachment 13.2.1**.*

Council Decision

Resolution **OCM-200526-06**

Moved **Cr Miller**

Second **Cr Gaull**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2026, as included in Attachment 13.2.1.

Carried **6/0**

For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,**

Against **Nil**

Statement of Financial Activity- April 2026 – Attachment 13.2.1

**SHIRE OF WICKEPIN****MONTHLY FINANCIAL REPORT****For the Period Ended 30 April 2026****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Note 1 Significant Accounting Policies	9
Note 2 Explanation of Material Variances	16
Note 3 Net Current Funding Position	17
Note 4 Cash and Investments	18
Note 5 Budget Amendments	19
Note 6 Receivables	20
Note 7 Cash Backed Reserves	21
Note 8 Capital Disposals	22
Note 9 Rating Information	23
Note 10 Information on Borrowings	24
Note 11 Grants and Contributions	25
Note 12 Trust	26
Note 13 Details of Capital Acquisitions	27

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 25	Amount Received	Amount Paid	Closing Balance 30-Apr-26
	\$	\$	\$	\$
Housing Bonds	0	1,108	-1,108	0
Master Key Deposits	1,122	4,354	-4,104	1,372
Nomination Deposits	0	500	-500	0
Building and BCITF	282	256	-538	0
Wickepin Community Harvest Fund	76,903	0	-76,903	0
Miscellaneous Trust	2,449	1,440	-1,080	2,809
Licensing		171,242	-171,242	0
	80,755	178,900	-255,475	4,181

**SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026**

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2025-26 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
GENERAL PURPOSE FUNDING			\$	\$	\$	\$	\$	\$
Grants Commission - General	WALGGC	Y	530,348	0	530,348	0	457,187	73,162
Grants Commission - Roads	WALGGC	Y	298,320	0	298,320	0	261,658	36,662
GOVERNANCE								
Australia Day Grant	Aust Day Council	N	0	2,000	2,000		2,000	0
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	77,000	0	77,000	0	77,000	0
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	90,000			90,000	0	90,000
RECREATION AND CULTURE								
LRCI Phase 4	LRCI Stage 4	Y	181,943			181,943	226,332	(44,389)
Yealering Hall	Lotterywest	N	0			70,000	70,000	0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	1,053,342	0	0	1,053,342	429,685	623,657
RRG Grants - Capital Projects	Regional Road Group	Y	571,334	0		571,334	571,334	0
Direct Grant - Maintenance	Dept. of Transport	Y	193,043		193,043		193,043	0
TOTALS			2,995,330	2,000	1,100,711	1,966,619	2,288,238	779,092

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual	Budget	Actual	Budget	Actual	Budget	
			\$	\$	\$	\$	\$	\$	
Loan 103 - Staff House	229,102		20,345	40,785	208,757	229,102	1,071	2,047	2/12/2030
	229,102	0	20,345	40,785	208,757	229,102	1,071	2,047	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV	0.869500	261	1,543,428	135,462			135,462				134,196
UV	0.004310	308	378,123,945	1,631,037	13		1,631,050		500		1,631,550
Mining UV	0.004310						0				
Sub-Totals		569	379,667,373	1,766,499	13	0	1,766,512	0	500	0	1,765,746
Minimum Payment											
	Minimum \$										
GRV	600	111	389,968	66,000			66,000				66,600
UV	600	42	3,955,708	25,200			25,200				25,200
Mining UV	600										
Sub-Totals		153	4,345,676	91,200	0	0	91,200	0	0	0	91,800
Ex Gratia Rates							1,857,712				1,857,546
Discount							16,011				16,025
Rates Writeoffs							(97,047)				(110,000)
Amount from General Rates							(40)				(50)
Specified Area Rates							1,776,635				1,763,521
Totals							1,776,635				1,763,521

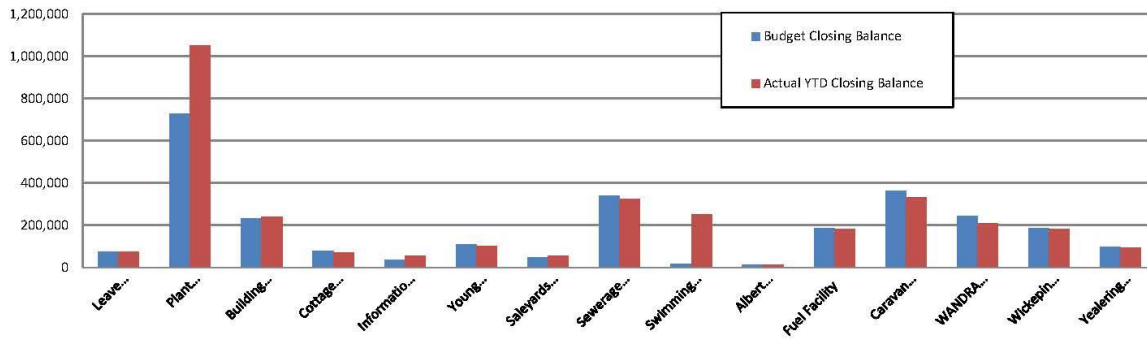
Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 7: Cash Backed Reserve

2025-26	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Land Development Reserve	247,491	5,328		15,000					267,819	247,491
Waste Management Reserve	140,810	3,034							143,844	140,810
Leave Reserve	73,475	1,582							75,057	73,475
Plant Replacement Reserve	1,051,239	22,800				346,000			728,039	1,051,239
Building Reserve	240,703	5,181		10,000		25,000			230,884	240,703
Cottage Homes Reserve	70,419	1,626		5,000					77,045	70,419
Information Technology	54,202	1,167				20,000			35,369	54,202
Young Singles Accommodation Reserve	100,176	2,396		5,000					107,572	100,176
Saleyards Reserve	56,239	1,469				10,000			47,708	56,239
Sewerage Reserve	325,267	6,963		5,000					337,230	325,267
Swimming Pool Reserve	249,178	5,366				240,000			14,544	249,178
Albert Facey Homestead Reserve	10,487	223							10,710	10,487
Fuel Facility	182,323	3,925							186,248	182,323
Caravan Park & Accommodation Reserve	331,615	7,138		25,000					363,753	331,615
WANDRA events & Emergency Repairs Reserve	209,698	4,514		30,000					244,212	209,698
Wickepin Bowling Greens - Replacement	180,917	3,894							184,811	180,917
Yealering Bowling Green - Replacement	93,669	2,016							95,685	93,669
Future Projects Reserve	63,391	1,378		10,000					74,769	63,391
	3,681,298	80,000	0	105,000	0	641,000	0	0	3,225,298	3,681,298

Note 7 - Year To Date Reserve Balance to End of Year Estimate



**SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026**

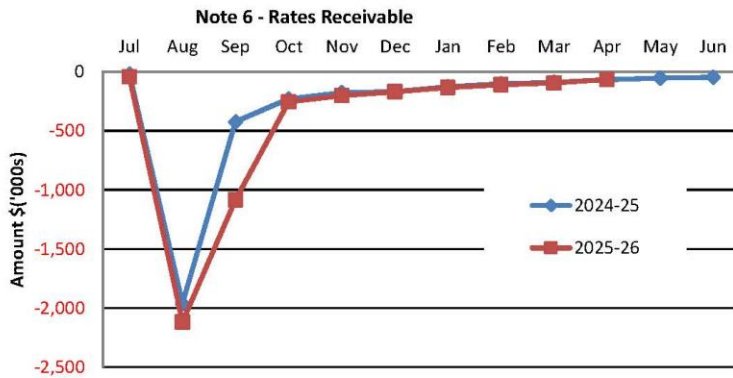
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

	YTD 30 Apr 2026	30 June 2025
	\$	\$
Opening Arrears Previous Years	44,774	20,238
Levied this year	1,991,399	1,834,180
<u>Less</u> Collections to date	(1,972,033)	(1,809,644)
Equals Current Outstanding	64,140	44,774
Net Rates Collectable	64,140	44,774
% Collected	96.85%	97.59%



Comments/Notes - Receivables Rates

Receivables - General

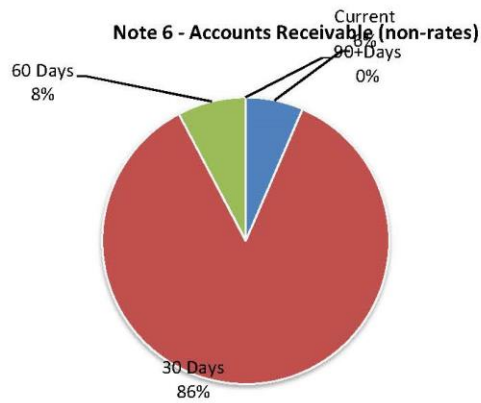
Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	447	5,910	532	0

Total Receivables General Outstanding

6,888.65

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

SHIRE OF WICKEPIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2026

Note 5: BUDGET AMENDMENTS
 Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$		\$
	Permanent Changes						0
	Yealering Tennis Club - Power		Capital Expenditure		25,000	(25,000)	(25,000)
	Transfer from Reserve		Operating Revenue				0
							0
							0
							0
				0	25,000	(25,000)	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	227,548			227,548	ANZ	At Call
Reserve Bank Account	0.00%		20		20	ANZ	At Call
Trust Bank Account	0.00%			2,809	2,809	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%		3,000,000		3,000,000		03-Jun-25
Municipal	4.80%	754,792			754,792	WA Treasury	At Call
Reserve	4.53%		681,277		681,277		03-Jun-25
Trust	0.40%				0		
Total		983,039	3,681,298	2,809	4,667,146		

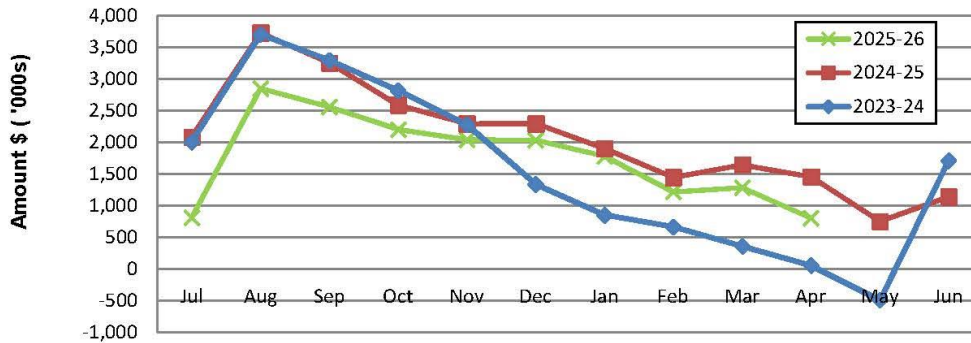
Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2026

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Apr 2026	30 June 2025	YTD 29 Apr 2025
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	984,161	1,247,830	3,054,752
Cash Restricted	4	3,681,298	3,681,298	2,824,404
Receivables - Rates	6	64,140	44,991	157,827
Receivables -Other	6	6,889	287,679	5,929
Interest / ATO Receivable/Trust		29,813	42,308	25,304
		4,766,300	5,304,106	6,068,216
Less: Current Liabilities				
Payables	-	46,044	(264,315)	(210,020)
Contract Liabilities	-	-	-	(853,441)
Provisions	-	231,014	(231,184)	(227,654)
	-	277,057	(495,499)	(1,291,116)
Less: Cash Reserves	7	3,681,298	(3,681,298)	(2,824,404)
Net Current Funding Position		807,945	1,127,309	1,952,696

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
 For the Period Ended 30 April 2026

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	25,211	1519%	▲	Permanent	Paid Parental Leave income, Aus Day Grant, Profit on sale of plant increase.
General Purpose Funding - Other	(7,334)	(1%)			
Law, Order and Public Safety	751	1%			
Health	395	219%			
Education and Welfare	533	222%			
Housing	6,599	7%			
Community Amenities	30,460	16%	▲	Timing	Increase in Bus Charges, Cemetery Charges
Recreation and Culture	119,209	60%	▲	Permanent	LRCI Funding increase
Transport	(325,152)	(20%)	▼	Timing	Road funding not yet received
Economic Services	27,719	42%	▲	Timing	Caravan Park fees income up
Other Property and Services	5,397	20%			
Operating Expense					
Governance	187,552	27.38%	▼	Timing	Decrease in admin salaries, superannuation, subscriptions.
General Purpose Funding	22,504	23.46%	▼	Timing	Administration Allocation reduced to staff movements
Law, Order and Public Safety	104,139	33.50%	▼	Timing	Fire maintenance accounts not yet expened.
Health	5,656	24.91%			
Education and Welfare	21,867	62.09%	▼	Timing	CDO projects on hold. Playgroup maintenance not yet expended
Housing	61,692	23.75%	▼	Timing	Housing maintenance not yet expended
Community Amenities	109,130	18.90%	▼	Timing	Building maintenance still to be done
Recreation and Culture	(117,404)	(9.09%)			
Transport	(42,976)	(0.89%)			
Economic Services	58,231	19.03%	▼	Timing	Area Promotion - not yet expended. Standpipe costs down
Other Property and Services	(99,453)	(77.87%)	▲	Timing	Parts & repairs costs up, Staff payouts of Leave on termination.
Capital Revenues					
Grants, Subsidies and Contributions	(238,692)	(15.54%)	▼	Timing	Road Funding not yet received
Proceeds from Disposal of Assets	(7,061)	(2.62%)			
Capital Expenses					
Land and Buildings	28,162	(1.50%)			
Infrastructure - Roads	12,744	40.41%	▼	Timing	Road Construction Projects not yet completed
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	Not yet expended
Infrastructure - Other	29,057	12.16%	▼	Timing	Niche Wall, Dust Suppression still to be done.
Plant and Equipment	321,302	7.04%			
Furniture and Equipment	25,750	88.00%	▼	Timing	Computer equipment not yet purchased, CCTV project not yet expended
Financing					
Loan Principal	90	0.44%			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

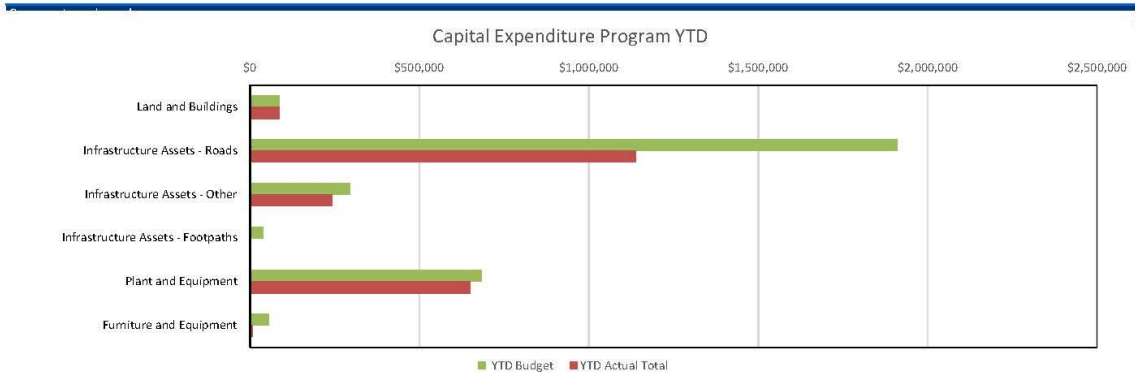
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2026**

Capital Acquisitions	Note	YTD 30 04 2026					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal) Expenditure (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 86,783	\$ 0	\$ 86,783	\$ 85,500	\$ 100,500	\$ 1,283
Infrastructure Assets - Roads	13		1,138,018	1,138,018	1,909,630	1,909,630	(771,612)
Infrastructure Assets - Other	13	243,275	0	243,275	294,000	294,000	(50,725)
Infrastructure Assets - Footpaths	13	0	0	0	37,500	45,000	(37,500)
Plant and Equipment	13	650,841	0	650,841	684,000	937,000	(33,160)
Furniture and Equipment	13	6,719	0	6,719	56,000	56,000	(49,281)
Capital Expenditure Totals		987,618	1,138,018	2,125,635	3,066,630	3,342,130	(940,995)

Funded By:

Capital Grants and Contributions	0	1,896,869	1,896,619	1,896,869
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	262,832	269,893	(58,537)	7,061
Own Source Funding - Cash Backed Reserves	0	0	20,000	0
Own Source Funding - Operations	0	899,868	1,484,048	899,868
Capital Funding Total	262,832	3,066,630	3,342,130	(2,803,798)



**SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2026**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Rates	9	1,747,673.00	1,747,593	1,760,625	13,032	0.75%	
Rates excluding General Rates	9	16,025.00	16,025	16,011	(14)	(0.09%)	
Operating Grants, Subsidies and Contributions	11	1,098,711.00	891,544	990,887	99,343	11.14%	▲
Fees and Charges		530,421.00	481,581	580,475	98,894	20.54%	▲
Interest Earnings		152,000.00	140,570	36,473	(104,097)	(74.05%)	▼
Other Revenue		0.00	0	10,213	10,213		▲
Profit on Disposal of Assets	8	86,913.00	72,420	90,547	18,127		
Total Operating Revenue		3,631,743.00	3,349,733	3,485,230	135,497		
Operating Expense							
Employee Costs		(1,624,033.00)	(1,358,835)	1,480,519	(121,684)	(8.95%)	
Materials and Contracts		(1,810,357.00)	(1,530,196)	1,176,363	353,833	23.12%	▲
Utility Charges		(294,193.00)	(243,771)	183,924	59,847	24.55%	▲
Depreciation on Non-Current Assets		(6,125,360.00)	(5,104,410)	5,096,397	8,013	0.16%	
Interest Expenses		(2,047.00)	(1,024)	908	115	11.27%	▲
Insurance Expenses		(273,080.00)	(271,935)	262,996	8,939	3.29%	
Other Expenditure		(11,000.00)	(9,160)	23,540	(14,380)	(156.99%)	▼
Loss on Disposal of Assets	8	(28,376.00)	(23,630)	7,377	16,253	68.78%	
Total Operating Expenditure		(10,168,446.00)	(8,542,961)	8,232,024	310,937		
Funding Balance Adjustments							
Add back Depreciation		6,125,360.00	5,104,410	5,096,397	(8,013)	(0.16%)	
Adjust (Profit)/Loss on Asset Disposal	8	(58,537.00)	(48,790)	83,170	(34,380)	70.47%	
Adjust Provisions and Accruals		0.00	0	0	0		
Adjust Rounding		0.00	0	0	0		
Net Cash from Operations		(469,880.00)	(137,608)	266,433	404,040		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,896,869.00	1,536,043	1,297,351	(238,692)	(15.54%)	▼
Proceeds from Disposal of Assets	8	323,872.00	269,893	262,832	(7,061)	(2.62%)	
Proceeds from Sale of Assets		0.00	0	0	0		
Total Capital Revenues		2,220,741.00	1,805,936	1,560,183	(245,753)		
Capital Expenses							
Land and Buildings	13	(100,500.00)	(85,500)	86,783	(1,283)	(1.50%)	
Infrastructure - Roads	13	(1,909,630.00)	(1,909,630)	1,138,018	771,612	40.41%	▲
Infrastructure - Footpaths	13	(45,000.00)	(37,500)	0	37,500	100.00%	▲
Infrastructure - Drainage	13	(294,000.00)	(294,000)	258,245	35,755	12.16%	▲
Plant and Equipment	13	(937,000.00)	(684,000)	635,871	48,130	7.04%	
Furniture and Equipment	13	(56,000.00)	(56,000)	6,719	49,281	88.00%	▲
Total Capital Expenditure		(3,342,130.00)	(3,066,630)	2,125,635	940,995		
Net Cash from Capital Activities		(1,121,389.00)	(1,260,694)	565,452	695,241		
Financing							
Transfer from Reserves	7	616,100.00	0	0	0		
Repayment of Debentures	10	(40,785.00)	(20,435)	20,345	90	0.44%	
Transfer to Reserves	7	(185,000.00)	0	0	0		
Net Cash from Financing Activities		390,315.00	(20,435)	20,345	90		
Net Operations, Capital and Financing		(1,200,954.00)	(1,418,736)	319,364	1,099,372		
Opening Funding Surplus(Deficit)	3	1,200,954.00	1,200,954	1,127,309	(73,645)	(6.13%)	
Closing Funding Surplus(Deficit)	3	0	(217,782)	807,945	1,025,727		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2026

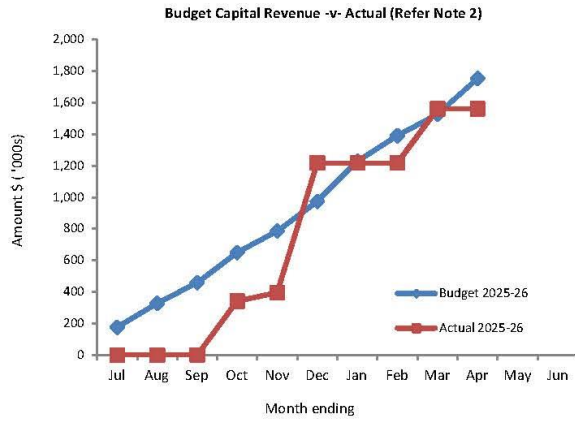
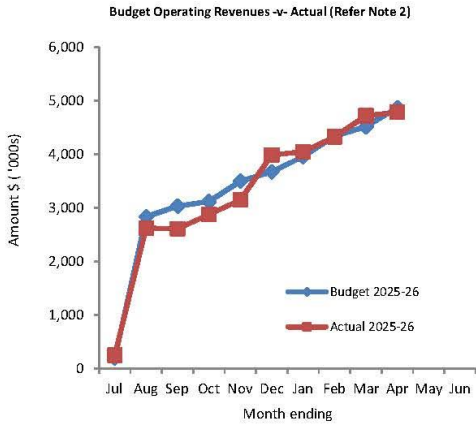
Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
	2,005	1,660	26,871	25,211	1518.73%	▲
9	1,763,698	1,763,618	1,776,636	13,018	0.74%	
	986,168	766,651	759,317	(7,334)	(0.96%)	
	145,000	143,990	144,741	751	0.52%	
	220	180	575	395	219.20%	
	300	240	773	533	221.98%	
	116,850	97,340	103,939	6,599	6.78%	
	288,221	192,351	222,811	30,460	15.84%	▲
	201,943	199,273	318,482	119,209	59.82%	▲
	1,914,882	1,627,893	1,302,741	(325,152)	(19.97%)	▼
	77,325	65,920	93,639	27,719	42.05%	▲
	32,000	26,660	32,057	5,397	20.24%	
	5,528,612	4,885,776	4,782,581	(103,195)		
Operating Expense						
	(778,721)	(685,015)	(497,463)	187,552	27.38%	▼
	(115,118)	(95,940)	(73,436)	22,504	23.46%	▼
	(365,208)	(310,830)	(206,691)	104,139	33.50%	▼
	(25,804)	(22,700)	(17,044)	5,656	24.91%	
	(42,216)	(35,220)	(13,353)	21,867	62.09%	▼
	(308,643)	(259,734)	(198,042)	61,692	23.75%	▼
	(692,590)	(577,280)	(468,150)	109,130	18.90%	▼
	(1,536,391)	(1,291,735)	(1,409,139)	(117,404)	(9.09%)	
	(5,794,448)	(4,830,832)	(4,873,808)	(42,976)	(0.89%)	
	(366,485)	(305,960)	(247,729)	58,231	19.03%	▼
	(142,822)	(127,715)	(227,168)	(99,453)	(77.87%)	▲
	(10,168,446)	(8,542,961)	(8,232,024)	310,937		
Funding Balance Adjustments						
	6,125,360	5,104,410	5,096,397	(8,013)	(0.16%)	
8	(58,537)	(48,790)	(83,170)	(34,380)	70.47%	
	0	0	0	0		
	0	0	0	0		
	1,426,989	1,398,436	1,563,784	165,348		
Capital Revenues						
8	323,872	269,893	262,832	(7,061)	(2.62%)	
	323,872	269,893	262,832	(7,061)		
Capital Expenses						
13	(100,500)	(85,500)	(86,783)	(1,283)	(1.50%)	
13	(1,909,630)	(1,909,630)	(1,138,018)	771,612	40.41%	▼
13	(45,000)	(37,500)	0	37,500	100.00%	▼
13	(294,000)	(294,000)	(258,245)	35,755	12.16%	▼
13	(937,000)	(684,000)	(635,871)	48,130	7.04%	
13	(56,000)	(56,000)	(6,719)	49,281	88.00%	▼
	(3,342,130)	(3,066,630)	(2,125,635)	940,995		
	(3,018,258)	(2,796,737)	(1,862,803)	933,933		
Financing						
7	616,100	0	0	0		
10	(40,785)	(20,435)	(20,345)	90	0.44%	
7	(185,000)	0	0	0		
	390,315	(20,435)	(20,345)	90		
Net Operations, Capital and Financing						
	(1,200,954)	(1,418,736)	(319,364)	1,099,372		
3	1,200,954	1,200,954	1,127,309	(73,645)	(6.13%)	
3	0	(217,782)	807,945	1,025,727		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

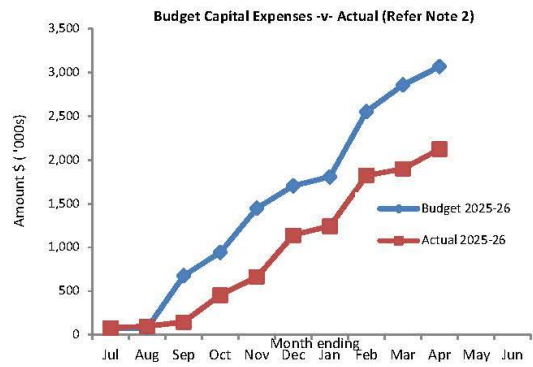
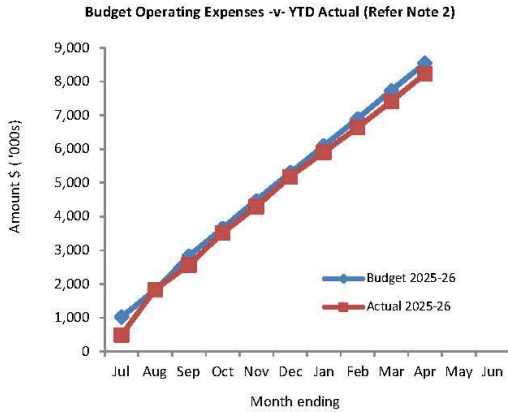
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 30 April 2026

Revenues



Expenditure

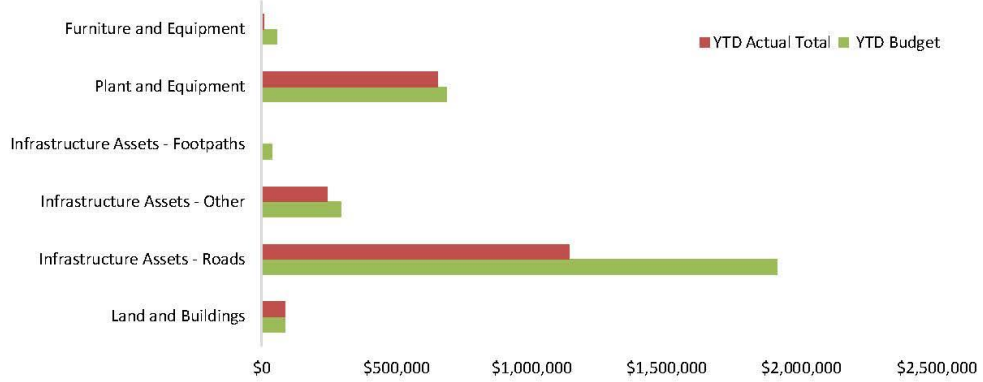


Comments

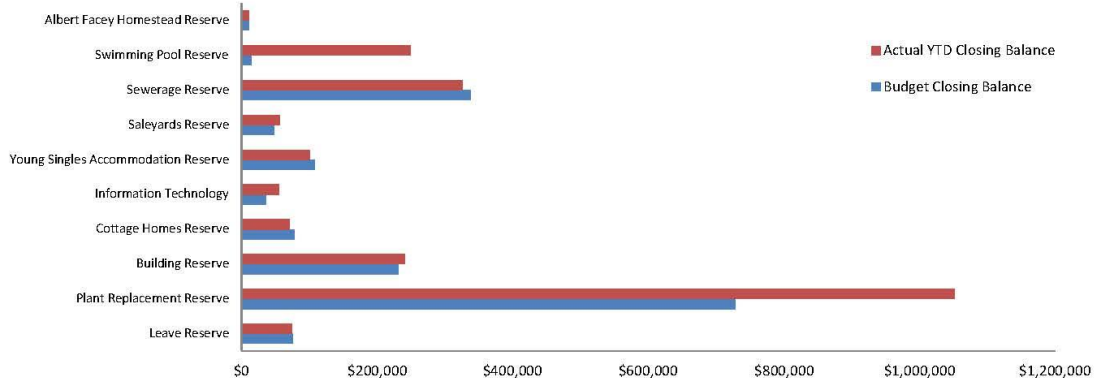
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
 Monthly Summary Information
 For the Period Ended 30 April 2026

Capital Expenditure Program YTD (Refer Note 13)



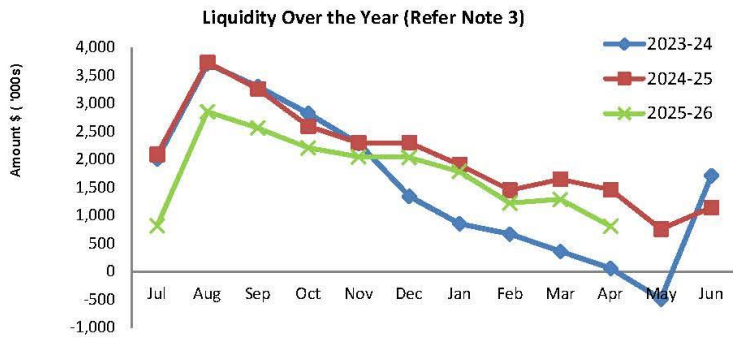
Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 30 April 2026

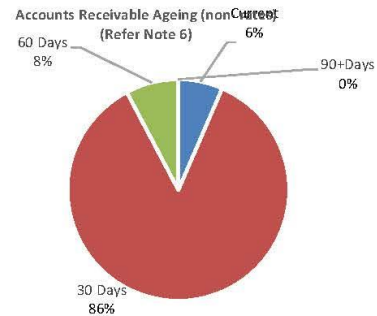
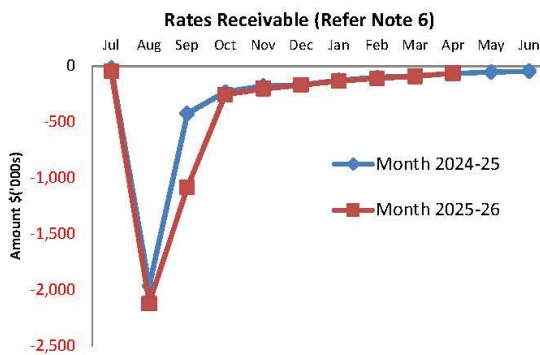


Cash and Cash Equivalents as at period end

Unrestricted	\$ 984,161
Restricted	\$ 3,681,298
	\$ 4,665,459

Receivables

Rates	\$ 64,140
Other	\$ 6,889
	\$ 71,029



Comments

Unrestricted cash includes the following payments in advance

25/26 Grants Commission - General	\$ 622,862.00
25/26 Grants Commission - Roads	\$ 386,093.00
Amounts paid in advance	\$ 1,008,955.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Compilation Report
For the Period Ended 30 April 2026

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2026 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: E.Clement DCEO

Date prepared: 13-May-26

Reviewed by: David Burton CEO

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ○
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2026

Note 13: CAPITAL ACQUISITIONS

		30/04/2026				
Infrastructure Assets		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Land & Buildings						
Recreation and Culture						
	Replace Roof and Ceiling Wickepin Tennis Club	15,000	15,000	0	15,000	
	Netball Court Seating	5,000	5,000	0	5,000	
	Wickepin Town Hall	8,000	8,000	6,000	2,000	
	Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	8,500	8,500	0	8,500
	Yealering Hall	CLPH2	29,000	29,000	41,250	(12,250)
	Lake Yealering Foreshore Ablution Building	LYFA2	0	0	7,696	
	Yealering Tennis Club Power	XYTC	0	0	31,837	
	Recreation And Culture Total	65,500	65,500	86,783	18,250	
Transport						
	Toolseum Restumping	5,000	5,000	0	5,000	
	Transport Total	5,000	5,000	0	5,000	
Land and Buildings Total		100,500	85,500	86,783	38,250	
Footpaths						
Transport						
	Footpaths	LFP1	45,000	37,500	0	37,500
	Transport Total	45,000	37,500	0	37,500	
Footpaths Total		45,000	37,500	0	37,500	
Furniture & Equipment						
Governance						
	Various Locations - New CCTV System	XCTV	36,000	36,000	6,719	29,281
	Computer Server	XAB5	20,000	20,000	0	20,000
	Governance Total	56,000	56,000	6,719	49,281	
Furniture & Office Equip. Total		56,000	56,000	6,719	49,281	
Plant , Equip. & Vehicles						
Governance						
	Ceo Vehicle 25/26 Trade 1	XCEO3	60,000	60,000	59,786	214
	Ceo Vehicle 25/26 Trade 2	XCEO4	60,000	60,000	0	60,000
	Governance Total	120,000	120,000	59,786	60,214	
Recreation And Culture Total					0	
Law, Order and Public Safety						
	Weather Stations	XWS1	33,000	33,000	23,628	(9,372)
	Fast Fill Trailers x3	XFFT			28,725	28,725
	Law, Order and Public Safety Total	33,000	33,000	52,353	(9,372)	
Transport						
	Truck WK342	XPM4	324,000	324,000	317,671	6,329
	Bus	XPM6	220,000	0	0	220,000
	Cherry Picker - P3570	XPM8	30,000	30,000	0	30,000
	Gardeners Ute WK468	XPM9	50,000	50,000	47,061	2,939
	Crew Cab WK2567	XPM10	55,000	55,000	50,796	4,204
	Traffic Lights	XPM11	25,000	25,000	30,030	(5,030)
	MWS Ute	XPW3	80,000	80,000	78,172	1,828
	Transport Total	784,000	564,000	523,731	270,251	
Plant , Equip. & Vehicles Total		937,000	684,000	635,871	330,465	
Infrastructure Other						
Law, Order and Public Safety						
		0	0		0	
Community Amenity Total		0	0	0	0	
Recreation and Culture						
	Harrismith Community Centre Playground- LRCI Phase 4	XHC1	25,000	25,000	25,750	(750)
	Yealering Niche Wall	XYC1	25,000	25,000	0	25,000
	Wickepin Swimming Pool	XSP8	234,000	234,000	171,591	62,409
	Lake Yealering Limestone Wall	XLY2	0	0	42,410	(42,410)
	Recreation and Culture Total	284,000	284,000	239,751	44,249	
Economic Services						
	Saleyards Dust Suppression	CLSY1	10,000	10,000	3,525	6,475
	Economic Services Total	10,000	10,000	3,525	6,475	
Transport						
	Traffic Signs - Smiley Faces	XPM12	0	0	14,970	(14,970)
	Transport Total	0	0	14,970	(14,970)	
Infrastructure Other Total		294,000	294,000	258,245	35,755	
Roads						
Transport Regional Road Group						
	Wickepin Harrismith Rd	RG157	538,296	538,296	546,325.77	(8,030)
	Lomos South Road	RRG155	317,992	317,992	315,853.24	2,139
	Regional Road Group Total	856,288	856,288	862,179	(5,891)	
Transport Roads to Recovery						
	Yilliminning Road	R2R004	475,629	475,629	10,164.80	
	Stock Route Road	R2R163	198,729	198,729	145,891.50	
	Gilliminning Road	R2R035	189,492	189,492	29,525.45	
	Wishbone Road	R2R040	189,492	189,492	84,805.21	
	Roads to Recovery Total	1,053,342	1,053,342	270,387	0	
Council Resources Construction						
	Railway Road Harrismith - Lrci 4- Layby	XH15	0	0	2,335	(2,335)
	Toolibin Rd, Toolibin - Lrci 4- Layby	XH16	0	0	3,116	(3,116)
	Council Resources Construction Total	0	0	5,451	(2,335)	
Roads Total		1,909,630	1,909,630	1,138,018	(5,226,159)	
Capital Expenditure Total		3,342,130	3,066,630	2,125,635.35	483,024	

13.3 Dual Fire Control Officers

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	ES.APN.901
Author/s	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	Attachment 13.3.1 - Letter – Dual Fire Control Officers, Shire of Corrigin

Summary

The Shire of Corrigin has requested Council to formally approve the appointment of two (2) of their Fire Control Officers as Dual Fire Control Officers for the 2026/2027 Fire Season.

Background

Section 40 of the Bush Fires Act 1954 states the following in respect to Dual Bush Fire Control Officers:-

Local governments may join in appointing and employing bush fire control officers

- (1) Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.
- (2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.

Comments

The Shire of Corrigin has requested that the following people be appointed as Dual Fire Control Officers:-

Mr Craig Jespersen and Mr Joel Bell

Statutory Environment

Bush Fires Act 1954

Policy Implications

Nil.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2026/2027 Fire Season:-Mr Craig Jespersen and Mr Joel Bell.

Council Decision

Resolution **OCM-200526-07**
Moved **Cr Corke**
Second **Cr Astbury**

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2026/2027 Fire Season: - Mr Craig Jespersen and Mr Joel Bell.

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul.**
Against **Nil**

13.4 Review – Delegation Register

Submission to	Ordinary Council Meeting
Location / Address	Whole of Shire
Name of Applicant	Shire of Wickepin
File Reference	GO.AUT.1320
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	Attachment 13.4.1 - Reviewed Delegation Register

Summary

The Council to consider a review of the Delegations Register.

Background

In accordance with section 5.46 of the Local Government Act 1995, Council must review its delegations at least once each financial year.

The last significant review was conducted on 17 August 2023

Delegations are most commonly used in organisations where:

1. A particular person has authority to exercise a discretion to enforce a right or discharge a duty on behalf of the organisation.
2. That person or officer has either:
 - A multitude of authorities to exercise a discretion to enforce rights or discharge powers; or
 - Many circumstances in which they have authority to exercise a discretion to enforce rights or discharge duties.
3. The business of the organisation could not be efficiently carried on if that person were to personally exercise their discretion to enforce all the rights or discharge all the duties.
4. Through practical administration, that person needs to appoint other persons to exercise their discretion to exercise powers or discharge duties on behalf of the organisation.

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Comments

The Delegation Register has not been reviewed in the current financial year. Some changes have been made to delegations for clarity. Changes to the Delegations Register are noted for Council to approve or change.

In order to ensure the Shire is compliant with Section 5.45 (2) of the Local Government Act 1995, a complete review has been done for the Delegation Register.

It needs to be noted that some delegations are in a different format. The Shire will be further reviewing the Delegations to ensure that all delegations are listed in the same format, however this is likely to commence in the new financial year.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil.

Financial Implications

Nil

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Absolute Majority

Officer/Committee Recommendation

That Council adopts Shire of Wickepin Delegations Register as reviewed at its Audit, Risk and Improvement Committee meeting on 20 May 2026.

Council Decision

Resolution	OCM-200526-08
Moved	Cr Gaul
Second	Cr Corke

That Council adopts Shire of Wickepin Delegations Register as reviewed at its Audit, Risk and Improvement Committee meeting on 20 May 2026.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,
Against	Nil

13.5 Internal Audit – Risk Assessment

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	FM.AUD.1225
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	8 April 2026
Attachments	13.5.1 - Risk Assessment Dashboard Report

Summary

For the Audit Risk and Improvement Committee to consider an internal audit report on Risk Assessment items for the Shire of Wickepin.

Background

As part of the Key Performance Indicators (KPI's) for the CEO, it is required that 2 internal audits be performed each year on Shire operations.

One of the audits will be looking at a Risk Assessment (internal) as a comparison to the Financial Management Review and Regulation 17 audits completed externally.

Comments

The template adopted by the Administration is fairly comprehensive and looks at the Shire's operations in various areas and assesses the risk of items/actions going wrong and also the likelihood of these events taking place. Areas covered by the Risk assessment include:

- Asset Sustainability Practices
- Business and Community Disruption
- Compliance
- Document Management
- Employment Practices
- Engagement Practices
- Environmental Management
- Errors, Omissions, and delays
- External Theft and Fraud
- Management of Facilities/Venues/Events
- It and Communications Infrastructure
- Misconduct
- Project / Change Management
- Safety and Security Practices
- Supplier and Contract Management

The information is based on the staff's confidence in our current operating systems and practices, with a consideration of what could go wrong and what the impact would be to the Shire, whether for reputational damage, financial loss, or downtime for the Shire.

While controls are listed as adequate, several of the categories came up with a "High" risk assessment. A recurring comment was that concerns may be due to changes at an executive level for the Shire over the last few years. While numerous changes have been implemented over the last 12 months, some of the changes are yet to be fully embedded into the culture of the organisation, which increases the possibility of wrongdoing or failure of systems. Several items have been raised as actions to embed these processes and reduce the risk to the Shire. These action items are listed in the Dashboard

report presented to Council. Stability in the executive staff of the Shire will greatly assist this improvement.

While staff will be referring to this document on a regular basis to complete the actions listed, it is also recommended that this assessment be repeated in 2-3 years to ensure that improvements are being made for the Shire.

Statutory Environment

Nil

Policy Implications

The report does not have any policy implications, but the actions of the attached risk report may cause changes to some policies to reduce the risk exposure for the Shire.

Financial Implications

The report does not have any financial implications, but actions taken as a result of the report may need to be included in forward budgets.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That the Council accepts the Internal Audit for risk assessment for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Council Decision

Resolution	OCM-200526-09
Moved	Cr Gaul
Second	Cr Corke

That the Council accepts the Internal Audit for risk assessment for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,
Against	Nil

13.6 Internal Audit – Cash Handling

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	FM.AUD.1225
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	12 April 2026
Attachments	13.6.1 - Assessment Checklist

Summary

For the Audit Risk and Improvement Committee to consider an internal audit report on Cash Handling items for the Shire of Wickepin.

Background

As part of the Key Performance Indicators (KPI's) for the CEO, it is required that 2 internal audits be performed each year on Shire operations.

The second internal audit for the Shire was for Cash Handling.

Comments

The CEO and DCEO completed a desktop assessment of the Shire of Wickepin's cash handling processes against a checklist created to ensure adequate controls and separation of duties was maintained.

The assessment covered:

- General Cash Management
- Cash Receipts
- Cash Disbursement / Petty Cash
- Bank Reconciliation
- Physical Cash Controls
- Reporting and Compliance

Due to the small size of the Administration Staff, separation of duties is always a concern. This is required to ensure that no single person can control a process without oversight from a third party to ensure processes are followed. Given the staffing level that the Shire has, we believe that the controls are adequate, given staffing limitations.

It was also noted through the Audit that actual cash being used for the Shire is limited, as most payments are through EFTPOS or bank transfer. This again limits the risk for the Shire for cash handling.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That the Council accepts the Internal Audit for Cash Handling for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Council Decision

Resolution **OCM-200526-10**

Moved **Cr Allan**

Second **Cr Gaul**

That the Council accepts the Internal Audit for Cash Handling for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Carried **6/0**

For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**

Against **Nil**

13.7 Financial Management Review/Regulation 17 Review

Submission to	Ordinary Council Meeting
Location / Address	
Name of Applicant	Shire of Wickepin
File Reference	CM.PLA.401
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	14 April 2026
Attachments	13.7.1- FMSR Report – 13.7.2- Regulation 17 Report

Summary

For the Audit Risk and Improvement Committee to consider external Financial Management Review and Regulation 17 Review for the Shire of Wickepin.

Background

Under Regulations, a Financial Management review and Regulation 17 Review is required to be undertaken by the Shire at least every 3 years.

Due to changes in the Executive area, these Reviews were undertaken by an external auditor to provide the information for the Council to consider.

Local Government (Financial Management) Regulations 1996

5. CEO's duties as to financial management

(2) The CEO is to —

- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Local Government (Audit) Regulations 1996

17. CEO to review certain systems and procedures

(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —

- (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.
- (3) The CEO is to report to the audit committee the results of that review.

Comments

The Financial Management review and Regulation 17 Review was undertaken by AMD Auditors as the previous auditor for the Shire of Wickepin, as they were aware of the Shire's operations.

Tim Partridge – Director AMD – advised that there were very few recommendations on either report overall in comparison to other Reviews that they have conducted.

Financial Management Systems Review

The Table of concerns raised through this report is as follows:

2. Collection of money		
	We have no findings to report relating to the collection of money.	
3. Custody and security of money		
	We have no findings to report relating to the custody and security of money.	
4. Maintenance and security of financial records and assets		
4.2.1	Plans, Policies and Registers	High
	The Shire has not developed a Risk Management Plan, has an untested Business Continuity Plan, does not include ICT policy in staff induction, and does not maintain an IT Risk Register. The Shire does not have a key management policy or documented procedure in place in respect to the security and issuing of property, plant and equipment keys.	
5. Accounting for municipal or trust transactions		
	We have no findings to report relating to the accounting for municipal or trust transactions.	
6. Authorisation for incurring liabilities and making payments		
6.2.1	Fuel card reconciliations not supported by invoices for all transactions incurred, as required by stated Policy.	Low
7. Maintenance of payroll, stock control and costing records		
	Employee Off-Boarding	Medium
7.2.1	Building access codes are not changed or deactivated when employees leave the Shire, and termination checklists or exit interviews are not being completed.	
	Operational Policy Enhancements	Medium
7.2.2	The Shire does not have a Disciplinary/Resolution Policy in place, and furthermore operational procedures do not specify a required review date.	
8. Preparation of budgets, budget reviews, accounts and reports required by the Act or the Regulations		
	We have no findings to report relating to the preparation of budgets, budget reviews, accounts and reports required by the Act or the Regulations.	

Staff are currently working through the issues listed and updating documentation for compliance. The Business Continuity Plan was recently tested as part of the fuel concerns for the Shire.

Fuel Receipts missing is an item for when the machine is unable to produce a report. WE have requested that staff take a photo of the transaction and send to the admin for reference.

Changing the building access codes can be difficult as noted with the recent change. This matter will be considered and implemented if required.

Policies are currently being reviewed, and the Disciplinary/Resolution Policy will be included.

Regulation 17 Review

The Table of concerns raised through this report is as follows:

Issue	Risk Rating
Risk management	
	Risk Management Policies, Procedures and Plan
2.2.1	The Shire does not have various policies, procedures and plans in place to address key risk areas. Risk Reports are not prepared and tabled periodically with the Audit, Risk and Improvement Committee. In addition, a number of policies, procedures and plans require updating.
	Testing of Business Continuity Plan and Local Emergency Management Arrangement
2.2.2	The Business Continuity Plan and Local Emergency Management Arrangement has not been tested.
	Lease Register
	The Shire's lease register does not include key information in respect to lessee obligations.
Internal controls	
	Whistle-Blower Policy
3.2.1	The Shire does not have a formal Whistle-Blower Policy in place.
	Grant Register
3.2.2	While the Shire does maintain a grant register, it does not summarise all grants received/receivable by the Shire annually and tracking related obligations.

Issue	Risk Rating
Legislative compliance	
Audit Committee Charter and Meetings 4.2.1 No Audit Committee charter in place. Enhancements identified regarding Audit Committee meetings, and changes to Audit, Risk and Improvement Committee requirements effective 1 January 2026.	Medium

Staff are currently working through the issues listed and updating documentation for compliance. The Business Continuity Plan was recently tested as part of the fuel concerns for the Shire. The LEMA documentation should be finalised in the next few months.

The Shire Lease Register is being updated.

The Shire covers Whistleblower protection in other policies, but a separate policy will be drafted for this provision.

The Shire has a current Grant Register, but the recommendation was to include grants such as FAG, RTR and RRG, which are regular grants managed by the Shire. This is considered to be managed through other items rather than the Grants Register.

The Audit Committee charter has changed due to the recent changes in legislation. This will be updated to ensure compliance.

Actions

Items listed as high priorities in both reports are currently being addressed by staff, and several items have been implemented or are currently being reviewed to address these items.

Shire staff are currently reviewing all Policies, which will also correct several issues identified in the reports.

Statutory Environment

Nil

Policy Implications

Some changes will be required to Policies as a result of actions taken for this report.

Financial Implications

Most items can be done in-house, so financial impact should be limited.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer/Committee Recommendation

That the Council accepts the Financial Management Review and Regulations 17 Review for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Council Decision

Resolution **OCM-200526-11**

Moved **Cr Gaul**

Second **Cr Allan**

That the Council accepts the Financial Management Review and Regulations 17 Review for the Shire of Wickepin, with the Chief Executive Officer to implement actions from the report.

Carried **6/0**

For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**

Against **Nil**

13.8 Town Hall Airconditioning – Member Motion

Submission to	Ordinary Council Meeting
Location / Address	Wickepin Townsite
Name of Applicant	Shire of Wickepin – Cr D Gaull
File Reference	CP.MAI.532
Author	David Burton, Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 April 2026
Attachments	Nil

Summary

The Council to consider investigating the possibility of air conditioning for the Wickepin Town Hall

Background

A notice of Motion has been received from Cr Gaull for the shire to investigate the feasibility of air conditioning at Wickepin Town Hall.

Cr Gaull notes:

The Town Hall is a key community facility used for meetings, events, and gatherings. During periods of warm weather, the lack of adequate climate control can impact comfort, attendance, and usability of the space. As an example, I would like to reference the Wickepin Primary School Graduation Ceremony 2025.

Investigating the installation of air conditioning will allow Council to make an informed decision on improving the functionality and accessibility of this important asset.

Comments

Cr Gaull comments:

This motion does not commit Council to expenditure but seeks detailed information to support future decision-making.

Author comments:

The usage of the Town Hall in Wickepin is minimal, with approximately 3-4 events each year. This may be in part due to it being hot in the summer months and cold in the winter months.

The local Primary School is looking at using the Hall regularly for the end-of-year celebrations, which is normally held in December. The hot climate at that time of the year does make the hall uncomfortable for many attendees, and while fans have been used, they provide little relief from the hot weather.

While use of the facility may be minimal, by installing reverse cycle air conditioning, the Town Hall would be able to provide a more comfortable area for the users of the hall. This may prompt more people to use the facility throughout the year.

It should be noted that the installation of air conditioning may increase the cost of using the hall. Hire fees may need to be increased to cover this additional cost. Often, the cost of hire is waived for local events, so the Shire would be contributing more to the local event by waiving the fees.

As noted by Cr Gaull, this motion is only to investigate the possibility of air conditioning and does not pre-empt the installation, but for the information to be related back to Council for consideration.

Other Town Halls have installed air conditioning, such as Yealering and Cuballing, as an example. Often this is done where there are no other facilities. Wickepin still has the Community Centre, which is air-conditioned, as another facility.

If the Shire is to consider air conditioning for the Wickepin Town Hall, then a further request may be made for the Harrismith Town Hall.

Statutory Environment

Nil

Policy Implications

Nil.

Financial Implications

While the item itself does not require costs for the Shire, if the air conditioning installation goes ahead, it will have a cost. This may be included in the relevant budget.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Members Motion

Moved: Cr D Gaull

That Council requests the Chief Executive Officer to investigate the installation of air conditioning in the Wickepin Town Hall, including:

- 1. The feasibility of installation, including any structural or electrical requirements;*
- 2. Options available (e.g. split systems, ducted systems, or other suitable alternatives);*
- 3. Estimated capital and ongoing operational costs; and*
- 4. Potential funding sources and budget implications.*

Further, that a report be presented to Council for consideration.

Council Decision

Resolution	OCM-200526-12
Moved	Cr Astbury
Second	Cr Miller

That Council suspends standing orders at this juncture 3:50pm

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaull,
Against	Nil

Council Decision

Resolution **OCM-200526-13**
Moved **Cr Miller**
Second **Cr Gaul**

That Council resume standing orders at this juncture 4:10pm

Carried **6/0**
For **Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,**
Against **Nil**

Council Decision

Resolution **OCM-200526-14**
Moved **Cr Gaul**
Second **Cr Miller**

That Council requests the Chief Executive Officer to investigate the installation of air conditioning in the Wickepin Town Hall, including:

- 1. The feasibility of installation, including any structural or electrical requirements;**
- 2. Options available (e.g. split systems, ducted systems, or other suitable alternatives);**
- 3. Estimated capital and ongoing operational costs; and**
- 4. Potential funding sources and budget implications.**

Further, that a report be presented to Council for consideration.

Carried **3/3**
For **Cr J Russell, Cr T Miller, Cr D Gaul**
Against **Cr F Allan, Cr W Astbury, Cr L Corke**

As the vote was tied, the Presiding Member used their casting vote.

Carried **4/3**
For **Cr J Russell, Cr T Miller, Cr D Gaul, Casting Vote**
Against **Cr F Allan, Cr W Astbury, Cr L Corke**

13.9 Corporate Business Plan

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	CM.PLA.401
Author/s	David Burton – Chief Executive Officer
Interest Disclosures	-
Report Written Date	11 April 2026
Attachments	13.9.1 - Draft Corporate Business Plan Submissions

Summary

The Council to consider adopting the Corporate Business Plan for the Shire of Wickepin for 2026-2030.

Background

The Corporate Business Plan has been developed from the Strategic Community Plan to establish a timeline for the major works of the Shire to meet the community's expectations with the Plan. The Corporate Business Plan will establish projects as priorities over a 4-year period.

The Corporate Business Plan will focus on Shire works for the next four years as part of the Strategic Planning process for the Shire.

Comments

The corporate Business Plan has been derived from the actions requested by Council Members from discussion with the general public and the longer-term plans of the Shire of Wickepin to deliver on outcomes. The main projects for consideration include:

- Land Development
- Housing
- Upgrades to Caravan Parks
- Gravel Re-sheeting
- Tourism items, including walk trails, etc.

The draft Corporate Business Plan was made available for public comment after the April Meeting. The Shire has received two responses to the draft, and the information and considerations have been included for Council. Council may alter the Corporate Business Plan to include the considerations from the submission.

Statutory Environment

Local Government Act 1995 Section 5.56

Local Government (Administration) Regulations 1996 Section 19DA

Policy Implications

Nil.

Financial Implications

The adoption of the Corporate Business Plan will not have any costs other than administrative costs, but the projects contained in the Plan will have significant costs for the Shire and will need to be considered in future budgets.

Strategic Implications

Shire of Wickepin – Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple Majority

Officer Recommendation

That Council consider the submissions received and adopts the Corporate Business Plan with amendments to be included in the final document, and additional items be noted for future years' deliberation.

Council Decision

Resolution	OCM-200526-15
Moved	Cr Astbury
Second	Cr Gaul

That Council consider the submissions received and adopts the Corporate Business Plan with amendments to be included in the final document, and additional items be noted for future years' deliberation.

Carried	6/0
For	Cr J Russell, Cr T Miller, Cr F Allan, Cr W Astbury, Cr L Corke, Cr D Gaul,
Against	Nil

14 Confidential Reports and Information

15 Urgent Business

16 Closure

With no further business, the Presiding Member declared the meeting closed at 4.20pm.

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 20 May 2026

Presiding Member, Cr J Russell _____

Date _____