



Attachments

Ordinary Council Meeting
Wednesday 18 June 2025

Date	Wednesday 18 June 2025
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Thursday 12 June 2025



7.1.1 Confirmation of Minutes of Previous Ordinary Council Meeting



Minutes

Ordinary Council Meeting
Wednesday 21 May 2025

Date	Wednesday 21 May 2025
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Monday 26 May 2025



Notice of Meeting Minutes

Please be advised that an Ordinary Council Meeting of the Council of the Shire of Wickepin was held at 3:30pm on Wednesday 21 May 2025 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read "Peter Clarke".

Peter Clarke
Acting Chief Executive Officer

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

Contents

1	Declaration of Opening	5
2	Attendance.....	5
2.1	Present	5
3	Public Question Time.....	5
3.1	Responses to Previous Public Questions Taken On Notice	5
3.2	Public Question Time	5
4	Apologies and Leave of Absence	5
4.1	Apologies	5
4.2	Previously Approved Leave of Absence	5
4.3	Requests for Leave of Absence	5
5	Petitions, Memorials and Deputations	6
5.1	Petitions	6
5.2	Memorials	6
5.3	Deputations.....	6
6	Declarations of Councillors and Officers Interest.....	6
7	Confirmation of Minutes of Previous Meetings.....	7
7.1	Minutes of the Ordinary Council Meeting held Wednesday 16 April 2025.....	7
8	Motions of Which Notice Has Been Given.....	8
9	Receipt of Committee Minutes or Reports and Consideration of Recommendations	8
9.1	Minutes of the WALGA Central Country Zone Meeting held on Friday 11 April 2025.....	8
10	Report by the President.....	8
11	Report by the Chief Executive Officer	8
12	Notices of Motions for the Following Meeting	9
13	Reports and Information.....	10
13.1	Monthly Schedule of Accounts Paid – April 2025	10
13.2	Statement of Financial Activity – April 2025	13
13.3	Appointment of Dual Fire Control Officers	15
13.4	Wickepin Sheep Saleyards Agents' Agreements 2025 - 2030.....	17
13.5	Tender RFT-03-2024-2025 Supply and Delivery of a 6 x 4, Two-Way Tip Truck.....	20
14	Confidential Reports and Information	24

14.1 Shire of Wickepin Swimming Pool – Consideration of Quotations for Proposed Refurbishment Works.....25

15 Urgent Business.....26

16 Closure.....26

1 Declaration of Opening

The Presiding Member, Cr Russell declared the meeting open at 3.30pm.

Cr Russell announced that the meeting is being recorded in accordance with section 14I of the Local Government Administrations Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings, this does not extend to elected members or employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2 Attendance

2.1 Present

Councillors

J Russell	Shire President (Chair)
W Astbury	Deputy Shire President
F Allan	Councillor
J Mearns	Councillor
L Corke	Councillor
P Thompson	Councillor
T Miller	Councillor

Employees

P Clarke	Acting Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Cross	Manager Works & Services
J Harvey	Executive Support Officer

3 Public Question Time

3.1 Responses to Previous Public Questions Taken On Notice

3.2 Public Question Time

Nil.

4 Apologies and Leave of Absence

4.1 Apologies

Nil

4.2 Previously Approved Leave of Absence

Nil

4.3 Requests for Leave of Absence

Cr Peter Thompson requested a leave of absence for the Ordinary Council Meeting 18 June 2025 for personal reasons.

Council Decision

Resolution OCM-190325-01

Moved Cr L Corke

Second Cr W Astbury

That Cr Peter Thompson be granted a leave of absence for the Ordinary Council Meeting 18 June 2025 for personal reasons.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller

Against Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

Wickepin Playground Safety Group

A Petition was received at the Shire Office on Wednesday, 14 May 2025 stating the following:-

“Wickepin Playground safety group would like to apply for a grant to place safety bollards around the Wogolin Road Playground on the Williams-Kondinin Highway”.

The Petition was signed by 15 residents.

Comment

The Manager for Works has costed the installation of bollards around the Playground and had intended to list these works for consideration in the 2025/2026 Budget deliberations.

The Shire President advised that, in consideration of the above comment, no further action is required on this matter as Council will be considering such expenditure in its 2025/2026 Budget deliberations.

5.2 Memorials

Nil

5.3 Deputations

Nil

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

Item	Item Title	Councillor/Officer	Interest	Reason
13.4	Wickepin Sheep Saleyards Agents' Agreements 2025 - 2030	Cr Julie Russell	Proximity	Own land adjoining the Wickepin Saleyards in partnership with husband Philip Lloyd Russell.
13.4	Wickepin Sheep Saleyards Agents' Agreements 2025 - 2030	Cr Ty Miller	Indirect Financial	New agent agreement.

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 16 April 2025

Officer Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 April 2025, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution OCM-210525-02

Moved Cr L Corke

Second Cr F Allan

That Council confirms the minutes of the Ordinary Council Meeting held on Wednesday 16 April 2025, as included in Attachment 7.1.1, as a true and accurate record.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller

Against Nil

8 Motions of Which Notice Has Been Given

Nil.

9 Receipt of Committee Minutes or Reports and Consideration of Recommendations

9.1 Minutes of the WALGA Central Country Zone Meeting held on Friday 11 April 2025.

That Council receives the minutes of the WALGA Central Country Zone Meeting held on Friday 11 April 2025, as included in Attachment 9.1.1.

Council Decision

Resolution OCM-210525-03

Moved Cr P Thompson

Second Cr T Miller

That Council receives the minutes of the WALGA Central Country Zone Meeting held on Friday 11 April 2025, as included in Attachment 9.1.1.

Carried 7/0

**For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller**

Against Nil

10 Report by the President

Shire President advised that she did not attend any Meetings since the April Council Meeting. Thanks to all for attending the ANZAC day service on Friday the 25 April 2025. Was a lovely morning and well attended. Thanks to all who helped set it up.

Thanks to ACEO Peter Clarke who has been with the Shire of Wickepin since March 2025. He will be leaving our employ before the June Council Meeting. We are very grateful for your time and expertise in keeping our staff and business running very smoothly.

11 Report by the Chief Executive Officer

2/5/2025 - Met with Auditors following Interim Audit conducted on 1 and 2 May. – No major issues reported.

7/5/2025 - Together with Manager for Works, attended Wickepin Saleyards Working Group to discuss dust suppression proposals.

14/5/2025 - Together with DCEO, viewed online WAPC meeting held to consider Shire of Wickepin's Local Planning Strategy.

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			A/CEO, DCEO
A2	Septic Tank Application Approvals	EHO	Septic Approval – 9703 Williams-Kondinin Rd, Wogolin	23/04/2025	A/CEO
A3	Building Approvals	BO	Building Approval – 9703 Williams-Kondinin Rd, Wogolin	9/04/2025	A/CEO
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Alcohol Consumption Permission – Yealering Town Hall 1 May 2025, Funeral	29/04/2025	A/CEO
A13	Hire of Community Halls / Community Centre	CEO	Fee Waiver Approval – Wickepin Community Centre 3 July 2025, Facey Group	29/04/2025	A/CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			

12 Notices of Motions for the Following Meeting

Nil.

13 Reports and Information

13.1 Monthly Schedule of Accounts Paid – April 2025

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	14 May 2025
Attachment	13.1.1 – Monthly Schedule of Accounts Paid – April 2025

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for April 2025.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 14.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	EFT 15329-15366, 15369-15386	\$ 609,286.52
Cheques	15992 -15995	\$ 9,701.92
Direct Deductions	April 2025	\$ 238.00
Superannuation	April 2025	\$ 25,789.78
Credit Card	April 2025	\$ 559.45
BPay Payments	April 2025	\$ 0
Payroll	April 2025	\$171,802.00
Licensing	April 2025	\$ 24,423.30
Municipal Fund Total		\$ 841,800.97
Trust Fund		
Electronic Funds Transfer	EFT 15367,15368,15387	\$ 2,231.02
Cheques		\$
Trust Fund Total		\$ 2,231.02
Total		\$ 844,031.99

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications**Goal - Governance**

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$841,800.97 and Trust of \$2,231.02 for April 2025, as included in **Attachment 14.1.1**.*

Council Decision

Resolution OCM-210525-04

Moved Cr F Allan

Second Cr W Astbury

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$841,800.97 and Trust of \$2,231.02 for April 2025, as included in Attachment 14.1.1.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
Cr T Miller

Against Nil

13.2 Statement of Financial Activity – April 2025

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	14 February 2025
Attachment	13.2.1 - Statement of Financial Activity – April 2025

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended April 2025.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 14.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Goal - Governance

Objective:	11	We are proactive about collaboration and forward planning our future success
Strategy	11.2	Long Term Financial Plan is reviewed on a regular basis
	11.3	Ensure integrated planning documents remain current via regular reviews

Voting Requirement

Simple Majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2025, as included in **Attachment 14.2.1**.*

Council Decision

Resolution OCM-210525-05

Moved Cr T Miller

Second Cr F Allan

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending April 2025, as included in Attachment 14.2.1.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
Cr T Miller

Against Nil

13.3 Appointment of Dual Fire Control Officers

Submission to	Ordinary Council Meeting
Location / Address	Whole of Shire
Name of Applicant	N/A
File Reference	ES.APN.901
Author	Peter Clarke – Acting Chief Executive Officer
Interest Disclosures	Nil
Report Written Date	7 May 2025
Attachments	Nil

Summary

The Shire of Corrigin has requested Council to formally approve the appointment of two (2) of their Fire Control Officers as Dual Fire Control Officers for the 2025/2026 Fire Season.

Background

Section 40 of the *Bush Fires Act 1954* states the following in respect to Dual Bush Fire Control Officers:-

Local governments may join in appointing and employing bush fire control officers

- (1) *Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.*
- (2) *Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.*

Comments

The Shire of Corrigin has requested that the following people be appointed as Dual Fire Control Officers:-

Mr Craig Jespersen and Mr Joel Bell

Statutory Environment

Bush Fires Act 1954.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2025/2026 Fire Season:-

Mr Craig Jespersen and Mr Joel Bell.

Council Decision

Resolution OCM-210525-06

Moved Cr W Astbury

Second Cr L Corke

That Council appoints the following Shire of Corrigin Fire Control Officers as Dual Fire Control Officers for the Shire of Wickepin for the 2025/2026 Fire Season:-

Mr Craig Jespersen and Mr Joel Bell.

Carried 7/0

**For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
 Cr T Miller**

Against Nil

Cr Julie Russell declared a Proximity Interest in the following item 13.4 and left the chambers at 3.41pm and Cr Wes Astbury took the Chair.

Cr Ty Miller declared an Indirect Interest and left the chambers at 3.41pm.

13.4 Wickepin Sheep Saleyards Agents' Agreements 2025 - 2030

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Peter Clarke – Acting Chief Executive Officer
File Reference	LD.MM.6, RD.LIA.2406
Author/s	Peter Clarke – Acting Chief Executive Officer Lara Marchei – Governance Officer
Interest Disclosures	The authors have no financial, proximity or impartiality interests in this item.
Report Written Date	13 May 2025
Attachments	Attachment 13.4.1 – Wickepin Sheep Saleyards Agents' Agreement

Summary

Council is asked to renew the agreements with the users of the Wickepin Sheep Saleyards for the period 1 July 2025 – 30 June 2030.

Background

The Wickepin Sheep Saleyards are currently operated under an agreement basis, currently with Nutrien, Elders and AWN. Nutrien and Elders agreements expired 30 June 2023, and AWN expires 30 June 2025.

Comments

The agreement is for a five year period and covers the operations of the Wickepin Sheep Saleyards, situated on Wickepin-Pingelly Rd/Richter St, Wickepin.

The agreement lays down the fees per head which enter or are present at the saleyards on sale day. Currently the fees are \$0.55 per head (GST inclusive) as listed in the 2024/25 fees and charges adopted by Council.

The agreement also covers animal welfare during the period they are in the saleyards and the behaviour of the stock agents and their representatives while at the saleyards.

The agreement does have a termination clause and a default clause along with a dispute resolution clause and general clause.

Statutory Environment

Local Government Act 1995.

Division 3 — Documents

9.49A. Execution of documents

- (1) A document is duly executed by a local government if —
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

SHIRE OF WICKEPIN STANDING ORDERS 21.2 AND 21.3

21.2 Custody and Use of Common Seal

The Chief Executive Officer shall have charge of the common seal of the Council and shall be responsible for the safe custody and proper use of it.

21.3 Seal Not to be Improperly Used

Except as required by law, or in the exercise of the express authority of the Council, the Chief Executive Officer shall not use the common seal of the Council.

Policy Implications

Nil

Financial Implications

Fees and charges for the Wickepin Sheep Saleyards as set in the 2024/25 budget is \$0.55 per head GST inclusive.

Strategic Implications

GOAL - Infrastructure

Objective: 4 Maintain Shire owned facilities in a strategic manner and also to meet community needs.

Strategy: 4.3 Encourage greater usage of Shire facilities.

Voting Requirement

Simple Majority

Officer Recommendation

1. *That the users of the Wickepin Sheep Saleyards be offered the Wickepin Sheep Saleyards Agreement as contained in attachment 13.4.1.*
2. *That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the agreements once signed by the users.*

Council Decision

Resolution **OCM-210525-07**

Moved **Cr P Thompson**

Second **Cr L Corke**

- 1. That the users of the Wickepin Sheep Saleyards be offered the Wickepin Sheep Saleyards Agreement as contained in attachment 13.4.1.***
- 2. That the Shire President and CEO be authorised to sign and place the common seal of the Shire of Wickepin on the agreements once signed by the users.***

Carried **5/0**

For **Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson**

Against **Nil**

Cr Julie Russell returned to the meeting at 3.42pm and resumed the Chair from Cr Wes Astbury.

Cr Ty Miller returned to the meeting at 3.42pm.

13.5 Tender RFT-03-2024-2025 Supply and Delivery of a 6 x 4, Two-Way Tip Truck

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.TEN.1220
Author	Grant Cross, Manager for Works & Services
Interest Disclosures	-
Report Written Date	15 May 2025
Attachments	-

Summary

Shire officers recently requested tenders for the supply and delivery of a 6 x 4, Two-Way Tip Truck, which also included the trade-in of the Shire's current 2015 Hino Tip Truck.

Council is requested to accept the tender submission from Daimler Trucks Perth for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck.

Background

In May 2025 Shire officers requested tenders for the supply and delivery of a 6 x 4, Two-Way Tip Truck, which also included the trade-in of the Shire's current Hino Tip Truck, on the Western Australian Local Government Association's ("WALGA") Preferred Supplier e-Quotes System.

The tender documentation sought the supply and delivery of a similarly sized Tip Truck (as currently held by the Shire), and to include –

- UHF Radio Uniden 80 channel,
- LED Flashing Beacon
- Can tow a trailer up to 30 tons
- Approximately 510hp, and above
- Shire of Wickpin Signwriting

Additionally, tender submissions were required to include the following –

- One (1) year licensing,
- Upon supply the machine must be available for immediate use,
- All warranty and defect replacement details, with the option for extended warranty,
- Compliance with all relevant specifications and standards currently in place for Western Australia, and
- Allowance for the trade-in of a 2015 Hino Tip Truck "as is, where is".

Tender submissions failing to complete all information will be rejected.

The information requirements included, although were not limited to, –

- Make and model of 6 x 4, Two-Way Tip Truck,
- Date of manufacture,
- Delivery month and anticipated supply date,
- Purchase price of supplied machine only or purchase price of supplied machine when included with trade-in of existing machine.

The selection criteria, and associated weighting, for consideration in determining the successful complying tender submission are listed below –

- Price (60% weighting)
- Demonstrated experience with after-sales support and on-site service of the machine (15% weighting)
- Operator feedback from demonstration (25% weighting)

Comments

Tender submissions closed at 5:00pm Friday, 9 May 2025.

At the close of the submission period three (4) complying submissions were received with zero (0) non-complying submissions (a total of three (4) submissions).

Tender submissions were received from, in the order they were considered, –

- Daimler Trucks Perth
- CJD Trucks
- Volvo Trucks (2 Tenders received 1 for a UD Quon Truck and 1 for a Mack Truck)

The assessment of the submissions was formally undertaken by the Manager Works and Services, DCEO and A/CEO.

The three (3) submissions elected to provide a purchase and trade-in combined price.

Following assessment the below ranking order was determined –

1. Daimler Trucks Perth
2. Volvo Trucks
3. CJD Trucks

Council is requested to accept the tender submission from Daimler Trucks Perth for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck.

Statutory Environment

Local Government Act 1995 – Section 3.57

A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

Local Government (Functions and General) Regulations 1996 – Division 2 Part 4

Tenders shall be invited before the Shire enters into a contract for another person to supply goods or services if the consideration under the contract is or is expected to exceed \$250,000.

Local Government (Functions and General) Regulations 1996 – Regulation 18 Rejecting and accepting tenders

A local government may reject, accept or decline to accept any or all tenders received through a request for tender process.

Policy Implications

Council Policy 3.1.6 Purchasing

Purchases which may be in excess of \$250,000 ex GST must be tendered.

Financial Implications

Council has budgeted \$324,000 ex GST for the acquisition of a 6x4 Two Way Tip Truck and \$100,000 ex GST for the disposal of the current Hino Tip Truck (with the net changeover budgeted at \$224,000 ex GST).

The Officer Recommendation is for a total changeover of \$222,216.48 ex GST which is \$1783.52 ex GST under the allocated budget.

Future Financial Years

Maintenance costs associated with the proposed acquisition will occur. The substance of the proposed maintenance costs is likely to have a minor impact in the future.

Strategic Implications

Shire of Wickepin Strategic Community Plan – Goal 4 Maintain Shire owned facilities in a strategic manner and also to meet community needs

Medium Term Strategy 4.4 supports the improvement and maintenance of assets in a strategic manner.

Voting Requirement

Simple majority

Officer Recommendation

That Council, with respect to Tender RFT-03-2024-2025 Supply and Delivery of a 6 x 4 Two Way Tip Truck,

- a Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 accepts the tender submission from Daimler Trucks for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck for \$317,671.02 ex GST and trade-in current 2015 Hino Tip Truck \$95,454.54 ex GST (with the net changeover of \$222,216.48), and*
- b Authorises the Chief Executive Officer to endorse documentation to purchase and dispose of the above machinery.*

Council Decision**Resolution** **OCM-210525-08****Moved** **Cr P Thompson****Second** **Cr W Astbury**

That Council, with respect to Tender RFT-03-2024-2025 Supply and Delivery of a 6 x 4 Two Way Tip Truck,

- a Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 accepts the tender submission from Daimler Trucks for the supply of a Fuso Shogun FV74 6x4 Two-Way Tip Truck for \$317,671.02 ex GST and trade-in current 2015 Hino Tip Truck \$95,454.54 ex GST (with the net changeover of \$222,216.48), and***
- b Authorises the Chief Executive Officer to endorse documentation to purchase and dispose of the above machinery.***

Carried **7/0****For** **Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
 Cr T Miller****Against** **Nil**

14 Confidential Reports and Information

Officer Recommendation

That the meeting be closed to the public in accordance with the Local Government Act 1995 section 5.23 (2)(c).

Council Decision

Resolution OCM-210525-09

Moved Cr W Astbury

Second Cr P Thompson

That the meeting be closed to the public in accordance with the Local Government Act 1995 section 5.23 (2)(c).

Carried 7/0

**For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke,
Cr P Thompson, Cr T Miller**

Against Nil

The meeting went behind closed doors at 3.48pm.

Section 5.23 Local Government Act 1995

Meetings generally open to public

- (1) *Subject to subsection (2), the following are to be open to members of the public —*
 - (a) *all council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
 - (a) *a matter affecting an employee or employees; and*
 - (b) *the personal affairs of any person; and*
 - (c) ***a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and***
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and*
 - (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or*
 - (ii) *endanger the security of the local government's property; or*

- (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and*
 - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

MEETING OPENED TO THE PUBLIC

Council Decision

Resolution OCM-210525-11

Moved Cr P Thompson

Second Cr F Allan

That the meeting be re-opened to the public.

Carried 7/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

Council came back from behind closed doors at 3.55pm.

14.1 Shire of Wickepin Swimming Pool – Consideration of Quotations for Proposed Refurbishment Works

Submission to	Ordinary Council Meeting
Location / Address	Wickepin Swimming Pool
Name of Applicant	N/A
File Reference	
Author	Peter Clarke – Acting Chief Executive Officer
Interest Disclosures	Nil
Report Written Date	12 May 2025
Attachments	Attachment 14.1.1 - Quotation received from WetDeck Pty Ltd Attachment 14.1.2 - Quotation received from Online Tiling Pty Ltd

Officer Recommendation

That Council:-

1. *Accepts the quotation submitted by WetDeck Pty Ltd totalling \$221,100.00 for refurbishment works to the Wickepin Swimming Pool as detailed in the quotation provided and as recommended by Royal Life Saving WA and the Shire of Wickepin Swimming Pool Manager.*
2. *Expenditure incurred for the above works be sourced from the Swimming Pool Reserve Fund; and*
3. *In accepting the above quotation, Council notes only two (2) quotations were received, being contrary to Council's Purchasing Policy 3.1.6.*

Council Decision**Resolution** **OCM-210525-10****Moved** **Cr J Mearns****Second** **Cr F Allan*****That Council:-***

- 1. Accepts the quotation submitted by WetDeck Pty Ltd totalling \$221,100.00 for refurbishment works to the Wickepin Swimming Pool as detailed in the quotation provided and as recommended by Royal Life Saving WA and the Shire of Wickepin Swimming Pool Manager.***
- 2. Expenditure incurred for the above works be sourced from the Swimming Pool Reserve Fund; and***
- 3. In accepting the above quotation, Council notes only two (2) quotations were received, being contrary to Council's Purchasing Policy 3.1.6.***

Carried **7/0****For** **Cr J Russell, Cr W Astbury, Cr F Allan, Cr J Mearns, Cr L Corke, Cr P Thompson,
 Cr T Miller****Against** **Nil****15 Urgent Business**

Nil.

16 Closure

With no further business, the Presiding Member Cr Russell declared the meeting closed at 3.55pm.

These Minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Wednesday 18 June 2025.

Presiding Member, Cr J Russell _____

Date _____



13.1.1 List of Accounts May 2025

		List of Accounts Due & Submitted to Council		
		May 2025		
Chq/EFT	Date	Name	Trust	Muni
EFT15417	08/05/2025	BUILDING AND ENERGY DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	\$ 533.89	
EFT15418	08/05/2025	SHIRE OF WICKEPIN	\$ 10.00	
EFT15420	20/05/2025	NARROGIN CENTRE POINT YOUTH GROUP	\$ 120.00	
		TOTALS TRUST	\$ 663.89	
EFT15388	08/05/2025	AUSTRALIA POST		\$ 56.62
EFT15389	08/05/2025	A & M MEDICAL SVCES P/L		\$ 74.75
EFT15390	08/05/2025	AFGRI EQUIPMENT AUSTRALIA PTY LTD		\$ 4,848.03
EFT15391	08/05/2025	NATHAN STEWART ASTBURY		\$ 34,320.00
EFT15392	08/05/2025	BMR MECHANICAL PTY LTD		\$ 8,620.06
EFT15393	08/05/2025	LANDGATE		\$ 6,532.26
EFT15394	08/05/2025	DEPT OF PREMIER & CABINET		\$ 2,210.07
EFT15395	08/05/2025	DUFFY ELECTRICS		\$ 1,427.65
EFT15396	08/05/2025	David Koppers		\$ 200.00
EFT15397	08/05/2025	EWEN RURAL SUPPLIES		\$ 2,808.29
EFT15398	08/05/2025	ELDERS WICKEPIN		\$ 2,857.95
EFT15399	08/05/2025	FLOWERS IN THE VALLEY		\$ 360.00
EFT15400	08/05/2025	GREAT SOUTHERN FUEL SUPPLIES		\$ 13,569.36
EFT15401	08/05/2025	GOLDEN PLANT HIRE PTY LTD		\$ 42,372.00
EFT15402	08/05/2025	BERYLE HOLM		\$ 828.22
EFT15403	08/05/2025	MOORE		\$ 3,355.00
EFT15404	08/05/2025	GREAT SOUTHERN WASTE DISPOSAL		\$ 7,756.58
EFT15405	08/05/2025	NARROGIN GLASS		\$ 1,542.78
EFT15406	08/05/2025	NARROGIN HARDWARE MAKIT		\$ 289.10
EFT15407	08/05/2025	NARROGIN PACKAGING		\$ 67.25
EFT15408	08/05/2025	PERFECT COMPUTER SOLUTIONS - PCS		\$ 297.50
EFT15409	08/05/2025	RURAL INFRASTRUCTURE SERVICES		\$ 8,874.32
EFT15410	08/05/2025	TANYA MARY SANDS		\$ 362.85
EFT15411	08/05/2025	SUPAGAS PTY LTD		\$ 99.00
EFT15412	08/05/2025	THE YEALERING PANTRY		\$ 151.02
EFT15413	08/05/2025	SHIRE OF WANDERING		\$ 650.00
EFT15414	08/05/2025	WICKEPIN FOOTBALL CLUB		\$ 650.00
EFT15415	08/05/2025	YEALERING HOTEL		\$ 600.00
EFT15416	08/05/2025	WCP CIVIL PTY LTD		\$ 471,420.90
EFT15419	09/05/2025	AUSTRALIAN TAXATION OFFICE		\$ 49,296.00
EFT15421	21/05/2025	AIR LIQUIDE WA PTY LTD		\$ 58.90
EFT15422	21/05/2025	BUNNINGS		\$ 211.46
EFT15423	21/05/2025	Dews Excavations		\$ 577.50
EFT15424	21/05/2025	DIAMOND LOCKSMITHS		\$ 674.50
EFT15425	21/05/2025	EDWARDS MOTORS PTY LTD		\$ 1,040.15
EFT15426	21/05/2025	EVERLON BRONZE		\$ 649.00
EFT15427	21/05/2025	FULFORD EARTHMOVING & CIVIL		\$ 11,726.00
EFT15428	21/05/2025	HANCOCKS HOME HARDWARE		\$ 49.00
EFT15429	21/05/2025	HYDRECO HYDRAULICS		\$ 2,436.50
EFT15430	21/05/2025	ISWEEP		\$ 3,080.00
EFT15431	21/05/2025	BRENDA MAZZA		\$ 630.00
EFT15432	21/05/2025	PERFECT COMPUTER SOLUTIONS - PCS		\$ 1,475.00
EFT15433	21/05/2025	CFR MOBILE MECHANICAL		\$ 2,734.75
EFT15434	21/05/2025	RPM HIRE AUSTRALIA PTY LTD		\$ 622.88
EFT15435	21/05/2025	R J SMITH ENGINEERING		\$ 50.00
EFT15436	21/05/2025	WICKEPIN NEWSAGENCY		\$ 1,106.80
EFT15437	21/05/2025	WURTH AUSTRALIA PTY LTD		\$ 1,080.95
		TOTALS EFT		\$ 694,700.95
15996	08/05/2025	WATER CORPORATION		\$ 26,112.68
15997	08/05/2025	SYNERGY		\$ 783.57
15998	13/05/2025	DMIRS - BOND ADMINISTRATOR		\$ 880.00
15999	20/05/2025	DMIRS - BOND ADMINISTRATOR		\$ 924.00
16000	21/05/2025	SYNERGY		\$ 13,912.50
16001	27/05/2025	DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT (DPIRD)		\$ 80.36
		TOTALS CHEQUE		\$ 42,693.11
DD15740.1	01/05/2025	CRISP WIRELESS PTY LTD		\$ 238.00
DD15825.1	28/05/2025	3E ADVANTAGE PTY LTD		\$ 1,238.45
		TOTALS DIRECT DEBIT		\$ 1,476.45
63080525	08/05/2025	TELSTRA		\$ 1,719.28
		TOTALS BPAY		\$ 1,719.28
DD15834.1	22/05/2025	ANZ BANK		\$ 120.00
		TOTALS CREDIT CARD		\$ 120.00

DD15780.1	14/05/2025	AWARE SUPER		\$	5,094.92
DD15780.2	14/05/2025	MLC SUPER FUND - PLUM SUPER		\$	508.39
DD15780.3	14/05/2025	ANZ SUPER		\$	209.89
DD15780.4	14/05/2025	PRIME SUPER		\$	580.96
DD15780.5	14/05/2025	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$	526.33
DD15780.6	14/05/2025	NETWEALTH INVESTMENTS		\$	298.87
DD15780.7	14/05/2025	ESSENTIAL SUPER		\$	147.42
DD15780.8	14/05/2025	AMP SIGNATURE SUPER		\$	268.02
DD15780.9	14/05/2025	AUSTRALIAN SUPER		\$	516.91
DD15812.1	28/05/2025	AWARE SUPER		\$	5,061.25
DD15812.2	28/05/2025	MLC SUPER FUND - PLUM SUPER		\$	508.39
DD15812.3	28/05/2025	ANZ SUPER		\$	39.12
DD15812.4	28/05/2025	PRIME SUPER		\$	573.97
DD15812.5	28/05/2025	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$	600.10
DD15812.6	28/05/2025	NETWEALTH INVESTMENTS		\$	298.87
DD15812.7	28/05/2025	ESSENTIAL SUPER		\$	124.74
DD15812.8	28/05/2025	AMP SIGNATURE SUPER		\$	268.02
DD15812.9	28/05/2025	AUSTRALIAN SUPER		\$	516.91
DD15780.10	14/05/2025	REST INDUSTRY SUPER		\$	276.06
DD15812.10	28/05/2025	REST INDUSTRY SUPER		\$	275.16
		TOTALS SUPERANNUATION		\$	16,694.30
98010525	01/05/2025	DEPT OF TRANSPORT		\$	137.70
98020525	02/05/2025	DEPT OF TRANSPORT		\$	19.40
98050525	05/05/2025	DEPT OF TRANSPORT		\$	877.50
98060525	06/05/2025	DEPT OF TRANSPORT		\$	2,516.20
98070525	07/05/2025	DEPT OF TRANSPORT		\$	1,037.00
98080525	08/05/2025	DEPT OF TRANSPORT		\$	2,149.80
98090525	09/05/2025	DEPT OF TRANSPORT		\$	1,739.75
98120525	12/05/2025	DEPT OF TRANSPORT		\$	1,444.10
98140525	14/05/2025	DEPT OF TRANSPORT		\$	486.50
98150525	15/05/2025	DEPT OF TRANSPORT		\$	418.05
98160525	16/05/2025	DEPT OF TRANSPORT		\$	463.80
98200525	20/05/2025	DEPT OF TRANSPORT		\$	81.75
98210525	21/05/2025	DEPT OF TRANSPORT		\$	537.00
98220525	22/05/2025	DEPT OF TRANSPORT		\$	33.30
98230525	23/05/2025	DEPT OF TRANSPORT		\$	327.00
98260525	26/05/2025	DEPT OF TRANSPORT		\$	1,168.85
98270525	27/05/2025	DEPT OF TRANSPORT		\$	62.20
98280525	28/05/2025	DEPT OF TRANSPORT		\$	14,658.05
98290525	29/05/2025	DEPT OF TRANSPORT		\$	1,114.25
98300525	30/05/2025	DEPT OF TRANSPORT		\$	821.95
		TOTALS LICENSING		\$	30,094.15
14/05/2025	14/05/2025	PAYROLL		\$	51,278.00
28/05/2025	28/05/2025	PAYROLL		\$	50,209.00
		TOTALS PAYROLL		\$	101,487.00
		ACCOUNT TOTALS	\$	663.89	\$ 888,985.24
		TOTAL PAYMENTS FOR MAY 2025		\$	889,649.13

	Credit Card Payment Summary			
	23RD APRIL TO 22ND MAY 2025			
	CARD ENDING XXXX224175			
	DATE	COMPANY	AMOUNT	
	28/04/2025	WHITNEY CONSULTING LEEMING	120.00	
			\$ 120.00	
		TOTAL FOR SHIRE OF WICKEPIN	\$120.00	
	FUEL CARD APRIL 2025			
	Job	Job Description	Amount	
	P518	JOHN DEERE 670G GRADER - CONSTRUCTION	467.45	
	P475	CAT 444F2 BACKHOE LOADER	461.78	
	P342	HINO 700 SERIES FS2848	1117.57	
	P1955A	FUSO CANTER 7.5T CREW CAB	4201.09	
	P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	246.05	
	P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	341.04	
	P2433	HINO FG 1628 TRUCK	320.18	
	P2489	BOBCAT T650 TRACK LOADER	156.38	
	P2473	HINO 300 SERIES 921 AUTO TRADE ACE	931.21	
	P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	186.52	
	P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	287.32	
	P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	401.38	
	PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE -CEO	449.44	
	P237	TOYOTA COMMUNITY BUS	83.51	
	P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	427.48	
	PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	785.84	
			2705.12	
			13569.36	



13.2.1 Monthly Financial Report May 2025



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 May 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	2
Monthly Summary Information	3
Statement of Financial Activity by Program	6
Statement of Financial Activity By Nature or Type	7
Statement of Capital Acquisitions and Capital Funding	8
Note 1 Significant Accounting Policies	9
Note 2 Explanation of Material Variances	16
Note 3 Net Current Funding Position	17
Note 4 Cash and Investments	18
Note 5 Budget Amendments	19
Note 6 Receivables	20
Note 7 Cash Backed Reserves	21
Note 8 Capital Disposals	22
Note 9 Rating Information	23
Note 10 Information on Borrowings	24
Note 11 Grants and Contributions	25
Note 12 Trust	26
Note 13 Details of Capital Acquisitions	27

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 May 2025 of \$753,635.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

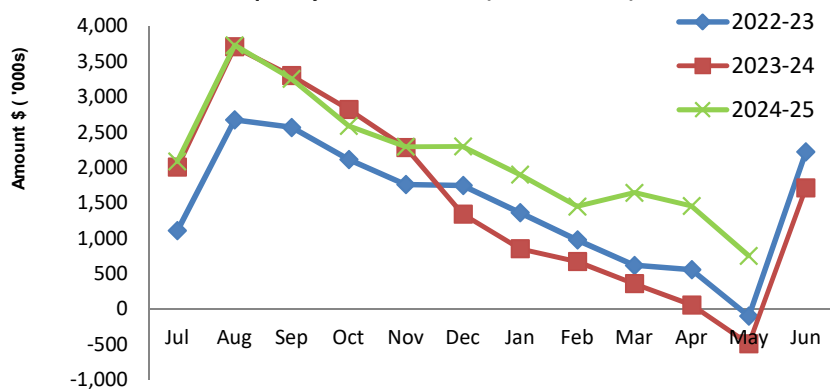
Prepared by: E.Clement DCEO
Date prepared: 5-Jun-25
Reviewed by: Peter Clarke ACEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 31 May 2025

Liquidity Over the Year (Refer Note 3)



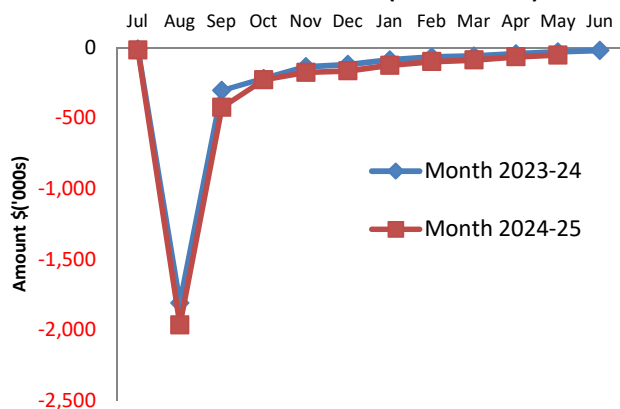
Cash and Cash Equivalents as at period end

Unrestricted	\$ 1,018,873
Restricted	\$ 3,239,614
	<u>\$ 4,258,487</u>

Receivables

Rates	\$ 52,784
Other	\$ 13,791
	<u>\$ 66,575</u>

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non- rates)
(Refer Note 6)

Comments

Unrestricted cash includes the following payments in advance

24/25 Grants Commission - General	\$1,156,701
24/25 Grants Commission - Roads	\$650,457
Amounts paid in advance	\$1,807,158

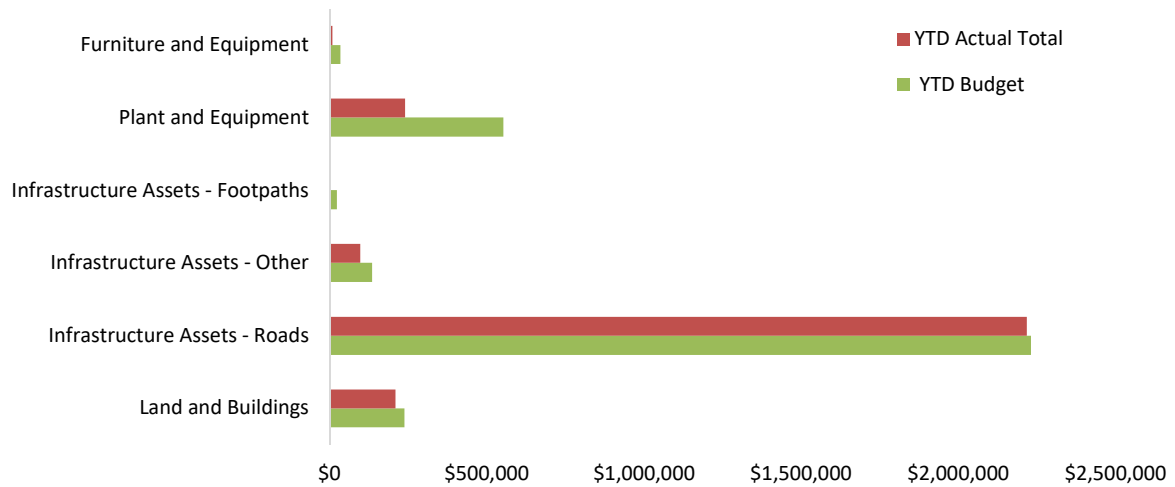
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

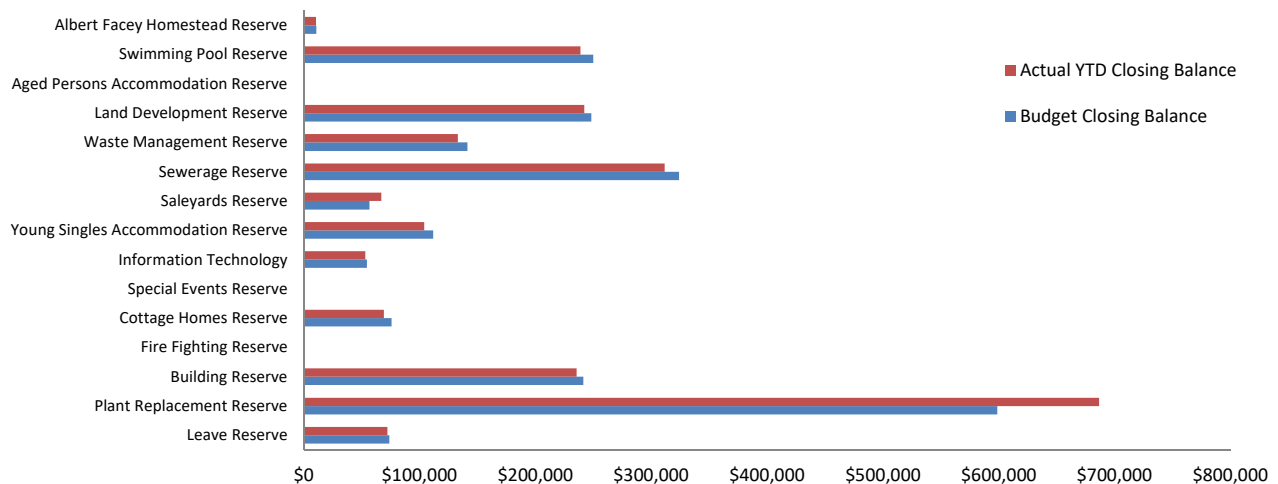
Monthly Summary Information

For the Period Ended 31 May 2025

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

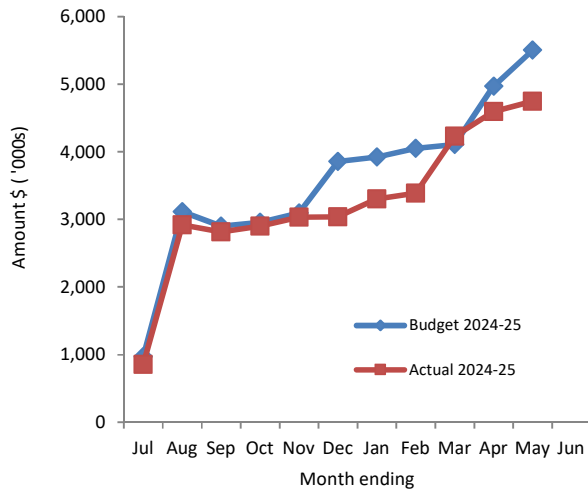
Shire of Wickepin

Monthly Summary Information

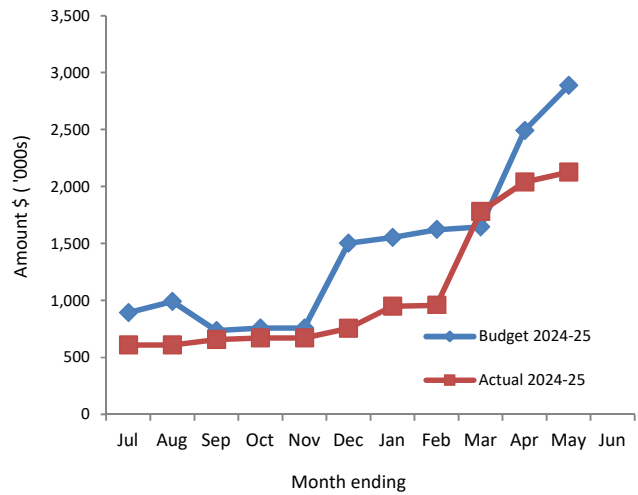
For the Period Ended 31 May 2025

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

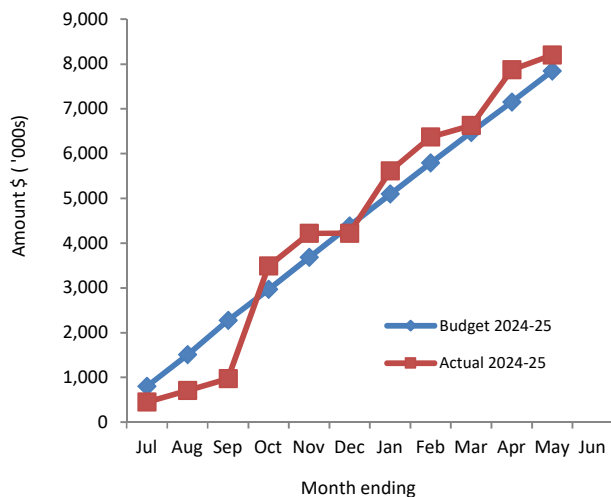


Budget Capital Revenue -v- Actual (Refer Note 2)

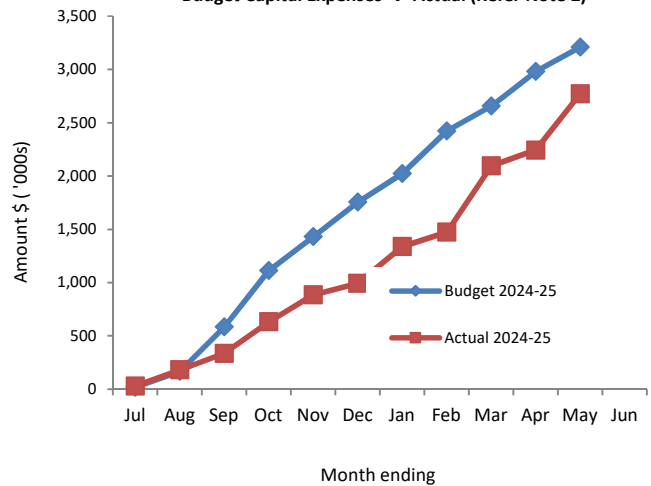


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2025

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues							
Governance		\$ 2,005	\$ 1,826	\$ 22,303	\$ 20,477	% 1121.42%	▲
General Purpose Funding - Rates	9	1,640,841	1,640,798	1,632,193	(8,605)	(0.52%)	▼
General Purpose Funding - Other		382,300	343,866	242,663	(101,203)	(29.43%)	▼
Law, Order and Public Safety		154,996	147,483	190,747	43,264	29.33%	▲
Health		220	198	1,182	984	496.97%	▲
Education and Welfare		300	264	564	300	113.50%	▲
Housing		110,850	101,585	92,238	(9,347)	(9.20%)	▼
Community Amenities		253,714	183,181	218,086	34,905	19.06%	▲
Recreation and Culture		622,944	596,631	225,897	(370,734)	(62.14%)	▼
Transport		2,366,950	2,366,113	1,980,748	(385,365)	(16.29%)	▼
Economic Services		100,525	92,451	102,156	9,705	10.50%	▲
Other Property and Services		30,000	27,489	41,401	13,912	50.61%	▲
Total Operating Revenue		5,665,645	5,501,885	4,750,177	(751,709)		
Operating Expense							
Governance		(694,484)	(633,684)	(514,638)	119,047	18.79%	▼
General Purpose Funding		(110,227)	(100,980)	(94,450)	6,530	6.47%	▼
Law, Order and Public Safety		(337,806)	(318,992)	(245,944)	73,048	22.90%	▼
Health		(31,675)	(29,010)	(17,792)	11,218	38.67%	▼
Education and Welfare		(33,792)	(30,921)	(24,709)	6,212	20.09%	▼
Housing		(214,849)	(195,882)	(227,829)	(31,947)	(16.31%)	▲
Community Amenities		(574,858)	(526,297)	(467,442)	58,855	11.18%	▼
Recreation and Culture		(1,207,243)	(1,109,924)	(1,350,510)	(240,586)	(21.68%)	▲
Transport		(4,564,858)	(4,184,114)	(5,300,395)	(1,116,281)	(26.68%)	▲
Economic Services		(362,710)	(332,233)	(251,273)	80,960	24.37%	▼
Other Property and Services		(417,974)	(379,391)	(226,686)	152,705	40.25%	▼
Total Operating Expenditure		(8,550,476)	(7,841,428)	(8,721,667)	(880,239)		
Funding Balance Adjustments							
Add back Depreciation		4,780,500	4,382,059	5,606,513	1,224,454	27.94%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(76,574)	(76,664)	(12,921)	63,743	(83.15%)	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0	0		
Net Cash from Operations		1,819,095	1,965,852	1,622,102	(343,750)		
Capital Revenues							
Proceeds from Disposal of Assets	8	280,549	257,170	172,264	(84,906)	(33.02%)	▼
Total Capital Revenues		280,549	257,170	172,264	(84,906)		
Capital Expenses							
Land and Buildings	13	(317,017)	(236,587)	(208,425)	28,162	11.90%	▼
Infrastructure - Roads	13	(2,492,909)	(2,230,459)	(2,217,715)	12,744	0.57%	▼
Infrastructure - Footpaths	13	(45,000)	(22,500)	0	22,500	100.00%	▼
Infrastructure -Other	13	(159,504)	(134,504)	(105,447)	29,057	21.60%	▼
Plant and Equipment	13	(783,477)	(551,697)	(230,395)	321,302	58.24%	▼
Furniture and Equipment	13	(36,000)	(33,000)	(7,250)	25,750	78.03%	▼
Total Capital Expenditure		(3,833,907)	(3,208,747)	(2,769,233)	439,514		
Net Cash from Capital Activities		(3,553,358)	(2,951,577)	(2,596,970)	354,608		
Financing							
Transfer from Reserves	7	117,000	0	0	0		
Repayment of Debentures	10	(40,407)	(20,156)	(20,156)	(0)	(0.00%)	
Transfer to Reserves	7	(126,918)	0	0	0		
Net Cash from Financing Activities		(50,325)	(20,156)	(20,156)	(0)		
Net Operations, Capital and Financing		(1,784,588)	(1,005,881)	(995,024)	10,857		
Opening Funding Surplus(Deficit)	3	1,784,588	1,784,588	1,750,242	(34,346)	(1.92%)	
Closing Funding Surplus(Deficit)	3	0	778,707	755,218	(23,489)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2025

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,625,579	1,625,536.44	1,616,931	(8,606)	(0.53%)	
Rates excluding General Rates	9	15,262	15,262	15,262	0	0.00%	
Operating Grants, Subsidies and Contributions	11	530,478	502,652	516,737	14,085	2.80%	
Fees and Charges		541,918	503,502	550,982	47,480	9.43%	
Interest Earnings		128,500	123,877	59,808	(64,069)	(51.72%)	▼
Other Revenue		0	0	22,115	22,115		▲
Profit on Disposal of Assets	8	77,533	77,533	14,968	(62,565)		
Total Operating Revenue		2,919,270	2,848,362	2,796,803	(51,560)		
Operating Expense							
Employee Costs		(1,582,760)	(1,450,517)	1,558,716	(108,199)	(7.46%)	
Materials and Contracts		(1,638,451)	(1,493,176)	1,063,321	429,855	28.79%	▲
Utility Charges		(267,455)	(244,970)	209,603	35,367	14.44%	▲
Depreciation on Non-Current Assets		(4,780,500)	(4,382,059)	5,606,513	(1,224,454)	(27.94%)	▼
Interest Expenses		(2,706)	(1,466)	2,180	(714)	(48.70%)	▼
Insurance Expenses		(253,645)	(245,708)	259,002	(13,294)	(5.41%)	
Other Expenditure		(24,000)	(22,663)	20,285	2,378	10.49%	▲
Loss on Disposal of Assets	8	(959)	(869)	2,047	(1,178)	(135.61%)	
Total Operating Expenditure		(8,550,476)	(7,841,428)	8,721,667	(880,239)		
Funding Balance Adjustments							
Add back Depreciation		4,780,500	4,382,059	5,606,513	1,224,454	27.94%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(76,574)	(76,664)	12,921	63,743	(83.15%)	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0	0		
Net Cash from Operations		(927,280)	(687,671)	331,272	356,399		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,746,375	2,653,523	1,953,374	(700,149)	(26.39%)	▼
Proceeds from Disposal of Assets	8	280,549	257,170	172,264	(84,906)	(33.02%)	▼
Proceeds from Sale of Assets		0	0	0	0		
Total Capital Revenues		3,026,924	2,910,693	2,125,638	(785,055)		
Capital Expenses							
Land and Buildings	13	(317,017)	(236,587)	(208,425)	28,162	11.90%	▲
Infrastructure - Roads	13	(2,492,909)	(2,230,459)	(2,217,715)	12,744	0.57%	
Infrastructure - Footpaths	13	(45,000)	(22,500)	0	22,500	100.00%	▲
Infrastructure - Drainage	13	(159,504)	(134,504)	(105,447)	29,057	21.60%	▲
Plant and Equipment	13	(783,477)	(551,697)	(230,395)	321,302	58.24%	▲
Furniture and Equipment	13	(36,000)	(33,000)	(7,250)	25,750	78.03%	▲
Total Capital Expenditure		(3,833,907)	(3,208,747)	(2,769,233)	439,514		
Net Cash from Capital Activities		(806,983)	(298,054)	643,596	(345,541)		
Financing							
Transfer from Reserves	7	117,000	0	0	0		
Repayment of Debentures	10	(40,407)	(20,156)	20,156	(0)	(0.00%)	
Transfer to Reserves	7	(126,918)	0	0	0		
Net Cash from Financing Activities		(50,325)	(20,156)	20,156	(0)		
Net Operations, Capital and Financing		(1,784,588)	(1,005,881)	995,024	10,857		
Opening Funding Surplus(Deficit)	3	1,784,588	1,784,588	1,750,242	(34,346)	(1.92%)	
Closing Funding Surplus(Deficit)	3	0	778,707	755,218	(23,489)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

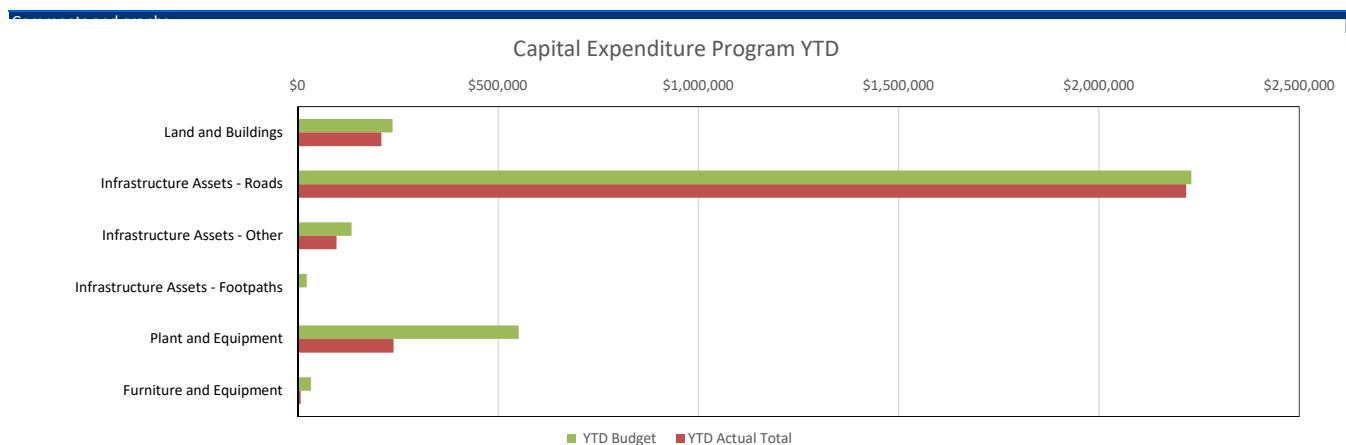
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2025

		YTD 31 05 2025					
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	208,425	0	208,425	236,587	317,017	(28,162)
Infrastructure Assets - Roads	13		2,217,715	2,217,715	2,230,459	2,492,909	(12,744)
Infrastructure Assets - Other	13	96,507	0	96,507	134,504	159,504	(37,997)
Infrastructure Assets - Footpaths	13	0	0	0	22,500	45,000	(22,500)
Plant and Equipment	13	239,335	0	239,335	551,697	783,477	(312,362)
Furniture and Equipment	13	7,250	0	7,250	33,000	36,000	(25,750)
Capital Expenditure Totals		551,518	2,217,715	2,769,233	3,208,747	3,833,907	(439,514)

Funded By:

Capital Grants and Contributions		2,746,375	2,746,375	2,746,375
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	172,264	233,791	(76,574)	61,527
Own Source Funding - Cash Backed Reserves		0	117,000	0
Total Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations		228,581	1,047,106	228,581
Capital Funding Total	172,264	3,208,747	3,833,907	(3,036,484)



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 31 May 2025

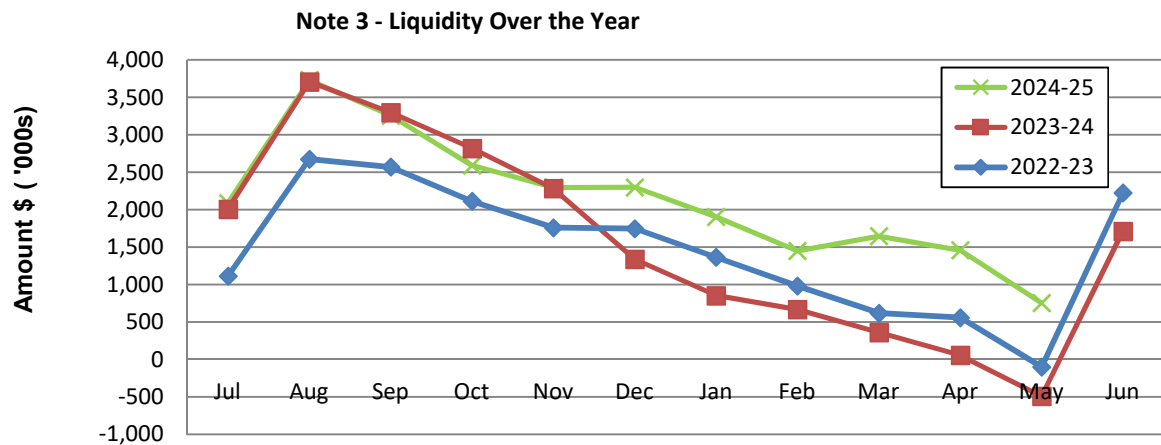
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	20,477	1121%	▲	Permanent	Grant Income (Aus Day)
General Purpose Funding - Other	(101,203)	(29%)	▼	Permanent	Interest to be received, Reduction in General Purpose grant on budget estimates
Law, Order and Public Safety	43,264	29%	▲	Permanent	ESL Supplement Grant 23/24
Health	984	497%			
Education and Welfare	300	114%			
Housing	(9,347)	(9%)			
Community Amenities	34,905	19%	▲	Permanent	Sale of Recycled materials, increase in bus hire fees, cemetery fees and Town Planning Fees
Recreation and Culture	(370,734)	(62%)	▼	Timing	LRCI Grant Funding to be received,
Transport	(385,365)	(16%)	▼	Timing	Road Funding still to be received
Economic Services	9,705	10%			
Other Property and Services	13,912	51%	▲	Permanent	Workers Comp Reimbursement - 23/24
Operating Expense					
Governance	119,047	18.79%	▼	Timing	Legal, Advertsing, Office Equipment, Consultancy fees not yet spent
General Purpose Funding	6,530	6.47%			
Law, Order and Public Safety	73,048	22.90%	▼	Timing	Bushfire Mitagation, Fire insurance costs down, Animal Control costs down
Health	11,218	38.67%			
Education and Welfare	6,212	20.09%	▼	Timing	Donations, CDO projects not yet spent
Housing	(31,947)	(16.31%)	▲	Timing	Building Maintenance - increase, Depreciation cost increase
Community Amenities	58,855	11.18%	▼	Timing	TPS & TP scheme still to be finalised
Recreation and Culture	(240,586)	(21.68%)	▲	Permanent	Higher insurance cost for 24.25 for buildings
Transport	(1,116,281)	(26.68%)	▲	Permanent	Signage required for roads, Depreciation cost increase due to revaluations
Economic Services	80,960	24.37%	▼	Timing	Harrismith CP Costs down, Water costs down
Other Property and Services	152,705	40.25%	▼	Timing	Staff training still to be completed, Fuel & Oil Cost down, Depot Consumables costs down
Capital Revenues					
Grants, Subsidies and Contributions	(700,149)	(26.39%)	▼	Timing	LRCI Funding still to be received
Proceeds from Disposal of Assets	(84,906)	(33.02%)	▼	Timing	Assets not yet disposed of
Capital Expenses					
Land and Buildings	28,162	11.90%	▼	Timing	Yealering Hall not yet done , Swimming Pool Disable toilet to be finished.
Infrastructure - Roads	12,744	0.57%			
Infrastructure - Other	29,057	21.60%	▼	Timing	Niche Wall still to be done
Infrastructure - Footpaths	22,500	100.00%	▼	Timing	Still to be done
Plant and Equipment	321,302	58.24%	▼	Timing	Truck and bus still to be purchased
Furniture and Equipment	25,750	78.03%	▼	Timing	CCTV Plan still to be done
Financing					
Loan Principal	(0)	(0.00%)			

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 May 2025	30 June 2023	YTD 30 May 2024
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,018,873	2,053,762	3,054,752
Cash Restricted	4	3,239,614	3,252,949	2,824,404
Receivables - Rates	6	52,784	20,237	157,827
Receivables -Other	6	13,791	24,809	5,929
Interest / ATO Receivable/Trust		58,503	17,586	25,304
		4,383,564	5,369,344	6,068,216
Less: Current Liabilities				
Payables	-	81,615	(58,836)	(210,020)
Contract Liabilities	-	92,638	(92,638)	(853,441)
Provisions	-	214,479	(214,679)	(227,654)
		388,732	(366,153)	(1,291,116)
Less: Cash Reserves	7	3,239,614	(3,252,949)	(2,824,404)
Net Current Funding Position		755,218	1,750,242	1,952,696



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	101,543			101,543	ANZ	At Call
Reserve Bank Account	0.00%		614		614	ANZ	At Call
Trust Bank Account	0.00%			81,049	81,049	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.27%				0	WA Treasury	11-Apr-25
Municipal					0		
Reserve	4.59%		3,000,000		3,000,000	WA Treasury	03-Jun-25
Municipal	4.80%	917,252			917,252		At Call
Reserve	4.53%		239,000		239,000		03-Jun-25
Trust	0.40%				0		
Total		1,019,495	3,239,614	81,049	4,340,158		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

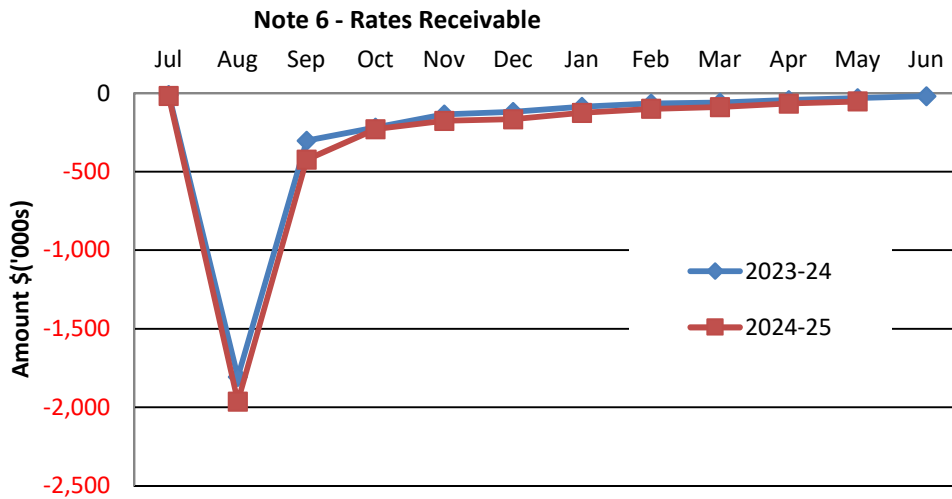
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

YTD 31 May 2025	30 June 2024
\$ 20,238	\$ 16,420
1,833,909	1,753,996
(1,801,363)	(1,750,178)
52,784	20,238
52,784	20,238
97.15%	98.86%



Comments/Notes - Receivables Rates

Receivables - General

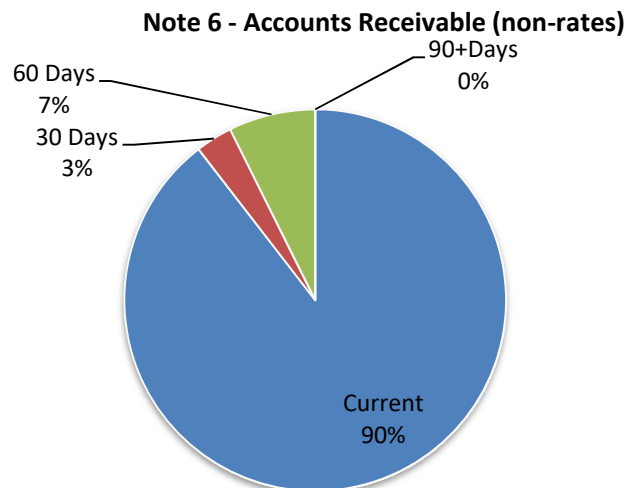
Receivables - General

Current	30 Days	60 Days	90+Days
\$ 12,348	\$ 429	\$ 1,014	\$ 0

Total Receivables General Outstanding

13,790.55

Amounts shown above include GST (where applicable)



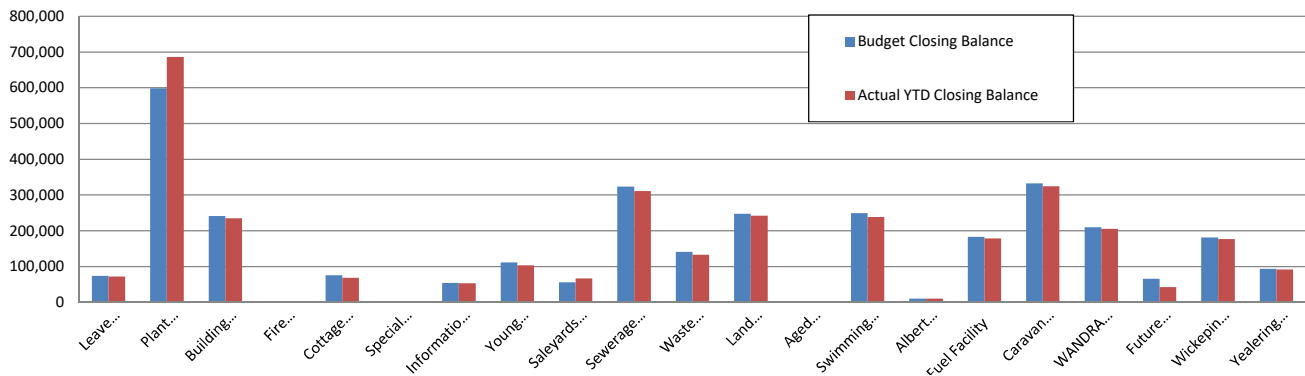
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

Note 7: Cash Backed Reserve

2024-25										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	71,838	1,778							73,616	71,838
Plant Replacement Reserve	686,601	16,997				105,000			598,598	686,601
Building Reserve	235,343	5,968							241,311	235,343
Fire Fighting Reserve	0									0
Cottage Homes Reserve	68,851	1,704		5,000					75,555	68,851
Special Events Reserve	0									0
Information Technology	52,995	1,312							54,307	52,995
Young Singles Accommodation Reserve	103,812	2,570		5,000					111,382	103,812
Saleyards Reserve	66,719	1,651				12,000			56,370	66,719
Sewerage Reserve	311,278	7,705		5,000					323,983	311,278
Waste Management Reserve	132,786	3,287		5,000					141,073	132,786
Land Development Reserve	241,979	5,982							247,961	241,979
Aged Persons Accommodation Reserve	0								0	0
Swimming Pool Reserve	238,740	5,910		5,000					249,650	238,740
Albert Facey Homestead Reserve	10,254	254							10,508	10,254
Fuel Facility	178,263	4,369							182,632	178,263
Caravan Park & Accommodation Reserve	324,230	8,058							332,288	324,230
WANDRA events & Emergency Repairs Reserve	205,029	5,086							210,115	205,029
Future Projects Rerserve	42,424	3,076		20,000					65,500	42,424
Wickepin Bowling Greens - Replacement	176,888	4,182							181,070	176,888
Yealering Bowling Green - Replacement	91,583	2,029							93,612	91,583
	3,239,614	81,918	0	45,000	0	117,000	0		3,249,532	3,239,614

Note 7 - Year To Date Reserve Balance to End of Year Estimate



Note 8 CAPITAL DISPOSALS

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

Note 9: RATING INFORMATION

	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV	0.820700	152	1,558,092	129,021	422	0	129,443	129,021			129,021
UV	0.499300	268	312,228,490	1,555,809	(437)		1,555,372	1,554,735	500		1,555,235
Mining UV	0.499300	5	788,230	3,148			3,148	3,148			3,148
Sub-Totals		425	314,574,812	1,687,978	(15)	0	1,687,963	1,686,904	500	0	1,687,404
Minimum Payment	Minimum \$										
GRV	575	108		62,100			62,100	62,100			62,100
UV	575	35		18,975			18,975	18,975			18,975
Mining UV	575	2		1,150			1,150	1,150			1,150
Sub-Totals		145	0	82,225	0	0	82,225	82,225	0	0	82,225
Ex Gratia Rates							1,770,188				1,769,629
Discount							15,262				15,262
Rates Writeoffs							(153,227)				(144,000)
							(30)				(50)
Amount from General Rates							1,632,193				1,640,841
Specified Area Rates											
Totals							1,632,193				1,640,841

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-24	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	
Loan 103 -Staff House	269,509		20156	40,407	249,353	269,509	1060	2,426	2/12/2030
	269,509	0	20,156	40,407	249,353	269,509	1,060	2,426	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2024-25 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	150,400	0	150,400	0	98,629	51,771
Grants Commission - Roads	WALGGC	Y	84,600	0	84,600	0	62,636	21,964
GOVERNANCE								
Australia Day Grant	Aust Day Council	Y	0	10,000	10,000		9,250	751
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	88,692	0	88,692	0	102,183	(13,491)
DWER - Water Tanks		N		7,705			10,105	(10,105)
DFES= AWARE grant	DFES	N		15,200	15,200	0	15,200	0
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	67,800			67,800	0	67,800
RECREATION AND CULTURE								
From								
LRCI Phase 3	LRCI Stage 3	Y	181,943			181,943	181,943	0
LRCI Phase 4	LRCI Stage 4	Y	229,513			229,513		229,513
LRCI Phase 4	LRCI Stage 4- CONTRACT	Y	145,127			145,127		145,127
	EV Charger	Y	25,052			25,052		25,052
Community Night Lights Program	CNLP Grant	Y	14,309			14,309	13,544	765
Community Night Lights Program	CNLP Grant- WDSC	Y	8,000		8,000		7,858	142
Library	SLWA	N	0		5,000		5,000	0
ECONOMIC SERVICES								
EiD Readers	DPIRD	Y	10,000		10,000		9,091	(9,091)
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	575,629	0	0	575,629	97,666	477,963
WSFN Grant	WSFN	Y	1,027,002	0	0	1,027,002	1,056,764	(29,762)
WSFN Grant	WSFN	N					33,561	(33,561)
RRG Grants - Capital Projects	Regional Road Group	Y	480,000	0		480,000	476,896	3,104
Direct Grant - Maintenance	Dept. of Transport	Y	196,786		196,786		196,786	0
Main Roads - Bridges	Main Roads	N		93,000			93,000	
			10,000		10,000			
TOTALS			3,294,853	125,905	578,678	2,746,375	2,470,111	927,942

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 24	Amount Received	Amount Paid	Closing Balance 31-May-25
	\$	\$	\$	\$
Housing Bonds	0	7,031	-6,771	260
Master Key Deposits	492	8,820	-8,190	1,122
Building and BCITF	185	4,253	-3,855	583
Cat/Dog Trap Hire	0	0	0	0
WDSC Replacement Greens	0	0	0	0
Wickepin Community Harvest Fund	76,903	0	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,449	960	-960	2,449
Yealering Bowling Club Greens	0	0	0	0
Licensing		254,041	-252,927	1,114
	80,029	275,104	-272,702	82,431

Level of Completion Indicators

0% ○
20% ○
40% ●
60% ●
80% ●
100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2025

Note 13: CAPITAL ACQUISITIONS

31/05/2025						
		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
Infrastructure Assets						
Land & Buildings						
Education & Welfare						
Wickepin Playgroup - Renew Gazebo	XPG1	6,000	6,000	5,200	800	C/fwd
Education & Welfare Total		6,000	6,000	5,200	800	
Housing						
14 Smith St - Upgrade Fencing	CSH12	9,000	9,000	4,973	4,027	
Housing Total		9,000	9,000	4,973	4,027	
Other Housing						
Independent Living Units	CLCH3	0	0	5,000	(5,000)	
Other Housing Total		0	0	5,000	(5,000)	
Recreation and Culture						
Swimming Pool - Renew Pump Shed Roof	XSP7	9,000	9,000	8,600	400	C/fwd
Lake Yealering Foreshore Ablutions	LYFA2	140,000	128,337	122,751	17,249	C/fwd
Wickepin Community Centre - Change Rooms- LRCI Phase 4	XCC1	25,913	25,913	26,504	(591)	C/fwd
Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	30,000	30,000	15,229	14,771	C/fwd
Solar Panels	XSP1	50,104	0	0	50,104	
Yealering Hall	CLPH2	20,000	18,337	0	20,000	C/fwd
Harrismith Cricket Club	XHSO	0	0	5,907		Connection of power
Recreation And Culture Total		275,017	211,587	178,992	101,932	
Transport						
Public Works Dept (Old He Shed She Shed)	LPWC	10,000	10,000	7,000	3,000	
Transport Total		10,000	10,000	7,000	3,000	
Economic Services						
Harrismith Caravan Park - Renew Facilities	XCP3	0	0	7,260		Changed from Maintenance
Caravan Park Caretakers Fencing	XCPC1	17,000	0	0	0	
Transport Total		17,000	0	7,260	0	
Land and Buildings Total		317,017	236,587	208,425	103,959	
Footpaths						
Transport						
Footpaths	LFP1	45,000	22,500	0	22,500	
Transport Total		45,000	22,500	0	22,500	
Footpaths Total		45,000	22,500	0	22,500	
Furniture & Equipment						
Governance						
Various Locations - New CCTV System	XCTV	36,000	33,000	7,250	25,750	
Governance Total		36,000	33,000	7,250	25,750	
Furniture & Office Equip. Total		36,000	33,000	7,250	25,750	
Plant , Equip. & Vehicles						
Governance						
Ceo Vehicle 4X4 Wagon (1) Renew	XCEO1	60,000	60,000	55,475	4,525	
Ceo Vehicle 4X4 Wagon (2) - Renew	XCEO2	60,000	60,000	56,073	3,927	
Governance Total		120,000	120,000	111,548	8,452	
Transport						
Truck	XPM4	324,000	324,000	0	324,000	
Mechanics Ute	XPM5	37,697	37,697	37,697	(0)	
Bus	XPM6	221,000			221,000	
MWS Ute	XPWS	70,000	70,000	71,350	(1,350)	
Transport Total		652,697	431,697	109,047	543,650	
Economic Services						
Saleyards (eID Panels)	XSY1	10,780	10,780	9,800	(980)	
Economic Services Total		10,780	442,477	9,800	542,670	
Plant , Equip. & Vehicles Total		783,477	551,697	230,395	552,102	
Infrastructure Other						
Recreation and Culture						
Harrismith Community Centre Playground- LRCI Phase 4	XHC1	93,886	93,886	69,420	24,466	
Yealering Niche Wall	XYC1	25,000	0	0	25,000	
Tennis Lights	XCNLP	28,618	28,618	27,087	1,531	
Recreation and Culture Total		147,504	122,504	96,507	50,997	
Economic Services						
Saleyards Dust Suppression	CLSY1	12,000	12,000	8,940	3,060	
Economic Services Total		12,000	12,000	8,940	50,997	
Infrastructure Other Total		159,504	134,504	105,447	101,993	
Roads						
Transport Regional Road Group						
Wickepin Pingelly Road	RG003	469,840	469,840	393,514	76,326	
Stock Route Road	RRG163	245,645	245,645	348,348	(102,703)	
Rabbit Proof Fence Road - WSNF)	WSB150	1,027,795	1,027,795	1,373,948	(346,153)	
Regional Road Group Total		1,743,280	1,743,280	2,115,810	(372,530)	
Transport Roads to Recovery						
Yilliminning Road	R2R004	575,629	437,179	101,906	335,273	
Roads to Recovery Total		575,629	437,179	101,906	335,273	
Council Resources Construction						
Harrismith Layby - LRCI Phase 4	XH15	50,000	50,000	0	50,000	
Toolibin Layby (LRCI - Phase 4)	XH16	124,000	124,000	0	124,000	
Council Resources Construction Total		174,000	50,000	0	50,000	
Roads Total		2,492,909	2,230,459	2,217,715	12,743.84	
Capital Expenditure Total		3,833,907	3,208,747	2,769,233	819,048	



13.3.1 Fees and Charges for 2025/2026

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
General Purpose Funding			
Freedom Of Information - Set by FOI Regs 1993	Receipt to 109030		
Application (per enquiry)	\$30.00		Se
Research and Collation Time Per Hour)	\$30.00		Se
Supervised Access (per Hour)	\$30.00		Se
Administration Staff Time (per Hour)	\$30.00		Se
Transcribing from Tape, Film or computer (per Hour)	\$30.00		Se
Duplicating from Tape, Film or Computer (per instance)	At Cost		Se
Delivery, Packaging and Postage (per instance)	At Cost		Se
Eligible Concession Card Holder Discount (per enquiry)	\$0.25		Se
Advanced deposit of the estimated charge (per applicable item)	\$0.25		Se
Further advance deposit of the estimated charges (per applicable item)	\$0.75		Se
Photocopying Under Freedom of Information (per page)	\$0.20		Se
Rates Enquiry Fees	Receipt to 101530		
Settlement Agent Enquiry Fee	\$110.00	Yes	Se
Reinspection Fee Statutory	\$110.00	Yes	Se
Orders/Requisitions Enquiry (additional to standard)	\$60.00	Yes	Se
Group Rating Fee (amalgamate two or more assessments)	\$110.00	Yes	Se
Governance			
Customers are referred to the CRC for the following services, however if the Telecentre is closed, we require set fees to charge.			
General per page A4 - black and white	\$1.00	Yes	Se
General per page A4 - colour	\$1.50	Yes	Se
General per page A3 - black and white	\$1.00	Yes	Se
General per page A3 - colour	\$1.50	Yes	Se
Back & Front A4 - black and white	\$1.00	Yes	Se
Back & Front A4 - colour	\$1.50	Yes	Se
Back and Front A3 - black and white	\$1.50	Yes	Se
Back and Front A3 - colour	\$2.00	Yes	Se
Photocopying - Sporting & Community Groups	Receipt to 108230		
General per page A4 - black and white	\$0.60	Yes	Se
General per page A4 - colour	\$1.10	Yes	Se
General per page A3 - black and white	\$1.00	Yes	Se
General per page A3 - colour	\$1.40	Yes	Se
Back & Front A4 - black and white	\$1.00	Yes	Se
Back & Front A4 - colour	\$1.40	Yes	Se
Back and Front A3 - black and white	\$1.40	Yes	Se

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Back and Front A3 - colour	\$1.60	Yes	S
Laminating	Receipt to 108230		
A4	\$5.50	Yes	S
Council Minutes	Receipt to 108230		
Annual subscription to council minutes	\$100.00	Yes	S
Pens & Coasters	Receipt to 108230		
Coasters (Set of 6)	\$31.50	Yes	S

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	License
Law, Order & Public Safety			
Rural Street Number Signs	Receipt to 111430		
Rural Street Number with Star Picket Installation (Green Sign)	\$100.00	Yes	Street Number
Dog Registrations - Fees set by regulations S6.16 & Reg 17	Receipt to 113430		
1 Year - Sterilised	\$20.00		Registration
1 Year - Unsterilized	\$50.00		Registration
1 Year - Dangerous Dog	\$50.00		Registration
3 Years - Sterilised	\$42.50		Registration
3 Years - Unsterilized	\$120.00		Registration
Life Time - Sterilised	\$100.00		Registration
Life Time Unsterilized	\$250.00		Registration
Stock Dogs	Receipt to 113430		
1 Year - Sterilised	\$5.00		Registration
1 Year - Unsterilized	\$12.50		Registration
3 Years - Sterilised	\$10.60		Registration
3 Years - Unsterilized	\$30.00		Registration
Life Time - Sterilised	\$25.00		Registration
Life Time Unsterilized	\$62.50		Registration
Pensioner Dogs	Receipt to 113430		
1 Year - Sterilised	\$10.00		Registration
1 Year - Unsterilized	\$25.00		Registration
3 Years - Sterilised	\$21.25		Registration
3 Years - Unsterilized	\$60.00		Registration
Life Time - Sterilised	\$100.00		Registration
Life Time Unsterilized	\$125.00		Registration
Dogs registered after May 31 - 50% of above fee (excluding Lifetime)	50% of above fee		
Pound Fees	Receipt to 113230		
Daily Sustenance - Dog/Cat	\$34.00	Yes	Street Number
Surrender and/or destruction of Dog/Cat	\$135.00	Yes	Street Number
Replacement of Dog & Cat Licence Tag	\$4.00	Yes	Street Number
Application to keep more than 3 dogs (per application)- requires inspection of premises	\$100.00	Yes	Street Number
Cat Registrations - Fees set by Cat Regulations 2012- Schedule 3	Receipt to 113430		
Fee for application for grant or renewal of the registration of a cat for one year			

SHIRE OF WICKEPIN FEES AND CHARGES

0005/0000

	Fee	GST	L
a) if application is for grant of registration and is made after 31 May for registration until the next 31 October	\$10.00		So
(b) otherwise	\$20.00		So
Fee for application for grant or renewal of the registration of a cat for 3 years	\$42.50		So
Fee for application for grant or renewal of the registration of a cat for life	\$100.00		So
Fee for application for grant or renewal of approval to breed cats per breeding cat (male or female)	\$100.00		So
Pensioner Cats			
If the owner of a cat is a pensioner, the fee payable for an application for the grant or renewal of the registration of the cat is 50% of the fee that would be payable under subclause (2).			
Cat Traps		Receipt to TRUST	
Bond - Cash or Cheuqe only)	\$55.00		So
Hire Charge	Free		

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Health			
Health	Receipt to 126730		
Annual Food Business Registration Fee	\$125.00	Yes	SO
Itinerant Food Vendor/Stallholder Fee Initial License Fee	\$125.00	Yes	S
Annual Itinerant Food Vendor/Stallholder Fee License Renewal	\$65.00	Yes	SO
Liquor Act Certification Section 39 (Commercial)	\$140.00	Yes	SO
Liquor Act Certification Section 39 (Not for Profit)	\$70.00	Yes	SO
Housing			
Cottage Homes Units - Wogolin Rd	Receipt to 134130		
Units 1-5 - Eligible Occupant	Tenants are required to pay 25% of the total assessable income of all household members who have reached or market rent, whichever is the lower amount. Any income which is regular, ongoing and provided for living is considered assessable income for the purpose of calculating the rent. As per joint venture agreement		
Young Singles Rental - Wogolin Rd	Receipt to 134330		
One person in unit - per week	Tenants are required to pay 25% of the total assessable income of all household members who have reached or market rent, whichever is the lower amount. As per joint venture agreement		
Two people in unit - per week	Any income which is regular, ongoing and provided for living is considered assessable income for the purpose of calculating the rent. As per joint venture agreement		
Joint Venture Duplex - Collins ST	Receipt to 134430		
Unit A (3 bed)	Tenants are required to pay 25% of the total assessable income of all household members who have reached or market rent, whichever is the lower amount. As per joint venture agreement		
Unit B (4 bed)	Any income which is regular, ongoing and provided for living is considered assessable income for the purpose of calculating the rent. As per joint venture agreement		
Woodland Court - Johnston St	Receipt to 134730		
One person in unit - per week	Tenants are required to pay 25% of the total assessable income of all household members who have reached or market rent, whichever is the lower amount. As per joint venture agreement		
Two people in unit - per week	Any income which is regular, ongoing and provided for living is considered assessable income for the purpose of calculating the rent. As per joint venture agreement		
Private Rentals	Receipt to 134630		
10 Smith St	\$300.00 (under		SO
Private Rentals	at market value		
Housing Rentals - Staff Subsidised	Receipt to 134630		
7 Smith St	\$95.00		SO
49 Collins St	\$83.00		SO
7 Fisher - Caravan Park Caretaker	Contract		SO

SHIRE OF WICKEPIN FEES AND CHARGES

0005/0000

	Fee	GST	L
5 Smith St - per week	\$95.00		St
Unit 5 - Wogolin Road	\$87.00		St
Yarling Court	\$87.00		St
19 Moss Parade	as per contract		St
14 Smith St	as per contract		St
7 Rintel St	as per contract		St

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Community Amenities			
Cemeteries Wickepin, Yealering, Harrismith			
Land for Right of Burial	Receipt to 140030		
Reservation Fee includes Grant of Right of Burial	\$150.00	Yes	\$
Grave Digging to depth of 2.1 (on application)	Receipt to 140030		
Grant right of burial if no reservation	\$150.00	Yes	\$
Single 2.4m long x 2.1m deep	\$650.00	Yes	\$
Double 2.4m x 3.6m	\$772.00	Yes	\$
Triple 2.4m x 4.8m	\$937.00	Yes	\$
Interment on Weekends additional	\$970.00	Yes	\$
Graves be sunk deeper than 2.1m	Receipt to 140030		
First additional 0.3m	\$89.00	Yes	\$
Second additional 0.3m	\$112.00	Yes	\$
Third additional 0.3m	\$132.00	Yes	\$
(and so on in proportion for each additional 0.3m)	\$20.00	Yes	\$
Re-opening Fees (re-opening an ordinary grave for each interment or exhumation)	Receipt to 140030		
Ordinary Grave - Adult	\$530.00	Yes	\$
Removal of kerbing, tiles etc., if necessary Per Hour	\$70.00	Yes	\$
Internment of Ashes	Receipt to 140030		
Interment of ashes in a grave	\$335.00	Yes	\$
Extra charge for	Receipt to 140030		
Interment without due notice under Local Law 3.2	\$66.00	Yes	\$
Late arrival at Cemetery gates under Local Law 5.2	\$26.00	Yes	\$
Exhumations in addition to re-opening fee	\$660.00	Yes	\$
Niche Wall	Receipt to 140030		
Reservation Fee includes Grant of Right of Burial	\$150.00	Yes	\$
Grant right of burial if no reservation	\$150.00	Yes	\$
Compartment for ashes Single	\$235.00	Yes	\$
Compartment for ashes Double	\$265.00	Yes	\$
Compartment plaque - standard single	At Cost	Yes	\$
Compartment plaque - standard double	At Cost	Yes	\$
Interment of Ashes / Erecting nameplate	\$200.00	Yes	\$
No Interment on availabel on Weekends			
Miscellaneous charges	Receipt to 140030		
Permission to erect Monument &/or kerbing	\$100.00	Yes	\$
Registration of "Transfer of Form of Grant of Right of Burial"	\$50.00	Yes	\$
Copy of "Grant of Burial"	\$26.00	Yes	\$
Grave number plate	\$29.00	Yes	\$

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Making a search in register (per ½ hour)	\$26.00	Yes	St
Copy of Local Laws	\$10.00	Yes	St
Funeral Director's Annual Licence	\$70.00	Yes	St
Community Bus per kilometre	Receipt to 140330		
All Distances Travelled - per km	\$1.50	Yes	St
Bond as per policy 6.2.5.4 BOND <input type="checkbox"/> A bond of \$120.00 must be deposited at the Shire prior to the bus departing.	\$120.00		St
Late FEE per day if returned after 9am	\$126.00	Yes	St

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	Landfill
BBQ Trailer	Receipt to 140330		
Shire of Wickepin Community Group	\$50.00	Yes	Shire of Wickepin Community Group
Shire of Wickepin Business	\$70.00	Yes	Shire of Wickepin Business
Commercial Rate	\$100.00	Yes	Commercial Rate
Bond - *Cash/Chq Only is required for Bonds*	\$200.00		Bond - *Cash/Chq Only is required for Bonds*
NOTE: An additional Cleaning Fee will be charged at \$65/hour if BBQ Trailer is returned in an unsatisfactory condition			
Rubbish Charges			
Refuse Bins	Receipt to 135630		
240 litre refuse bins	To be purchased by Owner		Refuse Bins
240 litre recycling bins	To be purchased by Owner		Recycling Bins
Waste Collection			
Domestic (first service)	\$266.00		Domestic (first service)
Domestic (additional service)	\$266.00		Domestic (additional service)
Commercial	\$508.00		Commercial
Commercial(additional service)	\$508.00		Commercial(additional service)
Refuse Site Levy	\$58.00		Refuse Site Levy
Refuse Site Levy - vacant Land	\$28.00		Refuse Site Levy - vacant Land
Sewerage			
Based on GRV of Property	\$0.049329		Based on GRV of Property
Sewerage - Police Dept	\$620.00		Sewerage - Police Dept
Sewerage - Medical Centre	\$620.00		Sewerage - Medical Centre
Sewerage - Education Dept	\$620.00		Sewerage - Education Dept
Sewerage - St Johns Ambulance	\$620.00		Sewerage - St Johns Ambulance
General Refuse Tipping Charges			
Asbestos Cement Disposal (by Prior Arrangement Only)			Asbestos Cement Disposal (by Prior Arrangement Only)
Minimum Charge	\$105.00	Yes	Minimum Charge
Volume Charge per m3	\$105.00	Yes	Volume Charge per m3
Clean Up of Wastes Not Dumped in Correct Location or not Segregated	at Cost ##		Clean Up of Wastes Not Dumped in Correct Location or not Segregated
Vehicle Tyres (off rim - rims are to go to metal dump area)			Vehicle Tyres (off rim - rims are to go to metal dump area)
Car per tyre	\$5.00	Yes	Car per tyre
Light Commercial per tyre	\$7.50	Yes	Light Commercial per tyre
4WD Vehicle per tyre	\$7.50	Yes	4WD Vehicle per tyre
Truck per tyre	\$15.00	Yes	Truck per tyre
All Other Vehicles	\$5.00	Yes	All Other Vehicles
Town Planning (part 17 PDA)	Receipt to 4203		
Determination of development application (other than for an extractive industry) where the estimated cost of the development is:			
a) Not more than \$50,000	\$147.00		a) Not more than \$50,000
b) More than \$50,000 but not more than \$500,000	\$0.32% of the estimated cost of development		b) More than \$50,000 but not more than \$500,000
c) More than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of \$500,000		c) More than \$500,000 but not more than \$2.5 million
d) More than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5m		d) More than \$2.5 million but not more than \$5 million
e) More than \$5 million but not than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5m		e) More than \$5 million but not than \$21.5 million

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Deemed to Comply Check - Development approval exemption for Single House	\$295.00		Pa
More than \$21.5 million	\$34,196.00		Pa
NOTE: If development has commenced or been carried out, an additional amount by way of penalty, that is twice the amount of the fee payable on application (in addition to the initial application fee)			
Amended plans (this applies where a determination is already given by the Shire or where amended plans are submitted and not requested by the Shire)	66% of the original application fee with a minimum of \$92		Pa
Single House – Residential Design Codes performance criteria or Town Planning Scheme variation assessment	\$69 per performance criteria / Town Planning Scheme variation assessed with a minimum of \$138 and a maximum of \$690		Pa

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	
Demolition where Planning Approval required	\$140.00		Pa
Application for approval of home based business (including cottage industry):			Pa
a) Initial fee	\$222.00		Pa
NOTE: If the home based business or cottage industry has commenced an amount equivalent to twice the normal fee as a penalty	\$444.00		Pa
b) Annual renewal fee	\$73.00		Pa
NOTE: If the home based business or cottage industry Licence has expired amount equivalent to twice the normal fee as a penalty	\$146.00		P
Application for change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply	\$295.00		Pa
NOTE: If the change of use or the alteration or extension or change of the non-conforming use has commenced, an amount of \$590 by way of penalty	\$590.00		P
Extension of current Planning Approval	\$105.00		Pa
Relocation of building envelope	\$140.00		Pa
Determination of development application for an extractive industry	\$739.00		Pa
NOTE: If development has commenced or been carried out, an additional amount by way of penalty twice the normal fee	\$1,478.00		P
Provision of a subdivision clearance:			
a) Not more than 5 lots Per Lot	\$73.00		Pa
b) More than 5 lots but not more than 195 lots -\$73 per lot for the first 5 lots and \$35 per lot thereafter			
c) More than 195 lots	\$7,393.00		Pa
* Minor Scheme Amendment (i.e. an amendment that involves only textural changes or rectifies a zoning anomaly):	\$3,235.00	Yes	Pa
a) Request for Council initiation	\$2,370.00	Yes	Pa
b) Conclusion of advertising for Council adoption	\$865.00	Yes	Pa
* Major Scheme Amendment (i.e. an amendment that involves a zoning change):	\$5,935.00	Yes	Pa
a) Request for Council initiation	\$4,210.00	Yes	Pa
b) Conclusion of advertising for Council adoption	\$1,725.00	Yes	Pa
* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or similar:	\$2,695.00	Yes	Pa
a) Lodgement of documentation	\$1,620.00	Yes	Pa
b) Conclusion of advertising for Council adoption	\$1,075.00	Yes	Pa
Modifications to Plans once approval given	\$865.00	Yes	Pa
* Major Structure Plans, Outline Development Plans, Subdivision Guide Plans or similar:	\$4,860.00	Yes	Pa
a) Lodgement of documentation	\$2,965.00	Yes	Pa
b) Conclusion of advertising for Council adoption	\$1,895.00	Yes	Pa
Modifications to Plans once approval given	\$1,725.00	Yes	Pa
Detailed Area Plan	\$750.00	Yes	Pa
Issue of zoning certificate	\$73.00	Yes	Pa
Replying to a property settlement questionnaire	\$73.00	Yes	Pa
Issue of Section 40 certificate	\$73.00	Yes	Pa
Issue of written planning advice	\$73.00	Yes	Pa
* Road / R.O.W / P.A.W. request for closure	\$530.00	Yes	Pa

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Advertising			
a) On site signage - Per Sign	\$260.00	Yes	Pa
b) Newspaper advertising Per Advertisement	\$260.00	Yes	Pa
CD digital copy of planning document	\$20.00	Yes	Pa
Pre-strata inspection	\$265.00	Yes	Pa
NOTE: All fees are exempt from GST unless otherwise indicated.			
* Fee is inclusive of all associated advertising charges.			
*The estimated cost of development is calculated exclusive of GST			
Example: If an application is received with a cost of development, exclusive of GST, valued at \$10 million, the associated fee does threshold as the estimated cost is not less than \$10 million			

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Development Assessment Panel Application Fees (Sch 1 r.10 PDR)	Receipt to 142030		
Not less than \$2 million and Less than \$7 million	\$5,815.00	Yes	So
Not less than \$7 million and Less than \$10 million	\$8,977.00	Yes	So
Not less than \$10 million and Less than \$12.5 million	\$9,767.00	Yes	So
Not less than \$12.5 million and Less than \$15 million	\$10,045.00	Yes	So
Not less than \$15 million and Less than \$17.5 million	\$10,324.00	Yes	So
Not less than \$17.5 million and Less than \$20 million	\$10,604.00	Yes	So
20 milloin or more	\$10,883.00	Yes	So
An application under Regulation 17	\$249.00	Yes	So
*The estimated cost of development is calculated exclusive of GST			
Example: If an application is received with a cost of development, exclusive of GST, valued at \$10 million, the			
Recreation & Culture			
Board Room meetings	No Charge		
Wickepin Play Group Building	Receipt to 115330		
Narrogin Day Care Per Session	\$5.50	Yes	So
Play Group Annual Fee	\$100.00		So
Private Day Care	As per Agreement		So
Private Functions	\$100.00	Yes	So
No Bond required			
Wickepin Old Railway Station	Receipt to 144530		
Per Day	\$27.50	Yes	So
Per Night	\$27.50	Yes	So
Per Session	\$16.50	Yes	So
No Bond required	\$0.00		
Wickepin Town Hall	Receipt to 144530		
Per Night Fee	\$110.00	Yes	So
Per Hour (maximum \$62)	\$25.00	Yes	So
Community groups - Cleaning fee only (Policy)	\$66.00	Yes	So
Supper room meetings	\$20.00	Yes	So
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$20.00	Yes	So
30 Chairs	\$30.00	Yes	So
Trestles	\$25.00	Yes	So
Additional fee for Cleaning	\$66.00	Yes	So
Free use for all shire school activities			
Yealering Town Hall	Receipt to 144530		
Full Kitchen/Bar & Function Area (whole hall)	\$160.00	Yes	So
Full Kitchen/Bar & Function Area (whole hall) - half day	\$110.00	Yes	So
Full Kitchen/Bar & Foyer	\$125.00	Yes	So
full Kitchen/Bar & Foyer - half day	\$95.00	Yes	So
Basic Kitchen/Foyer - morning/afternoon tea	\$55.00	Yes	So

SHIRE OF WICKEPIN FEES AND CHARGES

0005/0006

	Fee	GST	L
Equip Hire - trestle tables (old)	\$16.00	Yes	So
30 chairs (old)	\$20.00	Yes	So
NO tables and chairs to be removed from the YE Town hall			
Community groups - Cleaning fee only (Policy)	\$66.00	Yes	So
Cricket Club Annual Fee - Waived	\$0.00		So
Additional fee for Cleaning	\$66.00	Yes	So
<i>Free use for all shire school activities</i>			

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	Location
Wickepin Community Centre	Receipt to 149130		
FULL DAY RATES			
Function Room 1	\$115.00	Yes	Shire of Wickepin
Function Room + Kitchen	\$180.00	Yes	Shire of Wickepin
Function Room + Kitchen + Bar	\$225.00	Yes	Shire of Wickepin
Function Room + Bar	\$175.00	Yes	Shire of Wickepin
Mezzanine Room	\$115.00	Yes	Shire of Wickepin
Mezzanine Room + Kitchen	\$175.00	Yes	Shire of Wickepin
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$25.00	Yes	Shire of Wickepin
Play Group Casual Daily Rate	\$25.00	Yes	Shire of Wickepin
Kitchen Only	\$115.00	Yes	Shire of Wickepin
Bar Only	\$115.00	Yes	Shire of Wickepin
Half Day			
Function Room 1	\$70.00	Yes	Shire of Wickepin
Function Room + Kitchen	\$115.00	Yes	Shire of Wickepin
Function Room + Kitchen + Bar	\$145.00	Yes	Shire of Wickepin
Mezzanine Room	\$70.00	Yes	Shire of Wickepin
Mezzanine Room + Kitchen	\$115.00	Yes	Shire of Wickepin
Kitchen	\$70.00	Yes	Shire of Wickepin
Bar	\$70.00	Yes	Shire of Wickepin
Crèche	\$70.00	Yes	Shire of Wickepin
Aerobics, Tai Chi, Gymnastics, Ballet, Karate	\$25.00	Yes	Shire of Wickepin
Play Group Casual Daily Rate	\$25.00	Yes	Shire of Wickepin
Additional fee for Cleaning	\$66.00	Yes	Shire of Wickepin
Portable PA System	\$80.00	Yes	Shire of Wickepin
Bain Marie - not for hire Pie Warmer- not for hire Urn- not for hire Crockery & Cutlery - not for hire			Shire of Wickepin
Ground/Court Fees - per annum	Receipt to 149130		
Football Annual Fee	\$2,980.00	Yes	Shire of Wickepin
Cricket	\$465.00	Yes	Shire of Wickepin
Hockey	\$465.00	Yes	Shire of Wickepin
Badminton Club	\$175.00	Yes	Shire of Wickepin
Netball Club	\$465.00	Yes	Shire of Wickepin
Archery Club	\$465.00	Yes	Shire of Wickepin

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	
Miscellaneous - Other	\$465.00	Yes	SO
<i>Free use for all shire school activities</i>			
Bonds All Halls	Receipt to TRUST		
Community Group	\$0.00		SO
Corporate Booking/Function	\$250.00		SO
Private Booking/Function	\$630.00		SO
Circuses - Bond	\$760.00		SO

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Main Pavilion Hire	Receipt to 149130		
<i>Sheep Field Days</i>			
Annual Pen Hire - Non original Sponsor	\$555.00	Yes	So
Other Expo's			
Pavilion Hire - per day	\$225.00	Yes	So
Pavilion Hire - per ½ day	\$115.00	Yes	So
Pavilion Hire - per day excluding netball court	\$180.00	Yes	So
Pavilion Hire - per ½ day excluding netball court	\$100.00	Yes	So
Non Scheduled Sport Activities - Hire of court area			
Court Hire -			
Full day	\$70.00	Yes	So
half day	\$35.00	Yes	So
Free use for all shire school activities			
Other -	Receipt to 149130		
Circuses - Hire Fee	\$200.00	Yes	So
Swimming Pool	Receipt to 146630		
Adult	\$3.00	Yes	So
Child/Pensioner/Spectator	\$2.00	Yes	So
Season Pass - Family	\$150.00	Yes	So
Season Pass - Adult	\$95.00	Yes	So
Season Pass - Child	\$70.00	Yes	So
Local School Swimming Lessons/Carnivals - For Children and spectators Wickepin, Yealering	Free		So
Economic Services			
Building Licence Fees - Set by regulation (Sch 2 BR)	Receipt to 170030		
Applications for occupancy permits and building approval certificates			
Application for an occupancy permit for a completed building (s. 46)	\$110.00		So
Application for a temporary occupancy permit for an incomplete building (s. 47)	\$110.00		So
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$110.00		So
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$110.00		So
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))	\$10.50 for each strata unit covered by the application, but not less than \$104.65		So
Application for a building approval certificate for a a building in respect of which unauthorised work has been done (s. 51(3))	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than		So
Application to replace an occupancy permit for an existing building (s. 52(1))	\$110.00		So

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	\$110.00		So
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	\$110.00		So
Applications for building permits and demolition permits			
Certified application for a building permit (s.16(1))	<p>For building work for a Class 1 or Class 10 Building or incidental structure the fee is 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00</p> <p>For building work for a Class 2 to Class 9 building or incidental structure the fee is 0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00</p>		S

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Uncertified application for a building permit (s.16(1))	The fee is 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$110.00		S
Application for a demolition permit (s. 16(1))	For demolition work in respect of a Class 1 or Class 10 building or incidental structure the fee is \$110 For demolition work in respect of a Class 2 to Class 9 building the fee is \$110.00 for each storey of the building.		S
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$110.00		S
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	\$2,160.15		S
Inspection of pool enclosures (regulation 53)	\$57.45	Yes	R
Application for approval of battery powered smoke alarms (regulation 61)	\$176.30		R
Building Services Levy	Over \$45,000		
Building permit	0.137% of the value of the work		R
Demolition Permit	0.137% of the value of the work		R
Occupancy permit or building approval certificate for approved building work under ss47, 49, 50 or 52 of the Building Act	\$61.65		S
Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act	0.274% of the value of the work		S
Occupancy permit under s46 of the Building Act	No levy is payable		S
Modification of occupancy permit for additional use of building on temporary basis under s48 of the Building Act	No levy is payable		S
Septic Tank Application Fee (Rec 124430)	\$120.00		S
Septic Inspection Fee (Rec 124430)	\$150.00		S
Private Swimming Pool Inspection Fees	Receipt to 7073		
Mandatory Swimming Pool Inspection Fee - charged over 4 years - per year	\$58.00		su
Inspection outside mandatory inspection regime	\$100.00		
Swimming Pool Barrier Reinspections and Requested Inspections (includes inspections for settlements)			
Caravan Parks	Receipt to WK 168640 HS 168660 Yeal 168650		
Powered Site - per night	\$28.00	Yes	S
Powered Site Fee -Weekly	\$133.00	Yes	S
Unpowered Site - per night	\$25.00	Yes	S
RV - Per night Caravan Park (No access to power or ablutions)	\$17.00	Yes	S
RV - Per night Wickepin Community Centre Oval	\$17.00	Yes	S
Caravan Parks	Receipt to WK 168640 Yeal 168650		
<i>Seasonal Accommodation Unit - Wickepin & Yealering - per night</i>			
Per night (single room)	\$62.00	Yes	S
Per night (double room)	\$90.00	Yes	S
5 nights or more in one stay - per night Single	\$40.00	Yes	S

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
5 nights or more in one stay - per night Double	\$70.00	Yes	St
Caravan Parks	Receipt to HS 168660		
<i>Seasonal Accommodation Unit - Harrismith - per night</i>			
Short term - less than 5 nights - per night Single	\$45.00	Yes	St
Short term - less than 5 nights - per night Double	\$65.00	Yes	St
5 nights or more in one stay - per night single	\$30.00	Yes	St
5 nights or more in one stay - per night Double	\$40.00	Yes	St
Albert Facey Homestead	Receipt to 168830		
Admission Fees - Adult	\$2.50	Yes	St
Admission Fees - Children	\$1.00	Yes	St
Group Bookings - Per head	\$2.00	Yes	St

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	Link
Saleyard Fees	Receipt to 170130		
Fee per head	\$0.55	Yes	SALE
eID Reader Panel - BOND - payable in advance	\$200.00		SALE
Standpipes	Receipt to 170830		
As per water corporation charge rates per Kilo litre	At Water Corp Rate		
Administration Fee	15%	Yes	SALE
Minimum Charge	\$15.00	Yes	SALE
Standpipe Cards	\$30.00	Yes	SALE
Replacement Standpipe Cards	\$80.00	Yes	SALE
Centenary Wall	Receipt to 168730		
Centenary Wall Plaques	At Cost	Yes	SALE
Wickepin Business Centre - Part of CAC Building	Receipt to 170430		
Charge per day or part thereof	\$27.50	Yes	SALE
Central Agcare - casual hire	Free		
Other Property & Services			
Private Works			
Wickepin Ratepayers/Electors	Receipt to 173330		
No Dry Hire of plant			
Labour - per hour	\$75.00	Yes	SALE
Graders, includes labour - per hour	\$270.00	Yes	SALE
Loaders, steel roller, includes labour - per hour	\$220.00	Yes	SALE
Tractors/Rubber Tyred Rollers, Bob Cat includes labour - per hour (subject to negotiation with CEO)	\$105.00	Yes	SALE
8 Wheeler Truck, includes labour - per hour	\$205.00	Yes	SALE
Single Axle Truck, includes labour - per hour	\$150.00	Yes	SALE
Backhoe, includes labour - per hour	\$205.00	Yes	SALE
Plate compactor - per day	\$90.00	Yes	SALE
Plate compactor - per hour	\$25.00	Yes	SALE
Ute - per kilometre	\$1.50	Yes	SALE
Small plant (Mowers, whipper snippers) - per day	\$90.00	Yes	SALE
Mowing- including labour (includes fire reductions	\$120.00	Yes	SALE
External Commercial Rates	Receipt to 173330		
Labour - per hour	\$105.00	Yes	SALE
Graders, includes labour - per hour	\$375.00	Yes	SALE
Loaders, steel roller, includes labour - per hour	\$320.00	Yes	SALE
Tractors/Rubber Tyred Rollers, Bob Cat includes labour - per hour	\$205.00	Yes	SALE
8 Wheeler Truck, includes labour - per hour	\$335.00	Yes	SALE
Single Axle Truck, includes labour - per hour	\$240.00	Yes	SALE
Backhoe, includes labour - per hour	\$300.00	Yes	SALE
Plate compactor - per day	\$140.00	Yes	SALE

SHIRE OF WICKEPIN FEES AND CHARGES

	Fee	GST	L
Plate compactor - per hour	\$35.00	Yes	S
Ute - per kilometre	\$2.50	Yes	S
Small plant (Mowers, whipper snippers)	\$100.00	Yes	S
Mowing- including labour (includes fire reductions	\$135.00	Yes	S
Sand and Gravel	Receipt to 173330		
Materials - per m ³	\$6.50	Yes	S
Materials - per 10m ³ load - within 10km of town additional freight	\$210.00	Yes	S
Materials - per 10m ³ load - over 10km from town additional freight	\$245.00	Yes	S
Materials - Over 10m ³ - 3.50 per m ³ Plus Private works Rate	\$6.50	Yes	S
Gravel & Road Making Material - Royalties	Costed to Jobs		
Purchase of Gravel and Road Making Materials - per m ³ (payable to land owners when gravel extracted from property)	\$2.60	Yes	



13.4.1 Community Grant Applications

2025-2026 Community Grants

Application 1	Wickepin Playgroup
Purpose of Organisation	The Wickepin Playgroup is a community group that provides a fun and safe place for young children (0-5yo) to interact and play, as well as the parents and any expecting parents.
Incorporated	No
Financial information attached:	Yes
Previous funding:	\$5532.84 (2024-2025)
Purpose of funding:	"Keeping playgroup clean"
Alternative funding sought:	Volunteer Labour - \$50
Support of members and general community eg letters of support or meeting minutes	Support of members and community.
Total project cost:	\$599.00 GST Inclusive
Funding requested:	\$599 GST Inclusive
Project budget and quotes supplied:	Yes

The application by the Wickepin Playgroup meets all the criteria under the funding guidelines. Supplying the Playgroup with a reliable cleaning tool will ensure a hygienic and safe environment for children, staff, and visitors. This investment not only supports the health and well-being of everyone involved but also helps maintain the high standards of cleanliness required for a child-focused setting. It will improve the efficiency of cleaning routines, reduce the time spent on manual cleaning efforts, and promote a sense of professionalism and care within the community.

Application 2	Wickepin Tennis Club
Purpose of Organisation	Wickepin Tennis Club is a sporting club with 5 synthetic courts providing a range of social and competitive tennis tournaments to the Wickepin Community and surrounding shires.
Incorporated	Yes – A0040010L
Financial information attached:	Yes
Previous funding:	\$4588.00 (2024/2025)
Purpose of funding:	Tennis Club Kitchen re-vamp

Alternative funding sought:	Volunteer Labour - \$75
Support of members and general community eg letters of support or meeting minutes	Support of members and community.
Total project cost:	\$872.00.00 GST Inclusive
Funding requested:	\$872.00 GST Inclusive
Project budget and quotes supplied:	Yes

The application by the Wickepin Tennis Club meets all the criteria under the funding guidelines. Supporting the tennis club to purchase these kitchen appliances (microwave, kettle, air fryer) will greatly enhance the club's ability to provide a comfortable and convenient space for players and members. These appliances will improve the overall member experience by allowing them to easily prepare meals and refreshments during breaks, fostering a more welcoming and inclusive atmosphere. Additionally, it will encourage increased participation and social interaction within the club, as members will have the option to stay longer, socialise, and refuel between matches.

Application 3	Wickepin P&C
Purpose of Organisation	The Wickepin Primary School Parents and Citizens Association (P&C) is a volunteer-run group that supports Wickepin Primary School and its families. We aim to enhance the educational experience of students by providing financial assistance, donating learning resources, and helping with events and school activities.
Incorporated	Yes – A0821872R
Financial information attached:	Yes
Previous funding:	\$2120.00 (2017/2018)
Purpose of funding:	Wickepin Primary School P&C Uniform Storage Upgrade
Alternative funding sought:	Volunteer Labour - \$475
Support of members and general community eg letters of support or meeting minutes	Support of members and community.
Total project cost:	\$2079.00 GST Inclusive
Funding requested:	\$2079.00 GST Inclusive
Project budget and quotes supplied:	Yes

The application by the Wickepin P&C meets all the criteria under the funding guidelines. By purchasing these shelves for the uniform storage, it will provide a more organized and efficient space for storing uniforms, ensuring easy access and better management. This will not only streamline the process for both volunteers and families but also help maintain the uniforms in good condition for longer. Additionally, it will reduce clutter and improve the overall functionality of the storage area, contributing to a more professional and accessible environment for all involved

Application 4		Lake Yealering Golf Club
Purpose of Organisation	Lake Yealering Golf Club is the local club which have open days with Wickepin, Harrismith, Corrigin, Kulin and Narrogin locals. 2-3 times per season. Club has 19 member players and some social members. Competition golf played each Saturday.	
Incorporated	Yes – A1009730M	
Financial information attached:	Yes	
Previous funding:		
Purpose of funding:	Window blinds	
Alternative funding sought:	No	
Support of members and general community eg letters of support or meeting minutes	Support of members and community.	
Total project cost:	\$2957.90 GST Inclusive	
Funding requested:	\$2957.90 GST Inclusive	
Project budget and quotes supplied:	Yes	

The application by the Lake Yealering Golf Club meets all the criteria under the funding guidelines. By funding the club to purchase the window blinds, this will benefit them by improving the comfort and functionality of the clubhouse. The blinds will help regulate the temperature by providing shade in the warmer months, reducing glare and making the space more enjoyable for members and guests. Additionally, they will enhance the aesthetics of the clubhouse, creating a more welcoming and professional environment for events, meetings, and social gathering.

Application 5		Wickepin Community Resource Centre
Purpose of Organisation	Wickepin Community Resource Centre is a not-for-profit, registered charity located in the rural town of Wickepin, Western Australia. Our mission is to support and strengthen the local community by providing access to information, technology, services and inclusive programs that promote connection, learning and wellbeing.	
Incorporated	Yes - A1009730M	
Financial information attached:	Yes	
Previous funding:	\$700 (2022/2023)	
Purpose of funding:	Just a Farmer: A Night for Connection, Conversation and Community	
Alternative funding sought:	Yes	

	Black Dog Ride - Grant – unconfirmed - \$4500 Ticket Sales - \$1500 Wickepin CRC – In kind project management, printing promotion - \$1000 Facey Group – In kind promotion and admin - \$500 Shire of Wickepin – In kind venue and equipment
Support of members and general community eg letters of support or meeting minutes	Support of members and community.
Total project cost:	\$11,110.00 GST Inclusive
Funding requested:	\$2000.00 GST Inclusive
Project budget and quotes supplied:	Yes

The application by the Wickepin Community Resource Centre meets all the criteria under the funding guidelines. By supporting the CRC to provide the town with the event *'Just a Farmer a Night for Connection, Conversation, and Community,'* this will benefit the town by fostering stronger relationships and creating a supportive network among local farmers and community members. This project supports the Shire's strategic goals by providing a high-quality, inclusive event that promotes mental health awareness and social connections. The screening and follow-up activities will make use of the local facilities and promote recreational and education engagement. By working with neighbouring CRC's to deliver similar events in surrounds towns, this project also positions Wickepin as a leader in regional wellbeing and community connection.

Application 6	Ignite Wicky- Wickepin Festival Planning Committee
Purpose of Organisation	Ignite Wicki aims to celebrate and showcase the cultural richness and community spirit of Wickepin through a festival held every second year. The event promotes local talent, fosters community pride and cohesion, and highlights the natural beauty and heritage of the area. It also supports the broader goal of promoting the Shire of Wickepin as a focal point in the development of the greater region,
Incorporated	No
Financial information attached:	Yes
Previous funding:	The Shire of Wickepin has contributed to the Wickepin Festivals operational expenses, with a contribution of \$2,000 plus assisted with public liability insurance in 2022, 2024 and potentially 2026. (2026 not yet confirmed)

Purpose of funding:	Wickepin Festival Art Exhibition: A showcase of Arther Russell Art
Alternative funding sought:	Yes In kind labour – 54 Hours @ \$25 = \$1350
Support of members and general community eg letters of support or meeting minutes	Support of members and community.
Total project cost:	\$4350.00 GST Inclusive
Funding requested:	\$3000 GST Inclusive
Project budget and quotes supplied:	Yes

The application by Ignite Wicky aligns with the funding criteria. Supporting this opportunity will allow the late Arthur Russell, one of Australia’s most celebrated and awarded artists—born and raised in Wickepin—to have his work showcased. This exhibition will be a major highlight and drawcard for the festival, providing a unique cultural experience while celebrating the artistic legacy of this nationally recognised local figure.

Application 7	Facey Group
Purpose of Organisation	The Facey Group is a not-for-profit grower-driven organisation based in Wickepin, Western Australia, dedicated to supporting the sustainability and resilience of the local farming community. The group empowers producers to adopt innovative practices that improve productivity, soil health, and livestock and cropping systems through applied agricultural research, on-farm trials, and demonstration projects. Facey Group plays a critical role in facilitating knowledge exchange via workshops, field days, and collaborative extension activities, ensuring research is locally relevant and practically applied.
Incorporated	Yes – A1009981S
Financial information attached:	Yes
Previous funding:	Yes – 2022/2023 \$5000
Purpose of funding:	Facey Group “Stock” Take Livestock Baseline Survey
Alternative funding sought:	Yes In kind contribution - \$6000

Support of members and general community eg letters of support or meeting minutes	Support of members and community.
Total project cost:	\$12000 GST Inclusive
Funding requested:	\$6000 GST Inclusive
Project budget and quotes supplied:	Yes

The Facey Group's application meets funding criteria. Supporting the 'Stock Take' baseline survey will provide vital insights into the region's livestock sector. This project will improve service delivery, guide strategic investments, and promote sustainability, strengthening local farming resilience, addressing emerging needs, and fostering long-term economic stability.



13.4.2 Previous Grant Applications

Community Grants

Applicants	Wickepin Arts & Crafts	Lake Yealering Regatta Committee	Wickepin CRC	Wickepin District Sports Club	Wickepin Playgroup	Wickepin History Group	Harrismith Health “Hub”	Wickepin P&C	Ignite Wicky	Yealering Golf Club	Facey Group	Wickepin Community Shed	Wickepin Golf Club	Lake Yealering Progress Association	Wickepin Bowling Club	Wickepin Football Club	Wickepin Tennis Club	Yealering Bowling Club	Toolibin Tennis Club	Harrismith Golf Club		TOTAL:
Requested	\$500.00		\$4,316.00	\$3,935.00		\$988.00						\$1,582	\$6,136	\$7,200	\$3,026	\$2,100	\$908.00	\$1,500	\$2,500			
2020/21	APPROVED		APPROVED	APPROVED		APPROVED						APPROVED	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED			
Requested				\$1,894.00	\$500.00	\$810.00			\$3,478						\$3,384							
2021/22				APPROVED	APPROVED	APPROVED			APPROVED					\$8425 DECLINED	APPROVED			\$5865 DECLINED				
Requested				\$9,000.00		\$9,414.00														\$9,817		
2022/23				APPROVED		APPROVED														APPROVED		
Requested	\$992.90	\$4,775.00	\$700.00	\$1,925.90	\$2,000.00																	
2023/24	APPROVED	APPROVED	APPROVED	APPROVED	APPROVED																	
Requested				\$7,150.00	\$4,157.00	\$721.50	\$11,980.00															
2024/25				APPROVED	APPROVED	APPROVED	APPROVED-received \$8985.00															
Requested			\$2,000.00		\$599.00			\$1,604.00	\$3,000	\$2,957	\$6,000						\$872.00					
2025/26																						
	\$1,492.90	\$4,775.00	\$7,016.00	\$23,904.90	\$7,256.00	\$11,933.50	\$8,958.00	\$1,604.00	\$6,478.00	\$2,957.00	\$6,000.00	\$1,582.00	\$6,136.00	\$7,200.00	\$6,410.00	\$2,100.00	\$1,780.00	\$1,500.00	\$2,500.00	\$9,817.00	\$0.00	\$121,400.30

GL: 149220

ALL \$\$ AMOUNTS ARE GST EXCLUSIVE