

Local Emergency Management Committee (LEMC)

AGENDA / MINUTES

DATE OF MEETING: Tuesday 14th April 2020
 TIME OF MEETING: 3.00 pm
 VENUE: Teleconference - participant access code 89910105 followed by the # (hash) key
 TELECONFERENCE DETAILS: Call dial 1800 896 323,
 CORRESPONDENCE EMAIL: ceo@cuballing.wa.gov.au

Agency Links: Department of Health WA - <https://ww2.health.wa.gov.au>
 Department of Health Federal - <https://www.health.gov.au>
 Healthy WA: <https://healthywa.wa.gov.au/>

| | | | |
|--|---|----------------------------|---------------|
| Incident Type | Human Epidemic | | |
| Incident Number/Name | COVID 19 | | |
| Incident Level | CHO (State Human Epidemic Controller) declared Level 3. | | |
| Meeting opened & Welcome | Mark Conley, President Shire of Cuballing, | | |
| Record of attendance | | | |
| Apologies | | | |
| Confirmation of Previous Meeting Minutes | | | |
| Confirmation of contact details | Refer to attached list. | | |
| ITEM | SPEAKER | DISCUSSION/DECISION | ACTION |
| 1. Business arising from previous Minutes | M Conley | Nil | Nil |
| 2. Standing Items | | Nil | Nil |

| | | | |
|---|--|--|--|
| 3. HMA/Agency Reports | K Fisher – Health | | |
| 4. Preparedness 4.1 Communications/public information 4.2 Business continuity plans (review and update all agencies) 4.3 Identification of vulnerable people 4.4 Identification of critical services 4.5 Community actions to promote resilience. | | | |
| 4. Impact Assessment 4.1 Detail any local/regional impacts – if relevant 4.2 Outline response to someone fulfilling the case definition | | | |
| 5. Recovery 5.1 Potential for significant, prolonged business disruptions 5.2 Implications for Psychosocial impacts 5.3 Other | | | |
| 6. Agency Updates 6.1 Agency preparations – business continuity 6.2 Anticipated impacts 6.3 Issues of concern 6.4 Information requirements 6.5 Other issues | WA Police DFES Shire of Cuballing Shire of Wickepin Others | | |
| 7. Other items | | | |
| 8. Details of Next Meeting | 3pm Monday 20 th April 2020 | | |
| 9. Meeting closed | pm | | |

LEMC Contact List

| PRESENT | NAME | ORGANISATION | ROLE | EMAIL |
|---------|-------------------|---------------------------|---|---|
| | Joanne Spadaccini | Department of Communities | District Emergency Services Officer Wheatbelt | Joanne.Spadaccini@communities.wa.gov.au |
| | Neville Blackburn | Department of Communities | District Emergency Services Officer Great Southern | Neville.Blackburn@communities.wa.gov.au |
| | Adam Smith | DFES | District Emergency Management Advisor | adam.smith@dfes.wa.gov.au |
| | Grant Hansen | DFES | Area Officer, Upper Great Southern Region | ghansen@fesa.wa.gov.au |
| | Paul Blechynden | DFES | Area Officer, Upper Great Southern Region | paul.blechynden@dfes.wa.gov.au |
| | Cathey Morey | Main Roads WA | Customer Service Manager | cathy.morey@mainroads.wa.gov.au |
| | Leanne Shields | Shire of Cuballing | Rates | rates@cuballing.wa.gov.au |
| | Anthony Mort | Shire of Cuballing | Chief Bush Fire Control Officer | emergencyservices@cuballing.wa.gov.au |
| | Bruce Brennan | Shire of Cuballing | Manager Works & Services | worksmanager@cuballing.wa.gov.au |
| | Mark Conley | Shire of Cuballing | President | president@cuballing.wa.gov.au |
| | Gary Sherry | Shire of Cuballing | CEO | ceo@cuballing.wa.gov.au |
| | David Stacey | Shire of Wickepin | Fire Control Officer | dave_veronica@bigpond.com |
| | Gary Rasmussen | Shire of Wickepin | Manager Works | works@wickepin.wa.gov.au |
| | Julie Russell | Shire of Wickepin | President | yarlomadns@westnet.com.au crrussell@wickepin.wa.gov.au |
| | Mark Hook | Shire of Wickepin | CEO | ceo@wickepin.wa.gov.au |
| | Roger Butler | Shire of Wickepin | Chief Bush Fire Control Officer | rogwen7@gmail.com |
| | Wes Astbury | Shire of Wickepin | Councillor | w.astbury@bigpond.com |
| | Clinton Hemley | St John Ambulance | Wickepin | Clintonh@treko.net.au |
| | Skye Moxham | St John Ambulance | | skye.moxham@stjohnambulance.com.au |
| | Jackie Chiyabi | WA Country Health Service | Wickepin Nursing Post | jackiechiyabi@gmail.com |
| | Catrina Moffat | WA Country Health Service | Wickepin Nursing Post | Catrina.moffat2@health.wa.gov.au |
| | Kerry Fisher | WA Country Health Service | Health Service Manager - Narrogin | kerry.fisher@health.wa.gov.au |
| | Kelly Miller | WA Country Health Service | A/Primary Health Manager Southern Wheatbelt Primary Health Service | Kelly.Miller@health.wa.gov.au |
| | John Bouwman | WA Police | OIC Narrogin | john.bouwman@police.wa.gov.au |
| | Phil Huggins | WA Police | Wickepin OIC | Phil.huggins@police.wa.gov.au |
| | Brendan Woodford | WA Police | | brendan.woodford@police.wa.gov.au |
| | John Lane | WALGA | Emergency Management Coordinator | emservice@walga.asn.au |
| | Ashlyn Siviour | Wickepin Primary School | Principal | ashlyn.siviour@education.wa.edu.au |
| | Lisa Nelson | Yealering Primary School | Principal | Lisa.nelson@education.wa.edu.au |
| | Marion J Hook | Yealering Primary School | | Marion.hook@education.wa.edu.au |