

Minutes

SHIRE OF CUBALLING AND SHIRE OF WICKEPIN LEMC MEETING

Tuesday 1 November at 9.00am
Shire of Wickepin
Council Chambers

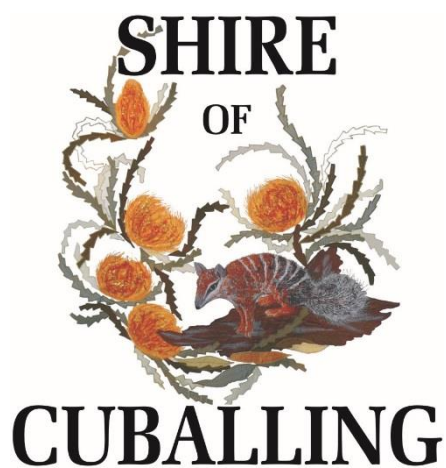


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**Minutes of the Shire of Cuballing and Shire of Wickepin LEMC Meeting
held in Shire of Wickepin Council Chambers, Tuesday 1 November 2022**

Meeting opened at 9.00 am.

1. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Attendance

Cr Julie Russell	President, Shire of Wickepin (Chair)
Mr Noel Mason	ACEO, Shire of Wickepin
Cr John Mearns	Councillor, Shire of Wickepin
Mr Stan Scott	CEO, Shire of Cuballing
Mr Grant Hansen	Area Officer, DFES 9.15am
Sgt Mark Langford	OIC, Wickepin Police
Michelle Duxbury	Department of Communities - Albany

Apologies

Cr Eliza Dowling	President, Shire of Cuballing
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2. CONFIRMATION OF MINUTES – LEMC meeting held on Thursday 21 April 2022

Moved Cr John Mearns/ Seconded Mark Langford

That the minutes of the Shire of Cuballing and Shire of Wickepin LEMC Meeting held on 21 April 2022 be confirmed as a true and correct record.

CARRIED 7/0

3. STATUS REPORT (BUSINESS ARISING FROM PREVIOUS MINUTES)

There were no outstanding actions from the April 2021 meeting.

4. RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS

4.1 - CEO Report

Submission To:	LEMC Committee
Location/Address:	Both Shires
Name of Applicant:	Noel Mason, Acting Chief Executive Officer
File Reference:	ES.MEE.905
Author:	Noel Mason, Acting Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	25 October 2022

Enclosure/Attachments:

1. LEMC Contact List 2022
2. Emergency Evacuation Plan
3. Local Contacts and Resource Register
4. Local Emergency Management Arrangements 2022

Summary:

The LEMC Committee is being requested to accept the revised documents listed below:

1. LEMC Contact List 2022
2. Emergency Evacuation Plan
3. Local Contact and Resource Register
4. Local Emergency Management Arrangements 2022

Background:

The CEO has updated all documents as of 19 October 2022.

Comments:

The CEO is satisfied with all the updated documents and contacted all members listed within the Local Contacts and Resource Register requesting any changes.

Recommendations:

That the LEMC Committee accept all revised documents with minor amendment and update to contact lists and endorse the Local Emergency Management Arrangements 2022 document incorporating changes recommended by Adam Smith as of 25 October 2022 at the Shire of Wickepin.

Voting Requirements: Simple majority.

Moved Mark Langford/ Seconded Stan Scott

That the LEMC Committee accept all revised documents with minor amendment to contact lists and endorse the Local Emergency Management Arrangements 2022 documents incorporating changes recommended by Adam Smith as of 25 October 2022 at the Shire of Wickepin.

CARRIED 7/0

5. REPORTS & INFORMATION

5.1 Other matters raised by members.

Stan Scott advised of a resolution passed by the Shire of Cuballing at the October Ordinary meeting that the Shires of Wickepin and Narrogin be approached to see if there is an appetite to consider an LEMC involving all three Shires.

Following general discussion – the Committee agreed to await for the matter to be presented to the Wickepin Shire Council.

5.2 Reports from Members - Nil

6. CLOSURE AND NEXT MEETING

There being no further business the Chairperson declared the meeting closed at 10.00 am.

The next Shire of Cuballing and Wickepin LEMC Meeting will be held in April 2023 at the Shire of Cuballing.

7. ACTIONS REQUESTED FROM THE MEETING

Subject - Action	Officer
Updated the Local Emergency Management Arrangements 2022 documents be presented to Council for endorsement.	CEO