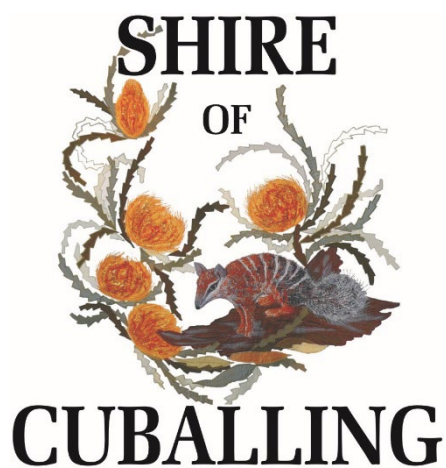


# Minutes

## SHIRE OF CUBALLING AND SHIRE OF WICKEPIN LEMC MEETING

Thursday 21<sup>st</sup> April at 3.00pm  
Shire of Cuballing  
Council Chambers



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**Minutes of the Shire of Cuballing and Shire of Wickepin LEMC Meeting  
held in Shire of Cuballing Council Chambers, Wednesday, 21<sup>st</sup> April 2022**

Meeting opened at 3.05 pm.

**1. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

**Attendance**

|                   |                                       |
|-------------------|---------------------------------------|
| Cr Eliza Dowling  | President, Shire of Cuballing (Chair) |
| Mr Stan Scott     | CEO, Shire of Cuballing (Minutes)     |
| Cr John Mearns    | Councillor, Shire of Wickepin         |
| Mr Mark Hook      | CEO, Shire of Wickepin                |
| Mr Blake Halford  | Area Officer, DFES                    |
| Sgt Mark Langford | OIC, Wickepin Police                  |
| Sgt Sam Baker     | A/OIC Narrogin Police                 |

**Apologies**

Ronan Blaney, Community Paramedic Southern Wheatbelt, St John's Ambulance

Cr Julie Russell President, Shire of Wickepin

Cr Wes Astbury Councillor, Shire of Wickepin

Cr Julie Christensen Councillor, Shire of Cuballing

Ms Jo Spadaccini Department of Communities

**2. CONFIRMATION OF MINUTES – LEMC meeting held on Monday 19 April 2021.**

**Moved Mark Hook / Seconded Mark Langford**

That the minutes of the Shire of Cuballing and Shire of Wickepin LEMC Meeting held on 25 October 2021 be confirmed as a true and correct record.

**CARRIED**

**3. STATUS REPORT (BUSINESS ARISING FROM PREVIOUS MINUTES)**

There were no outstanding actions from the October 2021 meeting.

**4. RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS**

#### 4.1 - CEO Report

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|                                    |  |
|------------------------------------|--|
| <b>Submission To:</b>              | <b>LEMC Committee</b>                      |
| <b>Location/Address:</b>           | <b>Both Shires</b>                         |
| <b>Name of Applicant:</b>          | <b>Stan Scott, Chief Executive Officer</b> |
| <b>File Reference:</b>             | <b>ADM 233</b>                             |
| <b>Author:</b>                     | <b>Stan Scott, Chief Executive Officer</b> |
| <b>Disclosure of any Interest:</b> | <b>Nil</b>                                 |
| <b>Date of Report:</b>             | <b>21 April 2021</b>                       |

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#### **Summary:**

The LEMC is requested to consider whether any changes are required to Local Emergency Management Arrangements following the East Narrogin fires two months ago.

#### **Background:**

It is now two months since the Narrogin East Fire and Narrogin, Wickepin and Cuballing have all been represented on the Incident Support Group and are now members of the wider District Recovery Coordination Group which held its first meeting on 7 April 22.

It is timely to consider whether our Local Emergency Management Arrangements stacked up in face of what are reported to be the worst fires in 25 years.

#### **Comments:**

Some of the considerations are:

- How well prepared were we for the recent fires. How did our Local Emergency Management Arrangements stand up?
- Is the Cuballing Wickepin joint LEMC still the right mix?
- Should we consider individual LEMCs or perhaps invite Narrogin to join a tripartite LEMC.
- The last major review of Local Emergency Management Arrangements was in 2016. There has been a desktop review since then.

If the committee has no major concerns we can continue with present arrangements

#### **Recommendations:**

That the LEMC consider whether any changes are required to Local Emergency Management Arrangements following the East Narrogin fires.

**Voting Requirements:** Simple majority.

**Moved Mark Hook / Seconded Mark Langford**

**That the Joint LEMC for Wickepin and Cuballing remain in its current form.**

**CARRIED**

## 5. REPORTS & INFORMATION

### 5.1 Other matters raised by members.

Discussed East Narrogin Fire. Noted:

- Local Emergency Management Arrangements worked reasonably well
- Communication issues with loss of mobile phones coverage and landlines was an issue;
- ISG was not aware of a power outage affecting evacuation centre in Pingelly;
- Mark Hook was part of the ISG in Narrogin, but is also designated recovery coordinator. It was challenging getting back to Wickepin.
- Free WiFi available outside Shire office from NBN Satellite provided by DFES
- Crisp wireless is providing fixed wireless in Wickepin, but this is not yet live.

Matters for review:

- Is CEO the best person to be the designated Recovery Coordinator as is the case in both Shires;
- Need to set up 'go box' for standing up evacuation centres;
- Need to formalise and document arrangements for Dryandra Regional Equestrian Centre as a specialised evacuation centre (Check State Animal Welfare Plan)

### 5.2 Reports from Members

Ronan Blaney, St John's Ambulance reported:

- There no new updates for LEMC from the Wickepin Ambulance Sub Centre. We are still operating with a full compliment of volunteer officers, still an ample supply of PPE and conduct our regular training amongst these COVID19 times. If anyone on the committee has any other queries or concerns, they are most welcome to contact me by the details in my signature below.

## 6. CLOSURE AND NEXT MEETING

There being no further business the Chairperson declared the meeting closed at 4.10 pm.

The next Shire of Cuballing and Wickepin LEMC Meeting will be held in October 2022 at the Shire of Wickepin.

## 7. ACTIONS REQUESTED FROM THE MEETING

| Subject - Action   | Officer   |
|--|-----------|
| Mark Hook to provide Stan Scott with copies of LEMA plan supporting documents. | Mark Hook |