

Minutes

SHIRE OF CUBALLING AND SHIRE OF WICKEPIN LEMC MEETING

Monday 26th October 2020

Shire of Wickepin
Council Chambers

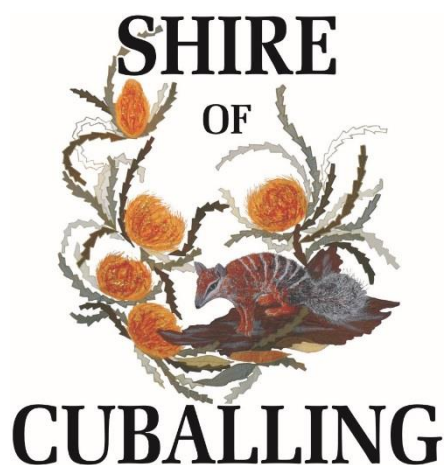


Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE.....	3
2.	CONFIRMATION OF MINUTES – LEMC MEETING HELD ON TUESDAY 2 JUNE 2020.....	3
3.	STATUS REPORT (BUSINESS ARISING FROM PREVIOUS MINUTES).....	3
4.	RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS	3
4.1	REPORT	4
5.	REPORTS & INFORMATION.....	5
5.1	Other matters raised by members.....	5
5.2	Reports from Members.....	5
6.	CLOSURE AND NEXT MEETING.....	5
7.	ACTIONS REQUESTED FROM THE MEETING	5

**Minutes of the Shire of Cuballing and Shire of Wickepin
LEMC Meeting held in Shire of Wickepin Council Chambers,
Monday 26 October 2020**

Meeting opened at 3 pm.

1. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Attendance

Julie Russell – Shire President, Shire of Wickepin
Mark Conley – Shire President, Shire of Cuballing
Mark Hook – CEO Shire of Wickepin
Gary Sherry – CEO Shire of Cuballing
Phil Huggins – OIC, Wickepin OIC
Paul Dennison – Area Officer Narrogin, Department Fire and Emergency Services
Anthony Mort – CBFCO Shire of Cuballing
Skye Moxham – St John Ambulance
Erika Clement – Minute Taker

Apologies

Clinton Hemley – St John Ambulance Wickepin
John McDougall – St John Ambulance Wickepin
John Bouwman – OIC, Narrogin Police

2. CONFIRMATION OF MINUTES – LEMC meeting held on Tuesday 6 July 2020.

Moved Mark Conley / Seconded Anthony Mort

That the minutes of the Shire of Cuballing and Shire of Wickepin LEMC Meeting held on Tuesday 6 July 2020 be confirmed as a true and correct record.

3. STATUS REPORT (BUSINESS ARISING FROM PREVIOUS MINUTES)

Nil

4. RECEIPT OF REPORTS & CONSIDERATION OF RECOMMENDATIONS

4.1 - Report

Submission To:	LEMC Committee
Location/Address:	Whole Shire
Name of Applicant:	Mark Hook, Chief Executive Officer - Shire of Wickepin
File Reference:	ES.MEE.905
Author:	Mark Hook, Chief Executive Officer - Shire of Wickepin
Disclosure of any Interest:	Nil
Date of Report:	21 October 2020

Enclosure/Attachments:

1. LEMC Contact List 2020
2. Emergency Evacuation Plan – Shire of Wickepin
3. Local Contact and Resource Register – Shire of Wickepin
4. Local Emergency Management Arrangements 2020

Summary:

The LEMC Committee is being requested to accept the revised documents listed below:

1. LEMC Contact List 2020
2. Emergency Evacuation Plan – Shire of Wickepin
3. Local Contact and Resource Register – Shire of Wickepin
4. Local Emergency Management Arrangements 2020

Background:

The CEO – Shire of Wickepin has updated all documents as of the 21 October 2020.

Comments:

The CEO – Shire of Wickepin is satisfied with all the updated documents and contacted all members listed within the Local Contacts and Resource Register requesting any changes.

Recommendations:

That the LEMC Committee accept all revised documents and endorse the Local Emergency Management Arrangements 2020 document as of the 26 October 2020 at the Shire of Wickepin.

Action from the meeting

Shire of Cuballing to update their Local Contact and Resource Register and Emergency Evacuation Plan.

If there are Updates/changes that need to be made to the Local Emergency Management Arrangements 2020, email eso@wickepin.wa.gov.au by 6th November 2020.

5. REPORTS & INFORMATION

5.1 Other matters raised by members.

5.2 Reports from Members

6. CLOSURE AND NEXT MEETING

There being no further business the Chairperson declared the meeting closed at 3.40 pm.

The next Shire of Cuballing and Wickepin LEMC Meeting will be held on Monday 19 April 2021 at the Shire of Cuballing.

7. ACTIONS REQUESTED FROM THE MEETING

Subject - Action	Officer
Desktop Exercise	Phil Huggins – OIC Wickepin Police